



**CITY OF CORNING
AIRPORT COMMISSION MEETING AGENDA
MONDAY, APRIL 5, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Commissioners:

**Louis Davies
Jack Beck
Richard Poisson
Vacant**

Chairperson:

Barbara Boot

C. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name, and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Approve Minutes of the January 4, 2021 Airport Commission Meeting.**
- 2. Discussion on Airport Gate Sign.**
- 3. Fiscal Year 2021 ACIP Project Update; Informational Item Only.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. ADJOURNMENT:

The Corning Airport Commission serves as an advisory body to the Corning City Council on Municipal Airport and Aviation issues including: Use, Master Planning, Land Acquisition and Development, Beautification, and Improvement and Maintenance of the Corning Municipal Airport. The Commission provides a public forum for the proposal and discussion of airport services and amenities that benefit the Community. Ideally the Commission would encourage Pilots, Airport Businesses, Airport Land Leaseholders, Hangar Owners and Tenants to work together in the planning for current and future facility and Airport needs.

POSTED: FRIDAY, APRIL 2, 2021

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**CITY OF CORNING
AIRPORT COMMISSION MEETING AGENDA
MONDAY, JANUARY 4, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Commissioners:

**Louis Davies
Jack Beck
Richard Poisson
Vacant
Barbara Boot**

Chairperson:

All members of the Commission were present except Commissioner Beck.

C. BUSINESS FROM THE FLOOR: None.

D. REGULAR AGENDA:

1. Approve Minutes of the July 13, 2020 Special Airport Commission Meeting.

Commissioner Davies moved to approve the Minutes of the July 13, 2020 Airport Commission Meeting. Commissioner Poisson seconded the motion. **Ayes: Boot, Davies, Beck, and Poisson. Abstain/Opposed: None. Absent: Beck. Motion was approved by a 3-0 vote with Beck absent.** Commissioner Beck entered the meeting at 6:31 p.m.

2. Discussion of the Airport Fixed Base Operator and Airport Future.

Public Works Consultant Robin Kampmann stated that currently the City has no Fixed Base Operator and explained that although the City is not opposed to having a Fixed Base Operator, the City is not advertising for one. She also stated that she has confirmed with FAA (Federal Aviation Administration) that it is not mandatory to have a Fixed Base Operator. Should someone show interest in filling the Fixed Base Operator position and use the buildings for a business, they would be responsible to make the required ADA repairs on the building.

Mr. Davies stated that it appears round up has been used at the Airport and it has killed the grass in some areas. Some areas are completely bare. Mr. Beck suggested seeding the bare sites to mitigate soil erosion. Mrs. Kampmann stated she would like to address this under the Airport Grants line item.

3. Status of Airport Gate and Gate Codes, and discussion of Airport Security.

Mr. Kampmann stated that as of this morning she was informed that the new gate is scheduled to be installed tentatively by January 25th. She also addressed the gate codes, specifically stating that there will be only one 4-digit code that will be provided to each hangar owner. She also stated if necessary, the City has been provided the necessary equipment to change the code.

4. Report on status of Airport Fueling Station.

Chairperson Boot stated that John Murray is still interested in putting in a fueling station. He has purchased Hangars A&B. She asked if the NEPA/CEQA document used for the gate could be used for this; she was informed no. She then asked if the City has any Grants that could be used to fund this. Mrs. Kampmann stated she would like to address during discussion of the next Agenda Item.

5. Discussion and report on available Airport Grants.

Mrs. Kampmann reported that the City has been approved for a grant to update the Airport Land Use Management Plan and Staff is also planning a Pavement Management Plan that could also address drainage. She stated that the Airport Land Use Management Plan is soon to expire and FAA is anticipating 100% grant funding; the City has submitted for this grant in the amount of

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approximately \$300,000. She informed the Commission that the City has discussed with our Consultant about including the fueling NEPA study within the grant. She explained that because the proposed fueling station would be a private business, no City funds can be used for the study.

Commissioner Beck asked if any of the previous surveys could be utilized towards possible expansion/project plans. Mrs. Kampmann stated that the City has been in contact with the previous Airport Consultant to obtain some of the previous plans; however, to date this has been unsuccessful.

Mrs. Kampmann announced the future Airport Project Grants which are:

- ALP Pavement Improvements
- Runway Rehab
- Airport Lighting Upgrade
- 2022 the City has scheduled a "No Project Year".

Mrs. Kampmann announced that the City has \$20,000 in CARES Act Funds and stated she believes that we have 3-years in which to spend these funds.

Commissioner Poisson stated that the Tarmac has a lot of gravel coming loose (the apron). Mrs. Kampmann responded stating that the apron is included in the upcoming rehab project.

It was stated that when the fence post holes were dug, the clay dirt was put on top. Mrs. Kampmann will check on this with the Contractor. Also stated was a need to mitigate the mud hole near the gate, possibly chip seal. Mrs. Kampmann will speak with the Consultant at Armstrong about this.

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

The President of the Corning Condors addressed the Commission presenting a brief overview of their organization. He stated that they fly about every Saturday and that they fly within their specified box. He stated that soon a Letter of Intent will be required by FAA; however currently it is not required in uncontrolled Airports. He also stated that they are all registered with the FAA and are required to register every three years. Their meetings are held once a month at the flight site.

F. ADJOURNMENT: 7:00 p.m.

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POSTED: TUESDAY, DECEMBER 29, 2020

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