

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall Council Chamber
1198 El Camino Real, Colma CA
Also Accessible via Zoom.us
Wednesday, March 22, 2023
7:00 PM

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor del Rosario called the meeting back to order at 7:00 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor John Irish Goodwin, Council Members Ken Gonzalez, Carrie Slaughter and Helen Fisicaro were all present.

Staff Present – City Manager Brian Dossey, City Attorney Christopher Diaz, Administrative Services Director Pak Lin, City Planner Farhad Mortazavi, Director of Public Works and Planning Brad Donohue, City Clerk Caitlin Corley, and Administrative Technician Abigail Dometita were in attendance.

The Mayor announced, “Regarding Public Comment: Members of the public who are here in person are requested to complete a yellow speaker card and submit it to the City Clerk. Those of you on Zoom may make public comments by using the “raise hand” feature in Zoom or, if calling in by phone, by pressing *9 on the telephone keypad. The City Clerk will unmute your microphone and allow you to speak. Comments should be kept to three minutes or less.”

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda. None were requested. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Gonzalez moved to adopt the agenda; the motion was seconded by Council Member Slaughter and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

PRESENTATION

- Laura Walsh, the Town’s representative on the San Mateo County Mosquito and Vector Control District Board of Trustees introduced a presentation by Dr. Rachael Curtis-Robles, Public Health Education and Outreach Officer for the district.

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:19 p.m. and seeing no one request to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the March 2, 2023 Special Meeting.
2. Motion to Accept the Minutes from the March 8, 2023 Regular Meeting.
3. Motion to Adopt a Resolution Accepting Auditor’s Reports and Financial Statements for the Fiscal Year Ending June 30, 2022, Pursuant to CEQA Guideline 15378.
4. Motion Accepting the F Street Retaining Wall Project as Complete, Directing the Director of Public Works to File a Notice of Completion for the Project with the San Mateo County Recorder’s Office.
5. Motion Accepting the 2022 Mission Road Crosswalk Improvement Project as Complete, Directing the Director of Public Works to File a Notice of Completion for the Project with the San Mateo County Recorder’s Office.
6. Motion Accepting the 2022 Annual Report on the Implementation of the General Plan, Including the Housing Element Pursuant to CEQA Guideline 15378.
7. Motion to Adopt a Resolution Approving and Authorizing the City Manager to Execute an Agreement with Mark Thomas in the Amount of \$981,737.11 for the El Camino Real Bicycle and Pedestrian Improvement Project, Project Study Report-Project Development Support (PSR-PDS) Pursuant to CEQA Guideline 15306.

Action: Council Member Fiscaro moved to approve the consent calendar items #1 through 7; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓			Item #5 Only	
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fiscaro	✓				
	5	0			

STUDY SESSION

8. OTHER POST EMPLOYMENT BENEFITS LIABILITIES UPDATE

Administrative Services Director Pak Lin presented the staff report. The Mayor opened the public comment period at 7:34 p.m. and seeing no one request to speak, the Mayor closed the public comment. Council discussion followed.

This item is for discussion only; no action was taken at this meeting.

NEW BUSINESS

9. PRESENTATION BY THE RETAIL COACH

City Manager Brian Dossey introduced a presentation by Austin Farmer of The Retail Coach. The Mayor opened the public comment period at 8:20 p.m. and seeing no one request to speak, the Mayor closed the public comment period. Council discussion followed.

Action: Vice Mayor Goodwin moved to Accept the Presentation by The Retail Coach; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

10. APPROVING THE 2023-25 STRATEGIC PLAN

City Manager Brian Dossey presented the staff report. The Mayor opened the public comment period at 9:00 p.m. and seeing no one request to speak, the Mayor closed the public comment period. Council discussion followed.

Action: Council Member Fisicaro moved to Adopt a Resolution Amending Subchapter 1.03 of the Colma Administrative Code, Relating to the Value Based Code of Conduct Pursuant to CEQA Guideline 15061; the motion was seconded by Council Member Slaughter and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

Action: Vice Mayor Goodwin moved to Approve the 2023-2025 Strategic Plan as Presented by Staff Pursuant to CEQA Guideline 15061; the motion was seconded by Council Member Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne F. del Rosario, Mayor	✓				
John Irish Goodwin	✓				
Ken Gonzalez	✓				
Carrie Slaughter	✓				
Helen Fisicaro	✓				
	5	0			

COUNCIL CALENDARING

The next Regular Meeting will be on Wednesday, April 12, 2023 at 7:00pm at Town Hall.

REPORTS

City Manager Brian Dossey gave an update on the following topics:

- In regard to Vice Mayor Goodwin's question during the San Mateo County Mosquito and Vector Control District presentation, Dr. Rachael Curtis-Robles reached out to inform the City Manager that the construction site on Mission Road is being regularly monitored by their staff.
- City Manager Brian Dossey will be out of the office from March 23 through April 1, 2023; Administrative Services Director Pak Lin will be Acting City Manager on March 24, 2023, and Chief Munsey will be Acting City Manager from March 24 through March 31, 2023.
- The Eggstravaganza will be on Saturday, April 8 at 9am at Sterling Park Recreation Center.

ADJOURNMENT

Mayor del Rosario adjourned the meeting at 9:07 p.m.

Respectfully submitted,

Caitlin Corley
City Clerk