

**City of Corning
2013-2014
Budget**

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Financial Projections

GENERAL FUND REVENUE HISTORY

City of Corning, CA

Printed: 6/4/2013

Revenue Source	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 2012-2013 (Budgeted)	FY 2012-2013 (Yr. End Est.)	FY 2013-2014 (Projected)
Sales Tax	\$ 2,573,697	\$ 2,706,898	\$ 2,144,780	\$ 1,598,173	\$ 2,790,517	\$ 2,600,000	\$ 2,810,878	\$ 2,650,000
Transient Occupancy Tax	\$ 310,450	\$ 432,963	\$ 277,975	\$ 358,736	\$ 260,693	\$ 260,000	\$ 260,000	\$ 295,000
Property Tax	\$ 585,356	\$ 568,027	\$ 571,684	\$ 536,708	\$ 487,247	\$ 468,700	\$ 468,700	\$ 476,500
Vehicle License Fee	\$ 539,698	\$ 582,764	\$ 576,764	\$ 494,587	\$ 537,374	\$ 500,000	\$ 499,315	\$ 500,000
Other GF Revenue	\$ 885,884	\$ 699,729	\$ 1,186,858	\$ 707,340	\$ 602,089	\$ 562,610	\$ 593,295	\$ 545,410
Total GF Revenues	\$ 4,895,085	\$ 4,990,381	\$ 4,758,061	\$ 3,695,544	\$ 4,677,920	\$ 4,391,310	\$ 4,632,188	\$ 4,466,910
Total GF Expenditures	\$ 4,081,406	\$ 5,113,969	\$ 4,796,852	\$ 4,327,733	\$ 4,322,692	\$ 4,990,398	\$ 4,960,198	\$ 4,602,104

Notes:

Does not include the previously mis-allocated Sales Tax from FY 08-09 and FY 09-10 recovered in 2012-2013 .

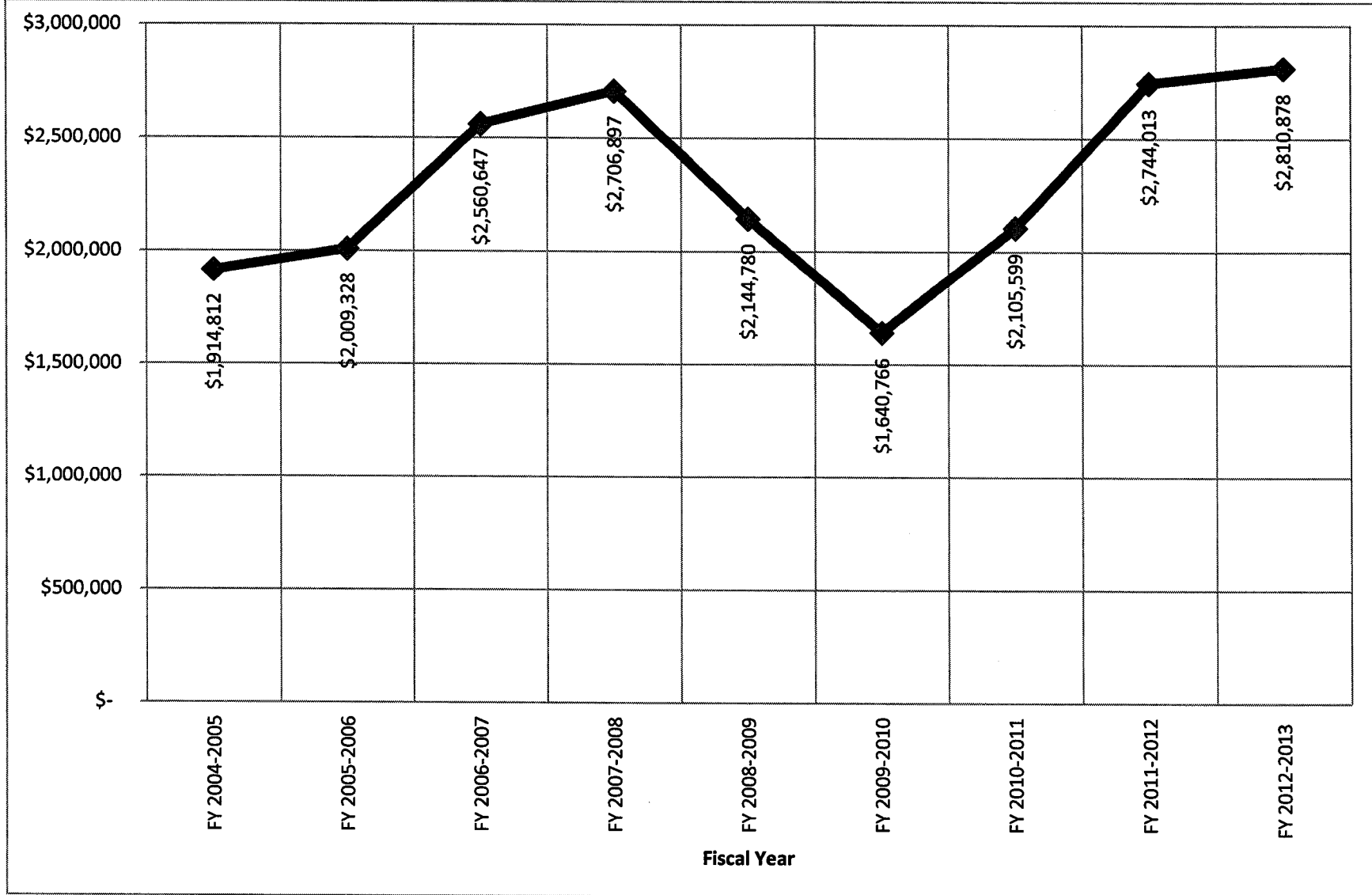
TOT for FY 07-08 & FY 09-10 includes delinquent payoffs.

In past years, expenditures may exceed revenues because Council appropriates "Available Reserve"; the savings from prior years to important major projects.

HISTORIC SALES TAX REVENUE

City of Corning, CA

Printed: 6/3/2013



HISTORIC SALES TAX BY QUARTER
City of Corning

Printed: 6/3/2013
 Sales Tax Calendar

	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013
1st Quarter Sales Paid in Apr, May Jun	\$ 340,517	\$ 443,626	\$ 510,576	\$ 698,426	\$ 292,959	\$ 267,237	\$ 486,262	460,591	\$ 440,631 estimate
2nd Quarter Sales Paid in July, Aug, Sept.	\$ 432,840	\$ 370,064	\$ 498,541	\$ 498,975	\$ 510,250	\$ 336,468	\$ 317,519	\$ 495,508	\$ 498,263
3rd Quarter Sales Paid in Oct, Nov, Dec	\$ 365,858	\$ 443,116	\$ 522,422	\$ 470,075	\$ 478,921	\$ 369,030	\$ 420,166	\$ 514,258	\$ 681,502.00
State Triple Flip Paid in January	\$ 214,009	\$ 186,386	\$ 294,730	\$ 370,764	\$ 275,796	\$ 184,435	\$ 186,889	\$ 390,028	\$ 344,692
4th Quarter Sales Paid in Jan, Feb, Mar	\$ 348,883	\$ 369,108	\$ 429,388	\$ 535,437	\$ 292,000	\$ 299,161	\$ 507,874	\$ 493,600	\$ 477,979
State Triple Flip Paid in June	\$ 212,705	\$ 197,028	\$ 304,990	\$ 133,220	\$ 294,854	\$ 184,435	\$ 186,889	\$ 390,028	\$ 367,811
Fiscal year Total	\$ 1,914,812	\$ 2,009,328	\$ 2,560,647	\$ 2,706,897	\$ 2,144,780	\$ 1,640,766	\$ 2,105,599	\$ 2,744,013	\$ 2,810,878 projected

*3rd Quarter 2012-2013 Sales Tax includes \$210,878 recovered sales tax previously allocated to another City.

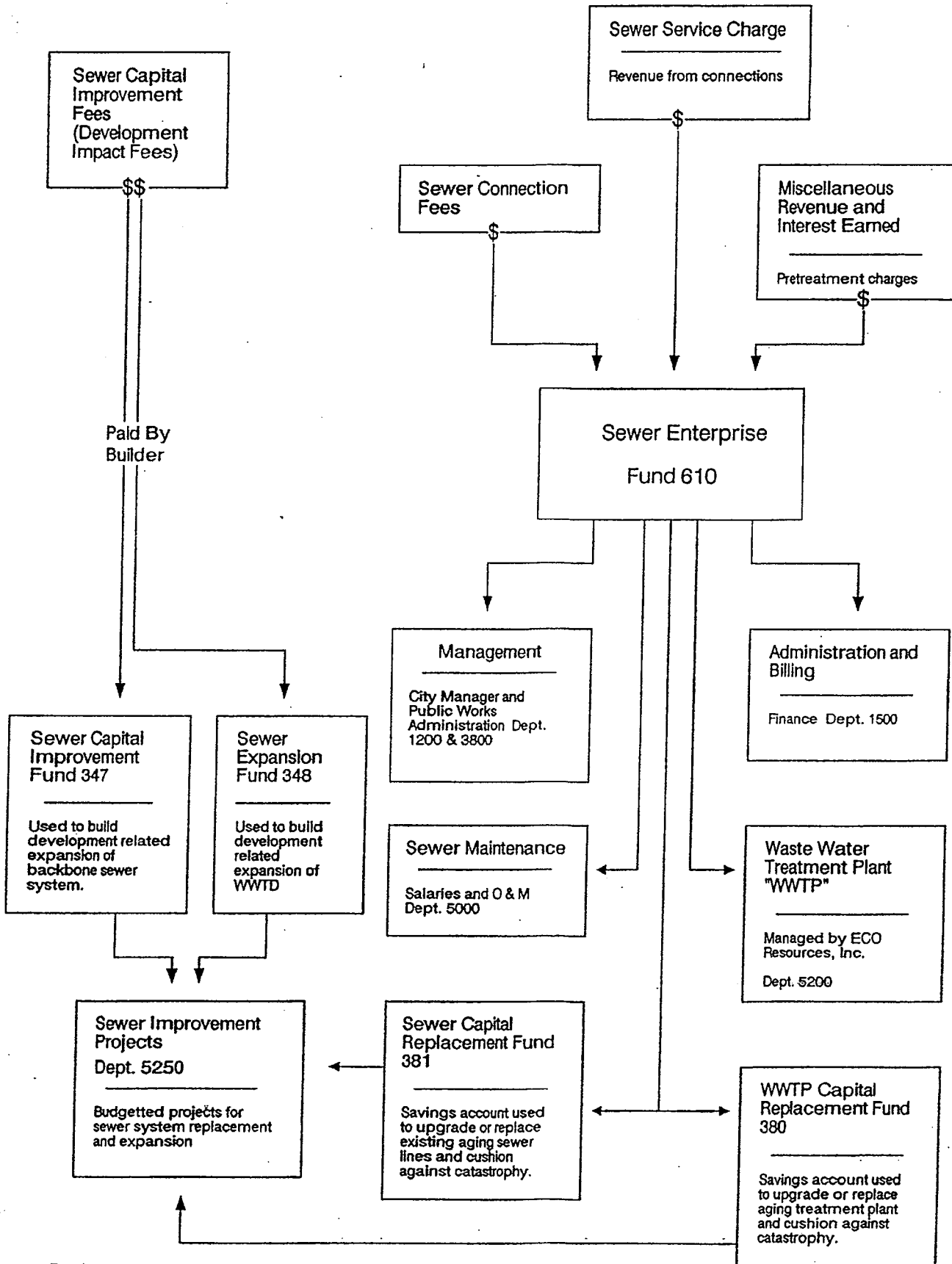
STREET MAINTENANCE FUNDS STATUS
City of Corning, CA

<u>Fund Number</u>	<u>109</u>	<u>110</u>	<u>111</u>	<u>112</u>	<u>115</u>	<u>114</u>	<u>108</u>		<u>001</u>		<u>2013-2014</u>
<u>Revenue Source</u>	<u>Gas Tax</u>	<u>Gas Tax</u>	<u>Gas Tax</u>	<u>Gas Tax</u>	<u>Gas Tax</u>	<u>LTF/TDA</u>	<u>RSTP</u>	<u>SUBTOTAL</u>	<u>GENERAL FUND PARTICIPATION</u>		<u>GRAND</u>
	<u>2105</u>	<u>2106</u>	<u>2107</u>	<u>2107.5</u>	<u>2103</u>	<u>From County</u>	<u>From County</u>		<u>Streets</u>	<u>Street Lights</u>	<u>TOTALS</u>
<u>PRIOR YEAR (2011-2012):</u>											
Audit Balance											
July 1, 2011	43,974	49,557	106,320	1,422	69,824	48,859	27,319	347,275			347,275
Revenues, Actual	35,149	29,896	50,448	2,001	103,677	101	90,505	311,777	109,715	65,001	486,493
Available for Expenditure	79,123	79,453	156,768	3,423	173,501	48,960	117,824	659,052	109,715	65,001	833,768
Expenditures, Actual	(18,029)	(32,155)	(137,803)	(2,893)	(103,185)	(20,347)	(28,181)	(342,593)	(109,715)	(65,001)	(517,309)
Audit Balance,											
June 30, 2012	61,094	47,298	18,965	530	70,316	28,613	89,643	316,459	-	-	316,459
<u>CURRENT YEAR 2012-2013:</u>											
Revenues, Budgeted	36,811	28,752	51,394	2,000	80,422	106,000	-	305,379	607,940	71,000	984,319
Available for Expenditure	97,905	76,050	70,359	2,530	150,738	134,613	89,643	621,838	607,940	71,000	1,300,778
Expenditures, Budgeted	(63,930)	(56,708)	(50,000)	(2,000)	(101,600)	(121,800)	(15,415)	(411,453)	(607,940)	(71,000)	(1,090,393)
Projected Balance											
June 30, 2013	33,975	19,342	20,359	530	49,138	12,813	74,228	210,385	-	-	210,385
<u>BUDGET YEAR 2013-2014:</u>											
Revenues, Budgeted	36,071	28,746	53,655	2,000	109,086	62,500	40,000	332,058	227,269	68,000	627,327
Available for Expenditure	70,046	48,088	74,014	2,530	158,224	75,313	114,228	542,443	227,269	68,000	837,712
Expenditures, Budgeted	(65,089)	(46,874)	(70,082)	(2,000)	(156,600)	(72,800)	(111,415)	(524,860)	(227,269)	(68,000)	(820,129)
Projected Balance											
June 30, 2014	4,957	1,214	3,932	530	1,624	2,513	2,813	17,583	-	-	17,583

Notes:

- 1 Fund 114- Local Transportation Funds come to the City through the County; they are generated by a Statewide transportation sales tax (special quarter cent gas tax)
- 2 Curb & Gutter Revolving Fund has historically loaned funds to property owners to install curb & gutter where there were none.
- 3 Fund 105-Restricted for Transportation Planning Activities including Airport, Geographic Info System, P/W Conferences & Mtgs.
- 4 Gas Tax estimates from Michael Coleman through the League of California Cities.

The Organization of the Sewer Enterprise



Rev.1/98 etc

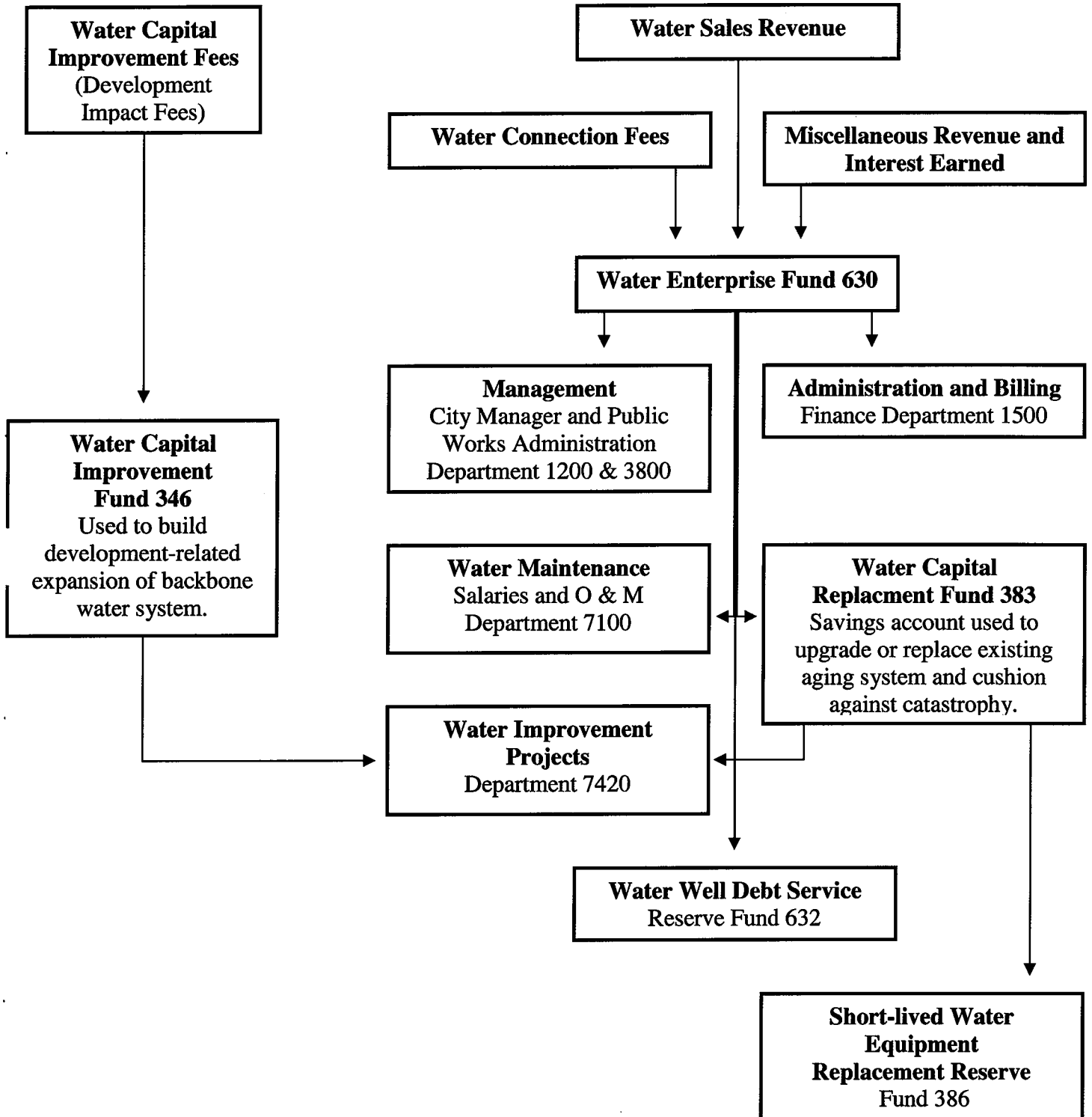
SEWER ENTERPRISE SYSTEM
City of Corning
 Printed:8/3/2013

(Fund 610)	HISTORICAL (ACTUAL)				ACTUAL	CURRENT	PROJECTED							
	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Sewer System Revenues														
Service Charges (1)	1,169,717	1,257,948	1,385,313	1,449,335	1,487,404	1,548,352	1,594,803	1,642,647	1,691,926	1,742,684	1,794,964	1,848,813	1,904,278	1,961,406
Annual Rate Change (7)	9%	9%	9%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Connection Fees	8,030	1,952	2,820	0	655	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Interest Income	0	0	0	85	966	681	5,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Other Revenues	7,154	0	20,555	18,043	7,380	8,608	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600
Total Revenues	1,184,901	1,259,900	1,408,488	1,467,463	1,496,405	1,557,641	1,606,403	1,650,247	1,699,526	1,750,284	1,802,564	1,856,413	1,911,878	1,969,006
Sewer System Operation and Maintenance Expenses (2) (Exclusive of Capital Expenditures and Depreciation)	1,113,426	1,105,433	1,018,652 (7)	1,119,064	1,089,686	1,163,816	1,146,562	1,203,890	1,264,085	1,327,289	1,393,653	1,463,336	1,536,503	1,613,328
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	71,475	154,467	389,836	348,399	406,719	406,096	459,841	446,357	435,441	422,995	408,911	393,077	375,375	355,678
1997 COP (3)														
1999 COP - USDA (4)	98,694	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211
Estimated Installment Payments	37,820	37,435	37,994	38,482	37,922	37,322	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653
2005 COP Series B, USDA (WWTP Exp Ln)						120,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000
Sewer & Equip Replacement Trnsfr (5)	16,800	17,300	18,300	18,300	18,800	19,400	20,000	20,600	21,218	21,855	22,510	23,185	23,881	24,597
WWTP Repl. Fund Transfer	45,000	45,000	50,000	50,000	55,000	55,000	55,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Annual Net Income *	(89,019)	(44,468)	184,898	142,406	195,777	75,179	7,977	(11,107)	(22,640)	(35,723)	(50,463)	(66,972)	(85,370)	(105,783)
Required Adjustments (6)	23,550	42,537	<19,378>	(6,831)	(14,361)	(36,752)	7,977	(11,107)	(22,640)	(35,723)	(50,463)	(66,972)	(85,370)	(105,783)
Net Operating Reserve **	(72,567)	(159,592)	5,928	155,165	336,581	375,008	382,984	371,877	349,237	313,513	263,050	196,078	110,708	4,925
Sewer Stabilization Fund Reserve	438,374													
Sewer Capital Improvement (347)	132,279	185,647	207,420	(15,636)	(13,926)	(4,003)								
Sewer Capital Replacement (381)	49,753	53,447	67,972	86,459	103,478	104,656								
WWTP Expansion Fund (Net of Loan)(348)	145,051	194,020	90,443	77,253	189,010	(3,053)								
WWTP Capital Replacement Fund (360)	327,375	364,142	352,053	347,567	171,709	204,774								

- 1) First rate change funding the sewer line Replacement Project occurred 04/01/97 (decrease by 5%) and appeared in the 1996-97 column and continues through 4/1/03 (+3%) in seven year rate plan ending in the 2002-2003 column. Three percent (3%) inflationary rate increases are forecasted beginning 4/1/04 and continuing. First yr of Bell Carter Withdrawal is 2004-2005; loss will be \$240,000 per yr; Revenue - 1,068,000 - 240,000 X 1.09= 902,250 Income after loss. Beginning with Council approval, add 6%(total 9%) will offset the loss of Bell-Carter as a customer and implemented an 11 yr series of rate increases.
- 2) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year
- 3) 1997 COP for 3,500,000 Webdush Morgan through the City of Corning Public Finance Corporation funded Phase 1 of the Water and Sewer Line Replacement 80% Water - 20% Sewer
- 4) Total Debt \$2,042,000 Including H99 Sewer (322,000) at 4.375% Interest
- 5) Sewer & Equipment Replacement is set aside for Equipment Replacement, annual construction cost index increase of 3% .
- 6) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.
- 7) Last rate increase per resolution No. 04-13-04-07 implements 4/1/2013. This spreadsheet shows annual 3% increases continuing through 2019-2020.

* **Net Income per General Ledger less principal loan payments**
**** Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable Less. Accounts Payable, Interest Payable and Interfund loan payable only. All other Assets and Liabilities not included.**

The Organization of the Water Enterprise



WATER ENTERPRISE SYSTEM
 City of Corning
 Printed: 6/3/2013

	HISTORICAL (ACTUAL)						Actual	CURRENT BUDGET	PROJECTED								
	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12			2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Water System Revenues																	
Service Charges (1)	1,084,370	1,208,862	1,283,521	1,186,044	1,272,364	1,283,720	1,230,522	1,267,438	1,305,461	1,344,625	1,384,963	1,426,512	1,469,308	1,513,387	1,558,788	1,606,552	
Annual Rate Change (8)	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
Connection Fees	1,742	4,238	1,092	1,855	0	1,725	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Interest Income	1,928	2,873	6,886	3,924	3,708	1,450	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Other Revenues	1,061	1,992	4,748	10,727	4,125	2,756	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Total Revenues	1,089,101	1,217,965	1,296,247	1,202,550	1,280,197	1,289,651	1,234,522	1,271,438	1,309,461	1,348,625	1,388,963	1,430,512	1,473,308	1,517,387	1,562,788	1,609,552	
Water System Operation & Maintenance Expenses																	
Exclusive of Capital Expen. & Depreciation (2A)	748,376	745,004	784,707	787,277	778,032	849,604	840,240	873,850	908,804	945,156	982,962	1,022,280	1,063,172	1,105,699	1,149,926	1,195,924	
Net Revenues from Water Enterprise System	340,725	472,961	511,540	415,273	502,165	440,047	394,282	397,588	400,657	403,469	406,001	408,232	410,136	411,688	412,862	413,629	
(Total Net Revenues Avail. for Installment Payments)																	
1997 COP (2)																	
Est. Installment Pmts.																	
1999 COP's USDA (3) Est. Installment Pymts.	130,828	131,525	131,491	131,512	131,512	130,696	130,649	130,586	130,504	130,512	130,435	130,385	130,356	130,344	130,344	130,344	
2005 Series A (2) Est. Installment Pymts.																	
March	104,007	103,272	106,467	109,507	108,419	107,267	110,019	112,591	115,007	117,297	115,437	117,517	123,459	121,159	121,159	121,159	
September	47,272	46,467	45,507	44,419	43,267	42,019	40,591	39,007	37,297	35,437	33,517	31,459	29,159	26,698	26,698	26,698	
Combined total of March & September	151,279	149,739	151,974	153,926	151,686	149,286	150,610	151,598	152,304	152,734	148,954	148,976	152,618	147,857	147,857	147,857	
Water Well Debt Service - 2011 COP (6)																	
Planned Next Well Debt Service						16,185	27,745	27,745	27,745	27,745	27,745	27,745	27,745	27,745	27,745	27,745	
Water & Equipment Replacement Transfer - to Replacement Fund 383	51,500	53,045	100,000	70,000	73,500	103,000	80,000	82,400	84,872	87,418	90,041	92,742	95,524	98,390	101,342	104,382	
Short Lived Water Asset Fund 386 (7)							27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	
2011 COP Debt Serv. Reserve Fund 632						2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	
Total Annual Net Income *	7,118	138,652	128,075	59,835	145,467	38,080	(24,522)	(24,541)	(54,568)	(54,740)	(50,973)	(61,416)	(65,907)	(62,448)	(64,226)	(66,499)	
Required Adjustments (4)	(42,776)	(27,150)	(1,467)	(7,118)	(12,636)	(10,780)											
Cum. Net Operating Reserve **	192,971	358,773	488,315	555,268	688,099	715,399	690,877	666,336	611,768	557,028	506,055	454,639	398,732	346,284	292,058	235,559	
Water Capital Improvement Fund 346	117,461	160,564	185,723	171,714	185,452	74,466											
Water Capital Replacement Fund 383	84,315	54,154	126,728	197,855	267,557	318,026											
1)	First rate change occurred 4/1/87 continuing through 4/1/03; beginning 2003/04 (April 2004) increase was only 3% to cover inflation; no increase on April 1, 2009, then with adoption of new Resolution (12-08-09-02) set annual increase at 3% through 4/1/2014.																
2)	"Refunded" 1997 COP on 7-1-05 and replaced with 2005 COP Series A for 3,500,000 by Wedbush Morgan through the City of Corning Public Finance Corporation which funded Phase 1 of the Water & Sewer Line Replacement at 80% Water and 20% Sewer.																
2A)	Operation & Maintenance is projected to increase at an inflationary rate of 4% per year.																
3)	Total Debt \$2,280,000 @ 4.375% interest.																
4)	Adjustment required to bring reserves to its modified balance due to prior period adjustments and interfund activity.																
5)	Water Stabilization Fund established April 10, 1997 to insure the adequacy of the net revenues pledged to Debt Service. See page 20 of the Official Statement 1997 Series A - Fund Closed June 30, 2005.																
6)	Clark Park Well 2011 COP with USDA Rural Utilities Service \$613,000; paid by Water Enterprise Fund 630																
7)	As a condition of USDA, City sets aside \$27,000 per year to replace short lived assets such as rolling stock, large tools, etc.																
8)	Last rate increase per resolution No. 12-08-09-02 implements 4/1/2014. This spreadsheet shows annual 3% increases continuing through 2021-2022.																
	* Net Income per General Ledger less principal loan payment.																
	** Net Operating Reserve will equal Fund Balance. Consists of Operating Fund (630), Cash and Accounts Receivable less Accounts Payable and Interest Payable only. All other assets and liabilities not included.																

General Fund Revenue Detail

General Fund Revenue Detail:

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports the City General Fund followed by spread sheets showing the annual history of the actual revenue by source.

This Detail reflects income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does **NOT** reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

If you’d like to know how much money the City actually has, you look to the “Financial Projections” Tab of this Budget Book which starts with data from the last certified “Annual Audit”.

CITY OF CORNING
EXPLANATION OF REVENUE ACCOUNTS
GENERAL FUND - 001

PROPERTY TAXES

- 001-4110 CURRENT SECURED TAXES - Taxes collected by the County for secured property with a portion allocated to the City.
- 001-4111 CURRENT UNSECURED TAXES - Taxes collected by the County for unsecured personal property with a portion allocated to the City.
- 001-4113 PRIOR UNSECURED - Unsecured Taxes from the prior year which are received in the current year.
- 001-4114 SUPPLEMENTAL PROPERTY TAX - CURRENT YEAR - Revenues collected by the County on property resale, changes of ownership or title changes because of improvements.
- 001-4117
001-4126 OTHER PROPERTY TAXES - Other Property Tax related monies represent monies collected by the County with a portion distributed to the City and include Property Transfer Tax, Unitary Tax, and Interest earned while held by the County.
- 001-4118 COUNTY PROPERTY ADMIN FEE - The County charges an administrative fee for the processing of property tax revenues. While an expense, this account is in the revenue section in order to aid in it's identification.

OTHER TAXES

- 001-4115 AIRPORT TAX - An unsecured Property Tax on aircraft in Corning.
- 001-4121 SALES TAX - Sales Tax is comprised of 9/10 of 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City and remitted, through the County, by the State Board of Equalization.
- 001-4122 SAFETY SALES TAX - This money comes from a Statewide half - cent Sales Tax approved by California Voters as Proposition 172. The State Legislature chose to allocate it, with a complicated formula to Cities and Counties, only if each maintains a minimum Public Safety funding, using the 1992-93 Budget Year as a base. These Safety Funds are divided evenly between the Police and Fire Departments as a part of their annual Capital Replacement Transfer.

001-4123 FRANCHISES - This account provides for amounts received for
001-4124 special privileges granted by the City, permitting the continuing use
001-4125 of public property such as poles and lines for public utility use, trash
collection and cable television companies.

001-4128 TRANSIENT OCCUPANCY TAX - Represents the 10% Occupancy
Tax collected from Motels and Hotels operating within the City Limits.

001-4400 BUSINESS LICENSE FEES - Represents revenue collected from
the issuance of licenses to those doing business within the City.

SUBVENTIONS AND GRANTS

001-4511 MOTOR VEHICLE IN-LIEU TAX - Account represents motor vehicle
license fees imposed annually by the State in-lieu of taxes on motor
vehicles. Revenues derived from the motor vehicle license fees are
distributed based on the proportion that the population of each city
bears to the total population of all cities.

The VLF is 0.65% -- (65/100 of a %) The original fee was 2%, set
in statute, and our package does not change that. What it does is
constitutionally protect 0.65% -- which is the rate that consumers
are currently paying -- for cities and counties. If the legislature
should decide at some future time to lower the rate below 0.65%,
they would be obligated to backfill cities and counties for the
difference between 0.65% and the lower effective rate charged
consumers.

001-4515 HOMEOWNER'S EXEMPTION - Subvention from the State due to
legislative reduction of the property tax assessment base for owner
occupied residential properties.

001-4129 REIMBURSEMENTS FROM OTHER AGENCIES - Other Agencies
001-4130 (Generally the State) reimburse the City for certain costs incurred.
001-4519 Reimbursements include P.O.S.T., T.I.D.E. and State mandated
001-4520 costs which are, determined on an annual basis.

001-4521
001-4522
001-4523
001-4546
001-4553
001-4671

LICENSES AND PERMITS

- 001-4410 **BICYCLE AND ANIMAL LICENSES** - Represents License Fees
001-4411 administered and collected by the City for Bicycle Safety and Animal
001-4420 Control.
- 001-4430 **BUILDING PERMITS** - Fees charged to defray the cost of inspecting
 building construction to assure compliance with City building codes
 and applicable standards.
- 001-4461 **RECREATION PROGRAMS/GATE FEES/RENTALS** - Fees
001-4650 charged to defray the costs of providing recreational programs and
001-4652 maintaining recreational facilities.
- 001-4524 **BOOKING FEES** - Represents amounts collected from jailed
001-4525 inmates to partially offset costs incurred.
- 001-4526 **OTHER REFUNDS/REIMBURSEMENTS** - Other refunds and
001-4527 reimbursements include Salary reimbursements when paid by
001-4528 other sources (such as Workmen's Compensation), and
 miscellaneous items.

FINES AND FORFEITURES

- 001-4670 **GENERAL FINES AND FORFEITURES** - Represents Fines or
 Forfeitures Bail for violators of a City Ordinance.

USE OF MONEY AND PROPERTY

- 001-4660 **RENT INCOME** - Receipts from outside parties renting City owned
 facilities.
- 001-4661 **INTEREST** - Represents interest earned on the General Fund bank
 accounts and the State Treasurer's "Local Agency Investment Fund"
 deposits.
- 001-4662 **SALES OF PERSONAL PROPERTY** - Receipts from the sale of
 surplus Capital Equipment.
- 001-4667 **RENT INCOME - RODGERS THEATRE** - Rent received for use of
 the City owned theatre property.

CURRENT SERVICES CHARGES

- 001-4610 **BUILDING PLAN CHECK** - This account represents fees collected for reviewing building construction plans to assure compliance with City construction codes and applicable standards.
- 001-4611 **SALES/MAPS AND PUBLICATIONS** - Provides for the receipt of fees from the sale of various maps, publications and photocopies.
- 001-4613 **SUBDIVISION FEES** - Fees charged for reviewing the proposed
001-4614 split of one parcel of land into several to ascertain compliance with City codes and standards, or to review proposed revision of lot lines.
- 001-4520 **OTHER FEES/PERMITS** - The City charges and collects revenues
001-4588 to offset the cost of providing specific services. Revenues include
001-4612 Permits and Applications, Environmental review; Encroachment
 Fees, Police Services for
001-4617 special occasions, Weed Abatement, Fingerprinting, Animal housing,
001-4619 Concealed Weapon Permits, and Impound Fees
001-4620
001-4621
001-4622
001-4623
001-4624
001-4625
001-4627
001-4628
001-4633
001-4653
001-4708
- 001-4710 **PUBLIC WORKS PLAN CHECK** - Provides for the receipt of fees from owners and developers for plan checking done by the Public Works Department.

MISCELLANEOUS

- 001-4618 **MISCELLANEOUS INCOME** - This Account is used for unusual, non-recurring and/or insignificant revenue items.
- 001-4160 Indian Gaming Monies
- 01-4162 Paskenta Tribe Revenue to assist with the annual payment for a Fire Vehicle

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
=====						
GENERAL FUND 001						

PROPERTY TAXES						

PROP TAX/CURRENT/SEC #4110	350,100-	463,200-	465,044-	442,000-	430,841-	447,000-
PROPERTY TAX/CURRENT/UNSECURED # 4111	15,694-	15,645-	15,714-	15,600-	16,480-	16,000-
PROPERTY TAX PRIOR/UNSECURED #4113	693-	1,868-	2,008-	2,000-	1,676-	2,000-
PROP TAX SUPP/CURRENT #4114	7,869-	3,108-	1,179-	500-		500-
PROPERTY TAX PROP 1A #4116	138,130-					
PROPERTY TAX UNITARY #4117	35,958-	24,400-	25,258-	25,000-	26,269-	25,000-
COUNTY PROP ADMIN FEE #4118	22,056	21,381	21,956	22,000	21,424	22,000
REAL PROP TRANS TAX #4126	10,320-	11,359-	5,351-	5,600-	9,601-	8,000-

SUBTOTAL ----->	536,708-	498,199-	492,598-	468,700-	463,443-	476,500-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
=====						
GENERAL FUND 001						
OTHER TAXES						

AIRPORT TAX #4115	1,194-	1,311-	1,085-	1,100-	925-	1,100-
SALES-USE TAX #4121	1,598,173-	2,092,962-	2,771,455-	2,810,878-	2,660,548-	2,650,000-
SAFETY SALES TAX/SB 509 #4122	21,303-	18,857-	19,062-	21,000-	21,695-	21,000-
TRANSIENT OCCUPANCY TAX #4128	358,736-	266,010-	260,693-	260,000-	293,987-	295,000-
FISH& WILDLIFE/REFUGE, REV. SH #4129	187-					
BUSINESS LICENSE FEE #4400	18,891-	18,802-	20,952-	18,000-	7,235-	18,000-
SUBTOTAL ----->	1,998,484-	2,397,942-	3,073,247-	3,110,978-	2,984,390-	2,985,100-
FRANCHISES						

GAS/ELECTRIC/FRANCHISE #4123	60,051-	59,939-	50,750-	50,000-	52,939-	53,000-
CABLE TV FRANCHISE #4124	7,766-	13,320-	21,174-	15,000-	21,445-	16,000-
DISPOSAL FRANCHISE #4125	36,000-	36,000-	36,000-	36,000-	33,000-	36,000-
SUBTOTAL ----->	103,817-	109,259-	107,924-	101,000-	107,384-	105,000-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
=====						
GENERAL FUND 001						
SUBVENTIONS AND GRANTS						

MOTOR VEHICLE IN LIEU TAX #4511	494,587-	567,097-	537,374-	500,000-	503,262-	500,000-
INDIAN GAMING #4160		19,320-	4,875-		5,084-	
HOME OWNERS EXEMPTION #4515		10,599-	10,414-	10,200-	8,768-	10,200-
MANDATED COST REIMBURSEMENT #4519	4,614-	3,641-	3,459-	4,000-	1,591-	4,000-
POST REIMBURSEMENT #4521	2,274-	5,344-	8,713-	8,000-	4,910-	8,000-
TIDE REIMBURSEMENT #4522		31,531-	25,009-	14,400-	8,387-	14,400-
SOBRIETY FUNDS #4523	1,609-	1,621-	1,028-	2,000-	714-	2,000-
POLICE/SCHOOL PROGRAMS #4623	75,000-	75,000-	75,000-	75,000-	75,000-	75,000-
----->	578,084-	714,153-	665,872-	613,600-	607,716-	613,600-
LICENSES AND PERMITS						

ACO LICENSE/FEE/SERVICES #4410	7,056-	6,273-	7,103-	7,000-	5,100-	7,000-
BICYCLE LICENSE #4420	57-	27-	66-		12-	
BUILDING PERMIT #4430	33,403-	37,427-	25,464-	40,000-	20,607-	20,000-
BLDG INSPECTIONS FEES #4633	228-	297-	25-	3,000-	149-	1,000-
POLICE PARKING VIOLATION TICKETS #4525	425-	508-	530-	1,500-	958-	1,500-
ACO NEW ADOPTION FEE #4411	2,440-	3,080-	2,560-	3,000-	2,400-	3,000-
SALARY REIMBURSEMENT #4526	70,638-	29,688-	70,174-	20,000-	32,208-	20,000-
POLICE MISC. DONATIONS, ETC. #4528	1,681-	2,290-	1,226-	1,500-	1,331-	1,500-
----->	115,928-	79,590-	107,148-	76,000-	62,765-	54,000-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
=====						
GENERAL FUND 001						
RECREATION PROGRAMS						

REC/LESSONS/PROG/GATE/ETC #4650	22,618-	23,061-	22,313-	18,000-	12,929-	18,000-
RECREATION PROGRAMS/DESIGNATED/SPLIT #4652	15,625-	10,308-	13,758-	10,000-	9,636-	10,000-
PARK LIGHTS #4655		88-				

SUBTOTAL ----->	38,243-	33,457-	36,071-	28,000-	22,565-	28,000-
FINES AND FORFEITURES						

GENERAL FINES AND FORFEITURES # 4670	30,120-	17,948-	11,246-	30,000-	14,284-	20,000-
USE OF MONEY AND PROPERTY						

INTEREST #4661	5,336-	2,092-	1,682-	5,000-	291-	1,000-

SUBTOTAL ----->	35,456-	20,040-	12,928-	35,000-	14,575-	21,000-
CURRENT SERVICES CHARGES						

BUILDING PLAN CHECK #4610	6,107-	13,961-	8,570-	10,000-	1,335-	5,000-
SALES/MAPS AND PUBLICATIONS #4611	10-	1,486-	259-		2,770-	1,500-

SUBTOTAL ----->	6,117-	15,447-	8,829-	10,000-	4,105-	6,500-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
=====						
GENERAL FUND 001						
OTHER FEES/PERMITS						

REPOSSESSION FEE/POLICE DEPT #4520	60-	90-	105-	60-	135-	60-
PERMITS & APPLICATIONS #4612	3,491-	2,880-	3,075-	3,000-	560-	2,000-
ENCROACHMENT FEES #4619	165-	180-	180-	100-	285-	200-
WEED CONTROL #4621	337-					
FINGERPRINT FEE #4622	45-	72-	99-		72-	
CONCEALED WEAPON PERMIT #4625	304-	1,194-	1,174-	750-	3,235-	750-
POLICE IMPOUND FEE #4628	1,463-	988-	1,539-	2,500-	2,755-	2,700-

SUBTOTAL ----->	5,865-	5,404-	6,172-	6,410-	7,042-	5,710-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
=====						
GENERAL FUND 001						
MISCELLANEOUS						

DEVELOPER REIMBURSEMENT #4158	1,320-					
MISC INCOME/LIBRARY #4617	223-	120-	91-		94-	
MISCELLANEOUS INCOME #4618	171,209-	170,310-	30,561-	25,000-	24,856-	25,000-
CAL COPS #4553	99,963-	99,916-	99,960-	100,000-	54,174-	100,000-
CREDIT CARD PROC FEE #4588		518-	1,363-		1,570-	
WOODSON PARK OLIVE INCOME #4653					240-	
REIMBURSEMENT/DISPATCH #4671		19,186-	35,154-	22,500-	21,924-	22,500-
OPERATING TRANSFERS IN REVENUE #4680	4,154-	188,663-	800-	5,000-	2,954-	24,000-

SUBTOTAL ----->	276,869-	478,713-	167,929-	152,500-	105,812-	171,500-
FUND TOTAL ----->	3,695,571-	4,352,204-	4,678,718-	4,602,188-	4,379,797-	4,466,910-
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Other Fund Revenue Detail

Other Fund Revenue Detail:

This section of the Budget Book provides the reader with a description of each type of “Non-General Fund” Revenue sources that supports other City operations. The description is followed by spreadsheets showing the annual history of the actual revenue by source.

This Detail reflects annual income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does **NOT** reflect Fund Balances nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council – often at the end of November.

When you want to know how much money the City actually has, you look to the “Financial Projections” Tab of this Budget Book which has spread sheets for all Road Funds, Parks Development Funds, and Water and Sewer Funds, all with the latest information from the last certified “Annual Audit”.

EXPLANATION OF REVENUE ACCOUNTS **OTHER FUNDS**

PUBLIC SAFETY CAPITAL ACQUISITION AND REPLACEMENT FUNDS

071 These Police, Fire and Public Works Replacement Funds receive
072 periodic transfers from the General Fund and also hold proceeds
076 from the sale of surplus Department Equipment.
078

073 Represents Proposition 30 monies to be used for Police related
 expenditures.

STREET MAINTENANCE AND IMPROVEMENT FUNDS

For all Street Maintenance Funds, there is a detailed Summary Spreadsheet in the preceding Revenue Section.

105-4141 Rural Planning-Roads Transportation moneys received through the Tehama County Transportation Commission and used for project and long range planning. Includes money from "OWP", "R/STIP" and Aviation Planning sources. The OWP is funded by Rural Planning Assistance (RPA) funds, through the State Office of Regional and Interagency Planning (ORIP).

108-4529 Federal Transportation Fund receives Federal Program money distributed by the Tehama County Transportation Commission.

109-4716 GAS TAX 2105 - Funds received from the state which are derived from a charge on each gallon of gasoline sold and allocated to the City on a per-capita basis to be used for maintenance of City streets. Authorized by Proposition 111.

110-4531 GAS TAX 2106 - State funds received from the sale of gasoline throughout the State which may only be expended for select system street construction or maintenance.

111-4532 GAS TAX 2107 - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the City on a per-capita basis for maintenance or construction of a City street.

112-4533 GAS TAX 2107.5 - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to City streets.

- 114-4120 **LOCAL TRANSPORTATION SALES TAX** – Also known at “LTF”. 1/4 of 1% of Sales Tax on gasoline sales within the City for the purpose of maintenance and reconstruction of streets. This is a residual amount received after the transit system has been provided for.
- 115-4142 **GAS TAX 2103** replaced the State Traffic Congestion Relief Fund State gas tax money approved by a vote of the People“ as Proposition 42”. In the latest budget action of the Governor and the State Legislature, the State took the Prop. 42 monies to help cover the State Budget deficit and replaced them with a new Gas Tax “Streets and Highways Code Section 2103”
- 116-4634 Traffic Mitigation Fees- are paid by new development to mitigate the traffic impact caused by the increased vehicle traffic resulting from the new development
- 118-4145 Safe Routes to Schools- The State Safe routes to Schools program provides funding for sidewalk and other pedestrian traffic safety improvements. The Program is highly competitive and Corning qualified last year for funding.

BUSINESS LICENSE, AMERICANS WITH DISABILITIES ACT FUND-080

- 080-4401 On September 19, 2012 Governor Brown signed into law SB-1186. The law mandates a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws.

RODGERS THEATRE RESTORATION- 130

- 130- Funds received from grants and contributions for the restoration of the Rodgers Theatre.

PLANNING ENVIRONMENTAL REVIEW FUND –150

- 150- Funds received from development project applicants to cover the cost of special environmental review consultants for CEQA and NEPA work.

OTS: STATE OFFICE OF TRAFFIC SAFETY - 164

- 164-4553 State Office of Traffic Safety Grant funds

GENERAL PLAN UPDATE FUND-302

302- CDBG Grant Funds for the update of the City's General Plan.

CDBG FUNDS - 323 - 329

323 -4668 PROGRAM INCOME - Represents principle and interest received on Housing Program Loans.

PARKLAND DEVELOPMENT FUND - 341

341-4127 PARK ACQUISITION/CONSTRUCTION - Represents fees charged (as a part of the Building Permit) on new construction for future Park Acquisition and Improvements pursuant to CMC Sec. 3.40.010 and Resolution 08-09-05-06-objective is acquisition @ 5 acres/1000 population. Applies to lots created since 1991.

SALADO WALL DEPOSIT FUND-344

City collected funds to ensure the construction of a land use barrier along south boundary of Salado Orchard project if multi-family development occurs next to existing Single Family neighborhood. Wall will not be constructed so long as Phase 2 of the project is entitled.

DRAINAGE FEES - 345

345-4636 DRAINAGE FEES - Fees charged on new construction for the improvement and expansion of storm and drainage facilities.

WATER CAPITAL IMPROVEMENT FUND - 346

346-4642 WATER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

SEWER CAPITAL IMPROVEMENT FUND - 347

347-4642 SEWER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

WWTP SEWER EXPANSION FUND - 348

348-4645 **SEWER EXPANSION FEE** -WWTP Represents fees charged on new construction for the improvement and expansion of sewer Waste Water Treatment Plant "WWTP".

PARK AND RECREATION REVIVING FUND - 352

352-4654 **BASEBALL FEES** - Fees charged for use of the Yost Field Baseball Facilities.

PARK RECYCLING GRANT 353-4157

Funds received by the City from the State Solid Waste management Board and forwarded on the the County-wide Solid waste Department for recycling programs in serving Corning.

PROPOSITION 84 PARK BOND FUND-354

354- Proposition 84 funds received pursuant to 2010 grant by the City for development of the Corning Community Park

PARKLAND ACQUISITION,IMPROVEMENT & EXPANSION FUND - 355

355-4605 **PARKLAND PURCHASE FEE** - Represents fees charged on new construction for the acquisition, improvement and expansion of park facilities., pursuant to CMC Sec. 3.32.030 (aka Bedroom Tax).

TRAIL DEVELOPMENT FEES - 356

356 Funds received from development projects adjacent to Jewett Creek and Burch Creek set aside for the future improvement of City trail system along the Creek.

CURB AND GUTTER - 365

365-4635 **CURB AND GUTTER** - The City Code provides for a "Curb and Gutter Revolving Fund" to promote the installation of curb and gutter through loans to residential property owners for the installation of curbs and gutters. When the State mandated that such small projects must be constructed under State Prevailing Wage Law if public funds are used, the cost of installation became too expensive to attract property owners. There is currently no funding available.

WAYFINDING SIGN MAINTENANCE FUND - 370

370-4170 The Business Community and the City worked together to install entrance directional signage at the intersection of Hwy99W and South Street and at Hwy99W and Solano Street. Two large "ladderboard" signs provide directions to tourist destinations in the Community. These funds were deposited by the businesses participating in the purchase and installation of the signs.

WWTP CAPITAL IMPROVEMENT FUND - 380

380-4642 SEWER WASTE WATER TREATMENT PLANT CAPITAL REPLACEMENT receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing facility replacement, including everything from lab equipment to major structures.

SEWER CAPITAL REPLACEMENT FUND - 381

381-4642 SEWER CAPITAL REPLACEMENT - receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing collection system (the sewer lines) replacement and Sewer Service equipment and rolling stock.

WATER CAPITAL REPLACEMENT FUND - 383

383-4642 WATER CAPITAL REPLACEMENT - receives funds transferred annually from the Water Enterprise Fund in order to provide a reserve for future ongoing water system replacement and Water Service equipment and rolling stock.

TRUST FUNDS- 401-403

Represents funds held by the City in a fiduciary relationship, which can be utilized only as specified in the trust documents.

401 JT Levy Trust Fund, a Scholarship Fund for graduating Corning High School seniors.

402 RODGERS Trust Fund, established to benefit improvements and restoration of the Rodgers Theatre.

403 RIDELL Trust Fund, established to benefit the Corning Library and currently dedicated to future building expansion.

SEWER ENTERPRISE - 610

- 610-4640 SEWER SERVICE - Revenues charged for the operations and maintenance of the City's sewer system.
- 610-4641 OTHER SEWER SERVICE REVENUES - Represents misc. income
610-4643 received for specific services such as Connection Fees, Pretreat-
610-4713 ment Program and Land Leases.
- 610-4618 MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

SOLID WASTE-615

- 620-4639 Revenues charged for solid waste collection services. Monies paid to Waste Management, which provides services to the city.

AIRPORT ENTERPRISE - 620

- 620-4536 AIRPORT GRANT - Federal and State revenues for the maintenance and improvement of Airport facilities.
- 620-4660 RENTS/LEASES - Rents collected for building and hangar space at the Airport facilities.

TRANSPORTATION CENTER ENTERPRISE 625

- 625-4120 STATE LOCAL TRANSPORTATION FUNDS (LTF) The City receives \$ 8,220 per year since July 1, 2007. It is paid on a monthly basis in arrears at 1/12th per month. (\$685 per month)
- 625-4660 RENTS/LEASES Rents collected for facility space at the Transportation Center.

WATER ENTERPRISE - 630

- 630-4630 WATER SALES - Revenues charged for the operations and maintenance of the City's Water delivery and treatment system.
- 630-4631 METER READING/TURN ON - Fees charged for additional services
630-4632 required in the turn on or reinstatement of water service.
- 630-4618 MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

REQUIRED ENTERPRISE RESERVE FUNDS

WATER, SHORT LIVED ASSET RESERVE FUND-386

386-4642 WATER CAPITAL REPLACEMENT Short-Lived Asset Reserve - funds replacement of short-lived assets, such as pumps, well refurbishment, paint and small and large equipment. Short-lived assets include those items not covered under Operations and Maintenance. Long-lived facility replacement that should be funded with long-term financing.

SEWER RATE STABILIZATION FUND-611

WATER WELL LOAN RESERVE-632

LIGHTING AND LANDSCAPE DISTRICTS- 700

701 District One, Zone One-affects the Blackburn Estates Subvision on North Alex Lane

703 District One, Zone Three-affects the SHHIP Blossom Avenue Development

704 District One, Zone Four-affect Salado Orchard Apt. Phase 1

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
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POLICE EQUIPMENT REPLACEMENT FUND #071

Equipment Fund #4527	1,624-		23,985-		2,115-	
Interest #4661	827-	186-	24-		59-	100-
Operating Transfers in Revenue #4680	53,280-		15,000-	79,374-	79,374-	30,000-

ACO F&A RESTRICTED FUND #072

ACO - F&A Fee #4412	2,916-	1,550-	3,645-	3,000-	1,335-	3,000-
Interest #4661	13-		2-		1-	

PROP 30 FUNDS #073

State Grant #4601				45,000-		45,000-
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FIRE EQUIPMENT REPLACEMENT FUND #076

Paskenta Tribe Revenue #4162	26,308-	26,308-	26,308-	26,308-	26,308-	26,308-
Interest #4661	529-	104-		500-	51-	100-
Reimbursement: Dispatch # 4671	19,908-	4,011-				
Operating Transfers in Revenue #4680	22,000-	22,000-	22,000-	78,787-	78,787-	39,500-

CITY OF CORNING
 OTHER FUNDS
 FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
PUBLIC WORKS EQUIPMENT REPLACEMENT FUND #078 -----						
Equipment Fund #4527	12,567-	12,453-	19,092-		42,333-	10,000-
Interest #4661	396-	135-	61-		49-	100-
BUSINESS LICENSE ADA #080 -----						
Business License ADA #4401					54-	100-
RURAL PLANNING FUND #105 -----						
Rural Planning Funds #4141	29,000-	20,000-	22,000-	29,000-		29,000-
Interest #4661	104-	48-	11-		9-	
PROP ONE B #107 -----						
Interest #4661	479-	95-				
FED TRANS FUND #108 -----						
FEDERAL TRANS #4529		32,288-	90,384-		10	40,000-
INTEREST #4661	547-	274-	120-		78-	

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
GAS TAX FUND #109 - #113 -----						
GAS TAX #2105	40,334-	38,460-	35,035-	36,811-	26,822-	35,971-
GAS TAX #2106	31,867-	30,785-	29,787-	28,752-	23,732-	28,646-
GAS TAX # 2107	53,757-	51,377-	50,287-	51,394-	43,878-	53,555-
GAS TAX #2107.5	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-
INTEREST #4661	1,268-	1,179-	385-		133-	300-
GAS TAX TOTAL ----->	129,226-	123,801-	117,494-	118,957-	96,565-	120,472-
=====						
LOCAL TRANSPORTATION FUND #114 -----						
LOCAL TRANSPORTATION SALES TAX #4120	58,850-			106,000-	62,489-	62,500-
INTEREST #4661	570-	462-	101-		8-	
TRAFFIC CONGESTION FUND #115 -----						
TRAFFIC CONGESTION RELIEF #4142	66,915-	71,172-	103,543-	80,422-	57,583-	108,986-
Interest #4661	184-	277-	135-		52-	100-
TRAFFIC MITIGATION FUND #116 -----						
Traffic Mitigation Fees #4634	47,451-	19,276-	29,401-	5,000-	780-	5,000-
Interest #4661	4,140-	2,371-	729-		105-	
SAFE ROUTES TO SCHOOL #118 -----						
Safe Routes to School #4145				169,200-		169,200-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
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RODGERS RESTORATION FUND #130

Theatre Restoration #4138	6,157-		17,615-		52,500-	
2002 Park Bond Act #4163		182,271-		5,000-		

ENERGY GRANT FUND #131

Energy Grant #4665		31,658-				
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PLNG ENV. REV. FUND #150

Interest # 4661	121-	53-	32-		14-	
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FLOOD MIT FEMA #152

Federal Grant Proceeds #4702 OTS FUND #161		5,918-	21,018-			
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OTS FUND #164

OTS #4572	28,508-	25,950-	6,559-			
Interest # 4661	38-	103-	68-		32-	

ABANDONED VEHICLE FUND #170

Abandoned Vehicle #4546	20,140-	3,451-				
Interest #4661	307-	302-	131-			

SAFE GRANT #188

Interest # 4661	40-	83-				
Safe Grant (Police) #4701	10,299-	3,779-				

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
GENERAL PLAN UPDATE #302 -----						
State Grant #4601						100,000-
GIS PLANNING FUND #304 -----						
Interest #4661	10-					
Grant Proceeds #4700	5,562-					
HOUSING ELEMENT PROJ #308 -----						
Housing Element 2003 # 4567	31,127-	3,873-				
SALADO HOME #321 -----						
Salado Home Grant # 4663	2,390-					
CDBG FY 08/09 #322 -----						
Interest # 4661	51-	29	76-		38-	
Misc Income, Etc... #4618					105-	
Federal Grant Proceeds #4702			29,284-		2,314-	
Blackburn Improve. Grant #4802				800,000-		
PROG. INC-UNRES FUND # 323 -----						
Interest #4661	117-	158-	73-		4	
CDBG Program Income #4668	1,480-	2,600-	1,900-		2,350-	

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
1990 CDBG FUND #324 -----						
Interest # 4661	281-	176-	67-		28-	
REUSE FUNDS-ECN FUND #325 -----						
Loan Payments #4568	913-	913-	913-	1,000-	913-	1,000-
Interest #4661	620-	454-	165-	500-	69-	500-
CDBG Program Income #4668	2,542-	2,542-	2,542-		2,330-	
REUSE FUNDS HOUSING FUND #326 -----						
Interest #4661	992-	762-	56-	500-	2-	500-
CDBG Program Income #4668	52,768-	29,272-	27,368-		1,000-	
HOUSING ACQ, RLF #327 -----						
Interest # 4661	28-	59-	99-		52-	
HOUSING REHAB. RLF #328 -----						
Interest # 4661	28-	59-	96-		54-	
NEW CONSTRUCTION RLF #329 -----						
Interest # 4661	1-	5-	17-		10-	
PARK ACQUISITION/CONSTRUCTION FUND #341 -----						
PARK ACQUISITION/CONSTRUCTION #4127	10,268-	3,500-	18,366-	11,200-	3,832-	11,200-
INTEREST #4661	1,901-	1,344-	510-	1,000-	219-	1,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
SALADO WALL DEPOSIT FUND #344 -----						
Interest # 4661	848-	594-	226-	200-	96-	200-
DRAINAGE FEES FUND #345 -----						
DRAINAGE FEES #4636	8,827-	2,262-	16,372-	10,000-	631-	10,000-
INTEREST #4661	1,104-	746-	284-	1,000-	123-	1,000-
WATER CAPITAL IMPROVEMENT FUND #346 -----						
WATER CAPITAL IMPROVEMENT #4530	6,027-	2,836-	9,813-	5,000-	2,148-	5,000-
INTEREST #4661	1,652-	1,062-	249-	1,500-	62-	1,500-
SEWER CAPITAL IMPROVEMENT FUND #347 -----						
SEWER CAPITAL IMPROVEMENT #4642	3,210-	2,568-	10,541-	2,500-	1,284-	2,500-
INTEREST #4661			3-			
WWTP EXPANSION FUND #348 -----						
MISC INCOME, ETC... #4618	8,000-	16,000-	18,000-	20,000-	8,000-	20,000-
INTEREST #4661	2,141-	904-	65-	1,000-	145-	500-
Operating Transfers in Rev. # 4680	225,000-	225,000-	120,000-	235,000-	240,000-	240,000-
YOST FIELD FUND #352 -----						
BASEBALL FEES #4654	870-	166-	616-		690-	500-
Interest # 4661	29-	18-	10-		5-	

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
PARK VOL. FUND #353 -----						
Recycling Grant #4157	5,000-		5,000-			
Interest #4661	151-				5-	
PROP 84 PARK BOND #354 -----						
Bond Proceeds #4552			282,824-	4,276,800-	110,875-	4,276,800-
Misc Income, Etc. #4618		3,919-				
PARKLAND ACQUISITION FUND #355 -----						
Bedroom Tax #4605	1,100-	2,300-		600-	300-	600-
Misc. Income, Etc. #4618	124,416-					
Interest #4661	1,555-	1,109-	429-		182-	
TRAIL DEVELOPMENT FUND #356 -----						
Interest #4661	54-	38-	14-		6-	
CURB AND GUTTER FUND #365 -----						
CURB AND GUTTER #4635		240-				
INTEREST #4661	2-	1-	1-		1-	
CAPITAL REPLACEMENT WWTP FUND #380 -----						
Interest #4661	2,977-	1,587-	513-	5,000-	270-	1,000-
Operating Transfers in Revenue #4680	50,000-	55,000-	55,000-	55,000-	55,000-	60,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
SEWER CAPITAL REPLACEMENT FUND #381 -----						
Interest #4661	690-	573-	257-	1,000-	127-	1,000-
Operating Transfers in Rev #4680	18,300-	18,800-	19,400-	20,000-	20,000-	20,600-
WATER CAPITAL REPLACEMENT FUND #383 -----						
Interest #4661	1,845-	1,554-	807-	2,000-	308-	2,000-
Operating Transfers in Revenue #4680	70,000-	73,500-	103,000-	122,000-	107,000-	109,400-
SHORT LIVED WATER REVENUE #386 -----						
Interest #4661			67-		56-	
Operating Transfers in Revenue #4680			27,000-	27,000-	27,000-	27,000-
JT LEVY TRUST FUND #401 -----						
Interest #4661	260-	181-	68-	500-	28-	500-
RODGERS, FMW&D FUND #402 -----						
Interest #4661	210-	142-	51-	500-	20-	100-
RIDELL LIBRARY TRUST FUND #403 -----						
Interest #4661	5,712-	5,625-	347-		274-	

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
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SEWER ENTERPRISE FUND #610

SEWER SERVICE #4640	1,449,335-	1,485,644-	1,545,923-	1,560,855-	1,431,626-	1,642,650-
SEWER CONNECTION FEE #4641		655-		3,000-		3,000-
INDUSTRIAL WWTP LAND LEASE #4643	7,316-	7,380-	7,608-		7,593-	
MISCELLANEOUS #4618			1,001-	3,600-		3,600-
INTEREST #4661	85-	966-	681-	1,000-	121-	1,000-
FUND TOTAL ----->	1,456,736-	1,494,645-	1,555,213-	1,568,455-	1,439,340-	1,650,250-

SOLID WASTE FUND #615

Solid Waste #4639	407,216-	413,842-	423,069-	400,000-	406,649-	400,000-
Interest #4661	559-	278-	99-	6,000-	49-	6,000-

AIRPORT ENTERPRISE FUND #620

AIRPORT GRANT #4536		20,000-	10,000-	10,000-		10,000-
Misc, Income, Etc. # 4618	2,579-	229-	980-	2,579-		2,579-
RENT BLACKBURN #4658	7,275-	7,911-	8,400-	8,400-	7,700-	8,400-
RENTS/LEASES #4660	3,210-	4,795-	3,792-	3,000-	4,250-	3,000-
INTEREST #4661	28-		3-			

AIRPORT IMPROVEMENTS #621

FAA Grant Construction #4564	2,331,801-	18,492-				
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CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
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TRANSPORTATION CENTER FUND #625

TRANS. SALES TAX #4120	15,755-	8,015-		8,220-		8,220-
Misc Income, Etc... #4618		2,055-	7,535-		19,758-	
Lease-Commercial Park #4659	5,000-	5,000-	5,000-	5,000-	5,000-	5,000-
RENTS/LEASES #4660	5,000-	5,000-	5,000-	5,000-		5,000-
INTEREST #4661	28-	60-	38-		15-	
FUND TOTAL ----->	25,783-	20,130-	17,573-	18,220-	24,773-	18,220-

=====

WATER ENTERPRISE FUND #630

MISC INCOME, ETC. #4618			327-		12-	
WATER SALES #4630	1,186,044-	1,272,364-	1,283,720-	1,230,522-	1,212,184-	1,267,500-
WATER CONNECTION FEE #4631				1,000-		1,000-
METER READING/TURN ON #4632	1,855-	2,365-	1,725-	2,000-	1,951-	2,000-
INTEREST #4661	3,924-	3,708-	1,450-	1,000-	595-	1,000-
FUND TOTAL ----->	1,191,823-	1,278,437-	1,287,222-	1,234,522-	1,214,742-	1,271,500-

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CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2013-2014

	2009-2010 YEAR END	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

WATER WELL LOAN RESERVE #632						

Interest #4661			7-		6-	
Operating Transfers in Revenue #4680			2,800-	2,800-	2,800-	2,800-

L&L DIST 1 ZN 1 #701						

Lighting & Landscaping Assess #4649	919-	883-	883-	1,090-	883-	1,090-
Interest # 4661	1-	2-	1-			

L&L DIST 1 ZN 3 #703						

Lighting & Landscaping Assess #4649	4,263-	4,263-	4,263-	2,900-	4,263-	2,900-
Interest # 4661	62-	48-	29-	100-	14-	100-

L&L DIST 1 ZN 4 #704						

Lighting & Landscaping Assess #4649	4,773-	4,773-	4,773-	4,775-	4,773-	4,775-
Interest # 4661	32-	31-	14-	50-	6-	50-

=====						
GRAND TOTAL OF NON GEN FUNDS ----->	6,631,563-	4,321,551-	4,591,068-	9,610,239-	4,198,867-	8,965,530-
=====						

Dept. Summaries by Fiscal Year

Department Summaries by Fiscal Year:

This section of the Budget Book provides a summary by year of the actual expenditures of each City Department or operating division of a Department.

These expenditures are supported by the revenues explained in the prior sections of the Book.

These spread sheets pull the information from the actual computerized accounting records of the City.

The reader should appreciate that the four pages in this section represent computer commands taking up over sixteen feet of ledger size computer paper! The detail of this Book is possible through the combined efforts and talent of the City Staff.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014
DEPARTMENT HISTORY BY FISCAL YEAR

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
GENERAL CITY -----						
City Council #1100	23,979	22,183	25,528	25,600	24,138	25,600
City Clerk #1300	10,741	15,642	8,808	17,950	11,745	15,950
City Treasurer #1900	538	718	653	600	592	600
City Administration #1200	202,056	185,197	112,567	182,470	164,805	199,106
Legal Services #1400	133,840	81,885	90,980	85,200	77,968	85,200
Recreation #3300	92,006	17,563	10,791	10,000	6,542	10,000
Building & Safety #4300	88,322	103,841	108,668	110,283	102,200	114,853
Planning Dept #4100	110,745	116,211	114,937	44,400	57,099	44,400
Economic Development #4010	22,600	21,500	22,000	23,500	22,292	23,500
Housing Element #3181	26,890	2,099				
Flood Mitigation #2310		10,627				
General Plan Update #3120				100,000	10,981	107,500
GIS Planning #4007						
Retail Planning #4008						
Housing Rehab #4020	2,130	71,250	5,180	16,000	3,326	16,000
Salado Wall Project #9008				92,000		92,000
Finance Dept #1500	259,947	263,879	277,136	291,983	285,001	316,338
Solid Waste #8000	417,157	413,842	423,069	405,000	331,387	404,000
General City #1600	381,228	350,812	372,690	362,018	368,921	599,360

GENERAL CITY TOTAL	1,772,179	1,677,249	1,573,007	1,767,004	1,466,997	2,054,407

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014
DEPARTMENT HISTORY BY FISCAL YEAR

	2009-2010 ACTUAL -----	2010-2011 ACTUAL -----	2011-2012 ACTUAL -----	2012-2013 BUDGET -----	2012-2013 ACTUAL -----	2013-2014 REQUESTED -----
PUBLIC SAFETY -----						
Fire Department #2300	526,694	388,352	221,516	224,826	195,900	212,961
Fire Cap Replacement #2301	70,070	47,308	61,839	95,185	542	60,075
Fire Dispatch #2302		134,551	316,230	324,554	301,381	337,107
Police Department #2114	2,012,447	2,061,337	2,026,591	2,032,601	1,885,340	1,996,896
Animal Control #2200	123,861	87,043	137,135	196,074	162,313	146,561
Police Dispatch #2119	446,965	452,774	467,578	533,848	441,386	523,872
Police Cap Replacement #2116	3,638		80,907	104,374	70,460	56,600
PAL Program #2201	5,038	5,000	5,081	5,100	5,242	5,500
2001 CAL COPS #2107						
OTS Drunk Driving #2100	17,155	11,087	3,509			
LLEBG 2002 #2109						

PUBLIC SAFETY TOTAL	3,205,868	3,187,452	3,320,386	3,516,562	3,062,564	3,339,572
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CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014
DEPARTMENT HISTORY BY FISCAL YEAR

	2009-2010 ACTUAL -----	2010-2011 ACTUAL -----	2011-2012 ACTUAL -----	2012-2013 BUDGET -----	2012-2013 ACTUAL -----	2013-2014 REQUESTED -----
PUBLIC WORKS -----						
Public Works Admin #3800	182,332	192,399	203,830	148,264	187,148	208,024
Engineering #4200	33,765	29,792	15,043	19,300	4,189	19,300
Library #1700	13,643	20,439	17,497	28,900	15,756	28,900
Streets #3000	249,630	308,123	351,239	656,493	346,069	672,529
Street Projects #3001	94,798	491,749	257,770	545,000	376,587	288,000
Blackburn Improvements #4600	85	35,494	3,673	867,000	693	
Street and Traffic Lights #3100	65,861	75,924	66,994	71,000	55,159	68,000
Parks Maintenance #6100	70,370	107,514	126,360	110,728	120,527	142,842
Pool #6200	63,858	74,763	66,139	72,855	53,421	76,090
Prop 84 Park Non-Construct #9020	152,595	15	177,487	501,000	66,727	501,000
Prop 84 Park Acquisition #9024		44,235	186			
Prop 84 Park Construction #9025			57,266	3,300,155	161,798	3,300,800
Community Events #3190	7,169	7,031	9,123	4,200	11,002	3,700
Building Maintenance #3600	28,349	43,129	49,973	35,800	44,429	31,800
Mechanical Maintenance #3700	1,083	4,280	2,653	9,070	7,848	9,070
Rodgers Theatre #6125	2,732	199,761	31,194	117,400	102,468	14,200
Energy Grant #6126		35,175				
L&L 1 #3901	698	751	755	900	644	900
L&L 3 #3903	1,350	1,800	1,042	3,800	1,260	11,800
L&L 4 #3904	3,433	3,322	3,876	4,300	3,309	4,300

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014
DEPARTMENT HISTORY BY FISCAL YEAR

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED
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PUBLIC WORKS TOTAL	971,751	1,675,696	1,442,100	6,496,165	1,559,034	5,381,255
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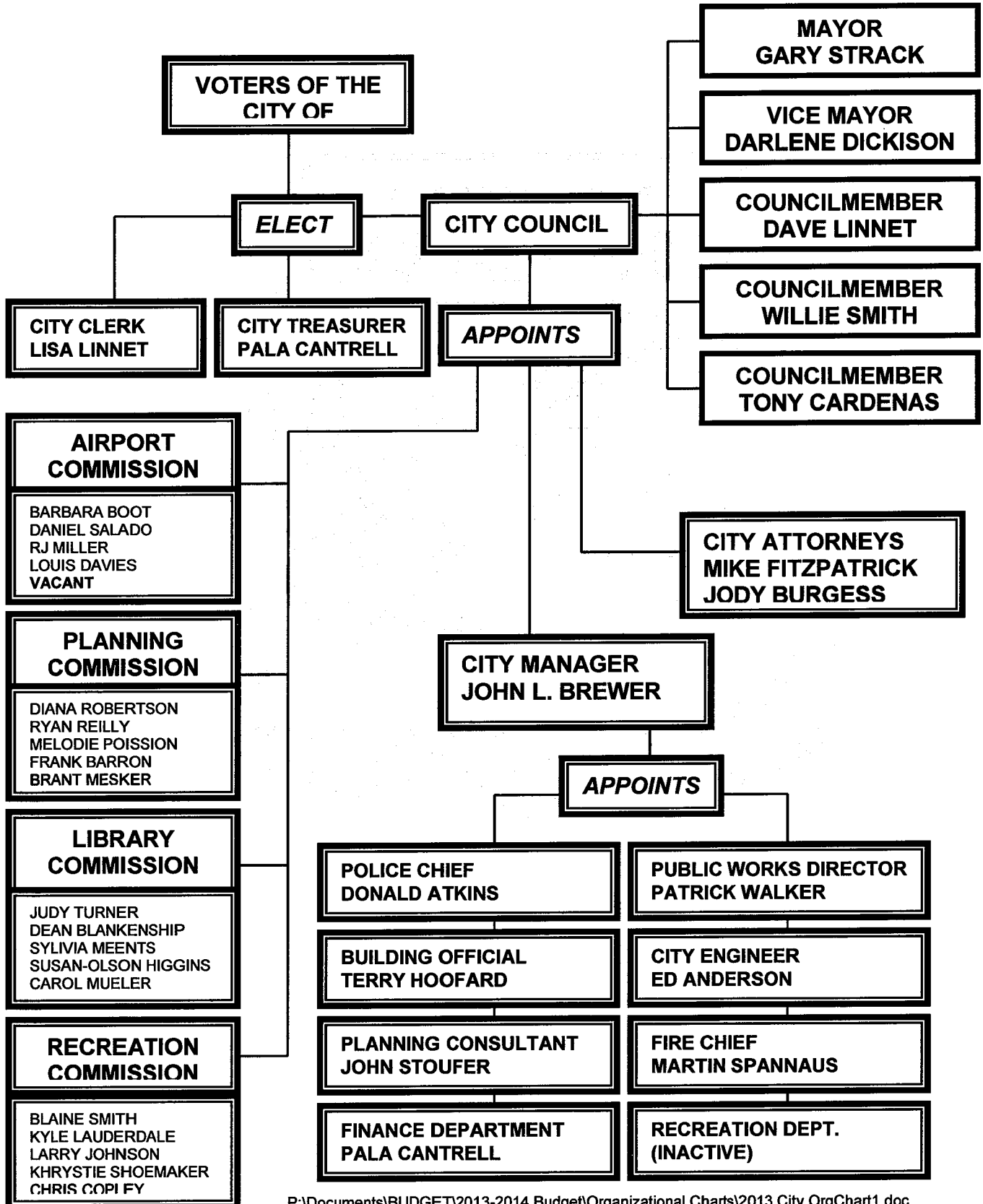
CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014
DEPARTMENT HISTORY BY FISCAL YEAR

	2009-2010 ACTUAL -----	2010-2011 ACTUAL -----	2011-2012 ACTUAL -----	2012-2013 BUDGET -----	2012-2013 ACTUAL -----	2013-2014 REQUESTED -----
ENTERPRISE FUNDS						
Corning Airport #3500	2,430,396	27,613	30,091	24,000	15,206	19,000
Transportation Center #3160	16,966	15,376	16,271	29,888	18,054	16,500
Sewer Maintenance #5000	104,529	96,305	115,730	102,425	91,964	109,644
Sewer Improvements #5250	325,746	277,065	267,951	472,142	248,294	496,864
WWTP #5200	662,749	654,147	742,771	702,850	561,517	711,360
Water Department #7100	426,243	435,404	461,880	395,973	416,579	381,697
Water Improvements #7420	207,624	235,302	211,887	517,004	394,265	463,000
ENTERPRISE FUNDS TOTALS	4,174,253	1,741,212	1,846,581	2,244,282	1,745,879	2,198,065

GRAND TOTALS	10,124,051	8,281,609	8,182,074	14,024,013	7,834,474	12,973,299
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City of Corning

Organizational Chart



General City

CITY OF CORNING
2013- 2014 ANNUAL PROGRAM OF SERVICES
CITY COUNCIL
(1100)

ACTIVITY DESCRIPTION:

The City Council is elected by the citizens of Corning as their representatives to make the legislative and policy decisions of the City subject to the provisions of City Ordinances, Resolutions, Government Code and the Constitution of the State of California. Members of the current City Council are: **Mayor Gary Strack** and four **Council Members: Vice Mayor Darlene Dickison, Dave Linnet, Tony Cardenas and Willie Smith.** The Mayor and City Council members also serve as City representatives on various Committees/Commissions and represent the City at official functions.

The registered voters elect the Mayor every two years, and the City Council members are elected to four-year terms that overlap with the Mayor's term.

The City Council appoints the City Manager who serves at their pleasure and who implements Council Policy.

PERSONNEL SERVICES:

SALARIES: This account provides for \$300 salary per month per Council member and Mayor. Section 36516 of the Government Code of the State of California provides that Corning can legally compensate City Council Members up to \$386.25 per month.

BENEFITS: Provides for the City cost of the Federal Insurance Contribution Act better known as Social Security.

SUPPLIES:

- 6100 OFFICE SUPPLIES:** Finances the purchase of binders and other miscellaneous office supplies necessary to support the City Council.
- 6150 MATERIALS/SUPPLIES:** Provides funding for extraordinary department supplies and expenses including special programs and presentations required of the City Council.
- 7000 ASSOCIATION DUES:** Funds the annual dues for The League of California Cities.
- 7100 TRAINING/EDUCATION:** Finances City Council attendance at League Training and the Leadership Academy.
- 7200 CONFERENCES / MEETINGS:** Provides funding for Council Members to attend the League of California Cities Conference and any other necessary meetings.
- 7600 J. T. LEVY SCHOLARSHIP:** Finances a Scholarship initiated many years ago by the Estate of J. T Levy and administered by the City for graduating Seniors at Corning High School.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
CITY COUNCIL #1100						
5100 + SALARIES	16,053	15,047	16,753	18,000	15,810	18,000
5900 + BENEFITS	1,228	1,113	1,267	0	1,210	0
TOTAL SALARIES/BENEFITS	17,281	16,160	18,020	18,000	17,020	18,000
001 6100 1100 Office Supplies	66	72	21	100	124	100
001 6150 1100 Mat/Supplies	786	1,410	1,346	800	1,127	800
001 7000 1100 Assoc.Dues	4,003	4,003	4,003	4,200	3,953	4,200
001 7200 1100 Conf/Meetings	1,593	288	1,638	2,000	1,415	2,000
401 7600 1100 Scholarship	250	250	500	500	500	500
TOTAL OTHER OPERATING EXP.	6,698	6,023	7,508	7,600	7,119	7,600
TOTAL FOR DEPT	23,979	22,183	25,528	25,600	24,139	25,600

CITY OF CORNING
2013 – 2014 ANNUAL BUDGET DETAIL
CITY ADMINISTRATION
(1200)

ACTIVITY DESCRIPTION:

City Manager John Brewer is employed as the full time City Manager and serves as the City's Chief Executive and "Administrative Head of the Government" under the direction and control of the City Council. He is responsible to the City Council for the day-to-day management of all City affairs and the leadership of City Department Heads. The City Manager also serves as the Finance and Personnel Director. He is directly responsible for continual review and analysis of all City administrative operations including budget preparation and control, organizational and procedural studies, personnel actions and staffing. The City Manager's responsibilities, authority, and limits on authority are clearly defined in the City's Municipal Code, Chapter 2.44.

The City Manager's principal assistant is **Lisa Linnet**, the "**Confidential Administrative Assistant to the City Manager**".

ACCOMPLISHMENTS:

The greatest responsibility of the City Manager's Office is to support the City Council and the Operating Departments. There is very little that the Manager can cite as fully the achievement of the Manager, and this is the way it should be. The majority of accomplishments by the City Manager's Office are achieved through the participation of the Manager in the accomplishments of the City's Operating Departments.

PERSONNEL SERVICES:

5100 SALARIES: Provides for the City Manager and the City Manager's Administrative Assistant funded 60% by the General Fund, 20% by Water and 20% by Sewer Enterprise Funds. This year the Staff will be providing the five-year review of the Development Impact Fee program which will require considerable Staff time.

5970 BENEFITS: Provides for City contributions to FICA, and City paid Public Employees Retirement System, Health Insurance and Life Insurance.

SUPPLIES:

6100 OFFICE SUPPLIES: Funds purchase of misc. supplies such as paper, pens, etc.

6150 MATERIALS/SUPPLIES: Funds necessary departmental materials and/or supplies.

6300 PROFESSIONAL SERVICES: Funding to retain outside assistance from subject experts if needed in areas such as economic development – **UNFUNDED AT THIS TIME.**

6350 COMMUNICATIONS: Funds Department's share of phone system and reimbursement for calls on Manager's cell phone. Funding source is General, Water and Sewer Funds.

7000 ASSOCIATION DUES: Funds City Manager membership in International City Management Association, California City Managers Association and Foundation, and the American Institute of City Planners. These Organizations provide the City with: professional development; best practices for the home jurisdiction, methods to eliminate reinvention of the wheel; collaboration among peers; increased credibility/confidence that the City is managed with a strong code of ethics/professionalism; accessibility to research materials/networking.

7200 CONFERENCE AND MEETINGS: Funds the City Manager's attendance at the League of California Cities Annual Meeting and League's Manager's Department Meeting and reimbursement for private vehicle mileage and meeting attendance in support of City business.

7406 COMPUTER EQUIPMENT AND SOFTWARE: Funds City Manager and Administrative Assistants computer software, equipment upgrades, repairs/replacement. **NO FUNDING WAS INCLUDED THIS YEAR.**

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
CITY ADMINISTRATION #1200						
5100 + SALARIES	143,512	131,723	72,109	177,420	90,726	194,056
5900 + BENEFITS	54,486	49,415	36,489	0	68,588	0
TOTAL SALARIES/BENEFITS	197,998	181,138	108,598	177,420	159,314	194,056
001 6100 1200 Office Supplies	842	392	745	500	217	500
610 6100 1200 Office Supplies	205	98	277	300	116	300
630 6100 1200 Office Supplies	191	98	277	300	106	300
001 6150 1200 Mat/Supplies	0	0	381	500	292	500
630 6150 1200 Mat/Supplies	0	0	0	0	10	0
001 6300 1200 ProfServices	125	125	0	0	0	0
001 6350 1200 Communications	348	425	352	350	311	350
610 6350 1200 Communications	302	260	331	300	293	300
630 6350 1200 Communications	302	260	331	300	293	300
001 7000 1200 Assoc.Dues	552	760	672	1,000	713	1,000
001 7200 1200 Conf/Meetings	1,191	1,642	602	1,500	1,468	1,500
610 7200 1200 Conf/Meetings	0	0	0	0	112	0
001 7406 1200 Comp/Equip/Soft	0	0	0	0	580	0
610 7406 1200 Comp/Equip/Soft	0	0	0	0	489	0
630 7406 1200 Comp/Equip/Soft	0	0	0	0	489	0
TOTAL OTHER OPERATING EXP.	4,058	4,060	3,968	5,050	5,489	5,050
TOTAL FOR DEPT	202,056	185,198	112,566	182,470	164,803	199,106

CITY OF CORNING
2013-2014 ANNUAL BUDGET DETAIL
CITY CLERK
(1300)

ACTIVITY DESCRIPTION:

City Clerk, currently **Lisa Linnet**, is elected by the voters every four years and works in cooperation with City Staff to perform a variety of complex tasks required by City Council, City Management and the State. These tasks include:

- Maintaining official City records, legal documents, and conducting voter registration and elections.
- Attending meetings of the City Council, Boards and Commissions as may be required and taking and transcribing the Minutes, preparing Minutes for indexing, retention and distribution; and maintenance of the City Council's legislative history.
- Preparation of Agendas and Agenda Packets for the City Council, Council appointed Commissions, City Staff and news media.
- Preparation, posting and publishing of all legal notices of the City Council and Commissions and preparing a variety of other notices in accordance with City, State and Federal Law.
- Maintaining Resolutions, Ordinances, Contracts, and Municipal Code codifications.
- Composes and prepares correspondence advising various individuals/groups of City Council actions and is custodian of the City Seal.
- Administers oaths or affirmations and takes and certifies affidavits and depositions pertaining to City affairs.
- Acts as Filing Officer as required by the Political Reform Act of 1974 as amended, and performs all duties as required by law.

PERSONNEL SERVICES:

5100 SALARIES: Provides for City Clerk Salary.

5900 BENEFITS: Provides for the City cost of FICA.

SUPPLIES:

6100 OFFICE SUPPLIES: Finances the City Clerk's proportional cost of stationary, copy machine paper, fax machine paper and other office supplies.

6150 MATERIALS AND SUPPLIES: Finances the purchase of necessary supplies other than paper and stationary such as Minute Books and associated special paper.

6300 PROFESSIONAL SERVICES: Finances the Codification Services for the City's Municipal Code. Periodically the City Clerk sends adopted Ordinances to a codification service that updates the City's Municipal Code Book and the online website copy.

6310 ELECTIONS: Provides funding for associated costs for the City's General Election held in November on even years.

6500 PRINT-ADVERTISING: Provides for advertising all City Public Hearings, Meetings and Sealed Bids, publication of Ordinances and Resolutions and any other necessary notices.

7000 ASSOCIATION DUES: Provides for membership in the City Clerk's Association.

7200 CONFERENCES AND MEETINGS: Funds are only included in this years budget to cover personal vehicle mileage and meeting attendance in support of City operations – **UNFUNDED AT THIS TIME.**

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
CITY CLERK #1300						
5100 + SALARIES	3,871	3,687	3,800	4,200	3,667	4,200
5900 + BENEFITS	297	289	289	0	281	0
TOTAL SALARIES/BENEFITS	4,168	3,976	4,089	4,200	3,948	4,200
001 6100 1300 Office Supplies	90	50	185	200	0	200
001 6150 1300 Mat/Supplies	1,200	1,371	636	800	1,021	800
001 6300 1300 ProfServices	1,422	990	917	3,000	536	1,000
001 6310 1300 Elections	0	5,058	0	6,500	5,416	6,500
001 6500 1300 Print/Advert.	3,780	2,752	2,820	3,000	745	3,000
001 7000 1300 Assoc.Dues	80	0	160	250	80	250
001 7406 1300 Comp/Equip/Soft	0	1,445	0	0	0	0
TOTAL OTHER OPERATING EXP.	6,572	11,666	4,718	13,750	7,798	11,750
TOTAL FOR DEPT.	10,740	15,642	8,807	17,950	11,746	15,950

CITY OF CORNING
2013 – 2014 ANNUAL PROGRAM OF SERVICE
LEGAL SERVICES
(1400)

ACTIVITY DESCRIPTION:

The City Attorney and Assistant City Attorney are appointed by and serve at the pleasure of the City Council. **Michael Fitzpatrick is the City Attorney** and has served the City working part-time for over 25 years, since November 1988. **Jody Burgess is the Assistant City Attorney** working closely with Mr. Fitzpatrick to meet the City's legal need. As of July 1, 2011 both are contracted Consultants under a flat monthly fixed rate contract and are appointed by and serve at the will of the City Council.

The City Attorney and Assistant City Attorney serve as legal counsel to the City in its day-to-day operations and serve as legal advisor to the City Council, Commissions and Departments of the City. They do not provide assistance to the general public.

The City Attorney and Assistant City Attorney must have a strong knowledge of Municipal Law and legal issues arising from court decisions. This knowledge is essential to be aware of the need for specialized counsel, and to direct and supervise this specialized counsel in the handling of any City litigation. They are also charged with the preparation and review of Ordinances, Resolutions, and other legislation as well as providing legal guidance on daily business issues such as miscellaneous contracts and agreements, public information requests, etc.

PROFESSIONAL SERVICES:

- 6300 LEGAL/PROFESSIONAL SERVICES:** Provides funding for any outside support of the City Attorney including billable office expenses.
- 6301 CITY ATTORNEY SERVICES:** In prior years, this account provided for the City Attorney retainer for attending Council Meetings, costs (fax, copies, phone) and for preparation of City Ordinances.
- 6304 EMPLOYEE RELATIONS SERVICES:** Provides for the Labor Relations Consultant, Mr. William May, and for special Legal Council, when necessary.
- 7200 CONFERENCES AND MEETINGS:** Funding to attend conferences is not provided this year due to the reduced income of the City.
- 8001 BOOKS AND PERIODICALS:** The City shares the cost of the reference books needed to support the City Attorney and Assistant City Attorney.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
LEGAL SERVICES #1400						
5100 + SALARIES	60,776	495	0	0	0	0
5900 + BENEFITS	51,451	196	0	0	0	0
TOTAL SALARIES/BENEFITS	112,227	691	0	0	0	0
001 6300 1400 ProfServices	7,578	2,734	4,437	5,000	0	0
001 6301 1400 Consulting Serv	0	65,737	55,239	53,760	49,280	53,760
610 6301 1400 Consulting Serv	0	162	8,199	6,720	6,160	6,720
630 6301 1400 Consulting Serv	0	928	8,199	6,720	6,160	6,720
001 6304 1400 EE Relations	11,131	10,129	14,397	10,000	15,402	15,000
001 8001 1400 Books/Perodic.	1,905	1,392	352	2,000	427	2,000
610 8001 1400 Books/Perodic.	500	56	78	500	270	500
630 8001 1400 Books/Perodic.	500	56	78	500	270	500
TOTAL OTHER OPERATING EXP.	21,614	81,194	90,979	85,200	77,969	85,200
TOTAL FOR DEPT	133,841	81,885	90,979	85,200	77,969	85,200

CITY OF CORNING
2013 – 2014 ANNUAL BUDGET DETAIL
FINANCE DEPARTMENT
(1500)

ACTIVITY DESCRIPTION:

The Finance Department is responsible for maintaining the Financial Records of all the City Departments. This includes the Water and Sewer Billing System, Business and Dog Licenses, Motel Taxes, Employee Payroll and all Accounts Receivable and Payable. The Department consists of two Accounting Technicians, **Pala Cantrell** and **Lori Sims** and one Accounting Assistant, **Mariana Brimm** with the City Manager serving as the Finance Director.

In July of 2004 the City's Finance Department assumed all Corning residential billing and sign-up responsibilities for Corning Disposal (Refuse) Service.

5100 SALARIES: This account finances the salaries for three full-time positions; two Accounting Technicians and one Accounting Assistant (Cashier). The salaries for these three positions are split between three Funds: General Fund 10%, Water Fund 40% and Sewer Fund 50%.

5950 BENEFITS: Finances costs associated with City Retirement, Medical Insurance, Medicare, FICA, State Unemployment, Life Insurance and Private Disability for Finance Department Employees.

SUPPLIES:

6100 OFFICE SUPPLIES: Funds purchase of general office supplies, stationery, and computer supplies.

6150 MATERIALS & SUPPLIES: Provides funding for necessary supplies other than paper and general office supplies.

6300 ACCOUNTING/AUDITING SERVICES: Includes the cost of the City's independent Auditor and Accounting Consultant. The City does not have a full-time Accountant.

6350 COMMUNICATIONS: Funds this Departments share of the phone system.

6500 PRINTING: Provides funding to purchase and stock City forms, such as Business Licenses, Dog Licenses and Water/Sewer Billing Invoices.

6600 RENTS AND LEASES: Funds the Postage Machine Lease.

6700 EQUIPMENT MAINTENANCE: Provides funding for various maintenance agreements such as: City's Postage Machine, Copy Machine and the Computer Consultant Services. These costs have steadily increased as the City has added more complex office equipment. The computer network requires continued maintenance and care.

6950 UNCOLLECTIBLES: This funding represents the un-collectible bad debt from water and sewer bills. For example, in 1995-96 the sewer bad debt totaled \$571 and water bad debt totaled \$579. In 1996-97, the bad debt was \$478 for sewer and \$352 for water, 1998-99 totals were \$490. This bad debt, when compared to over \$1,500,000 per year in billings is very small.

7200 CONFERENCES/MEETINGS: This year, funds are only included to cover personal vehicle mileage and meals, if any, in support of City operations.

9300 MACHINERY/EQUIPMENT: Provides funding for unforeseen equipment replacement; unused funds at the end of the year remain in the General Fund.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
FINANCE DEPARTMENT #1500						
5100 + SALARIES	117,170	121,643	119,112	194,112	118,925	211,538
5200 + OVERTIME	0	0	24	0	0	0
5900 + BENEFITS	57,269	60,078	62,994	0	73,714	0
TTL SALARIES/BENES	174,439	181,721	182,130	194,112	192,639	211,538
001 6100 1500 Office Supplies	1,356	4,052	4,111	651	1,337	1,500
610 6100 1500 Office Supplies	3,722	4,022	2,917	4,000	2,979	4,000
615 6100 1500 Office Supplies	126	1,355	740	1,000	1,174	1,000
630 6100 1500 Office Supplies	3,722	3,875	3,049	4,000	2,941	4,000
001 6150 1500 Mat/Supplies	249	(346)	(427)	500	206	500
630 6150 1500 Mat/Supplies	0	1,305	0	0	37	0
001 6300 1500 ProfServices	18,157	14,183	28,170	24,000	21,391	20,000
080 6300 1500 ProfServices	0	0	0	0	0	100
610 6300 1500 ProfServices	9,997	9,793	11,734	9,000	5,428	9,000
630 6300 1500 ProfServices	9,997	8,488	11,734	9,000	5,428	9,000
001 6350 1500 Communications	969	810	794	840	737	840
610 6350 1500 Communications	954	735	787	830	691	830
630 6350 1500 Communications	954	735	787	830	691	830
001 6600 1500 Rents/Leases	580	416	394	500	361	500
610 6600 1500 Rents/Leases	1,161	814	764	1,000	700	1,000
630 6600 1500 Rents/Leases	1,161	1,134	1,158	1,500	1,061	1,500
610 6700 1500 Equip.Maint.	4,148	4,116	5,973	5,000	4,523	5,000
630 6700 1500 Equip.Maint.	4,674	4,641	7,230	8,000	5,019	8,000
610 6950 1500 Uncollectibles	16,484	11,230	6,905	7,000	20,699	7,000
630 6950 1500 Uncollectibles	5,724	5,531	3,782	6,000	12,130	6,000
610 7200 1500 Conf/Meetings	0	0	30	500	70	500
630 7200 1500 Conf/Meetings	0	0	30	500	70	500
001 7985 1500 Cash-Over Under	0	51	138	0	25	0
TTL OTHER OPERATING EXP	84,135	76,940	90,800	84,651	87,698	81,600

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
001 9300 1500 Mach/Equip.	200	104	84	1,324	1,274	4,600
610 9300 1500 Mach/Equip.	670	1,722	1,388	5,896	1,694	9,200
630 9300 1500 Mach/Equip.	500	3,391	2,734	6,000	1,694	9,400
TTL CAPITAL EXPENDITURES	1,370	5,217	4,206	13,220	4,662	23,200
TOTAL FOR DEPT.	259,944	263,878	277,136	291,983	284,999	316,338

CITY OF CORNING
2013 – 2014
ANNUAL PROGRAM OF SERVICES
GENERAL CITY
(1600)

ACTIVITY DESCRIPTION:

General City carries the "Budget Detail" on those annual City expenses not specifically related to a single City Department, such as City Hall's utilities and insurance. Responsibility for managing these costs rests with the City Manager's Office and Finance Department. The City Manager's Administrative Assistant manages Worker's Compensation and Liability Claims. The City's Risk Manager is the Police Administrative Services Manager.

- 5940 WORKERS' COMPENSATION:** Workers' Compensation deposits are placed in this General City Division for all operating departments. The costs are apportioned between General Fund, Water Fund and Sewer Fund. The Northern California Cities Self Insurance Fund (NCCSIF) provides insurance coverage for the City of Corning. State Law allows Cities to self-insure rather than obtaining commercial insurance. NCCSIF is a Joint Powers Authority (JPA) under State Law. Working together, JPA Member Cities seek and obtain the best insurance coverage for their Cities. Each City bears the first \$100,000 cost per Workers' Compensation claim; costs over \$100,000 are shared by the Cities' "pool" and costs over \$500,000 are insured by a larger agency.
- 6150 MATERIALS AND SUPPLIES:** Funds materials/supplies not associated with a specific department.
- 6313 SENIOR CITIZENS CENTER:** Funds the annual \$2,700 contribution by the City to the Corning Senior Center, Inc. The Senior Center Board obtains their funding for their daily operations and support of Social Services by leasing the City owned facility.
- 6350 COMMUNICATIONS:** Finances expenses not easily attributed to individual departments such as: telephone and postage.
- 6410 ELECTRICITY:** Finances electrical utility bills not easily attributed to individual departments.
- 6430 NATURAL GAS:** Provides funding for the City Hall complex PG&E Natural Gas bill.
- 6600 RENTS AND LEASES:** Provides partial funding for the City Hall copy and fax machines. Costs of City Hall equipment are apportioned between General Fund, Water Fund and Sewer Fund.
- 6700 EQUIPMENT MAINTENANCE:** Funds Maintenance Agreements on the copy and fax machines in City Hall.
- 6800 GENERAL INSURANCE:** Finances Fire and Damage Insurance for all City structures and Motor Vehicle Insurance for City vehicles. Charges for Water, Sewer and Airport Equipment and facilities, are charged directly to those Enterprise Funds and will not be reflected in this General City Account.
- 6810 LIABILITY INSURANCE:** Charges here reflect the City's deposits for liability coverage through the Northern California Cities Self Insurance Fund. Costs are apportioned between the General Fund, Water Fund and Sewer Fund. The City is directly responsible for the first \$50,000 in Liability coverage costs called the "Banking Layer"; all City members of the JPA "pool" share the cost of claims over \$50,000 up to \$500,000; "Excess Insurance" coverage is then provided up to \$10,000,000 through membership of our NCCSIF in the much larger California Joint Powers Risk Management Authority "CJPRMA".
- 6815 UNEMPLOYMENT INSURANCE:** Finances unemployment costs charged to the City.
- 9860 CALPERS SIDE FUND REFINANCE DEBT.**

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
GENERAL CITY #1600						
5900 + BENEFITS	111,890	112,289	118,488	133,191	152,100	117,000
TOTAL SALARIES/BENEFITS	111,890	112,289	118,488	133,191	152,100	117,000
001 6150 1600 Mat/Supplies	655	686	579	400	251	400
001 6300 1600 ProfServices	0	6,034	3,000	0	0	0
001 6313 1600 Senior Center	3,141	184	2,744	2,700	5,922	2,700
001 6350 1600 Communications	24,767	28,146	23,223	25,000	21,493	25,000
001 6410 1600 Electricity	57,244	50,901	53,171	47,000	47,423	47,000
001 6430 1600 Natural Gas	8,030	6,544	5,547	8,000	4,461	6,000
001 6600 1600 Rents/Leases	7,622	6,483	5,409	7,000	0	0
610 6600 1600 Rents/Leases	2,702	2,338	1,951	2,500	0	2,500
630 6600 1600 Rents/Leases	2,268	1,807	1,508	2,000	0	2,000
001 6700 1600 Equip.Maint.	8,006	249	5,124	6,000	4,962	6,000
610 6700 1600 Equip.Maint.	8,470	328	6,151	1,000	5,893	1,000
630 6700 1600 Equip.Maint.	8,982	346	7,403	7,000	6,986	7,000
001 6800 1600 Gen.Insurance	23,637	21,976	23,893	25,600	22,863	24,000
610 6800 1600 Gen.Insurance	16,392	14,408	13,980	14,000	13,296	14,000
630 6800 1600 Gen.Insurance	16,377	11,620	13,980	15,000	13,299	15,000
001 6810 1600 Liability Ins.	39,346	22,615	20,231	31,137	32,344	47,500
610 6810 1600 Liability Ins.	19,673	23,300	20,844	16,068	16,172	23,750
630 6810 1600 Liability Ins.	19,673	22,615	20,231	16,068	16,172	23,750
001 6815 1600 UNEMPLMNT INS	2,353	17,944	25,236	2,354	5,283	2,354
001 9860 1600 Debt, Side Fund	0	0	0	0	0	232,406
TOTAL OTHER OPERATING EXP.	269,338	238,524	254,205	228,827	216,820	482,360
TOTAL FOR DEPT	381,228	350,813	372,693	362,018	368,920	599,360

CITY OF CORNING
2013 – 2014 ANNUAL BUDGET DETAIL
CITY TREASURER
(1900)

ACTIVITY DESCRIPTION:

City Treasurer, currently **Pala Cantrell**, is elected by the voters every four years and works in cooperation with the City Manager/Finance Director and the City Clerk.

In her capacity as the elected City Treasurer and full-time Accounting Technician, Mrs. Cantrell is a valuable key member of the Finance Team.

Because Mrs. Cantrell is also the Accounting Technician, a full-time City Merit System position, she also makes the investments and projects the need for funds to be available to meet the City's financial obligations.

The duties of the elected Treasurer have been largely replaced by the City Finance Department and City Manager. The position is one of four City positions required to co-sign City warrants which require two of the four signatures. Once a month the City Treasurer prepares and presents a written report of the City Investments to the City Clerk who files a copy with the City Council.

PERSONNEL SERVICES:

SALARIES: Funds the monthly City Treasurer salary which is currently set at \$50 per month.

BENEFITS: Funds the City cost of FICA.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

TREASURER #1900						
5100 + SALARIES	500	668	607	600	550	600
5900 + BENEFITS	38	50	46	0	42	0

TOTAL SALARIES/BENEFITS	538	718	653	600	592	600

TOTAL FOR DEPT	538	718	653	600	592	600
=====						

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
GENERAL PLAN UPDATE #3120						
302 6163 3120 Gen Prog Admin	0	0	0	7,500	228	7,500
302 6165 3120 Plang/Tech Asst	0	0	0	92,500	10,753	92,500
001 6167 3120 Grant/Cty Match	0	0	0	0	0	7,500
TOTAL OTHER OPERATING EXP	0	0	0	100,000	10,981	107,500
TOTAL FOR DEPT.	0	0	0	100,000	10,981	107,500

**CITY OF CORNING
2013 – 2014 ANNUAL BUDGET DETAIL
RECREATION DEPARTMENT
(3300)**

ACTIVITY DESCRIPTION: *Currently Suspended due to economic recession*

The Recreation Department when managed by former Recreation Supervisor Kimberly Beck who was responsible for the development and implementation of the first real Recreation Program in the City of Corning. The Department's Mission was to organize, supervise, coordinate and evaluate recreational activities while managing volunteers in order to assure the success of the program.

Ms. Beck met with the Recreation Commission, School Leaders and school age youth in order to formulate a program that met the objectives of the City. She maintained effective contact with Community leaders and groups as well as an effective working relationship with City Management and Employees. The Department strove to promote a healthy Community within a closely integrated town.

CURRENT CITY APPROVED PROGRAMS:

The City Council has approved continued sponsorship of some of the programs previously offered through the Recreation Department. These programs continue under the coordination and supervision of independent instructors and are:

Kenpo Karate	Kenpo Robics	Yoga	Line Dancing
Photography	Lifeguard Training	Mommy-n-Me	Grove-n-Tunes
Storybook Friends	Musical Theater	Youth Basketball	Tennis Camp

PERSONNEL SERVICES:

5100 SALARIES: Recreation Supervisor Salary – **Not funded.**

5900 BENEFITS: City contributions to Sick Leave, Holiday Pay, FICA, Retirement, Health and Life Insurance – **Not funded.**

SUPPLIES:

- 6150 MATERIALS AND SUPPLIES:** Advertising & Promotion, office supplies and program supplies.
- 6347 RECREATION PROGRAM SUPPLIES:** Provides funding for Recreation Department supplies – **Not funded.**
- 6348 RECREATION REFUNDS:** Provides for fee refunds – **Not funded.**
- 6349 RECREATION INSTRUCTOR:** Payments to Fee Based Instructors working as City temporary employees on contract.
- 6350 COMMUNICATIONS:** Funds phone and email connection – **Not funded.**
- 6552 SAFETY ITEMS:** Provides funding for miscellaneous safety equipment - **Not funded.**
- 7200 CONFERENCES & MEETINGS:** Provides funding for attendance at local and regional meetings, including reimbursement for mileage when using personal vehicle – **Not funded.**
- 7500 VEH. OPR./MAINT.:** Funds maintenance and fuel for the pick-up truck assigned to the Recreation Department – **Not funded.**

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
RECREATION #3300						
5100 + SALARIES	43,857	6,552	0	0	0	0
5200 + OVERTIME	1,276	0	0	0	0	0
5900 + BENEFITS	25,755	2,111	0	0	0	0
TOTAL SALARIES/BENEFITS	70,888	8,663	0	0	0	0
001 6150 3300 Mat/Supplies	5,436	1,838	3,361	4,000	1,770	4,000
352 6347 3300 Rec Prog Sup.	0	59	0	0	0	0
001 6348 3300 Rec Refunds	505	60	70	0	50	0
001 6349 3300 RECREATION INST	13,257	6,943	7,360	6,000	4,722	6,000
001 6350 3300 Communications	1,156	0	0	0	0	0
001 6552 3300 Safety Items	191	0	0	0	0	0
001 7200 3300 Conf/Meetings	364	0	0	0	0	0
001 7500 3300 Veh Opr/Maint	209	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	21,118	8,900	10,791	10,000	6,542	10,000
TOTAL FOR DEPT.	92,006	17,563	10,791	10,000	6,542	10,000

CITY OF CORNING
2013- 2014 ANNUAL PROGRAM OF SERVICES
ECONOMIC DEVELOPMENT PROGRAM
(4010)

ACTIVITY DESCRIPTION:

Economic Development in the City of Corning includes those programs which are intended to cause economic growth for the City and the surrounding area. As a small City, Corning cannot provide an Economic Development Manager. This responsibility rests with the City Manager, Planning Director and Public Works Director acting as "Team Leaders" along with the excellent support of three local organizations with which the City interacts.

1. **THE CORNING CHAMBER OF COMMERCE** is the most prominent of these agencies. Their purpose is to foster business growth within the City by promoting local businesses, and encourage quality development and residential growth. The Chamber coordinates many community activities designed to bring visitors to Corning.

Currently the City allocates an annual contribution of \$12,000 and pledges an additional annual large business donation match not to exceed \$4,000.

2. **TEHAMA ECONOMIC DEVELOPMENT CORPORATION** is a private, Non-Profit Corporation responsible for retention and recruitment of business and industry to the County. This public - private partnership has assisted the business community countywide for over 20 years. Funding consists of a combination of financial commitments made by private business and local government. The Board of Directors consists of business and community leaders including the three administrative heads of the local governments.

Tehama EDC has assisted prospective developers by providing site information, building requirements, and often "hand holding" of the perspective new business.

Beginning July 1, 2009, TEDC received reduced funding from their contributing "Partners" (City of Corning, City of Red Bluff and the County of Tehama) due to the economic recession. **For the 2013-2014 Fiscal Year, the City of Corning has budgeted to continue the \$2,500 annual funding.**

3. **3CORE** is a private, Non-Profit Corporation that works in the Tri-County Region (Tehama, Glenn and Butte Counties) to partner with small businesses to meet their business goals. 3CORE acts as a financial "go-between" for small businesses by assisting them in locating the financial capital they need. Unlike traditional financial institutions, 3CORE surrounds financing with mentoring and perspective to complete their mission to cultivate healthy business.

Since 1988: 3CORE made 278 loans in the Tri-County Region totaling \$14,598,474 and leveraged \$93,889,910 in private investment or lending, and created or retained 1,316 jobs.

Since 1995: 3CORE successfully obtained \$842,872 in grants on behalf of the City of Corning, and in turn, Corning based businesses received 14 loans totaling \$941,893, leveraging \$4,328,727 in private investment or lending, and created or retained 43 jobs.

Each year 3 Core applies for a Planning Grant through the U. S. Department of Commerce, Economic Development Administration. The member Cities and Counties receiving services from 3CORE provide the matching funds for this grant.

The 2013-2014 Budget allocates \$5,000 from the City's General Fund as Corning's match, however if funds become available from the CDBG Program Income "Community Development Fund" the City's match will be funded from this account.

OBJECTIVES:

- Coordinate the efforts of key economic development organizations toward implementation of a **Business Recruitment Plan** developed by Buxton by identifying long-range goals and mid-range Objectives.
- Support the **business recruitment and retention** objectives outlined in the "Economic Development Element" of the City's General Plan through prompt and accurate information from City Staff.
- In coordination with Tehama County Planning Department, City of Red Bluff and Tehama EDC, continue implementation of the Regional Plan prepared by Chabin Concepts.
- Continue work with the Corning and Tehama County business communities to further develop the Countywide Branding efforts.

ACCOMPLISHMENTS:

- **Digitized Mapping Project:** Completed and upgraded via two PT/A grants to provide new aerial photography and topography with one-foot contour lines. The GIS is periodically updated under contract with ENPLAN of Redding.
- **Highway 99W Specific Plan:** Master Plan for future development of the very valuable Highway 99W Commercial/Industrial Corridor.
- **Master Plan for Downtown Building Facades and Streetscape:** Completed in 2000.

ECONOMIC DEVELOPMENT:

As Corning's population is less than 7,700, we must continue to apply for any CDBG funds available. Previously, Corning has successfully competed for and received 3 years of Grant funding for housing rehab enabling elderly and low-income residents to receive home repair loans, including funds for contractor support and inspections.

Corning has had 3 successful "over the counter" grants for new business street improvement infrastructure. Grant funding via lower interest rate loans allowed construction of the street improvements benefitting the Community as a whole; this benefit was important if the City was to carry the burden for improvement construction for a private business.

In every case, the City has avoided loaning money for furnishings or on site buildings; thus the improvements completed with public dollars provided a finished street, or natural gas or water line that benefited the entire Community.

We continue efforts to acquire a "First Time Homebuyers" grant for down payment assistance.

BUDGET DETAIL:

- 6312** **CHAMBER OF COMMERCE:** Annual \$12,000 funding and business donation match of \$4,000.
- 6314** **TEHAMA EDC:** Annual \$2,500 General Fund funding for the Tehama Economic Development Corporation.
- 7410** **3CORE:** Provides the funding for the \$5,000 annual Planning Grant match for 3CORE; funded by the City's General Fund.
- 8010** **FAÇADE LOAN AND GRANT PROGRAM:** Currently not available.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
ECONOMIC DEVELOPMENT #4010						
001 6312 4010 CngChamberComm.	16,000	16,000	16,000	16,000	15,000	16,000
001 6314 4010 Tehama EDC	3,750	2,500	2,500	2,500	2,292	2,500
001 7408 4010 TriCo EDC	2,850	3,000	3,500	5,000	5,000	5,000
TOTAL OTHER OPERATING EXP	22,600	21,500	22,000	23,500	22,292	23,500
TOTAL FOR DEPT.	22,600	21,500	22,000	23,500	22,292	23,500

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
HOUSING REHAB #4020						
325 7727 4020 Prof Serv Admin	0	0	0	3,000	0	3,000
326 7727 4020 Prof Serv Admin	2,130	3,350	0	0	0	0
327 7727 4020 Prof Serv Admin	0	0	2,923	3,000	3,326	3,000
328 7727 4020 Prof Serv Admin	0	900	1,750	3,000	0	3,000
329 7727 4020 Prof Serv Admin	0	0	508	3,000	0	3,000
327 9480 4020 HOUSING	0	0	0	1,000	0	1,000
328 9481 4020 HOUSING REHAB	0	0	0	1,000	0	1,000
329 9482 4020 HOUSING CONST.	0	0	0	1,000	0	1,000
325 9483 4020 INFRASTRUCTURE	0	0	0	1,000	0	1,000
326 9600 4020 Fund transfer	0	67,000	0	0	0	0
TOTAL OTHER OPERATING EXP.	2,130	71,250	5,181	16,000	3,326	16,000
TOTAL FOR DEPT	2,130	71,250	5,181	16,000	3,326	16,000

CITY OF CORNING
2013 - 2014 ANNUAL BUDGET DETAIL
PLANNING DEPARTMENT
(4100)

ACTIVITY DESCRIPTION:

The Planning Department is responsible for implementation of the General Plan, Zoning, Environmental Reviews, Use & Variance Permit processing, and processing of Parcel and Subdivision Maps. In addition to processing and monitoring those planning applications and projects, Staff continually reviews informal "concept plans" and compiles the responses of the various City Departments to those concept plans. The Department must be responsive in involving citizens in the Planning process and coordinating this planning with other Governmental agencies. Current Consultant Planning Director John Stoufer is often the first contact for new development, and assists development applicants through the planning process.

Land Use Planning involves collaboration between City departments including Public Works, Building, Fire, Police, Engineering, the City Attorney, as well as the oversight of the Planning Commission and City Council.

From 2003 through 2008 the City experienced an "upsurge" in residential growth and development as result of low interest rates, "spill over" growth from surrounding communities, low land costs, etc. The recession (2008 through 2012) nearly stopped home building, mirroring statewide and national housing start slowdown, resulting in the reduced planning related projects. As a result, the City now contracts for planning services.

ACCOMPLISHMENTS:

Notable recent completed planning projects:

1. Housing Element Update; the Department is currently working on a General Plan Update.
2. Adoption of a Marijuana Cultivation Ordinance.
3. Adoption of a Street Vendor Ordinance
4. Approval of the Use Permits for the relocation of the Blue Beacon Truck Wash, Lodi Irrigation, relocation of the Busy Bee Daycare Center, and construction of an office and classroom building for the Immaculate Conception Church.

PERSONNEL SERVICES:

5000 SALARIES/BENEFITS: None proposed or funded; the City now utilizes services of a Contract Consultant Planning Director.

SUPPLIES:

- 6100 OFFICE SUPPLIES:** Provides funds for permit forms and other department supplies.
- 6150 MATERIAL/SUPPLIES:** Provides for paper, envelopes, equipment, etc.
- 6300 PROFESSION SERVICES:** Funds City Engineer and Planning Consultant services to review Parcel/Subdivision Maps and attend meetings when necessary and a Planning Consultant to assist with preparation of Environmental Assessments/Development reviews. Costs for these services are partially offset by fees included in Revenue Account 001-4613.
- 6301 CONSULTING SERVICES:** Funds the Planning Consultant Agreement.
- 6331 GIS SUPPORT:** Funds continuing support services to improve/maintain the City's Geographic Information System.
- 6700 EQUIPMENT MAINTENANCE:** Funds office equipment service.
- 7000 ASSOCIATION DUES, PUBLICATIONS AND SUBSCRIPTIONS:** Funds dues associated with the American Planning Association/American Institute of Certified Planners.
- 7200 CONFERENCES & MEETINGS:** Funds costs for meeting attendance. Staff proposes an increase in this account to fund attendance at the annual League of California Cities Planners Institute.
- 9020 PARK BOND:** Funds Park Bond related expenditures such as supplies, Engineering Services, Grant Writing services, appraisals and other professional/environmental services.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
PLANNING ADMINISTRATION #4100						
5100 + SALARIES	67,894	76,442	76,937	0	14,325	0
5900 + BENEFITS	38,583	34,253	35,828	0	1,710	0
TOTAL SALARIES/BENEFITS	106,477	110,695	112,765	0	16,035	0
001 6100 4100 Office Supplies	462	353	190	400	313	400
001 6150 4100 Mat/Supplies	76	60	0	200	171	200
001 6179 4100 Annexations	2,043	0	0	0	0	0
001 6300 4100 ProfServices	73	457	20	34,400	29,887	34,400
105 6300 4100 ProfServices	93	41	0	4,000	3,321	4,000
322 6305 4100 Environmental	0	3,750	0	0	0	0
105 6331 4100 GIS Support	316	0	800	3,000	6,190	3,000
001 6350 4100 Communications	1,042	646	939	500	990	500
001 6700 4100 Equip.Maint.	0	0	195	200	148	200
001 7000 4100 Assoc.Dues	0	0	0	500	0	500
001 7200 4100 Conf/Meetings	162	210	28	1,200	45	1,200
TOTAL OTHER OPERATING EXP.	4,267	5,517	2,172	44,400	41,065	44,400
TOTAL FOR DEPT.	110,744	116,212	114,937	44,400	57,100	44,400

CITY OF CORNING
2013 - 2014 ANNUAL BUDGET DETAIL
BUILDING AND SAFETY DEPARTMENT
(4300)

ACTIVITY DESCRIPTION:

Under the management of **City Building Official Terry Hoofard**, the **Department of Building and Safety** is responsible for all inspection services on new buildings and re-inspection services for building additions, modifications and alterations. The Building & Safety Department performs all plan check services for new construction projects and building addition/remodel projects and closely works with contractors to coordinate building and code enforcement related activities.

This Department is responsible for the enforcement of the Uniform Building, Plumbing, Mechanical, and Fire Codes, as well as the National Electrical Codes. This Department is also responsible for the abatement of dangerous buildings, enforcement of the State of California Administrative Code, the State of California Health and Safety Code, and the California Energy Commission Title 24 requirements.

The Building Department's only Staff Member consists of the Building Official who is also responsible for and performs Public Works project/permit inspections and enforcement of the City's Zoning Code and Business License requirements. The position is funded 47% from the General Fund and 53% from other funds.

The Building Department is funded in part by the General Fund, Gas Taxes and the Water and Sewer Enterprises.

PERSONNEL SERVICES:

SALARIES: Finances the Building Officials wages.

BENEFITS: Funds City's contributions to employees Sick Leave, Holiday Pay, FICA, ER PERS, EE PERS, Health Insurance, and Life Insurance.

SUPPLIES:

- 6100 OFFICE SUPPLIES:** Funds costs of necessary department supplies and building permit forms.
- 6300 ENGINEERING PROFESSIONAL SERVICES:** Funds occasional costs for necessary plan check outsourcing services.
- 6350 COMMUNICATIONS:** Finances department costs for cell phone, computer, etc.
- 6552 SAFETY ITEMS:** Funds costs for safety equipment (Shoes). **(Currently unfunded)**
- 6700 EQUIPMENT MAINTENANCE:** Finances repairs, software service and maintenance of office equipment.
- 7000 ASSOCIATION DUES:** Funds costs for International Conference of Building Officials Annual Dues, professional publications and subscriptions.
- 7200 CONFERENCES/MEETINGS:** Funds costs for internal and external education/training necessary to maintain required Building/PW Inspector State certifications.
- 7500 VEHICLE OPERATION/MAINTENANCE:** Funds vehicle operation/maintenance costs.
- 9200 SB1473:** Funds the State fee for the Development of State Building Standards.
- 9201 STRONG MOTION:** Provides a fund to collect required State of California Earthquake fees.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
BUILDING & SAFETY #4300						
5100 + SALARIES	57,065	60,503	66,467	104,500	64,788	108,570
5900 + BENEFITS	27,806	30,168	31,798	0	31,783	0
TOTAL SALARIES/BENEFITS	84,871	90,671	98,265	104,500	96,571	108,570
001 6100 4300 Office Supplies	214	289	254	600	369	600
001 6150 4300 Mat/Supplies	0	0	0	0	1,040	1,000
001 6300 4300 ProfServices	175	8,293	7,086	1,000	1,710	1,000
001 6350 4300 Communications	1,343	1,514	1,041	1,200	1,250	1,200
001 6552 4300 Safety Items	52	0	0	0	0	0
001 6700 4300 Equip.Maint.	0	0	0	500	0	500
001 7000 4300 Assoc.Dues	100	256	285	200	190	200
001 7200 4300 Conf/Meetings	164	439	265	1,000	71	500
001 7500 4300 Veh Opr/Maint	718	1,719	1,263	1,000	869	1,000
TOTAL OTHER OPERATING EXP.	2,766	12,510	10,194	5,500	5,499	6,000
001 9200 4300 SB1473	180	224	164	133	130	133
001 9201 4300 StrongMotion	504	437	45	150	0	150
TOTAL CAPITAL EXPENDITURES	684	661	209	283	130	283
TOTAL FOR DEPT.	88,321	103,842	108,668	110,283	102,200	114,853

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
SOLID WASTE
(8000)**

ACTIVITY DESCRIPTION:

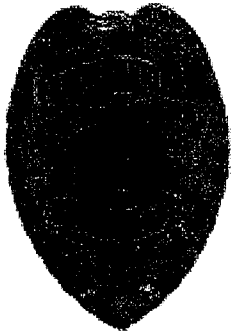
The City performs billing and collection services for Solid Waste Disposal. The City earns interest income received as a result of the timing of collections and the transmittal of those monies to the independent Solid Waste Disposal Company, Waste Management.

615-7450: Payments to Waste Management: This account represents the payment of billing receipts for Solid Waste Disposal services collected by the City.

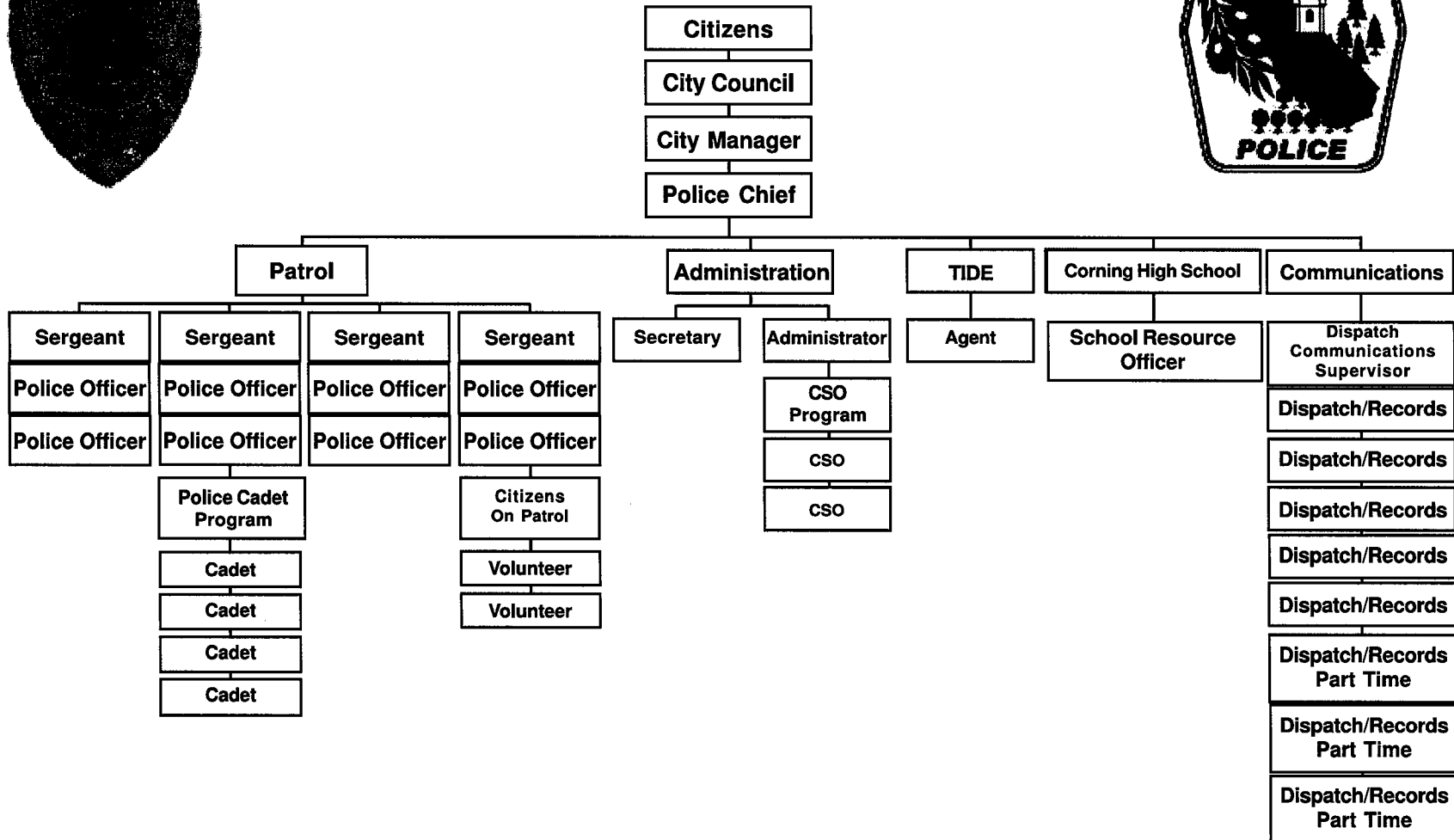
CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
SOLID WASTE #8000						
615 7450 8000 Waste Mgmt/Pmts	417,157	413,842	423,069	400,000	331,387	400,000
TOTAL OTHER OPERATING EXP	417,157	413,842	423,069	400,000	331,387	400,000
615 9818 8000 TRAN TO GENERAL						
	0	0	0	5,000	0	4,000
TOTAL CAPITAL EXPENDITURES	0	0	0	5,000	0	4,000
TOTAL FOR DEPT.	417,157	413,842	423,069	405,000	331,387	404,000

Police Services



Corning Police Department



**CITY OF CORNING
2013/2014 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT - PATROL DIVISION
(#2114)**

ACTIVITY DESCRIPTION

The Patrol Division is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The current authorized level of service is:

- (1) Police Chief
- (3) Police Sergeants
- (8) Patrol Officers
- (1) Drug Task Force Officer
- (1) Corning Union High District School Resource Officer
- (1) Police Administrative Services Manager
- (1) Administrative Secretary

2012/2013 ACCOMPLISHMENTS:

The Department continued its combined approach of education, intervention, and enforcement to deter crime and address crime-related community issues.

The Corning Police Department continued its participation in the Corning Union High School District's Helping Others Pursue Education (HOPE) project, funded by a Safe Schools Healthy Students Federal Grant. The Police Department currently receives \$75,000 per year for a School Resource Officer who is assigned to the High School District during the school year. In addition to providing a law enforcement presence on campus to address and intervene in crime-related issues, the officer also assists in programs dealing with drug, gang and violence prevention. The officer also assists in counseling and/or mentoring students on anti-social behavior. When school is not in session, this officer is assigned to patrol. The School Resource Officer's participation in the HOPE project not only reduces the workload of patrol officers, it has improved law enforcement's image with our youth. Participation has also strengthened the relationship with school staff and the Department's reputation in our community.

The Police Department is an active participant in the Tehama Interagency Drug Enforcement (TIDE) Task Force and has one (1) officer assigned full-time. This position receives partial funding for personnel costs from several grants.

Currently, the Department has two officers who have received specialized gang prevention and enforcement training.

The Police Department continued its Police Volunteer Cadet Program. Currently the Department has three (3) Cadets who have received the training necessary to do ride-alongs with police officers. In addition to learning basic police skills and participating in ride-alongs with patrol officers, the Cadets have worked in the Communication Center and have also donated several hours to various City special events.

The Citizens on Patrol Program (COPS) remains active in the community by assisting the Department with additional random patrol, conducting house and business security checks, and providing additional personnel for community events and other functions.

2013/2014 GOALS:

1. Address crime-related issues specific to our community by expanding and/or implementing programs that would encourage community participation in solving crime-related problems.
2. Continue to provide mandated training to personnel in the most cost-effective manner that best meets the needs of the Department and the community.

PERSONNEL SERVICES:

- 5100 SALARIES:** This account includes salaries for personnel.
- 5900 EMPLOYEE BENEFITS:** Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

Note: Funding of personnel costs is partially augmented with various grant funds

SUPPLIES:

- 6150 MATERIAL/SUPPLIES:** Photographic material, evidence collection supplies and equipment, medical aid supplies, chemical testing materials, and other miscellaneous items not included in other line item accounts.
- 6250 SMALL TOOLS:** This fund is used to replace broken non-accountable equipment or materials.
- 6260 UNIFORM/CLOTHING:** For new Patrol Officer, Dispatcher, Community Service Officer and COP volunteer uniforms and replacement of existing officer uniforms, uniform equipment and clothing which become damaged or destroyed during the course of duties.
- 6300 PROFESSIONAL SERVICES:** Provides for background investigations, fingerprint fees, medical examinations (including new employee physicals), lab analysis including blood alcohol analysis for individuals driving under the influence of drugs or alcohol, psychological evaluations, vaccinations, and other professional services.
- 6303 PARKING CITATIONS TO COUNTY:** Covers fees payable to the County for parking citations issued by the City.
- 6311 CADET PROGRAM:** Provides for uniforms, supplies and training expenses for maintenance of the Cadet Program.
- 6316 SCHOOL PROGRAMS:** Provides for the maintenance of various school and youth programs.

- 6552 SAFETY ITEMS:** To purchase safety items directly connected to officer safety, such as ammunition, protective training equipment, body armor, and replacement of damaged safety equipment.
- 7000 ASSOCIATION DUES:** Membership fees to professional organizations.
- 7100 TRAINING & EDUCATION:** Provides for necessary education to maintain California Peace Officer Standards and Training (POST) certification of all officers within the Department. A portion of all POST-certified training is reimbursed by POST.
- 7403 SECRET WITNESS:** Provides for the countywide Secret Witness Program, which is charged on a per capita basis.
- 7500 VEHICLE OPERATION & MAINTENANCE:** Provides for periodic maintenance, repairs, safety inspections and fuel for all Department vehicles, excluding Animal Control and K-9 vehicles.
- 8007 2012/13 PROP 30 FUND CARRYOVER**
- 9302 CANINE PROGRAM:** Provides for training, certification, veterinary care, food and maintenance of Department's K-9, in addition to the vehicle operation and maintenance for the K-9 unit.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
POLICE DEPARTMENT #2114						
5100 + SALARIES	1,060,013	1,085,379	1,113,024	1,895,231	1,027,887	1,824,526
5200 + OVERTIME	70,822	71,517	45,462	40,000	32,198	40,000
5900 + BENEFITS	791,431	816,977	757,378	0	752,365	0
TOTAL SALARIES/BENEFITS	1,922,266	1,973,873	1,915,864	1,935,231	1,812,450	1,864,526
001 6150 2114 Mat/Supplies	4,070	4,351	3,513	4,500	3,809	4,500
001 6250 2114 Small Tools	343	292	221	500	0	500
001 6260 2114 Uniform/Cloth.	1,110	1,531	3,593	3,000	2,092	3,000
001 6300 2114 ProfServices	9,251	10,435	28,607	8,500	7,929	8,500
001 6303 2114 PkngCiteToCnty	114	238	213	150	250	150
001 6311 2114 Cadet Program	320	410	79	500	196	500
001 6316 2114 Pol/School Prog	295	472	473	500	133	500
001 6552 2114 Safety Items	8,081	6,675	7,570	8,000	4,192	8,000
001 7000 2114 Assoc.Dues	540	695	695	700	580	700
001 7100 2114 Traing/Educ.	8,230	9,689	9,649	10,000	7,040	10,000
001 7403 2114 Secret Witness	1,020	1,020	1,020	1,020	1,020	1,020
001 7500 2114 Veh Opr/Maint	52,109	43,033	43,183	50,000	35,516	40,000
TOTAL OTHER OPERATING EXP.	85,483	78,841	98,816	87,370	62,757	77,370
073 8007 2114 Reimb. Red Bluf	0	0	0	0	0	45,000
001 9302 2114 K9-Program	4,698	8,622	11,912	10,000	10,132	10,000
TOTAL CAPITAL EXPENDITURES	4,698	8,622	11,912	10,000	10,132	55,000
TOTAL FOR DEPT.	2,012,447	2,061,336	2,026,592	2,032,601	1,885,339	1,996,896

**CITY OF CORNING
2013/2014 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – CAPITAL REPLACEMENT
(#2116)**

ACTIVITY DESCRIPTION

The Capital Replacement account contains the Department's Capital replacement projects.

CAPITAL IMPROVEMENT PRIORITIES

For the 2013/14 fiscal year, the Department proposes the following list of priorities as its Capital Replacement Program:

- Priority (1) VEHICLE REPLACEMENT:** Provides for the purchase of one (1) patrol vehicle pursuant to the Department's ongoing Vehicle Replacement Program
- Priority (2) ANIMAL SHELTER ROOF REPLACEMENT:** Provides for the replacement of the roof at the City of Corning Animal Shelter.
- Priority (3) BODY ARMOR REPLACEMENT:** Provides an avenue for secure funding of body armor replacement for the Department's 14 police officers and 2 community service officers.
- Priority (4) COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM:** Provides for the ongoing funding source through a Computer/technology Replacement Program based on estimated future requirements.

CORNING POLICE DEPARTMENT PROGRAMS & PROJECTS

FISCAL YEAR 2013/14

#	PROJECT	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY17/18
1	VEHICLE REPLACEMENT PROGRAM	45,000	45,900	46,818	47,754	48,709
2	ANIMAL SHELTER ROOF REPLACEMENT	3,000	-0-	-0-	-0-	-0-
3	BODY ARMOR REPLACEMENT PROGRAM	3,600	3,600	3,600	3,600	3,600
4	COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM	5,000	5,000	5,000	5,000	5,000

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
POLICE CAPITAL REPLACEMENT #2116						
188 6150 2116 Mat/Supplies	3,513	0	0	0	0	0
188 7100 2116 Traing/Educ.	125	0	0	0	0	0
001 7406 2116 Comp/Equip/Soft	0	0	39,344	0	0	0
TOTAL OTHER OPERATING EXP	3,638	0	39,344	0	0	0
071 9160 2116 Computer	0	0	364	10,000	3,054	0
073 9160 2116 Computer	0	0	0	0	0	5,000
071 9167 2116 Roof Animal Con	0	0	0	0	0	3,000
001 9301 2116 EquipReplacemnt	0	0	7,089	0	0	0
071 9331 2116 Body Armor Repl	0	0	0	9,526	9,441	0
073 9331 2116 Body Armor Repl	0	0	0	0	0	3,600
001 9500 2116 Vehicle/Replace	0	0	402	0	0	0
071 9500 2116 Vehicle/Replace	0	0	33,708	59,848	57,964	45,000
073 9500 2116 Vehicle/Replace	0	0	0	25,000	0	0
TOTAL CAPITAL EXPENDITURES	0	0	41,563	104,374	70,459	56,600
TOTAL FOR DEPT.	3,638	0	80,907	104,374	70,459	56,600

**CITY OF CORNING
2013/2014 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – DISPATCH DIVISION
(#2119)**

ACTIVITY DESCRIPTION

The Dispatch Division is responsible for the initial response and prioritization of the community's request for police services, the dispatching of officers to calls for service, and providing information during emergency and non-emergency incidents. The division is responsible for the data input and dissemination of all Department records to other agencies and the public. As of July 1, 2012, the Department provides the following statistical information:

Total Incidents		Total Officer Reports		Total Arrests		Total Citations	
Calls for Service	7697	Accident	42	Misdemeanor	621	Animal	34
Officer Initiated:		Crime Report	1163	Felony Arrests	149	Felony	13
Traffic Stops	2115	Criminal Collision	10			Infraction	240
OIA Incidents	1820	Information	219			Misdemeanor	649
Business/Building Checks	13	Property	64			Parking	29
Veh/Ped Checks	579	Voided	27			Unclassified	11
		Unclassified	9				

The current authorized level of service is:

- (1) Communications Supervisor
- (5) Dispatcher/Clerks
- (2) Part-time Dispatcher/Clerks

Note: The Department has been without a Dispatch/Records Supervisor since November 2012. The Department is in the process of filling one (1) vacant Dispatcher/Clerk position.

2012/2013 ACCOMPLISHMENTS:

The Department continues to transition from the LEADS records management system to RIMS computer-aided dispatch and records management system.

2013/2014 GOALS:

Provide the required POST training for new Dispatchers and provide additional POST-approved training for all Dispatcher/Clerks.

PERSONNEL SERVICES:

5100 SALARIES: This account includes salaries for the Dispatch/Records Supervisor and all full-time and part-time Dispatcher/Clerks.

5900 EMPLOYEE BENEFITS: Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

SUPPLIES:

- 6100 OFFICE SUPPLIES:** This fund includes office supplies.
- 6300 PROFESSIONAL SERVICES:** Provides for Dispatch Center employee background investigations, polygraphs, physicals, lab analysis, psychological evaluations, vaccinations and other professional services.
- 6350 COMMUNICATIONS:** Covers computer transmission line fees, cellular telephones, office equipment leases, telephone-related expenses, licensing fees and maintenance expenses in connection with the county-wide mobile data computer system and Internet system.
- 6351 CLETS USER FEES:** State and County fees charged for California Law Enforcement Telecommunications System (CLETS) use and back-up system.
- 6500 PRINTING/ADVERTISING:** Provides for printing of various Department forms, business cards, letterhead stationery, and personnel employment advertising.
- 6700 EQUIPMENT MAINTENANCE:** Provides for the ongoing maintenance of Department computers, voice logger, two-way radios and radio repeater and all applicable service and maintenance contracts including APBNet and office equipment leases.
- 6750 BUILDING MAINTENANCE:** Provides for costs associated to Department building maintenance and minor improvements.
- 7100 TRAINING/EDUCATION:** This provides for necessary Dispatcher POST-certified or Department of Justice training.
- 7406 COMPUTER/EQUIP/SOFTWARE:** Pays for lease and maintenance contract for Computer Aided Dispatch and Records Management Software System (RIMS).

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
POLICE DISPATCH #2119						
5100 + SALARIES	248,574	243,610	239,024	429,667	211,494	430,691
5200 + OVERTIME	7,503	18,107	24,845	10,000	24,358	10,000
5900 + BENEFITS	140,659	138,653	139,115	0	126,322	0
TOTAL SALARIES/BENEFITS	396,736	400,370	402,984	439,667	362,174	440,691
001 6100 2119 Office Supplies	7,278	5,902	6,246	8,000	6,533	6,000
001 6300 2119 ProfServices	919	913	5,139	4,700	3,950	4,700
001 6350 2119 Communications	23,255	20,752	24,567	22,000	21,645	22,000
001 6351 2119 CletsUserFees	3,480	5,480	5,480	6,000	5,480	6,000
001 6500 2119 Print/Advert.	2,213	3,194	3,299	3,500	2,445	3,500
001 6700 2119 Equip.Maint.	10,967	12,712	17,551	20,000	4,167	8,000
001 6750 2119 Bldg.Maint.	0	0	10	0	1,329	2,000
001 7100 2119 Traing/Educ.	2,117	3,452	2,304	4,000	7,680	5,000
001 7406 2119 Comp/Equip/Soft	0	0	0	25,981	25,982	25,981
TOTAL OTHER OPERATING EXP.	50,229	52,405	64,596	94,181	79,211	83,181
TOTAL FOR DEPT.	446,965	452,775	467,580	533,848	441,385	523,872

**CITY OF CORNING
2013/2014 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – ANIMAL CONTROL/COMMUNITY SERVICE
(#2200)**

ACTIVITY DESCRIPTION

The Animal Control/Community Service Division is responsible for the enforcement of municipal ordinances and State humane laws governing the keeping of animals in the City, including the collection and transporting of animals to the City animal shelter. Besides ensuring the proper disposition of problems with domestic and wild animals, the Division is also responsible for the maintenance of the City animal shelter.

Community Service Officers operate the Animal Control Program and animal control is the primary focus of their duties, but not their only duty. In addition to being responsible for animal control, Community Service Officers perform parking enforcement, maintain the evidence and property rooms, handle vehicle abatement, private property abatement, help coordinate Police Activities League programs in the City and assist police officers by performing many various non-sworn duties, i.e., prisoner transport, fingerprinting, etc. Effective July 1, 2010, the water meter reading and associated duties for the City became the responsibility of the Community Service Officers.

The Department is authorized two full-time Community Service Officers.

2012/2013 ACCOMPLISHMENTS

The Department continues to make a positive impact on the vehicle abatement issues and private property/nuisance abatement issues.

The Community Service Officers continues to work on the backlog of property held as evidence to ensure that the Department is within all acceptable guidelines and mandates.

2013/2014 GOALS:

Continue promoting the professional image of the Division by promoting positive community outreach programs.

PERSONNEL SERVICES:

5100 SALARIES: This account includes salaries for the Department's Community Service Officers.

5900 EMPLOYEE BENEFITS: Provides for City contributions to the Community Service Officers' vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance and life insurance.

SUPPLIES:

6100 OFFICE SUPPLIES: Provides for the printing of dog license forms.

- 6150 MATERIALS/SUPPLIES:** Provides for the purchase of dog food, veterinary supplies, and other supplies pertinent to animal control.
- 6300 PROFESSIONAL SERVICES:** Provides for veterinary clinic expenses and other professional services in connection with animal control.
- 6324 NUISANCE ABATEMENT:** Provides for the costs associated with the clean-up of private properties requiring abatement.
- 6430 PROPANE GAS:** Provides funds for propane used for heating the Animal Shelter.
- 6750 BUILDING MAINTENANCE:** Provides for costs associated with building maintenance at the Animal Shelter.
- 7100 TRAINING & EDUCATION:** Provides funds for necessary education of the employees responsible for animal control and code enforcement services.
- 7500 VEHICLE OPERATION & MAINTENANCE:** Provides for maintenance, repair and fuel for the Animal Control vehicle.
- 072-6300 SPAY/NEUTER PROGRAM:** Provides for the Spay/Neuter Program funded from Department of Food and Agriculture fines collected for non-altered dogs running-at-large and not in compliance with leash laws.
- 170-6306 VEHICLE ABATEMENT PROGRAM:** Provides for the costs associated with abating vehicles.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
AC0/CS0 #2200						
5100 + SALARIES	62,134	36,285	63,317	120,304	51,223	125,811
5200 + OVERTIME	420	858	1,364	200	1,311	200
5900 + BENEFITS	42,050	29,727	46,095	0	41,975	0
TOTAL SALARIES/BENEFITS	104,604	66,870	110,776	120,504	94,509	126,011
001 6100 2200 Office Supplies	0	848	845	848	0	850
001 6150 2200 Mat/Supplies	3,337	3,772	3,296	4,000	2,896	3,000
001 6300 2200 ProfServices	6,529	8,114	7,831	7,000	5,631	2,500
072 6300 2200 ProfServices	5,595	840	3,080	3,000	1,820	3,000
170 6306 2200 Vehicle Abate	0	0	25	47,722	47,722	0
001 6324 2200 Nuisance Abate	0	2,622	2,370	5,000	564	2,000
001 6430 2200 Natural Gas	471	674	461	600	1,120	800
001 6750 2200 Bldg.Maint.	0	0	0	0	1,418	1,000
001 7100 2200 Traing/Educ.	129	140	1,483	2,000	1,309	2,000
001 7500 2200 Veh Opr/Maint	3,194	3,163	6,969	5,400	5,325	5,400
TOTAL OTHER OPERATING EXP.	19,255	20,173	26,360	75,570	67,805	20,550
TOTAL FOR DEPT	123,859	87,043	137,136	196,074	162,314	146,561

**CITY OF CORNING
2013/2014 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – PAL PROGRAMS
(#2201)**

ACTIVITY DESCRIPTION

The Tehama County Police Activities League (PAL) includes participation from all law enforcement agencies in Tehama County and provides recreational opportunities free to youth eight to eighteen years of age. These agencies believe that alternative activities and positive role models are protective factors that deter youth involvement in criminal and anti-social behavior. The Corning Police Department, in conjunction with the Tehama County Police Activities League (PAL), currently operates the summer Junior Giants Baseball Program, and the year-round PAL Wrestling Boxing Programs (housed at the Transportation Center).

2013/2014 GOALS:

To continue to expand and support PAL youth programs in the Corning area.

SUPPLIES:

6150 **MATERIAL/SUPPLIES:** Provides for materials and supplies needed in conjunction with the PAL Corning Youth Boxing Program.

6600 **RENTS/LEASES:** Provides for the annual building lease and utilities.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

PAL PROGRAM #2201						

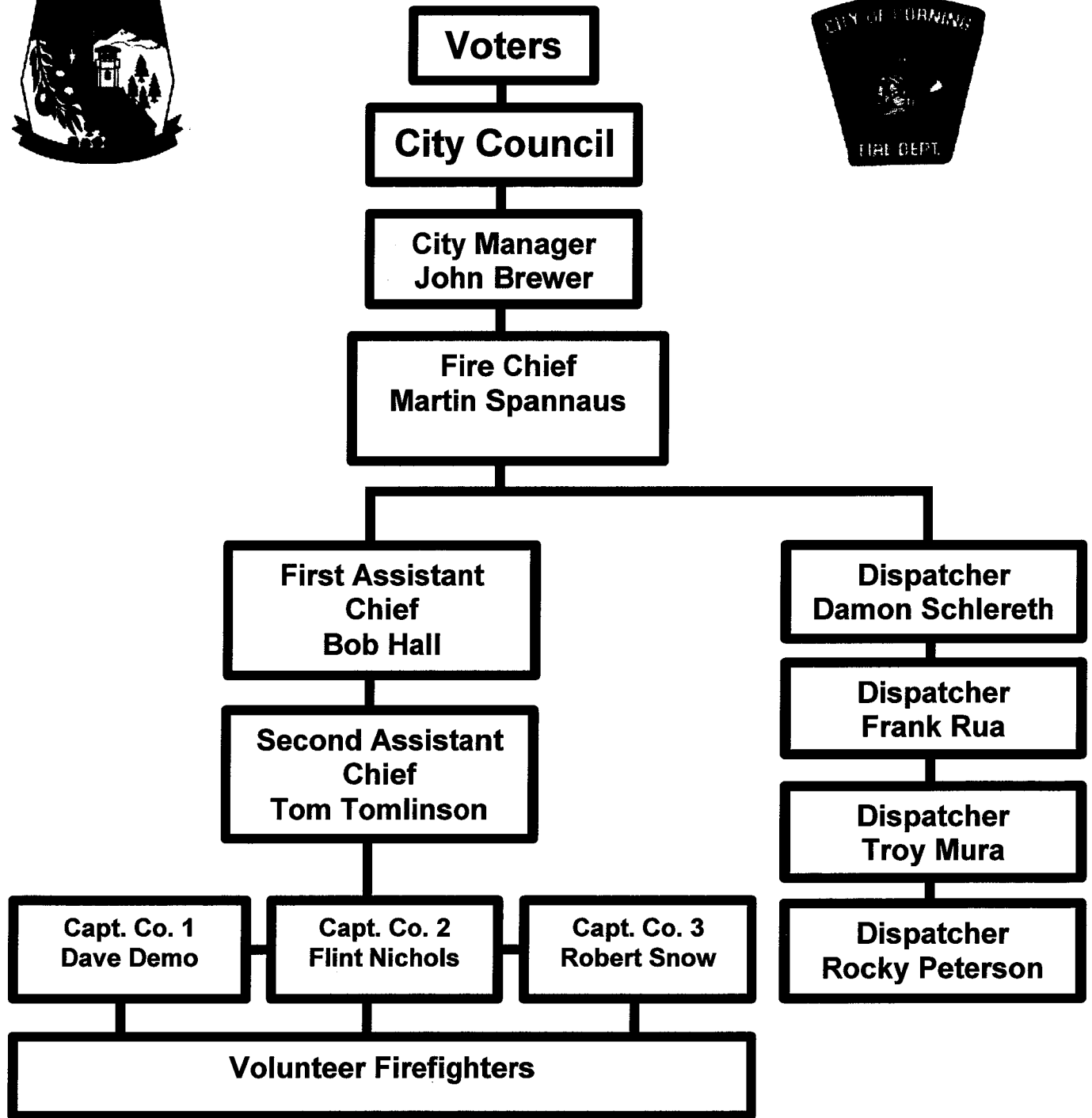
001 6150 2201 Mat/Supplies	38	0	81	100	242	500
001 6600 2201 Rents/Leases	5,000	5,000	5,000	5,000	5,000	5,000

TOTAL OTHER OPERATING EXP.	5,038	5,000	5,081	5,100	5,242	5,500

TOTAL FOR DEPT	5,038	5,000	5,081	5,100	5,242	5,500
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Fire Services

Corning Volunteer Fire Department



**CITY OF CORNING
2013-2014 ANNUAL BUDGET DETAIL
FIRE DEPARTMENT
(2300)**

INTRODUCTION

The Fire Department is manned 24-hours, seven days a week by a full time Staff consisting of the Fire Chief and four Dispatchers. The firefighting force, all Volunteers, include the First and Second Assistant Chiefs, three Captains and 28 Firefighters. The Department maintains an ISO rating of four.

ACTIVITY DESCRIPTION

The Department provides fire protection to the commercial and residential areas located within the City as well as responding to medical aids, traffic accidents and other calls for public service. The Volunteers have spent 2,640 man-hours in training and 4,790 hours answering alarms for a total of 7,430 man-hours. In 2012 the Department responded to:

- 49 Fires,
- 764 Medical Aids,
- 45 Mutual Aid Fires with the County
- 27 Vehicle Accidents
- 29 False Alarms, and
- 101 Requests for Public Service.
- The department provided medical standby for the Jr. Rodeo, May Madness Car Show, Junior Football and Corning High School Athletic events.

In addition to responses occurring within the City, the Corning Volunteer Fire Department, when needed, also responds to mutual aid structure and vegetation fires, hazmat incidents, etc. that occur in the County via a Mutual Aid Agreement with the County of Tehama.

ACCOMPLISHMENTS

- Completed testing of all breathing apparatus including the hydro testing of 18 bottles for the Self Contained Breathing Apparatus (SCBA's).
- Utilized Grant funding to purchase 6 narrowband compatible Handheld Radios, replace 5 sets of Personal Protective Gear, 1 Base Station and 6 new MinitorV Pagers.
- Underwriters Laboratory completed safety inspections on the Aerial Apparatus and all ground ladders.
- All Volunteers have completed and passed First Responder Training and the "Fit" Test with continuous training with a priority on medical and structural firefighting.
- Fire Hall maintenance consisting of exterior painting of the Fire Hall and stripping and re-sealing of the fire hall bay floors.
- The Fire Department's Centennial Celebration.
- Weed Abatement.

PERSONNEL SERVICES:

5100 SALARIES: Provides funding for the Fire Chief.

5900 BENEFITS: Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Holiday Pay, Compensatory Time, Administrative Leave, Disability Insurance, Vacation and Sick Leave.

SUPPLIES:

- 6100 OFFICE SUPPLIES:** Funds the purchase of office supplies such as paper, pens, etc.
- 6150 MATERIALS/SUPPLIES:** Provides funding for any necessary departmental materials and/or supplies.
- 6240 ANNUAL FIREFIGHTER FEES:** Provides annual funding in the amount of \$9,500 paid to the Corning Volunteer Fire Department for department response to fire alarms, miscellaneous incidents and training attendance.
- 6300 PROFESSIONAL SERVICES:** Funds the monthly stipend for the 1st and 2nd Assistant Chiefs.
- 6350 COMMUNICATIONS:** Provides funding for departments phone and radio services.
- 6410 ELECTRICITY:** Funds the electricity at the Fire Hall Complex.
- 6430 NATURAL GAS:** Provides funding for heat and cooking.
- 6550 HEALTH DEPARTMENT SERVICES:** Funds the State mandated hepatitis shots.
- 6551 EMPLOYEE PHYSICALS:** Provides funding for physical examinations/drug testing for new Volunteers and paid Staff.
- 6552 SAFETY ITEMS:** Funds certifications of SCBA's and the Aerial Truck and miscellaneous safety items such as gloves, boots, helmets, protective splash clothing, first aid kits, etc.
- 6700 EQUIPMENT MAINTENANCE:** Provides funding for repairs of non-emergency tools and equipment.
- 6750 BUILDING MAINTENANCE:** Funds any necessary maintenance of Fire Department Buildings.
- 7100 TRAINING/EDUCATION:** Funds LifeScan and Fingerprinting of new Volunteers, purchase/rental of training aids and books, and Training Instructor fees.
- 7200 CONFERENCES/MEETINGS:** Provides funding to attend classes/seminars relating to Fire Codes, Sprinkler Systems, Hazardous Materials, Safety Management as well as County Committee meetings, etc.
- 7405 WEED ABATEMENT:** Funds any costs associated with weed abatement enforcement such as public notices, mailers, etc.
- 7406 COMPUTER HARDWARE/SOFTWARE:** Provides funding for any necessary repairs, maintenance, upgrades, etc. for the departments Fire Service Programs.
- 7500 VEHICLE OPERATIONS/MAINTENANCE:** Funds the maintenance and operation of departmental vehicles.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
FIRE DEPARTMENT #2300						
5100 + SALARIES	267,776	187,900	81,515	153,326	80,321	142,961
5200 + OVERTIME	25,202	10,513	0	0	0	0
5900 + BENEFITS	167,199	122,101	65,955	4,300	69,413	4,300
TOTAL SALARIES/BENEFITS	460,177	320,514	147,470	157,626	149,734	147,261
001 6100 2300 Office Supplies						
	206	381	348	450	210	450
001 6150 2300 Mat/Supplies						
	2,914	3,073	2,787	3,500	3,033	3,500
152 6185 2300 Consultant Serv						
	0	12,357	0	0	0	0
001 6240 2300 AnnualFire/Fee						
	9,500	9,500	9,500	9,500	0	9,500
001 6250 2300 Small Tools						
	638	0	0	450	26	450
001 6300 2300 ProfServices						
	2,286	2,495	3,718	5,000	1,827	3,500
001 6350 2300 Communications						
	3,065	420	1,617	2,500	1,121	2,500
001 6410 2300 Electricity						
	14,381	12,200	13,186	12,000	11,617	12,000
001 6430 2300 Natural Gas						
	2,756	2,522	1,981	3,000	2,492	3,000
001 6550 2300 HealthDeptSrv.						
	0	97	68	300	263	300
001 6551 2300 Emp Physicals						
	277	144	260	300	325	300
001 6552 2300 Safety Items						
	4,061	3,834	2,383	4,000	3,623	4,000
001 6700 2300 Equip.Maint.						
	1,264	5,147	1,375	3,000	1,761	3,000
001 6750 2300 Bldg.Maint.						
	3,156	2,786	18,136	5,000	2,161	5,000
001 7100 2300 Traing/Educ.						
	1,357	2,570	992	3,000	4,320	3,000
001 7200 2300 Conf/Meetings						
	46	175	55	400	25	400
001 7405 2300 Weed Abatement						
	93	229	750	800	152	800
001 7406 2300 Comp/Equip/Soft						
	1,739	1,167	2,042	1,500	37	1,500
001 7500 2300 Veh Opr/Maint						
	11,984	8,740	14,847	12,500	13,176	12,500
TOTAL OTHER OPERATING EXP.	59,723	67,837	74,045	67,200	46,169	65,700
076 9301 2300 EquipReplacemnt						
	6,794	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	6,794	0	0	0	0	0
TOTAL FOR DEPT.	526,694	388,351	221,515	224,826	195,903	212,961

CITY OF CORNING
2013 – 2014 ANNUAL BUDGET DETAIL
FIRE CAPITAL REPLACEMENT
(2301)

CAPITAL IMPROVEMENT PRIORITIES:

Capital Improvement priorities include replacement of:

- A Rescue Squad and Utility Vehicle;
- A Type 1 Engine;
- Self-Contained Breathing Apparatus (SCBA's);
- Extrication Equipment; and
- Personal Protective Gear (Turnouts)
- Annual Lease Purchase Agreement Payment for Aerial Truck

The above named equipment, some of which are currently beyond the standard service life, require annual maintenance, repairs and replacement as necessary. The Rescue Squad and Fire Chief's Utility Vehicle were both purchased in 1995 and are currently past their service life. Safety mandates continually change on the SCBA's and this vital piece of safety equipment also requires scheduled testing. Fire hose replacement and replacement of our extrication equipment are also needed as our current inventory of hose declines due to age and wear and tear. Department extrication equipment is also very old and was bought by the Volunteers second hand 10 years ago.

Estimating and budgeting now for annual contributions to an equipment replacement fund will assist in maintaining our Department's high safety and service standards while continuing to provide for the protection of our Community.

SUPPLIES:

9301 EQUIPMENT REPLACEMENT: Provides annual contribution towards funding the replacement of necessary firefighting equipment such as vehicles, SCBA's, Turnouts, and extrication equipment.

9315 FIRE ENGINE REPLACEMENT: Provides annual contribution towards funding the replacement of Fire Engine 114.

0000 ANNUAL PAYMENT FOR AERIAL TRUCK: Provides funding for the City's annual matching payment of \$21,000 towards the Lease Purchase Agreement for the Aerial Truck. The Paskenta Band, Nomaki Indians have annually contributed \$26,308 towards this purchase. The Agreement should be paid in full in fiscal year 2014-2015.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

Fire Capital Replacement #2301						
001 9301 2301 EquipReplacemnt	0	0	14,530	0	0	0
076 9301 2301 EquipReplacemnt	22,762	0	0	12,810	542	17,200
076 9315 2301 Fire Engine#114	47,308	47,308	47,308	47,375	0	47,375
076 9500 2301 Vehicle/Replace	0	0	0	35,000	0	0

TTL CAP EXPEND	70,070	47,308	61,838	95,185	542	64,575

TOTAL FOR DEPT.	70,070	47,308	61,838	95,185	542	64,575
	=====					

**CITY OF CORNING
2013 – 2014 ANNUAL BUDGET DETAIL
FIRE DISPATCH
(2302)**

INTRODUCTION

The Fire Department's Dispatch Center is manned 24-hours, seven days a week by a full time Staff consisting of the Fire Chief and four Dispatchers. In addition to dispatching duties for the City, the Center provides dispatching services to the City of Orland and the Capy Fire District.

ACTIVITY DESCRIPTION

Fire Dispatch is a vital community communications link. This link ensures a timely and safe response of trained fire protection and emergency response personnel to the commercial and residential areas located within the City to deal not only with fire situations, but medical aids, vehicle accidents, hazmat spills, etc. In addition to dispatching for the Capy Fire District and the City of Orland, the call volume effectively handled by the Center for the **City of Corning only** consisted of:

- 49 Fires,
- 764 Medical Aids,
- 45 Mutual Aid Fires with the County
- 27 Vehicle Accidents
- 29 False Alarms, and
- 101 Requests for Public Service.
- The department provided medical standby for the Jr. Rodeo, May Madness Car Show, Junior Football and Corning High School Athletic events.

PERSONNEL SERVICES:

5101 SALARIES: Provides funding for the four fulltime Fire Dispatchers.

5900 BENEFITS: Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Holiday Pay, Compensatory Time, Disability Insurance, Uniform Allowance, Vacation and Sick Leave.

SUPPLIES:

6350 COMMUNICATIONS: Provides funding for the phone and radio services.

6700 EQUIPMENT MAINTENANCE: Provides necessary funding to maintain/replace/upgrade existing tools as needed.

7406 COMPUTER EQUIPMENT/SOFTWARE: Funds any necessary computer repairs/replacements and software updates for the Dispatch Centers Programs.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

FIRE DISPATCH #2302						
5100 + SALARIES	0	80,975	180,508	303,954	170,102	317,507
5200 + OVERTIME	0	6,939	25,098	11,000	20,048	11,000
5900 + BENEFITS	0	44,806	106,271	2,100	105,388	2,100

TOTAL SALARIES/BENEFITS	0	132,720	311,877	317,054	295,538	330,607

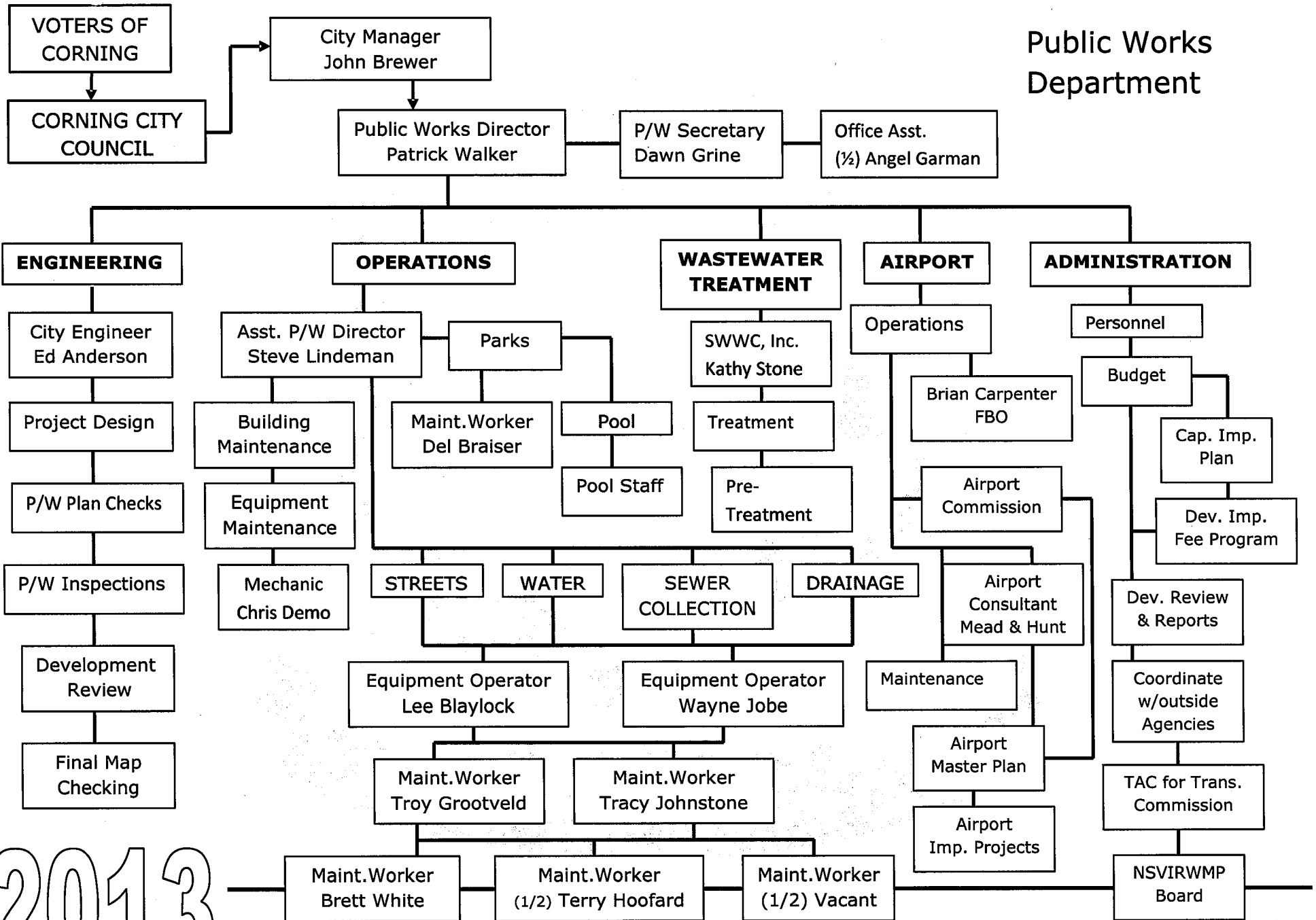
001 6350 2302 Communications	0	1,621	3,709	3,000	3,851	3,000
001 6700 2302 Equip.Maint.	0	210	643	2,000	684	2,000
001 7406 2302 Comp/Equip/Soft	0	0	0	2,500	1,307	1,500

TOTAL OTHER OPERATING EXP.	0	1,831	4,352	7,500	5,842	6,500

TOTAL FOR DEPT.	0	134,551	316,229	324,554	301,380	337,107
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Public Works Services

Public Works Department



107
2013

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
PUBLIC WORKS DEPARTMENT**

Corning's Public Works Department consists of nine permanent full-time employees. This includes the **Director of Public Works**, his **Secretary**, the **Assistant Public Works Director**, one **Equipment Mechanic**, two **Equipment Operators**, and four full time and one half time (Terry Hoofard) **Maintenance Workers**. One of the Equipment Operators works full time inspecting all City Wells, taking water samples and chlorine residuals, (requirement of the State Health Department), and performing water quality inspections. These employees provide the broad range of job skills necessary to properly operate the department. The skills effectively displayed by Public Works personnel include:

- ✱ Budget planning, implementation, organization and supervision.
- ✱ Plan review for development, off site inspections and Encroachment permits.
- ✱ Building planning, construction, remodeling and maintenance.
- ✱ Park Maintenance including Yost and Clark Park baseball fields.
- ✱ Curb, gutter and sidewalk maintenance, installation and repairs.
- ✱ Street maintenance, which includes paving, patching and reconstruction.
- ✱ City street tree maintenance.
- ✱ Water and sewer line construction and maintenance.
- ✱ Water service maintenance including service line replacement and Hydrant and meter repairs.
- ✱ Sewer lateral maintenance and replacement from cleanout to sewer main line.
- ✱ Water Quality Inspections and testing which includes maintenance of all City wells.
- ✱ City Engineering, which includes plan checks, engineer estimates for projects, sewer and water development and storm drainage and retention.
- ✱ Fleet Maintenance, which includes Police and Fire vehicles. Welding and metal fabrication is also a part of Fleet Maintenance.
- ✱ In charge of overseeing the operation and maintenance of the WWTP through contract operators Southwest Water Company.

The Director of Public Works and his Secretary are located at City Hall; the other seven employees work out of the Corporation Yard located at 1106 Butte Street.

Funding for Public Works Personnel salaries, benefits and some projects primarily originate from the general, water, sewer, and gas tax funds. Major projects such as street and bridge construction are subsidized by various funding such as STIP (State Transportation Improvement Program) funds received from the Department of Transportation-Caltrans, LTF Gas Tax funds, TDA and Federal Highway Bridge Repair Replacement (HBRR) Funds.

The Public Works Department is responsible for the operational coordination and maintenance of the Cities Water system, Sewer system, Wastewater Treatment Plant, Parks, Fleet Equipment, Building Maintenance, Streets, Traffic Safety Lights, Street Lighting and Airport. Employees are also responsible for the maintenance of City equipment and fleet vehicles, all City buildings and properties such as City Hall, the City Museum, Library, Senior Center, Theater, and Transportation Center. City pump houses, Wastewater Treatment Plant (WWTP), the Airport buildings and landing strip, all City Parks and recreational buildings, baseball fields and the City Pool.

The Director of Public Works acts as the liaison on numerous projects between the City and such Agencies as the California Department of Health and Safety, California Regional Water Quality Control Board, Department of Transportation (Caltrans), USDA Rural Development, Tehama County Transportation Commission Technical Advisory Committee (TAC), Tehama County Transit Policy Advisory Committee (TPAC), the County of Tehama, State Department of Fish and Game, and Salt Creek Conservation Correctional Camp. Some of these projects consist of:

- * State mandated water and sewer required testing.
- * STIP/RTIP/HBRR Funding for street and bridge construction/replacement.
- * Streambed maintenance for flood prevention.
- * Various transportation and building projects.

The 2011-2012 objectives for the City of Corning Public Works Department consist of the following:

- * Continuation of the Capital Improvement Program.
- * Obtaining continued Department of Transportation STIP/RTIP/HBRR/TE Program support for road and bridge maintenance/replacement.
- * Obtaining Grade 2 water-testing classifications for Public Works employees.
- * Planning for expanded growth in Residential/Commercial construction.
- * Completing the widening of Blackburn Avenue as funded by the grant.
- * Working with City staff to design and then construct and ultimately maintain the new City park.
- * Monitor the construction and development of the new Clark Park well and waterline extensions.
- * Completing studies of future drainage areas.
- * As time allots, revisit the City's Development Impact Fee program to ensure that new development pays their required share for sewer, water, streets, traffic signals and drainage development.
- * Continuation of curb and gutter installation throughout the City to eliminate drainage problems, and repairing/replacing existing CG&S as funding allows.
- * Submit a grant application, seek proposals, and monitor the construction of the Airport perimeter fence project.
- * Solicit, recruit and train the best qualified to replace the retiring Assistant Public Works Director.

Public Works maintains various continual contracts for City services such as:

- * **Weed and Tree Spraying:** Contract currently with Larry's Pest Control for the total amount of \$28,000 per year for three years. This contract will expire December 31, 2012 and is used for tree disease eradication and insect/weed control of City buildings.
- * **Lawn Maintenance Services:** Contract with Ken Vaughn & Sons for services at City Hall, Library, Transportation Center and Martini Plaza.
- * **Gravel, Asphalt, Oil, Gasoline and Diesel.** The City has separate three-year contracts for each of these products. Current contracts will expire on June 30, 2014.
- * **Concrete Contractor:** Contract with Ward's Concrete will expire on May 31, 2014. Contractor is required to pay employees prevailing wage for all work connected with City projects.
- * **Tree Trimming Contract:** Each year the City seeks bids to provide trimming services of City trees.
- * **Wastewater Treatment Plant:** Based upon past performance, Council approved changes in the sewer plant management contract with SWWC in 2008. The major change allows the City to pay bills such as PG&E directly instead of SWWC paying PG&E as part of their contract agreement.
- * **Engineering Services:** Ed Anderson Engineering provides engineering services to the City.
- * **Geo Plus:** Bill Bergmann, with Geo Plus is working with the City to investigate rehabilitation of the Petro Water Well.
- * **Janitorial Services:** White Glove Cleaning Service provides janitorial services for City Hall, Police Department, Library, Transportation Center, Corporation Yard, Martini Plaza Restrooms, Woodson Park Restrooms and North side Park Restrooms.

All Public Works projects and Capital Improvement projects are listed in the new Fiscal Year 2012/2013 Budget. Each project is listed under the funding department along with a narrative to

explain each of the associated budget items and the estimated cost for the project. Street paving and improvements, which are a top priority for the City, will remain a challenge because of the lack of State Funding. State Transportation Improvement Project funds (STIP) are no longer available for street maintenance.

These STIP funds are used for countywide improvement projects approved by the Tehama County Transportation Commission, which has one elected City official on the board. The South Avenue Interchange Improvement Project (Phase 1) was funded through pooling of several cycles of Countywide funding.

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
LIBRARY (1700)**

ACTIVITY DESCRIPTION:

The Corning Branch of the Tehama County Library system is managed and staffed by Tehama County. The City of Corning owns and maintains the building. The mission of the Tehama County Library is to provide for the informational, recreational and educational needs of the citizens of Tehama County, and to serve as an archive for the rich historical resources of our area.

The Corning Library Commission is appointed by the Corning City Council. They interact with the Tehama County Interim Librarian Sally Ainsworth and City Staff and advise the Council of Library needs.

The Friends of the Library, a volunteer group, contribute many hours of time working in the Library. They stock shelves, check books in/out and help keep the Library functional. The Friends of the Library conduct fund raising book sales in the Spring and Fall of each year. Funds from these sales are utilized to purchase items needed and are donated to the library at no cost to the City.

The Riddell Library Trust was established many years ago by an appreciative patron with the stipulation that the funds, by a joint decision of the County Librarian and the Corning Library Commission, are "to be exclusively used for major expenditures, not operating expenses" associated with the Library. Interest earned may be used for important Library priorities by recommendation of the Corning Library Commission and the County Librarian and with approval by the City Council.

PERSONNEL SERVICES:

SALARIES: The account provides funds for employee labor supplied by the City for maintenance work on the Library building.

BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES:

City General Fund Support:

001-6150 MATERIALS/SUPPLIES: Funds the General Fund for supplies and miscellaneous items not included in other line item accounts.

001-6320 JANITORIAL SERVICES: Funds the Janitorial Services Contract.

001-6410 ELECTRICITY: Provides funding for electricity use at the library.

001-6430 NATURAL GAS: Provides funding for natural gas use at the library.

001-6750 BUILDING MAINT: Funds building maintenance and repairs at the library.

001-8001 BOOKS/PERIODICALS: Funds the purchase of books/magazines for the Library.

Riddell Library Trust Support:

403-8055 LIBRARY EXPANSION: Funds miscellaneous expenditures associated with the future Library expansion.

403-9101 PAINTING/REPAIR: Funds any interior work recommended by the Library Commission.

403-9300 MACHINERY AND EQUIPMENT: Funds any computer/equipment recommended by the Library Commission.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
LIBRARY #1700						
001 6150 1700 Mat/Supplies	39	37	41	100	397	100
001 6320 1700 Janitorial Srv.	2,400	4,569	5,000	5,000	4,583	5,000
001 6340 1700 DEV ENGINEERING	0	0	32	0	0	0
001 6410 1700 Electricity	8,239	8,700	9,091	9,000	8,408	9,000
001 6430 1700 Natural Gas	1,888	2,135	2,337	2,200	1,579	2,200
001 6750 1700 Bldg.Maint.	412	1,508	321	800	284	800
TOTAL OTHER OPERATING EXP.	12,978	16,949	16,822	17,100	15,251	17,100
001 8001 1700 Books/Perodic.	666	649	675	800	505	800
403 9101 1700 Painting/Repair	0	0	0	1,000	0	1,000
403 9300 1700 Mach/Equip.	0	2,842	0	10,000	0	10,000
TOTAL CAPITAL EXPENDITURES	666	3,491	675	11,800	505	11,800
TOTAL FOR DEPT.	13,644	20,440	17,497	28,900	15,756	28,900

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
STREET MAINTENANCE (3000)**

ACTIVITY DESCRIPTION (Includes City Council additions):

The Street Maintenance department of public works is responsible for numerous tasks such as: Street patching, grading and leveling, street signage, repair/replacement of curb, gutter and sidewalk, street sign installation and maintenance. Street maintenance personnel also assist on other Public Works projects and functions when needed.

This department operates on funds received primarily through the Transportation Development Act Fund, Gas Tax Revenues and a nominal amount of funding from the City General Fund.

The Weed and Tree Spraying contract is on year three (3) of a three (3) year contract extension. All Park and City trees within the right-of-way are sprayed annually and as needed to prevent disease growth and infection. City grounds, parks and parking lots, drain ditches, alleys, and street shoulders are sprayed for weed control as needed.

Public Works will continue the annual contracted cleaning of sections of the City's Storm Drain System with Southwest Water Company. This process improves water flow throughout the City during the winter rain season and has proven to be extremely successful when maintained on an annual basis. The Salt Creek Conservation Camp assists the Public Works Department in the cleaning and clearing of the Blackburn Moon Drain and the Jewett and Burch creek streambeds.

As done in previous years, Public Works will again contract tree-trimming services for the City. This service not only improves the City appearance, but also reduces the possibility of damage to power lines, private and City property, or potential injuries to citizens from dead, broken and hazardous trees and tree limbs.

This year, we opted to include all street "Materials and Supplies" and "Asphalt-Concrete-City Wide" within the Streets Department. In previous years those funds were included in both the "Streets" and "Street Projects" Departments. From now on, the Streets Projects Department will include only funds designated for the annual repaving project, which is to be completed by a contractor via the competitive bid process.

Street Patching and Asphalt maintenance will be ongoing. We will identify the most critical street segments for that maintenance work that we'll complete with Public Works personnel.

Like the Materials and Supplies funds, Curb, Gutter and Sidewalk; Street Barricades, and Cleaning Contract (Stormsewer & Streambed) funds have similarly been moved from Street Projects to "Streets".

The City Council added \$2,000 for the modification of the corning road approach signs to include "Solano Street" in Account 110-7364-3000.

PERSONNEL SERVICES:

SALARIES: This account includes wages for public works employees working in street maintenance related activities.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES & SERVICES:

- 6150 MATERIALS/SUPPLIES:** Funding provided from the General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed materials/supplies.
- 6175 WEED/TREE SPRAYING:** This account funds the weed/tree spraying contract including spraying the Olive Trees for Fruit Flies and the Ornamental Pear Trees on Solano Street for Fire Blight.
- 114-6250 SMALL TOOLS:** Provides funding to purchase any needed small tools.
- 114-6321 USA SERV. ALERTS:** This provides funding for any underground service alert checks needed by the City prior to construction work.
- 110-7364 SIGN REPLACEMENT:** Provides funding for the purchase of any needed new street signs including the Freeway Solano Street signage.
- 114-7500 VEHICLE OPR./MAINT.:** Provides funding for vehicle operation and any needed vehicle maintenance.
- 111-8002 TREE PRUNING:** The gas Tax fund provides funding for City tree pruning. (Moved from Street Projects for FY 2012-2013.)
- 001-8004 CG&S REPLACEMENT:** Provides funding for the replacement of damaged curbs, gutters and sidewalks throughout the City. Moved from Street Projects for FY 2012-2013.
- 115-9112 TRAFFIC CONTROL IMPROV.:**
- 114-9126 STREET BARRICADES:** Provides funding from Transportation Sales Tax to purchase street barricades. (Moved from Street Projects for FY 2012-2013.)
- 610-8011 CLEANING/CONTRACT:** Funding is provided by the Sewer Enterprise Fund for the annual Storm Drain and Streambed cleaning. Moved from Street Projects for FY 2012-2013.
- 115-9101 PAINTING/REPAIR:** Provides funding for the painting and/or repair of street traffic markings.
- 114-9220 THERMO PLASTIC:** This account provides funding for the thermo plastic used for street striping.
- 108-9467 A/C CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide. (Moved from Street Projects for FY 2012-2013. Moved from Street Projects for FY 2012-2013.)
- 115-9467 A/C CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide. (Moved from Street Projects for FY 2012-2013.)

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
STREETS #3000						
5100 + SALARIES	111,778	87,217	77,074	310,178	85,087	346,514
5200 + OVERTIME	234	0	180	0	225	0
5900 + BENEFITS	66,016	63,461	68,106	0	63,056	0
TTL SALARIES/BENES	178,028	150,678	145,360	310,178	148,368	346,514
001 6150 3000 Mat/Supplies	36,462	417	24,425	25,000	8,824	0
108 6150 3000 Mat/Supplies	0	0	0	0	0	30,000
110 6150 3000 Mat/Supplies	0	0	0	0	0	5,000
111 6150 3000 Mat/Supplies	0	39,644	40,995	0	27	0
114 6150 3000 Mat/Supplies	0	1,050	0	80,000	54,783	0
115 6150 3000 Mat/Supplies	2,745	71,983	69,245	65,200	50,986	120,200
610 6150 3000 Mat/Supplies	0	11	0	0	837	0
630 6150 3000 Mat/Supplies	0	0	0	0	677	0
108 6175 3000 Weed/Tree Spray	0	7,001	5,880	7,000	5,671	23,000
109 6175 3000 Weed/Tree Spray	14,001	7,001	0	5,000	4,051	0
110 6175 3000 Weed/Tree Spray	0	5,040	4,200	0	0	0
111 6175 3000 Weed/Tree Spray	0	0	5,880	0	0	0
114 6175 3000 Weed/Tree Spray	14,001	8,961	9,241	16,000	13,232	0
610 6175 3000 Weed/Tree Spray	0	0	1,400	0	0	0
114 6250 3000 Small Tools	374	501	227	8,000	769	8,000
114 6321 3000 USA Serv Alerts	150	150	150	500	150	500
110 7364 3000 Sign Replacemnt	0	0	128	7,000	3,732	7,000
115 7364 3000 Sign Replacemnt	506	5,186	724	0	0	0
001 7500 3000 Veh Opr/Maint	0	0	0	0	221	200
111 7500 3000 Veh Opr/Maint	0	357	0	0	0	0
114 7500 3000 Veh Opr/Maint	3,229	4,149	4,865	8,000	3,615	8,000
TTL OTHER OPERATING EXP	71,468	151,451	167,360	221,700	147,575	201,900

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
111 8002 3000 Tree Pruning	0	0	0	30,000	24,672	30,000
111 8004 3000 CG&SReplacement	0	0	0	20,000	7,466	20,000
610 8011 3000 Cleaning/Cntrct	0	0	0	18,000	7,921	18,000
115 9101 3000 Painting/Repair	0	0	816	1,000	0	1,000
115 9112 3000 TrafCntrlImprov	0	0	0	3,000	0	3,000
114 9126 3000 Street Barricds	0	0	0	800	0	800
381 9208 3000 Vehicle Replmnt	0	0	16,863	0	0	0
383 9208 3000 Vehicle Replmnt	0	0	16,863	0	0	0
114 9220 3000 Thermo Plastic	113	5,996	3,975	6,000	0	3,000
078 9300 3000 Mach/Equip.	0	0	0	0	0	7,500
078 9301 3000 EquipReplacemnt	22	0	0	0	0	0
001 9467 3000 A/C Citywide	0	0	0	5,000	0	0
108 9467 3000 A/C Citywide	0	0	0	8,415	8,415	8,415
115 9467 3000 A/C Citywide	0	0	0	32,400	1,650	32,400
TTL CAPITAL EXPENDITURES	135	5,996	38,517	124,615	50,124	124,115
TOTAL FOR DEPT.	249,631	308,125	351,237	656,493	346,067	672,529

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
STREET PROJECTS (3001)**

ACTIVITY DESCRIPTION:

This year, we opted to include amend this department to include only the annual street repaving project. We did this to avoid continuing the confusion between "maintenance" projects and the annual repaving project. So a number of line budget line items have been moved from Street Projects to Streets, including "Materials and Supplies" and "Asphalt-Concrete-City Wide". Additionally, Curb, Gutter and Sidewalk; Street Barricades, and Cleaning Contract (Stormsewer & Streambed) funds have similarly been moved from Street Projects to "Streets".

From now on, the Streets Projects Department will include only funds designated for the annual repaving project, which is to be completed by a contractor via the competitive bid process. This will make simplify tracking the resources available for the annual Street Repaving project.

2012 STREET PAVING PROJECTS:

Street projects planned in the upcoming fiscal year include

- Marguerite Ave. reconstruction from north of Victorian to Neva Ave. along the frontage of Corning Municipal Airport. This is a joint project with the Tehama County Public Works Department. Est. cost \$20,000
- Solano Street Repaving Project Plan Segments B and 7. Est. cost \$122,000
- Solano Street Segments 8 and 9. Est. cost \$125,000
- Blackburn Ave. from Fist Street to Marguerite Ave. in front of Corning High School. Est. cost \$90,000

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
STREET PROJECTS #3001						
5100 + SALARIES	6,075	157	0	0	0	0
5900 + BENEFITS	2,219	41	0	0	0	0
TTL SALARIES/BENES	8,294	198	0	0	0	0
001 6150 3001 Mat/Supplies	0	0	70,215	0	0	0
107 6150 3001 Mat/Supplies	4,068	48,635	0	0	0	0
108 6150 3001 Mat/Supplies	0	22,636	0	0	0	0
TTL OTHER OPERATING EXP	4,068	71,271	70,215	0	0	0

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
111 8002 3001 Tree Pruning	2,000	2,000	29,000	0	0	0
114 8002 3001 Tree Pruning	31,782	15,764	0	0	0	0
001 8004 3001 CG&SReplacement	6,064	0	0	0	0	0
111 8004 3001 CG&SReplacement	0	25,741	21,627	0	386	0
610 8011 3001 Cleaning/Cntrct	13,191	19,267	13,155	0	0	0
345 8030 3001 DRAINAGE IMPROV	9,206	0	0	0	0	0
115 9112 3001 TrafCntrlImprov	2,360	0	0	0	0	0
116 9254 3001 Signal Improv.	2,500	314,687	2,775	0	0	0
001 9258 3001 SafeRts/Cycle10	0	0	0	18,800	1,950	18,800
118 9258 3001 SafeRts/Cycle10	0	0	0	169,200	8,112	169,200
001 9278 3001 SOLANO STR SCP	0	0	0	0	200	0
108 9285 3001 Marin Street	0	0	0	0	0	50,000
114 9285 3001 Marin Street	0	0	0	0	0	50,000
001 9445 3001 Marguerite Ave	0	0	160	20,000	28,901	0
001 9446 3001 Solano 6B and 7	0	0	1,013	122,000	122,013	0
001 9447 3001 Solano 8 and 9	0	0	1,013	125,000	125,013	0
001 9448 3001 BlackBurn Ave	0	0	1,013	90,000	90,013	0
001 9467 3001 A/C Citywide	0	0	10,000	0	0	0
108 9467 3001 A/C Citywide	6,010	32,674	22,300	0	0	0
110 9467 3001 A/C Citywide	0	0	12,800	0	0	0
111 9467 3001 A/C Citywide	0	0	40,300	0	0	0
115 9467 3001 A/C Citywide	9,323	147	32,400	0	0	0
117 9467 3001 A/C Citywide	0	10,000	0	0	0	0
TTL CAPITAL EXPENDITURES	82,436	420,280	187,556	545,000	376,588	288,000
TOTAL FOR DEPT.	94,798	491,749	257,771	545,000	376,588	288,000

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
STREET & TRAFFIC LIGHTS (3100)**

ACTIVITY DESCRIPTION:

Pacific Gas and Electric Company own the streetlights within the City of Corning. Through an agreement, the City pays a flat rate charge on each light. This charge includes the cost of the electricity and maintenance.

The City owns the seven (7) sets of traffic signals; four on Solano Street (including the newest signal located at the intersection of Solano Street and Marguerite Avenue); the three located at South Avenue and Old Highway and at the interchange ramps. The City pays the utility bills for these. The City has an agreement with Caltrans for the maintenance and repair of the traffic signals.

PROFESSIONAL SERVICES:

- 001-6410** **ELECTRICITY:** Funding is provided from the General Fund for electricity for the City Street and traffic lights.
- 001-6700** **EQUIPMENT MAINTENANCE:** This account provides funding from the General Fund for the Caltrans maintenance contract for traffic signals.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
STREET & TRAFFIC LIGHTS #3100						
001 6410 3100 Electricity	57,294	64,372	62,912	63,000	48,120	60,000
001 6700 3100 Equip.Maint.	8,092	11,552	4,082	8,000	7,039	8,000
TOTAL OTHER OPERATING EXP	65,386	75,924	66,994	71,000	55,159	68,000
TOTAL FOR DEPT.	65,386	75,924	66,994	71,000	55,159	68,000

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
COMMUNITY EVENTS (3190)**

ACTIVITY DESCRIPTION:

Community Event activities are programs sponsored by groups such as the Chamber of Commerce, the Business Improvement District and other nonprofit organizations that the City supports. Such activities include: Christmas Decorations, Parades, Olive Festival, Youth Fair, Airport events and the May Madness Car Show.

PERSONNEL SERVICES:

SALARIES: This account includes wages for Public Works Employees working on City Special Event Projects.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, and Health Insurance and Life Insurance.

SUPPLIES:

001-6150 MATERIALS AND SUPPLIES: Funding is provided from the General Fund for necessary materials and supplies such as printing, postage, etc.

001-6600 RENTS/LEASES: The General Fund provides funding for any necessary rents and/or leases for equipment used to support Community Events.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
COMMUNITY EVENTS #3190						
5100 + SALARIES	3,233	3,000	4,948	0	5,797	0
5200 + OVERTIME	447	0	0	0	0	0
5900 + BENEFITS	2,321	1,200	2,273	0	3,083	0
TOTAL SALARIES/BENEFITS	6,001	4,200	7,221	0	8,880	0
001 6150 3190 Mat/Supplies	543	1,449	1,342	1,500	2,122	1,500
370 6157 3190 Wayfinding Mnt	0	0	0	1,200	0	1,200
001 6600 3190 Rents/Leases	625	1,382	560	1,500	0	1,000
TOTAL OTHER OPERATING EXP.	1,168	2,831	1,902	4,200	2,122	3,700
TOTAL FOR DEPT.	7,169	7,031	9,123	4,200	11,002	3,700

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
BUILDING MAINTENANCE (3600)**

ACTIVITY DESCRIPTION:

Building Maintenance, **funded entirely from the General Fund**, provides for maintenance and repair needs of the City Hall building, the Janitorial services for City Hall, Police Department and the Public Works Corporation Yard Office.

No funds for labor costs and benefits are included in the current proposed budget for Building Maintenance.

The General Fund also provides funding for the inspection and recertification of all City building Fire Extinguishers.

SUPPLIES:

- 001-6150** **MATERIALS/SUPPLIES:** The General Fund provides the funding for any materials/supplies necessary for the maintenance and/or repairs to the City Hall building.
- 001-6250** **SMALL TOOLS:** The General Fund provides funds for the purchase of necessary small hand tools.
- 001-6320** **JANITORIAL SERVICE:** Funding for the contracted Janitorial Service for City Hall, the Police Department, and the Public Works Corporation Yard office is provided by the General Fund.
- 001-7418** **CERTIFICATION OF CITY FIRE EXTINGUISHERS:** The General Fund provides funding for the inspection and certification of all fire extinguishers in City Buildings.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
BUILDING MAINTENANCE #3600						
5100 + SALARIES	6,143	6,523	7,777	0	8,016	0
5200 + OVERTIME	1	0	0	0	0	0
5900 + BENEFITS	2,815	2,790	4,201	0	4,144	0
TOTAL SALARIES/BENEFITS	8,959	9,313	11,978	0	12,160	0
001 6150 3600 Mat/Supplies	16,415	21,080	21,146	19,000	14,548	14,000
001 6250 3600 Small Tools	0	0	16	200	0	200
001 6313 3600 Senior Center	107	0	0	0	0	0
001 6320 3600 Janitorial Srv.	2,400	6,219	7,200	7,200	6,600	7,200
610 6320 3600 Janitorial Srv.	0	3,032	4,000	4,000	3,667	4,000
630 6320 3600 Janitorial Srv.	0	3,032	4,000	4,000	3,667	4,000
001 6750 3600 Bldg.Maint.	0	0	114	1,000	2,103	2,000
001 7418 3600 Cert of Extng	469	453	1,518	400	1,685	400
TOTAL OTHER OPERATING EXP.	19,391	33,816	37,994	35,800	32,270	31,800
TOTAL FOR DEPT	28,350	43,129	49,972	35,800	44,430	31,800

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
MECHANICAL MAINTENANCE (3700)**

ACTIVITY DESCRIPTION:

The mechanical maintenance section provides funding for small tool replacement in the shop, radio repair, maintenance of the shop truck, and all buildings located at the Corporation Yard.

Mechanic labor and repair parts are charged to the department receiving the service, such as Police, Fire or Public Works.

SUPPLIES:

- 610-6150** **MATERIALS/SUPPLIES:** Provides funding from the Sewer Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 630-6150** **MATERIALS/SUPPLIES:** Provides funding from the Water Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 078-6250** **SMALL TOOLS:** Funding is provided from the Public Works Equipment Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 381-6250** **SMALL TOOLS:** Funding is provided from the Sewer Capital Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 383-6250.1** **SMALL TOOLS:** Funding is provided from the Water Capital Replacement fund for replacement/or purchase of any needed small tools.
- 610-6250** **SMALL TOOLS:** Funding is provided from the Sewer fund for tool Replacement.
- 630-6250** **SMALL TOOLS:** Funding is provided from the Water fund for tool Replacement.
- 610-6461** **COUNTY REQUIRED PERMITS:** The Sewer Enterprise Fund provides funding to purchase County required hazardous material permits.
- 630-6461** **COUNTY REQUIRED PERMITS:** The Water Enterprise Fund provides funding to purchase County required hazardous material permits.
- 610-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise Fund for repair of radio equipment.
- 630-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise Fund for repair of radio equipment.
- 610-6750** **BUILDING MAINTENANCE:** Funds from the Sewer Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 630-6750** **BUILDING MAINTENANCE:** Funds from the Water Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 610-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The Sewer Enterprise Fund provides funding for shop truck repairs and fuel.
- 630-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The Water Enterprise Fund provides funding for shop truck repairs and fuel.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
MECHANICAL MAINTENANCE #3700						
383 6150 3700 Mat/Supplies	0	0	8	0	0	0
610 6150 3700 Mat/Supplies	0	0	177	150	195	150
630 6150 3700 Mat/Supplies	0	0	278	150	226	150
078 6250 3700 Small Tools	226	0	0	0	0	0
381 6250 3700 Small Tools	503	2,354	1,616	4,500	3,745	4,500
383 6250 3700 Small Tools	277	1,680	541	2,500	2,382	2,500
610 6250 3700 Small Tools	10	24	16	100	89	100
630 6250 3700 Small Tools	10	110	16	100	89	100
610 6461 3700 Req.Pmts/Cnty.	0	0	0	85	0	85
630 6461 3700 Req.Pmts/Cnty.	0	0	0	85	0	85
610 6700 3700 Equip.Maint.	0	0	0	500	510	500
630 6700 3700 Equip.Maint.	0	0	0	500	510	500
610 6750 3700 Bldg.Maint.	0	0	0	100	0	100
630 6750 3700 Bldg.Maint.	0	0	0	100	0	100
610 7500 3700 Veh Opr/Maint	32	56	0	100	102	100
630 7500 3700 Veh Opr/Maint	24	56	1	100	0	100
TOTAL OTHER OPERATING EXP.	1,082	4,280	2,653	9,070	7,848	9,070
TOTAL FOR DEPT	1,082	4,280	2,653	9,070	7,848	9,070

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
PUBLIC WORKS ADMINISTRATION (3800)**

The Public Works Administration consists of the Director of Public Works, the Assistant Public Works Director and the Public Works Secretary. They are responsible for the coordination and management of all departments within Public Works. These departments consist of Streets, Water, Sewer, the Wastewater Treatment Plant, Parks and recreation, Airport, all Building/Equipment maintenance, Engineering, the Library and Risk Management for Public Works Contracts.

The Public Works Department acts as the responsible liaison on various projects involving other agencies such as Caltrans, County of Tehama, and the Tehama County Transportation Commission.

PERSONNEL SERVICES:

SALARIES: This account provides for the Public Works Director, Operations Superintendent, and Public Works Secretary.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday Pay, FICA-City paid, PERS, Health Insurance, Life Insurance, and Administration Fee.

SUPPLIES & SERVICES:

- 001-6100 OFFICE SUPPLIES:** Provides funding from the General Fund for the purchase of office supplies used in Public Works.
- 610-6100 OFFICE SUPPLIES:** Provides funding from the Sewer Enterprise Fund for the purchase of office supplies used in Public Works.
- 630-6100 OFFICE SUPPLIES:** Provides funding from the Water Enterprise Fund for the purchase of office supplies used in Public Works.
- 610-6300 PROFESSIONAL SERVICES:** Provides funding from the Sewer Enterprise Fund for Professional Service as needed.
- 630-6300 PROFESSIONAL SERVICES:** Provides funding from the Water Enterprise Fund for Professional Services as needed.
- 109-6551 EMPLOYEE PHYSICAL:** This account provides funding for required Class "B" Drivers License and new employee physicals.
- 114-6552 SAFETY ITEMS:** This account provides funding from transportation sales tax for purchase of required safety items.
- 001-6700 EQUIPMENT MAINTENANCE:** Provides funding from the General Fund for any repair work needed on office equipment, such as computers and typewriters.
- 610-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise fund for any necessary office equipment repairs.
- 630-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise fund for any necessary office equipment repairs.
- 105-7200 CONFERENCE AND MEETINGS:** Provides funding from the General Fund for attending conferences, meetings and training.
- 630-7200 CONFERENCE AND MEETINGS:** Provides funding from Water for attending conferences, meetings and training.

610-7381 DATCO DRUG AND ALCOHOL TESTING: This account provides funding for the required Department of Transportation Drug & Alcohol testing.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
PUBLIC WORKS ADMINISTRATION #3800						
5100 + SALARIES	124,210	127,224	134,824	122,114	105,735	182,924
5900 + BENEFITS	42,789	52,884	54,892	0	49,677	0
TOTAL SALARIES/BENEFITS	166,999	180,108	189,716	122,114	155,412	182,924
001 6100 3800 Office Supplies	188	143	260	400	325	400
610 6100 3800 Office Supplies	244	205	327	500	374	500
630 6100 3800 Office Supplies	228	205	327	200	255	200
078 6250 3800 Small Tools	0	0	0	7,550	15,282	6,500
610 6300 3800 ProfServices	1,281	35	269	1,000	761	1,000
630 6300 3800 ProfServices	579	12	89	500	466	500
001 6350 3800 Communications	2,563	2,341	2,950	2,340	2,625	2,340
610 6350 3800 Communications	2,563	2,341	2,811	2,330	2,394	2,330
630 6350 3800 Communications	2,563	2,341	2,811	2,330	2,394	2,330
109 6551 3800 Emp Physicals	339	398	397	600	397	600
114 6552 3800 Safety Items	2,211	2,763	1,889	2,500	2,040	2,500
001 6700 3800 Equip.Maint.	27	0	19	460	939	460
610 6700 3800 Equip.Maint.	40	0	0	720	922	720
630 6700 3800 Equip.Maint.	40	0	0	720	922	720
105 7200 3800 Conf/Meetings	1,211	575	555	1,500	537	1,500
610 7200 3800 Conf/Meetings	0	0	0	0	238	0
630 7200 3800 Conf/Meetings	449	293	759	1,500	110	1,500
610 7381 3800 DATCO Dg&AlcTst	809	641	651	1,000	756	1,000
TOTAL OTHER OPERATING EXP.	15,335	12,293	14,114	26,150	31,737	25,100
TOTAL FOR DEPT.	182,334	192,401	203,830	148,264	187,149	208,024

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 1 (3901)**

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on November 22, 2005 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 1 is to provide street lighting, irrigation and landscape maintenance adjacent to the Blackburn Estates Subdivision located on North Alex Lane and north of Blackburn Avenue.

CAPITAL IMPROVEMENTS:

- 701-6150** **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 701-6315** **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 701-6410** **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
L&L 1 #3901						
701 6150 3901 Mat/Supplies	0	0	0	225	0	225
701 6315 3901 Landscape Maint	167	215	225	225	206	225
701 6410 3901 Electricity	530	536	530	450	438	450
TOTAL OTHER OPERATING EXP.	697	751	755	900	644	900
TOTAL FOR DEPT.	697	751	755	900	644	900

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 3 (3903)**

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on August 10, 2007 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1).

District 1, Zone 3 is to provide Street Lighting maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the "Blossom Avenue" Subdivision located west of Toomes Avenue and north of Donovan Avenue.

CAPITAL IMPROVEMENTS:

- 703-6150** **MATERIALS AND SUPPLIES:** This account funds the necessary materials needed to make repairs to the Landscaping sprinkler system.
- 703-6315** **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the shrubbery and complete annual stormsewer cleaning.
- 703-6410** **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within this district.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
L&L 3 #3903						
703 6150 3903 Mat/Supplies	0	0	0	1,000	0	5,000
703 6315 3903 Landscape Maint	0	0	0	1,000	0	5,000
703 6410 3903 Electricity	1,350	1,800	1,042	1,800	1,260	1,800
TOTAL OTHER OPERATING EXP.	1,350	1,800	1,042	3,800	1,260	11,800
TOTAL FOR DEPT.	1,350	1,800	1,042	3,800	1,260	11,800

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 4 (3904)**

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on June 27, 2008 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 4 is to provide street lighting, irrigation and landscape maintenance adjacent to the Salado Orchard Apartment project along Blackburn and Toomes Avenues.

CAPITAL IMPROVEMENTS:

- 704-6150** **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 704-6315** **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 704-6410** **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
L&L 4 #3904						
704 6150 3904 Mat/Supplies	0	0	112	1,000	0	1,000
704 6315 3904 Landscape Maint	2,233	2,122	2,100	2,100	1,925	2,100
704 6410 3904 Electricity	1,200	1,200	1,665	1,200	1,384	1,200
TOTAL OTHER OPERATING EXP.	3,433	3,322	3,877	4,300	3,309	4,300
TOTAL FOR DEPT.	3,433	3,322	3,877	4,300	3,309	4,300

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
ENGINEERING (4200)**

ACTIVITY DESCRIPTION:

Ed Anderson serves as the City Engineer and provides Civil Engineering services on a contract basis. Ed has served the City in this capacity for over 43 years.

Ed attends occasional Planning Commission and City Council meetings, Technical Advisory Committee meetings, and meetings with Caltrans staff.

Ed also reviews all discretionary development applications and recommends conditions of approval to satisfy the City's land division standards. Ed also reviews and approves all Public Improvement Plans prior to their construction.

PROFESSIONAL SERVICES:

- 105-6300** **PROFESSIONAL SERVICES:** Funding is provided from the Rural Planning Fund for engineering services related to Streets; includes GIS and Airport engineering support.
- 112-6300** **PROFESSIONAL SERVICES:** Gas tax provides funding for street engineering services.
- 341-6300** **PROFESSIONAL SERVICES:** Funding is for engineering services for Parkland acquisition.
- 345-6300** **PROFESSIONAL SERVICES:** This fund provides funding for drainage Engineering.
- 347-6300** **PROFESSIONAL SERVICES:** This fund provides funding for sewer Improvement engineering.
- 348-6300** **PROFESSIONAL SERVICES:** This fund provides funding for future WWTP sewer expansion projects.
- 355-6300** **PROFESSIONAL SERVICES:** This fund provides funding for future park Land acquisitions.
- 630-6300** **PROFESSIONAL SERVICES:** Funding is provided from the Water Enterprise Fund for engineering services related to the water department.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

ENGINEERING #4200						
105 6300 4200 ProfServices	3,478	2,170	3,505	3,300	897	3,300
110 6300 4200 ProfServices	525	0	0	0	0	0
112 6300 4200 ProfServices	1,584	1,045	2,893	2,000	560	2,000
116 6300 4200 ProfServices	3,266	0	4,600	3,000	410	3,000
341 6300 4200 ProfServices	422	0	0	0	0	0
345 6300 4200 ProfServices	1,000	920	805	0	0	0
347 6300 4200 ProfServices	1,265	858	618	2,000	410	2,000
348 6300 4200 ProfServices	422	408	543	1,000	410	1,000
355 6300 4200 ProfServices	422	0	0	0	0	0
630 6300 4200 ProfServices	1,115	520	843	1,000	685	1,000
001 6340 4200 DEV ENGINEERING	1,127	1,503	1,088	2,000	410	2,000
105 6353 4200 Prof Srvc Airpt	0	0	0	5,000	410	5,000
116 9254 4200 Signal Improv.	19,140	22,368	150	0	0	0

TOTAL OTHER OPERATING EXP.	33,766	29,792	15,045	19,300	4,192	19,300

TOTAL FOR DEPT.	33,766	29,792	15,045	19,300	4,192	19,300
=====						

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
BLACKBURN AVENUE IMPROVEMENT (4600)**

ACTIVITY DESCRIPTION:

The City was awarded grant funding to support “targeted income” residents in 2008. That grant (08-STBG-4828) included \$1,500,000; allocated as \$500,000 for a “First Time Homebuyer Assistance Program” and \$1,000,000 for widening the current “One-Way” segment of Blackburn Avenue between Edith Avenue and Woodson School to meet the City’s Minor Arterial standard. City Engineer Ed Anderson has prepared the plans for the widening that include additional right of way acquisition, piping the Blackburn Moon Drain, shifting the utility poles northerly and installing a landscaped median. Sewer and water lines will also be extended. Those plans are currently under review by the Pacific Gas and Electric Company at their Redding office.

In October 2009 we learned that the State Department of Housing and Community Development “de-funded” the grant since the Salado Orchard Apartments was not specifically conditioned to complete the street widening.

February 22, 2011 the State Department of Housing and Community Development reallocated \$800,000 in order to resume the Blackburn Avenue widening project. However, the project tied development of twelve single family dwellings adjacent to the south boundary of the Salado Orchard Apartments, Phase 2. The current economic conditions make the development of those residences impractical. For that reason, the City manager and Planning Director met with H & CD staff in March to seek an amendment so that the street widening is instead tied to Phase 2 of the apartment project. H& CD was receptive to that concept. We are now awaiting a determination from the developer to see if Phase 2 can soon be constructed, and if it can, amending our grant accordingly.

May 2013 update: We’ve been unable to interest a developer in completing the twelve affordable housing units. Constructing the units is a requirement of the grant. If we construct the street without the units we’ll have to return the money. For that reason, we are terminating this grant project and closing this account number.

PROFESSIONAL SERVICES:

- 322-6300** **PROFESSIONAL SERVICES:** Funding is provided from the Grant funds for engineering services.
- 322-6341** **DESIGN ENGINEERING:** Funding is provided from the Grant funds for engineering services.
- 322-9120** **PUBLIC IMPROVEMENTS:** Funding is provided from the Grant funds for street widening and associated improvements.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
BLACKBURN IMPROVEMENTS #4600						
322 6300 4600 ProfServices	10	20,327	3,673	56,000	693	0
322 6341 4600 Design Engineer	75	3,848	0	50,000	0	0
116 9120 4600 Public Improv	0	11,320	0	0	0	0
322 9120 4600 Public Improv	0	0	0	761,000	0	0
TOTAL OTHER OPERATING EXP.	85	35,495	3,673	867,000	693	0
TOTAL FOR DEPT.	85	35,495	3,673	867,000	693	0

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
PARK MAINTENANCE (6100)**

ACTIVITY DESCRIPTION:

This section provides for personnel requirements and services, supplies and improvements needed to maintain six (6) City Parks.

Summer maintenance requires trimming park trees and shrubs, mowing all lawn areas, and the maintenance and leveling of two Clark Park baseball diamonds. Other responsibilities include the repair and maintenance of all restrooms and recreational buildings, and maintaining the City Pool.

The Park Maintenance budget also funds the Janitorial Services for Woodson Park; Northside Park and Martini Plaza. As Council has requested in the past Public Works has included in this fiscal years budget the funding to have the Janitorial Contractor close these park restrooms and the Transportation Center restrooms Monday through Friday and open and close them on the weekends, Holidays and Furlough days.

PERSONNEL SERVICES:

SALARIES: This account provides funds for wages for park maintenance personnel.

EMPLOYEE BENEFITS: This account provides funding for City contributions to Sick leave, holiday pay, FICA-City paid, ER PERS, EE PERS, health insurance, and Life insurance.

SUPPLIES:

- 001-6150** **MATERIAL/SUPPLIES:** Funding provided from the General Fund for the purchase of needed materials/supplies utilized for park maintenance.
- 001-6750** **BUILDING MAINTENANCE:** Provides for general maintenance of park facilities.
- 001-6187** **REIMBURSEMENT FOR LIFEGUARD CERTIFICATION:** Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. This bonus was created to offset expenses incurred by employees for required training and certification.
- 001-6315** **LANDSCAPE MAINTENANCE CONTRACT:** Funding provided from the General Fund for landscape maintenance at the Transportation Center, Park & Ride and Martini Plaza.
- 001-6320** **JANITORIAL SERVICES:** Funding provided from the General Fund for Janitorial Services at Woodson Park, Martini Plaza and North side Park. The fund also includes the funding for the Janitorial Contractor to close these restrooms during the week and open and close them on weekends and Holidays.

- 001-6551** **EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.
- 001-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The General Fund provides funding for vehicle fuel, maintenance and repairs.
- 001-9305** **YOST PARK IMPROVEMENTS:** Funding in the amount of \$250 is provided from the Yost Field fund for miscellaneous improvements to Yost Park.
- 341-9170** **INSTALLATION OF ADA WATER FOUNTAINS IN ALL PARKS:** This Account funds the purchase of ADA approved water fountains in City Parks.
- 078-9301** **EQUIPMENT REPLACEMENT:** This account partially funds the purchase of two new Public Works pick-ups pursuant to the Capital Improvement Plan.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
PARKS MAINTENANCE #6100						
5100 + SALARIES	24,289	36,784	38,415	57,128	47,405	59,242
5200 + OVERTIME	1,171	0	0	0	0	0
5900 + BENEFITS	18,012	25,068	28,777	0	28,595	0
TTL SALARIES/BENES	43,472	61,852	67,192	57,128	76,000	59,242
001 6150 6100 Mat/Supplies	12,736	15,686	16,519	18,000	16,396	16,000
352 6150 6100 Mat/Supplies	0	0	0	0	0	2,000
001 6187 6100 LGRD CERT&TEST	190	0	495	0	0	0
001 6315 6100 Landscape Maint	8,450	7,684	7,671	8,500	7,203	8,500
001 6320 6100 Janitorial Srv.	2,463	5,931	6,600	6,600	6,050	6,600
001 6410 6100 Electricity	0	13,948	15,314	18,000	14,364	16,000
001 6551 6100 Emp Physicals	0	0	617	0	138	0
001 6750 6100 Bldg.Maint.	1,197	162	110	1,000	30	1,000
001 7500 6100 Veh Opr/Maint	1,862	1,443	908	1,500	346	1,500
TTL OTHER OPERATING EXP	26,898	44,854	48,234	53,600	44,527	51,600

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
341 9170 6100 ADA Projects	0	807	10,935	0	0	0
078 9300 6100 Mach/Equip.	0	0	0	0	0	1,000
078 9520 6100 Mower/Trailer	0	0	0	0	0	31,000
TTL CAPITAL EXPENDITURES	0	807	10,935	0	0	32,000
TOTAL FOR DEPT.	70,370	107,513	126,361	110,728	120,527	142,842

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
RODGERS THEATRE (6125)**

ACTIVITY DESCRIPTION:

A contracted Concessionaire has in the past operated the Theatre building owned by the City of Corning. Currently the Theater is closed because of health and hazard conditions. A group of concerned citizens has formed a Committee called the Friends of the Theater who are trying to raise funds to keep the Theater in operation.

We've recently completed a new roof, insulation, and installed a new HVAC and electrical service to the building, completed roof reinforcements, abated asbestos and lead containing materials and refinished the façade, through the use of three separate funds; Energy Efficiency Grant, Park Bond, and McConnell Foundation Grant.

We've essentially expended the Energy Grant funds, but funds from the Park Bond, McConnell Foundation and an ADA account remain available for the next phase.

We're currently completing the plans for reconstruction of the Loge seating area, with storage underneath, along with completing the new restrooms.

PROFESSIONAL SERVICES:

001-6410 **ELECTRICITY:** The General Fund provides funding for electrical expenses.

001-6430 **NATURAL GAS:** The General Fund provides funding for natural gas expenses.

130-9116 **THEATRE RESTORATION:** Provides funding for future restoration of the theatre building.

402-9147 **THEATRE MARQUEE:** Provides funding for future repairs to the theatre marquee.

130-9176 **ADA RESTROOMS:** Provides funds for the reconstruction of the restrooms in compliance with Americans with Disabilities Act provided from NCCSIF; our insurance JPA

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
RODGERS THREATRE #6125						
001 6150 6125 Mat/Supplies	50	0	0	50	0	50
001 6410 6125 Electricity	1,453	1,786	1,705	3,000	1,614	2,000
001 6430 6125 Natural Gas	154	127	93	150	87	150
001 6750 6125 Bldg.Maint.	176	75	0	0	0	0
TOTAL OTHER OPERATING EXP	1,833	1,988	1,798	3,200	1,701	2,200
130 9116 6125 Theatre Restore	0	197,773	27,133	5,000	5,000	0
402 9116 6125 Theatre Restore	0	0	31	17,700	19,267	10,000
402 9147 6125 Marquee	900	0	2,232	2,000	0	2,000
130 9176 6125 ADA Restrooms	0	0	0	89,500	76,500	0
TOTAL CAPITAL EXPENDITURES	900	197,773	29,396	114,200	100,767	12,000
TOTAL FOR DEPT.	2,733	199,761	31,194	117,400	102,468	14,200

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
POOL (6200)**

ACTIVITY DESCRIPTION:

The temporary part-time position of the Lifeguards provide guarding services to the City Pool from June to mid-August. Each year the City advertises for seasonal lifeguards. All lifeguards are required to pass LiveScan (fingerprinting) and a pre-employment physical.

The Lifeguards provide fee paid services to the community such as daily free swim, swim lessons and private pool parties.

The Public Works Crew provides pool maintenance during the off season and the Lifeguards take over maintenance during the summer months.

PERSONNEL SERVICES:

SALARIES: The account provides funds for employee labor supplied by the City for Pool maintenance related activities.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES:

001-6150 MATERIALS/SUPPLIES: Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.

001-6187 REIMBURSEMENT FOR LIFEGUARD CERTIFICATION: Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. The bonus was created to offset expenses incurred by employees for required training and certification.

001-6410 ELECTRICITY: The General Fund provides funding for electricity use at the Pool.

001-6551 EMPLOYEE PHYSICALS: The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

POOL #6200						
5100 + SALARIES	42,921	39,347	36,505	60,825	31,384	61,060
5200 + OVERTIME	345	2,973	4,144	0	2,724	0
5900 + BENEFITS	1,235	4,362	4,447	0	3,957	0
TTL SALARIES/BENES	44,501	46,682	45,096	60,825	38,065	61,060

001 6150 6200 Mat/Supplies	13,389	25,075	20,230	10,000	14,314	13,000
610 6150 6200 Mat/Supplies	0	0	0	0	2	0
001 6187 6200 LGRD CERT&TEST	830	604	0	830	1,040	830
001 6410 6200 Electricity	3,776	0	0	0	0	0
001 6551 6200 Emp Physicals	1,362	2,403	813	1,200	0	1,200
TTL OTHER OPERATING EXP	19,357	28,082	21,043	12,030	15,356	15,030

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED	

TOTAL FOR DEPT.	63,858	74,764	66,139	72,855	53,421	76,090
=====						

CITY OF CORNING
2013 – 2014
PROP. 84 COMMUNITY PARK GRANT
Statewide Park Development & Community Revitalization Program 2008

9020 Park Construction Funds
9024 Park Acquisition Funds &
9025 Park Non-Construction Funds

ACTIVITY DESCRIPTION:

In 2010, then Planning Director John Stoufer and Recreation Supervisor Kimberly Beck submitted an application for a Statewide Park Development and Community Revitalization Program Grant. Due to their successful efforts, in November of that year the City was awarded a Statewide Park Development & Community Revitalization Program Grant in the amount \$4,276,800 for the construction of a new Community Park.

This new Park will be located between Houghton and Toomes Avenues and adjacent to Jewett Creek. This new Park will be comprised of a bike and skateboard area, two soccer fields, two playgrounds, two restrooms, a hard court basketball court, a gazebo and walking trail with a bridge across the Creek.

The City awarded the bid for Park Construction Phase I on March 12th in the amount of \$1,843,346.20. The estimated date of completion for this Phase is October 2013. The City plans to seek bids for Phase II in 2014. In compliance with this Grant, all construction is to be completed in 2017.

SERVICES:

- 9020 PROP. 84 CONSTRUCTION:** In compliance with the State Department of Parks and Recreation Grants and Local Services Guidelines, this account funds all construction costs associated with the City's new Community Park.
- 9024 PROP. 84 PARK ACQUISITION FUNDS:** In compliance with the State Department of Parks and Recreation Grants and Local Services Guidelines, funding from this account was utilized to purchase Park property.
- 9025 PROP. 84 NON CONSTRUCTION:** In compliance with the State Department of Parks and Recreation Grants and Local Services Guidelines, this account provides funds for non-construction related costs associated with the development of the new Community Park.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

2008 PARK BOND #9020						
355 6100 9020 Office Supplies	8	15	0	0	0	0
355 6172 9020 GntEngineerServ	4,643	0	0	0	0	0
355 6300 9020 ProfServices	313	0	0	0	0	0
355 6305 9020 Environmental	20,379	0	0	0	0	0
355 6332 9020 Appraisals	127,253	0	0	0	0	0
354 6335 9020 Prop 84 Park	0	0	177,487	501,000	66,727	501,000

TOTAL OTHER OPERATING EXP.	152,596	15	177,487	501,000	66,727	501,000

TOTAL FOR DEPT.	152,596	15	177,487	501,000	66,727	501,000
=====						

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
PROP 84 PARK ACQUISTION #9024						
354 6335 9024 Prop 84 Park	0	44,235	186	0	0	0
TOTAL OTHER OPERATING EXP	0	44,235	186	0	0	0
TOTAL FOR DEPT.	0	44,235	186	0	0	0

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
PROP 84 PARK CONSTRUCTION #9025						
354 6335 9025 Prop 84 Park	0	0	57,266	3,254,800	161,798	3,254,800
355 6337 9025 OFFSITE PRK IMP	0	0	0	45,355	0	46,000
TOTAL OTHER OPERATING EXP	0	0	57,266	3,300,155	161,798	3,300,800

TOTAL FOR DEPT.	0	0	57,266	3,300,155	161,798	3,300,800
=====						

Enterprise Fund Operations

Transportation Center

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
TRANSPORTATION FACILITY (3160)**

ACTIVITY DESCRIPTION:

The Transportation Facility is located on the Southeast corner of Solano and Third Streets with the park and ride parking lot located across Solano Street to the north.

The Transportation Facility has made an attractive addition to downtown Corning. This facility consists of four (4) Suites:

- Suite A is currently rented to the Hometown Café which has been open for business since March 2010.
- Suite B is currently rented to the Corning Police Department for the PAL (Police Activities League) Program.
- Suite C, until recently, was utilized for programs sponsored by the Corning Recreation Department.
- Suite D is used as a passenger waiting area currently utilized by TRAX (Tehama Rural Area Express).

The City maintains responsibility for grounds and building maintenance, the janitorial services are the responsibility of the facility business operators.

Funding to support the Transportation center is from the City General Fund and Local Transportation Funds (LTF). The City also receives \$8,220 annually from the County Transportation Commission for Janitorial service at the facility. This amount is expected to reduce to \$6,000 annually with a new County Agreement beginning July 1, 2012 and ending June 30, 2015 pending Council approval.

SUPPLIES:

- 625-6410** **ELECTRICITY:** Funding for electricity for the Transportation Center.
- 625-6430** **NATURAL GAS:** Funding for natural gas at the facility.
- 625-6750** **BUILDING MAINTENANCE:** Funding for building maintenance/repairs at the Transportation Center.
- 625-7365** **LANDSCAPING:** Landscaping services at the Transportation Center.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
TRANSPORTATION CENTER #3160						
625 6410 3160 Electricity	5,518	4,354	5,205	5,000	4,895	5,000
625 6430 3160 Natural Gas	1,059	950	919	1,000	541	1,000
001 6750 3160 Bldg.Maint.	0	75	0	0	0	0
625 6750 3160 Bldg.Maint.	10,388	8,710	8,743	22,388	11,307	9,000
625 7365 3160 Landscaping	0	1,287	1,404	1,500	1,311	1,500
TOTAL OTHER OPERATING EXP	16,965	15,376	16,271	29,888	18,054	16,500

TOTAL FOR DEPT.	16,965	15,376	16,271	29,888	18,054	16,500
=====						

Airport

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
AIRPORT (3500)**

ACTIVITY DESCRIPTION:

A Fixed Base Operator operates the Corning Airport. This Operator is responsible for maintaining a business that offers fuel and aircraft maintenance and supplies tie downs utilized in securing the airplanes not in hangars.

We recently complete an RFQ process to identify a new Airport Engineer. At this time we are completing a draft agreement with a firm in Santa Rosa, and once completed will present the same for Council consideration and approval.

The basic role of the City is to maintain lighting (including the beacon), buildings, weed abatement and to furnish propane to heat the Administration Building. Corning Airport is recognized as California's third oldest airport facility. This operation is vital to the City and is hoped to draw industry and development in and around the airport area.

The Airport budget is managed as an "Enterprise Fund" which isolates operating costs and dedicated funding sources. Funding comes from \$10,000 per year received from Caltrans Division of Aeronautics, and from rental income; no support is required from the City's General Fund. However, this budget includes Engineering Professional Services pursuant to our airport expansion design project that is largely funded by an FAA grant.

PERSONNEL SERVICES:

SALARIES: This account funds wages for Airport maintenance.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, and Life Insurance.

SUPPLIES:

- 620-6150** **MATERIALS/SUPPLIES:** The Air Enterprise Fund provides funding for materials and supplies to maintain the airport.
- 620-6186** **TAXES:** Funding is provided for Mosquito Abatement, Tehama County Mosquito and Vector Control.
- 621-6300** **PROFESSIONAL SERVICES:** Funding is provided for Airport Expansion design engineering and plans pursuant to the contract with Wadell Engineering.
- 620-6410** **ELECTRICITY:** The Air Enterprise Fund provides funding for Airport electricity costs.
- 620-6420** **PROPANE:** Funding is provided by the Air Enterprise Fund for the purchase of propane to heat the airport administration building.
- 620-6462** **STATE REQ. PERMITS:** Funding is provided by the Air Enterprise Fund for State required permits regarding storm water run off.
- 620-6750** **BUILDING MAINTENANCE:** The Air Enterprise Fund provides funding for any necessary repairs to City buildings at the Airport.
- 620-6810** **LIABILITY INSURANCE:** Funding is provided by the Air Enterprise Fund for liability insurance at the airport.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
AIRPORT #3500						
5100 + SALARIES	15,158	4,804	3,022	0	1,466	0
5200 + OVERTIME	2	0	0	0	0	0
5900 + BENEFITS	5,966	1,803	1,281	0	620	0
TOTAL SALARIES/BENEFITS	21,126	6,607	4,303	0	2,086	0
001 6150 3500 Mat/Supplies	38	0	0	0	0	0
620 6150 3500 Mat/Supplies	1,428	5,747	3,636	5,000	4,700	5,000
620 6186 3500 Taxes	301	193	316	0	277	0
620 6300 3500 ProfServices	0	0	6,000	1,500	0	1,500
621 6300 3500 ProfServices	105,229	0	0	0	0	0
001 6410 3500 Electricity	0	0	0	0	30	0
620 6410 3500 Electricity	2,600	4,347	3,711	2,000	2,723	2,000
001 6420 3500 Propane	1,097	0	0	0	0	0
620 6420 3500 Propane	2,793	2,788	2,951	3,000	1,294	3,000
620 6462 3500 ReqPmts.State	0	0	0	500	0	500
620 6750 3500 Bldg.Maint.	1,109	3,122	79	1,000	0	1,000
620 6810 3500 Liability Ins.	5,450	4,809	4,096	6,000	4,096	6,000
TOTAL OTHER OPERATING EXP.	120,045	21,006	20,789	19,000	13,120	19,000
621 9360 3500 Runway Const.	2,263,618	0	0	0	0	0
620 9823 3500 Debt Service	0	0	5,000	5,000	0	0
621 9832 3500 Airport Trans	25,607	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	2,289,225	0	5,000	5,000	0	0
TOTAL FOR DEPT.	2,430,396	27,613	30,092	24,000	15,206	19,000

Sewer & Waste Water Treatment Plant

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
SEWER MAINTENANCE (5000)**

ACTIVITY DESCRIPTION:

The sewer department provides wastewater collection for all City of Corning businesses and residents. This department is also responsible for the installation of all residential and commercial construction of new sewer connections and any related repairs and/or replacement of defective service laterals.

The Sewer Pre-Treatment Program, now contracted through Severn-Trent Services (formerly operated by Southwest Water Company), is a continuous program utilized for monitoring the sewer discharge from industrial and commercial users on a quarterly basis.

PERSONNEL SERVICES:

SALARIES: This account provides funds for City employee wages performing sewer maintenance tasks.

EMPLOYEE BENEFITS: This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES:

- 610-6100** **OFFICE SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing office supplies.
- 610-6150** **MATERIAL/SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing any necessary materials/supplies.
- 610-6250** **SMALL TOOLS:** Funding from the Sewer Enterprise Fund provides for the purchase of necessary low cost tools that are subject to periodic replacement.
- 610-6410** **ELECTRICITY:** The Sewer Enterprise Fund provides funding for electrical costs to power the sewer lift station on 99 W at South Avenue.
- 610-6700** **EQUIPMENT MAINTENANCE:** The Sewer Enterprise Fund provides funding for equipment maintenance and repairs.
- 610-7368** **PRE-TREATMENT PROGRAM:** Funding to support a State mandated Monitoring Program of Industrial Sewer Waste is provided from the Sewer Enterprise Fund.
- 610-7500** **VEHICLE OPERATION/MAINTENANCE:** The Sewer Enterprise Fund provides funding for vehicle fuel and repair.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
SEWER DEPARTMENT #5000						
5100 + SALARIES	39,330	30,524	42,001	32,545	29,905	31,146
5200 + OVERTIME	120	0	0	0	0	0
5900 + BENEFITS	13,594	15,416	16,660	0	15,944	0
TOTAL SALARIES/BENEFITS	53,044	45,940	58,661	32,545	45,849	31,146
001 6100 5000 Office Supplies	315	0	0	0	0	0
610 6100 5000 Office Supplies	139	2,455	2,623	500	1,122	500
673 6100 5000 Office Supplies	1	0	0	0	0	0
674 6100 5000 Office Supplies	24	14	5	0	0	0
681 6100 5000 Office Supplies	1	0	0	0	0	0
683 6100 5000 Office Supplies	9	0	2	0	0	0
692 6100 5000 Office Supplies	1	1	0	0	0	0
693 6100 5000 Office Supplies	20	15	7	0	0	0
001 6150 5000 Mat/Supplies	0	0	0	0	6	0
610 6150 5000 Mat/Supplies	4,548	9,102	8,367	27,380	7,296	27,380
630 6150 5000 Mat/Supplies	0	0	0	0	514	0
683 6150 5000 Mat/Supplies	0	6	0	0	0	0
610 6250 5000 Small Tools	81	704	589	500	495	500
348 6327 5000 Bond Trustee	2,790	0	0	0	0	0
610 6327 5000 Bond Trustee	1,731	0	0	0	0	0
610 6350 5000 Communications	0	66	0	0	0	0
610 6410 5000 Electricity	4,745	5,015	5,900	5,000	5,225	5,000
610 6700 5000 Equip.Maint.	22	10	215	500	0	500
610 7100 5000 Traing/Educ.	0	523	0	2,000	0	2,000
630 7100 5000 Traing/Educ.	0	0	0	0	38	0
610 7365 5000 Landscaping	0	0	2,696	0	0	0
610 7368 5000 PreTreat.Prog	31,799	29,474	32,923	30,000	28,106	30,000
610 7500 5000 Veh Opr/Maint	5,260	2,979	3,741	4,000	3,314	4,000
610 9860 5000 Debt, Side Fund	0	0	0	0	0	8,618
TOTAL OTHER OPERATING EXP.	51,486	50,364	57,068	69,880	46,116	78,498
TOTAL FOR DEPT	104,530	96,304	115,729	102,425	91,965	109,644

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
WASTE WATER TREATMENT PLANT (5200)**

ACTIVITY DESCRIPTION:

Up until recently (June 1, 2013), South West Water Company (SWWC) operated the Treatment Plant and maintained the sewer collection system under contract. Now the plant and collection system are maintained by Severn Trent Services. The treatment plant is currently permitted by the Regional Water Quality Control Board to discharge a maximum of 1.75 million gallons per day (MGD). The Wastewater Treatment Plant (WWTP) treats domestic wastewater from City residents and businesses.

Severn Trent also, as part of their contract, provides for the City a Pre-Treatment Program, which requires that they take samples and check records of the Class One dischargers, such as the Truck Stops, Truck Washes and large restaurants. These inspections ensure or WWTP will not be contaminated with diesel or oil products.

Operating as an "Enterprise Fund", the Sewer Department and Wastewater Treatment Plant currently produce sufficient income to accommodate expenses and capital improvements to operate our Treatment Facility.

PERSONNEL SERVICES:

SALARIES: This funds employee wages associated with the wastewater Treatment Plant.

EMPLOYEE BENEFITS: This account provides funds for City contribution to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

PROFESSIONAL SERVICES/MAT./SUPPLIES:

- 610-6175** **WEED AND PEST SPRAYING:** The Sewer Enterprise Fund provides funding for spraying of weeds and insects at the WWTP.
- 610-6300** **PROFESSIONAL SERVICES:** The Sewer Enterprise Fund provides funding for the ECO Resources, Inc. service contract and sludge removal.
- 610-6410** **ELECTRICITY:** This account funds electrical usage at the WWTP.
- 610-6461** **REQUIRED PAYMENTS/COUNTY:** Required County permits are purchased with funds provided by the Sewer Enterprise Fund.
- 610-7376** **RWQCB ANNUAL PERMIT:** The Sewer Enterprise Fund provides funding for the Regional Water Quality Control Board Annual Permit.

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

WWTP #5200						

610 6175 5200 Weed/Tree Spray	0	0	1,400	5,000	4,051	5,000
610 6300 5200 ProfServices	581,452	564,319	624,695	598,000	485,701	615,000
610 6322 5200 CA Toxic Testng	0	3,633	0	4,000	0	4,000
610 6410 5200 Electricity	75,973	78,748	85,683	88,000	60,772	79,510
610 6461 5200 Req.Pmts/Cnty.	0	0	0	350	0	350
610 7376 5200 Annual Permit	5,324	7,447	10,993	7,500	10,993	7,500

TOTAL OTHER OPERATING EXP.	662,749	654,147	722,771	702,850	561,517	711,360

380 9262 5200 Mixing Zone Sty	0	0	20,000	0	0	0

TOTAL CAPITAL EXPENDITURES	0	0	20,000	0	0	0

TOTAL FOR DEPT.	662,749	654,147	742,771	702,850	561,517	711,360
=====						

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
SEWER CAPITAL IMPROVEMENT (5250)**

ACTIVITY DESCRIPTION:

Sewer Capital Improvement includes funds for replacement of broken or damaged sewer mains, and debt service to repay the USDA Rural Development (formerly Farm Home Administration), which funded the City's Sewer and Water Replacement Programs, Phase I, II & III. Phase III of the Sewer and Water Replacement Program was completed in January of 2000.

Additionally, the Sewer Capital Improvement Program includes purchases and repairs at the Waste Water Treatment Facility for ongoing maintenance and Capital Replacement items.

PERSONNEL SERVICES:

SALARIES: This account provides wages for City Employees working on sewer capital improvement projects.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

PROFESSIONAL SERVICES/MAT./SUPPLIES:

- 380-9206** **CAPITAL REPLACEMENT:** This account funds purchases and repairs at the WWTP.
- 381-9135** **SEWER LINE REPLACEMENT:** This fund provides for replacement of broken or damaged sewer lines throughout the City.
- 348-9812** **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the WWTP Sewer Expansion, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.
- 610-9812** **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the Sewer Enterprise Fund, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED

SEWER IMPROVEMENTS #5250						

381 9135 5250 SWR Line Rplcmt	0	0	0	50,000	0	50,000
380 9206 5250 CapReplacement	57,463	7,446	2,448	50,000	3,032	75,000
348 9812 5250 Sewer Debt Serv	174,747	175,433	173,262	235,000	151,141	235,000
610 9812 5250 Sewer Debt Serv	92,945	94,168	92,229	137,142	94,120	136,864
673 9812 5250 Sewer Debt Serv	572	6	2	0	0	0
675 9812 5250 Sewer Debt Serv	0	8	2	0	0	0
681 9812 5250 Sewer Debt Serv	6	1	2	0	0	0
692 9812 5250 Sewer Debt Serv	13	3	6	0	0	0

TOTAL OTHER OPERATING EXP.	325,746	277,065	267,951	472,142	248,293	496,864

TOTAL FOR DEPT	325,746	277,065	267,951	472,142	248,293	496,864
=====						

Water

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
WATER MAINTENANCE (7100)**

ACTIVITY DESCRIPTION:

The Water Department provides funding for wages, materials and supplies necessary to operate and maintain the City's water system. This system operates as an "Enterprise Fund" to fund its expenses and Capital Improvements.

The City strictly adheres to the State Department of Health and Drinking Water regulations, guidelines and periodic sample testing requirements. Currently two water samples are taken each week at various locations throughout the City to monitor bacteria content.

PERSONNEL SERVICES:

SALARIES: This account includes wages for Public Works employees working in water maintenance related activities.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fees.

SUPPLIES:

- 630-6150** **MATERIALS/SUPPLIES:** Funding is provided from the Water Enterprise Fund for the purchase of materials and supplies necessary to maintain the water system.
- 630-6250** **SMALL TOOLS:** The Water Enterprise Fund provides funding to purchase small tools for the plumbers enabling them to accomplish maintenance and repair duties.
- 630-6300** **PROFESSIONAL SERVICES:** The Water Enterprise Fund provides funding for water tests required by the State Health Department.
- 630-6410** **ELECTRICITY:** The Water Enterprise Fund provides funding for PG&E charges to operate the water pumps at the City wells.
- 630-6462** **PERMITS/STATE REQUIRED:** The Water Enterprise Fund provides funding for the State Health Department for the services they provide the City.
- 630-6700** **EQUIPMENT MAINTENANCE:** The Water Enterprise Fund provides funding for pump repair and equipment maintenance.
- 630-7500** **VEHICLE/OPERATION/MAINTENANCE:** The Water Enterprise Fund provides funding for fuel and vehicle repairs.
- 383-XXXX** **BLACKBURN AVENUE WATERLINE EXTENSION.** (placeholder)

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
WATER DEPARTMENT #7100						
5100 + SALARIES	124,708	113,597	125,939	113,512	105,548	114,657
5200 + OVERTIME	863	0	53	0	171	0
5900 + BENEFITS	54,823	53,549	54,556	0	49,957	0
TTL SALARIES/BENES	180,394	167,146	180,548	113,512	155,676	114,657
630 6100 7100 Office Supplies	914	2,465	2,623	461	1,122	461
673 6100 7100 Office Supplies	1	0	0	0	0	0
674 6100 7100 Office Supplies	32	19	7	0	0	0
675 6100 7100 Office Supplies	2	1	0	0	0	0
682 6100 7100 Office Supplies	3	1	0	0	0	0
684 6100 7100 Office Supplies	37	23	8	0	0	0
001 6150 7100 Mat/Supplies	0	0	1,606	0	44	0
630 6150 7100 Mat/Supplies	40,106	49,450	60,359	50,000	57,401	40,000
630 6250 7100 Small Tools	107	319	560	500	95	500
610 6300 7100 ProfServices	0	0	(6,108)	0	0	0
630 6300 7100 ProfServices	8,584	10,391	33,251	10,000	10,160	10,000
630 6327 7100 Bond Trustee	3,869	0	0	0	0	0
630 6350 7100 Communications	0	66	0	0	0	0
630 6410 7100 Electricity	170,322	188,448	174,826	200,000	171,869	178,700
630 6462 7100 ReqPmts.State	7,801	11,255	7,885	5,500	16,999	5,500
001 6700 7100 Equip.Maint.	0	0	0	0	15	0
630 6700 7100 Equip.Maint.	5,902	1,522	2,463	5,000	0	5,000
630 7100 7100 Traing/Educ.	0	0	0	5,000	166	5,000
630 7200 7100 Conf/Meetings	0	303	0	0	0	0
114 7500 7100 Veh Opr/Maint	7	0	0	0	0	0
610 7500 7100 Veh Opr/Maint	7	0	0	0	0	0
630 7500 7100 Veh Opr/Maint	8,153	3,995	3,854	6,000	3,032	6,000
TTL OTHER OPERATING EXP	245,847	268,258	281,334	282,461	260,903	251,161

CITY OF CORNING
 ANNUAL BUDGET
 FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
630 9860 7100 Debt, Side Fund	0	0	0	0	0	15,879
TTL CAPITAL EXPENDITURES	0	0	0	0	0	15,879
TOTAL FOR DEPT.	426,241	435,404	461,882	395,973	416,579	381,697

**CITY OF CORNING
2013-2014 ANNUAL BUDGET NARRATIVE
WATER CAPITAL IMPROVEMENTS (7420)**

ACTIVITY DESCRIPTION (Includes City Council additions):

The Farm Home Water and Sewer Replacement Program loan acquired in prior years provided funds for the replacement of the antiquated water and sewer lines throughout the City. Phases I - III were completed in 1998 making our system very reliable and more cost efficient to operate.

This Improvement Program also funds Capital items needed for the operation of the water system, such as funding a Consultant for well Telemetry repairs and Replacement of Telemetry equipment (the electronics that interconnect the wells and make them work together to maintain balanced pressure throughout the system).

Currently three wells have been shut down and taken off line due to various reasons. Wells off line at this time are: Houghton Avenue well (due to PCE chemicals in area water samples) and the two Petro wells (due to potential contamination of MTBE from the old Burns Brothers Truck Stop). At this time these wells will only be utilized during an extreme emergency situation.

The City Council has approved the water line extension in Blackburn Avenue in front of the high school. That project would be completed to provide the neighborhood looping that we desire for system redundancy by connecting the water main in 1st St. to the main in Marguerite..

PERSONNEL SERVICES:

No Salaries are shown in this Project Department; see Water Department # 7100 of all Water employee costs.

630-6300 **PROFESSIONAL SERVICES:** funds the engineering costs in support of projects.

CAPITAL IMPROVEMENTS:

- 346-9237** **WELL TELEMETRY:** Water Capital Improvement Fund provides funding for a well telemetry Consultant and well telemetry equipment in the amount of \$35,000.
- 630-9275** **CLARK PARK WELL:** This account funded the drilling of the new well located at Clark Park. The Project is done.
- 630-9276** **WATER METER REPLACEMENT PROGRAM** Provides \$25,000 per year for the replacement of old water meters.
- 383-9281** **WELL CHLORINATORS:** This account will fund the purchase of materials to replace water chlorine injector pumps and equipment at four well sites.
- 383-9417** **EDITH WELL:** funding for work on the Edith Well and other City Wells.
- 630-9811** **WATER DEBT SERV. & TRUST ADMIN.:** The Water Enterprise Fund provides funding for series A & B Bonds for Water Improvement & Replacement Program completed in 2000 and the new Clark Park Well.
- 383-9851** **BLACKBURN AVENUE WATERLINE EXTENSION:** This will be constructed in conjunction with the Blackburn Ave. Overlay Project in front of Corning High School.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2013-2014

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 REQUESTED
WATER IMPROVEMENTS #7420						
610 6300 7420 ProfServices	0	0	(758)	0	0	0
630 6300 7420 ProfServices	0	0	758	500	0	500
TOTAL OTHER OPERATING EXP.	0	0	0	500	0	500
383 9168 7420 Pump Improve.	0	0	0	0	0	60,000
346 9237 7420 Telemetry	12,677	1,170	15,924	35,000	21,957	35,000
346 9275 7420 Clark Park Well	9,011	45,706	1	0	0	0
630 9276 7420 Water Meter Rep	0	0	0	25,000	23,163	25,000
383 9281 7420 Well Clorinator	441	0	2,045	1,500	610	1,500
383 9417 7420 WELL REPAIRS	0	3,686	6,866	31,000	26,157	31,000
630 9811 7420 Wtr Debt Service	182,954	184,717	187,038	309,004	210,492	310,000
673 9811 7420 Wtr Debt Service	758	8	2	0	0	0
675 9811 7420 Wtr Debt Service	1,762	10	3	0	0	0
682 9811 7420 Wtr Debt Service	22	4	7	0	0	0
383 9851 7420 Blackburn Line	0	0	0	115,000	111,886	0
TOTAL CAPITAL EXPENDITURES	207,625	235,301	211,886	516,504	394,265	462,500
TOTAL FOR DEPT.	207,625	235,301	211,886	517,004	394,265	463,000