

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Meeting Held Remotely via Zoom.us
Wednesday, August 24, 2022
7:00 PM

PLEDGE OF ALLEGIANCE AND ROLL CAL

Mayor Fiscaro called the meeting to order at 7:00 p.m.

Council Present –Mayor Helen Fiscaro, Council Members Joanne F. del Rosario, John Irish Goodwin and Diana Colvin were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Administrative Services Director Pak Lin, Director of Public Works and Planning Brad Donohue, City Planner Farhad Mortazavi, Police Commander Sherwin Lum and City Clerk Caitlin Corley were in attendance.

The Mayor announced, “As always, we are accepting public comments through email or the zoom chat function—you can email our City Clerk at ccorley@colma.ca.gov or use the chat function to let her know which item you would like to speak on. Please keep your comments to 3 minutes or less. Thank you.”

ADOPTION OF THE AGENDA

Mayor Fiscaro asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

PRESENTATIONS

▪ **Remembrance of Former Vice Mayor Raquel “Rae” Gonzalez**

The Mayor announced, “Tonight, we will be honoring and remembering Former Vice Mayor Raquel Gonzalez. I will begin by reading a proclamation recognizing her service to the Town.” The Mayor read a proclamation while photo slide show played.

The Mayor announced, “Earlier today, several gifts were delivered to the Gonzalez family; I’d now like to invite each of my fellow Council Members to present each gift and say a few words about Rae if they’d like.”

Council Member del Rosario shared that the Town put together a photo book filled with many memories of Rae's time on Council and at Town events throughout the years. She then made remarks. Council Member Goodwin shared that a donation was made in the Mayor's name to the Colma Historical Association. He then made remarks. Council Member Colvin shared that the Town sent flowers to the Gonzalez Family, as well as gave them Rae's nameplate from her time on Council as a memento. She then made remarks.

Mayor Fiscaro thanked the Council for their remarks, asks if anyone from the public if they would like to speak. Director of Public Works and Planning Brad Donohue spoke. The Mayor then invited the Gonzalez family to speak, if they wished. Ken Gonzalez made remarks.

PUBLIC COMMENTS

Mayor Fiscaro opened the public comment period at 7:21 p.m. Community member Sevana Panosian spoke about the possibility of raising the Armenian Flag in honor of Armenian Independence Day. The Mayor closed the public comment period at 7:23 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the July 27, 2022 Regular Meeting.
2. Motion to Accept the Minutes from the August 10, 2022 Special Meeting.
3. Motion to Approve Report of Checks Paid for July 2022.

Action: Council Member Colvin moved to approve the consent calendar items #1 through 3; the motion was seconded by Council Member Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

NEW BUSINESS

4. **SELECTION OF VICE MAYOR**

City Clerk Caitlin Corley presented the staff report. The Mayor opened the public comment period at 7:25 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

Mayor Fiscaro nominated Joanne F. del Rosario for Vice Mayor, and the nomination was seconded by Council Member Colvin. There were no other nominations, and Mayor Fiscaro closed the nominations for Vice Mayor and called for a vote.

Action: Mayor Fiscaro moved to select Joanne F. del Rosario as Vice Mayor, and the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

5. **2022 MISSION ROAD CROSSWALK IMPROVEMENT PROJECT**

Council Member John Goodwin announced that he would not participate in this item out of an abundance of caution because he lives within 1000 feet of the project being discussed. The City Clerk removed Council Member Goodwin’s audio and video capabilities.

Director of Public Works and Planning Brad Donohue presented the staff report. Mayor Fiscaro opened the public comment period at 7:39 p.m. Residents Maureen O’Connor, Charito Casanas, and Ken Gonzalez made comments. Council discussion followed.

Action: Vice Mayor del Rosario moved to Adopt Resolution Awarding and Authorizing the City Manager to Execute a Construction Contract for the 2022 Mission Road Crosswalk Improvement Project (CIP #909) to Golden Bay Construction, Inc, and Amending the Project Budget in the Amount \$130,000.00; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin				✓	
Diana Colvin	✓				
	3	0			

Council Member Goodwin rejoined the meeting with audio and video capabilities.

6. **F STREET RETAINING WALL IMPROVEMENT PROJECT**

Director of Public Works and Planning Brad Donohue presented the staff report. Mayor Fiscaro opened the public comment period at 7:54 p.m. Residents Charito Casanas and Ken Gonzalez, and business owner Yvette Cortes made comments. The Mayor closed the public comment at 8:05 p.m. Council discussion followed.

Action: Vice Mayor del Rosario moved to Adopt a Resolution Rejecting Cazadoro Construction, Inc’s Bid Protest as Without Merit and Waiving the Immaterial Irregularity in the Bid of and Awarding and Authorizing the City Manager to Execute a Construction Contract with Farallon Company Engineering for the F Street Retaining Wall Repair Project (CIP #902) in the Amount of \$284,885.00; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

7. FULL TIME DISPATCH SERVICES/CONTRACT DISPATCH SERVICES

Chief of Police John Munsey presented the staff report. Mayor Fiscaro opened the public comment period at 8:22 p.m. Resident Ken Gonzalez made a comment. The Mayor closed the public comment at 8:23 p.m. Council discussion followed.

Action: Mayor Fiscaro made a motion Directing Staff to Proceed with Creating a More Concrete Staffing Plan for Full Time In-House Dispatch Services and to Meet and Confer with the Colma Dispatchers as Legally Required; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Joanne F. del Rosario	✓				
John Irish Goodwin	✓				
Diana Colvin	✓				
	4	0			

STUDY SESSION

8. SMART CORRIDOR PROJECT NORTHERN CITIES

Director of Public Works introduced C/CAG staff Kaki Cheung, Audry Shiramizu and Randy Durrenberger to present the report. Mayor Fiscaro opened the public comment period at 8:41 p.m. Residents Charito Casanas, Ken Gonzalez, and Maureen O'Connor made comments. The Mayor closed the public comment at 8:44 p.m. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

COUNCIL CALENDARING

There will be a Special Meeting on Wednesday, September 7 at 6:00pm to conduct interviews for the appointment to the open seat on City Council. Applications are being accepted until Monday, August 29 at 5:00pm.

The next Regular Meeting will be on Wednesday, September 14, 2022 at 7:00pm.

REPORTS

City Manager Brian Dossey gave an update on the following topics:

- Thank you to City Attorney Christopher Diaz for his help with the Candidate Orientation on Monday, August, 22, 2022.
- The Town Picnic will be on Saturday, September 10, 2022.
- There will be a Closed Session at the Regular Meeting on September 14, 2022 at 6:30 p.m.
- City Manager Brian Dossey will be attending the League of California Cities Conference next week.

ADJOURNMENT AND CLOSE IN MEMORY

Mayor Fiscaro adjourned the meeting at 9:03 p.m. in memory of Marilyn Olcese, longtime Colma/Daly City resident; and Raquel "Rae" Gonzalez, longtime resident, Former Mayor, Council Member and beloved community member.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Caitlin Corley". The signature is fluid and cursive, with the first name being more prominent.

Caitlin Corley
City Clerk