



**CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, MAY 14, 2024
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Councilor Hargens.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **PROCLAMATION:** National Public Works Week, May 19, 2024 through May 25, 2024. Present to accept the Proclamation will be Public Works Director Elijah Stanley.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

G. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of the April 23, 2024 City Council Closed Session & Regular Meeting with any necessary corrections.**
4. **May 9, 2024 Claim Warrant in the amount of \$543,179.59.**
5. **May 9, 2024 Business License Report.**
6. **April 2024 Wages & Salaries: \$417,613.38.**
7. **April 2024 Treasurer's Report.**
8. **April 2024 Building Permit Valuation Report in the amount of \$569,057.**
9. **April 2024 City of Corning Wastewater Operations Summary Report.**
10. **Approve waiver of Recreation Use Fees for the 15th Annual Tucker Mesker Memorial Scholarship Softball Tournament Fundraiser to be held August 2nd – 4th, 2024.**
11. **Approve Annual Agreement and Membership with 3CORE Economic Development District at a cost of \$7,500.**

H. **ITEMS REMOVED FROM THE CONSENT AGENDA:**

I. **PUBLIC HEARINGS AND MEETINGS:** None.

J. **REGULAR AGENDA:**

12. **Presentation and approval of the proposed Mural at Teddy Pohlers Memorial Pool (Corning City Pool).**
13. **Presentation and Acceptance of the Annual City Audit for Fiscal Year 2022/2023.**

14. Award Bid for 3-year Request for Proposals for Palm & Street Tree Pruning in the amount of \$168.50/tree & Stump Grinding at \$100/stump to Arbor PROS, LLC, and authorize City Manager to execute the contract.
15. Approve Change Order No. 5 in the amount of \$7,287.51 for Builder Solutions, Inc. to modify the Hybrid Beacon System at the intersection of West and Solano Streets to solar for the West Street School Connectivity Project.
16. Approve Task Order No. 6 under Engineering Contract 208-07 for the 2023/2024 Street Projects on Almond and Fig Streets in the amount of \$37,000 to NorthStar Engineering for City Engineer/Surveyor services.
17. Approve General Fund Budget Transfer in the amount of \$40,000 from line-item Post Storm Exps. to Street Projects.
18. Review and provide staff direction regarding Blue Shield Soft Enrollment and Align Open Enrollment Periods.
19. Review and approve the 2024/2025 City of Corning Capital Improvement Program (CIP) and Measure A Funding Priorities for Service.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo:

Lomeli:

Hargens:

Valerio:

Snow:

N. ADJOURNMENT:

POSTED: FRIDAY, MAY 10, 2024

PROCLAMATION
MAY 19-25, 2024
NATIONAL PUBLIC WORKS WEEK

WHEREAS this year's National Public Works theme is "Advancing Quality of Life for All." This theme illustrates how Public Works Professionals contribute to and enhance the quality of life within our community and highlights the essential role these professionals play in our everyday lives. Public Works Employees connect us physically via their maintenance of our most vital infrastructures, our water and sewer lines, streets, airport, public buildings, parks, and recreational facilities. These are the vital services that sustain our community.

WHEREAS Public Works exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. They are the unsung heroes that work hard daily, rain or shine, to develop and maintain the public infrastructure entrusted to them thus allowing City residents and businesses to go about their daily business and enabling the Community to grow and prosper.

WHEREAS infrastructure, facilities and services would not be provided without the dedicated efforts of the City's Public Works Department Employees. They are responsible daily for maintaining, repairing, rebuilding, and improving our City's Streets, Water Treatment and Supply System, Solid Waste System, Public Buildings and nine (9) Parks and recreational areas. City Public Works Employees also assist emergency personnel during times of disasters such as flooding, fires, and vehicle accidents.

WHEREAS we now wish to inform the public of the invaluable and dedicated serves provided daily to the City and this Community by the Public Works Department. We recognize and thank each of these employees for the contributions they make that enable our Community to function daily.

NOW, THEREFORE I, ROBERT SNOW, AS MAYOR OF THE CITY OF CORNING, DO HEREBY PROCLAIM, MAY 19th – 25th AS NATIONAL PUBLIC WORKS WEEK IN THE CITY OF CORNING AND RECOGNIZE THE DEDICATION AND SERVICES PROVIDED BY OUR PUBLIC WORKS EMPLOYEES.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Corning to be affixed this 14th day of May 2023.

Robert Snow, Mayor

Lisa M. Linnet, City Clerk



CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES

TUESDAY, APRIL 23, 2024

City Council Chambers, 794 Third Street, Corning, CA

A. CALL TO ORDER: 6:12 p.m.

B. ROLL CALL:

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

All members of the City Council were present.

C. PUBLIC COMMENTS: None.

D. REGULAR AGENDA:

- 1. Conference with Legal Counsel – Existing Litigation (§ 54956.9)
Name of Case: Fountain v. City of Corning, Case No.24CI-000071

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: Mayor Snow reported that there were no reportable actions.



CITY OF CORNING
CITY COUNCIL MEETING AGENDA

TUESDAY, APRIL 23, 2024

City Council Chambers, 794 Third Street, Corning, CA

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilwoman Shelly Hargens.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation: April 24, 2024 General Federation of Women's Clubs "Federation Day" in the City of Corning. Present to accept the Proclamation was Betty Brown and members of the Corning Women's Club.
- 2. Proclamation: Tehama County Peace Officers' Memorial Day. Present to accept the Proclamation was Pat Hurton, retired CHP Sergeant.
- 3. Proclamation: May 2024 as Older Americans' Month. Present to accept the Proclamation was Elaine Benwell, Elder Services Program Manager, Corning Healthcare District.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR: Danelle Eyestone of the Tehama County Association of Realtors spoke on the roles of the association.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

4. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
5. **Waive the reading and approve the Minutes of the April 9, 2024 City Council Regular meeting with any necessary corrections.**
6. **April 18, 2024 Claim Warrant in the amount of \$208,477.81.**
7. **April 18, 2024 Business License Report.**

Councilor Valerio moved to approve Consent Items 4-7; Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Hargens, Valerio, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS:

8. **Public Hearing: Closeout of the 20-CDBG-CV2-3-0091-City of Corning COVID-19 Subsistence Payment Relief Program.**

City Manager Brant Mesker introduced this item. He stated the City had submitted an application to the State of California Department of Housing and Community Development in response to the 2020 Community Development Block Grant Program (CDBG) – Coronavirus, Aie Relief, Economic Security Act (CDBG – CV2-3) requesting a funding allocation in the amount of \$200,000 which was approved. Utilizing \$174,000 of the funding allocation, the City was able to provide rent/mortgage and/or utility assistance to 78 households which benefited 14 residents and kept them safely/stably housed. Beneficiaries of the Subsistence Payment Relief Program were very low (30% LMI) and (50% LMI) low-income and moderate income (80% LMI) households in the City of Corning. Grant management costs were \$26,000.

City Manager Mesker announced that that the City has expended \$200,000 of the CDBG funding allocation to complete the Subsistence Payment relief Program. The City will not disencumber any funds as the Program expended the entire funding allocation. The purpose of this Public Hearing is to provide community members an opportunity to evaluate the performance of this program.

The Public Hearing was opened at 6:55pm; with no comments received it was closed at 6:55pm.

Council Demo, having conducted the Public Hearing, moved to authorize Staff to complete the closeout process for the 20-CDBG-CV2-3-0091 City of Corning Covid-19 Subsistence Payment Relief Program. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Hargens, Valerio, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

J. REGULAR AGENDA:

9. **Accept the Notice of Completion and authorize the release of retention funds in the amount of \$30,018.11 to Builder Solutions Inc. for the Olive View Elementary School Connectivity Project.**

Presented by Public Works Director Eli Stanley who stated that the project has been completed, inspected, and approved by Staff.

Councilor Hargens moved to accept the Notice of Completion, direct the Public Works Director to sign the Notice, authorize the City Clerk to record the Notice with the Tehama County Clerk and Recorder; and authorize the release of the Retention Funds to Building Solutions, Inc. in the amount of \$30,018.11 35 days following the recording date. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Hargens, Valerio, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

10. **Approve Change Order No. 4 in the amount of \$19,811.62 for Builder Solutions Inc. to add a driveway approach on Marin Street for equipment access to the West Street Elementary School campus for the West Street School Connectivity Project.**

Presented by Public Works Director Eli Stanley who stated that staff received a Change Order request from Builder Solutions, Inc. for a driveway approach needed on Marin Street to allow equipment access onto the West Street Elementary School Campus. If approved, the additional costs in an amount not to exceed \$19,811.62 would bring the total project costs for construction to \$658,049.39.

Following discussion, Councilor Demo moved to approve Contract Change Order No. 4 in the amount of \$19,811.62 for Builders Solutions, Inc. to add a driveway approach on Marin St. for equipment access to the West Street Elementary School Campus for the West Street School Connectivity Project. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Hargens, Valerio, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

11. Approve proposed Management Unit Side Letter Agreement amending Section 1 Article 9 "Classification and Wages", Section 9.3 of the Management Bargaining Unit Memorandum of Understanding to allow a 5% incentive increase in pay upon passing required tests and becoming a certified Building Official/Inspector.

Presented by City Manager Brant Mesker who stated that the Side Letter is intended to amend the MOU adding language specifically relating to the Building Official receiving a 5% incentive as a result of obtaining Certified Building Official/Inspector Status by passing all required testing. In the current year it amounts to a \$2.11/hr. pay increase; in the 2024/25 fiscal year it would be a \$5,000 increase which can be budgeted appropriately.

Councilor Hargens moved to approve the City of Corning Management Union Side Letter Agreement regarding the five (5%) percent pay increase for Certified Building Official Status pay; Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Hargens, Valerio, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: Reported on his attendance at the Tehama County Transportation Commission Meeting held yesterday reporting that they are working on a 1.7-mile path in Mineral. Councilor Demo thanked TRAX for being the designated driver and providing rides to over 200 Rodeo attendees. He also reported on his attendance at the Corning Senior Center Board Meeting.

Valerio: Announced the upcoming April 27th Chamber of Commerce Awards Night Dinner.

Hargens: No reports.

Lomeli: Reported on the 2x2x2 Meeting held here yesterday between City Council/Staff representatives and representatives from the Elementary and High School District.

Snow: Reported on the 2x2x2 Meeting and the Joint Planning/Council Meeting held on April 16th.

City Manager Brant Mesker announced the May 18th Chamber of Commerce Golf Tournament at Rolling Hills Casino's "The Links" golf course; April 26th Chamber of Commerce Snow Cone Event; and the April 26th at 10:00am Children's Memorial Flag Raising ceremony in front of City Hall in commemoration of all children touched by violence and abuse.

N. ADJOURNMENT: 7:13pm

Lisa M. Linnet, City Clerk

**MEMORANDUM**

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: May 8, 2024

SUBJECT: Cash Disbursement Detail Report for the
Tuesday May 14, 2024 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 04-30-24	\$	118,192.91
B.	Cash Disbursements	Ending 05-08-24	\$	344,014.72
C.	Payroll Disbursements	Ending 05-01-24	\$	80,971.96

GRAND TOTAL \$ 543,179.59

REPORT.: Apr 30 24 Tuesday
 RUN...: Apr 30 24 Time: 11:20
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-24 thru 04-24 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036993	04/19/24	WEB02	WEBSTER, WAYNE C.	120.00	240420	REC INSTRUCTOR-REC
036994	04/22/24	LAC01	LACY, CLINT	375.00	240419	REC INSTRUCTOR-REC
036995	04/22/24	RIO00	RIOS, DOMINGO HENRY	85.89	240418	TRAINING/ED-WTR
036996	04/22/24	MEN07	MENDOZA, BENTLEY	200.00	240420	REC INSTRUCTOR-REC (JR. CARDETTES)
036997	04/24/24	BEE01	BEEELER TRACTOR COMPANY	592.78	IN25540	EQUIP MAINT-
036998	04/24/24	CEN18	CENTRAL VALLEY SALINITY C	964.42	24-3206	ANNUAL PERMIT-WWTP
036999	04/24/24	COM01	COMPUTER LOGISTICS, INC	3720.00	85040	EQUIP MAINT-
037000	04/24/24	DEP03	DEPT OF TRANS/CAL TRANS	552.86	24006177	Equip.Maint. St&Trf Light
037001	04/24/24	EMP03	EMPOWER TEHAMA	1500.00	SART 3/23	PROF SVCS-POLICE
				1500.00	SART 4/24	PROF SVCS-POLICE
				1500.00	SART 6/23	PROF SVCS-POLICE
			Check Total.....:	4500.00		
037002	04/24/24	GRA02	GRAINGER, W.W., INC	175.30	909253297	MAT & SUPPLIES-SWR
				17.76	909426887	MAT & SUPPLIES-PARKS
			Check Total.....:	193.06		
037003	04/24/24	GRE06	GREG'S HEATING & A/C	605.00	26096	BLD MAINT-FIRE
037004	04/24/24	HOL04	HOLIDAY MARKET #32	9.12	003204573	MAT & SUPPLIES-WTR
037005	04/24/24	HOM03	HOME DEPOT	174.36	8513620	MAT & SUPPLIES-PARKS
037006	04/24/24	LAM05	LAMB UNLIMITED GENERAL EN	41980.00	296	CLARK PARK PARKING LOT-PARK SPECIAL PROJ
037007	04/24/24	PAC29	PACE ANALYTICAL SERVICES,	234.56	240297628	PROF SVCS-WTR DEPT
				297.12	240297828	PROF SVCS-WTR DEPT
				102.03	240304528	PROF SVCS-WTR DEPT
			Check Total.....:	633.71		
037008	04/24/24	QUI02	QUILL CORPORATION	34.47	38167793	OFFICE SUPPLIES-DISPATCH
037009	04/24/24	REV02	REVENUE & COST SPECIALIST	811.67	9209	USER FEE STUDY-PLANNING
037010	04/24/24	ROJ00	ROJAS, IVAN	90.00	240421	REC INSTRUCTOR-REC
037011	04/24/24	XER00	XEROX CORPORATION	21.80	021137756	EQUIP MAINT-DISPATCH
037012	04/29/24	ALV00	ALVAREZ, CARLOS	45.00	240425	TRAINING/ED-FIRE
037013	04/29/24	COR2A	TERESA LAMB	75.00	37743	MAT & SUPPLIES-REC (MAY 2024 RENT)
037014	04/29/24	EFU00	E FURNITURE MAX, LLC	2494.25	400001741	PD REMODEL-POLICE SVCS
037015	04/29/24	MEN08	MENDES SUPPLY COMPANY	735.33	R071427	MAT & SUPPLIES-PARKS
037016	04/29/24	MTH00	M.T. HALL & ASSOCIATES, I	5280.00	2942	CONSTRUCTION-ATP WEST STREET PROJ
037017	04/29/24	RED21	RED HAT FIRE PROTECTION	180.00	RH4819	CERT OF EXTING-FIRE DEPT-BLD MAINT
037018	04/29/24	SAN11	SANCHEZ, TAYBIN	45.00	240425	TRAINING/ED-FIRE
037019	04/29/24	TAN00	T AND S DVBE, INC.	284.49	24-493	MAT & SUPPLIES-STR
037020	04/29/24	GRA02	GRAINGER, W.W., INC	33.19	909718344	MAT & SUPPLIES-AIRPORT
				430.45	910057637	MAT & SUPPLIES-BLD MAINT
			Check Total.....:	463.64		
037021	04/29/24	JAC03	JACKSON, LINDSEY	168.75	240428	REC INSTRUCTOR-REC
037022	04/29/24	PAC29	PACE ANALYTICAL SERVICES,	234.56	240319928	PROF SVCS-WTR DEPT
				102.03	240327028	PROF SVCS-WTR DEPT
				102.03	240327128	PROF SVCS-WTR DEPT
			Check Total.....:	438.62		
037023	04/29/24	PGE01	PG&E	34977.88	240422	Electricity General City-
037024	04/29/24	PGE2A	PG&E	50.98	240425	ELECT-CORNING COMMUNITY PARK
037025	04/29/24	PGE2B	PG&E	15275.82	240425	ELECT-WWTP
037026	04/29/24	RED15	RED TRUCK ROCK YARD, LLC	321.75	1579	MAT & SUPPLIES-STR
037027	04/29/24	RON03	RON DUPRATT FORD	58.26	48398	VEH OP/MAINT-POLICE
				502.53	481253	VEH OP/MAINT-POLICE
				24.06	484148	VEH OP/MAINT-WTR
				41.31	484338	VEH OP/MAINT-POLICE
				-268.58	CM481253C	VEH OP/MAINT-POLICE
			Check Total.....:	357.58		
037028	04/29/24	SCP00	SCP DISTRIBUTORS LLC	101.37	09347330	MAT & SUPPLIES-POOL

REPORT.: Apr 30 24 Tuesday
 RUN....: Apr 30 24 Time: 11:20
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-24 thru 04-24 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
037028	04/29/24	SCP00	SCP DISTRIBUTORS LLC	144.67	D7740518	MAT & SUPPLIES-POOL
				322.12	SN114765	MAT & SUPPLIES-POOL
				-180.00	SN114927C	MAT & SUPPLIES-POOL
			Check Total.....:	388.16		
037029	04/29/24	WHI06	WHITE, BRETT CLAYTON	62.17	240425	TRAINING/ED-WTR
037030	04/30/24	AND05	KEYLA ANDRADE	100.00	240424	REC INSTRUCTOR-REC (JR. CARDETTES)
037031	04/30/24	BUR08	BURNETT, KAREN S.	60.00	240420	REC INSTRUCTOR-REC
				120.00	240505	REC INSTRUCTOR-REC
			Check Total.....:	180.00		
037032	04/30/24	GAR09	GARCIA, GISELLE NYLENE	100.00	240424	REC INSTRUCTOR-REC (JR. CARDETTES)
037033	04/30/24	MAD05	MADRIGAL, NATALIA	100.00	240424	REC INSTRUCTOR-REC (JR. CARDETTES)
037034	04/30/24	MAR13	MARTINEZ, MARIA	280.00	240430	REC INSTRUCTOR-REC (HEELS CLASS)
037035	04/30/24	MOR10	MORRIS, MCKENNA MARIE	100.00	240424	REC INSTRUCTOR-REC (JR. CARDETTES)
037036	04/30/24	\M166	LIZANDRO MAGANA	24.35	000C40401	MQ CUSTOMER REFUND FOR MAG0030
			Cash Account Total.....:	118192.91		
			Total Disbursements.....:	118192.91		
			Cash Account Total.....:	.00		

REPORT.: May 08 24 Wednesday
 RUN.: May 08 24 Time: 15:14
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-24 thru 05-24 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
037037	05/01/24	COR07	CORBIN WILLITS SYSTEMS, I	813.77	000C405011	EQUIP MAINT-FINANCE
037038	05/01/24	COR09	CORNING CHAMBER OF COMM.	1000.00	000C405011	CngChamberComm. Economic
037039	05/01/24	MOD02	MODOC WIRELESS	253.11	4926	SAFETY ITEMS-POLICE
037040	05/01/24	MOO07	MOORE & BOGENER, INC.	5525.00	000C405031	CONSULTING SVCS-LGL SVCS
037041	05/01/24	NEL00	NELSON, JEFFREY NEIL	54.70	000C405011	PROF SVCS-FIRE DEPT
037042	05/01/24	OCH01	OCHOA CLEANING	4655.00	000C405011	JANITORIAL SERVICES-
037043	05/01/24	PIT01	PITNEY BOWES	186.29	000C405011	Rents/Leases Finance Dept
037044	05/01/24	SCH16	SCHLERETH, DAYMON WAYNE	104.70	000C405011	PROF SVCS-FIRE DEPT
037045	05/02/24	ATT02	AT&T	555.17	21606331	COMMUNICATIONS-
037046	05/02/24	ATT15	AT&T MOBILITY	909.78	240419	COMMUNICATIONS-
037047	05/02/24	COA06	COAR DESIGN GROUP	116477.90	22256	PROP 68 PRE CONS-CITY PLAZA REC CENTER
037048	05/02/24	COR08	CORNING LUMBER CO INC	731.65	240425	MAT & SUPPLIES-
037049	05/02/24	DM001	DM-TECH	119.90	202405011	COMMUNICATIONS-GEN CITY
037050	05/02/24	FER02	FERGUSON WATERWORKS #1423	134.80	1853541	WTR METER REPLAC-WTR CAP IMPROV
037051	05/02/24	GOR00	GORDON TRUCK CENTERS, INC	95.59	13425:01	VEH OP/MAINT-
				-87.77	13427:01C	VEH OP/MAINT-
				118.75	13429:01	VEH OP/MAINT-
			Check Total.....:	126.57		
037052	05/02/24	GRA02	GRAINGER, W.W., INC	50.20	1609072	MAT & SUPPLIES-POOL
				48.10	1609098	MAT & SUPPLIES-POOL
				46.14	910492917	MAT & SUPPLIES-WTR
			Check Total.....:	144.44		
037053	05/02/24	INL01	INLAND BUSINESS SYSTEMS	323.64	IN4130816	COMMUNICATIONS-
037054	05/02/24	MIL16	MILLENNIUM HEALTH, LLC	360.00	13933572	EMPLOYEE PHYSICALS-POOL
037055	05/02/24	NAP01	NAPA AUTO PARTS	3019.13	240425	MAT & SUPPLIES-
037056	05/02/24	PGE04	PG&E	456.86	240430	TranspFacility-
037057	05/02/24	PGE2A	PG&E	244.91	240429	ELECT-MCDONALD,CASSANDRA,SALADO L&L & TOOMES AVE
				34.78	240429A	ELECT-MARTINI PLAZA
			Check Total.....:	279.69		
037058	05/02/24	PGE2B	PG&E	381.97	8289049-2	SOLAR-WWTP
037059	05/02/24	PRO14	PROUDCITY INC.	1800.00	1763	COMP/EQUIP/SOFT-CITY ADMIN
037060	05/02/24	ROD10	RODRIGUEZ, JESENIA	1410.00	240430	REC INSTRUCTOR-REC (COORDINATOR)
037061	05/02/24	VAL11	VALLEY PACIFIC PETROLEUM	2005.76	24-752196	MAT & SUPPLIES-
				362.49	24-752198	VEH OP/MAINT-FIRE
			Check Total.....:	2368.25		
037062	05/02/24	VES00	VESTIS GROUP, INC.	88.05	548075	MAT & SUPPLIES-BLD MAINT
				88.05	553547	MAT & SUPPLIES-BLD MAINT
				88.05	558990	MAT & SUPPLIES-BLD MAINT
				88.05	564384	MAT & SUPPLIES-BLD MAINT
				88.05	569867	MAT & SUPPLIES-BLD MAINT
			Check Total.....:	440.25		
037063	05/06/24	AIR00	AIRGAS USA, LLC	85.96	550789029	MAT & SUPPLIES-FIRE
037064	05/06/24	BUS01	BUSINESS CONNECTIONS	456.00	85228	RECRUITMENT-POOL
037065	05/06/24	ENT02	ENTERPRISE-RECORD, MERCUR	126.52	000682714	PRINT/ADVERT-CITY CLERK
037066	05/06/24	FER03	FERREIRA WATER SERVICE, I	3872.50	1940	CLARK PARK PARKING LOT-PARK SPECIAL PROJ
037067	05/06/24	FIR05	FIRST NATIONAL BANK OMAHA	280.29	240426	CREDIT CARD CHARGES-
037068	05/06/24	FIR11	FIRST NATIONAL BANK OMAHA	1261.97	240426	CREDIT CARD CHARGES-
037069	05/06/24	FIR16	FIRST NATIONAL BANK OMAHA	1195.39	240426	CREDIT CARD CHARGES-
037070	05/06/24	FIR20	FIRST NATIONAL BANK OMAHA	3658.75	240426	CREDIT CARD CHARGES-
037071	05/06/24	FIR21	FIRST NATIONAL BANK OMAHA	891.50	240426	PROF SVCS-BLD & SAFETY
037072	05/06/24	GRA02	GRAINGER, W.W., INC	11.47	910615259	MAT & SUPPLIES-POOL
037073	05/06/24	INF00	INFRAMARK, LLC	89485.23	123965	PROF SVCS-

REPORT.: May 08 24 Wednesday
 RUN...: May 08 24 Time: 15:14
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-24 thru 05-24 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
037074	05/06/24	KIN14	KINETICS ACADEMY OF DANCE	352.00 360.00	240421 240505	REC INSTRUCTOR-REC REC INSTRUCTOR-REC
Check Total.....:				712.00		
037075	05/06/24	MYH00	MYHRE, BROOK	35.71	BM 240501	REIMBURSEMENT LIFEGUARD CERT & TEST-POOL
037076	05/06/24	PAC29	PACE ANALYTICAL SERVICES,	234.56	240339128	PROF SVCS-WTR DEPT
037077	05/06/24	PET07	PETERSON, CORA	489.18	CP 240503	REIMBURSEMENT LIFEGUARD CERT & TEST-POOL
037078	05/06/24	QUI02	QUILL CORPORATION	63.76	38317216	OFFICE SUPPLIES-FINANCE
037079	05/06/24	RAK00	RAKER, K Aidan K.	71.56	KR 240501	REIMBURSEMENT LIFEGUARD CERT & TEST-POOL
037080	05/06/24	RES04	RESERVE ACCOUNT	3000.00	240503	COMMUNICATIONS-
037081	05/06/24	SAN12	SANDERS, TRINITY MARIE	37.52	TS 240502	REIMBURSEMENT LIFEGUARD CERT & TEST-POOL
037082	05/06/24	TPX00	TPX COMMUNICATIONS	1135.12	178980417	COMMUNICATIONS-
037083	05/06/24	TRI02	TRI-COUNTY NEWSPAPERS	116.31 458.89	00298668 00298693	Print/Advert. City Clerk Print/Advert. City Clerk
Check Total.....:				575.20		
037084	05/06/24	BUI01	BUILDER SOLUTIONS, INC.	48529.29	10-W	CONSTRUCTION: ATP-WEST STREET PROJECT
037085	05/06/24	GON02	GONZALEZ JUMPERS & PARTY	239.00	240507	MAT & SUPPLIES-COMM EVENTS
037086	05/06/24	PGE01	PG&E	423.86	240502	ELECT-
037087	05/06/24	PGE04	PG&E	491.54	240502	TranspFacility-
037088	05/06/24	TEH15	TEHAMA CO SHERIFF'S DEPT	49.00	05012024	PROF SVCS-POLICE
037089	05/06/24	USB04	U.S. BANK	3245.00	7304724	DEBT SERV-
037090	05/06/24	VAL11	VALLEY PACIFIC PETROLEUM	1913.37	24-752197	VEH OP/MAINT-
037091	05/08/24	BDI00	BDI	223.07	950371868	MAT & SUPPLIES-
037092	05/08/24	CAR12	CARREL'S OFFICE SOLUTIONS	18.95	AR64288	MAT & SUPPLIES-LIBRARY
037093	05/08/24	EDD02	EMPLOYMENT DEVELOPMENT DE	6981.18	L01138844	UNEMPLOYMENT INS-GEN CITY
037094	05/08/24	FIR13	FIRST NATIONAL BANK OMAHA	3545.04	04262024	CREDIT CARD CHARGES-
037095	05/08/24	GRA02	GRAINGER, W.W., INC	57.67	910882704	MAT & SUPPLIES-POOL
037096	05/08/24	JAC04	JACKSON, ALEXIS JADE	104.52 69.68	240430 240501	REIMBURSEMENT LIFEGUARD CERT & TEST-POOL REIMBURSEMENT LIFEGUARD CERT & TEST-POOL
Check Total.....:				174.20		
037097	05/08/24	KNI00	KNIFE RIVER CONSTRUCTION	1047.94	301993	A/C CITYWIDE-STR
037098	05/08/24	LAC01	LACY, CLINT	450.00 75.00 75.00	240503 CK#036918 CK#036994	REC INSTRUCTOR-REC REC INSTRUCT-REC (SHORTED HOURS BY 3) REC INSTRUCT-REC (SHORTED HOURS BY 3)
Check Total.....:				600.00		
037099	05/08/24	MOR10	MORRIS, MCKENNA MARIE	34.37	MM 240501	REIMBURSEMENT LIFEGUARD CERT & TEST-POOL
037100	05/08/24	NOR47	NORTHSTAR	6254.75	82358	PROF SVCS-
037101	05/08/24	PGE05	PG&E	1537.99	240502	FIRE-ELECT & GAS
037102	05/08/24	SOU06	SOUTH AVENUE ACE	2054.63	240427	MAT & SUPPLIES-
037103	05/08/24	ATT17	AT&T	123.05	240430	COMMUNICATIONS-FIRE
037104	05/08/24	COR12	CORNING FORD MERCURY, INC	19.40	59688	VEH OP/MAINT-POLICE
037105	05/08/24	ENT02	ENTERPRISE-RECORD, MERCUR	120.56 107.65	006827306 006827308	PRINT/ADVERT-CITY CLERK PRINT/ADVERT-CITY CLERK
Check Total.....:				228.21		
037106	05/08/24	LUM00	LUMINACE AGGREGATOR LLC	14759.44	222568	ELECT-
037107	05/08/24	PAT02	PATTERSON ELECTRIC, INC.	285.00	7012	BLD MAINT-PARKS
037108	05/08/24	QUI02	QUILL CORPORATION	764.80	38469579	OFFICE SUPPLIES-
037109	05/08/24	RED00	RED BLUFF DAILY NEWS	101.21	006827844	PRINT/ADVERT-CITY CLERK
Cash Account Total.....:				344014.72		
Total Disbursements.....:				344014.72		
Cash Account Total.....:				.00		

REPORT.: May 08 24 Wednesday
 RUN...: May 08 24 Time: 15:14
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 05-24 thru 05-24 Bank Account.: 1025

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
14409	05/01/24	BAN03	POLICE OFFICER ASSOC.	225.00	C40430	POLICE OFFICER ASSOC
14410	05/01/24	EDD01	EMPLOYMENT DEVELOPMENT	5681.68 1594.59 56.09 72.38	C40430 1C40430 2C40430 3C40430	STATE INCOME TAX SDI STATE INCOME TAX SDI
Check Total.....:				7404.74		
14411	05/01/24	PED00	FEDERAL PAYROLL TAXES (EF	15141.73 17864.94 4178.08 231.30 815.90 190.82	C40430 1C40430 2C40430 3C40430 4C40430 5C40430	FEDERAL INCOME TAX FICA MEDICARE FEDERAL INCOME TAX FICA MEDICARE
Check Total.....:				38422.77		
14412	05/01/24	MIS03	MISSIONSQUARE - PLAN#3020	592.99 122.50	C40430 1C40430	MISSIONSQUARE 457 MISSIONSQUARE 457 ER
Check Total.....:				715.49		
14413	05/01/24	PERS1	PUBLIC EMPLOYEES RETIRE	28070.84 .00	C40430 1C40430	PERS PAYROLL REMITTANCE PERS PAYROLL REMITTANCE
Check Total.....:				28070.84		
14414	05/01/24	PERS4	Cal Pers 457 Def. Comp	2558.08 467.50	C40430 1C40430	PERS DEF. COMP. PERS DEF. COMP. ER P
Check Total.....:				3025.58		
14415	05/01/24	VAL06	VALIC	2837.54 270.00	C40430 1C40430	AIG VALIC P TAX AIG VALIC P TAX ER P
Check Total.....:				3107.54		
Cash Account Total.....:				80971.96		
Total Disbursements.....:				80971.96		
=====						

Date.: May 8, 2024
 Time.: 3:18 pm
 Run by: LORI SIMS

CITY OF CORNING
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
 List.: NEWB
 Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
CAMPOS LANDSCAPING	3055 ILLINOIS AVE	CORNING, CA 96021	LANDSCAPING	05/08/24
CHAVEZ FENCING	5025 SE AMITY DAYTON HWY	AMITY, OR 97101	BUILD SECURITY FENCES	04/25/24
HERNANDEZ LANDSCAPIN	1204 FIFTH AVE	CORNING, CA 96021	LAWN CARE SERVICES	05/01/24
JM FRAMING	23709 BLACKBURN AVE	CORNING, CA 96021	FRAMING	05/07/24
PAZ CONSTRUCTION INC	512 MAPLE ST	WILLOWS, CA 95988	REMODEL IN CORNING AT 814 SOLANO ST	05/03/24
THE QUEEN BEE FASHIO	1214 SOLANO ST	CORNING, CA 96021	GENERAL RETAIL-CLOTHING, SHOES, ACCESSOR	05/08/24
URBAN DESIGN CONSTRU	AND RENOVATIONS	PARADISE, CA 95969	INSTAL SOLAR & WHOLE-HOUSE GENERATORS	04/23/24
VALLEY COUNTER TOPS	43 NORFIELD AVE. STE 2	CHICO, CA 95928	PATROL ROOM COUNTER TOPS FOR CORNING PD	05/02/24

CITY OF CORNING

**TREASURER'S REPORT
APRIL 2024**

<u>AGENCY</u>	<u>BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$ 14,633,889.04	4.30%

Respectfully submitted:



Laura L. Calkins
City Treasurer



Monthly Permit Report

04/01/2024 - 04/30/2024

Permit #	Permit Date	Main Status	Parcel #	Parcel Address	Owner Name	Owner Address	Owner City	Owner Zip	Permit Type	Project Cost
24101	4/30/2024	ISSUED	073-200-014-000	490 Hyland Dr.	MCFADDEN, TIMOTHY RAYMOND & MCFADDEN, VERONICA ANN	490 Hyland Dr.	Corning	96021	Electrical	\$2,500
24100	4/29/2024	Cancelled	071-262-027-000	1399 West ST.	FERRARI, LINDA TR FERRARI L/TRUST 02/12/2009	1399 West St.	Corning	96021	Solar	\$0
24099	4/26/2024	ISSUED	073-240-016-000	210 Marty Ct.	MARLENE, JANIS TR MARLENE 2002 TRUST	210 Marty Ct.	Corning	96021	Roof	\$12,162
24098	4/24/2024	approved " FEES DUE "	073-074-007-000	604 South St.	MOORE, KIRSTIE L	604 South St.	Corning	96021	ADU	\$8,311
24097	4/22/2024	approved " FEES DUE "	071-140-036-000	2189 Solano St.	JAS PROPERTIES, LLC; % J A SUTHERLAND, INC	1199 N. State St.	UKIAH	95482	Signs	\$10,500
24096	4/22/2024	ISSUED	071-132-003-000	1317 Solano St.	Hakiri, Akram Mustapha	PO Box 1735	Chico	95927	Electrical	\$1,800
24095	4/22/2024	ISSUED	071-292-011-000	1633 Palm Ave.	ROSALES, HECTOR RAMIREZ & DE RAMIREZ, FABIOLA AVIL	1633 Palm Ave.	Corning	96021	Mechanical	\$5,000
24094	4/18/2024	ISSUED	073-101-009-000	703 South St.	Reinaldo Mendoza	4407 Rawson Rd.	Corning	96021	ReModel	\$70,000
24093	4/18/2024	ISSUED	069-210-016-000	1220 S. 99W	GRACIANO, ANGELINA MADERA ETAL	1575 Rice Ave.	Corning	96021	Building	\$3,000
24092	4/18/2024	ISSUED	071-103-005-000	510 West St.	MCCLAIN, MELISSA	25141 Ohio Ave.	Corning	96021	Roof	\$7,100
24091	4/18/2024	ISSUED	073-010-033-000	320 Solano St.	GABLAMOVIN LLC	819 Brookwood Way	CHICO	95926	Solar	\$35,235
24090	4/17/2024	approved " FEES DUE "	087-050-005-000	2791 HWY 99W	ZACKARY R THORNTON LIV TRUST	459 N Colusa St.	Willows	95988	Building	\$28,000
24089	4/16/2024	ISSUED	071-132-003-000	1317 Solano St.	Hakiri, Akram Mustapha	PO Box 1735	Chico	95927	Tenant Improvement	\$4,000
24088	4/15/2024	ISSUED	073-094-011-000	816 South St.	GODOY, FIDENCIA PEREZ	P O BOX 531	Hamilton City	95951	Solar	\$25,000

24087	4/12/2024	Online Application	087-090-067-000	3655 Barham Ave.	V-LINE INC	3045 Marguerite Ave.	Corning	96021	Building	\$100,000
24086	4/12/2024	ISSUED	073-095-006-000	806 Walnut St.	Beltran, Edilma	806 Walnut St.	Corning	96021	Electrical	\$3,000
24085	4/11/2024	ISSUED	071-243-002-000	1162 Fourth Ave	Magallanez, Martha M	1162 Fourth Ave	Corning	96021	Solar	\$42,000
24084	4/11/2024	ISSUED	073-164-010-000	828 Hickory St.	Valencia, Enrique	828 Hickory St.	Corning	96021	Fence	\$0
24083	4/10/2024	ISSUED	071-140-040-000	2013 Solano St.	99 CENT GROCERY INC	2013 Solano St.	Corning	96021	Plumbing	\$1,824
24082	4/10/2024	Online Application	073-313-024-000	815 Cottonwood Ct.	CHIP	1001 Willow St	Chico	95928	Solar	\$9,818
24081	4/10/2024	Online Application	073-313-011-000	535 Sturmgarten Drive	CHIP	1001 Willow St	Chico	95928	Solar	\$9,818
24080	4/10/2024	Online Application	073-312-003-000	420 Sturmgarten Drive	CHIP	1001 Willow St	Chico	95928	Solar	\$11,821
24079	4/10/2024	approved " FEES DUE "	073-312-002-000	410 Sturmgarten Drive-Lot 38	CHIP	1001 Willow St	Chico	95928	Solar	\$10,981
24078	4/10/2024	approved " FEES DUE "	073-313-023-000	825 Cottonwood Court-Lot 36	CHIP	1001 Willow St	Chico	95028	Solar	\$8,781
24077	4/10/2024	approved " FEES DUE "	073-313-018-000	415 Sturmgarten Dr.-Lot 31	CHIP	1001 Willow St	Chico	95928	Solar	\$9,818
24076	4/10/2024	approved " FEES DUE "	073-313-013-000	515 Sturmgarten Drive-Lot 26	CHIP	1001 Willow St.	Chico	95928	Solar	\$9,818
24075	4/10/2024	approved " FEES DUE "	073-313-004-000	615 Spruce Ave.-Lot 17	CHIP	1001 Willow St.	Chico	95928	Solar	\$9,818
24074	4/10/2024	approved " FEES DUE "	073-312-006-000	450 Sturmgarten Dr-Lot 42	CHIP	1001 Willow St	Chico	95928	Solar	\$10,981
24073	4/10/2024	approved " FEES DUE "	073-313-007-000	1886 Marguerite Ave-Lot 20	CHIP	1001 Willow St	Chico	96021	Solar	\$10,981
24072	4/10/2024	approved " FEES DUE "	073-313-010-000	545 Sturmgarten Drive-Lot 23	CHIP	1001 Willow St.	Chico	95928	Solar	\$10,981
24071	4/10/2024	approved " FEES DUE "	073-313-017-000	425 Sturmgarten Drive-Lot 30	CHIP	1001 Willow St	Chico	95928	Solar	\$11,821
24070	4/10/2024	approved " FEES DUE "	073-313-019-000	810 Cottonwood Court-Lot 32	CHIP	1001 Willow St	Chico	96021	Solar	\$9,818
24069	4/10/2024	approved " FEES DUE "	073-313-009-000	555 Sturmgarten Drive-Lot 22	CHIP	1001 Willow St	Chico	95928	Solar	\$9,818
24068	4/10/2024	approved " FEES DUE "	073-313-014-000	505 Sturmgarten Drive-Lot 27	CHIP	1001 Willow St	Chico	95928	Solar	\$10,981

24067	4/9/2024	approved " FEES DUE "	073-313-020-000	820 Cottonwood Ct.-Lot 33	CHIP	1001 Willow St	Chico	95928	Solar	\$8,781
24066	4/8/2024	approved " FEES DUE "	071-154-005-000	918 Fairview Ave.	Pablo Nerey	3211 Woodson Ave	Corning	96021	Mechanical	\$3,400
24065	4/4/2024	Finaled	073-164-010-000	828 Hickory St.	Valencia, Enrique	828 Hickory St.	Corning	96021	Electrical	\$1,500
24064	4/2/2024	ISSUED	071-113-003-000	502 Fourth St.	HERNANDEZ, AGUSTIN DE LOS S & SANTOS, ARACELI DE L	502 Fourth St.	Corning	96021	Solar	\$38,890
24063	4/1/2024	ISSUED	071-164-005-000	1409 Marin St.	Reyes, Fidel M	1409 Marin St	Corning	96021	Fence	\$1,000
										\$569,057

Total Records: 39

5/1/2024



CITY OF CORNIG WASTEWATER OPERATIONS SUMMARY REPORT APRIL 2024

Below is a summary of the monthly operations report that will be available for review in May 2024.

- Completed monthly reports
- Held staff meeting to discuss facility operations and issues
- Held daily safety tailgate meetings
- Inspected eyewash stations and emergency showers
- Completed testing of chemical release sensors
- Calibrated SO3 analyzer
- Inspected all fire extinguishers
- Calibrated gas detector
- Exercised emergency generator
- Submitted ESMR/DMR report to Regional Board



- Completed monthly facility inspection
- Hired new employee for the Operator in Training position, Jesse Ryan will be responsible for the Vactor truck operations and assist in plant operations and maintenance.
- Completed inspections on collection system trouble spots
- Mowed lawns
- Public Works crew repaired broken wash water line.
- Replaced condenser fan motor on Administration Building AC unit
- Public Works crew installed guard rails on clarifier distribution vault.
- Notified Regional Board of total coliform limit exceedance. Inframark staff and management are working to determine cause and develop plan to return to compliance.
- Sprayed weeds on facility grounds
- Regional Board on site for annual plant inspection,

April 2024

Effluent Flow Monthly Average= 608,500 GPD

ITEM NO: G-10
APPROVE WAIVER OF RECREATIONAL
USE FEES FOR THE 15th ANNUAL
TUCKER MESKER MEMORIAL
SCHOLARSHIP SOFTBALL
TOURNAMENT FUNDRAISER TO BE
HELD AUGUST 2nd – 4th, 2024.

May 14, 2024

TO: HONORABLE MAJOR AND COUCILMEMBERS

FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR 

SUMMARY:

Staff have received a request from the Mesker Family for City Council to approve a waiver of the Recreational Use Fee for the use of Yost Park for the 15th Annual Tucker Mesker Memorial Scholarship Softball Tournament Fundraiser. The tournament is scheduled to take place August 2nd through August 4th. This is a community based, non-profit event that benefits local students by assisting them in furthering their education.

BACKGROUND:

Staff requests Council approval to waive all recreational fees normally charged (\$100 refundable fees and \$166 non-refundable fees) for the Tucker Mesker Memorial Scholarship Fundraiser.

\$ 75 Cleanup deposit
\$ 25 Key deposit
\$100 Refundable
\$ 16 Weekend Field Light Fee
\$150 Weekend Use Fee
\$166 Non-Refundable

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE WAIVER OF RECREATIONAL USE FEES FOR THE 15th ANNUAL TUCKER MESKER MEMORIAL SCHOLARSHIP SOFTBALL TOURNAMENT FUNDRAISER TO BE HELD AUGUST 2nd THROUGH AUGUST 4th, 2024.

**ITEM NO.: G-11
APPROVE ANNUAL AGREEMENT AND
MEMBERSHIP WITH 3CORE ECONOMIC
DEVELOPMENT DISTRICT AT A COST
OF \$7,500.**

May 14, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRANT MESKER, CITY MANAGER 
LISA M. LINNET, CITY CLERK 

BACKGROUND:

3CORE is the federally recognized Regional Economic Development Corporation (EDC) for the Counties of Tehama, Glenn, and Butte. They work with the City and include Corning's economic development priorities in the regional strategy by soliciting federal grant financing for planning purposes and actual economic development projects. As a Federally Certified Community Development Financial Institution (CDFI) and designated Community Development Entity (CDE), they are positioned to support investment into the local Opportunity Zones, as well as deliver technical assistance focused on regional resiliency. Their strong relationships with State and Federal funding sources enable them to provide the City support and guidance.

This past year, 3CORE's work has been centered on supporting its communities in the following ways:

- Assisted in navigating through various funding opportunities from the Federal and State Government;
- Their Business Resource Liaison program has added many new local service providers offering expertise in marketing plans, social media platforms, website development, business guidance, bookkeeping, and resiliency toolkits. They completed 20 one-on-one technical assistance engagements, saving 55 jobs;
- Raised \$139,000 in private investment dollars to further small business lending and technical assistance activities. Additional funding was awarded by federal and state programs totaling \$590,000. These dollars are reinvested in small businesses in our communities;
- Small business lending resulted in over 250 inquiries for support. Of those inquiries, 64 resulted in loan requests with net borrowing of \$862,000. These funds are expected to create/retain 35 jobs and leverage \$1.3 million in additional investment.
- In collaboration with our regional partners, completed the I-5 Feasibility Study, highlighting opportunities for business expansion. This study is a tool for marketing and business recruitment with the overarching goal of bringing new business to the region. The report can be found at: 3coreedc.org/i-5-feasibility-study; and
- Continue, as a key part of Corning's "Economic Development Team", assist in finding "gap" financing for commercial and industrial development ventures.

To help cover operating costs, 3CORE receives a Federal Grant totaling \$75,000 which requires a dollar-for-dollar local match. Our Agreement with 3CORE runs on the fiscal year and will expire on June 30th, as such they approach the City each year for a review of the City's commitment because they must comply with Federal and State application requirements. It is now appropriate to consider a new contract. The adjusted FY 2023-2024 cash match for the City of Corning has not increased this year and remains at \$7,500.

Our membership provides us with direct access to:

- Regional Economic Development Strategy;
- Statewide Economic Development Networks;
- Legislative Advocacy; and
- Discounted consulting fees; and

As a result of our membership, Businesses in our jurisdiction are eligible to receive:

- Start-up and expansion financing through their loan pool;
- Discounted loan fees & interest rates;
- Financial readiness counseling; and
- Expert monitoring.
- Community Navigation and Technical Assistance for small businesses.

In the past 3CORE has aided the City of Corning with the following projects:

- Assistance in developing a new Downtown Business Facade Program.
- Development & annual updates of the Comprehensive Economic Development Strategy (CEDS) for the City and District's related priority projects.
- Monitoring and Mapping of a local Strengths, Weaknesses, Opportunities, and Threats (S.W.O.T.) analysis; providing a consensus scope of work detailing Partner priorities, timelines, budget, and responsibilities of 3CORE and Partner; and identification of funding sources for S.W.O.T. priorities within the CEDS.
- Maintaining key memberships in National, State, and Regional Organizations representing the Tri-County Region.
- Monitoring & communicating about Federal & State legislative actions that could affect the North State and soliciting & coordinating support from region as appropriate.
- Providing best practices of successful business retention and expansion models.
- Discounted loan fees and interest rates for eligible businesses located within the City of Corning and its sphere of influence (including other areas designated by the City of Corning) who qualify for and receive financing through 3CORE.
- Supported initiatives that lead to business recovery & growth, including utilizing "Opportunity Zones".
- Launching multi-million-dollar grant programs associated with the COVID-19 Pandemic from scratch, with 3CORE team members reviewing applications nonstop, including on evenings and weekends.

Pre-Qualification Services, Grant Development & Application Preparation Services, and Financial Advisory Services are also available at an additional charge.

RECOMMENDATION:

MAYOR AND CITY COUNCIL APPROVE:

- **THE ANNUAL PARTICIPATION IN 3CORE;**
- **AUTHORIZE PAYMENT ON JULY 1, 2024 TO 3CORE FOR THE CITY'S SHARE OF THE LOCAL GRANT MATCH IN THE AMOUNT OF \$7,500 FROM FUND 001-7408-4010 ECONOMIC DEVELOPMENT.**



2515 Ceanothus Avenue Suite 105
Chico California 95973
530.893.8732
info@3coreedc.org
www.3coreedc.org

May 8, 2024

Brant Mesker
City of Corning
794 Third Street
Corning, CA 96021

Dear Brant,

Economic Development is an investment in growing your economy and enhancing the prosperity and quality of life for all residents. Your long-term, strategic, and collaborative actions improve our region. On behalf of 3CORE, I would like to thank you for your commitment to advancing local Economic Development.

As a federally designated Economic Development District, 3CORE focuses on locally-based, regionally-driven economic development planning and regional collaboration. Utilizing the 2022-2027 Comprehensive Economic Development Strategy (CEDS) as a guide, we are committed to identifying economic development opportunities and partnerships that will result in a healthier and more prosperous region. The CEDS can be found at 3coreedc.org/ceds.

3CORE is a licensed business lender and a state- and federally-certified Community Development Financial

- In collaboration with our regional partners, we completed the I-5 Feasibility Study, highlighting opportunities for business expansion. This study is a tool for marketing and business recruitment with the overarching goal of bringing new business to the region. The report can be found at 3coreedc.org/i-5-feasibility-study.
- We continued to support local measures related to economic development. We represent the North State region as an active member of the California Stewardship Network (CSN), a statewide non-partisan economic development organization. The CSN focuses on the state's economic, environmental, and social well-being challenges, including those we experience in the far north.
- We participated in many convenings and discussions centered on workforce development, looking at challenges and opportunities from a local and regional perspective.
- We supported the development of regional plans related to hazard mitigation, healthy communities, and food systems.

In the coming year, in addition to supporting your local jurisdiction and the needs of your small businesses, our efforts will be focused on supporting partner-led Industry Sector and Transformative Initiatives in the areas of Agriculture and Forest Products; Health and Wellness; Broadband; Construction, Infrastructure and Housing; Forest Management and Restoration; Education, and Training and Talent Development. Collaborative discussions with colleagues and partners on these topics will lead to collective impact and an economically robust region.

Benefits of your Membership include:

- Representation in the regional economic development strategy
- Access to priority funding opportunities for identified projects and initiatives
- Statewide economic development networks
- Legislative advocacy
- Discounted consulting fees

As a result of your Membership, businesses in your jurisdiction are eligible to receive:

- Start-up and expansion financing through our loan pool
- Discounted loan fees & interest rates
- Financial readiness coaching
- Expert mentoring
- Community Navigation and Technical Assistance for small businesses

Enclosed is a Membership Renewal Invoice for 2024-2025. Additional services are available on a fee-for-service basis. Your investment ensures continued work in our cities and counties as your Economic Development District.

Thank you for your continued partnership; we look forward to serving you for another year.

Sincerely,



Patty Hess
Executive Director





3CORE, Inc.
 2515 Ceanothus Avenue
 Suite 105
 Chico, CA 95973

Invoice

Date	Invoice #
5/8/2024	20244

Bill To
City of Corning 794 Third Street Corning, CA 96021

Description	Amount
Membership Renewal 2024-2025	7,500.00
Total	
	\$7,500.00

Phone #	Fax #	E-mail	Web Site
530.893.8732 x202	530.893.0820	jwilliams@3coreedc.org	www.3coreedc.org

ITEM NO.: J-12
PRESENTATION AND APPROVAL OF
THE MURAL AT TEDDY POHLERS
MEMORIAL POOL (CORNING CITY
POOL)

May 14, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: BRANT MESKER, CITY MANAGER 

SUMMARY:

In March 2024, Corning High School, the Tehama County Arts Council, and the Job Training Center teamed up on an innovative project to install a public mural in the City of Corning. With some assistance from staff, many locations were considered. Although many locations were considered, this project is requesting to install a public mural at the Corning City Pool. This site was selected with input from community members and offers high visibility and a year-round opportunity for the community to enjoy the murals. The site was also selected because the building surfaces are in great condition for a mural. The murals were co-designed by Corning High School art students, their teacher Sara Trammell, a Tehama County local professional muralist, Toni Gaylord, and general guidance from the Corning City Manager, Brant Mesker and Executive Director of the grant, Carrie Ferchaud. Upon approval, the mural will be installed May 28th – June 2nd with the help of Corning High School art students. Included in the staff report of this request are mock-ups of the mural for reference and will be finalized in the next 2 weeks.

FINANCIAL:

This project will be funded entirely by grant dollars that were competitively awarded to Job Training Center from Upstate California Creative Corps. This grant's goal is to use art to promote public health and strengthen the artistic workforce in Tehama County.

RECOMMENDATION:

APPROVAL OF THE MURAL AT TEDDY POHLERS MEMORIAL POOL (CORNING CITY POOL) ENTIRELY FUNDED BY GRANT DOLLARS AWARDED TO THE JOB TRAINING CENTER FROM UP STATE CALIFORNIA CREATIVE CORPS AND IN PARTNERSHIP WITH THE CORNING HIGH SCHOOL ART CLASS.

City Council Project Request – City of Corning

Project Name: City Pool Mural
Location: Corning City Pool
Mural Installation Dates: May 28 – June 2, 2024
Direct Cost to City: \$0
Lead Agency: Job Training Center
Partner Agencies: Corning Highschool, Tehama County Arts Council

In March 2024, Corning High School, the Tehama County Arts Council, and the Job Training Center teamed up on an innovative project to install a public mural in the City of Corning. Although many locations were considered, this project is requesting to install a public mural at the Corning City Pool. This site was selected with input from community members and offers high visibility and a year-round opportunity for the community to enjoy the murals. The site was also selected because the building surfaces are in great condition for a mural. The murals were co-designed by Corning High School art students, their teacher Sara Trammell, a Tehama County local professional muralist, Toni Gaylord and general guidance from the Corning City Manager, Brant Mesker and Executive Director of the grant, Carrie Ferchaud. If approved, the mural will be installed May 28 – June 2 with the help of Corning High art students. Page 2 of this request has preliminary mock-ups of the mural for reference and will be finalized in the next 2 weeks.

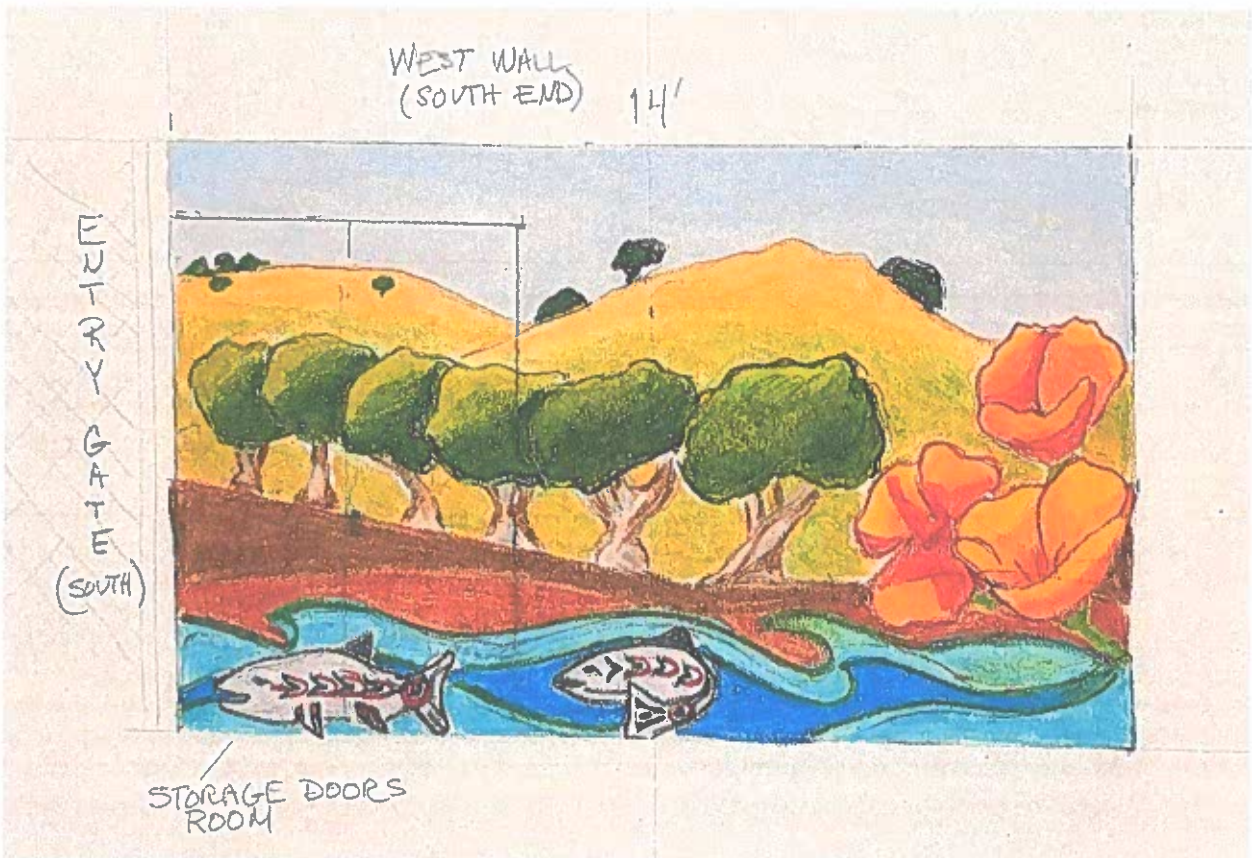
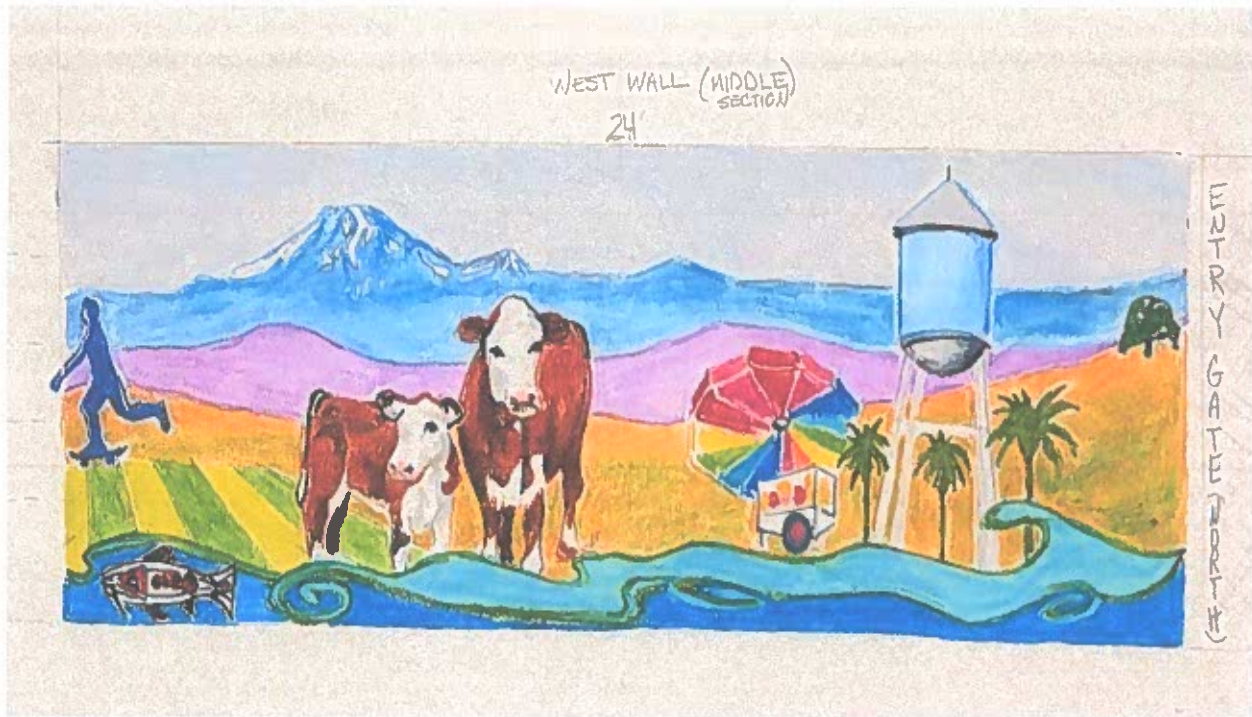
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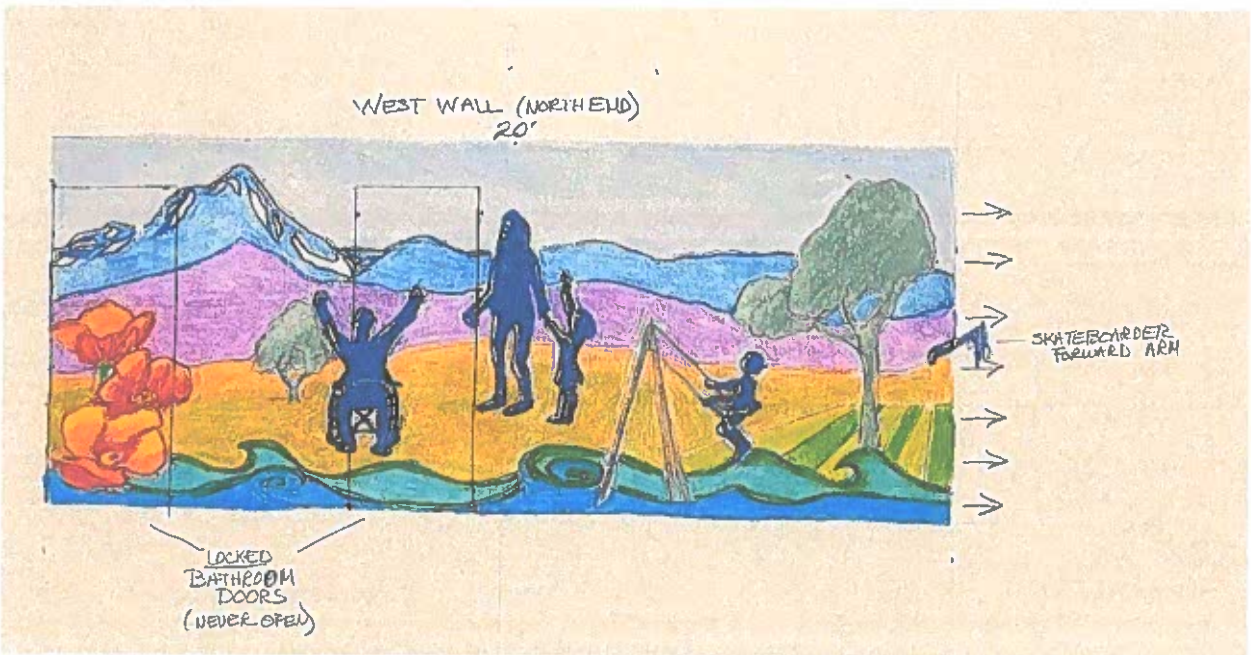
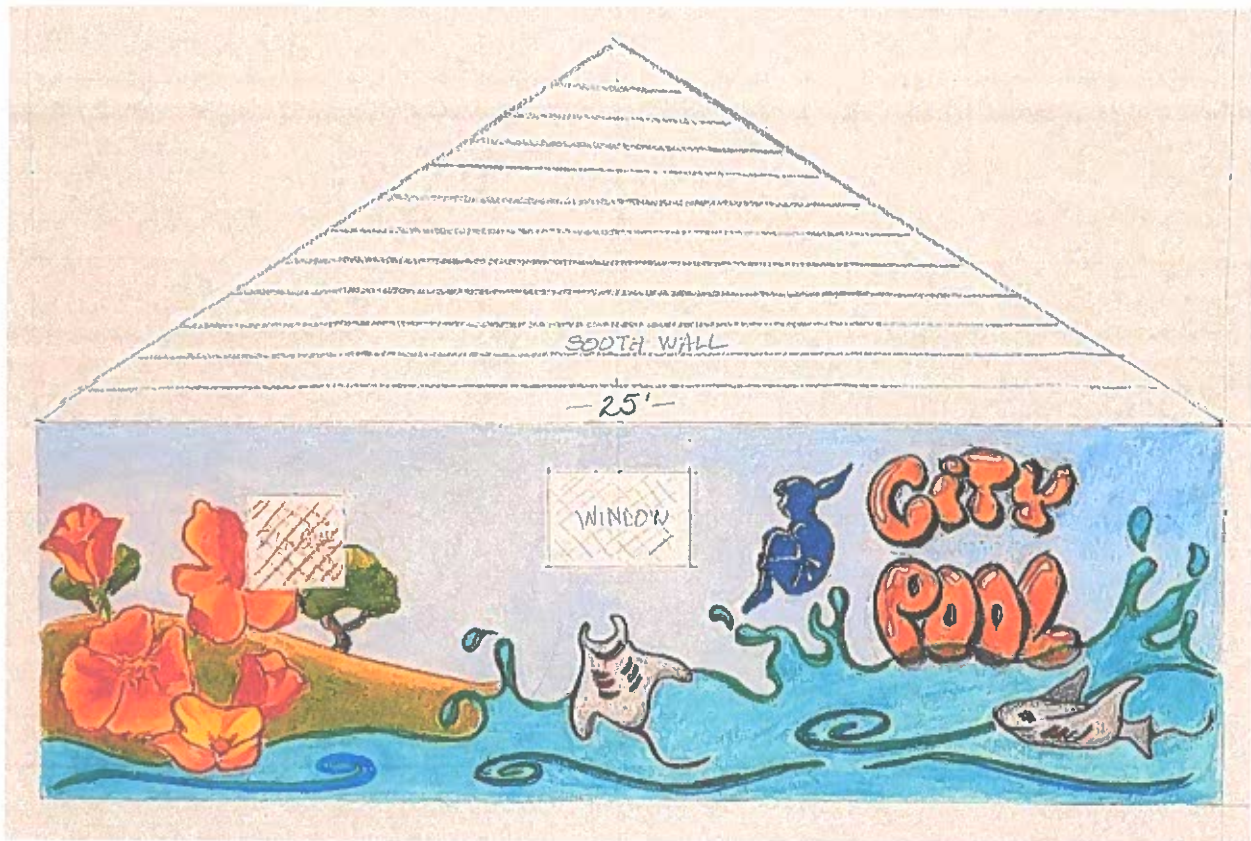
Thank you for your consideration.

Respectfully submitted,

Carrie Ferchaud
Executive Director and Grant Administrator
Job Training Center

Preliminary Mural Mock-Ups





ITEM NO: J-13
 PRESENTATION AND ACCEPTANCE OF
 ANNUAL CITY AUDIT FOR
 FISCAL YEAR 2022/2023
 May 14, 2024

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
 FROM: BRANT MESKER, CITY MANAGER *BM*
 LISA M. LINNET, ADMINISTRATIVE SERVICES MANAGER *LM*

SUMMARY:

Each year, City Auditor Donald Reynolds, CPA, who is accountable directly to the City Council, presents the results of the Annual Audit of the City of Corning financial records. He will be present at the Council Meeting to explain to the City Council the results of the Fiscal Year 2022/2023 Audit. As a result of recent regulatory changes, a “**Management’s Discussion and Analysis**” is no longer required and therefore will not be included in this year’s audit.

A copy of the Audit is on file for public review at City Hall and on the City website (www.corning.org). Council members may receive a bound copy at City Hall.

AUDIT OVERVIEW:

The Audit report begins with the “**Independent Auditor’s Report**” of the Financial Section. That report provides detailed information regarding the issues addressed by the Auditor in this document.

FINANCIAL HIGHLIGHTS

All funds of the City listed below are reported in the Government-Wide Reports found on page 15 of the Audit titled Statement of Net Position; the financial highlights in layman terms are:

- **Total assets of the City:** **\$59,189,342**
- **Deferred inflows:** **\$2,815,645**
- **Deferred Outflows:** **\$4,024,000**
- **Total Liabilities:** **\$23,178,313**
- **City’s assets exceeded its Liabilities by:** **\$29,219,384**

This is an increase of \$4,802,296 from the previous year when assets exceeded liabilities by 24,417,088 (net position) for the fiscal year reported. This increase was primarily due to increases in sales and use taxes and remaining American Rescue Plan Act (ARPA) monies received. The total General Fund balance on June 30, 2023 was \$5,432,979; the balance on June 30, 2022 was \$5,525,069. This represents a decrease of \$92,090.

GENERAL FUND:

The General Fund of the City is the main fund discretionary in nature; the Council has the freedom to determine the priorities and establish the uses of the General Fund. Most of the other Funds are restricted to specific purposes either by City Code or by State Law, though the City Council still sets the priorities.

TABLE 3 - GENERAL FUND REVENUES BY SOURCE (FY 2022/2023 VS. FY 2021/2022)

	Ending June 30, 2023		Ending June 30, 2022		Increase/Decrease	
	Amount	Percent of Total	Amount	Percent of Total	Amount	% Change
Tax & Assessments	\$7,636,752	84.47%	\$7,600,738	91.93%	\$36,014	.47
Use of money & Property Interest	\$863,121	9.55%	\$316,934	3.8%	\$546,187	172.33%
Intergovernmental revenues	\$67,490	.75%	\$8,420	0.16%	\$59,070	701.54%
Interest	\$198,631	2.20%	\$257,656	3.12%	(59,025)	(22.91%)
Licenses & Permits	\$274,628	3.04%	\$84,315	1.02%	\$190,313	225.72%
Other revenues	\$9,040,622	100%	\$8,268,063	100.00%	\$772,559	9.34%
Total:						

TABLE 4 - GENERAL FUND EXPENDITURES BY TYPE (FY 2022/2023 VS. FY 2021/2022)

	Ending June 30, 2023		Ending June 30, 2022		Increase/Decrease	
	Amount	Percent of Total	Amount	Percent of Total	Amount	% Change
General Government	\$1,583,533	19.24%	\$1,419,277	20.25%	\$164,256	11.57 %
Public Safety	\$3,883,389	47.18%	\$4,014,025	57.28%	(\$130,634)	(3.25%)
Transportation	\$139,180	1.69%	\$113,902	1.63%	\$25,278	22.19%
Cultural Parks & Recreation	\$555,632	6.75%	\$656,949	9.37%	(\$101,317)	(15.42%)
Community/Economic Development	\$37,500	.46%	\$23,500	0.34%	\$14,000	59.57%
Debt Service	0	0%	\$585,016	8.25%	(\$585,016)	(100%)
Capital Outlay	\$2,032,290	24.70%	\$195,190	2.78%	\$1,837,100	941.19%
Total:	\$8,231,524	100%	\$7,007,859	100.00%	\$1,223,665	17.46%

Tables 3 & 4 (information found on page 22 of Audit) present the actual General Fund Revenues and Expenditures data for FY 2022/2023 as compared with the same data for FY 2021/2022. You will note that revenues (Table 3) increased in 2022/2023 by \$772,559 or 9.34% from the previous year. These increases were largely due increases in intergovernmental and miscellaneous revenues. From Table 4 you will note expenditures increased in FY 2022/2023 by \$1,223,665 or 17.46% from FY 2021/2022. Increases in expenditures were felt in General Government, Transportation, Community/Economic Development, and Capital Outlay. The decrease in Public Safety is a result of salary savings due to vacancies within the department.

FY 2023/2022 BUDGET VS. ACTUAL:

Budgets are projections of future revenue and expenditures. The audit reconciles the projections we make near the beginning of the fiscal year with the actual amounts. A summary of General Fund Budgeted Amounts vs. the Actuals is included as Exhibit "A-2" of the Audit. Overall, revenues came in significantly higher than anticipated. This was partly due to sales and use taxes exceeding our projections and a large amount of one-time American Recovery Plan Act (ARPA) funds received. Expenditures came in significantly higher as well.

The Total General Fund balance on June 30, 2023 was 5,432,979. The Total General Fund balance on June 30, 2022 was \$5,335,713. This represents a \$97,266 increase.

OTHER FUNDS:

Two summary tables of the Water and Sewer Funds, respectively. Table 5 shows the Water Fund ending the year with a positive of \$19,158. This is in part due to the CV2-3 grant for utility payments allowing the City to recoup most of the losses in revenue resulting from the non-payment of water/sewer utility bills during the COVID-19 Pandemic. The Sewer Fund data is presented in Table 6 and shows a negative Change in Net Position of \$195,120 at the close of FY 2022/2023.

TABLE 5 – WATER FUND (FY 2022/2023 VS. FY 2021/2022)

Water Enterprise Fund 630	2023		2022		Increase/Decrease from Prior Year	
	Amount	Percent	Amount	Percent	Amount	Percent
Operating Revenue	\$1,719,810		\$1,778,576		(\$58,766)	(3.30%)
Expenses	(\$1,605,930)		(\$1,716,472)		(\$110,542)	(6.44%)
Non-Operating Revenue (Expense)	(\$94,722)		(\$108,214)		(\$13,492)	(12.47%)
Net Operating Transfers	\$		\$		\$	%
Change in net position	\$19,158		(\$46,110)		65,268	141.55%

TABLE 6– SEWER FUND46 (FY 2022/2023 VS. FY 2021/2022)

Sewer Enterprise Fund 610	2023		2022		Increase/Decrease from Prior Year	
	Amount	Percent	Amount	Percent	Amount	Percent
Operating Revenue	\$2,389,787		\$2,222,851		\$166,936	7.51%
Expenses	(\$2,021,184)		(\$1,837,632)		(\$183,552)	9.99%
Non-Operating Revenue (Expense)	(\$134,587)		(\$170,941)		(\$35,507)	(20.77%)
Net Operating Transfers	\$0		\$0		\$0	%
Change in net position	\$234,016		\$214,278		\$19,738	9.21%

Exhibits B-1 through B-3 (pages 83 – 133) provide information on the other specialized Funds such as the CDBG (Community Development Block Grant Funds), Prop. 47 Grants, Landscape & Lighting Districts, American Recovery Plan Act (ARPA) funds, and road funds.

Exhibits C-1 through C-3 (pages 134 – 145) show the Capital Replacement and the Capital Improvement Funds, Police K-9 Fund 074, Bedroom Tax Fund 355, and the various Department **Equipment Replacement** Funds.

Exhibits D-1 through D-3 (pages 146 – 148) show the City's "Enterprise Funds", which consist of the Sewer, Solid Waste, Airport, Transportation Center, and Water funds. Depreciation & Amortization are included and do not include principal payments on long-term debt. Retained Earnings include the total cost of all fixed assets less any accumulated depreciation and any long-term debt.

Exhibits E-1 through E-3 (pages 149 – 151), show the three **Trust Funds**, J.T. Levy Scholarship Fund, Rodgers Theatre Trust, and the Riddell Library Fund.

RECOMMENDATION:

MAYOR AND COUNCIL MEMBERS RECEIVE AND ACCEPT THE ANNUAL AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2023.

ITEM NO: J- 14
AWARD BID FOR 3-YEAR PALM &
STREET TREE PRUNING & TREE
STUMP GRINDING RFP TO ARBOR
PROS, LLC. AND AUTHORIZE CITY
MANAGER TO EXECUTE CONTRACT

May 14, 2024

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR **

SUMMARY:

On Wednesday, April 24, 2024, the City received nine (9) bids for the City Palm and Street Tree Pruning and Tree Stump Grinding 3-year Contract in response to the RFP which was approved at Council on March 12, 2024.

Staff recommends awarding the Bid to Arbor Pros, LLC, who has been determined the lowest responsive and responsible bidder. The budgeted \$42,000 will allow the City to prune up to 250 of the city Trees at the proposed amount of \$168.50 per tree and \$100 per stump grinding.

BACKGROUND:

It has been approximately 4-years since tree maintenance has been completed. The city recognizes the trees are in desperate need of maintenance. To avoid interruptions in service the Public Works Department requests combining palm tree and street tree pruning along with stump removal into a 3-year contract encompassing all palm tree and street trees within city limits.

The 2023/2024 City Budget has allowed for a total of \$42,000 in funding for the pruning of city trees. The funding is budgeted under Public Works Street/Tree Pruning item numbers 111-8002-3000 (\$39,000) and 114-8002-3000 (\$3,000).

RECOMMENDATION:

MAYOR AND COUNCIL:

- 1. AWARD BID FOR THE CITY PALM TREE PRUNING TO WEST COAST ARBORISTS, INC. IN THE AMOUNT OF \$168.50 PER TREE AND \$100 PER STUMP GRINDING, NOT TO EXCEED \$42,000; and,**
- 2. AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**



AGREEMENT

THIS AGREEMENT IS MADE AND ENTERED INTO as of this _____ day of _____, **2024** by and between the City of Corning, a Municipal Corporation, hereinafter referred to as "**City**" and _____ hereinafter referred to as "**Contractor**". It is hereby agreed by and between the parties that Contractor shall provide Tree Trimming Services for the City Palm and Street Trees and Tree Stump Grinding service for City, as hereinafter more particularly described hereafter.

1. CONTRACTOR'S OBLIGATION:

- a.** Contractor shall, on an as needed basis at the City's request, safely perform trimming of the City Palm and Street Trees and Tree Stump Grinding. Such maintenance shall be done safely and in a workmanlike manner with the materials approved and as indicated herein. Locations and maintenance services are as described on **EXHIBIT "A"** attached hereto and incorporated by this reference. The City reserves unto itself the right to reject any or all performance hereunder and to require touchup and/or follow-up services to the City's satisfaction, and without further compensation.
- b.** Contractor shall, during the term of this Contract, maintain a valid City of Corning Business License.
- c.** Contractor must, at all times during the term of this contract, be a state-licensed contractor in the following categories throughout the term of this agreement: Tree Maintenance including the pruning and removal of tree limbs, and tree stump grinding.

2. TERM

The term of this Agreement shall be three (3) years, starting at the date fully executed and ending three years thereafter.

3. TERMINATION:

Should contractor fail to perform satisfactorily during any one of the three contract years as herein set forth, City reserves to itself the right to cancel any remaining portion of said contract upon thirty days written notice to Contractor, by notice in writing provided to Contractor at his usual place of business. Should Contractor breach any of the terms and conditions of this contract, or violate any laws, especially those relative to negligent behavior that puts the public at risk, the City reserves unto itself the right to direct Contractor to immediately cease performance and then terminate this contract thereafter, upon thirty days written notice, and pay contractor such amounts as he may then be entitled to on a pro-rata basis (pro-rated according to amount of work satisfactorily completed).

4. PAYMENTS:

The owner agrees to pay the Contractor for the performance of the Contract, subject to additions and deductions provided therein at the prices listed in Exhibit A, and the Contractor



agrees to receive and accept said payment as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement, and for all loss or damage arising out of the nature of the aforesaid work or from the action of the elements and from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of work unit it is accepted by Owner, and for all risks of every description connected with the work, and for all expenses incurred by or in consequence of the suspension or discontinuance of the work, and for well and faithfully completing the work and the whole thereof in the manner and according to the Contract Documents and the requirements of the Public Works Director under then to wit: As shown on the Proposal attached hereto as Exhibit A and incorporated herein.

All payments will be made in full based upon the agreed rates per tree to be trimmed or stump to be removed upon satisfactory completion of each specific job. However, should performance not be satisfactory as determined by the Public Works Director, as hereinafter specified, the City may retain and use such funds as the Public Works Director deems appropriate for purposes of ensuring proper performance and/or hiring other tree maintenance and stump grinding companies to complete to the City's satisfaction the contract.

The City reserves unto itself, the right to reject any or all performance hereunder and to require touchup services to the City's satisfaction. Such touchup services shall be performed by the Contractor without further compensation from the City.

The acceptance of the final payment by the Contractor shall constitute a waiver of all claims by him.

5. SUSPENSION OF WORK:

The Public Works Director shall have authority to suspend the work wholly or in part for such period as he may deem necessary to investigate complaints regarding improper or unsafe use of equipment.

6. AUTHORITY OF DIRECTOR OF PUBLIC WORKS:

The Public Works Director shall be the City's representative in deciding any and all questions that may arise as to the quality or acceptability of the work performed, all questions that arise as to the acceptable fulfillment of the contract on the part of the Contractor, and all questions as to claims and compensation. The City Manager also is authorized to act as the City's representative at any time with respect to this agreement. Contractor is an independent contractor; therefore the City will not be supervising the work performed or directing Contractor how to do his work but will be expecting the Contractor to perform all work agreed upon in a safe and professional manner according to the terms of this agreement.

7. LAWS TO BE OBSERVED:

The Contractor shall keep himself fully informed of all State, Federal and Municipal Ordinances and/or regulations of the City of Corning which in any manner affect those engaged in or employed in the work, or the materials used in the work, or which in any way affect the conduct of the work and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. Contractor must comply with all provisions of the Immigration Reform and Control Act and of the California Labor Code which includes



the requirements of the prevailing wage laws and the obligation to register with the Department of Industrial Relations.

8. LABOR DISCRIMINATION:

No discrimination shall be made in the employment of persons in this project because of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status or sex of such persons. Violation of this section shall subject Contractor to penalties referenced in **Section 1735** of the **Labor Code**.

9. RESPONSIBILITY FOR DAMAGES:

Neither the City of Corning, the City Council, nor the City Staff, shall be responsible or accountable in any manner for any loss or damage that may happen during the work or any part thereof; or for any materials or equipment used in performing the work; or for injury or damage to any person or persons, either workers or the public; or for damage to adjoining property from any cause whatsoever.

10. LIABILITY INSURANCE:

The Contractor shall secure and maintain in full force and effect, during the term of this agreement and for one year thereafter, a valid comprehensive public liability and property damage insurance policy listing the City as additional insured in the following amounts:

- a. \$2,000,000.00 for death or injury to any person arising out of any incident or accident;
- b. \$50,000.00 for property damage arising out of any one incident or accident.

11. WORKMAN'S COMPENSATION INSURANCE:

Contractor at all times shall keep fully insured, at his own expense, all persons employed by him in connection with this **Agreement** as required by Workman's Compensation and Insurance (California Labor Code Section 3200 et seq.), and shall hold the City free and harmless from all liabilities that may arise by reason of the injuries to any of the employees of the Contractor who are injured while performing at work any labor necessary to carry out the provisions of this agreement.

12. CERTIFICATION OF INSURANCE AND CANCELLATION THEREOF:

The Contractor shall keep on file with the City a Certificate of Insurance duly executed by the Contractor's insurance carrier or carriers, which shall serve as evidence of the continued existence of said insurance policies. The Contractor's insurance carriers shall be required to give the City thirty (30) days written notice prior to the cancellation of the Contractor's Insurance.

13. INDEMNITY, DEFENSE AND HOLD HARMLESS:

The Contractor shall indemnify, defend and save harmless the City of Corning, the City Council, and the City Staff from any suits, claims, liability, loss, damages, fines, penalties,



settlements or actions brought by any person or entity for, or on account of, any injuries or damage arising from, or related to in any way, the work performed, or not performed, as set forth in this contract no matter how removed. The City may retain so much of the money due the Contractor as shall be considered necessary until disposition has been made of such suits or claims for damages as aforesaid.

Any defense obligation arising from this contract requires retention of qualified legal counsel of no less than five years of experience in the area of contract litigation.

14. ACCIDENTS:

The Contractor shall provide at the site of the project such equipment and medical facilities as are necessary to supply first aid service to anyone who may be injured in connection with the work.

The Contractor must promptly report in writing to the city all accidents whatsoever arising out of, or in connection with the performance of the work, whether on or adjacent to the job site, which caused death, personal injury, or property damages, giving full details and statements of witnesses. In addition, if death or serious injuries or serious damages are caused, the accident shall be reported to the City immediately by telephone or messenger.

15. SAFETY:

In accordance with generally accepted practices, the Contractor will be solely and completely responsible for the conditions of the job site(s), including safety of all persons and property during the performance of the work. This requirement will apply continuously and not be limited to normal working hours.

16. CONTRACTOR AGREEMENT:

Contractor agrees to perform the services between the hours of 7:00 a.m., and 6:00 p.m., on any day. Such maintenance as set forth in **Specifications – Maintenance of City Palm and Street Trees and Tree Stump Grinding** hereto, shall be made at a time when there is less than 30 mile per hour wind.

17. RENEWAL OF CONTRACT:

Upon agreement of both parties and satisfaction of any legal requirements to solicit other bids, this contract may be extended from year to year or for an additional term of years upon such terms as are acceptable to both City and Contractor.

18. NON-EMPLOYEE STATUS:

Contractor agrees and affirms that nothing in this agreement causes or creates an employer/employee relationship between City and Contractor.



CITY OF CORNING:

Approved as to form:

Brant Mesker,
City Manager

Collin Bogener
City Attorney

Date

Date

CONTRACTOR:

By (signature)

Contractor

By and Title (printed)

Address

Date

E-Mail Address

Telephone Number

ITEM NO.: J- 15
APPROVE CHANGE ORDER #5 IN THE
AMOUNT OF \$7,287.51 FOR BUILDER
SOLUTIONS INC. TO MODIFY THE
HYBRID BEACON SYSTEM AT THE
INTERSECTION OF WEST STREET AND
SOLANO STREET TO SOLAR FOR THE
WEST STREET SCHOOL CONNECTIVITY
PROJECT

May 14, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR 

SUMMARY:

Staff has received a change order request (extra work cost estimate) from Builder Solutions Inc. for the West Street School Connectivity Project in the amount of \$7,287.51. Per the request (estimate) submitted by Builder Solutions Inc. the pedestrian hybrid beacon system needs to be adapted to solar power instead of tying into the nearest street light circuit.

Builder Solutions Inc. has provided a breakdown of the work they are proposing to be done in the area mentioned. (See attached request letter from Builder Solutions Inc.) The approval of this change order would bring the total project cost for construction to \$665,336.90. The work associated with this change order will be done on a time and material basis and will not exceed the \$7,287.51 as proposed.

BACKGROUND:

Builder Solutions, Inc. was awarded this project at the June 27, 2023, City Council Meeting after being determined to be the lowest responsive and responsible bidder in the amount of \$575,977.02.

During the preconstruction phase, PG&E allowed us to tie into the circuit at the nearest street light. After reaching out to their tariffs team they are now requiring us to have a separate service meter for the Beacon System which would require trenching through the existing sidewalk and asphalt to the nearest alleyway. Adapting the Beacon System to solar will allow us to avoid exponential costs and further delays in the project.

FINANCIAL:

The City of Corning was awarded an ATP Grant for the West Street School Connectivity Project. The grant funding awarded for the construction portion of the project is \$1,009,000.00. The funding is located in account 9007-118-7710. The cost of the proposed change order can be covered by the approved grant funding and there will be no impact to the City's General Fund.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE CHANGE ORDER #5 IN THE AMOUNT OF \$7,287.51 FOR BUILDER SOLUTIONS INC. TO MODIFY THE HYBRID BEACON SYSTEM AT THE INTERSECTION OF WEST STREET AND SOLANO STREET TO SOLAR FOR THE WEST STREET SCHOOL CONNECTIVITY PROJECT.

CONTRACT CHANGE ORDER

Order No. 5

Date: May 14, 2024

Contract for: West Street Elementary School Connectivity Project

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Builder Solutions, Inc., 3001 East Center St, Anderson, CA 96007

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
------------------------	-------------------------------	-------------------------------

Contract Change Order Request:

CCO 5-1:

Purchase and Install Solar Panel and Battery to power the Pedestrian Hybrid Beacon System.

- Adapt Pedestrian Hybrid Beacon System to Solar. \$7,287.51

Total: \$7,287.51

Net Change: \$7,287.51

JUSTIFICATIONS:

During the preconstruction phase, PG&E allowed us to tie into the circuit at the nearest street meter for the Beacon System which would require trenching through the existing sidewalk and asphalt to the nearest alleyway. Adapting the Beacon System to solar will allow us to avoid exponential costs.

The original contract total \$575,977.02 including this and any previous change orders will be increased by \$89,359.88 for a new total of: \$665,336.90.

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: 
City of Corning

Date: 05/08/24

Recommended: _____
Robin Kampmann, PE
City Engineer

Date: _____

Accepted: _____
Builder Solutions, Inc.

Date: _____

Builder Solutions Inc.

EXTRA WORK COST ESTIMATE

Job: West Street School Connectivity Project
 Owner: City of Corning
 Date: 4/10/2024

Description of Work: Purchase and Install Solar Panel and Battery to power the Pedestrian Hybrid Beacon System. This the Solar Panel, Battery and Battery Box from the same manufacture as the Pedestrian Hybrid Beacon System, but they mount on a pole from a different manufacture. This will require the panel and battery to the post and running wire down the post to the light controler to power the system.

Direct Cost: \$5,760.88
 Overhead Cost @ 15% \$864.13
 Subtotal Direct Cost Plus Overhead \$6,625.01
 Profit @ 10% \$662.50

Total Cost Of Extrawork \$7,287.51

Item #	Item Description	Bid Qty	Bid Unit	1 ls	Labor Cost	Equip Cost	Truck Cost	Matt. Cost	Sub Cost	Item Total Cost	Item Unit Cost
1	Add Driveway on Marin Street				\$3,519.56	\$346.00	\$0.00	\$1,895.32	\$0.00	\$5,760.88	\$5,760.88
1 1a	Purchase Solar Panel and Battery	Qty	Unit	1 ls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,395.32
2 1b	Install Solar Panel and Battery on Pole. Tie into Hybrid Beacon System	Qty	Unit	1 ls	\$3,519.56	\$346.00	\$0.00	\$1,895.32	\$0.00	\$4,365.56	\$4,365.56

Sub Item #1



Item #	Item Description	Bid Qty	Bid Units	Total Cost	Bid Unit Cost
1a	Purchase Solar Panel and Battery	1	ls	\$1,395.32	\$1,395.32
	Labor Cost	Actual Qty	Actual Units	Total Cost	Actual Unit Cost
	Equipment Cost	1	ls	\$1,395.32	\$1,395.32
	Trucking Cost				
	Material Cost				
	Sub. Cost				
	Total Cost				
	Unit Cost				

Item Description	Qty	1 ls	Production Unit/Hour	1	Duration Hours	1 hrs
Labor & Equipment Hourly Cost						
Labor SubTotal						
Equip. SubTotal						
Labor & Equipment Total						

LABOR (Employee Name)	Group	S.T. Rate	Qty	Subtotal	EQUIPMENT	Rate	Qty	SubTotal
Operator (Foreman)	OP01	\$132.62	0	\$	3/4 Ton Pickup	\$	15.00	\$
Operator (Mini Excavator)	OP06	\$123.35	0	\$	Mini Excavator	\$	26.50	\$

ITEM NO.: J-16
APPROVE TASK ORDER NO. 6 UNDER
ENGINEERING CONTRACT 208-07 FOR THE
2023/2024 STREET PROJECTS ON ALMOND
AND FIG STREETS IN THE AMOUNT OF
\$37,953 TO NORTHSTAR ENGINEERING FOR
CITY ENGINEER/SURVEYOR SERVICES

MAY 14, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR 

SUMMARY:

Staff requests Council approve Task Order "6" (TO-6) for NorthStar Engineering to provide Professional Services for City Engineer/Surveyor services for the Street Project on Almond and Fig Streets under Engineering Services Agreement 2018-07. These services would include:

- **Project Management:** NorthStar will provide Project Administration and Overhead, Project Coordination, and Quality Assurance/Quality Control;
- **Topographic Survey:** NorthStar will perform a drone-based photogrammetric survey and prepare a topographic map suitable for use as the base map for the design of the proposed improvements;
- **Design:** NorthStar will provide Civil Design with 60% Plans, Final Design and Contract Documents; and
- **Bidding:** NorthStar will route for signatures and deliver the Final (100%) Contract Documents for bidding purposes after completion of full review and subsequent modifications.

Task Order No. 6 is attached for Council review.

BACKGROUND:

On July 11, 2018 the City Council awarded the City Engineering Services contract 2018-07 to NorthStar Engineering. The proposed services fall within this contract and can be issued as a Task Order.

FUNDING:

These funds are intended specifically for street maintenance and **cannot** be used within the General Fund. The following was allocated in the approved budget for the street projects in the Fiscal Year 2023/2024:

2023/24 Street Project / Street Projects	
001-9287-3001	\$75,000
106-9287-3001	\$100,000
108-9287-3001	\$300,000
114-9287-3001	\$25,000
106-9298-3001	\$100,000
108-9298-3001	\$300,000
114-9298-3001	\$100,000
Total:	\$1,000,000

RECOMMENDATION:

MAYOR AND COUNCIL:

- **APPROVE TASK ORDER "6" TO NORTHSTAR ENGINEERING IN THE AMOUNT OF \$37,953 FOR PROFESSIONAL SERVICES FOR ENGINEERING/SURVEY SERVICES UNDER ENGINEERING SERVICES CONTRACT 2018-07; and,**
- **AUTHORIZE THE CITY MANAGER TO SIGN THE TASK ORDER AUTHORIZATION.**



TASK ORDER #6
SCOPE OF WORK
ALMOND AND FIG STREET

SERVICES PROVIDED

NorthStar has prepared the following scope of services to develop the project design and subsequent construction bid documents that best support the successful implementation of this project. This scope is based on our understanding of the project at the time of this proposal, a recent site visit, and the Design Team's collective experience with similar improvement projects. We appreciate the opportunity to discuss the scope of this project and the respective level of effort during the proposal process.

PROJECT DESCRIPTION

The scope of work for Almond and Fig Street Rehabilitation Project consists of pavement maintenance, rehabilitation, and striping for the stretch of Almond Street, from 2nd Street to Marguerite Avenue and Fig Street from Fig Lane to Almond Street, see Attachment A. All roadways within this bounded area will be evaluated and a determination of what methods of rehabilitation will be required. This project does not include improvements to sidewalk, curb, gutter, or any ADA improvements.

Task 1 Project Management

NorthStar Engineering will perform the various services and activities associated with management of the contract. Diligent contract management is a critical component in successfully managing public funds.

PROJECT ADMINISTRATION AND OVERHEAD

Project Administration and Overhead includes front office and project administration including but not limited to, contract management, managing insurance policies, packaging, mailing and deliveries, billing, Ajera billing software setup, certified payroll invoicing, etc.

PROJECT COORDINATION

Explicit and thorough communications with the City is vital to the success of any project, and as such the NorthStar Design Team segregates this as a separate scope and budget component to acknowledge and account for this element during the life of the project development. To effectively manage the project NorthStar anticipates regular meetings for the duration of the project with the City to review project progress and activities.

QUALITY ASSURANCE / QUALITY CONTROL

NorthStar's approach to quality assurance and control program has been developed over the course of performing engineering consulting services for a variety of clients and complex projects over the past 40 years. Two primary methods for consistently delivering a quality product on-time and within budget; internal communications that established a clear level of expectations, and peer review for clarity and accuracy for salient deliverables.



Task 2 Topographic Survey

NorthStar will perform a drone based photogrammetric survey and prepare a topographic map suitable for use as the base map for the design of the proposed improvements. The topographic survey area will be as shown on the attached Exhibit "A". The topographic survey shall include: all existing site improvements, hardscape features, topographic features, tree driplines, surface utilities, fence lines, and roadway improvements. Note that the accuracy that can be expected from a drone based photogrammetric survey is $\pm 0.1 - 0.2$ feet.

DELIVERABLES:

- Topographic base map in an AutoCAD Civil 3D 2018 drawing file format
- Signed PDF copy of the topographic survey
- A digital aerial orthophoto of the project site

Task 3 Design

Civil Design: 60% Plans

The 60% design package serves multiple functions in the design process such as identifying and resolving site specific prospective challenges. Utilizing this phase of development for problem solving and iterative design prevents unnecessary expenditure of resources on an errant design trajectory.

This task is intended to perform the bulk of the design effort, and will include developing the bid item list, quantities, engineers estimate, and special (technical) specifications. The project plans will include label detailing, notes, and design refinements to support implementation of the project by any contractor.

DELIVERABLES:

- 60% Complete Civil Design
- Engineers Estimate
- Technical specifications

Final Design and Contract Documents

After receiving comments from City of Corning on the 60% level of design, the Contract and Construction Documents will be refined to address applicable comments and best support constructability of the project.

DELIVERABLES:

- One set of hard copy (letter size) and digital copy (pdf and MS Word) 100% level of project Bid Book including; Bid Requirements, Bid Documents, Contract Forms, General Conditions, and Technical Specifications.
- One set of 100% hard copy and digital copy of (24x36) construction documents documents



Task 4 Bidding

NorthStar will route for signatures and deliver the Final (100%) Contract Documents for bidding purposes after completion of full review and subsequent modifications.

Additionally, NorthStar will aid the City during the construction bidding and awarding process. Specifically, NorthStar will provide technical support to the City by answering and documenting questions from potential bidders and staff. NorthStar will also provide written responses to contractor requests for information (RFI's) during the bidding process and draft addendums as applicable.

NorthStar will coordinate and assist the Client with the following:

- Answer any questions from contractors and/or bidders
- Responses to questions will be provided via phone and/or email to the city. A formal response to any questions asked will be done with an addendum that will be released to all bidders

PROJECT EXCLUSIONS

- Environmental Review: Including preparation of a Notice of Exemption (NOE) for the proposed project pursuant to CEQA Guidelines Section 15062 and Appendix E
- Boundary Survey
- Soils Report/ Investigation
- Construction Staking can be provided for an additional cost
- Utility Improvements
- Sidewalk improvements including ADA path of travel to ROW
- Construction administration
- Construction inspection



EXHIBIT "B"

COST PROPOSAL

CONSULTANT FEE: The estimated fee to complete the Scope of Services is: **\$ 37,593.00**

Task 1: Project Management	\$ 3,852
Task 2: Topographic Survey	\$ 8,400
Task 3: Design	\$ 20,769
Task 4: Bidding	\$ 4,572



IN WITNESS WHEREOF, the parties hereby execute this Agreement upon the terms and conditions stated above and on the date first above written.

CLIENT: CLIENT:

BY: _____
TITLE: _____
SIGNED: _____
DATE: _____

BY: _____
TITLE: _____
SIGNED: _____
DATE: _____

CONSULTANT:

BY: **Robin Kampmann**
TITLE: **Department Manager**
LICENSE NO. **RCE 73943**
SIGNED: _____
DATE: _____

CONSULTANT:

BY: **Tim Alldrin**
TITLE: **Associate Surveyor**
LICENSE NO. **PLS # 9684**
SIGNED: _____
DATE: _____



EXHIBIT "C"
STANDARD HOURLY RATES
Effective July 1, 2023 through June 30, 2024*

<u>Engineering/Surveying</u>	<u>Hourly Rate</u>
Principal Engineer/Surveyor	\$240.00
Senior Managing Engineer/Surveyor	\$220.00
Senior Engineer/Surveyor	\$196.00
Associate Engineer/Surveyor	\$172.00
Assistant Engineer/Surveyor	\$150.00
Junior Engineer	\$130.00
Senior Designer/Technician	\$142.00
Associate Designer/Technician	\$120.00
Assistant Designer/Technician	\$100.00
One Person with GPS/Robotic (Party Chief)	\$190.00
Two-Person Survey Crew	\$260.00
Party Chief (Prevailing Wage)	\$210.00
Two-Person Survey Crew (Prevailing Wage)	\$335.00
<u>Architecture</u>	<u>Hourly Rate</u>
Senior Architect	\$180.00
Project Architect	\$165.00
Assistant Architect/Senior Architectural Job Captain	\$150.00
Architectural Job Captain	\$135.00
Architectural Designer	\$120.00
Architectural Drafter	\$115.00
<u>Planning</u>	<u>Hourly Rate</u>
Principal Planner	\$180.00
<u>Administrative</u>	<u>Hourly Rate</u>
Project Management	\$170.00
Administrative	\$100.00
<u>Other</u>	<u>Rate</u>
Litigation Support – Expert Witness Testimony	\$500.00 per hour
Mileage	Current Federal Rate
Reproduction, Materials, Fees, Special Mail, etc.	Cost + 15%
Subcontractors	Cost + 15%
*Rates typically increase 4-5% per year	



Attachment A: Project Extents



PROJECT EXTENTS



111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95826
 PHONE: (530) 893-1800 www.northstareng.com

CITY OF CORNING
 794 THIRD STREET
 CORNING, CALIFORNIA

PROJECT EXTENTS

ALMOND AND FIG STREET

Job Number 18-087	Scale 1"=200' Horz.	N/A Vert.	Date: 5/03/2024 Sheet 1 Of 1
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ITEM NO: J- 17
APPROVE GENERAL FUND BUDGET
TRANSFER IN THE AMOUNT OF
\$40,000 FROM LINE-ITEM POST
STORM EXPS. TO STREET PROJECTS

May 14, 2024

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: BRANT MESKER, CITY MANAGER 
ELIJAH STANLEY, PUBLIC WORKS DIRECTOR 

SUMMARY:

The City is requesting to transfer general funds in the amount of \$40,000 to our Street Improvement Projects to meet our maintenance of effort required by SB-1. Per SB-1, "Cities and counties shall maintain their existing commitment of local funds for street, road, and highway purposes in order to remain eligible for an allocation or apportionment of funds pursuant to Section 2032".

Staff proposes that City Council approve the budget adjustment in order for the City to comply with the maintenance of effort requirement and meet the current cycle requirement. There are adequate funds in the line item to be transferred and staff does not foresee the need for the funds to be used in Post Storm Expenses.

FINANCIAL:

Staff budgeted \$75,000 of the General Fund for Street Improvement Projects for FY 23/24. The transfer of \$40,000 would increase line item 001-9287-3001 to \$115,000. The \$40,000 would be transferred from line item 001-6168-3600 Post Storm Expenses. which had \$100,000 allocated for FY 23/24. The City does not intend to spend this during FY 23/24.

2023/24 Street Project / Street Projects

001-9287-3001	\$115,000
106-9287-3001	\$100,000
108-9287-3001	\$300,000
114-9287-3001	\$25,000
106-9298-3001	\$100,000
108-9298-3001	\$300,000
114-9298-3001	\$100,000

Total: \$1,040,000

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE:

- CITY TO AUTHORIZE THE TRANSFER OF GENERAL FUND IN THE AMOUNT OF \$40,000 FROM LINE-ITEM POST STORM EXPS. TO STREET PROJECTS.

**ITEM NO.: J-18
REVIEW AND PROVIDE STAFF
DIRECTION REGARDING BLUE
SHIELD SOFT ENROLLMENT
AND ALIGN OPEN ENROLLMENT
PERIODS**

May 14, 2024

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: BRANT MESKER, CITY MANAGER 

SUMMARY:

Each year city employees have the opportunity to review insurance options offered to them and their families by the City. Currently open enrollment is offered for Blue Shield on September 1st of each year and Operating Engineers Local 3 on January 1st of each year.

Staff desires to align the open enrollment period to match the January 1st Operating Engineers Local 3 open enrollment period. This would allow employees to review both insurance options and plans side by side in order to make the best decision for them and their family. It would also benefit staff logistically to coordinate and offer open enrollment support.

To avoid any lapse in coverage for the current employees who have opted into the Blue Shield coverage, the City will offer a soft enrollment where employees will be automatically rolled into a partial year plan until January 1st. During this time, they could add or remove dependents from their plan. There could be a small increase to the employee which will be based on the plan and number of dependents they have included. This cost increase would be short term and would be offset by the additional \$45 contribution by the City on January 1, 2025, per the MOUs.

It should be noted that the increase is not due to the desire to align the open enrollment dates but due to the current insurance market. This would only affect employees who have Blue Shield plans.

FINANCIAL:

There is no cost to the general fund due to the change.

RECOMMENDATION:

PROVIDE STAFF DIRECTION ON THE BLUE SHIELD SOFT ENROLLMENT AND TO ALIGN OPEN ENROLLMENT PERIODS.

	2023	2024	2023	2024	2023	2024
BLUE SHIELD (MEDICAL ONLY)	BLUE SHIELD Gold Full PPO 1000/35	BLUE SHIELD Gold Full PP 1000/35	BLUE SHIELD Silver Full PPO 2000/60	BLUE SHIELD Silver Full PPO 2000/61	BLUE SHIELD Bronze Full PPO (HSA) 5700/40%	BLUE SHIELD Bronze Full PPO (HSA) 5700/40%
EMPLOYEE ONLY	\$797.88	\$835.07	\$705.82	\$756.02	\$628.64	\$680.89
EMPLOYEE + SPOUSE	\$1,492.54	\$1,617.55	\$1,320.33	\$1,484.42	\$1,175.95	\$1,318.90
CHILD(REN): 0-14 yrs of age	\$404.54	\$446.38	\$357.90	\$404.12	\$318.76	\$363.96
CHILD(REN): 15 yrs of age	\$440.54	\$486.06	\$389.71	\$440.04	\$347.10	\$396.32
CHILD(REN): 16 yrs of age	\$454.29	\$501.23	\$401.88	\$453.78	\$357.93	\$408.69
CHILD(REN): 17 yrs of age	\$468.04	\$516.40	\$414.04	\$467.51	\$368.76	\$421.06
CHILD(REN): 18 yrs of age	\$482.85	\$532.74	\$427.14	\$482.31	\$380.43	\$434.38
CHILD(REN): 19 yrs of age	\$497.66	\$549.08	\$440.24	\$497.10	\$392.10	\$447.70
CHILD(REN): 20 yrs of age	\$512.99	\$566.00	\$453.81	\$512.42	\$404.18	\$461.50
CHILD(REN): 21-24 yrs of age	\$528.86	\$583.50	\$467.84	\$528.26	\$416.68	\$475.77
CHILD(REN): 25 yrs of age	\$530.98	\$585.84	\$469.71	\$530.38	\$418.35	\$477.67

City contribution for 2024 is up to \$1,980.00 of total medical premium costs.

ITEM NO.: J-19
 PRESENTATION AND PROVIDE
 DIRECTION ON PROPOSED FUNDING
 ALLOCATIONS, PRIORITIZE
 PROJECTS FOR INCLUSION OF THE
 FISCAL YEAR 2024/25 BUDGET AND
 APPROVE FISCAL YEAR 2024/25
 CAPITAL IMPROVEMENT PRIORITIES
 May 14, 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS
 FROM: BRANT MESKER, CITY MANAGER 

SUMMARY:

City staff are pleased to present the Council with the FY 2024/2025 Capital Improvement Plan. This document is the combination of four departments (Fire, Police, Public Works, and Administration/Finance) Capital Improvement Proposals.

The Capital Improvement Plan is the long-range plan of action for funding public improvements in support of existing residents, users, and businesses, and to accommodate future development.

The adoption of the Capital Improvement Program by the City Council establishes a Policy for priority spending.

Approval of priorities does not assure funding; funding is determined by the City Council when the Final Budget is approved.

UPCOMING BUDGET:

The Fiscal Year 2024/2025 budget is currently being drafted and finalized for Council consideration. According to Hinderliter de Llamas, the City's sales tax consultant, the City should anticipate receiving approximately \$1,430,000 in Measure A revenues in FY 2024/25. Measure A revenue may be spent as indicated below.

FY 2024/25 Measure A Funding Priorities	
Dispatch General Fund Contribution	350,000
Fire Reserve Fund	532,120
Police Reserve Fund	205,469
Public Works Reserve Fund	95,344
Taser and Body Camera Lease/Purchases	31,140
Clark Park Parking Lot	324,000
Total Measure A Funding	1,538,073

The City currently does not fund depreciation expense for park equipment and City buildings. For example, no funds are set aside for future cost to replace roofs, HVAC units, flooring, bathrooms, playground replacement, etc. General Fund CIP priorities consist of:

FY 2024/2025 General Fund Funding Priorities	
General City CIP Depreciation Expense for future replacement of Finance Software, and City Server	12,915
Library Restroom Remodel	80,000
Parks Equipment/Special Projects and Renovation	102,500
Total General Fund Priorities	262,415

It should be noted that the funding priorities are not an all-inclusive list. Please review the list attached to the staff report for a more comprehensive review of requests.

The dollar amounts may need to be adjusted at Final Budget approval depending on City Council priorities and revenue and expenditure projections that are currently being finalized. Staffing levels are also being evaluated as part of the budget process. Within the next five years there are requests to add additional positions (totaling an additional 7.5-8.5 full-time equivalent employees).

Staff will continue to review organizational charts, the level of staffing and infrastructure improvement that can be accommodated within the General Fund as part of the FY 2024/2025 budget cycle and thereafter.

CAPITAL IMPROVEMENT PLANS:

The attached document specifically addresses services and equipment that are anticipated to maintain and/or improve our service standards.

Department needs change every year based on the needs of the Department, new technologies, new regulations, etc. For this reason, there are occasions where changes in regulations necessitate the funding of capital that could not have reasonably been anticipated and thus have not been budgeted for. In these instances, you can expect the short-term contribution to capital replacement to increase to cover this unanticipated cost.

Please also note, while the calculation methodology is based on the equipment being replaced after a certain number of years or at a certain mileage threshold, in reality the equipment will be replaced when the cost to maintain the equipment warrants its replacement.

We are getting closer but because of inadequate City revenue in previous years, the City has not adequately funded its capital replacement. Our current year Annual Reserves Contributions continue to remain higher than they would have been if depreciation expense were adequately funded in previous years.

Due to the transition in management, there are a number of items from fiscal year 2023/24 that were not completed and remain on the list for the new fiscal year 2024/25. **The list totals \$5,010,602, of that \$2,267,022 is carry over uncompleted projects from the 2023/24 fiscal year, therefore funding remains available.**

As a result of Measure A funding, General Fund dollars, and Enterprise Fund dollars, the City will be able to complete with City Council approval the proposed projects listed on the attached CIP list. Please note, all anticipated expenditures are proposed for approval.

In addition, to complete the attached list and as included in the staff report, \$532,120 will be contributed to the Fire Reserve Fund (076-1020-9999), \$205,469 will be contributed to the Police Reserve Fund (071-1020-9999), \$95,344 to the Public Works Fund (078-1020-9999) utilizing Measure A dollars. \$12,915 will be contributed to the City Administration Reserve Fund.

Amounts over and above what is being purchased this year will remain in the reserve fund for equipment needs in the future. The goal being that funds will be in the reserve fund when the equipment needs replacing.

PAST PRIORITIES

Included is a list of priorities that were previously expressed by Council that staff feels are obtainable projects that can be accomplished within the budget and/or with existing and available resources.

- **Repair Welcome to City of Corning Sign** -This work is in progress; staff is considering option and possible an alternative design/style/location.
- **Tree trimming** – a recent contract award will allow the City to work on this project within the fiscal year budget allocation.

- **Sidewalk replacement throughout the City** - It would cost millions of dollars to replace the sidewalk in the entire City. NCCSIF contracts with Precision Concrete Cutting for sidewalk repair. NCCSIF is also considering a matching grant. The existing City budget of \$15,000 shall allow for some repairs without increasing the workload of existing staff.
- **Maintenance to Grandstands at Yost and Clark Park** - Project may be completed by AB 109 work crews.
- **Field Upgrades at Yost and Clark Park** - Unknown Cost.
- **Continued Education for current staff in every department** - Training and Conferences are budgeted as Department Heads propose. Some training budget accounts have been increased to allow for training opportunities. NCCSIF also offers some reimbursement that staff will take advantage of.

RECOMMENDATION:

MAYOR AND COUNCIL:

- **REVIEW AND PROVIDE DIRECTION ON THE PROPOSED MEASURE A FUNDING ALLOCATIONS,**
- **PRIORITIZE PROJECTS FOR INCLUSION IN THE FISCAL YEAR 2024/25 BUDGET; AND**
- **APPROVE THE FISCAL YEAR 2024/2025 CAPITAL IMPROVEMENT PRIORITIES.**

Capital Improvement Proposed Funding for APPROVAL

Description	Funding Source	Anticipated Expense
Computer Room Mini-Split	General Fund	3,000
Secure Doors Upgrade	General Fund	10,000
Lennox Field Lights	General Fund	65,000
Transportation Center Roof Replacement	General Fund	160,000
Taser Lease	Measure A	15,420
Body Camera Lease	Measure A	15,720
Cell Phones	Measure A	7,000
Turnouts - Fire Gear	Measure A	15,000
Police Security Fencing/Parking Area	Measure A	20,000
Clark Park Parking Lot Phase 2	General Fund Reserves/CDBG PI	324,000
Theatre Marquee	General Fund Reserves	200,000
Library Remodel - ADA Restrooms	General Fund Reserves	80,000
1 Patrol Vehicle, 1 CSO Vehicle, Upfit 2 Trucks	Police Capital Reserves Funds	222,800
Almond/Prune Rehab	Street Funds	500,000
Almond/Fig St Rehab	Street Funds	500,000
Vehicle Replacement	Street Funds	45,000
Vehicle Replacement	Water & Sewer Funds	45,000
Genie Boom	Parks & Streets	142,440
Hydrant Install	Water Fund /Bond	20,000
Library Remodel	Rydell Fund	200,000
Papi, Airport	FAA Grant Funded	122,222
Runway Rehab, Airport	FAA Grant Funded	298,000
New Municipal Well	Department of Water Resources Grant	2,000,000
	TOTAL:	5,010,602

Capital Improvement Proposed

Description	Funding Source	Anticipated Expense
8" Water Main Replacement - Clark Park/Fig		500,000
Upgrade Current Water Line -Marguerite/Fig		35,000
New Lighting at Clark Park		500,000
New Lighting at Yost Park		267,750
Toomes Ave Rehab		300,000
Tehama Street Rehab		685,000
1 Patrol Vehicle		87,775