



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, APRIL 23, 2024
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

In compliance with the Americans with Disabilities Act and Title VI. If you need special assistance or translation services to participate in this meeting, please contact the City Clerk's Office at 530/824-7033 or via email at linnet@corning.org. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

**Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

1. Conference with Legal Counsel – Existing Litigation (§ 54956.9)
Name of Case: Fountain v. City of Corning, Case No.24CI-000071

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:



**CITY OF CORNING
CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 23, 2024
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

**Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow**

- C. PLEDGE OF ALLEGIANCE:** Led by the City Manager.
- D. INVOCATION:** Led by Councilwoman Shelly Hargens.
- E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**
- 1. Proclamation: April 24, 2024 General Federation of Women's Clubs "Federation Day" in the City of Corning.** Present to accept the Proclamation will be Betty Brown and members of the Corning Women's Club.
 - 2. Proclamation: Tehama County Peace Officers' Memorial Day.** Present to accept the Proclamation will be Pat Hurton, retired CHP Sergeant.
 - 3. Proclamation: May 2024 as Older Americans' Month.** Present to accept the Proclamation will be Elaine Benwell, Elder Services Program Manager, Corning Healthcare District.
- F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**
- G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.
- 4. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
 - 5. Waive the reading and approve the Minutes of the April 9, 2024 City Council Regular meeting with any necessary corrections.**
 - 6. April 18, 2024 Claim Warrant in the amount of \$208,477.81.**
 - 7. April 18, 2024 Business License Report.**
- H. ITEMS REMOVED FROM THE CONSENT AGENDA:**
- I. PUBLIC HEARINGS AND MEETINGS:**
- 8. Public Hearing: Closeout of the 20-CDBG-CV2-3-0091-City of Corning COVID-19 Subsistence Payment Relief Program.**
- J. REGULAR AGENDA:**
- 9. Accept the Notice of Completion and authorize the release of retention funds in the amount of \$30,018.11 to Builder Solutions Inc. for the Olive View Elementary School Connectivity Project.**
 - 10. Approve Change Order No. 4 in the amount of \$19,811.62 for Builder Solutions Inc. to add a driveway approach on Marin Street for equipment access to the West Street Elementary School campus for the West Street School Connectivity Project.**
 - 11. Approve proposed Management Unit Side Letter Agreement amending Section 1 Article 9 "Classification and Wages", Section 9.3 of the Management Bargaining Unit Memorandum of Understanding to allow a 5% incentive increase in pay upon passing required tests and becoming a certified Building Official/Inspector.**
- K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**
- L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**
- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).
- Demo:**
Valerio:
Hargens:
Lomeli:
Snow:
- N. ADJOURNMENT:**

POSTED: FRIDAY, APRIL 19, 2024

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

PROCLAMATION
APRIL 24, 2024
GENERAL FEDERATION OF WOMEN'S CLUBS
FEDERATION DAY
IN THE
CITY OF CORNING

WHEREAS, the General Federation of Women's Clubs (GFWC) was organized on April 24, 1890, and duly chartered by President William McKinley and the United States Congress on March 2, 1901; and

WHEREAS the General Federation of Women's Clubs is one of the world's largest and oldest non-denominational women's volunteer service organizations, with members in fifty states, the District of Columbia, Puerto Rico and twenty countries.

WHEREAS the GFWC provides opportunities to develop personal leadership skills, study issues and educate the public, commemorate women's history, and participate in constructive public service, thus continuing the commitment to community improvement.

WHEREAS the Maywood Woman's Club of Corning; the oldest in the Shasta District of the California Federation of Women's Clubs, continues to be an excellent example of the contributions made by Women's Clubs. Since the Clubs founding on September 27, 1898, it has actively participated in such events as the women's suffrage movement, planning and fund raising to build and furnish Woodson Park with trees, tables, and swing sets, founding of the Maywood Colony Library, and by 1908 forming the Corning Library Association to help bring the Carnegie Library to the Community. In 1903 the Club tackled the need for Corning's first High School followed by their leadership in the successful Bond Issue to build the Grammar School.

WHEREAS, the example set by the Maywood Woman's Club and their members, both past and present, illustrate the importance and impact that leadership from Community Service Clubs provides toward the continued enhancement of our Communities.

WHEREAS the General Federation of Women's Clubs will celebrate April 24, 2024 as GFWC Federation Day, commemorating more than a century of volunteer service to their communities, and the Maywood Woman's Club will celebrate the 122nd anniversary of their Charter, established on April 2, 1902 with the California Federation of Women's Clubs.

NOW, THEREFORE I, ROBERT SNOW, as Mayor of the City of Corning, do hereby proclaim April 24, 2024 as General Federation of Women's Clubs "Federation Day" in the City of Corning. I congratulate the Maywood Woman's Club on their 122nd anniversary of their April 2, 1902 Charter with the California Federation of Women's Clubs. I thank members, both past and present, for their numerous influential contributions to our Community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 23rd day of April 2024.

Robert Snow., Mayor

ATTEST:

Lisa M. Linnet, City Clerk

PROCLAMATION
MAY 8, 2024
TEHAMA COUNTY PEACE OFFICERS'
MEMORIAL DAY

WHEREAS, in 1962, President John F. Kennedy signed a Proclamation which designated May 15 as Peace Officers' Memorial Day and the week in which that date falls as Police Week; and

WHEREAS, of all the promises America offers, none is more precious or more elusive than the right to be free from crime and violence.

WHEREAS many dedicated men and women have chosen Law Enforcement as a career and face extraordinary risk and danger daily to preserve our freedoms and security.

WHEREAS, in conjunction with the observance of National Peace Officer Week and California Peace Officers' Memorial Day, May 8, 2024 will be observed as Tehama County Peace Officers' Memorial Day in commemoration of those noble Officers who have tragically sacrificed their lives in the line of duty; and

WHEREAS this day of special observance provides all Citizens of Tehama County and the City of Corning the opportunity to appreciate the heroic men and women who have dedicated their lives to preserving public safety.

NOW, THEREFORE I, ROBERT SNOW, AS MAYOR OF THE CITY OF CORNING, DO HEREBY PROCLAIM, IN CONJUNCTION WITH NATIONAL POLICE OFFICER WEEK AND CALIFORNIA PEACE OFFICERS' MEMORIAL DAY, WEDNESDAY, MAY 8, 2024 TO BE OBSERVED IN THE CITY OF CORNING AS TEHAMA COUNTY PEACE OFFICERS' MEMORIAL DAY.

I DO FURTHER PROCLAIM that the City Hall and Transportation Center flags will be flown at half-staff on this day in honor of all Peace Officers killed in the line of duty. This Proclamation will also be posted at the Corning Police Department for all to see.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 23rd day of April 2024.

Robert Snow, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

PROCLAMATION
MAY 2024 - OLDER AMERICANS' MONTH

WHEREAS May is Older Americans Month, a time when the City of Corning can recognize and honor older adults and their immense influence on every facet of American society; and

WHEREAS through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

WHEREAS we recognize the vital role that connectedness plays in supporting independence and aging in place by combatting isolation, loneliness, and other issues; and

WHEREAS communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS the Corning Healthcare District is committed to strengthening our community by supporting services that benefit older adults, their families, and caregivers, and

WHEREAS the City of Corning is committed to ensuring that our older Americans have the resources and support they need to stay involved in our community – reflecting our dedication to inclusivity and connectedness.

NOW, THEREFORE I, ROBERT SNOW, AS MAYOR OF THE CITY OF CORNING do hereby proclaim May 2024 to be OLDER AMERICANS' MONTH in the City of Corning. This year's theme, "Powered by Connection," emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community. I call upon all residents to join me in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 23rd day of April 2024.

Robert Snow, Mayor

ATTEST:

Lisa M. Linnet, City Clerk



**CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, APRIL 9, 2024
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

All members of the City Council were present except Councilor Lomeli.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Councilor Hargens

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **PROCLAMATION: Public Safety Telecommunicators Week, April 14, 2024 through April 20, 2024.** Present to accept the Proclamation was Ashley Knight from the Corning Police Dispatch Center and Daymon Schlereth from the Corning Fire Dispatch Center.
2. **PROCLAMATION: Child Abuse Prevention Month.** Present to accept the Proclamation was Andrea Martin, Child Abuse Prevention Coordinator for Tehama County. She City Council Members and Staff with 'Stop Child Abuse' pins and read a speech about Child Abuse. City Manager Mesker invited the public to attend the Children's Flag Raising that will take place April 26th at 10:00am at the flagpole in front of the City Hall.
3. **PROCLAMATION: April 2024 Sexual Assault Awareness (SAMM) Month.** Present to accept the Proclamation was Susan Reyes, Empower Tehama Bilingual Legal Advocate. She provided City Council members with folders containing information about sexual violence and provided information and statistics related to Sexual Assault. She also invited the Public to wear denim on 'Denim Day' on April 24th.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

- Brooke Smith talked about the new thermostat that was installed at the Senior Center. She said it is saving a lot of money; it has already saved between \$300-\$400 dollars.
- Ross Turner asked for the Palm Tree item to be moved up on the meeting agenda.
- Sherry Holm(?) talked about the City needing more Police Officers due to gang violence and about Bell Carter being noisy and causing a dangerous road due to olives and olive oil spills, fast drivers, and a lack of stop signs.

G. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

4. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
5. **Waive the reading and approve the Minutes of the March 26, 2024 City Council Regular Meeting with any necessary corrections.**
6. **April 4, 2024 Claim Warrant in the amount of \$896,147.99.**
7. **April 4, 2024 Business License Report.**
8. **March 2024 Wages & Salaries: \$407,112.94.**

9. **March 2024 Treasurer's Report.**
10. **March 2024 Building Permit Valuation Report in the amount of \$1,175,196.**
11. **March 2024 City of Corning Wastewater Operations Summary Report.**
12. **Authorize flying the Children's Memorial Flag at City Hall starting on Friday, April 26th through Monday, April 29th.**

Councilor Valerio moved to approve Consent Items 4-12; Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Valerio, and Hargens. Abstain/Opposed: None; motion was approved by a 4-0 vote with Lomeli absent.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS:

13. **Public Hearing: Adopt Resolution 04-09-2024-01 and approve Tentative Tract Map 24-1001; Shaan Estates, to create 12 single-family residential parcels in an R-1 Zoning District. Approximately 2.74 acres located on the north side of Blackburn Avenue and approximately 140 feet east of Marguerite Avenue. APN: 75-310-42. Applicant: Hirday Singh.**

Planner II/Recreation Coordinator II Christina Meeds presented and corrected that it is 14 single-family residential parcels, not 12. The Public Hearing was opened and with no public comment, it was closed.

Councilor Demo stated that he does not think paving half of the road is beneficial to the City. City Attorney Collin Bogener said he will look into what we can do to add paving the whole road into the Agreement.

Councilor Demo moved to approve Tentative Tract Map 24-1001, adopt Resolution 04-09-2024-01 and adopt the 4 Findings and 47 recommended Conditions of Approval as presented. Councilor Valerio seconded the motion. **Ayes: Snow, Valerio, Hargens, and Demo. Absent: Lomeli. Abstain/Opposed: None; motion was approved by a 4-0 vote with Lomeli absent.**

J. REGULAR AGENDA:

At this time Mayor Snow approved reorganizing the Agenda to address Item 17, the Palm Tree Landscape design first under Regular Agenda, and then return to the remaining items in order as stated on the agenda.

17. **Review and provide Staff direction regarding Palm Tree landscape design options for the Corning City Plaza and Recreation Center Project.**

City Manager Mesker presented this item and stated that the Ad Hoc Committee approved a recommendation to the City Council to remove; City Council approved this recommendation. Mayor Snow said that a minimum of 2 trees on the corner of Solano Street needs to be removed to fix an existing water drainage problem. City Manager Mesker stated that for an ADA slope required for compliance, and to fix the existing drainage problem, at least 3 trees will need to be removed.

- Shana Long speaking on behalf of Paulyne White stated Corning is losing to many historical features like the Tower and the Railroad Depot. The Maywood Hotel used Palm Trees in their advertisements to get people to come to Corning, which helped our town grow.
- Ruth Myhre said she missed some of the meetings for the Plaza and is not okay with removing the Palm Trees. She said there is a change.org petition and it has a lot of votes in favor of keeping them.
- Kathy Woodson said her husband is related to Warren Woodson who in 1895 planted Palm Trees in Corning, CA and there were no other Palm Trees around. She said they are not in the way and can be incorporated into the plan for the new City Plaza.

Councilor Demo stated that the Ad Hoc Committee made a unanimous decision to remove the trees. He further stated that more people should attend those meetings so we would not be doing this today. He remarked that there are over 500 palm trees in the City. He stated he looked into other ways, moving the trees, or pruning and spraying more to keep them better maintained. He reiterated that he would like to see more in attendance at the ad hoc meetings. Ben Myhre asked

if removing all the trees is due to design and development by starting with a blank slate. Councilor Demo responded no; it is not due to design.

Mayor Snow stated he is in favor of taking out the ones that are necessary for development due to ADA compliance and drainage. He said this needs to be done, we can leave the rest for the time being. City Manager Mesker said we go out to bid in the fall and if we only take out the trees for ADA compliance and drainage this will only change the plan minimally. Planner II/Recreation Coordinator II Christina Meeds stated if we do not remove the trees now, but instead do it five years down the line, the removal costs will not be funded through this grant, it will be funded from the City's General Fund. Mayor Snow suggested removing the ones needed for drainage repair and ADA compliance and seeing how the remaining trees affect the Plaza. All City Council members in attendance stated they are here to represent you, the residents of the City. All Council members, by a 4-0 vote, were in agreement to remove the three Palm Trees to fix the drainage issues, meet ADA compliance, and leave the remaining palm trees in place.

14. Approve Professional Services Contract with SHN Consulting Engineers and Geologists, Inc. for Professional Planning Services.

City Manager Mesker presented this item. With no public comments, Councilor Demo asked if this is to replace the position Scott Friend had with the City; he was informed yes. Councilor Demo moved to approve the Professional Services Contract with SHN Consulting Engineers and Geologist, Inc. for Professional Planning Services and authorize the City Manager to sign the contract. Councilor Hargens seconded the motion. **Ayes: Snow, Valerio, Hargens, and Demo. Absent: Lomeli. Abstain/Opposed: None; motion was approved by a 4-0 vote with Lomeli absent.**

15. Approve Agreement with T-Mobile West, LLC for ground lease space at the Clark Park Telecommunications Tower Site.

City Manager Mesker presented. Mayor Snow asked if this is going in front of the playground and if the gate will be relocated; City Manager Mesker stated yes, it is in front of the playground and the relocation of the gate has not been negotiated however it can become a condition of the Use Permit. Ruth Mhyre said the fence around the tower is not being maintained and should be part of the contract; City Manager Mesker said we can revisit the contract with Verizon as it relates to this fence maintenance.

Councilor Hargens moved to approved the Agreement with T-Mobile West, LLC for ground lease space at the Clark Park Telecommunications Tower Site and authorize the City Manager to sign the Agreement. Councilor Valerio seconded the motion. **Ayes: Snow, Valerio, Hargens, and Demo. Absent: Lomeli. Abstain/Opposed: None; motion was approved by a 4-0 vote with Lomeli absent.**

16. Adopt Resolution No. 04-09-2024-02 calling for a Ballot Measure changing the offices of the City Clerk and City Treasurer from elected positions to appointed at the election to be held on November 5, 2024.

City Attorney Collin Bogener presented this item. Mayor Snow asked what this change will provide; City Attorney Bogener responded stating this will give the City more control over finding qualified applicants. Councilor Demo said we have been lucky with great people being elected in the past, but this makes sense for the City. City Manager Mesker said many cities have moved to having these as appointed positions. Laura Calkins asked what the applicant vetting process would entail and what would the pay scale be for the positions? City Attorney Bogener stated nothing is in place yet. Ross Turner stated he would like the positions to continue to be held by local residents.

Councilor Demo moved to adopt Resolution No. 04-09-2024-02 calling for a Ballot Measure changing the offices of the City Clerk and City Treasurer from elected positions to appointed at the election to be held on November 5, 2024. Councilor Valerio seconded the motion. **Ayes: Snow, Valerio, Hargens, and Demo. Absent: Lomeli. Abstain/Opposed: None; motion was approved by a 4-0 vote with Lomeli absent.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: Attended the Senior Center meeting and the thermostat was great! Also, he attended the Tuesday Night Market and stated it was a great turnout.

Lomeli: Absent.

Hargens: Attended the Tehama County Landfill meeting, she states that the Landfill offers free mulch you just need a truck and shovel. She announced that there is a free tire collection on April 13th from 8am-12pm and a Free dump day on 4/21 from 8am-12pm with a one load limit per household. She reported that the Corning Library accepts lithium batteries, they just ask you to tape both ends before turning them in. Ace Hardware accepts lithium batteries and fluorescent lights.

Valerio: Stated he had no meetings to report, but he just came back from Paris and being there made him miss and appreciate Corning.

Snow: Stated he had no meetings to report. He attended the Tuesday Night Market, it was great. He thanked everyone that helped with the Market.

N. ADJOURNMENT: 7:40pm

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: April 18, 2024

SUBJECT: Cash Disbursement Detail Report for the
Tuesday April 23, 2024 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 04-18-24	\$ 129,176.04
B.	Payroll Disbursements	Ending 04-18-24	\$ 79,301.77

GRAND TOTAL \$ 208,477.81

REPORT.: Apr 18 24 Thursday
 RUN....: Apr 18 24 Time: 15:21
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-24 thru 04-24 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036776	04/15/24	LUM00	LUMINACE AGGREGATOR LLC	-8827.49	218295u	Ck# 036776 Reversed
036911	04/04/24	TIM04	TIMECLOCK PLUS	2065.00	00336779	PROF SVCS-FINANCE
036912	04/05/24	BUR08	BURNETT, KAREN S.	120.00	240408	REC INSTRUCTOR-REC
036913	04/05/24	KIN14	KINETICS ACADEMY OF DANCE	176.00 352.00 360.00	240310 240324 240407	REC INSTRUCTOR-REC REC INSTRUCTOR-REC REC INSTRUCTOR-REC
			Check Total.....	888.00		
036914	04/05/24	MEN07	MENDOZA, BENTLEY	112.50 131.25	240323 240406	REC INSTRUCTOR-REC REC INSTRUCTOR-REC
			Check Total.....	243.75		
036915	04/09/24	BIG02	BIG VALLEY SANITATION, IN	125.00	131330	BLD MAINT-SENIOR CENTER
036916	04/09/24	BUT10	BUTTE COLLEGE	1841.68	2617	TRAINING/ED-POLICE
036917	04/09/24	EST01	ESTES, LISA	535.50	03252024	TRAINING/ED-ACO
036918	04/09/24	LAC01	LACY, CLINT	337.50	240405	REC INSTRUCTOR-REC
036919	04/09/24	LUM00	LUMINACE AGGREGATOR LLC	12556.19	220223	ELECT-
036920	04/09/24	PAY01	PAYGOV.US LLC	2743.62	1365	BANKG/FEES/CHRG-FINANCE
036921	04/09/24	TEH08	COUNTY OF TEHAMA	200.00	240405	FILING NOE FOR CUP 2024-322 - 2024-325
036922	04/09/24	TPX00	TPX COMMUNICATIONS	1133.59	178303539	COMMUNICATIONS-
036923	04/11/24	ATT15	AT&T MOBILITY	805.40	240319	COMMUNICATIONS-
036924	04/11/24	ATT17	AT&T	123.05	240331	COMMUNICATIONS-FIRE
036925	04/11/24	BUS01	BUSINESS CONNECTIONS	171.00	85041	MAT & SUPPLIES-
036926	04/11/24	CAR12	CARREL'S OFFICE SOLUTIONS	19.54	AR63400	MAT & SUPPLIES-LIBRARY
036927	04/11/24	CHI06	CHICO POWER EQUIPMENT	52.74	460063	MAT & SUPPLIES-
036928	04/11/24	COR11	CORNING SAFE & LOCK	11.85 5.93	9960 9961	MAT & SUPPLIES-BLD MAINT MAT & SUPPLIES-ACO
			Check Total.....	17.78		
036929	04/11/24	CRE03	CREATIVE PRODUCT SOURCE,	642.29	CPI102884	TRAINING/ED-FIRE
036930	04/11/24	DEP12	DEPT OF JUSTICE	35.00	730387	PROF SVCS-POLICE
036931	04/11/24	ENT02	ENTERPRISE-RECORD, MERCUR	407.00	006814900	PROF SVCS-FINANCE
036932	04/11/24	EWI00	EWING	74.46	21940851	MAT & SUPPLIES-PARKS
036933	04/11/24	GRA02	GRAINGER, W.W., INC	91.88	907516133	MAT & SUPPLIES-WTR
036934	04/11/24	HOL04	HOLIDAY MARKET #32	435.12	003203527	MAT & SUPPLIES-
036935	04/11/24	KNI00	KNIFE RIVER CONSTRUCTION	989.87	300660	A/C CITYWIDE-STR
036936	04/11/24	LNC01	LN CURTIS & SONS	867.94	INV009773	SAFETY ITEMS-FIRE
036937	04/11/24	MCD01	MCDANIEL SIGN COMPANY	53.88	3892	VEH OP/MAINT-
036938	04/11/24	NOR47	NORTHSTAR	5963.75	82273	PROF SVCS-PW ADMIN
036939	04/11/24	NOR52	SHAWN P. DIETRICK	18649.75	1105	AWNING/DOWNTOWN-ARPA (GRANT PYMT #6)
036940	04/11/24	PAC29	PACE ANALYTICAL SERVICES,	234.56 855.19	240261028 240262028	PROF SVCS-WTR DEPT PROF SVCS-WTR DEPT
			Check Total.....	1089.75		
036941	04/11/24	PAR07	PARCELQUEST	2399.00	828842024	COMMUNICATIONS-FINANCE
036942	04/11/24	PGE01	PG&E	2732.79 357.77	240402 240402A	ELECT- ELECT-
			Check Total.....	3090.56		
036943	04/11/24	PGE04	PG&E	468.47	240402	TranspFacility-
036944	04/11/24	PGE05	PG&E	1640.77	240402	FIRE-ELECT & GAS
036945	04/11/24	QUI02	QUILL CORPORATION	68.59 196.59	37923111 37944172	OFFICE SUPPLIES- OFFICE SUPPLIES-DISPATCH
			Check Total.....	265.18		
036946	04/11/24	SCH01	LES SCHWAB TIRE CENTER	65.00	00504928	VEH OP/MAINT-POLICE

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036947	04/11/24	SCP00	SCP DISTRIBUTORS LLC	2913.71	SN113658	MAT & SUPPLIES-POOL
				-210.00	SN113758C	MAT & SUPPLIES-POOL
			Check Total.....	2703.71		
036948	04/11/24	SEI01	SEILER, ROY R., CPA	2640.00	30585	PROF SVCS-FINANCE
036949	04/11/24	SWR01	SWRCB	1818.00	SW0292340	ANNUAL PERMIT-AIRPORT
036950	04/11/24	TRIO7	TRITES BACKFLOW SERVICES	658.09	15176	PROF SVCS-WTR
036951	04/11/24	UBB00	UBBO WEST LLC	27.96	4463827	RQUIP MAINT-DISPATCH
036952	04/11/24	VAL11	VALLEY PACIFIC PETROLEUM	473.91	24-742463	VEH OP/MAINT-FIRE
036953	04/11/24	WAR05	WARREN, DANA KARL	215.65	240411	REC INSTRUCTOR-REC
036954	04/15/24	AND05	KEYLA ANDRADE	225.00	240402	REC INSTRUCTOR-REC (JR. CARDETTES)
036955	04/15/24	BOG02	BOGARIN, ISLYN	200.00	240327	REC INSTRUCTOR-REC (JR. CARDETTES)
036956	04/15/24	JON02	ROBERT C. JONES INSURANCE	127.00	2024-0409	GEN INS-GEN CITY
036957	04/15/24	MER06	MERAZ, AMARIZ	225.00	240402	REC INSTRUCTOR-REC (JR. CARDETTES)
036958	04/15/24	MYH00	MYHRE, BROOK	225.00	240402	REC INSTRUCTOR-REC (JR. CARDETTES)
036959	04/15/24	SED00	SEDANO, JACQUELYN	200.00	240327	REC INSTRUCTOR-REC (JR. CARDETTES)
036960	04/15/24	VER02	VERIZON WIRELESS	228.06	996054817	PROP 30-MDC
036961	04/15/24	LUM00	LUMINACE AGGREGATOR LLC	8827.49	218295A	ELECT-
036962	04/16/24	BDI00	BDI	13.94	950367836	MAT & SUPPLIES-
036963	04/16/24	DEP12	DEPT OF JUSTICE	93.00	724686	PROF SVCS-POLICE
036964	04/16/24	DHT00	DH TOOLS INC	1150.77	041024705	EQUIP MAINT-
036965	04/16/24	FER02	FERGUSON WATERWORKS #1423	214.50	1850862	MAT & SUPPLIES-STR
				38.62	1850924	MAT & SUPPLIES-STR
			Check Total.....	253.12		
036966	04/16/24	GAY02	GAYNOR TELESYSTEMS, INC	60.00	44157	COMMUNICATIONS-DISPATCH
036967	04/16/24	HOB02	HOBART SALES & SERVICE	135.00	RA539970	SENIOR CENTER-GEN CITY
				226.25	RA540274	SENIOR CENTER-GEN CITY
			Check Total.....	361.25		
036968	04/16/24	HOL04	HOLIDAY MARKET #32	6.72	003204569	MAT & SUPPLIES-WTR
036969	04/16/24	HUN03	HUNTERS SERVICES INC.	645.75	342165	PEST & WEED/TREE SPRAYING-
				645.75	344008	PEST & WEED/TREE SPRAYING-
				645.75	345922	PEST & WEED/TREE SPRAYING-
			Check Total.....	1937.25		
036970	04/16/24	JAC03	JACKSON, LINDSEY	225.00	240414	REC INSTRUCTOR-REC
036971	04/16/24	LNC01	LN CURTIS & SONS	94.40	INV812889	EQUIP MAINT-FIRE
036972	04/16/24	PAC29	PACE ANALYTICAL SERVICES,	102.03	240276128	PROF SVCS-WTR DEPT
				234.56	240279428	PROF SVCS-WTR DEPT
			Check Total.....	336.59		
036973	04/16/24	RED00	RED BLUFF DAILY NEWS	171.11	681741801	PRINT/ADVERT-CITY CLERK
				107.16	682025501	PRINT/ADVERT-CITY CLERK
				108.66	682025901	PRINT/ADVERT-CITY CLERK
				122.05	682026301	PRINT/ADVERT-CITY CLERK
				120.56	682041201	PRINT/ADVERT-CITY CLERK
			Check Total.....	629.54		
036974	04/16/24	SCP00	SCP DISTRIBUTORS LLC	127.59	SN113953	MAT & SUPPLIES-POOL
				37.87	SN113954	MAT & SUPPLIES-POOL
				2346.59	SN114015	MAT & SUPPLIES-POOL
				-200.00	SN114144C	MAT & SUPPLIES-POOL
			Check Total.....	2312.05		
036975	04/16/24	TAN00	T AND S DVBE, INC.	635.42	24-424	VEH OP/MAINT-
036976	04/17/24	COR13	CORNING VOLUNTEER FIRE	77.97	142129	EQUIP MAINT-FIRE
036977	04/17/24	EWI00	EWING	31.30	21892215	LANDSCAPE MAINT-PARKS
036978	04/17/24	GRE01	GREEN WASTE OF TEHAMA	69.50	1073447	PROF SVCS-ACO
036979	04/17/24	PLA06	PLACEWORKS, INC.	10257.50	83136	PROF SVCS-PLANNING

REPORT.: Apr 18 24 Thursday
 RUN....: Apr 18 24 Time: 15:21
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-24 thru 04-24 Bank Account.: 1020

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036980	04/17/24	ROD10	RODRIGUEZ, JESENIA	1500.00	240415	REC INSTRUCTOR-REC (COORDINATOR)
036981	04/17/24	RON05	RON'S BODY SHOP	427.21	9215	VEH OP/MAINT-POLICE
036982	04/17/24	TEH38	TEHAMA COUNTY ANIMAL SERV	9392.31	240111A	PROF SVCS-ACO
036983	04/17/24	TUP00	TUPES, KEVIN	2626.33 1780.00	240104 240411	WTR CAP IMPROV- WTR CAP IMPROV-
			Check Total.....	4406.33		
036984	04/17/24	VAL11	VALLEY PACIFIC PETROLEUM	1905.63 1848.90 212.06 103.57	24-750865 24-750866 24-750867 24-750868	MAT & SUPPLIES- VEH OP/MAINT- VEH OP/MAINT-FIRE VEH OP/MAINT-BLD & SAFETY
			Check Total.....	4070.16		
036985	04/18/24	ATT13	AT&T	723.89	240411	COMMUNICATIONS-DISPATCH
036986	04/18/24	BRA03	BEARD'S CUSTOM CABINETS,	15134.64	5804	PD REMODEL-POLICE
036987	04/18/24	DEP03	DEPT OF TRANS/CAL TRANS	706.26	SL240719	Equip.Maint. St&Trf Light
036988	04/18/24	GRA02	GRAINGER, W.W., INC	62.55 488.80	908959188 908999037	MAT & SUPPLIES-BLD MAINT MAT & SUPPLIES-SWR
			Check Total.....	551.35		
036989	04/18/24	KOE01	KOEPRAN	250.00	598902	PROF SVCS-ACO
036990	04/18/24	PGE09	PG&E	236.05	240416	ELECT-STONEFOX L&L-Z1, D2
036991	04/18/24	PGE2A	PG&E	56.13	240416	ELECT-BLUE HERON CT
036992	04/18/24	RTD00	RT DENNIS ACCOUNTANCY	2000.00	825	PROF SVCS-FINANCE
			Cash Account Total.....	129176.04		
			Total Disbursements.....	129176.04		
			Cash Account Total.....	.00		

REPORT.: Apr 18 24 Thursday
 RUN....: Apr 18 24 Time: 15:21
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 04-24 thru 04-24 Bank Account.: 1025

PAGE: 004
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
14363	04/18/24	BAN03	POLICE OFFICER ASSOC.	200.00	C40417	POLICE OFFICER ASSOC
14364	04/18/24	EDD01	EMPLOYMENT DEVELOPMENT	5653.64 1602.75 24.63 46.86	C40417 1C40417 2C40417 3C40417	STATE INCOME TAX SDI STATE INCOME TAX SDI
			Check Total.....:	7327.88		
14365	04/18/24	FED00	FEDERAL PAYROLL TAXES (EF	15130.93 18149.06 4244.54 173.90 528.20 123.54	C40417 1C40417 2C40417 3C40417 4C40417 5C40417	FEDERAL INCOME TAX FICA MEDICARE FEDERAL INCOME TAX FICA MEDICARE
			Check Total.....:	38350.17		
14366	04/18/24	MIS03	MISSIONSQUARE - PLAN#3020	592.99 122.50	C40417 1C40417	MISSIONSQUARE 457 MISSIONSQUARE 457 ER
			Check Total.....:	715.49		
14367	04/18/24	PERS1	PUBLIC EMPLOYEES RETIRE	27287.61 .00	C40417 1C40417	PERS PAYROLL REMITTANCE PERS PAYROLL REMITTANCE
			Check Total.....:	27287.61		
14368	04/18/24	PERS4	Cal Pers 457 Def. Comp	2133.08 430.00	C40417 1C40417	PERS DEF. COMP. PERS DEF. COMP. ER P
			Check Total.....:	2563.08		
14369	04/18/24	VAL06	VALIC	2587.54 270.00	C40417 1C40417	AIG VALIC P TAX AIG VALIC P TAX ER P
			Check Total.....:	2857.54		
			Cash Account Total.....:	79301.77		
			Total Disbursements.....:	79301.77		

Date.: Apr 18, 2024
 Time.: 1:50 pm
 Run by: LORI SIMS

CITY OF CORNING
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
 List.: NEWB
 Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
CRANE EXTERIORS INC.	DBA: CHICO SOLAR WORK	CHICO, CA 95973	INSTALL SOLAR SYSTEMS	04/12/24
MIRAGLIA BUSINESS AL	590 MARGUERITE AVE	CORNING, CA 96021	BUSINESS DEVELOPMENT CONSULTANT	04/17/24
SANO'S CLEANING	16905 HILLCREST DR	CORNING, CA 96021	CLEANING SERVICES	04/17/24
TAZZY'S CREATIONS	1603 BUTTE ST	CORNING, CA 96021	COTTAGE FOOD PERMIT	04/17/24
WOODALLS LAWN CARE	702 FIRST ST	CORNING, CA 96021	LANDSCAPING SERVICES	04/17/24

**ITEM NO.: I-8
PUBLIC HEARING: CLOSEOUT OF
THE 20-CDBG-CV2-3-0091 CITY OF
CORNING COVID-19 SUBSISTENCE
PAYMENT RELIEF PROGRAM**

April 23, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: BRANT MESKER, CITY MANAGER
LISA M. LINNET, ADMINISTRATIVE SERVICES MANAGER

SUMMARY:

The City of Corning submitted an application to the State of California Department of Housing and Community Development (HCD), in response to the 2020 Community Development Block Grant Program (CDBG) – Coronavirus, Aid Relief, Economic Security Act (CDBG-CV2-3) funding year, to request a funding allocation in the amount of \$200,000. The application was approved, and the full amount of \$200,000 was awarded.

Utilizing \$174,000 of the funding allocation, the City was able to provide rent/mortgage and/or utility assistance to seventy-eight (78) households which benefited 149 residents and kept them safely and stably housed. Beneficiaries of the Subsistence Payment Relief Program were very low (30% LMI) and (50% LMI) low-income and moderate income (80% LMI) households in the City of Corning. Grant management costs were \$26,000.

The City has expended \$200,000 of the CDBG funding allocation to complete the Subsistence Payment relief Program. The City will not disencumber any funds as the program expended the entire funding allocation. The purpose of this Public Hearing is to give community members an opportunity to evaluate the performance of this program.

BACKGROUND:

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act in response to the impacts of the COVID-19 pandemic. The California State Department of Housing and Community Development (HCD) published a Notice of Funding Availability (NOFA) for Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CDBG-CV1) funds on June 5, 2020 for \$18.7 million in funds. Additional funding was made available to the Department and was allocated to the Cities and Counties. The NOFA was released in late December of 2020. The State received a total of \$113,263,490 in CV2, and \$18,031,478 in CV3 funding. The City of Corning was allocated \$281,839. A maximum of two (2) additional activities were allowed; with each activity required to expend all funds within 24 months of the contract execution. As of October 17, 2022, \$186,693.16 remained within the funding allocated for utility payment assistance; had the funding not been spent, the City would have been required to return remaining funds to the State. From the four allowable options listed below, the City Council by unanimous vote chose to allocate funds to options 1 and 2.

1. The utility payment assistance program could be expanded to assist people with up to \$2,000.00 in funds. The previous limit was \$600.00; and
2. Rental/Mortgage assistance for up to three months up to \$6,000.00; or
3. Additional funding to support the Tehama County Navigation Center; or
4. Business Assistance.

Eligible activities paid for with State CDBG funds must have met one of the three National Objectives listed in CDBG Federal Statutes as follows:

1. Benefit to low-income households or persons (also called Low/Mod Benefit);
2. Slum and blight (addressing physical problems in specific neighborhoods); or
3. Meeting urgent community development need (a need resulting from a State or Federal declared disaster or posing unforeseen risks to health and safety).

In addition, eligible activities must be used directly to prevent, prepare for, or respond to COVID-19 and meet CDBG requirements as provided and directed by HCD in the published NOFA and outlined in their plan as follows:

- Public services to respond to COVID-19 impacts.
- Public facility improvements to increase capacity for healthcare facilities and improve public facility safety as related to COVID-19.
- Housing facilities for persons experiencing homelessness, including acquisition and rehabilitation.
- Economic Development to support the needs of local businesses to retain and bring back jobs impacted by COVID-19.

All activities are required to meet a National Objective as outlined under Section IV. of the attached NOFA.

For the CDBG-CV NOFA, the following activities were permitted:

A. Community Development:

1. Public Services to respond to COVID-19 impacts, including short-term subsistence payments for households at risk of eviction and/or homelessness, and housing costs for those exiting homelessness, homeless shelter operations, and health and education support services.
2. Public Facility and Infrastructure Improvements with a documented COVID-19 nexus.
3. Public facility acquisition, including healthcare facilities, emergency shelters, and housing for persons experiencing homelessness in response to COVID-19 impacts.
4. Housing Assistance:
 - a. Acquisition and/or rehabilitation of Low-Mod Income Housing in response to COVID-19 impacts on vulnerable populations, or individuals including households experiencing homelessness.

B. Economic Development:

1. Business assistance to help businesses retain employees, or in the case of businesses re-starting after mandated COVID-19 related shutdowns, adding employees.
2. Microenterprise assistance (including Micro-financial assistance and Technical assistance) for businesses impacted by COVID-19 with five or fewer employees, including the business owner.

As of October 17, 2022, \$186,693.16 remained within the funding allocated for utility payment assistance. Should the City not have spent these remaining funds we would have been required to return the remaining funds to the State. At the October 17th City Council Meeting, the City Council by unanimous vote chose to allocate funds as follows:

3. Expansion of the Utility Payment Assistance Program to assist people with up to \$2,000 in funds; and
4. Provide Rental/Mortgage Assistance for up to three months up to \$6,000 for those impacted by the COVID-19 pandemic.

Resolution 01-24-2023-03 was required by the California State Department of Housing and Community Development (HCD) to illustrate official City approval of the amendment clarifying the qualifying expenditures of allocated funding.

RECOMMENDATION:

MAYOR AND COUNCIL:

HAVING CONDUCTED THE PUBLIC HEARING TO RECEIVE EVALUATION OF THE PROGRAM PERFORMANCE FROM COMMUNITY MEMBERS, AUTHORIZE STAFF TO COMPLETE THE CLOSEOUT PROCESS FOR THE 20-CDBG-CV2-3-0091 CITY OF CORNING COVID-19 SUBSISTENCE PAYMENT RELIEF PROGRAM.

**NOTICE OF PUBLIC
HEARING
CITY OF CORNING**

NOTICE IS HEREBY GIVEN that the City Council for the City of Corning will conduct a public hearing on April 23, 2024, at 6:30 p.m., or as soon thereafter, as the matter will be heard, in the City Council Chambers, located at 794 Third Street, Corning, California. Members of the public are encouraged to participate in the hearing, to solicit public input on the achievements and financial report of the following item:

Closeout of the 20-CDBG-CV2-3-0091-City of Corning COVID-19 Subsistence Payment Relief Program

The City of Corning submitted an application to the State of California Department of Housing and Community Development (HCD), in response to the 2020 Community Development Block Grant Program (CDBG) – Coronavirus, Aid Relief, Economic Security Act (CDBG-CV2-3) funding year, to request a funding allocation in the amount of \$200,000.00.

Utilizing \$174,000 of the funding allocation, the City was able to provide rent/mortgage and/or utility assistance to seventy-eight households which benefitted 149 residents and kept them safely and stably housed. Beneficiaries of the Subsistence Payment Relief Program were very low (30% LMI) and (50% LMI) low-income and moderate income (80% LMI) households in the City of Corning. Grant management costs were \$26,000.00.

The City has expended \$200,000 of the CDBG funding allocation to complete the Subsistence Payment Relief Program. The City will not disencumber any funds as the program expended the entire funding allocation.

The purpose of this public hearing is to give community members an opportunity to evaluate the performance of this program. If you are unable to attend the meeting, written comments on any aspect of the above referenced program are invited and should be addressed to: Suzi Kochems, Consultant, 105 Shasta Street, Orland, CA 95963, or to the following email address suzi@silkconsultinggroup.com. After the public meeting, the City will proceed with the submission of the Closeout documents.

A public information file, including the Close Out and other relevant documents, is available for review between 8:00 a.m. and 4:30 p.m., Monday-Friday, in the City of Corning's administration office located at 794 Third Street, Corning, CA.

The City of Corning promotes fair housing and employment opportunities and makes all its programs available to low- and moderate- income persons regardless of age, race, color, religion, sex, national origin, sexual orientation, marital status, or disability. The location of the public hearing is fully accessible to mobility-impaired individuals. If you require special accommodation to participate in the public hearing, please contact Lisa Linnet at least 48 hours in advance of the meeting by calling (530) 824-7033.

Posted: April 12, 2024

RESOLUTION NO.: 01-24-2023-03

**A RESOLUTION APPROVING AN AMENDMENT TO THE STANDARD AGREEMENT
FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CORONAVIRUS RESPONSE ROUND 2 AND 3 (CDBG-CV2 and CV3) NOFA DATED
DECEMBER 18, 2020**

BE IT RESOLVED by the City Council of the City of Corning as follows:

SECTION 1:

The City Council has reviewed and hereby approved the submission to the State of California ("State") of one or more amendments to its existing CDBG-CV2 and CV3 Standard Agreement with the State numbered 20-CDBG-CV2-3-00091, (the Standard Agreement") pursuant to the State's December 2020 CDBG-CV2 and CV3 Notice of Finding Availability (NOFA). The reviewed and approved amendment(s) are presented in Section 2 of this Resolution.

SECTION 2:

The following amendments to the Standard Agreement have been reviewed and approved by the City Council with acknowledgement that all provisions of the Standard Agreement other than those shown in the tables below shall remain unmodified.

Existing Section Reference (if applicable):	
Existing Provision: The City of Corning COVID-19 Subsistence Payment Relief Program will aid the targeted population in financial recovery as a result of the COVID-19 Pandemic by providing approximately 230 individuals with on average \$600 of utility payment assistance relief. The Program will aid in the response of the Pandemic by preventing homelessness allowing residents to safely reside in their homes.	
Matrix code: 05Q	National Objective: LMC
Amended Provision: The City of Corning COVID-19 Subsistence Payment Relief Program will aid the targeted population in financial recovery as a result of the COVID-19 Pandemic by providing approximately 40 households with \$2,000 in utility assistance and up to three months' rental/mortgage assistance not to exceed \$6,000. The Program will aid in the response of the Pandemic by preventing homelessness allowing residents to safely reside in their homes.	
Matrix code: 05Q	National Objective: LMC

SECTION 3:

The City of Corning acknowledges compliance with all State and Federal public participation requirements with respect to the proposed amendments to the Standard Agreement described in Section 2 above.

SECTION 4:

The City of Corning hereby authorizes and directs the City Manager, or designee, to execute and deliver all applications and/or amendments and act on the City's behalf in all matters pertaining to all such applications and/or amendments.

SECTION 5:

If an amendment to the Standard Agreement is approved as contemplated above, the City Manager, or designee, is authorized to enter into, execute, and deliver an amendment to the Standard Agreement and any and all other documentation which may be required by the State from time to time for the purposes of this grant.

SECTION 6:

If an amendment to the Standard Agreement is approved, the City Manager, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with this grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corning held on January 24, 2023, by the following vote:

AYES: Snow, Demo, Valerio, Hargens, and Lomeli.

NOES: None.

ABSENT: None.

ABSTAIN: None.



Robert Snow, Mayor

ATTEST:

**STATE OF CALIFORNIA
City of Corning**

I, Lisa M. Linnet, City of the City of Corning, State of California, hereby certify the above and foregoing to be a full, true, and correct copy of a Resolution adopted by said City Council on this 24th day of January 2023.





**Lisa M. Linnet, City Clerk
City of Corning, State of California**

By: 

Lisa M. Linnet, City Clerk

ITEM NO.: J-9
ACCEPT NOTICE OF COMPLETION AND
AUTHORIZE RELEASE OF RETENTION
FUNDS IN THE AMOUNT OF \$30,018.11
TO BUILDER SOLUTIONS INC. FOR THE
OLIVE VIEW ELEMENTARY SCHOOL
CONNECTIVITY PROJECT.

April 23, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR 

SUMMARY:

The Olive View Elementary School Connectivity Project has been completed, inspected, and approved by City Staff. As such, staff now requests the following; City Council accept the Notice of Completion for the project and authorize staff to file and record a Notice of Completion with the Tehama County Clerk and Recorder and authorize the release of the Retention Funds in the amount of \$30,018.11 to Builder Solutions Inc. 35 days following the recording of the Notice of Completion.

The Notice of Completion, Construction Pay Request Retention Release are attached for Council review.

BACKGROUND:

Builder Solutions was awarded this project at the June 27, 2023 City Council Meeting in the amount of \$534,530.98. A change order was also approved by the City Council and signed by the City Manager on February 13, 2024, in the amount of \$41,752.17. The total cost for the project including the change order was \$576,283.15.

FINANCIAL:

The City of Corning was awarded an ATP Grant for the Olive View Elementary School Connectivity Project. The grant funding awarded for the construction portion of the project is in the amount of \$858,000.00. The funding is located in account 9006-118-7710.

RECOMMENDATION:

THAT MAYOR AND COUNCIL:

- 1. ACCEPT AND DIRECT THE PUBLIC WORKS DIRECTOR TO SIGN THE NOTICE OF COMPLETION, AND AUTHORIZE CITY CLERK TO FILE NOTICE WITH THE TEHAMA COUNTY FOR RECORDING; and,**
- 2. AUTHORIZE THE RELEASE OF RETENTION FUNDS TO BUILDER SOLUTIONS INC. IN THE AMOUNT OF \$30,018.11.**

ITEM NO.: J-10
APPROVE CHANGE ORDER #4 IN THE
AMOUNT OF \$19,811.62 FOR BUILDER
SOLUTIONS INC. TO ADD A DRIVEWAY
APPROACH ON MARIN ST FOR
EQUIPMENT ACCESS TO WEST STREET
ELEMENTARY SCHOOLS CAMPUS FOR
THE WEST STREET SCHOOL
CONNECTIVITY PROJECT

April 23, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR 

SUMMARY:

Staff has received a change order request (extra work cost estimate) from Builder Solutions Inc. for the West Street School Connectivity Project in the amount of \$19,811.62. Per the request (estimate) submitted by Builder Solutions Inc. a driveway approach needs to be added at Marin Street to allow for equipment access onto the West Street Elementary Schools Campus.

Builder Solutions Inc. has provided a breakdown of the work they are proposing to be done in the area mentioned. (See attached request letter from Builder Solutions Inc.) The approval of this change order would bring the total project cost for construction to \$658,049.39. The work associated with this change order will be done on a time and material basis and will not exceed the \$19,811.62 as proposed.

BACKGROUND:

Builder Solutions, Inc. was awarded this project at the June 27, 2023, City Council Meeting after being determined to be the lowest responsive and responsible bidder in the amount of \$575,977.02.

FINANCIAL:

The City of Corning was awarded an ATP Grant for the West Street School Connectivity Project. The grant funding awarded for the construction portion of the project is \$1,009,000.00. The funding is located in account 9007-118-7710. The cost of the proposed change order can be covered by the approved grant funding and there will be no impact to the City's General Fund.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE CHANGE ORDER #4 IN THE AMOUNT OF \$19,811.62 FOR BUILDER SOLUTIONS INC. TO ADD A DRIVEWAY APPROACH ON MARIN ST FOR EQUIPMENT ACCESS TO WEST STREET ELEMENTARY SCHOOLS CAMPUS FOR THE WEST STREET SCHOOL CONNECTIVITY PROJECT.

CONTRACT CHANGE ORDER

Order No. 4

Date: April 23, 2024

Contract for: West Street Elementary School Connectivity Project

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Builder Solutions, Inc., 3001 East Center St, Anderson, CA 96007

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
------------------------	-------------------------------	-------------------------------

Contract Change Order Request:

CCO 4-1:

Sawcut and remove the existing curb to install a driveway approach for equipment access onto West Street Elementary School.

- Add a new driveway approach \$19,811.62

Total: \$19,811.62

Net Change: \$19,811.62

JUSTIFICATIONS:

The addition of the driveway approach will allow equipment access through the existing gate for West Street Elementary.

The original contract total \$575,977.02 including this and any previous change orders will be increased by \$82,072.37 for a new total of: \$658,049.39.

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: _____
City of Corning

Date: _____

Recommended: _____
Robin Kampmann, PE
City Engineer

Date: _____

Accepted: _____
Builder Solutions, Inc.

Date: _____

Builder Solutions Inc.

EXTRA WORK COST ESTIMATE

Job: West Street School Connectivity Project
 Owner: City of Corning
 Date: 4/10/2024

Description of Work: Remove approximately 30 feet of detached vertical curb and replace with approximately 21 feet of driveway with 5 foot transitions from vertical curb to driveway at each end. Excavate and grade planter between back of Curb and Sidewalk. Approximately 6.5 feet by 21 feet. Place 4 inches CL2 Aggregate Base and 4 inches of Portland Cement Concrete Approximately 230 square feet.

Direct Cost: **\$15,661.36**
 Overhead Cost @ 15% **\$2,349.20**
Subtotal Direct Cost Plus Overhead \$18,010.56
 Profit @ 10% **\$1,801.06**

Total Cost Of Extrawork \$19,811.62

Item #	Item Description	Bid Qty	Bid Unit	Qty	Unit	Labor Cost	Equip Cost	Truck Cost	Matl. Cost	Sub Cost	Item Total Cost	Item Unit Cost
1 Add Driveway on Marlin Street												
Sub Items												
1 1a	Saw Cut Existing Curb	1	ls			\$617.24	\$78.58		\$0.00	\$0.00	\$695.82	\$695.82
2 1b	Remove Existing Curb	30	lf			\$934.64	\$170.00	\$150.00	\$0.00	\$0.00	\$1,254.64	\$41.82
3 1c	Grade For New Driveway	230	sf			\$1,868.28	\$340.00	\$150.00	\$0.00	\$0.00	\$2,358.28	\$10.26
4 1d	Place & Grade Aggregate Base	180	sf			\$1,665.96	\$255.00	\$150.00	\$185.00	\$0.00	\$2,255.96	\$12.53
5 1e	Form Curb and Driveway	1	ls			\$3,276.16	\$314.32	\$0.00	\$0.00	\$0.00	\$3,590.48	\$3,590.48
6 1f	Pour Driveway	6	cy			\$3,378.36	\$280.00	\$0.00	\$1,150.00	\$0.00	\$4,808.36	\$801.56
7 1g	Stripe Forms, Clean Up and backfill	1	ls			\$617.24	\$78.58		\$0.00	\$0.00	\$695.82	\$695.82
8												

Sub Item #1

Item#	Item Description	Bid Qty	Bid Units	Total Cost	Bid Unit Cost
1a	Saw Cut Existing Curb	1	ls	\$695.82	\$695.82
		Actual Qty	Actual Units	Total Cost	Actual Unit Cost
		1	ls	\$695.82	\$695.82
		Qty	1 ls		Production Unit/Hour
					0.5
					Duration Hours
					2
					Cost

Total Cost \$695.82
 Unit Cost 695.82 ls

Labor SubTotal \$308.62
 Equip. SubTotal \$39.29
 Labor & Equipment Total \$347.91

LABOR (Employee Name)	Group	S.T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	1	\$ 132.62	3/4 Ton Pickup	\$ 15.00	1	\$ 15.00
Operator (Mini Excavator)	OP06	\$123.35	0	\$ -	Mini Excavator	\$ 26.50	0	\$ -
Operator (Skidsteer)	OP06	\$123.35	0	\$ -	Cat 28 Skid Steer	\$ 23.50	0	\$ -
Laborer w/Flat Rack (Skilled)	LAB01	\$88.00	1	\$ 88.00	1 ton Flatbed	\$ 20.00	1	\$ 20.00
Laborers (Skilled)	LAB01	\$88.00	1	\$ 88.00	Concrete Saw	\$ 4.29	1	\$ 4.29
Cement Mason	CEM01	\$100.90	0	\$ -			0	\$ -
Labor Total				\$ 308.62				\$ 39.29

Trucking	Quantity	Unit	Unit Cost	Total
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

MATERIAL, SERVICE, & MISC	Quantity	Unit	Unit Cost	Total
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

Subcontractor	Quantity	Unit	Unit Cost	Total
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

Sub Item #2

Item#	Item Description	Bid Qty	Bid Units	Total Cost	Bid Unit Cost
1b	Remove Existing Curb	1	ls	\$1,254.64	\$1,254.64
		Actual Qty	Actual Units	Total Cost	Actual Unit Cost
		30	lf	\$1,254.64	\$41.82

Labor Cost \$934.64
 Equipment Cost \$170.00
 Trucking Cost \$150.00
 Material Cost \$0.00
 Sub. Cost \$0.00
 Total Cost \$1,254.64
 Unit Cost 41.82133333

Duration Hours 15
 Production Unit/Hour 15
 Duration Hours 2.0 hrs

Labor & Equipment Hourly Cost
 Labor SubTotal \$467.32
 Equip. SubTotal \$85.00
 Labor & Equipment Total \$552.32

LABOR (Employee Name)	Group	S.T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	1	\$ 132.62	3/4 Ton Pickup	\$ 15.00	1	\$ 15.00
Operator (Mini Excavator)	OP06	\$123.35	1	\$ 123.35	Mini Excavator	\$ 26.50	1	\$ 26.50
Operator (Skidsteer)	OP06	\$123.35	1	\$ 123.35	Cat 28 Skid Steer	\$ 23.50	1	\$ 23.50
Laborer w/Flat Rack (Skilled)	LAB01	\$88.00	1	\$ 88.00	1 ton Flatbed	\$ 20.00	1	\$ 20.00
Laborers (Skilled)	LAB01	\$88.00	0	\$ -	Concrete Saw	\$ 4.29	0	\$ -
Cement Mason	CEM01	\$100.90	0	\$ -			0	\$ -
Labor Total				\$ 467.32				\$ 85.00

Trucking	Quantity	Unit	Unit Cost	Total
Off Haul Concrete Rubble	1	load	\$150.00	\$ 150.00
			\$	\$ 150.00

MATERIAL, SERVICE, & MISC	Quantity	Unit	Unit Cost	Total
			\$	\$
			\$	\$
			\$	\$

Subcontractor	Quantity	Unit	Unit Cost	Total
			\$	\$
			\$	\$

Sub Item #3

Item#	Item Description	Bid Qty	Bid Units	Total Cost	Bid Unit Cost
1c	Grade For New Driveway	1	ls	\$2,359.28	\$2,359.28
		Actual Qty	Actual Units	Total Cost	Actual Unit Cost
		230	sf	\$2,359.28	\$10.26

Duration Hours hrs

Production Unit/Hour

Qty sf

Labor Cost	\$1,869.28
Equipment Cost	\$340.00
Trucking Cost	\$150.00
Material Cost	\$0.00
Sub. Cost	\$0.00
Total Cost	\$2,359.28
Unit Cost	10.25773913 sf

Labor & Equipment Hourly Cost	Cost
Labor SubTotal	\$467.32
Equip. SubTotal	\$85.00
Labor & Equipment Total	\$552.32

LABOR (Employee Name)	Group	S.T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	1	\$ 132.62	3/4 Ton Pickup	\$ 15.00	1	\$ 15.00
Operator (Mini Excavator)	OP06	\$123.35	1	\$ 123.35	Mini Excavator	\$ 26.50	1	\$ 26.50
Operator (Skidsteer)	OP06	\$123.35	1	\$ 123.35	Cat 28 Skid Steer	\$ 23.50	1	\$ 23.50
Laborer w/Flat Rack (Skilled)	LAB01	\$88.00	1	\$ 88.00	1 ton Flatbed	\$ 20.00	1	\$ 20.00
Laborers (Skilled)	LAB01	\$88.00	0	\$ -	Concrete Saw	\$ 4.29	0	\$ -
Cement Mason	CEM01	\$100.90	0	\$ -			0	\$ -
Labor total				\$ 467.32				\$ 85.00

Trucking	Quantity	Unit	Unit Cost	Total
Off Haul Dirt	1	hr	\$150.00	\$ 150.00
			\$	\$ 150.00

MATERIAL, SERVICE, & MISC	Quantity	Unit	Unit Cost	Total
			\$	\$
			\$	\$
			\$	\$

Subcontractor	Quantity	Unit	Unit Cost	Total
			\$	\$
			\$	\$

Sub Item #4

Item#	Item Description	Bid Qty	Bid Units	Total Cost	Bid Unit Cost
1d	Place & Grade Aggregate Base	1	ls	\$2,255.96	\$2,255.96
	Labor Cost	180	sf	\$2,255.96	\$12.53
	Equipment Cost				
	Trucking Cost				
	Material Cost				
	Sub. Cost				
	Total Cost				
	Unit Cost				

Qty: 180 sf Production Unit/Hour: 60 Duration Hours: 3.00 hrs

Labor & Equipment Hourly Cost	Cost
Labor SubTotal	\$555.32
Equip. SubTotal	\$85.00
Labor & Equipment Total	\$640.32

LABOR (Employee Name)	Group	S.T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	1	\$ 132.62	3/4 Ton Pickup	\$ 15.00	1	\$ 15.00
Operator (Mini Excavator)	OP06	\$123.35	1	\$ 123.35	Mini Excavator	\$ 26.50	1	\$ 26.50
Operator (Skidsteer)	OP06	\$123.35	1	\$ 123.35	Cat 28 Skid Steer	\$ 23.50	1	\$ 23.50
Laborer w/Flat Rack (Skilled)	LAB01	\$88.00	1	\$ 88.00	1 ton Flatbed	\$ 20.00	1	\$ 20.00
Laborers (Skilled)	LAB01	\$88.00	1	\$ 88.00	Concrete Saw	\$ 4.28	0	\$ -
Cement Mason	CEM01	\$100.90	0	\$ -			0	\$ -
Labor Total				\$ 555.32				\$ 85.00

Trucking	Quantity	Unit	Unit Cost	Total
Haul Aggregate Base	1	load	\$150.00	\$ 150.00

MATERIAL, SERVICE, & MISC	Quantity	Unit	Unit Cost	Total
	10	tons	\$18.50	\$ 185.00

Subcontractor	Quantity	Unit	Unit Cost	Total
				\$ -

Sub Item #5

Item#	Item Description	Bid Qty	Bid Units	Total Cost	Bid Unit Cost
1e	Form Curb and Driveway	1	ls	\$3,590.48	\$3,590.48
	Labor Cost				
	Equipment Cost				
	Trucking Cost				
	Material Cost				
	Sub. Cost				
	Total Cost				
	Unit Cost				

Qty: 1 ls Production Unit/Hour: 0.125 Duration Hours: 8.0 hrs

Labor & Equipment Hourly Cost	Cost
Labor SubTotal	\$409.52
Equip. SubTotal	\$39.29
Labor & Equipment Total	\$448.81

LABOR (Employee Name)	Group	S.T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	1	\$ 132.62	3/4 Ton Pickup	\$ 15.00	1	\$ 15.00
Operator (Mini Excavator)	OP06	\$123.35	0	\$ -	Mini Excavator	\$ 26.50	0	\$ -

Operator (Skidsteer)	OP06	\$123.35	0	\$	-	Cat 28 Skid Steer	23.50	0	\$	-
Laborer w/Fat Rack (Skilled)	LAB01	\$88.00	1	\$	88.00	1 ton Flatbed	20.00	1	\$	20.00
Laborers (Skilled)	LAB01	\$88.00	1	\$	88.00	Concrete Saw	4.29	1	\$	4.29
Cement Mason	CEM01	\$100.90	1	\$	100.90			1	\$	
Labor Total				\$	409.52				\$	39.29

Trucking	Quantity	Unit	Unit Cost	Total
			\$	\$
			\$	\$
			\$	\$

MATERIAL, SERVICE, & MISC	Quantity	Unit	Unit Cost	Total
	0		\$	\$
	0		\$	\$

Subcontractor	Quantity	Unit	Unit Cost	Total
			\$	\$
			\$	\$

Sub Item #6

Item Description	Bid Qty	Bid Units	Total Cost	Bid Unit Cost
Pour Driveway	1	ls	\$4,809.36	\$4,809.36
	Actual Qty	Actual Units	Total Cost	Actual Unit Cost
	6	cy	\$4,809.36	\$801.56

Labor Cost	\$3,379.36
Equipment Cost	\$280.00
Trucking Cost	\$0.00
Material Cost	\$1,150.00
Sub. Cost	\$0.00
Total Cost	\$4,809.36
Unit Cost	801.56 cy

Qty cy

Production Unit/Hour

Duration Hours hrs

LABOR (Employee Name)	Group	S.T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	1	\$ 132.62	3/4 Ton Pickup	\$ 15.00	1	\$ 15.00
Operator (Mini Excavator)	OP06	\$123.35	0	\$ -	Mini Excavator	\$ 26.50	0	\$ -
Operator (Skidsteer)	OP06	\$123.35	0	\$ -	Cat 28 Skid Steer	\$ 23.50	0	\$ -
Laborer w/Fat Rack (Skilled)	LAB01	\$88.00	1	\$ 88.00	1 ton Flatbed	\$ 20.00	1	\$ 20.00
Laborers (Skilled)	LAB01	\$88.00	0	\$ -	Concrete Saw	\$ 4.29	0	\$ -
Cement Mason	CEM01	\$100.90	2	\$ 201.80			2	\$ 35.00
Labor Total				\$ 422.42				\$ 35.00

Trucking	Quantity	Unit	Unit Cost	Total
			\$	\$
			\$	\$

MATERIAL, SERVICE, & MISC	Quantity	Unit	Unit Cost	Total
Buy Concrete	6	cy	\$150.00	\$ 900.00
Short Load Fee	1	ls	\$250.00	\$ 250.00
			\$	\$ 1,150.00

Sub Item #7

Item# 1g

Item Description
Stripe Forms, Clean Up and backfill

Labor Cost \$1,042.33
 Equipment Cost \$186.36
 Trucking Cost \$0.00
 Material Cost \$0.00
 Sub. Cost \$0.00
 Total Cost \$1,228.70
 Unit Cost 1228.69697 LS

Bid Qty	Bid Units	Total Cost	Bid Unit Cost	#DNV/0
0	0	\$1,228.70		
Actual Qty	Actual Units	Total Cost	Actual Unit Cost	
1	1 LS	\$1,228.70	\$1,228.70	

Duration Hours hrs

Production Unit/Hour

Qty LS

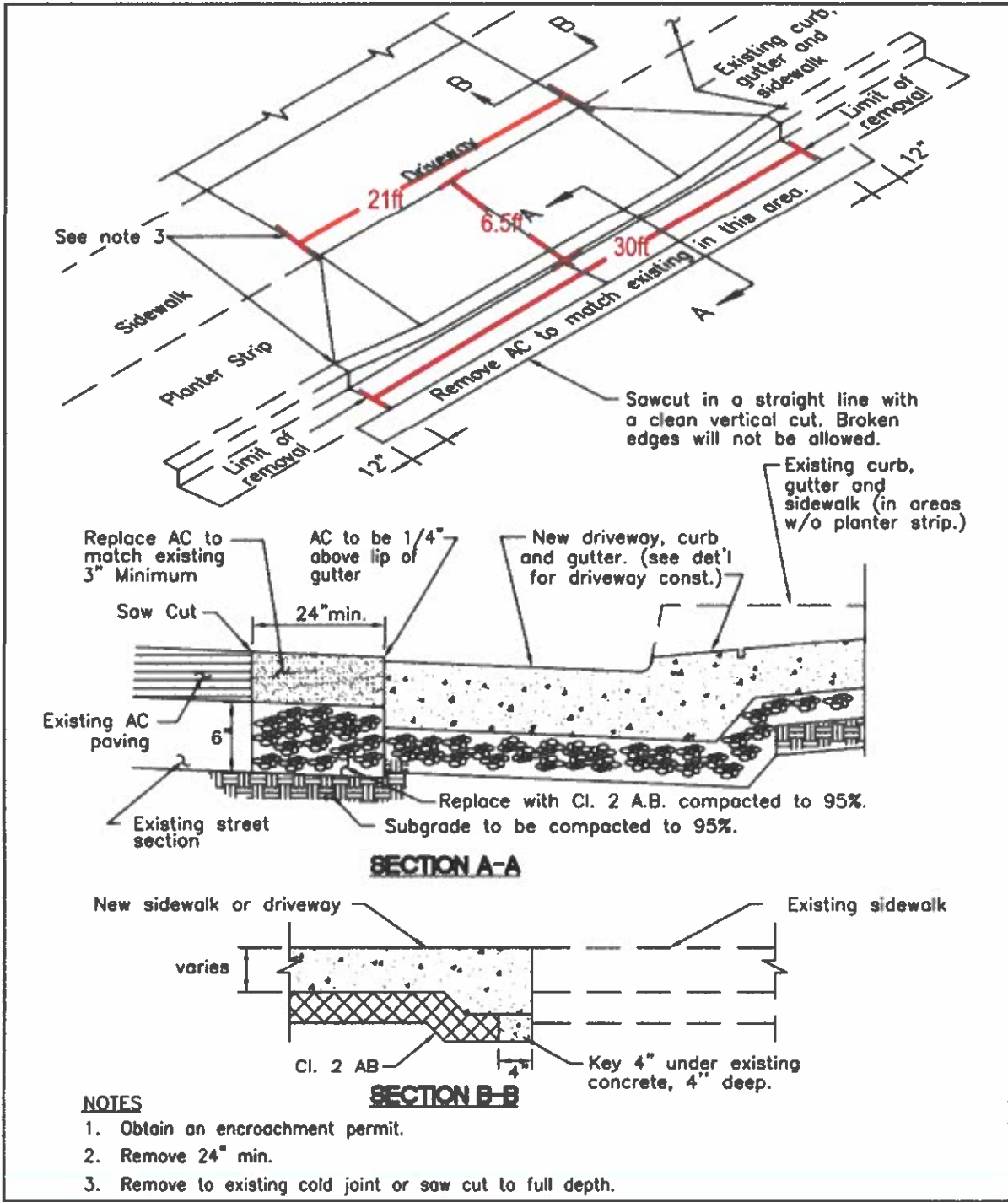
Labor & Equipment Hourly Cost	Cost
Labor SubTotal	\$343.97
Equip. SubTotal	\$61.50
Labor & Equipment Total	\$405.47

LABOR (Employee Name)	Group	S. T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	1	\$ 132.62	3/4 Ton Pickup	\$ 15.00	1	\$ 15.00
Operator (Mini Excavator)	OP06	\$123.35	1	\$ 123.35	Mini Excavator	\$ 26.50	1	\$ 26.50
Operator (Skidsteer)	OP06	\$123.35	0	\$ -	Cat 28 Stud Steer	\$ 23.50	0	\$ -
Laborer w/Flat Rack (Skilled)	LAB01	\$88.00	1	\$ 88.00	1 ton Flatbed	\$ 20.00	1	\$ 20.00
Laborers (Skilled)	LAB01	\$88.00	0	\$ -	Concrete Saw	\$ 4.29	0	\$ -
Cement Mason	CEM01	\$100.90	0	\$ -			0	\$ -
Labor Total				\$ 343.97				\$ 61.50

Trucking	Quantity	Unit	Unit Cost	Total
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

MATERIAL, SERVICE, & MISC	Quantity	Unit	Unit Cost	Total
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

Subcontractor	Quantity	Unit	Unit Cost	Total
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -



Thank you,

Elijah Stanley

Public Works Director

City of Corning

estanley@corning.org

O: (530)824-7025

**ITEM NO.: J-11
APPROVE THE CITY OF CORNING
MANAGEMENT UNION SIDE LETTER
AGREEMENT REGARDING PAY
INCREASE FOR CERTIFIED
BUILDING OFFICIAL STATUS PAY.**

April 23, 2024

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: BRANT MESKER, CITY MANAGER** 

SUMMARY:

The City of Corning currently has one Building Official position for the Building Department. This item is to consider a Side Letter to the Memorandum of Understanding between the City of Corning and the City of Corning Management Union ("CMU") effective from January 1, 2023 through December 31, 2025 ("MOU"). All other terms of the MOU will remain in full force and effect. Through this Side Letter, it is intended to amend the MOU, adding language specifically related to the Building Official to receive an incentive subject to the Certified Building Official Status.

If approved the Building Official would receive a 5% increase in pay once they have become a Certified Building Official/Inspector by passing all required testing. The incentive and amount were considered based on a precedent that has been set in other MOUs currently in place.

Our current Building Official recently completed the required training and testing to become a State of California Certified Building Official. Should this request be approved, it would also make the Building Official salary competitive to comparative jurisdictions.

Union Business Representative Art Frolli has reviewed and signed the proposed Side Letter.

This increase would be effective and applied to the employees' pay in the pay period approval is received. In the current fiscal year, it amounts to a \$2.11 per hour increase. This would be insignificant within the current budget. Looking forward to the upcoming 2024/25 fiscal year, it would be an increase in salary of approximately \$5,000, which can be budgeted for appropriately. There has been a significant benefit to having a full-time, permanent Building Official which has led to increased revenues for permits properly issued, documented, charged for service, and accounted for. These revenues would offset the increase noted above.

RECOMMENDATION:

APPROVE THE CITY OF CORNING MANAGEMENT UNION SIDE LETTER AGREEMENT REGARDING FIVE PERCENT (5%) PAY INCREASE FOR CERTIFIED BUILDING OFFICIAL STATUS PAY.

**CITY OF CORNING AND
THE CITY OF CORNING MANAGEMENT UNION
SIDE LETTER AGREEMENT REGARDING PAY INCREASE FOR
CERTIFIED BUILDING OFFICIAL STATUS**

This Agreement is a Side Letter to the Memorandum of Understanding between the City of Corning and the City of Corning Management Union (“CMU”) effective from January 1, 2023 through December 31, 2025 (“MOU”). All other terms of the MOU will remain in full force and effect, except as modified herein.

Through this Side Letter, the parties intend to amend the following:

SECTION 1. ARTICLE 9, “CLASSIFICATION AND WAGES.” Section 9.3 will be added as follows:

“9.3. The Building Official will receive an additional 5% increase in pay once they have become a certified building official/inspector by passing all required testing. “

All other provisions of the Memorandum of Understanding between the City of Corning and the City of Corning Management Union shall remain in full force and effect unless specifically modified or amended.

The parties hereto have caused this Side Letter Agreement to be executed this ___ day of April, 2024.


CITY OF CORNING

CMU

Brant Mesker, City Manager

_____, Union Representative

Lisa Linnet,
City Clerk



Art Froli, Operating Engineers
Business Representative