



**CITY OF CORNING
AIRPORT COMMISSION MEETING AGENDA
MONDAY, JANUARY 4, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Commissioners:

**Louis Davies
Jack Beck
Richard Poisson
Vacant**

Chairperson:

Barbara Boot

C. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name, and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Approve Minutes of the July 13, 2020 Special Airport Commission Meeting.**
- 2. Discussion of the Airport Fixed Base Operator and Airport Future.**
- 3. Status of Airport Gate and Gate Codes, and discussion of Airport Security.**
- 4. Report on status of Airport Fueling Station.**
- 5. Discussion and report on available Airport Grants.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. ADJOURNMENT:

The Corning Airport Commission serves as an advisory body to the Corning City Council on Municipal Airport and Aviation issues including: Use, Master Planning, Land Acquisition and Development, Beautification, and Improvement and Maintenance of the Corning Municipal Airport. The Commission provides a public forum for the proposal and discussion of airport services and amenities that benefit the Community. Ideally the Commission would encourage Pilots, Airport Businesses, Airport Land Leaseholders, Hangar Owners and Tenants to work together in the planning for current and future facility and Airport needs.

POSTED: TUESDAY, DECEMBER 29, 2020

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**CITY OF CORNING
AIRPORT COMMISSION SPECIAL MEETING MINUTES
MONDAY, JULY 13, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Commissioners: Louis Davies
Jack Beck
Richard Poisson
Vacant
Chairperson: Barbara Boot

Commissioners Present: Boot, Davies, Poisson. Commissioner Beck entered the meeting at 6:40 p.m. One vacancy remains on the Commission.

C. BUSINESS FROM THE FLOOR: None

D. REGULAR AGENDA:

1. Approve Minutes of the August 5, 2019.

Commissioner Davies moved to approve the Minutes of the August 5, 2019 Airport Commission meeting; Commissioner Poisson seconded the motion. **Ayes: Boot, Davies and Poisson. Absent: Beck. Motion was approved by a 3-0 vote with Beck absent and one vacancy on the Commission.**

2. Update on status of Federal Aviation Administration (FAA) Entitlement Grant for Airport perimeter fencing and card-controlled gate.

Public Works/Engineer Consultant Robin Kampmann presented an update on the status of the Airport Perimeter Fencing & Card-Controlled Gate. She stated the City had received four Bids of which the lowest responsive Bid was provided by Woida Enterprises dba Arrow Fence with a Base Bid of \$204,538.40 (covered by the FAA Grant), and a Bid Alternate of \$13,800 (which FAA would not cover) for a total cost of \$218,338.40.

She informed the Commission that the total funding required for this project is \$304,828.40 if both the Base Bid and Bid Alternate were awarded. She further stated that of that amount, \$291,028.40 is for the Base Bid which consists of \$204,538.40 for approx. 4,000 LF fencing and gates, plus \$86,490 for the associated Engineering and Administrative expenses. The remaining \$13,800 for the Bid Alternate would be funded by the City as FAA will not cover this cost. She further stated if only the Base Bid were awarded, the FAA amount remains the same (\$291,028.40) but no funding from the City is required. Due to the passage of the CARES Act, all FY 2020 FAA AIP Grants have a 100% FAA share, therefore a State of local match is required.

Mrs. Kampmann reported that at the May 12th City Council Meeting City, Staff presented the Bid results and award recommendation made by Armstrong Consultants. She informed Commission that the City Council approved the Base Bid for the perimeter fencing from Arrow Fencing without the Alternative Bid for the decorative fencing.

Commissioner Davies stated he would rather see City funds spent to reroof the Airport big Hangar with metal roofing rather than spent on the decorative fencing.

Mrs. Kampmann assured the Commission they will be informed of the construction start and anticipated completion date.

3. Status report on potential Airport Fueling Station.

Public Works/Engineer Consultant Robin Kampmann updated the Commission on the status on a potential Airport Fueling Station being proposed by a private party. She stated that Mr. John Murray has contacted the City seeking a Permit to installation a fuel station at the Airport consisting of a two-compartment fuel tank, one for aviation fuel, the other for agricultural fuel.

Mrs. Kampmann stated that the City has advised Mr. Murry of the requirements necessary for this project to be allowable and in compliance with FFA regulations. She stated that the City would

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need to update the ALP (Airport Land Use Plan), NEPA/CEQA documents would need to be completed, etc. She further stated that she has been in contact with Mr. Murray today to inquire if he is still interested in moving forward with this project.

Mrs. Kampmann stated in addition to the ALP update, and completion and receipt of the NEPA/CEQA documents, to move forward, the City needs to know if he wants to lease privately owned hangars or City Hangars. What are his intentions if they are City Hangars? He would need to submit plans to the City and the City would need a timeline for his plan. Additionally, she stated that the City needs to update our Airport Land Use Plan since the existing AIP timeline is almost at its ending date. Therefore, it is possible that the City could possibly assist Mr. Murray by including his proposed project within the City's AIP.

By consensus of the Commission, they are in favor of moving this project forward.

4. Response to request for painting and runway use by Condors Miniature Aircraft.

Public Works/Engineering Consultant Robin Kampmann provided information to the Commission on their use of the Airport. She informed the Commission of the past history, Commission and Council actions, etc., voiced her concerns and explained that the painting of the tarmac will not happen as it could jeopardize City grant funds as the FAA does not approve. She further stated that specific guidelines were established in 2010 which specified where they could fly and stipulated certain requirements. Following review of the existing guidelines, she believes that the previously established guidelines need to be updated with clear direction on such items as:

- Radio communication between pilots and Miniature Aircraft Operators;
- Exact allowable Miniature Aircraft fly zones;
- Safety modifications; and
- Means of monitoring and enforcing compliance with the guidelines.

Mrs. Kampmann stated that she will be working on making modifications to the existing guidelines for presentation of review and recommendation.

5. Report on CARES ACT Grant use and limitations.

Mrs. Kampmann stated that the City has applied for CARES ACT Grant funding, the City has been allocated \$20,000 for minor maintenance project expenses from January 20th to ? 4 years to spend money. Looking at ADA improvements and bathroom updating, etc. Chairperson Boot suggested possibly reproofing the hangar that Mr. Davies mentioned. Bring back possible CARES ACT funded projects at next meeting.

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

Commission Reports:

Davies: Stated he had spoken with City Manager Miller about the possibility of planting orchard trees (olive or walnut) on Airport property in the area currently utilized by a grazing lease. Stated he would like a Special Meeting to provide information on City owned Airport Land. Mrs. Kampmann suggested a Special Meeting for a PowerPoint Presentation to inform the Commission of City owned Airport land and possibly tie it to a Land Use Update. The Commission was in favor of this.

Boot: Would like a Budget review placed on agenda for the next meeting.

F. ADJOURNMENT: 7:18 p.m.

The Corning Airport Commission serves as an advisory body to the Corning City Council on Municipal Airport and Aviation issues including: Use, Master Planning, Land Acquisition and Development, Beautification, and Improvement and Maintenance of the Corning Municipal Airport. The Commission provides a public forum for the proposal and discussion of airport services and amenities that benefit the Community. Ideally the Commission would encourage Pilots, Airport Businesses, Airport Land Leaseholders, Hangar Owners and Tenants to work together in the planning for current and future facility and Airport needs.

Lisa M. Linnet, City Clerk