



CITY OF CORNING
SPECIAL CITY COUNCIL CLOSED SESSION MINUTES
TUESDAY, DECEMBER 10, 2024
CITY COUNCIL CHAMBERS
794 THIRD STREET
www.corning.org

A. CALL TO ORDER:

Meeting called to order at 5:00pm by Mayor Snow

B. ROLL CALL:

Councilmembers present:

Councilmembers
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli.
Vice Mayor Dave Demo
Mayor Robert Snow

City Manager Brant Mesker
City Attorney Collin Bogener

Staff present:

C. PUBLIC COMMENTS: No public in the audience.

D. CLOSED SESSION AGENDA:

1. **Conference with Legal Counsel – Anticipated Litigation**
Initiation of litigation pursuant to § 54956.9(c): (One case)
2. **Conference with Real Property Negotiations (54956.8)**
Property: APN 069-210-007-000
Agency Negotiator: City Manager Brant Mesker
Under Negotiation: Lease

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 5:17pm - Mayor Snow reported that there are no reportable actions.



**CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 10, 2024
CITY COUNCIL CHAMBERS
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A. CALL TO ORDER:

Meeting called to order at 5:30 pm by Mayor Snow

B. ROLL CALL:

Councilmembers present:

Councilmembers
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Vice Mayor Dave Demo
Mayor Robert Snow

Staff present:

City Manager Brant Mesker
City Attorney Collin Bogener
City Clerk Rubi Ordaz
Public Works Director Eli Stanley
City Engineer Robin Kampman
Police Chief Craig Bassett
Certified Building Official Kale
Graham

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilor Hargens.

E. ADOPT RESOLUTION NO. 12-10-2024-01 ACCEPTING THE CANVASS OF VOTES AND RESULTS OF THE MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024

City Manager, Brant Mesker, summarized that this resolution was to accept the count on the votes from the election and that the elected Mayor, Robert Snow, two councilmembers, Chuy Valerio and Shelly Hargens, as well as City Clerk Rubi Ordaz, and City Treasurer Laura Calkins would be sworn in.

Robert Snow added that Measure O has passed. Brant clarified that Measure O wouldn't take effect until the Ordinance is amended to change the position from elected to appointed.

Councilor Demo moved to approve Resolution 12-10-2024-01 accepting the canvass of votes and results of the municipal election held on November 5, 2024; Councilor Lomeli seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

Result: Motion was approved by a 5-0 vote

F. RECOGNITION AND ISSUANCE OF OATH OF OFFICE TO NEWLY ELECTED OFFICIALS:

Tehama County Registrar of Voters, Sean Houghtby, will issue the Oath of Office to the following:

- Mayor: Robert Snow
- Councilmembers: Jose “Chuy” Valerio and Michelle “Shelly” Hargens
- City Clerk: Rubi Ordaz
- City Treasurer: Laura Calkins

Tehama County Registrar of Voters, Sean Houghtby, issued the oath to all the elected officials. Mayor Snow called a recess to allow elected officials sign their oath at 5:37pm. Meeting was reconvened at 5:40pm.

G. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Employee Service Year Awards for 2024:** The following employees were recognized on December 6th for their years of faithful and dedicated service to the City of Corning:

- Lacey Hudson, Police Dispatcher 5 years
- Jeremy Mosher, Public Works Water Operator 10 years
- Christina Meeds, Recreation/Planner Coordinator 10 years
- Lori Sims, Accounting Technician 20 years

Brant Mesker – These employees were recognized at the Holiday employee luncheon. He appreciates their service.

H. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

Delores May- Thanked Mayor, Council, City Manager and staff for the plaque on the bench. Happy New year to all and wishes peace all over.

- I. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

1. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
2. **Waive the reading and approve the Minutes of the November 26, 2024, Regular City Council Meeting with any necessary corrections.**
3. **December 4, 2024, Claim Warrant in the amount of \$ 313,885.95**
4. **December 4, 2024, Business License Report**
5. **November 2024 Wages & Salaries: \$565,490.13**
6. **November 2024 Treasurer’s Report.**
7. **November 2024 Building Permit Valuation Report in the amount of \$324,041.00.**
8. **November 2024 City of Corning Wastewater Operations Summary Report.**

Councilor Valerio moved to approve consent items 1-8; Councilor Hargens seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

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Result: Motion was approved by a 5-0 vote

J. ITEMS REMOVED FROM THE CONSENT AGENDA: None

K. PUBLIC HEARINGS AND MEETINGS:

1. Appeal to consider Use Permit 2024-332, Teresa Livingston pursuant to section 17.54.050 of the Corning Municipal Code

Planner, Christina Meeds - She gave a summary as to why the Planning Commission denied the Use Permit application to Teresa Livingston. Ms. Livingston filed an appeal due to the Planning Commissions denial.

City Attorney, Collin, stated she has met all Ordinance requirements except the Use permit approval.

Brant Mesker- Reiterated what Collin said. The condition that was added to this use permit was to meet curb, gutter, and sidewalk improvements. The k rails on the property were placed there for the truck drivers that kept going on to the property and getting stuck but also to protect the sewer infrastructure.

Opened Public Hearing comments at 5:51pm

Teresa Livingston- She has been a Corning resident for 17 years and has been in the restaurant industry for 25 years. She feels she has met all the requirements needed for approval.

Closed 5:52 pm

Dave Demo- As long as all the conditions are met, she should be good to operate. The only concern is lighting on that property. Councilmember Hargens had the same concern with the lighting on that property.

Mayor Snow- The only concern he has is curb, gutter, and sidewalk. These improvements would follow the Highway 99 corridor plan to improve this area, as other businesses have been required to do these improvements for their businesses. He feels 2 years to due the improvements is too long. It needs to be shorter term with small improvements that are monitored as progress.

Engineer Robin Kampmann- If there is curb, gutter and sidewalk improvements it would protect the sewer infrastructure and limit truck drivers getting stuck in that area as there will be a smaller designated driveway.

Councilmember Chuy pointed out as a reminder that there is no cap on food trucks allowed in the city. He felt that applicants aren't aware that there is an appeal process if their application is denied. Christna Meeds clarified that she always sends them a notice stating that they have the right to submit an appeal.

No action was taken. Council gave direction to staff. Tabled it for the January 14th meeting.

2. Adopt Ordinance No. 711, adding to chapter 17.67 of the City of Corning Municipal Code, establishing digital sign regulations

City Attorney, Collin Bogener- This agenda item seeks to add to the chapter regulating signs in the city. Recently based on requests to add a more specific regulation on digital signs. This regulation would make it only allowed on commercial zones, no animated images, no personalized messages, and no off-site advertisement. Planning Commission approved this Ordinance at the last meeting.

Opened Public Hearing 6:12pm

Closed Public Hearing 6:12pm No comments.

Councilmember Lomeli and Valerio both disagreed on not allowing personalized messages. They feel it should be allowed.

Councilor Demo moved to adopt the factual sub findings and legal findings as presented in the staff report and waive the first reading of Ordinance No. 711; Councilor Snow seconded the motion.

Ayes: Snow, Demo, and Hargens

Absent: None

Abstain: None

Opposed: Lomeli and Valerio

Result: Motion was approved by a 3-2 vote

L. REGULAR AGENDA:

1. Review Mayor's recommendations and appoint Vice Mayor and City Representatives to various commissions and committees

City Manager, Brant Mesker, each year the appointed representatives by the Council to the committees, commissions and boards are reviewed. The Mayor makes the recommendations, and Council can approve or make changes as needed.

Councilor Hargens moved to approve the mayor's recommended appointment of representatives to the below listed committees, commissions, and boards:

Vice Mayor: Councilman Dave Demo.

Tehama County Transportation Commission: Dave Demo

Tehama County Indian Gaming Local Community Benefit Committee: Robert Snow & Rubi Ordaz.

Wayfinding Signs Ad hoc Committee: Jose "Chuy" Valerio & Shelly Hargens

LAFCO (Tehama County Local Agency Formation Commission): Dave Demo

Tehama County Community Action Agency: Lisa Lomeli

Tehama County Solid Waste Management Agency (JPA): Shelly Hargens, Alternate: Dave Demo

3CORE: Brant Mesker & Robert Snow

Corning Chamber of Commerce Non-Voting Representative: Jose "Chuy" Valerio

Corning Community Foundation: Lisa Lomeli

Senior Center Representative: Dave Demo

Tehama Vehicle Abatement Authority: Craig Bassett

NCCSIF: Brant Mesker & Craig Bassett

Airport Land Use Commission: Richard Poisson

Mosquito Abatement Authority: Ross Turner

Tehama County Flood Control & Water Conservation District Groundwater Commission: Martin Spannaus.

AB3030 TAC: Steve Lindeman

Tehama County Integrated Waste Management Task Force (AB939): Steve Lindeman

2x2x2 School/City Committee: Robert Snow, Lisa Lomeli, and Brant Mesker

Recreation Adhoc Committee: Dave Demo and Shelly Hargens (City Council); and Blaine Smith and Meredith Allen (Recreation Commission)

; Councilor Valerio seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

Result: Motion was approved by a 5-0 vote

2. Enact Ordinance No. 712 Amending Section 2.08.010 and 2.08.030 of the Corning Municipal Code following voter approval

City Attorney, Collin Bogener- This Measure was on the ballot in this year's election. The Measure was to change the City Clerk and City Treasurer positions from elected to appointed. Although it did pass successfully, and Ordinance is still needed to amend our municipal code to reflect these positions as appointed and no longer as elected.

Councilor Demo moved to direct the City Clerk to read by title only; and enact Ordinance No. 712 (first reading) amending section 2.08.010 and 2.08.030 of the Corning Municipal code to change the City Clerk and City Treasurer to an appointive position and set for adoption (second reading) on January 14, 2025; Councilor Hargens seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

Result: Motion was approved by a 5-0 vote

3. Authorize Resolution No. 12-10-2024-02 authorizing the State Coronavirus Response and Relief Supplemental Appropriations Act program funds

City Engineer, Robin Kampmann - In the initial phase the State Coronavirus Response and Relief Supplemental Appropriations Act provided funding to address pandemic related impacts. The intention for this money was for road maintenance. There was some discrepancy on how the money was distributed. Now 280 days later they have notified the city that a Resolution is needed in order to authorize signing for the grant authorization forms to receive \$34,686.00.

Councilor Hargens moved to authorize Resolution No. 12-10-24-02 authorizing the State Coronavirus Response and Relief Supplemental Appropriations Act program funds; and authorize the City Manager to sign all necessary documentation; Councilor Valerio seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

Result: Motion was approved by a 5-0 vote

4. Approve professional services contract with Global Office Inc. for printer and copier services and supplies

City Manager, Brant Mesker- The City of Corning is currently managing sixteen distinct printing devices, supported by over twenty types of toner supplies and three separate vendors. Much of the equipment is no longer supported by vendors. Unfortunately, much of this technology is outdated, nearing end of life and poses potential security risks. In addition, there's no established system for ordering supplies or requesting service, leaving operations disorganized with a lack of backup or contingency plans. There are multiple redundancies with the placement location of printers, and some printers left unmonitored. The goal was to inventory and analyze copier and printer placement, printer utilization and cost in order consolidate printing devices and supplies, remove outdated devices, upgrade to new technology and increased security, streamline vendors, and establish single point of contact for all print related materials and needs.

Councilor Demo moved to approve a three-year professional services contract with Global Office Inc. for printer and copier services and supplies in the amount of \$1,530 plus tax per month and authorize City Manager to sign the contract; Councilor Hargens seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

Result: Motion was approved by a 5-0 vote

5. Authorize the purchase order with E.V.O.C. for the upfitting of five police vehicles

Police Chief, Craig Bassett - During the Fiscal Year 2023/24 budget year, the Police Department purchased two 2024 Ford F150 Responders. These two vehicles were received in July. Finding an upfitter with availability in their schedule combined with limited supply of parts and equipment has caused a delay in upfitting to make them patrol ready. Staff is diligently working to schedule and coordinate the upfitting of all five vehicles to make them patrol ready. Currently the two Ford F150 Responders are ready and scheduled to be upfitted in the coming weeks. Due to the upfitters schedule availability, and supply of parts and equipment, consistency in equipment, and to expedite the upfitting; staff is requesting to utilize Section 3.1.082(A)(6) of the City's Purchasing Policy, allowing the equipment being sought to not go out to formal bid because the City's needs will be better met by negotiating prices from a single vendor or following other procedures designed to expeditiously acquire what the City needs at a reasonable price.

Councilor Hargens moved that this purchase is exempt from the City's purchasing policy per Section 3.12.082 A-6 of the Corning Municipal Code and moved to authorize the City Manager to sign the purchase order with E.V.O.C. for the upfitting of two Ford F150 responders, two Ford SUV interceptors and one Ford F150 CSO vehicle in the amount not to exceed \$102,274; Councilor Demo seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

Result: Motion was approved by a 5-0 vote

6. Approve professional services contract with Tyler Technologies for enterprise resource planning system and services, including implementation

Brant Mesker- Staff has evaluated the Tyler Technologies enterprise resource planning (ERP) system and software solutions. Staff is requesting to migrate from the current ERP software system to Tyler Technologies. Some of the applications and processes selected as priorities are fund accounting and chart of accounts, purchasing, accounts payable, accounts receivable (water/sewer billing), cashiering, utility customer portal access, parks and recreation, Tyler University (training), time clock interface, and full implementation. Additionally, there are many benefits to the Tyler Technologies solution such as increased security, increased capability and reporting, budgeting and forecasting, access across multiple devices and licenses, and the reduced costs associated with server maintenance and replacement.

Councilor Demo moved to approve the three-year professional services contract with Tyler Technology for enterprise resource planning system and services, including implementation and authorize City Manager to sign the contract; Councilor Valerio seconded the motion.

Ayes: Snow, Demo, Lomeli, Valerio, and Hargens

Absent: None

Abstain/Opposed: None

Result: Motion was approved by a 5-0 vote

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

City Clerk, Rubi Ordaz, announced that there is one vacancy in the Airport Commission and two in the Library Commission. Applications can be found online on the city website or at City Hall.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:

Demo: Attended a Senior Center meeting and spoke at the bench dedication ceremony to Delores May. TCTC Meeting discussed Governor Newsom's SB 960 for Highway projects towards targeting active transportation like biking and walking. Everybody has a Merry Christmas!

Lomeli: No meetings.

Valerio: Christmas mixer at Rodger's Theater, December 12th at 6pm please bring an unwrapped toy for the Volunteer Fire Department. Better Choice Real Estate pictures with Santa December 21st from 12-3 pm. Corning Chamber of Commerce awards dinner's theme will be An Evening in Paris, January 18th at Rolling Hills Casino at 6:30 pm, tickets are \$45.

Hargens: Attended a Tehama County Landfill meeting. The Tehama County Landfill Manager sadly passed away. Paul is the new appointed interim manager. Corning Chamber of Commerce did an amazing job on the Christmas Parade. Downtown looks amazing with all the lights thanks to Public Works.

Snow: Thanked the Chamber of Commerce, Public Works, and the Recreation Department all involved with the Holiday activities and decorations.

N. ADJOURNMENT: 6:49pm

Rubi Ordaz, City Clerk