

**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
Meeting Held Remotely via Zoom.us
Tuesday, December 7, 2021
6:00 p.m.

CALL TO ORDER

Mayor Colvin called the Special Meeting of the City Council to order at 6:00 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fiscaro, Council Members Raquel Gonzalez, Joanne F. del Rosario and John Irish Goodwin were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Administrative Services Director Pak Lin, Director of Public Works Brad Donohue, City Engineer Cyrus Kianpour, City Planner Farhad Mortazavi and City Clerk Caitlin Corley, were in attendance.

INTRODUCTIONS

Mayor Colvin welcomed the audience and acknowledged local dignitaries and elected officials in attendance:

- Kevin Mullin, California Assembly Member
- Dennis Fiscaro, Former Colma Mayor
- Mary Brodzin, Former Colma Council Member
- Maureen O'Connor, President of the Colma Historical Association
- Felicia Leong, CEO of the Colma Daly City Chamber of Commerce
- Alex Walker, Assemblymember Phil Ting's Office

REMARKS BY OUT-GOING MAYOR

Mayor Colvin made remarks as the out-going Mayor. The City Council presented her with a proclamation, a gavel, flowers and a donation to the Colma Historical Association. They also presented her with a photobook of her representing the Town at various events this year, as a special thank you for serving during an especially difficult time.

The following people made remarks thanking Mayor Colvin for her service:

- Colma Historical Association President Maureen O'Connor
- Felicia Leong, CEO of the Colma Daly City Chamber of Commerce
- Alex Walker, representative from Assemblymember Phil Ting's office
- Dustin Chase, General Manager of Lucky Chances
- California Assemblymember Kevin Mullin

NOMINATION AND APPOINTMENT OF MAYOR

The Mayor called upon the Council for nominations for Mayor. Council Member Goodwin nominated Helen Fiscaro for Mayor, and the nomination was seconded by Council Member del Rosario. There were no other nominations, and Mayor Colvin closed the nominations for Mayor and called for a vote.

Action: Council Member Goodwin moved to select Helen Fiscaro as Mayor, and the motion was seconded by Council Member del Rosario and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Diana Colvin, Mayor | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne F. del Rosario | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| | 5 | 0 | | | |

ADMINISTRATION OF THE OATH OF OFFICE TO NEW MAYOR

Assemblymember Kevin Mullin administered the Oath of Office to the new Mayor Helen Fisicaro. Outgoing Mayor Diana Colvin announced that the Council sent flowers to Mayor Fisicaro's home to celebrate her new term as Mayor. Mayor Fisicaro introduced her guests and gave her remarks as the in-coming Mayor.

NOMINATION AND APPOINTMENT OF VICE MAYOR

Mayor Fisicaro called upon the Council to make nominations for Vice Mayor. Council Member del Rosario nominated Raquel Gonzalez for Vice Mayor, and the nomination was seconded by Council Member Colvin. There were no other nominations, and Mayor Fisicaro closed the nominations for Vice Mayor and called for a vote.

Action: Council Member del Rosario moved to select Raquel Gonzalez as Vice Mayor, and the motion was seconded by Council Member Colvin and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|-----------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne F. del Rosario | ✓ | | | | |
| John Irish Goodwin | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| | 5 | 0 | | | |

ADMINISTRATION OF THE OATH OF OFFICE TO VICE MAYOR

Ken Gonzalez administered the Oath of Office to the new Vice Mayor Raquel Gonzalez. Vice Mayor Gonzalez introduced her guests and gave her remarks as the in-coming Vice Mayor.

SIGNING OF THE VALUES BASED CODE OF CONDUCT

Mayor Fisicaro announced, "In 2009, the City Council adopted the Values Based Code of Conduct to promote and maintain the highest standards of personal and professional conduct in the Town's government. Last year, Council and staff participated in a team building exercise and worked together to revise and update the pledge. The newly updated Code of Conduct includes the longstanding values of fairness, honesty and integrity, responsibility, vision and respect, and focuses on practical ways to live up to these values while highlighting the importance of trust, communication, collaboration and compassion.

Council will now sign this pledge. Town Staff will also sign it and it will be posted on our website as a reminder of our commitment to the public and to each other."

The Mayor and each member of Council signed the pledge.

ADJOURNMENT AND CLOSE IN MEMORY

Mayor Fiscaro announced, "It is with great sadness that we close tonight's meeting in memory of retired Colma Police Sergeant Kevin Nishita.

Last month, Kevin was providing security as an armed guard for a media crew working on a story in Oakland. The media crew was confronted by armed suspects and Kevin was struck by gunfire.

Kevin came to the Colma Police Department in February 2012 and served in Colma until his retirement in 2018. He was a remarkable police officer and a very active member of the Colma community, both on and off duty.

Kevin was the recipient of numerous awards and commendations, including the 2018 Chief's Award, which is given annually to an employee who "embodies a high moral character and demonstrates exemplary performance in all areas of police work, sworn and non-sworn alike, and more importantly, demonstrates our core values and strives to help the community in which he or she serves. This employee gives more of him or herself than asked, and often makes sacrifices to benefit the greater good, without expectation of acknowledgment.

Kevin was a son, a husband, father, a grandfather, a co-worker, and a friend. He will be dearly missed."

Mayor Fiscaro adjourned the Special Meeting at 6:54 p.m. and thanked everyone for attending.

Respectfully submitted,

Caitlin Corley
City Clerk

