

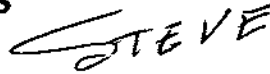
# City of Corning

## 2009-2010 Budget (and Program of Service)

ITEM NO.: C-1, A&B  
PRESENTATION AND DISCUSSION OF  
THE 2009-2010 CITY BUDGET,  
DISCUSSION AND ACTION  
JUNE 30,2009

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER



**SUMMARY:**

The City Council received the Budget on Friday, June 12, 2009 and met in public for a study session on June 18, 2009, and the regularly scheduled meetings on June 23, 2009 and tonight, June 30, 2009 to receive public input and discuss the program of service and its costs with the City Staff and Community present at the meetings.

Tonight, July 30, 2009 is scheduled to be the final public meeting and adoption of the budget, including those changes made by the Council during the previous meetings.

**RESOLUTIONS ADOPTING THE 2009-2010 APPROPRIATIONS LIMIT AND THE BUDGET AND PROGRAM OF SERVICE FOR THE CITY OF CORNING:**

The attached Resolutions set the revenues and expenditures for each of the Funds which support the operations of this City. The table in the Resolution sets the estimated revenue and the expenditure limit for each of these funds. The reserve used or carryover shows the amount of dollars to be used from each of these Fund Reserves. The Fund Reserves represent prior year savings that will be applied to projects or activities in the coming year.

Following the table is a list of budget policies and transfers that implement the programs. Most of these are restated each year to provide direction to the Finance Department. A few need additional explanation.

Number 10 provides a \$225,000 transfer from one Sewer Development Impact Fund to another in order to meet the Bond Debt Service on the Wastewater Treatment Plant Expansion. When the Bonds were approved for the WWTP Expansion, the City sought to avoid imposing an expansion of the Plant on current ratepayers, therefore the burden was placed upon new development. If there was insufficient development to meet the debt service, the funds would come from the Sewer Collection System Capital Improvement Fund No. 347, from the rate payers. This transfer makes it possible to avoid any impact on the rat payers for this fiscal year and probably next fiscal year. Because these development impact fee funds will be used for the intended purpose of mitigating development impact, there is no prohibition against this transfer.

Please note in paragraphs 14, 15 and 16 that the Police Department and Public Works Department have asked that portions of their Capital Replacement Funds be returned to the General Fund to help offset this current years shortfall. These savings have already been incorporated into the yearend "guess" already presented to the City Council.

Numbers 18-21 close out projects following final accounting. The deficits noted are also included in the yearend "guess".

Approval of the attached Resolution No. 06-30-09-01 establishes the 2009-2010 Appropriations Limit of \$10,032,042 for the City of Corning, and approval of attached Resolution No. 06-30-09-02 adopts the 2009-2010 Budget and Program of Service for the City of Corning.

**RECOMMENDATION:****MAYOR AND COUNCIL:**

- A) APPROVE RESOLUTION NO. 06-30-09-01 ESTABLISHING THE 2009-2010 APPROPRIATIONS LIMIT FOR THE CITY OF CORNING; AND**
- B) APPROVE RESOLUTION NO. 06-30-09-02 ADOPTING THE 2009-2010 BUDGET AND PROGRAM OF SERVICE FOR THE CITY OF CORNING.**

**IMPLEMENTING THE PLAN:**

City outside accountant Roy Seiler, CPA and I spent Thursday going back over "The Plan" and the employee costs. We still believe that the plan will work, but we do not believe we can assure the City Council that the target amount of \$184,250 can be met in salary savings through furloughs equal to 10% of all of the employee's individual salaries if made effective January 1, 2010.

To help clarify this, here are some payroll costs.

Because the City's share of health insurance and life insurance cost are not affected by salary changes, but are fixed by the number of full-time employees, these costs are left out of the computations. The other employee benefit costs, including FICA, Medicare and Retirement, increase or decrease based upon the salary paid. The cost of Worker's Compensation insurance is also not included, because it is a fixed cost based upon the number of total employees, the base annual salary and loss experience.

Here are the numbers:

- The total compensation cost for all employees is \$3,685,001 per year.
- Ten percent (10%) of this number is \$368,500.
- January 1 through June 30, 2010 savings from a 10% furlough is \$184,250.
- The total compensation annual cost for all employee costs contained in the General Fund is \$2,848,671.
- The six-month savings directly to the General Fund only from a 10% reduction in employee hours through furlough is \$142,435.
- \$142,435 can be saved through furloughs equal to 10%, or a reduction in work hours of 4 hours per week effective January 1, 2010 through June 30, 2010.

The difference between the two estimates of savings is almost \$42,000; trying to achieve this additional savings by cutting costs in all of the funds is ify.

The problem arises because the City uses a job cost accounting system of allocating Public Works Employees within the fund for which they are doing the work. For example, when they are doing street repair work, their salary comes from the Gas Tax Funds 109, 110, and 111. When they do sewer repairs, their pay comes out of Sewer Enterprise Fund 610, and when working in water it comes from Water Enterprise Fund 630.

The basic concept of the plan works when all of the Employees accept a reduction in hours through furloughs.

All but two of the Public Works Employees have a portion of their salary funded by the General Fund. Salary savings occurring in the Gas Tax, Water and Sewer Funds as a result of furloughs will allow Public Works Director and Assistant Director to schedule more needed maintenance in those cost centers and less in General Fund related services.

If the known General Fund savings from a 10% reduction in paid work hours through furloughs is \$284,867 and a six-month period of furloughs would save \$142,435, a 9-month savings would save \$213,650.

Please re-read the attached budget supplement dated June 23, 2009 titled "The Plan". Our stated objective is to "reduce the \$732,000 shortfall in revenue to a manageable amount while leaving all of the operating reserve in tact, and keep some of the available reserve in the bank for emergencies". The first draft of the plan calls for a commitment from the City Government, the City Employees, and a modest turnaround in the economy.

The plan makes no attempt to guarantee the City Council, or the City Employees that the reduction in Staff through layoffs will not be necessary in the future. The implementation of "The Plan" does make such extreme actions more remote. Any consideration of a reduction in force through layoffs is not acceptable, because whether we like it or not, the Safety Services would be the most heavily impacted. Also attached for your information are some costs of employee total compensation in specific services along with the General Fund support of salaries for a number of important City workers.

**RESOLUTION NO. 06-30-09-02**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING**  
**ADOPTING THE ANNUAL PROGRAM OF SERVICES AND CITY BUDGET**  
**FOR FISCAL YEAR 2009-2010**

**WHEREAS**, the City Council received the proposed Budget on June 12, 2009; and

**WHEREAS**, the City Council conducted two Public Meetings, on June 23<sup>rd</sup>, 2009, and on June 30<sup>th</sup>, 2009, and a Study Session on June 18<sup>th</sup>, 2009, in order to receive public input on levels of service and general concerns of the citizens; and

**WHEREAS**, the City Council has made various changes in the proposed Annual Program of Service and Budget; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Corning approves the Annual Program of Service and Budget, with changes, by adopting the Appropriations and Expenditures for each City Fund as listed in the following table:

<u>FUND DESCRIPTION</u>	<u>ESTIMATED REVENUE AND TRANSFERS</u>	<u>APPROPRIATED EXPEND. &amp; TRANS</u>	<u>RESERVE USED / CARRY OVER</u>
001 General Fund	\$3,738,050	\$4,470,026	\$(731,976)
071 PD Equip. Replace. Fund	\$ 84,580	\$ 112,000	\$( 27,420)
072 ACO F & A	\$ 3,000	\$ 5,500	\$( 2,500)
076 Fire Equip. Replace. Fund	\$ 71,808	\$ 71,808	\$ -0-
078 PW Equip Replace. Fund	\$ 100	\$ 2,000	\$( 1,900)
105 Rural Planning	\$ 31,000	\$ 30,871	\$ 129
107 STIP	\$ 1,152	\$ 53,000	\$( 51,848)
108 Federal Programs	\$ 500	\$ 28,250	\$( 27,750)
109 Gas Tax	\$ 43,100	\$ 61,534	\$( 18,434)
110 Gas Tax / 2106	\$ 32,700	\$ 51,932	\$( 19,232)
111 Gas Tax / 2107	\$ 57,600	\$ 127,693	\$( 70,093)
112 Gas Tax	\$ 2,200	\$ 2,200	\$ -0-
114 Tr. Sales Tax	\$ 64,000	\$ 79,500	\$( 15,550)
115 Traffic Cong.	\$ 68,850	\$ 68,400	\$ 450
116 Traffic Mitigation Fees	\$ 77,000	\$ 5,101	\$ 71,899
118 Safe Routes to School	\$ -0-	\$ -0-	\$ -0-
120 T.E.A. Downtown	\$ -0-	\$ -0-	\$ -0-
150 Planning Envir. Review	\$ -0-	\$ -0-	\$ -0-
161 Office/Traffic Safety Close Fund June 30, 2009	\$ -0-	\$ -0-	\$ -0-
164 Office/Traffic Safety 2	\$ 19,696	\$ 19,696	\$ -0-
170 Abandoned Vehicles	\$ 4,000	\$ 7,000	\$( 3,000)
188 SAFE Grant	\$ 10,000	\$ 7,500	\$ 2,500
303 Flood Prevention Close Fund June 30, 2009	\$ -0-	\$ -0-	\$ -0-
304 GIS Planning Close Fund June 30, 2009	\$ -0-	\$ -0-	\$ -0-
305 Retail Trade Close Fund June 30, 2009	\$ -0-	\$ -0-	\$ -0-

## RESOLUTION NO. 06-30-09-02 , page 2

FUND DESCRIPTION	ESTIMATED REVENUE	APPROPRIATED	RESERVE USED
	AND TRANSFERS	EXPEND. & TRANS	/ CARRY OVER
308 Housing Element	\$ 35,000	\$ 43,750	\$ ( 8,750)
321 Salado Home Grant			
Close Fune June 30, 2009	\$ -0-	\$ -0-	\$ -0-
322 CDBG 08	\$1,500,000	\$ 1,480,370	\$ 19,630
323 Prog. Income Unrestricted	\$ -0-	\$ -0-	\$ -0-
324 Program Housing	\$ -0-	\$ -0-	\$ -0-
325 Program Income ED	\$ -0-	\$ -0-	\$ -0-
326 Program Income General	\$ -0-	\$ -0-	\$ -0-
341 Park Acquis. Quimby Act	\$ 12,200	\$ 14,541	\$ ( 2,341)
344 Salado Wall	\$ -0-	\$ -0-	\$ -0-
345 Drainage	\$ 13,000	\$ 4,059	\$ 8,941
346 Water Capital Improve.	\$ 29,000	\$ 613,000 <sup>1</sup>	\$ ( 584,000)
347 Sewer Capital Improve.	\$ 31,000	\$ 227,000	\$ ( 196,000)
348 WWTP Sewer	\$ 345,500	\$ 234,160	\$ 113,340
352 Park & Rec. Revolving Fund	\$ 2,000	\$ 2,800	\$ ( 800)
353 Park Volunteer Fund	\$ 500	\$ -0-	\$ 500
355 Parkland Acquisition	\$ 15,000	\$ 1,500	\$ 13,500
356 Trail Development	\$ 1,000	\$ -0-	\$ 1,000
365 Curb/Gutter-Revolving	\$ -0-	\$ -0-	\$ -0-
380 WWTP Capital Replace	\$ 60,000	\$ 70,000	\$ ( 10,000)
381 Sewer Capital Replace.	\$ 19,300	\$ 72,000	\$ ( 52,700)
383 Water Capital Replace.	\$ 72,000	\$ 22,500	\$ ( 49,500)
401 J. T. Levy	\$ 500	\$ 500	\$ -0-
402 Rodgers Theatre Trust	\$ 500	\$ 1,500	\$ ( 1,000)
403 Ridell Library Trust	\$ 1,500	\$ 1,000	\$ 500
610 Sewer Enterprise	\$ 1,412,990	\$1,331,783	\$ 81,207
611 Sewer Rate Coven. Fund	\$ -0-	\$ -0-	\$ -0-
615 Solid Waste	\$ 305,000	\$ 306,000	\$ ( 1,000)
620 Airport	\$ 18,980	\$ 17,200	\$ 1,780
621 Airport CIP	\$ 3,320,000	\$ 3,320,000	\$ -0-
625 Transportation Center	\$ 13,220	\$ 13,500	\$ ( 280)
630 Water Enterprise	\$ 1,227,675	\$ 1,220,248	\$ 7,427
701 Lighting & Landscape Dist.	\$ 1,090	\$ 1,725	\$ ( 635)
703 Lighting & Landscape Dist.	\$ 2,900	\$ 2,625	\$ 275
704 Lighting & Landscape Dist.	\$ 4,775	\$ 3,400	\$ 1,375

<sup>1</sup> USDA Rural Development Loan Proceeds for Clark Park Well estimated at \$578,000.

**BE IT FURTHER RESOLVED**, that the City Council hereby maintains the following policies:

1. The Annual System Replacement commitment from the Sewer Enterprise Fund as mandated in the Federal Wastewater Treatment Plant Construction Grant is committed to pay debt service for Sewer Replacement Bonds.
2. Public Safety Sales Tax, approved by the voters in Prop. 172, is distributed between the Police Equipment Replacement Fund 071 and Fire Equipment Replacement Fund 076. Upon receipt, funds shall be deposited into the General Fund Revenue Account #001-4122, and become a part of the annual transfer in support of Funds 071 and 076.
3. The State Indian Gaming money shall be deposited in the General Fund Revenue Acct. 001-4160 to be used for the funding of front-line law enforcement personnel costs.

**RESOLUTION NO. 06-30-09-02, page 3**

4. From the General Fund 001, transfer \$53,280 to the Police Equipment Replacement Fund 071.
5. From the General Fund 001, transfer \$22,000 to the Fire Equipment Replacement Fund 076. Deposit Fire Dispatch Contract income into Fund #076, Revenue Account #076-4671.
6. Deposit Fire Dispatch Contract income into Fire Equipment Replacement Fund 076, Revenue Account #076-4671.
7. From the General Fund 001, transfer \$-0- to Public Works Equipment Replacement Fund 078.
8. \$50,000 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund 610 to the Wastewater Treatment Plant Capital Replacement Fund #380.
9. \$18,300 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund #610 to the Sewer Capital Replacement Fund #381.
10. \$225,000 shall be transferred from the Sewer Capital Improvement Fund 347 to the WWTP Expansion Fund 348 to pay the WWTP Bond Debt Service.
11. \$70,000 per year shall be transferred annually from the Water Enterprise Fund #630 to the Water Capital Replacement Fund #383.
12. The Annual General Fund Subsidy of the Corning Municipal Airport Enterprise Fund #620 shall be set at \$0.
12. The Annual rent for PAL Program Use paid to the Transportation Center Fund shall be set at \$5,000, and transferred from the General Fund 001, to the Transportation Center Fund 620.
13. Authorize City Manager to make annual year end transfer of Unrestricted CDBG Program Income into its separate Fund, Fund #323, in order to segregate funds available for use.
14. Effective June 30, 2009, return \$180,000 from the Police Equipment Replacement Fund #071 to the General Fund #001.
15. Effective June 30, 2009, return \$35,000 from Public Works Equipment Replacement Fund #078 to the General Fund #001.
16. Effective June 30, 2009 return \$18,000 from the Curb and Gutter Revolving Fund #365 to the General Fund #001.
17. Transfer to the General Fund 001, prior to June 30, 2009, the excess interest earned from the Solid Waste Fund 615, equal to the June 30, 2009, Fund 615 balance less the amount payable to Waste Management, Inc.
18. Transfer Downtown TEA Fund #120 project deficit of \$1,011 from the General Fund #001 by June 30, 2009.
19. Transfer Flood Prevention Grant Fund 303 project deficit of \$6,969 from the General Fund 001 by June 30, 2009.
20. Transfer GIS Planning Grant Fund 304 project deficit of \$7,150 from the General Fund 001 by June 30, 2009.
21. Transfer Retail Trade Grant Fund 305 balance of \$4,356 to the General Fund 001 by June 30, 2009.



**RESOLUTION NO. 06-30-09-02, page 4**

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning, held on June 30, 2009 by the following vote:

**AYES:**  
**NOES:**  
**ABSTAINING:**  
**ABSENT:**

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**Gary R. Strack, Mayor**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**



### The Plan

Last week the City Council was presented with a Plan and a Budget providing for the continuation of all the Programs set in place by the City Council. This Budget with adjustments made last Thursday by the City Council has a \$731,976 shortfall between expected revenues and cost of services,

The purpose of this budget was to provide time and breathing room to develop a Plan to continue the City Services. As discussed, Staff only recommends Services; Staff has neither the authority to add or delete services without approval of the City Council.

This June 23, 2009, Report provides the workable Plan that combines an investment by both the City Government and the City Employees. This Plan also recognizes that the local economy will recover, but in the meantime tough decisions must be made.

During last week's discussions, the Council quickly acknowledged the dilemma of Staff; you can't balance this budget with Staff cuts. You cannot cut the Recreation Program in order to lower the budget deficit by only \$86,492 to \$645,000; it still does not work.

In simple terms, the deficit represents the cost of seven (7) Police Officers, and of course the City cannot cut seven Officers who's individual total salary costs runs between \$109,096 and \$92,844 per year.

Or, it represents cutting the entire Recreation Program, the entire Fire Dispatch and four Police Officers.

Recreation	\$ 86,492
Fire	\$271,436 – \$30,000/yr Dispatch Contract
4 newest police officers	\$392,821

This is not a solution.

The PLAN calls for a commitment from both the City Government and the City Employees in order to get through the recession with services and staff intact. The Plan will result in a reduction in service, but sustain all core services.

**The Commitment**

Objective: reduce the \$732,000 shortfall in revenue to a manageable amount while leaving all of the Operating Reserve intact and keep some of the Available Reserve in the bank for emergencies.

- Shortfall: \$732,000
- City Government commits 47% **\$350,000** of Available Reserve preserving \$250,000 for emergencies and the \$800,000 Operating Reserve untouched to cover cash flow.
- City Employees commit 25% **\$184,250** in salary savings through furloughs equal to 10% of their individual salaries beginning January 1, 2010.

The recovering economy commits a recovery amounting to **\$200,000** more in income than projected. This will work.

**How it works**

Even if the economy does not perform, the Available Reserve will have \$250,000 to protect Programs in the following year, and the Operating Reserve is preserved. If the continuation of furloughs is still necessary next year after July 1, 2010, the 10% cut in hours will produce twice the savings over the next full fiscal year. The Council and Staff will be able to review the economic condition of the City in January 2010, and again in April 2010, and every Quarter end thereafter.

For the employee commitment of 10% of salary, furloughs are the best option. There is no effect on the hourly rate, or scheduled cost of living increases put in place by the MOU's, or health and life insurance, or such things as uniform allowance and incentive pay. It will not increase overtime.

Another reason to choose furloughs as a solution is the ease with which the City can rescind them incrementally. Under the investment concept laid out, the City must first recover the lost annual revenue stream by \$200,000 dollars and then grow it little by little. Any of this growth over the \$200,000 first goes to reinstate the Staff work hours. The City must preserve the balance of the Available Reserve for next year since no one thinks the economy will recover until late 2010. The State Department of Finance estimates statewide sales tax to go down by 14% MORE than last year.

Gross pay goes down by 10% because the employees will work nine (9) eight-hour days in a pay period instead of 10 days. This will require "meet and confer" and agreement by each individual bargaining unit of the Union, because the Memorandums of Understanding call for layoffs by seniority within class and department.

The Departments are already working on the Plan to lay out a scheduling plan to make furloughs work in the individual Departments and Union Bargaining Units.

For the City Council, at this time you only need to approve the Plan. The Staff must work out the details needed to implement the Plan, meet and confer with the Union and return to the Council for discussion and approval after meet and confer. Approval of the Plan sets the parameters for meet and confer.

There will be a decrease in service to the Community as the City reduces service time by over 8,700 hours per year.<sup>1</sup> This is in addition to the 30% reduction in Street Division employees caused by holding the two street maintenance worker positions vacant. There were six Street Maintenance workers and now there are four.

#### Timing

The Plan starts in January, because we simply do not have sufficient financial information at this time. Our prior year Sales Tax of \$2,705,000 was based upon real predictable growth. This level of sales occurred AFTER the drop in new car sales but BEFORE the run up of automotive fuel prices.<sup>2</sup> Forecasting revenue during this recession and under the threat of more State "Takings" will be difficult at best.

As City Council has noted, we cannot sit and hope for the best; we must take action

**RECOMMENDATION: MAYOR AND COUNCIL DIRECT THE CITY MANAGER TO MOVE FORWARD WITH "THE PLAN" TO IMPLEMENT AN ACROSS THE BOARD CUT BY 10% IN EMPLOYEE COSTS AND TO COMMIT \$350,000 OF THE GENERAL FUND "AVAILABLE RESERVE" TO PRESERVE SERVICES BY MAINTAINING CITY STAFFING.**

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<sup>1</sup> 10% of actual work hours for 47 employees.

<sup>2</sup> The 2007-2008 sales Tax income of \$2,705,000 was earned in the 2nd, 3rd and 4th Quarters of 2007 and the 1st Quarter of 2008.

**Problem with considering Layoffs** is in the recognition of which positions are in the General Fund.

The **Total General Fund Payroll** and benefit expense including Health and Life is **\$3,280,823**.

Here are the employee total compensation costs by Service function:

- The **Police Services** Division Sworn Officer cost is **\$1,773,068**
- The **Police Dispatch** employee cost is **\$403,286**.
- **Fire Dispatch** cost is **\$271,436** less the Contract income of \$22,533 so far this year.
- **Animal Control and Code Enforcement** is only **\$140,868**.
- **City Admin** is only **\$121,438**
- **Streets** is only **\$112,502**.
- **Parks and Pool** is only **\$98,879**.
- **Recreation** is only **\$73,347**.
- **Planning** is only **\$68,634**.
- **Finance** is only **\$18,122**.
- **Building** is only **\$17,492**.
- **Public Works Admin** is only **\$7,170**.

Here are **General Fund Costs** for some different positions.

<b>Police Officer</b>	<b>\$109,096 to \$92,844 per year.</b>
<b>Recreation Supervisor</b>	<b>\$73,347</b>
<b>Police Dispatcher</b>	<b>\$63,188</b>
<b>Fire Dispatcher</b>	<b>\$63,188</b>
<b>Community Service Officer</b>	<b>\$59,485</b>
<b>Public Works Maintenance Worker</b>	<b>\$60,555 to \$-0- Depending on the duties assigned the position.</b>
<b>Finance Technician</b>	<b>\$ 6,747</b>

ITEM NO. C-1, A  
RESOLUTION NO. 06-30-09-01  
ESTABLISHING AN  
APPROPRIATIONS LIMIT FOR THE  
CITY OF CORNING FISCAL YEAR  
2009 – 2010  
JUNE 30, 2009

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

*STEVE*

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

**SUMMARY:**

Annually the City must set its Appropriation Limit as required by Article XIII B of the California Constitution. The Appropriation Limit is also known as the "Gann Limit," named after the Initiative Proponent who sought a Constitutional Amendment to put limitations on the growth of Government. Unfortunately, Charles Gann, an associate of Howard Jarvis, failed to seek any limitations on State Government!

City Independent Auditor Roy R. Seiler has produced the attached report for public review. In support of the proposed Resolution, the Appropriation Limit this coming Fiscal Year is \$10,032,042, which far exceeds the City's proposed General Fund Base Operating Budget.

**RECOMMENDATION:**

**MAYOR AND COUNCIL RECEIVE THE REPORT OF THE CITY AUDITOR AND ADOPT RESOLUTION NO. 06-30-09-01 ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF CORNING FOR THE FISCAL YEAR 2009-2010 IN THE AMOUNT OF \$10,032,042.**

**RESOLUTION NO. 06-30-09-01**

**A RESOLUTION ESTABLISHING AN APPROPRIATIONS LIMIT  
FOR THE CITY OF CORNING  
FISCAL YEAR 2009-2010**

**WHEREAS**, Article XIIIB of the California Constitution requires that an appropriations limit be established,

**BE IT RESOLVED**, that the City Council of the City of Corning declares that the appropriation limit for the City of Corning, subject to correction and adjustment, is \$10,032,042. This appropriations limit is for the fiscal year 2009-2010 pursuant to the provisions of Sections 36936.1 and 36937 of the Government Code of California.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately and shall be published at least once in the Corning Observer, a newspaper of general circulation, printed, published and circulated in the City of Corning.

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This Resolution was introduced and adopted by the City of Council of the City of Corning on the 30<sup>th</sup> day of June, 2009 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINING:**

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**Gary R. Strack, Mayor**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**

CITY OF CORNING  
APPROPRIATIONS LIMIT WORKSHEETS  
FISCAL YEAR 2009/2010

ROY R. SEILER  
***CERTIFIED PUBLIC ACCOUNTANT***

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201 C. North Tehama  
Willows, CA 95988

Phone: 530-934-8841  
Fax: 530-934-8849

Independent Accountant's Report on Agreed Upon Procedures  
Applied to Appropriations Limit Worksheets

City Council  
City of Corning, California

I have applied the procedures enumerated below to the accompanying Appropriations Limit Worksheets for the City of Corning, California (City) for the 2009/2010 fiscal year. These procedures, which were agreed to by the City and the League of California Cities (as presented in the League publication entitled *Article XIII B Appropriations limitation Uniform Guidelines*) were performed solely to assist the City in meeting the requirements of Section 1.5 of Article XIII B of the California Constitution.

This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and my findings were as follows:

1. I completed worksheets and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. I also compared the population and inflation options included in the aforementioned worksheets to those that were prepared by the State of California, Department of Finance.

Finding: No exceptions were noted as a result of the procedures.

2. For the accompanying Appropriations Limit worksheet I added line A of last year's limit, to line E, total adjustments, and compared the resulting amount to line F, this year's limit.

Finding: No exceptions were noted as a result of the procedures.



3. I compared the current information presented in the accompanying Appropriations Limit worksheet to the prior year appropriation limit adopted by the City Council for the prior year.

Finding: No exceptions were noted as a result of the procedures.

4. I compared the prior year appropriations limit presented in the accompanying Appropriations Limit worksheet to the prior year appropriations limit adopted by the City Council for the prior year.

Finding: No exceptions were noted as a result of the procedures.

I was not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit worksheets. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*.

This report is intended solely for the use of the City of Corning, California and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

June 19, 2009



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Roy R. Seiler, CPA

City of Corning  
FYE: June 30, 2010

GANN INITIATIVE  
APPROPRIATION LIMITATION GUIDELINES

REVENUES EXEMPT FROM LOCAL LIMITS:

- All Enterprise Revenues
- State Grants (Airport, CDGB, etc.)
- State Funded Programs administered locally
- Gas Tax
- Transportation Development Act Funds

REVENUES TO BE INCLUDED:

- Shared Revenues
- Off Hwy. License Fees
- Vehicle License Fees
- Cigarette Tax
- Tax Relief Subventions (Personal Property Tax Relief, Homeowners)

City of Corning  
 FYE: June 30, 2010

APPROPRIATION LIMITATION WORKSHEETS:

GANN INITIATIVE  
 NEW APPROPRIATION LIMITS:

<u>FISCAL YEAR</u>	<u>PREVIOUS LIMIT</u>	<u>FACTOR</u>	<u>NEW LIMIT</u>
1980-81	1,846,944	1.1638	2,149,473
1981-82	2,149,473	1.0832	2,328,309
1982-83	2,328,310	1.1115	2,587,917
1983-84	2,587,916	1.0299	2,665,295
1984-85	2,665,295	1.0521	2,804,157
1985-86	2,804,157	1.0885	3,052,325
1986-87	3,052,325	1.0544	3,218,371
1987-88	3,218,371	1.0573	3,402,784
1988-89	3,402,784	1.0799	3,674,666
1989-90	3,674,666	1.0738	3,945,856
1990-91	3,945,856	1.0778	4,252,844
1991-92	4,252,844	1.0696	4,548,842
1992-93	4,548,842	1.0162	4,622,533
1993-94	4,622,533	1.0462	4,836,094
1994-95	4,836,094	1.0215	4,940,070
1995-96	4,940,070	1.0607	5,239,932
1996-97	5,239,932	1.0632	5,571,096
1997-98	5,571,096	1.0608	5,909,819
1998-99	5,909,819	1.0604	6,266,772
1999-2000	6,266,772	1.0626	6,659,072
2000-2001	6,659,072	1.0579	7,044,632
2001-02	7,044,632	1.0779	7,593,409
2002-03	7,593,409	0.9952	7,556,961
2003-04	7,556,961	1.0322	7,800,295
2004-05	7,800,295	1.0381	8,097,486
2005-06	8,097,486	1.0657	8,629,491
2006-07	8,629,491	1.0557	9,110,154
2007-08	9,110,154	1.0479	9,546,530
2008-09	9,546,350	1.0507	10,030,350
2009-10	10,030,350	0.0017	10,032,042
	<u>CALIFORNIA PRICE FACTOR</u>	<u>CHANGE IN POPULATION %</u>	<u>COMBINED TOTAL</u>
2008-09	0.62	x 2.720	= 1.0479

**PRESENTATION OF 2009-2010  
PROGRAM OF SERVICE AND  
ANNUAL BUDGET  
JUNE 12, 2009**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING**

**FROM: STEPHEN J. KIMBROUGH  
CITY MANAGER**



**INTRODUCTION:**

Each Year the City Staff expresses pleasure in presenting the City Council with the "Annual Program of Service and Proposed 2009-2010 City Budget". This year however, the Program of Service is a Survival Plan intended to maintain each of the services provided at a minimum level until the current economic recession has ended.

Only the City General Fund is currently endangered by the recession, but the drop in retail sales taxes is extreme. The first Quarter 2009 payment from the State Board of Equalization should arrive about June 25, but with it the City will have received only \$2,109,950 in Sales Tax and "Triple Flip" in lieu payments. This is \$690,050 less than predicted. The City Budget predicted a modest 3% increase in Sales Tax to \$2.8 million, though City Council questioned whether it would reach that amount. Last year in Fiscal Year 2007-2008, the City received \$2,706,000, before the dramatic fuel price increases.<sup>1</sup>

This drop in Sales Tax is 29% less than last year. The new budget only projects Sales Tax at \$1.8 million factoring in both the actual decrease this year and a State Department of Finance prediction of a 14% decline statewide next year. As City Staff noted, this wipes out ten years of successful growth.

The impact of the current recession hit the Corning City government about one year later than other cities, because our regional travel and auto oriented retail sales income had insulated us from the downturns experienced by others.

The bright side of things includes the new Dodge and Jeep Dealership brought here by Benny Brown and the purchase of the Chevrolet dealership. This strengthens Corning's presence in the new car market and will draw more shoppers to other Corning Retail. Interestingly, other than the decrease in fuel prices and the weak new car market, the largest twenty five Corning retailers seem to have had fairly stable sales.

Another bright side of things is the stability of the other City revenue funds supporting water, sewer and streets.

**REACTING TO THE STATE PROPOSAL AND POLITICAL RETORIC**

At this point in time, the city cannot budget in reaction to all the rhetoric

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<sup>1</sup> To better understand the source of General Fund revenue, turn to the budget tab "Gen. Fund" for a listing and history of all revenue sources contributing to the General Fund.

coming out of the State Legislature and Governor's Office. The City Council with strong support from City Staff must make the impacts of these State proposals known to the citizens and respond strongly in communications with our Legislators and Governor.

### **SOURCES OF FUNDS FOR CITY OPERATIONS**

City operating income comes from a number of sources which are described fully in the Budget Book sections, tabbed as "**General Fund Revenues**" and "**Other Fund Revenues**". The total City revenues for this coming year are projected to reach \$9,577,661 from all sources.

The **General Fund** supports all the basic services for the City including Police, Fire, Building and Safety, Planning and Economic Development, Recreation, City Council and City Administration. The revenue sources for the General Fund include major sources like the City share of Sales Tax, Property Tax, Hotel Transient Occupancy Tax and Motor Vehicle License in Lieu Tax. These are all considered "local taxes", though the City Council only sets the amount of the Transient Occupancy Tax followed by voter approval.

The **Other Revenues** are all restricted to specific purposes including the Gas Taxes, Water Sales, Sewer Service Charges and Solid Waste (trash) and recycling service charges.

### **GENERAL FUND:**

The General Fund started the year with a fund balance of \$1,447,165, and is expected to end this year with only a \$43,129 decline in the ending balance thanks to a windfall refund of self insurance rebates and savings from City Departments that cut expenditures.

### **SURVIVAL PLAN:**

Only the General Fund is suffering, but it pays 100% of all Police and Fire salaries and portions of the salaries for most of the other employees. The City has 50 authorized permanent positions and 47 currently employed. Three positions in Public Works have been held vacant.

These 47 City Employees are all valuable to the City; the City has invested in their training; there are no poor performers that can be done without. If the City expects to continue the delivery of City Services, reducing the number of employees is the last thing to consider. Part of the problem as the City Council well knows, is that the City does not have a large employee overhead. There are no paid firefighters, engineers, captains and battalion chiefs; no fire chief's secretary. There are neither police captains nor lieutenants. There are neither public works division superintendents nor supervisors (foremen).

This Survival Plan calls for funding all 47 employees by using \$604,000 of the "Available Reserve" and dipping into the "Operating Reserve" for an additional \$122,560.

This consumes \$726,595 of the General Fund Reserve, but gives the City time to evaluate the future. This reprieve should be taken, but it is only available once.

While expecting a turnaround of the economy in Corning, the City Council, Management and Staff must evaluate all services to determine the importance of each to the citizens. By mid January 2010, the City must have a Plan to reduce costs by at least the \$726,000 in one time reserves or by whatever amount is expected for the following year.

**DIFFICULTY IN MAKING PROJECTIONS:**

A Staff member at the State Board of Equalization noted this week that normal means of projecting Sales Tax are not reliable. The State Finance Department projects a 14% decline in California taxable sales in the first two quarters funding next year' budget.<sup>2</sup> The Board of Equalization must use different percentages. Corning suffered a 30% decline in the two quarters between October 1, 2008 and March 31, 2009, yet sales income was up in the two previous two quarters.

The State Finance Department in a May 27, 2009 advisory projects that taxable sales will stop its decline by October 1, 2009. That is good if it means it will not get worse, but Corning already lost about 14% in October through December 2009 compared to the same quarter the year before.

What we do know is that using the current 2008-09 Budget total for General Fund "Minimum Essential Funding" and adding the increase in scheduled employee contracted raises, the City has a target minimum General Fund income to reach to sustain current services.

That target is \$4,825,000 which is about \$1,068,000 more than the projected income for next year.

**RECOMMENDED GENERAL FUND NEAR TERM OBJECTIVES**

Summarizing the financial objectives for the General Fund based upon all the information provided, the City must

- Grow revenues by a minimum of \$765,000 by June 30, 2010, to maintain the current City Staffing level until the economic recession is over, or
- Ideally grow revenues by a minimum of \$1,068,000 to sustain past levels of service, or
- Identify at least \$ 765,600 in General Fund budget reductions and be prepared to implement the reductions by February 1, 2010.

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<sup>2</sup> April – June 2009 and July – September 2009

## ANALYZING THE BUDGET DOCUMENT

Take a look at the “**Financial Projection**” Tab; go to the first page and review the “**General Fund Summary**”. This shows how the General Fund Balance was computed and the amount of available reserves. The General Fund has an \$800,000 Operating Reserve to cover cash flow while waiting for the State to forward Sales Tax due and other revenues collected by the State.

In the center of the page is the heading “**Proposed 2009-2010 Annual Budget**”. This shows the Projected Revenue for the coming year and the Proposed Operating Expenditures representing only the “**Essential Funding**” of City operations.

At the bottom of the page is the funding needed to sustain a minimum service level funded by the General Plan until the Council and Staff can assess the coming improvement in the economy and prepare a plan to operate within budget.

**To cover the projected shortfall**, the Building & Public Works Construction Inspector position is held vacant along with two vacant Maintenance Worker positions. Home development activity is down and that minimizes the impact of the vacancies. The savings from these positions were used to support other positions but only where the funding source, such as water revenue, was appropriate to fund the position.

For example, the Building Official, normally funded totally by the General Fund, is assisting with Public Works project inspections. The Management position is now funded by the sources of funding for the vacant Inspector including General fund, gas taxes, water and sewer income.

Changes such as this are appropriate during this recession, but each of the positions funded in this fashion must eventually return to the General Fund.

Now back to the “**Financial Projection**” Tab; go to the second page and review the “**Street Maintenance Funds Status**”. This report provides a current and projected view of the funds available for street maintenance, construction and planning. All of these funds are restricted by State law for use only on streets, related engineering and administration.

Though the “**Street Maintenance Funds Status**” report looks okay when viewing the **Projected Balance**, the problems are hidden. There are four different State levied gas taxes shared with cities, 2105, 2106, 2107, and 2107.5 (the names reflect the State Code sections). These are fixed amounts levied on each gallon of motor vehicle fuel and are included in the price at the pump and distributed to cities on the basis of population. They only grow when population grows or fuel consumption grows; naturally no one is willing to increase these taxes and increase the impact on the public.

Ten years ago, Gas Taxes provided \$131,925 for Corning street maintenance; nine years later the Gas Tax had only increased to \$141,962, 7.6%! The state allocation of gas Tax to the City is only \$20 per resident per year.

The “**Street Maintenance Funds Status**” report notes that a projected \$46,619 is still available for Street Projects or to hold as a reserve.

The next important reports found under “**Financial Projection**” Tab show the current balance of each of the **Parks Funds**, past and future status of the **Equipment Replacement Funds in Police, Fire and Public Works and the Sewer Enterprise** and the **Water Enterprise**.

The **Sewer Enterprise** is coming out of its planned deficit and will slowly begin to build a reserve. It includes all the bond debt service for the 1999 system replacement. Included are \$17,800 per year for sewer and equipment replacement and \$50,000 set aside annually to fund system component replacement at the Waste Water Treatment Plant (WWTP). These amounts are calculated from projections of the usable life of the equipment and system replacement of worn sewer lines, vehicles and components of the WWTP. The last of the planned rate increases will take effect April 1, 2013. After a 2013 review, City Council will need to enact modest inflationary increases annually.

The **WWTP** expansion bond debt service is funded totally by the WWTP Expansion Fund 348 with revenue coming from Development Impact Fees of \$4,000 per new home or Equivalent Dwelling Unit. The drop in housing starts will require the transfer of funds for the first time from the Sewer Capital Improvement Fund 347. With Council approval this can be done.

The **Water Enterprise** implemented its last scheduled rate increase this past April 1, 2008. The spread sheet shows what will likely happen if a 3% inflation increase is not implemented next year. A rate increase of about 3% will be needed annually and should be implemented by April 1, 2010.

The new Clark Park Well is going through USDA Rural Development approvals now and the estimated bond debt service of \$28,000 per year is included in the spread sheet. There is not sufficient capital fund growth from development Impact Fees to fund the debt service.




# Financial Projections

# General Fund Summary

June 23, 2009

Here is the **Current 2008 - 2009 Budget** as amended during the year.

	Approved Budget	Actual June 9 <sup>th</sup>	Year End "Guess"
Budgeted Revenue	\$4,788,047	\$3,731,791	\$4,697,612
Budgeted Expenditures	<u>5,165,736</u>	<u>4,459,138</u>	<u>4,740,296</u>
Budget Net	\$ (377,689)	\$ (704,553)	\$ (43,129)
General Fund <u>Beginning</u> Balance July 1, 2008 <sup>1</sup>			\$1,447,165
Less expected net revenue for Year End			\$ (43,129) 
Less Operating Reserve set by Policy \$800,000 =			\$ (800,000)
<i>The Operating Reserve insures sufficient cash flow for operations.</i>			
<i>\$800,000 only represents 18% of the Proposed Minimum Essential Funding.</i>			
Uncommitted General Fund Reserve Available for next year			<u>\$ 604,036</u>

## Proposed 2009 - 2010 Annual Budget

Projected Revenue	\$ 3,738,050 <sup>3</sup>
Management's Recommended Expenditures	\$ 4,470,026 <i>Essential Funding</i> <sup>4</sup>
New Revenues Needed	\$ 731,976

The City Manager's Proposed General Fund Budget, below, is balanced through the use of reserves and provides for the continuation of minimum City Services approved by the City Council, but the Budget does NOT include major capital improvements.

City General Fund revenues are projected to be down by \$1,030,497 as a result of the decline in new automobile sales and the decrease in motor vehicle fuel prices, two of the key retail products sold in Corning.

Fortunately this year the NCCSIF<sup>5</sup> has provided one-time rebate from the liability and workers' compensation insurance program of \$402,040 and the Departments have saved the remainder.

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<b>Projected Revenue</b>	<b>\$3,738,050</b>
Plus Available Reserve	604,036
<b>Total General Funds Available</b>	<b><u>\$4,342,086</u></b>
<b>Less Recommended Operating Expenditures</b>	<b>\$4,470,026</b>
<b>Estimated General Fund Shortfall</b>	<b>\$ (128,000)</b>
This additional shortfall must come from the Operating Reserve reducing it to \$672,000.	
<b>Final 6-23-09 Reserve needed to balance Budget</b>	<b>\$ 731,976</b>

<sup>1</sup> Source: Annual Audit

<sup>3</sup> Transfer of Fire dispatch Contract income reduces General Fund Revenue

<sup>4</sup> Covers Essential Funding of All Personnel and Operations at a reduced level from prior year

<sup>5</sup> The City is a member agency of the Northern California Cities Self Insurance Fund for Liability and Workers' Compensation Insurance.

**STREET MAINTENANCE FUNDS STATUS: June 3, 2009**

FUND	GAS TAX	Last Year 2007-2008			Current Year 2008-2009 (1)			Next Year 09-10			
		Beginning Balance 6/30/2007	Revenues	Actual Expenditures	Actual Balance 6/30/2008	Expected (9) Revenues	Approved Expenditures	Projected Balance 6/30/2009	Revenues	Expenses	Projected Balances 6/30/2010
109	2105	\$51,684	\$44,570	\$41,199	\$55,055	\$51,775	\$85,524	\$21,306	\$43,100	\$61,534	\$2,872
110	2106	\$12,887	\$32,856	\$11,923	\$33,820	\$34,432	\$49,510	\$19,742	\$32,700	\$51,932	\$510
111	2107	\$60,530	\$59,630	\$32,890	\$87,270	\$58,809	\$75,618	\$70,461	\$57,600	\$127,693	\$368
112	2107.5	\$149	\$2,061	\$2,157	\$53	\$2,200	\$2,200	\$63	\$2,200	\$2,200	\$53
114	LTF (2)	\$54,823	\$127,786	\$168,640	\$13,969	\$127,189	\$123,339	\$17,819	\$64,000	\$79,500	\$2,319
115	State Traffic Con. Relief (3)	\$38,983	\$1,358	\$19,241	\$21,100	\$66,715	\$47,400	\$40,415	\$68,850	\$68,400	\$40,865
						Sub Total		\$169,796			
<b>SPECIAL PURPOSE FUNDS</b>											
105	Rural Planning-Roads (6)	\$17,031	\$29,294	\$30,275	\$16,050	\$31,000	\$44,611	\$2,439	\$31,000	\$29,871	\$3,568
107	Prop 1B		\$403,719	\$343,071	\$60,648	\$1,200	\$10,000	\$51,848	\$1,152	\$53,000	\$0
108	Fed. TEA & RSTP (6)	\$40,189	\$31,556	\$10,486	\$61,259	\$1,500	\$35,000	\$27,759	\$500	\$28,250	\$9
118	Safe Routes to School	(\$5,623)		\$0	\$0	\$284,400	\$284,400	\$0			\$0
120	Fed. TEA for Downtown (7)	(\$622)	\$20,677	\$30,067	(\$10,012)	\$10,012	\$0	\$0			\$0
365	Curb & Gutter Revolving (4)	\$17,186	\$652	\$0	\$17,838	\$400	\$0	\$18,238			\$18,238
345	Drainage Improvements	\$79,705	\$35,658	\$400	\$114,963	\$13,000	\$23,350	\$104,613	\$13,000	\$4,059	\$113,554
116	Traffic Mitigation	\$124,508	\$353,008	\$11	\$477,505	\$80,000	\$152,690	\$404,815	\$77,000	\$5,101	\$476,714
001	Gen Fund Spt. of Maint. (8)	\$0	\$870,519	\$870,519	\$0	\$308,318	\$308,318	\$0	\$162,503	\$162,503	\$0
001	Gen Fund Spt. of Street & Traffic Lights	\$0	\$57,661	\$57,661	\$0	\$67,000	\$67,000	\$0	\$68,750	\$68,750	\$0
				Actual		Approved		\$349,304	\$622,355	\$742,793	\$659,070
				\$1,618,540		\$1,307,950					

**ANNUAL STREET EXPENDITURES**

- 1- State no longer provides early projections. City must use prior year's estimates
- 2- Local Transportation Funds come to the City through the County; they are generated by a Statewide transportation sales tax (special quarter cent gas tax) approved by the Voters as the Transportation Development Act or TDA. Est. 08-09 \$126,189 (5-8-09 Moses) Cut to \$64,000 in 09-10, due to State TAKING of Statewide transit funds.
- 3- Prop 42 Gas Sales Tax Monies for Maintenance. State Budget includes funding for 09-10 and 10-11, BUT state wants to take all.
- 4- Curb & Gutter Revolving Fund makes loans to property owners who install curb & gutter where there were none. Fund balance exceeds needs and \$18238 will be returned to the General Fund in FY 2008-2009.
- 5- Restricted for Transportation Planning Activities. OWP monies: for FY 07-08; 10-16-07 est. RSTIP \$20,000; Aviation \$8,000; GIS \$3,000. For 06-07 \$18,000; \$8,000;\$3,000
- 6- RSTP and TEA funding ended 6-30-02. \$15,181 RSTIP & \$20,323 TEA received per TCTC Final Budget 02/03 Total \$35,504; Received from County in FY 07-08 \$30,240.54 special though no future funds are projected, the TCTC distributed an additional \$35,530.04 to Coming from its funds.
- 7- Revenue includes \$1012 transfer from the General fund to make up the deficit fund balance. The City received approval for funding of the downtown streetscape and lighting improvements from Federal Transportation Enhancement Act restricted to this type of project and not available for street maintenance. The initial funding is for the project study and engineering report called a "PS&E".
- 8- State Traffic Congestion Relief Act requires a General Fund Maintenance of Effort in the amount of \$164,337. Includes General Fund support in Streets, Street Projects, Public Works Administration and Engineering including Development
- 9- State withheld 25% of Gas Tax Revenue in FY 07-08 and is repaying it in September 2008 (FY 08-09). Revenue = annual expected + 25% more in repayment.



**Police Equipment Replacement Fund #071** (6-23-09)

**Ending Balance, June 30, 2008 (Audit page 60)** **\$161,895**

**Current Year 2008-2009**

**Actual Revenues**

Transfer from General Fund	150,000
Interest	4,616
Indian Gaming	-0-
Equipment Surplus Sale	9,012
9-1-1 Upgrade (from State)	<u>-0-</u>
	<b>163,628</b>

**Funds Available for Year** **\$325,523**

**Projects**

9-1-1 Upgrade GIS Mapping	7,375
Computer Replacement	2,453
Child Safe Seat Program	386
Vehicle Replacement	106,292
Equipment Replacement	<u>1,605</u>
	<b>118,111</b>

**Transfer to General Fund** **180,000**

**Expected Ending Balance, June 30, 2009** **\$27,412**

**Coming Year 2009-2010**

**Expected Revenues**

Annual Transfer from General Fund (inc. Prop 172)	53,288
Interest	500
BJA/ED Byrne Grant	24,000
Equipment Surplus Sale	2,000
9-1-1 Upgrade (from State)	<u>4,800</u>
	<b>84,588</b>

**Funds Available for Year** **\$112,000**

**Projects**

Vehicle Replacement	76,000
Asbestos Abatement	<u>36,000</u>
	<b>112,000</b>

**Expected Ending Balance, June 30, 2010** **\$ -0-**

**Fire Equipment Replacement Fund #076** (6-23-09)Ending Balance June 30, 2008 (audit page 60) *due to payment timing* **\$( 8,646)****Current Year 2008-2009****Actual Revenues**

Transfer from General Fund	\$50,000	
Dispatch Services Contract	19,425	
Interest	1,015	
Sale of Surplus Equipment	-0-	
Paskenta Tribal annual contribution toward Fire Aerial ladder Truck	<u>26,308</u>	
	<b>96,748</b>	
<b>Funds Available for Year</b>		<b>\$88,102</b>

**Projects**

Fire Engine # 114, Lease Purchase Payment	\$47,375	
Equip. Replacement	<u>31,600</u>	
	<b>78,975</b>	

Expected Ending Balance, June 30, 2009 *due to payment timing* **\$ 9,127****Coming Year 2009 - 2010****Expected Revenues**

Transfer from General Fund	\$22,000	
Dispatch Services Contract	22,500	
Interest	1,000	
Sale of Surplus Equipment	-0-	
Paskenta Tribal annual contribution toward Fire Aerial ladder Truck	<u>26,308</u>	
	<b>71,808</b>	
<b>Funds Available for Year</b>		<b>\$80,935</b>

**Projects**

Fire Engine # 114, Lease Purchase Payment	\$47,375	
Equip. Replacement	<u>24,433</u>	
	<b>71,808</b>	

Expected Ending Balance, June 30, 2010 **\$ 9,127**

**Public Works Equipment Replacement Fund #078** (6-23-09)Ending Balance, June 30, 2008 (Audit page 60) **\$70,237****Current Year 2008-2009****Actual Revenue**

Annual Transfer from General Fund	12,500
Sale of Surplus Equipment	3,059
Rental of tower for digital Path and ATT	10,914
Interest	<u>1,242</u>
	<b>27,715</b>

**Funds Available for Year** **\$97,952****Projects**

Small tools for Shop	522
Equipment replacement -Parks	17,500
Equipment replacement-Streets	<u>8,979</u>
	<b>27,001</b>

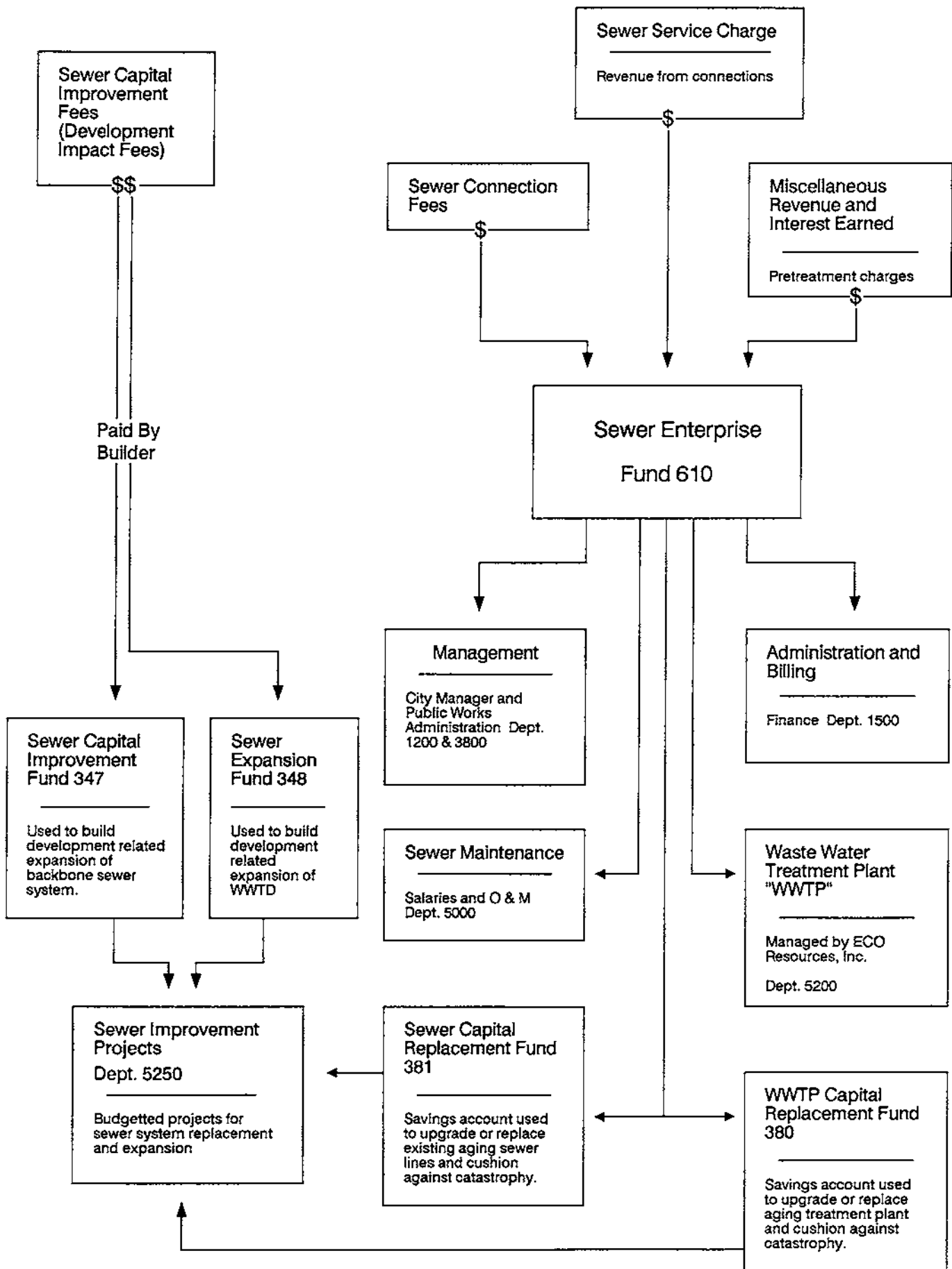
**Transfer to General Fund** **35,000****Projected Ending Balance, June 30, 2009** **\$ 35,951****Coming Year 2009 – 2010****Expected Revenue for the Year**

Transfer from General Fund	-0-
Sale of Surplus Equipment	-0-
Interest	<u>100</u>
	<b>100</b>

**Funds Available for Year** **\$ 36,051****Projects for the Year**

Vehicle replacement ( <i>only if absolutely necessary</i> )	<u>17,500</u>
	<b>17,500</b>

**Projected Ending Balance, June 30, 2010** **\$ 18,551**





SEWER ENTERPRISE SYSTEM

Revised: 6/4/09

The Following Table Illustrates the Effects of Bell Carter withdrawing as a Sewer Service Customer. A Nominal 3% inflation rate is built into both Revenue & Expenditures of the Sewer Enterprise System.

	CURRENT PROJECTED												
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
<b>Sewer System Revenues</b>													
Service Charges (1)	980,023	1,018,176	1,036,819	1,051,670	932,698	1,054,360	1,169,717	1,257,948	1,365,427	1,406,390	1,448,582	1,492,039	1,536,800
Annual Rate Change	3%	3%	3%	3%	9%	9%	9%	9%	9%	3%	3%	3%	3%
Connection Fees	2,620	2,965	5,020	13,861	26,449	2,620	8,030	1,952	3,000	3,000	3,000	3,000	3,000
Interest Income	14,857	4,089	6,019	3,266	2,159	0	0	0	5,000	0	5,000	5,000	5,000
Other Revenues	6,807	7,000	3,676	4,912	11,037	0	7,154	0	3,600	3,600	3,600	3,600	3,600
<b>Total Revenues</b>	<b>1,004,300</b>	<b>1,039,813</b>	<b>1,051,534</b>	<b>1,073,709</b>	<b>972,343</b>	<b>1,058,980</b>	<b>1,184,901</b>	<b>1,259,900</b>	<b>1,377,027</b>	<b>1,412,990</b>	<b>1,460,182</b>	<b>1,503,639</b>	<b>1,548,400</b>
<b>Sewer System Operation and Maintenance Expenses (2)</b>	<b>823,537</b>	<b>909,055</b>	<b>856,642</b>	<b>939,926</b>	<b>971,199</b>	<b>1,005,577</b>	<b>1,113,426</b>	<b>1,105,433</b>	<b>1,109,562</b>	<b>1,125,790</b>	<b>1,182,080</b>	<b>1,241,183</b>	<b>1,303,243</b>
(Exclusive of Capital Expenditures and Depreciation)													
<b>Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)</b>	<b>180,763</b>	<b>130,758</b>	<b>194,892</b>	<b>133,783</b>	<b>1,144</b>	<b>51,403</b>	<b>71,475</b>	<b>154,467</b>	<b>267,465</b>	<b>287,200</b>	<b>278,102</b>	<b>262,455</b>	<b>245,157</b>
1987 COP (3)	39,617	40,234	39,910	39,370	39,370	Paid Off							
1999 COP - USDA (4)	98,804	98,779	98,804	98,749	98,742	98,696	98,694	99,220	99,195	99,211	99,220	99,195	99,211
2005 COP - SERIES A (8) Wadsworth Estimated Installment Payments						47,443	37,820	37,435	37,994	38,482	37,922	37,322	37,653
Sewer & Equip Replacement <sup>†</sup> msf (5)		0	0	0	15,800	16,300	16,800	17,300	17,800	18,300	18,800	19,400	20,000
WWTP Repl. Fund Transfer	30,000	30,000	35,000	35,000	40,000	40,000	45,000	45,000	50,000	50,000	55,000	55,000	60,000
Annual Net Income *	12,342	(38,255)	21,276	(39,336)	(192,768)	(151,036)	(89,019)	(44,488)	62,476	81,207	67,160	51,538	28,294
Required Adjustments (6)		(12,334)	(22,594)	(12,410)	28,960	(6,012)	23,550	(42,537)					
Net Operating Reserve **	417,409	366,820	365,504	313,758	149,950	(7,096)	(72,567)	(159,592)	(97,116)	(15,909)	51,250	102,789	131,082
Sewer Stabilization Fund Reserve	71,916	73,734	75,101	76,146	403,500	417,444	438,374						
Sewer Capital Improvement	4,921	10,303	11,255	55,742	82,845	107,978	132,279	185,647					
Sewer Capital Replacement	199,398	94,202	67,227	53,245	42,173	59,676	49,753	53,447					
WWTP Expansion Fund (Net of Loan)	384,225	428,496	245,736	85,282	(17,194)	(33,200)	145,051	194,020					
WWTP Capital Replacement Fund	247,770	237,590	171,756	206,547	246,138	271,199	327,375	364,142					
New WWTP Expansion Project													

1) First rate change funding the sewer line Replacement Project occurred 04/01/97 (decrease by 5%) and appeared in the 1996-97 column and continues through 4/1/03 (+3%) in seven year rate plan ending in the 2002-2003 column. Three percent (3%) inflationary rate increases are forecasted beginning 4/1/04 and continuing. First yr of Bell Carter Withdrawal is 2004-2005; loss will be \$240,000 per yr; Revenue - 1,066,000 - 240,000 X 1.09 = 902,250 income after loss. Beginning with Council approval, add 6% (total 9%) will offset the loss of Bell-Carter as a customer and implemented an 11 yr series of rate increases.

2) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year

3) 1997 COP for 3,500,000 Wadsworth Morgan through the City of Coming Public Finance Corporation

funded Phase 1 of the Water and Sewer Line Replacement 80% Water - 20% Sewer

4) Total Debt \$2,042,000 including H99 Sewer (322,000) at 4.375% interest

5) Sewer & Equipment Replacement is funded this year for the first time. Set aside for Equipment Replacement was suspended until the first 7 year series of rate increases was done.

6) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.

\* Net income per general ledger less principal loan payments

\*\* Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable Less Accounts Payable and Interest Payable only. All other Assets and Liabilities not included.

**Sewer Capital Improvement Fund #347**  
(a development mitigation fee)

(06-04-09)

<b>Ending Balance June 30, 2008</b> (Annual Audit Page 60)		<b>\$ 185,648</b>
<b><u>Current Year 2008 – 2009</u></b>		
<b>Actual Revenues</b>		
Capital Improvement Fees	\$17,976	
Interest	<u>3,438</u>	
	<b>21,414</b>	
<b>Funds Available for Year</b>		<b>\$207,062</b>
<b>Projects for year</b>		
Planning Support	<u>\$ 547</u>	
<b>Expected Balance, June 30, 2009</b>		<b>\$206,515</b>
<b><u>Coming Year 2009– 2010</u></b>		
<b>Expected Revenues</b>		
Capital Improvement Fees	\$ 30,000	
Projected Interest	<u>1,000</u>	
	<b>31,000</b>	
<b>Funds Available for Year</b>		<b>\$237,515</b>
<b>Proposed Projects</b>		
Engineering Support	<u>\$ 2,000</u>	
<b>Expected Ending Balance, June 30, 2010</b>		<b><u>\$235,515</u></b>

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**WWTP Expansion Fund #348**  
(a development mitigation fee)

(06-04-09)

<b>Ending Balance June 30, 2008</b> (Annual Audit Page 78)		<b>\$535,383</b>
Less Loan to Rate Covenant Fund # 611 \$381,370	Net Available	<b>\$154,013</b>
<b><u>Current Year 2008– 2009</u></b>		
<b>Actual Revenue</b>		
Capital Improvement Fee (29 EDU's)	\$116,000	
Interest	<u>2,448</u>	
	<b>118,448</b>	
<b>Funds Available for Year</b>		<b>\$272,461</b>
<b>Projects for Year</b>		
WWTP Expansion Project Debt Service	\$247,616	
Engineering	<u>390</u>	
	<b>248,006</b>	
<b>Expected Balance, June 30, 2009</b>		<b>\$ 24,455</b>
<b><u>Coming Year 2009– 2010</u></b>		
<b>Expected Revenue</b>		
Capital Improvement Fee (80 EDU's)	\$120,000	
Excess Trust Fund Interest Transferred In	70,000	
Interest	<u>500</u>	
	<b>190,500</b>	
<b>Funds Available for Year</b>		<b>\$214,955</b>
<b>Projects for Year</b>		
WWTP Expansion Project Debt Service	\$233,160	
Engineering	<u>1,000</u>	
	<b>234,160</b>	
<b>Projected Ending Balance, June 30, 2010</b>		<b><u>\$(19,205)</u></b>

**Sewer Capital Replacement Fund #381** (06-04-09)  
*(set aside from Operating Fund)*

Ending Balance June 30, 2008 Audit page 61 **\$53,448**

**Current Year 2008-2009**

**Actual Revenue**

Annual transfer from Sewer Enterprise Fund	\$18,300
Interest	<u>870</u>
	<b>\$19,170</b>

**Funds Available for Projects**

**\$72,618**

**Projects for year**

Vehicle Replacement	\$ -0-
Other	<u>4,952</u>
	<b>4,952</b>

Expected Balance June 30, 2009

**\$67,666**

**Coming Year 2009- 2010**

**Expected Revenue**

Annual transfer from Sewer Enterprise Fund	\$18,300
Interest	<u>1,000</u>
	<b>19,300</b>

**Funds Available for Projects**

**\$ 89,966**

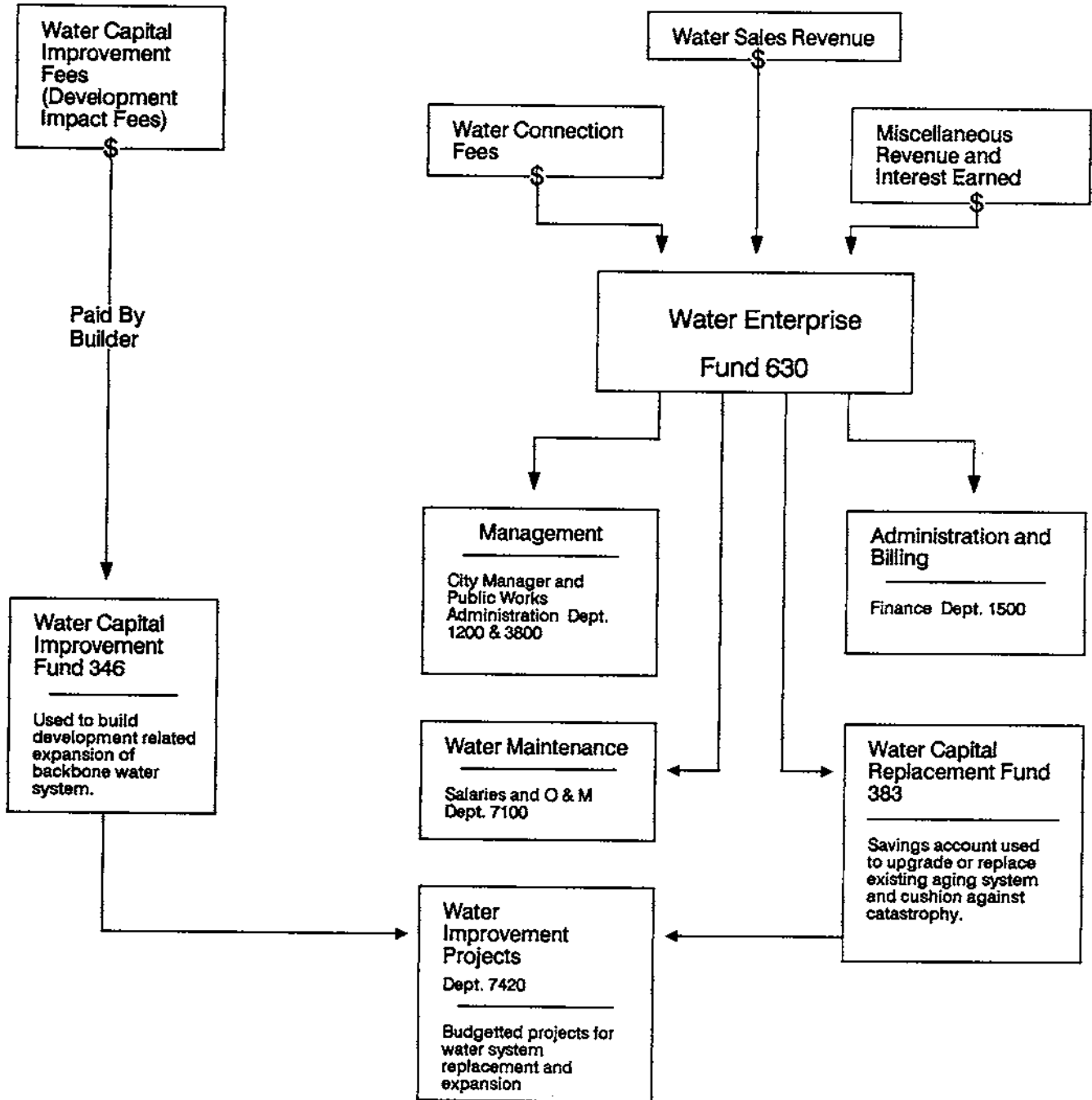
**Proposed Projects for Year**

Vehicle Replacement	\$17,500
Sewer Department small tools	4,500
<u>Sewer Line Replacement (urgent response)</u>	<u>50,000</u>
	<b>72,000</b>

Projected Ending Balance, June 30, 2010

**\$14,966**





WATER ENTERPRISE SYSTEM

The Following Table Illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System

	HISTORICAL (ACTUAL)										PROJECTED		
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
<b>Water System Revenues</b>	824,812	926,781	953,811	1,057,970	1,061,576	1,119,836	1,084,370	1,208,862	1,223,675	1,223,675	1,223,675	1,223,675	1,223,675
Service Charges (1)	8.75%	8.75%	4.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Annual Rate Change	2,496	2,067	3,390	9,608	2,408	2,408	1,742	4,238	1,000	1,000	1,000	1,000	1,000
Connection Fees	245	14,794	0	0	1345	1141	1928	2,873	0	1000	1000	1000	1000
Interest Income	2,334	4,338	3,930	3,585	1,106	1,654	1,061	1,992	3,000	2,000	2,000	2,000	2,000
Other Revenues	829,887	947,980	961,121	1,065,163	1,071,685	1,125,039	1,089,101	1,217,965	1,227,675	1,227,675	1,227,675	1,227,675	1,227,675
<b>Total Revenues</b>	528,774	593,836	582,871	699,302	719,214	691,667	749,376	745,004	785,336	836,810	878,651	922,583	968,712
<b>Water System Operation &amp; Maintenance Expenses Exclusive of Capital Expen. &amp; Depreciation (2A)</b>	391,113	354,144	379,050	366,861	352,471	433,372	340,725	472,961	442,339	390,865	349,025	305,092	259,963
<b>Net Revenues from Water Enterprise System (Total Net Revenues Avail. for Installment Payments)</b>	158,464	159,464	159,238	157,478	159,538	61,247	0	0	0	0	0	0	0
1997 COP (2)	130,973	130,973	130,972	129,249	130,891	130,829	130,828	131,525	131,491	131,512	131,512	131,512	131,512
Est. Installment Pmts. 1999 COP's USDA (3)													
Est. Installment Pmts. 2005 Series A (2)													
Est. Installment Pmts. 2005 Series B													
Est. Installment Pmts. Water Well Debt Service													
Water & Equipment Replacement Transfer	10,000	10,000	35,000	20,000	25,000	25,000	51,500	53,045	100,000	70,000	28,000	28,000	28,000
<b>Annual Net Income * Required Adjustments (4)</b>	11,676	54,707	53,840	60,134	37,042	17,068	7,118	138,852	58,874	7,427	(35,674)	(80,881)	(132,193)
	(10,938)	(10,825)	(54,496)	(17,204)	105,162	(16,195)	42,776	27,150					
<b>Cum. Net Operating Reserve **</b>	(54,488)	(10,507)	(11,263)	31,667	142,204	143,077	192,371	359,773	417,647	425,074	389,401	309,519	176,327
<b>Water Stabilization Balance (5)</b>	302,011	311,194	318,963	321,370	Released								
Water Capital Improvement Fund	3,906	10,967	13,686	88,287	100,551	114,914	117,461	160,564					
Water Capital Replacement Fund	3,831	34,817	45,754	41,199	67,315	68,239	84,315	54,154					

- 1) First Rate Change Occurred 4/1/97 and continued through 4/1/03
- 1a) Beginning 2003/04 (April 2004) increase is proposed to be only 3% to cover inflation.
- 2) "Refunded" 1997 COP on 07-01-05 and replaced with 2005 COP Series A for 3,500,000 by Wedbush Morgan through the City of Corning Public Finance Corporation funded Phase 1 of the Water & Sewer Line Replacement 80% Water - 20% Sewer.
- 2A) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year
- 3) Total Debt \$2,280,000 @ 4.375% Interest
- 4) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.
- 5) Water Stabilization Fund established April 10, 1997 to insure the adequacy of the Net Revenues pledged to Debt Service. See p.20 of the Official Statement 1997 Series A - Fund Closed June 30, 2005
- \* Net income per general ledger less principal loan payments

\*\* Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (630) Cash and Accounts Receivable Less Accounts Payable and Interest Payable only. All other Assets and Liabilities not included.

**Water Capital Improvement Fund #346**  
(a development mitigation fee)

(06-04-09)

<b>Actual Balance June 30, 2008</b>	Audit Page 61		<b><u>\$160,565</u></b>
<b><u>Current Year 2008-2009</u></b>			
<b>Actual Revenue</b>			
Capital Improvement Fees		\$25,524	
Interest		<u>3,026</u>	
		<b>28,550</b>	
<b>Funds Available for Year</b>			<b>\$189,115</b>
<b>Projects for year</b>			
Planning Service		\$ -0-	
Telemetry		<u>4,230</u>	
		<b>4,230</b>	
<b>Expected Balance, June 30, 2009</b>			<b>\$184,885</b>
<b><u>Coming Year 2008-2009</u></b>			
<b>Expected Revenue</b>			
Capital Improvement Fees		\$ 25,000	
Loan Proceeds, Well		578,000	
Interest		<u>4,000</u>	
		<b>607,000</b>	
<b>Funds Available for Year</b>			<b>\$791,885</b>
<b>Projects for year</b>			
Telemetry		\$ 35,000	
Clark Park Well		<u>578,000</u>	
		<b>613,000</b>	
<b>Projected Ending Balance, June 30, 2010</b>			<b><u>\$178,885</u></b>

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**Water Capital Replacement Fund #383** (06-04-09)  
*(set aside from Operating Fund)*

**Audited Fund Balance, June 30, 2008** Audit page 61

**\$ 51,154**

**Current Year 2008-2009**

**Actual Revenues**

Transfer From Enterprise Funds (630)	\$100,000
Interest	<u>2,478</u>
	<b>102,478</b>

**Funds Available for Year**

**\$153,632**

**Projects for year**

Purchase Small Tools	\$ 503
Edith Pump VFD	<u>26,973</u>
	<b>27,476</b>

**Expected Balance, June 30, 2009**

**\$126,156**

**Coming Year 2009-2010**

**Expected Revenues**

Transfer From Enterprise Funds (630)	\$ 70,000
Interest	<u>2,000</u>
	<b>72,000</b>

**Funds Available for Year**

**\$198,156**

**Projects for year**

Purchase Small Tools	\$ 2,500
Vehicle Replacement	17,500
Well Chlorinator	<u>2,500</u>
	<b>22,500</b>

**Projected Fund Balance, June 30, 2010**

**\$175,656**



# General Fund Revenue Detail

## **General Fund Revenue Detail**      June 10, 2009

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports the City General Fund followed by spread sheets showing the annual history of the actual revenue by source.

This Detail reflects income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does NOT reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

When you want to know how much money the City actually has, you look to the certified “Annual Audit”.

# CITY OF CORNING

## EXPLANATION OF REVENUE ACCOUNTS

### GENERAL FUND - 001

Reviewed and update June 10,2008

#### PROPERTY TAXES

- 001-4110      CURRENT SECURED TAXES - Taxes collected by the County for secured property with a portion allocated to the City.
- 001-4111      CURRENT UNSECURED TAXES - Taxes collected by the County for unsecured personal property with a portion allocated to the City.
- 001-4113      PRIOR UNSECURED - Unsecured Taxes from the prior year which are received in the current year.
- 001-4114      SUPPLEMENTAL PROPERTY TAX - CURRENT YEAR - Revenues collected by the County on property resale, changes of ownership or title changes because of improvements.
- 001-4116      SUPPLEMENTAL - PRIOR YEAR - Supplemental roll taxes from the prior year which are received in the current year.
- 001-4117  
001-4126      OTHER PROPERTY TAXES - Other Property Tax related monies represent monies collected by the County with a portion distributed to the City and include Property Transfer Tax, Unitary Tax, and Interest earned while held by the County.
- 001-4118      COUNTY PROPERTY ADMIN FEE - The County charges an administrative fee for the processing of property tax revenues. While an expense, this account is in the revenue section in order to aid in it's identification.

#### OTHER TAXES

- 001-4115      AIRPORT TAX - An unsecured Property Tax on Aircraft in Corning.
- 001-4121      SALES TAX - Sales Tax is comprised of 9/10 of 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City and remitted, through the County, by the State Board of Equalization.
- 001-4122      SAFETY SALES TAX - This money comes from a Statewide half - cent Sales Tax approved by California Voters as Proposition 172. The State Legislature chose to allocate it, with a complicated formula to Cities and Counties, only if each maintains a minimum

Public Safety funding, using the 1992-93 Budget Year as a base. These Safety Funds are divided evenly between the Police and Fire Departments as a part of their annual Capital Replacement Transfer.

- 001-4123  
001-4124  
001-4125  
001-4137
- FRANCHISES - This account provides for amounts received for special privileges, granted by the City, permitting the continuing use of public property such as poles and lines for public utility use, trash collection and cable television companies.
- 001-4128
- TRANSIENT OCCUPANCY TAX - Represents the 10% Occupancy Tax collected from Motels and Hotels operating within the City Limits.
- 001-4400
- BUSINESS LICENSE FEES - Represents revenue collected from the issuance of licenses to those doing business within the City.

### **SUBVENTIONS AND GRANTS**

- 001-4511
- MOTOR VEHICLE IN-LIEU TAX - Account represents motor vehicle license fees imposed annually by the State in-lieu of taxes on motor vehicles. Revenues derived from the motor vehicle license fees are distributed based on the proportion that the population of each city bears to the total population of all cities. The VLF is 0.65% -- (65/100 of a %) The original fee was 2%, set in statute, and our package does not change that. What it does is constitutionally protect 0.65% -- which is the rate that consumers are currently paying -- for cities and counties. If the legislature should decide at some future time to lower the rate below 0.65%, they would be obligated to backfill cities and counties for the difference between 0.65% and the lower effective rate charged consumers.
- 001-4514
- OFF HIGHWAY - VEHICLE FEES - This fee is imposed for the issuance or renewal of vehicle identification for every off-highway motor vehicle subject to identification. Fees are allocated to cities and counties in the same manner as motor vehicle license fees.
- 001-4515
- HOMEOWNER'S EXEMPTION - Subvention from the State due to legislative reduction of the property tax assessment base for owner occupied residential properties.
- 001-4129  
001-4130  
001-4519  
001-4520  
001-4521  
001-4522  
001-4523  
001-4553
- REIMBURSEMENTS FROM OTHER AGENCIES - Other Agencies (Generally the State) reimburse the City for certain costs incurred. Reimbursements include P.O.S.T., T.I.D.E. and State mandated costs which are, determined on an annual basis.

**LICENSES AND PERMITS**

- 001-4410  
001-4411      **BICYCLE AND ANIMAL LICENSES** - Represents License Fees  
001-4420      administered and collected by the City for Bicycle Safety and Animal  
Control.
- 001-4430      **BUILDING PERMITS** - Fees charged to defray the cost of inspecting  
building construction to assure compliance with City building codes  
and applicable standards.
- 001-4461      **RECREATION PROGRAMS/GATE FEES/RENTALS** - Fees  
001-4650      charged to defray the costs of providing recreational programs and  
001-4652      maintaining recreational facilities.  
001-4655
- 001-4524      **BOOKING FEES** - Represents amounts collected from jailed  
001-4525      inmates to partially offset costs incurred.
- 001-4526      **OTHER REFUNDS/REIMBURSEMENTS** - Other refunds and  
001-4527      reimbursements include Salary reimbursements when paid by  
001-4528      other sources (such as Workmen's Compensation), and  
miscellaneous items.

**FINES AND FORFEITURES**

- 001-4670      **GENERAL FINES AND FORFEITURES** - Represents Fines or  
Forfeitures Bail for violators of a City Ordinance.

**USE OF MONEY AND PROPERTY**

- 001-4660      **RENT INCOME** - Receipts from outside parties renting City owned  
facilities.
- 001-4661      **INTEREST** - Represents interest earned on the General Fund bank  
accounts and the State Treasurer's "Local Agency Investment Fund"  
deposits.
- 001-4662      **SALES OF PERSONAL PROPERTY** - Receipts from the sale of  
surplus Capital Equipment.
- 001-4667      **RENT INCOME - RODGERS THEATRE** - Rent received for use of  
the City owned theatre property.

**CURRENT SERVICES CHARGES**

- 001-4610      BUILDING PLAN CHECK - This account represents fees collected for reviewing building construction plans to assure compliance with City construction codes and applicable standards.
- 001-4611      SALES/MAPS AND PUBLICATIONS - Provides for the receipt of fees from the sale of various maps, publications and photocopies.
- 001-4613      SUBDIVISION FEES - Fees charged for reviewing the proposed  
001-4614      split of one parcel of land into several to ascertain compliance with City codes and standards, or to review proposed revision of lot lines.
- 001-4612  
001-4617      OTHER FEES/PERMITS - The City charges and collects revenues  
001-4619      to offset the cost of providing specific services. Revenues include  
001-4620      Permits and Applications, Encroachment Fees, Police Services for  
001-4621      special occasions, Weed Abatement, Fingerprinting, Animal housing,  
001-4622      Concealed Weapon Permits, and Impound Fees.  
001-4623  
001-4624  
001-4625  
001-4627  
001-4628  
001-4633  
001-4520  
001-4708
- 001-4710      PUBLIC WORKS PLAN CHECK - Provides for the receipt of fees from owners and developers for plan checking done by the Public Works Department.

**MISCELLANEOUS**

- 001-4618      MISCELLANEOUS INCOME - This Account is used for unusual, non-recurring and/or insignificant revenue items.

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2009-2010

	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
	YEAR END	YEAR END	YEAR END	YEAR END	YEAR END	BUDGET	PROJECTED
GENERAL FUND 001							
-----							
PROPERTY TAXES							
-----							
PROP TAX/CURRENT/SEC #4110	286,113-	247,784-	278,178-	436,455-	487,916-	520,000-	510,600-
PROPERTY TAX/CURRENT/UNSECURED # 4111	10	12,190-	11,979-	15,634-	15,277-	15,000-	15,000-
PROPERTY TAX PRIOR/UNSECURED #4113	848-	944-	1,261-	1,014-	1,025-	800-	800-
PROP TAX SUPP/CURRENT #4114	12,178-	36,547-	78,171-	100,171-	49,065-	25,000-	25,000-
PROPERTY TAX UNITARY #4117	19,822-	18,883-	20,385-	21,168-	23,004-	20,000-	20,000-
COUNTY PROP ADMIN FEE #4118	14,872	11,233	12,004	15,941	17,078	17,500	18,700
REAL PROP TRANS TAX #4126	14,355-	22,614-	5,045-	26,845-	8,818-	16,000-	7,400-
SUBTOTAL ----->	318,434-	329,729-	383,015-	585,336-	568,027-	579,300-	560,100-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
OTHER TAXES -----								
AIRPORT TAX #4115	1,389-	1,359-	1,513-	356-	1,002-	1,780-	1,500-	1,500-
SALES-USE TAX #4121	1,827,001-	1,888,276-	2,015,178-	2,573,697-	2,706,898-	1,851,821-	2,800,000-	1,800,000-
SAFETY SALES TAX/SB 509 #4122	20,555-	18,765-	21,637-	22,944-	32,946-	21,940-	26,000-	26,000-
TRANSIENT OCCUPANCY TAX #4128	182,461-	357,846-	224,186-	310,450-	432,963-	277,975-	310,000-	270,000-
FISH& WILDLIFE/REFUGS, REV. SH #4129	695-	1,223-	1,457-	567-	571-			
BUSINESS LICENSE FEE #4400	16,432-	15,429-	19,613-	15,433-	20,948-	17,347-	18,000-	18,000-
SUBTOTAL ----->	2,028,533-	2,282,898-	2,283,584-	2,923,447-	3,395,328-	2,170,863-	3,155,500-	2,115,500-
FRANCHISES -----								
GAS/ELECTRIC/FRANCHISE #4123	57,900-	63,278-	65,235-	68,195-	65,837-	69,677-	68,000-	70,000-
CABLE TV FRANCHISE #4124	22,075-	8,294-	7,424-	6,474-	6,684-	7,333-	7,000-	7,000-
DISPOSAL FRANCHISE #4125	36,000-	36,000-	36,000-	36,000-	36,000-	36,000-	36,000-	36,000-
DELINQUENT DISPOSAL #4137	11,602-	12,245-	2,128-	685-		988-		
SUBTOTAL ----->	127,577-	119,817-	110,787-	111,354-	108,521-	113,998-	111,000-	113,000-



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CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
SUBVENTIONS AND GRANTS								
MOTOR VEHICLE IN LIEU TAX #4511	312,136-	412,192-	604,627-	539,698-	582,333-	575,572-	600,000-	575,000-
INDIAN GAMING #4160						22,505-		20,000-
HOME OWNERS EXEMPTION #4515	10,431-	10,359-	9,853-	10,288-	10,558-	5,351-	10,200-	10,200-
MANDATED COST REIMBURSEMENT #4519			10,627-	32,644-	2,301-	13,569-	4,000-	4,000-
POST REIMBURSEMENT #4521	6,180-	13,149-	4,726-	6,032-	4,658-	11,515-	13,000-	8,000-
TIDE REIMBURSEMENT #4522	11,760-	36,000-	24,000-	16,800-	3,600-	14,460-	14,400-	14,400-
SOBRIETY FUNDS #4523				1,619-		3,931-		3,500-
SUBTOTAL	340,507-	471,700-	653,833-	607,079-	603,450-	646,903-	641,600-	635,100-
LICENSES AND PERMITS								
ACO LICENSE/FEE/SERVICES #4410	5,966-	5,812-	5,783-	8,513-	7,235-	7,701-	8,000-	8,000-
BICYCLE LICENSE #4420	66-	66-	27-	33-	36-	30-		
BUILDING PERMIT #4430	93,592-	130,728-	127,661-	92,755-	91,286-	45,640-	75,000-	45,000-
BLDG INSPECTIONS FEES #4633	3,182-	2,599-	3,036-	851-	1,518-	545-	3,000-	3,000-
BOOKING FEES #4524	17,578-	17,188-	1,882-	16,128-	350-	50-		
POLICE PARKING VIOLATION TICKETS #4525	550-	1,663-	2,075-	3,025-	1,900-	938-	1,500-	1,500-
ACO NEW ADOPTION FEE #4411	5,040-	3,520-	4,160-	3,680-	2,880-	3,040-	3,500-	3,000-
SALARY REIMBURSEMENT #4526	16,678-	29,040-	39,913-	21,319-	11,755-	45,746-	20,000-	20,000-
POLICE MISC. DONATIONS, ETC. #4528	1,679-	2,990-	1,696-	1,378-	718-	83-	1,500-	1,500-
SUBTOTAL	144,311-	193,606-	186,233-	147,682-	117,678-	103,773-	112,500-	82,000-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
RECREATION PROGRAMS -----								
REC/LESSONS/PROG/GATE/ETC #4650	14,296-	13,696-	14,160-	16,795-	16,156-	19,394-	18,000-	18,000-
RECREATION PROGRAMS/DESIGNATED/SPLIT #4652	235-				4,890-	11,466-		5,000-
PARK LIGHTS #4655	128-	127-	159-	288-	288-	154-		
SUBTOTAL ----->	14,659-	13,823-	14,319-	17,083-	21,334-	31,014-	18,000-	23,000-
FINES AND FORFEITURES -----								
GENERAL FINES AND FORFEITURES # 4670	20,524-	20,625-	50,770-	27,491-	38,564-	26,324-	30,000-	30,000-
USE OF MONEY AND PROPERTY -----								
RENT INCOME #4660	1,200-	1,200-	1,200-	1,200-	18-	12-		
INTEREST #4661	9,773-	3,989-	13,338-	25,552-	44,154-	7,484-	40,000-	15,000-
SUBTOTAL ----->	31,497-	25,814-	65,308-	54,243-	82,736-	33,820-	70,000-	45,000-
CURRENT SERVICES CHARGES -----								
BUILDING PLAN CHECK #4610	24,396-	33,839-	32,324-	34,727-	7,950-	15,268-	10,000-	15,000-
SALES/MAPS AND PUBLICATIONS #4611	637-	3,166-	4,112-	598-	233-	475-		
SUBDIVISION FEE #4613	820-							
REIMBURSEMENT DISPATCH #4671	820-							
PLANNING ENVIRON. SERVICES # 4708		7,000-	2,000	10,987				
SUBTOTAL ----->	26,673-	43,205-	34,436-	24,338-	8,183-	15,743-	10,000-	15,000-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
OTHER FEES/PERMITS								
PERMITS & APPLICATIONS #4612	27,046-	37,548-	50,324-	28,444-	10,895-	4,885-	10,000-	10,000-
ENCROACHMENT FEES #4619	765-	540-	578-	390-	300-	435-	100-	100-
FINGERPRINT FEE #4622	231-	355-		3-	21-	48-		
CONCEALED WEAPON PERMIT #4625	239-	315-	777-	304-	587-	740-	500-	750-
POLICE IMPOUND FEE #4628	2,318-	2,508-	3,799-	1,217-	1,634-	1,862-	2,500-	2,500-
PUBLIC WORKS PLAN CHECK FEE #4710	23-		9,073-	137,295-	11,814-		20,000-	10,000-
SUBTOTAL	30,622-	41,266-	64,551-	167,653-	25,251-	7,970-	33,100-	23,350-
MISCELLANEOUS								
MISCELLANEOUS INCOME #4618	30,563-	61,531-	85,689-	117,592-	156,942-	423,414-	21,000-	21,000-
CAL COPS #4553	99,903-	99,903-	99,903-	100,282-	99,931-	52,821-		100,000-
OTHER POLICE GRANTS #4556	35,000-	35,000-	47,733-					
OPERATING TRANSFERS IN REVENUE #4680	108,738-		90,000-	7,000-	3,000-	31,047-	36,047-	5,000-
SUBTOTAL	274,204-	196,434-	323,325-	224,874-	259,873-	507,282-	57,047-	126,000-
FUND TOTAL	3,337,017-	3,718,292-	4,119,391-	4,863,109-	4,990,381-	4,152,927-	4,788,047-	3,738,050-

# Other Fund Revenue Detail

## **Other Fund Revenue Detail** June 10, 2009

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports other City operations. The description is followed by spreadsheets showing the annual history of the actual revenue by source.

This Detail reflects annual income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does NOT reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

When you want to know how much money the City actually has, you look to the certified “Annual Audit”.

## **EXPLANATION OF REVENUE ACCOUNTS**

### **OTHER FUNDS**

Reviewed and updated 5-24-02

071,072            These Police, Fire and Public Works Replacement Funds receive  
076                    periodic transfers from the General Fund and also hold proceeds  
078                    from the sale of surplus Department Equipment.

## **STREET MAINTENANCE AND IMPROVEMENT FUNDS**

*For all Street Maintenance Funds, there is a detailed Summary Spreadsheet in the preceding Revenue Section.*

105-4141            Rural Planning-Roads Transportation moneys received through the Tehama County Transportation Commission and used for project and long range planning. Includes money from "OWP", "R/STIP" and Aviation Planning sources. The OWP is funded by Rural Planning Assistance (RPA) funds, through the State Office of Regional and Interagency Planning (ORIP).

107-4132            Proposition One "B"

108                    Federal Transportation Fund receives Federal Program money distributed by the Tehama County Transportation Commission.

109-4716            GAS TAX 2105 - Funds received from the state which are derived from a charge on each gallon of gasoline sold and allocated to the City on a per-capita basis to be used for maintenance of City streets. Authorized by Proposition 111.

110-4531            GAS TAX 2106 - State funds received from the sale of gasoline throughout the State which may only be expended for select system street construction or maintenance.

111-4532            GAS TAX 2107 - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the City on a per-capita basis for maintenance or construction of a City street.

112-4533            GAS TAX 2107.5 - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to City streets.

114-4120            LOCAL TRANSPORTATION SALES TAX - 1/4 of 1% of Sales Tax on gasoline sales within the City for the purpose of maintenance and reconstruction of streets. This is a residual amount received after the transit system has been provided for.

- 115 State Traffic Congestion Relief Fund- State gas tax money approved by "Proposition 42" through a vote of the People distributes a portion of the State Sales Tax on motor vehicle fuel to local governments for street maintenance rehabilitation, reconstruction and storm damage repair. For Proposition 42 purposes, maintenance means patching, overlay, and sealing. Reconstruction includes overlay, sealing, or widening of the roadway to bring the roadway width to the desirable minimum pavement width consistent with accepted design standards for local streets and roads. However, widening of a roadway does not include widening for increasing the traffic capacity of a street or road.
- Maintenance of Effort (MOE) Requirement: In order to receive Proposition 42 allocations, cities must be in compliance with the MOE provision. The MOE provision requires cities to expend from their general fund, in the budget year in which Proposition 42 monies are allocated, a defined amount of funds for transportation purposes. This amount is equal to or greater than the average transportation expenditures for the fiscal years 1996-97, 1997-98 and 1998-99. (To find your City's MOE, visit [http://www.californiacityfinance.com/Prop42MOE\\_SCO.pdf](http://www.californiacityfinance.com/Prop42MOE_SCO.pdf).)
- At the end of each fiscal year in which a city has received Proposition 42 funding, the city must prove to the State Controller that they have spent the required MOE monies. Any city that fails to do so must reimburse the state for the funds it recovered during that fiscal year. (For specific details on Proposition 42, look up Revenue & Taxation Code Section 7104.)
- 116-4634 Traffic Mitigation Fees- are paid by new development to mitigate the traffic impact caused by the increased vehicle traffic resulting from the new development
- 118-4145 Safe Routes to Schools- The State Safe routes to Schools program provides funding for sidewalk and other pedestrian traffic safety improvements. The Program is highly competitive and Corning qualified last year for funding.
- 120- TEA-Downtown- The Federal Transportation Enhancement Act provides funding for improvements that enhance the appearance of highways and also trails.

## Business Improvement District-142

## Planning Environmental Review –150

Funds received from development project applicants to cover the cost of special environmental review consultants

### OTS –161

161-4553 State Office of Traffic Safety Grant funds

## Abandoned Vehicle–170

170-4546 The County receives and passes on to the City funds earmarked by state law for the abatement of abandoned and imperative vehicles. The source of the funding is a one dollar assessment on every licensed vehicle in the County

## 2002 CA TECH GRANT-184

### SAFE GRANT-188

188-4701 Safe Grant

### FLOOD PREVENTION-303

303-4700 Flood Prevention

### GIS PLANNING-304

304-4700 GIS Planning

### RETAIL TRADE-305

305-4700 Retail Trade

## CDBG FUNDS - 321 - 326

   -4668 PROGRAM INCOME - Represents principle and interest received on Housing Program Loans.

   -4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.



## **PARK ACQUISITION/CONSTRUCTION - 341**

- 341-4127      PARK ACQUISITION/CONSTRUCTION - Represents fees charged (as a part of the Building Permit) on new construction for future Park Development and Improvements.
- 341-4801      Performance Guarantee Deposits-

## **DRAINAGE FEES - 345**

- 345-4636      DRAINAGE FEES - Fees charged on new construction for the improvement and expansion of storm and drainage facilities.
- 345-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **WATER CAPITAL IMPROVEMENT FUND - 346**

- 346-4642      WATER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.
- 347-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **SEWER CAPITAL IMPROVEMENT FUND - 347**

- 347-4642      SEWER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.
- 347-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **WWTP SEWER EXPANSION FUND - 348**

- 348-4645      SEWER EXPANSION FEE -WWTP Represents fees charged on new construction for the improvement and expansion of sewer Waste Water Treatment Plant "WWTP".
- 348-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **YOST FIELD - 352**

- 352-4654      BASEBALL FEES - Fees charged for use of the Yost Field Baseball Facilities.
- 352-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **PARK VOLUNTEER FUND - 353**

This Fund contains money allocated by the City Council for city park rehab and improvement as identified by the "Park Volunteers"

## **Recycling Grant 353-4157**

Funds received by the City from the State Solid Waste management Board and forwarded on the the County-wide Solid waste Department for recycling programs in serving Corning.

## **PARKLAND ACQUISITION FEES - 355**

- 355-4605      PARKLAND PURCHASE FEE - Represents fees charged on new construction for the acquisition of park facilities.
- 355-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **TRAIL DEVELOPMENT FEES - 356**

Funds received from development projects adjacent to Jewett Creek and Burch Creek set aside for the future improvement of City trail system along the Creek access way.

## **CURB AND GUTTER - 365**

365-4635      CURB AND GUTTER - Fees charged (through the Building Permit process) for the repair and replacement of sidewalks, curbs and gutters.

365-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **WWTP CAPITAL IMPROVEMENT FUND - 380**

380-4642      SEWER WASTE WATER TREATMENT PLANT CAPITAL REPLACEMENT receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing facility replacement, including everything from lab equipment to major structures.

380-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **SEWER CAPITAL REPLACEMENT FUND - 381**

381-4642      SEWER CAPITAL REPLACEMENT - receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing collection system (the sewer lines) replacement and Sewer Service equipment and rolling stock.

381-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **WATER CAPITAL REPLACEMENT FUND - 383**

383-4642      WATER CAPITAL REPLACEMENT - receives funds transferred annually from the Water Enterprise Fund in order to provide a reserve for future ongoing water system replacement and Water Service equipment and rolling stock.

383-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **SEWER ENTERPRISE - 610**

- 610-4640      SEWER SERVICE - Revenues charged for the operations and maintenance of the City's sewer system.
- 610-4641      OTHER SEWER SERVICE REVENUES - Represents misc. income received for specific services such as Connection Fees, Pretreatment Program and Land Leases.
- 610-4643  
610-4713
- 610-4618      MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.
- 610-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **AIRPORT ENTERPRISE - 620**

- 620-4536      AIRPORT GRANT - Federal and State revenues for the maintenance and improvement of Airport facilities.
- 620-4660      RENTS/LEASES - Rents collected for building and hangar space at the Airport facilities.
- 620-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **TRANSPORTATION CENTER ENTERPRISE 625**

- 625-4120      STATE LOCAL TRANSPORTATION FUNDS (LTF) The City receives \$ 8,220 per year since July 1, 2007. It is paid on a monthly basis in arrears at 1/12<sup>th</sup> per month. (\$685 per month)
- 625-4660      RENTS/LEASES Rents collected for facility space at the Transportation Center.
- 625-4661      INTEREST Represents interest earned on Bank and L.A.I.F. Deposits.

## **WATER ENTERPRISE - 630**

- 630-4630      WATER SALES - Revenues charged for the operations and maintenance of the City's Water delivery and treatment system.
- 630-4631      METER READING/TURN ON - Fees charged for additional services required in the turn on or reinstatement of water service.
- 630-4632
- 630-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund

Deposits.

630-4618

MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

**TRUST FUNDS- 401-403**

Represents funds held by the City in a fiduciary relationship, which can be utilized only as specified in the trust documents.

- 401 JT Levy Trust Fund
- 402 RODGERS Trust Fund
- 403 RIDELL Trust Fund

**LIGHTING AND LANDSCAPE DISTRICTS- 700...**

- 701- District One, Zone One
- 703- District One, Zone Three

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
=====								
POLICE EQUIPMENT REPLACEMENT FUND #071								
-----								
Indian Gaming #4160	28,843-	34,493-	32,705-	22,741-				
Equipment Fund #4527	1,685-	2,436-	10,001-	6,595-	2,453-	13,878-		2,000-
BJA/Ed Byrne Grant #4554								24,000-
9-1-1- Upgrade #4571							15,000-	4,800-
Interest #4661	793-	1,355-	3,315-	5,825-	5,927-	4,615-	1,000-	500-
Operating Transfers in Revenue #4680	50,000-	50,000-	4,802-	37,500-	60,000-	150,000-	150,000-	53,280-
ACO F&A RESTRICTED FUND #072								
-----								
ACO - F&A Fee #4412				2,345-	3,120-	2,815-		3,000-
FIRE EQUIPMENT REPLACEMENT FUND #076								
-----								
Indian Gaming #4160		9,882-	26,308-					
Paskenta Tribe Revenue #4162			26,308-	26,308-	26,308-	26,308-	26,308-	26,308-
Equipment Fund #4527			573-	3,316-				
Interest #4661	472-	666-	1,340-	879-	675-	1,015-	1,000-	1,000-
Operating Transfers in Revenue #4680	43,600-	43,600-	20,100-	25,500-	60,760-	50,000-	50,000-	22,000-
PUBLIC WORKS EQUIPMENT REPLACEMENT FUND #078								
-----								
Indian Gaming #4160			20,510-					
Equipment Fund #4527	6,375-	8,483-	16,287-	27,764-	11,261-	13,973-	5,000-	
Interest #4661	775-	973-	2,612-	3,964-	3,279-	1,242-	500-	100-

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CITY OF CORWING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
RURAL PLANNING FUND #105								
Rural Planning Funds #4141		58,700-	30,000-	29,000-	29,000-	29,000-	31,000-	31,000-
Interest #4661	64-	110-	123-	72-	294-	204-		
PROP ONE B #107								
Prop One B #4132					400,000-			1,152-
Interest #4661					3,719-	1,010-		
FED TRANS FUND #108								
FEDERAL TRANS #4529	35,504-	60,043-	30,443-	33,491-	30,241-			
INTEREST #4661	1,315-	1,789-	3,097-	1,489-	1,315-	991-	1,500-	500-
GAS TAX FUND #109 - #113								
GAS TAX #2105	42,366-	42,903-	42,975-	43,794-	42,645-	36,098-	61,685-	42,600-
GAS TAX #2106	31,734-	32,191-	32,161-	32,970-	32,145-	27,957-	41,670-	32,000-
GAS TAX # 2107	56,463-	57,001-	57,319-	58,541-	57,067-	48,127-	72,294-	57,000-
GAS TAX #2107.5	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-
INTEREST #4661	1,607-	2,235-	2,682-	4,657-	5,260-	2,668-	2,000-	2,000-
GAS TAX TOTAL	134,170-	136,330-	137,137-	141,962-	139,117-	116,850-	179,649-	135,600-

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
LOCAL TRANSPORTATION FUND #114								
LOCAL TRANSPORTATION SALES TAX #4120	85,740-	103,134-	132,746-	119,510-	126,669-	131,500-	126,189-	63,000-
INTEREST #4661	477-	158-	14,638-	1,876-	1,117-	96-	1,000-	1,000-
TRAFFIC CONGESTION FUND #115								
TRAFFIC CONGESTION RELIEF #4142	3,253-		31,574-	50,767-		46,579-		68,350-
Interest #4661	81-			2,215-	1,358-	125-	500-	500-
TRAFFIC MITIGATION FUND #116								
Traffic Mitigation Fees #4634			30,360-	91,320-	344,077-	67,466-		67,000-
Interest #4661			313-	2,612-	8,931-	9,119-	10,000-	10,000-
SAFE ROUTES TO SCHOOL FUND #118								
Safe Routes to School #4145				174,163-	56,237-	206,104-	284,400-	
TEA DOWNTOWN FUND #120								
TEA #4161			20,000-		20,677-	9,000-	20,000-	
OTS FUND #161								
OTS #4572					14,169-	11,177-	40,893-	
OTS FUND #164								
OTS #4572						7,678-		19,696-



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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
ABANDONED VEHICLE FUND #170 -----								
ABANDONED VEHICLE #4546			3,084-	27,494-	13,084-	3,510-	4,000-	4,000-
Interest #4661			36-	439-	1,193-	513-		
SAFE GRANT #188 -----								
Safe Grant (Police) #4701					7,842-	6,913-	10,000-	10,000-
FLOOD PREVENTION FUND #303 -----								
Operating Transfers in Rev #4680					8,750-		8,750-	
Grant Proceeds #4700						26,886-	35,000-	
GIS PLANNING FUND #304 -----								
Operating Transfers in Revenue #4680					8,750-		8,750-	
Grant Proceeds #4700						28,818-	35,000-	
HOUSING ELEMENT PROJ #308 -----								
Grant Proceeds #4700							35,000-	35,000-
CDBG FY 08/09 #322 -----								
Grant Proceeds #4700								1,500,000-
PROG. INC-UMRES FUND # 323 -----								
Interest #4661	801-	752-	662-	391-	44-	92		
CDBG Program Income #4668	1,200-	1,000-	1,300-	1,100-	1,600-	1,200-		

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
REUSE FUNDS-ECN FUND #325 -----								
Loan Payments #4568	165-	2,386-	1,980-	533-	913-	913-		
Interest #4661	986-	1,120-	2,378-	3,047-	2,465-	1,094-		
CDBG Program Income #4668	1,499-	1,575-	1,575-	788-		1,775-		
REUSE FUNDS HOUSING FUND #326 -----								
Interest #4661	2,172-	2,395-	5,637-	894-	801-	989-		
CDBG Program Income #4668	13,653-	3,187-	57,615-	1,238-	41,949-	27,668-		
PARK ACQUISITION/CONSTRUCTION FUND #341 -----								
PARK ACQUISITION/CONSTRUCTION #4127	9,600-	12,000-	21,513-	26,006-	62,875-	13,450-	11,200-	11,200-
INTEREST #4661	1,071-	1,500-	3,337-	5,374-	6,897-	3,705-	1,000-	1,000-
DRAINAGE FEES FUND #345 -----								
DRAINAGE FEES #4636	41,461-	6,476-	40,332-	27,523-	32,197-	11,532-	10,000-	10,000-
INTEREST #4661	182-	653-	1,725-	2,709-	3,461-	2,134-	3,000-	3,000-
WATER CAPITAL IMPROVEMENT FUND #346 -----								
WATER CAPITAL IMPROVEMENT #4530	71,315-	25,620-	21,878-	26,260-	55,111-	25,524-	25,000-	25,000-
INTEREST #4661	744-	1,620-	3,126-	4,828-	4,789-	3,026-	4,000-	4,000-
SEWER CAPITAL IMPROVEMENT FUND #347 -----								
SEWER CAPITAL IMPROVEMENT #4642	42,511-	29,518-	25,884-	23,082-	47,804-	17,976-	30,000-	30,000-
INTEREST #4661	468-	1,202-	2,791-	5,036-	5,575-	3,438-	1,000-	1,000-

ID: RVOTH-----JUN 26 2009

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
WWTP EXPANSION FUND #348 -----								
MISC INCOME, ETC... #4618	97,888-	147,288-	137,744-	141,526-	292,000-	116,000-	320,000-	120,000-
INTEREST #4661	3,646-	855-	1,267-	3,973-	3,634-	2,448-	1,000-	500-
Excess Tryst Int. Trans #4679						69,731-		
YOST FIELD FUND #352 -----								
BASEBALL FEES #4654				150-				2,000-
Parks/Rec Program Donations #4672								
PARK VOL. FUND #353 -----								
Recycling Grant #4157			5,000-		5,000-			
Interest #4661	164-	134-	245-	554-	545-	349-	500-	500-
PARKLAND ACQUISITION FUND #355 -----								
PARKLAND PURCHASE FEE #4605	20,700-	27,000-	21,500-	16,300-	26,300-	7,800-	10,000-	10,000-
Interest #4661	1,162-	1,842-	4,327-	5,925-	6,082-	3,330-	5,000-	5,000-
TRAIL DEVELOPMENT FUND #356 -----								
Interest #4661		37-	157-	221-	205-	99-		
Trail Development Fee #4705							1,000-	1,000-
CURB AND GUTTER FUND #365 -----								
CURB AND GUTTER #4635	21,102-	4,257-	1,165-					
INTEREST #4661	1,398-	1,722-	487-	703-	652-	314-	1,500-	

ID: KVOTH-----JUN 26 2009

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
CAPITAL REPLACEMENT WTP FUND #380								
Interest #4661	2,767-	2,871-	7,170-	13,154-	9,433-	4,061-	10,000-	10,000-
Operating Transfers in Revenue #4680	35,000-	40,000-	40,000-	61,800-	45,000-	50,000-	50,000-	50,000-
SEWER CAPITAL REPLACEMENT FUND #381								
Interest #4661	783-	880-	1,403-	2,195-	1,619-	870-	1,000-	1,000-
Operating Transfers in Rev #4680			16,300-		17,300-	18,300-	18,300-	18,300-
WATER CAPITAL REPLACEMENT FUND #383								
Interest #4661	590-	1,117-	2,798-	4,047-	2,449-	2,478-	2,000-	2,000-
Operating Transfers in Revenue #4680	20,000-	25,000-	25,000-	51,500-	53,045-	100,000-	100,000-	70,000-
JT LEVY TRUST FUND #401								
Interest #4661	118-	88-	778-	1,098-	1,008-	482-	750-	500-
RODGERS, FMM&D FUND #402								
Interest #4661	720-	882-	1,618-	2,229-	1,561-	399-	2,000-	500-
RIDEELL LIBRARY TRUST FUND #403								
Interest #4661	2,222-	2,678-	7,112-	11,067-	10,787-	946-	2,000-	1,500-



CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2009-2010

	2003-2004 YEAR END	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 ACTUAL	2008-2009 BUDGET	2009-2010 PROJECTED
TRANSPORTATION CENTER FUND #625								
TRANS. SALES TAX #4120			7,200-				7,200-	8,220-
RENTS/LEASES #4660	9,706-	5,175-	5,250-					
OPERATING TRANSFERS IN REVENUE #4680	5,000-					10,000-	10,000-	5,000-
INTEREST #4661	144-	148-	580-	285-				
FUND TOTAL	14,850-	5,323-	13,030-	285-		10,000-	17,200-	13,220-
WATER ENTERPRISE FUND #630								
MISC INCOME, ETC. #4610	191-					3,001-		
WATER SALES #4630	1,051,970-	1,061,576-	1,119,836-	1,084,370-	1,208,863-	1,158,900-	1,223,675-	1,223,675-
WATER CONNECTION FEE #4631	9,608-	7,659-	2,408-	1,742-	4,238-	1,092-	1,000-	1,000-
METER READING/TURN ON #4632	3,350-	1,345-	1,141-	1,061-	1,992-	1,672-	2,000-	2,000-
INTEREST #4661	44-	1,105-	1,654-	1,928-	2,874-	5,071-	1,000-	1,000-
L&L DIST 1 ZN 1 #701								
Lighting & Landscaping Assess #4649				883-	883-	852-	1,090-	1,090-
L&L DIST 1 ZN 3 #703								
Lighting & Landscaping Assess #4649				4,299-	4,299-	3,766-	2,900-	2,900-
FUND TOTAL	1,065,163-	1,071,685-	1,125,039-	1,089,101-	1,217,967-	1,169,736-	1,227,675-	1,227,675-
GRAND TOTAL	2,981,219-	3,381,139-	3,574,093-	4,143,792-	5,005,316-	4,380,783-	4,960,561-	8,763,641-

# Dept. Summaries by Fiscal Year

## **Department Summaries by Fiscal Year**

This section of the Budget Book provides a summary by year of the actual expenditures of each City Department or operating division of a Department.

These expenditures are supported by the revenues explained in the prior sections of the Book.

These spread sheets pull the information from the actual computerized accounting records of the City.

The reader should appreciate that the four pages in this section represent computer commands taking up over sixteen feet of ledger size computer paper! The detail of this Book is possible through the combined efforts and talent of the City Staff.



ID: ALLEX-----June 26, 2009

CITY OF CORNING ANNUAL BUDGET FISCAL YEAR 2009-2010 DEPARTMENT HISTORY BY FISCAL YEAR									
	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED	
GENERAL CITY									
City Council #1100	29,770	30,109	31,290	33,339	38,418	33,820	38,616	34,616	
City Clerk #1300	20,037	14,153	21,274	21,005	22,543	13,171	22,222	17,522	
City Treasurer #1900	538	646	646	592	646	592	646	646	
City Administration #1200	188,359	190,339	193,854	196,432	209,554	206,778	217,084	208,099	
Legal Services #1400	70,389	81,848	77,454	85,338	85,622	88,505	92,966	85,366	
Recreation #3300				18,403	74,035	78,994	87,085	86,942	
Building & Safety #4300	92,387	104,387	139,192	175,105	115,100	100,108	98,579	98,314	
Planning Dept #4100	108,600	137,583	97,579	125,152	115,938	107,011	116,724	117,584	
Economic Development #4010	176,672	38,009	50,340	144,986	156,900	148,526	46,050	21,350	
Housing Element #3181	7,012				43,750	6,666	43,750	43,750	
First Time Homebuyers #4700					570,370	61	570,370	570,370	
Flood Planning #4006			170	4,688	43,750	38,374			
GIS Planning #4007			170	10,489	43,750	38,790			
Retail Planning #4008				45,821		537			
Housing Rehab #4020		2,370	245,900	1,615					
Finance Dept #1500	204,475	210,712	235,468	257,572	266,276	262,376	278,650	284,722	
Solid Waste #8000	311,050	325,519	352,052	367,722	305,000	290,872	305,000	305,000	
General City #1600	520,936	537,968	477,986	441,448	423,687	411,740	371,800	365,300	
GENERAL CITY TOTAL	1,730,225	1,673,643	1,923,375	1,929,707	2,515,339	1,826,921	2,289,542	2,239,581	

ID: ALLEX-----June 26, 2009

CITY OF CORNING							
ANNUAL BUDGET							
FISCAL YEAR 2009-2010							
DEPARTMENT HISTORY BY FISCAL YEAR							
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2009-2010
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	REQUESTED	RECOMMENDED
PUBLIC SAFETY							
-----							
Fire Department #2300	370,218	452,233	446,626	566,867	488,658	518,289	507,325
Fire Cap Replacement #2301	70,499	98,727	61,262	69,203	80,000	80,000	71,808
Police Department #2114	1,519,032	1,632,227	1,794,751	1,857,911	2,040,771	2,113,955	2,070,869
Animal Control #2200	74,610	64,117	109,191	114,675	177,031	179,354	183,268
Police Dispatch #2119	366,784	362,825	418,148	382,566	473,884	514,859	513,002
Police Cap Replacement #2116	59,675	97,535	18,160	75,573	334,185	132,000	119,500
PAL Program #2201	12,549	12,651	14,082	13,762	15,600	23,100	2,300
2001 CAL COPS #2107							
OTS Drunk Driving #2100		1,671	40,671	15,868	93,942	19,696	19,696
LLEBG 2002 #2109							
-----							
PUBLIC SAFETY TOTAL	2,473,367	2,721,986	2,902,891	3,096,425	3,704,071	3,581,253	3,487,768
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ID: ALLEX-----June 26, 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010  
DEPARTMENT HISTORY BY FISCAL YEAR

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
<b>PUBLIC WORKS</b>								
Public Works Admin #3800	149,912	160,522	194,556	225,531	211,893	192,907	199,133	198,849
Engineering #4200	44,954	64,580	52,492	48,088	91,992	23,255	42,500	17,500
Library #1700	11,587	16,999	23,480	20,673	21,150	17,762	19,700	16,800
Streets #3000	424,393	432,324	424,091	467,856	529,609	365,008	537,219	469,080
Street Projects #3001	198,290	166,199	194,420	919,898	468,350	221,160	241,950	165,450
Blackburn Improvements #4600					929,630	24,136	910,000	910,000
Safe Routes #9013			242,005		351,545	302,219		
Street and Traffic Lights #3100	96,336	67,237	67,058	65,648	67,000	60,655	68,750	68,750
Parks Maintenance #6100	126,095	140,457	161,831	177,804	207,357	204,594	168,363	153,320
Community Events #3190	1,321	8,095	10,222	7,377	19,274	16,782	22,500	11,500
Building Maintenance #3600	60,000	60,137	34,716	38,845	68,050	52,205	30,050	23,600
Mechanical Maintenance #3700	1,311		19,184	7	13,670	3,391	11,070	11,070
Rodgers Theatre #6125	7,140	7,619	6,728	33,788	13,600	4,551	6,000	4,650
L&L 1 #3901				936	1,090	1,166	1,725	1,725
L&L 3 #3903				1,350	2,887	402	2,625	2,625
L&L 4 #3904						1,488	3,400	3,400

PUBLIC WORKS TOTAL 1,121,339 1,124,169 1,430,783 2,007,801 2,997,297 1,491,681 2,264,985 2,058,319

ID: ALEX-----June 26, 2009

CITY OF CORNING							
ANNUAL BUDGET							
FISCAL YEAR 2009-2010							
DEPARTMENT HISTORY BY FISCAL YEAR							
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2009-2010
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	REQUESTED	RECOMMENDED
	-----	-----	-----	-----	-----	-----	-----
ENTERPRISE FUNDS							
Corning Airport #3500	57,453	40,799	221,022	22,954	325,350	207,607	3,337,200
Transportation Center #3160	9,998	7,659	13,239	11,809	12,600	11,983	13,500
Sewer Maintenance #5000	107,745	119,132	156,224	115,761	114,155	105,013	115,538
Sewer Improvements #5250	1,891,355	288,321	311,899	293,729	520,349	466,173	470,853
WWTP #5200	575,109	560,560	559,610	656,862	674,010	569,389	665,350
Water Department #7100	392,411	447,514	436,231	431,599	379,825	392,683	447,483
Water Improvements #7420	237,686	311,341	210,971	279,047	416,135	333,454	930,000
ENTERPRISE FUNDS TOTALS	3,271,757	1,775,326	1,909,196	1,811,761	2,442,324	2,086,302	5,979,924
GRAND TOTALS	8,596,688	7,295,124	8,166,245	8,845,694	11,659,031	8,607,799	13,411,087

# General City Services

**CITY OF CORNING  
2009- 2010 ANNUAL PROGRAM OF SERVICES  
CITY COUNCIL**

**ACTIVITY DESCRIPTION:**

The City Council is elected by the citizens of Corning as their representatives to make the legislative and policy decisions of the City subject to the provisions of City Ordinances, Resolutions, Government Code and the Constitution of the State of California. Members of the current City Council are: **Mayor Gary Strack** and four **Council Members: Vice Mayor Becky Hill, Ross Turner, Toni Parkins and John Leach.** The Mayor and City Council members also represent the City at official functions and in relationship with other organizations.

The registered voters elect the Mayor every two years, and the City Council members are elected for four-year terms that overlap with the Mayor's term.

The City Council appoints the City Manager who serves at their pleasure and who implements Council Policy.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for \$300.00 salary per month per Council member and Mayor. Section 36516 of the Government Code of the State of California provides that Corning could compensate City Council Members up to \$386.25 per month.

**EMPLOYEE BENEFITS:** Provides for the City cost of the Federal Insurance Contribution Act better known as Social Security.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Provides for binders, and other miscellaneous office supplies.
- 6150 MATERIALS/SUPPLIES:** Provides for extraordinary department supplies and expenses that include special programs and presentations required of the City Council.
- 7000 ASSOCIATION DUES:** Provides for the annual dues for League of California Cities.
- 7100 TRAINING AND EDUCATION:** Provides for City Council attendance at League Training and leadership academy
- 7200 CONFERENCES AND MEETINGS:** The City Council must have a presence at statewide meetings including the League of Cities and the Sacramento Valley Division of the League. Vice Mayor Becky Hill has been chosen by the City Council to represent the City. She is also the President of the Sacramento Valley Division and a member of the League Administrative Policy Committee. Funding is included for other League Meetings and training at Sacramento Valley Quarterly Meetings.
- 7600 J. T. Levy Scholarship:** The City was designated many years ago by the estate of J. T. Levy to oversee a Scholarship for graduating Seniors at Corning High School.

ID: BDACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
CITY COUNCIL #1100								
5100 + SALARIES	12,150	18,277	18,000	18,000	18,000	16,500	18,000	18,000
5900 + BENEFITS	930	1,377	1,377	1,377	918	1,262	1,116	1,116
TOTAL SALARIES/BENEFITS	13,080	19,654	19,377	19,377	18,918	17,762	19,116	19,116
001 6100 1100 Office Supplies	241	144	246	84	500	9	500	500
001 6150 1100 Mat/Supplies	3,583	1,818	2,432	3,521	6,000	1,798	6,000	2,000
001 7000 1100 Assoc.Dues	3,728	3,684	3,938	3,953	4,000	3,953	4,000	4,000
001 7100 1100 Training/Educ.	2,624	0	0	1,587	3,500	1,100	3,500	3,500
001 7200 1100 Conf/Meetings	6,515	4,808	5,297	4,566	5,000	7,332	5,000	5,000
401 7600 1100 Scholarship	0	0	0	250	500	250	500	500
TOTAL OTHER OPERATING EXP.	16,691	10,455	11,913	13,961	19,500	14,442	19,500	15,500
TOTAL FOR DEPT	29,771	30,109	31,290	33,338	38,418	32,204	38,616	34,616

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET DETAIL  
CITY CLERK**

**ACTIVITY DESCRIPTION:**

Elected by the voters every four years, **Mrs. Lisa Linnet, the City Clerk** works in cooperation with Administration and performs a variety of complex tasks required by City Management, the State, and the City Council. These tasks include maintaining official City records, legal documents, and conducting voter registration and elections.

The functions of the City Clerk include attending meetings of the City Council, Boards and Commissions as may be required; takes and transcribes the Minutes, prepares Minutes for indexing, retention and distribution; and maintenance of the City Council's legislative history. Preparation of Agendas and Agenda Packets for the City Council, City Staff and news media; preparation, posting and publishing of all legal notices of the City Council and Commissions; prepares a variety of other notices in accordance with City, State and Federal Law.

The City Clerk is responsible for maintaining Resolutions, Ordinances, Contracts, and Municipal Code codifications; composes and prepares correspondence advising various individuals/groups of City Council actions; Custodian of the City Seal. Administers oaths or affirmations and takes and certifies affidavits and depositions pertaining to City affairs. Acts as Filing Officer as required by the Political Reform Act of 1974 as amended, and performs all duties as required by law.

**PERSONNEL SERVICES:**

**SALARIES:** Provides for City Clerk Salary.

**EMPLOYEE BENEFITS:** Provides for the City cost of FICA

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Provides for the City Clerk portion of Stationary, Copy Machine Paper, Fax Machine Paper and other office supplies such as: Pens, Pencils, Cassette Tapes, Envelopes, Computer and Typewriter Supplies.
- 6150 Materials and Supplies:** Supplies other than Office Supplies and Stationary such as Minute books.
- 6300 PROFESSIONAL SERVICES:** Codification Services for City Code. Periodically the City Clerk sends adopted Ordinances to a codification service who updates the City Code Book.
- 6310 ELECTIONS:** Provide for preparation for the City General Election.
- 6500 PRINT-ADVERTISING:** Provides for advertising all City Public Hearings, Meetings and Sealed Bids; publication of Ordinances and Resolutions and any other necessary notices.
- 7000 ASSOCIATION DUES:** Provides for membership in the City Clerk's Association.
- 7200 CONFERENCES AND MEETINGS:** This year, funds are only included to cover personal vehicle mileage and meals in support of city operations.



ID: BGACTION-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
CITY CLERK #1300								
5100 + SALARIES	4,256	4,212	4,211	4,200	4,200	3,877	4,200	4,200
5900 + BENEFITS	321	321	321	321	643	297	322	322
TOTAL SALARIES/BENEFITS	4,577	4,533	4,532	4,521	4,843	4,174	4,522	4,522
001 6100 1300 Office Supplies	29	174	485	203	400	222	400	400
001 6150 1300 Mat/Supplies	69	329	1,548	1,530	200	1,082	200	200
001 6300 1300 ProfServices	3,501	1,207	309	374	4,000	748	4,000	4,000
001 6310 1300 Elections	4,046	0	7,899	0	5,000	4,681	5,000	5,000
001 6500 1300 Print/Advert.	4,950	7,286	5,523	5,475	7,000	1,794	7,000	3,000
001 7000 1300 Assoc.Dues	80	105	80	105	100	105	100	100
001 7200 1300 Conf/Meetings	2,785	518	898	495	1,000	18	1,000	300
TOTAL OTHER OPERATING EXP.	15,460	9,619	16,742	8,182	17,700	8,650	17,700	13,000
001 9330 1300 FireProof Cabin	0	0	0	8,301	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	0	0	8,301	0	0	0	0
TOTAL FOR DEPT.	20,037	14,152	21,274	21,004	22,543	12,824	22,222	17,522

**CITY OF CORNING  
2009 - 2010 ANNUAL BUDGET DETAIL  
CITY TREASURER**

**ACTIVITY DESCRIPTION:**

Elected by the voters every four years, **Mrs. Pala Cantrell, the City Treasurer**, works in cooperation with the City Manager-Finance Director, and the City Clerk. The principal duty is to oversee the investment of City funds. Because Mrs. Cantrell is also the Accounting Technician, a full-time City Merit System position, she also makes the investments and projects the need for funds to be available to pay city financial obligations. In her elected and full-time positions, she is a key member of the Finance Team.

The possible duties of the elected Treasurer have been largely replaced by the City Finance Department and City Manager. The position is one of four City positions to co-sign City warrants which require two of the four signatures., and once a month presents a written report of the City Investments to the City Clerk who files a copy with the City Council.

**PERSONNEL SERVICES:**

**SALARIES:** Provides for City Treasurer salary that is set at \$50 per month.

**EMPLOYER BENEFITS:** Provides for the City cost of FICA.

ID: BDACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
TREASURER #1900								
5100 + SALARIES	500	600	600	550	600	500	600	600
5900 + BENEFITS	38	46	46	42	46	38	46	46
TOTAL SALARIES/BENEFITS	538	646	646	592	646	538	646	646
TOTAL FOR DEPT	538	646	646	592	646	538	646	646

**CITY OF CORNING  
2009 – 2010 ANNUAL BUDGET DETAIL  
CITY ADMINISTRATION**

**ACTIVITY DESCRIPTION:**

The City Manager, serving as the "administrative head of the government of the City, under the direction and control of the City Council" is responsible to the City Council for the day-to-day management of all City affairs and the leadership of City Department Heads.

The Manager's principal assistant is the "Secretary to the City Manager". The City Manager also serves as the Finance Director. The Manager is directly responsible for continual review and analysis of all City administrative operations including budget preparation and control, organizational and procedural studies together with staffing. The City Manager's responsibilities, authority and limits on authority are clearly defined in city law in City Code Chapter 2.44.

**ACCOMPLISHMENTS:**

The accomplishments of the City Manager's Office are most often the participation of the Manager in the accomplishments of the City's Operating Departments. The greatest responsibility of the City Manager's Office is the support of the City Council and the Operating Departments.

There is also very little that the Manager can cite as fully the achievement of the Manager, and this is the way it should be.

**PERSONAL SERVICES:**

**5100 SALARIES:** Provides for the City Manager and the City Manager's Administrative Assistant at 60% funded by the General Fund, 20% funded by Water and 20% funded Sewer Enterprise Funds. This year the Staff will be providing the five year review of the Development Impact Fee program which will require considerable Staff time.

**5970 EMPLOYEE BENEFITS:** Provides for City contributions to FICA, and City paid Public Employees Retirement System, health insurance, and life insurance.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:**

**6300 PROFESSIONAL SERVICES:** Provides funds to retain outside assistance from subject experts if needed in areas such as economic development.

**6350 COMMUNICATIONS:** Provides for the department's share of the phone system and reimbursement for any calls made on Manager's cell phone.

**7000 ASSOCIATION DUES:** Provides for City Manager membership in the International City Management Association and California City Managers Association and Foundation. These Organizations serve several definite purposes: Continued professional development; bringing best practices to the home jurisdiction, eliminating costs for reinventing the wheel; collaboration among peers; credibility and confidence that the City is being managed in accord with a strong code of ethics and professionalism; easy access to research materials and networking on issues that are or may be of importance to the local government jurisdiction.

**7200 CONFERENCE AND MEETINGS:** Due to the recession and its effect on city revenue, no funding is available for attendance at the League of California Cities Annual Meeting nor the League of California Cities Manager's Department Meeting. This account does include funds to reimburse the City Manager in support of City business covering private vehicle actual mileage and for meeting costs.

**7406 COMPUTER EQUIPMENT AND SOFTWARE:** NO FUNDING WAS INCLUDED THIS YEAR. Funding for the City Manager Software, upgrades to computer equipment or replacement if needed. Funding for software upgrades for the Administration Secretary and for computer repairs and replacement if needed.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
CITY ADMINISTRATION #1200								
5100 + SALARIES	118,748	125,119	128,637	133,544	141,036	135,019	145,966	145,966
5900 + BENEFITS	60,899	58,033	57,220	55,132	55,118	49,566	56,718	56,433
TOTAL SALARIES/BENEFITS	179,647	183,152	186,057	188,676	196,154	184,585	202,684	202,399
001 6100 1200 Office Supplies	727	1,212	991	673	1,000	489	1,000	1,000
610 6100 1200 Office Supplies	0	0	286	233	300	103	300	300
630 6100 1200 Office Supplies	0	29	286	233	300	139	300	300
001 6150 1200 Mat/Supplies	15	348	0	84	0	0	0	0
001 6300 1200 Prof/Services	3,319	646	314	769	5,000	439	5,000	1,000
001 6350 1200 Communications	0	0	0	347	0	326	340	100
610 6350 1200 Communications	0	0	0	0	0	244	330	200
630 6350 1200 Communications	0	0	0	0	0	244	330	200
001 7000 1200 Assoc.Dues	1,295	1,487	1,301	943	1,300	950	1,300	1,100
001 7200 1200 Conf/Meetings	2,808	3,270	3,380	3,463	3,500	3,591	3,500	1,500
610 7200 1200 Conf/Meetings	0	0	500	0	500	0	500	0
630 7200 1200 Conf/Meetings	0	0	461	0	500	0	500	0
001 7406 1200 Comp/Equip/Soft	548	196	29	343	1,000	0	1,000	0
001 7500 1200 Veh Opr/Maint	0	0	0	668	0	0	0	0
401 7600 1200 Scholarship	0	0	250	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	8,712	7,188	7,798	7,756	13,400	6,525	14,400	5,700
TOTAL FOR DEPT	188,359	190,340	193,855	196,432	209,554	191,110	217,084	208,099

**CITY OF CORNING  
2009 – 2010 ANNUAL PROGRAM OF SERVICE  
LEGAL SERVICES**

**ACTIVITY DESCRIPTION:**

The City Attorney is appointed by and serves at the pleasure of the City Council. Currently **the City Attorney is Michael Fitzpatrick**; he has served the City part-time for 20 years, since November 1988.

The City Attorney serves as legal counsel to the City in its day-to-day operations and serves as legal advisor to the City Council, Commissions and Departments of the City.

The City Attorney must have a strong knowledge of Municipal Law and legal issues arising from court decisions. This knowledge is essential to be aware of the need for specialized counsel, and to direct and supervise this specialized counsel in the handling of any City litigation. The City Attorney is also charged with the preparation and review of Ordinances, Resolutions, and other legislation.

The City Attorney is a part-time employee of the City.

**PERSONNEL SERVICES:**

**SALARIES (5100):** This account provides for part-time salary for the City Attorney. This year, the General Fund provides 80% of the salary and benefits and 20% of the City Attorney salary is funded equally by the Water and Sewer Enterprises. This year the staff will be providing the five year review of the Development Impact Fee program which will require considerable Staff time.

**EMPLOYEE BENEFITS (5900):** Provides for City Retirement, Medicare and FICA.

**PROFESSIONAL SERVICES:**

- 6300 LEGAL/PROFESSIONAL SERVICES:** Provides funding for any outside support of the City Attorney including billable office expenses.
- 6301 CITY ATTORNEY SERVICES:** In prior years, this account provided for the City Attorney retainer for attending Council Meetings, costs (fax, copies, phone) and for preparation of City Ordinances.
- 6304 EMPLOYEE RELATIONS SERVICES:** Provides for the Labor Relations Consultant, Mr. William May, and for special Legal Council, when necessary.
- 7200 CONFERENCES AND MEETINGS:** funding of conferences is not provided this year due to the reduced income of the city.
- 8001 BOOKS AND PERIODICALS:** The City shares the cost of the reference books needed to support the City Attorney.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
LEGAL SERVICES #1400								
5100 + SALARIES	0	48,483	51,132	54,000	54,000	52,500	60,000	60,000
5900 + BENEFITS	0	12,918	14,347	4,122	14,022	4,016	15,366	15,366
TOTAL SALARIES/BENEFITS	0	61,401	65,479	58,122	68,022	56,516	75,366	75,366
001 6300 1400 ProfServices	676	3,224	3,790	4,191	5,000	3,887	5,000	5,000
001 6301 1400 City Attny Srvs	56,786	0	0	0	0	0	0	0
001 6304 1400 EE Relations	11,464	14,674	4,260	18,656	10,000	20,484	10,000	3,000
001 7200 1400 Conf/Meetings	0	0	1,147	822	1,600	0	1,600	0
001 8001 1400 Books/Periodic.	1,463	2,549	2,779	3,547	1,000	2,899	1,000	1,000
610 8001 1400 Books/Periodic.	0	0	0	0	0	0	0	500
630 8001 1400 Books/Periodic.	0	0	0	0	0	0	0	500
TOTAL OTHER OPERATING EXP.	70,389	20,447	11,976	27,216	17,600	27,270	17,600	10,000
TOTAL FOR DSPT	70,389	81,848	77,455	85,338	85,622	83,786	92,966	85,366

**CITY OF CORNING  
2009 – 2010 ANNUAL BUDGET DETAIL  
RECREATION DEPARTMENT**

**ACTIVITY DESCRIPTION:**

The Recreation Department is responsible for the development and implementation of the Recreation Program in the City of Corning. The department organizes, supervises, coordinates and evaluates recreational activities while managing volunteers in order to assure the success of the program.

Recreation Supervisor, Kimberly Beck, meets with the Recreation Commission and school age youth in order to formulate a program that meets the established objectives of the City. The Supervisor maintains effective contact with Community leaders and groups and an effective working relationship with other City employees and management. The Department strives to promote a healthy community within a closely integrated town.

**ACCOMPLISHMENTS:**

The Recreation Department is currently launching its 2009 summer activities. The activities guides were distributed to the community and local schools. Programs offered include karate, basketball, tennis, volleyball, baseball, flag football, fitness, horseshoes, and dance. The department is also making its mark in the Internet through [www.corning.org](http://www.corning.org).

In cooperation with both the High School and Elementary School Districts, the City Recreation Department has initiated and completed an approved Facilities Use Agreement enabling the Recreation Departments use of their facilities without charge. This action ensures lower fees for participants of the Corning Recreation Programs.

**SALARIES:** This account provides the wages for the Recreation Supervisor.

**EMPLOYEE BENEFITS:** Provides for City contributions to Sick Leave, Holiday Pay, FICA, City Paid ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 6150 MATERIALS & SUPPLIES:** Program advertising and promotion, office supplies and Recreation Program supplies..
- 6348 RECREATION REFUNDS:** Provides for fee refunds.
- 6349 RECREATION INSTRUCTOR:** Funds the payment to the Fee Based Instructors who work as City temporary employees on contract.
- 6350 COMMUNICATIONS:** Provides funding for phone and email connection.
- 7200 CONFERENCES & MEETINGS:** Provides funding to attend local and regional meetings and mileage when using personal vehicle. Conferences and training have been cut this year.
- 7500 VEHICLE OPERATION AND MAINTENANCE:** Funds maintenance and fuel for the pick-up truck assigned to the Recreation Department.



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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
RECREATION #3300								
5100 + SALARIES	0	0	0	10,912	40,788	40,481	48,330	48,330
5200 + OVERTIME	0	0	0	0	596	33	596	596
5900 + BENEFITS	0	0	0	5,406	22,451	22,559	25,159	25,016
TOTAL SALARIES/BENEFITS	0	0	0	16,318	63,835	63,073	74,085	73,942
001 6150 3300 Mat/Supplies	0	0	0	1,442	3,000	4,006	3,500	3,500
352 6347 3300 Rec Prog Sup.	0	0	0	0	0	0	2,800	2,800
001 6348 3300 Rec Refunds	0	0	0	40	0	65	0	0
001 6349 3300 RECREATION INST	0	0	0	0	5,000	3,197	4,300	4,300
001 6350 3300 Communications	0	0	0	368	1,000	1,097	1,200	1,200
001 7200 3300 Conf/Meetings	0	0	0	152	200	450	500	500
001 7500 3300 Veh Opr/Maint	0	0	0	84	1,000	679	700	700
TOTAL OTHER OPERATING EXP.	0	0	0	2,086	10,200	9,494	13,000	13,000
TOTAL FOR DEPT.	0	0	0	18,404	74,035	72,567	87,085	86,942

**CITY OF CORNING  
2009 – 2010 ANNUAL BUDGET DETAIL  
FINANCE DEPARTMENT**

**ACTIVITY DESCRIPTION:**

The Finance Department is responsible for maintaining the Financial Records of all the City Departments. This includes Water and Sewer Billing System, Business Licenses, Dog Licenses, Motel Taxes, Employees Payroll and all Accounts Receivable and Payables. The Department has two Accounting Technicians and one Accounting Assistant; with the City Manager serving as the Finance Director.

July of 2004 the Finance Department took over the billing for Refuse Pickup for all of Corning.

**5100 SALARIES:** This account provides for salaries for three full-time positions; Two Accounting Technicians and the Cashier. The salaries for these three positions are split between three Funds: General Fund 10%, Water Fund 40% and Sewer Fund 50%.

**5950 BENEFITS:** Provides for City Retirement, Medical Insurance, Medicare, FICA, State Unemployment, Life Insurance and Private Disability.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Provides for office stationery, forms and computer supplies.

**6300 ACCOUNTING/AUDITING SERVICES:** Includes the cost of the City's independent Auditor, and for Accounting Consultation, because the City does not have a full-time Accountant.

**6500 PRINTING:** Maintain stock of City Forms, such as Business Licenses.

**6600 RENTS AND LEASES:** Covers the lease for the Postage Machine.

**6700 MAINTENANCE AGREEMENTS:** Consists of Maintenance Agreements for the City's Postage Machine, Copy Machine and the Computer Consultant Service for the computers. Costs have steadily increased as the City has added more complex office equipment. The computer network requires continued maintenance and care.

**6950 UNCOLLECTIBLES:** This represents the un-collectible bad debts from Water and Sewer Bills. For example, in 1995-96, the Sewer bad debt totaled \$571 and the Water bad debt totaled \$579. In 1996-97, the bad debt has been \$478 for Sewer and \$352 for Water and 1998-99 totals \$490. This bad debt, when compared to over \$1,500,000 per year in billings, is very small.

**9300 MACHINERY AND EQUIPMENT:** This funds unforeseen equipment replacement. Unused funds at the end of the year remain in the General Fund.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
FINANCE DEPARTMENT #1500								
5100 + SALARIES	90,674	91,965	107,374	112,878	118,258	119,173	123,880	123,880
5900 + BENEFITS	41,834	44,412	53,048	54,870	54,518	57,314	57,770	57,342
TTL SALARIES/BENES	132,508	136,377	160,422	167,748	172,776	176,487	181,650	181,222
001 6100 1500 Office Supplies	8,048	5,620	5,632	6,660	2,500	1,728	2,500	1,500
610 6100 1500 Office Supplies	2,696	6,340	4,717	3,811	4,000	2,750	4,000	4,000
615 6100 1500 Office Supplies	0	0	0	0	0	375	1,000	1,000
630 6100 1500 Office Supplies	2,696	5,850	4,717	3,811	4,000	2,750	4,000	4,000
001 6150 1500 Mat/Supplies	1,087	3	212	304	500	335	500	500
001 6300 1500 ProfServices	11,770	11,515	9,196	17,085	18,000	20,620	18,000	18,000
610 6300 1500 ProfServices	10,561	7,816	13,395	11,932	12,000	9,011	12,000	12,000
630 6300 1500 ProfServices	10,396	10,345	13,395	12,234	12,000	9,011	12,000	12,000
001 6350 1500 Communications	0	0	0	587	0	798	840	840
610 6350 1500 Communications	0	0	0	0	0	728	830	830
630 6350 1500 Communications	0	0	0	0	0	728	830	830
326 6500 1500 Print/Advert.	0	0	0	0	0	56	0	0
001 6600 1500 Rents/Leases	761	507	590	580	500	580	500	500
610 6600 1500 Rents/Leases	1,333	1,013	1,161	1,161	1,000	1,161	1,000	1,000
630 6600 1500 Rents/Leases	1,610	1,013	1,161	1,161	1,500	1,161	1,500	1,500
001 6700 1500 Equip.Maint.	532	2,969	143	1,751	0	0	0	0
610 6700 1500 Equip.Maint.	8,058	6,528	5,280	3,599	7,000	4,291	7,000	7,000
630 6700 1500 Equip.Maint.	8,731	6,453	3,684	3,632	8,000	4,466	8,000	8,000
610 6950 1500 Uncollectibles	(204)	3,656	3,397	4,163	400	4,418	400	6,000
630 6950 1500 Uncollectibles	(401)	2,650	3,431	2,890	600	12,811	600	6,000
001 7100 1500 Traing/Educ.	357	1,788	1,680	2,910	3,000	53	3,000	1,000
610 7200 1500 Conf/Meetings	128	36	360	429	1,500	0	1,500	1,500
630 7200 1500 Conf/Meetings	128	36	360	429	1,500	0	1,500	1,500
401 7600 1500 Scholarship	500	0	0	0	0	0*	0	0
001 7985 1500 Cash-over Under	(75)	198	25	200	0	0	0	0
TTL OTHER OPERATING EXP	68,712	74,336	72,526	77,309	78,000	77,831	81,500	89,500
001 9300 1500 Mach/Equip.	477	0	660	1,871	2,000	304	2,000	500
610 9300 1500 Mach/Equip.	2,192	0	1,860	3,682	4,500	677	4,500	4,500
630 9300 1500 Mach/Equip.	586	0	0	6,964	9,000	7,076	9,000	9,000
TTL CAPITAL EXPENDITURES	3,255	0	2,520	12,517	15,500	8,057	15,500	14,000
TOTAL FOR DEPT.	204,475	210,713	235,468	257,574	266,276	262,375	278,650	284,722

**CITY OF CORNING  
2009 - 2010 ANNUAL BUDGET DETAIL  
BUILDING AND SAFETY DEPARTMENT**

**ACTIVITY DESCRIPTION:**

Under the management of **City Building Official Terry Hoofard**, the **Department of Building and Safety** is responsible for all building inspection services on new buildings, together with re-inspection services for building additions, modifications and alterations. This department also performs all plan-checking service and works closely with the contractors to coordinate building and code enforcement related activities. The Building Department is responsible for the enforcement of the Uniform Building Code, Uniform Plumbing Code, Uniform Mechanical Code, Uniform Fire Code, National Electric Code, in addition to abatement of dangerous buildings, enforcement of the State of California Administrative code, State of California Health and Safety Codes as well as the California Energy Commission Title 24 requirements.

This Department also provides Public Works Project and Permit Inspection and zoning code and business license enforcement.

The Building Department is funded in part by the General Fund, Gas Taxes and the Water and Sewer Enterprises.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides the wages for the Building Official.

**EMPLOYEE BENEFITS:** Provides for City contributions to Sick Leave, Holiday Pay, FICA, City Paid ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Provides for office building permit forms and other supplies needed to operate the department.
- 6300 ENGINEERING PROFESSIONAL SERVICES:** Provides for plan checking for the Building Department.
- 6552 SAFETY ITEMS:** Provides safety equipment (Shoes) used in the inspection field.
- 6700 EQUIPMENT MAINTENANCE:** Provides for repairs, software service and maintenance of office equipment.
- 7000 ASSOCIATION DUES:** This includes Dues International Conference of Building Officials, professional publications and subscriptions.
- 7200 CONFERENCES AND MEETINGS:** This provides for necessary education within and outside the department. This will provide Certification training for the new Building/PW Inspector for State required certifications.
- 7500 VEHICLE OPERATION/MAINTENANCE:** Provides vehicle operation and maintenance.
- 9201 STRONG MOTION:** Provides a fund to collect State of California Earthquake fees.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
<b>BUILDING &amp; SAFETY #4300</b>								
5100 + SALARIES	54,728	68,418	87,373	107,786	71,193	59,417	62,581	62,580
5900 + BENEFITS	22,686	28,991	41,854	41,256	36,637	28,349	28,038	27,884
<b>TOTAL SALARIES/BENEFITS</b>	<b>77,414</b>	<b>97,409</b>	<b>129,227</b>	<b>149,042</b>	<b>107,830</b>	<b>87,766</b>	<b>90,609</b>	<b>90,464</b>
001 6100 4300 Office Supplies	980	715	618	1,637	600	881	600	600
001 6150 4300 Mat/Supplies	182	611	134	0	0	0	0	0
001 6300 4300 Prof/Services	9,431	1,620	4,650	18,240	1,000	1,370	1,000	1,000
001 6350 4300 Communications	0	0	0	155	0	641	700	700
001 6552 4300 Safety Items	99	46	75	0	120	0	120	0
001 6700 4300 Equip Maint.	650	0	0	0	500	0	500	500
001 7000 4300 Assoc Dues	130	130	160	150	300	210	300	300
001 7200 4300 Conf/Meetings	1,899	2,978	0	3,437	3,000	761	3,000	3,000
001 7500 4300 Veh Opr/Maint	576	143	2,263	1,724	1,500	587	1,500	1,500
114 7500 4300 Veh Opr/Maint	0	0	0	0	0	240	0	0
<b>TOTAL OTHER OPERATING EXP.</b>	<b>13,947</b>	<b>6,243</b>	<b>7,900</b>	<b>25,343</b>	<b>7,020</b>	<b>4,690</b>	<b>7,720</b>	<b>7,600</b>
001 9200 4300 SB1473	0	0	0	0	0	50	0	0
001 9201 4300 StrongMotion	1,026	737	2,066	720	250	315	250	250
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>1,026</b>	<b>737</b>	<b>2,066</b>	<b>720</b>	<b>250</b>	<b>365</b>	<b>250</b>	<b>250</b>
<b>TOTAL FOR DEPT.</b>	<b>92,387</b>	<b>104,389</b>	<b>139,193</b>	<b>175,105</b>	<b>115,100</b>	<b>92,821</b>	<b>98,579</b>	<b>98,314</b>

**CITY OF CORNING  
2009 - 2010 ANNUAL BUDGET DETAIL  
PLANNING DEPARTMENT**

**ACTIVITY DESCRIPTION:**

Under **Planning Director John Stoufer**, the Planning Department is responsible for the implementation of the General Plan, Zoning, Environmental Reviews, Use and Variance Permit processing, and the processing of Parcel and Subdivision Maps. The Planning Department must be responsive in involving citizens in the Planning process and coordinating planning of the City with other Governmental agencies. The City Planning Director is often the first contact for new development and helps the development applicant through the Planning process. Land Use Planning involves collaboration between a number of City departments including Public Works, Building, Fire, Police, Engineering, the City Attorney, as well as the oversight of the Planning Commission and City Council.

**ACCOMPLISHMENTS:**

The City had experienced an "upsurge" in residential growth and development interest. This trend was attributable to a number of factors including low interest rates, "spill-over" growth from adjacent communities (such as Chico), relatively low land costs, and a truly positive sense of "Community". Most recently that "surge" has slowed, mirroring the statewide and national housing start slowdown.

**The City currently has over 500 new parcels pending with Tentative Maps** approved by the City Council. The Planning Department has notified the developers that the City has extended the life of these Tentative Maps as provided by State law and the City Code. One extension request has been submitted and Planning anticipates additional extension requests prior to recording these maps due to housing market conditions.

Notable recent planning projects include the approval of a Tentative Map for 7 commercial parcels along the west side of I-5, and a map creating 12 residential parcels and a large parcel with a Use Permit for the construction of Phase II of Salado Orchard Apartments, an additional 24 affordable housing apartment complex. Secured grant funding, and currently working with the consultant from Diaz and Associates for the preparation of the 2009-2014 Housing Element Update. In addition to processing and monitoring those planning applications and projects, staff continually reviews informal "concept plans" and compiles the responses of the various City Departments to those concept plans.

**PERSONNEL SERVICES:**

**5100 SALARIES:** Finances the Planning Director's Salary.

**5950 BENEFITS:** Provides for City contributions to FICA, and City paid Public Employees Retirement System, Health Insurance and Life Insurance.

**SUPPLIES:**

**6100-6150 OFFICE AND MATERIAL SUPPLIES:** Provides for paper, envelopes, equipment, etc.

**6300 PROFESSIONAL SERVICES:** Finances the services of the City Engineer and Planning Consultant to review Parcel and Subdivision Maps and attend meetings when necessary, and for Planning Consultation on preparation of Environmental Assessments and Development review. Costs for these services are partially offset by fees included in Revenue Account 001-4613.

- 6331      **GIS SUPPORT:** Finances the continuing support services to improve and maintain the City's Geographic Information System. This function was previously under the auspices of the Public Works Dept.
- 6700      **EQUIPMENT MAINTENANCE:** Provides for office equipment service.
- 7000      **ASSOCIATION DUES, PUBLICATIONS & SUBSCRIPTIONS:** Provides for dues in the American Planning Association/American Institute of Certified Planners and other organizations.
- 7100      **TRAINING/EDUC.:** Provides for the cost of attendance at classes or seminars offered that would be a benefit to the Planning Director. This includes the League of California Cities Planners Institute.
- 7200      **CONFERENCES & MEETINGS:** Provides for the cost of meeting attendance. Staff proposes an increase in this account to fund attendance at the annual League of California Cities Planners Institute.
- 7367      **ABATEMENT OF HEALTH & SAFETY HAZARDS:** Provides for the cost to abate any health or safety hazard.
- 7406      **COMP/EQUIP/SOFT.:** Finances computer equipment and software.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
PLANNING ADMINISTRATION #4100								
5100 + SALARIES	60,745	65,712	69,365	79,715	65,326	60,231	71,151	71,152
5900 + BENEFITS	20,112	23,258	24,937	28,765	29,162	34,527	30,973	30,832
TOTAL SALARIES/BENEFITS	80,857	88,970	94,302	108,480	94,488	94,758	102,124	101,984
001 6100 4100 Office Supplies	240	527	714	657	500	343	500	500
001 6150 4100 Mat/Supplies	92	170	0	18	500	144	500	500
001 6179 4100 Annexations	10,900	0	0	2,927	5,000	2,000	5,000	5,000
001 6300 4100 ProfServices	8,447	4,536	316	4,221	3,250	200	100	100
105 6300 4100 ProfServices	0	143	0	0	6,500	0	3,000	3,000
001 6305 4100 Environmental	7,300	0	0	0	0	0	0	0
150 6305 4100 Environmental	0	35,033	0	0	0	0	0	0
105 6331 4100 GIS Support	431	1,838	0	6,792	3,000	136	3,000	3,000
001 6350 4100 Communications	0	0	0	121	0	410	500	500
001 6700 4100 Equip Maint.	0	0	0	0	200	0	200	200
001 7000 4100 Assoc.Dues	309	338	447	472	500	415	500	500
001 7100 4100 Training/Educ.	0	0	150	47	800	0	800	800
001 7200 4100 Conf/Meetings	24	50	0	1,419	1,200	161	500	500
001 7367 4100 Abate Hlth/Sfty	0	0	1,649	0	0	0	0	0
105 7406 4100 Comp/Equip/Soft	0	5,979	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	27,743	48,614	3,276	16,674	21,450	3,809	14,600	14,600
TOTAL FOR DEPT.	108,600	137,584	97,578	125,154	115,938	98,567	116,724	116,584



**CITY OF CORNING  
2009- 2010 ANNUAL PROGRAM OF SERVICES  
ECONOMIC DEVELOPMENT**

**ACTIVITY DESCRIPTION:**

Economic Development in the City of Corning includes those programs, which are intended to cause economic growth for the City of Corning and the surrounding area. As a small City, Corning cannot easily provide an Economic Development Manager; therefore, the responsibility rests with the City Manager, and with three local organizations with which the City interacts.

**OBJECTIVES**

- Coordinate the efforts of the key economic development organizations toward the development and implementation of a Business Recruitment Plan for the Community.
- Implement **the First Time Home Buyers** loan program, a CDBG Grant.
- Create a new **Downtown Façade Restoration** program with the help of Tri-County EDC using funds they hold for community investment.
- Support the **business recruitment and retention** objectives of the City of Corning Economic Development Element of the General Plan and the Tehama Local Development Corporation through the prompt response with accurate information from City Staff.
- Implement the **Business Recruitment Plan** developed by Buxton by identifying long-range goals and mid-range Objectives.
- Working with Tehama County Planning Department, the City of Red Bluff and Tehama EDC, finish and implement the **regional Plan** currently being prepared by Chabin Concepts of Chico through a County PT/A Grant.

**THE CORNING CHAMBER OF COMMERCE** is the best known of these agencies, and it's stated purpose is to foster business growth in the City by promoting business, and by encouraging quality development and residential growth. The Chamber coordinates many community activities designed to bring visitors to Corning.

The City funds a base annual contribution of \$19,200 plus an additional \$4,000, which is available to the Chamber to match large business donations to be solicited by the Chamber.

**TEHAMA ECONOMIC DEVELOPMENT CORPORATION** is a private, non-profit corporation responsible for the retention and recruitment of business and industry to the County. This public-private partnership has assisted the business community countywide for over 20 years. It is funded by a combination of financial commitments made by private business and local government

Tehama EDC recruits and assists prospective developers by providing site information and building requirements, and often "holds the hand" of the perspective new business. The TLDC Executive Director acts as a countrywide team leader bringing the City and County staffs and local business representatives together as a team to quickly respond to development inquiries.

The Board of Directors of TEDC is made up of Business and Community Leaders including the three administrative heads of the local governments.

The economic recession has made it difficult for the "Partners" to maintain the continued funding; It will go into a reduced service mode beginning July 1, 2009, with minimal funding from Corning, Red Bluff and Tehama County governments.

**ECONOMIC DEVELOPMENT**

Page 2

The City of Corning, City of Red Bluff and County of Tehama all provide financial support for TLDC. This year, the amount of funding by Corning is deducted to \$5,000. \$20,000 has previously been approved for General Fund support of TLDC.

**TRI-COUNTY ECONOMIC DEVELOPMENT CORPORATION** was established in 1985 as a private, non-profit agency and provides economic development planning and coordination in the Tri-County region, including Butte, Glenn and Tehama Counties. Tri-County EDC is recognized by the Federal Governments as the agency implementing the region's Comprehensive Economic Development Strategy. Tri-County works with the City of Corning by including Corning's economic development priorities in the regional strategy, by soliciting federal grant financing for planning purposes and actual economic development projects, such as the approved Corning Ford Project.

Since 1988, the Tri-County EDC has made 278 loans in the Tri-County Region totaling \$14,598,474 which has leveraged \$93,889,910 in private investment or lending and created or retained 1,316 jobs.

Since 1995, the Tri-County EDC has successfully obtained \$842,872 in grants on behalf of the City of Corning. In turn, 14 loans have been made to Corning-based businesses for \$941,893, leveraging \$4,328,727 in private investment or lending with 43 jobs created or retained.

Each year, Tri-County EDC is invited to apply for a planning grant through the U. S. Department of Commerce, Economic Development Administration. The Member Cities and Counties, which receive services from Tri-County, provide the \$67,000 match for the grant.

The Budget includes \$2,850 from the City General Fund as Corning's match. If funding from CDBG Program Income in the "Community Development Fund, becomes available, the funding will come from it.

**ACCOMPLISHMENTS:**

The **Digitized Mapping Project** completed in Fall, 2001, has just been upgraded through two PT/A grants which provided new aerial photography and topography with one foot contours lines. The GIS is periodically updated under contract with EnPlan of Redding.

Other past successes include:

The Buxton **Community Identity Profile** prepared by Buxton to enable the City to target new retail which matches the community buying profile

The **Highway 99W Specific Plan** is the Master Plan for the future development of the very valuable Highway 99W commercial/industrial corridor. **(A successful CDBG Planning and Technical Assistance Grant)**

The **Master Plan for Downtown building's Facades and Streetscape** was completed in 2000, **(A successful CDBG Planning and Technical Assistance Grant)**

The **Historic Building Preservation and Restoration Plan** was completed and **Roger Klemm**, the City's preservation architect continues to work with **Hometown Revitalization** and property owners in the downtown area. **(A successful CDBG Planning and Technical Assistance Grant)**

**ECONOMIC DEVELOPMENT**

Page 3

Corning as a small City of 7,200 must apply for any of the CDBG funds available. Our State Legislature adds additional restrictions to the Fed and the City must compete for the funding against other cities' proposals.

We have been very successful over the years; we have 3 years of grants for housing rehab where elderly and low income residents got loans to fix up their homes; it included contractor support and inspection.

We have 4 successful Infrastructure "over the counter" Grants for new business street improvements and street improvements for a low income apartment complex. In each of these, the standard city public improvements were greater than the new business could afford; the money was loaned to them at a lower interest and the improvements constructed. In each case, the improvements benefited the Community as a whole and the new development; this is key to the City carrying the burden of constructing improvements for a private business. For example, a physical therapy center wanted to build in Corning; they chose a parcel with no improvements and which would require street improvements beyond their property lines. We were able to use their guarantee of 10 new target income jobs to leverage the grant to build the entire new office park streets and utilities. The physical therapy center carried a loan for only their fair share of the project and we were able to write off half of their obligation as "Community benefit" since the main street in front of their business served a major community benefit.

In every case, the City has avoided loaning money for furnishings or on site buildings; thus the improvements done with public dollars provide a finished street or natural gas or water line that benefits the whole community.

Our latest venture is first time home buyers down payment assistance. It will look like a second trust deed when done.

**BUDGET DETAIL:**

- 6312     **CHAMBER OF COMMERCE:** Provides funding for the Chamber.
- 6314     **TEHAMA LOCAL DEVELOPMENT CORPORATION:** Provides General Fund funding for the Tehama Local Development Corporation.
- 6318     **BUSINESS IMPROVEMENT DISTRICT:** The district is currently inactive. This account acknowledges the annual funding for the Business Improvement District, which comes from assessments upon the businesses. The City has set aside an independent Fund #142 to receive payments from the individual businesses.
- 7410     **TRI-COUNTY ECONOMIC DEVELOPMENT CORPORATION:** Provides the Planning Grant Match for Tri-County Economic Development Corporation funding, which is provided from "Reuse Funds" from the 1987 Housing Rehabilitation CDBG Grant.
- 7413     Provide Grant Match for two Planning Grants each year. Funding for both of these come from "Reuse Funds" from previous CDBG Grants.
- 8010     **FAÇADE LOAN AND GRANT PROGRAM:**

ID: BTACT-----JUN 26 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
ECONOMIC DEVELOPMENT #4010								
307 6300 4010 ProfServices	43,230	0	0	0	0	0	0	0
308 6300 4010 ProfServices	26,065	0	0	0	0	0	0	0
323 6300 4010 ProfServices	900	0	0	0	0	0	0	0
325 6300 4010 ProfServices	42,775	0	0	0	0	0	0	0
326 6300 4010 ProfServices	1,658	0	0	0	0	0	0	0
001 6312 4010 CngChamberComm.	21,000	21,000	22,000	22,000	23,200	23,200	23,200	16,000
142 6312 4010 CngChamberComm.	0	0	0	34	0	0	0	0
001 6314 4010 TLDC	12,000	12,000	12,000	12,000	20,000	20,000	20,000	2,500
823 6950 4010 Uncollectibles	9,900	0	0	0	0	0	0	0
001 7408 4010 Trico EDC	0	0	0	0	3,700	0	2,850	2,850
323 7408 4010 Trico EDC	4,319	3,929	3,929	6,700	0	0	0	0
323 7410 4010 TricityPIngGrnt	0	0	350	0	0	0	0	0
325 7414 4010 Grant Match	0	0	0	0	0	1,044	0	0
326 7414 4010 Grant Match	0	0	0	0	0	1,044	0	0
326 7415 4010 Housing Rehab	0	0	32	0	0	0	0	0
TOTAL OTHER OPERATING EXP	161,847	36,929	38,311	40,734	46,900	45,288	46,050	21,350
001 8008 4010 Infrastru.Reimb	0	0	0	104,252	110,000	103,238	0	0
325 8010 4010 Facade Program	6,075	1,080	12,028	0	0	0	0	0
323 9800 4010 Fund Transfers	8,750	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	14,825	1,080	12,028	104,252	110,000	103,238	0	0
TOTAL FOR DEPT.	176,672	38,009	50,339	144,986	156,900	148,526	46,050	21,350

ID: BUACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
HOUSING ELEMENT #3181								
308 6177 3181 Grant Admini.	2,012	0	0	0	5,000	0	5,000	5,000
308 6300 3181 ProfServices	5,000	0	0	0	38,750	6,666	38,750	38,750
TOTAL OTHER OPERATING EXP.	7,012	0	0	0	43,750	6,666	43,750	43,750
TOTAL FOR DEPT.	7,012	0	0	0	43,750	6,666	43,750	43,750

ID: BUTAC-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
RETAIL PLANNING #4008								
305 8017 4008 Retail Trade	0	0	0	45,596	0	537	0	0
305 9842 4008 Trans.RetailGnt	0	0	0	225	0	0	0	0
TTL CAPITAL EXPENDITURES	0	0	0	45,821	0	537	0	0
TOTAL FOR DEPT.	0	0	0	45,821	0	537	0	0

ID: BDACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
HOUSING REHAB #4020								
326 7414 4020 Grant Match	0	0	525	0	0	0	0	0
326 7727 4020 Prof Serv Admin	0	2,370	5,375	1,615	0	0	0	0
326 7740 4020 HSG INFRA LOANS	0	0	240,000	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	0	2,370	245,900	1,615	0	0	0	0
TOTAL FOR DEPT	0	2,370	245,900	1,615	0	0	0	0

ID: BUACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
FIRST TIME H.B. #4700								
322 6300 4700 ProfServices	0	0	0	0	0	61	0	0
322 6302 4700 General Prg Adm	0	0	0	0	75,000	0	75,000	75,000
322 6352 4700 Loan Delivery	0	0	0	0	36,694	0	36,694	36,694
TOTAL OTHER OPERATING EXP.	0	0	0	0	111,694	61	111,694	111,694
TOTAL FOR DEPT.	0	0	0	0	111,694	61	111,694	111,694



ID: BUTAC-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

FLOOD PLANNING #4006

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2008-2009	2008-2009	2009-2010	2009-2010
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	REQUESTED	RECOMMENDED
303 8015 4006 Flood Prevent	0	0	0	4,163	43,750	43,750	38,374	0	0
304 9841 4006 Trans.Flood Gnt	0	0	0	225	0	0	0	0	0
325 9841 4006 Trans.Flood Gnt	0	0	170	300	0	0	0	0	0
TTL CAPITAL EXPENDITURES	0	0	170	4,688	43,750	43,750	38,374	0	0
TOTAL FOR DEPT.	0	0	170	4,688	43,750	43,750	38,374	0	0

ID: BOTAC-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

GIS PLANNING #4007

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
304 8016 4007 GIS Planning	0	0	0	5,809	43,750	38,790	0	0
303 9840 4007 Trans:GIS Grant	0	0	0	225	0	0	0	0
323 9840 4007 Trans:GIS Grant	0	0	170	4,455	0	0	0	0
TTL CAPITAL EXPENDITURES	0	0	170	10,489	43,750	38,790	0	0
TOTAL FOR DEPT.	0	0	170	10,489	43,750	38,790	0	0

**CITY OF CORNING  
2009-- 2010 ANNUAL PROGRAM OF SERVICES  
GENERAL CITY**

**ACTIVITY DESCRIPTION:** Department Account - 001-1600.

General City carries the Budget Detail on those annual City expenses that are not specifically related to a single City Department, such as City Hall Utilities and Insurance. Responsibility for managing these costs rests with the City Manager's Office and Finance Department. The City Manager's Administrative Assistant manages Worker's Compensation and Liability Claims. The City's Risk Manager is the Police Administrative Analyst.

- 5100 WORKERS' COMPENSATION:** The Workers' Compensation deposits are placed in this General City Division for all operating departments. The costs are apportioned between General Fund, Water Fund and Sewer Fund. The Northern California Cities Self Insurance Fund provides insurance coverage for the City of Corning. State Law allows Cities to self-insure rather than obtaining commercial insurance. The "NCCSIF" is a legal Joint Powers Authority under State Law. The 20 member Cities of the "JPA" work together to find the best insurance coverage. Each City bears the first \$100,000 cost per Workers' Compensation claim; costs over \$100,000 are shared by the Cities' "pool" and costs over \$500,000 are insured by a larger agency.
- 6300 PROFESSIONAL SERVICES:** Provides funding for the Hinderliter De Llamas Sales Tax Analysis contract, which totals \$1,200 per year and periodic carpet cleaning of the City Hall complex.
- 6313 SENIOR CITIZENS CENTER:** The City contributes \$2,700 annually to the Corning Senior Center, Inc., which leases the City owned Senior Facility and raises its own funds for its operation and the provision of Social Services.
- 6350 COMMUNICATIONS:** Finances those expenses that cannot easily be attributed to departments including some telephone, postage, gas and electricity and four pay phones located at City Hall/Police, City Pool, Transportation Center and Clark Park. City Wells and Street Lighting costs are not included here.
- 6430 NATURAL GAS:** Finances the PG&E Natural Gas bill for the City Hall complex is charged to this account.
- 6500 PRINTING AND ADVERTISING:** This past year's charges represents the cost of City stationery, divided against the General Fund, Water Fund and Sewer Fund.
- 6600 RENTS AND LEASES:** This account includes the City Hall Copy and Fax Machines. The costs of the City Hall equipment are apportioned between General Fund, Water Fund and Sewer Fund.
- 6700 EQUIPMENT MAINTENANCE:** Finances the Maintenance Agreements on the Copy and Fax Machines in City Hall.
- 6800 GENERAL INSURANCE:** Finances General Fund Insurance for all City structures for fire and other damage. This account also provides the insurance for City vehicles. Charges for Water, Sewer and Airport Equipment and facilities, are charged directly to those Enterprise Funds and will not be reflected in this General City Account.
- 6810 LIABILITY INSURANCE:** Charges here reflect the City's deposits for liability coverage through the Northern California Cities Self Insurance Fund. Costs are apportioned between the General Fund, Water Fund and Sewer Fund. The City is directly responsible for the first \$25,000 in Liability coverage costs called the "Banking Layer"; all City members of the JPA "pool" share the cost of claims over \$25,000 up to \$500,000; "Excess Insurance" coverage is then provided up to \$10,000,000 through membership of our NCCSIF in the much larger California Joint Powers Risk Management Authority "CJPRMA".

ID: BDACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
GENERAL CITY #1600								
5900 + BENEFITS	168,469	141,596	137,730	123,092	137,939	135,922	111,800	111,800
TOTAL SALARIES/BENEFITS	168,469	141,596	137,730	123,092	137,939	135,922	111,800	111,800
001 6100 1600 Office Supplies	696	3,721	0	6	0	0	0	0
001 6125 1600 Class Study	1,136	5,885	600	0	0	0	0	0
001 6150 1600 Mat/Supplies	0	1,747	1,497	722	500	160	500	0
001 6300 1600 ProfServices	0	7,587	7,993	0	0	0	0	0
001 6313 1600 Senior Center	2,700	2,700	6,541	3,070	2,700	2,896	2,700	2,700
001 6350 1600 Communications	51,378	44,785	45,890	36,182	34,000	18,740	20,000	20,000
001 6410 1600 Electricity	46,361	49,978	54,324	53,572	50,000	53,588	52,000	52,000
630 6410 1600 Electricity	432	0	0	0	0	0	0	0
001 6430 1600 Natural Gas	9,614	16,887	13,990	5,798	7,000	5,686	7,000	6,000
001 6500 1600 Rents/Leases	1,992	2,556	2,473	6,630	9,000	6,627	9,000	7,000
610 6500 1600 Rents/Leases	4,333	5,112	4,945	1,808	2,500	1,807	2,500	2,500
630 6500 1600 Rents/Leases	4,333	5,112	4,945	3,617	5,000	3,615	5,000	2,000
001 6700 1600 Equip. Maint.	14,734	7,855	4,911	6,450	8,000	5,375	8,000	8,000
610 6700 1600 Equip. Maint.	10,244	8,215	9,338	6,670	8,500	5,285	8,500	8,500
630 6700 1600 Equip. Maint.	8,825	8,198	9,331	7,071	9,000	5,605	9,000	9,000
001 6800 1600 Gen. Insurance	40,621	49,231	19,620	21,162	20,000	25,535	25,600	25,600
610 6800 1600 Gen. Insurance	0	0	14,753	14,440	15,000	17,813	18,000	18,000
630 6800 1600 Gen. Insurance	0	0	14,753	14,440	15,000	17,813	15,000	15,000
001 6810 1600 Liability Ins.	77,560	88,944	60,021	59,229	49,774	52,350	38,600	38,600
610 6810 1600 Liability Ins.	38,753	43,929	30,011	31,200	24,887	26,161	19,300	19,300
630 6810 1600 Liability Ins.	38,753	43,929	30,011	31,200	24,887	26,161	19,300	19,300
001 6815 1600 UNEMPLOYMT INS	0	0	4,311	15,088	0	327	0	0
TOTAL OTHER OPERATING EXP.	352,465	396,371	340,258	318,355	285,748	275,544	260,000	253,500
TOTAL FOR DEPT	520,934	537,967	477,988	441,447	423,687	411,466	371,800	365,300

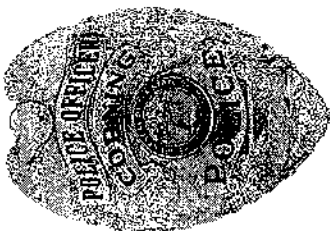
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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

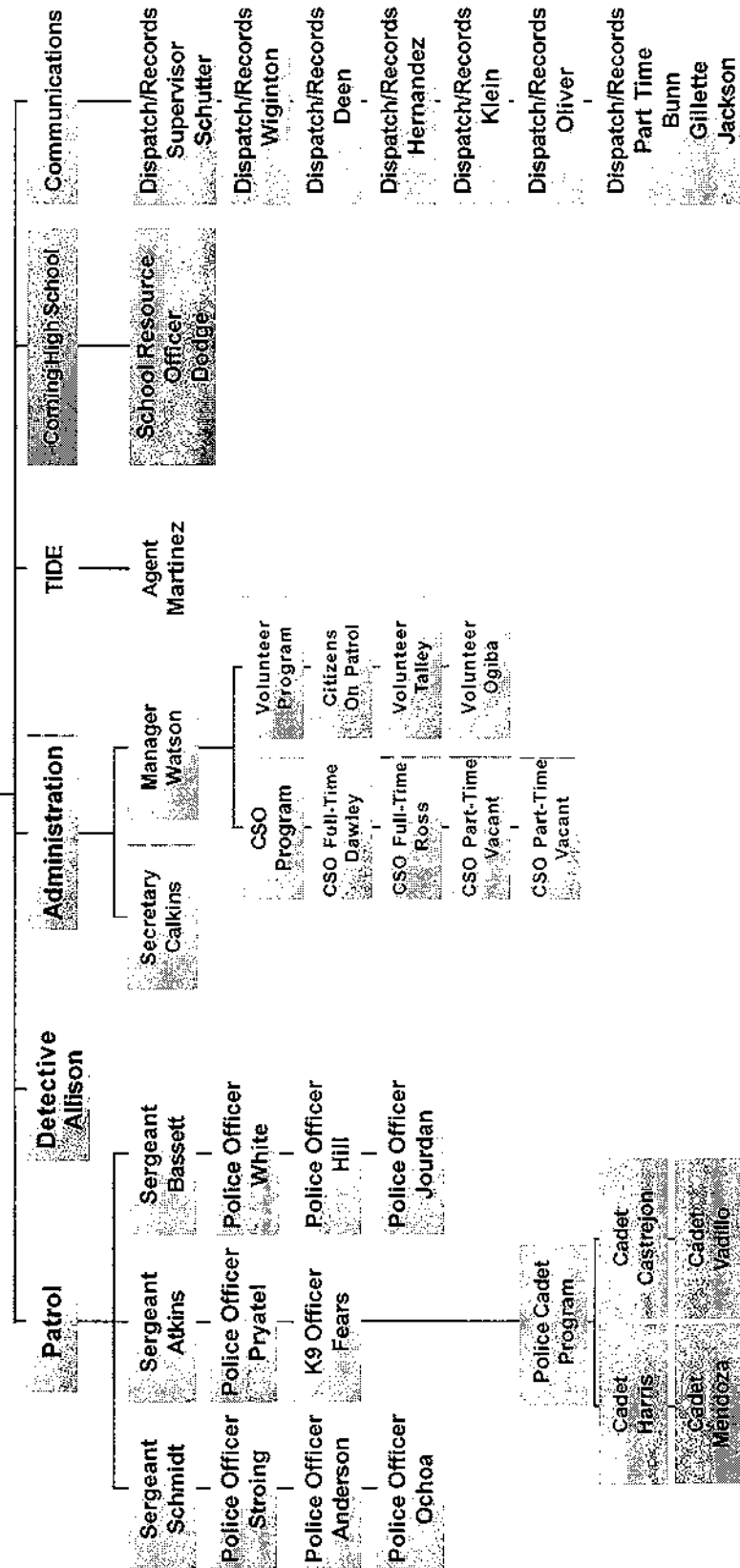
	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
SOLID WASTE #8000								
615 6150 8000 Mat/Supplies	0	0	0	0	0	813	0	0
615 6300 8000 ProfServices	659	0	0	0	1,000	0	1,000	1,000
615 7450 8000 Waste Mgmt/Pmts	310,391	325,519	352,052	367,722	299,000	290,059	299,000	299,000
TOTAL OTHER OPERATING EXP	311,050	325,519	352,052	367,722	300,000	290,872	300,000	300,000
615 9818 8000 TRAN TO GENERAL	0	0	0	0	5,000	0	5,000	5,000
TOTAL CAPITAL EXPENDITURES	0	0	0	0	5,000	0	5,000	5,000
TOTAL FOR DEPT.	311,050	325,519	352,052	367,722	305,000	290,872	305,000	305,000

# Police Services

# Corning Police Department Organizational Chart - June 2009



Citizens  
City Council  
City Council  
Police Chief



**CITY OF CORNING**  
**2009/2010 ANNUAL BUDGET DETAIL**  
**POLICE DEPARTMENT - PATROL DIVISION**  
**(#2114)**

**ACTIVITY DESCRIPTION**

The Patrol Division is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The current authorized level of service is:

- (1) Police Chief
- (3) Police Sergeants
- (8) Patrol Officers
- (1) Detective
- (1) Drug Task Force Officer
- (1) Corning Union High School Officer
- (1) Administrative Analyst
- (1) Administrative Secretary

**2008/2009 ACCOMPLISHMENTS:**

The Department continued its combined approach of education, intervention, and enforcement to deter crime and address crime-related community issues.

The Corning Police Department continued the School Resource Officer Program in conjunction with the Corning Union High School District. When school is not in session, the officer is assigned to patrol.

In conjunction with allied law enforcement agencies, the Police Department continues its participation in countywide gang enforcement. Several specialized enforcement activities have been performed in Corning and throughout the county. Currently the Department has assigned one officer to focus on gang issues in Corning when not on patrol.

The Police Department is an active participant in the Tehama Interagency Drug Enforcement (TIDE) Task Force and has one (1) officer assigned full-time. TIDE also participates in gang enforcement activities.

The Police Department continued its Police Volunteer Cadet Program, currently with four (4) cadets. In addition to learning basic police skills and doing ride-alongs with patrol officers, the cadets have worked in the Communication Center and have also donated several hours to various City special events.

The Citizens on Patrol Program (COPS) remains active in the community by assisting the Department with additional random patrol, conducting house watches and business security checks, and providing additional personnel for community events and other functions as needed.



**2009/2010 GOALS:**

Continue the Department's Community-Oriented Policing strategy by:

1. Address crime-related issues specific to our community by expanding and/or implementing programs that would encourage community participation in solving crime-related problems.
2. Become an active participant in the countywide Special Weapons and Tactical Team (SWAT).
3. Continue to provide mandated training to personnel in the most cost-effective manner that best meets the needs of the Department and the community.
4. Continue expanding the Department's Volunteer Programs and outreach to the community.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes salaries for personnel.

**EMPLOYEE BENEFITS:**

Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances. ***Note: Funding of personnel costs is partially augmented with funds from a Cal Cops Grant which fully funds the regular salary of the Detective, a Criminal Justice Planning Grant partially funds the Drug Task Force Agent, an Office of Traffic Safety Grant funds overtime for DUI enforcement, and a State of California Sexual Assault Felony Enforcement grant funds overtime for sexual assault investigations.***

**SUPPLIES:**

- 6150 **MATERIAL/SUPPLIES:** Photographic material, evidence collection supplies and equipment, medical aid supplies, chemical testing materials, and other miscellaneous items not included in other line item accounts.
- 6250 **SMALL TOOLS:** This fund is used to replace broken non-accountable equipment or materials.
- 6260 **UNIFORM/CLOTHING:** For new officer and COP volunteer uniforms and replacement of existing officer uniforms, uniform equipment and clothing which become damaged or destroyed during the course of duties.
- 6300 **PROFESSIONAL SERVICES:** Provides for medical examinations (including employee physicals), lab analysis including blood alcohol analysis for individuals driving under the influence of drugs or alcohol, psychological evaluations, vaccinations, and other professional services.

- 6303 **PARKING CITATIONS TO COUNTY:** Covers fees payable to the County for parking citations issued by the City.
- 6308 **PRISONER CARE:** Provides for care of prisoners not otherwise provided for by law, to include transportation fees.
- 6311 **CADET PROGRAM:** Provides for uniforms, supplies and training expenses for maintenance of the Cadet Program.
- 6316 **SCHOOL PROGRAMS:** Provides for the maintenance of various school and youth programs.
- 6552 **SAFETY ITEMS:** To purchase safety items directly connected to officer safety, such as ammunition, protective training equipment, body armor, and replacement of damaged safety equipment.
- 7000 **ASSOCIATION DUES:** Membership fees to professional organizations.
- 7100 **TRAINING & EDUCATION:** Provides for necessary education to maintain California Peace Officer Standards and Training (POST) certification of all officers within the Department. A portion of all POST-certified training is reimbursed by POST.
- 7400 **SPECIAL PROJECTS:** Expenses related to covert operations and surveillance.
- 7403 **SECRET WITNESS:** Provides for the countywide Secret Witness Program, which is charged on a per capita basis.
- 7500 **VEHICLE OPERATION & MAINTENANCE:** Provides for periodic maintenance, repairs, safety inspections and fuel for all Department vehicles, excluding Animal Control.
- 9302 **CANINE PROGRAM:** Provides for training, certification, veterinary care, food and maintenance of Department's K-9 unit.

ID: BGA CT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
POLICE DEPARTMENT #2114								
5100 + SALARIES	817,478	844,915	931,642	989,642	1,080,517	978,300	1,148,477	1,148,477
5200 + OVERTIME	70,276	80,801	52,922	46,014	40,000	39,635	40,000	40,000
5900 + BENEFITS	508,602	574,394	673,683	666,961	756,234	684,215	778,722	778,722
TOTAL SALARIES/BENEFITS	1,396,356	1,500,070	1,658,247	1,702,617	1,876,751	1,702,150	1,976,435	1,967,199
001 6150 2114 Mat/Supplies	5,056	5,433	5,164	6,562	5,000	4,821	5,000	5,000
001 6250 2114 Small Tools	1,710	425	784	623	800	0	800	800
001 6260 2114 Uniform/Cloth.	1,681	2,275	3,259	6,962	4,500	1,527	4,000	2,000
001 6300 2114 ProfServices	11,497	14,349	16,374	16,756	12,000	13,443	12,000	12,000
001 6303 2114 PknGciteToCnty	482	241	702	488	650	143	650	150
001 6308 2114 PrisonerCare	0	0	0	0	1,000	0	1,000	0
001 6309 2114 Booking Fees/PD	9,237	17,295	17,208	0	16,000	0	0	0
001 6311 2114 Cadet Program	2,849	3,156	2,955	3,398	3,500	656	3,500	500
001 6316 2114 Pol/School Prog	982	331	12	455	600	488	600	500
001 6552 2114 Safety Items	13,847	13,161	14,192	14,957	15,000	18,394	15,000	15,000
001 7000 2114 Assoc.Dues	660	525	640	470	700	515	700	700
001 7100 2114 Traing/Educ.	6,263	11,933	13,378	38,025	30,000	10,055	20,000	10,000
001 7400 2114 SpecialProj.	17	160	0	229	250	0	250	0
001 7403 2114 Secret Witness	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020
001 7500 2114 Veh Opr/Maint	54,382	55,396	58,558	58,141	60,000	47,392	60,000	50,000
TOTAL OTHER OPERATING EXP.	111,683	125,705	134,246	148,086	151,020	98,454	124,520	97,670
001 9302 2114 K9-Program	10,995	6,453	2,259	7,208	13,000	4,812	13,000	6,000
TOTAL CAPITAL EXPENDITURES	10,995	6,453	2,259	7,208	13,000	4,812	13,000	6,000
TOTAL FOR DEPT.	1,519,034	1,632,228	1,794,752	1,857,911	2,040,771	1,805,416	2,113,955	2,070,869

**CITY OF CORNING  
2009/2010 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – ANIMAL CONTROL/COMMUNITY SERVICE  
(#2200)**

**ACTIVITY DESCRIPTION**

The Animal Control/Community Service Division is responsible for the enforcement of municipal ordinances and State humane laws governing the keeping of animals in the City, including the collection and transporting of animals to the City animal shelter. Besides ensuring the proper disposition of problems with domestic and wild animals, the Division is also responsible for the maintenance of the City animal shelter.

Community Service Officers operate the Animal Control Program and animal control is the primary focus of their duties, but not their only duty. In addition to being responsible for animal control, Community Service Officers perform parking enforcement, maintain the evidence and property rooms, handle vehicle abatement, private property abatement, help coordinate Police Activities League programs in the City and assist police officers by performing many various non-sworn duties, i.e., prisoner transport, fingerprinting, etc.

The Department is authorized two full-time and two part-time Community Service Officers. Currently, the Department has two full-time Community Service Officers, and is recruiting to fill the part-time Community Service Officer positions.

**2008/2009 ACCOMPLISHMENTS**

The Department continues to make a positive impact on the vehicle abatement issue by continuing to abate vehicles. There were 109 vehicles abated during the fiscal year.

The Department has responded to 11 private property/nuisance abatement issues.

The Community Service Officers have reduced the backlog of property held as evidence to ensure that the Department is within all acceptable guidelines and mandates.

**2009/2010 GOALS:**

Continue promoting the professional image of the Division by completing the following:

1. To develop a master plan for the relocation and construction of a new evidence room.
2. Continue to promote positive community-outreach programs.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes salaries for the Department's full-time and part-time Community Service Officers.

**EMPLOYEE BENEFITS:** This account provides for City contribution to Worker's Compensation and FICA for the part-time Community Service Officers, and a full benefit package for the full-time Community Service Officer.

**SUPPLIES:**

**6150 MATERIALS/SUPPLIES:** Provides for the purchase of dog food, veterinary supplies, and other supplies pertinent to animal control.

**6300 PROFESSIONAL SERVICES:** Provides for veterinary clinic expenses and other professional services in connection with animal control.

**6306 VEHICLE ABATEMENT:** Provides for the costs associated with abating vehicles.

**6324 NUISANCE ABATEMENT:** Provides for the costs associated with the clean-up of private properties requiring abatement.

**6430 NATURAL GAS:** Provides funds for propane used at the Animal Shelter.

**6750 BUILDING MAINTENANCE:** Provides funds for maintenance of the Animal Shelter building and grounds and funds to begin developing a master plan to upgrade the facilities and grounds.

**7100 TRAINING & EDUCATION:** Provides funds for necessary education of the employees responsible for animal control and code enforcement services.

**7500 VEHICLE OPERATION & MAINTENANCE:** Provides for maintenance, repair and fuel for the Animal Control vehicle.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
ACO/CSO #2200								
5100 + SALARIES	43,496	36,716	64,023	57,146	85,596	61,473	95,185	95,185
5200 + OVERTIME	1,660	266	423	393	1,000	156	1,000	200
5300 + BENEFITS	15,448	14,164	28,791	37,316	41,895	37,905	45,969	45,683
TOTAL SALARIES/BENEFITS	60,604	51,146	93,237	94,855	128,491	99,534	142,154	141,068
001 6150 2200 Mat/Supplies	2,086	2,662	1,665	2,812	3,000	2,354	3,000	3,000
001 6300 2200 ProfServices	5,163	5,918	7,916	6,984	7,000	5,441	6,000	6,000
072 6300 2200 ProfServices	0	0	0	0	6,340	5,942	5,500	5,500
001 6306 2200 Vehicle Abate	0	0	100	0	0	0	0	0
170 6306 2200 Vehicle Abate	0	0	0	0	7,000	0	2,000	7,000
001 6324 2200 Nuisance Abate	0	0	0	0	11,000	2,151	10,000	10,000
001 6430 2200 Natural Gas	674	1,119	475	1,170	1,500	988	1,500	1,500
001 6750 2200 Bldg Maint.	491	377	0	717	4,000	0	2,000	2,000
001 7100 2200 Training/Educ.	825	105	910	1,219	1,500	1,388	1,000	1,000
001 7500 2200 Veh Opr/Maint	4,768	2,789	4,888	6,919	7,200	5,124	6,200	6,200
TOTAL OTHER OPERATING EXP.	14,007	12,970	15,954	19,821	48,540	23,388	37,200	42,200
TOTAL FOR DEPT	74,611	64,116	109,191	114,676	177,031	122,922	179,354	183,268

**CITY OF CORNING  
2009/2010 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – DISPATCH DIVISION  
(#2119)**

**ACTIVITY DESCRIPTION**

The Dispatch Division is responsible for the initial response and prioritization of the community's request for police services, the dispatching of officers to calls for service, and providing information during emergency and non-emergency incidents. The division is responsible for the data input and dissemination of all Department records to other agencies and the public. The current authorized level of service is:

- (1) Communications Supervisor
- (5) Dispatcher/Clerks
- (3) Part-time Dispatcher/Clerks

**2008/2009 ACCOMPLISHMENTS:**

The Department hired one new dispatcher/clerk and is currently fully staffed. The Department completed the wireless 9-1-1/GIS mapping system installation with funding from the State of California 9-1-1 Emergency Communications Office and partial funding from the City.

**2009/2010 GOALS:**

1. Provide the required POST training for new dispatchers and provide additional POST-approved training for all dispatcher/clerks.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes salaries for the Dispatch/Records Supervisor and all full-time and part-time Dispatcher/Clerks.

**EMPLOYEE BENEFITS:** Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** This fund includes office, duplication and computer supplies.

**6300 PROFESSIONAL SERVICES:** Provides for employee physicals, lab analysis, psychological evaluations, vaccinations and other professional services.

**6350 COMMUNICATIONS:** Covers computer transmission line fees, pagers, cellular telephones, office equipment leases, telephone related expenses, licensing fees and maintenance expenses in connection with the countywide mobile data computer system and Internet system.

**6351 CLETS USER FEES:** State fees charged for California Law Enforcement Telecommunications System (CLETS) use and back-up system.

- 6500 PRINTING/ADVERTISING:** Provides for printing of all Department forms, business cards, letterhead stationery, business cards, identification cards and personnel employment advertising.
- 6700 EQUIPMENT MAINTENANCE:** Provides for the ongoing maintenance of Department computers, CLETS, voice logger (including recording tapes), radios and all applicable service and maintenance contracts.
- 7100 TRAINING/EDUCATION:** This provides for necessary POST-certified or Department of Justice training.



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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
POLICE DISPATCH #2119								
5100 + SALARIES	209,447	207,498	238,481	199,708	251,511	220,991	290,937	290,937
5200 + OVERTIME	6,455	6,758	12,089	6,680	10,000	7,465	10,000	10,000
5900 + BENEFITS	103,678	99,347	119,173	107,463	130,173	121,071	141,722	140,865
TOTAL SALARIES/BENEFITS	319,580	313,603	369,743	313,851	401,684	349,527	442,659	441,802
001 6100 2119 Office Supplies	9,339	9,484	7,532	9,827	9,000	8,577	9,000	9,000
001 6300 2119 ProfServices	613	1,665	1,229	1,604	1,200	654	1,200	1,200
001 6350 2119 Communications	12,011	13,543	12,139	31,071	30,000	26,590	30,000	30,000
001 6351 2119 CletsUserFees	3,315	3,485	3,485	3,485	3,500	3,485	3,500	3,500
001 6500 2119 Print/Advert.	3,843	3,405	3,255	2,718	3,500	2,325	3,500	2,500
001 6700 2119 Equip.Maint.	35,006	14,765	17,008	18,908	21,000	18,071	21,000	21,000
001 7100 2119 Training/Educ.	3,051	2,877	3,757	1,102	4,000	5,343	4,000	4,000
001 7200 2119 Conf/Meetings	26	0	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	47,204	49,224	48,405	68,715	72,200	65,045	72,200	71,200
TOTAL FOR DEPT.	366,784	362,827	418,148	382,566	473,884	414,572	514,859	513,002

**CITY OF CORNING  
2009/2010 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – CAPITAL REPLACEMENT  
(#2116)**

**ACTIVITY DESCRIPTION**

The Capital Replacement account contains the Department's Capital replacement projects, including rollover funds from previous years. The Police Department's 2009/10 priorities are as follows: **(1)** Evidence Room Relocation; **(2)** Vehicle Replacement.

**DESCRIPTION**

- 071-9506 EVIDENCE ROOM RELOCATION:** To relocate the evidence room from its location in the basement to a location designed to be more conducive to the processing and storage of evidence.
- 071-9500 VEHICLE REPLACEMENT:** Provides for the replacement of Department vehicles.
- 188 SEXUAL ASSAULT FELONY ENFORCEMENT GRANT FUNDS:** This account is for grant funds provided by the State of California for overtime related to sexual assault and felony enforcement activities.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
<b>POLICE CAPITAL REPLACEMENT #2116</b>								
188 6150 2116 Mat/Supplies	0	0	0	0	0	4,421	0	0
182 7020 2116 Base Radio	1,285	0	0	0	0	0	0	0
176 7021 2116 Mobile Terminal	0	3,880	0	0	0	0	0	0
182 7021 2116 Mobile Terminal	0	15,036	0	0	0	0	0	0
184 7021 2116 Mobile Terminal	0	13,764	577	2,055	0	0	0	0
188 7100 2116 Traing/Educ.	0	0	0	0	0	933	0	0
071 7406 2116 Comp/Equip/Soft	4,774	0	0	0	0	0	0	0
174 7406 2116 Comp/Equip/Soft	(2,239)	0	0	0	0	0	0	0
<b>TOTAL OTHER OPERATING EXP</b>	<b>3,820</b>	<b>32,680</b>	<b>577</b>	<b>2,055</b>	<b>0</b>	<b>5,354</b>	<b>0</b>	<b>0</b>
<b>071 9148 2116 911 Upgrade</b>								
001 9152 2116 Radio Reprtr Sys	851	9,644	0	0	40,000	7,375	0	0
071 9160 2116 Computer	0	0	0	0	0	0	0	0
071 9162 2116 HANDHELD RADIOS	0	0	5,198	2,245	7,500	2,453	7,500	0
071 9163 2116 CHILD SEAT SAFE	0	0	0	22,741	0	0	0	0
071 9165 2116 C&D Records Mgt	0	0	0	2,114	385	386	0	0
188 9211 2116 SAFE GRANT	0	0	0	0	80,000	0	0	0
071 9301 2116 EquipReplacemnt	989	20,090	3,042	5,036	10,000	3,883	7,500	7,500
071 9500 2116 Vehicle/Replace	54,015	35,122	9,344	7,254	6,000	1,605	6,000	0
071 9505 2116 Security Lot	0	0	0	34,129	119,000	106,292	76,000	76,000
071 9506 2116 Asbestos Abate	0	0	0	0	55,300	0	0	0
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>55,855</b>	<b>64,856</b>	<b>17,584</b>	<b>73,519</b>	<b>334,185</b>	<b>121,994</b>	<b>132,000</b>	<b>119,500</b>
<b>TOTAL FOR DEPT.</b>	<b>59,675</b>	<b>97,536</b>	<b>18,161</b>	<b>75,574</b>	<b>334,185</b>	<b>127,348</b>	<b>132,000</b>	<b>119,500</b>

**CITY OF CORNING  
2009/2010 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – PAL PROGRAMS  
(#2201)**

**ACTIVITY DESCRIPTION**

The Tehama County Police Activities League (PAL) includes participation from all law enforcement agencies in Tehama County and provides recreational opportunities free to youth eight to eighteen years of age. These agencies believe that alternative activities and positive role models are protective factors that deter youth involvement in criminal and anti-social behavior. The Corning Police Department, in conjunction with the Tehama County Police Activities League (PAL), currently operates the Junior Giants Baseball Program, Sharks-in-Parks Street Hockey Program, Dodgeball, Archery, and the Corning Youth Boxing Program.

The Corning Youth Boxing Program is a year-round program that has been in existence since February 1, 2001, and has been operated through a combination of City of Corning and Tehama County Probation funding. This past year, the City of Corning provided the funds, through PAL, to pay for the coaching services, the purchase and maintenance of equipment as needed, and tournament expenses. The funds received from Tehama County Probation Department have paid for the facility lease and associated costs.

**2008/09 ACCOMPLISHMENTS:**

Since its inception, the Corning Youth Boxing Program has provided recreational activities for over 599 youth from the Corning Elementary School District and the Corning Union High School District. Besides providing youth with boxing skills, the program teaches youth many positive attributes, i.e., discipline, teamwork, commitment, responsibility and a dedication to academic achievement (a requirement to remain in the program). Since this is a year-round program, many youth use the program as a conditioning mechanism in anticipation of school-sponsored sports.

**2009/2010 GOALS:**

On May 29, 2009, after eight (8) years of providing services, the PAL Youth Boxing Coach resigned to pursue other interests. However, we are fortunate to have a parent who, for the past year, has been working with the boxing coach and has received a coaching license himself in order to coach PAL participants. He is willing to volunteer his services to continue the program. In addition, we have another parent who is also willing to volunteer as an assistant to insure that the Youth Boxing Program continues.

This year, the Probation Department will be unable to fund any portion of the program due to financial constraints. However, by utilizing volunteer staff, the program can be continued with a total City expenditure of \$10,000.00. \$7,700.00 of these funds will be given to Tehama County PAL for the lease of the PAL building and utilities. Tehama County PAL will provide the structure and general liability insurances for the premises. Tehama County PAL also provides emergency medical insurance in the event that a PAL participant is not covered by other medical insurance.

**SUPPLIES:**

- 6150 **MATERIAL/SUPPLIES:** Provides for materials and supplies needed in conjunction with the PAL Corning Youth Boxing Program.
- 7022 **BOXING/PAL:** Given to Tehama County PAL and provides for the annual building lease and utilities.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2008-2009	2009-2010	2009-2010
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED	RECOMMENDED
001 6150 2201 Mat/Supplies	359	593	2,027	1,706	2,200	1,873	2,200	2,300
001 6500 2201 Print/Advert.	135	0	0	0	200	0	200	0
001 7022 2201 BOXING/PAL	12,055	12,058	12,055	12,055	13,200	13,200	20,700	0
TOTAL OTHER OPERATING EXP.	12,549	12,651	14,082	13,761	15,600	15,073	23,100	2,300
TOTAL FOR DEPT	12,549	12,651	14,082	13,761	15,600	15,073	23,100	2,300

PAL PROGRAM #2201

**CITY OF CORNING  
2009/2010 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – OFFICE OF TRAFFIC SAFETY GRANT  
(#2100)**

**ACTIVITY DESCRIPTION**

In October 2008 the City of Corning was awarded a second grant from the Office of Traffic Safety for a countywide "Avoid" Program. The funds are used for equipment and overtime when conducting sobriety checkpoints, saturation patrols and strategies targeting multiple DUI offenders countywide.

**2008/2009 ACCOMPLISHMENTS:**

The Tehama County "Avoid the Five" DUI Task Force is composed of officers from the Red Bluff Police Department, Tehama County Sheriff's Department, Tehama County District Attorney's Office, California Highway Patrol – Red Bluff Division, and the Corning Police Department. During the 2008/09 fiscal year, the "Avoid the Five" DUI Task Force conducted monthly saturation patrols targeting DUI drivers and three sobriety checkpoints.

**2009/2010 GOALS:**

The "Avoid the Five" DUI Task Force will conduct, at a minimum, monthly saturation patrols targeting DUI drivers and three sobriety checkpoints at various locations in the county.

**SUPPLIES:**

**6160 PROFESSIONAL SERVICES/(CPD PERSONNEL):** This account provides for overtime expenses related to Corning Police Department personnel assigned to the Task Force.

**6161 CONTRACTUAL SERVICES/(RBPDP/TCSO/TCDA/PIO):** This account provides for personnel overtime expended by allied agencies for personnel assigned to the Task Force.

**7100 TRAINING & EDUCATION:** This account provides for the training for all personnel assigned to the "Avoid" program.

**8009 OTHER DIRECT COSTS:** This account provides for the cost of educational documents, printing and advertising, and other associated materials.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
OTS #2100								
161 6160 2100 Contract. Svcs.	0	0	0	0	12,268	0	0	0
164 6160 2100 Contract. Svcs.	0	0	0	0	21,630	0	17,096	17,096
161 6161 2100 Cont. Serv: PD	0	0	10,080	9,399	20,625	1,386	0	0
164 6161 2100 Cont. Serv: PD	0	0	0	0	13,219	2,716	0	0
161 7100 2100 Training/Educ.	0	1,865	0	673	0	0	0	0
164 7100 2100 Training/Educ.	0	0	0	0	2,600	1,900	2,600	2,600
161 7500 2100 Veh Opr/Maint	0	30	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	0	1,895	10,080	10,072	70,342	6,002	19,696	19,696
161 8009 2100 OTS: Other Dir	0	0	7,523	5,796	8,000	2,575	0	0
164 8009 2100 OTS: Other Dir	0	0	0	0	15,600	1,975	0	0
161 9159 2100 OTS Equipment	0	(224)	23,068	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	(224)	30,591	5,796	23,600	4,550	0	0
TOTAL FOR DEFT.	0	1,671	40,671	15,868	93,942	10,552	19,696	19,696

# **POLICE CAPITAL IMPROVEMENT PROGRAM**



**CORNING POLICE DEPARTMENT  
PROGRAMS & PROJECTS**

**FISCAL YEAR 2009/10**

#	PROJECT	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY13/14
1	Evidence Room Relocation	36,000	20,000	-0-	-0-	-0-
2	Vehicle Replacement	76,000	39,000	43,000	46,000	47,000

**PROGRAM AND PROJECT  
BUDGET SUMMARY  
FISCAL YEAR 2009/10**

**Priority Ranking 1**

<b>Annual Cost:</b>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>
	\$ 36,000	\$ 20,000	\$ -0-	\$ -0-	\$ -0-

**Name:** EVIDENCE ROOM RELOCATION

**Objective:** To relocate the evidence room from its location in the basement to a location designed to be more conducive to the processing and storage of evidence.

**Narrative:** The FY 2008/09 budget included \$16,000 to mitigate the potential exposure to asbestos found in the Police Department evidence room. In addition to mitigating the asbestos hazard, the overall condition and location of the evidence room, with the potential for increased injuries in moving evidence up and down stairs, were factored into the analysis of the work required. It has been determined that the most cost-effective means to address the existing problems and future needs associated with the evidence room is to relocate and design the space to accommodate the Department's future growth.

Coinciding with the Department's evidence room needs, Staff was reviewing viable alternatives for the future expansion and/or relocation of the Police Department. Therefore, moving forward with the evidence room relocation project was delayed until a decision was made on the Police Department relocation/expansion. Based on Staff's initial studies, it was determined that the most viable alternative for future expansion of the Police Department would be use of the area currently occupied by the Corning Museum.

Based on the various factors considered, Staff determined it would be best to relocate the evidence room to the rear storage area currently used by the Corning Museum.

**Cost Detail:** The proposed evidence room construction would be completed in phases.

Phase 1 would include securing the existing storage room, installing an interior access into the room from the common hallway between the Police Department and the Council Chambers, installing a heating and air conditioning unit with an air exchange system, installing storage shelves, installing electrical outlets and lighting, installing a new freezer/refrigerator unit, installing an alarm system, and providing a rear emergency access from the Museum. Estimated total cost of Phase 1 is \$36,000, which includes \$16,000 in carryover funds from the 2008/09 budget year.

Phase 2 would include designing and equipping an interior evidence office, installing a permanent two-way officer evidence locker system, and installing an interior weapons room. Completion of Phase 2 is estimated at \$20,000.

**PROGRAM AND PROJECT  
BUDGET SUMMARY  
FISCAL YEAR 2009/10**

**Priority Ranking 2**

**Annual Cost:**    FY 09/10    FY 10/11    FY 11/12    FY 12/13    FY 13/14  
                           \$ 76,000    \$ 39,000    \$ 43,000    \$ 46,000    \$ 47,000

**Name:**            **VEHICLE REPLACEMENT**

**Objective:**      To continue the Vehicle Replacement Program of emergency police vehicles established during the 1994-95 budget process.

**Narrative:**      The Vehicle Replacement Program, as established, has allowed for the minimum replacement of emergency police vehicles each fiscal year.

The Vehicle Take Home Program allows for the assignment of vehicles to officers that either reside in the City or have specialized assignments that require vehicles. The Program has increased the length of service life for each vehicle assigned and has given an additional incentive for officers to reside within the City. The current assignment of police vehicles is as follows:

<b>CURRENT POLICE VEHICLE ASSIGNMENTS &amp; MILEAGE AS OF MARCH 2008</b>			
<b>Vehicle</b>	<b>Make/Model</b>	<b>Assigned</b>	<b>Miles</b>
200	1997 Ford Aerostar	Youth Programs	54,958
207	1991 Chevrolet P/U	COPS/Cadet Utility Vehicle	89,316
210	1999 Ford XLT 150	CSO/ACO	122,003
212	2002 Ford Crown Vic	COPS Volunteer	99,182
213	2002 Ford Crown Vic	Unmarked Backup	141,253
216	2003 Ford Crown Vic	Patrol	103,824
217	2003 Ford Crown Vic	Patrol (Dodge)	47,266
218	2004 Ford Crown Vic	Patrol	54,286
219	2004 Ford Crown Vic	Patrol	80,744
220	2006 Ford Expedition	Supervisor	48,766
221	2008 Ford Ranger P/U	CSO/ACO	11,803
222	2008 Ford Ranger P/U	TIDE	18,522
223	2009 Ford Crown Vic	K-9 Vehicle (Fears)	9,318
224	2009 Ford Crown Vic	Detective (Allison)	2,750
225	2009 Ford Crown Vic	Patrol	2,714

Program & Project  
Budget Summary  
**Priority Ranking 2 2009/10**  
Page two

For the 2009/10 fiscal year, the Department is proposing the replacement of Vehicle 216 (a 2003 Ford Crown Victoria assigned to Patrol), which has exceeded the Department's mileage cap, and to purchase a replacement patrol vehicle for Vehicle 209, which was involved in a pursuit collision resulting in the vehicle being a total loss by the City's insurance company.

The purchase of two patrol vehicles will allow for the assignment of one patrol vehicle as a take-home vehicle for Officer Ochoa, who is a Corning resident, and would leave four general pool patrol vehicles to be used by five patrol officers. This would also ensure there would be a back-up vehicle in the event one or more patrol vehicles were temporarily taken off-line for maintenance or mechanical issues.

**Cost Detail:** Ford Motor Company has been awarded the 2009 State of California Contract for Class E Police Interceptors. The current cost information received from the State contractor for these vehicles, plus the anticipated cost of the after-market emergency equipment, is approximately \$38,000 per vehicle.

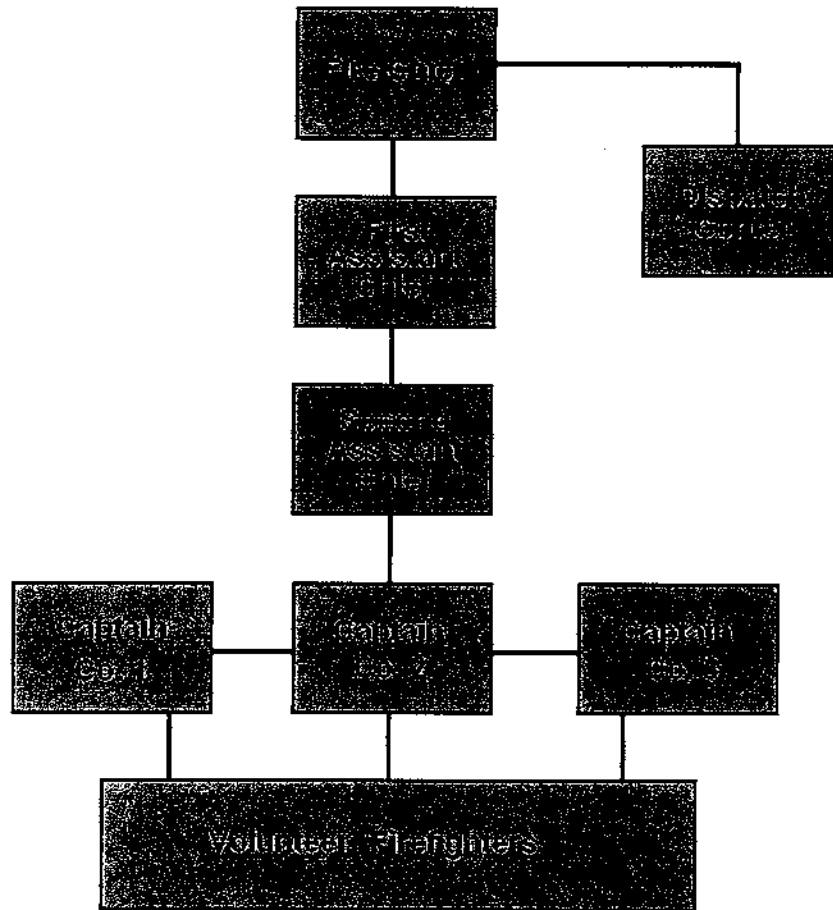
The City has applied for the U.S. Department of Justice Edward J. Byrne Memorial Grant in the amount of \$24,090. If awarded, the funds are to be used toward the purchase of a patrol vehicle. The Police Department currently has approximately \$12,900 in its Vehicle Replacement Fund. This amount, combined with the Edward J. Byrne Grant funds, with the exception of approximately \$1,000 would fund one patrol vehicle.

The additional patrol vehicle requested would need to be funded by the City General Fund.

Prior to awarding any bid for a police emergency vehicle, a request will be made to the City's local Ford dealership to quote on the vehicle.

# Fire Services

# Corning Fire Department



**CITY OF CORNING  
2009-2010 ANNUAL BUDGET DETAIL  
FIRE DEPARTMENT (2300)**

**INTRODUCTION:**

The Fire Department is staffed with five full time employees, including the Fire Chief, and four Dispatchers. The Department is manned 24-hours, seven days a week. The firefighting force, all Volunteers, include the First and Second Assistant Chiefs, three Captains and 28 Firefighters. The Department maintains and ISA rating of four.

**ACTIVITY DESCRIPTION:**

The Department provides fire protection to the commercial and residential areas of the City and also responds to medical aids, traffic accidents and other calls for public service. The Department also responds to mutual aid fires with Tehama County in the Corning area. In 2008 the Department responded to 32 fires, 809 medical aids, 11 mutual aid fires, 4 mutual aid medicals, 14 vehicle accidents, 0 hazmat incidents, 23 false alarms, 7 investigations and 52 public service calls. Also the Fire Department provided medical standby for the Jr. Rodeo, Car Show, Junior Football and Corning High Athletic Events.

**ACCOMPLISHMENTS:**

Members participated in 3363 hours of training and drill. The annual certification of the aerial was completed in May and passed with flying colors. Engine Pump testing will start after completion of the Test-Pit. First Assistant Chief Bob Hall is working with the Chief on a Live-burn Training Structure. The Fire Department also received a new 2007 compliant Self-Contained Breathing Apparatus (SCBA) through a Homeland Security Grant. The Department is also working with CAL-Fire on obtaining funding for training.

**PROPOSED PROJECTS FOR 2009-2010:**

**Wildland Fire Safety Gear:** The lightweight wildland firefighting clothing (a jacket and pants) made of a fire resistant cotton material is subject to a lot of abuse. On average these safety items need to be replaced every two years. Funding of this safety gear on an annual basis would allow the Department to rotate out and replace the old and unsafe gear.

**Aerial Certification:** The aerial device and its components are required to be tested on an annual basis to ensure that the ladder will not fail during operation and is safe for climbing. This is a required yearly expense to ensure firefighter safety.

**AFFF FOAM:** Funding to maintain an inventory of Foam used to suppress oil and gas fires.

**Booster Hose:** Funding to replace aging hose on Engines 12 and 6.

**Hose Replacement:** The stock of 1.75 and 2.5 hose needs to be maintained as this is the most used and gets damaged from fire and wear and tear. Funding of this will provide for replacement of damaged hose and an inventory to assist as needed for large incident support.

**Turnouts:** There is a real need to replace a portion of the Department's turnout clothing and gear on an annual basis due to wear. For safety reasons, it is vital to have available funding to purchase turnouts for new members joining the Department. The funding requested would allow the purchase of six or seven sets per year allowing the Department to rotate out the worn sets on an "as needed" basis. With the combined funding from the Homeland Security Grant and the City we will be on track with our PPE replacement.

**Pagers:** Provides funding to replace the remaining Motorola Minitor III Pagers with Minitor V Models.

**Paint Exterior of Fire Hall:** Provides funding to keep the building in presentable condition.

**Self-Contained Breathing Apparatus (SCBA):** Provides funding to replace air bottles that can no longer be tested and add to reserve supply.

**2000 American La France Aerial Truck Payment:** Provides the funding for repayment of loan for Aerial/Pumper from Hi-Tech Fire Apparatus.

**Training & Education:** Their needs to be an increase in funding for training and education as costs for instructors have increased considerably. In the past, most of the Department's training has been conducted in-house, but as more requirements are placed on instructors, few are willing or are unable to take the time required to become an instructor. The Department needs additional training in other areas such as hazmat.

**Safety Items:** The cost of keeping the Department's safety equipment up to standards has also increased. With the purchase of the aerial truck, these costs will also increase. Both the self-contained breathing apparatus (15 units) and the ladder on the aerial/pumper by law must be tested and certified annually by a licensed firm.

**All other budget items appear to be adequately funded and should remain constant with the only exception being vehicle operations/maintenance due to the uncertain cost of fuel.**

#### PERSONNEL SERVICES:

**SALARIES (5100):** This account provides for the wages of the Fire Chief and four Dispatchers.

**OVERTIME (5200):** Provides funding for employee overtime pay for 12-hour shifts which incur more than 80 hours.

**EMPLOYEE BENEFITS (5900):** Provides for City contributions to Sick Leave, Holiday Pay, FICA, City Paid ER PERS, EE PERS, Health Insurance, and Life Insurance.

#### SUPPLIES:

**6100 Office Supplies:** Provides funding for computer paper, pens, pads, office machines, etc.

**6150 Materials/Supplies:** Provides funding for materials and supplies for Station cleaning, ground maintenance and office equipment purchase/repair.

**6240 Firemens Fees:** Funds payments to Volunteer Firemen for alarms and training hours.

**6250 Small Tools:** Provides funding for the purchase, maintenance and repair of small firefighting hand tools.

**6260 Uniform/Clothing:** Provides for uniform and clothing care.

**6300 Professional Services:** Provides for services provided by First and Second Chief who oversee the Department in the absence of the Chief.

**6350 Communications:** Provides funding for the phone and radio services.

**6410 Electricity:** Funds the electrical service to the Fire Hall Complex.



- 6430 Natural Gas:** Provides funding for heat and cooking at the Fire Hall.
- 6550 Health Department Services:** Funds the State mandated hepatitis shots.
- 6551 Employee Physicals:** Funds physical examinations and drug testing for new Volunteers and paid Staff.
- 6552 Safety Items:** Funds miscellaneous safety items including gloves, boots, helmets, protective splash clothing, first aid kits, etc. and certification of SCBA Units and Aerial Truck.
- 6700 Equipment Maintenance:** Funds repairs of non-emergency tools and equipment.
- 6750 Building Maintenance:** Funds upkeep and maintenance of Fire Dept. Buildings.
- 7100 Training/Education:** Provides funding for training aids, books, materials and instructor services.
- 7200 Conferences/Meetings:** Funds cost of attending classes and seminars dealing with Fire Codes, Sprinkler Systems, Hazardous Materials, Safety and Management.
- 7405 Weed Abatement/Code Enforcement:** Provides funding for abatement letters, advertising and Code Enforcement Officer activities.
- 7406 Computer Hardware/Software:** Funds computer repair and maintenance and software updates for the Department's Fire Service Programs.
- 7500 Vehicle Operations/Maintenance:** Provides funding for the operation and maintenance of all Department vehicles.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
5100 + SALARIES	192,332	212,743	222,664	298,444	241,710	222,642	258,586	258,586
5200 + OVERTIME	25,155	30,327	32,175	25,449	28,000	18,801	28,000	20,000
5900 + BENEFITS	115,195	170,396	151,275	158,740	148,923	150,492	157,603	156,889
TOTAL SALARIES/BENEFITS	332,682	413,466	406,114	482,633	418,633	391,935	444,189	435,475
001 6100 2300 Office Supplies	456	324	394	593	650	655	650	650
001 6150 2300 Mat/Supplies	4,716	1,849	1,403	2,907	4,000	3,634	4,000	4,000
001 6240 2300 Annual Fire/Fee	9,000	9,000	9,000	9,000	9,500	0	9,500	9,500
001 6250 2300 Small Tools	344	1,195	427	385	1,000	664	1,000	1,000
001 6260 2300 Uniform/Cloth.	0	0	0	0	500	279	500	250
001 6300 2300 Prof/Services	1,978	1,913	1,913	2,787	2,175	5,470	3,750	3,750
001 6350 2300 Communications	2,300	2,717	3,471	17,939	4,000	6,787	5,000	5,000
001 6410 2300 Electricity	0	0	0	17,013	15,000	12,960	15,000	15,000
001 6430 2300 Natural Gas	242	0	0	7,286	8,000	4,873	8,000	6,000
001 6550 2300 HealthDeptSrv.	0	0	0	0	500	30	500	500
001 6551 2300 Emp Physicals	65	65	0	202	300	290	300	300
001 6552 2300 Safety Items	3,167	3,087	2,495	3,701	4,500	2,411	4,500	4,500
001 6700 2300 Equip Maint.	2,586	3,148	4,344	2,690	3,000	4,907	2,000	2,000
001 6750 2300 Bldg. Maint.	2,874	2,589	4,364	936	3,000	1,319	3,000	3,000
001 7100 2300 Training/Educ.	703	2,607	2,898	5,510	1,000	4,242	3,000	3,000
001 7200 2300 Conf/Meetings	203	0	0	113	400	296	400	400
001 7405 2300 Weed Abatement	0	0	2,511	1,606	1,000	39	1,500	1,500
001 7406 2300 Comp/Equip/Soft	813	778	756	2,534	1,000	906	1,000	1,000
001 7500 2300 Veh Opr/Maint	8,091	9,498	6,535	9,033	10,500	11,430	10,500	10,500
TOTAL OTHER OPERATING EXP.	37,538	38,770	40,511	84,235	70,025	61,192	74,100	71,850
TOTAL FOR DEPT.	370,220	452,236	446,625	566,868	488,658	453,127	518,289	507,325

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET DETAIL  
FIRE CAPITAL REPLACEMENT (2301)**

**076-9315**     **Fire Engine 114:** Provides funding for the annual debt service for the Aerial Ladder Truck purchased by the City of Corning with the generous assistance of the Paskenta Band of Nomlaki Tribe. Annually the Tribe has given the City \$26,308 each year.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

Fire Capital Replacement #2301

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
076 9301 2301 EquipReplacemnt	5,643	4,044	13,954	21,846	32,625	31,600	32,625	24,433
076 9313 2301 Turnout Cap Rep	1,233	0	0	0	0	0	0	0
076 9315 2301 Fire Engine#114	20,021	94,682	47,308	47,308	47,375	0	47,375	47,375
001 9320 2301 Reroof Hall	29,030	0	0	0	0	0	0	0
001 9322 2301 Replace Carpet	2,220	0	0	0	0	0	0	0
001 9323 2301 Gen Trans Switch	2,470	0	0	0	0	0	0	0
076 9325 2301 SCBA AIR BOTTLE	9,882	0	0	0	0	0	0	0
TTL CAP EXPEND	70,499	98,726	61,262	69,154	80,000	31,600	80,000	71,808
TOTAL FOR DEPT.	70,499	98,726	61,262	69,154	80,000	31,600	80,000	71,808

# **FIRE CAPITAL IMPROVEMENT PROGRAM**



## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (1)

ANNUAL COST:	47,308*	47,308*	47,308*	47,308*	47,308*
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME: YEARLY PAYMENT FOR 2000 AMERICAN LAFRANCE AERIAL

OBJECTIVE: To repay loan for aerial/pumper purchased from Hi-Tech Fire Apparatus.

NARRATIVE: \* Purchase of the 2000 American LaFrance aerial pumper was made possible with a grant from the Paskenta Band of the Nomlaki Indians who will pay \$26,308 as their share of the \$47,308

COST DETAIL: \$370,000 or 37,000 annually for a period of 10 years.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (2)

ANNUAL 7,500

COST: FY 2009-10 FY 2010-11 FY 2011-12 FY 2012-13 FY 2013-14

NAME: PAINT EXTERIOR OF FIRE HALL

OBJECTIVE: To keep building in presentable condition

NARRATIVE: Building was painted in 1996 by the volunteers and is need of a protective coat of paint and some repairs of cracks. Currently there was \$2,500 budgeted for paint and the volunteer's would supply the labor, due to the busy time of year for people , we would like to have a contractor do the work.

COST DETAIL: In addition to the 2,500 already in the budget an additional \$7,500.



## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (3)

ANNUAL COST:	8,040	8,040	8,040	8,040	8,040
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME:                   TURNOUTS

OBJECTIVE:            To replace all turnout clothing with new light uniforms, which allows for more maneuverability and to meet NFPA and Cal-OSHA standards.

NARRATIVE:           Turnouts will be replaced on a as needed basis and to purchase turnouts for new members. Turnouts should be replaced at least every five years based on wear.

COST DETAIL:         \$55,280 total. \$8,040 per year for the next 5 years.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (5)

ANNUAL COST:	1,400	1,400	1,400	1,400	1,400
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME: PAGERS

OBJECTIVE: To replace remaining Motorola Minitor III pagers with Minitor V model

NARRATIVE: To replace 10 year old pagers with Minitor V models and have spares to issue to volunteers when pagers are in for repair.

COST DETAIL: \$7,000 Total. 1,400 annually for 5 years.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (4)

ANNUAL COST:	1,700	2,000	2,000	2,000	2,000
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME: AERIAL CERTIFICATION

OBJECTIVE: Perform annual certification of aerial ladder and ladder components.

NARRATIVE: The aerial device and its components are required to be tested on an annual basis to insure ladder will not fail during operation and is safe for climbing. All components of the aerial such as the waterway, truck frame and safety devices are also tested.

COST DETAIL: \$8,800 for the next five years with an annual expense of \$1,800 - \$2,000

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (6)

ANNUAL COST:	1,610	1,610	1,610	805	805
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME: WILDLAND GEAR

OBJECTIVE: To replace worn out wildland clothing. This is also a safety issue.

NARRATIVE: Approximately 50 percent of the department's wildland fire fighting clothing is three to five years old and needs replacement due to wear. This is a safety item as firefighters are mandated to wear this gear during wildland fire operations

COST DETAIL: \$6,440 Total. \$1,610 per year for the first three years, \$805 for the next two years.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (7)

ANNUAL COST:	5,148	5,148	5,148	5,148	5,148
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME: SELF-CONTAINED BREATHING APPARATUS

OBJECTIVE: Increase number of units available at fire scenes

NARRATIVE: The department presently has 15 units in service. By purchasing one new unit a year the department will be able to add to the inventory and faze out older units which no longer meet NFPA requirements.

COST DETAIL: \$25,740 total. \$5,148 annually for the next 5 years.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (8)

ANNUAL 2,725

COST: FY 2009-10 FY 2010-11 FY 2011-12 FY 2012-13 FY 2013-14

NAME: POSITIVE VENTILATION FAN

OBJECTIVE: To provide venting and firefighter safety

NARRATIVE: To improve our venting abilities and provide reliability in addition to our older fan that is 12 yrs old. Also to promote firefighter safety by improving visibility and eliminating smoke.

COST DETAIL: \$ 2,750 one time cost.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (9)

ANNUAL 750

COST: FY 2009-10 FY 2010-11 FY 2011-12 FY 2012-13 FY 2013-14

NAME: HAND TOOLS FOR TRUCK 3

OBJECTIVE: To outfit Truck 3 with handtools

NARRATIVE: The Aerial currently has limited tools and needs more hand tools on board to be functional as an independent Truck, we use the hand tools off the other two engines but in the case that we would have a mutual aid call we don't have the tooling on T-3.

COST DETAIL: \$ 750 one time cost.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (10)

ANNUAL

COST: FY 2009-19 FY 2010-11 FY 2011-12 FY 2012-13 FY 2013-14

NAME: PORTABLE MONITOR

OBJECTIVE: To provide large water flows

NARRATIVE: A portable monitor would be used for large water flows in offensive or defensive fires and allows us the ability to safely deliver them, the monitor can also be used unattended once setup for adjoining building protection.

COST DETAIL: \$2,700



## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (11)

ANNUAL 2,500

COST: FY 2009-10 FY 2010-11 FY 2011-12 FY 2012-13 FY 2013-14

NAME: FIRE HOSE TESTER

OBJECTIVE: Perform annual hose testing

NARRATIVE: The Hose Tester would be used to test Fire Hose and also doubles as a pressure washer. Currently we test hose with the engines but is hard on fire apparatus and also unsafe, Fire apparatus put out large volumes of water and if a hose breaks the hose will whip around and are a hazard. A hose tester use's small flow at high pressure so no danger and we can test at the Firehall and keep engines in service.

COST DETAIL: \$2,500 one time cost.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (12)

ANNUAL 1,700

COST: FY 2009-10 FY 2010-11 FY 2011-12 FY 2012-13 FY 2013-14

NAME: 4 GAS MONITOR

OBJECTIVE: To identify toxic gas.

NARRATIVE: To be able to identify toxic gas's in buildings and other areas, recently we were called to a home with two people not feeling well they were suffering from CO poisoning. We had no way to identify the problem also we can check a structure fire to see what the gas levels are to be able to work without SCBA'S.

COST DETAIL: \$ 1,700 one time cost

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (13)

ANNUAL 4,432

COST: FY 2009-10 FY 2010-11 FY 2011-12 FY 2012-13 FY 2013-14

NAME: ENERGY EFFICIENT LIGHTING

OBJECTIVE: To replace inefficient lighting and lower energy bill.

NARRATIVE: The Fire Hall lighting is not energy efficient and PG&E is rebating some cost to reduce energy and we would like to lower our energy bill and save the City money.

COST DETAIL: \$ 4,432 with a PG&E rebate of \$1,354 for a total cost of \$3,142.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (14)

ANNUAL COST:	697	697	697	697	697
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME: SCBA AIR BOTTLES

OBJECTIVE: Replace Air Bottles that can no longer be tested and add to reserve supply.

NARRATIVE: Fiberglass wrapped aluminum air bottles must be removed from service after 15 years of service. Currently there are 3 bottles that need replacement. And there is a need to add to the reserve or extra bottles so more will be available during fire operations.

COST DETAIL: \$3,485 total. \$697 per year starting in FY 2008-09. \$697 per year thereafter.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (15)

ANNUAL	964	964	964	964	964
COST:	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14

NAME: 1 3/4 Fire Hose

OBJECTIVE: To replace damaged hose and increase inventory.

NARRATIVE: The Department annually replaces fire damaged hose or is unable to pass annual testing procedures. Current inventory is limited and needs to be increased.

COST DETAIL: \$4,820 Total \$ 964 per year for 5 years.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (16)

ANNUAL COST:	750	750	750	750	750
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	2013-14

NAME: 2½ Hose

OBJECTIVE: To replace depleted inventory.

NARRATIVE: Inventory of 2½ Fire Hose is nearly depleted to wear or fire damage and needs to be updated and maintained.

COST DETAIL: \$3,750 total. \$750 per year for 5 years.

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (17)

ANNUAL COST:	\$915 FY 2009-10	\$183 FY 2010-11	\$183 FY 2011-12	\$183 FY 2012-13	\$183 2013-14
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NAME: AFFF FOAM

OBJECTIVE: To increase inventory of foam used for oil and gas fires.

NARRATIVE: With three truck stops in our jurisdiction the department must have an adequate supply of foam on hand in case of a major gas or oil fire caused by an accident or mechanical leak in one of the thousands of transport vehicles which frequent this truck stops. The foam which is purchased in five gallon containers has a shelf life of several years.

COST DETAIL: Total \$1647. \$915 for the first year and \$183 a year for the next four years

# Public Works Services





**CITY OF CORNING**  
**2009-2010 ANNUAL BUDGET NARRATIVE**  
**PUBLIC WORKS ADMINISTRATION**

Corning's Public Works Department consists of ten permanent full-time employees. This includes the **Director of Public Works**, his **Secretary**, the **Assistant Public Works Director**, one **Equipment Mechanic**, two **Equipment Operators**, and four **Maintenance Workers** (though one spends nearly half his time reading water meters). One of the Maintenance Workers works full time inspecting all City Wells, taking water samples and chlorine residuals, (requirement of the State Health Department), and performing water quality inspections. These employees provide the broad range of job skills necessary to properly operate the department. The skills effectively displayed by Public Works personnel include:

- \* Budget planning, implementation, organization and supervision.
- \* Plan review for development, off site inspections and Encroachment permits.
- \* Building planning, construction, remodeling and maintenance.
- \* Park Maintenance including Yost and Clark Park baseball fields.
- \* Curb, gutter and sidewalk maintenance, installation and repairs.
- \* Street maintenance, which includes paving, patching and reconstruction.
- \* City street tree maintenance.
- \* Water and sewer line construction and maintenance.
- \* Water service maintenance including service line replacement and Hydrant and meter repairs.
- \* Sewer lateral maintenance and replacement from cleanout to sewer main line.
- \* Water Quality Inspections and testing which includes maintenance of all City wells.
- \* City Engineering, which includes plan checks, engineer estimates for projects, sewer and water development and storm drainage and retention.
- \* Fleet Maintenance, which includes Police and Fire vehicles. Welding and metal fabrication is also a part of Fleet Maintenance.
- \* In charge of overseeing the operation and maintenance of the WWTP through contract operators Southwest Water Company.

The Director of Public Works and his Secretary are located at City Hall; the other eight employees work out of the Corporation Yard located at 1106 Butte Street.

Funding for Public Works Personnel salaries, benefits and some projects primarily originate from the general, water, sewer, and gas tax funds. Major projects such as street and bridge construction are subsidized by various funding such as STIP (State Transportation Improvement Program) funds received from the Department of Transportation-Caltrans, LTF Gas Tax funds, TDA and Federal Highway Bridge Repair Replacement (HBRR) Funds.

The Public Works Department is responsible for the operational coordination and maintenance of the Cities Water system, Sewer system, Wastewater Treatment Plant, Parks, Fleet Equipment, Building Maintenance, Streets, Traffic Safety Lights, Street Lighting and Airport. Employees are also responsible for the maintenance of City equipment and fleet vehicles, all City buildings and properties such as City Hall, the City Museum, Library, Senior Center, Theater, and Transportation Center. City pump houses, Wastewater Treatment Plant (WWTP), the Airport buildings and landing strip, all City Parks and recreational buildings, baseball fields and the City Pool.

The Director of Public Works acts as the liaison on numerous projects between the City and such Agencies as the California Department of Health and Safety, California Regional Water Quality Control Board, Department of Transportation (Caltrans), USDA Rural Development, Tehama County Transportation Commission Technical Advisory Committee (TAC), Tehama County Transit Policy Advisory Committee (TPAC), the County of Tehama, State Department of Fish and Game, and Salt Creek Conservation Correctional Camp. Some of these projects consist of:

- \* State mandated water and sewer required testing.
- \* STIP/RTIP/HBRR Funding for street and bridge construction/replacement.
- \* Streambed maintenance for flood prevention.
- \* Various transportation and building projects.

The 2009-2010 objectives for the City of Corning Public Works Department consist of the following:

- \* Continuation of the ten-year Capital Improvement Program.
- \* Obtaining continued Department of Transportation STIP/RTIP/HBRR/TE Program support for road and bridge maintenance/replacement.
- \* Working with the County and Caltrans with South Avenue Interchange reconstruction.
- \* Obtaining Grade 2 water-testing classifications for Public Works employees.
- \* Planning for expanded growth in Residential/Commercial construction.
- \* Completing studies of future drainage areas.
- \* As time allots, revisit the City's Development Impact Fee program to ensure that new development pays their required share for sewer, water, streets, traffic signals and drainage development.
- \* Continuation of curb and gutter installation throughout the City to eliminate drainage problems, and repairing/replacing existing CG&S as funding allows.

Public Works maintains various continual contracts for City services such as:

- \* **Weed and Tree Spraying:** Contract currently with Larry's Pest Control for the total amount of \$28,000 per year for three years. This contract will expire December 31, 2009 and is used for tree disease eradication and insect/weed control of City buildings.
- \* **Lawn Maintenance Services:** Contract with Ken Vaughn & Sons for services at City Hall, Library, Transportation Center and Martini Plaza.
- \* **Gravel, Asphalt, Oil, Gasoline and Diesel.** The City has separate three-year contracts for each of these products. Current contracts will expire on June 30, 2011.
- \* **Concrete Contractor:** Contract with Ward's Concrete will expire on May 31, 2011. Contractor is required to pay employees prevailing wage for all work connected with City projects.
- \* **Tree Trimming Contract:** Each year the City seeks bids to provide trimming services of City trees.
- \* **Wastewater Treatment Plant:** Based upon past performance, Council approved changes in the sewer plant management contract with SWWC in 2008. The major change allows the City to pay bills such as PG&E directly instead of SWWC paying PG&E as part of their contract agreement.
- \* **Engineering Services:** Ed Anderson Engineering provides engineering services to the City.
- \* **Geo Plus:** Bill Bergmann, with Geo Plus is working with the City to ensure we can have a good producing well to be located at Clark Park.
- \* **Janitorial Services:** Ken Vaughn and Sons, provide janitorial services for City Hall, Police Department, Library, Transportation Center, Corporation Yard, Martini Plaza Restrooms, Woodson Park Restrooms and North side Park Restrooms.

All Public Works projects and Capital Improvement projects are listed in the new Fiscal Year 2009/2010 Budget. Each project is listed under the funding department along with a narrative to explain each of the associated budget items and the estimated cost for the project. Street paving and improvements, which are a top priority for the City, will remain a challenge because of the lack of State Funding. State Transportation Improvement Project funds (STIP) are no longer available for street maintenance.

These STIP funds are used for countywide improvement projects approved by the Tehama County Transportation Commission, which has one elected City official on the board. The South Avenue Interchange Improvement Project (Phase 1) was funded through pooling of several cycles of Countywide funding.

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
PUBLIC WORKS ADMINISTRATION (3800)**

The Public Works Administration consists of the Director of Public Works, the Assistant Public Works Director and the Public Works Secretary. They are responsible for the coordination and management of all departments within Public Works. These departments consist of Streets, Water, Sewer, the Wastewater Treatment Plant, Parks and recreation, Airport, all Building/Equipment maintenance, Engineering, the Library and Risk Management for Public Works Contracts.

The Public Works Department acts as the responsible liaison on various projects involving other agencies such as Caltrans, County of Tehama, and the Tehama County Transportation Commission.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for the Public Works Director, Operations Superintendent, and Public Works Secretary.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday Pay, Fica-City paid, PERS, Health Insurance, Life Insurance, and Administration Fee.

**SUPPLIES:**

**001-6100 OFFICE SUPPLIES:** Provides funding from the General Fund for the purchase of office supplies used in Public Works.

**610-6100 OFFICE SUPPLIES:** Provides funding from the Sewer Enterprise Fund for the purchase of office supplies used in Public Works.

**630-6100 OFFICE SUPPLIES:** Provides funding from the Water Enterprise Fund for the purchase of office supplies used in Public Works.

**610-6300 PROFESSIONAL SERVICES:** Provides funding from the Sewer Enterprise Fund for Professional Service as needed.

**630-6300 PROFESSIONAL SERVICES:** Provides funding from the Water Enterprise Fund for Professional Services as needed.

**109-6551 EMPLOYEE PHYSICAL:** This account provides funding for required Class "B" Drivers License and new employee physicals.

**114-6552 SAFETY ITEMS:** This account provides funding from transportation sales tax for purchase of required safety items.

**001-6700 EQUIPMENT MAINTENANCE:** Provides funding from the General Fund for any repair work needed on office equipment, such as computers and typewriters.

**610-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise fund for any necessary office equipment repairs.

**630-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise fund for any necessary office equipment repairs.

**105-7200 CONFERENCE AND MEETINGS:** Provides funding from the General Fund for attending conferences, meetings and training.

**630-7200 CONFERENCE AND MEETINGS:** Provides funding from Water for attending conferences, meetings and training.

610-7381 **DATCO DRUG AND ALCOHOL TESTING:** This account provides funding for the required Department of Transportation Drug & Alcohol testing.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
PUBLIC WORKS ADMINISTRATION #3800								
5100 + SALARIES	102,910	107,144	130,109	148,208	142,532	119,614	129,920	129,920
5900 + BENEFITS	39,186	42,821	54,061	62,828	58,961	42,517	50,313	50,029
TOTAL SALARIES/BENEFITS	142,096	149,965	184,170	211,036	201,493	162,131	180,233	179,949
001 6100 3800 Office Supplies	855	1,043	589	348	400	320	400	400
610 6100 3800 Office Supplies	331	288	419	371	500	219	500	500
630 6100 3800 Office Supplies	201	288	366	241	500	219	500	500
114 6150 3800 Mat/Supplies	0	0	29	0	0	0	0	0
001 6300 3800 ProfServices	0	0	0	377	0	0	0	0
610 6300 3800 ProfServices	400	0	516	1,222	500	1,995	2,500	2,500
630 6300 3800 ProfServices	185	150	516	96	500	133	500	500
001 6350 3800 Communications	0	0	0	1,573	0	2,523	2,340	2,340
610 6350 3800 Communications	0	0	0	0	0	199	2,330	2,330
630 6350 3800 Communications	0	0	0	0	0	2,063	2,330	2,330
109 6551 3800 Emp Physicals	637	3,460	739	2,216	600	463	600	600
001 6552 3800 Safety Items	0	0	150	0	0	0	0	0
114 6552 3800 Safety Items	3,549	4,174	4,143	2,723	3,000	3,348	2,500	2,500
001 6700 3800 Equip.Maint.	59	0	112	75	100	0	100	100
610 6700 3800 Equip.Maint.	27	0	262	0	150	0	150	150
630 6700 3800 Equip.Maint.	0	0	162	0	150	0	150	150
001 7200 3800 Conf/Meetings	0	0	0	152	0	0	0	0
205 7200 3800 Conf/Meetings	649	240	852	1,547	1,500	2,395	1,500	1,500
630 7200 3800 Conf/Meetings	0	0	500	2,337	1,500	1,789	1,500	1,500
610 7381 3800 DATCO Dg&ActSt	924	914	693	1,218	1,000	861	1,000	1,000
630 7406 3800 Comp/Equip/Soft	0	0	337	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	7,817	10,557	10,385	14,496	10,400	16,527	18,900	18,900
001 9340 3800 DEVLPR REIMS	0	0	0	0	0	1,188	0	0
TOTAL CAPITAL EXPENDITURES	0	0	0	0	0	1,188	0	0
TOTAL FOR DEPT.	149,913	160,522	194,555	225,532	211,893	179,846	199,133	198,849

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
ENGINEERING (4200)**

**ACTIVITY DESCRIPTION:**

Ed Anderson, of Ed Anderson Engineering in Chico provides engineering support to the City under a contractual agreement. Mr. Anderson has served the City and its Staff for over thirty-seven years in this capacity. In this role Ed attends Council Meetings, Technical Advisory Commission Meetings, Caltrans project meetings and some Planning Commission Meetings. As the City Engineer, Mr. Anderson reviews and approves parcel maps, subdivision maps and off site improvement plans.

Engineering costs for major projects are included and planned in the project budget on each individual project.

**PROFESSIONAL SERVICES:**

- 105-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Rural Planning Fund for engineering services related to Streets; includes GIS and Airport engineering support.
- 112-6300**     **PROFESSIONAL SERVICES:** Gas tax provides funding for street engineering services.
- 341-6300**     **PROFESSIONAL SERVICES:** Funding is for engineering services for Parkland acquisition.
- 345-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for drainage Engineering.
- 347-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for sewer Improvement engineering.
- 348-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for future WWTP sewer expansion projects.
- 355-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for future park Land acquisitions.
- 630-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Water Enterprise Fund for engineering services related to the water department.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
ENGINEERING #4200								
001 6300 4200 ProfServices	6,825	988	9,050	3,622	10,000	2,363	10,000	0
105 6300 4200 ProfServices	12,557	19,082	5,736	6,271	15,942	8,605	3,300	3,300
109 6300 4200 ProfServices	1,875	0	0	0	0	0	0	0
112 6300 4200 ProfServices	3,150	1,802	2,175	2,158	2,200	7,020	2,200	2,200
114 6300 4200 ProfServices	0	0	0	389	0	0	0	0
116 6300 4200 ProfServices	0	0	96	11	0	0	0	0
341 6300 4200 ProfServices	0	0	96	11	500	390	500	500
345 6300 4200 ProfServices	0	0	3,658	400	3,000	1,117	1,000	1,000
346 6300 4200 ProfServices	0	0	96	2,972	0	0	0	0
347 6300 4200 ProfServices	0	0	96	11	3,000	577	2,000	2,000
348 6300 4200 ProfServices	0	0	96	11	3,000	390	1,000	1,000
355 6300 4200 ProfServices	0	0	96	11	3,000	0	1,500	1,500
630 6300 4200 ProfServices	394	71	825	651	1,000	375	1,000	1,000
355 6332 4200 Appraisals	0	12,000	7,250	0	0	0	0	0
001 6340 4200 DEV ENGINEERING	14,061	30,113	23,220	16,558	30,000	2,421	20,000	5,000
120 6342 4200 Engineer.-Dntwn	0	0	0	15,014	0	0	0	0
120 7372 4200 Other Engineer	38	0	0	0	0	0	0	0
348 7373 4200 Engineering Srv	6,055	525	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	44,955	64,581	52,490	48,089	71,642	23,258	42,500	17,500
TOTAL FOR DEPT.	44,955	64,581	52,490	48,089	71,642	23,258	42,500	17,500



**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
LIBRARY (1700)**

**ACTIVITY DESCRIPTION:**

The Corning Branch of the Tehama County Library system is managed and staffed by Tehama County. The City of Corning owns and maintains the building. The mission of the Tehama County Library is to provide for the informational, recreational and educational needs of the citizens of Tehama County, and to serve as an archive for the rich historical resources of our area.

The Friends of the Library, a volunteer group, contribute many hours of time working in the library. They stock shelves with books, check books in/out and help keep the library functional.

The Friends of the Library conduct fund raising book sales in the Spring and Fall of each year. The funds from these sales are used to purchase items needed, these items are then donated to the library at no cost to the City.

**PERSONNEL SERVICES:**

**SALARIES:** The account provides funds for employee labor supplied by the City for maintenance work on the Library building.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

**001-6150 MATERIALS/SUPPLIES:** Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.

**001-6320 JANITORIAL SERVICES:** Funds are provided from the General Fund for the Janitorial Services Contract.

**001-6410 ELECTRICITY:** The General Fund provides funding for electricity use at the library.

**001-6430 NATURAL GAS:** The General Fund provides funding for natural gas use at the library.

**001-6750 BUILDING MAINT:** The General Fund provides funding for building maintenance and repairs at the library.

**001-8001 BOOKS AND PERIODICALS:** The General Fund provides funds for the purchase of books and magazines for the Library.

**403-8055 LIBRARY EXPANSION:** This account provides funding for miscellaneous expenditures associated with the future Library expansion.

**403-9101 PAINTING/REPAIR:** The Riddell Library Trust funds any necessary building painting and repairs.

ID: BGAFT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

2004-2005 ACTUAL 2005-2006 ACTUAL 2006-2007 ACTUAL 2007-2008 ACTUAL 2008-2009 BUDGET 2008-2009 ACTUAL 2009-2010 REQUESTED 2009-2010 RECOMMENDED

LIBRARY #1700

001 6150 1700 Mat/Supplies	7	0	40	315	50	34	300	300
001 6320 1700 Janitorial Srv.		2,320	2,320	2,293	2,500	2,400	2,500	2,500
001 6410 1700 Electricity	5,798	7,912	9,577	9,061	10,000	7,919	11,400	9,000
001 6430 1700 Natural Gas	924	2,135	1,825	2,180	2,500	1,479	2,500	2,000
001 6750 1700 Bldg.Maint.	708	3,840	85	989	1,500	1,170	1,200	1,200
TOTAL OTHER OPERATING EXP.	9,757	16,207	13,847	14,838	16,550	13,002	17,900	15,000
001 8001 1700 Books/Periodic.	801	792	799	805	800	786	800	800
403 8055 1700 Library Expansn	1,029	0	0	0	0	0	0	0
403 9101 1700 Painting/Repair	0	0	5,009	0	3,800	3,975	1,000	1,000
403 9300 1700 Mach/Equip.	0	0	3,825	0	0	0	0	0
403 9329 1700 SHELVING UNITS	0	0	0	5,030	0	0	0	0
TOTAL CAPITAL EXPENDITURES	1,830	792	9,633	5,835	4,600	4,761	1,800	1,800

TOTAL FOR DEPT.

11,587 16,999 23,480 20,673 21,150 17,763 19,700 16,800

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
STREET MAINTENANCE (3000)**

**ACTIVITY DESCRIPTION:**

The Street Maintenance department of public works is responsible for numerous tasks such as: Street patching, grading and leveling, street signage, repair/replacement of curb, gutter and sidewalk, street sign installation and maintenance. Street maintenance personnel also assist on other Public Works projects and functions when needed.

This department operates on funds received primarily through the Transportation Development Act Fund, Gas Tax Revenues and a nominal amount of funding from the City General Fund.

The Weed and Tree Spraying contract is on year three (3) of a three (3) year contract. We'll need to re-bid the contract prior to the new calendar year. All Park and City trees within the right-of-way are sprayed annually and as needed to prevent disease growth and infection. City grounds, parks and parking lots, drain ditches, alleys, and street shoulders are sprayed for weed control as needed.

Equipment Maintenance/Replacement is funded in this department with funds from the Public Works Equipment Fund 078, .

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for public works employees working in street maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

- 6150 MATERIALS/SUPPLIES:** Funding provided from the Gas Tax 2105 fund needed for materials/supplies.
- 6150 MATERIALS/SUPPLIES:** Funding provided from the Transportation Sales Tax Fund for needed materials/supplies.
- 6175 WEED/TREE SPRAYING:** This account funds the weed/tree spraying contract including spraying the Olive Trees for Fruit Flies and the Ornamental Pear Trees on Solano Street for Fire Blight.
- 6250 SMALL TOOLS:** Provides funding to purchase any needed small tools.
- 6319 TEMPORARY HELP:** No Temporary help has been funded for this year.
- 6319 TEMPORARY HELP:** No Temporary help has been funded for this year.
- 6319 TEMPORARY HELP:** No Temporary help has been funded for this year.
- 6321 USA SERV. ALERTS:** This provides funding for any underground service alert checks needed by the City prior to construction work.
- 7364 SIGN REPLACEMENT:** Provides funding for the purchase of any needed new signs.

- 7500 **VEHICLE OPR./MAINT.:** Provides funding for vehicle operation and any needed vehicle maintenance.
- 001-8004 **CG&S REPLACEMENT:** Provides funding for the replacement of damaged Curbs, gutter and sidewalks throughout the City.
- 114-9101 **PAINTING/REPAIR:** Provides funding for the painting and/or repair of street traffic markings.
- 114-9220 **THERMO PLASTIC:** This account provides funding for the thermo plastic used for street striping.
- 078-9208 **VEHICLE REPLACEMENT:** This account provides funds for the (partial) replacement of two ½ ton Public Works Pickup.
- 381-9208 **VEHICLE REPLACEMENT:** This account provides funds for the (partial) replacement of two ½ ton Public Works Pickup.
- 383-9208 **VEHICLE REPLACEMENT:** This account provides funds for the (partial) replacement of two ½ ton Public Works Pickup.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
STREETS #3000								
5100 + SALARIES	147,379	127,079	104,411	140,684	239,766	135,152	194,820	194,821
5200 + OVERTIME	0	10	0	0	0	0	0	0
5900 + BENEFITS	66,596	56,079	63,357	79,581	132,943	71,586	106,699	106,059
TTL SALARIES/BENES	213,975	183,168	167,768	220,265	372,709	206,738	301,519	300,880
001 6150 3000 Mat/Supplies	0	18	0	13,699	14,000	43,614	50,000	50,000
109 6150 3000 Mat/Supplies	0	418	0	0	0	0	0	0
110 6150 3000 Mat/Supplies	0	52	0	0	0	0	0	0
114 6150 3000 Mat/Supplies	27,272	38,655	31,454	40,044	11,000	1,024	0	0
115 6150 3000 Mat/Supplies	0	0	0	0	0	0	31,000	31,000
610 6150 3000 Mat/Supplies	0	175	0	0	0	0	0	0
630 6150 3000 Mat/Supplies	0	259	0	0	0	0	0	0
109 6175 3000 Weed/Tree Spray	0	0	0	0	28,000	23,335	0	0
114 6175 3000 Weed/Tree Spray	28,482	29,040	28,755	23,335	0	4,667	28,000	28,000
001 6250 3000 Small Tools	0	0	0	0	5,700	1,713	0	0
110 6250 3000 Small Tools	206	211	201	0	0	0	0	0
114 6250 3000 Small Tools	0	0	0	0	0	0	5,700	5,700
114 6319 3000 TEMPORARY HELP	20,945	22,508	0	0	0	0	0	0
115 6319 3000 TEMPORARY HELP	0	0	3,754	0	0	0	0	0
610 6319 3000 TEMPORARY HELP	16,061	24,217	11,326	0	0	0	0	0
630 6319 3000 TEMPORARY HELP	11,197	23,948	11,326	0	0	0	0	0
114 6321 3000 USA Serv Alerts	150	150	150	150	500	150	500	500
001 6750 3000 Bldg.Maint.	0	200	0	0	0	0	0	0
114 7364 3000 Sign Replacemnt	2,512	3,371	1,063	2,772	3,000	1,605	0	0
115 7364 3000 Sign Replacemnt	0	0	0	0	0	0	3,000	3,000
110 7500 3000 Veh Opr/Maint	15,087	9,507	3,960	0	0	0	0	0
114 7500 3000 Veh Opr/Maint	0	371	0	5,627	8,000	3,958	8,000	8,000
610 7500 3000 Veh Opr/Maint	0	0	0	213	0	0	0	0
TTL OTHER OPERATING EXP	121,912	153,100	91,989	85,840	70,200	80,066	126,200	126,200

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
001 8004 3000 CO&SReplacement	60,756	0	0	36,000	50,000	19,188	0	0
108 8004 3000 CO&SReplacement	0	23,075	0	0	0	0	0	0
114 8004 3000 CO&SReplacement	0	0	0	0	0	29,810	0	0
115 8004 3000 CO&SReplacement	0	11,652	0	9,208	0	0	50,000	0
114 9101 3000 Painting/Repair	16,031	0	1,000	3,127	1,000	0	0	0
115 9101 3000 Painting/Repair	0	0	0	0	0	0	1,000	1,000
078 9208 3000 Vehicle Replmnt	0	0	0	34,241	0	0	27,500	17,500
381 9208 3000 Vehicle Replmnt	0	0	0	15,225	0	0	17,500	17,500
383 9208 3000 Vehicle Replmnt	0	0	0	15,225	0	0	17,500	17,500
108 9220 3000 Thermo Plastic	11,719	38,662	55,188	0	0	0	0	0
114 9220 3000 Thermo Plastic	0	0	14,957	48,727	6,000	2,913	6,000	6,000
115 9220 3000 Thermo Plastic	0	0	0	0	19,000	0	0	0
345 9259 3000 Divisad.Stanmar	0	17,616	0	0	0	0	0	0
078 9269 3000 Backhoe	0	0	13,993	0	0	0	0	0
381 9269 3000 Backhoe	0	0	10,000	0	0	0	0	0
383 9269 3000 Backhoe	0	0	46,982	0	0	0	0	0
078 9270 3000 Street Sweeper	0	0	22,215	0	0	0	0	0
078 9271 3000 Base Compactor	0	2,867	0	0	0	0	0	0
346 9272 3000 Stump Grinder	0	2,184	0	0	0	0	0	0
078 9301 3000 EquipReplacemnt	0	0	0	0	10,700	8,979	0	0
TTL CAPITAL EXPENDITURES	88,506	96,056	164,335	161,753	86,700	60,890	109,500	59,500
TOTAL FOR DEPT.	424,393	432,324	424,092	467,858	529,609	347,694	537,219	486,590

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
STREET PROJECTS (3001)**

**ACTIVITY DESCRIPTION:**

Street projects planned in the upcoming fiscal year include the following:

- Miscellaneous Asphalt Street repairs
- Storm Drain Cleaning contract
- City Tree Pruning
- Street Patching
- Sign Replacement & Maintenance
- Annual leaf pickup in the fall

Public Works will continue the annual contracted cleaning of sections of the City's Storm Drain System with Southwest Water Company. This process improves water flow throughout the City during the winter rain season and has proven to be extremely successful when maintained on an annual basis.

As done in previous years, Public Works will again contract tree-trimming services for the City. This service not only improves the City appearance, but also reduces the possibility of damage to power lines, private and City property, or potential injuries to citizens from dead, broken and hazardous trees and tree limbs.

Street Patching and Asphalt maintenance will be ongoing due to the failure of many of our road sections throughout town. The street shoulder repair program we began two years ago will continue to preserve the pavement from the lip of the gutter pan out 6-8 feet.

Note that due to the limitations of this budget year, no funds for the scheduled Capital Improvement Plan street overlay are included in this budget.

This last fiscal year we completed a Safe Route to School Program (SRTS) for sidewalk repairs and installation of new sidewalk where none existed in the past. The project included First Street from Solano Street to Blackburn Avenue, Blackburn Avenue from First Street to Marguerite Avenue, and Marguerite Avenue from Blackburn Avenue to Solano Street, and added new sidewalk along East Street. Our City engineer Ed Anderson, submits the engineers estimate of funding to Caltrans to qualify for this funding.

As an additive bid item, the Safe Routes to School Project included an asphalt overlay of Marguerite Avenue between Solano Street and Blackburn Avenue.

**PERSONNEL SERVICES:**

**SALARIES:** Salaries and Benefits are addressed under Streets-Department 3000.

**EMPLOYEE BENEFITS:** Salaries and Benefits are addressed under Streets-Department 3000.

**CAPITAL IMPROVEMENTS:**

**107-6150 MATERIALS AND SUPPLIES:** These funds are the remainder of the Proposition 1B funds (\$400,000) that funded our 2007-2008 comprehensive street overlay project.

- 111-8002 **TREE PRUNING:** This Gas Tax fund (2107) provides funding for the City tree-pruning
- 114-8002 **TREE PRUNING:** This Gas Tax fund provides funding for the City tree-pruning Contract.
- 610-8011 **CLEANING/CNTRCT (Storm Drain):** Funding is provided by the Sewer Enterprise Fund for the annual Storm Drain cleaning.
- 114-9126 **STREET BARRICADES:** Provides Funding from Transportation Sales Tax to purchase street barricades.
- 108-9467 **ASPHALT OVERLAY REPAIRS CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.
- 115-9467 **ASPHALT OVERLAY REPAIRS CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
5100 + SALARIES	4,844	0	0	1,051	0	0	0	0
5900 + BENEFITS	1,801	0	0	241	0	0	0	0
TTL SALARIES/BENES	6,645	0	0	1,292	0	0	0	0
107 6150 3001 Mat/Supplies	0	0	0	0	51,000	7,364	110,000	53,000
114 6150 3001 Mat/Supplies	500	320	0	0	0	0	0	0
120 7372 3001 Other Engineer	225	13,239	7,120	15,053	0	0	0	0
TTL OTHER OPERATING EXP	725	13,559	7,120	15,053	51,000	7,364	110,000	53,000

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
001 8002 3001 Tree Pruning	0	0	8,804	12,000	12,000	0	0	0
108 8002 3001 Tree Pruning	5,000	0	0	0	0	0	0	0
111 8002 3001 Tree Pruning	0	0	0	0	0	0	0	0
114 8002 3001 Tree Pruning	24,856	2,198	18,000	19,514	19,000	0	2,000	2,000
610 8011 3001 Cleaning/Cntrct	9,145	11,880	13,994	14,675	14,000	20,063	20,000	20,000
345 8030 3001 DRAINAGE IMPROV	0	15,256	0	0	0	0	0	0
114 9126 3001 Street Barriocds	512	0	845	774	800	256	800	800
001 9149 3001 HWY 99W REPAIRS	0	0	45,970	0	0	0	0	0
108 9149 3001 HWY 99W REPAIRS	0	0	9,030	0	0	0	0	0
109 9149 3001 HWY 99W REPAIRS	0	0	10,864	0	0	0	0	0
110 9149 3001 HWY 99W REPAIRS	0	0	10,060	0	0	0	0	0
111 9149 3001 HWY 99W REPAIRS	0	0	10,060	0	0	0	0	0
115 9149 3001 HWY 99W REPAIRS	0	0	20,120	0	0	0	0	0
001 9290 3001 South Street	0	0	0	50,000	0	0	0	0
107 9290 3001 South Street	0	0	0	343,071	0	2,400	0	0
001 9291 3001 Fig Lane	0	0	0	278,000	0	0	0	0
001 9292 3001 Peach Street	0	0	0	165,000	0	0	0	0
365 9380 3001 Darrow C&G	0	0	0	0	9,500	0	9,500	0
365 9462 3001 C&G Revolving	(1,586)	0	0	0	10,000	0	10,000	0
108 9467 3001 A/C Citywide	12,379	13,747	19,039	10,486	0	0	28,250	28,250
110 9467 3001 A/C Citywide	0	0	7,441	0	0	0	0	0
111 9467 3001 A/C Citywide	0	0	3,027	0	0	0	0	0
114 9467 3001 A/C Citywide	21,553	19,559	0	0	0	0	0	0
115 9467 3001 A/C Citywide	0	0	10,047	10,033	47,400	37,422	33,400	33,400
001 9468 3001 Toomes Overlay	90,000	0	0	0	0	0	0	0
110 9468 3001 Toomes Overlay	13,554	0	0	0	0	0	0	0
111 9468 3001 Toomes Overlay	15,506	0	0	0	0	0	0	0
001 9470 3001 Marguerite O/L	0	0	0	0	100,000	0	0	0
115 9470 3001 Marguerite O/L	0	0	0	0	52,690	0	0	0
116 9470 3001 Marguerite O/L	0	0	0	0	0	152,691	0	0
365 9800 3001 Fund Transfers	0	90,000	0	0	0	0	0	0
TTL CAPITAL EXPENDITURES	190,919	152,640	187,301	903,553	264,390	212,852	131,950	112,450
TOTAL FOR DEPT.	198,289	166,199	194,421	919,898	315,390	220,216	241,950	165,450

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
BLACKBURN AVENUE IMPROVEMENT (4600)**

**ACTIVITY DESCRIPTION:**

The City was awarded grant funding to support “targeted income” residents in 2008. That grant (08-STBG-4828) included \$1,500,000; allocated as \$500,000 for a “First Time Homebuyer Assistance Program” and \$1,000,000 for widening the current “One-Way” segment of Blackburn Avenue between Edith Avenue and Woodson School to meet the City’s Minor Arterial standard. City Engineer Ed Anderson has prepared the plans for the widening that include additional right of way acquisition, piping the Blackburn Moon Drain, shifting the utility poles northerly and installing a landscaped median. Sewer and water lines will also be extended. Those plans are currently under review by the Pacific Gas and Electric Company at their Redding office.

We’re currently awaiting authorization from the State to incur expenses and proceed with property acquisition, bid solicitation and ultimately, construction.

**PROFESSIONAL SERVICES:**

- 322-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Grant funds for engineering services.
- 322-6341**     **DESIGN ENGINEERING:** Funding is provided from the Grant funds for engineering services.
- 322-9120**     **PUBLIC IMPROVEMENTS:** Funding is provided from the Grant funds for street widening and associated improvements.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
322 6300 4600 ProfServices	0	0	0	0	0	2,104	10,000	10,000
322 6341 4600 Design Enginern	0	0	0	0	99,603	22,032	70,000	70,000
TOTAL OTHER OPERATING EXP.	0	0	0	0	99,603	24,136	80,000	80,000
TOTAL FOR DEPT.	0	0	0	0	99,603	24,136	80,000	80,000

BLACKBURN IMPROVEMENTS #4600

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
118 7373 9013 Engin. Srv-WMTP	0	0	5,368	0	0	0	0	0
001 7402 9013 Saferstoschool	0	0	0	0	35,545	15,335	0	0
118 7402 9013 Saferstoschool	0	0	236,638	0	316,000	286,884	0	0
TOTAL OTHER OPERATING EXP.	0	0	242,006	0	351,545	302,219	0	0
TOTAL FOR DEPT	0	0	242,006	0	351,545	302,219	0	0

SAFE ROUTES TO SCHOOL #9013

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
STREET & TRAFFIC LIGHTS (3100)**

**ACTIVITY DESCRIPTION:**

Pacific Gas and Electric Company own streetlights within the City of Corning. Through an agreement, the City pays a flat rate charge on each light. This charge includes the cost of the electricity and maintenance.

The City owns the three (3) traffic signals on Solano Street and the red blinking lights at South Avenue and the City pays the utility bills for these. The City has an agreement with Caltrans for the maintenance and repair of the three (3) traffic signals on Solano Street.

**PROFESSIONAL SERVICES:**

- 001-6410    **ELECTRICITY:** Funding is provided from the General Fund for electricity for the City Street and traffic lights.
- 001-6700    **EQUIPMENT MAINTENANCE:** This account provides funding from the General Fund for the Caltrans maintenance contract for traffic signals.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
<b>STREET &amp; TRAFFIC LIGHTS #3100</b>								
001 6410 3100 Electricity	70,964	60,395	61,535	57,661	60,000	54,080	61,750	61,750
001 6700 3100 Equip.Maint.	6,153	6,842	5,523	7,987	7,000	6,575	7,000	7,000
TOTAL OTHER OPERATING EXP	77,117	67,237	67,058	65,648	67,000	60,655	68,750	68,750
<b>001 9260 3100 LED BULBS</b>								
TOTAL CAPITAL EXPENDITURES	19,219	0	0	0	0	0	0	0
TOTAL FOR DEPT.	96,336	67,237	67,058	65,648	67,000	60,655	68,750	68,750

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
PARK MAINTENANCE (6100)**

**ACTIVITY DESCRIPTION:**

This section provides for personnel requirements and services, supplies and improvements needed to maintain six (6) City Parks.

Summer maintenance requires trimming park trees and shrubs, mowing all lawn areas, and the maintenance and leveling of two Clark Park baseball diamonds. Other responsibilities include the repair and maintenance of all restrooms and recreational buildings, and maintaining the City Pool.

The Park Maintenance budget also funds the Janitorial Services for Woodson Park; Northside Park and Martini Plaza. As Council has requested in the past Public Works has included in this fiscal years budget the funding to have the Janitorial Contractor close these park restrooms and the Transportation Center restrooms Monday through Friday and open and close them on the weekends and Holidays. This service will be provided May through October. November through April the restrooms will be open and closed by Public Works Personnel during their work hours.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for wages for park maintenance personnel.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, holiday pay, FICA-City paid, ER PERS, EE PERS, health insurance, and Life insurance.

**SUPPLIES:**

- 001-6150**    **MATERIAL/SUPPLIES:** Funding provided from the General Fund for the purchase of needed materials/supplies utilized for park maintenance.
- 001-6174**    **FERT. & WEED CONTROL:** This account provides funding for the Fertilizing and weed Control in City Parks.
- 001-6187**    **REIMBURSEMENT FOR LIFEGUARD CERTIFICATION:** Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. This bonus was created to offset expenses incurred by employees for required training and certification.
- 001-6315**    **LANDSCAPE MAINTENANCE CONTRACT:** Funding provided from the General Fund for landscape maintenance at the Transportation Center, Park & Ride and Martini Plaza.
- 001-6320**    **JANITORIAL SERVICES:** Funding provided from the General Fund for Janitorial Services at Woodson Park, Martini Plaza and North side Park. The fund also includes the funding for the Janitorial Contractor to close these



restrooms during the week and open and close them on weekends and Holidays.

**001-6551** **EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.

**001-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The General Fund provides funding for vehicle fuel, maintenance and repairs.

**001-9305** **YOST PARK IMPROVEMENTS:** Funding in the amount of \$250 is provided from the Yost Field fund for miscellaneous improvements to Yost Park.

**01-9170** **INSTALLATION OF ADA WATER FOUNTAINS IN ALL PARKS:** This Account funds the purchase of ADA approved water fountains in City Parks.

**78-9301** **EQUIPMENT REPLACEMENT:** This account partially funds the purchase of two new Public Works pick-ups pursuant to the Capital Improvement Plan.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
PARKS MAINTENANCE #6100								
5100 + SALARIES	67,466	59,672	84,568	81,976	83,808	77,534	81,605	81,605
5200 + OVERTIME	2,991	3,163	2,724	775	0	2,178	0	0
5900 + BENEFITS	21,945	18,056	23,813	26,178	25,546	25,327	25,258	25,115
TTL SALARIES/BENES	92,402	80,891	111,105	108,929	109,354	105,039	106,863	106,720
001 6150 6100 Mat/Supplies	18,535	28,407	37,194	29,877	15,000	27,981	15,000	15,000
114 6150 6100 Mat/Supplies	0	19	0	0	0	0	0	0
001 6174 6100 Fert. & Weed Con	0	0	0	0	4,000	0	4,000	4,000
001 6187 6100 REIM IGRD CERT	600	1,050	0	635	1,000	1,103	1,000	1,000
001 6315 6100 Landscape Maint	7,328	7,086	6,970	8,162	8,450	8,450	8,500	8,500
001 6320 6100 Janitorial Srv.	3,360	0	4,620	1,713	8,500	2,400	8,500	3,000
001 6461 6100 Reg. Pmts/Cnty.	510	0	0	0	0	0	0	0
001 6551 6100 Emp Physicals	565	1,032	990	0	100	480	100	100
001 6750 6100 Bldg. Maint.	420	5,040	420	5,000	4,400	797	4,400	1,000
001 7500 6100 Veh Opr/Maint	2,375	1,501	532	4,898	3,000	1,988	3,000	2,000
TTL OTHER OPERATING EXP	33,693	44,135	50,726	49,885	44,450	43,199	44,500	34,600

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2008-2009	2009-2010	2009-2010
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED	RECOMMENDED
001 8048 6100 Pool Improvemnt	0	0	0	6,490	0	0	0	0
001 9170 6100 ADA Fountains	0	0	0	0	10,000	0	0	0
341 9170 6100 ADA Fountains	0	0	0	0	0	0	12,000	12,000
341 9171 6100 Woodson Playgro	0	0	0	0	26,053	26,053	0	0
078 9301 6100 EquipReplacemnt	0	0	0	0	17,500	17,500	0	0
001 9305 6100 Yost Park Imp.	0	0	0	12,500	0	0	5,000	0
353 9310 6100 Volunteer Imprv	0	7,294	0	0	0	0	0	0
341 9328 6100 Flournoy Park	0	8,136	0	0	0	0	0	0
FTL CAPITAL EXPENDITURES	0	15,430	0	18,990	53,553	43,553	17,000	12,000
TOTAL FOR DEPT.	126,095	140,456	161,831	177,804	207,357	191,791	168,363	153,320

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
COMMUNITY EVENTS (3190)**

**ACTIVITY DESCRIPTION:**

Community Event activities are programs sponsored by groups such as the Chamber of Commerce, the Business Improvement District and other nonprofit organizations that the City supports. Such activities include: Christmas Tree Lane, Olive Festival, Airport events and the May Madness Car Show.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works Employees working on City Special Event Projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, and Health Insurance and Life Insurance.

**SUPPLIES:**

**001-6150 MATERIALS AND SUPPLIES:** Funding is provided from the General Fund for necessary materials and supplies such as printing, postage, etc.

**001-6600 RENTS/LEASES:** The General Fund provides funding for any necessary rents and/or leases for equipment used to support Community Events.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
COMMUNITY EVENTS #3190								
5100 + SALARIES	0	5,095	5,606	4,001	16,000	6,102	16,000	5,000
5200 + OVERTIME	0	0	0	0	0	746	0	0
5900 + BENEFITS	0	1,652	1,683	1,003	0	3,023	0	0
TOTAL SALARIES/BENEFITS	0	6,747	7,289	5,004	16,000	9,871	16,000	5,000
001 6150 3190 Mat/Supplies	1,151	1,053	1,662	886	3,274	5,193	5,000	5,000
001 6600 3190 Rents/Leases	170	296	1,272	1,488	0	1,718	1,500	1,500
TOTAL OTHER OPERATING EXP.	1,321	1,349	2,934	2,374	3,274	6,911	6,500	6,500
TOTAL FOR DEPT.	1,321	8,096	10,223	7,378	19,274	16,782	22,500	11,500

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
BUILDING MAINTENANCE (3600)**

**ACTIVITY DESCRIPTION:**

Building Maintenance, **funded entirely from the General Fund**, provides for maintenance and repair needs of the City Hall building, the Janitorial services for City Hall, Police Department and the Public Works Corporation Yard Office.

No funds for labor costs and benefits are included in the current proposed budget for Building Maintenance.

The General Fund also provides funding for the inspection and recertification of all City building Fire Extinguishers.

**SUPPLIES:**

- 001-6150**     **MATERIALS/SUPPLIES:** The General Fund provides the funding for any materials/supplies necessary for the maintenance and/or repairs to the City Hall building.
- 001-6250**     **SMALL TOOLS:** The General Fund provides funds for the purchase of necessary small hand tools.
- 001-6320**     **JANITORIAL SERVICE:** Funding for the contracted Janitorial Service for City Hall, the Police Department, and the Public Works Corporation Yard office is provided by the General Fund.
- 001-7418**     **CERTIFICATION OF CITY FIRE EXTINGUISHERS:** The General Fund provides funding for the inspection and certification of all fire extinguishers in City Buildings.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
BUILDING MAINTENANCE #3600								
5100 + SALARIES	15,224	27,563	12,048	5,813	0	12,447	0	0
5900 + BENEFITS	8,562	15,389	5,422	2,430	0	6,936	0	0
TOTAL SALARIES/BENEFITS	23,786	42,952	17,470	8,248	0	19,383	0	0
001 6100 3600 Office Supplies	0	0	0	0	0	71	0	0
001 6150 3600 Mat/Supplies	12,409	11,990	12,308	20,779	15,000	19,557	20,000	20,000
001 6250 3600 Small Tools	453	12	31	0	200	0	200	200
001 6313 3600 Senior Center	0	0	0	5,194	5,000	6,459	0	0
001 6320 3600 Janitorial Srv.	7,913	4,640	4,640	2,872	8,650	2,457	8,650	2,500
001 6750 3600 Bldg.Maint.	0	0	0	987	1,000	779	0	0
610 6750 3600 Bldg.Maint.	0	0	0	0	1,000	779	0	0
630 6750 3600 Bldg.Maint.	0	0	0	0	1,000	779	0	0
001 7418 3600 Cert of Exmg	981	543	268	765	1,200	829	1,200	900
001 9101 3600 Painting/Repair	0	0	0	0	10,000	0	0	0
001 9146 3600 Rem Yost Restrm	4,655	0	0	0	0	0	0	0
001 9155 3600 DISP SECURITY	9,615	0	0	0	0	0	0	0
001 9156 3600 EVIDENCE/VENTIL	188	0	0	0	0	0	0	0
001 9166 3600 P/D Reloc Study	0	0	0	0	25,000	0	0	0
TOTAL OTHER OPERATING EXP.	36,214	17,185	17,247	30,597	68,050	31,710	30,050	23,600
TOTAL FOR DEPT	60,000	60,137	34,717	38,845	68,050	51,093	30,050	23,600

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
MECHANICAL MAINTENANCE (3700)**

**ACTIVITY DESCRIPTION:**

The mechanical maintenance section provides funding for small tool replacement in the shop, radio repair, maintenance of the shop truck, and all buildings located at the Corporation Yard.

Mechanic labor and repair parts are charged to the department receiving the service, such as Police, Fire or Public Works.

**SUPPLIES:**

- 610-6150** **MATERIALS/SUPPLIES:** Provides funding from the Sewer Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 630-6150** **MATERIALS/SUPPLIES:** Provides funding from the Water Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 078-6250** **SMALL TOOLS:** Funding is provided from the Public Works Equipment Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 381-6250** **SMALL TOOLS:** Funding is provided from the Sewer Capital Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 383-6250.1** **SMALL TOOLS:** Funding is provided from the Water Capital Replacement fund for replacement/or purchase of any needed small tools.
- 610-6250** **SMALL TOOLS:** Funding is provided from the Sewer fund for tool Replacement.
- 630-6250** **SMALL TOOLS:** Funding is provided from the Water fund for tool Replacement.
- 610-6461** **COUNTY REQUIRED PERMITS:** The Sewer Enterprise Fund provides funding to purchase County required hazardous material permits.
- 630-6461** **COUNTY REQUIRED PERMITS:** The Water Enterprise Fund provides funding to purchase County required hazardous material permits.
- 610-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise Fund for repair of radio equipment.
- 630-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise Fund for repair of radio equipment.
- 610-6750** **BUILDING MAINTENANCE:** Funds from the Sewer Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 630-6750** **BUILDING MAINTENANCE:** Funds from the Water Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 610-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The Sewer Enterprise Fund provides funding for shop truck repairs and fuel.
- 630-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The Water Enterprise Fund provides funding for shop truck repairs and fuel.



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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

2004-2005 ACTUAL    2005-2006 ACTUAL    2006-2007 ACTUAL    2007-2008 ACTUAL    2008-2009 BUDGET    2008-2009 ACTUAL    2009-2010 REQUESTED    2009-2010 RECOMMENDED

MECHANICAL MAINTENANCE #3700

001 6150 3700 Mat/Supplies	0	0	0	7	0	0	0
610 6150 3700 Mat/Supplies	0	0	0	0	150	150	150
630 6150 3700 Mat/Supplies	0	0	0	0	150	150	150
078 6250 3700 Small Tools	0	0	16,727	0	2,800	2,000	2,000
381 6250 3700 Small Tools	0	0	2,319	0	6,000	1,382	4,500
383 6250 3700 Small Tools	0	0	0	0	3,000	502	2,500
610 6250 3700 Small Tools	0	0	0	0	100	43	100
630 6250 3700 Small Tools	0	0	0	0	100	34	100
610 6461 3700 Req. Pmts/Cnty.	0	0	57	0	85	0	85
630 6461 3700 Req. Pmts/Cnty.	0	0	57	0	85	0	85
610 6700 3700 Equip. Maint.	0	0	13	0	500	327	500
630 6700 3700 Equip. Maint.	0	0	13	0	500	227	500
610 6750 3700 Bldg. Maint.	0	0	0	0	100	38	100
630 6750 3700 Bldg. Maint.	1,288	0	0	0	100	38	100
610 7500 3700 Veh Opr/Maint	23	0	0	0	100	18	100
630 7500 3700 Veh Opr/Maint	0	0	0	0	100	18	100
TOTAL OTHER OPERATING EXP.	1,311	0	19,186	7	13,870	3,388	11,070

TOTAL FOR DEPT    1,311    0    19,186    7    13,870    3,388    11,070

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
RODGERS THEATRE (6125)**

**ACTIVITY DESCRIPTION:**

A contracted Concessionaire has in the past operated the Theatre building owned by the City of Corning. Currently the Theater is closed because of health and hazard conditions. A group of concerned citizens has formed a Committee called the Friends of the Theater who are trying to raise funds to keep the Theater in operation. A Chico Architect hired by the City has inspected the theater building and has estimated that replacement of the seating; air conditioning, roof, electrical system, painting and bringing the restrooms up to State Code would cost an estimated \$500,000.

Council has approved the City funding the Electricity, Natural Gas, Sewer and Water and Garbage service for the theater.

**PROFESSIONAL SERVICES:**

**001-6410 ELECTRICITY:** The General Fund provides funding for electrical expenses.

**001-6430 NATURAL GAS:** The General Fund provides funding for natural gas expenses.

**402-9147 THEATRE MARQUEE:** Provides funding for future repairs to the theatre marquee.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
RODGERS THREATRE #6125								
001 6150 6125 Mat/Supplies	0	0	24	0	0	0	0	0
402 6300 6125 ProfServices	0	0	0	2,871	0	0	0	0
001 6410 6125 Electricity	3,602	4,369	2,546	1,612	4,800	2,499	3,000	3,000
001 6430 6125 Natural Gas	2,095	3,100	245	168	3,000	154	300	150
001 6750 6125 Bldg Maint.	25	149	1,387	95	800	938	1,200	0
TOTAL OTHER OPERATING EXP	5,722	7,618	4,202	4,746	8,600	3,591	4,500	3,150
402 9147 6125 Marquee	1,418	0	2,525	29,041	5,000	960	1,500	1,500
TOTAL CAPITAL EXPENDITURES	1,418	0	2,525	29,041	5,000	960	1,500	1,500
TOTAL FOR DEPT.	7,140	7,618	6,727	33,787	13,600	4,551	6,000	4,650

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE (3901)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on November 22, 2005 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 1 is to provide street lighting and landscape maintenance in the "Blackburn Estates" Subdivision located on N. Alex Lane north of Blackburn Avenue and east of Marguerite Avenue.

**CAPITAL IMPROVEMENTS:**

- 701-6150**    **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 701-6315**    **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 701-6410**    **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

ID: BUACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2008-2009	2009-2010	2009-2010	2009-2010
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED	RECOMMENDED	
L&L 1 #3901									
701 6150 3901 Mat/Supplies	0	0	0	0	200	0	200	200	200
701 6315 3901 Landscape Maint	0	0	0	0	420	112	200	200	200
701 6410 3901 Electricity	0	0	0	936	470	1,055	1,325	1,325	1,325
TOTAL OTHER OPERATING EXP.	0	0	0	936	1,090	1,167	1,725	1,725	1,725
TOTAL FOR DEPT.	0	0	0	936	1,090	1,167	1,725	1,725	1,725

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE (3903)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on August 10, 2007 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1).

District 1, Zone 3 is to provide Street Lighting maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the "Blossom Avenue" Subdivision located west of Toomes Avenue and north of Donovan Avenue.

**CAPITAL IMPROVEMENTS:**

- 703-6150**    **MATERIALS AND SUPPLIES:** This account funds the necessary materials needed to make repairs to the Landscaping sprinkler system.
- 703-6315**    **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the shrubbery and complete annual stormsewer cleaning.
- 703-6410**    **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within this district.

ID: BUACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
L&L 3 #3903								
703 6150 3903 Mat/Supplies	0	0	0	0	200	0	200	200
703 6315 3903 Landscape Maint	0	0	0	0	887	0	1,000	1,000
703 6410 3903 Electricity	0	0	0	1,350	1,800	357	1,425	1,425
TOTAL OTHER OPERATING EXP.	0	0	0	1,350	2,887	357	2,625	2,625
TOTAL FOR DEPT.	0	0	0	1,350	2,887	357	2,625	2,625

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE (3904)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on June 27, 2008 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 4 is to provide street lighting, irrigation and landscape maintenance adjacent to the Salado Orchard Apartment project along Blackburn and Toomes Avenues.

**CAPITAL IMPROVEMENTS:**

- 704-6150**     **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 704-6315**     **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 704-6410**     **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.



ID: BUACT-----JUN 09 2009

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
L&L 4 #3904								
704 6150 3904 Mat/Supplies	0	0	0	0	0	0	1,000	1,000
704 6315 3904 Landscape Maint	0	0	0	0	0	1,488	1,200	1,200
704 6410 3904 Electricity	0	0	0	0	0	0	1,200	1,200
TOTAL OTHER OPERATING EXP.	0	0	0	0	0	1,488	3,400	3,400
TOTAL FOR DEPT.	0	0	0	0	0	1,488	3,400	3,400

**PUBLIC WORKS  
CAPITAL IMPROVEMENT PROGRAM**

**DEPARTMENT OF PUBLIC WORKS  
2009/2010  
CAPITAL IMPROVEMENT PROGRAM**



**City of Corning  
May, 2009**

Amended and adopted by action of the  
Corning City Council on May 26, 2009

TO: STEPHEN J. KIMBROUGH, CITY MANAGER

FROM: JOHN L. BREWER, AICP; DIRECTOR OF PUBLIC WORKS

I am happy to transmit the 2009-2010 Department of Public Works Capital Improvement Program (CIP). The CIP has proven to be a valuable tool to the City Council when establishing replacement and funding priorities. This plan describes some recent Public Works accomplishments and recommended Public Works Capital Improvements for both "Near" and "Long" terms in narrative form.

In all, this document recommends "Near Term" expenditures of over \$28 million, and "Long Term" expenditures exceeding \$28 million. The document includes recommendations offered up from the previous P/W Director (Mr. Russ) as well as some new recommendations. I've taken the liberty of changing the format with which the information is presented.

A summary spread sheet attached to the back of this report, (Appendix "A") presents the same information in a "cost itemized" spreadsheet format. Some historical background information is provided that chronicles past public improvements in the appendices included at the back of this report.

#### **RESPONSIBILITIES:**

The Public Works Department is responsible for the management, operations and maintenance of a number of municipal facilities and services. For organizational (and budgeting) purposes, the department segregates these responsibilities into "divisions". The Public Works Department includes the following "divisions":

1. Streets,
2. Water,
3. Sewer,
4. Parks,
5. Airport,
6. Building Maintenance,
7. Fleet Maintenance,
8. Engineering,
9. Public Works Administration

The Public Works Capital Improvement Program is presented individually by division. Each division includes a narrative describing duties as well as lists of "Ongoing", "Near Term" and "Long Term" projects along with estimated capital improvement cost for replacement, reconstruction, or construction.

The department, and more specifically the Director of Public Works, also serves as a liaison between the City and the following agencies: Cal Trans, Regional Water Quality Control Board, Department of Health-State Drinking Water, California Transportation Commission, Tehama County Transportation Commission, the Tehama

County Health Department, Air Resources Board and the Tehama County Public Works Department.

**PERSONNEL:****FULL TIME STAFF.**

The Public Works Department currently includes a total of ten (10) full time employees. Eight (8) of those employees work out of the City Corporation Yard. It's important to note that this represents a reduction of two employees from just two years ago. These reductions result from the promotion of Terry Hoofard out of the department (to Building Official) and the recent resignation of Mr. Bob Henry. The Public Works Department can simply not continue to perform all previous tasks with fewer personnel.

One alternative discussed among the City Manager, PW Director and Police Chief is transferring the water meter reading task to the Community Service Officer (CSO) staff at the Police Department. That move would make Mr. Troy Grootveld's position a full time Public Works Maintenance Worker, instead of splitting his time between meter reading and maintenance work. It would also facilitate the hiring of a full-time CSO and is expected to improve the candidate list for the current ½ time vacancy in the Police Dept.

The Public Works Director and the Public Works Secretary work out of offices located at City Hall. Please refer to the attached copy of the PW Department Organizational Chart (Appendix "B").

**PART TIME STAFF.**

During the summer month's we employ Jessica Jorgensen as our Part time Pool Manager who supervises nine (9) part-time Lifeguards and one (1) Assistant Pool Manager.

Angel Johnson-Garman serves as part-time Office Assistant at City Hall. Her position is funded through the Water Division.

Public Works sometimes utilizes students from the Continuation High School Student work program. At this writing, two such students are performing maintenance in the City Parks for about 4 hours per day. Those positions are not funded by the City.

**CONTRACT SERVICES:**

- Ed Anderson has been the Corning City Engineer for 41 years. The City Engineer works on a part time/per hour basis and has his primary office in Chico. Engineering services include subdivision plan checks, track map checks and related subdivision off site infrastructure. Engineering is also responsible for planning and preparing cost estimates for long range Capital Improvement Projects such as: drainage studies, street improvements, traffic safety, sewer and water improvements.
- The Corning Wastewater Treatment Plant is operated under contract with Southwest Water Corporation (formerly ECO Resources). Kathy Stone is the

Plant Manager and there are four assistants that provide for laboratory testing, sewer pretreatment, Plant maintenance, Equipment maintenance, building maintenance and landscaping.

- Robert Waddell of Waddell Engineering serves as our Airport Consultant.
- Brian and Carol Carpenter serve as the Fixed Base Operators (FBO) at the Corning Municipal Airport.

The City also contracts for other services including ongoing tree trimming, spraying and landscape maintenance purposes, and retains certain firms for specialized "as needed" repairs, improvements or maintenance to streets, curbs and gutters.

**1. STREETS:** (Budget Funds 3000, 3001 & 3100)

The Public Works Department is responsible for maintaining the City's **41.23** miles of public streets.

While maintaining those streets is not the primary subject of this report, it's important to note the recent City budget allocations for street maintenance and overlays. The following table presents the sums of the "Streets", "Street Project" and "Street and Traffic Lights" funds for the last five fiscal years.

Year	Budget
2004-2005	\$719,018
2005-2006	\$665,760
2006-2007	\$685,571
2007-2008	\$1,365,111
2008-2009	\$859,309

Note that the 2007-2008 budget included the "one-time" \$400,000 Proposition 1B allocation from the State. We used that money to fund asphalt overlays to four separate streets; three in FY 2007-2008 (South Street, Fig Lane and Peach Street) and one this fiscal year (Marguerite Ave.) that was an additive bid item to the Safe Routes to School Project. For that reason, we are able to expedite the remainder of the 10-year street refurbishment plan and add some streets to it.

Also, for a history of street reconstruction and overlay projects, please refer to Appendix "C"-"Reconstructed and Overlaid Streets Since 1965".

It's also useful to point out the costs associated with maintaining our street system. It's no secret that California Cities and Counties regularly deal with limited budgets. That's especially true in light of the current economic conditions. But streets are expensive items not only to construct, but to maintain. Please consider the following "illustration".

The effective "life" of pavement surfacing is based on a number of factors including substructure, traffic type and volume, pavement thickness, age of paving, etc. In general terms, if we assume the effective life of the average asphalt street is about 12 years, then to adequately maintain our streets, we should be overlaying them on that schedule. So, if you follow that logic, 1/12<sup>th</sup> of our streets, or about 3.44 miles (18,141 ft.) should be overlaid each year. The cost to complete such a maintenance program schedule would require an annual commitment of \$1.264 million. Our current street maintenance budget (within Budget Fund 3000) averages about \$454,000/year, just over 1/3 of that threshold.

**STREET PROJECTS:**

The following are major projects that are contemplated in the future to accommodate development or to otherwise improve infrastructure conditions or operations. These projects have been included in previous Capital Improvement Plans, the General Plan, and/or the Development Impact Fee Infrastructure Plan. Of course, before constructing, plans for these projects will be presented for Council consideration

and action. These projects are presented as either “near term”; those expected to occur within the next 5 to 10 years, or “long term”.

**1.a. “NEAR-TERM” CAPITAL IMPROVEMENT STREET PROJECTS:**

These street improvement or maintenance projects are scheduled for completion in the “near-term” (next 5-10 years):

**South Avenue Interchange Project:**

If all goes as planned, this project will be completed this construction season. This project affects both the state highway system and City streets (South Ave., Hwy. 99-W, and Barham Ave.) and is largely being funded by state and the “pooled” commitment of STIP (State Transportation Improvement Projects) resources by the Tehama County Transportation Commission.

This project envisions extensive improvements of the freeway interchange at South Avenue. The overall cost for the ramp, signalization and new five lane overpass were deemed too expensive in 2007 and the project was segmented into two separate “phases”. Phase 1 will essentially complete all east side facets of the project and include three sets of traffic signals; at South and 99-W, and at the two on/off ramp intersections with South Avenue. As of this writing, the bid for Phase 1 of the project, has been awarded to Knife River Construction-and about 41% under the engineer's estimate. Estimated cost of Phase 1 is about \$13.36 million.

**Blackburn Avenue Widening:**

This project is funded through a \$1.5 million Community Development Block Grant (CDBG) that also will create a First Time Homebuyer Program for our City. The street widening will make the one-way section of the street lying between Edith Avenue and the Salado Apartments a two-way street with a landscaped median. Additionally, the grant will fund piping the Blackburn Moon Drain adjacent to the widened section. Estimated Cost is about \$900,000.

**Marguerite Avenue-Solano Street Intersection Signalization Project:**

This traffic signalization project is one of eight included in the City's Development Impact Fee program. This project could occur concurrently with the Healthcare District's office building project. Estimated cost: approximately \$250,000. Funding source will be the City's Development Impact Fees.

**Third Street-Solano Street Intersection Signalization Project:**

This is another of the eight signals included in the Development Impact Fee program. Cost is also estimated to be about \$250,000.

**Downtown Streetscape Project.**

In 1999 the City Council approved a Streetscape Master Plan for downtown Corning; from Third Street to West Street. The City applied for TEA (Transportation Enhancement Activity) funding to complete two blocks of this project. If future funding is approved we will construct and install the streetscape master plan on the two blocks



from West Street to Fifth Street.

The project includes cobble-paved crosswalks; new curb, gutter, and sidewalks with bump outs for pedestrians, new street lighting, additional tree planting, and flagpoles, bicycle racks and new benches. Construction funding is still on hold at this time. We have used the help of consultant Roger Klemm, who designed the streetscape plan to submit drawing to City Engineer Ed Anderson. Ed has prepared the plans for the project. The City is going to apply for additional funding to complete the additional two blocks from Fifth Street to Third Street when the applications are available. One funding item that was not allowed in the TEA application is asphalt costs. When the funding is available for this project, the City must find the funds for the asphalt grinding and paving of these new blocks. Estimated cost for first two blocks \$647,000, \$727,000 with asphalt grinding and paving.

#### **Ongoing Street Overlay & Reconstruction Projects:**

In addition to the "Projects" identified above, the City also maintains a street maintenance/overlay list schedule for the next 10-year period that we utilize to schedule street repair projects: The list is prioritized based on our Pavement Management System Program, and, perhaps more importantly, by observation. The following street projects are included in that list and tentatively slated for completion in the fiscal year shown. This information is also shown in spreadsheet form and attached to the back of this report. The overall sum of the project costs is \$1,462,471.

**FY 2009-2010. Hoag Street/Solano Street to 150 feet north of Tehama Street Overlay.** Estimated Cost is \$107,075.

**FY 2010-2011. Blackburn Avenue/First Street to Marguerite Avenue Overlay**  
Estimated Cost: \$141,511.

**FY 2011-2012. First Street/Fig Lane to Solano Street Overlay.**  
Estimated Cost: \$180,549.

**FY 2012-2013. Marin Street/Third Street to Houghton Ave. Overlay.**  
Estimated Cost: \$170,790.

**FY 2013-2014. Pear Street/Fig Lane to Solano Street Overlay.**  
Estimated Cost: \$180,549.

**FY 2014-2015. Tehama Street/Houghton Ave. to Third Street Overlay.**  
Estimated Cost: \$175,669.

**FY 2015-2016. Prune Street/Solano Street to South Street Overlay.**  
Estimated Cost: \$48,797.

**FY 2016-2017. Fifth Street/Solano Street to Center Street Overlay.**

Estimated Cost: \$103,319.

**FY 2017-2018. East Street/North Street to Solano Street Overlay.**

Estimated Cost: \$104,213.

**FY 2018-2019. North Street/First Street to Marguerite Ave. Reconstruction.**

Estimated Cost: \$250,000. This street is in poor shape, partly due to school bus use. This street segment has both insufficient base and substandard right of way. Reconstruction, after acquiring the necessary additional right of way would be required. A simple asphalt overlay would be fruitless. Instead, the street needs to be reconstructed.

**1.b. "LONG TERM" CAPITAL IMPROVEMENT STREET PROJECTS:****Highway 99-W Widening & Bridges.**

Highway 99-W from Solano Street to the South City Limits. The highway is designated an "Arterial" street in the City's Circulation Element and the Highway 99-W Specific Plan. This project entails the widening of the roadway and the Jewett and Burch Creek bridges. This important project is included in our Development Impact Fee Infrastructure Plan.

The street has a 100' wide Right of Way (ROW). In 2006, staff determined the cost to widen the street in accordance with the Highway 99-W Specific Plan was prohibitive, due largely to the cost to underground the electrical lines. That cost was then \$300/linear foot. Staff presented a revised cross-section that avoided undergrounding the electrical lines on the east side of the highway and shifted the centerline seven feet west. The "shifting" of the centerline also reduces the cost of bridge widening as the widening will occur only on one side (west) of the structures.

In 2007, the City Council adopted the revised cross section for this important arterial street. The revised cross section includes three lanes; one in each direction with a median left turn lane as well as acceleration/deceleration lanes and streetside parkways (planter strips). The phone lines located on the west side of the highway will have to be undergrounded as development occurs, but this cost is a fraction of the cost of undergrounding the high voltage PG&E utility lines on the east side.

Since these improvements are included in the Development Impact Fee Program, the City is collecting Development Impact Fees that will ultimately fund the project. Developers who front the old highway will be credited for the frontage improvements they complete as part of their respective projects. The most recent estimated cost to complete the street and bridge widening is about \$6.5 million.

**Marguerite Avenue Reconstruction-North City limit to Airport**

This approximate 1,600 section of Marguerite Avenue serves both County and City properties. The street has little structural sub-base and has a chip sealed surface

with multiple patches. The street needs to be reconstructed. Estimated cost is \$250,000.

### **Third Street Widening.**

Third Street from the Northern City Limits to Solano Street is another project currently included in our Development Impact Fee Infrastructure Plan. The ultimate design for this street will likely require additional ROW acquisition to obtain the proper road width for two traffic lanes with a continuous left turn pocket. Our estimate of this widening cost is about \$400,000.

**Fig Lane Extension and new Jewett Creek Bridge.** The City has long desired the extension of Fig Lane from Toomes Avenue to Houghton Avenue to provide another east-west collector street. The project is included in both the Circulation Element of the General Plan and the Development Impact Fee Infrastructure Plan. The property acquisition, street extension and new bridge are estimated to cost about \$1.5 million.

**Solano Street Widening Project.** At this time the western segment of Solano Street between Toomes Avenue and Houghton Avenue provides only three traffic lanes; two westbound and one eastbound lane. This project would acquire additional right of way acquisition and construct the street with four travel lanes and turn pockets. The project also includes a concrete island to prohibit westbound Solano Street left turns into the commercial driveway just east of the Toomes Ave. traffic signal. Estimated cost \$1.0 million.

**Houghton Avenue Overlay Project.** This project will overlay Houghton Avenue from the north city limits to the south. Estimated cost is \$400,000.

**Kirkwood Road/Fig Lane to south City Limits Relocation and Overlay.** This project would shift the Fig Lane-Kirkwood Road intersection to the east so that Kirkwood Road will align with Second Street. Participation, both in terms of a real property exchange, and relocation of employee parking by Bell Carter Foods would be required. Estimated Cost: \$200,000.

**Colusa Street Extension.** This project would extend the unconstructed portion of Colusa Street-between east Street and the isolated eastern segment. Estimated cost: \$500,000.

**Signalization of Additional Intersections.** The Infrastructure Plan that accompanied the Development Impact Fee ordinances envisions nine additional traffic signaled intersections. The date those signals will be required depends on just how and where growth occurs, and traffic warrants.

One of those nine; South Avenue at 99-W, will be signalized as part of the Interchange project. Two others are included in the Near Term Section of this report (Solano at Marguerite and Solano at Third). According to the DIF Infrastructure Plan, each signalized intersection is projected to cost about \$250,000. The other six

intersections that will eventually be signalized are:

Oren Avenue at Solano Street (Hoag Rd.); Marguerite Avenue at Blackburn Avenue; Third Street at Blackburn Avenue; Solano Street at Houghton Avenue; Fig Lane at Highway 99-W; and Fig Lane at Marguerite Avenue. Total Cost is **\$1,500,000**.

**2. WATER: (Budget Funds 7100 & 7420)**

The City owns, operates and maintains a municipal water system. The system pumps water from seven groundwater wells. The City also owns three other water wells that are currently inactive; two adjacent to the Petro truckstop and one at Houghton Avenue, near South Street.

City wells are checked on a daily basis and are cleaned and inspected monthly. Water samples are taken weekly as per State standards at eleven approved water sample sites in different locations throughout town. At least two samples are taken weekly and sent to a State Certified Laboratory for testing. Every three years raw water samples are taken at each well site and tested for mineral content and any source of possible contamination.

The City provides an annual water report to each customer. The report provides information about the City's Water system and summarizes water quality information in accordance with the requirements of the State Department of Health Services, Division of Drinking Water.

**WATER PROJECTS:**

Please refer to the summary of completed City water projects marked: Historical City Water & Sewer System Improvements that's attached to this report as Appendix "D".

Most recently, (within the current fiscal year) the City has made the following improvements to the municipal water system:

1. Replaced bearings and converted Edith pump and well from oil to water lubrication-November, 2008. Cost was \$26,972.78.
2. Ordered transducers for each of the wells. The devices will facilitate remote monitoring and reporting of the well water surface levels. This is particularly useful during drought periods. Cost for the devices and installation is \$8,776.86.

**2.a. "NEAR TERM" WATER PROJECTS:****Clark Park Water Well Project.**

One of the wells provided for the DIF Infrastructure Plan is currently proposed for development in the next year or so. The new well is to be positioned at the northwest corner of Clark Park. City Engineer Ed Anderson is preparing an application for USDA Rural development Loan for the well, pumphouse and appurtenant facilities. Total estimated cost for this facility, and the necessary water main extensions is \$578,000.

**Ongoing Water System Maintenance Projects:**

The current (2008-2009) annual budget for the Water division of the Public Works Department totals \$795,960. The Water Division operates as an "Enterprise

account", meaning the ratepayers fund the operation and maintenance of the system.

Those funds pay salaries, overtime and benefits for the public works staff, as well as materials for water repairs, vehicle and equipment costs, electricity costs to power the pumps and equipment, water testing and chlorination costs, and the annual permits required to operate the system, incidental expenses, and water system improvements. That total also includes an annual debt load for previous water system improvements of \$283,465. Note that debt load will increase with the development of the new Clark Park Water Well.

#### **Water Meter Replacement Program.**

In addition to the ongoing water system maintenance and repairs, we recommend the City resume its water meter replacement program. Because the new "touch read" meters are more accurate than the older manual read meters, this program essentially pays for itself with increased water sales. The proposed level of funding will replace about 140 meters. **Recommended annual expenditure: \$25,000.**

#### **2.b. "LONG TERM" WATER CAPITAL IMPROVEMENT PROJECTS:**

A number of the City's long term water projects are summarized in the Development Impact Fee Infrastructure Plan. Those projects include seven new municipal water wells positioned throughout the City and the "Sphere of Influence" as growth occurs, with an average expected cost of up to \$500,000 each.

In addition to those well projects, that will occur as development demands, the following water system improvement projects are anticipated in the long term. While these projects are included in the "post-10 year" time horizon, changing conditions may warrant earlier delivery.

Water main loop from South Ave. up Toomes Ave. to Fig Lane, down South Ave. to	
Install backup generator at Edith Well.	\$200,000
Install backup generator at Blackburn Well.	\$200,000
Water main loop on Blackburn Avenue from Marguerite to 1 <sup>st</sup> Street.	\$100,000
Water main extension, Marguerite Ave. from Victorian Park Way to Airport.	\$200,000
Relocate Petro wells to another location.	\$500,000
Loop water main from Marguerite Ave. at former Hospital to South Street.	\$25,000
Tie water main on Marguerite Ave. between Chestnut St. to Fig Lane.	\$60,000
Water tower inspection every five years.	\$5,000
Remove and abandon Houghton Ave. Well.	\$15,000
Houghton Ave., up Houghton Ave. to Loleta Ave., and west to 99-W.	\$650,000
Remove and replace Butte Street pump house and storage area.	\$77,500
Consultant fees for location of new well sites.	\$20,000
Replacement of Peach Street pump house.	\$70,000
Replacement of Blackburn Avenue pump house.	\$70,000
Replacement of Edith Avenue pump house.	\$70,000
Replacement of Sixth Street pump house.	\$70,000
<b>Total Long Term Water Project Costs:</b>	<b>\$2,332,500</b>

**3. SEWER DRAINAGE & WASTEWATER TREATMENT****PLANT:** (Budget Funds 5000, 5200 & 5250)

The City owns, operates and maintains both municipal sanitary sewer and stormsewer (drainage) systems. The sanitary sewer system collects sewage effluent in underground sewer pipes and delivers it for treatment at the City's Wastewater Treatment Plant (WWTP), located on a 46 acre site located about 4 miles east of the City on Gardiner Ferry Road. Note that the site is also utilized by Bell Carter Foods for their separate treatment facilities.

Please refer to the summary of completed City water projects marked: Historical City Water & Sewer System Improvements that's attached to this report as Appendix "D". For Historical Drainage System Improvements, please refer to Exhibit "E".

At the WWTP, the effluent is treated, dewatered and air dried. The dried residuals are disposed of at an out of County landfill facility located near Marysville. The treated liquids are discharged to the Sacramento River, just downstream of the Woodson bridge, from an outfall fixture the City shares with Bell Carter Foods treatment facility. Note that we must update our Waste Discharge Permit for the outfall this year. Bell Carter Foods updated theirs just last year. Upon approval, the State Regional Water Quality Control Board was promptly sued by an environmental group. With the help of City Attorney Mike Fitzpatrick, the City is closely watching this case.

The storm sewer system collects runoff from throughout the City and delivers it via above and below ground facilities to the three primary drainages that affect Corning; Blackburn Moon Drain, Jewett Creek and Burch Creek. The City does not currently treat storm runoff prior to discharging into those streams. Note that some larger communities are required to pre-treat those waters before discharging as part of their overall Waste Discharge Permits.

**Ongoing Sewer, WWTP and Stormsewer System Maintenance Projects:**

The 2008-2009 budget for the sewer system, including the Wastewater Treatment Plant, collection system, and improvements is \$1,258,514. The Sewer Division operates as an Enterprise fund, meaning the ratepayers fund the operation and maintenance of the system.

The total budget funds salaries, benefits, supplies, tools, electricity, pre-treatment program, vehicle operations and maintenance, electricity, sewer line replacement, WWTP operations under contract with South West Water Co., and the annual sewer debt service of \$370,349.

Each year the storm drain lines are cleaned by contract with Southwest water Co. California Department of Forestry inmates from Salt Creek Camp clean the creek

drainage channels in the City every other year. Employees from Public Works clean the remaining drainage courses.

The current budget includes a \$20,000 allocation for a "Mixing Zone Study". This line item is 50% of the projected cost for an engineering analysis of the waste that's discharged at the outfall, and how its best "dispersed" to minimize impacts to clarity on the river. The other half of the analysis is being paid by Bell Carter Foods. That amount will need to be carried over to next year's budget.

To assure that our facility is properly maintained and updated, we typically budget \$50,000/year for capital improvements/repairs at the WWTP. Toward that end, we recently expended \$15,925 for concrete sealing and repairs there. Additionally, as we're preparing this report, one of the three 28 foot-long aerators has recently broken. Removal of the broken fixture and replacement is expected to cost approximately \$63,000. We have submitted a claim for the replacement to our insurance provider. At this time it appears the claim will be regarded as a "maintenance" item and be denied.

#### **"NEAR TERM" SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS.**

Annual cleaning of storm lines and catch basins Citywide.	\$10,000
Annual cleaning of Burch and Jewett Creeks and Blackburn Moon Drain.	\$3,000
Maintenance and repairs of various storm drainpipes.	\$2,000
Sewer Pretreatment Program.	\$33,000
Smoke testing of sewer main lines every 5 years.	\$8,000
Future sewer expansion engineering.	\$30,000
Future improvements to sewer lift station.	\$10,000
Televise Sewer Lines every eight years.	\$40,000
Connect Marguerite Avenue and 1 <sup>st</sup> Street w/10" sewer line on Blackburn Ave.	\$85,000
Connect Short Dr. Stormsewer to Edith Ave. system	<u>\$20,000</u>
<b>Total</b>	<b>\$241,000</b>

#### **"LONG TERM" SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS.**

Southeast drainage study.	\$ 25,000
Edith Ave./Hwy. 99-W Stormsewer	\$250,000
Highway 99-W Drainage Engineering	\$25,000
Extend Sewer main line on South Ave from Houghton Avenue to 99-W	\$350,000
Extend Sewer main line from South Avenue north on Toomes to Loleta.	\$200,000
Extend Sewer main line on Toomes Ave from Loleta Avenue to Fig Lane.	\$200,000
Extend Sewer main line on Marguerite Avenue to the Airport w/lift Station.	\$250,000
Extend Sewer main line on Marguerite Avenue, Chestnut to Fig Lane.	<u>\$60,000</u>
<b>Total</b>	<b>\$1,360,000</b>



**4. PARKS** (Budget Fund 6100)

The City owns and maintains seven separate park properties totaling 18.11 acres. The parks provide an assortment of recreational, open space, picnic and leisure facilities, including tennis and basketball courts, softball and baseball fields, a swimming pool, playground equipment, and even a rodeo arena.

The City's parks and their respective acreages are:

Clark Park; 10 acres,  
Yost Park; 2.57 acres,  
Northside Park; 2.46 acres,  
Woodson Park; 2.06 acres,  
Flourney Park and Senior Center; 0.70 acres,  
Martini Plaza; 0.16 acres  
Children's Park; 0.16 acres.

The latest projection from the California Department of Finance (DoF) Demographics Division estimated our population at 7,226 on January 1, 2008. Recreation Planners regularly describe the relationship between parkland to citizens in terms of acres per thousand residents. Here in Corning, that current ratio (acreage/population/1000) is about 2.51 acres/1000 residents.

In the Development Impact Fee (DIF) Infrastructure Plan, the City adopted an objective of nearly double that parkland ratio; or 5 acres/1000 residents. To accomplish this, the City collects Development Impact Fees on new residences and businesses that will fund parkland property acquisition and development and fund the development of a Community Center facility.

In addition to the aforementioned parklands, the City also owns Rodgers Theater. The theater was closed in 2007 when City staff noted some unsafe building conditions. Please refer to the Building Maintenance Section of this report for information regarding the theater.

For a history of Park Improvements, please refer to Exhibit "F".

**PROJECTS:****Ongoing Parks Maintenance & Projects:**

The current (FY 2008-2009) overall budget for City Parks is \$162,192. That total includes capital expenditures of \$45,000 to purchase ADA (Americans with Disabilities Act) compliant playground equipment for Woodson Park, a new riding lawnmower, and seven ADA compliant water fountains; one for each park. However, due to budget concerns, the ADA fountains have not been purchased.

Included in this section is the maintenance and wages for the summer (June through August) operations of the swimming pool. In past years one of the Public Works Maintenance Workers served as the Pool Manager, however due to a shortage in Public

Works personnel and increasing workload, Public Works could no longer afford to reassign a Maintenance Worker to fill the Pool Manager position. For the past five years we have advertised for and hired a qualified Pool Manager. The remainder of the budget is dedicated to personnel costs for maintenance, pool lifeguards, equipment, fuel, and lighting costs.

• Replace playground equipment in Edith Park	\$30,000
• Replace playground equipment in Yost Park	\$30,000
• Install playground equipment in Clark Park	\$30,000
• Reconstruct tennis courts at North side Park	\$30,000
• Repave and stripe parking lot at Clark Park	\$50,000
• Replace picnic tables at Woodson Park	\$20,000
• New lighting for Clark Park Little League field	\$150,000
• New lighting for Yost Park ball field	\$150,000
• Skateboard Park	\$300,000
• Install basketball court at Woodson Park	\$20,000
• Replace restrooms at Woodson Park	\$40,000
• New restrooms facilities at Clark Park	\$40,000
• Install restrooms at Flournoy Park at 4 <sup>th</sup> Street	\$45,000
• Construct six new concrete horseshoe pits at Clark Park	\$3,500
• Replace playground equipment at North side Park	\$30,000
	<b>Total: \$968,500</b>

#### **4.a. "NEAR TERM" PARKS CAPITAL IMPROVEMENT PROJECTS:**

The following Park Improvements are recommended for completion in the near term; i.e. the next 5 to 10 year horizon:

##### **Park Expansion.**

**Yost Park Expansion.** While recent Capital Improvement Plans have focused on expansion of Clark Park, staff now supports an expansion of Yost Park, adding the 8.17 acre parcel to the north to the existing 2.57 acre park. This expansion could facilitate new lighted athletic fields, including soccer fields, and perhaps a skateboard park in a more centralized location than Clark Park. This alternative could have the additional advantage of providing stormwater retention along the Blackburn Moon Drain. Property costs have varied considerably over the last few months. Estimated purchase cost is probably between \$200,000-\$400,000.

Improvement costs are difficult to project until a facility plan is compiled and adopted, but could be as high as \$1,000,000.

**4.b. "LONG TERM" PARKS CAPITAL IMPROVEMENT PROJECTS:**

**Clark Park Expansion.** Expansion of Clark Park could be accomplished through the purchase of the ten acres of bare ground located immediately east of that Park. This would double the size of Clark Park. Should this property be purchased it would allow for the construction of additional playing fields that could include a soccer field and a field for Youth Football practice and games. A Corning Junior Rodeo Association member has suggested that should this happen, they could move the rodeo arena to the far east corner of the property and away from the athletic fields. This would require help from the Department of Public Works to help them relocate. Property costs have varied considerably over the last few months. Estimated purchase cost is probably between \$250,000-\$500,000.

Beyond that, the City's Long term Parks objectives were probably best summarized in the draft DIF Infrastructure Plan: However, note that the proposed Community Center facility and costs (1/2 of overall cost or \$1.5 million) was not adopted and made part of the Development Impact Fee program. Instead, the City adopted a scaled-down program in order to reduce fees.

**Land Acquisition Costs:**

To achieve the desired 5 acres/1000 population to parkland ratio as the City grows, we'll need to acquire additional properties. The DIF Infrastructure Plan targets the acquisition of 22.5 acres to meet the needs of the City over the next 20 years. The acquisition of the properties adjacent to Yost and Clark Parks (see above) would fulfill a substantial portion (18.17 acres) of this need.

The following italicized type is from the City's draft DIF Infrastructure Plan:

*Current vacant land costs in the Corning area are approximately \$50,000/acre. However, over the 20-year planning period those costs are expected to increase. If raw land prices increase at the rate of 2% annually, in 10 years an acre would cost nearly \$60,000 (\$59,754.63). So, for the purposes of this analysis raw land costs are assumed to be \$60,000/acre. The overall cost for acquiring 22.5 acres of property would be approximately \$1,350,000.*

**Parkland Development Costs:**

*Estimating parkland development costs is not a simple task. Parks will have different facilities in order to address specific needs. Not every park will have a lighted ball field, some might be less developed "open space" parks. The cost to develop a lighted baseball field with bleachers, dugouts, etc. is much higher than a mere "open-space" park providing minimal facilities. Variables such as facilities, equipment, structures, irrigation, groundcover, planting, utilities and under-grounding, parking, restrooms, etc. can contribute to development costs. For the purposes of this analysis we used a figure of \$125,000/acre for parkland development costs. Based on that figure, the estimated cost to develop 22.5 acres of additional parkland would be approximately \$2,812,500.*

**Community Center:**

The City Council and citizens have long desired a Community Center. Such a multi-purpose building is recommended in the Recreation Element of the General Plan. A Community Center truly differs from other public recreational facilities, both in terms of use and development cost. Constructing a 15,000 sq. ft. multi-purpose building with an estimated construction cost of \$200.00/sq. ft. would total \$3,000,000.00. However, that costs should not be completely borne by new development, as the City has identified the present need for the Community Center. New development should contribute 50% of the cost of the facility, or \$1,500,000.00. (Note overall cost would be in the range of \$3,000,000.)

**Summary:**

The total cost of Parkland facilities needed to address the growth expected over the next 20-year period is shown in the table below:

<i>Item</i>	<i>Expected Cost</i>
<i>Parkland Acquisition</i>	<i>\$1,350,000.00</i>
<i>Parkland Development</i>	<i>\$2,812,500.00</i>
<i>Community Center (50% of Cost)</i>	<i>\$1,500,000.00*</i>
<b><i>Total:</i></b>	<b><i>\$5,662,500.00</i></b>

\*Note: When adopting the Development Impact Fee program in 2005 (August 9, 2005), the City Council opted not to include the Community Center costs noted above.

**5. AIRPORT** (Budget Fund 3500)

The City owns and operates Corning Municipal Airport. The day to day operations are administered by Fleet Base Operators (FBO) Brian and Carol Carpenter.

**Ongoing building and grounds maintenance.**

The FBO attends to most of these repairs per their contract with the City. He is responsible for spraying of weeds along the runway and taxiway and mowing of grass along the runway, taxi way and park area.

The current budget for the Airport is \$325,250. However it should be noted that total includes the engineering costs (\$307,500) for the upcoming airport expansion. The past few airport budgets are shown below:

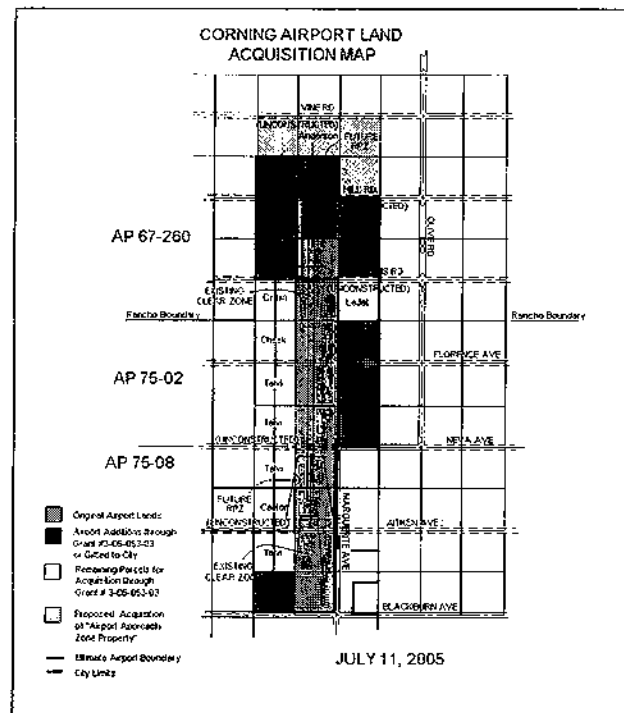
Fiscal Year	Airport Budget
2005-2006	\$19,036
2006-2007	\$14,302
2007-2008	\$11,250
2008-2009	\$325,250

**Airport Master Plan.**

The overall plan for the Corning Municipal Airport is detailed in the Airport Master Plan that was last updated in 2003. That current document details plans for a 900 foot northward shift and 600 foot long extension of the airport runway. The plan also called for additional property acquisition to "buffer" this northward extension from incompatible uses. For the last several years we've been acquiring those properties through use of FAA grant funding. See the "Airport Acquisition Map" to the right that shows the properties we've acquired and others that are desired at the airport. A full sized copy of this map is attached to the back of this report.

**5.a. "NEAR-TERM" AIRPORT CAPITAL IMPROVEMENT PROJECTS.**

We have also received funding from the Federal Aviation Administration (FAA) and the state (Caltrans Division of Aeronautics) to prepare plans for many of the airport improvements envisioned in the 2003 Master Plan, including the northward 900' "shift" of the runway, but not the 600' extension. Bob Waddell of Waddell Engineering is currently preparing those plans. The budget for that plan preparation is \$307,500. Improvements will include runway widening, runway and taxiway paving and marking,



new lighting and signage, a new wind cone, new lighting vault building and a new paved apron. Once the plans are completed and approved we expect to get FAA and Caltrans Aeronautics to provide the lion's share of the funding (95%) to complete those improvements-currently estimated at \$3.2 million. Projects planned beyond the upcoming airport expansion include:

Year 2011: Terminal Area Improvements, Apron Expansion, Hangar taxiways, Water and Fire protection System, Access Road improvements and two card controlled access gates. Total Estimated Cost: \$1,368,000.

Year 2012. Construct 12 "T-hangars" and develop fuel farm. Estimated Cost: \$968,000.

Year 2013. Extend Internal Access Road, Construct Hangar Taxiway and 6 "T-Hangars". Total estimated Cost: \$500,000.

Year 2014. Seal and mark Runway. Estimated Cost \$75,000.

#### **5.b. "LONG TERM" AIRPORT CAPITAL IMPROVEMENT PROJECTS:**

##### **Additional Airport Property Acquisitions:**

The City should continue acquiring the properties along the perimeter of the airport-as shown in the Airport Master Plan. An additional 45 acres is recommended for purchase. At \$50,000/acre that overall cost would be \$2,250,000.

##### **"Cleland Property" Development.**

While this project will affect Airport property per se; it is more related to Building Maintenance and Expansion. Please refer to the "Building Maintenance" Section of this report.

**6. BUILDING MAINTENANCE** (Budget Fund 3600)

Building Maintenance provides for Capital Improvement and repairs to City buildings. These buildings are City Hall, Police Department, Corporation Yard, and Library. All other buildings are funded as separate departments. Public Works employees perform a majority of the maintenance work. The formal bid process is utilized for large projects.

Janitorial Services for City Hall, Police Department, Library, Corporation Yard, the Transportation Center bus terminal waiting area, and the Martini Plaza restrooms are provided for by contract. Building Maintenance is funded entirely by the General Fund. Yearly Janitorial Contract costs: \$19,650.

Landscape Maintenance is provided by contract for the Library, Fire Department, City Hall, Transportation Center and Martini Plaza. Yearly Landscape Maintenance cost: \$8,450.

**TRANSPORTATION FACILITY**

The Transportation Facility was home to the Greyhound Bus Depot and the Depot Café, however Greyhound no longer stops here and the Depot Café has since closed. The City is actively seeking transportation related businesses and a café to replace this revenue loss and to deter vandalism. The Corning Police Department has utilized the middle office of the Transportation Facility for Neighborhood Watch and Interview purposes, but it is now the new office for the Recreation Coordinator. Police and Probation utilize the rear office, which is to be the home for rail transportation if it ever comes back to Corning. The City has the facility cleaned weekly under the City's Janitorial Contract.

**ONGOING BUILDING MAINTENANCE.**

City buildings and grounds are maintained by Public Works staff, or by private contractors. The current (FY 2008-2009) budget for building maintenance within Budget Fund 3600) is \$68,050. The Library, Transportation center and Rodger's Theater all have separate budget funds and allocations.

**Capital Improvement projects completed 2007/2008 fiscal year:**

The Senior Center and Library were repainted inside and out. The flooring at the Corporation Yard office building was also replaced this fiscal year.

The current budget provides \$25,000 for a "Police Department Relocation Study". The purpose was to weigh the pluses and minuses of moving the PD to the Transportation Center. However, during the preliminary investigative work by architect Tom Tarman of Chico, it was determined that there were factors associated with the Transportation Center (limited floor area, floor tile, substantial 911 system relocation costs) that rendered the relocation impractical. So, the City Manager and Police Chief determined that the \$25,000 expenditure for the study should not occur.

The current budget also allocated \$10,000 for interior repainting of City Hall. In response to budget concerns, and at the request of the City Manager, that repainting has been postponed.

**6.a. "NEAR TERM" BUILDING MAINTENANCE AND EXPANSION:**

The following projects are recommended for completion in the "Near-Term"; i.e. the next 10 years.

• Paint interior of City Hall offices.	\$	10,000
• Projector Screen for Council Chambers.	\$	2,000
• Reconstruct front counter in City Hall.	\$	2,500
• Install new electrical service panels for City Hall.	\$	15,000
• Remove and replace curb and gutter at City Hall.	\$	8,000
• Replace lighting fixtures in City Hall offices.	\$	5,000
• New carpet City Hall.	\$	30,000
• Install Air Conditioning and Heating at Rogers Theatre	\$	30,000
• Remodel Theatre to new standards at prevailing wage	\$	450,000
<b>Total of Near Term Building Maintenance/Improvements:</b>	<b>\$</b>	<b>552,500</b>

**RODGER'S THEATER:**

The current annual budget for Rodger's Theater is \$13,600. This amount is merely a minimal maintenance level and does not provide for refurbishment of the theater or other building operations. Previous CIP estimates for refurbishment of the Theater have been on the order of \$450,000 plus air conditioning costs.

**6.b. "LONG TERM" BUILDING MAINTENANCE AND EXPANSION CAPITAL IMPROVEMENT COSTS:****Building/Facility Expansion:**

As the City grows, there will be a need for additional personnel, equipment and office space to serve the citizens of the City. The floor space of the current buildings is limited. Additional building and office area will need to be provided.

The City Development Impact Fee (DIF) Program collects fees to provide for the needs of expanded water, sewer, parks and transportation facilities to accommodate the City's growth. However, the program does not account for expanded office needs at City Hall, nor for the expansion of the police or fire departments.

**"Cleland Property" Development.**

Developing the 10-acre "Cleland" property located on the north side of Blackburn Avenue across from the High School could facilitate expanded and/or relocated services. Improvements may include relocation and expansion of the Public Works Corporation Yard, development of a Fire Department Training facility, and relocation of the Animal Shelter. Moving the animal shelter would eliminate the frequent flooding problem that exists at its current Rawson location. It would also make the facility more readily accessible.

The property is currently improved with a single family dwelling that is rented. That home could be used as an onsite caretaker residence for the relocated animal



shelter. Alternatively, the residence could be converted to Public Works office use as part of the Corporate Yard relocation. The mechanical maintenance shop, wood shop, and vehicle storage buildings could be located behind (north of) the residence.

The Public Works department has recently started the earliest planning for this important municipal project. No cost estimating has been done at this point. Some funds could be recovered with the sale of the existing corporate yard, minus the water tower and well facilities of course. Ultimately, Planning Commission, Airport Commission and City Council review of this project will occur through land use permitting and budgetary review.

While the project could easily be staged, the overall cost for utility extensions, road development, building construction, etc. could approach or exceed \$1.6 million.

#### Long term

• Expand west wall of Library.	\$	120,000
• New roof replacement for City Hall.	\$	125,000
• Property purchase for future Community Center.	\$	250,000
• Funding for construction of Community Center.	\$	1,250,000
• Relocation of Police Department.	\$	1,000,000
• Relocation of Corporation Yard.	\$	1,000,000
• Relocation of Animal Shelter.	\$	600,000
<b>Total of Long Term Building Maintenance/Improvements:</b>	<b>\$</b>	<b>4,345,000</b>

Department of Public Works  
Capital Improvement Plan Summary

FY 2009-2010

## 7. FLEET MAINTENANCE.

The Public Works department performs regular maintenance of not just Public Works, but all City-owned vehicles and motorized equipment. More complicated or specialized repairs are performed by others at privately owned commercial shops.

As they age and deteriorate, Public Works vehicles and equipment must be replaced. In the current fiscal year we replaced the City's commercial lawnmower that we utilize to mow the City parks. The earlier mower has been sold at a public auction.

The vehicle and equipment replacement schedule shown on the following page is recommended over the course of the next 10 years, with a total cost of \$1,216,208.

DESCRIPTION	POWERTRAIN	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Fund
1975 one ton pruning truck	Gasoline	122,984	126,677	130,477	134,391	138,423	142,576	146,853	151,259	155,796	160,470	GT/GEN
1980 Water Truck	Diesel	73,789	76,002	78,283	80,631	83,050	85,542	88,108	90,751	93,474	96,278	GT/WT/SW
1985 Chevy 1/2 ton pickup	Gasoline	<b>RECOMMEND TO ELIMINATE FROM INVENTORY-NO REPLACEMENT</b>										GT/SW
1995 John Deere Grader	Diesel	122,986	126,676	130,476	134,390	138,422	142,575	146,852	151,257	155,795	160,469	GT/SW
1995 Ford 1/2 ton pickup, Building Official	Gasoline	21,522	22,168	22,833	23,518	24,223	24,950	25,698	26,468	27,263	28,081	GENERAL
1996 John Deere Loader	Diesel	98,391	101,342	104,382	107,514	110,739	114,061	117,483	121,008	124,638	128,377	GT/SW
1996 2-axle dump truck	Diesel	80,340	82,750	85,233	87,790	90,423	93,136	95,930	98,808	101,772	104,825	GT/WT/SW
1997 Chevy 1/2 ton pickup	Gasoline	21,522	22,168	22,832	23,518	24,223	24,950	25,698	26,470	27,263	28,081	GT/SW
1997 Chevy 1/2 ton pickup Parks	Gasoline	24,596	25,334	26,094	26,877	27,683	28,514	29,370	30,250	31,158	32,093	GENERAL
1998 Ford 1/2 ton pickup	Gasoline	21,521	22,168	22,832	23,517	24,222	24,950	25,698	26,468	27,263	28,081	WT/SW
1998 Ford 1/2 ton pickup	Gasoline	21,521	22,168	22,832	23,517	24,222	24,950	25,698	26,468	27,263	28,081	GT/SW
2001 John Deere 4800 Tractor	Diesel	33,207	34,203	35,230	36,287	37,376	38,497	39,652	40,841	42,066	43,328	GT/GEN
2001 Ford Flat Bed	Gasoline	44,275	46,972	48,380	49,831	51,326	52,866	54,452	56,085	57,768	59,501	WT/SW
2001 Ford 1/2 ton Pickup	Gasoline	30,746	31,669	32,619	33,598	34,605	35,644	36,713	37,814	38,949	40,117	GT/WT/SW
2002 Ford 1/2 ton Pickup Carls	Gasoline	30,747	31,669	32,619	33,598	34,605	35,644	36,713	37,814	38,949	40,117	GT/SW
2003 Freightliner Street Patch Truck	Diesel	114,098	117,521	121,047	124,678	128,418	132,271	136,239	140,326	144,536	148,872	GT/GEN
2006 Case 580SM Backhoe-Loader	Diesel	89,656	92,345	95,116	97,969	100,908	103,935	107,053	110,265	113,573	116,980	GT/WT/SW
2008 Freightliner two axle dump truck	Diesel	73,461	75,664	77,934	80,272	82,681	85,161	87,716	90,347	93,058	95,849	GT/WT/SW
2008 John Deere Riding Lawnmower	Diesel	18,529	19,085	19,657	20,247	20,855	21,480	22,125	22,788	23,472	24,176	GENERAL
Totals for each year		52,268	51,836	51,852	51,852	51,852	51,852	51,852	51,852	51,852	51,852	

## 8. ENGINEERING

As mentioned on page 1 of this report, the City does not employ a full-time City Engineer. Instead, we contract for engineering services with Mr. Ed Anderson, a registered Civil Engineer. Ed's been performing this role for about 41 years for the City of Corning and is responsible for the following:

- Plan check and review of all City projects for off-site improvements, including drainage, utilities, grading, and road improvements.
- Designs and draws plans for City projects which include all areas within the City Right of Way, Streets, Bridges, curb, gutter and sidewalk, drainage, and underground sewer and water utilities.

Instead of recommending specific Engineering Capital Improvement Projects under this heading, we have inserted them within the broader project descriptions under the divisions listed above.

As a brief recap; we expect Ed will be working on the following engineering projects (and likely many others) throughout the upcoming fiscal year:

- Blackburn Avenue Widening Project.
- Clark Park Water Well.
- Short Drive-Edith Avenue Stormsewer Extension Project.

## 9. PUBLIC WORKS ADMINISTRATION:

Administration of the Public Works department is accomplished by Director John Brewer and Public Works Secretary Dawn Grine. No specific Capital Expenditures are envisioned for the PW Administration at this time. There will likely be minor expenditures for office equipment replacement as necessary due to breakdown or inefficiency.

**APPENDIX "A"**  
**SUMMARY OF PROPOSED CAPITAL IMPROVEMENTS AND PROJECTED COSTS**  
**Short Term Costs**

1. Streets		Projected Cost
<b>1a</b>	<b>Near Term</b>	
	South Avenue Interchange	\$ 13,360,000
	Blackburn Widening	\$ 900,000
	Marguerite/Solano Signal	\$ 250,000
	Third/Solano	\$ 250,000
	Downtown Streetscape	\$ 727,000
	<b>Ongoing</b>	
2009-2010	Hoag St. Overlay-Solano to 150 feet north of Tehama	\$ 107,075
2010-2011	North St.-First St. to Marguerite reconstruct	\$ 250,000
2011-2012	First St.-Fig Ln. to Solano Overlay	\$ 180,549
2012-2013	Marin St.-Third to Houghton Overlay	\$ 170,790
2013-2014	Pear St.-Fig Ln. to Solano St. Overlay	\$ 180,549
2014-2015	Tehama St.-Houghton to 3rd Overlay	\$ 175,669
2015-2016	Prune St.-Solano to South St. Overlay	\$ 48,797
2016-2017	Fifth St.-Solano to Center St. Overlay	\$ 103,319
2017-2018	East St.-North St. to Solano St. Overlay	\$ 104,213
2018-2019	Blackburn Ave.-First to Marguerite Overlay	\$ 141,511
<b>Total Short Term Streets Cost</b>		<b>\$ 16,949,472.00</b>
<b>2. Water</b>		
<b>2a</b>	<b>Near Term</b>	
	Clark Park Water Well	\$ 578,000
	Water Meter Replacement Program	\$ 25,000
<b>Total Near Term Water Costs</b>		<b>\$ 603,000.00</b>
<b>3. Sewer &amp; WWTP</b>		
<b>3a.</b>	<b>Near Term</b>	
	Annual cleaning of storm lines and catch basins Citywide.	\$10,000
	Annual cleaning of Burch and Jewett Creeks and Blackburn f	\$3,000
	Maintenance and repairs of various storm drainpipes.	\$2,000
	Sewer Pretreatment Program.	\$33,000
	Smoke testing of sewer main lines every 5 years.	\$8,000
	Future sewer expansion engineering.	\$30,000
	Future improvements to sewer lift station.	\$10,000
	Televise Sewer Lines every eight years.	\$40,000
	Connect Marguerite Avenue and 1 <sup>st</sup> Street w/10" sewer line o	\$85,000
	Connect Short Dr. Stormsewer to Edith Ave. system	\$20,000
<b>Total Near term Sewer/WWTP Costs</b>		<b>\$241,000</b>

**APPENDIX "A" (Continued)**  
**SUMMARY OF PROPOSED CAPITAL IMPROVEMENTS AND PROJECTED COSTS**  
**Short Term Costs**

<b>4. Parks</b>			
<b>4a.</b>	<b>Near term</b>		
	Yost Park Expansion	\$	1,400,000
	<b>Ongoing:</b>		
	Replace playground equipment in Edith Park	\$	30,000
	Replace playground equipment in Yost Park	\$	30,000
	Install playground equipment in Clark Park	\$	30,000
	Reconstruct tennis courts at North side Park	\$	30,000
	Repave and stripe parking lot at Clark Park	\$	50,000
	Replace picnic tables at Woodson Park	\$	20,000
	New lighting for Clark Park Little League field	\$	150,000
	New lighting for Yost Park ball field	\$	150,000
	Skateboard Park	\$	300,000
	Install basketball court at Woodson Park	\$	20,000
	Replace restrooms at Woodson Park	\$	40,000
	New restrooms facilities at Clark Park	\$	40,000
	Install restrooms at Flournoy Park at 4 <sup>th</sup> Street	\$	45,000
	Construct six new concrete horseshoe pits at Clark Park	\$	3,500
	Replace playground equipment at North side Park	\$	30,000
	<b>Total Near Term Park Costs:</b>	<u>\$</u>	<b>2,368,500.00</b>
<b>5. Airport</b>			
<b>5a.</b>	<b>Near Term</b>		
	Airport Expansion-runway relocation, etc.	\$	3,200,000
	Terminal Imp., apron, water system, access	\$	1,368,000
	T Hangars (12) & Fuel farm	\$	968,000
	Internal Access Rd., Taxiway & 6 Hangars	\$	500,000
	Seal & mark Runway	\$	75,000
	<b>Total near term Airport Costs:</b>	<u>\$</u>	<b>6,111,000.00</b>
<b>6. Building Maintenance &amp; Expansion</b>			
<b>6a.</b>	<b>Near term</b>		
	Paint interior of City Hall offices.	\$	10,000
	Projector Screen for Council Chambers.	\$	2,000
	Reconstruct front counter in City Hall.	\$	2,500
	Install new electrical service panels for City Hall.	\$	15,000
	Remove and replace curb and gutter at City Hall.	\$	8,000
	Replace lighting fixtures in City Hall offices.	\$	5,000
	New carpet City Hall.	\$	30,000
	Install Air Conditioning and Heating at Rogers Theatre	\$	30,000
	Remodel Theatre to new standards at prevailing wage	\$	450,000
	<b>Total Near Term Building Maintenance &amp; Expansion</b>	<u>\$</u>	<b>552,500.00</b>
<b>7. Fleet Maintenance</b>			
	<b>Totals:</b>	<u>\$</u>	<b>1,216,208</b>
<b>Near Term Totals:</b>			<u>\$</u> <b>28,041,680</b>

**APPENDIX "A" (Continued)**  
**SUMMARY OF PROPOSED CAPITAL IMPROVEMENTS AND PROJECTED COSTS**  
**Long Term Costs**

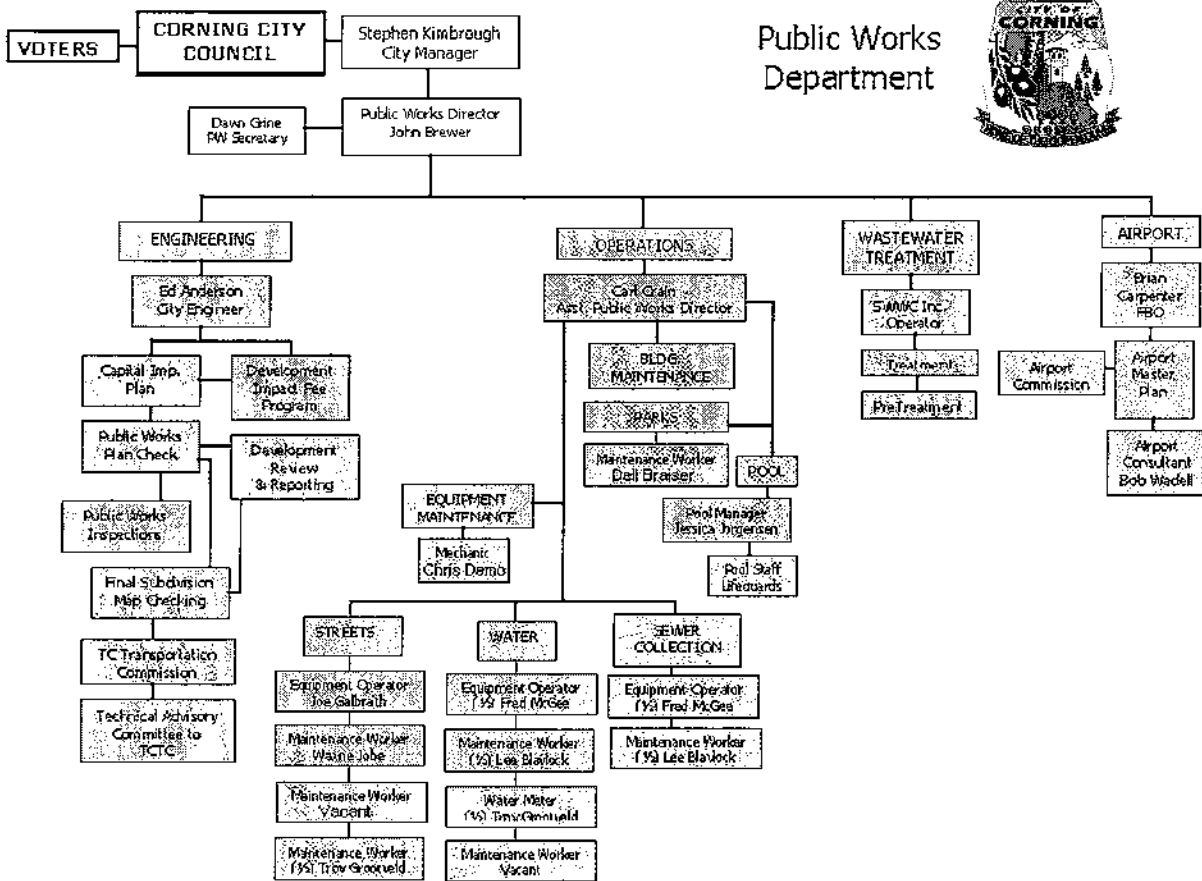
<u>Long Term Capital Improvements Summary</u>		
<b>Streets</b>		
<b>1b</b>	<b>Long Term</b>	<b>Projected Cost</b>
	Hwy. 99-W Widening & Bridges	\$ 6,500,000
	Marguerite Ave.-North City Limit to Airport	\$ 250,000
	Third Street Widening	\$ 400,000
	Fig Lane extension & Bridge	\$ 1,500,000
	Solano St-Toomes to Houghton widening	\$ 1,000,000
	Houghton Avenue Overlay-through City	\$ 400,000
	Kirkwood Rd. Re-align and Overlay	\$ 200,000
	Six Additional Traffic Signals	\$ 1,500,000
	Colusa Street Extension	\$ 500,000
<b>Total Long Term Street Costs</b>		<b>\$ 12,250,000</b>
<b>2. Water</b>		
<b>2b</b>	<b>Long Term</b>	
	Loop water main from South Ave. up Toomes to Fig Ln, down South Ave to Houghton, up Houghton to Loleta, then west to 99-W	\$ 650,000
	Remove & Replace Butte Street pump house & storage area.	\$ 77,500
	Replacement of Peach Street pump house.	\$ 70,000
	Replacement of Blackburn Avenue pump house.	\$ 70,000
	Replacement of Edith Avenue pump house.	\$ 70,000
	Replacement of Sixth Street pump house.	\$ 70,000
	Install backup generator at Edith Well.	\$ 200,000
	Install backup generator at Blackburn Well.	\$ 200,000
	Water main loop on Blackburn Avenue from Marguerite to 1 <sup>st</sup> Street.	\$ 100,000
	Water main extension, Marguerite Ave. from Victorian Park Way to Airport.	\$ 200,000
	Relocate abandoned "Petro" wells to another location.	\$ 500,000
	Loop water main from Marguerite Ave. @ Hospital to South Street.	\$ 25,000
	Tie water main on Marguerite Ave. between Chestnut St. to Fig Lane.	\$ 60,000
	Water tower inspection every five years.	\$ 5,000
	Remove and abandon Houghton Ave. Well.	\$ 15,000
	Consultant fees for location of new well sites.	\$ 20,000
<b>Totals:</b>		<b>\$ 2,332,500</b>

**APPENDIX "A" (Continued)**  
**SUMMARY OF PROPOSED CAPITAL IMPROVEMENTS AND PROJECTED COSTS**  
**Long Term Costs**

<b>3b.</b>	<b>Long Term Sewer/WWTP Costs</b>		
	Southeast drainage study.	\$	25,000
	Edith Ave./Hwy. 99-W Stormsewer		\$250,000
	Highway 99-W Drainage Engineering		\$25,000
	Extend Sewer main line on South Ave from Houghton Avenue to 99-W		\$350,000
	Extend Sewer main line from South Avenue north on Toomes to Loleta.		\$200,000
	Extend Sewer main line on Toomes Ave from Loleta Avenue to Fig Lane.		\$200,000
	Extend Sewer main line on Marguerite Avenue to the Airport w/lift Station.		\$250,000
	Extend Sewer main line on Marguerite Avenue, Chestnut to Fig Lane.		\$60,000
	<b>Total Long Term Sewer/WWTP Costs</b>	\$	<b>1,360,000</b>
<b>4. Parks</b>			
<b>4b.</b>	<b>Long Term</b>		
	Parkland Acquisition		\$1,350,000
	Parkland Development		\$2,812,500
	Community Center (50% of Cost)		\$1,500,000
	<b>Total:</b>		<b>\$5,662,500</b>
<b>5b. Airport</b>			
	Property Acquisitions		2,250,000
	<b>Total:</b>		<b>2,250,000</b>
<b>6b. Building Maintenance &amp; Expansion</b>			
	Expand west wall of Library.	\$	120,000
	New roof replacement for City Hall.	\$	125,000
	Property purchase for future Community Center.	\$	250,000
	Funding for construction of Community Center.	\$	1,250,000
	Relocation of Police Department.	\$	1,000,000
	Relocation of Corporation Yard.	\$	1,000,000
	Relocation of Animal Shelter.	\$	600,000
	<b>Total Long Term:</b>	\$	<b>4,345,000</b>
	<b>Total Long Term Costs:</b>	\$	<b>28,200,000</b>



APPENDIX "B"  
PUBLIC WORKS DEPARTMENT  
ORGANIZATIONAL CHART



## APPENDIX "C" Reconstructed and Overlaid Streets Since 1965

### STREETS REBUILT WITH BASE-ROCK 1965 TO PRESENT

In the past the City has rebuilt sections of streets, by removing old base material and back filling with baserock, applied in lifts then watered and rolled to meet compaction requirements. The street was oiled with a penetrating oil allowing penetration of the base for 2 to 3 days; then oiled again. A spreader box was then used to apply a 3/8 inch crushed rock surface; it was then leveled with a drag broom to achieve a smooth surface. This was called a chip seal. Reconstruction of City Streets using base rock was not utilized until 1965. Since 1985 all City Streets have been overlaid with asphalt concrete which has a longer life span than the chip seal.

### A LISTING OF RECONSTRUCTED STREETS SINCE 1965

1. 1<sup>st</sup> Street/Solano Street to Blackburn Avenue.
2. 2<sup>nd</sup> Street/Colusa Street to Solano Street.
3. East Street/Solano Street to North Street.
4. Yolo Street/2<sup>nd</sup> Street to East Street.
5. Butte Street/2<sup>nd</sup> Street to East Street.
6. Colusa Street/Railroad Tracks to East Street.
7. El Verano Avenue/McLane Avenue to Solano Street.
8. Del Norte Avenue/McLane Avenue to Solano Street.
9. El Paso Avenue/McLane Avenue to Solano Street.
10. Walnut Street/Peach Street to Fig Lane.
11. Yolo Street/Hoag Street to 3<sup>rd</sup> Street.
12. Marguerite Avenue/Solano Street to Blackburn Avenue.
13. Blackburn Avenue/1<sup>st</sup> Street to Marguerite Avenue.
14. Marguerite Avenue/Solano Street to South City Limits.
15. Fig Street/Fig Lane to Walnut Street.
16. Fig Lane/Clark Park to Houghton Avenue.
17. 3<sup>rd</sup> Street/South Street to Solano Street.
18. 4<sup>th</sup> Street/Solano Street to North Street.
19. 5<sup>th</sup> Street/Solano Street to North Street.
20. 6<sup>th</sup> Street/Solano Street to North Street.
21. Rice Avenue/West Street to Houghton Avenue.
22. Kaufman Avenue/West Street to Houghton Avenue.
23. Hoag Street/Solano Street to Marin Street.
24. Houghton Avenue/Fig Lane to Solano Street.
25. Scott Avenue/Houghton Avenue to Toomes Avenue.
26. Taft Avenue/Houghton Avenue to Toomes Avenue.
27. North Street/1<sup>st</sup> Street to East Street.
28. Colusa Street/Toomes Avenue to Edith Avenue.
29. McKinley Avenue/Houghton Avenue to Toomes Avenue.
30. Corona Avenue/Marguerite Avenue to the bridge.
31. Second Street/Solano Street to Fig Lane.

**APPENDIX "C" (Continued)**  
**Reconstructed and Overlaid Streets Since 1965**

**RECONSTRUCTED STREETS SINCE 1965 (CONTINUED)**

32. Fig Lane/Kirkwood Road to 500' east.
33. Almond Street/East Street to First Street.
34. Blue Herron Court/cul-de-sac located off North Houghton Avenue.
35. North Street new construction/Houghton Avenue to Edith Avenue.

**ASPHALT CONCRETE OVERLAYS BY FORCE ACCOUNT**

Since 1985 the Public Works Department has owned a self-propelled asphalt-paving machine and has paved many of the streets in our Community. Asphalt concrete overlays last for a longer period of time compared to chip-sealed streets. The Capital Improvement program shows a listing of streets by priority of need for repairs and overlays. Each year Public Works enters into their budget the costs needed to overlay the Streets listed at the top of that list.

**OVERLAYS ON LOCAL STREETS**

Divisidero Avenue/Marguerite Avenue to Stanmar Drive
Hyland Drive
5 <sup>th</sup> Street/North Street to Butte Street
Tehama Street/3 <sup>rd</sup> Street to 5 <sup>th</sup> Street
Colusa Circle
Meadowbrook Lane
Kirkwood Road
Pear Street/Solano Street to South Street
Butte Street/1 <sup>st</sup> Street to 2 <sup>nd</sup> Street
Stanmar Drive
Elizabeth Avenue
Donnovan Avenue
Grant Avenue
Rice Street
Alger Street
Lincoln Avenue/Grant Avenue to Solano Street
Fairview Avenue/Grant Avenue to Solano Street
Hoag Street/Solano Street to Alger Avenue
5 <sup>th</sup> Street/Center Street to Fig Lane
Scott Avenue
Taft Avenue
Toomes Avenue/Solano Street to Elizabeth Avenue
East Street/Solano Street to Almond Street
Almond Street/East Street to 1 <sup>st</sup> Street
Walnut Street/Marguerite Avenue to 2 <sup>nd</sup> Street
Marin Street/Prune Street to 2 <sup>nd</sup> Street

**APPENDIX "C" (Continued)**  
**Reconstructed and Overlaid Streets Since 1965**

**OVERLAYS ON LOCAL STREETS (CONTINUED):**

1 <sup>st</sup> Street/Solano Street to Blackburn Avenue
Colusa Street/Edith Avenue to Toomes Avenue
Butte Street/Houghton Avenue to 3 <sup>rd</sup> Street
Houghton Avenue/North City Limits to South City Limits
Hyland Drive
Corona Avenue/Marguerite Avenue to Corona bridge
2 <sup>nd</sup> Street/Fig Lane to Colusa Street
South Street/6 <sup>th</sup> Street to Marguerite Ave. (2007)
Fig Lane/Railroad to Marguerite (2007)
Peach Street/Solano Street to Fig Lane (2007)

**OVERLAYS OF COLLECTOR AND ARTERIAL STREETS**

LOCATION	FEET
Toomes Avenue/North Street to North City Limits	2,300
Houghton Avenue/Solano Street to North City Limits	2,614
6 <sup>th</sup> Street/Solano Street to Marin Street	300
6 <sup>th</sup> Street/Solano Street to South Street	640
6 <sup>th</sup> Street/South Street to South City Limits	2,476
2 <sup>nd</sup> Street/Solano Street to Fig Lane	2,570
Fig Lane/Railroad Tracks to Pear Street	2,700
Colusa Street/Marguerite Avenue to Baptist Church	740
Blackburn Avenue/Houghton Avenue to Edith Avenue	4,025
Highway 99-W/300 feet south of Solano St. to 800 feet north of South Avenue	6,815
2 <sup>nd</sup> Street/Fig Lane to Colusa Street	3,600
1 <sup>st</sup> Street/Solano Street to Blackburn Avenue	2,600
Marin Street/Prune Street to 2 <sup>nd</sup> Street	2,150
Walnut Street/Marguerite Avenue to 2 <sup>nd</sup> Street	2,150
Edith Avenue/Colusa Street to North Street	550
Houghton Avenue/South City Limits to Solano Street	2,500
2 <sup>nd</sup> Street/Colusa Street to Fig Lane	3,600
Colusa Street/4 <sup>th</sup> Street to Houghton Avenue	2,000
Toomes Avenue/Solano Street to North Street	2,000
Blackburn Avenue/Houghton Avenue to Edith Avenue	1,600
Toomes Avenue/North Street to North City Limits	1,600
Marguerite Avenue/Solano Street to Blackburn Ave.	2,600
<b>TOTAL:</b>	<b>52,130</b>

**APPENDIX "D"**  
**HISTORICAL WATER AND SEWER SYSTEM IMPROVEMENTS**

Over the years the Public Works Department has completed many projects in water, sewer, streets, storm drainage, parks, building maintenance, and community projects. For a description of the work completed, this growing list of accomplishments has been added to the Public Works Cover.

**WATER LINE REPLACEMENT: FORCE ACCOUNT AND CONTRACT**

SIZE	LOCATION	FEET	YEAR
8"	2 <sup>nd</sup> Street/Solano Street to Fig Lane	2,600	1957
8"	Solano/Yolo alley, 3 <sup>rd</sup> Street to Houghton Avenue	2,400	1964
8"	Solano/Marin alley, Peach Street to Prune Street	2,400	1966
8"	Houghton Avenue, Fig Lane to Solano Street	2,500	1966
8"	Peach Street, Walnut alley to Chestnut Street	600	1968
8"	First Street, Solano Street to Blackburn Avenue	2,600	1968
8"	Solano/Marin alley Peach Street to Prune Street	900	1970
6"	Solano Street/Toomes Avenue to Edith Avenue	1,450	1971
8"	Scott Avenue, Houghton Avenue to Toomes Avenue	1,438	1974
8"	Fig Lane, 2 <sup>nd</sup> Street to Marguerite Avenue	2,400	1974
8"	Solano Street/Yolo Street alley, Houghton to Lincoln	600	1974
8"	Taft Avenue, Houghton Avenue to Toomes Avenue	1,440	1975
8"	Fig Lane, Chicago Avenue to Houghton Avenue	3,700	1979
8"	Tehama/North alley, 3 <sup>rd</sup> Street to 4 <sup>th</sup> Street	400	1980
8"	Solano Street/3 <sup>rd</sup> Street Intersection	150	1980
8"	Fig/Almond/Chestnut alley/Walnut/South alley/Fig St. to 2 <sup>nd</sup> Street	2,950	1981
8"	3 <sup>rd</sup> Street, Solano Street to South Street	700	1987
8"	6 <sup>th</sup> Street, Butte/Colusa alley to Tehama/North alley	720	1990
8"	Solano/Marin alley, 1 <sup>st</sup> Street to Peach Street	700	1992
8"	6 <sup>th</sup> Street, Solano/Marin alley to South Street	950	1993
10-8"	Yolo/Butte alley, 4 <sup>th</sup> St. to Houghton Ave., Butte St. to Yolo St.	1,320	1994
10"	Butte Street, 3 <sup>rd</sup> Street to 1 <sup>st</sup> Street	765	1995
8"	Corona Avenue/Marguerite Avenue, 300' East	300	1998
	<b>TOTAL</b>	<b>33,983</b>	

**APPENDIX "D" (Continued)  
HISTORICAL WATER AND SEWER SYSTEM IMPROVEMENTS**

**WATER EXTENSIONS COMPLETED BY FORCE ACCOUNT:**

size	LOCATION	FEET	YEAR
8"	Solano Street, Peach Street to Marguerite Avenue	1,400	1959
8"	Peach Street, Solano Street to North Street	1,750	1960
8-6-4	Solano Street, Peach St. to El Paso, El Verano, & Del Norte	6,050	1961
6-4"	Stanmar Subdivision	1,700	1962
8"	Marguerite Avenue, Solano St. to Blackburn Avenue	2,600	1964
8"	Edith Avenue, Solano St. to Colusa St.	1,200	1965
6"	Highway 99-W, Solano St. to Donovan Avenue	2,600	1970
8"	McLain Avenue, Marguerite Avenue to El Paso	1,850	1980
8"	North Street, Peach St. to Marguerite Avenue	1,370	1982
	<b>TOTAL</b>	<b>20,520</b>	

**SEWER LINE REPLACEMENT BY FORCE ACCOUNT AND CONTRACT:**

SIZE	LOCATION	FEET	YEAR
8"	First Street, Solano Street to Blackburn	2,600	1968
18-15	Fig Lane/Chicago Avenue to East City Limits/Fig Street to Walnut/South St. alley/Fig Street to 2 <sup>nd</sup> Street	9,050	1981
15-8	Fig Lane/Chicago Avenue to West Street, Link Street/Fig Lane to South Street, 5 <sup>th</sup> /6 <sup>th</sup> alley, Fig Lane to South Street, Meadowbrook Lane/Fig Lane to South St., Chicago Ave./Fig Lane to South St.	9,000	1982
15"	2 <sup>nd</sup> Street/South St. to Solano Street	1,300	1987
15-12	3 <sup>rd</sup> Street/Yolo Street, 4 <sup>th</sup> Street to Colusa/Tehama alley	1,695	1989
12-6"	4 <sup>th</sup> Street, Colusa/Tehama alley to Tehama St./North St. alley, alleys between 4 <sup>th</sup> St. and 3 <sup>rd</sup> St. from Yolo St. to North St.	1,671	1990
8"	Tehama/North alley, 4 <sup>th</sup> St. to Hoag Street	1,720	1992
8"	Colusa/Tehama alley, 4 <sup>th</sup> St. to Houghton Avenue	2,130	1993
8"	Butte/Colusa alley, 4 <sup>th</sup> St. to Houghton Ave., Butte/Yolo alley, 4 <sup>th</sup> St. to 6 <sup>th</sup> Street	3,700	1994
6"	Alleys between Railroad and East St. and Tehama St. to Yolo St.	2,330	1995
12"	Fig Lane/Toomes Avenue to Houghton Avenue	1,183	1995
6"	Marguerite Avenue/Solano St. to Divisidero Avenue	415	1995
	<b>TOTAL</b>	<b>36,795</b>	

**APPENDIX "D" (Continued)**  
**HISTORICAL WATER AND SEWER SYSTEM IMPROVEMENTS**

**SEWER EXTENSIONS FORCE ACCOUNT:**

<b>size</b>	<b>LOCATION</b>	<b>FEET</b>	<b>YEAR</b>
10"	Peach Street, Solano St. to North Street	1,900	1960
10"	Fig Lane, West St. to Highway 99-W	3,300	1960
10-8"	Solano St., Peach St. to El Paso, El Verano, and Del Norte	6,050	1961
10-8"	Prune St./Divisadero Ave. to El Paso and El Verano Ave.	4,200	1961
8-6"	Stanmar Subdivision	1,700	1962
8-6"	Corona Avenue, Walnut St. to Corona Avenue, Hoag Road	3,700	1963
8"	Edith Avenue/Solano St. to Colusa Street	1,200	1996
8"	Highway 99-W/Solano St. to Donovan Avenue	2,600	1970
	<b>TOTAL</b>	<b>23,050</b>	

**PHASE I, II, AND III, WATER AND SEWER LINE REPLACEMENT:**

**Phase I** Water and Sewer line replacement covered the areas South of Solano Street and west of the Railroad tracks, with the exception of water line replacement on Houghton Avenue, north of Solano Street, and the rerouting of water and sewer lines on Hoag Street, and North Street. PG&E has paid the additional costs to reroute the water and sewer lines, so that they will not be located in their utility yard.

**Phase I** also included the purchase of property on Highway 99-W for a new well, the drilling of the well, a 100 H.P. pump motor, pump controls, and a backup generator, all enclosed in a block building.

Also completed in Phase I was the rust removal and painting of the water tower from top to bottom, including the City name on the north and south side.

**APPENDIX "D" (Continued)**  
**HISTORICAL WATER AND SEWER SYSTEM IMPROVEMENTS**

**PHASE I WATER LINE REPLACEMENT:** Included the replacement of 56 fire hydrants.

<b>size</b>	<b>LOCATION</b>	<b>FEET</b>	<b>YEAR</b>
10"	Highway 99-W/Donnovan Avenue to South Avenue	6,079	1997
8"	Donnovan Avenue	450	1997
8"	Elizabeth Avenue	370	1997
6"	Rice Avenue, West Street to Houghton Avenue	720	1997
6"	Kaufman Avenue, West Street to Houghton Avenue	751	1997
6"	Herbert Avenue, West Street to Houghton Avenue	705	1997
8"	West Street, Fig Lane to South Street	1,784	1997
8"	Link Street, Fig Lane to South Street	1,839	1997
8"	Alley between 5 <sup>th</sup> & 6 <sup>th</sup> Street, Fig Lane to South Street	1,866	1997
8"	Meadowbrook Lane, Meadowbrook alley, and 4 <sup>th</sup> Street	2,149	1997
8"	Chicago Avenue, Fig Lane to South Street	1,848	1997
6"	Palm Avenue	250	1997
8"	South Avenue	74	1997
8"	Fig Lane at Railroad Tracks	250	1997
8"	Center St. between 5 <sup>th</sup> & 6 <sup>th</sup> & between Meadowbrook & 4 <sup>th</sup>	568	1997
8"	Houghton Avenue, South St., West St. School	980	1997
4"	Houghton Avenue, South St., West St. School	422	1997
8"	Houghton Avenue/North St. to Solano/Marin alley	1,770	1997
8"	Hoag and North Street	695	1997
8"	South Street/Link Street to West Street	405	1997
8"	Toomes Avenue/Solano/McKinley alley to Elizabeth Avenue	846	1997
8"	Alley between Solano & McKinley/Toomes to Houghton Ave.	1,128	1997
	<b>TOTAL</b>	<b>25,949</b>	



**APPENDIX "D" (Continued)**  
**HISTORICAL WATER AND SEWER SYSTEM IMPROVEMENTS**

**PHASE I SEWER LINE REPLACEMENT:** The sewer project in Phase I also included the replacement or addition of 18 sanitary manholes.

size	LOCATION	FEET	YEAR
8"	Donnovan Avenue	560	1997
10"	West Street/Fig Lane to South Street	899	1997
6"	Palm Avenue	632	1997
8"	Hoag and North Street	695	1997
8"	Houghton Avenue, South Street, West Street School	1,102	1997
8"	Alley between Solano and McKinley/Toomes to Houghton	1,135	1997
6"	South Street/Link Street to West Street	470	1997
6"	Woodson Avenue	426	1997
	<b>TOTAL</b>	<b>5,919</b>	

**Phase II** Water and Sewer line replacement covered the areas north of Solano Street, and west of the railroad tracks. **Phase I** incurred higher costs for construction due to unstable soil conditions and interference with utility services located in the alleys located north and south of Solano Street, as well as a rise in the construction cost index..

**PHASE II WATER LINE REPLACEMENT:** Included the replacement of 30 Fire Hydrants.

size	LOCATION	FEET	YEAR
8"	Alley between Marin Street and South Street	1,733	1998
8"	Alley between Tehama Street and Colusa Street	2,528	1998
8"	Alley between Colusa Street and Butte Street	2,532	1998
10"	Third Street/Corp Yard to North Street Tehama Street Alley	1,336	1998
8"	Alley between Butte Street and Yolo Street	2,178	1998
8"	Sixth St./Solano Yolo Alley to Butte Colusa Alley	718	1998
8"	Alley between Yolo Street and Solano Street	2,530	1998
8"	Houghton Avenue	556	1998
8"	Alley between North and Tehama Streets	1,696	1998
	<b>TOTAL:</b>	<b>15,807</b>	

**APPENDIX "D" (Continued)**  
**HISTORICAL WATER AND SEWER SYSTEM IMPROVEMENTS**

**PHASE II SEWER LINE REPLACEMENT:** Included the replacement of 48 Sanitary Sewer Manholes.

size	LOCATION	FEET	YEAR
8"	Alley between Solano and Marin Streets	2,471	1998
8"	Alley between McKinley and Grant Avenue	848	1998
8"	Alley between Marin and South Streets	1,657	1998
8"	Taft Avenue	1,138	1998
8"	Scott Avenue	1,088	1998
10"	Houghton Avenue	366	1998
8"	Alley between South Street and Rice Avenue	654	1998
6"	Alley between Rice and Kaufman Avenues	688	1998
10"	Alley between Kaufman and Herbert Avenues	758	1998
8"	Alley between Herbert and Alger Avenues	712	1998
8"	Alley between Butte and Yolo Streets	1,890	1998
8"	Alley between Yolo and Solano Streets	3,381	1998
	<b>TOTAL:</b>	<b>15,651</b>	

**PHASE III WATER LINE REPLACEMENT:** Included the replacement of 35 Fire Hydrants.

size	LOCATION	FEET	YEAR
8"	Alley between Marin and South Streets	1,882	1999
8"	Alley between Walnut and Chestnut Streets	2,145	1999
8"	Alley between Chestnut and Almond Streets	2,166	1999
8"	Alley between Almond and Hickory Streets	1,432	1999
8"	Peach Street	1,886	1999
8"	Fig Lane	386	1999
8"	Butte Street from East Street to First Street	326	1999
6"	Alley between Tehama and Colusa Streets	295	1999
6"	Alley between Colusa and Butte Streets	600	1999
6"	Alley between Butte and Yolo Streets	595	1999
6"	Alley between Yolo and Solano Streets	351	1999
8"	First Street from Solano Street to Yolo Butte Street Alley	200	1999
	<b>TOTAL:</b>	<b>12,264</b>	

**APPENDIX "D" (Continued)**  
**HISTORICAL WATER AND SEWER SYSTEM IMPROVEMENTS**

**PHASE III SEWER LINE REPLACEMENT:** Included the replacement of 37 sanitary sewer manholes.

size	LOCATION	FEET	YEAR
12"	Alley between Solano and Marin Streets	737	1999
10"	Same	692	1999
size	LOCATION	FEET	YEAR
6"	Same	204	1999
12"	Alley between Marin and South Streets	376	1999
8"	Same	1,401	1999
8"	First Street, Solano Street to Butte Street Alley	976	1999
12"	Prune Street from Marin Alley to South Street	380	1999
12"	Fig Street from north side of Solano Street to South Street	377	1999
8"	Same	701	1999
6"	Marin Street	220	1999
8"	Alley between Walnut and Chestnut Streets	2,117	1999
8"	Alley between Chestnut and Almond Streets	2,106	1999
6"	Alley between Almond and Hickory Streets	171	1999
8"	Same	2,065	1999
6"	Second Street, South Street to south Marin Alley	78	1999
8"	Easement between Fairview and Houghton Avenue	446	1999
	<b>TOTAL:</b>	<b>13,047</b>	

**PHASE III ADDITIVE SEWER LINE HIGHWAY 99-W:** Included 10 sanitary sewer manholes.

SIZE	LOCATION	FEET	YEAR
10"	Fig Lane from Toomes to 99-W to Loleta Avenue	3,959	99/00
8"	Highway 99-W from Burch Creek to Lift Station	1,542	99/00
8"	Highway 99-W at South Avenue	331	99/00
	<b>TOTAL:</b>	<b>5,832</b>	

**APPENDIX "E"**  
**HISTORIC STORM DRAIN PROJECTS BY FORCE ACCOUNT**  
**1985 TO PRESENT**

1. Grant Avenue/Toomes Avenue to Houghton Avenue.
2. Lost Avenue/4<sup>th</sup> Avenue to Chicago.
3. Almond Street/raise road level and install drainage pipes.
4. Chicago Avenue/Lost Avenue to Jewett Creek.
5. Elizabeth Avenue to Jewett Creek.
6. 1<sup>st</sup> Street/between Chestnut and Walnut Streets.
7. 4<sup>th</sup> Avenue alley to 4<sup>th</sup> Avenue box culvert.
8. Olive Pit 24" stormdrain pipe from Edith Avenue to east edge of their property.
9. Install 12" storm drain on Divisidero at Fripp.
10. Construct headwall on Divisidero drain at Marguerite Avenue.
11. Install manhole drain lid on 42" drain in Stanmar cul-de-sac.
12. Install 10" storm drain pipe North street to Houghton Ave to Blackburn Moon Drain.

## EXHIBIT "F" HISTORICAL PARKS IMPROVEMENTS

The City has six Parks that total 18 acres of recreation usage. Improvements to these parks have taken place over the years with the installation of sprinkler systems, fences, playground equipment, scoreboards, one new Little League field, and the addition of a Tee-ball field in the southwest corner of the older Little League field. Clark Park also is the location of the Junior Rodeo Association rodeo grounds, which has a Lease Agreement with the City. Along with Little League games the park also is the home for Corning youth soccer games and youth football practice.

The City, with the direction of the Northern California Cities Self-Insurance Fund (NCCSIF), our self-insured Joint Powers Authority (JPA) performs yearly inspections of City facilities including City Parks. Utilizing the information obtained from these inspections, the City has made the necessary improvements to our park facilities enabling the City to meet the requirements of our JPA. The inspections insure that our playground equipment is safe to use and lists what, if any, repairs are needed to insure the safe use of this equipment.

### **CLARK PARK:**

In 1995 the new Little League field was completed with the help of Public Works, Little League members. California Division of Forestry Inmates from Salt Creek Camp completed the construction of fences, backstops, dugouts, and a sprinkler system.

In 1989 Crane Mills donated lumber for the construction of new bleachers at the old Little League field. Volunteers constructed the bleachers, with Public Works purchasing and constructing the metal railings along the top and sides of each bleacher.

In the Spring of 1998, Corning Little League purchased the materials and provided the labor needed to build a Tee-ball field in the southwest corner of the old Little League field. Public Works provided the labor to move the scoreboard and one of the football uprights to a new location, providing room for the new Tee-ball field and providing more playing room for youth football and soccer games. Improvements to the electrical system at the park were also completed. These improvements have made the electrical panels easier and safer to use.

Corning Little League, with their funding, have completed the expansion of the concession building adding more storage, built a new announcers booth and installed metal roofs on the two dugouts. Most of the work was completed with league funds along with volunteer labor. Public Works provided the men and equipment to dig the foundation footings, apply asphalt paving, install conduit for electrical, install the electrical inside the building, including lighting and a new swamp cooler. The scoreboard also was converted to modern standards including new electrical components and light bulbs. Corning Little League funded the installation of a new 6-foot chain link fence along the first base side of the older park and Salt Creek Crews installed the fence for the League.

This year Public Works installed check valves in this park to ensure that irrigation water cannot backflow into the water system and cause possible contamination.

**WOODSON PARK:**

In 1997 Public Works replaced all the picnic tabletops and seats with new lumber, and painted and repaired the restrooms. The City now has a contract with a local olive contractor to pick, prune and fertilize the olive trees in the park. He keeps the crop for maintaining the trees. He also sprays for the Olive Fruit Fly.

Public Works has made improvements at Woodson Park by repositioning the playground equipment and installing a 6" cement berm around them to contain the pea-gravel that is used for fall protection for the children. Back flow valves were installed at this park to ensure no contamination to the water system.

In 2008 Public Works installed new playground equipment at the park, along with rubber matting and enclosed within a concrete curb.

**YOST PARK:**

Yost Park over the years has had many projects completed by local organizations such as the Lions and Rotary Clubs. These projects included the construction of the roof canopy over the main bleachers and construction of the concession room and announcers booth. Crane Mills has provided the lumber for the bleachers over the years, and the Veterans of Foreign Wars provided the scoreboard.

In 2001/2002 improvements to the electrical system were completed and volunteers have installed lava sand to the infield area of the ball field which has provided a smoother playing surface. Installation of a six-foot chain link fence along First Street and 150-feet along Tehama Street was completed in 2003/2003. This has kept small children from running into the roadway.

Also in 2001/2002 Public Works relocated the playground equipment into a smaller area in the southeast corner of the Park and installed a cement berm around the area and installed pea gravel inside the bermed area. This provides a safe impact area for children who may happen to fall under and around the playground equipment.

In 2004/2005 a metal roof with metal bracing was installed after high winds blew down the old one. The City's Insurance carrier, less a \$500 deductible, paid the total cost of \$20,900. Low bidder, Evan Johnson Construction completed the work. The budgeted reconstruction of the restrooms was completed in 2005/2006. In 2007 Salt Crew Conservation crews replaced all the wooded bleacher seats, and painted the bleachers and dugouts and replaced the chain link fencing along the first base side and made repairs elsewhere where needed. Back flow valves were installed this year to ensure the quality of our drinking water.

**FLOURNOY MEMORIAL PARK:**

This Park has a sprinkler system, picnic tables and a large piece of playground equipment that is constructed of wood. The park receives weekly maintenance, and is located next to the Senior Citizen building on the corner of South and 4<sup>th</sup> Streets. New playground equipment has been purchased for the replacement of the wooden material and should be installed soon.

**NORTHSIDE PARK:**

Northside Park is located at 6<sup>th</sup> and Colusa Streets. It is nearly a full City block in size. The Park features a Junior Olympic size swimming pool, a two court lighted tennis court, playground equipment, barbeques and a fenced area with playground equipment for small children. At the northwest end is a sand filled volleyball court, constructed by the Volunteer Fire Department in memory of Louis Pryatel.

In 1995, Sierra Pacific Lumber Company in Richfield California donated the lumber for replacement of the pool bleachers, with labor provided by Sierra Pacific employees. The wooden bottom steps for these bleachers have since been replaced with cement steps.

In 1999 Public Works installed a 6" cement berm around the playground equipment and installed six inches of pea gravel for impact protection when children fall to the ground. This project was included in the 1998/1999 Parks budget.

In 2003/2004 both the large and small pools received new plaster, removal and replacement of the concrete decking around both pools, and replacement of the underground plumbing and electrical. Two new outdoor lights were installed for security. This construction updated our pools for many years to come.

In 2003/2004 Volunteers and Public Works employees installed a concrete basketball court as part of the \$25,000 park improvement project funding approved by City Council. This basketball court has been a great addition to the park because the public uses it almost every day. The Volunteers also plan to replace some existing water fountains in the parks and add some new ones.

Also in 2003/2004, City Volunteers along with Public Works employees installed new playground equipment in the Kiddy Park east of the pool. Public Works also constructed a concrete block restroom facility with two restrooms. The playground equipment and the material for the restrooms were funded by a recreation grant. Volunteers and Public Works employees funded Labor.

The Corning Rotary Club and Public Works also rebuilt the bleachers at the pool in a joint labor effort, with the Rotary Club supplying the wood for the bleachers. Public Works installed back flow valves in this park also, to ensure water quality.

**MARTINI PLAZA:**

In 2002/2003 local organizations and volunteers constructed Martini Plaza. The Park includes restrooms, picnic tables, plants, trees, lawn, and a beautiful water fountain. The lawn maintenance and cleaning of the restrooms is done under contract.



# Enterprise Fund Operations

# Airport

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
AIRPORT (3500)**

**ACTIVITY DESCRIPTION:**

A Fixed Base Operator operates the Corning Airport. This Operator is responsible for maintaining a business that offers fuel and aircraft maintenance and supplies tie downs utilized in securing the airplanes not in hangars.

The basic role of the City is to maintain lighting (including the beacon), buildings, weed abatement and to furnish propane to heat the Administration Building. Corning Airport is recognized as California's third oldest airport facility. This operation is vital to the City and is hoped to draw industry and development in and around the airport area.

The Airport budget is managed as an "Enterprise Fund" which isolates operating costs and dedicated funding sources. Funding comes from \$10,000 per year received from Caltrans Division of Aeronautics, and from rental income; no support is required from the City's General Fund. However, this budget includes Engineering Professional Services pursuant to our airport expansion design project that is largely funded by an FAA grant.

**PERSONNEL SERVICES:**

**SALARIES:** This account funds wages for Airport maintenance.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 620-6150** **MATERIALS/SUPPLIES:** The Air Enterprise Fund provides funding for materials and supplies to maintain the airport.
- 620-6186** **TAXES:** Funding is provided for Mosquito Abatement, Tehama County Mosquito and Vector Control.
- 621-6300** **PROFESSIONAL SERVICES:** Funding is provided for Airport Expansion design engineering and plans pursuant to the contract with Wadell Engineering.
- 620-6410** **ELECTRICITY:** The Air Enterprise Fund provides funding for Airport electricity costs.
- 620-6420** **PROPANE:** Funding is provided by the Air Enterprise Fund for the purchase of propane to heat the airport administration building.
- 620-6462** **STATE REQ. PERMITS:** Funding is provided by the Air Enterprise Fund for State required permits regarding storm water run off.
- 620-6750** **BUILDING MAINTENANCE:** The Air Enterprise Fund provides funding for any necessary repairs to City buildings at the Airport.
- 620-6810** **LIABILITY INSURANCE:** Funding is provided by the Air Enterprise Fund for liability insurance at the airport.
- 621-** **RUNWAY CONSTRUCTION:** FAA is ready to fund the \$2.5 million project to widen and extend the runway further north, away from the Corning High School campus. Caltrans Aviation is to fund 2.5% of the project, approximately \$62,500; the City must fund \$62,500 and FAA will fund the remainder.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
AIRPORT #3500								
5100 + SALARIES	1,706	2,142	1,576	2,084	0	990	0	0
5900 + BENEFITS	662	1,375	439	1,043	0	386	0	0
TOTAL SALARIES/BENEFITS	2,368	3,517	2,015	3,127	0	1,376	0	0
620 6150 3500 Mat/Supplies	145	34	355	4,753	5,000	2,125	5,000	5,000
620 6186 3500 Taxes	2,654	2,912	3,332	1,815	1,850	1,845	300	300
621 6300 3500 ProfServices	3,028	5,843	0	4,025	307,500	192,679	114,881	114,881
620 6410 3500 Electricity	1,831	2,109	2,279	2,075	2,000	1,744	2,000	2,000
620 6420 3500 Propane	2,841	2,889	2,086	1,457	2,400	1,874	2,400	2,400
620 6462 3500 RegPmts State	830	205	0	0	500	0	500	500
620 6750 3500 Bldg Maint.	283	519	1,390	591	1,000	389	1,000	1,000
620 6810 3500 Liability Ins.	4,190	4,525	4,860	5,111	5,000	5,450	6,000	6,000
TOTAL OTHER OPERATING EXP.	15,802	19,036	14,302	19,827	325,250	206,106	132,081	132,081
621 9113 3500 Airport Land	35,139	18,247	204,705	0	0	0	0	0
621 9360 3500 RUNWAY CONST.	0	0	0	0	0	0	2,500,000	2,500,000
620 9375 3500 Airport Beacon	4,144	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	39,283	18,247	204,705	0	0	0	2,500,000	2,500,000
TOTAL FOR DEPT.	57,453	40,800	221,022	22,954	325,250	207,482	2,632,081	2,632,081

# Transportation Center

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
TRANSPORTATION FACILITY (3160)**

**ACTIVITY DESCRIPTION:**

The Transportation Facility is located on the Southeast corner of Solano and Third Streets with the park and ride parking lot located across Solano Street to the north.

The Transportation Facility has made an attractive addition to downtown Corning. This facility consists of four (4) office spaces. These spaces consist of a ticket office and passenger waiting area currently utilized by TRAX (Tehama Rural Area Express); a security office utilized by the Corning Police Department and Neighborhood Watch Volunteers, and the Recreation Department in Suite D. The rear office is designed for future rail transportation use and currently stands vacant.

The City maintains responsibility for grounds and building maintenance, the janitorial services will become the responsibility of the facility business operators when the vacancies are filled.

Funding to support the Transportation center is from the City General Fund and Local Transportation Funds (LTF). The City also receives \$8,220 annually from the County Transportation Commission for Janitorial service at the facility.

**SUPPLIES:**

- 625-4120** **STATE LOCAL TRANSPORTATION FUNDS (LTF):** The City receives \$8,220 per year since July 1, 2007. It is paid on a monthly basis in arrears at 1/12<sup>th</sup> per month. (\$685 per month)
- 625-4660** **RENTS/LEASES:** Rents collected for facility space at the Transportation Center.
- 625-4661** **INTEREST** Represents interest earned on Bank and L.A.I.F. Deposits.
- 625-6410** **ELECTRICITY:** Funding for electricity for the Transportation Center.
- 625-6430** **NATURAL GAS:** Funding for natural gas at the facility.
- 625-6750** **BUILDING MAINTENANCE:** Funding for building maintenance/repairs at the Transportation Center.
- 625-7365** **LANDSCAPING:** Landscaping services at the Transportation Center.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

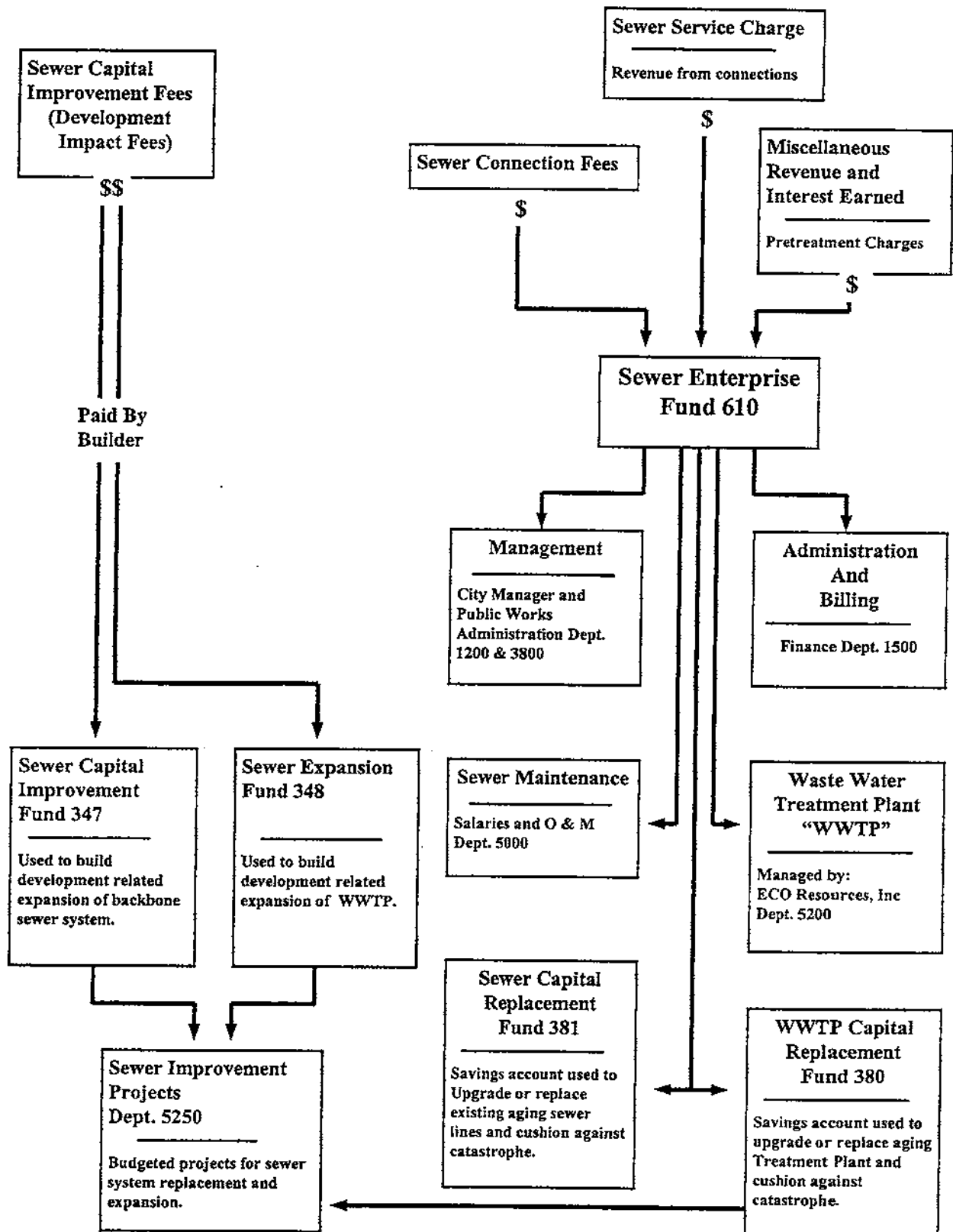
	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
TRANSPORTATION CENTER #3160								
625 6410 3160 Electricity	5,585	4,084	4,534	6,177	6,500	5,295	6,500	6,500
625 6430 3160 Natural Gas	320	172	192	792	600	1,328	1,500	1,500
625 6750 3160 Bldg.Maint.	3,875	2,609	6,948	4,718	5,000	4,067	5,000	5,000
625 6800 3160 Gen.Insurance	0	0	1,500	0	0	0	0	0
625 7365 3160 Landscaping	218	0	65	122	500	0	500	500
TOTAL OTHER OPERATING EXP	9,998	6,865	13,239	11,809	12,600	10,690	13,500	13,500
625 9217 3160 Equip Maint.	0	795	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	795	0	0	0	0	0	0
TOTAL FOR DEPT.	9,998	7,660	13,239	11,809	12,600	10,690	13,500	13,500

# Sewer & Waste Water Treatment Plant



# City of Corning

## The Organization of the Sewer Enterprise



**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
SEWER MAINTENANCE (5000)**

**ACTIVITY DESCRIPTION:**

The sewer department provides wastewater collection for all City of Corning businesses and residents. This department is also responsible for the installation of all residential and commercial construction of new sewer connections and any related repairs and/or replacement of defective service laterals.

The Sewer Pre-Treatment Program, contracted through Southwest Water Services, Inc. formerly ECO Resources, is a continuous program utilized for monitoring the sewer discharge from industrial and commercial users on a quarterly basis.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for City employee wages performing sewer maintenance tasks.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

- 610-6100**     **OFFICE SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing office supplies.
- 610-6150**     **MATERIAL/SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing any necessary materials/supplies.
- 610-6250**     **SMALL TOOLS:** Funding from the Sewer Enterprise Fund provides for the purchase of necessary low cost tools that are subject to periodic replacement.
- 610-6410**     **ELECTRICITY:** The Sewer Enterprise Fund provides funding for electrical costs to power the sewer lift station on 99 W at South Avenue.
- 610-6700**     **EQUIPMENT MAINTENANCE:** The Sewer Enterprise Fund provides funding for equipment maintenance and repairs.
- 610-7368**     **PRE-TREATMENT PROGRAM:** Funding to support a State mandated Monitoring Program of Industrial Sewer Waste is provided from the Sewer Enterprise Fund.
- 610-7500**     **VEHICLE OPERATION/MAINTENANCE:** The Sewer Enterprise Fund provides funding for vehicle fuel and repair.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
SEWER DEPARTMENT #5000								
5100 + SALARIES	41,067	41,150	52,355	30,921	23,400	34,788	25,400	25,400
5900 + BENEFITS	12,815	16,041	21,478	15,254	8,605	12,016	9,145	9,088
TOTAL SALARIES/BENEFITS	53,882	57,191	73,833	46,175	32,005	46,804	34,545	34,488
348 6100 5000 Office Supplies	0	0	2,900	2,790	0	0	0	0
610 6100 5000 Office Supplies	243	1,936	1,725	1,719	500	0	500	500
611 6100 5000 Office Supplies	6	0	0	0	0	0	0	0
662 6100 5000 Office Supplies	3	0	0	0	0	0	0	0
664 6100 5000 Office Supplies	70	0	0	0	0	0	0	0
673 6100 5000 Office Supplies	10	5	5	6	0	0	0	0
674 6100 5000 Office Supplies	135	167	202	218	0	0	0	0
681 6100 5000 Office Supplies	0	7	6	7	0	0	0	0
683 6100 5000 Office Supplies	30	97	91	97	0	0	0	0
685 6100 5000 Office Supplies	0	14	0	0	0	0	0	0
686 6100 5000 Office Supplies	78	141	0	0	0	0	0	0
687 6100 5000 Office Supplies	2,805	2,376	0	0	0	0	0	0
689 6100 5000 Office Supplies	4	0	0	0	0	0	0	0
690 6100 5000 Office Supplies	360	656	0	0	0	0	0	0
692 6100 5000 Office Supplies	0	0	24	7	0	0	0	0
693 6100 5000 Office Supplies	0	5	58	113	0	0	0	0
694 6100 5000 Office Supplies	0	15	0	0	0	0	0	0
696 6100 5000 Office Supplies	0	456	377	0	0	0	0	0
610 6150 5000 Mat/Supplies	14,976	16,775	32,380	9,710	37,000	11,591	37,000	37,000
610 6250 5000 Small Tools	37	123	38	23	150	507	500	500
610 6410 5000 Electricity	2,200	4,179	5,882	5,741	5,000	5,406	6,550	6,550
610 6700 5000 Equip.Maint.	0	285	10,213	29	500	343	500	500
610 7368 5000 Pretreat.Prog	29,917	31,535	24,610	41,870	33,000	26,010	30,000	30,000
610 7500 5000 Veh Opr/Maint	2,989	3,169	3,880	7,256	6,000	6,122	6,000	6,000
TOTAL OTHER OPERATING EXP.	53,863	61,941	82,391	69,586	82,150	49,979	81,050	81,050
TOTAL FOR DEPT	107,745	119,132	156,224	115,761	114,155	96,783	115,595	115,538

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
WASTE WATER TREATMENT PLANT (5200)**

**ACTIVITY DESCRIPTION:**

South West Water Company (SWWC) operates the Treatment Plant and maintains the sewer collection system under contract. The treatment plant is currently permitted by the Regional Water Quality Control Board to discharge a maximum of 1.75 million gallons per day (MGD). The Wastewater Treatment Plant (WWTP) treats domestic wastewater from City residents and businesses.

SWWC also as part of their contract provides for the City a Pre-Treatment Program, which requires that they take samples and check records of the Class One dischargers, such as the Truck Stops, Truck Washes and large restaurants. These inspections ensure or WWTP will not be contaminated with diesel or oil products.

Operating as an "Enterprise Fund", the Sewer Department and Wastewater Treatment Plant currently produce sufficient income to accommodate expenses and capital improvements to operate our Treatment Facility.

The City shares its WWTP "outfall" structure in the Sacramento River with Bell Carter Foods. Bell Carter recently extended their waste discharge permit. During that process the RWQCB ordered BCF to complete a "Mixing Zone Study" to analyze how the discharge dilutes with the river water. RWQCB suggested the City's discharge permit would be similarly conditioned. The council agreed to fund up to ½ the cost of that study.

**PERSONNEL SERVICES:**

**SALARIES:** This funds employee wages associated with the wastewater Treatment Plant.

**EMPLOYEE BENEFITS:** This account provides funds for City contribution to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

- 380-9262** **MIXING ZONE STUDY:** These funds are to pay for ½ the estimated cost to complete the discharge pipe outfall structure "Mixing Zone Study"-in cooperation with Bell Carter Foods.
- 610-6175** **WEED AND PEST SPRAYING:** The Sewer Enterprise Fund provides funding for spraying of weeds and insects at the WWTP.
- 610-6300** **PROFESSIONAL SERVICES:** The Sewer Enterprise Fund provides funding for the ECO Resources, Inc. service contract and sludge removal.
- 610-6410** **ELECTRICITY:** This account funds electrical usage at the WWTP.
- 610-6461** **REQUIRED PAYMENTS/COUNTY:** Required County permits are purchased with funds provided by the Sewer Enterprise Fund.
- 610-7376** **RWQCB ANNUAL PERMIT:** The Sewer Enterprise Fund provides funding for the Regional Water Quality Control Board Annual Permit.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
610 6175 5200 Weed/Tree Spray	0	0	0	0	5,000	0	5,000	5,000
380 6300 5200 ProfServices	0	0	0	2,903	0	0	0	0
610 6300 5200 ProfServices	549,924	552,240	550,190	644,943	552,660	453,048	564,000	564,000
610 6322 5200 CA Toxic Testng	1,213	0	0	0	0	0	0	0
610 6410 5200 Electricity	0	0	0	0	88,000	66,813	68,000	68,000
610 6461 5200 Reg. Pmts/Cnty.	649	109	113	0	350	0	350	350
381 6700 5200 Equip.Maint.	1,056	0	0	0	0	0	0	0
380 7370 5200 Concrete Vaults	3,280	0	0	0	0	0	0	0
610 7376 5200 Annual Permit	8,090	8,211	9,307	9,016	8,000	5,372	8,000	8,000
TOTAL OTHER OPERATING EXP.	564,212	560,560	559,610	656,862	654,010	525,233	645,350	645,350
381 9142 5200 Dessacator	7,862	0	0	0	0	0	0	0
381 9143 5200 Mettler Balance	3,035	0	0	0	0	0	0	0
380 9262 5200 Mixing Zone Sty	0	0	0	0	20,000	0	20,000	20,000
TOTAL CAPITAL EXPENDITURES	10,897	0	0	0	20,000	0	20,000	20,000
TOTAL FOR DEPT.	575,109	560,560	559,610	656,862	674,010	525,233	665,350	665,350

WWTP #5200

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
SEWER CAPITAL IMPROVEMENT (5250)**

**ACTIVITY DESCRIPTION:**

Sewer Capital Improvement includes funds for replacement of broken or damaged sewer mains, and debt service to repay the USDA Rural Development (formerly Farm Home Administration), which funded the Cities Sewer and Water Replacement Programs, Phase I, II & III. Phase III of the Sewer and Water Replacement Program was completed in January of 2000.

Additionally, the Sewer Capital Improvement Program includes purchases and repairs at the Waste Water Treatment Facility for ongoing maintenance and Capital Replacement items.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides wages for City Employees working on sewer capital improvement projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

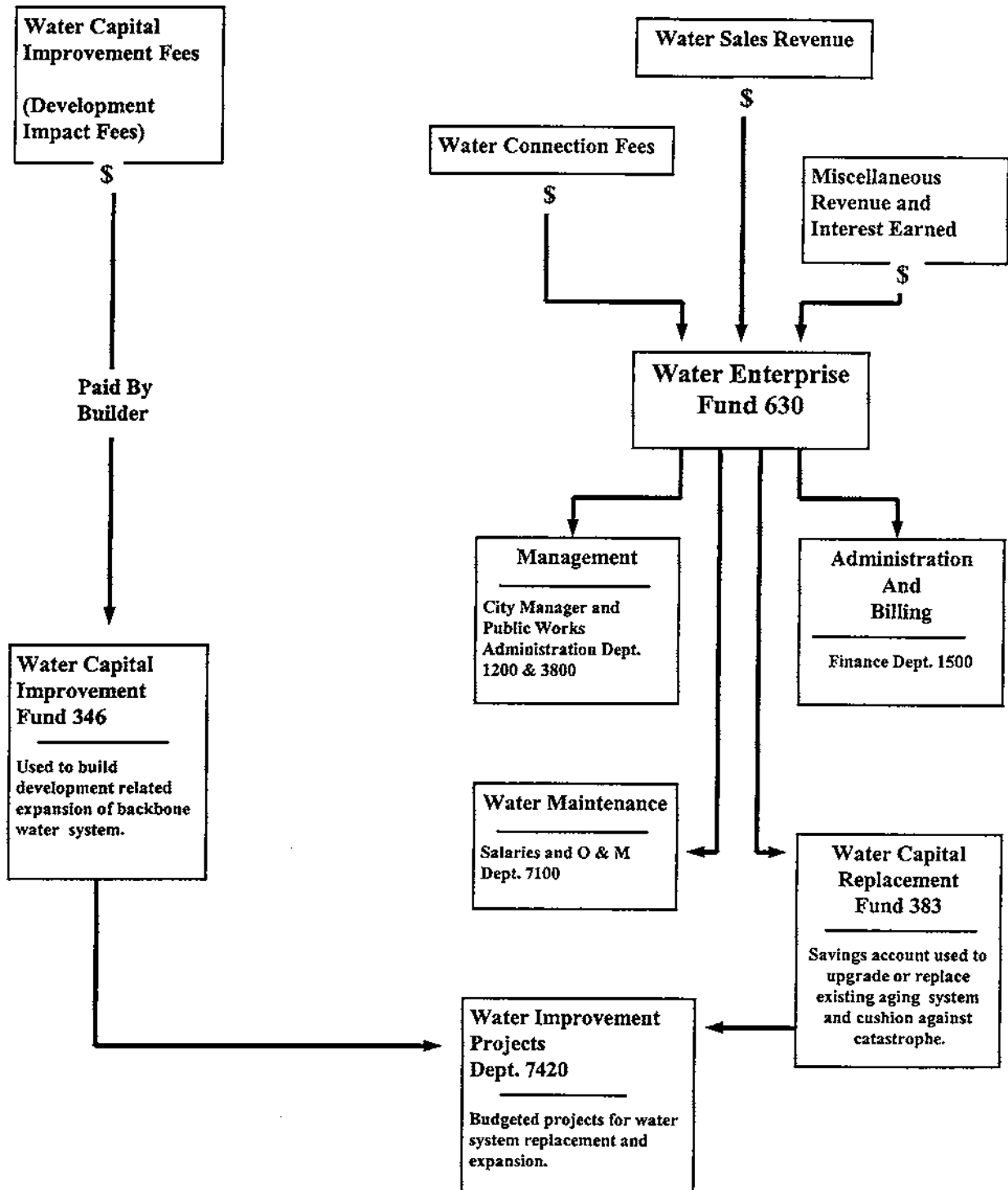
- 380-9206**     **CAPITAL REPLACEMENT:** This account funds purchases and repairs at the WWTP.
- 381-9135**     **SEWER LINE REPLACEMENT:** This fund provides for replacement of broken or damaged sewer lines throughout the City.
- 348-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the WWTP Sewer Expansion, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.
- 610-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the Sewer Enterprise Fund, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.



# Water



# City of Corning The Organization of the Water Enterprise



**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
WATER MAINTENANCE (7100)**

**ACTIVITY DESCRIPTION:**

The Water Department provides funding for wages, materials and supplies necessary to operate and maintain the City's water system. This system operates as an "Enterprise Fund" to fund its expenses and Capital Improvements.

The City strictly adheres to the State Department of Health and Drinking Water regulations, guidelines and periodic sample testing requirements. Currently two water samples are taken each week at various locations throughout the City to monitor bacteria content.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works employees working in water maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fees.

**SUPPLIES:**

- 630-6150**     **MATERIALS/SUPPLIES:** Funding is provided from the Water Enterprise Fund for the purchase of materials and supplies necessary to maintain the water system.
- 630-6250**     **SMALL TOOLS:** The Water Enterprise Fund provides funding to purchase small tools for the plumbers enabling them to accomplish maintenance and repair duties.
- 630-6300**     **PROFESSIONAL SERVICES:** The Water Enterprise Fund provides funding for water tests required by the State Health Department.
- 630-6410**     **ELECTRICITY:** The Water Enterprise Fund provides funding for PG&E charges to operate the water pumps at the City wells.
- 630-6462**     **PERMITS/STATE REQUIRED:** The Water Enterprise Fund provides funding for the State Health Department for the services they provide the City.
- 630-6700**     **EQUIPMENT MAINTENANCE:** The Water Enterprise Fund provides funding for pump repair and equipment maintenance.
- 630-7500**     **VEHICLE/OPERATION/MAINTENANCE:** The Water Enterprise Fund provides funding for fuel and vehicle repairs.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
WATER DEPARTMENT #7100								
5100 + SALARIES	123,888	122,022	134,255	118,517	99,327	111,174	132,470	132,470
5200 + OVERTIME	11	0	0	0	0	301	0	0
5900 + BENEFITS	54,693	56,648	61,140	63,108	46,780	50,486	64,458	64,013
TTL SALARIES/BENES	178,592	178,670	195,395	181,625	146,107	161,961	196,928	196,483
630 6100 7100 Office Supplies	0	4,478	4,130	3,815	0	0	0	0
661 6100 7100 Office Supplies	13	0	0	0	0	0	0	0
663 6100 7100 Office Supplies	281	0	0	0	0	0	0	0
673 6100 7100 Office Supplies	11	5	6	8	0	0	0	0
674 6100 7100 Office Supplies	152	188	228	289	0	0	0	0
675 6100 7100 Office Supplies	0	13	15	17	0	0	0	0
682 6100 7100 Office Supplies	1	28	24	29	0	0	0	0
684 6100 7100 Office Supplies	119	388	388	389	0	0	0	0
693 6100 7100 Office Supplies	0	2	0	0	0	0	0	0
696 6100 7100 Office Supplies	0	169	0	0	0	0	0	0
001 6150 7100 Mat/Supplies	0	0	0	2,622	0	0	0	0
114 6150 7100 Mat/Supplies	73	0	0	0	0	0	0	0
610 6150 7100 Mat/Supplies	0	0	0	175	0	11	0	0
630 6150 7100 Mat/Supplies	38,911	38,060	48,434	46,598	40,000	37,886	40,000	40,000
630 6250 7100 Small Tools	83	245	725	99	200	507	500	500
630 6300 7100 ProfServices	9,951	10,599	9,582	10,593	10,000	9,734	10,000	10,000
630 6410 7100 Electricity	133,575	150,106	159,412	163,498	160,918	152,544	178,000	178,000
630 6462 7100 ReqPmts.State	5,635	2,739	4,977	11,163	5,500	3,696	5,500	5,500
630 6700 7100 Equip.Maint.	13,910	28,309	8,005	1,772	7,000	3,055	7,000	7,000
610 7500 7100 Veh Opr/Maint	0	0	0	0	0	152	0	0
630 7500 7100 Veh Opr/Maint	11,104	6,642	4,908	8,907	10,100	8,043	10,000	10,000
TTL OTHER OPERATING EXP	213,819	241,971	240,834	249,974	233,718	215,628	251,000	251,000

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2008-2009	2009-2010	2009-2010
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED	RECOMMENDED
383 8050 7100 Equipment Purch	0	26,875	0	0	0	0	0	0
630 9417 7100 EDITH WELL	0	0	0	0	0	35	0	0
TTL CAPITAL EXPENDITURES	0	26,875	0	0	0	35	0	0
TOTAL FOR DEPT.	392,411	447,516	436,229	431,599	379,825	377,624	447,928	447,483

**CITY OF CORNING  
2009-2010 ANNUAL BUDGET NARRATIVE  
WATER CAPITAL IMPROVEMENTS (7420)**

**ACTIVITY DESCRIPTION:**

The Farm Home Water and Sewer Replacement Program loan acquired in prior years provided funds for the replacement of the antiquated water and sewer lines throughout the City. Phases I - III have been completed making our system very reliable and more cost efficient to operate.

This Improvement Program also funds Capital items needed for the operation of the water system, such as funding a Consultant for well Telemetry repairs and Replacement of Telemetry equipment.

Currently three wells have been shut down and taken off line due to various reasons. Wells off line at this time are: Houghton Avenue well (due to PCE chemicals in area water samples) and the two Petro wells (due to potential contamination of MTBE from the old Burns Brothers Truck Stop). At this time these wells will only be utilized during an extreme emergency situation.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for wages of employees working in water capital replacement activities.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fee.

**CAPITAL IMPROVEMENTS:**

- 346-9237** **WELL TELEMETRY:** Water Capital Improvement Fund provides funding for a well telemetry Consultant and well telemetry equipment in the amount of \$35,000.
- 630-9275** **CLARK PARK WELL:** This account will fund for the drilling of the new well located at Clark Park.
- 383-9281** **WELL CHLORINATORS:** This account will fund the purchase of materials to replace water chlorine injector pumps and equipment at four well sites.
- 630-6300** **PROFESSIONAL SERVICES:** This funds professional engineering services for water system improvements.
- 630-9811** **WATER DEBT SERV. & TRUST ADMIN.:** The Water Enterprise Fund provides funding for series A & B Bonds for Water Improvement & Replacement Program completed in 2000.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2009-2010

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 ACTUAL	2009-2010 REQUESTED	2009-2010 RECOMMENDED
694 6100 7420 Office Supplies	0	5	0	0	0	0	0	0
630 6300 7420 ProfServices	0	0	0	0	0	(375)	500	500
TOTAL OTHER OPERATING EXP.	0	5	0	0	0	(375)	500	500
346 8020 7420 Cap Impr Reimb	0	5,140	0	0	0	0	0	0
383 9203 7420 Water Line Repl	0	0	0	29,803	0	0	0	0
630 9216 7420 Handheld Mtr Rd	261	0	0	0	0	0	0	0
346 9237 7420 Telemetry	11,358	0	24,724	13,824	35,000	4,230	35,000	35,000
346 9275 7420 Clark Park Well	0	0	0	0	0	0	578,000	578,000
630 9275 7420 Clark Park Well	0	0	0	0	50,000	5,390	0	0
383 9280 7420 Backflows-Parks	0	0	0	24,422	0	0	0	0
383 9281 7420 Well Chlorinator	0	0	0	0	18,000	0	2,500	2,500
383 9282 7420 Fence-Bkbrn wel	0	0	0	19,205	0	0	0	0
383 9417 7420 EDITH WELL	0	0	0	0	29,670	26,973	0	0
630 9811 7420 Wtr Debt Service	237,745	235,331	178,461	183,884	283,465	297,237	314,000	314,000
661 9811 7420 Wtr Debt Service	504	61,247	0	0	0	0	0	0
673 9811 7420 Wtr Debt Service	50	57	96	133	0	0	0	0
674 9811 7420 Wtr Debt Service	(12,231)	0	0	0	0	0	0	0
675 9811 7420 Wtr Debt Service	0	103	264	309	0	0	0	0
682 9811 7420 Wtr Debt Service	0	9,458	7,426	7,458	0	0	0	0
TOTAL CAPITAL EXPENDITURES	237,687	311,336	210,971	279,848	416,135	333,830	929,500	929,500
TOTAL FOR DEPT.	237,687	311,341	210,971	279,048	416,135	333,455	930,000	930,000

WATER IMPROVEMENTS #7420