

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Meeting Held Remotely via Zoom.us  
**Wednesday, August 25, 2021**

**PLEDGE OF ALLEGIANCE AND ROLL CALL**

Mayor Diana Colvin called the meeting to order at 7:01 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, Council Members Raquel Gonzalez, Joanne F. del Rosario and John Irish Goodwin were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Administrative Services Director Pak Lin, Chief of Police John Munsey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and City Clerk Caitlin Corley were in attendance.

The Mayor announced, “Welcome to another of our completely remote Council Meeting. A few notes about tonight’s meeting: We are accepting public comments through email or the chat function—you can email our City Clerk at ccorley@colma.ca.gov or use the chat function to let her know which item you would like to speak on. Please keep your comments to 3 minutes or less. Thank you.”

**ADOPTION OF THE AGENDA**

Mayor Colvin asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Gonzalez and carried by the following vote:

| Name                  | Voting |    | Present, Not Voting |                   | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
|                       | Aye    | No | Abstain             | Not Participating |        |
| Diana Colvin, Mayor   | ✓      |    |                     |                   |        |
| Helen Fisicaro        | ✓      |    |                     |                   |        |
| Raquel Gonzalez       | ✓      |    |                     |                   |        |
| Joanne F. del Rosario | ✓      |    |                     |                   |        |
| John Irish Goodwin    | ✓      |    |                     |                   |        |
|                       | 5      | 0  |                     |                   |        |

**PRESENTATION**

- Mayor Colvin presented a proclamation in recognition of Michael Laughlin’s ten years of service to the Town as City Planner.

**PUBLIC COMMENTS**

Mayor Colvin opened the public comment period at 7:09 p.m. and seeing no one request to speak, she closed the public comment period.

**CONSENT CALENDAR**

1. Motion to Accept the Minutes from the July 28, 2021 Regular Meeting.
2. Motion to Approve Report of Checks Paid for July 2021.

**Action:** Council Member del Rosario moved to approve the consent calendar items #1 and 2; the motion was seconded by Vice Mayor Fiscaro and carried by the following vote:

| Name                  | Voting |    | Present, Not Voting |                   | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
|                       | Aye    | No | Abstain             | Not Participating |        |
| Diana Colvin, Mayor   | ✓      |    |                     |                   |        |
| Helen Fiscaro         | ✓      |    |                     |                   |        |
| Raquel Gonzalez       | ✓      |    |                     |                   |        |
| Joanne F. del Rosario | ✓      |    |                     |                   |        |
| John Irish Goodwin    | ✓      |    |                     | Item #6 Only      |        |
|                       | 5      | 0  |                     |                   |        |

**NEW BUSINESS**

**3. ECONOMIC DEVELOPMENT WORK PLAN FOR FISCAL YEAR 2021-22**

City Manager Brian Dossey and Peter Ingram of CSG Consulting presented the staff report. Mayor Colvin opened the public comment period at 7:22 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Goodwin moved to Accept the Economic Development Work Plan for Fiscal Year 2021-22 and Establishing a City Council Ad Hoc Economic Development Committee, consisting of Diana Colvin and Joanne del Rosario, with Helen Fiscaro serving as an alternate; the motion was seconded by Vice Mayor Fiscaro and carried by the following vote:

| Name                  | Voting |    | Present, Not Voting |                   | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
|                       | Aye    | No | Abstain             | Not Participating |        |
| Diana Colvin, Mayor   | ✓      |    |                     |                   |        |
| Helen Fiscaro         | ✓      |    |                     |                   |        |
| Raquel Gonzalez       | ✓      |    |                     |                   |        |
| Joanne F. del Rosario | ✓      |    |                     |                   |        |
| John Irish Goodwin    | ✓      |    |                     |                   |        |
|                       | 5      | 0  |                     |                   |        |

**COUNCIL CALENDARING**

The next Regular Meeting will be on Wednesday, September 8, 2021 at 7:00pm and it will be held remotely.

**REPORTS**

City Manager Brian Dossey gave an update on the following topics:

- Peninsula Reflections will have an open house event on Thursday, August 26<sup>th</sup>.

- There will be a Summer Concert on Thursday, August 26 at the Colma Community Center.
- The Town Picnic will return in person on Saturday, September 11, 2021, with two lunch seatings to allow for social distancing.
- Remote Council Meetings will continue through the month of September.

## **ADJOURNMENT**

Mayor Colvin stated, "Before we close in memory, I wanted to acknowledge that we had a special birthday this month. Council Member John Goodwin celebrated his birthday on August 8<sup>th</sup>. Please join me in wishing John a very happy birthday!"

Vice Mayor Fiscaro stated, "I would like to acknowledge that Mayor Colvin also celebrated a birthday this month on August 15<sup>th</sup>. Let's all wish Mayor Colvin a very happy birthday!"

Mayor Colvin adjourned the meeting at 8:25 p.m. in memory of Nicholas Salazar, son of San Bruno Council Member Michael Salazar; and Rosalie O'Mahony, former Council Member and five-time Mayor of Burlingame. She served on Council for two decades and was a Professor of Mathematics at the College of San Mateo. In addition to her teaching career and service, Rosalie served on many Boards and Chaired many prestigious positions in Burlingame and the City of San Mateo. Her commitment and dedication to the City of Burlingame and San Mateo County was unsurpassed, and in 2011, Rosalie received the City of Burlingame's Community Recognition Award.

Respectfully submitted,

Caitlin Corley  
City Clerk