

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber
1198 El Camino Real, Colma CA
Also Accessible via Zoom.us
Wednesday, December 14, 2022
7:00 PM

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor del Rosario called the meeting to order at 7:01 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Ken Gonzalez, Carrie Slaughter and Helen Fisicaro were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Chief of Police John Munsey, Administrative Services Director Pak Lin, Director of Public Works and Planning Brad Donohue, City Planner Farhad Mortazavi, City Clerk Caitlin Corley and Administrative Technician Abigail Dometita were in attendance.

The Mayor announced, “Good evening and welcome to this hybrid Council Meeting, conducted both in person and remotely via Zoom.

Regarding Public Comment: Members of the public who are here in person are requested to complete a yellow speaker card and submit it to the City Clerk. Those of you on Zoom may make public comments by using the “raise hand” feature in Zoom or, if calling in by phone, by pressing *9 on the telephone keypad. The City Clerk will unmute your microphone and allow you to speak. Comments should be kept to three minutes or less.”

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Vice Mayor Goodwin moved to adopt the agenda; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

PRESENTATIONS

- **Recognition of Retired Council Member Diana Colvin**

The Mayor announced, "Tonight, we will be honoring Retired Council Member Diana Colvin, who is joining us this evening via zoom. I will begin by reading a proclamation recognizing her service to the Town."

She then read the proclamation while a slideshow played of photos of Council Member Colvin's time on Council.

The Mayor continued, "Earlier today, several gifts were delivered to Council Member Colvin's home; I'd now like to invite each of my fellow Council Members to present each gift and say a few words of thanks to Diana."

Vice Mayor Goodwin shared that the Town put together a photo book filled with many memories of Council Member Colvin's time on Council throughout the years. Council Member Gonzalez shared that a donation has been made in her name to the Colma Historical Association. Council Member Slaughter shared that the Town has sent flowers to her home. Council Member Fiscaro shared that the Town has given her the nameplates from her time on Council as a memento.

Mayor del Rosario thanked the Council for their remarks, asked if anyone from the public would like to speak. Director of Public Works Brad Donohue and resident Liz Taylor made remarks.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:17 p.m. Chris Sturken of HIP Housing presented their annual calendars. Seeing no one else request to speak, the Mayor closed the public comment period at 7:17 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the November 9, 2022 Regular Meeting.
2. Motion to Accept the Minutes from the November 16, 2022 Special Meeting.
3. Motion to Approve Report of Checks Paid for November 2022.
4. Motion to Reconfirm the Findings and Determinations Made in Resolution No. 2021-33 and Under Assembly Bill 361 for the Continuation of Virtual Meetings, with Acknowledgment that the California Department of Public Health has Updated the Definition of "Close Contact" in Regulation 3205 from Being within 6 Feet of Another Person to Sharing the Same Indoor Space with Another Person for 15 Minutes or More, Which Further Supports the Findings.
5. Motion Accepting the Fiscal Year 2021-22 Annual Investment Report Through June 30, 2022.
6. Motion to Adopt a Resolution Approving and Authorizing the City Manager to Execute All Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and Any Amendments for All Federal and/or State Funding Projects with the California Department of Transportation Pursuant to CEQA Guideline 15305.

7. Motion Approving and Accepting the Development Impact Fee Report for Fiscal Year Ending June 30, 2022.

Action: Council Member Fiscaro moved to approve the consent calendar items #1 through 7; the motion was seconded by Council Member Slaughter and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fiscaro	✓				
	5	0			

PUBLIC HEARING

8. URGENCY ORDINANCE RELATING TO ACCESSORY DWELLING UNITS

Principal Planner Lorraine Weiss presented the staff report. The Mayor opened the public comment period at 7:29 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

Action: Vice Mayor Goodwin moved to Adopt an Urgency Ordinance Amending Chapter 5, Subchapter 5.19, of the Colma Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and Determining the Ordinance to be Exempt from CEQA Per Guideline 15282 and Public Resources Code 21080.17; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fiscaro	✓				
	5	0			

9. ORDINANCE AMENDING COLMA MUNICIPAL CODE RELATING TO A COUNCIL VACANCY

Chris Diaz presented the staff report. The Mayor opened the public comment period at 7:48 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fiscaro moved to Introduce and Waive First Reading of an Ordinance Amending Section 1.02.020 of the Colma Municipal Code Relating to a Council Vacancy Pursuant to CEQA Guideline 15061(b)(3); the motion was seconded by Council

Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

NEW BUSINESS

10. AGE FRIENDLY ACTION PLAN

City Manager Brian Dossey presented the staff report. The Mayor opened the public comment period at 8:02 p.m. Residents Maureen O'Connor and Liz Taylor spoke. The Mayor closed the public comment period at 8:08 p.m. Council discussion followed.

Action: Council Member Slaughter moved to Approve the Town of Colma's Age Friendly Action Plan and Submission of the Plan to the American Association of Retired Persons (AARP) and the World Health Organization (WHO) Maintaining the Town of Colma's Age-Friendly City Designation Pursuant to CEQA Guideline 15378; the motion was seconded by Vice Mayor Goodwin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

11. SUPLUS LAND INVENTORY

Associate Planner Alvin Jen presented the staff report. The Mayor opened the public comment period at 8:26 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

Action: Vice Mayor Goodwin moved to Adopt a Resolution Declaring Certain Properties as Exempt Surplus Land and Non Surplus Land, as Defined in Government Code § 54221(b); and Authorizing the Filing of the Inventory List Establishing the Town's Inventory in Compliance with Government Code § 54230(a)(1) Pursuant to CEQA Guidelines 15378 and 15061(b)(3); the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting	Present, Not Voting	Absent

	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

12. CITY SELECTION COMMITTEE AND COUNCIL OF CITIES

City Clerk Caitlin Corley presented the staff report. The Mayor opened the public comment period at 8:30 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fisicaro moved to Confirm Designation of the Mayor as the Voting Member for the Council of Cities, Designate the Alternate Voting Member as the Vice Mayor and Other Council Members in Order of Seniority, and Give the Voting Member Discretion on any and All Matters to be Considered; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

13. CITY COUNCIL COMMITTEE ASSIGNMENTS FOR 2023

City Clerk Caitlin Corley presented the staff report. The Mayor opened the public comment period at 8:34 p.m. and seeing no one request to speak, she closed the public comment period. Council discussion followed. Below is the list of 2023 Committee Assignments that the Council discussed and agreed on:

Committee Name	Primary	Secondary
Association of Bay Area Governments (ABAG) (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	Gonzalez
California Cities Gaming Authority (MEETS 3 RD WEDNESDAY, 10:00AM)	Fisicaro	Gonzalez
City/County Association of Governments (C/CAG) (MEETS 2 ND THURSDAY OF THE MONTH, 7:00PM)	Goodwin	Slaughter
Colma Creek Flood District	Fisicaro	

(MEETS QUARTERLY, 2 ND TUESDAY @ 3:00PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)		
Emergency Services Council (MEETS QUARTERLY, 3 RD THURSDAY at 5:30PM IN JANUARY, APRIL, JUNE & SEPTEMBER, AT THE HALL OF JUSTICE, JURY ASSEMBLY ROOM IN REDWOOD CITY)	Slaughter	del Rosario
Peninsula Clean Energy Board of Directors (MEETS 4 TH THURSDAY, 6:30PM AT THE COUNTY OFFICE OF EDUCATION BUILDING IN REDWOOD CITY)	Gonzalez	del Rosario
Peninsula Traffic Congestion Relief Alliance - "Commute.org" Board of Directors (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	Slaughter
San Francisco International Airport Community Roundtable (MEETS 1 ST WEDNESDAY, 7:00PM AT MILLBRAE CITY HALL)	Goodwin	del Rosario
San Mateo County Council of Cities (MONTHLY DINNER AND MEETING)	del Rosario	Goodwin

Action: Council Member Gonzalez moved to Approve Committee Assignments for 2023 and Grant to the Appointee Discretion in Voting on Matters Brought Before the Committee; the motion was seconded by Council Member Fiscaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fiscaro	✓				
	5	0			

COUNCIL CALENDARING

- The Regular Meeting on Wednesday, December 28, 2022 will be cancelled.
- The next Regular Meeting will be on Wednesday, January 11, 2023 at 7:00pm.

REPORTS

City Manager Brian Dossey gave an update on the following topics:

- Thank you to Caitlin Corley, Abigail Dometita and the recreation staff for coordinating the Reorganization reception yesterday.
- The holiday party will be on Saturday, December 17. See you there!
- Happy Holidays!

ADJOURNMENT AND CLOSE IN MEMORY

Mayor del Rosario adjourned the meeting at 8:42 p.m. in memory of Richard Neves, husband of Yvonne Neves and father of Yvette Cortes, owners of Simply Uniforms.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Caitlin Corley". The signature is fluid and cursive, with the first name being more prominent.

Caitlin Corley
City Clerk