



SPECIAL LIBRARY COMMISSION MEETING

WEDNESDAY, APRIL 10, 2024
CITY COUNCIL CHAMBERS
794 THIRD STREET

A. CALL TO ORDER: 3:00 p.m.

B. ROLL CALL:

Commissioner: Carol Mueller
Sandra Sehorn
Laura Calkins
Vacant

Chairperson: Judy Turner

C. BUSINESS FROM THE FLOOR:

D. REGULAR AGENDA: All items listed below are in the order which we believe are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the agenda changed, please come to the podium, and explain the reason you are asking for the order of the agenda to be changed.

1. Waive the Reading and Approve the Minutes of the February 14, 2024 Special Meeting with any necessary corrections.

2. Report on Ridell Trust Funds and Expenditures:

Current balance: \$220,630.14

Expenditures: \$4,440 (FY to date)

3. Discussion and possible direction for final plans for the Corning Library Remodel.

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. COMMISSIONER REPORTS AND ANNOUNCEMENTS:

Turner:

Mueller:

Sehorn:

Calkins:

G. ADJOURNMENT:

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

POSTED: MONDAY, APRIL 1, 2024



SPECIAL LIBRARY COMMISSION MEETING MINUTES
WEDNESDAY, FEBRUARY 14, 2024
CITY COUNCIL CHAMBERS
794 THIRD STREET

A. CALL TO ORDER: 2:00 p.m.

B. ROLL CALL:

Commissioner: Carol Mueller
 Sandra Sehorn
 Laura Calkins
 Vacant

Chairperson: Judy Turner

All members of the Commission were present. Also present was County Librarian Alicia Meyer.

C. BUSINESS FROM THE FLOOR: None.

D. REGULAR AGENDA: All items listed below are in the order which we believe are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the agenda changed, please come to the podium, and explain the reason you are asking for the order of the agenda to be changed.

1. Waive the Reading and Approve the Minutes of the November 21, 2023 Special Meeting with any necessary corrections.

Commissioner Sehorn moved to approve the Minutes of the November 21, 2023 Special Meeting; Commissioner Calkins seconded the motion. **Ayes: Turner, Mueller, Sehorn, and Calkins.** **Motion was approved by a 4-0 vote with one vacancy on the Commission.**

2. Report on Ridell Trust Funds and Expenditures: Informational item only, no action required.

Current balance: \$220,630.14 Expenditures: \$4,440.00 (to CMC Architecture)

3. Presentation, Discussion, and possible recommendation relating to CMC Architecture's Plans presented for the Corning Library Remodel.

Items discussed were:

- Upon receipt of an itemized list with costs based on plans approved; the Commission might consider asking for additional appropriation of funds when making the recommendation to the City Council to approve the final plans for the remodel project.
- Contact will be made to Architect Antoinette McNulty of CM Architecture to request an itemized cost estimate for the proposed remodel plans submitted.
- Possibly the Friends of the Library could fund the purchase of new shelving; shelving 7 ft. high will require anchors for safety.
- Remove new lighting from the list presented with the exception of the Tudor Room.
- Addition of light in the hallway to the janitorial closet.

Motion was made by Commissioner Calkins to replace the existing carpeting with carpet squares with exception of installing waterproof vinyl laminate in the lobby, Tudor room, and Friends of the Library room. Commissioner Sehorn seconded the motion. **Ayes: Turner, Mueller, Sehorn, and Calkins.** **Motion was approved by a 4-0 vote with one vacancy on the Commission.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.




F. COMMISSIONER REPORTS AND ANNOUNCEMENTS: None.

G. ADJOURNMENT: 3:05pm

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

Lisa M. Linnet, City Clerk

ITEM NO: D-3
DISCUSSION AND POSSIBLE
DIRECTION FOR FINAL PLANS FOR
THE CORNING LIBRARY REMODEL
April 3, 2024

TO: LIBRARY COMMISSIONER MEMBERS
FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR 
KALE GRAHAM, BUILDING OFFICIAL 
LISA M. LINNET, CITY CLERK

SUMMARY:

Following the February Library Commission meeting, the City Manager, Building Official, and Public Works Director performed a site visit to the Corning Library to review and discuss the various options proposed and discussed for the impending remodel of the Library.

As a result of this "Site Inspection" review, attached is a listing of their notes and proposals for the remodel.

- The top section under the title "**Items**" and "**Bathrooms**" are improvements that are anticipated to fall within the appropriated funding.
- Items listed under "**Exclusions**" are believed to be unattainable under the appropriated funding approved.
- Items listed under "Add Items" would be improvements that could be added as an additive bid should the items listed under "**Items**" and "**Bathrooms**" come in under budget or alternative/additional funding be obtained.

It must be understood that the Library will need to be closed during the remodeling period and work completed concurrently and without phasing. All books and shelving will need to be removed by Library Staff, or by utilizing AB109 Crews to enable the projects included in this remodel.

RECOMMENDATION:

COMMISSION MEMBERS:

- FOLLOWING REVIEW AND DISCUSSION OF ATTACHED LIBRARY "SITE INSPECTION" NOTES; PROVIDE FINAL RECOMMENDATION FOR ARCHITECTURAL PLANS FOR LIBRARY REMODEL.

Corning Library

Site Inspection Notes

Item	Notes
Drywall over all wall paper & texture	1/8" Drywall to work with door casing
Remove wall dividing the Vestibule and Library	Removing the wall allows for a clean transition
Tile Carpet	Preliminary Asbestos Testing needed
Ceiling Tile (2x2)	Leave Ceiling Grid Tile Only
Install Circulation Desk	Owner Provided
Add additional data cable at electrical chase & Circulation Desk	
Lighting Upgrade at existing Circulation Desk Location	Pre Fab Room layout needed for lighting layout
Replace existing light switch at Work Room	
Paint Interior	Correct waterproofing at exterior walls
Install Rubber Base throughout	
Install ADA compliant Drinking Fountains	
Bathrooms (Separate Line Item)	
Remove and replace existing wainscotting	Replace with 4' FRP
Remove and replace Countertops	Ensure proper ADA heights
Update Lighting Fixtures	
Remove remaining partitions	Patch Holes
Remove 1 toilet from womens restroom	Ensure ADA Spacing Requirements
Repair ceiling in womens restroom	
Paint both restrooms	
Turn restrooms to unisex	
Exclusions	
All wing walls	
All LVP	
Foam Board Wall	
Low wall swinging door at Circulation Desk	
Add Items	
Pre Fab Glass Tutor Room	
Close-in Interior Window in Pre-Fab Tutor Room	
Additional Notes	
*All remodeling to be done concurrently - No Phasing	
*All books & shelving to be removed by library.	