

ITEM NO.: J-12  
PRESENTATION OF FISCAL YEAR 2014-  
2015 PROGRAM OF SERVICE AND  
ANNUAL BUDGET

JUNE 10, 2014

TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING

FROM: JOHN L. BREWER, AICP; CITY MANAGER  
ROY SEILER, CPA; ACCOUNTING CONSULTANT

**INTRODUCTION:**

City Staff is pleased to present the City Council with this "Annual Program of Service and Proposed 2014-2015 City Budget".

In this budget report and attachments, Staff will present a budget that largely resembles the FY 2013-2014 (last year's) budget. Our revenues have increased, but our costs have increased as well. For those reasons, we'll continue to provide about the same level of public services and maintain the City's infrastructure as last year.

We've continued the "condensed" budget format that we began last year. We have included many of the charts that were provided last year, with updated financial data of course. All recommended expenditures are accounted for in the budget document and/or described in this staff report. However, for quick reference, we have attached a table under "Expenditures" on **page vii** that presents the staff recommended purchases from the City's Capital Improvement Plan that was recently updated on May 13th.

In summary, this staff report presents budget documents that, if approved in their entirety will:

- Continue "full-time", municipal operations-without employee furloughs.
- Continue the independent half-time Planning Consultant arrangement.
- Increase the Operating Reserve by \$80,000, from \$830,000 to \$910,000.
- Continue funding the Police Dept. Dispatch/Records Management (RIMS) system.
- Fund certain Capital Improvements and equipment replacement in the Fire, Police, Public Works and Parks/Recreation Departments (see table under "Expenditures" on page vii), and
- Add one Maintenance Worker to the Public Works Dept. who will be used to read water meters and assist with park maintenance duties.

**EXECUTIVE SUMMARY:**

- **FY 2014-2015 Total Projected City-wide Revenues: \$10,707,174.**
- **FY 2014-2015 Total Expenditures, will total: \$11,683,930.**
- **Anticipated General Fund Revenues will total: \$4,547,410.**
- **Recommended General Fund Expenditures will total: \$4,926,359.**

Now, it's important to note that "**Total Expenditures**" for 2014-2015 exceed the "**Projected Revenues**" by \$976,756. The explanation for this is, the addition of accumulated funds (revenues) from prior years which are proposed to be spent in FY 2014-2015. These funds are the following:

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
<b>Park Development Fees</b>	The overall deficit includes expenditures from our accumulated Park Development Impact Fee accounts (Bedroom Tax and Parkland Development) when we constructed Phase 2 of Corning Community Park. The funds were collected over a number of years and are not part of upcoming (FY 2014-2015) revenue.	<b>\$200,000</b>
<b>Street Funds</b>	These funds are carried over from FY 2013-2014 and are not FY 2014-2015 revenue.	<b>\$324,937</b>
<b>General Fund</b>	Net Carried over from 2013-2014-See General Fund Summary Spreadsheet.	<b>\$378,949</b>
<b>Deposits</b>	We carry over funds deposited to assure construction of facilities tied to development projects. These deposits appear as expenses, even though construction may not occur in the next fiscal year.	<b>\$91,800</b>
<b>Total:</b>		<b>\$995,686</b>

The point here is, the sum of these “prior” revenues exceed the \$976,756 difference between projected Revenues and Expenditures for FY 2014-2015. So, while we are spending more than we’re taking in this year, the excess we’re spending is really previous revenue that have been “carried over” or “banked”.

**BUDGET FORMAT:**

The budget document presented tonight has two primary components: This staff report with pages marked in lower case Roman Numerals, and the large binder document labeled “City of Corning 2014-2015 Budget & Program of Service”, with regular page numbers. The document should be considered a “Draft document” at this time.

Following this budget message is the Table of Contents. That’s followed by the Financial Projections Tab. Use the information under that tab to understand the financial status of the City’s important funding sources.

The next two tabs display the sources and history of the “**General Fund**” and all “**Other Fund Revenues**”. There is a detailed narrative explaining each revenue source. The “**Department Summaries**” tab provides a short history of expenditures in each of the City’s Departments. Finally, tabs with individual expenditure plans for each Department and service are provided for detailed study when necessary.

**IMPLEMENTING THE PROGRAM OF SERVICE AND ANNUAL BUDGET:**

Tonight, and if necessary, at an additional Study Session, Staff will present their budget recommendations to the City Council. Council will also entertain the public’s comments and suggestions, and then deliberate and make any changes deemed necessary.

The City Manager and Accounting Consultant Roy Seiler CPA; will then incorporate those changes in a final Budget Resolution document. The current schedule calls for Council to work toward completing the budget review in order to adopt the Resolution at the June 24, 2014 regular meeting. The individual line items of the budget will not be adopted; instead the Council will use the Resolution to set the budget limits for each of the Operating and Capital Improvement Funds that support City services. Staff will then operate within these budget limits to carry out the City Council’s adopted Program of Service.

## **THE BUDGET:**

“Budgeting” is the process we go through to project revenues and then allocate those funds as expenditures in order to implement the Council’s desired programs, services and projects.

Our budget addresses anticipated revenues and expenditures affecting the “**General Fund**” and “**Other Funds**”, that account for the Water & Sewer utilities, the Airport, and maintaining the Transportation Center. Revenues and expenditures for “Other Funds” are earmarked for specific uses and must balance. That leaves little discretion to the City Council for those “Other Funds”. For that reason, we primarily focus on the General Fund.

The General Fund budget can be viewed in three primary parts:

1. **History:** We start with “actual numbers” from the audit at last fiscal year’s end (FY 2012-2013; June 30, 2013).
2. **2013-2014 Projected:** Because we prepare the budget before the current fiscal year ends, or “closes out” (June 30<sup>th</sup>), we must estimate or “project” the fund balance based on data from 11 months (July thru May). From that we’re able to approximate the current General Fund balance.
3. **2014-2015 Budgeted:** We utilize various sources to make projections about the “Income” or “Revenue” we’ll receive for the next fiscal year. Staff then uses those projections to make recommendations about just which programs, services and projects we can fund. From all that we can make preliminary projections about where we expect to be on June 30, 2015.

Please refer to the “**General Fund Summary and Projections**” spreadsheet below which details the recent history of the General Fund.

## GENERAL FUND SUMMARY AND PROJECTIONS

	<u>Unreserved</u>	<u>Reserved</u>	<u>TOTAL</u>
<b>Audit Balance, June 30, 2013</b>	\$ 205,264	\$ 800,000	\$ 1,005,264
<b><u>2013-2014, PROJECTED:</u></b>			
Revenues, Budgeted	\$ 4,466,910		
Estimated Increases in Revenues over Budget (*)	\$ 200,000		
Available for Expenditure	\$ 4,872,174		
Expenditures, Budgeted	\$ (4,638,225)		
Estimated Decreases in Expenditures over Budget (*)	\$ 175,000		
Funds Transferred to Operating Reserve	\$ (30,000)	\$ 30,000	
<b>Projected Balance June 30, 2014</b>	\$ 378,949	\$ 830,000	\$ 1,208,949
<b><u>2014-2015, BUDGET YEAR:</u></b>			
Revenues, Budgeted	\$ 4,547,410		
Available for Expenditure	\$ 4,926,359		
Expenditures, Budgeted	\$ (4,891,456)		
Subtotal	\$ 34,903	\$ 830,000	
Proposed Increase to Operating Reserve	\$ (80,000)	\$ 80,000	
<b><u>Projected Savings:</u></b>			
Vacant Communications Supervisor Position	\$ 79,600		
<b>Projected Balance, June 30, 2015, Adjusted for Savings</b>	\$ 34,503	\$ 910,000	\$ 944,503

**(\*) Recap of Expected Savings, 2013-2014:**

<u>Revenues:</u>		<u>Expenditures:</u>	
Projected increase in sales tax	200,000	Vacant CSO Position	55,000
Increase in one time revenues	25,000	Vacant Communications Supervision Position	75,000
Decrease in Police/School Program	(25,000)	Other projected savings	45,000
<b>Total</b>	<b>200,000</b>	<b>Total</b>	<b>175,000</b>

## SUMMARY-REVENUES AND EXPENDITURES:

### “REVENUES”: THE SOURCES OF FUNDS FOR CITY OPERATIONS:

The total City revenues from all sources for this coming year are projected to reach **\$10,707,174**. City operating income comes from a number of sources which are described fully in the Draft Budget Book sections under the Tab “General Fund Revenues” beginning on page 11 of the Budget book and “Other Fund Revenues” beginning on page 23. The graph to the right shows the various sources of City revenues.

### GENERAL FUND REVENUES:

We project General Fund Revenues to be \$4,547,410 for FY 2014-2015. That amounts to 42.5% of the total revenues. General Fund revenues are largely “discretionary”; meaning the City Council can largely decide how these funds are expended.

The revenue sources for the General Fund include the five major categories (Sales Tax, Transient Occupancy Tax, Property Tax, Motor Vehicle License Fees Tax and “Other GF Revenues”) shown on the spreadsheet marked “General Fund Revenue History/Projections” that is attached as page 2. The spreadsheet shows how the fund amounts have varied among the recent budget cycles.

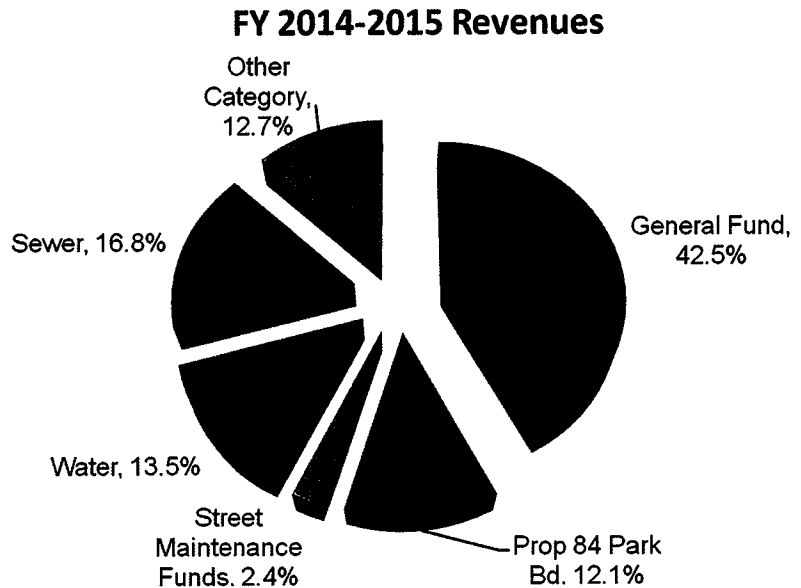
“Sales Tax” is a significant component of the General Fund. Recessionary conditions in FY 09-10 and FY 10-11 greatly reduced sales tax receipts and hence, the General Fund budgets. Since then, retail sales have recovered. In fact, for FY 2013-2014, Sales Tax revenues are up about \$200,000 over the \$2,650,000 that we budgeted. Note that for FY 2014-2015, we’re relying on the Sales Tax projection provided by HdL and conservatively projecting that total Sales Tax (& Triple Flip) will total just \$2,690,000 (down \$160,000 from FY 2013-2014). See also the graphs and discussion under “General Fund Analysis and Expectations” beginning at page vii of this staff report.

### OTHER FUND REVENUES:

The Council has limited discretion regarding “Other Fund” (Non-General Fund) Revenues. These funds are restricted to specific purposes. Some refer to these as “earmarked” funds. For example, Gas taxes must go to street maintenance such as repaving projects, and water revenues may be spent only on water-related repairs or improvements, etc. The sum of all Other Fund Revenues anticipated for FY 2014-2015 is **\$6,159,764**. That makes up about 57.5% of the City’s total revenues.

For FY 2014-2015, the Park Bond (Grant) funds for the new park make up a significant portion (12.1%) of the total revenues.

See the “Financial Projection” Tab following this report. Under that tab are separate spreadsheets for the Street Funds, the Sewer Enterprise and the Water Enterprise included at Pages 6, 8 & 10, respectively.



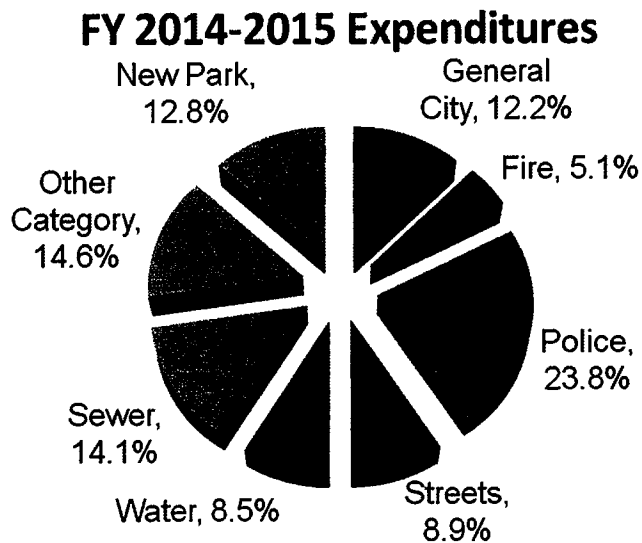
Street Maintenance Funds are reliant on the various Gas Taxes collected from fuel sales and funds provided via the Tehama County Transportation Commission. See Page 6.

Please refer to the Sewer Enterprise Fund spreadsheet (Page 8). The Council approved Resolution No. 05-27-2014-01 on May 27<sup>th</sup>, 2014. The Resolution implements a series of five separate 3.5% annual increases to the Sewer Rates on July 1 of 2014 and each of the following four years. With those increases, the Sewer Enterprise Fund will overcome a \$7,690 deficit in the Net Operating Reserve for FY 2014-2015, but will achieve small surpluses for each of the four subsequent years.

Now, see the Water Enterprise Fund Spreadsheet (Page 10). The spreadsheet shows a current deficit spending (spending in excess of revenues) shown in the "Total Annual Net Income" row beginning FY 2013-2014 and continuing for subsequent years. Note that the spreadsheet anticipates 3% annual increases through 2018-2019. In reality, the final 3% Water Rate increase approved by Resolution 12-08-09-02 occurred on April 1, 2014. So, Staff will be presenting a proposed Water Rate Increase that will exceed the 3% shown on the spreadsheet for Council consideration probably in early 2015.

**EXPENDITURES - HOW THE CITY SPENDS ITS MONEY:**

The Draft Budget document includes staff recommended expenditures totaling \$11,683,930. The Chart to the right shows the staff recommended expenditures by respective category.



In addition to maintaining our current level of services, including full time (non-furlough) staffing, we have identified some maintenance and equipment purchases from our recently approved (May 13, 2014) Capital Improvement Plan (CIP). We are recommending repaving of West Street between Solano and Butte Streets and pavement marking at South Avenue and Highway 99-W as "Street Projects" for the budget year, along with completion of repaving on Marin Street that was included in the 2013-2014 Budget but not yet completed. Note that those projects **do not** rely on General Fund revenues.

Staff recommended **Capital Improvement and Replacement purchases** are in the Draft Budget and summarized below.

Department	Item/Description	Action	Cost
<b>Fire:</b>	Rescue Squad & Util. vehicle Replacement	Reserve	\$8,700
	Extrication Equipment	Reserve	\$1,700
	Turn-outs (Pers. Protective Equipment)	Purchase	\$7,000
	Training Area Security Fencing	Purchase	\$5,000
		<b>Sub-total Fire CIP</b>	<b>\$22,400</b>

<b>Police:</b>			
	Vehicle replacement	Purchase	\$45,900
	Taser replacement	Purchase	\$3,000
	Body Armor Replacement	Purchase	\$3,600
	Dispatch Remodel	Purchase	\$15,000
		<b>Sub-total Police CIP</b>	<b>\$67,500</b>
<b>Public Works:</b>			
	Utility Bed for Pickup	Purchase	\$9,000
	Carpet at City Hall	Purchase (est. 1/3 total)	\$15,000
	Marin Street Overlay	Purchase/Construct	\$85,000
	West Street Overlay	Purchase/Construct	\$71,000
	Pavement marking (Hwy. 99-W)	Purchase/Construct	\$33,000
		<b>Sub-total Public Works CIP</b>	<b>\$213,000</b>
<b>Parks/Rec.:</b>			
	Phase 2 of Corning Comm. Park	Construct	\$1,500,000
	Rodgers Theater Floor	Construct	\$30,000
		<b>Sub-Total Parks/Rec. CIP</b>	<b>\$1,530,000</b>
<b>Total City-Wide</b>			<b>\$1,832,900</b>

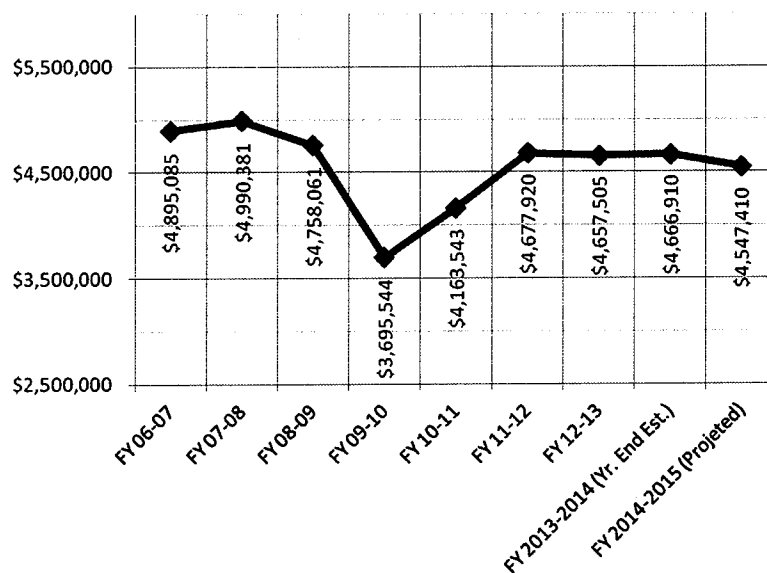
## HISTORY, ANALYSIS AND TRENDS:

### GENERAL FUND ANALYSIS AND EXPECTATIONS:

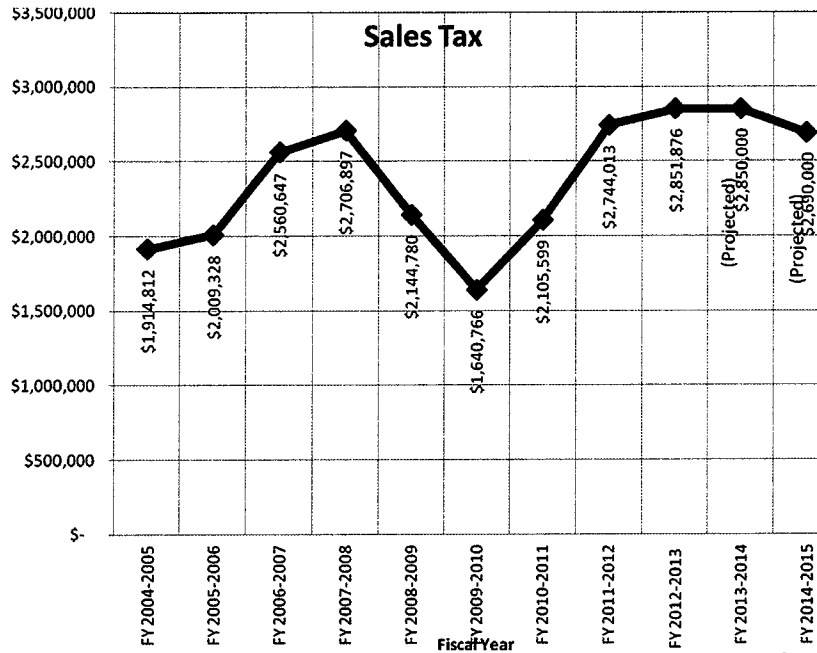
As described previously, we focus on the General Fund because it provides the discretionary revenue that funds many of the City's important services and programs. The chart below provides a history of General Fund Revenues and Staff's projection for the next fiscal year. Fluctuations in General Fund Revenues can severely affect the City budget. Note the \$1,000,000 drop in General Fund Revenue in 2009-2010.

The spreadsheet that's the basis of the chart is included under the Financial Projections tab at page 2 of the Draft Budget document and titled "**General Fund Revenue History and Projections for FY 2014-2015**". The spreadsheet shows the various sources of the General Fund, the amount/year and the respective percentage of the overall General Fund Revenue Stream. We're projecting total General Fund Revenues of \$4,547,410 for FY 2014-2015, and expenditures of \$4,876,456. The excess expenditures will utilize the "carried over" General Funds from FY 2013-2014 to balance, as detailed on the General Fund Summary and Projections sheet on Page iv.

**Historic & Projected General Fund Revenues**



Due to the importance of the key General Fund Revenues, please see the detailed spreadsheets and charts at pages 2, 3, 4 & 5 in the Financial Projections Section.



**SALES TAX REVENUE:**

Sales Tax is the principal component of General Fund Revenues. Note how the chart to the left mirrors the General Fund Revenue Chart above. In fact, it regularly accounts for over 50% of General Fund Revenues. In 2014-2015 we expect it'll be about 59.2% of the General Fund. Because we rely so heavily on Sales Tax Revenue, our fiscal stability can be significantly affected by recessionary economic conditions. Two industry groups (Fuel Sales and Auto Sales) typically

account for the majority (about 79% so far this fiscal year) of our sales tax revenues.

A one percent swing in sales tax revenue equates to about a \$26,000 effect on our General Fund. Fuel costs are tied to crude oil prices, which are quite volatile. Tight economic conditions can slow auto sales. For those reasons, we keep a watchful eye on sales tax revenues and how it affects our bottom line.

**TRANSIENT OCCUPANCY TAX:**

This is a 10% room tax that's collected at the motels in town. An improving economy increased 2012-2013 TOT revenues by \$34,000 over the \$260,000 we'd projected. With that, we increased our expectation for 2013-2014 to \$295,000 and collected just under \$300,000. For 2014-2015, we anticipate our TOT to be \$300,000.

**PROPERTY TAX:**

We have exceeded our 2013-2014 budget projection of \$476,500 in property taxes. We're projecting \$488,500 for 2014-2015.

**VEHICLE LICENSE FEES:**

This is property tax paid by the County Auditor in lieu of Vehicle License Fees. We expect to receive about the same amount for 2014-2015 that we received this year-\$500,000.

**OTHER GENERAL FUND REVENUE:**

We're projecting "Other GF Revenue" to be just above 2013-2014. With development-related fees (Building Permit, Plan Check & Planning Fees) down, the General Fund is more reliant on the other revenue streams; particularly Sales Tax.

**CURRENT BUDGET MANAGEMENT:**

So what does this all mean? The following bullet points summarize Staff's recommendations contained in the 2013-2014 Draft Budget and for the future.



- Like last year's Budget, the staff proposed Budget for 2014-2015 is an austere one. The General Fund is projected to have a deficit of revenue vs. expenditures. Note that this is without any **General Fund** contribution to the Marin or West Street repaving projects.
- As "insurance" for those leaner times, when General Fund revenues are low, as they were in FY 2009-2010, the City maintains an "Operating Reserve", or "savings account". We currently have \$830,000 available in that account. Staff recommends that amount be increased to provide additional protection from future recessionary conditions. Ideally we should accumulate an Operating Reserve of \$1,000,000. We are recommending that \$80,000 be added to the Operating Reserve at this time to make the total \$910,000.
- With the construction and subsequent completion of Phase 2 of the Corning Community Park, we will have doubled our Parks area. The increased area takes additional manpower to maintain. At the same time, Public Works has retained the task of water meter reading. This budget proposes to hire one new P/W Maintenance Worker who will take on water meter reading and assist with Parks maintenance. The costs are to be split between the Parks Maintenance and Water Departments.
- We'll continue the current staffing level in the Police Department, acknowledging the staff vacancies.
- The current half-time contract Planning Director and the part time Building Official/PW Inspector arrangement will continue to meet our needs until development activity increases.

#### **SUBSEQUENT YEARS; FY 2015-2016 AND BEYOND:**

- Council recently approved five separate 3.5% annual increases to sewer rates. That will provide additional revenue to keep the Sewer Enterprise Fund solvent for the short term. A similar increase for water rates will be presented for Council consideration in 2015.
- Of course, increased development activity would generate Development Impact Fees, some of which would pay down indebtedness attributable to previous Water, Sewer and WWTP expansion, improve the Water and Sewer Enterprise Funds and provide a financial relief to the General Fund.
- In the next few months, Staff expects to present a proposal for solar energy production at the WWTP that will help lower energy costs for those treatment operations, as well as other City facilities. The new energy source is expected to save the City about \$50,000 in the first year of operation and in subsequent years for the 20 to 25 year life of the Power Purchase Agreement (PPA). The savings will benefit the General Fund as well as Sewer and Water Enterprise Funds.
- We are currently processing a Use Permit Application that seeks to install a Cell Phone Tower and facilities at Clark Park. If the Use Permit is approved, the City will reap Lease payments totaling over \$16,000/year. Those funds will help fund the additional Parks Maintenance due to the added parkland of Corning Community Park.
- We must continue to carefully manage our resources. Our expenditures in the next (FY 2015-2016) year will likely continue to rise with inflation, fuel & energy cost increases and increased personnel costs. At the same time, we're not expecting significant revenue increases. For that reason we should continue to budget conservatively and not take on additional programs. We should continue adding to the City's Operating Reserve, the City's equivalent to a savings account. The Operating Reserve could be utilized in the case of another economic downturn that diminishes Sales Tax Revenue.

**City of Corning  
2014-2015  
Budget**

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# Financial Projections

**GENERAL FUND REVENUE HISTORY PROJECTIONS FOR FY 2014-2015**

**City of Corning, CA**

Printed: 6/4/2014

Revenue Source	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 2013-2014 (Budgeted)	FY 2013-2014 (Yr. End Est.)	FY 2014-2015 (Projected)
Sales Tax	\$ 2,573,697	\$ 2,706,898	\$ 2,144,780	\$ 1,598,173	\$ 2,092,962	\$ 2,790,517	\$ 2,878,190	\$ 2,650,000	\$ 2,850,000	\$ 2,690,000
Transient Occupancy Tax	\$ 310,450	\$ 432,963	\$ 277,975	\$ 358,736	\$ 261,597	\$ 260,693	\$ 294,083	\$ 295,000	\$ 299,791	\$ 300,000
Property Tax	\$ 585,356	\$ 568,027	\$ 571,684	\$ 536,708	\$ 499,941	\$ 487,247	\$ 475,929	\$ 476,500	\$ 468,700	\$ 488,500
Vehicle License Fee	\$ 539,698	\$ 582,764	\$ 576,764	\$ 494,587	\$ 567,097	\$ 537,374	\$ 503,262	\$ 500,000	\$ 499,315	\$ 510,000
Other GF Revenue	\$ 885,884	\$ 699,729	\$ 1,186,858	\$ 707,340	741946	\$ 602,089	\$ 506,041	\$ 545,410	\$ 549,104	\$ 566,910
<b>Total GF Revenues</b>	<b>\$ 4,895,085</b>	<b>\$ 4,990,381</b>	<b>\$ 4,758,061</b>	<b>\$ 3,695,544</b>	<b>\$ 4,163,543</b>	<b>\$ 4,677,920</b>	<b>\$ 4,657,505</b>	<b>\$ 4,466,910</b>	<b>\$ 4,666,910</b>	<b>\$ 4,547,410</b>
<b>Total GF Expenditures</b>	<b>\$ 4,081,406</b>	<b>\$ 5,113,969</b>	<b>\$ 4,796,852</b>	<b>\$ 4,327,733</b>	<b>\$ 4,168,037</b>	<b>\$ 4,322,692</b>	<b>\$ 4,449,308</b>	<b>\$ 4,638,225</b>	<b>\$ 4,433,225</b>	<b>\$ 4,891,456</b>

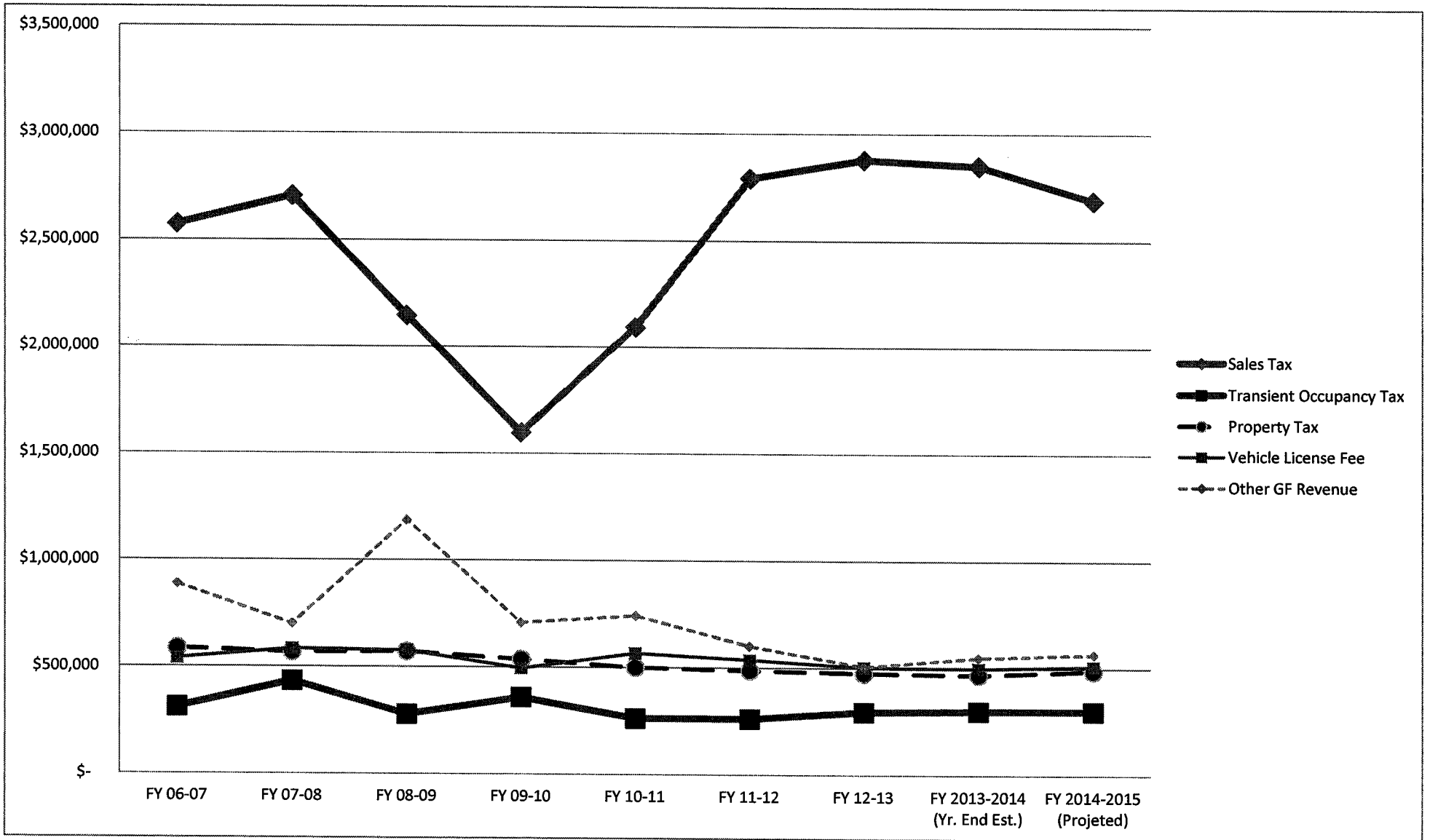
**Notes:**

Includes the previously mis-allocated \$210,878 Sales Tax from FY 08-09 and FY 09-10 recovered in 2012-2013 .

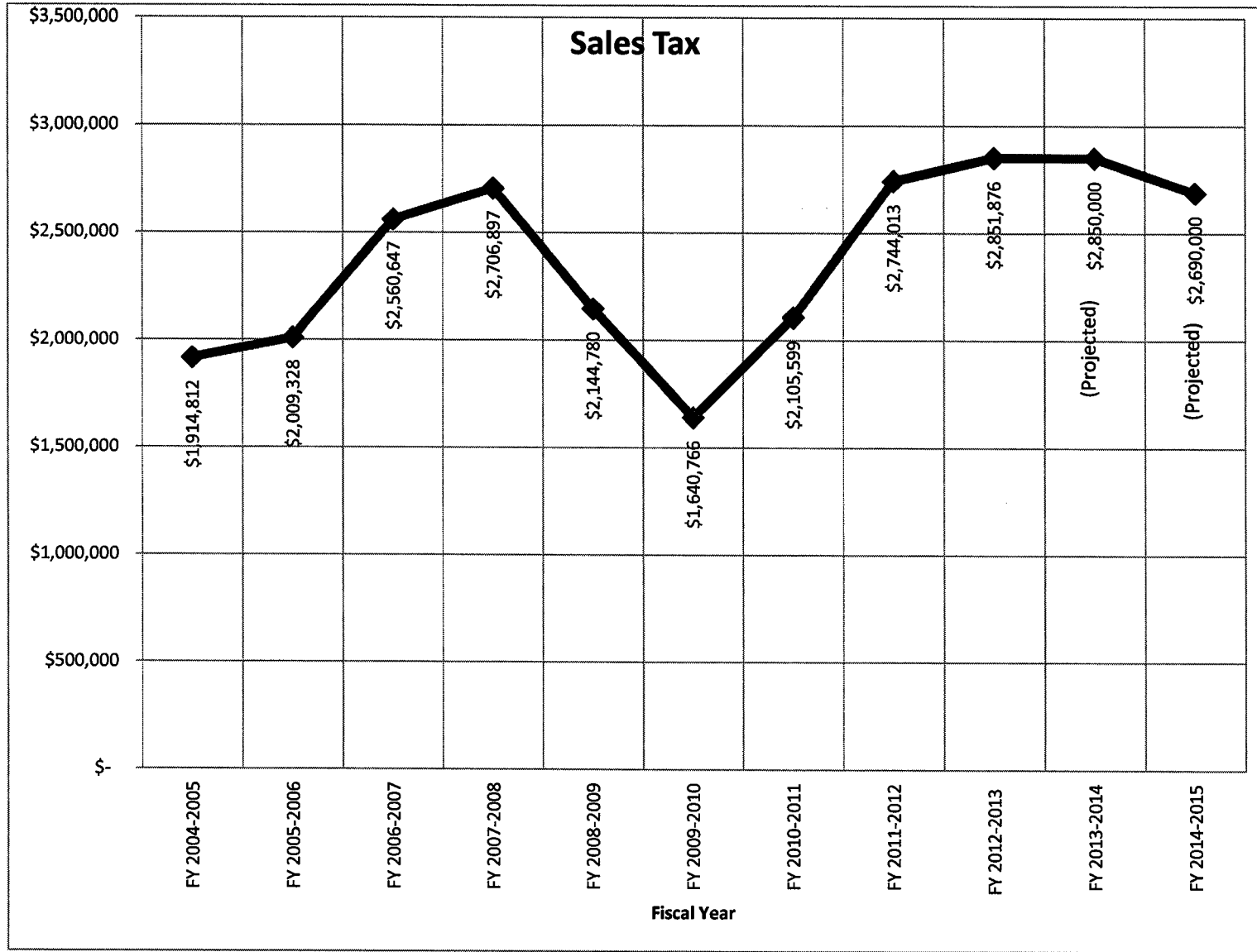
TOT for FY 07-08 & FY 09-10 includes delinquent payoffs.

In past years, expenditures may exceed revenues because Council appropriates "Available Reserve"; the savings from prior years to important major projects

## HISTORY OF GENERAL FUND REVENUE SOURCES PROJECTION FOR FY 2014-2015



## SALES TAX HISTORY AND PROJECTION FY 2014-2015



**HISTORIC SALES TAX BY QUARTER**  
**City of Corning**

Printed: 6/4/2014

Sales Tax Calendar	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014
<b>1st Quarter Sales</b> Paid in Apr, May Jun	\$ 340,517	\$ 443,626	\$ 510,576	\$ 698,426	\$ 292,959	\$ 267,237	\$ 486,262	460,591	\$ 481,629	\$ 435,000 estimate
<b>2nd Quarter Sales</b> Paid in July, Aug, Sept.	\$ 432,840	\$ 370,064	\$ 498,541	\$ 498,975	\$ 510,250	\$ 336,468	\$ 317,519	\$ 495,508	\$ 498,263	\$ 578,842
<b>3rd Quarter Sales</b> Paid in Oct, Nov, Dec	\$ 365,858	\$ 443,116	\$ 522,422	\$ 470,075	\$ 478,921	\$ 369,030	\$ 420,166	\$ 514,258	\$ 681,502.00	\$ 529,055
<b>State Triple Flip</b> Paid in January	\$ 214,009	\$ 186,386	\$ 294,730	\$ 370,764	\$ 275,796	\$ 184,435	\$ 186,889	\$ 390,028	\$ 344,692	\$ 403,147
<b>4th Quarter Sales</b> Paid in Jan, Feb, Mar	\$ 348,883	\$ 369,108	\$ 429,388	\$ 535,437	\$ 292,000	\$ 299,161	\$ 507,874	\$ 493,600	\$ 477,979	\$ 506,117
<b>State Triple Flip</b> Paid in June	\$ 212,705	\$ 197,028	\$ 304,990	\$ 133,220	\$ 294,854	\$ 184,435	\$ 186,889	\$ 390,028	\$ 367,811	\$ 398,129
Sub-total										
<b>Fiscal year Total</b>	<b>\$ 1,914,812</b>	<b>\$ 2,009,328</b>	<b>\$ 2,560,647</b>	<b>\$ 2,706,897</b>	<b>\$ 2,144,780</b>	<b>\$ 1,640,766</b>	<b>\$ 2,105,599</b>	<b>\$ 2,744,013</b>	<b>\$ 2,851,876</b>	<b>\$ 2,850,000</b> projected

\*3rd Quarter 2012-2013 Sales Tax includes \$210,878 recovered sales tax previously allocated to another City.

**STREET MAINTENANCE FUNDS STATUS**  
**City of Corning, CA**

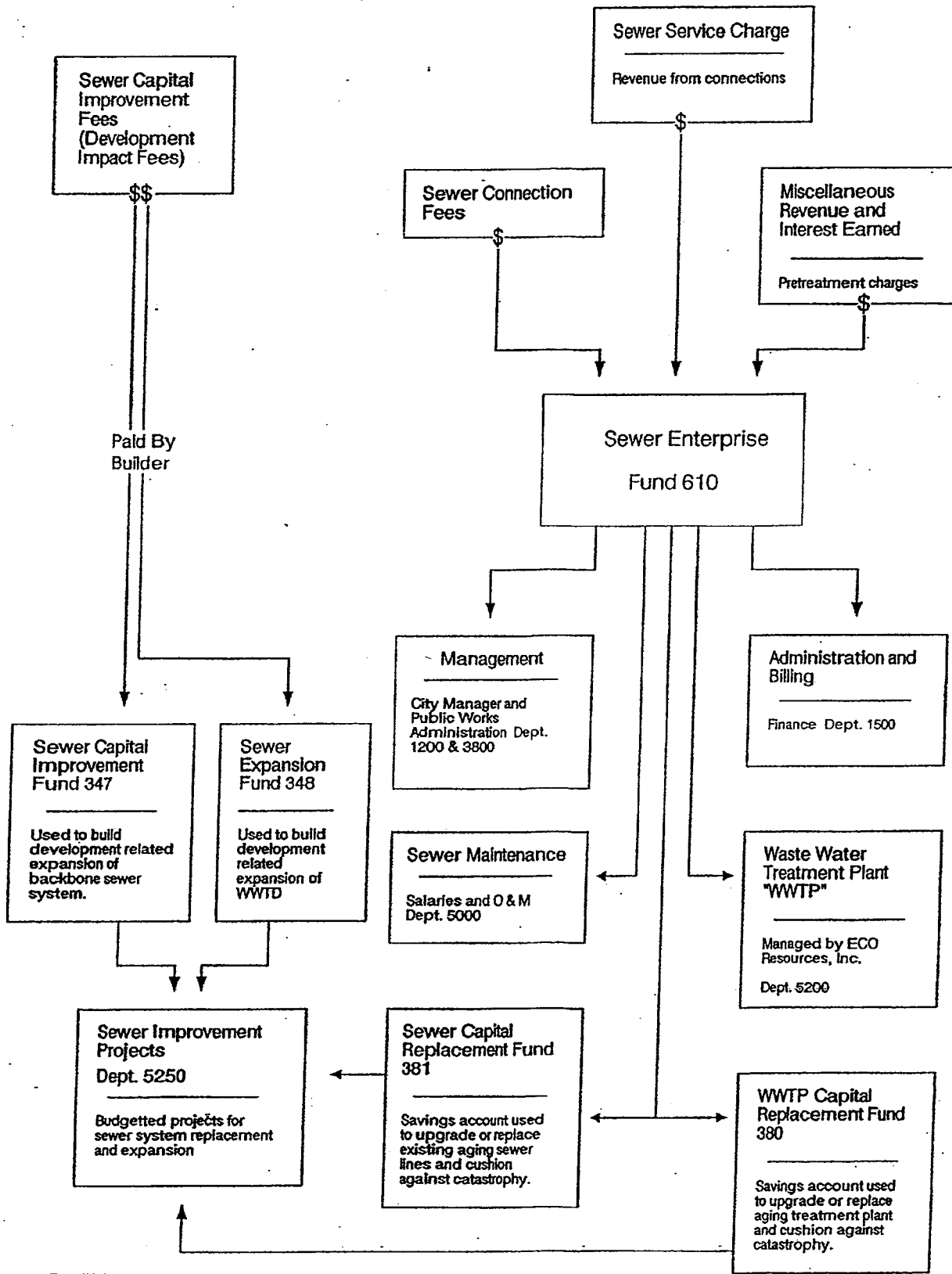
<b>Fund Number</b>	<b>109 Gas Tax 2105</b>	<b>110 Gas Tax 2106</b>	<b>111 Gas Tax 2107</b>	<b>112 Gas Tax 2107.5</b>	<b>115 Gas Tax 2103</b>	<b>114 LTF/TDA From County</b>	<b>108 RSTP From County</b>	<b>SUBTOTAL</b>	<b>001 GENERAL FUND PARTICIPATION</b>		<b>2014-2015 GRAND TOTALS</b>
<b>Revenue Source</b>									<b>Streets</b>	<b>Street Lights</b>	
<b><u>PRIOR YEAR (2012-2013):</u></b>											
Audit Balance July 1, 2012	61,094	47,298	18,965	530	70,316	28,613	89,643	316,459			316,459
Revenues, Actual	33,421	29,631	54,639	2,004	60,588	106,347	124	286,754	548,796	62,371	897,921
Available for Expenditure	94,515	76,929	73,604	2,534	130,904	134,960	89,767	603,213	548,796	62,371	1,214,380
Expenditures, Actual	(26,551)	(21,932)	(32,552)	(560)	(54,655)	(81,185)	(15,129)	(232,564)	(548,796)	(62,371)	(843,731)
<b>Audit Balance, June 30, 2013</b>	<b>67,964</b>	<b>54,997</b>	<b>41,052</b>	<b>1,974</b>	<b>76,249</b>	<b>53,775</b>	<b>74,638</b>	<b>370,649</b>	<b>-</b>	<b>-</b>	<b>370,649</b>
<b><u>CURRENT YEAR 2013-2014:</u></b>											
Revenues, Anticipated	36,100	28,750	53,650	2,000	109,100	105,800	60,200	395,600	246,000	68,000	709,600
Available for Expenditure	104,064	83,747	94,702	3,974	185,349	159,575	134,838	766,249	246,000	68,000	1,080,249
Expenditures, Estimated	(65,089)	(46,875)	(50,100)	(2,000)	(156,600)	(37,800)	(61,415)	(419,879)	(246,000)	(68,000)	(733,879)
<b>Projected Balance June 30, 2014</b>	<b>38,975</b>	<b>36,872</b>	<b>44,602</b>	<b>1,974</b>	<b>28,749</b>	<b>121,775</b>	<b>73,423</b>	<b>346,370</b>	<b>-</b>	<b>-</b>	<b>346,370</b>
<b><u>BUDGET YEAR 2014-2015:</u></b>											
Revenues, Budgeted	37,100	33,600	45,600	2,000	80,600	62,500	40,000	301,400	239,270	68,000	608,670
Available for Expenditure	76,075	70,472	90,202	3,974	109,349	184,275	113,423	647,770	239,270	68,000	955,040
Expenditures, Budgeted	(68,046)	(69,768)	(85,708)	(2,000)	(106,600)	(182,800)	(111,415)	(626,337)	(239,270)	(68,000)	(933,607)
<b>Projected Balance June 30, 2015</b>	<b>8,029</b>	<b>704</b>	<b>4,494</b>	<b>1,974</b>	<b>2,749</b>	<b>1,475</b>	<b>2,008</b>	<b>21,433</b>	<b>-</b>	<b>-</b>	<b>21,433</b>

Notes:

- 1 Fund 114- Local Transportation Funds come to the City through the County; they are generated by a Statewide transportation sales tax (special quarter cent gas tax)
- 2 Gas Tax estimates from Michael Coleman through the League of California Cities.



# The Organization of the Sewer Enterprise



**SEWER ENTERPRISE SYSTEM  
WITRH 3.5% ANNUAL RATE INCREASE**

**A 4% inflation rate in Expenditures and a 3.5% increase in revenues is shown.**

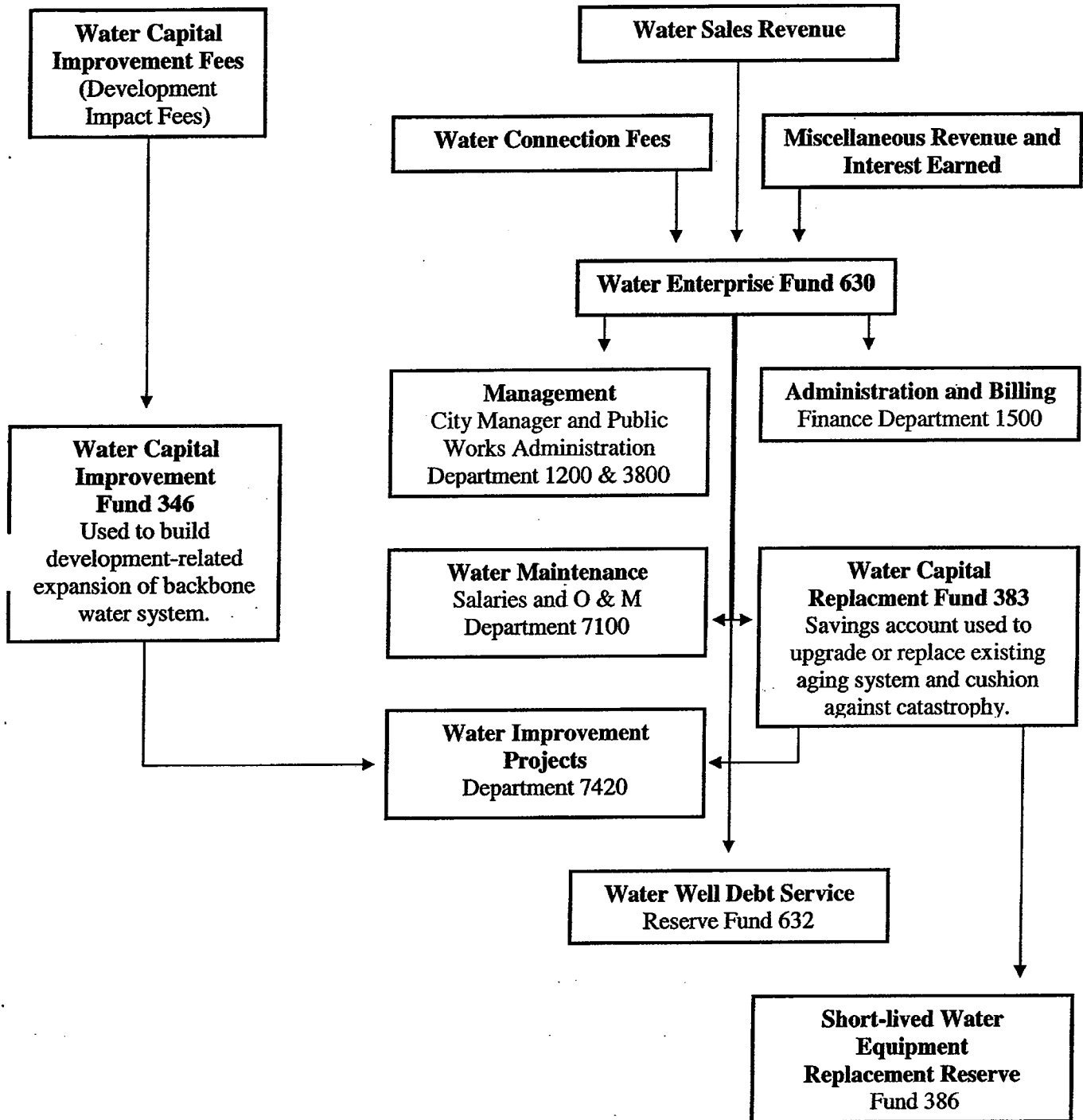
	ACTUAL							CURRENT					PROJECTED				
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22		
<b>Sewer System Revenues</b>																	
Service Charges	1,257,948	1,385,313	1,449,335	1,487,404	1,548,352	1,567,615	1,642,650	1,700,143	1,759,648	1,821,235	1,884,979	1,950,953					
Annual Rate Change	9%	9%	3%	3%	3%	3%	3%	3.5%	3.5%	3.5%	3.5%	3.5%					
Connection Fees	1,952	2,620	0	655	0	0	3,000	3,000	3,000	3,000	3,000	3,000					
Interest Income	0	0	85	966	681	667	1,000	1,000	1,000	1,000	1,000	1,000					
Other Revenues	0	20,555	18,043	7,380	8,608	7,593	3,600	3,600	3,600	3,600	3,600	3,600					
<b>Total Revenues</b>	<b>1,259,900</b>	<b>1,408,488</b>	<b>1,467,463</b>	<b>1,496,405</b>	<b>1,557,641</b>	<b>1,575,875</b>	<b>1,650,250</b>	<b>1,707,743</b>	<b>1,767,248</b>	<b>1,828,835</b>	<b>1,892,579</b>	<b>1,958,553</b>					
<b>Sewer System Operation and Maintenance Expenses (Exclusive of Capital Expenditures and Depreciation)</b>	<b>1,105,433</b>	<b>1,018,652 (7)</b>	<b>1,119,064</b>	<b>1,089,686</b>	<b>1,163,816</b>	<b>1,120,833</b>	<b>1,204,201</b>	<b>1,252,369</b>	<b>1,302,464</b>	<b>1,354,562</b>	<b>1,408,745</b>	<b>1,465,095</b>					
<b>Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)</b>	<b>154,467</b>	<b>389,836</b>	<b>348,399</b>	<b>406,719</b>	<b>406,096</b>	<b>455,042</b>	<b>446,049</b>	<b>455,374</b>	<b>464,784</b>	<b>474,273</b>	<b>483,834</b>	<b>493,458</b>					
1999 COP - USDA	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211					
2005 COP- SERIES A (& Wedbush Estimated Installment Payments)	37,435	37,994	38,482	37,922	37,322	37,653	37,653	37,653	37,653	37,653	37,653	37,653					
2005 COP Series B, USDA (WWTP Exp Ln)					120,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000					
<b>TOTAL DEBT SERVICE</b>	<b>136,655</b>	<b>136,638</b>	<b>137,693</b>	<b>137,142</b>	<b>256,517</b>	<b>376,864</b>	<b>376,864</b>	<b>376,864</b>	<b>376,864</b>	<b>376,864</b>	<b>376,864</b>	<b>376,864</b>					
Sewer & Equip Replacement Trnsfr	17,300	18,300	18,300	18,800	19,400	20,000	20,600	21,218	21,855	22,510	23,185	23,881					
WWTP Repl. Fund Transfer	45,000	50,000	50,000	55,000	55,000	55,000	60,000	65,000	65,000	70,000	70,000	75,000					
<b>TOTAL TRANSFERS</b>	<b>62,300</b>	<b>68,300</b>	<b>68,300</b>	<b>73,800</b>	<b>74,400</b>	<b>75,000</b>	<b>80,600</b>	<b>86,218</b>	<b>86,855</b>	<b>92,510</b>	<b>93,185</b>	<b>98,881</b>					
<b>Annual Net Income *</b>	<b>(44,488)</b>	<b>184,898</b>	<b>142,406</b>	<b>195,777</b>	<b>75,179</b>	<b>3,178</b>	<b>(11,415)</b>	<b>(7,708)</b>	<b>1,066</b>	<b>4,899</b>	<b>13,784</b>	<b>17,713</b>					
<b>Required Adjustments</b>	<b>42,537</b>	<b>&lt;19,378&gt;</b>	<b>(6,831)</b>	<b>(14,361)</b>	<b>(36,752)</b>	<b>318</b>											
<b>Net Operating Reserve **</b>	<b>(159,592)</b>	<b>5,928</b>	<b>155,165</b>	<b>336,581</b>	<b>375,008</b>	<b>378,504</b>	<b>367,089</b>	<b>359,381</b>	<b>360,446</b>	<b>365,345</b>	<b>379,130</b>	<b>396,843</b>					
Sewer Capital Improvement (347)	185,647	207,420	(15,636)	(13,926)	(4,003)	(3,125)											
Sewer Capital Replacement (381)	53,447	67,972	86,459	103,478	104,656	121,125											
WWTP Expansion Fund (Net of Loan)(348)	194,020	90,443	77,253	189,010	(3,053)	(36,940)											
WWTP Capital Replacement Fund (380)	364,142	352,053	347,567	171,709	204,774	256,933											

\* Net income per General Ledger less principal loan payments

\*\* Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable Less Accounts Payable, Interest Payable and interfund loan payable only. All other Assets and Liabilities not included.

A 4% inflation rate in Expenditures and a 3.5% increase in revenues is shown.

# The Organization of the Water Enterprise



# WATER ENTERPRISE SYSTEM

The Following Table Illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System

	HISTORICAL (ACTUAL)				Actual	CURRENT	PROJECTED						
	2007-08	2008-09	2009-10	2010-11	2011-12	BUDGET	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
<b>Water System Revenues</b>													
Service Charges	1,208,862	1,283,521	1,186,044	1,272,364	1,283,720	1,230,522	1,267,438	1,305,461	1,344,625	1,384,963	1,426,512	1,469,308	
Annual Rate Change	3.00%	3.00%		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
Connection Fees	4,238	1,092	1,855	0	1,725	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Interest Income	2873	6886	3,924	3,708	1,450	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Other Revenues	1,992	4,748	10,727	4,125	2,756	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
<b>Total Revenues</b>	<b>1,217,965</b>	<b>1,296,247</b>	<b>1,202,550</b>	<b>1,280,197</b>	<b>1,289,651</b>	<b>1,234,522</b>	<b>1,271,438</b>	<b>1,309,461</b>	<b>1,348,625</b>	<b>1,388,963</b>	<b>1,430,512</b>	<b>1,473,308</b>	
<b>Water System Operation &amp; Maintenance Expenses</b>													
Exclusive of Capital Expen. & Depreciation (2)	745,004	784,707	787,277	778,032	849,604	794,739	873,850	908,804	945,156	982,962	1,022,281	1,063,172	
<b>Net Revenues from Water Enterprise System</b>	<b>472,961</b>	<b>511,540</b>	<b>415,273</b>	<b>502,165</b>	<b>440,047</b>	<b>439,783</b>	<b>397,588</b>	<b>400,657</b>	<b>403,468</b>	<b>406,001</b>	<b>408,231</b>	<b>410,136</b>	
(Total Net Revenues Avail. for Installment Payments)													
<b>DEBT SERVICE</b>													
1999 COP's USDA Est. Installment Pymts.	131,525	131,491	131,512	131,512	130,696	130,649	130,586	130,504	130,512	130,435	130,385	130,356	
2005 Series A Est. Installment Pymts. (1)	149,739	151,974	153,926	151,686	149,286	150,610	151,598	152,304	152,734	148,954	148,976	152,618	
Water Well Debt Service - 2011 COP (4)					16,185	27,745	27,745	27,745	27,745	27,745	27,745	27,745	
<b>Total Debt Service</b>	<b>281,264</b>	<b>283,465</b>	<b>285,438</b>	<b>283,198</b>	<b>296,167</b>	<b>309,004</b>	<b>309,929</b>	<b>310,553</b>	<b>310,991</b>	<b>307,134</b>	<b>307,106</b>	<b>310,719</b>	
<b>TRANSFERS</b>													
Water & Equipment Replacement Transfer - to Replacement Fund 383	53,045	100,000	70,000	73,500	103,000	95,000	82,400	73,800	76,014	78,294	80,643	83,063	
Short Lived Water Asset Fund 383 (5)						27,000	27,000	27,000	27,000	27,000	27,000	27,000	
2011 COP Debt Serv. Reserve Fund 632					2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	
<b>Total Transfers</b>	<b>53,045</b>	<b>100,000</b>	<b>70,000</b>	<b>73,500</b>	<b>105,800</b>	<b>124,800</b>	<b>112,200</b>	<b>103,600</b>	<b>105,814</b>	<b>108,094</b>	<b>110,443</b>	<b>112,863</b>	
<b>Total Annual Net Income *</b>	<b>138,652</b>	<b>128,075</b>	<b>59,835</b>	<b>145,467</b>	<b>38,080</b>	<b>5,979</b>	<b>(24,541)</b>	<b>(13,496)</b>	<b>(13,337)</b>	<b>(9,227)</b>	<b>(9,318)</b>	<b>(13,446)</b>	
<b>Required Adjustments (3)</b>	<b>(27,150)</b>	<b>(1,467)</b>	<b>(7,118)</b>	<b>(12,636)</b>	<b>(10,780)</b>	<b>(19,862)</b>							
<b>Cum. Net Operating Reserve **</b>	<b>358,773</b>	<b>488,315</b>	<b>555,268</b>	<b>688,099</b>	<b>715,399</b>	<b>701,516</b>	<b>676,975</b>	<b>663,479</b>	<b>650,142</b>	<b>640,915</b>	<b>631,597</b>	<b>618,151</b>	
<b>Water Capital Improvement Fund 346</b>	<b>160,564</b>	<b>185,723</b>	<b>171,714</b>	<b>185,452</b>	<b>74,466</b>	<b>49,948</b>							
<b>Water Capital Replacement Fund 383</b>	<b>54,154</b>	<b>126,728</b>	<b>197,855</b>	<b>267,557</b>	<b>318,026</b>	<b>257,487</b>							

- 1) the City of Corning Public Finance Corporation which funded Phase 1 of the Water & Sewer Line Replacement at 80% Water and 20% Sewer.
- 2) Operation & Maintenance is projected to increase at an inflationary rate of 4% per year.
- 3) Adjustment required to bring reserves to its modified balance due to prior period adjustments and Interfund
- 4) Clark Park Well 2011 COP with USDA Rural Utilities Service \$613,000; paid by Water Enterprise Fund 630
- 5) As a condition of USDA, City sets aside \$27,000 per year to replace short lived assets such as rolling stock, large

(\*) Net Income per General Ledger less principal loan payment.

(\*\*) \*\* Net Operating Reserve will ot equal Fund Balance. Consists of Operating Fund (630), Cash and Accounts Receivable less Accounts Payable and Interest Payable only. All other assets and liabilities not included.

# General Fund Revenue Detail

## **General Fund Revenue Detail:**

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports the City General Fund followed by spread sheets showing the annual history of the actual revenue by source.

This Detail reflects income as shown in the actual City Financial Records that are later summarized in each "Annual Audit".

This Detail does **NOT** reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year's (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

If you'd like to know how much money the City actually has, you look to the "Financial Projections" Tab of this Budget Book which starts with data from the last certified "Annual Audit".

**CITY OF CORNING**  
**EXPLANATION OF REVENUE ACCOUNTS**  
**GENERAL FUND - 001**

**PROPERTY TAXES**

- 001-4110      **CURRENT SECURED TAXES** - Taxes collected by the County for secured property with a portion allocated to the City.
- 001-4111      **CURRENT UNSECURED TAXES** - Taxes collected by the County for unsecured personal property with a portion allocated to the City.
- 001-4113      **PRIOR UNSECURED** - Unsecured Taxes from the prior year which are received in the current year.
- 001-4114      **SUPPLEMENTAL PROPERTY TAX - CURRENT YEAR** - Revenues collected by the County on property resale, changes of ownership or title changes because of improvements.
- 001-4117  
001-4126      **OTHER PROPERTY TAXES** - Other Property Tax related monies represent monies collected by the County with a portion distributed to the City and include Property Transfer Tax, Unitary Tax, and Interest earned while held by the County.
- 001-4118      **COUNTY PROPERTY ADMIN FEE** - The County charges an administrative fee for the processing of property tax revenues. While an expense, this account is in the revenue section in order to aid in it's identification.

**OTHER TAXES**

- 001-4115      **AIRPORT TAX** - An unsecured Property Tax on aircraft in Corning.
- 001-4121      **SALES TAX** - Sales Tax is comprised of 9/10 of 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City and remitted, through the County, by the State Board of Equalization.
- 001-4122      **SAFETY SALES TAX** - This money comes from a Statewide half - cent Sales Tax approved by California Voters as Proposition 172. The State Legislature chose to allocate it, with a complicated formula to Cities and Counties, only if each maintains a minimum Public Safety funding, using the 1992-93 Budget Year as a base. These Safety Funds are divided evenly between the Police and Fire Departments as a part of their annual Capital Replacement Transfer.

- 001-4123      FRANCHISES - This account provides for amounts received for special privileges granted by the City, permitting the continuing use of public property such as poles and lines for public utility use, trash collection and cable television companies.
- 001-4124
- 001-4125
- 001-4128      TRANSIENT OCCUPANCY TAX - Represents the 10% Occupancy Tax collected from Motels and Hotels operating within the City Limits.
- 001-4400      BUSINESS LICENSE FEES - Represents revenue collected from the issuance of licenses to those doing business within the City.

**SUBVENTIONS AND GRANTS**

- 001-4511      MOTOR VEHICLE IN-LIEU TAX - Account represents motor vehicle license fees imposed annually by the State in-lieu of taxes on motor vehicles. Revenues derived from the motor vehicle license fees are distributed based on the proportion that the population of each city bears to the total population of all cities.

The VLF is 0.65% -- (65/100 of a %) The original fee was 2%, set in statute, and our package does not change that. What it does is constitutionally protect 0.65% -- which is the rate that consumers are currently paying -- for cities and counties. If the legislature should decide at some future time to lower the rate below 0.65%, they would be obligated to backfill cities and counties for the difference between 0.65% and the lower effective rate charged consumers.

- 001-4515      HOMEOWNER'S EXEMPTION - Subvention from the State due to legislative reduction of the property tax assessment base for owner occupied residential properties.

- 001-4129      REIMBURSEMENTS FROM OTHER AGENCIES - Other Agencies (Generally the State) reimburse the City for certain costs incurred. Reimbursements include P.O.S.T., T.I.D.E. and State mandated costs which are, determined on an annual basis.
- 001-4130
- 001-4519
- 001-4520
- 001-4521
- 001-4522
- 001-4523
- 001-4546
- 001-4553
- 001-4671



## **LICENSES AND PERMITS**

- 001-4410      **BICYCLE AND ANIMAL LICENSES** - Represents License Fees  
001-4411      administered and collected by the City for Bicycle Safety and Animal  
001-4420      Control.
- 001-4430      **BUILDING PERMITS** - Fees charged to defray the cost of inspecting  
building construction to assure compliance with City building codes  
and applicable standards.
- 001-4461      **RECREATION PROGRAMS/GATE FEES/RENTALS** - Fees  
001-4650      charged to defray the costs of providing recreational programs and  
001-4652      maintaining recreational facilities.
- 001-4524      **BOOKING FEES** - Represents amounts collected from jailed  
001-4525      inmates to partially offset costs incurred.
- 001-4526      **OTHER REFUNDS/REIMBURSEMENTS** - Other refunds and  
001-4527      reimbursements include Salary reimbursements when paid by  
001-4528      other sources (such as Workmen's Compensation), and  
miscellaneous items.

## **FINES AND FORFEITURES**

- 001-4670      **GENERAL FINES AND FORFEITURES** - Represents Fines or  
Forfeitures Bail for violators of a City Ordinance.

## **USE OF MONEY AND PROPERTY**

- 001-4660      **RENT INCOME** - Receipts from outside parties renting City owned  
facilities.
- 001-4661      **INTEREST** - Represents interest earned on the General Fund bank  
accounts and the State Treasurer's "Local Agency Investment Fund"  
deposits.
- 001-4662      **SALES OF PERSONAL PROPERTY** - Receipts from the sale of  
surplus Capital Equipment.
- 001-4667      **RENT INCOME - RODGERS THEATRE** - Rent received for use of  
the City owned theatre property.

## CURRENT SERVICES CHARGES

- 001-4610      BUILDING PLAN CHECK - This account represents fees collected for reviewing building construction plans to assure compliance with City construction codes and applicable standards.
- 001-4611      SALES/MAPS AND PUBLICATIONS - Provides for the receipt of fees from the sale of various maps, publications and photocopies.
- 001-4613      SUBDIVISION FEES - Fees charged for reviewing the proposed  
001-4614      split of one parcel of land into several to ascertain compliance with City codes and standards, or to review proposed revision of lot lines.
- 001-4520      OTHER FEES/PERMITS - The City charges and collects revenues  
001-4588      to offset the cost of providing specific services. Revenues include  
001-4612      Permits and Applications, Environmental review; Encroachment Fees, Police Services for  
001-4617      special occasions, Weed Abatement, Fingerprinting, Animal housing,  
001-4619      Concealed Weapon Permits, and Impound Fees  
001-4620  
001-4621  
001-4622  
001-4623  
001-4624  
001-4625  
001-4627  
001-4628  
001-4633  
001-4653  
001-4708
- 001-4710      PUBLIC WORKS PLAN CHECK - Provides for the receipt of fees from owners and developers for plan checking done by the Public Works Department.

## MISCELLANEOUS

- 001-4618      MISCELLANEOUS INCOME - This Account is used for unusual, non-recurring and/or insignificant revenue items.
- 001-4160      Indian Gaming Monies
- 01-4162      Paskenta Tribe Revenue to assist with the annual payment for a Fire Vehicle

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
=====						
GENERAL FUND 001						
-----						
PROPERTY TAXES						
-----						
PROP TAX/CURRENT/SEC #4110	463,200-	465,044-	451,496-	447,000-	443,634-	455,000-
PROPERTY TAX/CURRENT/UNSECURED # 4111	15,645-	15,714-	16,483-	16,000-	18,056-	16,000-
PROPERTY TAX PRIOR/UNSECURED #4113	1,868-	2,008-	1,697-	2,000-	2,027-	2,000-
PROP TAX SUPP/CURRENT #4114	3,108-	1,179-	484-	500-	6,374-	4,500-
PROPERTY TAX UNITARY #4117	24,400-	25,258-	26,269-	25,000-	26,157-	25,000-
COUNTY PROP ADMIN FEE #4118	21,381	21,956	21,424	22,000	22,011	22,000
REAL PROP TRANS TAX #4126	11,359-	5,351-	10,268-	8,000-	5,843-	8,000-
-----						
SUBTOTAL ----->	498,199-	492,598-	485,273-	476,500-	480,080-	488,500-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
=====						
GENERAL FUND 001						
OTHER TAXES						
-----						
AIRPORT TAX #4115	1,311-	1,085-	925-	1,100-	854-	1,100-
SALES-USE TAX #4121	2,092,962-	2,771,455-	2,853,877-	2,650,000-	2,340,760-	2,690,000-
SAFETY SALES TAX/SB 509 #4122	18,857-	19,062-	24,313-	21,000-	25,929-	21,000-
TRANSIENT OCCUPANCY TAX #4128	266,010-	260,693-	294,083-	295,000-	299,792-	300,000-
FISH& WILDLIFE/REFUGE, REV. SH #4129					113-	
BUSINESS LICENSE FEE #4400	18,802-	20,952-	17,624-	18,000-	6,796-	18,000-
SUBTOTAL ----->	2,397,942-	3,073,247-	3,190,822-	2,985,100-	2,674,244-	3,030,100-
FRANCHISES						
-----						
GAS/ELECTRIC/FRANCHISE #4123	59,939-	50,750-	52,939-	53,000-	55,031-	54,000-
CABLE TV FRANCHISE #4124	13,320-	21,174-	21,445-	16,000-	22,098-	16,000-
DISPOSAL FRANCHISE #4125	36,000-	36,000-	36,000-	36,000-	33,000-	36,000-
SUBTOTAL ----->	109,259-	107,924-	110,384-	105,000-	110,129-	106,000-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
=====						
GENERAL FUND 001						
SUBVENTIONS AND GRANTS						
-----						
MOTOR VEHICLE IN LIEU TAX #4511	567,097-	537,374-	503,262-	500,000-	260,023-	510,000-
INDIAN GAMING #4160	19,320-	4,875-	5,084-		5,106-	
HOME OWNERS EXEMPTION #4515	10,599-	10,414-	10,315-	10,200-	8,670-	10,200-
MANDATED COST REIMBURSEMENT #4519	3,641-	3,459-	3,483-	4,000-	314-	4,000-
POST REIMBURSEMENT #4521	5,344-	8,713-	8,634-	8,000-	903-	8,000-
TIDE REIMBURSEMENT #4522	31,531-	25,009-	19,473-	14,400-		14,400-
SOBRIETY FUNDS #4523	1,621-	1,028-	714-	2,000-	922-	2,000-
POLICE/SCHOOL PROGRAMS #4623	75,000-	75,000-	75,000-	75,000-	48,750-	85,000-
SUBTOTAL ----->	714,153-	665,872-	625,965-	613,600-	324,688-	633,600-
LICENSES AND PERMITS						
-----						
ACO LICENSE/FEE/SERVICES #4410	6,273-	7,103-	5,327-	7,000-	4,474-	7,000-
BICYCLE LICENSE #4420	27-	66-	12-		21-	
BUILDING PERMIT #4430	37,427-	25,464-	23,335-	20,000-	25,239-	20,000-
BLDG INSPECTIONS FEES #4633	297-	25-	149-	1,000-	421-	1,000-
POLICE PARKING VIOLATION TICKETS #4525	508-	530-	1,023-	1,500-	1,765-	1,500-
ACO NEW ADOPTION FEE #4411	3,080-	2,560-	2,440-	3,000-	2,160-	3,000-
SALARY REIMBURSEMENT #4526	29,688-	70,174-	22,985-	20,000-	16,874-	20,000-
POLICE MISC. DONATIONS, ETC. #4528	2,290-	1,226-	1,434-	1,500-	1,885-	1,500-
SUBTOTAL ----->	79,590-	107,148-	56,705-	54,000-	52,839-	54,000-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
=====						
GENERAL FUND 001						
RECREATION PROGRAMS						
-----						
REC/LESSONS/PROG/GATE/ETC #4650	23,061-	22,313-	23,800-	18,000-	9,991-	18,000-
RECREATION PROGRAMS/DESIGNATED/SPLIT #4652	10,308-	13,758-	9,942-	10,000-	8,540-	10,000-
PARK LIGHTS #4655	88-		360-			
-----						
SUBTOTAL ----->	33,457-	36,071-	34,102-	28,000-	18,531-	28,000-
FINES AND FORFEITURES						
-----						
GENERAL FINES AND FORFEITURES # 4670	17,948-	11,246-	16,130-	20,000-	10,567-	20,000-
USE OF MONEY AND PROPERTY						
-----						
RENT INCOME #4660						15,000-
INTEREST #4661	2,092-	1,682-	736-	1,000-	30-	1,000-
-----						
SUBTOTAL ----->	20,040-	12,928-	16,866-	21,000-	10,597-	36,000-
CURRENT SERVICES CHARGES						
-----						
BUILDING PLAN CHECK #4610	13,961-	8,570-	1,369-	5,000-	4,404-	5,000-
SALES/MAPS AND PUBLICATIONS #4611	1,486-	259-	2,770-	1,500-	400-	1,500-
-----						
SUBTOTAL ----->	15,447-	8,829-	4,139-	6,500-	4,804-	6,500-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
=====						
GENERAL FUND 001						
OTHER FEES/PERMITS						
-----						
REPOSSESSION FEE/POLICE DEPT #4520	90-	105-	135-	60-	60-	60-
PERMITS & APPLICATIONS #4612	2,880-	3,075-	560-	2,000-	2,255-	2,000-
ENCROACHMENT FEES #4619	180-	180-	285-	200-	255-	200-
FINGERPRINT FEE #4622	72-	99-	78-		72-	
CONCEALED WEAPON PERMIT #4625	1,194-	1,174-	3,368-	750-	929-	750-
POLICE IMPOUND FEE #4628	988-	1,539-	2,945-	2,700-	2,313-	2,700-
SUBTOTAL ----->	5,404-	6,172-	7,371-	5,710-	5,884-	5,710-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
=====						
GENERAL FUND 001						
MISCELLANEOUS						
-----						
MISC INCOME/LIBRARY #4617	120-	91-	94-			
MISCELLANEOUS INCOME #4618	170,310-	30,561-	17,730-	25,000-	47,803-	25,000-
CAL COPS #4553	99,916-	99,960-	80,075-	100,000-	58,624-	100,000-
CREDIT CARD PROC FEE #4588	518-	1,363-	1,744-		2,196-	
WOODSON PARK OLIVE INCOME #4653			240-			
REIMBURSEMENT/DISPATCH #4671	19,186-	35,154-	21,924-	22,500-	31,626-	30,000-
OPERATING TRANSFERS IN REVENUE #4680	188,663-	800-	2,954-	24,000-	20,000-	4,000-
SUBTOTAL ----->	478,713-	167,929-	124,761-	171,500-	160,249-	159,000-
FUND TOTAL ----->	4,352,204-	4,678,718-	4,656,388-	4,466,910-	3,842,045-	4,547,410-
=====						



# Other Fund Revenue Detail

## **Other Fund Revenue Detail:**

This section of the Budget Book provides the reader with a description of each type of “Non-General Fund” Revenue sources that supports other City operations. The description is followed by spreadsheets showing the annual history of the actual revenue by source.

This Detail reflects annual income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does **NOT** reflect Fund Balances nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council – often at the end of November.

When you want to know how much money the City actually has, you look to the “Financial Projections” Tab of this Budget Book which has spread sheets for all Road Funds, Parks Development Funds, and Water and Sewer Funds, all with the latest information from the last certified “Annual Audit”.

## **EXPLANATION OF REVENUE ACCOUNTS** **OTHER FUNDS**

### **PUBLIC SAFETY CAPITAL ACQUISITION AND REPLACEMENT FUNDS**

- 071            These Police, Fire and Public Works Replacement Funds receive  
072            periodic transfers from the General Fund and also hold proceeds  
076            from the sale of surplus Department Equipment.  
078
- 073            Represents Proposition 30 monies to be used for Police related  
                 expenditures.

### **STREET MAINTENANCE AND IMPROVEMENT FUNDS**

*For all Street Maintenance Funds, there is a detailed Summary Spreadsheet in the preceding Revenue Section.*

- 105-4141        Rural Planning-Roads Transportation moneys received through the Tehama County Transportation Commission and used for project and long range planning. Includes money from "OWP", "R/STIP" and Aviation Planning sources. The OWP is funded by Rural Planning Assistance (RPA) funds, through the State Office of Regional and Interagency Planning (ORIP).
- 108-4529        Federal Transportation Fund receives Federal Program money distributed by the Tehama County Transportation Commission.
- 109-4716        GAS TAX 2105 - Funds received from the state which are derived from a charge on each gallon of gasoline sold and allocated to the City on a per-capita basis to be used for maintenance of City streets. Authorized by Proposition 111.
- 110-4531        GAS TAX 2106 - State funds received from the sale of gasoline throughout the State which may only be expended for select system street construction or maintenance.
- 111-4532        GAS TAX 2107 - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the City on a per-capita basis for maintenance or construction of a City street.
- 112-4533        GAS TAX 2107.5 - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to City streets.

- 114-4120      **LOCAL TRANSPORTATION SALES TAX** – Also known as “LTF”. 1/4 of 1% of Sales Tax on gasoline sales within the City for the purpose of maintenance and reconstruction of streets. This is a residual amount received after the transit system has been provided for.
- 115-4142      **GAS TAX 2103** replaced the State Traffic Congestion Relief Fund State gas tax money approved by a vote of the People as Proposition 42”. In the latest budget action of the Governor and the State Legislature, the State took the Prop. 42 monies to help cover the State Budget deficit and replaced them with a new Gas Tax “Streets and Highways Code Section 2103”
- 116-4634      Traffic Mitigation Fees- are paid by new development to mitigate the traffic impact caused by the increased vehicle traffic resulting from the new development
- 118-4145      Safe Routes to Schools- The State Safe routes to Schools program provides funding for sidewalk and other pedestrian traffic safety improvements. The Program is highly competitive and Corning qualified last year for funding.

**BUSINESS LICENSE, AMERICANS WITH DISABILITIES ACT FUND-080**

- 080-4401      On September 19, 2012 Governor Brown signed into law SB-1186. The law mandates a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws.

**RODGERS THEATRE RESTORATION- 130**

- 130-              Funds received from grants and contributions for the restoration of the Rodgers Theatre.

**PLANNING ENVIRONMENTAL REVIEW FUND –150**

- 150-              Funds received from development project applicants to cover the cost of special environmental review consultants for CEQA and NEPA work.

**OTS: STATE OFFICE OF TRAFFIC SAFETY - 164**

- 164-4553      State Office of Traffic Safety Grant funds

**GENERAL PLAN UPDATE FUND-302**

302- CDBG Grant Funds for the update of the City's General Plan.

**CDBG FUNDS - 323 - 329**

323 -4668 PROGRAM INCOME - Represents principle and interest received on Housing Program Loans.

**PARKLAND DEVELOPMENT FUND - 341**

341-4127 PARK ACQUISITION/CONSTRUCTION - Represents fees charged (as a part of the Building Permit) on new construction for future Park Acquisition and Improvements pursuant to CMC Sec. 3.40.010 and Resolution 08-09-05-06-objective is acquisition @ 5 acres/1000 population. Applies to lots created since 1991.

**SALADO WALL DEPOSIT FUND-344**

City collected funds to ensure the construction of a land use barrier along south boundary of Salado Orchard project if multi-family development occurs next to existing Single Family neighborhood. Wall will not be constructed so long as Phase 2 of the project is entitled.

**DRAINAGE FEES - 345**

345-4636 DRAINAGE FEES - Fees charged on new construction for the improvement and expansion of storm and drainage facilities.

**WATER CAPITAL IMPROVEMENT FUND - 346**

346-4642 WATER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

**SEWER CAPITAL IMPROVEMENT FUND - 347**

347-4642 SEWER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

**WWTP SEWER EXPANSION FUND - 348**

348-4645            **SEWER EXPANSION FEE** -WWTP Represents fees charged on new construction for the improvement and expansion of sewer Waste Water Treatment Plant "WWTP".

**PARK AND RECREATION REVIVING FUND - 352**

352-4654            **BASEBALL FEES** - Fees charged for use of the Yost Field Baseball Facilities.

**PARK RECYCLING GRANT 353-4157**

Funds received by the City from the State Solid Waste management Board and forwarded on the the County-wide Solid waste Department for recycling programs in serving Corning.

**PROPOSITION 84 PARK BOND FUND-354**

354-                Proposition 84 funds received pursuant to 2010 grant by the City for development of the Corning Community Park

**PARKLAND ACQUISITION,IMPROVEMENT & EXPANSION FUND - 355**

355-4605            **PARKLAND PURCHASE FEE** - Represents fees charged on new construction for the acquisition, improvement and expansion of park facilities., pursuant to CMC Sec. 3.32.030 (aka Bedroom Tax).

**TRAIL DEVELOPMENT FEES - 356**

356                Funds received from development projects adjacent to Jewett Creek and Burch Creek set aside for the future improvement of City trail system along the Creek.

**CURB AND GUTTER - 365**

365-4635            **CURB AND GUTTER** - The City Code provides for a "Curb and Gutter Revolving Fund" to promote the installation of curb and gutter through loans to residential property owners for the installation of curbs and gutters. When the State mandated that such small projects must be constructed under State Prevailing Wage Law if public funds are used, the cost of installation became too expensive to attract property owners. There is currently no funding available.

**WAYFINDING SIGN MAINTENANCE FUND - 370**

370-4170            The Business Community and the City worked together to install entrance directional signage at the intersection of Hwy99W and South Street and at Hwy99W and Solano Street. Two large "ladderboard" signs provide directions to tourist destinations in the Community. These funds were deposited by the businesses participating in the purchase and installation of the signs.

**WWTP CAPITAL IMPROVEMENT FUND - 380**

380-4642            SEWER WASTE WATER TREATMENT PLANT CAPITAL REPLACEMENT receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing facility replacement, including everything from lab equipment to major structures.

**SEWER CAPITAL REPLACEMENT FUND - 381**

381-4642            SEWER CAPITAL REPLACEMENT - receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing collection system (the sewer lines) replacement and Sewer Service equipment and rolling stock.

**WATER CAPITAL REPLACEMENT FUND - 383**

383-4642            WATER CAPITAL REPLACEMENT - receives funds transferred annually from the Water Enterprise Fund in order to provide a reserve for future ongoing water system replacement and Water Service equipment and rolling stock.

**TRUST FUNDS- 401-403**

Represents funds held by the City in a fiduciary relationship, which can be utilized only as specified in the trust documents.

401            JT Levy Trust Fund, a Scholarship Fund for graduating Corning High School seniors.

402            RODGERS Trust Fund, established to benefit improvements and restoration of the Rodgers Theatre.

403            RIDELL Trust Fund, established to benefit the Corning Library and currently dedicated to future building expansion.

**SEWER ENTERPRISE - 610**

- 610-4640      SEWER SERVICE - Revenues charged for the operations and maintenance of the City's sewer system.
- 610-4641      OTHER SEWER SERVICE REVENUES - Represents misc. income received for specific services such as Connection Fees, Pretreatment Program and Land Leases.
- 610-4643  
610-4713
- 610-4618      MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

**SOLID WASTE-615**

- 620-4639      Revenues charged for solid waste collection services. Monies paid to Waste Management, which provides services to the city.

**AIRPORT ENTERPRISE - 620**

- 620-4536      AIRPORT GRANT - Federal and State revenues for the maintenance and improvement of Airport facilities.
- 620-4660      RENTS/LEASES - Rents collected for building and hangar space at the Airport facilities.

**TRANSPORTATION CENTER ENTERPRISE 625**

- 625-4120      STATE LOCAL TRANSPORTATION FUNDS (LTF) The City receives \$ 8,220 per year since July 1, 2007. It is paid on a monthly basis in arrears at 1/12<sup>th</sup> per month. (\$685 per month)
- 625-4660      RENTS/LEASES Rents collected for facility space at the Transportation Center.

**WATER ENTERPRISE - 630**

- 630-4630      WATER SALES - Revenues charged for the operations and maintenance of the City's Water delivery and treatment system.
- 630-4631      METER READING/TURN ON - Fees charged for additional services required in the turn on or reinstatement of water service.
- 630-4632
- 630-4618      MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.



# **REQUIRED ENTERPRISE RESERVE FUNDS**

## **WATER, SHORT LIVED ASSET RESERVE FUND-386**

386-4642      **WATER CAPITAL REPLACEMENT** Short-Lived Asset Reserve - funds replacement of short-lived assets, such as pumps, well refurbishment, paint and small and large equipment. Short-lived assets include those items not covered under Operations and Maintenance. Long-lived facility replacement that should be funded with long-term financing.

## **SEWER RATE STABILIZATION FUND-611**

## **WATER WELL LOAN RESERVE-632**

## **LIGHTING AND LANDSCAPE DISTRICTS- 700**

- |     |   |
|-----|---|
| 701 | District One, Zone One-affects the Blackburn Estates Subvision on North Alex Lane |
| 703 | District One, Zone Three-affects the SHHIP Blossom Avenue Development             |
| 704 | District One, Zone Four-affect Salado Orchard Apt. Phase 1                        |

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
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POLICE EQUIPMENT REPLACEMENT FUND #071

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Equipment Fund #4527		23,985-	2,115-			
Interest #4661	186-	24-	72-	100-	16-	100-
Operating Transfers in Revenue #4680		15,000-	79,374-	30,000-	30,000-	57,000-

ACO F&A RESTRICTED FUND #072

-----

ACO - F&A Fee #4412	1,550-	3,645-	1,335-	3,000-	970-	3,000-
Interest #4661		2-	1-			

PROP 30 FUNDS #073

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State Grant #4601				45,000-		
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FIRE EQUIPMENT REPLACEMENT FUND #076

-----

Paskenta Tribe Revenue #4162	26,308-	26,308-	26,308-	26,308-		
Interest #4661	104-		86-	100-	19-	100-
Reimbursement: Dispatch # 4671	4,011-					
Operating Transfers in Revenue #4680	22,000-	22,000-	78,787-	39,500-	39,500-	22,400-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
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PUBLIC WORKS EQUIPMENT REPLACEMENT FUND #078  
-----

Equipment Fund #4527	12,453-	19,092-	42,681-	10,000-	15,445-	10,000-
Interest #4661	135-	61-	97-	100-	15-	100-

BUSINESS LICENSE ADA #080  
-----

Business License ADA #4401			303-	100-	209-	100-
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RURAL PLANNING FUND #105  
-----

Rural Planning Funds #4141	20,000-	22,000-	21,000-	29,000-		29,000-
Interest #4661	48-	11-	11-		4-	

PROP ONE B #107  
-----

Interest #4661		95-				
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FED TRANS FUND #108  
-----

FEDERAL TRANS #4529	32,288-	90,384-	10	40,000-	60,158-	40,000-
INTEREST #4661	274-	120-	134-		32-	

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>GAS TAX FUND #109 - #113</b> -----						
GAS TAX #2105	38,460-	35,035-	33,316-	35,971-	27,601-	37,000-
GAS TAX #2106	30,785-	29,787-	29,551-	28,646-	24,555-	33,500-
GAS TAX # 2107	51,377-	50,287-	54,593-	53,555-	43,992-	45,500-
GAS TAX #2107.5	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-
INTEREST #4661	1,179-	385-	235-	300-	56-	300-
<b>GAS TAX TOTAL -----&gt;</b>	<b>123,801-</b>	<b>117,494-</b>	<b>119,695-</b>	<b>120,472-</b>	<b>98,204-</b>	<b>118,300-</b>
=====						
<b>LOCAL TRANSPORTATION FUND #114</b> -----						
LOCAL TRANSPORTATION SALES TAX #4120			106,334-	62,500-	105,753-	62,500-
INTEREST #4661	462-	101-	13-		18-	
<b>TRAFFIC CONGESTION FUND #115</b> -----						
TRAFFIC CONGESTION RELIEF #4142	71,172-	103,543-	60,493-	108,986-	83,296-	80,500-
Interest #4661	277-	135-	95-	100-	12-	100-
<b>TRAFFIC MITIGATION FUND #116</b> -----						
Traffic Mitigation Fees #4634	19,276-	29,401-	780-	5,000-	12,409-	5,000-
Interest #4661	2,371-	729-	178-		35-	
<b>SAFE ROUTES TO SCHOOL #118</b> -----						
Safe Routes to School #4145				169,200-	150,584-	

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
RODGERS RESTORATION FUND #130 -----						
Theatre Restoration #4138		17,615-	52,500-			
Temp Loan-3Core #4153						30,000-
2002 Park Bond Act #4163	182,271-					
ENERGY GRANT FUND #131 -----						
Energy Grant #4665	31,658-					
PEDESTRIAN TRANSPORTATION GRANT #145 -----						
Pedestrian Trans Grant #4714				150,000-		150,000-
PLNG ENV. REV. FUND #150 -----						
Interest # 4661	53-	32-	14-			
FLOOD MIT FEMA #152 -----						
Federal Grant Proceeds #4702	5,918-	21,018-			18,812-	
OTS FUND #164 -----						
OTS #4572	25,950-	6,559-				
Interest # 4661	103-	68-	32-			
BCJI PROGRAM #166 -----						
BCJI Program #4574					66,438-	20,000-
ABANDONED VEHICLE FUND #170 -----						
Abandoned Vehicle #4546	3,451-					
Interest #4661	302-	131-				

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
SAFE GRANT #188 -----						
Interest # 4661		83-				
Safe Grant (Police) #4701		3,779-				
GENERAL PLAN UPDATE #302 -----						
State Grant #4601				100,000-		100,000-
HOUSING ELEMENT PROJ #308 -----						
Housing Element 2003 # 4567		3,873-				
CDBG FY 08/09 #322 -----						
Interest # 4661	29	76-	65-		12-	
Misc Income, Etc... #4618			105-			
Federal Grant Proceeds #4702		29,284-	2,884-			
PROG. INC-UNRES FUND # 323 -----						
Interest #4661	158-	73-	217-			
CDBG Program Income #4668	2,600-	1,900-	2,600-		28,025-	

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
1990 CDBG FUND #324 -----						
Interest # 4661	176-	67-	48-		9-	
REUSE FUNDS-ECN FUND #325 -----						
Loan Payments #4568	913-	913-	913-	1,000-	913-	1,000-
Interest #4661	454-	165-	119-	500-	22-	500-
CDBG Program Income #4668	2,542-	2,542-	2,542-		216,830-	
REUSE FUNDS HOUSING FUND #326 -----						
Interest #4661	762-	56-	5-	500-	1-	500-
CDBG Program Income #4668	29,272-	27,368-	1,200-		16,465-	
HOUSING ACQ, RLF #327 -----						
Interest # 4661	59-	99-	88-		17-	
HOUSING REHAB. RLF #328 -----						
Interest # 4661	59-	96-	92-		18-	
NEW CONSTRUCTION RLF #329 -----						
Interest # 4661	5-	17-	18-		3-	
PARK ACQUISITION/CONSTRUCTION FUND #341 -----						
PARK ACQUISITION/CONSTRUCTION #4127	3,500-	18,366-	3,832-	11,200-	2,253-	5,000-
INTEREST #4661	1,344-	510-	372-	1,000-	73-	100-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
SALADO WALL DEPOSIT FUND #344 -----						
Interest # 4661	594-	226-	163-	200-	32-	200-
DRAINAGE FEES FUND #345 -----						
DRAINAGE FEES #4636	2,262-	16,372-	631-	10,000-	2,063-	10,000-
INTEREST #4661	746-	284-	210-	1,000-	41-	1,000-
WATER CAPITAL IMPROVEMENT FUND #346 -----						
WATER CAPITAL IMPROVEMENT #4530	2,836-	9,813-	2,148-	5,000-	2,148-	5,000-
INTEREST #4661	1,062-	249-	101-	1,500-	17-	1,500-
SEWER CAPITAL IMPROVEMENT FUND #347 -----						
SEWER CAPITAL IMPROVEMENT #4642	2,568-	10,541-	1,284-	2,500-	1,284-	2,500-
INTEREST #4661		3-				
WWIP EXPANSION FUND #348 -----						
MISC INCOME, ETC... #4618	16,000-	18,000-	8,000-	20,000-	8,000-	20,000-
INTEREST #4661	904-	65-	170-	500-	67-	500-
Operating Transfers in Rev. # 4680	225,000-	120,000-	240,000-	240,000-	240,000-	240,000-
YOST FIELD FUND #352 -----						
BASEBALL FEES #4654	166-	616-	690-	500-	600-	500-
Interest # 4661	18-	10-	9-		2-	



CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
PARK VOL. FUND #353 -----						
Recycling Grant #4157		5,000-	5,000-		5,000	
Interest #4661			9-		2-	
PROP 84 PARK BOND #354 -----						
Bond Proceeds #4552		282,824-	452,290-	4,276,800-	1,695,909-	1,300,000-
Misc Income, Etc. #4618	3,919-					
PARKLAND ACQUISITION FUND #355 -----						
Bedroom Tax #4605	2,300-		300-	600-	200-	600-
Interest #4661	1,109-	429-	307-		50-	
CALRECYCLE-BARK #358 -----						
Recycling Grant #4157						150,000-
TRAIL DEVELOPMENT FUND #356 -----						
Interest #4661	38-	14-	10-		2-	
CURB AND GUTTER FUND #365 -----						
CURB AND GUTTER #4635	240-					
INTEREST #4661	1-	1-	1-			

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
CAPITAL REPLACEMENT WWTP FUND #380 -----						
Interest #4661	1,587-	513-	458-	1,000-	108-	300-
Operating Transfers in Revenue #4680	55,000-	55,000-	55,000-	60,000-	60,000-	65,000-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
SEWER CAPITAL REPLACEMENT FUND #381 -----						
Interest #4661	573-	257-	214-	1,000-	49-	200-
Operating Transfers in Rev #4680	18,800-	19,400-	20,000-	20,600-	20,600-	21,200-
WATER CAPITAL REPLACEMENT FUND #383 -----						
Interest #4661	1,554-	807-	496-	2,000-	116-	500-
Operating Transfers in Revenue #4680	73,500-	103,000-	107,000-	109,400-	109,400-	100,800-
SHORT LIVED WATER REVENUE #386 -----						
Interest #4661		67-	96-		28-	
Operating Transfers in Revenue #4680		27,000-	27,000-	27,000-	27,000-	27,000-
JT LEVY TRUST FUND #401 -----						
Interest #4661	181-	68-	48-	500-	9-	500-
RODGERS, FMW&D FUND #402 -----						
Interest #4661	142-	51-	28-			
RIDELELL LIBRARY TRUST FUND #403 -----						
Interest #4661	5,625-	347-	467-		91-	

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>SEWER ENTERPRISE FUND #610</b> -----						
SEWER SERVICE #4640	1,485,644-	1,545,923-	1,567,615-	1,642,650-	1,487,857-	1,700,150-
SEWER CONNECTION FEE #4641	655-			3,000-		3,000-
INDUSTRIAL WWTP LAND LEASE #4643	7,380-	7,608-	7,593-		7,715-	
MISCELLANEOUS #4618		1,001-		3,600-	6,231-	3,600-
INTEREST #4661	966-	681-	337-	1,000-	40-	1,000-
<b>FUND TOTAL -----&gt;</b>	<b>1,494,645-</b>	<b>1,555,213-</b>	<b>1,575,545-</b>	<b>1,650,250-</b>	<b>1,501,843-</b>	<b>1,707,750-</b>
=====						
<b>SOLID WASTE FUND #615</b> -----						
Misc Income, Etc. #4618					578-	
Solid Waste #4639	413,842-	423,069-	444,576-	400,000-	420,494-	400,000-
Interest #4661	278-	99-	72-	6,000-	17-	6,000-
<b>AIRPORT ENTERPRISE FUND #620</b> -----						
AIRPORT GRANT #4536	20,000-	10,000-	10,000-	10,000-	10,000-	10,000-
Misc, Income, Etc. # 4618	229-	980-		2,579-		2,579-
RENT BLACKBURN #4658	7,911-	8,400-	8,400-	8,400-	7,700-	8,400-
RENTS/LEASES #4660	4,795-	3,792-	4,450-	3,000-	6,249-	3,000-
INTEREST #4661		3-			2-	
<b>AIRPORT IMPROVEMENTS #621</b> -----						
FAA Grant Construction #4564	18,492-					

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>TRANSPORTATION CENTER FUND #625</b> -----						
TRANS. SALES TAX #4120	8,015-			8,220-		8,220-
Misc Income, Etc... #4618	2,055-	7,535-	20,073-		5,500-	
Lease-Commercial Park #4659	5,000-	5,000-	5,000-	5,000-	5,000-	5,000-
RENTS/LEASES #4660	5,000-	5,000-		5,000-	5,362-	5,000-
INTEREST #4661	60-	38-	26-		9-	
<b>FUND TOTAL -----&gt;</b>	<b>20,130-</b>	<b>17,573-</b>	<b>25,099-</b>	<b>18,220-</b>	<b>15,871-</b>	<b>18,220-</b>
=====						
<b>WATER ENTERPRISE FUND #630</b> -----						
MISC INCOME, ETC. #4618		327-	12-		32-	
WATER SALES #4630	1,272,364-	1,283,720-	1,346,561-	1,267,500-	1,316,257-	1,305,500-
WATER CONNECTION FEE #4631				1,000-		1,000-
METER READING/TURN ON #4632	2,365-	1,725-	2,101-	2,000-	1,590-	2,000-
INTEREST #4661	3,708-	1,450-	1,040-	1,000-	191-	1,000-
<b>FUND TOTAL -----&gt;</b>	<b>1,278,437-</b>	<b>1,287,222-</b>	<b>1,349,714-</b>	<b>1,271,500-</b>	<b>1,318,070-</b>	<b>1,309,500-</b>
=====						

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2014-2015

	2010-2011 YEAR END	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
WATER WELL LOAN RESERVE #632						
-----						
Interest #4661		7-	10-		3-	
Operating Transfers in Revenue #4680		2,800-	2,800-	2,800-	2,800-	2,800-
-----						
L&L DIST 1 ZN 1 #701						
-----						
Lighting & Landscaping Assess #4649	883-	883-	883-	1,090-	852-	1,090-
Interest # 4661	2-	1-	1-			
-----						
L&L DIST 1 ZN 3 #703						
-----						
Lighting & Landscaping Assess #4649	4,263-	4,263-	4,263-	2,900-	4,263-	2,900-
Interest # 4661	48-	29-	26-	100-	6-	100-
-----						
L&L DIST 1 ZN 4 #704						
-----						
Lighting & Landscaping Assess #4649	4,773-	4,773-	4,773-	4,775-	4,773-	4,775-
Interest # 4661	31-	14-	12-	50-	3-	50-
-----						
GRAND TOTAL OF NON GEN FUNDS ----->	4,321,551-	4,591,068-	4,960,282-	9,115,430-	6,402,912-	6,159,764-
=====						

# **Dept. Summaries by Fiscal Year**

## **Department Summaries by Fiscal Year:**

This section of the Budget Book provides a summary by year of the actual expenditures of each City Department or operating division of a Department.

These expenditures are supported by the revenues explained in the prior sections of the Book.

These spread sheets pull the information from the actual computerized accounting records of the City.

The reader should appreciate that the four pages in this section represent computer commands taking up over sixteen feet of ledger size computer paper! The detail of this Book is possible through the combined efforts and talent of the City Staff.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015  
DEPARTMENT HISTORY BY FISCAL YEAR

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
GENERAL CITY						
City Council #1100	22,183	25,528	25,063	25,600	23,025	24,600
City Clerk #1300	15,642	8,808	14,210	15,950	8,188	15,950
City Treasurer #1900	718	653	621	600	538	600
City Administration #1200	185,197	112,567	218,503	199,106	222,663	218,426
Legal Services #1400	81,885	90,980	82,573	85,200	77,496	73,700
Recreation #3300	17,563	10,791	7,152	10,000	7,964	10,000
Building & Safety #4300	103,841	108,668	110,894	114,853	107,944	121,331
Planning Dept #4100	116,211	114,937	65,277	44,400	35,595	43,700
Economic Development #4010	21,500	22,000	23,500	23,500	22,292	23,500
Housing Element #3181	2,099					
Flood Mitigation #2310	10,627		18,068		37	
General Plan Update #3120			14,928	107,500	3,788	107,500
GIS Planning #4007						
Retail Planning #4008						
Housing Rehab #4020	71,250	5,180	3,375	16,000	25,298	16,000
Salado Wall Project #9008				92,000		92,000
Finance Dept #1500	263,879	277,136	311,530	316,338	279,183	320,941
Solid Waste #8000	413,842	423,069	444,576	404,000	341,948	404,000
General City #1600	350,812	372,690	440,036	599,360	482,036	742,153
GENERAL CITY TOTAL	1,677,249	1,573,007	1,780,306	2,054,407	1,637,995	2,214,401

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015  
DEPARTMENT HISTORY BY FISCAL YEAR

	2010-2011 ACTUAL -----	2011-2012 ACTUAL -----	2012-2013 ACTUAL -----	2013-2014 BUDGET -----	2013-2014 ACTUAL -----	2014-2015 REQUESTED -----
<b>PUBLIC SAFETY</b> -----						
Fire Department #2300	388,352	221,516	225,635	212,961	185,946	219,356
Fire Cap Replacement #2301	47,308	61,839	59,271	64,575		22,400
Fire Dispatch #2302	134,551	316,230	326,384	337,107	310,961	353,069
Police Department #2114	2,061,337	2,026,591	2,060,537	1,996,896	1,884,432	2,056,590
Animal Control #2200	87,043	137,135	169,739	146,561	73,194	89,155
Police Dispatch #2119	452,774	467,578	473,980	523,872	417,229	547,471
Police Cap Replacement #2116		80,907	70,829	56,600	46,863	60,900
PAL Program #2201	5,000	5,081	5,309	5,500	5,213	5,500
2001 CAL COPS #2107						
OTS Drunk Driving #2100	11,087	3,509				
LLEBG 2002 #2109						
BCJI #2105					38,059	20,000
-----						
<b>PUBLIC SAFETY TOTAL</b> -----	<b>3,187,452</b>	<b>3,320,386</b>	<b>3,391,684</b>	<b>3,344,072</b>	<b>2,961,897</b>	<b>3,374,441</b>
=====						

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015  
DEPARTMENT HISTORY BY FISCAL YEAR

	2010-2011 ACTUAL -----	2011-2012 ACTUAL -----	2012-2013 ACTUAL -----	2013-2014 BUDGET -----	2013-2014 ACTUAL -----	2014-2015 REQUESTED -----
PUBLIC WORKS						
Public Works Admin #3800	192,399	203,830	202,891	213,532	191,771	222,399
Engineering #4200	29,792	15,043	4,189	34,300	16,618	32,300
Library #1700	20,439	17,497	17,332	29,291	15,945	29,291
Streets #3000	308,123	351,239	371,054	672,529	261,616	715,007
Street Projects #3001	491,749	257,770	467,796	292,000	75,609	256,000
Blackburn Improvements #4600	35,494	3,673	693			
Street and Traffic Lights #3100	75,924	66,994	62,371	68,000	69,203	68,000
Pedestrian Trans Grant #4045				150,000	27	150,000
Parks Maintenance #6100	107,514	126,360	136,961	178,225	186,663	178,356
Park Special Project #6101						5,000
Pool #6200	74,763	66,139	70,354	76,090	50,104	74,132
Prop 84 Park Non-Construct #9020	15	177,487	66,727	501,000	66,149	150,000
Prop 84 Park Acquisition #9024	44,235	186				
Prop 84 Park Construction #9025		57,266	896,429	3,313,232	1,270,945	1,250,000
Park Improvements #9026					44,088	100,000
Community Events #3190	7,031	9,123	11,019	3,700	3,817	2,950
Building Maintenance #3600	43,129	49,973	49,742	32,773	36,506	42,773
Mechanical Maintenance #3700	4,280	2,653	7,848	9,070	2,087	9,070
Rodgers Theatre #6125	199,761	31,194	102,601	2,700	1,573	32,700
Energy Grant #6126	35,175					
L&L 1 #3901	751	755	752	963	709	963

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015  
DEPARTMENT HISTORY BY FISCAL YEAR

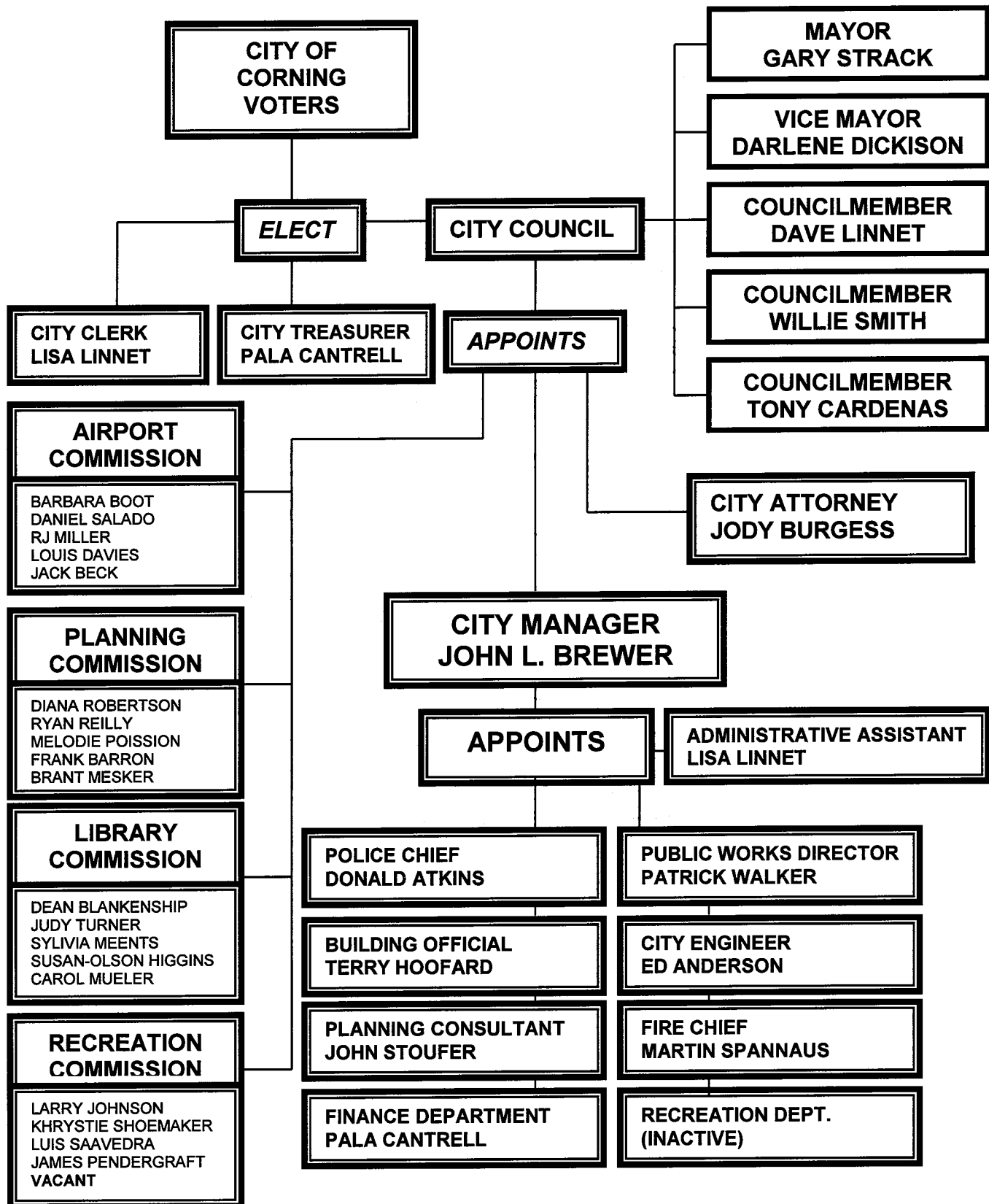
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
L&L 3 #3903	1,800	1,042	1,376	11,800	1,404	11,800
L&L 4 #3904	3,322	3,876	3,779	4,792	3,763	4,792
-----						
PUBLIC WORKS TOTAL	1,675,696	1,442,100	2,473,914	5,593,997	2,298,597	3,335,533
=====						

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015  
DEPARTMENT HISTORY BY FISCAL YEAR

	2010-2011 ACTUAL -----	2011-2012 ACTUAL -----	2012-2013 ACTUAL -----	2013-2014 BUDGET -----	2013-2014 ACTUAL -----	2014-2015 REQUESTED -----
ENTERPRISE FUNDS						
Corning Airport #3500	27,613	30,091	15,668	19,000	14,831	19,500
Transportation Center #3160	15,376	16,271	19,800	16,728	19,940	16,800
Sewer Maintenance #5000	96,305	115,730	103,430	109,644	162,917	121,462
Sewer Improvements #5250	277,065	267,951	262,179	496,864	403,692	496,864
WWTP #5200	654,147	742,771	628,258	711,360	588,486	707,550
Water Department #7100	435,404	461,880	471,083	400,977	496,361	420,679
Water Cap Improvement #7410		27,000	27,000	27,000	27,000	27,000
Water Improvements #7420	235,302	211,887	385,650	463,000	327,858	440,500
ENTERPRISE FUNDS TOTALS	1,741,212	1,873,581	1,913,068	2,244,573	2,041,085	2,250,355
-----						
GRAND TOTALS	8,281,609	8,209,074	9,558,972	13,237,049	8,939,574	11,174,730
=====						

# City of Corning

## Organizational Chart



# General City Services

**CITY OF CORNING  
2014- 2015 ANNUAL PROGRAM OF SERVICES  
CITY COUNCIL  
(1100)**

**ACTIVITY DESCRIPTION:**

The City Council is elected by the citizens of Corning as their representatives to make the legislative and policy decisions of the City subject to the provisions of City Ordinances, Resolutions, Government Code and the Constitution of the State of California. Members of the current City Council are: **Mayor Gary Strack** and four **Council Members: Vice Mayor Darlene Dickison, Dave Linnet, Tony Cardenas and Willie Smith.** The Mayor and City Council members also serve as City representatives on various Committees/Commissions and represent the City at official functions.

The registered voters elect the Mayor every two years, and the City Council members are elected to four-year terms that overlap with the Mayor's term.

The City Council appoints the City Manager who serves at their pleasure and who implements Council Policy.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for \$300 salary per month per Council member and Mayor. Section 36516 of the Government Code of the State of California provides that Corning can legally compensate City Council Members up to \$386.25 per month.

**BENEFITS:** Provides for the City cost of the Federal Insurance Contribution Act better known as Social Security.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Finances the purchase of binders and other miscellaneous office supplies necessary to support the City Council.
- 6150 MATERIALS/SUPPLIES:** Provides funding for extraordinary department supplies and expenses including special programs and presentations required of the City Council.
- 7000 ASSOCIATION DUES:** Funds the annual dues for The League of California Cities.
- 7100 TRAINING/EDUCATION:** Funds City Council attendance at League Training and the Leadership Academy.
- 7200 CONFERENCES/MEETINGS:** Funds Council Members attendance at the League of California Cities Conference and any other necessary meetings.
- 7600 J. T. LEVY SCHOLARSHIP:** Finances a Scholarship initiated many years ago by the Estate of J. T Levy and administered by the City for graduating Seniors at Corning High School.



CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
CITY COUNCIL #1100						
5100 + SALARIES	15,047	16,753	16,620	18,000	16,500	18,000
5900 + BENEFITS	1,113	1,267	1,324	0	1,262	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>16,160</b>	<b>18,020</b>	<b>17,944</b>	<b>18,000</b>	<b>17,762</b>	<b>18,000</b>
001 6100 1100 Office Supplies	72	21	124	100	42	100
001 6150 1100 Mat/Supplies	1,410	1,346	1,127	800	1,093	800
001 7000 1100 Assoc.Dues	4,003	4,003	3,953	4,200	3,953	4,200
001 7200 1100 Conf/Meetings	288	1,638	1,415	2,000	175	1,000
401 7600 1100 Scholarship	250	500	500	500	0	500
<b>TOTAL OTHER OPERATING EXP.</b>	<b>6,023</b>	<b>7,508</b>	<b>7,119</b>	<b>7,600</b>	<b>5,263</b>	<b>6,600</b>
<b>TOTAL FOR DEPT</b>	<b>22,183</b>	<b>25,528</b>	<b>25,063</b>	<b>25,600</b>	<b>23,025</b>	<b>24,600</b>

**CITY OF CORNING**  
**2014 – 2015 ANNUAL BUDGET DETAIL**  
**CITY ADMINISTRATION**  
**(1200)**

**ACTIVITY DESCRIPTION:**

**City Manager John Brewer** is employed as the full time City Manager and serves as the City's Chief Executive and "Administrative Head of the Government" under the direction and control of the City Council. He is responsible to the City Council for the day-to-day management of all City affairs and the leadership of City Department Heads. The City Manager also serves as the Finance and Personnel Director. He is directly responsible for continual review and analysis of all City administrative operations including budget preparation and control, organizational and procedural studies, personnel actions and staffing. The City Manager's responsibilities, authority, and limits on authority are clearly defined in the City's Municipal Code, Chapter 2.44.

The City Manager's principal assistant is Lisa Linnet, the "Confidential Administrative Assistant to the City Manager".

**ACCOMPLISHMENTS:**

The greatest responsibility of the City Manager's Office is to support the City Council and the Operating Departments. There is very little that the Manager can cite as fully the achievement of the Manager, and this is as it should be. The majority of accomplishments by the City Manager's Office are achieved through the participation of the Manager in the accomplishments of the City's Operating Departments.

**PERSONNEL SERVICES:**

**5100 SALARIES:** The City Manager and City Manager's Administrative Assistant are funded 60% by the General Fund, 20% by Water and 20% by Sewer Enterprise Funds.

**5970 BENEFITS:** Provides for City contributions to FICA, and City paid Public Employees Retirement System, Health Insurance and Life Insurance.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Funds the purchase of miscellaneous supplies such as paper, pens, etc.

**6150 MATERIALS/SUPPLIES:** Funds necessary departmental materials and/or supplies.

**6300 PROFESSIONAL SERVICES:** Funding to retain outside assistance from subject experts as needed in areas such as economic development – **UNFUNDED AT THIS TIME.**

**6350 COMMUNICATIONS:** Funded by the General, Water and Sewer Funds, provides share of departments phone system and reimbursement for calls on Manager's cell phone.

**7000 ASSOCIATION DUES:** Funds City Manager membership in International City Management Association, California City Managers Association and Foundation, and the American Institute of City Planners. These Organizations provide the City with: professional development; best practices for the home jurisdiction, methods to eliminate reinvention of the wheel; collaboration among peers; increased credibility/confidence that the City is managed with a strong code of ethics/professionalism; accessibility to research materials/networking.

**7200 CONFERENCE AND MEETINGS:** Funds the City Manager's attendance at League of California Cities Annual Meeting and League's Manager's Department Meeting. Funds reimbursement costs for private vehicle mileage and meeting attendance in support of City business.

**7406 COMPUTER EQUIPMENT AND SOFTWARE:** Funds City Manager and Administrative Assistants computer software, equipment upgrades, repairs/replacement. **NO FUNDING WAS INCLUDED THIS YEAR.**

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
CITY ADMINISTRATION #1200						
5100 + SALARIES	131,723	72,109	102,461	194,056	139,899	213,876
5900 + BENEFITS	49,415	36,489	109,934	0	79,986	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>181,138</b>	<b>108,598</b>	<b>212,395</b>	<b>194,056</b>	<b>219,885</b>	<b>213,876</b>
001 6100 1200 Office Supplies	392	745	363	500	312	500
610 6100 1200 Office Supplies	98	277	263	300	115	300
630 6100 1200 Office Supplies	98	277	253	300	115	300
001 6150 1200 Mat/Supplies	0	381	292	500	221	500
630 6150 1200 Mat/Supplies	0	0	10	0	0	0
001 6300 1200 ProfServices	125	0	0	0	0	0
001 6350 1200 Communications	425	352	373	350	321	350
610 6350 1200 Communications	260	331	351	300	289	300
630 6350 1200 Communications	260	331	351	300	289	300
001 7000 1200 Assoc.Dues	760	672	713	1,000	786	1,000
001 7200 1200 Conf/Meetings	1,642	602	1,468	1,500	331	1,000
610 7200 1200 Conf/Meetings	0	0	112	0	0	0
001 7406 1200 Comp/Equip/Soft	0	0	580	0	0	0
610 7406 1200 Comp/Equip/Soft	0	0	489	0	0	0
630 7406 1200 Comp/Equip/Soft	0	0	489	0	0	0
<b>TOTAL OTHER OPERATING EXP.</b>	<b>4,060</b>	<b>3,968</b>	<b>6,107</b>	<b>5,050</b>	<b>2,779</b>	<b>4,550</b>
<b>TOTAL FOR DEPT</b>	<b>185,198</b>	<b>112,566</b>	<b>218,502</b>	<b>199,106</b>	<b>222,664</b>	<b>218,426</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET DETAIL  
CITY CLERK  
(1300)**

**ACTIVITY DESCRIPTION:**

City Clerk, currently **Lisa Linnet**, is elected by the voters every four years and works in cooperation with City Staff to perform a variety of complex tasks required by City Council, City Management and the State. These tasks include:

- Maintaining official City records, legal documents, and conducting voter registration and elections.
- Attending meetings of the City Council, Boards and Commissions as may be required and taking and transcribing the Minutes, preparing Minutes for indexing, retention and distribution; and maintenance of the City Council's legislative history.
- Preparation of Agendas and Agenda Packets for the City Council, Council appointed Commissions, City Staff and news media.
- Preparation, posting and publishing of all legal notices of the City Council and Commissions and preparing a variety of other notices in accordance with City, State and Federal Law.
- Maintaining Resolutions, Ordinances, Contracts, and Municipal Code codifications.
- Composes and prepares correspondence advising various individuals/groups of City Council actions and is custodian of the City Seal.
- Administers oaths or affirmations and takes and certifies affidavits and depositions pertaining to City affairs.
- Acts as Filing Officer as required by the Political Reform Act of 1974 as amended, and performs all duties as required by law.

**PERSONNEL SERVICES:**

**5100 SALARIES:** Provides for City Clerk Salary.

**5900 BENEFITS:** Provides for the City cost of FICA.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Funds City Clerk's proportional cost of stationary, copy machine paper, fax machine paper and other office supplies.

**6150 MATERIALS AND SUPPLIES:** Finances the purchase of necessary supplies other than paper and stationary such as Minute Books and associated special paper.

**6300 PROFESSIONAL SERVICES:** Finances the Codification Services for the City's Municipal Code. Periodically the City Clerk sends adopted Ordinances to a codification service that updates the City's Municipal Code Book and the online website copy.

**6310 ELECTIONS:** Provides funding for associated costs for the City's General Election held in November on even years.

**6500 PRINT-ADVERTISING:** Funds noticing of all City Public Hearings, Meetings, Sealed Bid/Proposals, Ordinance publications and any other necessary notices.

**7000 ASSOCIATION DUES:** Provides for membership in the City Clerk's Association.

**7200 CONFERENCES AND MEETINGS:** Funds are only included in this years budget to cover personal vehicle mileage and meeting attendance in support of City operations – **UNFUNDED AT THIS TIME.**

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
CITY CLERK #1300						
5100 + SALARIES	3,687	3,800	4,000	4,200	3,877	4,200
5900 + BENEFITS	289	289	305	0	297	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>3,976</b>	<b>4,089</b>	<b>4,305</b>	<b>4,200</b>	<b>4,174</b>	<b>4,200</b>
001 6100 1300 Office Supplies	50	185	0	200	171	200
001 6150 1300 Mat/Supplies	1,371	636	1,145	800	727	800
001 6300 1300 ProfServices	990	917	1,604	1,000	1,287	1,000
001 6310 1300 Elections	5,058	0	5,416	6,500	0	6,500
001 6500 1300 Print/Advert.	2,752	2,820	1,660	3,000	1,829	3,000
001 7000 1300 Assoc.Dues	0	160	80	250	0	250
001 7406 1300 Comp/Equip/Soft	1,445	0	0	0	0	0
<b>TOTAL OTHER OPERATING EXP.</b>	<b>11,666</b>	<b>4,718</b>	<b>9,905</b>	<b>11,750</b>	<b>4,014</b>	<b>11,750</b>
<b>TOTAL FOR DEPT.</b>	<b>15,642</b>	<b>8,807</b>	<b>14,210</b>	<b>15,950</b>	<b>8,188</b>	<b>15,950</b>

**CITY OF CORNING  
2014 – 2015 ANNUAL PROGRAM OF SERVICE  
LEGAL SERVICES  
(1400)**

**ACTIVITY DESCRIPTION:**

The City Attorney is appointed by and serves at the pleasure of the City Council. The firm of Maire and Burgess, specifically **Jody Burgess**, is currently the City Attorney and has served in this capacity since July 1, 2013. The City Attorney is a contracted Consultant under a flat monthly fixed rate contract and is appointed by and serves at the will of the City Council.

The City Attorney serves as legal counsel to the City in its day-to-day operations and serves as legal advisor to the City Council, Commissions and Departments of the City. They do not provide assistance to the general public.

The City Attorney must possess a strong knowledge of municipal law and legal issues arising from court decisions. This knowledge is essential to be aware of the need for specialized counsel, and to direct and supervise this specialized counsel in the handling of any City litigation. They are also charged with the preparation and review of Ordinances, Resolutions, and other legislation as well as providing legal guidance on daily business issues such as miscellaneous contracts and agreements, public information requests, etc.

**PROFESSIONAL SERVICES:**

- 6300 LEGAL/PROFESSIONAL SERVICES:** Provides funding for any outside support to the City Attorney, including billable office expenses.
- 6301 CITY ATTORNEY SERVICES:** In prior years, this account provided for the City Attorney retainer to attend Council Meetings, fax, copies, phone costs, and for preparation of City Ordinances.
- 6304 EMPLOYEE RELATIONS SERVICES:** Provides for the Labor Relations Consultant William May, and for specialized Legal Counsel when necessary.
- 7200 CONFERENCES AND MEETINGS:** Funding to attend conferences is not provided this year due to the reduced income of the City.
- 8001 BOOKS AND PERIODICALS:** Funds costs for necessary reference books needed to support the City Attorney.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
LEGAL SERVICES #1400						
5100 + SALARIES	495	0	0	0	0	0
5900 + BENEFITS	196	0	0	0	0	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>691</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
001 6300 1400 ProfServices	2,734	4,437	1,104	0	0	0
001 6301 1400 Consulting Serv	65,737	55,239	50,900	53,760	47,060	53,760
610 6301 1400 Consulting Serv	162	8,199	6,363	6,720	5,883	6,720
630 6301 1400 Consulting Serv	928	8,199	6,363	6,720	5,883	6,720
001 6304 1400 EE Relations	10,129	14,397	16,740	15,000	18,592	5,000
001 8001 1400 Books/Periodic.	1,392	352	518	2,000	52	500
610 8001 1400 Books/Periodic.	56	78	293	500	13	500
630 8001 1400 Books/Periodic.	56	78	293	500	13	500
<b>TOTAL OTHER OPERATING EXP.</b>	<b>81,194</b>	<b>90,979</b>	<b>82,574</b>	<b>85,200</b>	<b>77,496</b>	<b>73,700</b>
<b>TOTAL FOR DEPT</b>	<b>81,885</b>	<b>90,979</b>	<b>82,574</b>	<b>85,200</b>	<b>77,496</b>	<b>73,700</b>

**CITY OF CORNING**  
**2014 – 2015 ANNUAL BUDGET DETAIL**  
**FINANCE DEPARTMENT**  
**(1500)**

**ACTIVITY DESCRIPTION:**

The Finance Department is responsible for maintaining the Financial Records of all the City Departments. This includes the Water and Sewer Billing System, Business and Dog Licenses, Motel Taxes, Employee Payroll and all Accounts Receivable and Payable. The Department consists of Senior Accounting Technician **Pala Cantrell** and two Accounting Technicians, **Lori Sims** and **Mariana Brimm**. The City Manager serves as the Finance Director.

In July of 2004 the City's Finance Department assumed all Corning residential billing and sign-up responsibilities for Corning Disposal (Refuse) Service.

**5100 SALARIES:** This account finances the salaries for three full-time positions; the Senior Accounting Technician and two Accounting Technicians. The salaries for these three positions are split between three Funds: General Fund 10%, Water Fund 40% and Sewer Fund 50%.

**5950 BENEFITS:** Finances costs associated with City Retirement, Medical Insurance, Medicare, FICA, State Unemployment, Life Insurance and Private Disability for Finance Department Employees.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Funds purchases of general office supplies, stationery, and computer supplies.

**6150 MATERIALS & SUPPLIES:** Provides funding for necessary supplies other than paper and general office supplies.

**6300 ACCOUNTING/AUDITING SERVICES:** Includes the cost of the City's independent Auditor and Accounting Consultant. The City does not have a full-time Accountant.

**6350 COMMUNICATIONS:** Funds this Departments share of the phone system.

**6500 PRINTING:** Provides funding to purchase and stock City forms, such as Business Licenses, Dog Licenses and Water/Sewer Billing Invoices.

**6600 RENTS AND LEASES:** Funds the Postage Machine Lease.

**6700 EQUIPMENT MAINTENANCE:** Provides funding for various Maintenance Agreements such as: City's Postage Machine, Copy Machine and the Computer Consultant Services. These costs have steadily increased as the City has added more complex office equipment. The computer network requires continued maintenance and care.

**6950 UNCOLLECTIBLES:** This funding represents the un-collectible bad debt from water and sewer bills. For example, in 1995-96 the sewer bad debt totaled \$571 and water bad debt totaled \$579. In 1996-97, the bad debt was \$478 for sewer and \$352 for water, 1998-99 totals were \$490. This bad debt, when compared to over \$1,500,000 per year in billings is very small.

**7200 CONFERENCES/MEETINGS:** This year, funds are only included to cover personal vehicle mileage and meals, if any, in support of City operations.

**9300 MACHINERY/EQUIPMENT:** Provides funding for unforeseen equipment replacement; unused funds at the end of the year remain in the General Fund.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>FINANCE DEPARTMENT #1500</b>						
5100 + SALARIES	121,643	119,112	130,515	211,538	130,247	229,341
5200 + OVERTIME	0	24	0	0	0	0
5900 + BENEFITS	60,078	62,994	80,468	0	74,031	0
<b>TTL SALARIES/BENES</b>	<b>181,721</b>	<b>182,130</b>	<b>210,983</b>	<b>211,538</b>	<b>204,278</b>	<b>229,341</b>
001 6100 1500 Office Supplies	4,052	4,111	1,698	1,500	2,407	1,500
610 6100 1500 Office Supplies	4,022	2,917	3,214	4,000	3,209	4,000
615 6100 1500 Office Supplies	1,355	740	1,174	1,000	1,668	1,000
630 6100 1500 Office Supplies	3,875	3,049	3,144	4,000	3,087	4,000
693 6100 1500 Office Supplies	0	0	5	0	0	0
001 6150 1500 Mat/Supplies	(346)	(427)	206	500	157	500
630 6150 1500 Mat/Supplies	1,305	0	37	0	122	0
001 6300 1500 ProfServices	14,183	28,170	24,172	20,000	20,946	20,000
080 6300 1500 ProfServices	0	0	0	100	150	100
610 6300 1500 ProfServices	9,793	11,734	7,215	9,000	5,799	9,000
630 6300 1500 ProfServices	8,488	11,734	7,248	9,000	5,799	9,000
001 6350 1500 Communications	810	794	861	840	930	840
610 6350 1500 Communications	735	787	757	830	796	830
630 6350 1500 Communications	735	787	757	830	796	830
001 6600 1500 Rents/Leases	416	394	394	500	361	500
610 6600 1500 Rents/Leases	814	764	764	1,000	700	1,000
630 6600 1500 Rents/Leases	1,134	1,158	1,158	1,500	1,061	1,500
610 6700 1500 Equip.Maint.	4,116	5,973	4,866	5,000	4,539	5,000
630 6700 1500 Equip.Maint.	4,641	7,230	5,406	8,000	5,052	8,000
610 6950 1500 Uncollectibles	11,230	6,905	20,983	7,000	10,514	7,000
630 6950 1500 Uncollectibles	5,531	3,782	12,322	6,000	3,697	6,000
610 7200 1500 Conf/Meetings	0	30	70	500	11	500
630 7200 1500 Conf/Meetings	0	30	70	500	11	500
001 7985 1500 Cash-Over Under	51	138	25	0	100	0
<b>TTL OTHER OPERATING EXP</b>	<b>76,940</b>	<b>90,800</b>	<b>96,546</b>	<b>81,600</b>	<b>71,912</b>	<b>81,600</b>
001 9300 1500 Mach/Equip.	104	84	1,208	4,600	599	2,000
610 9300 1500 Mach/Equip.	1,722	1,388	1,397	9,200	1,199	4,000
630 9300 1500 Mach/Equip.	3,391	2,734	1,397	9,400	1,199	4,000
<b>TTL CAPITAL EXPENDITURES</b>	<b>5,217</b>	<b>4,206</b>	<b>4,002</b>	<b>23,200</b>	<b>2,997</b>	<b>10,000</b>
<b>TOTAL FOR DEPT.</b>	<b>263,878</b>	<b>277,136</b>	<b>311,531</b>	<b>316,338</b>	<b>279,187</b>	<b>320,941</b>

**CITY OF CORNING**  
**2014 – 2015**  
**ANNUAL PROGRAM OF SERVICES**  
**GENERAL CITY**  
**(1600)**

**ACTIVITY DESCRIPTION:**

General City carries the "Budget Detail" on those annual City expenses not specifically related to a single City Department, such as City Hall's utilities and insurance. Responsibility for managing these costs rests with the City Manager's Office and the Finance Department. The City Manager's Administrative Assistant manages Worker's Compensation and Liability Claims. The City's Risk Manager is the Police Administrative Services Manager.

- 5940 WORKERS' COMPENSATION:** Workers' Compensation deposits are placed in this General City Division for all operating departments. The costs are apportioned between the General, Water and Sewer Funds. The Northern California Cities Self Insurance Fund (NCCSIF) provides insurance coverage for the City of Corning. State Law allows Cities to self-insure rather than obtaining commercial insurance. NCCSIF is a Joint Powers Authority (JPA) under State Law. Working together, JPA Member Cities seek and obtain the best insurance coverage for their Cities. Each City bears the first \$100,000 cost per Workers' Compensation claim; costs over \$100,000 are shared by the Cities' "pool" and costs over \$500,000 are insured by a larger agency.
- 6150 MATERIALS AND SUPPLIES:** Finances materials/supplies not associated with a specific department.
- 6313 SENIOR CITIZENS CENTER:** Funds the annual \$2,700 contribution by the City to the Corning Senior Center, Inc. The Senior Center Board obtains their funding for their daily operations and support of Social Services by leasing the City owned facility.
- 6350 COMMUNICATIONS:** Finances expenses not easily attributed to individual departments such as telephone and postage.
- 6410 ELECTRICITY:** Finances electrical utility bills not easily attributed to individual departments.
- 6430 NATURAL GAS:** Provides funding for the City Hall complex PG&E Natural Gas bill.
- 6600 RENTS AND LEASES:** Provides partial funding for the City Hall copy and fax machines. Costs of City Hall equipment are apportioned between General, Water and Sewer Funds.
- 6700 EQUIPMENT MAINTENANCE:** Finances Maintenance Agreements on the copy and fax machines in City Hall.
- 6800 GENERAL INSURANCE:** Finances Fire and Damage Insurance for all City structures and Motor Vehicle Insurance for City vehicles. Charges for Water, Sewer and Airport Equipment and facilities are charged directly to those Enterprise Funds and will not be reflected in this General City Account.
- 6810 LIABILITY INSURANCE:** Charges here reflect the City's deposits for liability coverage through the Northern California Cities Self Insurance Fund. Costs are apportioned between the General, Water and Sewer Funds. The City is directly responsible for the first \$50,000 in Liability coverage costs called the "Banking Layer"; all City members of the JPA "pool" share the cost of claims over \$50,000 up to \$500,000; "Excess Insurance" coverage is then provided up to \$10,000,000 through membership of our NCCSIF in the much larger California Joint Powers Risk Management Authority "CJPRMA".
- 6815 UNEMPLOYMENT INSURANCE:** Finances unemployment costs charged to the City.
- 9860 CALPERS SIDE FUND DEBT REFINANCE.**

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
GENERAL CITY #1600						
5900 + BENEFITS	112,289	118,488	152,100	117,000	118,157	173,499
TOTAL SALARIES/BENEFITS	112,289	118,488	152,100	117,000	118,157	173,499
001 6150 1600 Mat/Supplies	686	579	251	400	193	400
001 6300 1600 ProfServices	6,034	3,000	0	0	1,530	0
001 6313 1600 Senior Center	184	2,744	5,966	2,700	2,725	2,700
001 6350 1600 Communications	28,146	23,223	27,118	25,000	19,515	20,000
001 6410 1600 Electricity	50,901	53,171	51,964	47,000	45,336	47,000
001 6430 1600 Natural Gas	6,544	5,547	4,542	6,000	5,980	6,000
001 6600 1600 Rents/Leases	6,483	5,409	0	0	0	0
610 6600 1600 Rents/Leases	2,338	1,951	0	2,500	0	2,500
630 6600 1600 Rents/Leases	1,807	1,508	0	2,000	0	2,000
001 6700 1600 Equip.Maint.	249	5,124	5,502	6,000	6,830	6,000
610 6700 1600 Equip.Maint.	328	6,151	6,456	1,000	1,474	1,000
630 6700 1600 Equip.Maint.	346	7,403	7,713	7,000	8,000	7,000
001 6800 1600 Gen. Insurance	21,976	23,893	47,136	24,000	565	31,000
610 6800 1600 Gen. Insurance	14,408	13,980	26,746	14,000	304	15,500
630 6800 1600 Gen. Insurance	11,620	13,980	27,252	15,000	309	15,500
001 6810 1600 Liability Ins.	22,615	20,231	32,344	47,500	46,419	61,750
610 6810 1600 Liability Ins.	23,300	20,844	16,172	23,750	24,102	30,875
630 6810 1600 Liability Ins.	22,615	20,231	16,172	23,750	24,156	30,875
001 6815 1600 UNEMPLYMNT INS	17,944	25,236	5,283	2,354	2,971	2,354
001 9860 1600 Debt, Side Fund	0	0	7,319	232,406	173,472	286,200
TOTAL OTHER OPERATING EXP.	238,524	254,205	287,936	482,360	363,881	568,654
TOTAL FOR DEPT	350,813	372,693	440,036	599,360	482,038	742,153

**CITY OF CORNING  
2014 – 2015 ANNUAL BUDGET DETAIL  
CITY TREASURER  
(1900)**

**ACTIVITY DESCRIPTION:**

City Treasurer, currently **Pala Cantrell**, is elected by the voters every four years and works in cooperation with the City Manager/Finance Director and the City Clerk.

In her capacity as the elected City Treasurer and full-time Senior Accounting Technician, Mrs. Cantrell is a valuable key member of the Finance Team.

Because Mrs. Cantrell is also the Senior Accounting Technician, a full-time City Merit System position, she also makes the investments and projects the need for funds to be available to meet the City's financial obligations.

The duties of the elected City Treasurer have been largely replaced by the City Finance Department and City Manager. The position is one of four City positions required to co-sign City warrants which require two of the four signatures. Once a month the City Treasurer prepares and presents a written report of the City Investments to the City Clerk who files a copy with the City Council.

**PERSONNEL SERVICES:**

**SALARIES:** Funds the monthly City Treasurer salary which is currently set at \$50 per month.

**BENEFITS:** Funds the City cost of FICA.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
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TREASURER #1900						
5100 + SALARIES	668	607	575	600	500	600
5900 + BENEFITS	50	46	46	0	38	0
-----						
TOTAL SALARIES/BENEFITS	718	653	621	600	538	600
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TOTAL FOR DEPT	718	653	621	600	538	600
=====						

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
GENERAL PLAN UPDATE #3120						
302 6163 3120 Gen Prog Admin	0	0	228	7,500	1,418	7,500
302 6165 3120 Plang/Tech Asst	0	0	14,701	92,500	2,283	92,500
001 6167 3120 Grant/Cty Match	0	0	0	7,500	88	7,500
TOTAL OTHER OPERATING EXP	0	0	14,929	107,500	3,789	107,500
TOTAL FOR DEPT.	0	0	14,929	107,500	3,789	107,500

**CITY OF CORNING  
2014 – 2015 ANNUAL BUDGET DETAIL  
RECREATION DEPARTMENT  
(3300)**

**ACTIVITY DESCRIPTION:** *Currently Suspended due to economic recession*

The Recreation Department, when managed by former Recreation Supervisor Kimberly Beck, was responsible for the development and implementation of the first real Recreation Program in the City of Corning. The Department's Mission was to organize, supervise, coordinate and evaluate recreational activities while managing volunteers in order to assure the success of the program.

Ms. Beck met with the Recreation Commission, School Leaders and school age youth in order to formulate a Program that met the objectives of the City. She maintained effective contact with Community leaders and groups, as well as an effective working relationship with City Management and Employees. The Department strove to promote a healthy Community within a closely integrated town.

**CURRENT CITY APPROVED PROGRAMS:**

The City Council has approved continued sponsorship of some of the programs previously offered through the Recreation Department. The active City Council approved programs continued under the coordination and supervision of independent instructors are:

**Kenpo Karate                  Kenpo Robics                  Youth Basketball                  Lifeguard Training**

**PERSONNEL SERVICES:**

**5100 SALARIES:** Recreation Supervisor Salary – **Not funded.**

**5900 BENEFITS:** City contributions to Sick Leave, Holiday Pay, FICA, Retirement, Health and Life Insurance – **Not funded.**

**SUPPLIES:**

**6150 MATERIALS AND SUPPLIES:** Finances advertising & promotion, office supplies and program supplies.

**6348 RECREATION REFUNDS:** Provides for fee refunds.

**6349 RECREATION INSTRUCTOR:** Payments to Fee Based Instructors working as City temporary employees on contract.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
RECREATION #3300						
5100 + SALARIES	6,552	0	0	0	0	0
5900 + BENEFITS	2,111	0	0	0	0	0
TOTAL SALARIES/BENEFITS	8,663	0	0	0	0	0
001 6150 3300 Mat/Supplies	1,838	3,361	1,770	4,000	2,167	4,000
352 6347 3300 Rec Prog Sup.	59	0	0	0	0	0
001 6348 3300 Rec Refunds	60	70	50	0	0	0
001 6349 3300 RECREATION INST	6,943	7,360	5,332	6,000	5,797	6,000
TOTAL OTHER OPERATING EXP.	8,900	10,791	7,152	10,000	7,964	10,000
TOTAL FOR DEPT.	17,563	10,791	7,152	10,000	7,964	10,000



**CITY OF CORNING  
2014- 2015 ANNUAL PROGRAM OF SERVICES  
ECONOMIC DEVELOPMENT PROGRAM  
(4010)**

**ACTIVITY DESCRIPTION:**

Economic Development in the City of Corning includes those programs which are intended to cause economic growth for the City and the surrounding area. As a small City, Corning cannot provide an Economic Development Manager. This responsibility rests with the City Manager, Planning Director and Public Works Director acting as "Team Leaders" along with the excellent support of three local organizations with which the City interacts.

- 1. THE CORNING CHAMBER OF COMMERCE** is the most prominent of these agencies. Their purpose is to foster business growth within the City by promoting local businesses, and encourage quality development and residential growth. The Chamber coordinates many community activities designed to bring visitors to Corning.

**Currently the City allocates an annual contribution of \$12,000 and pledges an additional annual large business donation match not to exceed \$4,000.**

- 2. TEHAMA ECONOMIC DEVELOPMENT CORPORATION** is a private, Non-Profit Corporation responsible for retention and recruitment of business and industry to the County. This public - private partnership has assisted the business community countywide for over 20 years. Funding consists of a combination of financial commitments made by private business and local government. The Board of Directors consists of business and community leaders including the three administrative heads of the local governments.

Tehama EDC has assisted prospective developers by providing site information, building requirements, and often "hand holding" of the perspective new business.

Beginning July 1, 2009, TEDC received reduced funding from their contributing "Partners" (City of Corning, City of Red Bluff and the County of Tehama) due to the economic recession. **For the 2014-2015 Fiscal Year, the City of Corning has budgeted to continue the \$2,500 annual funding.**

- 3. 3CORE** is a private, Non-Profit Corporation that works in the Tri-County Region (Tehama, Glenn and Butte Counties) to partner with small businesses to meet their business goals. 3CORE acts as a financial "go-between" for small businesses by assisting them in locating the financial capital they need. Unlike traditional financial institutions, 3CORE surrounds financing with mentoring and perspective to complete their mission to cultivate healthy business.

**Since 1988:** 3CORE made 278 loans in the Tri-County Region totaling \$14,598,474 and leveraged \$93,889,910 in private investment or lending, and created or retained 1,316 jobs.

**Since 1995:** 3CORE successfully obtained \$842,872 in grants on behalf of the City of Corning, and in turn, Corning based businesses received 14 loans totaling \$941,893, leveraging \$4,328,727 in private investment or lending, and created or retained 43 jobs.

**2014:** 3CORE is providing the City with a \$75,000 "Line of Credit" loan to finance the next phase of the Rodgers Theater rehabilitation, specifically completion of floor installation.

Each year 3CORE applies for a Planning Grant through the U. S. Department of Commerce, Economic Development Administration. The member Cities and Counties receiving services from 3CORE provide the matching funds for this grant.

The 2014-2015 Budget allocates \$5,000 from the City's General Fund as Corning's match, however if funds become available from the CDBG Program Income "Community Development Fund" the City's match will be funded from this account.

**OBJECTIVES:**

- Coordinate the efforts of key economic development organizations toward implementation of a **Business Recruitment Plan** developed by Buxton by identifying long-range goals and mid-range objectives.
- Support the **business recruitment and retention** objectives outlined in the "Economic Development Element" of the City's General Plan through prompt and accurate information from City Staff.
- In coordination with Tehama County Planning Department, City of Red Bluff and Tehama EDC, continue implementation of the Regional Plan prepared by Chabin Concepts.
- Continue work with the Corning and Tehama County business communities to further develop the Countywide Branding efforts.

**ACCOMPLISHMENTS:**

- **Digitized Mapping Project:** Completed and upgraded via two PT/A grants to provide new aerial photography and topography with one-foot contour lines. The GIS is periodically updated under contract with ENPLAN of Redding.
- **Highway 99W Specific Plan:** Master Plan for future development of the very valuable Highway 99W Commercial/Industrial Corridor.
- **Master Plan for Downtown Building Facades and Streetscape:** Completed in 2000.

**ECONOMIC DEVELOPMENT:**

As Corning's population is less than 7,700, we must continue to apply for any CDBG funds available. Previously, Corning has successfully competed for and received 3 years of Grant funding for housing rehab enabling elderly and low-income residents to receive home repair loans, including funds for contractor support and inspections.

Corning has had 3 successful "over the counter" grants for new business street improvement infrastructure. Grant funding via lower interest rate loans allowed construction of the street improvements benefitting the Community as a whole; this benefit was important if the City was to carry the burden for improvement construction for a private business.

In every case, the City has avoided loaning money for furnishings or on site buildings; thus the improvements completed with public dollars provided a finished street, or natural gas or water line that benefited the entire Community.

We continue efforts to acquire a "First Time Homebuyers" grant for down payment assistance.

**BUDGET DETAIL:**

- 6312 CHAMBER OF COMMERCE:** Annual \$12,000 funding and business donation match of \$4,000.
- 6314 TEHAMA EDC:** Annual \$2,500 General Fund funding for the Tehama Economic Development Corporation.
- 7408 3CORE:** Provides the funding for the \$5,000 annual Planning Grant match for 3CORE; funded by the City's General Fund.
- 8010 FAÇADE LOAN AND GRANT PROGRAM:** Currently not available.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
ECONOMIC DEVELOPMENT #4010						
001 6312 4010 CngChamberComm.	16,000	16,000	16,000	16,000	15,000	16,000
001 6314 4010 Tehama EDC	2,500	2,500	2,500	2,500	2,292	2,500
001 7408 4010 TriCo EDC	3,000	3,500	5,000	5,000	5,000	5,000
TOTAL OTHER OPERATING EXP	21,500	22,000	23,500	23,500	22,292	23,500
TOTAL FOR DEPT.	21,500	22,000	23,500	23,500	22,292	23,500

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
HOUSING REHAB #4020						
325 7727 4020 Prof Serv Admin	0	0	49	3,000	2,933	3,000
326 7727 4020 Prof Serv Admin	3,350	0	0	0	0	0
327 7727 4020 Prof Serv Admin	0	2,923	3,326	3,000	0	3,000
328 7727 4020 Prof Serv Admin	900	1,750	0	3,000	19,791	3,000
329 7727 4020 Prof Serv Admin	0	508	0	3,000	0	3,000
327 9480 4020 HOUSING	0	0	0	1,000	0	1,000
328 9481 4020 HOUSING REHAB	0	0	0	1,000	2,575	1,000
329 9482 4020 HOUSING CONST.	0	0	0	1,000	0	1,000
325 9483 4020 INFRASTRUCTURE	0	0	0	1,000	0	1,000
326 9600 4020 Fund transfer	67,000	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	71,250	5,181	3,375	16,000	25,299	16,000
TOTAL FOR DEPT	71,250	5,181	3,375	16,000	25,299	16,000

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
SALADO WALL PROJECT #9008						
-----						
344 9185 9008 Salado Wall	0	0	0	92,000	0	92,000
TOTAL OTHER OPERATING EXP.	0	0	0	92,000	0	92,000
-----						
TOTAL FOR DEPT	0	0	0	92,000	0	92,000
=====						

**CITY OF CORNING  
2014 - 2015 ANNUAL BUDGET DETAIL  
PLANNING DEPARTMENT  
(4100)**

**ACTIVITY DESCRIPTION:**

The Planning Department is responsible for implementation of the General Plan, Zoning, Environmental Reviews, Use & Variance Permit processing, and processing of Parcel and Subdivision Maps. In addition to processing and monitoring those planning applications and projects, Staff continually reviews informal "concept plans" and compiles the responses of the various City Departments to those concept plans. The Department must be responsive in involving citizens in the Planning process and coordinating this planning with other Governmental agencies. Current Planning Consultant John Stoufer is often the first contact for new development and assists development applicants through the planning process.

Land Use Planning involves collaboration between City Departments such as Public Works, Building, Fire, Police, Engineering, and the City Attorney with the oversight of the Planning Commission and City Council.

From 2003 through 2008 the City experienced an "upsurge" in residential growth and development as result of low interest rates, "spill over" growth from surrounding communities, low land costs, etc. The recession (2008 through 2012) nearly stopped home building, mirroring statewide and national housing start slowdown, resulting in the reduced planning related projects. As a result, the City now contracts for planning services.

**ACCOMPLISHMENTS:**

**Notable recent completed planning projects:**

1. Housing Element Update; the Department is currently working on a General Plan Update.
2. Adoption of the Marijuana Cultivation and Street Vendor Ordinances.
3. Use Permits for the relocation of the Blue Beacon Truck Wash, Lodi Irrigation, relocation of the Busy Bee Daycare Center, and construction of an office and classroom building for the Immaculate Conception Church.
4. Planning and completion of Phase I of the Corning Community Park.

**PERSONNEL SERVICES:**

**5000 SALARIES/BENEFITS:** None proposed or funded; the City now utilizes services of a Contract Consultant Planning Director.

**SUPPLIES:**

**3120 GENERAL PLAN UPDATE:** Funds costs associated with the General Plan Update.

**4045 PEDESTRIAN TRANSPORTATION GRANT:** Funding is provided from the Caltrans Bike & Pedestrian Improvement Plan Grant (Fund 145 - \$150,000).

**6100 OFFICE SUPPLIES:** Funds permit forms and other necessary department supplies.

**6150 MATERIAL/SUPPLIES:** Provides for paper, envelopes, equipment, etc.

**6300 PROFESSION SERVICES:** Funds City Engineer and Planning Consultant services for Parcel/Subdivision Map reviews, meeting attendance, and a Planning Consultant to assist with preparation of Environmental Assessments/Development reviews. Costs for these services are partially offset by fees included in Revenue Account 001-4613.

**6301 CONSULTING SERVICES:** Funds the Planning Consultant Agreement.

- 6331 GIS SUPPORT:** Funds continuing support services to improve/maintain the City's Geographic Information System.
- 6700 EQUIPMENT MAINTENANCE:** Funds office equipment service.
- 7000 ASSOCIATION DUES, PUBLICATIONS AND SUBSCRIPTIONS:** Funds dues associated with the American Planning Association/American Institute of Certified Planners.
- 7200 CONFERENCES & MEETINGS:** Funds costs for meeting attendance. Staff proposes an increase in this account to fund attendance at the annual League of California Cities Planners Institute.
- 9020 PARK BOND:** Funds Park Bond related expenditures such as supplies, Engineering Services, Grant Writing services, appraisals and other professional/environmental services.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
PLANNING ADMINISTRATION #4100						
5100 + SALARIES	76,442	76,937	13,924	0	0	0
5900 + BENEFITS	34,253	35,828	1,710	0	0	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>110,695</b>	<b>112,765</b>	<b>15,634</b>	<b>0</b>	<b>0</b>	<b>0</b>
001 6100 4100 Office Supplies	353	190	346	400	391	400
001 6150 4100 Mat/Supplies	60	0	171	200	0	200
001 6300 4100 ProfServices	457	20	37,673	34,400	29,111	34,400
105 6300 4100 ProfServices	41	0	3,941	4,000	3,191	4,000
322 6305 4100 Environmental	3,750	0	0	0	0	0
105 6331 4100 GIS Support	0	800	6,190	3,000	1,509	3,000
001 6350 4100 Communications	646	939	1,130	500	854	500
001 6700 4100 Equip.Maint.	0	195	148	200	66	200
001 7000 4100 Assoc.Dues	0	0	0	500	475	500
001 7200 4100 Conf/Meetings	210	28	45	1,200	0	500
<b>TOTAL OTHER OPERATING EXP.</b>	<b>5,517</b>	<b>2,172</b>	<b>49,644</b>	<b>44,400</b>	<b>35,597</b>	<b>43,700</b>
<b>TOTAL FOR DEPT.</b>	<b>116,212</b>	<b>114,937</b>	<b>65,278</b>	<b>44,400</b>	<b>35,597</b>	<b>43,700</b>



**CITY OF CORNING**  
**2014 - 2015 ANNUAL BUDGET DETAIL**  
**BUILDING AND SAFETY DEPARTMENT**  
**(4300)**

**ACTIVITY DESCRIPTION:**

Under the management of **City Building Official Terry Hoofard**, the **Department of Building and Safety** is responsible for all inspection services on new buildings and re-inspection services for building additions, modifications and alterations. The Building & Safety Department performs all plan check services for new construction projects and building addition/remodel projects and closely works with contractors to coordinate building and code enforcement related activities.

This Department is responsible for the enforcement of the Uniform Building, Plumbing, Mechanical, and Fire Codes, as well as the National Electrical Codes. This Department is also responsible for the abatement of dangerous buildings, enforcement of the State of California Administrative Code, the State of California Health and Safety Code, and the California Energy Commission Title 24 requirements.

The Building Department's only Staff Member consists of the Building Official who is also responsible for and performs Public Works project/permit inspections and enforcement of the City's Zoning Code and Business License requirements. The position is funded 47% from the General Fund and 53% from other funds.

The Building Department is funded in part by the General Fund, Gas Taxes and the Water and Sewer Enterprises.

**PERSONNEL SERVICES:**

**SALARIES:** Finances the Building Officials wages.

**BENEFITS:** Funds City's contributions to employees Sick Leave, Holiday Pay, FICA, ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Funds costs of necessary department supplies and building permit forms.
- 6300 ENGINEERING PROFESSIONAL SERVICES:** Funds occasional costs for necessary plan check outsourcing services.
- 6350 COMMUNICATIONS:** Finances department costs for cell phone, computer, etc.
- 6552 SAFETY ITEMS:** Funds costs for safety equipment (Shoes). **(Currently unfunded)**
- 6700 EQUIPMENT MAINTENANCE:** Finances repairs, software service and maintenance of office equipment.
- 7000 ASSOCIATION DUES:** Funds costs for International Conference of Building Officials Annual Dues, professional publications and subscriptions.
- 7200 CONFERENCES/MEETINGS:** Funds costs for internal and external education/training necessary to maintain required Building/PW Inspector State certifications.
- 7500 VEHICLE OPERATION/MAINTENANCE:** Funds vehicle operation/maintenance costs.
- 9200 SB1473:** Funds the State fee for the Development of State Building Standards.
- 9201 STRONG MOTION:** Provides a fund to collect required State of California Earthquake fees.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>BUILDING &amp; SAFETY #4300</b>						
5100 + SALARIES	60,503	66,467	70,098	108,570	72,486	115,781
5900 + BENEFITS	30,168	31,798	34,641	0	31,475	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>90,671</b>	<b>98,265</b>	<b>104,739</b>	<b>108,570</b>	<b>103,961</b>	<b>115,781</b>
001 6100 4300 Office Supplies	289	254	386	600	171	600
001 6150 4300 Mat/Supplies	0	0	1,040	1,000	25	250
001 6300 4300 ProfServices	8,293	7,086	1,710	1,000	1,710	1,000
001 6350 4300 Communications	1,514	1,041	1,419	1,200	885	1,200
001 6700 4300 Equip.Maint.	0	0	0	500	0	500
001 7000 4300 Assoc.Dues	256	285	260	200	125	200
001 7200 4300 Conf/Meetings	439	265	71	500	100	500
001 7500 4300 Veh Opr/Maint	1,719	1,263	1,008	1,000	805	1,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>12,510</b>	<b>10,194</b>	<b>5,894</b>	<b>6,000</b>	<b>3,821</b>	<b>5,250</b>
001 9200 4300 SB1473	224	164	260	133	162	150
001 9201 4300 StrongMotion	437	45	0	150	0	150
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>661</b>	<b>209</b>	<b>260</b>	<b>283</b>	<b>162</b>	<b>300</b>
<b>TOTAL FOR DEPT.</b>	<b>103,842</b>	<b>108,668</b>	<b>110,893</b>	<b>114,853</b>	<b>107,944</b>	<b>121,331</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
SOLID WASTE  
(8000)**

**ACTIVITY DESCRIPTION:**

The City performs billing and collection services for Solid Waste Disposal. The City earns interest income received as a result of the timing of collections and the transmittal of those monies to the independent Solid Waste Disposal Company, Waste Management (Corning Disposal).

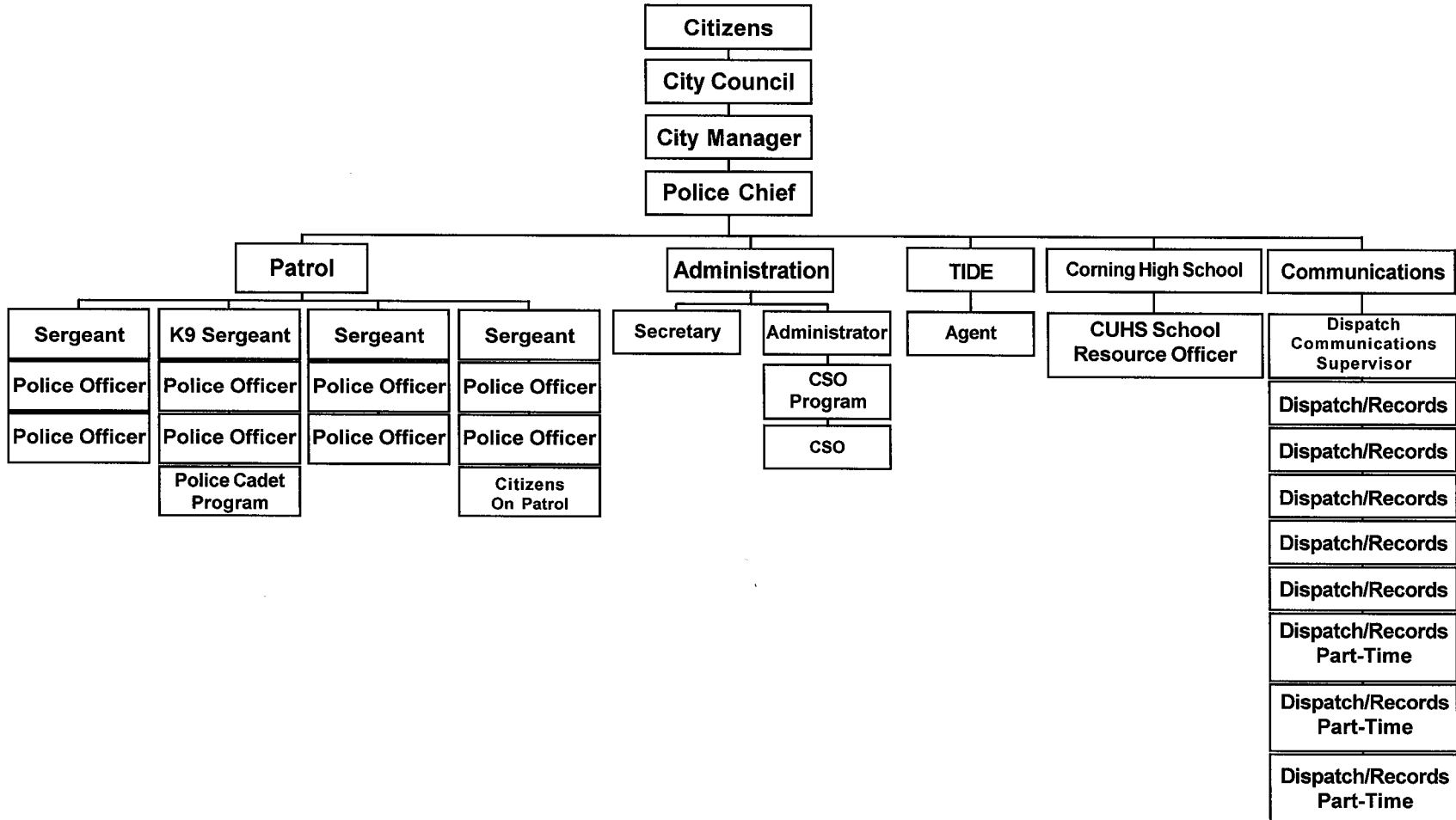
**615-7450: Payments to Waste Management:** This account represents the payment of billing receipts for Solid Waste Disposal services collected by the City.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
SOLID WASTE #8000						
615 7450 8000 Waste Mgmt/Pmts	413,842	423,069	444,576	400,000	341,948	400,000
TOTAL OTHER OPERATING EXP	413,842	423,069	444,576	400,000	341,948	400,000
615 9818 8000 TRAN TO GENERAL	0	0	0	4,000	0	4,000
TOTAL CAPITAL EXPENDITURES	0	0	0	4,000	0	4,000
TOTAL FOR DEPT.	413,842	423,069	444,576	404,000	341,948	404,000

**Police**

# Corning Police Department



**CITY OF CORNING  
2014/2015 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT - PATROL DIVISION  
(#2114)**

**ACTIVITY DESCRIPTION**

The Patrol Division is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The current authorized level of service is:

- (1) Police Chief
- (4) Police Sergeants
- (8) Patrol Officers
- (1) Detective
- (1) Drug Task Force Officer
- (1) Corning Union High District School Resource Officer
- (1) Police Administrative Services Manager
- (1) Administrative Secretary

**Note: The Department has been without a Detective and 4<sup>th</sup> Sergeant since March 2012**

**2013/2014 ACCOMPLISHMENTS:**

The Department continues the pursuit of Community Policing by the combined approach of education, intervention, and enforcement to deter crime and address crime-related community issues.

The Corning Police Department finished the final year of participation in the Corning Union High School District's Helping Others Pursue Education (HOPE) Project, funded by a Safe Schools Healthy Students Federal Grant which allowed for a School Resource Officer to be assigned to Corning Union High School and Centennial Continuation School.

The Corning Police Department applied for, and was awarded, a \$1,000,000 grant through the Byrne Criminal Justice Innovation Program that targets the reduction and prevention of crime and seeks to catalyze and sustain change through active involvement and leadership with police, neighborhood residents and other public agencies. This program is currently in the planning stage.

The Corning Police Department, in conjunction with the Red Bluff Police Department, agreed to a three-year joint Mobile Digital Computer (MDC) Project that is being funded through Prop 30 funds. Phase One for the 2013/14 fiscal year has consisted of obtaining the necessary Mobile Data Software (RIMS), Mobile Digital Computers for three (3) Corning Police Department patrol vehicles and three (3) Red Bluff Police Department patrol vehicles.

The Corning Police Department continues to be an active participant in the Tehama Interagency Drug Enforcement (TIDE) Task Force and has one (1) officer assigned full-time. The Department was able to purchase a new 2013 Ford Fusion for the TIDE officer using Prop 30 funds. The 2008 Ford Ranger pickup that was assigned to the TIDE officer was transferred to Public Works.

Currently, the Department has one (1) officer assigned as the Department's Gang Officer. This officer handles gang issues, gang intel, and works in conjunction with the Countywide Gang Task Force.

The Department has one (1) officer assigned as a K-9 officer. This officer and K-9 attend weekly training and have been essential in apprehending suspects preventing possible officer injuries from suspects who are resisting. The K-9 has been instrumental in locating drugs and evidence on suspects, vehicles and property and has been requested numerous times to assist other agencies.

The Department has provided mandated training to personnel, including in-house training in firearms qualification, baton, arrest and control, and stun gun qualification training.

The Police Department continued its Police Volunteer Cadet Program. The Cadet program is open to youth from the ages of 14-18. The Department currently has five (5) Cadets who have completed in-house training. In addition to learning basic police skills and participating in ride-alongs with patrol officers, the Cadets have worked in the Communication Center and have donated their time to assist in various City special events.

The Department also continues with its involvement with citizens over the age of 18 through the Citizens on Patrol (COPS) Program. This program currently has two (2) COPS volunteers who have completed in-house training. The COPS conduct random patrol, house and business security checks, and help out with community events and other functions.

#### **2014/2015 GOALS:**

1. Continue to address crime-related issues specific to our community by expanding and/or implementing programs that would encourage community participation in solving crime-related problems.
2. Continue to provide mandated training to personnel in the most cost-effective manner that best meets the needs of the Department and the community.
3. Continue with the planning phase of the Byrne Criminal Justice Innovation Program and start the implementation phase by January 2015.
4. Continue to provide a School Resource Officer at Corning Union High School and Centennial Continuation School with the possibility of starting a second School Resource Officer at the middle school using funding from the Byrne Criminal Justice Innovation Program.
5. Complete Phase One of the Joint MDC Project and begin Phase Two by outfitting three more patrol vehicles with MDC's.
6. Continue recruitment for Police volunteer Cadets and Citizen Volunteers.

#### **PERSONNEL SERVICES:**

**5100 SALARIES:** This account includes salaries for personnel.

**5900 EMPLOYEE BENEFITS:** Provides for City contributions to Vacation, Sick Leave, Worker's Compensation, Administrative Leave, Holiday Pay, Compensatory Time, FICA, Retirement, Health Insurance, Life Insurance and Uniform Allowances.

***Note: Funding of personnel costs is partially augmented with various grant funds***

#### **SUPPLIES:**

**6150 MATERIAL/SUPPLIES:** Photographic material, evidence collection supplies and equipment, medical aid supplies, chemical testing materials, and other miscellaneous items not included in other line item accounts.

**6250 SMALL TOOLS:** This fund is used to replace broken non-accountable equipment or materials.



- 6260 UNIFORM/CLOTHING:** For new Patrol Officer, Dispatcher, Community Service Officer and COP volunteer uniforms and replacement of existing officer uniforms, uniform equipment and clothing which become damaged or destroyed during the course of duties.
- 6300 PROFESSIONAL SERVICES:** Provides for background investigations, fingerprint fees, medical examinations (including new employee physicals), lab analysis including blood alcohol analysis for individuals driving under the influence of drugs or alcohol, psychological evaluations, vaccinations, and other professional services.
- 6303 PARKING CITATIONS TO COUNTY:** Covers fees payable to the County for parking citations issued by the City.
- 6311 CADET PROGRAM:** Provides for uniforms, supplies and training expenses for maintenance of the Cadet Program.
- 6316 SCHOOL PROGRAMS:** Provides for the maintenance of various school and youth programs.
- 6552 SAFETY ITEMS:** To purchase safety items directly connected to officer safety, such as ammunition, protective training equipment, **body armor, stun guns (Taser)** and replacement of damaged safety equipment.
- 7000 ASSOCIATION DUES:** Membership fees to professional organizations.
- 7100 TRAINING & EDUCATION:** Provides for necessary education to maintain California Peace Officer Standards and Training (POST) certification of all officers within the Department. A portion of all POST-certified training is reimbursed by POST.
- 7403 SECRET WITNESS:** Provides for the countywide Secret Witness Program, which is charged on a per capita basis.
- 7500 VEHICLE OPERATION & MAINTENANCE:** Provides for periodic maintenance, repairs, safety inspections and fuel for all Department vehicles, excluding Animal Control and K-9 vehicles.
- 8007 2012/13 PROP 30 FUND CARRYOVER**
- 9302 CANINE PROGRAM:** Provides for training, certification, veterinary care, food and maintenance of Department's K-9, in addition to the vehicle operation and maintenance for the K-9 unit.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
POLICE DEPARTMENT #2114						
5100 + SALARIES	1,085,379	1,113,024	1,120,268	1,824,526	1,087,400	1,926,420
5200 + OVERTIME	71,517	45,462	32,444	40,000	37,889	40,000
5900 + BENEFITS	816,977	757,378	823,350	0	637,800	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>1,973,873</b>	<b>1,915,864</b>	<b>1,976,062</b>	<b>1,864,526</b>	<b>1,763,089</b>	<b>1,966,420</b>
001 6150 2114 Mat/Supplies	4,351	3,513	4,623	4,500	3,973	4,500
001 6250 2114 Small Tools	292	221	246	500	569	500
001 6260 2114 Uniform/Cloth.	1,531	3,593	2,488	3,000	2,145	3,000
001 6300 2114 ProfServices	10,435	28,607	10,788	8,500	3,313	5,000
001 6303 2114 PkngCiteToCnty	238	213	300	150	513	850
001 6311 2114 Cadet Program	410	79	211	500	0	500
001 6316 2114 Pol/School Prog	472	473	133	500	508	500
001 6552 2114 Safety Items	6,675	7,570	4,192	8,000	8,088	11,600
001 7000 2114 Assoc.Dues	695	695	580	700	445	700
001 7100 2114 Traing/Educ.	9,689	9,649	7,040	10,000	10,717	10,000
001 7403 2114 Secret Witness	1,020	1,020	1,020	1,020	1,020	1,020
001 7500 2114 Veh Opr/Maint	43,033	43,183	41,512	40,000	42,210	42,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>78,841</b>	<b>98,816</b>	<b>73,133</b>	<b>77,370</b>	<b>73,501</b>	<b>80,170</b>
073 8007 2114 Reimb. Red Bluf	0	0	0	45,000	33,288	0
001 9160 2114 Computer	0	0	0	0	5,610	0
001 9302 2114 K9-Program	8,622	11,912	11,343	10,000	8,946	10,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>8,622</b>	<b>11,912</b>	<b>11,343</b>	<b>55,000</b>	<b>47,844</b>	<b>10,000</b>
<b>TOTAL FOR DEPT.</b>	<b>2,061,336</b>	<b>2,026,592</b>	<b>2,060,538</b>	<b>1,996,896</b>	<b>1,884,434</b>	<b>2,056,590</b>

**CITY OF CORNING  
2014/2015 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – CAPITAL REPLACEMENT  
(#2116)**

**ACTIVITY DESCRIPTION:**

The Capital Replacement account contains the Department's desired capital replacement projects, listed by priority of need.

**2013/14 CAPITAL IMPROVEMENT ACCOMPLISHMENTS:**

- Priority (1) VEHICLE REPLACEMENT:** Purchased one (1) new 2014 Police Ford Explorer AWD Utility Vehicle and after-market emergency equipment.
- Priority (2) ANIMAL SHELTER ROOF REPLACEMENT:** Materials for the replacement of the roof at the City's Animal Shelter have been purchased.
- Priority (3) BODY ARMOR REPLACEMENT:** Secured funding for future purchases of body armor replacement for the Department's 14 sworn Police Officers and 1 Community Service Officer.
- Priority (4) COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM:** Provided for the ongoing funding source through a Computer/Technology Replacement Program and allowed for the replacement of several computers during the 2013/14 fiscal year.

**2014/15 CAPITAL IMPROVEMENT GOALS:**

- Priority (1) VEHICLE REPLACEMENT:** To purchase a 2015 Police Ford Explorer All-Wheel Drive Utility Vehicle with aftermarket emergency equipment based upon the Department's Vehicle Replacement Program.
- Priority (2) DISPATCH 9-1-1 UPGRADE:** Upgrade the Department's 9-1-1 computer system, currently three years overdue. This upgrade includes replacing the 9-1-1 computer system, voice recorder, consoles, phones and furniture to be paid for by the State of California. This project will also include a floor-to-ceiling remodel, including improved lighting and asbestos removal to be paid for by the City.
- Priority (3) CITY TELEPHONE SYSTEM REPLACEMENT:** To replace the Department's aging non-9-1-1 telephones and the system that controls the Department and City's non-9-1-1 telephones and voicemail. Note that 9-1-1 services are independent and would not be directly affected.
- Priority (4) POLICE K-9 PROGRAM REPLACEMENT INITIATION:** To expand the existing K-9 Program by providing the equipment, staffing and training required to initiate a replacement unit in anticipation of the Department's current K-9's retirement in approximately two (2) years.
- Priority (5) COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM:** Provides an avenue for the ongoing funding source through a Computer/Technology Replacement Program based on estimated future requirements.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
POLICE CAPITAL REPLACEMENT #2116						
001 7406 2116 Comp/Equip/Soft	0	39,344	0	0	0	0
TOTAL OTHER OPERATING EXP	0	39,344	0	0	0	0
071 9160 2116 Computer	0	364	3,423	0	0	0
073 9160 2116 Computer	0	0	0	5,000	0	0
071 9167 2116 Roof Animal Con	0	0	0	3,000	1,764	0
071 9180 2116 POL DISP REMDL	0	0	0	0	0	15,000
001 9301 2116 EquipReplacemnt	0	7,089	0	0	0	0
071 9331 2116 Body Armor Repl	0	0	9,441	0	0	0
073 9331 2116 Body Armor Repl	0	0	0	3,600	0	0
001 9500 2116 Vehicle/Replace	0	402	0	0	0	0
071 9500 2116 Vehicle/Replace	0	33,708	57,964	45,000	45,099	45,900
TOTAL CAPITAL EXPENDITURES	0	41,563	70,828	56,600	46,863	60,900
TOTAL FOR DEPT.	0	80,907	70,828	56,600	46,863	60,900

**CITY OF CORNING  
2014/2015 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – DISPATCH DIVISION  
(#2119)**

**ACTIVITY DESCRIPTION:**

The Dispatch Division is responsible for the initial response and prioritization of the community's request for police services, the dispatching of officers to calls for service, and providing information during emergency and non-emergency incidents. The division is responsible for the data input and dissemination of all Department records to other agencies and the public. As of July 1, 2013, the Department provides the following statistical information:

Total Incidents		Total Officer Reports		Total Arrests		Total Citations	
Calls for Service	8794	Accident	29	Misdemeanor	506	Animal	22
Officer Initiated:		Crime Report	1198	Felony Arrests	193	Felony	66
Traffic Stops	2175	Criminal Collision	16			Infraction	188
OIA Incidents	2230	Information	213			Misdemeanor	638
Business/Building Checks	7	Property	95			Parking	97
Veh/Ped Checks	568	Voided	44			Unclassified	12
		Unclassified	15				

The current authorized level of service is:

- (1) Communications Supervisor
- (5) Dispatcher/Clerks
- (3) Part-time Dispatcher/Clerks

**Note: The Department has been without a Dispatch/Records Supervisor since November 2012.**

**2013/2014 ACCOMPLISHMENTS:**

1. The Department has transitioned from the LEADS records management system and is using the RIMS computer-aided dispatch and records management system.
2. The Department filled the fifth Dispatcher/Clerk position, bringing the Department to its authorized number of Dispatcher/Clerk positions.
3. The Department has been able to purge all files and records over ten (10) years old, bringing files and records current.
4. The Department provided all dispatcher/clerks with required training.
5. A Patrol Sergeant has been assigned as Temporary Supervisor for the Dispatcher/Clerks until such time the Dispatch/Record Supervisor's position is filled.

**2014/2015 GOALS:**

1. Replace the outdated 9-1-1 System and consoles, replace old ceiling lights, ceiling and flooring.
2. Keep all records and files up-to-date and purge files over ten (10) years old on a monthly basis.
3. Fill the vacant Dispatch/Records Supervision position.
4. Provide additional POST-approved training for all Dispatcher/Clerks.

## **PERSONNEL SERVICES:**

- 5100 SALARIES:** This account includes salaries for the Dispatch/Records Supervisor and all full-time and part-time Dispatcher/Clerks.
- 5900 EMPLOYEE BENEFITS:** Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

## **SUPPLIES:**

- 6100 OFFICE SUPPLIES:** This fund includes office supplies.
- 6300 PROFESSIONAL SERVICES:** Provides for Dispatch Center employee background investigations, polygraphs, physicals, lab analysis, psychological evaluations, vaccinations and other professional services.
- 6350 COMMUNICATIONS:** Covers computer transmission line fees, cellular telephones, office equipment leases, telephone-related expenses, licensing fees and maintenance expenses in connection with the county-wide mobile data computer system and Internet system.
- 6351 CLETS USER FEES:** State and County fees charged for California Law Enforcement Telecommunications System (CLETS) use and back-up system.
- 6500 PRINTING/ADVERTISING:** Provides for printing of various Department forms, business cards, letterhead stationery, and personnel employment advertising.
- 6700 EQUIPMENT MAINTENANCE:** Provides for the ongoing maintenance of Department computers, voice logger, two-way radios and radio repeater and all applicable service and maintenance contracts including APBNet and office equipment leases.
- 6750 BUILDING MAINTENANCE:** Provides for costs associated to Department building maintenance and minor improvements.
- 7100 TRAINING/EDUCATION:** This provides for necessary Dispatcher POST-certified or Department of Justice training.
- 7406 COMPUTER/EQUIP/SOFTWARE:** Pays for lease and maintenance contract for Computer Aided Dispatch and Records Management Software System (RIMS).

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
POLICE DISPATCH #2119						
5100 + SALARIES	243,610	239,024	228,610	430,691	219,630	456,471
5200 + OVERTIME	18,107	24,845	24,008	10,000	5,312	10,000
5900 + BENEFITS	138,653	139,115	136,337	0	115,324	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>400,370</b>	<b>402,984</b>	<b>388,955</b>	<b>440,691</b>	<b>340,266</b>	<b>466,471</b>
001 6100 2119 Office Supplies	5,902	6,246	6,392	6,000	5,873	6,000
001 6300 2119 ProfServices	913	5,139	6,178	4,700	0	2,500
001 6350 2119 Communications	20,752	24,567	23,611	22,000	25,062	25,000
001 6351 2119 ClertsUserFees	5,480	5,480	5,480	6,000	5,480	6,000
001 6500 2119 Print/Advert.	3,194	3,299	2,891	3,500	2,805	3,500
001 6700 2119 Equip.Maint.	12,712	17,551	4,607	8,000	4,632	5,000
001 6750 2119 Bldg.Maint.	0	10	1,504	2,000	1,111	2,000
001 7100 2119 Traing/Educ.	3,452	2,304	8,380	5,000	6,020	5,000
001 7406 2119 Comp/Equip/Soft	0	0	25,982	25,981	25,982	26,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>52,405</b>	<b>64,596</b>	<b>85,025</b>	<b>83,181</b>	<b>76,965</b>	<b>81,000</b>
<b>TOTAL FOR DEPT.</b>	<b>452,775</b>	<b>467,580</b>	<b>473,980</b>	<b>523,872</b>	<b>417,231</b>	<b>547,471</b>

**CITY OF CORNING  
2013/2014 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT  
ANIMAL CONTROL/COMMUNITY SERVICE  
(#2200)**

**ACTIVITY DESCRIPTION:**

The Animal Control/Community Service Division is responsible for the enforcement of municipal ordinances and State humane laws governing the keeping of animals in the City, including the collection and transporting of animals to the City Animal Shelter. Besides ensuring the proper disposition of problems with domestic and wild animals, the Division is also responsible for assisting the Shelter Caretaker with any issues that may arise at the City Animal Shelter.

The Department is authorized one (1) full-time Community Service Officer.

**2013/2014 ACCOMPLISHMENTS:**

The Community Service Officer continues to work on the backlog of property held as evidence, parking enforcement, vehicle abatement and animal control issues.

The Community Service Officer was provided training on writing reports, allowing cold reports to be completed when patrol officers are busy and/or unavailable.

The Community Service Officer and his supervisor received training on the effects and use of the stun gun, allowing them to carry this non-lethal form of protection for use with aggressive animals.

The Community Service Officer has been provided training on new laws and procedures regarding animal issues, evidence handling and community service related issues.

**2014/2015 GOALS:**

1. Continue promoting the professional image of the Division by promoting positive community outreach programs.
2. Continue to provide up-to-date training for the Community Service Officer.
3. Complete the replacement of the Animal Shelter roof.

**PERSONNEL SERVICES:**

**5100 SALARIES:** This account includes salaries for the Department's Community Service Officers.

**5900 EMPLOYEE BENEFITS:** Provides for City contributions to the Community Service Officers' Vacation, Sick Leave, Worker's Compensation, Administrative Leave, Holiday Pay, Compensatory Time, FICA, Retirement, Health Insurance and Life Insurance.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Provides for the printing of dog license forms.

**6150 MATERIALS/SUPPLIES:** Provides for the purchase of dog food, veterinary supplies, and other supplies pertinent to animal control.

**6300 PROFESSIONAL SERVICES:** Provides for veterinary clinic expenses and other professional services in connection with animal control.

**6324 NUISANCE ABATEMENT:** Provides for the costs associated with the clean-up of private properties requiring abatement.



- 6430 PROPANE GAS:** Provides funds for propane used for heating the Animal Shelter.
- 6750 BUILDING MAINTENANCE:** Provides for costs associated with building maintenance at the Animal Shelter.
- 7100 TRAINING & EDUCATION:** Provides funds for necessary education of the employees responsible for animal control and code enforcement services.
- 7500 VEHICLE OPERATION & MAINTENANCE:** Provides for maintenance, repair and fuel for the Animal Control vehicle.
- 072-6300 SPAY/NEUTER PROGRAM:** Provides for the Spay/Neuter Program funded from Department of Food and Agriculture fines collected for non-altered dogs running-at-large and not in compliance with leash laws.
- 170-6306 VEHICLE ABATEMENT PROGRAM:** Provides for the costs associated with abating vehicles.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
ACO/CSO #2200						
5100 + SALARIES	36,285	63,317	53,590	125,811	34,632	66,405
5200 + OVERTIME	858	1,364	1,311	200	1,261	200
5900 + BENEFITS	29,727	46,095	45,285	0	23,738	0
-----						
TOTAL SALARIES/BENEFITS	66,870	110,776	100,186	126,011	59,631	66,605
-----						
001 6100 2200 Office Supplies	848	845	0	850	0	850
001 6150 2200 Mat/Supplies	3,772	3,296	3,238	3,000	2,427	3,000
001 6300 2200 ProfServices	8,114	7,831	6,298	2,500	5,230	6,000
072 6300 2200 ProfServices	840	3,080	1,820	3,000	700	3,000
170 6306 2200 Vehicle Abate	0	25	47,722	0	0	0
001 6324 2200 Nuisance Abate	2,622	2,370	564	2,000	0	500
001 6430 2200 Natural Gas	674	461	1,120	800	460	800
001 6750 2200 Bldg.Maint.	0	0	1,418	1,000	942	1,000
001 7100 2200 Traing/Educ.	140	1,483	1,359	2,000	613	2,000
001 7500 2200 Veh Opr/Maint	3,163	6,969	6,014	5,400	3,191	5,400
-----						
TOTAL OTHER OPERATING EXP.	20,173	26,360	69,553	20,550	13,563	22,550
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TOTAL FOR DEPT	87,043	137,136	169,739	146,561	73,194	89,155
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**CITY OF CORNING  
2014/2015 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – PAL PROGRAMS  
(#2201)**

**ACTIVITY DESCRIPTION:**

The Tehama County Police Activities League (PAL) includes participation from all law enforcement agencies in Tehama County and provides recreational opportunities free to youth 8-18 years of age. These agencies believe that alternative activities and positive role models are protective factors that deter youth involvement in criminal and anti-social behavior. The Corning Police Department, in conjunction with the Tehama County Police Activities League (PAL), currently operates the summer Junior Giants Baseball Program, and the year-round PAL Wrestling Boxing Programs (housed at the Transportation Center).

**2013/2014 ACCOMPLISHMENTS:**

Provided the Junior Giants Baseball Program and continued the year-round PAL Wrestling/Boxing Program.

**2014/15 GOALS:**

To continue to support PAL's Junior Giant Baseball Program and Wrestling/Boxing Program which allow youth in the community alternative activities through recreational opportunities.

**SUPPLIES:**

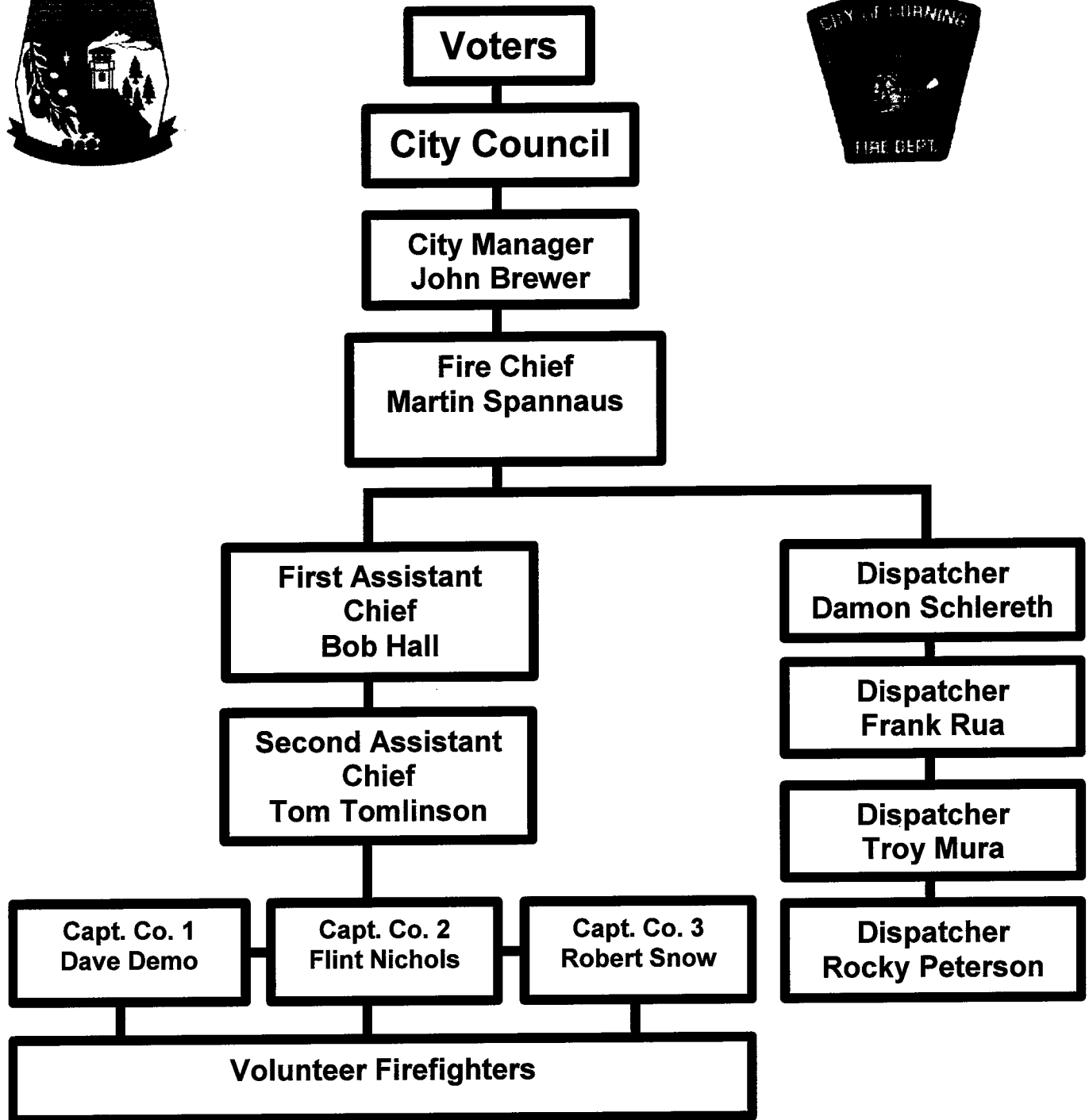
- 6150 MATERIAL/SUPPLIES:** Provides for materials and supplies needed in conjunction with the PAL Corning Youth Boxing Program.
- 6600 RENTS/LEASES:** Provides for the annual building lease and utilities.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
PAL PROGRAM #2201						
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001 6150 2201 Mat/Supplies	0	81	309	500	213	500
001 6600 2201 Rents/Leases	5,000	5,000	5,000	5,000	5,000	5,000
-----						
TOTAL OTHER OPERATING EXP.	5,000	5,081	5,309	5,500	5,213	5,500
-----						
TOTAL FOR DEPT	5,000	5,081	5,309	5,500	5,213	5,500
=====						

**Fire**

# Corning Volunteer Fire Department



**CITY OF CORNING  
2014-2015 ANNUAL BUDGET DETAIL  
FIRE DEPARTMENT  
(2300)**

**INTRODUCTION:**

The Fire Department is manned 24-hours, seven days a week by a full-time Staff consisting of the Fire Chief and four Dispatchers. The firefighting force, all Volunteers, include the First and Second Assistant Chiefs, three Captains and 31 Firefighters. The Department maintains an ISO rating of four.

**ACTIVITY DESCRIPTION:**

The Department provides fire protection to the commercial and residential areas located within the City as well as responding to medical aids, traffic accidents and other calls for public service. The Volunteers have spent 2,640 man-hours in training and 4,790 hours answering alarms for a total of 7,430 man-hours. In 2013 the Department responded to:

- 51 Fires,
- 843 Medical Aids,
- 46 Mutual Aid Fires with the County
- 29 Vehicle Accidents
- 27 False Alarms, and
- 101 Requests for Public Service.
- The department provided medical standby for the Jr. Rodeo, May Madness Car Show, Junior Football and Corning High School Athletic events.

In addition to responses occurring within the City, the Corning Volunteer Fire Department, when needed, also responds to mutual aid structure and vegetation fires, hazmat incidents, etc. that occur in the County via a Mutual Aid Agreement with the County of Tehama.

**ACCOMPLISHMENTS:**

- Completed testing of all breathing apparatus including the hydro testing of 12 bottles for the Self Contained Breathing Apparatus (SCBA's).
- Utilized Grant funding to purchase 2 portable generator lights, replace 5 sets of Personal Protective Gear, and 3 new Minitor VI Pagers.
- Underwriters Laboratory completed safety inspections on the Aerial Apparatus and all ground ladders.
- All Volunteers have completed and passed First Responder Training and the "Fit" Test with continuous training with a priority on medical and structural firefighting.
- Volunteers attended National Training at the FEMA Training Center Anniston Alabama
- Weed Abatement.

**PERSONNEL SERVICES:**

**5100 SALARIES:** Provides funding for the Fire Chief.

**5900 BENEFITS:** Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Holiday Pay, Compensatory Time, Administrative Leave, Disability Insurance, Vacation and Sick Leave.

## **SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Funds the purchase of office supplies such as paper, pens, etc.
- 6150 MATERIALS/SUPPLIES:** Provides funding for any necessary departmental materials and/or supplies.
- 6240 ANNUAL FIREFIGHTER FEES:** Provides annual funding in the amount of \$9,500 paid to the Corning Volunteer Fire Department for department response to fire alarms, miscellaneous incidents and training attendance.
- 6300 PROFESSIONAL SERVICES:** Funds the monthly stipend for the 1<sup>st</sup> and 2<sup>nd</sup> Assistant Chiefs.
- 6350 COMMUNICATIONS:** Provides funding for departments phone and radio services.
- 6410 ELECTRICITY:** Funds the electricity at the Fire Hall Complex.
- 6430 NATURAL GAS:** Provides funding for heat and cooking.
- 6550 HEALTH DEPARTMENT SERVICES:** Funds the State mandated hepatitis shots.
- 6551 EMPLOYEE PHYSICALS:** Provides funding for physical examinations/drug testing for new Volunteers and paid Staff.
- 6552 SAFETY ITEMS:** Funds certifications of SCBA's and the Aerial Truck and miscellaneous safety items such as gloves, boots, helmets, protective splash clothing, first aid kits, etc.
- 6700 EQUIPMENT MAINTENANCE:** Provides funding for repairs of non-emergency tools and equipment.
- 6750 BUILDING MAINTENANCE:** Funds any necessary maintenance of Fire Department Buildings.
- 7100 TRAINING/EDUCATION:** Funds LifeScan and Fingerprinting of new Volunteers, purchase/rental of training aids and books, and Training Instructor fees.
- 7200 CONFERENCES/MEETINGS:** Provides funding to attend classes/seminars relating to Fire Codes, Sprinkler Systems, Hazardous Materials, Safety Management as well as County Committee meetings, etc.
- 7405 WEED ABATEMENT:** Funds any costs associated with weed abatement enforcement such as public notices, mailers, etc.
- 7406 COMPUTER HARDWARE/SOFTWARE:** Provides funding for any necessary repairs, maintenance, upgrades, etc. for the departments Fire Service Programs.
- 7500 VEHICLE OPERATIONS/MAINTENANCE:** Funds the maintenance and operation of departmental vehicles.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
FIRE DEPARTMENT #2300						
5100 + SALARIES	187,900	81,515	86,598	142,961	84,566	150,706
5200 + OVERTIME	10,513	0	0	0	0	0
5900 + BENEFITS	122,101	65,955	75,246	4,300	51,210	4,300
<b>TOTAL SALARIES/BENEFITS</b>	<b>320,514</b>	<b>147,470</b>	<b>161,844</b>	<b>147,261</b>	<b>135,776</b>	<b>155,006</b>
001 6100 2300 Office Supplies	381	348	210	450	665	600
001 6150 2300 Mat/Supplies	3,073	2,787	3,202	3,500	3,810	3,500
152 6185 2300 Consultant Serv	12,357	0	0	0	0	0
001 6240 2300 AnnualFire/Fee	9,500	9,500	9,500	9,500	0	9,500
001 6250 2300 Small Tools	0	0	53	450	60	450
001 6300 2300 ProfServices	2,495	3,718	1,986	3,500	3,841	3,500
001 6350 2300 Communications	420	1,617	1,121	2,500	783	1,500
001 6410 2300 Electricity	12,200	13,186	14,558	12,000	11,568	12,000
001 6430 2300 Natural Gas	2,522	1,981	2,647	3,000	2,965	3,000
001 6550 2300 HealthDeptSrv.	97	68	338	300	82	300
001 6551 2300 Emp Physicals	144	260	325	300	0	300
001 6552 2300 Safety Items	3,834	2,383	4,101	4,000	3,899	4,500
001 6700 2300 Equip.Maint.	5,147	1,375	2,710	3,000	4,653	4,000
001 6750 2300 Bldg.Maint.	2,786	18,136	2,183	5,000	1,414	4,000
001 7100 2300 Traing/Educ.	2,570	992	4,320	3,000	40	2,000
001 7200 2300 Conf/Meetings	175	55	25	400	0	400
001 7405 2300 Weed Abatement	229	750	472	800	90	800
001 7406 2300 Comp/Equip/Soft	1,167	2,042	662	1,500	625	1,500
001 7500 2300 Veh Opr/Maint	8,740	14,847	15,380	12,500	13,878	12,500
<b>TOTAL OTHER OPERATING EXP.</b>	<b>67,837</b>	<b>74,045</b>	<b>63,793</b>	<b>65,700</b>	<b>48,373</b>	<b>64,350</b>
076 9301 2300 EquipReplacemnt	0	0	0	0	1,797	0
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,797</b>	<b>0</b>
<b>TOTAL FOR DEPT.</b>	<b>388,351</b>	<b>221,515</b>	<b>225,637</b>	<b>212,961</b>	<b>185,946</b>	<b>219,356</b>

**CITY OF CORNING  
2014 – 2015 ANNUAL BUDGET DETAIL  
FIRE CAPITAL REPLACEMENT  
(2301)**

**CAPITAL IMPROVEMENT PRIORITIES:**

Capital Improvement priorities include replacement of:

- A Rescue Squad and Utility Vehicle;
- Extrication Equipment
- Personal Protective Gear (Turnouts)
- Annual Lease Purchase Agreement Payment for Aerial Truck
- Training Area Security Fence

The above named equipment, some of which are currently beyond the standard service life, require annual maintenance, repairs and replacement as necessary. The Rescue Squad and Fire Chief's Utility Vehicle were both purchased in 1995 and are currently past their service life. Fire hose replacement and replacement of our extrication equipment are also needed as our current inventory of hose declines due to age and wear and tear. Department extrication equipment is also very old and was bought by the Volunteers second hand 10 years ago. The new Fire Training Center will also require a Security Fence to protect and enhance the site.

Estimating and budgeting now for annual contributions to an equipment replacement fund will assist in maintaining our Department's high safety and service standards while continuing to provide for the protection of our Community.

**SUPPLIES:**

- 9301 EQUIPMENT REPLACEMENT:** Provides annual contribution towards funding the replacement of necessary firefighting equipment such as vehicles, SCBA's, Turnouts, and extrication equipment.
- 0000 ANNUAL PAYMENT FOR AERIAL TRUCK:** Provides funding for the City's annual matching payment of \$21,000 towards the Lease Purchase Agreement for the Aerial Truck. The Paskenta Band, Nomaki Indians have annually contributed \$26,308 towards this purchase. The Agreement should be paid in full in fiscal year 2014-2015.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
Fire Capital Replacement #2301						
001 9301 2301 EquipReplacemnt	0	14,530	0	0	0	0
076 9301 2301 EquipReplacemnt	0	0	11,963	17,200	0	22,400
076 9315 2301 Fire Engine#114	47,308	47,308	47,308	47,375	0	0
	-----					
TTL CAP EXPEND	47,308	61,838	59,271	64,575	0	22,400
	-----					
TOTAL FOR DEPT.	47,308	61,838	59,271	64,575	0	22,400
	=====					

**CITY OF CORNING  
2014 – 2015 ANNUAL BUDGET DETAIL  
FIRE DISPATCH  
(2302)**

**INTRODUCTION:**

The Fire Department's Dispatch Center is manned 24-hours, seven days a week by a full time Staff consisting of the Fire Chief and four Dispatchers. In addition to dispatching duties for the City, the Center provides dispatching services to the City of Orland and the Capy Fire District.

**ACTIVITY DESCRIPTION:**

Fire Dispatch is a vital community communications link. This link ensures a timely and safe response of trained fire protection and emergency response personnel to the commercial and residential areas located within the City to deal not only with fire situations, but medical aids, vehicle accidents, hazmat spills, etc. In addition to dispatching for the Capy Fire District and the City of Orland, the call volume effectively handled by the Center for the **City of Corning only** consisted of:

- 51 Fires,
- 843 Medical Aids,
- 46 Mutual Aid Fires with the County
- 29 Vehicle Accidents
- 27 False Alarms, and
- 101 Requests for Public Service.
- The department provided medical standby for the Jr. Rodeo, May Madness Car Show, Junior Football and Corning High School Athletic events.

**PERSONNEL SERVICES:**

**5101 SALARIES:** Provides funding for the four fulltime Fire Dispatchers.

**5900 BENEFITS:** Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Holiday Pay, Compensatory Time, Disability Insurance, Uniform Allowance, Vacation and Sick Leave.

**SUPPLIES:**

**6350 COMMUNICATIONS:** Provides funding for the phone and radio services.

**6700 EQUIPMENT MAINTENANCE:** Provides necessary funding to maintain, replace or upgrade existing tools as needed.

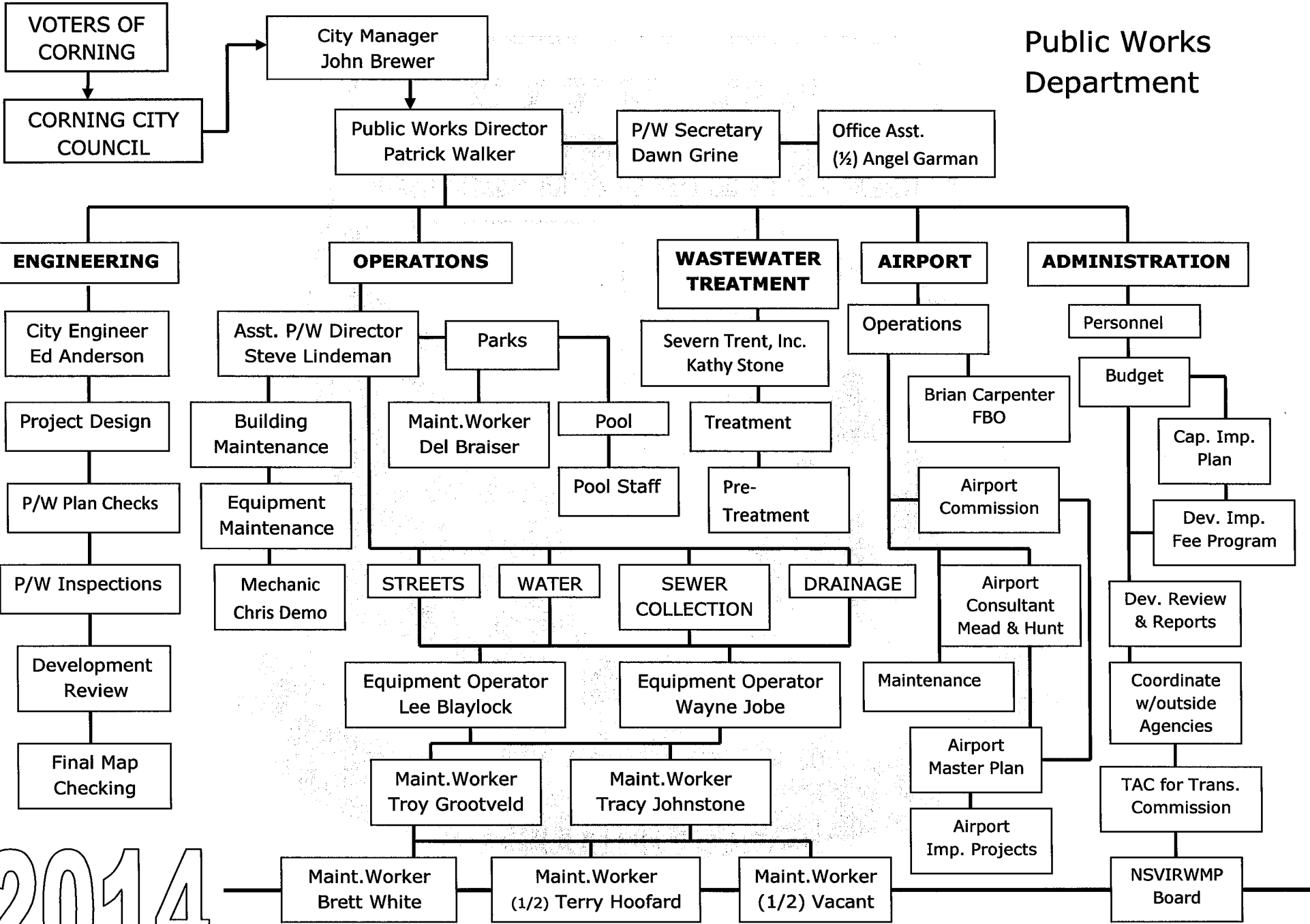
**7406 COMPUTER EQUIPMENT/SOFTWARE:** Funds any necessary computer repairs, replacements and/or software updates for the Dispatch Centers Programs.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
FIRE DISPATCH #2302						
5100 + SALARIES	80,975	180,508	184,633	317,507	187,560	332,469
5200 + OVERTIME	6,939	25,098	20,598	11,000	14,741	11,000
5900 + BENEFITS	44,806	106,271	114,451	2,100	103,640	2,100
<b>TOTAL SALARIES/BENEFITS</b>	<b>132,720</b>	<b>311,877</b>	<b>319,682</b>	<b>330,607</b>	<b>305,941</b>	<b>345,569</b>
001 6350 2302 Communications	1,621	3,709	4,621	3,000	4,407	4,000
001 6700 2302 Equip.Maint.	210	643	774	2,000	450	2,000
001 7406 2302 Comp/Equip/Soft	0	0	1,307	1,500	163	1,500
<b>TOTAL OTHER OPERATING EXP.</b>	<b>1,831</b>	<b>4,352</b>	<b>6,702</b>	<b>6,500</b>	<b>5,020</b>	<b>7,500</b>
<b>TOTAL FOR DEPT.</b>	<b>134,551</b>	<b>316,229</b>	<b>326,384</b>	<b>337,107</b>	<b>310,961</b>	<b>353,069</b>

# Public Works Services

# Public Works Department



2014

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
PUBLIC WORKS DEPARTMENT**

Corning's Public Works Department consists of nine permanent full-time employees. This includes the **Director of Public Works**, his **Secretary**, the **Assistant Public Works Director**, one **Equipment Mechanic**, two **Equipment Operators**, and four full-time and one half-time (Terry Hoofard) **Maintenance Workers**. One of the Equipment Operators works full time inspecting all City Wells, taking water samples and chlorine residuals, (requirement of the State Health Department), and performing water quality inspections. These employees provide the broad range of job skills necessary to properly operate the department. The skills effectively displayed by Public Works personnel include:

- \* Budget planning, implementation, organization and supervision.
- \* Plan review for development, off site inspections and Encroachment permits.
- \* Building planning, construction, remodeling and maintenance.
- \* Park Maintenance including Yost and Clark Park baseball fields.
- \* Curb, gutter and sidewalk maintenance, installation and repairs.
- \* Street maintenance, which includes paving, patching and reconstruction.
- \* City street tree maintenance.
- \* Water and sewer line construction and maintenance.
- \* Water service maintenance including service line replacement, hydrant & meter repairs.
- \* Sewer lateral maintenance and replacement from cleanout to sewer main line.
- \* Water Quality Inspections and testing which includes maintenance of all City wells.
- \* City Engineering, which includes plan checks, engineer estimates for projects, sewer and water development and storm drainage and retention.
- \* Fleet Maintenance, which includes Police and Fire vehicles. Welding and metal fabrication is also a part of Fleet Maintenance.
- \* In charge of overseeing the operation and maintenance of the WWTP through contract operators Severn Trent Services.

The Director of Public Works and his Secretary are located at City Hall; the other seven employees work out of the Corporation Yard located at 1106 Butte Street.

Funding for Public Works Personnel salaries, benefits and some projects primarily originate from the general, water, sewer, and gas tax funds. Major projects such as street and bridge construction are subsidized by various funding such as STIP (State Transportation Improvement Program) funds received from the Department of Transportation-Caltrans, LTF Gas Tax funds, TDA and Federal Highway Bridge Repair Replacement (HBRR) Funds.

The Public Works Department is responsible for the operational coordination and maintenance of the Cities Water system, Sewer system, Wastewater Treatment Plant, Parks, Fleet Equipment, Building Maintenance, Streets, Traffic Safety Lights, Street Lighting and Airport. Employees are also responsible for the maintenance of City equipment and fleet vehicles, all City buildings and properties such as City Hall, the City Museum, Library, Senior Center, Theater, and Transportation Center. City pump houses, Wastewater Treatment Plant (WWTP), the Airport buildings and landing strip, all City Parks and recreational buildings, baseball fields and the City Pool.

The Director of Public Works acts as liaison on numerous projects between the City and such Agencies as the California Department of Health & Safety, California Regional Water Quality Control Board, Department of Transportation (Caltrans), USDA Rural Development, Tehama County Transportation Commission Technical Advisory Committee (TAC), Tehama County Transit Policy Advisory Committee (TPAC), the County of Tehama, State Department of Fish & Game, and Salt Creek Conservation Correctional Camp. Some of these projects consist of:



- \* State mandated water and sewer required testing.
- \* STIP/RTIP/HBRR Funding for street and bridge construction/replacement.
- \* Streambed maintenance for flood prevention.
- \* Various transportation and building projects.

The 2014-2015 objectives for the City of Corning Public Works Department consist of the following:

- \* Continuation of the Capital Improvement Program.
- \* Obtaining continued Department of Transportation STIP/RTIP/HBRR/TE Program support for road and bridge maintenance/replacement.
- \* Obtaining Grade 2 water-testing classifications for Public Works employees.
- \* Planning for expanded growth in Residential/Commercial construction.
- \* Working with City Staff to design & construct Phase II, and maintain the new City Park.
- \* Completing studies of future drainage areas.
- \* Continuation of curb and gutter installation throughout the City to eliminate drainage problems, and repairing/replacing existing CG&S as funding allows.
- \* Submit a grant application, seek proposals, and monitor the construction of the Airport perimeter fence project.
- \* Continue to identify asphalt replacement areas and prioritize them. Replace or overlay as the budget allows.

Public Works maintains various continual contracts for City services such as:

- \* **Weed and Tree Spraying:** Contract currently with Hunter Services for the total amount of \$28,000 per year for three years. This contract will expire December 31, 2016 and is used for tree disease eradication and insect/weed control of City buildings.
- \* **Lawn Maintenance Services:** Contract with Ken Vaughn & Sons for services at City Hall, Library, Transportation Center and Martini Plaza.
- \* **Gravel, Asphalt, Oil, Gasoline and Diesel:** The City has separate three-year contracts for each of these products. Current contracts will expire on June 30, 2014.
- \* **Concrete Contractor:** Contract with Ward's Concrete will expire on May 31, 2014. Contractor is required to pay employees prevailing wage for all work connected with City projects.
- \* **Tree Trimming Contract:** Each year the City seeks bids to provide trimming services of City trees.
- \* **Wastewater Treatment Plant:** Based upon past performance, Council approved changes in the sewer plant management contract with SWWC in 2008. The major change allows the City to pay bills such as PG&E directly instead of SWWC paying PG&E as part of their contract agreement. In 2013 Severn Trent Services bought SWWC.
- \* **Engineering Services:** Ed Anderson Engineering provides engineering services to the City.
- \* **Janitorial Services:** White Glove Cleaning Service provides janitorial services for City Hall, Police Department, Library, Transportation Center, Corporation Yard, Martini Plaza Restrooms, Woodson Park Restrooms and North side Park Restrooms.

Public Works projects & Capital Improvement projects are listed in the new Fiscal Year 2014/2015 Budget. Each project is listed under the funding department along with a narrative to explain each of the associated budget items and the estimated cost. Street paving and improvements, a top priority for the City, remain a challenge due to lack of State Funding. State Transportation Improvement Project funds (STIP) are no longer available for street maintenance.

These STIP funds are used for countywide improvement projects approved by the Tehama County Transportation Commission, which has one elected City official on the board. The South Avenue Interchange Improvement Project (Phase 1) was funded through pooling of several cycles of Countywide funding.

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
LIBRARY (1700)**

**ACTIVITY DESCRIPTION:**

The Corning Branch of the Tehama County Library system is managed and staffed by Tehama County. The City of Corning owns and maintains the building. The mission of the Tehama County Library is to provide for the informational, recreational and educational needs of the citizens of Tehama County, and to serve as an archive for the rich historical resources of our area.

The Corning Library Commission is appointed by the Corning City Council. They interact with City Staff and Tehama County Librarian Sally Ainsworth and advise the Council of Library needs.

The Friends of the Library, a volunteer group, contribute many hours of time working in the Library. They stock shelves, check books in/out and help keep the Library functional. The Friends of the Library conduct fund raising book sales in the Spring and Fall of each year. Funds from these sales are utilized to purchase items needed and are donated to the library at no cost to the City.

The William W. Ridell Library Trust was established many years ago by an appreciative patron with the stipulation that the funds, by a joint decision of the County Librarian and the Corning Library Commission, are "to be exclusively used for major expenditures, not operating expenses" associated with operation of the Corning Library. Interest earned may be used for important Library priorities by recommendation of the Corning Library Commission and the County Librarian followed by approval by the City Council.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for employee labor supplied by the City for maintenance work on the Library building.

**BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

**GENERAL FUND SUPPORT:**

**001-6150 MATERIALS/SUPPLIES:** Finances purchase of supplies/miscellaneous items not included in other line item accounts.

**001-6320 JANITORIAL SERVICES:** Finances the Janitorial Services Contract.

**001-6410 ELECTRICITY:** Provides funding for electricity use at the Library.

**001-6430 NATURAL GAS:** Provides funding for natural gas use at the Library.

**001-6750 BUILDING MAINTENANCE:** Finances building maintenance/repairs at the Library.

**001-8001 BOOKS/PERIODICALS:** Finances the purchase of Library books/magazines.

**WILLIAM W. RIDELL LIBRARY TRUST SUPPORT:**

**403-9300 MACHINERY AND EQUIPMENT:** Finances computer/equipment recommended by the Library Commission.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
LIBRARY #1700						
001 6150 1700 Mat/Supplies	37	41	409	100	68	100
001 6320 1700 Janitorial Srv.	4,569	5,000	5,000	5,391	4,909	5,391
001 6340 1700 DEV ENGINEERING	0	32	0	0	0	0
001 6410 1700 Electricity	8,700	9,091	9,454	9,000	7,602	9,000
001 6430 1700 Natural Gas	2,135	2,337	1,594	2,200	1,788	2,200
001 6750 1700 Bldg.Maint.	1,508	321	284	800	744	800
TOTAL OTHER OPERATING EXP.	16,949	16,822	16,741	17,491	15,111	17,491
001 8001 1700 Books/Perodic.	649	675	590	800	834	800
403 9101 1700 Painting/Repair	0	0	0	1,000	0	1,000
403 9300 1700 Mach/Equip.	2,842	0	0	10,000	0	10,000
TOTAL CAPITAL EXPENDITURES	3,491	675	590	11,800	834	11,800
TOTAL FOR DEPT.	20,440	17,497	17,331	29,291	15,945	29,291

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
STREET MAINTENANCE (3000)**

**ACTIVITY DESCRIPTION** (Includes City Council additions):

The Street Maintenance department of public works is responsible for numerous tasks such as: Street patching, grading and leveling, street signage, repair/replacement of curb, gutter and sidewalk, street sign installation and maintenance. Street maintenance personnel also assist on other Public Works projects and functions when needed.

This department operates on funds received primarily through the Transportation Development Act Fund, Gas Tax Revenues and a nominal amount of funding from the City General Fund.

The Weed and Tree Spraying contract is on year three (3) of a three (3) year contract extension. All Park and City trees within the right-of-way are sprayed annually and as needed to prevent disease growth and infection. City grounds, parks and parking lots, drain ditches, alleys, and street shoulders are sprayed for weed control as needed.

Public Works will continue the annual contracted cleaning of sections of the City's Storm Drain System with Southwest Water Company. This process improves water flow throughout the City during the winter rain season and has proven to be extremely successful when maintained on an annual basis. The Salt Creek Conservation Camp assists the Public Works Department in the cleaning and clearing of the Blackburn Moon Drain and the Jewett and Burch creek streambeds.

As done in previous years, Public Works will again contract tree-trimming services for the City. This service not only improves the City appearance, but also reduces the possibility of damage to power lines, private and City property, or potential injuries to citizens from dead, broken and hazardous trees and tree limbs.

This year, we opted to include all street "Materials and Supplies" and "Asphalt-Concrete-City Wide" within the Streets Department. In previous years those funds were included in both the "Streets" and "Street Projects" Departments. From now on, the Streets Projects Department will include only funds designated for the annual repaving project, which is to be completed by a contractor via the competitive bid process.

Street Patching and Asphalt maintenance will be ongoing. We will identify the most critical street segments for that maintenance work that we'll complete with Public Works personnel.

Like the Materials and Supplies funds, Curb, Gutter and Sidewalk; Street Barricades, and Cleaning Contract (Stormsewer & Streambed) funds have similarly been moved from Street Projects to "Streets".

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for public works employees working in street maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES & SERVICES:**

**6150 MATERIALS/SUPPLIES:** Funding provided from the General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed materials/supplies.

**6175 WEED/TREE SPRAYING:** This account funds the weed/tree spraying contract including spraying the Olive Trees for Fruit Flies and the Ornamental Pear Trees on Solano Street for Fire Blight.

- 610-6300 TEMPORARY HELP:** Provides funding from the Sewer Enterprise Fund for part-time temporary help.
- 114-6250 SMALL TOOLS:** Provides funding to purchase any needed small tools.
- 114-6321 USA SERV. ALERTS:** This provides funding for any underground service alert checks needed by the City prior to construction work.
- 110-7364 SIGN REPLACEMENT:** Provides funding for the purchase of any needed new street signs including the Freeway Solano Street signage.
- 114-7500 VEHICLE OPR./MAINT.:** Provides funding for vehicle operation and any needed vehicle maintenance.
- 111-8002 TREE PRUNING:** The gas Tax fund provides funding for City tree pruning. (Moved from Street Projects for FY 2012-2013.)
- 001-8004 CG&S REPLACEMENT:** Provides funding for the replacement of damaged curbs, gutters and sidewalks throughout the City. Moved from Street Projects for FY 2012-2013.
- 115-9112 TRAFFIC CONTROL IMPROV.:** Raised Pedestrian Crosswalks.
- 114-9126 STREET BARRICADES:** Provides funding from Transportation Sales Tax to purchase street barricades. (Moved from Street Projects for FY 2012-2013.)
- 610-8011 CLEANING/CONTRACT:** Funding is provided by the Sewer Enterprise Fund for the annual Storm Drain and Streambed cleaning. Moved from Street Projects for FY 2012-2013.
- 115-9101 PAINTING/REPAIR:** Provides funding for the painting and/or repair of street traffic markings.
- 114-9220 THERMO PLASTIC:** This account provides funding for the thermo plastic used for street striping.
- 078-9300 MACH./EQUIP.:** Funds purchase of necessary machines/equipment for street maintenance.
- 108-9467 A/C CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide. (Moved from Street Projects for FY 2012-2013. Moved from Street Projects for FY 2012-2013.)
- 115-9467 A/C CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide. (Moved from Street Projects for FY 2012-2013.)

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>STREETS #3000</b>						
5100 + SALARIES	87,217	77,074	89,288	346,514	59,513	363,992
5200 + OVERTIME	0	180	203	0	654	0
5900 + BENEFITS	63,461	68,106	67,118	0	44,146	0
<b>TTL SALARIES/BENES</b>	<b>150,678</b>	<b>145,360</b>	<b>156,609</b>	<b>346,514</b>	<b>104,313</b>	<b>363,992</b>
001 6150 3000 Mat/Supplies	417	24,425	15,061	0	0	0
108 6150 3000 Mat/Supplies	0	0	0	30,000	13,361	30,000
110 6150 3000 Mat/Supplies	0	0	0	5,000	2,940	5,000
111 6150 3000 Mat/Supplies	39,644	40,995	27	0	0	0
114 6150 3000 Mat/Supplies	1,050	0	57,281	0	0	50,000
115 6150 3000 Mat/Supplies	71,983	69,245	53,005	120,200	72,719	70,200
610 6150 3000 Mat/Supplies	11	0	837	0	0	0
630 6150 3000 Mat/Supplies	0	0	677	0	0	0
108 6175 3000 Weed/Tree Spray	7,001	5,880	6,714	23,000	15,379	23,000
109 6175 3000 Weed/Tree Spray	7,001	0	4,796	0	0	0
110 6175 3000 Weed/Tree Spray	5,040	4,200	0	0	0	0
111 6175 3000 Weed/Tree Spray	0	5,880	0	0	0	0
114 6175 3000 Weed/Tree Spray	8,961	9,241	15,666	0	0	0
610 6175 3000 Weed/Tree Spray	0	1,400	0	0	0	0
114 6250 3000 Small Tools	501	227	769	8,000	195	8,000
610 6319 3000 TEMPORARY HELP	0	0	0	0	5,008	0
630 6319 3000 TEMPORARY HELP	0	0	0	0	5,008	0
114 6321 3000 USA Serv Alerts	150	150	150	500	153	500
110 7364 3000 Sign Replacemnt	0	128	3,732	7,000	1,702	7,000
115 7364 3000 Sign Replacemnt	5,186	724	0	0	0	0
001 7500 3000 Veh Opr/Maint	0	0	221	200	102	200
111 7500 3000 Veh Opr/Maint	357	0	0	0	0	0
114 7500 3000 Veh Opr/Maint	4,149	4,865	3,996	8,000	4,639	8,000
352 7500 3000 Veh Opr/Maint	0	0	0	0	12	0
610 7500 3000 Veh Opr/Maint	0	0	302	0	0	0
630 7500 3000 Veh Opr/Maint	0	0	302	0	0	0
<b>TTL OTHER OPERATING EXP</b>	<b>151,451</b>	<b>167,360</b>	<b>163,536</b>	<b>201,900</b>	<b>121,218</b>	<b>201,900</b>

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
111 8002 3000 Tree Pruning	0	0	24,672	30,000	0	30,000
111 8004 3000 CG&SReplacement	0	0	7,466	20,000	4,526	15,000
610 8011 3000 Cleaning/Cntrct	0	0	7,921	18,000	11,654	18,000
115 9101 3000 Painting/Repair	0	816	0	1,000	0	1,000
115 9112 3000 TrafCntrlImprov	0	0	0	3,000	0	3,000
114 9126 3000 Street Barricds	0	0	786	800	0	800
381 9208 3000 Vehicle Replmnt	0	16,863	0	0	0	0
383 9208 3000 Vehicle Replmnt	0	16,863	0	0	0	0
114 9220 3000 Thermo Plastic	5,996	3,975	0	3,000	0	33,000
078 9300 3000 Mach/Equip.	0	0	0	7,500	0	7,500
108 9467 3000 A/C Citywide	0	0	8,415	8,415	2,042	8,415
115 9467 3000 A/C Citywide	0	0	1,650	32,400	17,865	32,400
TTL CAPITAL EXPENDITURES	5,996	38,517	50,910	124,115	36,087	149,115
TOTAL FOR DEPT.	308,125	351,237	371,055	672,529	261,618	715,007

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
STREET PROJECTS (3001)**

**ACTIVITY DESCRIPTION:**

This year, we opted to include amend this department to include only the annual street repaving project. We did this to avoid continuing the confusion between "maintenance" projects and the annual repaving project. So a number of line budget line items have been moved from Street Projects to Streets, including "Materials and Supplies" and "Asphalt-Concrete-City Wide". Additionally, Curb, Gutter and Sidewalk; Street Barricades, and Cleaning Contract (Stormsewer & Streambed) funds have similarly been moved from Street Projects to "Streets".

From now on, the Streets Projects Department will include only funds designated for the annual repaving project, which is to be completed by a contractor via the competitive bid process. This will make simplify tracking the resources available for the annual Street Repaving project.

**2014 STREET PAVING PROJECTS:**

**Street Projects planned this fiscal-year include:**

**3001 West Street Overlay (Solano St. north to Colusa St. (100,000)**



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>STREET PROJECTS #3001</b>						
5100 + SALARIES	157	0	0	0	0	0
5900 + BENEFITS	41	0	0	0	0	0
<b>TTL SALARIES/BENES</b>	<b>198</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
001 6150 3001 Mat/Supplies	0	70,215	0	0	0	0
107 6150 3001 Mat/Supplies	48,635	0	0	0	0	0
108 6150 3001 Mat/Supplies	22,636	0	0	0	0	0
<b>TTL OTHER OPERATING EXP</b>	<b>71,271</b>	<b>70,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
111 8002 3001 Tree Pruning	2,000	29,000	0	0	0	0
114 8002 3001 Tree Pruning	15,764	0	0	0	0	0
111 8004 3001 CG&SReplacement	25,741	21,627	386	0	0	0
610 8011 3001 Cleaning/Cntrct	19,267	13,155	0	0	448	0
116 9254 3001 Signal Improv.	314,687	2,775	0	0	0	0
001 9258 3001 SafeRts/Cycle10	0	0	18,900	18,800	0	0
118 9258 3001 SafeRts/Cycle10	0	0	82,006	169,200	71,273	0
001 9278 3001 SOLANO STR SCP	0	0	565	0	0	0
108 9285 3001 Marin Street	0	0	0	50,000	0	50,000
114 9285 3001 Marin Street	0	0	0	50,000	0	35,000
341 9304 3001 Park Imp fund	0	0	0	0	0	100,000
110 9428 3001 West Street Pro	0	0	0	0	0	21,000
111 9428 3001 West Street Pro	0	0	0	0	0	20,000
114 9428 3001 West Street Pro	0	0	0	0	0	30,000
001 9445 3001 Marguerite Ave	0	160	28,901	0	0	0
001 9446 3001 Solano 6B and 7	0	1,013	122,013	0	0	0
001 9447 3001 Solano 8 and 9	0	1,013	125,013	0	0	0
001 9448 3001 BlackBurn Ave	0	1,013	90,013	0	0	0
341 9455 3001 Eliz.Strm Drain	0	0	0	4,000	3,888	0
001 9467 3001 A/C Citywide	0	10,000	0	0	0	0
108 9467 3001 A/C Citywide	32,674	22,300	0	0	0	0
110 9467 3001 A/C Citywide	0	12,800	0	0	0	0
111 9467 3001 A/C Citywide	0	40,300	0	0	0	0
115 9467 3001 A/C Citywide	147	32,400	0	0	0	0
117 9467 3001 A/C Citywide	10,000	0	0	0	0	0
<b>TTL CAPITAL EXPENDITURES</b>	<b>420,280</b>	<b>187,556</b>	<b>467,797</b>	<b>292,000</b>	<b>75,609</b>	<b>256,000</b>
<b>TOTAL FOR DEPT.</b>	<b>491,749</b>	<b>257,771</b>	<b>467,797</b>	<b>292,000</b>	<b>75,609</b>	<b>256,000</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
STREET & TRAFFIC LIGHTS (3100)**

**ACTIVITY DESCRIPTION:**

Pacific Gas and Electric Company own the streetlights within the City of Corning. Through an agreement, the City pays a flat rate charge on each light. This charge includes the cost of the electricity and maintenance.

The City owns the seven (7) sets of traffic signals; four on Solano Street (including the newest signal located at the intersection of Solano Street and Marguerite Avenue); the three located at South Avenue and Old Highway and at the interchange ramps. The City pays the utility bills for these. The City has an agreement with Caltrans for the maintenance and repair of the traffic signals.

**PROFESSIONAL SERVICES:**

- 001-6410**    **ELECTRICITY:** Funding is provided from the General Fund for electricity for the City Street and traffic lights.
- 001-6700**    **EQUIPMENT MAINTENANCE:** This account provides funding from the General Fund for the Caltrans maintenance contract for traffic signals.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
STREET & TRAFFIC LIGHTS #3100						
001 6410 3100 Electricity	64,372	62,912	53,574	60,000	58,797	60,000
001 6700 3100 Equip.Maint.	11,552	4,082	8,797	8,000	10,407	8,000
TOTAL OTHER OPERATING EXP	75,924	66,994	62,371	68,000	69,204	68,000
TOTAL FOR DEPT.	75,924	66,994	62,371	68,000	69,204	68,000

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
COMMUNITY EVENTS (3190)**

**ACTIVITY DESCRIPTION:**

Community Event activities are programs sponsored by groups such as the Chamber of Commerce, the Business Improvement District and other nonprofit organizations that the City supports. Such activities include: Christmas Decorations, Parades, Olive Festival, Youth Fair, Airport events and the May Madness Car Show.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works Employees working on City Special Event Projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, and Health Insurance and Life Insurance.

**SUPPLIES:**

**001-6150 MATERIALS AND SUPPLIES:** Funding is provided from the General Fund for necessary materials and supplies such as printing, postage, etc.

**370-6157 LADDERBOARD WAYFINDING SIGNS:** Funds the maintenance of the Ladderboard & Wayfinding signs at Solano Street & South Avenue.

**001-6600 RENTS/LEASES:** The General Fund provides funding for any necessary rents and/or leases for equipment used to support Community Events.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
COMMUNITY EVENTS #3190						
5100 + SALARIES	3,000	4,948	5,797	0	1,516	0
5900 + BENEFITS	1,200	2,273	3,083	0	1,322	0
TOTAL SALARIES/BENEFITS	4,200	7,221	8,880	0	2,838	0
001 6150 3190 Mat/Supplies	1,449	1,342	2,139	1,500	978	1,500
370 6157 3190 Wayfinding Mnt	0	0	0	1,200	0	1,200
001 6600 3190 Rents/Leases	1,382	560	0	1,000	0	250
TOTAL OTHER OPERATING EXP.	2,831	1,902	2,139	3,700	978	2,950
TOTAL FOR DEPT.	7,031	9,123	11,019	3,700	3,816	2,950

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
BUILDING MAINTENANCE (3600)**

**ACTIVITY DESCRIPTION:**

Building Maintenance, **funded entirely from the General Fund**, provides for maintenance and repair needs of the City Hall building, the Janitorial services for City Hall, Police Department and the Public Works Corporation Yard Office.

No funds for labor costs and benefits are included in the current proposed budget for Building Maintenance.

The General Fund also provides funding for the inspection and recertification of all City building Fire Extinguishers.

**SUPPLIES:**

- 001-6150**     **MATERIALS/SUPPLIES:** The General Fund provides the funding for any materials/supplies necessary for the maintenance and/or repairs to the City Hall building.
- 001-6250**     **SMALL TOOLS:** The General Fund provides funds for the purchase of necessary small hand tools.
- 001-6320**     **JANITORIAL SERVICE:** Funds the contracted Janitorial Service Agreement for City Hall, the Police Department, and the Public Works Corporation Yard office.
- 001-6750**     **BUILDING MAINTENANCE:** Provides funding for general building maintenance needs not covered under materials and supplies.
- 001-7418**     **CERTIFICATION OF CITY FIRE EXTINGUISHERS:** The General Fund provides funding for the inspection and certification of all fire extinguishers in City Buildings.
- 078-9265**     **CITY HALL CARPET REPLACEMENT:** Funds replacement of part of the carpet in City Hall.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
BUILDING MAINTENANCE #3600						
5100 + SALARIES	6,523	7,777	8,637	0	6,866	0
5900 + BENEFITS	2,790	4,201	4,532	0	3,416	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>9,313</b>	<b>11,978</b>	<b>13,169</b>	<b>0</b>	<b>10,282</b>	<b>0</b>
001 6150 3600 Mat/Supplies	21,080	21,146	17,409	14,000	9,409	14,000
108 6150 3600 Mat/Supplies	0	0	0	0	1	0
001 6250 3600 Small Tools	0	16	0	200	0	200
001 6320 3600 Janitorial Srv.	6,219	7,200	7,200	7,547	6,889	7,547
610 6320 3600 Janitorial Srv.	3,032	4,000	4,000	4,313	3,928	4,313
630 6320 3600 Janitorial Srv.	3,032	4,000	4,000	4,313	3,928	4,313
001 6750 3600 Bldg.Maint.	0	114	2,278	2,000	1,485	2,000
001 7418 3600 Cert of Extng	453	1,518	1,685	400	584	400
078 9265 3600 CTY HALL CARPET	0	0	0	0	0	10,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>33,816</b>	<b>37,994</b>	<b>36,572</b>	<b>32,773</b>	<b>26,224</b>	<b>42,773</b>
<b>TOTAL FOR DEPT</b>	<b>43,129</b>	<b>49,972</b>	<b>49,741</b>	<b>32,773</b>	<b>36,506</b>	<b>42,773</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
MECHANICAL MAINTENANCE (3700)**

**ACTIVITY DESCRIPTION:**

The mechanical maintenance section provides funding for small tool replacement in the shop, radio repair, maintenance of the shop truck, and all buildings located at the Corporation Yard.

Mechanic labor and repair parts are charged to the department receiving the service, such as Police, Fire or Public Works.

**SUPPLIES:**

- 610-6150**    **MATERIALS/SUPPLIES:** Provides funding from the Sewer Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 630-6150**    **MATERIALS/SUPPLIES:** Provides funding from the Water Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 078-6250**    **SMALL TOOLS:** Funding is provided from the Public Works Equipment Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 381-6250**    **SMALL TOOLS:** Funding is provided from the Sewer Capital Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 383-6250**    **SMALL TOOLS:** Funding is provided from the Water Capital Replacement fund for replacement/or purchase of any needed small tools.
- 610-6250**    **SMALL TOOLS:** Funding is provided from the Sewer fund for tool Replacement.
- 630-6250**    **SMALL TOOLS:** Funding is provided from the Water fund for tool Replacement.
- 610-6461**    **COUNTY REQUIRED PERMITS:** The Sewer Enterprise Fund provides funding to purchase County required hazardous material permits.
- 630-6461**    **COUNTY REQUIRED PERMITS:** The Water Enterprise Fund provides funding to purchase County required hazardous material permits.
- 610-6700**    **EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise Fund for repair of radio equipment.
- 630-6700**    **EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise Fund for repair of radio equipment.
- 610-6750**    **BUILDING MAINTENANCE:** Funds from the Sewer Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 630-6750**    **BUILDING MAINTENANCE:** Funds from the Water Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 610-7500**    **VEHICLE OPERATIONS/MAINTENANCE:** The Sewer Enterprise Fund provides funding for shop truck repairs and fuel.
- 630-7500**    **VEHICLE OPERATIONS/MAINTENANCE:** The Water Enterprise Fund provides funding for shop truck repairs and fuel.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
MECHANICAL MAINTENANCE #3700						
383 6150 3700 Mat/Supplies	0	8	0	0	0	0
610 6150 3700 Mat/Supplies	0	177	195	150	312	150
630 6150 3700 Mat/Supplies	0	278	226	150	451	150
381 6250 3700 Small Tools	2,354	1,616	3,745	4,500	836	4,500
383 6250 3700 Small Tools	1,680	541	2,382	2,500	147	2,500
610 6250 3700 Small Tools	24	16	89	100	4	100
630 6250 3700 Small Tools	110	16	89	100	4	100
610 6461 3700 Req.Pmts/Cnty.	0	0	0	85	0	85
630 6461 3700 Req.Pmts/Cnty.	0	0	0	85	0	85
610 6700 3700 Equip.Maint.	0	0	510	500	0	500
630 6700 3700 Equip.Maint.	0	0	510	500	0	500
610 6750 3700 Bldg.Maint.	0	0	0	100	0	100
630 6750 3700 Bldg.Maint.	0	0	0	100	0	100
610 7500 3700 Veh Opr/Maint	56	0	102	100	167	100
630 7500 3700 Veh Opr/Maint	56	1	0	100	167	100
TOTAL OTHER OPERATING EXP.	4,280	2,653	7,848	9,070	2,088	9,070
TOTAL FOR DEPT	4,280	2,653	7,848	9,070	2,088	9,070

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
PUBLIC WORKS ADMINISTRATION (3800)**

The Public Works Administration consists of the Director of Public Works, the Assistant Public Works Director and the Public Works Secretary. They are responsible for the coordination and management of all departments within Public Works. These departments consist of Streets, Water, Sewer, the Wastewater Treatment Plant, Parks and recreation, Airport, all Building/Equipment maintenance, Engineering, the Library and Risk Management for Public Works Contracts.

The Public Works Department acts as the responsible liaison on various projects involving other agencies such as Caltrans, County of Tehama, and the Tehama County Transportation Commission.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for the Public Works Director, Operations Superintendent, and Public Works Secretary.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday Pay, FICA-City paid, PERS, Health Insurance, Life Insurance, and Administration Fee.

**SUPPLIES & SERVICES:**

**001-6100 OFFICE SUPPLIES:** Provides funding from the General Fund for the purchase of office supplies used in Public Works.

**610-6100 OFFICE SUPPLIES:** Provides funding from the Sewer Enterprise Fund for the purchase of office supplies used in Public Works.

**630-6100 OFFICE SUPPLIES:** Provides funding from the Water Enterprise Fund for the purchase of office supplies used in Public Works.

**610-6300 PROFESSIONAL SERVICES:** Provides funding from the Sewer Enterprise Fund for Professional Service as needed.

**630-6300 PROFESSIONAL SERVICES:** Provides funding from the Water Enterprise Fund for Professional Services as needed.

**109-6551 EMPLOYEE PHYSICAL:** This account provides funding for physicals for new employees.

**114-6552 SAFETY ITEMS:** This account provides funding from transportation sales tax for purchase of required safety items.

**001-6700 EQUIPMENT MAINTENANCE:** Provides funding from the General Fund for any repair work needed on office equipment, such as computers and typewriters.

**610-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise fund for any necessary office equipment repairs.

**630-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise fund for any necessary office equipment repairs.

**105-7200 CONFERENCE AND MEETINGS:** Provides funding from the General Fund for attending conferences, meetings and training.

**630-7200 CONFERENCE AND MEETINGS:** Provides funding from Water for attending conferences, meetings and training.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>PUBLIC WORKS ADMINISTRATION #3800</b>						
5100 + SALARIES	127,224	134,824	114,605	182,924	121,050	196,799
5900 + BENEFITS	52,884	54,892	54,492	0	52,649	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>180,108</b>	<b>189,716</b>	<b>169,097</b>	<b>182,924</b>	<b>173,699</b>	<b>196,799</b>
001 6100 3800 Office Supplies	143	260	345	400	151	400
610 6100 3800 Office Supplies	205	327	396	500	166	500
630 6100 3800 Office Supplies	205	327	271	200	113	200
078 6250 3800 Small Tools	0	0	15,282	12,008	5,888	9,000
610 6300 3800 ProfServices	35	269	761	1,000	0	1,000
630 6300 3800 ProfServices	12	89	466	500	0	500
001 6350 3800 Communications	2,341	2,950	3,012	2,340	2,226	2,340
610 6350 3800 Communications	2,341	2,811	2,748	2,330	2,024	2,330
630 6350 3800 Communications	2,341	2,811	2,748	2,330	2,024	2,330
109 6551 3800 Emp Physicals	398	397	397	600	144	600
114 6552 3800 Safety Items	2,763	1,889	2,537	2,500	2,140	2,500
001 6700 3800 Equip.Maint.	0	19	1,129	460	906	460
610 6700 3800 Equip.Maint.	0	0	1,031	720	906	720
630 6700 3800 Equip.Maint.	0	0	1,031	720	906	720
105 7200 3800 Conf/Meetings	575	555	537	1,500	182	1,500
610 7200 3800 Conf/Meetings	0	0	238	0	0	0
630 7200 3800 Conf/Meetings	293	759	110	1,500	87	500
610 7381 3800 DATCO Dg&AlcTst	641	651	756	1,000	208	0
<b>TOTAL OTHER OPERATING EXP.</b>	<b>12,293</b>	<b>14,114</b>	<b>33,795</b>	<b>30,608</b>	<b>18,071</b>	<b>25,600</b>
<b>TOTAL FOR DEPT.</b>	<b>192,401</b>	<b>203,830</b>	<b>202,892</b>	<b>213,532</b>	<b>191,770</b>	<b>222,399</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 1 (3901)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on November 22, 2005 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 1 is to provide street lighting, irrigation and landscape maintenance adjacent to the Blackburn Estates Subdivision located on North Alex Lane and north of Blackburn Avenue.

**CAPITAL IMPROVEMENTS:**

- 701-6150**     **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 701-6315**     **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 701-6410**     **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
L&L 1 #3901						
701 6150 3901 Mat/Supplies	0	0	0	225	0	225
701 6315 3901 Landscape Maint	215	225	225	288	259	288
701 6410 3901 Electricity	536	530	527	450	450	450
TOTAL OTHER OPERATING EXP.	751	755	752	963	709	963
TOTAL FOR DEPT.	751	755	752	963	709	963

**CITY OF CORNING**  
**2014-2015 ANNUAL BUDGET NARRATIVE**  
**LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 3 (3903)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on August 10, 2007 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1).

District 1, Zone 3 is to provide Street Lighting maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the "Blossom Avenue" Subdivision located west of Toomes Avenue and north of Donovan Avenue.

**CAPITAL IMPROVEMENTS:**

- 703-6150**    **MATERIALS AND SUPPLIES:** This account funds the necessary materials needed to make repairs to the Landscaping sprinkler system.
- 703-6315**    **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the shrubbery and complete annual storm-sewer cleaning.
- 703-6410**    **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within this district.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
L&L 3 #3903						
703 6150 3903 Mat/Supplies	0	0	0	5,000	0	5,000
703 6315 3903 Landscape Maint	0	0	0	5,000	0	5,000
703 6410 3903 Electricity	1,800	1,042	1,376	1,800	1,404	1,800
TOTAL OTHER OPERATING EXP.	1,800	1,042	1,376	11,800	1,404	11,800
TOTAL FOR DEPT.	1,800	1,042	1,376	11,800	1,404	11,800

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 4 (3904)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on June 27, 2008 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 4 is to provide street lighting, irrigation and landscape maintenance adjacent to the Salado Orchard Apartment project along Blackburn and Toomes Avenues.

**CAPITAL IMPROVEMENTS:**

- 704-6150 MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 704-6315 LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 704-6410 ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.



CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
L&L 4 #3904						
704 6150 3904 Mat/Supplies	0	112	10	1,000	0	1,000
704 6315 3904 Landscape Maint	2,122	2,100	2,100	2,592	2,335	2,592
704 6410 3904 Electricity	1,200	1,665	1,668	1,200	1,428	1,200
-----						
TOTAL OTHER OPERATING EXP.	3,322	3,877	3,778	4,792	3,763	4,792
-----						
TOTAL FOR DEPT.	3,322	3,877	3,778	4,792	3,763	4,792
=====						

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
ENGINEERING (4200)**

**ACTIVITY DESCRIPTION:**

Ed Anderson serves as the City Engineer and provides Civil Engineering services on a contract basis. Ed has served the City in this capacity for over 44 years.

Ed attends occasional Planning Commission and City Council meetings, Technical Advisory Committee meetings, and meetings with Caltrans staff.

Ed also reviews all discretionary development applications and recommends conditions of approval to satisfy the City's land division standards. Ed also reviews and approves all Public Improvement Plans prior to their construction.

**PROFESSIONAL SERVICES:**

- 105-6300**    **PROFESSIONAL SERVICES:** Funding is provided from the Rural Planning Fund for engineering services related to Streets; includes GIS and Airport engineering support.
- 105-6353**    **PROFESSIONAL SERVICES:** Funds professional engineering services related to the Airport.
- 112-6300**    **PROFESSIONAL SERVICES:** Gas tax provides funding for street engineering services.
- 341-6300**    **PROFESSIONAL SERVICES:** Funding is for engineering services for Parkland acquisition.
- 345-6300**    **PROFESSIONAL SERVICES:** This fund provides funding for drainage Engineering.
- 347-6300**    **PROFESSIONAL SERVICES:** This fund provides funding for sewer Improvement engineering.
- 348-6300**    **PROFESSIONAL SERVICES:** This fund provides funding for future WWTP sewer expansion projects.
- 355-6300**    **PROFESSIONAL SERVICES:** This fund provides funding for future park land acquisitions.
- 630-6300**    **PROFESSIONAL SERVICES:** Funding is provided from the Water Enterprise Fund for engineering services related to the water department.
- 001-6340**    **PROFESSIONAL SERVICES:** Funding provided from the General Fund for engineering services associated with new development.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
ENGINEERING #4200						
105 6300 4200 ProfServices	2,170	3,505	897	3,300	8,867	3,300
109 6300 4200 ProfServices	0	0	0	0	3,980	0
112 6300 4200 ProfServices	1,045	2,893	560	2,000	1,388	2,000
114 6300 4200 ProfServices	0	0	0	15,000	316	15,000
116 6300 4200 ProfServices	0	4,600	410	3,000	316	3,000
345 6300 4200 ProfServices	920	805	0	0	0	0
347 6300 4200 ProfServices	858	618	410	2,000	402	2,000
348 6300 4200 ProfServices	408	543	410	1,000	316	1,000
630 6300 4200 ProfServices	520	843	685	1,000	402	1,000
001 6340 4200 DEV ENGINEERING	1,503	1,088	410	2,000	316	0
105 6353 4200 Prof Srvc Airprt	0	0	410	5,000	316	5,000
116 9254 4200 Signal Improv.	22,368	150	0	0	0	0
TOTAL OTHER OPERATING EXP.	29,792	15,045	4,192	34,300	16,619	32,300
TOTAL FOR DEPT.	29,792	15,045	4,192	34,300	16,619	32,300

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
PARK MAINTENANCE (6100)**

**ACTIVITY DESCRIPTION:**

This section provides for personnel requirements, services, supplies and improvements needed to maintain seven (7) City Parks.

Summer maintenance requires trimming park trees and shrubs, mowing all lawn areas, and the maintenance and leveling of two Clark Park baseball diamonds. Other responsibilities include the repair and maintenance of all restrooms and recreational buildings, and maintaining the City Pool.

The Park Maintenance budget also funds the Janitorial Services for Woodson Park, Northside Park, Corning Community Park and Martini Plaza. As Council has requested in the past, Public Works has included in this fiscal years budget the funding to have the Janitorial Contractor close these park restrooms and the Transportation Center restrooms Monday through Friday and open and close them on the weekends and Holidays.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for wages for park maintenance personnel.

**EMPLOYEE BENEFITS:** Funds City contributions to Sick leave, holiday pay, FICA-City paid, ER PERS, EE PERS, health insurance, and Life insurance.

**SUPPLIES:**

- 000-6101 PARK SPECIAL PROJECT:** Addition/remodel to bathrooms at Clark Park.
- 001-6140 MARTINI PLAZA REPAIRS:** Funds the necessary repairs to Martini Plaza resulting from the fire to the adjacent building.
- 001-6150 MATERIAL/SUPPLIES:** Funding provided from the General Fund for the purchase of needed materials/supplies utilized for park maintenance.
- 001-6750 BUILDING MAINTENANCE:** Provides for general maintenance of park facilities.
- 001-6315 LANDSCAPE MAINTENANCE CONTRACT:** Funding provided from the General Fund for landscape maintenance at the Transportation Center, Park & Ride and Martini Plaza.
- 001-6320 JANITORIAL SERVICES:** Funding provided from the General Fund for Janitorial Services at Woodson Park, Martini Plaza and North side Park. The fund also includes the funding for the Janitorial Contractor to close these restrooms during the week, and open and close them on weekends and Holidays.
- 001-6551 EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and Hepatitis B vaccinations.
- 001-7500 VEHICLE OPERATIONS/MAINTENANCE:** The General Fund provides funding for vehicle fuel, maintenance and repairs.
- 341-9170 INSTALLATION OF ADA WATER FOUNTAINS IN ALL PARKS:** This Account funds the purchase of ADA approved water fountains in City Parks.
- 078-9300 MACHINERY/EQUIPMENT:** Funds any necessary machinery/equipment.
- 078-9301 EQUIPMENT REPLACEMENT:** This account partially funds the purchase of two new Public Works pick-ups pursuant to the Capital Improvement Plan.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>PARKS MAINTENANCE #6100</b>						
5100 + SALARIES	36,784	38,415	53,745	59,242	71,240	91,068
5900 + BENEFITS	25,068	28,777	32,154	0	38,469	0
<b>TTL SALARIES/BENES</b>	<b>61,852</b>	<b>67,192</b>	<b>85,899</b>	<b>59,242</b>	<b>109,709</b>	<b>91,068</b>
001 6140 6100 Martini Plz Rpr.	0	0	0	33,503	0	33,500
001 6150 6100 Mat/Supplies	15,686	16,519	19,620	16,000	15,178	16,000
352 6150 6100 Mat/Supplies	0	0	0	2,000	1,574	2,000
001 6187 6100 LGRD CERT&TEST	0	495	0	0	0	0
001 6315 6100 Landscape Maint	7,684	7,671	7,843	9,792	8,799	9,800
001 6320 6100 Janitorial Srv.	5,931	6,600	6,600	7,188	6,540	7,188
001 6410 6100 Electricity	13,948	15,314	16,426	16,000	11,984	16,000
001 6551 6100 Emp Physicals	0	617	138	0	211	300
001 6750 6100 Bldg.Maint.	162	110	30	1,000	0	0
001 7500 6100 Veh Opr/Maint	1,443	908	404	1,500	1,950	1,500
<b>TTL OTHER OPERATING EXP</b>	<b>44,854</b>	<b>48,234</b>	<b>51,061</b>	<b>86,983</b>	<b>46,236</b>	<b>86,288</b>
341 9170 6100 ADA Projects	807	10,935	0	0	0	0
078 9300 6100 Mach/Equip.	0	0	0	1,000	484	1,000
078 9520 6100 Mower/Trailer	0	0	0	31,000	30,234	0
<b>TTL CAPITAL EXPENDITURES</b>	<b>807</b>	<b>10,935</b>	<b>0</b>	<b>32,000</b>	<b>30,718</b>	<b>1,000</b>
<b>TOTAL FOR DEPT.</b>	<b>107,513</b>	<b>126,361</b>	<b>136,960</b>	<b>178,225</b>	<b>186,663</b>	<b>178,356</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
RODGERS THEATRE (6125)**

**ACTIVITY DESCRIPTION:**

In the past, a contracted Concessionaire had operated the Theatre building owned by the City of Corning. Currently the Theater is closed because of health and hazard conditions. A group of concerned citizens has formed a Committee called the Friends of the Theater has raised some funds to refurbish the Theater.

We've completed a new roof, insulation, and installed a new HVAC and electrical service to the building, completed roof reinforcements, abated asbestos and lead containing materials and refinished the façade, through the use of four funding sources; Energy Efficiency Grant, Park Bond, McConnell Foundation Grant, and Friends of the Theater Donations.

Most recently, using a local contractor, Lance Jones Construction, we completed the restoration of the restrooms. We've now essentially exhausted the funds previously committed to the restoration.

Currently we are working on plans to complete the flooring inside the theater so that we might be able to open the inside of the theater for public use.

The Park Bond funds totaled \$220,000. When the State Park Inspector visited the theater, she noted that additional work would be necessary to make the theater useable. Based on her findings, the State sent a letter advising they will retain the 20% retention pending re-opening of the theater. The letter provides us until June 30, 2015 to complete the work in order to claim the retained funds.

**PROFESSIONAL SERVICES:**

**001-6410**    **ELECTRICITY:** The General Fund provides funding for electrical expenses.

**001-6430**    **NATURAL GAS:** The General Fund provides funding for natural gas expenses.

**130-9116**    **THEATER RESTORATION:** Provides funding for future restoration of the theater building.

**402-9147**    **THEATER MARQUEE:** Provides funding for future repairs to the Theater Marquee.

**130-9175**    **THEATER FLOORING:** Provides funding to complete the Theater flooring.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
RODGERS THREATRE #6125						
001 6150 6125 Mat/Supplies	0	0	0	50	5	50
001 6410 6125 Electricity	1,786	1,705	1,738	2,000	1,477	2,000
001 6430 6125 Natural Gas	127	93	95	150	91	150
001 6750 6125 Bldg.Maint.	75	0	0	0	0	0
<b>TOTAL OTHER OPERATING EXP</b>	<b>1,988</b>	<b>1,798</b>	<b>1,833</b>	<b>2,200</b>	<b>1,573</b>	<b>2,200</b>
130 9116 6125 Theatre Restore	197,773	27,133	5,000	0	0	0
402 9116 6125 Theatre Restore	0	31	19,267	0	0	0
402 9147 6125 Marquee	0	2,232	0	500	0	500
130 9175 6125 Theater Floorin	0	0	0	0	0	30,000
130 9176 6125 ADA Restrooms	0	0	76,500	0	0	0
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>197,773</b>	<b>29,396</b>	<b>100,767</b>	<b>500</b>	<b>0</b>	<b>30,500</b>
<b>TOTAL FOR DEPT.</b>	<b>199,761</b>	<b>31,194</b>	<b>102,600</b>	<b>2,700</b>	<b>1,573</b>	<b>32,700</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
POOL (6200)**

**ACTIVITY DESCRIPTION:**

The temporary part-time positions of the Lifeguards provide guarding services to the City Pool from June to mid-August. Each year the City advertises for seasonal lifeguards. All lifeguards are required to pass LiveScan (fingerprinting) and a pre-employment physical.

The Lifeguards provide fee paid services to the community such as daily swim, swim lessons and private pool parties.

The Public Works Crew provides pool maintenance during the off season and the Lifeguards take over maintenance during the summer months.

**PERSONNEL SERVICES:**

**SALARIES:** The account provides funds for employee labor supplied by the City for Pool maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

- 001-6150** **MATERIALS/SUPPLIES:** Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.
- 001-6187** **REIMBURSEMENT FOR LIFEGUARD CERTIFICATION:** Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. The bonus was created to offset expenses incurred by employees for required training and certification.
- 001-6410** **ELECTRICITY:** The General Fund provides funding for electricity use at the Pool.
- 001-6551** **EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and Hepatitis B vaccinations.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
POOL #6200						
5100 + SALARIES	39,347	36,505	38,936	61,060	29,444	59,102
5200 + OVERTIME	2,973	4,144	3,094	0	1,564	0
5900 + BENEFITS	4,362	4,447	4,804	0	4,079	0
-----						
TTL SALARIES/BENES	46,682	45,096	46,834	61,060	35,087	59,102
-----						
001 6150 6200 Mat/Supplies	25,075	20,230	21,053	13,000	14,260	13,000
610 6150 6200 Mat/Supplies	0	0	2	0	0	0
001 6187 6200 LGRD CERT&TEST	604	0	1,040	830	700	830
001 6551 6200 Emp Physicals	2,403	813	1,426	1,200	57	1,200
-----						
TTL OTHER OPERATING EXP	28,082	21,043	23,521	15,030	15,017	15,030
-----						
TOTAL FOR DEPT.	74,764	66,139	70,355	76,090	50,104	74,132
=====						

**CITY OF CORNING**  
**2014 – 2015**  
**PROP. 84 COMMUNITY PARK GRANT**  
**Statewide Park Development & Community Revitalization Program 2008**  
  
**9020 Park Construction Funds**  
**9024 Park Acquisition Funds &**  
**9025 Park Non-Construction Funds**

**ACTIVITY DESCRIPTION:**

In 2010, then Planning Director John Stoufer and Recreation Supervisor Kimberly Beck submitted an application for a Statewide Park Development and Community Revitalization Program Grant. Due to their successful efforts, in November of that year the City was awarded a Statewide Park Development & Community Revitalization Program Grant in the amount \$4,276,800 for the construction of a new Community Park (later named the Corning Community Park).

The Corning Community Park is located between Houghton and Toomes Avenues and adjacent to Jewett Creek. Once completed, this Park will be comprised of a bike and skateboard area, two soccer fields, two playgrounds, two restrooms, a hard court basketball court, a gazebo and a walking trail with a bridge across the Creek.

Phase 1 of the Corning Community Park was completed in the 2013-2014 budget year at a total cost of \$1,913,674.31. This Phase consisted of the construction and installation of a Skateboard and Bike Park, a new restroom facility, playground, gazebo, basketball court, walking trail (partial), along with landscaping.

The City will seek bids for Phase II of the Park in the Spring/Summer of the 2013–2014 fiscal-year. Weather permitting, construction/installation of the soccer fields, the additional playground, another restroom facility, the bridge over Jewett Creek and the final section of the walking trail will begin following the bid award. In compliance with this Grant, all construction is to be completed in 2017.

**SERVICES:**

**9020 PROP. 84 CONSTRUCTION:** In compliance with the State Department of Parks and Recreation Grants and Local Services Guidelines, this account funds all construction costs associated with the Corning Community Park.

**9025 PROP. 84 NON CONSTRUCTION:** In compliance with the State Department of Parks and Recreation Grants and Local Services Guidelines, this account provides funds for non-construction related costs associated with the development of the Corning Community Park.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
2008 PARK BOND #9020						
355 6100 9020 Office Supplies	15	0	0	0	0	0
354 6335 9020 Prop 84 Park	0	177,487	66,727	501,000	66,149	150,000
-----						
TOTAL OTHER OPERATING EXP.	15	177,487	66,727	501,000	66,149	150,000
-----						
TOTAL FOR DEPT.	15	177,487	66,727	501,000	66,149	150,000
=====						

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
PROP 84 PARK ACQUISTION #9024						
354 6335 9024 Prop 84 Park	44,235	186	0	0	0	0
TOTAL OTHER OPERATING EXP	44,235	186	0	0	0	0
TOTAL FOR DEPT.	44,235	186	0	0	0	0

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
-----						
PROP 84 PARK CONSTRUCTION #9025						
354 6335 9025 Prop 84 Park	0	57,266	876,053	3,254,800	1,233,157	1,150,000
355 6337 9025 OFFSITE PRK IMP	0	0	20,375	58,432	37,787	100,000
-----						
TOTAL OTHER OPERATING EXP	0	57,266	896,428	3,313,232	1,270,944	1,250,000
-----						
TOTAL FOR DEPT.	0	57,266	896,428	3,313,232	1,270,944	1,250,000
=====						

# Enterprise Fund Operations

# Transportation Center

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
TRANSPORTATION FACILITY (3160)**

**ACTIVITY DESCRIPTION:**

The Transportation Facility is located on the Southeast corner of Solano and Third Streets with the park and ride parking lot located across Solano Street to the north.

The Transportation Facility has made an attractive addition to downtown Corning. This facility consists of four (4) Suites:

- Suite A is currently rented to the Hometown Café which has been open for business since March 2010.
- Suite B is currently rented to the Corning Police Department for the PAL (Police Activities League) Program.
- Suite C, until recently, was utilized for programs sponsored by the Corning Recreation Department.
- Suite D is used as a passenger waiting area currently utilized by TRAX (Tehama Rural Area Express).

The City maintains responsibility for grounds and building maintenance, the janitorial services are the responsibility of the facility business operators.

Funding to support the Transportation center is from the City General Fund and Local Transportation Funds (LTF). The City also receives \$6,000 annually from the County Transportation Commission for Janitorial service at the facility. This amount is expected until June 30, 2105.

**SUPPLIES:**

- |                 |  |
|-----------------|--|
| <b>625-6410</b> | <b><u>ELECTRICITY:</u></b> Funding for electricity for the Transportation Center.                          |
| <b>625-6430</b> | <b><u>NATURAL GAS:</u></b> Funding for natural gas at the facility.  |
| <b>625-6750</b> | <b><u>BUILDING MAINTENANCE:</u></b> Funding for building maintenance/repairs at the Transportation Center. |
| <b>625-7365</b> | <b><u>LANDSCAPING:</u></b> Landscaping services at the Transportation Center.                              |



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
TRANSPORTATION CENTER #3160						
625 6410 3160 Electricity	4,354	5,205	5,550	5,000	3,742	5,000
625 6430 3160 Natural Gas	950	919	589	1,000	369	1,000
001 6750 3160 Bldg.Maint.	75	0	0	0	143	0
625 6750 3160 Bldg.Maint.	8,710	8,743	12,233	9,000	14,105	9,000
625 7365 3160 Landscaping	1,287	1,404	1,428	1,728	1,582	1,800
TOTAL OTHER OPERATING EXP	15,376	16,271	19,800	16,728	19,941	16,800
TOTAL FOR DEPT.	15,376	16,271	19,800	16,728	19,941	16,800

**Airport**

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
AIRPORT (3500)**

**ACTIVITY DESCRIPTION:**

A Fixed Base Operator operates the Corning Airport. This Operator is responsible for maintaining a business that offers fuel and aircraft maintenance and supplies tie downs utilized in securing the airplanes not in hangars.

We recently complete an RFQ process to identify a new Airport Engineer. At this time we are completing a draft agreement with a firm in Santa Rosa, and once completed will present the same for Council consideration and approval.

The basic role of the City is to maintain lighting (including the beacon), buildings, weed abatement and to furnish propane to heat the Administration Building. Corning Airport is recognized as California's third oldest airport facility. This operation is vital to the City and is hoped to draw industry and development in and around the airport area.

The Airport budget is managed as an "Enterprise Fund" which isolates operating costs and dedicated funding sources. Funding comes from \$10,000 per year received from Caltrans Division of Aeronautics, and from rental income; no support is required from the City's General Fund. However, this budget includes Engineering Professional Services pursuant to our airport expansion design project that is largely funded by an FAA grant.

**PERSONNEL SERVICES:**

**SALARIES:** This account funds wages for Airport maintenance.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 620-6150** **MATERIALS/SUPPLIES:** The Air Enterprise Fund provides funding for materials and supplies to maintain the airport.
- 620-6186** **TAXES:** Funding is provided for Mosquito Abatement, Tehama County Mosquito and Vector Control.
- 621-6300** **PROFESSIONAL SERVICES:** Funding is provided for Airport Expansion design engineering and plans pursuant to the contract with Wadell Engineering.
- 620-6410** **ELECTRICITY:** The Air Enterprise Fund provides funding for Airport electricity costs.
- 620-6420** **PROPANE:** Funding is provided by the Air Enterprise Fund for the purchase of propane to heat the airport administration building.
- 620-6462** **STATE REQ. PERMITS:** Funding is provided by the Air Enterprise Fund for State required permits regarding storm water run off.
- 620-6750** **BUILDING MAINTENANCE:** The Air Enterprise Fund provides funding for any necessary repairs to City buildings at the Airport.
- 620-6810** **LIABILITY INSURANCE:** Funding is provided by the Air Enterprise Fund for liability insurance at the airport.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>AIRPORT #3500</b>						
5100 + SALARIES	4,804	3,022	1,466	0	1,968	0
5900 + BENEFITS	1,803	1,281	620	0	773	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>6,607</b>	<b>4,303</b>	<b>2,086</b>	<b>0</b>	<b>2,741</b>	<b>0</b>
620 6150 3500 Mat/Supplies	5,747	3,636	4,700	5,000	1,733	5,000
620 6186 3500 Taxes	193	316	277	0	216	0
620 6300 3500 ProfServices	0	6,000	0	1,500	0	1,500
001 6410 3500 Electricity	0	0	192	0	328	500
620 6410 3500 Electricity	4,347	3,711	3,023	2,000	2,729	2,000
620 6420 3500 Propane	2,788	2,951	1,294	3,000	809	3,000
620 6462 3500 ReqPmts.State	0	0	0	500	1,791	500
620 6750 3500 Bldg.Maint.	3,122	79	0	1,000	387	1,000
620 6810 3500 Liability Ins.	4,809	4,096	4,096	6,000	4,096	6,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>21,006</b>	<b>20,789</b>	<b>13,582</b>	<b>19,000</b>	<b>12,089</b>	<b>19,500</b>
620 9823 3500 Debt Service	0	5,000	0	0	0	0
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FOR DEPT.</b>	<b>27,613</b>	<b>30,092</b>	<b>15,668</b>	<b>19,000</b>	<b>14,830</b>	<b>19,500</b>

# **Sewer & Waste Water Treatment Plant**

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
SEWER MAINTENANCE (5000)**

**ACTIVITY DESCRIPTION:**

The sewer department provides wastewater collection for all City of Corning businesses and residents. This department is also responsible for the installation of all residential and commercial construction of new sewer connections and any related repairs and/or replacement of defective service laterals.

The Sewer Pre-Treatment Program, now contracted through Severn-Trent Services (formerly operated by Southwest Water Company), is a continuous program utilized for monitoring the sewer discharge from industrial and commercial users on a quarterly basis.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for City employee wages performing sewer maintenance tasks.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

- 610-6100 OFFICE SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing office supplies.
- 610-6150 MATERIAL/SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing any necessary materials/supplies.
- 610-6250 SMALL TOOLS:** Funding from the Sewer Enterprise Fund provides for the purchase of necessary low cost tools that are subject to periodic replacement.
- 610-6410 ELECTRICITY:** The Sewer Enterprise Fund provides funding for electrical costs to power the sewer lift station on 99 W at South Avenue.
- 610-6700 EQUIPMENT MAINTENANCE:** The Sewer Enterprise Fund provides funding for equipment maintenance and repairs.
- 610-7100 TRAINING/EDUCATION:** Provides funding for training and education to maintain required certification.
- 610-7368 PRE-TREATMENT PROGRAM:** Funding to support a State mandated Monitoring Program of Industrial Sewer Waste is provided from the Sewer Enterprise Fund.
- 610-7500 VEHICLE OPERATION/MAINTENANCE:** The Sewer Enterprise Fund provides funding for vehicle fuel and repair.
- 610-9265 CITY HALL CARPET REPLACEMENT:** Funds partial replacement of City Hall carpet.
- 610-9300 MACH./EQUIPMENT:** Funds the purchase of a utility bed for Public Works vehicle.
- 610-9860 PERS SIDEFUND DEBT SERVICE:** Funds a portion of the PERS Sidefund Refinance.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
SEWER DEPARTMENT #5000						
5100 + SALARIES	30,524	42,001	34,701	31,146	39,299	34,482
5200 + OVERTIME	0	0	0	0	548	0
5900 + BENEFITS	15,416	16,660	16,977	0	21,161	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>45,940</b>	<b>58,661</b>	<b>51,678</b>	<b>31,146</b>	<b>61,008</b>	<b>34,482</b>
610 6100 5000 Office Supplies	2,455	2,623	2,190	500	1,189	500
674 6100 5000 Office Supplies	14	5	5	0	0	0
683 6100 5000 Office Supplies	0	2	2	0	0	0
692 6100 5000 Office Supplies	1	0	0	0	0	0
693 6100 5000 Office Supplies	15	7	0	0	0	0
001 6150 5000 Mat/Supplies	0	0	6	0	0	0
610 6150 5000 Mat/Supplies	9,102	8,367	7,787	27,380	7,397	27,380
630 6150 5000 Mat/Supplies	0	0	514	0	0	0
683 6150 5000 Mat/Supplies	6	0	0	0	0	0
610 6250 5000 Small Tools	704	589	495	500	166	500
610 6350 5000 Communications	66	0	0	0	0	0
610 6410 5000 Electricity	5,015	5,900	6,101	5,000	5,404	5,000
610 6700 5000 Equip.Maint.	10	215	0	500	83	500
610 7100 5000 Traing/Educ.	523	0	0	2,000	52	2,000
630 7100 5000 Traing/Educ.	0	0	38	0	0	0
610 7365 5000 Landscaping	0	2,696	0	0	0	0
610 7368 5000 PreTreat.Prog	29,474	32,923	30,950	30,000	77,281	30,000
610 7500 5000 Veh Opr/Maint	2,979	3,741	3,392	4,000	3,892	4,000
610 9265 5000 CTY HALL CARPET	0	0	0	0	0	2,500
610 9300 5000 Mach/Equip.	0	0	0	0	0	4,000
610 9860 5000 Debt, Side Fund	0	0	271	8,618	6,443	10,600
<b>TOTAL OTHER OPERATING EXP.</b>	<b>50,364</b>	<b>57,068</b>	<b>51,751</b>	<b>78,498</b>	<b>101,907</b>	<b>86,980</b>
<b>TOTAL FOR DEPT</b>	<b>96,304</b>	<b>115,729</b>	<b>103,429</b>	<b>109,644</b>	<b>162,915</b>	<b>121,462</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
WASTE WATER TREATMENT PLANT (5200)**

**ACTIVITY DESCRIPTION:**

Up until recently (June 1, 2013), South West Water Company (SWWC) operated the Treatment Plant and maintained the sewer collection system under contract. Now the plant and collection system are maintained by Severn Trent Services. The treatment plant is currently permitted by the Regional Water Quality Control Board to discharge a maximum of 1.75 million gallons per day (MGD). The Wastewater Treatment Plant (WWTP) treats domestic wastewater from City residents and businesses.

Severn Trent also, as part of their contract, provides for the City a Pre-Treatment Program, which requires that they take samples and check records of the Class One dischargers, such as the Truck Stops, Truck Washes and large restaurants. These inspections ensure or WWTP will not be contaminated with diesel or oil products.

Operating as an "Enterprise Fund", the Sewer Department and Wastewater Treatment Plant currently produce sufficient income to accommodate expenses and capital improvements to operate our Treatment Facility.

The Waste Water Treatment plant needs to rebuild a screw pump at the current facility. The screw pump is used transfer the wastewater solids in the treatment process. This pump is an integral part of the plant. This pump will cost around \$60,000 to rebuild.

**PERSONNEL SERVICES:**

**SALARIES:** This funds employee wages associated with the wastewater Treatment Plant.

**EMPLOYEE BENEFITS:** This account provides funds for City contribution to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

- 610-6175**     **WEED AND PEST SPRAYING:** The Sewer Enterprise Fund provides funding for spraying of weeds and insects at the WWTP.
- 610-6300**     **PROFESSIONAL SERVICES:** The Sewer Enterprise Fund provides funding for the ECO Resources, Inc. service contract and sludge removal.
- 610-6322**     **CA TOXIC TESTING:** Funding to complete the State mandated testing to prevent release of toxins through the outfall line.
- 610-6410**     **ELECTRICITY:** This account funds electrical usage at the WWTP.
- 610-6461**     **REQUIRED PAYMENTS/COUNTY:** Required County permits are purchased with funds provided by the Sewer Enterprise Fund.
- 610-7376**     **RWQCB ANNUAL PERMIT:** The Sewer Enterprise Fund provides funding for the Regional Water Quality Control Board Annual Permit.



CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
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WWTP #5200						
-----						
610 6175 5200 Weed/Tree Spray	0	1,400	4,796	5,000	2,929	5,000
610 6300 5200 ProfServices	564,319	624,695	538,220	615,000	506,368	615,000
610 6322 5200 CA Toxic Testng	3,633	0	0	4,000	0	4,000
610 6410 5200 Electricity	78,748	85,683	73,856	79,510	68,292	70,700
610 6461 5200 Req.Pmts/Cnty.	0	0	394	350	0	350
610 7376 5200 Annual Permit	7,447	10,993	10,993	7,500	10,897	12,500
TOTAL OTHER OPERATING EXP.	654,147	722,771	628,259	711,360	588,486	707,550
-----						
380 9262 5200 Mixing Zone Sty	0	20,000	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	20,000	0	0	0	0
-----						
TOTAL FOR DEPT.	654,147	742,771	628,259	711,360	588,486	707,550
=====						

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
SEWER CAPITAL IMPROVEMENT (5250)**

**ACTIVITY DESCRIPTION:**

Sewer Capital Improvement includes funds for replacement of broken or damaged sewer mains, and debt service to repay the USDA Rural Development (formerly Farm Home Administration), which funded the City's Sewer and Water Replacement Programs, Phase I, II & III. Phase III of the Sewer and Water Replacement Program was completed in January of 2000.

Additionally, the Sewer Capital Improvement Program includes purchases and repairs at the Waste Water Treatment Facility for ongoing maintenance and Capital Replacement items.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides wages for City Employees working on sewer capital improvement projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

- 380-9206**     **CAPITAL REPLACEMENT:** This account funds purchases and repairs at the WWTP.
- 381-9135**     **SEWER LINE REPLACEMENT:** This fund provides for replacement of broken or damaged sewer lines throughout the City.
- 348-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the WWTP Sewer Expansion, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.
- 610-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the Sewer Enterprise Fund, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
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SEWER IMPROVEMENTS #5250						
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381 9135 5250 SWR Line Rplcmt	0	0	0	50,000	0	50,000
380 9206 5250 CapReplacement	7,446	2,448	3,299	75,000	17,360	75,000
348 9812 5250 Sewer Debt Serv	175,433	173,262	168,158	235,000	248,443	235,000
610 9812 5250 Sewer Debt Serv	94,168	92,229	90,711	136,864	137,890	136,864
673 9812 5250 Sewer Debt Serv	6	2	2	0	0	0
675 9812 5250 Sewer Debt Serv	8	2	3	0	0	0
681 9812 5250 Sewer Debt Serv	1	2	1	0	0	0
692 9812 5250 Sewer Debt Serv	3	6	6	0	0	0
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TOTAL OTHER OPERATING EXP.	277,065	267,951	262,180	496,864	403,693	496,864
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TOTAL FOR DEPT	277,065	267,951	262,180	496,864	403,693	496,864
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**Water**

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
WATER MAINTENANCE (7100)**

**ACTIVITY DESCRIPTION:**

The Water Department provides funding for wages, materials and supplies necessary to operate and maintain the City's water system. This system operates as an "Enterprise Fund" to fund its expenses and Capital Improvements.

The City strictly adheres to the State Department of Health and Drinking Water regulations, guidelines and periodic sample testing requirements. Currently two water samples are taken each week at various locations throughout the City to monitor bacteria content.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works employees working in water maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fees.

**SUPPLIES:**

- 630-6150** **MATERIALS/SUPPLIES:** Funding is provided from the Water Enterprise Fund for the purchase of materials and supplies necessary to maintain the water system.
- 630-6160** **OFFICE SUPPLIES:** Provides funding for necessary office supplies.
- 630-6250** **SMALL TOOLS:** The Water Enterprise Fund provides funding to purchase small tools for the plumbers enabling them to accomplish maintenance and repair duties.
- 630-6300** **PROFESSIONAL SERVICES:** The Water Enterprise Fund provides funding for water tests required by the State Health Department.
- 630-6410** **ELECTRICITY:** The Water Enterprise Fund provides funding for PG&E charges to operate the water pumps at the City wells.
- 630-6462** **PERMITS/STATE REQUIRED:** The Water Enterprise Fund provides funding for the State Health Department for the services they provide the City.
- 630-6700** **EQUIPMENT MAINTENANCE:** The Water Enterprise Fund provides funding for pump repair and equipment maintenance.
- 630-7100** **TRAINING:** Provides funding for any necessary employee training.
- 630-7500** **VEHICLE/OPERATION/MAINTENANCE:** The Water Enterprise Fund provides funding for fuel and vehicle repairs.
- 630-8006** **GROUNDWATER TESTING:** Funds installation and maintenance of groundwater monitoring equipment at the former woodwaste and dump site on Corona Avenue at Rawson Road.
- 630-9265** **CITY HALL CARPET REPLACEMENT:** Funds the partial replacement of City Hall Carpeting.
- 630-9300** **MACH./EQUIPMENT:** Funds the purchase of the Utility Bed for Public Works Vehicle.
- 630-9860** **PERS SIDEFUND DEBT SERVICE:** Funds a portion of the PERS Sidesfund Refinance.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
<b>WATER DEPARTMENT #7100</b>						
5100 + SALARIES	113,597	125,939	118,511	114,657	142,240	150,318
5200 + OVERTIME	0	53	118	0	1,206	0
5900 + BENEFITS	53,549	54,556	55,058	0	65,108	0
<b>TTL SALARIES/BENES</b>	<b>167,146</b>	<b>180,548</b>	<b>173,687</b>	<b>114,657</b>	<b>208,554</b>	<b>150,318</b>
630 6100 7100 Office Supplies	2,465	2,623	2,190	461	1,229	461
674 6100 7100 Office Supplies	19	7	5	0	0	0
675 6100 7100 Office Supplies	1	0	0	0	0	0
682 6100 7100 Office Supplies	1	0	1	0	0	0
684 6100 7100 Office Supplies	23	8	7	0	0	0
001 6150 7100 Mat/Supplies	0	1,606	44	0	0	0
630 6150 7100 Mat/Supplies	49,450	60,359	64,048	40,000	40,276	40,000
630 6250 7100 Small Tools	319	560	95	500	192	500
610 6300 7100 ProfServices	0	(6,108)	0	0	0	0
630 6300 7100 ProfServices	10,391	33,251	10,730	10,000	9,335	10,000
630 6350 7100 Communications	66	0	0	0	0	0
630 6410 7100 Electricity	188,448	174,826	199,403	178,700	206,896	171,800
630 6462 7100 ReqPmts.State	11,255	7,885	16,999	5,500	8,236	5,500
001 6700 7100 Equip.Maint.	0	0	15	0	0	0
630 6700 7100 Equip.Maint.	1,522	2,463	0	5,000	3,331	5,000
630 7100 7100 Traing/Educ.	0	0	247	5,000	534	5,000
630 7200 7100 Conf/Meetings	303	0	0	0	0	0
630 7500 7100 Veh Opr/Maint	3,995	3,854	3,110	6,000	5,070	6,000
<b>TTL OTHER OPERATING EXP</b>	<b>268,258</b>	<b>281,334</b>	<b>296,894</b>	<b>251,161</b>	<b>275,099</b>	<b>244,261</b>
630 8006 7100 Refuse DispSite	0	0	0	19,280	857	0
630 9265 7100 CTY HALL CARPET	0	0	0	0	0	2,500
630 9300 7100 Mach/Equip.	0	0	0	0	0	4,000
630 9860 7100 Debt, Side Fund	0	0	500	15,879	11,851	19,600
<b>TTL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>35,159</b>	<b>12,708</b>	<b>26,100</b>
<b>TOTAL FOR DEPT.</b>	<b>435,404</b>	<b>461,882</b>	<b>471,081</b>	<b>400,977</b>	<b>496,361</b>	<b>420,679</b>

**CITY OF CORNING  
2014-2015 ANNUAL BUDGET NARRATIVE  
WATER CAPITAL IMPROVEMENTS (7420)**

**ACTIVITY DESCRIPTION** (Includes City Council additions):

The Farm Home Water and Sewer Replacement Program loan acquired in prior years provided funds for the replacement of the antiquated water and sewer lines throughout the City. Phases I - III were completed in 1998 making our system very reliable and more cost efficient to operate.

This Improvement Program also funds Capital items needed for the operation of the water system, such as funding a Consultant for well Telemetry repairs and Replacement of Telemetry equipment (the electronics that interconnect the wells and make them work together to maintain balanced pressure throughout the system).

Currently three wells have been shut down and taken off line due to various reasons. Wells off line at this time are: Houghton Avenue well (due to PCE chemicals in area water samples) and the two Petro wells (due to potential contamination of MTBE from the old Burns Brothers Truck Stop). At this time these wells will only be utilized during an extreme emergency situation.

The City Council has approved the water line extension in Blackburn Avenue in front of the high school. That project would be completed to provide the neighborhood looping that we desire for system redundancy by connecting the water main in 1<sup>st</sup> St. to the main in Marguerite..

**PERSONNEL SERVICES:**

No Salaries are shown in this Project Department; see Water Department # 7100 of all Water employee costs.

**630-6300 PROFESSIONAL SERVICES:** Funds engineering costs in support of projects.

**CAPITAL IMPROVEMENTS:**

**346-9237 WELL TELEMETRY:** Water Capital Improvement Fund provides funding for a well telemetry Consultant and well telemetry equipment in the amount of \$35,000.

**630-9276 WATER METER REPLACEMENT PROGRAM:** Provides \$25,000 per year for the replacement of old water meters.

**383-9417 EDITH WELL:** Funding for work on the Edith Well and other City Wells.

**630-9811 WATER DEBT SERV. & TRUST ADMIN.:** The Water Enterprise Fund provides funding for series A & B Bonds for Water Improvement & Replacement Program completed in 2000 and the new Clark Park Well.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2014-2015

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 REQUESTED
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WATER IMPROVEMENTS #7420						
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610 6300 7420 ProfServices	0	(758)	0	0	0	0
630 6300 7420 ProfServices	0	758	0	500	0	500
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TOTAL OTHER OPERATING EXP.	0	0	0	500	0	500
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383 9168 7420 Pump Improve.	0	0	0	60,000	0	60,000
346 9237 7420 Telemetry	1,170	15,924	26,767	35,000	3,315	18,000
346 9275 7420 Clark Park Well	45,706	1	0	0	0	0
630 9276 7420 Water Meter Rep	0	0	23,163	25,000	0	19,000
383 9281 7420 Well Clorinator	0	2,045	610	1,500	517	1,500
383 9417 7420 WELL REPAIRS	3,686	6,866	26,157	31,000	10,330	31,000
630 9811 7420 Wtr Debt Servce	184,717	187,038	197,055	310,000	313,696	310,500
673 9811 7420 Wtr Debt Service	8	2	2	0	0	0
675 9811 7420 Wtr Debt Service	10	3	3	0	0	0
682 9811 7420 Wtr Debt Service	4	7	6	0	0	0
383 9851 7420 Blackburn Line	0	0	111,886	0	0	0
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TOTAL CAPITAL EXPENDITURES	235,301	211,886	385,649	462,500	327,858	440,000
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TOTAL FOR DEPT.	235,301	211,886	385,649	463,000	327,858	440,500
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