

Item No.: I-13

**PRESENTATION OF FISCAL YEAR  
2015-2016 PROGRAM OF SERVICE  
AND ANNUAL BUDGET**

**JULY 14, 2015**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER  
ROY SEILER, CPA; ACCOUNTING CONSULTANT**

**INTRODUCTION:**

City Staff hereby presents the City Council with this "Annual Program of Service and Proposed 2015-2016 City Budget".

**BACKGROUND:**

We typically prepare the draft budget and present it at the first Council meeting in June. This year we postponed preparing this budget document while we considered three separate budget scenarios to address the anticipated shortfall in the General Fund. At the June 23, 2015 meeting, the City Council directed staff to prepare a draft Budget that was consistent with the "Scenario 1" General Fund Summary presented on June 9th. The attached draft budget document is consistent with that "Scenario 1" template.

**SUMMARY:**

In summary, this staff report presents draft budget documents that, if approved in their entirety will:

- Continue "full-time", municipal operations.
- Continue the independent half-time Planning Consultant arrangement.
- Fund the purchase of the Capital Improvement and replacement Items, or earmark funds for future expenditure, as listed on the document marked "2015-2016 Capital Improvement Plan Expenditure List" that's attached to this staff report as "Exhibit A".
- Decrease the City's Operating Reserve from \$910,000 to \$625,000.

We've continued the budget format that we utilized last year. In the staff report we have included many of the charts that were provided last year, with updated financial data of course. All recommended expenditures are accounted for in the budget document and/or described in this staff report or "Exhibit A".

**EXECUTIVE SUMMARY:**

- **FY 2015-2016 Total Projected City-wide Revenues (excluding transfers):  
\$11,323,189**
- **FY 2015-2016 Total Expenditures (excluding transfers): \$12,747,768.**
- **Anticipated General Fund Revenues will total: \$4,446,410.**
- **Recommended General Fund Expenditures will total: \$4,877,376.**

Note that City-wide Expenditures exceeds Revenues by \$1,424,579. We're spending more money than we receive in revenue. Why is that? The answer is we are recommending spending some funds in 2015-2016 that we received as revenue in prior budget years. That difference (among others) includes:

- CDBG Reuse Funds that we'll use to pay for new paving on Solano and Third Streets, (approx. 455,000)
- Parkland Development Fees that we'll expend to rebuild the restrooms at Clark Park (approx. \$147,000),
- Gas Tax Funds carried over from previous years (approx. \$152,000), and expended in FY 2015-2016,
- General Funds accumulated in prior years (approx. \$431,000) that are to be expended in FY 2015-2016.

As for the General Fund; the difference (\$430,966) can be explained by the recommended transfer from the Operating Reserves (\$285,000) and the use of most of the General Fund Balance projected on June 30, 2015 (\$148,687). See the General Fund Summary and Projections on Page v.

#### **BUDGET FORMAT:**

The budget document presented tonight has two primary components: this "Budget Message" staff report with pages marked in lower case Roman Numerals, and the large binder document labeled "City of Corning 2015-2016 Budget & Program of Services", with regular page numbers. The document should be considered a "Draft" at this time.

Following this budget message is the Table of Contents. That's followed by the Financial Projections Tab. Use the information under that tab to understand the financial status of the City's important funding sources.

The next two Tabs display the sources and history of the "General Fund" and all "Other Fund Revenues". There is a detailed narrative explaining each revenue source. The Department Summaries Tab provides a short history of expenditures in each of the City's Departments. Finally, tabs with individual expenditure plans for each Department and service are provided for detailed review when necessary.

#### **IMPLEMENTING THE PROGRAM OF SERVICE AND ANNUAL BUDGET:**

Tonight, and if necessary, at an additional session, Staff will present their budget recommendations to the City Council. Council will also entertain the public's comments and suggestions, and then deliberate and make any changes deemed necessary and appropriate.

The City Manager and Accounting Consultant Roy Seiler CPA will then incorporate those changes in a final budget Resolution document. The current schedule calls for Council to work toward completing the budget review in order to adopt

the Resolution at the July 28, 2015 regular meeting. The individual line items of the budget will not be adopted; instead the Council will use the Resolution to set the budget limits for each of the Operating and Capital Improvement Funds that support city services. Staff will then operate within these budget limits to carry out the City Council's adopted Program of Services.

### **THE BUDGET:**

"Budgeting" is the process we go through to project revenues and then allocate those funds as expenditures in order to implement the Council's desired programs, services and projects.

Our budget addresses anticipated revenues and expenditures affecting the "General Fund" and "Other Funds" that account for the Water & Sewer utilities, the Airport, Street Maintenance, and maintaining the Transportation Center. Revenues and expenditures for those "Other Funds" are earmarked for specific uses and must balance. That leaves little discretion to the City Council for those "Other Funds". For that reason, we primarily focus on the General Fund.

The General Fund budget can be viewed in three primary parts:

1. **History.** We start with "actual numbers" from the audit at last fiscal year's end (FY 2013-2014; ending June 30, 2014).
2. **2014-2015 Projected.** We normally prepare the budget before the current fiscal year "closes out", we must "project" the fund balance based on incomplete data (normally from 11 months of July thru May). From that we're able to approximate the current General Fund balance.

Since we're preparing the budget a little later than normal this year, we have more complete data regarding revenues and expenditures for FY 2014-2015. We're happy to report that our expenditures are down from what we'd budgeted in 2014-2015 and then presented in the Study Session Scenarios. While Sales Tax revenue is down significantly (about \$108,500), that deficit is somewhat mitigated by surplus Transient Occupancy Tax & Building Permit Fees, and an unexpected "one-time" reimbursement for state mandated programs. Additionally, we had some savings related to Public Works Street Maintenance labor costs. So, our General Fund balance for June 30, 2015 is not as low as we anticipated. See the General Fund Summary document on Page v.

3. **2015-2016 Budgeted.** We utilize various sources to make projections about the "Income" or "revenue" we'll receive for the next fiscal year. Staff then uses those projections to make recommendations about just which programs, services and projects we can fund. From all that we can make preliminary projections about where we expect to be on June 30, 2016.

Fuel prices remain low. Since our Sales Tax Revenue is heavily weighted by fuel sales, we expect Sales Tax Revenue for FY 2015-2016 to be at or near

the same level as 2014-2015. Other revenue sources are expected to remain at or near 2014-2015 levels as well. But our future costs to provide services are increasing. For that reason, the proposed budget for FY 2015-2016, will expend more than we'll take in as revenue in order to provide about the same level of public services and maintain the City's infrastructure as last year. The deficit spending will require utilizing some of the City's Operating Reserves (Savings account) in order to balance the 2015-2016 Budget.

Please refer to the "General Fund Summary and Projections" spreadsheet on the following page. It details the recent history and projects the current and future balances of the General Fund.

## GENERAL FUND SUMMARY AND PROJECTIONS

	<u>Available</u>	<u>Reserved</u>	<u>TOTAL</u>
<b>Audit Balance, June 30, 2014</b>	\$ 455,233	\$ 830,000	\$ 1,285,233
<b><u>2014-2015, Projected</u></b>			
Revenues, Budgeted, As Adjusted	\$ 4,561,810		
Estimated Decreases in Revenues over Budget (*)	\$ (11,500)		
Available for Expenditure	\$ 5,005,543		
Expenditures, Budgeted as Adjusted	\$ (4,949,856)		
Estimated Savings To Expenditures over Budget (*)	\$ 173,000		
Subtotal	\$ 228,687	\$ 830,000	
Increase to Operating Reserve	\$ (80,000)	\$ 80,000	
<b>Projected Fund Balance, June 30, 2015</b>	<b>\$ 148,687</b>	<b>\$ 910,000</b>	<b>\$ 1,058,687</b>
<b><u>2015-2016 Budgeted</u></b>			
Revenues and Transfers In	\$ 4,446,410		
Available for Expenditure	\$ 4,595,097	\$ 910,000	
Expenditures and Transfers Out	\$ (4,877,376)		
Subtotal	\$ (282,279)	\$ 910,000	
Funds Transferred From Operating Reserve	\$ 285,000	\$ (285,000)	
<b>Budgeted Fund Balance, June 30, 2016</b>	<b>\$ 2,721</b>	<b>\$ 625,000</b>	<b>\$ 627,721</b>

**(\*) Recap of Expected Adjustments, 2014-2015:**

Revenues:

Projected decrease in sales tax	\$ (108,500)
Increase in State Mandated Cost Reimb.	\$ 28,000
Projected Increase in TOT	\$ 44,000
Increased Building Permits/Inspections	\$ 25,000

Total \$ (11,500)

Expenditures:

Projected Increase in Utility Costs	\$ 17,000
Police Dispatch Savings	\$ (90,000)
Support of Public Works/Streets Savings	\$ (140,000)
Park Related Expenditures	\$ 40,000

Total \$ (173,000)

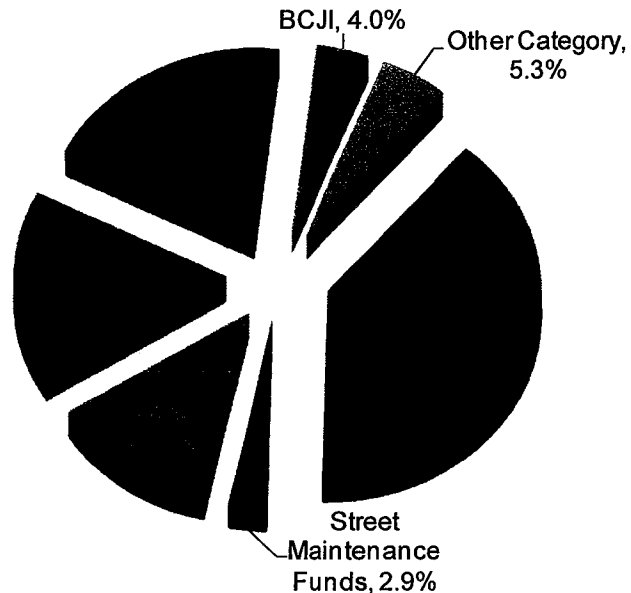
**NOTE:** Even though the Fiscal year end has passed, these numbers are still "preliminary". There are many adjustments made during the "closing process", some of which are significant.

## SUMMARY OF PROPOSED REVENUES AND EXPENDITURES FY 2015-2016:

### “REVENUES”: THE SOURCES OF FUNDS FOR CITY OPERATIONS:

The **total City revenues** from all sources for Fiscal Year 2015-2016 are projected to reach \$11,323,189. City operating income comes from a number of sources which are described fully in the Draft Budget Book sections under the Tab “**General Fund Revenues**” beginning on page 12 of the Budget book and “**Other Fund Revenues**” beginning on page 24. The graph to the right shows the various sources of City revenues.

Overall FY 2015-2016 Revenues



### GENERAL FUND REVENUES:

We project General Fund Revenues to be \$4,446,410 for FY 2015-2016. That amounts to about 39.3% of the total revenues. General Fund revenues are largely “discretionary”; meaning the City Council can largely decide how these funds are expended.

The revenue sources for the General Fund include the five major categories (Sales Tax, Transient Occupancy Tax, Property Tax, Motor Vehicle License Fees Tax and “Other GF Revenues”) shown on the spreadsheet marked “General Fund Revenue History/Projections” that’s attached as page 2. The spreadsheet shows how the fund amounts have varied among the recent budget cycles. The categories totals are also graphed on Page 3.

“Sales Tax” is a significant component of the General Fund. See the graph at Page 4 and the spreadsheet on Page 5 showing the history of sales tax receipts. Recessionary conditions in FY 09-10 and FY 10-11 greatly reduced sales tax receipts and hence, the General Fund budgets. Since then, retail sales have fluctuated. For FY 2013-2014, Sales Tax revenues were up about \$200,000 over the \$2,650,000 that we budgeted. Note that for FY 2014-2015, Total Sales Tax (& Triple Flip) will total just \$2,581,500. That’s down \$268,500 from FY 2013-2014, and also about \$108,500 less than budgeted for 2014-2015. The primary reason for the reduced Sales Tax is a decrease in fuel prices. See also the graphs and discussion under “General Fund Analysis and Expectations” beginning at page viii of this staff report.

## **OTHER FUND REVENUES:**

The Council has limited discretion regarding “**Other Fund**” (**Non-General Fund**) **Revenues**. These funds are restricted to specific purposes. Some refer to these as “earmarked” funds. For example, Gas taxes must go to street maintenance such as repaving projects, and water revenues may be spent only on water-related repairs or improvements, etc. The sum of all **Other Fund Revenues** anticipated for FY 2015-2016 is \$6,876,779. That makes up about 60.7% of the City’s total revenues.

See the “Financial Projection” Tab following this report. Under that tab are separate spreadsheets for the Street Funds, the Sewer Enterprise and the Water Enterprise included at Pages 6, 9 & 11, respectively.

Street Maintenance Funds are reliant on the various Gas Taxes collected from fuel sales and funds provided via the Tehama County Transportation Commission. See Page 6.

Please refer to the Sewer Enterprise Fund spreadsheet (Page 9). The Council approved Resolution No. 05-27-2014-01 on May 27<sup>th</sup>, 2014. The resolution implements a series of five separate 3.5% annual increases to the Sewer Rates on July 1 of 2014 and each of the following four years. With those increases, the Sewer Enterprise Fund will overcome a deficit in the Net Operating Reserve for FY 2014-2015, but will achieve small surpluses for each of the four subsequent years.

Now, see the Water Enterprise Fund Spreadsheet (Page 11). In 2009, the City implemented a series of five annual 3% water rate increases. The final 3% Water Rate increase approved by Resolution 12-08-09-02 occurred on April 1, 2014. So, the spreadsheet shows current deficit spending (spending in excess of revenues) shown in the “Total Annual Net Income” row beginning FY 2014-2015 and continuing and increasing for subsequent years. Note that some of the current deficit is due to reduced use related to the drought. During FY 2015-2016, staff intends to present Water Rate increases to address the anticipated deficits for City Council consideration.

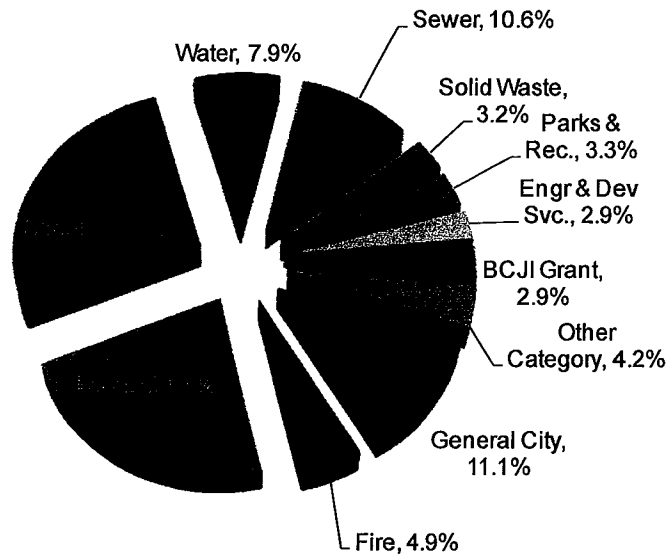
## **EXPENDITURES-HOW THE CITY SPENDS ITS MONEY:**

The Draft Budget document includes staff recommended expenditures totaling \$12,747,768. The Chart on the next page shows the staff recommended expenditures by department/purpose.

In addition to maintaining our current level of services, including full time (non-furlough) staffing, we have identified some maintenance and equipment purchases from our recently approved (May 12, 2015) Capital Improvement Plan (CIP). We are utilizing our CDBG Re-use funds in order to complete repaving of much of Solano Street and Third Street between Solano Street and Blackburn Avenue. Additionally, we expect to complete \$2.195 million the Solano Streetscape project this budget year. Note those two street projects are not reliant on the General Fund.

Staff recommended **Capital Improvement and Replacement purchases** included the Draft Budget are shown on the attached document titled "2015-2016 Capital Improvement Plan Expenditure List" and marked "Exhibit A", following Page xi of the staff report.

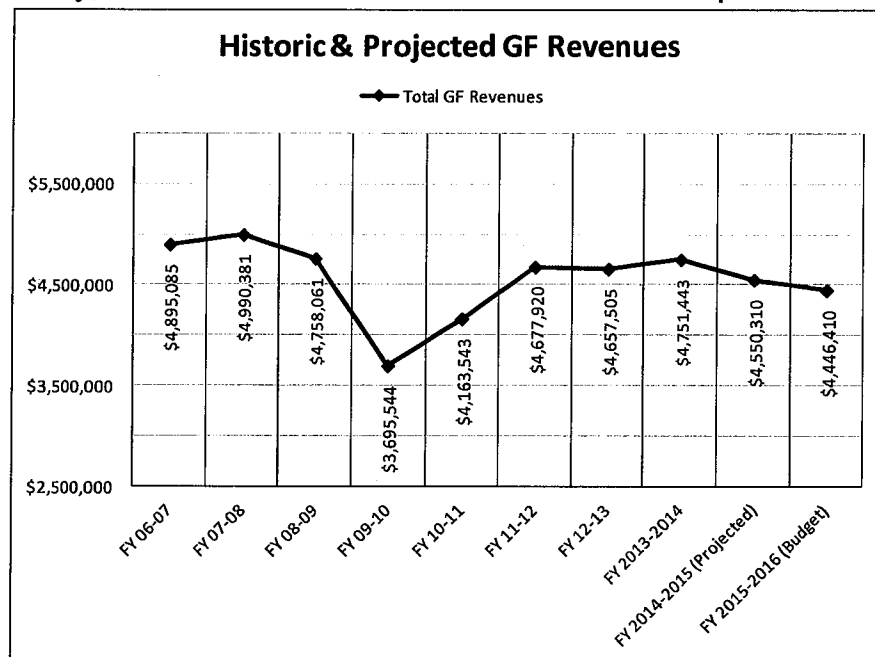
### FY 2015-2016 Expenditures



## HISTORY, ANALYSIS AND TRENDS:

### GENERAL FUND ANALYSIS AND EXPECTATIONS:

As described previously, we focus on the General Fund because it provides the discretionary revenue that funds many of the City's important services and programs. The chart to the right provides a history of General Fund Revenues and staff's projection for the next fiscal year. Fluctuations in General Fund Revenues can severely affect the City budget. Note the trending decreases in General Fund revenues since 2013-2014.

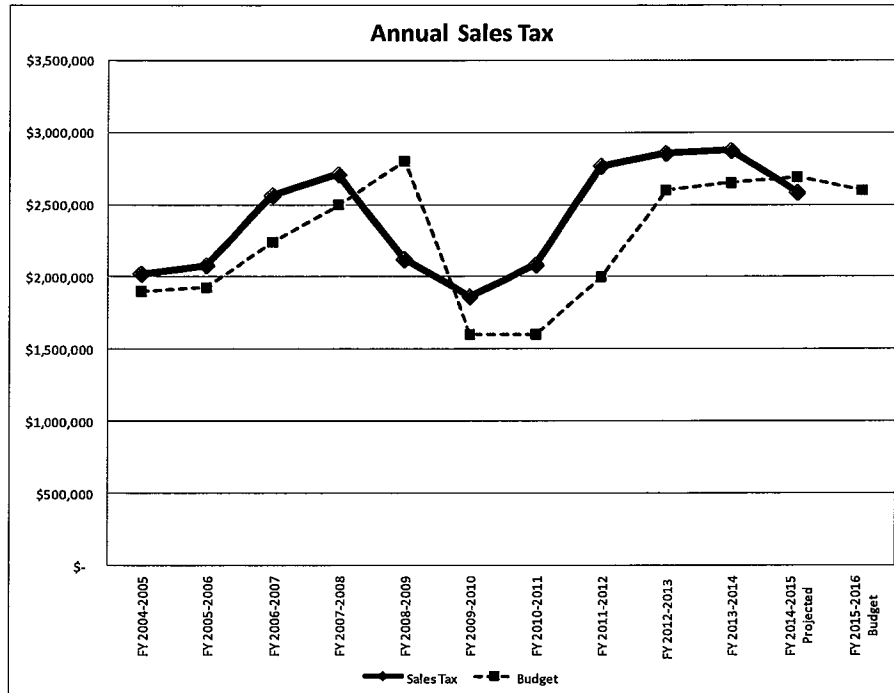


The spreadsheet that's the basis of the chart is included under the Financial Projections Tab at page 2 of the Draft Budget document and titled "General Fund Revenue History and Projections for FY 2015-2016". The spreadsheet shows the various sources of the General Fund, the amount/year and the respective percentage of the overall General Fund Revenue Stream. We're projecting total General Fund Revenues of \$4,446,410 for FY 2015-2016, and expenditures of \$4,877,376.



Due to the importance of the key General Fund Revenues, please see the detailed spreadsheets and charts at pages 2, 3, 4 & 5 in the Financial Projections Section.

### **SALES TAX REVENUE:**



Sales Tax is the principal component of General Fund Revenues. Note how the chart to the left mirrors the General Fund Revenue Chart above. In fact, it regularly accounts for over 50% of General Fund Revenues. In 2015-2016 it was about 56.7% of the General Fund. Because we rely so heavily on Sales Tax Revenue, our fiscal stability can be

significantly affected by recessionary economic conditions. Two industry groups (Fuel Sales and Auto Sales) typically account for the majority (over 80% in 2014-2015) of our sales tax revenues.

A one percent swing in sales tax revenue equates to about a \$26,000 effect on our General Fund. Fuel costs are tied to crude oil prices, which are quite volatile. In 2014-2015 we saw fuel prices decrease and as a result, received reduced Sales Tax revenue. Tight economic conditions can slow auto sales. For those reasons, we keep a watchful eye on sales tax revenues and how it affects our bottom line. We are projecting Sales Tax to be \$2,600,000 for Fiscal Year 2015-2016.

### **TRANSIENT OCCUPANCY TAX:**

This is a 10% room tax that's collected at the motels in town. An improving economy increased 2012-2013 TOT revenues by \$34,000 over the \$260,000 we'd projected. With that, we increased our expectation for 2013-2014 to \$295,000 and collected just under \$300,000. For 2014-2015, our TOT totaled \$344,000. We expect to receive about \$330,000 in TOT for FY 2015-2016.

### **PROPERTY TAX:**

We have exceeded our 2013-2014 budget projection of \$488,500 for 2014-2015 in property taxes. We're projecting \$510,000 for FY 2015-2016.

### **VEHICLE LICENSE FEES:**

This is property tax paid by the County Auditor in lieu of Vehicle License Fees. We expect to receive about the same amount for 2015-2016 that we received this year-\$500,000.

### **CURRENT BUDGET MANAGEMENT:**

So what does this all mean? The following bullet points summarize Staff's recommendations contained in the 2015-2016 Draft Budget and for the future.

- Like last year's budget, the staff proposed budget for 2015-2016 is an austere one. The General Fund is projected to have a deficit of revenue vs. expenditures, and requires the use of an estimated \$285,000 of our reserve Funds.
- As "insurance" for those leaner times, when General Fund revenues are low, as they were in FY 2009-2010, the City maintains an "Operating Reserve", or "savings account". We currently have \$910,000 available in that account. Ideally we have sought to accumulate an Operating Reserve of at least \$1,000,000. (the City of Willows maintains a reserve balance of \$1.33 million, the City of Orland; about \$600,000). However, due to budget constraints, we are recommending that \$285,000 of the Operating Reserves be expended this fiscal year to balance the General Fund deficit. That will leave the Operating Reserves at about \$625,000.
- We'll continue the current staffing levels in the Police & Public Works Departments, acknowledging the staff vacancies.
- The current half-time contract Planning Director and the part time Building Official/PW Inspector arrangement will continue to meet our needs until development activity increases.

### **SUBSEQUENT YEARS; FY 2016-2017 AND BEYOND:**

- In 2014 Council approved five separate 3.5% annual increases to sewer rates. That will provide additional revenue to keep the Sewer Enterprise Fund "solvent" for the short term. Revisions to the Water Rates will be presented for Council consideration either later this calendar year or early in 2016.
- Of course, Increased development activity would generate Development Impact Fees, some of which would pay down indebtedness attributable to previous Water, Sewer and WWTP expansion and improve the Water and Sewer Enterprise Funds and provide relieve the burden from the General Fund.
- We must continue to carefully manage our resources. Our expenditures the next (FY 2016-2017) year will likely continue to rise with inflation. At the same time, we're not expecting significant revenue increases. For that reason we should

continue to budget conservatively and not take on additional programs. We should also carefully consider changes that we can undertake to improve the efficiency of our service delivery. Recognizing these trends, the City Council has recently appointed a nine member "General Fund Budget ad hoc Committee" to identify strategies to improve the City's General Fund fiscal stability.

**2015-2016 CAPITAL IMPROVEMENT PLAN  
EXPENDITURE LIST**

Exhibit "A"

Dept.	Description	Recommended 2015-2016	Gen Fund Impact	Other Fund Impact
<b>Police</b>	<b>Police Equipment</b>			
071-9500-2116	Patrol Vehicle	\$ 46,900	\$ 46,900	\$ -
071-9301-2116	Body Cameras (3)	\$ 2,340	\$ 2,340	\$ -
071-9301-2116	Taser Replacement (2 )	\$ 2,740	\$ 2,740	\$ -
071-9301-2116	Body Armor Replacement	\$ 3,600	\$ 3,600	\$ -
071-9301-2116	Computer Replacement Program-annual cost	\$ 5,000	\$ 5,000	\$ -
071-9301-2116	K-9 Program Replacement (CIP recommends \$6,250)	\$ 6,250	\$ 6,250	\$ -
071-9180-2116	PD Dispatch remodel-Carry-over from 2014-2015	\$ 15,000	\$ 15,000	\$ -
071-9050-2116	Abate Asbestos Ceiling in Evidence Room	\$ 7,500	\$ 7,500	\$ -
	<b>Police Dept. Totals:</b>	<b>\$ 89,330</b>	<b>\$ 89,330</b>	<b>\$ -</b>
<b>Fire</b>	<b>Fire Equipment</b>			
076-9301-2301	Rescue Squad Set aside to Fire Cap Repl 076-1020-9999	\$ 8,700	\$ 8,700	\$ -
076-9301-2301	Fire Engine Repl (to Fire Cap Repl 076-1020-9999)	\$ 19,000	\$ 19,000	\$ -
076-9301-2301	Self Contained Breathing Apparatus (SCBA) Replacement over 20 year cycle	\$ 4,500	\$ 4,500	\$ -
076-9301-2301	Extrication Equipment (Jaws of Life-15 yr. cycle)	\$ 1,700	\$ 1,700	\$ -
076-9301-2301	Personal Protective Equipment (Turn-outs 10 yr. cycle)	\$ 6,600	\$ 6,600	\$ -
	<b>Fire Dept. Totals:</b>	<b>\$ 40,500</b>	<b>\$ 40,500</b>	<b>\$ -</b>
<b>Public Works</b>	<b>Streets Division:</b>			
119-9286-3001	2015 CDBG Street Paving Project	\$ 485,000	\$ -	\$ 485,000
359-9278-3001	Solano Streetscape Imp. Project	\$ 2,195,000	\$ -	\$ 2,195,000
	1/2 Ton Pickup-replace 1995 Ford F-150 Unit 2	\$ 33,000	\$ 11,000	\$ 22,000
	<b>Parks Division:</b>			
341-9304-6101	Replace Restrooms at Clark Park	\$ 150,000	\$ -	\$ 150,000
	<b>Public Works Totals:</b>	<b>\$ 2,863,000</b>	<b>\$ 11,000</b>	<b>\$ 2,863,000</b>
<b>Overall Totals:</b>		<b>\$ 2,992,830</b>	<b>\$ 129,830</b>	<b>\$ 2,863,000</b>
check		\$ 2,992,830		

**City of Corning  
2015-2016  
Budget**

**Table of Contents**

<b><u>Department</u></b>	<b><u>Page</u></b>	<b><u>Department</u></b>	<b><u>Page</u></b>
<b>FINANCIAL PROJECTIONS</b>	<b>1</b>	Fire Dispatch - 2302	<b>111</b>
<b>GENERAL FUND</b>	<b>12</b>	<b><u>PUBLIC WORKS:</u></b>	<b>113</b>
<b>OTHER FUND REVENUE</b>	<b>24</b>	Library - 1700	<b>117</b>
<b>DEPARTMENT SUMMARIES</b>	<b>46</b>	Street Maintenance - 3000	<b>119</b>
<b><u>GENERAL CITY:</u></b>	<b>55</b>	Street Projects - 3001	<b>123</b>
City Council - 1100	<b>56</b>	Streets & Traffic Lights- 3100	<b>126</b>
City Administration – 1200	<b>58</b>	Community Events - 3190	<b>128</b>
City Clerk – 1300	<b>60</b>	Drainage - 3360	<b>130</b>
Legal Services - 1400	<b>62</b>	Building Maintenance - 3600	<b>131</b>
Finance Department – 1500	<b>64</b>	Mechanical Maintenance - 3700	<b>133</b>
General City – 1600	<b>67</b>	Public Works Adm. - 3800	<b>135</b>
City Treasurer – 1900	<b>69</b>	Landscape & Lighting 1 - 3901	<b>137</b>
General Plan Update - 3120	<b>71</b>	Landscape & Lighting 2 - 3903	<b>139</b>
Recreation - 3300	<b>72</b>	Landscape & Lighting 3 - 3904	<b>141</b>
Economic Development – 4010	<b>74</b>	Engineering - 4200	<b>143</b>
Housing Rehab - 4020	<b>77</b>	Parks Maintenance - 6100	<b>145</b>
Pedestrian Transportation Grant - 4045	<b>78</b>	Clark Park Special Project - 6101	<b>148</b>
Planning Department - 4100	<b>79</b>	Rodgers Theatre - 6125	<b>149</b>
Building & Safety - 4300	<b>82</b>	Pool - 6200	<b>151</b>
Solid Waste - 8000	<b>84</b>		
Salado Wall Project - 9008	<b>86</b>	<b><u>ENTERPRISE FUNDS:</u></b>	<b>154</b>
<b><u>POLICE DEPARTMENT:</u></b>	<b>87</b>	Transportation Center - 3160	<b>155</b>
BCJI (Byrne Criminal Justice Init.)- 2105	<b>89</b>	Airport - 3500	<b>158</b>
Police Dept. Patrol Division – 2114	<b>90</b>	Sewer & Wastewater Treatment Plant	<b>161</b>
Police Dept. Capt'l Replacement- 2116	<b>94</b>	Sewer Maintenance - 5000	<b>162</b>
Police Dept. Dispatch Division – 2119	<b>96</b>	WWTP - 5200	<b>164</b>
Police Dept. Animal Control/CSO -2200	<b>99</b>	Sewer Capt'l Improvement - 5250	<b>166</b>
Police Dept. PAL Program - 2201	<b>102</b>	<b>Water:</b>	<b>168</b>
<b><u>FIRE DEPARTMENT:</u></b>	<b>104</b>	Water Department - 7100	<b>169</b>
Fire Department - 2300	<b>106</b>	Water Capt'l Improvement - 7410	<b>172</b>
Fire Capt'l Replacement - 2301	<b>109</b>	Water Capt'l Improvement - 7420	<b>173</b>

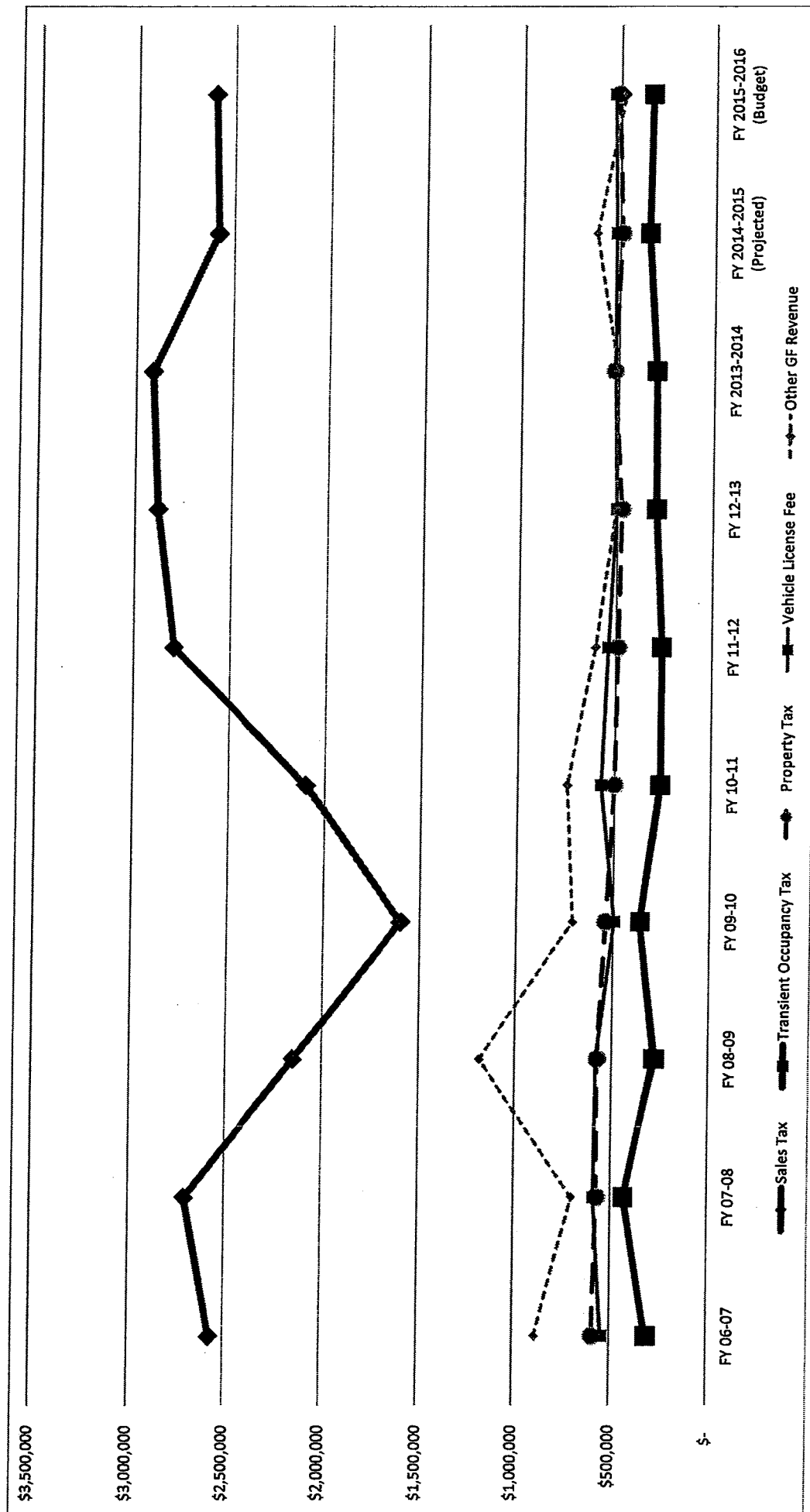
# Financial Projections

**GENERAL FUND REVENUE HISTORY PROJECTIONS FOR FY 2014-2015**  
**City of Corning, CA**

Printed: 7/6/2015

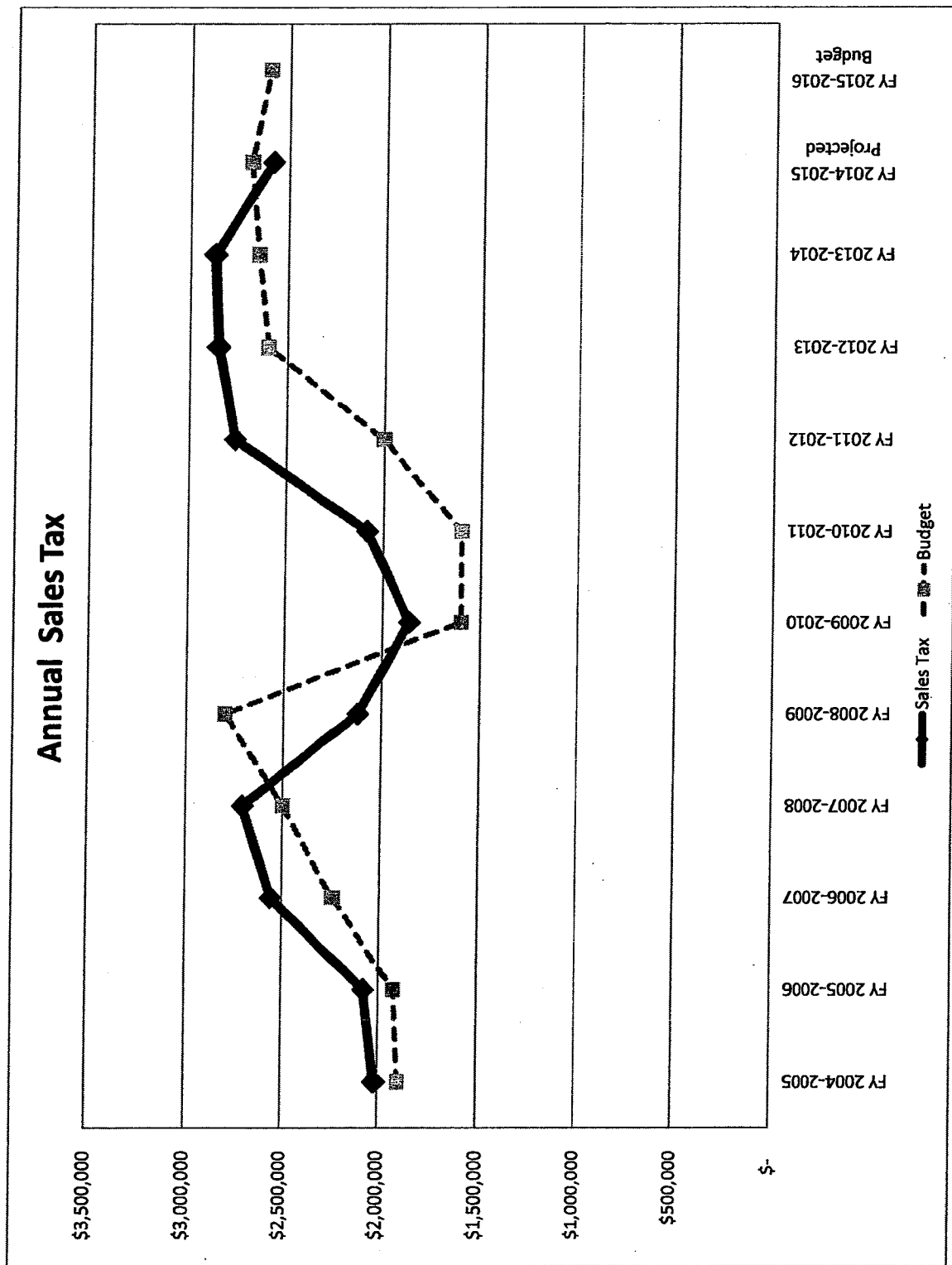
Revenue Source	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 2013-2014	FY 2014-2015 (Projected)	FY 2015-2016 (Budget)
Sales Tax	\$ 2,573,697	\$ 2,706,898	\$ 2,144,780	\$ 1,598,173	\$ 2,092,962	\$ 2,790,517	\$ 2,878,190	\$ 2,911,809	\$ 2,581,580	\$ 2,600,000
Transient Occupancy Tax	\$ 310,450	\$ 432,963	\$ 277,975	\$ 358,736	\$ 261,597	\$ 260,693	\$ 294,083	\$ 299,987	\$ 344,295	\$ 330,000
Property Tax	\$ 585,356	\$ 568,027	\$ 571,684	\$ 536,708	\$ 499,941	\$ 487,247	\$ 475,929	\$ 519,858	\$ 488,500	\$ 510,500
Vehicle License Fee	\$ 539,698	\$ 582,764	\$ 576,764	\$ 494,587	\$ 567,097	\$ 537,374	\$ 503,262	\$ 516,779	\$ 518,093	\$ 530,000
Other GF Revenue	\$ 885,884	\$ 699,729	\$ 1,186,858	\$ 707,340	\$ 741,946	\$ 602,089	\$ 506,041	\$ 503,010	\$ 617,842	\$ 475,910
<b>Total GF Revenues</b>	<b>\$ 4,895,085</b>	<b>\$ 4,990,381</b>	<b>\$ 4,758,061</b>	<b>\$ 3,695,544</b>	<b>\$ 4,163,543</b>	<b>\$ 4,677,920</b>	<b>\$ 4,657,505</b>	<b>\$ 4,751,443</b>	<b>\$ 4,550,310</b>	<b>\$ 4,446,410</b>
<b>Total GF Expenditures</b>	<b>\$ 4,081,406</b>	<b>\$ 5,113,969</b>	<b>\$ 4,796,852</b>	<b>\$ 4,327,733</b>	<b>\$ 4,168,037</b>	<b>\$ 4,322,692</b>	<b>\$ 4,993,929</b>	<b>\$ 4,491,494</b>	<b>\$ 4,959,856</b>	<b>\$ 4,877,376</b>
<b>Net (Revs minus Exp)</b>	<b>\$ 813,679</b>	<b>\$ (123,588)</b>	<b>\$ (38,791)</b>	<b>\$ (632,189)</b>	<b>\$ (4,494)</b>	<b>\$ 355,228</b>	<b>\$ (336,424)</b>	<b>\$ 259,949</b>	<b>\$ (409,546)</b>	<b>\$ (430,966)</b>

# HISTORY OF GENERAL FUND REVENUE SOURCES PROJECTION FOR 2015-2016





# SALES TAX HISTORY AND PROJECTION FY 2015-2016



7/7/2015

# HISTORIC SALES TAX BY QUARTER City of Corning

Printed: 7/7/2015

Sales Tax Calendar	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	Y14-2015 Proj	2015-2016 Budg
2nd Quarter Sales Paid in July, Aug, Sept.	\$ 432,840	\$ 370,064	\$ 498,541	\$ 498,975	\$ 510,250	\$ 336,468	\$ 317,519	\$ 495,508	\$ 498,263	\$ 576,841	\$ 513,048	
3rd Quarter Sales Paid in Oct, Nov, Dec	\$ 365,858	\$ 443,116	\$ 522,422	\$ 470,075	\$ 478,921	\$ 369,030	\$ 420,166	\$ 514,258	\$ 681,502.00	\$ 529,055	\$ 529,120	
State Triple Flip Paid in January	\$ 214,009	\$ 186,386	\$ 299,860	\$ 370,764	\$ 275,796	\$ 184,435	\$ 186,889	\$ 390,028	\$ 344,692	\$ 403,147	\$ 307,619	
4th Quarter Sales Paid in Jan, Feb, Mar	\$ 348,883	\$ 369,108	\$ 429,388	\$ 535,437	\$ 292,000	\$ 299,161	\$ 507,874	\$ 493,600	\$ 477,979	\$ 506,117	\$ 507,543	
1st Quarter Sales Paid in Apr, May, Jun	\$ 443,626	\$ 510,576	\$ 510,576	\$ 698,426	\$ 267,237	\$ 486,262	\$ 460,591	\$ 481,629	\$ 481,628	\$ 456,165	\$ 424,999	
State Triple Flip Paid in June	\$ 212,705	\$ 197,028	\$ 299,860	\$ 133,220	\$ 294,854	\$ 184,435	\$ 186,889	\$ 390,028	\$ 367,811	\$ 398,129	\$ 302,549	
Fiscal Year Total	\$ 2,017,921	\$ 2,076,278	\$ 2,560,647	\$ 2,706,897	\$ 2,119,058	\$ 1,859,791	\$ 2,079,928	\$ 2,765,051	\$ 2,851,875	\$ 2,871,454	\$ 2,581,580	\$ 2,600,000
Budget	\$ 1,900,000	\$ 1,925,000	\$ 2,240,000	\$ 2,500,000	\$ 2,800,000	\$ 1,600,000	\$ 1,600,000	\$ 2,000,000	\$ 2,600,000	\$ 2,650,000	\$ 2,690,000	\$ 2,600,000
Net	\$ 117,921	\$ 151,278	\$ 320,647	\$ 206,897	\$ (680,942)	\$ 259,791	\$ 479,928	\$ 765,051	\$ 251,875	\$ 221,454	\$ (108,420)	

STREET MAINTENANCE FUNDS STATUS  
City of Corning, CA

Updated 06-26-2015

<u>Fund Number</u>	<u>109</u> Gas Tax <u>2105</u>	<u>110</u> Gas Tax <u>2106</u>	<u>111</u> Gas Tax <u>2107</u>	<u>112</u> Gas Tax <u>2107.5</u>	<u>115</u> Gas Tax <u>2103</u>	<u>114</u> LIFIDA From County	<u>108</u> RSTP From County	<u>119</u> CDBG Funds Streets	<u>001</u> GENERAL FUND PARTICIPATION Streets	<u>Street Lights</u>	<u>2015-2016</u> <u>GRAND</u> <u>TOTALS</u>
<u>Revenue Source</u>											
<u>PRIOR YEAR (2013-2014):</u>											
Audit Balance July 1,	67,964	54,997	41,052	1,974	76,249	53,775	74,638	455,000			825,649
Revenues, Actual	51,975	30,321	55,572	2,001	106,357	105,853	60,267		314,069		726,415
Available for Expenditure	119,939	85,318	96,624	3,975	182,606	159,628	134,905	455,000	314,069		1,552,064
Expenditures, Actual	(20,310)	(15,185)	(35,179)	(1,388)	(95,007)	(53,775)	(33,269)		(314,069)		(568,182)
Audit Balance, June 30,	99,629	70,133	61,445	2,587	87,599	105,853	101,636	455,000			983,882
<u>CURRENT YEAR, PROJECTED 2014-2015:</u>											
Revenues, Anticipated	42,200	32,200	53,900	2,100	75,100	105,500	104,800		100,000	68,000	583,800
Available for Expenditure	141,829	102,333	115,345	4,587	182,699	211,353	206,436	455,000	100,000	68,000	1,567,682
Expenditures, Estimated	(40,000)	(50,000)	(65,000)	(2,000)	(40,000)	(230,000)	(110,000)		(100,000)	(68,000)	(705,000)
Projected Balance June 30,	101,829	52,333	50,345	2,587	122,699	(18,647)	96,436	455,000			862,682
<u>BUDGET YEAR 2015-2016:</u>											
Revenues, Budgeted	44,100	27,600	60,600	2,000	38,300	105,400	52,900		257,528	68,000	656,428
Available for Expenditure	145,929	79,833	110,945	4,587	160,999	86,753	149,336	455,000	257,528	68,000	1,519,110
Expenditures, Budgeted	(87,357)	(51,117)	(67,034)	(2,000)	(121,600)	(84,800)	(61,415)	(455,000)	(257,528)	(68,000)	(1,255,851)
Projected Balance June 30, 2016	58,572	28,816	43,911	2,587	39,399	1,953	87,921				253,259
								Crossfoot			
								263,259			

Notes:  
1 Fund 114- Local Transportation Funds come to the City through the County; they are generated by a Statewide transportation sales tax (special quarter cent gas tax)  
2 Gas Tax estimates from Michael Coleman through the League of California Cities.

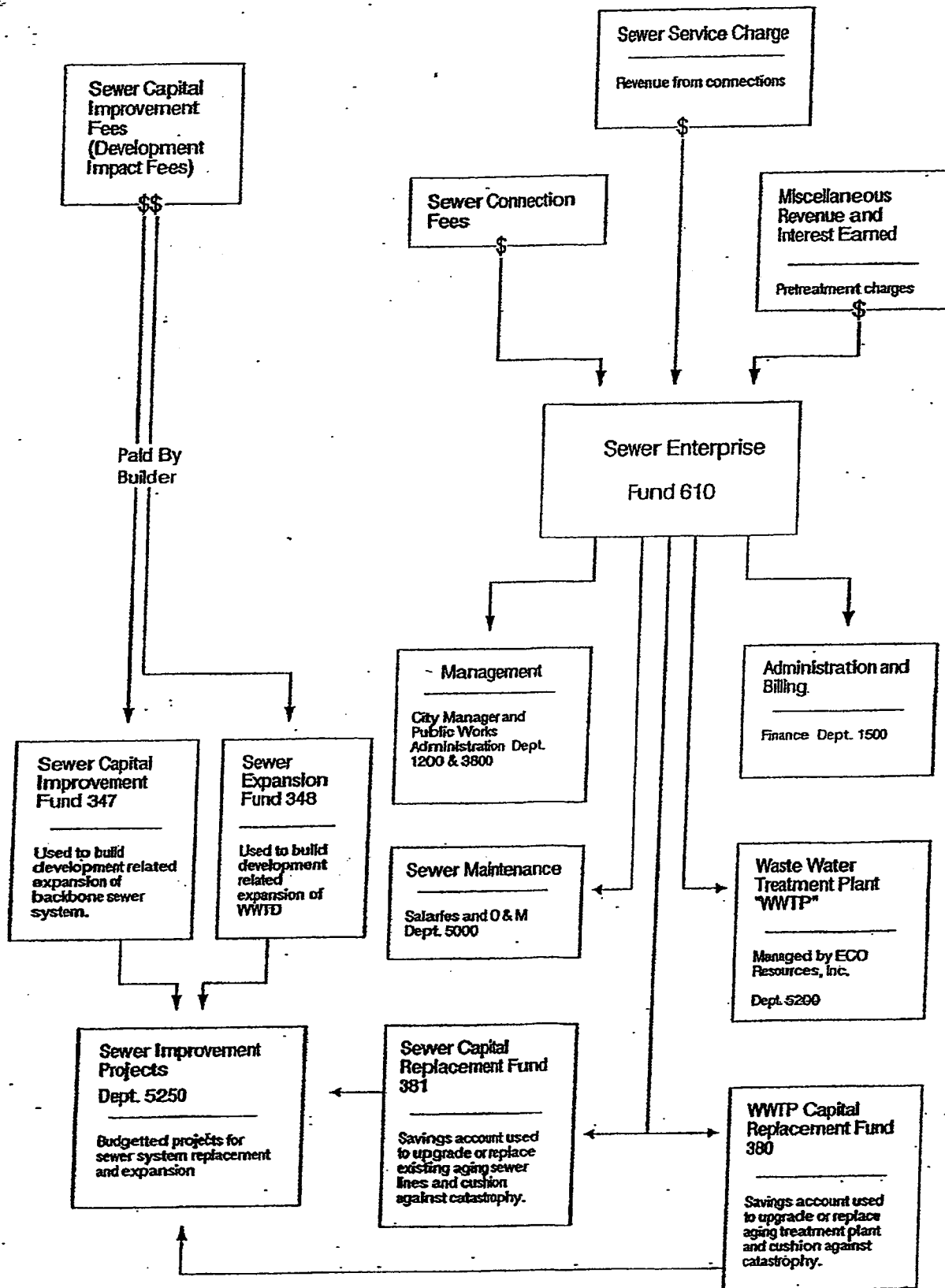
# Highway Users Tax<sup>(1)</sup> - Projected FY2015-16 Revenues

Based on State Dept of Finance statewide revenue projections as of January 2015

Estimated 5 Feb 2015

	Streets & Highways Code Sec.				TOTAL	Prop42Replace	TOTAL
	Sec2105 <sup>(3)</sup>	Sec2106 <sup>(3)</sup>	Sec2107 <sup>(3)</sup>	Sec2107.5 <sup>(4)</sup>	Base	Sec2103 <sup>(5)</sup>	
<b>SISKIYOU COUNTY</b>							
DORRIS	5,376	7,571	7,388	1,000	21,335	4,668	26,003
DUNSMUIR	10,987	10,464	40,955	1,000	63,405	9,540	72,945
ETNA	4,462	7,100	6,131	1,000	18,694	3,875	22,568
FORT JONES	4,805	7,277	6,602	1,000	19,684	4,172	23,856
MONTAGUE	8,701	9,286	11,957	1,000	30,943	7,556	38,499
MOUNT SHASTA	21,173	15,715	97,531	1,000	135,419	18,386	153,805
TULELAKE	5,850	7,816	8,039	1,000	22,705	5,080	27,785
WEED	17,311	13,724	23,788	1,000	55,823	15,032	70,855
YREKA	44,792	27,890	62,216	2,000	136,898	38,894	175,792
<b>SOLANO COUNTY</b>							
BENICIA	160,462	87,519	220,496	6,000	474,477	139,335	613,812
DIXON	108,580	60,773	149,204	4,000	322,557	94,284	416,841
FAIRFIELD	628,558	328,824	863,724	10,000	1,831,107	545,802	2,376,909
RIO VISTA	47,557	29,316	65,350	2,000	144,222	41,296	185,518
SUISUN CITY	165,467	90,099	227,373	6,000	488,939	143,681	632,620
VACAVILLE	555,926	291,382	763,917	7,500	1,618,725	482,733	2,101,458
VALLEJO	693,786	362,450	953,356	10,000	2,019,592	602,442	2,622,034
<b>SONOMA COUNTY</b>							
CLOVERDALE	49,505	30,320	68,027	2,000	149,852	42,987	192,839
COTATI	43,049	26,992	59,155	2,000	131,197	37,381	168,578
HEALDSBURG	68,165	39,939	93,667	3,000	204,771	59,190	263,961
PETALUMA	337,081	178,566	463,194	7,500	986,341	292,701	1,279,042
ROHNERT PARK	247,943	132,616	340,707	6,000	727,265	215,299	942,564
SANTA ROSA	972,598	506,178	1,336,480	10,000	2,825,256	844,546	3,669,802
SEBASTOPOL	45,380	28,194	62,359	2,000	137,932	39,405	177,338
SONOMA	61,709	36,611	84,796	3,000	186,116	53,584	239,700
WINDSOR	154,851	84,627	212,787	6,000	458,265	134,464	592,728
<b>STANISLAUS COUNTY</b>							
CERES	265,454	141,643	364,769	6,000	777,866	230,504	1,008,370
HUGHSON	40,667	25,764	55,882	2,000	124,312	35,313	159,625
MODESTO	1,208,554	627,815	1,660,716	10,000	3,507,085	1,049,436	4,556,521
NEWMAN	61,840	36,679	84,977	3,000	186,495	53,698	240,193
OAKDALE	122,503	67,951	168,336	4,000	362,790	106,374	469,164
PATTERSON	121,412	67,388	166,836	5,000	360,637	105,427	466,063
RIVERBANK	132,793	73,255	182,475	5,000	393,523	115,309	508,832
TURLOCK	406,674	214,442	558,824	7,500	1,187,440	353,131	1,540,571
WATERFORD	50,619	30,894	69,558	2,000	153,071	43,955	197,026
<b>SUTTER COUNTY</b>							
LIVE OAK	50,225	30,691	69,016	2,000	151,932	43,612	195,545
YUBA CITY	375,228	198,232	515,614	7,500	1,096,573	325,825	1,422,399
<b>TEHAMA COUNTY</b>							
CORNING	43,992	27,478	60,451	2,000	133,921	38,200	172,121
RED BLUFF	81,065	46,589	111,394	3,000	242,049	70,392	312,441
TEHAMA	2,502	6,090	3,439	1,000	13,031	2,173	15,204
<b>TRINITY COUNTY</b>							
<b>TULARE COUNTY</b>							
DINUBA	135,209	74,501	185,796	5,000	400,506	117,408	517,914
EXETER	61,429	36,467	84,411	3,000	185,307	53,341	238,648
FARMERSVILLE	62,680	37,112	86,131	3,000	188,922	54,427	243,350
LINDSAY	72,272	42,057	99,312	3,000	216,641	62,757	279,398
PORTERVILLE	318,210	168,838	437,263	7,500	931,812	276,314	1,208,126
TULARE	353,403	186,981	485,624	7,500	1,033,508	306,874	1,340,382
VISALIA	740,332	386,444	1,017,316	10,000	2,154,092	642,860	2,796,952
WOODLAKE	45,289	28,147	62,233	2,000	137,668	39,326	176,994
<b>TUOLUMNE COUNTY</b>							
SONORA	28,069	19,270	38,571	1,000	86,910	24,374	111,283

# The Organization of the Sewer Enterprise



**SEWER ENTERPRISE SYSTEM  
WITH 3.5% ANNUAL RATE INCREASE**

**Updated 6/26/15**

**A 4% inflation rate in Expenditures and a 3.5% increase in revenues is shown.**

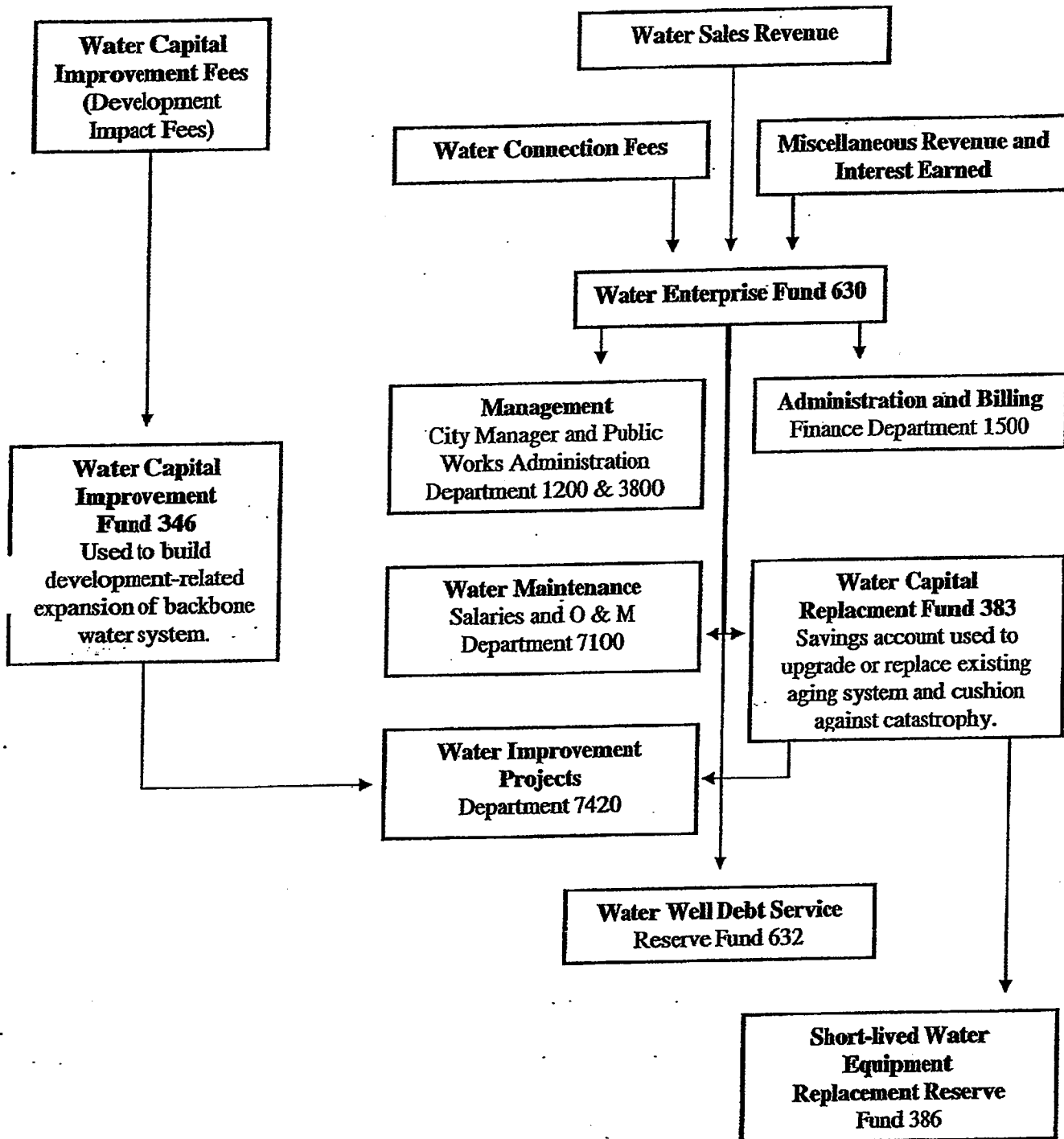
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
<b>Sewer System Revenues</b>												
Service Charges	1,257,948	1,385,313	1,449,335	1,487,404	1,548,352	1,567,615	1,633,669	1,700,150	1,759,655	1,821,243	1,884,987	1,950,961
Annual Rate Change	9%	9%	3%	3%	3%	3%	3%	3.5%	3.5%	3.5%	3.5%	3.5%
Connection Fees	1,952	2,620	0	655	0	0	0	3,000	3,000	3,000	3,000	3,000
Interest Income	0	0	85	966	681	667	236	1,000	1,000	1,000	1,000	1,000
Other Revenues	0	20,555	18,043	7,380	8,608	7,593	13,946	3,600	3,600	3,600	3,600	3,600
<b>Total Revenues</b>	<b>1,259,900</b>	<b>1,408,488</b>	<b>1,467,463</b>	<b>1,496,405</b>	<b>1,557,641</b>	<b>1,575,875</b>	<b>1,647,851</b>	<b>1,707,750</b>	<b>1,767,255</b>	<b>1,828,843</b>	<b>1,892,587</b>	<b>1,958,561</b>
<b>Sewer System Operation and Maintenance Expenses (Exclusive of Capital Expenditures and Depreciation)</b>												
	1,105,433	1,018,652	1,119,064	1,089,686	1,163,816	1,120,833	1,194,029	1,252,338	1,253,115	1,303,240	1,355,369	1,409,584
<b>Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)</b>	<b>154,467</b>	<b>389,836</b>	<b>348,399</b>	<b>406,719</b>	<b>406,096</b>	<b>455,042</b>	<b>453,822</b>	<b>455,412</b>	<b>514,140</b>	<b>525,604</b>	<b>537,218</b>	<b>548,977</b>
<b>1999 COP - USDA</b>												
2005 COP- SERIES A (&) Wedbush	99,220	98,644	99,211	99,220	99,195	99,211	98,507	99,211	99,211	99,211	99,211	99,211
Estimated Installment Payments	37,435	37,994	38,482	37,922	37,322	37,653	37,897	37,653	37,653	37,653	37,653	37,653
<b>2005 COP Series B, USDA (WWTP Exp Ln)</b>												
TOTAL DEBT SERVICE	136,655	136,638	137,693	137,142	120,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000
Sewer & Equip Replacement Trnsfr	17,300	18,300	18,300	18,800	19,400	20,000	20,600	21,200	20,000	20,600	21,218	21,855
WWTP Repl. Fund Transfer	45,000	50,000	50,000	55,000	55,000	55,000	60,000	65,000	65,000	70,000	70,000	75,000
<b>TOTAL TRANSFERS</b>	<b>62,300</b>	<b>68,300</b>	<b>68,300</b>	<b>73,800</b>	<b>74,400</b>	<b>75,000</b>	<b>80,600</b>	<b>86,200</b>	<b>85,000</b>	<b>90,600</b>	<b>91,218</b>	<b>96,855</b>
<b>Annual Net Income *</b>	<b>(44,488)</b>	<b>184,898</b>	<b>142,408</b>	<b>195,777</b>	<b>75,179</b>	<b>3,178</b>	<b>(3,182)</b>	<b>(7,652)</b>	<b>52,276</b>	<b>58,140</b>	<b>69,136</b>	<b>75,259</b>
<b>Required Adjustments</b>	<b>42,537</b>	<b>&lt;19,378&gt;</b>	<b>(6,831)</b>	<b>(14,361)</b>	<b>(36,752)</b>	<b>318</b>	<b>(17,261)</b>					
<b>Net Operating Reserve **</b>	<b>(159,592)</b>	<b>5,928</b>	<b>155,165</b>	<b>336,581</b>	<b>375,008</b>	<b>378,504</b>	<b>358,061</b>	<b>350,409</b>	<b>402,685</b>	<b>480,825</b>	<b>529,981</b>	<b>605,219</b>
<b>Sewer Capital Improvement (347)</b>	<b>185,647</b>	<b>207,420</b>	<b>(15,636)</b>	<b>(13,926)</b>	<b>(4,003)</b>	<b>(3,125)</b>	<b>(2,243)</b>					
<b>Sewer Capital Replacement (381)</b>	<b>53,447</b>	<b>67,972</b>	<b>86,459</b>	<b>103,478</b>	<b>104,656</b>	<b>121,125</b>	<b>141,015</b>					
<b>WWTP Expansion Fund (Net of Loan)(348)</b>	<b>194,020</b>	<b>90,443</b>	<b>77,253</b>	<b>189,010</b>	<b>(3,053)</b>	<b>(36,940)</b>	<b>(37,002)</b>					
<b>WWTP Capital Replacement Fund (380)</b>	<b>364,142</b>	<b>352,053</b>	<b>347,567</b>	<b>171,709</b>	<b>204,774</b>	<b>256,933</b>	<b>298,094</b>					

\* Net income per General Ledger less principal loan payments

\*\* Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable Less Accounts Payable, Interest Payable and Interfund loan payable only. All other Assets and Liabilities not included.

**A 4% inflation rate in Expenditures and a 3.5% increase in revenues is shown.**

# The Organization of the Water Enterprise



## WATER ENTERPRISE SYSTEM

The Following Table Illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System  
A 2% inflation rate in Expenditures

	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
<b>Water System Revenues</b>												
Service Charges	1,208,862	1,283,521	1,186,044	1,272,364	1,283,720	1,346,562	1,452,821	1,337,265	1,337,265	1,434,973	1,434,973	1,434,973
Annual Rate Change	3.00%	3.00%		3.00%	3.00%	3.00%	3.00%	3.00%	0.00%	0.00%	0.00%	0.00%
Connection Fees	4,238	1,092	1,855	0	1,725	2,101	1,730	1,196	1,000	1,000	1,000	1,000
Interest Income	2873	6886	3,924	3,708	1,450	1,040	625	1,000	1,000	1,000	1,000	1,000
Other Revenues	1,992	4,748	10,727	4,125	2,756	12	32	2,895	2,000	2,000	2,000	2,000
<b>Total Revenues</b>	<b>1,217,965</b>	<b>1,296,247</b>	<b>1,202,550</b>	<b>1,280,197</b>	<b>1,289,651</b>	<b>1,349,715</b>	<b>1,455,208</b>	<b>1,342,156</b>	<b>1,341,265</b>	<b>1,438,973</b>	<b>1,438,973</b>	<b>1,438,973</b>
<b>Water System Operation &amp; Maintenance Expenses</b>												
Exclusive of Capital Expen. & Depreciation (2)	745,004	784,707	787,277	778,032	849,604	941,848	986,763	996,754	1,016,689	1,037,023	1,037,023	1,057,763
<b>Net Revenues from Water Enterprise System</b>												
(Total Net Revenues Avail. for Installment Payments)	472,961	511,540	415,273	502,165	440,047	407,867	468,445	345,402	324,576	401,950	401,950	381,210
<b>DEBT SERVICE</b>												
1999 COP's USDA Est. Installment Pymts.	131,525	131,491	131,512	131,512	130,696	130,649	130,580	130,504	130,512	130,435	130,385	130,356
2005 Series A Est. Installment Pymts. (1)	149,739	151,974	153,926	151,686	149,286	150,610	151,585	152,304	152,734	148,954	148,976	152,618
Water Well Debt Service - 2011 COP (4)					16,185	27,745	27,745	27,745	27,745	27,745	27,745	27,745
<b>Total Debt Service</b>	<b>281,264</b>	<b>283,465</b>	<b>285,438</b>	<b>283,198</b>	<b>296,167</b>	<b>309,004</b>	<b>309,910</b>	<b>310,553</b>	<b>310,991</b>	<b>307,134</b>	<b>307,106</b>	<b>310,719</b>
<b>TRANSFERS</b>												
Water & Equipment Replacement Transfer - to Replacement Fund 383	53,045	100,000	70,000	73,500	103,000	95,000	82,400	73,800	50,000	51,500	53,045	54,636
Short Lived Water Asset Fund 383 (5)					2,800	2,800	27,000	27,000	27,000	27,000	27,000	27,000
2011 COP Debt Serv. Reserve Fund 632	53,045	100,000	70,000	73,500	105,800	97,800	112,200	103,600	79,800	81,300	82,845	84,436
<b>Total Transfers</b>												
<b>Total Annual Net Income *</b>	<b>138,652</b>	<b>128,075</b>	<b>59,835</b>	<b>145,467</b>	<b>38,080</b>	<b>1,063</b>	<b>46,335</b>	<b>(68,751)</b>	<b>(66,215)</b>	<b>13,516</b>	<b>11,999</b>	<b>(13,946)</b>
<b>Required Adjustments (3)</b>	<b>(27,150)</b>	<b>(1,467)</b>	<b>(7,118)</b>	<b>(12,636)</b>	<b>(10,780)</b>	<b>(10,238)</b>	<b>(10,149)</b>					
<b>Cum. Net Operating Reserve **</b>	<b>358,773</b>	<b>488,315</b>	<b>555,268</b>	<b>688,099</b>	<b>715,399</b>	<b>706,224</b>	<b>742,410</b>	<b>673,659</b>	<b>607,444</b>	<b>620,960</b>	<b>632,959</b>	<b>619,014</b>
Water Capital Improvement Fund 346	160,564	185,723	171,714	185,452	74,466	49,948	48833					
Water Capital Replacement Fund 383	54,154	126,728	197,855	287,557	318,026	257,487	329216					

1) the City of Corning Public Finance Corporation which funded Phase 1 of the Water & Sewer Line Replacement at 80% Water and 20% Sewer.

2) Operation & Maintenance is projected to increase at an inflationary rate of 2% per year.

3) Adjustment required to bring reserves to its modified balance due to prior period adjustments and Interfund

4) Clark Park Well 2011 COP with USDA Rural Utilities Service \$613,000; paid by Water Enterprise Fund 630

5) As a condition of USDA, City sets aside \$27,000 per year to replace short lived assets such as rolling stock, large

(\*) Net Income per General Ledger less principal loan payment.

(\*\*) Net Operating Reserve will be equal Fund Balance. Consists of Operating Fund (630), Cash and Accounts Receivable less Accounts Payable and Interest Payable only. All other assets and liabilities not included.



# General Fund Revenue Detail

## **General Fund Revenue Detail:**

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports the City General Fund followed by spread sheets showing the annual history of the actual revenue by source.

This Detail reflects income as shown in the actual City Financial Records that are later summarized in each "Annual Audit".

This Detail does **NOT** reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year's (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

If you'd like to know how much money the City actually has, you look to the "Financial Projections" Tab of this Budget Book which starts with data from the last certified "Annual Audit".

**CITY OF CORNING**  
**EXPLANATION OF REVENUE ACCOUNTS**  
**GENERAL FUND - 001**

**PROPERTY TAXES**

- 001-4110      CURRENT SECURED TAXES - Taxes collected by the County for secured property with a portion allocated to the City.
- 001-4111      CURRENT UNSECURED TAXES - Taxes collected by the County for unsecured personal property with a portion allocated to the City.
- 001-4113      PRIOR UNSECURED - Unsecured Taxes from the prior year which are received in the current year.
- 001-4114      SUPPLEMENTAL PROPERTY TAX - CURRENT YEAR - Revenues collected by the County on property resale, changes of ownership or title changes because of improvements.
- 001-4117  
001-4126      OTHER PROPERTY TAXES - Other Property Tax related monies represent monies collected by the County with a portion distributed to the City and include Property Transfer Tax, Unitary Tax, and Interest earned while held by the County.
- 001-4118      COUNTY PROPERTY ADMIN FEE - The County charges an administrative fee for the processing of property tax revenues. While an expense, this account is in the revenue section in order to aid in it's identification.

**OTHER TAXES**

- 001-4115      AIRPORT TAX - An unsecured Property Tax on aircraft in Corning.
- 001-4121      SALES TAX - Sales Tax is comprised of 9/10 of 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City and remitted, through the County, by the State Board of Equalization.
- 001-4122      SAFETY SALES TAX - This money comes from a Statewide half-cent Sales Tax approved by California Voters as Proposition 172. The State Legislature chose to allocate it, with a complicated formula to Cities and Counties, only if each maintains a minimum Public Safety funding, using the 1992-93 Budget Year as a base. These Safety Funds are divided evenly between the Police and Fire Departments as a part of their annual Capital Replacement Transfer.

001-4123  
001-4124  
001-4125

FRANCHISES - This account provides for amounts received for special privileges granted by the City, permitting the continuing use of public property such as poles and lines for public utility use, trash collection and cable television companies.

001-4128

TRANSIENT OCCUPANCY TAX - Represents the 10% Occupancy Tax collected from Motels and Hotels operating within the City Limits.

001-4400

BUSINESS LICENSE FEES - Represents revenue collected from the issuance of licenses to those doing business within the City.

### SUBVENTIONS AND GRANTS

001-4511

MOTOR VEHICLE IN-LIEU TAX - Account represents motor vehicle license fees imposed annually by the State in-lieu of taxes on motor vehicles. Revenues derived from the motor vehicle license fees are distributed based on the proportion that the population of each city bears to the total population of all cities.

The VLF is 0.65% -- (65/100 of a %) The original fee was 2%, set in statute, and our package does not change that. What it does is constitutionally protect 0.65% -- which is the rate that consumers are currently paying -- for cities and counties. If the legislature should decide at some future time to lower the rate below 0.65%, they would be obligated to backfill cities and counties for the difference between 0.65% and the lower effective rate charged consumers.

001-4515

HOMEOWNER'S EXEMPTION - Subvention from the State due to legislative reduction of the property tax assessment base for owner occupied residential properties.

001-4129  
001-4130  
001-4519  
001-4520  
001-4521  
001-4522  
001-4523  
001-4546  
001-4553  
001-4671

REIMBURSEMENTS FROM OTHER AGENCIES - Other Agencies (Generally the State) reimburse the City for certain costs incurred. Reimbursements include P.O.S.T., T.I.D.E. and State mandated costs which are, determined on an annual basis.

## **LICENSES AND PERMITS**

001-4410      **BICYCLE AND ANIMAL LICENSES** - Represents License Fees  
001-4411      administered and collected by the City for Bicycle Safety and Animal  
001-4420      Control.

001-4430      **BUILDING PERMITS** - Fees charged to defray the cost of inspecting  
building construction to assure compliance with City building codes  
and applicable standards.

001-4461      **RECREATION PROGRAMS/GATE FEES/RENTALS** - Fees  
001-4650      charged to defray the costs of providing recreational programs and  
001-4652      maintaining recreational facilities.

001-4524      **BOOKING FEES** - Represents amounts collected from jailed  
001-4525      inmates to partially offset costs incurred.

001-4526      **OTHER REFUNDS/REIMBURSEMENTS** - Other refunds and  
001-4527      reimbursements include Salary reimbursements when paid by  
001-4528      other sources (such as Workmen's Compensation), and  
miscellaneous items.

## **FINES AND FORFEITURES**

001-4670      **GENERAL FINES AND FORFEITURES** - Represents Fines or  
Forfeitures Bail for violators of a City Ordinance.

## **USE OF MONEY AND PROPERTY**

001-4660      **RENT INCOME** - Receipts from outside parties renting City owned  
facilities.

001-4661      **INTEREST** - Represents interest earned on the General Fund bank  
accounts and the State Treasurer's "Local Agency Investment Fund"  
deposits.

001-4662      **SALES OF PERSONAL PROPERTY** - Receipts from the sale of  
surplus Capital Equipment.

001-4667      **RENT INCOME - RODGERS THEATRE** - Rent received for use of  
the City owned theatre property.

### **CURRENT SERVICES CHARGES**

- 001-4610      **BUILDING PLAN CHECK** - This account represents fees collected for reviewing building construction plans to assure compliance with City construction codes and applicable standards.
- 001-4611      **SALES/MAPS AND PUBLICATIONS** - Provides for the receipt of fees from the sale of various maps, publications and photocopies.
- 001-4613      **SUBDIVISION FEES** - Fees charged for reviewing the proposed  
001-4614      split of one parcel of land into several to ascertain compliance with City codes and standards, or to review proposed revision of lot lines.
- 001-4520      **OTHER FEES/PERMITS** - The City charges and collects revenues  
001-4588      to offset the cost of providing specific services. Revenues include  
001-4612      Permits and Applications, Environmental review, Encroachment Fees, Police Services for  
001-4617      special occasions, Weed Abatement, Fingerprinting, Animal housing,  
001-4619      Concealed Weapon Permits, and Impound Fees  
001-4620  
001-4621  
001-4622  
001-4623  
001-4624  
001-4625  
001-4627  
001-4628  
001-4633  
001-4653  
001-4708
- 001-4710      **PUBLIC WORKS PLAN CHECK** - Provides for the receipt of fees from owners and developers for plan checking done by the Public Works Department.

### **MISCELLANEOUS**

- 001-4618      **MISCELLANEOUS INCOME** - This Account is used for unusual, non-recurring and/or insignificant revenue items.
- 001-4160      Indian Gaming Monies
- 01-4162      Paskenta Tribe Revenue to assist with the annual payment for a Fire Vehicle

CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2015-2016

2011-2012 2012-2013 2013-2014 2014-2015 2014-2015 2015-2016  
YEAR END YEAR END YEAR END BUDGET PRELIMINARY REQUESTED

GENERAL FUND 001

PROPERTY TAXES

PROP TAX/CURRENT/SEC #4110	465,044-	451,496-	465,531-	455,000-	468,457-	475,000-
PROPERTY TAX/CURRENT/UNSECURED # 4111	15,714-	16,483-	18,063-	16,000-	18,006-	18,000-
PROPERTY TAX PRIOR/UNSECURED #4113	2,008-	1,697-	2,063-	2,000-	767-	2,000-
PROP TAX SUPP/CURRENT #4114	1,179-	484-	11,029-	4,500-	6,269-	4,500-
PROPERTY TAX UNITARY #4117	25,258-	26,269-	26,157-	25,000-	26,838-	25,000-
COUNTY PROP ADMIN FEE #4118	21,956	21,424	22,011	22,000	20,741	22,000
REAL PROP TRANS TAX #4126	5,351-	10,268-	7,971-	8,000-	9,579-	8,000-

SUBTOTAL -----> 492,598- 485,273- 508,803- 488,500- 509,175- 510,500-

CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
=====						
GENERAL FUND 001						
OTHER TAXES						
-----						
AIRPORT TAX #4115	1,085-	925-	854-	1,100-	750-	1,100-
SALES-USE TAX #4121	2,771,455-	2,853,877-	2,885,739-	2,690,000-	2,581,580-	2,600,000-
SAFETY SALES TAX/SB 509 #4122	19,062-	24,313-	26,070-	21,000-	25,857-	21,000-
TRANSIENT OCCUPANCY TAX #4128	260,693-	294,083-	299,987-	300,000-	344,295-	330,000-
FISH& WILDLIFE/REFUGE, REV. SH #4129			113-		256-	
BUSINESS LICENSE FEE #4400	20,952-	17,624-	18,747-	18,000-	18,746-	18,000-
-----						
SUBTOTAL ----->	3,073,247-	3,190,822-	3,231,510-	3,030,100-	2,971,484-	2,970,100-
-----						
FRANCHISES						
-----						
GAS/ELECTRIC/FRANCHISE #4123	50,750-	52,939-	55,031-	54,000-	56,475-	56,000-
CABLE TV FRANCHISE #4124	21,174-	21,445-	22,098-	16,000-	21,718-	16,000-
DISPOSAL FRANCHISE #4125	36,000-	36,000-	36,000-	36,000-	36,000-	36,000-
-----						
SUBTOTAL ----->	107,924-	110,384-	113,129-	106,000-	114,193-	108,000-



CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
GENERAL FUND 001						
SUBVENTIONS AND GRANTS						
MOTOR VEHICLE IN LIEU TAX #4511	537,374-	503,262-	516,779-	510,000-	518,093-	530,000-
INDIAN GAMING #4160	4,875-	5,084-	5,106-			
HOME OWNERS EXEMPTION #4515	10,414-	10,315-	10,199-	10,200-	10,019-	10,200-
MANDATED COST REIMBURSEMENT #4519	3,459-	3,483-	3,573-	4,000-	32,324-	4,000-
POST REIMBURSEMENT #4521	8,713-	8,634-	903-	8,000-	5,225-	8,000-
TIDE REIMBURSEMENT #4522	25,009-	19,473-		14,400-	9,682-	14,400-
SOBRIETY FUNDS #4523	1,028-	714-	1,440-	2,000-		2,000-
POLICE/SCHOOL PROGRAMS #4623	75,000-	75,000-	48,750-	85,000-		
SUBTOTAL	665,872-	625,965-	586,750-	633,600-	575,343-	568,600-
LICENSES AND PERMITS						
ACO LICENSE/FEE/SERVICES #4410	7,103-	5,327-	4,676-	7,000-	5,076-	7,000-
BICYCLE LICENSE #4420	66-	12-	24-		6-	
BUILDING PERMIT #4430	25,464-	23,335-	26,779-	20,000-	39,145-	20,000-
BLDG INSPECTIONS FEES #4633	25-	149-	421-	1,000-	1,101-	1,000-
POLICE PARKING VIOLATION TICKETS #4525	530-	1,023-	1,920-	1,500-	765-	1,500-
ACO NEW ADOPTION FEE #4411	2,560-	2,440-	2,160-	3,000-	1,480-	3,000-
SALARY REIMBURSEMENT #4526	70,174-	22,985-	17,015-	20,000-	57,411-	20,000-
POLICE MISC. DONATIONS, ETC. #4528	1,226-	1,434-	1,912-	1,500-	1,337-	1,500-
SUBTOTAL	107,148-	56,705-	54,907-	54,000-	106,321-	54,000-

CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
=====						
GENERAL FUND 001						
RECREATION PROGRAMS						
-----						
REC/LESSONS/PROG/GATE/ETC #4650	22,313-	23,800-	21,459-	18,000-	22,199-	18,000-
RECREATION PROGRAMS/DESIGNATED/SPLIT #4652	13,758-	9,942-	9,085-	10,000-	11,178-	10,000-
PARK LIGHTS #4655		360-			16-	
-----						
SUBTOTAL ----->	36,071-	34,102-	30,544-	28,000-	33,393-	28,000-
FINES AND FORFEITURES						
-----						
GENERAL FINES AND FORFEITURES # 4670	11,246-	16,130-	10,669-	20,000-	12,611-	20,000-
-----						
USE OF MONEY AND PROPERTY						
-----						
RENT INCOME #4660				15,000-	15,706-	15,000-
INTEREST #4661	1,682-	736-	411-	1,000-		1,000-
-----						
SUBTOTAL ----->	12,928-	16,866-	11,080-	36,000-	28,317-	36,000-
CURRENT SERVICES CHARGES						
-----						
BUILDING PLAN CHECK #4610	8,570-	1,369-	4,404-	5,000-	12,118-	5,000-
SALES/MAPS AND PUBLICATIONS #4611	259-	2,770-	450-	1,500-		1,500-
-----						
SUBTOTAL ----->	8,829-	4,139-	4,854-	6,500-	12,118-	6,500-

CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
GENERAL FUND 001						
OTHER FEES/PERMITS						
REPOSSESSION FEE/POLICE DEPT #4520	105-	135-	75-	60-		60-
PERMITS & APPLICATIONS #4612	3,075-	560-	2,815-	2,000-	1,820-	2,000-
ENCROACHMENT FEES #4619	180-	285-	315-	200-	370-	200-
FINGERPRINT FEE #4622	99-	78-	78-		106-	
CONCEALED WEAPON PERMIT #4625	1,174-	3,368-	1,119-	750-	2,485-	750-
POLICE IMPOUND FEE #4628	1,539-	2,945-	2,579-	2,700-	2,356-	2,700-
SUBTOTAL	6,172-	7,371-	6,981-	5,710-	7,137-	5,710-

CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2015-2016

2011-2012 2012-2013 2013-2014 2014-2015 2014-2015 2015-2016  
YEAR END YEAR END YEAR END BUDGET PRELIMINARY REQUESTED

## GENERAL FUND 001

## MISCELLANEOUS

MISC INCOME/LIBRARY #4617	91-	94-	184-		
	30,561-	17,730-	48,978-	25,000-	11,119-
MISCELLANEOUS INCOME #4618					25,000-
CAL COPS #4553	99,960-	80,075-	119,902-	100,000-	53,756-
CREDIT CARD PROC FEE #4588	1,363-	1,744-	2,377-		2,850-
WOODSON PARK OLIVE INCOME #4653		240-			
REIMBURSEMENT/DISPATCH #4671	35,154-	21,924-	31,626-	30,000-	24,923-
OPERATING TRANSFERS IN REVENUE #4680	800-	2,954-	20,000-	18,400-	18,400-
SUBTOTAL ----->	167,929-	124,761-	222,883-	173,400-	111,232-
					159,000-

FUND TOTAL -----> 4,678,718- 4,656,388- 4,771,441- 4,561,810- 4,468,713- 4,446,410-

# Other Fund Revenue Detail

## **Other Fund Revenue Detail:**

This section of the Budget Book provides the reader with a description of each type of “Non-General Fund” Revenue sources that supports other City operations. The description is followed by spreadsheets showing the annual history of the actual revenue by source.

This Detail reflects annual income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does **NOT** reflect Fund Balances nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council – often at the end of November.

When you want to know how much money the City actually has, you look to the “Financial Projections” Tab of this Budget Book which has spread sheets for all Road Funds, Parks Development Funds, and Water and Sewer Funds, all with the latest information from the last certified “Annual Audit”.

## **EXPLANATION OF REVENUE ACCOUNTS**

### **OTHER FUNDS**

#### **PUBLIC SAFETY CAPITAL ACQUISITION AND REPLACEMENT FUNDS**

- 071            These Police, Fire and Public Works Replacement Funds receive  
072            periodic transfers from the General Fund and also hold proceeds  
076            from the sale of surplus Department Equipment.  
078
- 073            Represents Proposition 30 monies to be used for Police related  
                 expenditures.

#### **STREET MAINTENANCE AND IMPROVEMENT FUNDS**

*For all Street Maintenance Funds, there is a detailed Summary Spreadsheet in the preceding Revenue Section.*

- 105-4141       Rural Planning-Roads Transportation moneys received through the Tehama County Transportation Commission and used for project and long range planning. Includes money from "OWP", "R/STIP" and Aviation Planning sources. The OWP is funded by Rural Planning Assistance (RPA) funds, through the State Office of Regional and Interagency Planning (ORIP).
- 108-4529       Federal Transportation Fund receives Federal Program money distributed by the Tehama County Transportation Commission.
- 109-4716       GAS TAX 2105 - Funds received from the state which are derived from a charge on each gallon of gasoline sold and allocated to the City on a per-capita basis to be used for maintenance of City streets. Authorized by Proposition 111.
- 110-4531       GAS TAX 2106 - State funds received from the sale of gasoline throughout the State which may only be expended for select system street construction or maintenance.
- 111-4532       GAS TAX 2107 - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the City on a per-capita basis for maintenance or construction of a City street.
- 112-4533       GAS TAX 2107.5 - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to City streets.

- 114-4120      **LOCAL TRANSPORTATION SALES TAX** – Also known as “LTF”. 1/4 of 1% of Sales Tax on gasoline sales within the City for the purpose of maintenance and reconstruction of streets. This is a residual amount received after the transit system has been provided for.
- 115-4142      **GAS TAX 2103** replaced the State Traffic Congestion Relief Fund State gas tax money approved by a vote of the People as Proposition 42”. In the latest budget action of the Governor and the State Legislature, the State took the Prop. 42 monies to help cover the State Budget deficit and replaced them with a new Gas Tax “Streets and Highways Code Section 2103”
- 116-4634      Traffic Mitigation Fees- are paid by new development to mitigate the traffic impact caused by the increased vehicle traffic resulting from the new development
- 118-4145      Safe Routes to Schools- The State Safe routes to Schools program provides funding for sidewalk and other pedestrian traffic safety improvements. The Program is highly competitive and Corning qualified last year for funding.

**BUSINESS LICENSE, AMERICANS WITH DISABILITIES ACT FUND-080**

- 080-4401      On September 19, 2012 Governor Brown signed into law SB-1186. The law mandates a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws.

**RODGERS THEATRE RESTORATION- 130**

- 130-              Funds received from grants and contributions for the restoration of the Rodgers Theatre.

**PLANNING ENVIRONMENTAL REVIEW FUND –150**

- 150-              Funds received from development project applicants to cover the cost of special environmental review consultants for CEQA and NEPA work.

**OTS: STATE OFFICE OF TRAFFIC SAFETY - 164**

- 164-4553      State Office of Traffic Safety Grant funds



### **GENERAL PLAN UPDATE FUND-302**

302- CDBG Grant Funds for the update of the City's General Plan.

### **CDBG FUNDS - 323 - 329**

323-4668 PROGRAM INCOME - Represents principle and interest received on Housing Program Loans.

### **PARKLAND DEVELOPMENT FUND - 341**

341-4127 PARK ACQUISITION/CONSTRUCTION - Represents fees charged (as a part of the Building Permit) on new construction for future Park Acquisition and Improvements pursuant to CMC Sec. 3.40.010 and Resolution 08-09-05-06-objective is acquisition @ 5 acres/1000 population. Applies to lots created since 1991.

### **SALADO WALL DEPOSIT FUND-344**

City collected funds to ensure the construction of a land use barrier along south boundary of Salado Orchard project if multi-family development occurs next to existing Single Family neighborhood. Wall will not be constructed so long as Phase 2 of the project is entitled.

### **DRAINAGE FEES - 345**

345-4636 DRAINAGE FEES - Fees charged on new construction for the improvement and expansion of storm and drainage facilities.

### **WATER CAPITAL IMPROVEMENT FUND - 346**

346-4642 WATER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

### **SEWER CAPITAL IMPROVEMENT FUND - 347**

347-4642 SEWER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

**WWTP SEWER EXPANSION FUND - 348**

348-4645      **SEWER EXPANSION FEE -WWTP** Represents fees charged on new construction for the improvement and expansion of sewer Waste Water Treatment Plant "WWTP".

**PARK AND RECREATION REVOLVING FUND - 352**

352-4654      **BASEBALL FEES** - Fees charged for use of the Yost Field Baseball Facilities.

**PARK RECYCLING GRANT 353-4157**

Funds received by the City from the State Solid Waste management Board and forwarded on the the County-wide Solid waste Department for recycling programs in serving Corning.

**PROPOSITION 84 PARK BOND FUND-354**

354-      Proposition 84 funds received pursuant to 2010 grant by the City for development of the Corning Community Park

**PARKLAND ACQUISITION,IMPROVEMENT & EXPANSION FUND - 355**

355-4605      **PARKLAND PURCHASE FEE** - Represents fees charged on new construction for the acquisition, improvement and expansion of park facilities., pursuant to CMC Sec. 3.32.030 (aka Bedroom Tax).

**TRAIL DEVELOPMENT FEES - 356**

356      Funds received from development projects adjacent to Jewett Creek and Burch Creek set aside for the future improvement of City trail system along the Creek.

**CURB AND GUTTER - 365**

365-4635      **CURB AND GUTTER** - The City Code provides for a "Curb and Gutter Revolving Fund" to promote the installation of curb and gutter through loans to residential property owners for the installation of curbs and gutters. When the State mandated that such small projects must be constructed under State Prevailing Wage Law if public funds are used, the cost of installation became too expensive to attract property owners. There is currently no funding available.

### **WAYFINDING SIGN MAINTENANCE FUND - 370**

370-4170      The Business Community and the City worked together to install entrance directional signage at the intersection of Hwy99W and South Street and at Hwy99W and Solano Street. Two large "ladderboard" signs provide directions to tourist destinations in the Community. These funds were deposited by the businesses participating in the purchase and installation of the signs.

### **WWTP CAPITAL IMPROVEMENT FUND - 380**

380-4642      SEWER WASTE WATER TREATMENT PLANT CAPITAL REPLACEMENT receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing facility replacement, including everything from lab equipment to major structures.

### **SEWER CAPITAL REPLACEMENT FUND - 381**

381-4642      SEWER CAPITAL REPLACEMENT - receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing collection system (the sewer lines) replacement and Sewer Service equipment and rolling stock.

### **WATER CAPITAL REPLACEMENT FUND - 383**

383-4642      WATER CAPITAL REPLACEMENT - receives funds transferred annually from the Water Enterprise Fund in order to provide a reserve for future ongoing water system replacement and Water Service equipment and rolling stock.

### **TRUST FUNDS- 401-403**

Represents funds held by the City in a fiduciary relationship, which can be utilized only as specified in the trust documents.

401      JT Levy Trust Fund, a Scholarship Fund for graduating Corning High School seniors.

402      RODGERS Trust Fund, established to benefit improvements and restoration of the Rodgers Theatre.

403      RIDELL Trust Fund, established to benefit the Corning Library and currently dedicated to future building expansion.

### **SEWER ENTERPRISE - 610**

- 610-4640      SEWER SERVICE - Revenues charged for the operations and maintenance of the City's sewer system.
- 610-4641      OTHER SEWER SERVICE REVENUES - Represents misc. income
- 610-4643      received for specific services such as Connection Fees, Pretreatment Program and Land Leases.
- 610-4713
- 610-4618      MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

### **SOLID WASTE-615**

- 620-4639      Revenues charged for solid waste collection services. Monies paid to Waste Management, which provides services to the city.

### **AIRPORT ENTERPRISE - 620**

- 620-4536      AIRPORT GRANT - Federal and State revenues for the maintenance and improvement of Airport facilities.
- 620-4660      RENTS/LEASES - Rents collected for building and hangar space at the Airport facilities.

### **TRANSPORTATION CENTER ENTERPRISE 625**

- 625-4120      STATE LOCAL TRANSPORTATION FUNDS (LTF) The City receives \$ 8,220 per year since July 1, 2007. It is paid on a monthly basis in arrears at 1/12<sup>th</sup> per month. (\$685 per month)
- 625-4660      RENTS/LEASES Rents collected for facility space at the Transportation Center.

### **WATER ENTERPRISE - 630**

- 630-4630      WATER SALES - Revenues charged for the operations and maintenance of the City's Water delivery and treatment system.
- 630-4631      METER READING/TURN ON - Fees charged for additional services
- 630-4632      required in the turn on or reinstatement of water service.
- 630-4618      MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

## **REQUIRED ENTERPRISE RESERVE FUNDS**

### **WATER, SHORT LIVED ASSET RESERVE FUND-386**

386-4642      **WATER CAPITAL REPLACEMENT** Short-Lived Asset Reserve - funds replacement of short-lived assets, such as pumps, well refurbishment, paint and small and large equipment. Short-lived assets include those items not covered under Operations and Maintenance. Long-lived facility replacement that should be funded with long-term financing.

### **SEWER RATE STABILIZATION FUND-611**

### **WATER WELL LOAN RESERVE-632**

### **LIGHTING AND LANDSCAPE DISTRICTS- 700**

701	District One, Zone One-affects the Blackburn Estates Subvision on North Alex Lane
703	District One, Zone Three-affects the SHHIP Blossom Avenue Development
704	District One, Zone Four-affect Salado Orchard Apt. Phase 1

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
-----------------------	-----------------------	-----------------------	---------------------	--------------------------	------------------------

=====

POLICE EQUIPMENT REPLACEMENT FUND #071

-----

Equipment Fund #4527

23,985- 2,115- 1,530-

Interest #4661

24- 72- 29- 100- 100-

Operating Transfers in Revenue #4680

15,000- 79,374- 30,000- 57,000- 57,000- 89,330-

ACO F&amp;A RESTRICTED FUND #072

ACO - F&amp;A Fee #4412

3,645- 1,335- 1,145- 3,000- 1,270- 3,000-

Interest #4661

2- 1-

PROP 30 FUNDS #073

=====

FIRE EQUIPMENT REPLACEMENT FUND #076

-----

Paskenta Tribe Revenue #4162

26,308- 26,308- 26,308-

Equipment Fund #4527

13,562-

Interest #4661

86- 44- 100- 100-

Operating Transfers in Revenue #4680

22,000- 78,787- 39,500- 22,400- 22,400- 40,500-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
--	-----------------------	-----------------------	-----------------------	---------------------	--------------------------	------------------------

PUBLIC WORKS EQUIPMENT REPLACEMENT FUND #078  
-----

Equipment Fund #4527

19,092-	42,681-	17,218-	10,000-	12,957-	17,000-
---------	---------	---------	---------	---------	---------

Interest #4661

61-	97-	29-	100-		100-
-----	-----	-----	------	--	------

BUSINESS LICENSE ADA #080  
-----

Business License ADA #4401

303-	456-	100-	389-	100-
------	------	------	------	------

RURAL PLANNING FUND #105  
-----

Rural Planning Funds #4141

22,000-	21,000-		52,000-	21,000-	21,000-
---------	---------	--	---------	---------	---------

Interest #4661

11-	11-	8-			
-----	-----	----	--	--	--

PROP ONE B #107  
-----FED TRANS FUND #108  
-----

FEDERAL TRANS #4529

90,384-	10	60,158-	52,000-	104,783-	52,900-
---------	----	---------	---------	----------	---------

INTEREST #4661

120-	134-	109-			
------	------	------	--	--	--

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
GAS TAX FUND #109 - #113						
GAS TAX #2105	35,035-	33,316-	51,896-	37,000-	42,062-	44,000-
GAS TAX #2106	29,787-	29,551-	30,261-	33,500-	32,002-	27,500-
GAS TAX # 2107	50,287-	54,593-	55,515-	45,500-	53,748-	60,500-
GAS TAX #2107.5	2,000-	2,000-	2,000-	2,000-	4,000-	2,000-
INTEREST #4661	385-	235-	197-	300-		300-
GAS TAX TOTAL	117,494-	119,695-	139,869-	118,300-	131,812-	134,300-
LOCAL TRANSPORTATION FUND #114						
LOCAL TRANSPORTATION SALES TAX #4120		106,334-	105,753-	105,000-	105,414-	105,400-
INTEREST #4661	101-	13-	100-			
TRAFFIC CONGESTION FUND #115						
TRAFFIC CONGESTION RELIEF #4142	103,543-	60,493-	106,305-	80,500-	74,997-	38,200-
Interest #4661	135-	95-	52-	100-		100-
TRAFFIC MITIGATION FUND #116						
Traffic Mitigation Fees #4634	29,401-	780-	12,409-	5,000-	27,017-	5,000-
Interest #4661	729-	178-	114-			
SAFE ROUTES TO SCHOOL #118						
Safe Routes to School #4145						150,584-



CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>RODGERS RESTORATION FUND #130</b>						
-----						
Theatre Restoration #4138	17,615-	52,500-			44,000-	
Temp Loan-3Core #4153				30,000-		
<b>ENERGY GRANT FUND #131</b>						
-----						
<b>PEDESTRIAN TRANSPORTATION GRANT #145</b>						
-----						
Pedestrian Trans Grant #4714				150,000-	20,926-	125,000-
PLNG ENV. REV. FUND #150						
-----						
Interest # 4661	32-	14-				
FLOOD MIT FEMA #152						
Federal Grant Proceeds #4702	21,018-		18,812-			
OTS FUND #164						
OTS #4572	6,559-					
Interest # 4661	68-	32-				
BCJI PROGRAM #166						
BCJI Program #4574			75,438-	20,000-	122,276-	454,800-
ABANDONED VEHICLE FUND #170						
Interest #4661	131-					

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
-----------------------	-----------------------	-----------------------	---------------------	--------------------------	------------------------

SAFE GRANT #188

GENERAL PLAN UPDATE #302

State Grant #4601

HOUSING ELEMENT PROJ #308

CDBG FY 08/09 #322

Interest # 4661

Misc Income, Etc... #4618

Federal Grant Proceeds #4702

PROG. INC-UNRES FUND # 323

Interest #4661

CDBG Program Income #4668

76-	65-	12,999-	100,000-	100,000-
29,284-	105-			
	2,884-			
73-	217-	12-		
1,900-	2,600-	28,225-		2,150-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
1990 CDBG FUND #324						
Interest # 4661	67-	48-	28-			
REUSE FUNDS-ECN FUND #325						
Loan Payments #4568	913-	913-	989-	1,000-	913-	3,500-
Interest #4661	165-	119-	218-	500-		500-
CDBG Program Income #4668	2,542-	2,542-	217,042-		2,542-	
REUSE FUNDS HOUSING FUND #326						
Interest #4661	56-	5-	40-	500-		500-
CDBG Program Income #4668	27,368-	1,200-	16,565-		1,200-	
HOUSING ACQ. RLF #327						
Interest # 4661	99-	88-	50-			
HOUSING REHAB. RLF #328						
Interest # 4661	96-	92-	43-			
NEW CONSTRUCTION RLF #329						
Interest # 4661	17-	18-	10-			
PARK ACQUISITION/CONSTRUCTION FUND #341						
PARK ACQUISITION/CONSTRUCTION #4127	18,366-	3,832-	3,858-	5,000-	4,052-	5,000-
INTEREST #4661	510-	372-	219-	100-		100-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
SALADO WALL DEPOSIT FUND #344						
Interest # 4661	226-	163-	96-	200-		200-
DRAINAGE FEES FUND #345						
DRAINAGE FEES #4636	16,372-	631-	2,063-	10,000-	5,911-	10,000-
INTEREST #4661	284-	210-	126-	1,000-		1,000-
WATER CAPITAL IMPROVEMENT FUND #346						
WATER CAPITAL IMPROVEMENT #4530	9,813-	2,148-	2,148-	5,000-	2,994-	5,000-
INTEREST #4661	249-	101-	52-	1,500-		1,500-
SEWER CAPITAL IMPROVEMENT FUND #347						
SEWER CAPITAL IMPROVEMENT #4642	10,541-	1,284-	1,284-	2,500-	3,744-	2,500-
INTEREST #4661	3-					
WWTP EXPANSION FUND #348						
MISC INCOME, ETC... #4618	18,000-	8,000-	8,000-	20,000-	19,136-	20,000-
INTEREST #4661	65-	170-	92-	500-		500-
Operating Transfers in Rev. # 4680	120,000-	240,000-	240,000-	240,000-	240,000-	240,000-
YOST FIELD FUND #352						
BASEBALL FEES #4654	616-	690-	600-	500-	1,186-	500-
Interest # 4661	10-	9-	5-			

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>PARK VOL. FUND #353</b>						
Recycling Grant #4157	5,000-	5,000-	5,000			
Interest #4661		9-	5-			
<b>PROP 84 PARK BOND #354</b>						
Bond Proceeds #4552	282,824-	452,290-	1,757,212-	1,300,000-	1,284,656-	
<b>PARKLAND ACQUISITION FUND #355</b>						
Bedroom Tax #4605		300-	200-	600-	1,200-	600-
Interest #4661	429-	307-	131-			
<b>CALRECYCLE-BARK #358</b>						
Recycling Grant #4157				150,000-		
<b>STREET SCAPES #359</b>						
Grant Proceeds #4700						2,195,000-
<b>CURB AND GUTTER FUND #365</b>						
INTEREST #4661	1-		1-			

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
Interest #4661	513-	458-	321-	300-		300-
Operating Transfers in Revenue #4680	55,000-	55,000-	60,000-	65,000-	65,000-	65,000-

CAPITAL REPLACEMENT WWTP FUND #380

-----

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>SEWER CAPITAL REPLACEMENT FUND #381</b>						
Interest #4661	257-	214-	147-	200-		200-
Operating Transfers in Rev #4680	19,400-	20,000-	20,600-	21,200-	21,200-	20,000-
<b>WATER CAPITAL REPLACEMENT FUND #383</b>						
Interest #4661	807-	496-	345-	500-		500-
Operating Transfers in Revenue #4680	103,000-	107,000-	109,400-	100,800-	100,800-	77,000-
<b>SHORT LIVED WATER REVENUE #386</b>						
Interest #4661	67-	96-	84-			
Operating Transfers in Revenue #4680	27,000-	27,000-	27,000-	27,000-	27,000-	27,000-
<b>JT LEVY TRUST FUND #401</b>						
Interest #4661	68-	48-	28-	500-		500-
<b>RODGERS, FMW&amp;D FUND #402</b>						
Interest #4661	51-	28-	1-			
<b>RIDELL LIBRARY TRUST FUND #403</b>						
Interest #4661	347-	467-	273-			

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>SEWER ENTERPRISE FUND #610</b>						
SEWER SERVICE #4640	1,545,923-	1,567,615-	1,633,669-	1,700,150-	1,672,784-	1,759,655-
SEWER CONNECTION FEE #4641				3,000-	655-	3,000-
INDUSTRIAL WWTP LAND LEASE #4643	7,608-	7,593-	7,715-		7,962-	
MISCELLANEOUS #4618	1,001-		6,231-	3,600-		3,600-
INTEREST #4661	681-	337-	236-	1,000-		1,000-
FUND TOTAL	1,555,213-	1,575,545-	1,647,851-	1,707,750-	1,681,401-	1,767,255-
<b>SOLID WASTE FUND #615</b>						
Misc Income, Etc. #4618			578-			
Solid Waste #4639	423,069-	444,576-	459,787-	400,000-	473,245-	410,000-
Interest #4661	99-	72-	52-	6,000-		6,000-
<b>AIRPORT ENTERPRISE FUND #620</b>						
AIRPORT GRANT #4536	10,000-	10,000-	10,000-	10,000-	10,000-	10,000-
Misc, Income, Etc. # 4618	980-			2,579-		2,579-
RENT BLACKBURN #4658	8,400-	8,400-	8,400-	8,400-	8,400-	8,400-
RENTS/LEASES #4660	3,792-	4,450-	6,492-	3,000-	8,498-	3,000-
INTEREST #4661	3-		8-			
<b>AIRPORT IMPROVEMENTS #621</b>						



CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

	2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>TRANSPORTATION CENTER FUND #625</b>						
-----						
TRANS. SALES TAX #4120				8,220-		8,220-
Misc Income, Etc... #4618	7,535-	20,073-	6,000-		5,750-	
Lease-Commercial Park #4659	5,000-	5,000-	5,000-	5,000-	5,000-	5,000-
RENTS/LEASES #4660	5,000-		5,362-	5,000-	3,800-	5,000-
INTEREST #4661	38-	26-	22-			
FUND TOTAL ----->	17,573-	25,099-	16,384-	18,220-	14,550-	18,220-
=====						
<b>WATER ENTERPRISE FUND #630</b>						
-----						
MISC INCOME, ETC. #4618	327-	12-	32-			
WATER SALES #4630	1,283,720-	1,346,561-	1,452,821-	1,305,500-	1,337,265-	1,337,265-
WATER CONNECTION FEE #4631				1,000-	1,196-	1,000-
METER READING/TURN ON #4632	1,725-	2,101-	1,730-	2,000-	2,695-	2,000-
INTEREST #4661	1,450-	1,040-	625-	1,000-		1,000-
FUND TOTAL ----->	1,287,222-	1,349,714-	1,455,208-	1,309,500-	1,341,156-	1,341,265-
=====						

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2015-2016

2011-2012 YEAR END	2012-2013 YEAR END	2013-2014 YEAR END	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
-----------------------	-----------------------	-----------------------	---------------------	--------------------------	------------------------

WATER WELL LOAN RESERVE #632

Interest #4661

Operating Transfers in Revenue #4680

L&L DIST 1 ZN 1 #701

Lighting & Landscaping Assess #4649

Interest # 4661

L&L DIST 1 ZN 3 #703

Lighting & Landscaping Assess #4649

Interest # 4661

L&L DIST 1 ZN 4 #704

Lighting & Landscaping Assess #4649

Interest # 4661

GRAND TOTAL OF NON GEN FUNDS ----->

4,591,054-	4,960,272-	6,907,436-	6,237,264-	6,094,986-	7,442,264-
------------	------------	------------	------------	------------	------------

# Dept. Summaries by Fiscal Year

## **Department Summaries by Fiscal Year:**

This section of the Budget Book provides a summary by year of the actual expenditures of each City Department or operating division of a Department.

These expenditures are supported by the revenues explained in the prior sections of the Book.

These spread sheets pull the information from the actual computerized accounting records of the City.

The reader should appreciate that the four pages in this section represent computer commands taking up over sixteen feet of ledger size computer paper! The detail of this Book is possible through the combined efforts and talent of the City Staff.

CITY OF CORNING ANNUAL BUDGET FISCAL YEAR 2015-2016 DEPARTMENT HISTORY BY FISCAL YEAR						
	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
GENERAL CITY	-----	-----	-----	-----	-----	-----
City Council #1100	25,528	25,063	24,679	24,600	24,856	24,600
City Clerk #1300	8,808	14,210	8,793	15,950	14,428	15,950
City Treasurer #1900	653	621	592	600	646	600
City Administration #1200	112,567	218,503	223,175	218,426	220,272	232,839
Legal Services #1400	90,980	82,573	83,651	73,700	61,727	83,700
Recreation #3300	10,791	7,152	8,481	10,000	8,679	10,000
Building & Safety #4300	108,668	110,894	121,169	121,331	123,962	126,824
Planning Dept #4100	114,937	65,277	42,347	43,700	30,796	46,700
Economic Development #4010	22,000	23,500	23,500	23,500	22,292	21,500
Housing Element #3181						
Flood Mitigation #2310		18,068	37			
General Plan Update #3120		14,928	3,823	107,500	19,755	107,500
GIS Planning #4007						
Retail Planning #4008						
Housing Rehab #4020	5,180	3,375	36,129	16,000	23,766	21,000
Salado Wall Project #9008				92,000		92,000
Finance Dept #1500	277,136	311,530	316,059	320,941	281,271	319,767
Solid Waste #8000	423,069	444,576	459,787	404,000	353,956	414,000
General City #1600	372,690	440,036	611,126	777,153	635,887	707,054
GENERAL CITY TOTAL	1,573,007	1,780,306	1,963,348	2,249,401	1,822,293	2,224,034

CITY OF CORNING						
ANNUAL BUDGET						
FISCAL YEAR 2015-2016						
DEPARTMENT HISTORY BY FISCAL YEAR						
2011-2012	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016	
ACTUAL	ACTUAL	ACTUAL	BUDGET	PRELIMINARY	REQUESTED	
-----	-----	-----	-----	-----	-----	=====

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016  
DEPARTMENT HISTORY BY FISCAL YEAR

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
PUBLIC SAFETY						
Fire Department #2300	221,516	225,635	220,675	219,356	224,135	227,886
Fire Cap Replacement #2301	61,839	59,271	57,853	19,925	9,521	40,500
Fire Dispatch #2302	316,230	326,384	338,939	353,069	355,245	354,013
Police Department #2114	2,026,591	2,060,537	2,045,753	2,074,068	2,069,323	2,124,499
Animal Control #2200	137,135	169,739	81,114	89,155	83,789	107,156
Police Dispatch #2119	467,578	473,980	452,625	547,471	441,673	482,737
Police Cap Replacement #2116	80,907	70,829	46,891	60,900	45,900	96,830
PAL Program #2201	5,081	5,309	5,250	5,500	5,460	5,500
2001 CAL COPS #2107						
OTS Drunk Driving #2100	3,509					
LEBEG 2002 #2109						
BCJI #2105			47,059	20,000	143,853	368,194

PUBLIC SAFETY TOTAL 3,320,386 3,391,684 3,296,159 3,389,444 3,378,899 3,807,315

CITY OF CORNING ANNUAL BUDGET FISCAL YEAR 2015-2016 DEPARTMENT HISTORY BY FISCAL YEAR						
	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
PUBLIC WORKS						
Public Works Admin #3800	203,830	202,891	206,254	222,399	207,083	212,707
Engineering #4200	15,043	4,189	17,255	32,300	36,534	33,000
Library #1700	17,497	17,332	17,214	29,291	18,662	29,291
Streets #3000	351,239	371,054	303,459	715,007	254,480	708,251
Street Projects #3001	257,770	467,796	72,108	328,500	220,567	2,663,000
Blackburn Improvements #4600	3,673	693				
Street and Traffic Lights #3100	66,994	62,371	77,097	68,000	73,576	68,000
Pedestrian Trans Grant #4045			27	150,000	20,926	125,000
Parks Maintenance #6100	126,360	136,961	206,368	187,256	227,817	159,815
Park Special Project #6101				5,000		155,000
Pool #6200	66,139	70,354	64,720	83,632	65,643	86,725
Prop 84 Park Non-Construct #9020	177,487	66,727	76,248	150,000	2,585	
Prop 84 Park Acquisition #9024	186					
Prop 84 Park Construction #9025	57,266	896,429	1,238,116	1,363,569	1,385,298	
Park Improvements #9026			44,088	100,000	59,384	
Community Events #3190	9,123	11,019	3,817	2,950	6,700	2,950
Building Maintenance #3600	49,973	49,742	39,293	42,773	74,376	32,773
Mechanical Maintenance #3700	2,653	7,848	2,202	9,070	1,709	9,070
Rodgers Theatre #6125	31,194	102,601	1,713	32,700	19,113	19,200
Energy Grant #6126						
L&L 1 #3901	755	752	901	963	737	963



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016  
DEPARTMENT HISTORY BY FISCAL YEAR

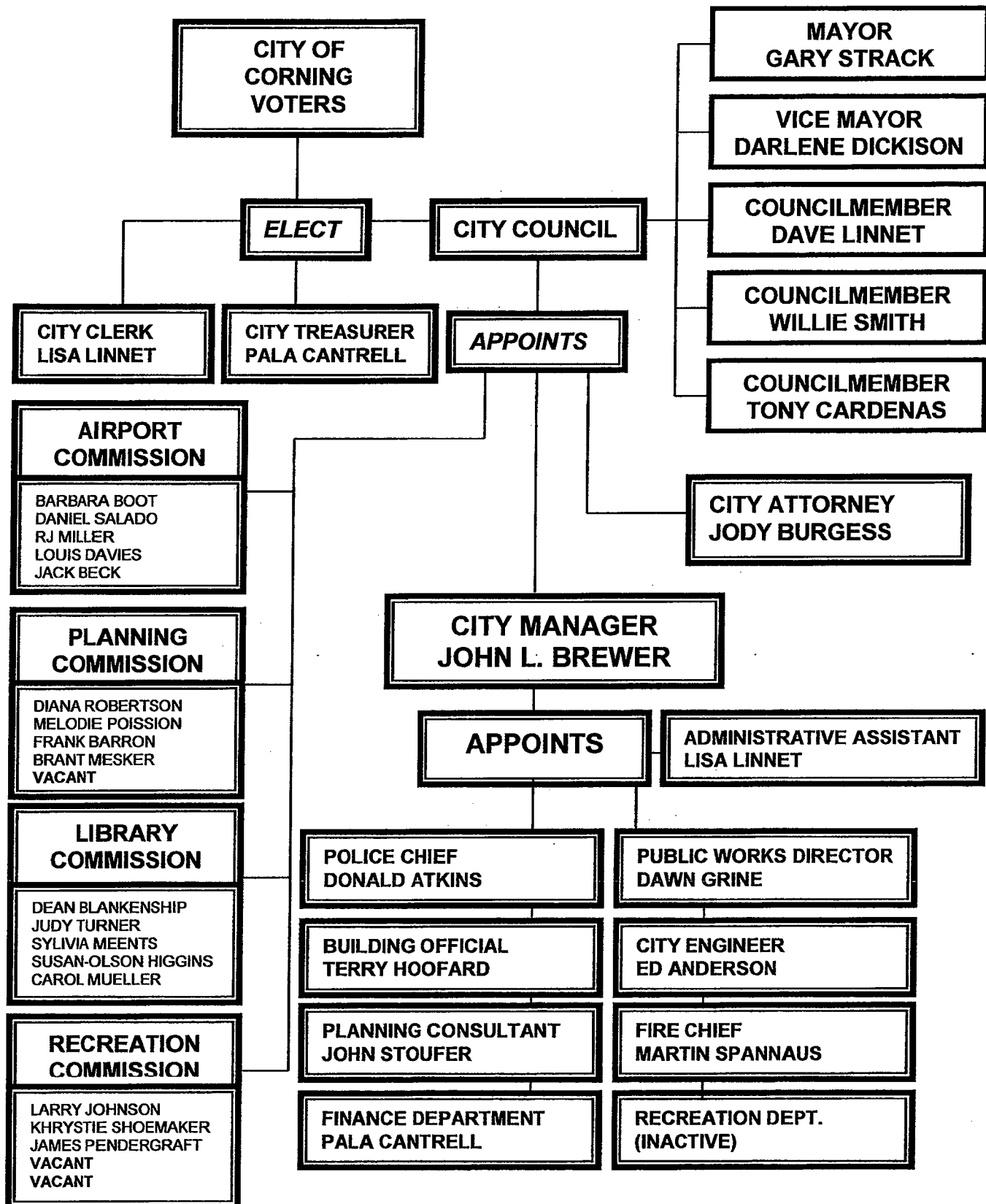
	2011-2012	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PRELIMINARY	REQUESTED
L&L 3 #3903	1,042	1,376	1,603	11,800	1,346	11,800
L&L 4 #3904	3,876	3,779	4,364	4,792	3,900	4,792
PUBLIC WORKS TOTAL	1,442,100	2,473,914	2,376,847	3,540,002	2,680,436	4,322,337

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016  
DEPARTMENT HISTORY BY FISCAL YEAR

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
ENTERPRISE FUNDS						
Corning Airport #3500	30,091	15,668	16,864	19,500	13,356	19,500
Transportation Center #3160	16,271	19,800	25,402	16,800	14,040	16,800
Sewer Maintenance #5000	115,730	103,430	177,843	121,462	134,359	127,303
Sewer Improvements #5250	267,951	262,179	275,706	496,864	384,697	496,864
WWTP #5200	742,771	628,258	647,773	741,550	666,554	721,850
Water Department #7100	461,880	471,083	545,651	420,679	546,478	463,265
Water Cap Improvement #7410	27,000	27,000	27,000	27,000	27,000	27,000
Water Improvements #7420	211,887	385,650	219,915	442,975	342,160	510,500
Drainage #3360						11,000
ENTERPRISE FUNDS TOTALS	1,873,581	1,913,068	1,936,154	2,286,830	2,128,644	2,394,082
GRAND TOTALS	8,209,074	9,558,972	9,572,508	11,465,677	10,010,272	12,747,768

# City of Corning

## Organizational Chart



# General City

**CITY OF CORNING  
2015- 2016 ANNUAL PROGRAM OF SERVICES  
CITY COUNCIL  
(1100)**

**ACTIVITY DESCRIPTION:**

The City Council is elected by the citizens of Corning as their representatives to make the legislative and policy decisions of the City subject to the provisions of City Ordinances, Resolutions, Government Code and the Constitution of the State of California. Members of the current City Council are: **Mayor Gary Strack** and four **Council Members: Vice Mayor Darlene Dickison, Dave Linnet, Tony Cardenas and Willie Smith.** The Mayor and City Council members also serve as City representatives on various Committees/Commissions and represent the City at official functions.

The registered voters elect the Mayor every two years, and the City Council members are elected to four-year terms that overlap with the Mayor's term.

The City Council appoints the City Manager who serves at their pleasure and who implements Council Policy.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for \$300 salary per month per Council member and Mayor. Section 36516 of the Government Code of the State of California provides that Corning can legally compensate City Council Members up to \$386.25 per month.

**BENEFITS:** Provides for the City cost of the Federal Insurance Contribution Act better known as Social Security.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Finances the purchase of binders and other miscellaneous office supplies necessary to support the City Council.

**6150 MATERIALS/SUPPLIES:** Provides funding for extraordinary department supplies and expenses including special programs and presentations required of the City Council.

**7000 ASSOCIATION DUES:** Funds the annual dues for The League of California Cities.

**7100 TRAINING/EDUCATION:** Funds City Council attendance at League Training and the Leadership Academy.

**7200 CONFERENCES/MEETINGS:** Funds Council Members attendance at the League of California Cities Conference and any other necessary meetings.

**7600 J. T. LEVY SCHOLARSHIP:** Finances a Scholarship initiated many years ago by the Estate of J. T Levy and administered by the City for graduating Seniors at Corning High School.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
CITY COUNCIL #1100						
5100 + SALARIES	16,753	16,620	18,000	18,000	18,000	18,000
5900 + BENEFITS	1,267	1,324	1,377	0	1,377	0
TOTAL SALARIES/BENEFITS	18,020	17,944	19,377	18,000	19,377	18,000
001 6100 1100 Office Supplies	21	124	68	100	9	100
001 6150 1100 Mat/Supplies	1,346	1,127	1,093	800	892	800
001 7000 1100 Assoc.Dues	4,003	3,953	3,953	4,200	3,953	4,200
001 7200 1100 Conf/Meetings	1,638	1,415	189	1,000	125	1,000
401 7600 1100 Scholarship	500	500	0	500	500	500
TOTAL OTHER OPERATING EXP.	7,508	7,119	5,303	6,600	5,479	6,600
TOTAL FOR DEPT	25,528	25,063	24,680	24,600	24,856	24,600

**CITY OF CORNING**  
**2015 – 2016 ANNUAL BUDGET DETAIL**  
**CITY ADMINISTRATION**  
**(1200)**

**ACTIVITY DESCRIPTION:**

**City Manager John Brewer** is employed as the full time City Manager and serves as the City's Chief Executive and "Administrative Head of the Government" under the direction and control of the City Council. He is responsible to the City Council for the day-to-day management of all City affairs and the leadership of City Department Heads. The City Manager also serves as the Finance and Personnel Director. He is directly responsible for continual review and analysis of all City administrative operations including budget preparation and control, organizational and procedural studies, personnel actions and staffing. The City Manager's responsibilities, authority, and limits on authority are clearly defined in the City's Municipal Code, Chapter 2.44.

The City Manager's principal assistant is Lisa Linnet, the "Confidential Administrative Assistant to the City Manager".

**ACCOMPLISHMENTS:**

The greatest responsibility of the City Manager's Office is to support the City Council and the Operating Departments. There is very little that the Manager can cite as fully his achievements alone, and this is as it should be. The majority of accomplishments by the City Manager's Office are achieved through participation and teamwork between the City Manager and City Staff in the various Departments.

**PERSONNEL SERVICES:**

**5100 SALARIES:** The City Manager and City Manager's Administrative Assistant are funded 60% by the General Fund, 20% by Water and 20% by Sewer Enterprise Funds.

**5970 BENEFITS:** Provides for City contributions to FICA, and City paid Public Employees Retirement System, Health Insurance and Life Insurance.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Funds the purchase of miscellaneous supplies such as paper, pens, etc.

**6150 MATERIALS/SUPPLIES:** Funds necessary departmental materials and/or supplies.

**6300 PROFESSIONAL SERVICES:** Funding to retain outside assistance from subject experts as needed in areas such as economic development – **UNFUNDED AT THIS TIME.**

**6350 COMMUNICATIONS:** Funded by the General, Water and Sewer Funds, provides share of departments phone system and reimbursement for calls on Manager's cell phone.

**7000 ASSOCIATION DUES:** Funds City Manager membership in International City Management Association, California City Managers Association and Foundation, and the American Institute of City Planners. These Organizations provide the City with: professional development; best practices for the home jurisdiction, methods to eliminate reinvention of the wheel; collaboration among peers; increased credibility/confidence that the City is managed with a strong code of ethics/professionalism; accessibility to research materials/networking.

**7200 CONFERENCE AND MEETINGS:** Funds City Manager's attendance at League of California Cities Annual Meeting and League's Manager's Department Meeting. Funds reimbursement costs for private vehicle mileage and meeting attendance in support of City business.

**7406 COMPUTER EQUIPMENT AND SOFTWARE:** Funds City Manager and Administrative Assistants computer software, equipment upgrades, repairs/replacement. **NO FUNDING WAS INCLUDED THIS YEAR.**

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
CITY ADMINISTRATION #1200						
5100 + SALARIES	72,109	102,461	152,150	213,876	161,174	228,289
5900 + BENEFITS	36,489	109,934	67,504	0	56,034	0
TOTAL SALARIES/BENEFITS	108,598	212,395	219,654	213,876	217,208	228,289
001 6100 1200 Office Supplies	745	363	386	500	225	500
610 6100 1200 Office Supplies	277	263	332	300	237	300
630 6100 1200 Office Supplies	277	253	332	300	237	300
001 6150 1200 Mat/Supplies	381	292	221	500	116	500
630 6150 1200 Mat/Supplies	0	10	0	0	0	0
001 6350 1200 Communications	352	373	386	350	718	350
610 6350 1200 Communications	331	351	317	300	162	300
630 6350 1200 Communications	331	351	346	300	0	300
001 7000 1200 Assoc.Dues	672	713	786	1,000	964	1,000
001 7200 1200 Conf/Meetings	602	1,468	415	1,000	404	1,000
610 7200 1200 Conf/Meetings	0	112	0	0	0	0
001 7406 1200 Comp/Equip/Soft	0	580	0	0	0	0
610 7406 1200 Comp/Equip/Soft	0	489	0	0	0	0
630 7406 1200 Comp/Equip/Soft	0	489	0	0	0	0
TOTAL OTHER OPERATING EXP.	3,968	6,107	3,521	4,550	3,063	4,550
TOTAL FOR DEPT	112,566	218,502	223,175	218,426	220,271	232,839



**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET DETAIL**  
**CITY CLERK**  
**(1300)**

**ACTIVITY DESCRIPTION:**

City Clerk, currently **Lisa Linnet**, is elected by the voters every four years and works in cooperation with City Staff to perform a variety of complex tasks required by City Council, City Management and the State. These tasks include:

- Maintaining official City records, legal documents, and conducting voter registration and elections.
- Attending meetings of the City Council, Boards and Commissions as may be required and taking and transcribing the Minutes, preparing Minutes for indexing, retention and distribution; and maintenance of the City Council's legislative history.
- Preparation of Agendas and Agenda Packets for the City Council, Council appointed Commissions, City Staff and news media.
- Preparation, posting and publishing of all legal notices of the City Council and Commissions and preparing a variety of other notices in accordance with City, State and Federal Law.
- Maintaining Resolutions, Ordinances, Contracts, and Municipal Code codifications.
- Composes and prepares correspondence advising various individuals/groups of City Council actions and is custodian of the City Seal.
- Administers oaths or affirmations and takes and certifies affidavits and depositions pertaining to City affairs.
- Acts as Filing Officer as required by the Political Reform Act of 1974 as amended, and performs all duties as required by law.

**PERSONNEL SERVICES:**

**5100 SALARIES:** Provides for City Clerk Salary.

**5900 BENEFITS:** Provides for the City cost of FICA.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Funds City Clerk's proportional cost of stationary, copy machine paper, fax machine paper and other office supplies.
- 6150 MATERIALS AND SUPPLIES:** Finances the purchase of necessary supplies other than paper and stationary such as Minute Books and associated special paper.
- 6300 PROFESSIONAL SERVICES:** Finances the Codification Services for the City's Municipal Code. Periodically the City Clerk sends adopted Ordinances to a codification service that updates the City's Municipal Code Book and the online website copy.
- 6310 ELECTIONS:** Provides funding for associated costs for the City's General Election held in November on even years.
- 6500 PRINT-ADVERTISING:** Funds noticing of all City Public Hearings, Meetings, Sealed Bid/Proposals, Ordinance publications and any other necessary notices.
- 7000 ASSOCIATION DUES:** Provides for membership in the City Clerk's Association.
- 7200 CONFERENCES AND MEETINGS:** Funds are only included in this years budget to cover personal vehicle mileage and meeting attendance in support of City operations – **UNFUNDED AT THIS TIME.**

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
CITY CLERK #1300						
5100 + SALARIES	3,800	4,000	4,200	4,200	4,200	4,200
5900 + BENEFITS	289	305	321	0	321	0
TOTAL SALARIES/BENEFITS	4,089	4,305	4,521	4,200	4,521	4,200
001 6100 1300 Office Supplies	185	0	171	200	41	200
001 6150 1300 Mat/Supplies	636	1,145	757	800	599	800
001 6300 1300 Prof/Services	917	1,604	1,297	1,000	1,000	1,000
001 6310 1300 Elections	0	5,416	0	6,500	6,118	6,500
001 6500 1300 Print/Advert.	2,820	1,660	2,047	3,000	1,969	3,000
001 7000 1300 Assoc.Dues	160	80	0	250	180	250
TOTAL OTHER OPERATING EXP.	4,718	9,905	4,272	11,750	9,907	11,750
TOTAL FOR DEPT.	8,807	14,210	8,793	15,950	14,428	15,950

**CITY OF CORNING**  
**2015 – 2016 ANNUAL PROGRAM OF SERVICE**  
**LEGAL SERVICES**  
**(1400)**

**ACTIVITY DESCRIPTION:**

The City Attorney is appointed by and serves at the pleasure of the City Council. The firm of Maire and Burgess, specifically **Jody Burgess**, is currently the City Attorney and has served in this capacity since July 1, 2013. The City Attorney is a contracted Consultant under a flat monthly fixed rate contract and is appointed by and serves at the will of the City Council.

The City Attorney serves as legal counsel to the City in its day-to-day operations and serves as legal advisor to the City Council, Commissions and Departments of the City. They do not provide assistance to the general public.

The City Attorney must possess a strong knowledge of municipal law and legal issues arising from court decisions. This knowledge is essential to be aware of the need for specialized counsel, and to direct and supervise this specialized counsel in the handling of any City litigation. They are also charged with the preparation and review of Ordinances, Resolutions, and other legislation as well as providing legal guidance on daily business issues such as miscellaneous contracts and agreements, public information requests, etc.

**PROFESSIONAL SERVICES:**

- 6300 LEGAL/PROFESSIONAL SERVICES:** Provides funding for any outside support to the City Attorney, including billable office expenses.
- 6301 CITY ATTORNEY SERVICES:** In prior years, this account provided for the City Attorney retainer to attend Council Meetings, fax, copies, phone costs, and for preparation of City Ordinances.
- 6304 EMPLOYEE RELATIONS SERVICES:** Provides for the Labor Relations Consultant William May, and for specialized Legal Counsel when necessary.
- 7200 CONFERENCES AND MEETINGS:** Funding to attend conferences is not provided this year due to the reduced income of the City.
- 8001 BOOKS AND PERIODICALS:** Funds costs for necessary reference books needed to support the City Attorney.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
LEGAL SERVICES #1400						
001 6300 1400 ProfServices	4,437	1,104	0	0	0	0
001 6301 1400 Consulting Serv	55,239	50,900	51,480	53,760	48,620	53,760
610 6301 1400 Consulting Serv	8,199	6,363	6,435	6,720	6,078	6,720
630 6301 1400 Consulting Serv	8,199	6,363	6,435	6,720	6,078	6,720
001 6304 1400 EE Relations	14,397	16,740	19,222	5,000	855	5,000
610 6304 1400 EE Relations	0	0	0	0	0	5,000
630 6304 1400 EE Relations	0	0	0	0	0	5,000
001 8001 1400 Books/Periodic.	352	518	52	500	33	500
610 8001 1400 Books/Periodic.	78	293	13	500	32	500
630 8001 1400 Books/Periodic.	78	293	13	500	32	500
TOTAL OTHER OPERATING EXP.	90,979	82,574	83,650	73,700	61,728	83,700
TOTAL FOR DEPT	90,979	82,574	83,650	73,700	61,728	83,700

**CITY OF CORNING**  
**2015 – 2016 ANNUAL BUDGET DETAIL**  
**FINANCE DEPARTMENT**  
**(1500)**

**ACTIVITY DESCRIPTION:**

The Finance Department is responsible for maintaining the Financial Records of all the City Departments. This includes the Water and Sewer Billing System, Business and Dog Licenses, Motel Taxes, Employee Payroll and all Accounts Receivable and Payable. The Department consists of Senior Accounting Technician **Pala Cantrell**, Accounting Technician **Lori Sims** and Accounting Assistant **Christina Meeds**. The City Manager serves as the Finance Director.

In July of 2004 the City's Finance Department assumed all Corning residential billing and sign-up responsibilities for Corning Disposal (Refuse) Service.

**5100 SALARIES:** This account finances the salaries for three full-time positions; the Senior Accounting Technician and two Accounting Technicians. The salaries for these three positions are split between three Funds: General Fund 10%, Water Fund 40% and Sewer Fund 50%.

**5950 BENEFITS:** Finances costs associated with City Retirement, Medical Insurance, Medicare, FICA, State Unemployment, Life Insurance and Private Disability for Finance Department Employees.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Funds purchases of general office supplies, stationery, and computer supplies.

**6150 MATERIALS & SUPPLIES:** Provides funding for necessary supplies other than paper and general office supplies.

**6300 ACCOUNTING/AUDITING SERVICES:** Funds the cost of the City's independent Auditor and Accounting Consultant. The City does not have a full-time Accountant.

**6350 COMMUNICATIONS:** Funds this Departments share of the phone system.

**6500 PRINTING:** Provides funding to purchase and stock City forms, such as Business Licenses, Dog Licenses and Water/Sewer Billing Invoices.

**6600 RENTS AND LEASES:** Funds the Postage Machine Lease.

**6700 EQUIPMENT MAINTENANCE:** Provides funding for various Maintenance Agreements such as: City's Postage Machine, Copy Machine and the Computer Consultant Services. These costs have steadily increased as the City has added more complex office equipment. The computer network requires continued maintenance and care.

**6950 UNCOLLECTIBLES:** Funds the un-collectible bad debt from water and sewer bills. For example, in 1995/96 the sewer bad debt totaled \$571 and water bad debt totaled \$579, in 1996/97 sewer was \$478 and water \$352, 1998/99 totals were \$490. This bad debt, when compared to over \$1,500,000 per year in billings is very small.

**7200 CONFERENCES/MEETINGS:** This year, funds are only included to cover personal vehicle mileage and meals, if any, in support of City operations.

**9300 MACHINERY/EQUIPMENT:** Funds unforeseen equipment replacement; unused funds at the end of the year remain in the General Fund.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
FINANCE DEPARTMENT #1500						
5100 + SALARIES	119,112	130,515	141,464	229,341	136,061	228,167
5200 + OVERTIME	24	0	0	0	0	0
5900 + BENEFITS	62,994	80,468	80,530	0	76,206	0
	182,130	210,983	221,994	229,341	212,267	228,167
TTL SALARIES/BENES						
001 6100 1500 Office Supplies	4,111	1,698	2,549	1,500	2,124	1,500
610 6100 1500 Office Supplies	2,917	3,214	3,470	4,000	3,097	4,000
615 6100 1500 Office Supplies	740	1,174	1,668	1,000	761	1,000
630 6100 1500 Office Supplies	3,049	3,144	3,348	4,000	3,097	4,000
693 6100 1500 Office Supplies	0	5	0	0	0	0
001 6150 1500 Mat/Supplies	(427)	206	157	500	520	500
630 6150 1500 Mat/Supplies	0	37	122	0	0	0
001 6300 1500 ProfServices	28,170	24,172	23,185	20,000	17,441	20,000
080 6300 1500 ProfServices	0	0	228	100	53	100
610 6300 1500 ProfServices	11,734	7,215	6,890	9,000	6,247	9,000
630 6300 1500 ProfServices	11,734	7,248	6,861	9,000	6,247	9,000
001 6350 1500 Communications	794	861	1,009	840	1,068	840
610 6350 1500 Communications	787	757	873	830	1,035	830
630 6350 1500 Communications	787	757	873	830	1,035	830
001 6600 1500 Rents/Leases	394	394	394	500	315	500
610 6600 1500 Rents/Leases	764	764	764	1,000	611	1,000
630 6600 1500 Rents/Leases	1,158	1,158	1,158	1,500	925	1,500
610 6700 1500 Equip.Maint.	5,973	4,866	4,917	5,000	4,528	5,000
630 6700 1500 Equip.Maint.	7,230	5,406	5,474	8,000	5,025	8,000
610 6950 1500 Uncollectibles	6,905	20,983	12,019	7,000	3,098	7,000
630 6950 1500 Uncollectibles	3,782	12,322	4,170	6,000	3,569	6,000
610 7200 1500 Conf/Meetings	30	70	11	500	0	500
630 7200 1500 Conf/Meetings	30	70	11	500	0	500
001 7985 1500 Cash-Over Under	138	25	100	0	97	0
TTL OTHER OPERATING EXP	90,800	96,546	80,251	81,600	60,893	81,600

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
001 9300 1500 Mach/Equip.	84	1,208	3,684	2,000	110	2,000
610 9300 1500 Mach/Equip.	1,388	1,397	5,067	4,000	4,000	4,000
630 9300 1500 Mach/Equip.	2,734	1,397	5,067	4,000	4,000	4,000
TTL CAPITAL EXPENDITURES	4,206	4,002	13,818	10,000	8,110	10,000
TOTAL FOR DEPT.	277,136	311,531	316,063	320,941	281,270	319,767

**CITY OF CORNING**  
**2015 – 2016 ANNUAL BUDGET DETAIL**  
**GENERAL CITY**  
**(1600)**

**ACTIVITY DESCRIPTION:**

General City carries the "Budget Detail" on those annual City expenses not specifically related to a single City Department, such as City Hall's utilities and insurance. Responsibility for managing these costs rests with the City Manager's Office and the Finance Department. The City Manager's Administrative Assistant manages Worker's Compensation and Liability Claims. The City's Risk Manager is the Police Administrative Services Manager.

- 5940 WORKERS' COMPENSATION:** Workers' Compensation deposits are placed in this General City Division for all operating Departments. The costs are apportioned between the General, Water and Sewer Funds. The Northern California Cities Self Insurance Fund (NCCSIF) provides insurance coverage for the City of Corning. State Law allows Cities to self-insure rather than obtaining commercial insurance. NCCSIF is a Joint Powers Authority (JPA) under State Law. Working together, JPA Member Cities seek and obtain the best insurance coverage for their Cities. Each City bears the first \$100,000 cost per Workers' Compensation claim; costs over \$100,000 are shared by the Cities' "pool" and costs over \$500,000 are insured by a larger agency.
- 6150 MATERIALS AND SUPPLIES:** Finances materials/supplies not associated with a specific department.
- 6313 SENIOR CITIZENS CENTER:** Funds the annual \$2,700 contribution by the City to the Corning Senior Center, Inc. The Senior Center Board obtains their funding for their daily operations and support of Social Services by leasing the City owned facility.
- 6350 COMMUNICATIONS:** Finances expenses not easily attributed to individual departments such as telephone and postage.
- 6410 ELECTRICITY:** Finances electrical utility bills not easily attributed to individual departments.
- 6430 NATURAL GAS:** Provides funding for the City Hall complex PG&E Natural Gas bill.
- 6600 RENTS AND LEASES:** Provides partial funding for the City Hall copy and fax machines. Costs of City Hall equipment are apportioned between General, Water and Sewer Funds.
- 6700 EQUIPMENT MAINTENANCE:** Finances Maintenance Agreements on the copy and fax machines in City Hall.
- 6800 GENERAL INSURANCE:** Finances Fire and Damage Insurance for all City structures and Motor Vehicle Insurance for City vehicles. Charges for Water, Sewer and Airport Equipment and facilities are charged directly to those Enterprise Funds and will not be reflected in this General City Account.
- 6810 LIABILITY INSURANCE:** Charges here reflect the City's deposits for liability coverage through the Northern California Cities Self Insurance Fund. Costs are apportioned between the General, Water and Sewer Funds. The City is directly responsible for the first \$50,000 in Liability coverage costs called the "Banking Layer"; all City members of the JPA "pool" share the cost of claims over \$50,000 up to \$500,000; "Excess Insurance" coverage is then provided up to \$10,000,000 through membership of our NCCSIF in the much larger California Joint Powers Risk Management Authority "CJPRMA".
- 6815 UNEMPLOYMENT INSURANCE:** Finances unemployment costs charged to the City.
- 9860 CALPERS SIDE FUND DEBT REFINANCE.**



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>GENERAL CITY #1600</b>						
5900 + BENEFITS	118,488	152,100	118,157	173,499	171,154	122,000
TOTAL SALARIES/BENEFITS	118,488	152,100	118,157	173,499	171,154	122,000
<b>6000 RENTS/LEASES</b>						
001 6150 1600 Mat/Supplies	579	251	193	400	24	400
001 6300 1600 Prof/Services	3,000	0	1,530	0	1,500	0
001 6313 1600 Senior Center	2,744	5,966	2,725	2,700	2,834	2,700
001 6350 1600 Communications	23,223	27,118	20,077	20,000	21,283	20,000
001 6410 1600 Electricity	53,171	51,964	51,598	47,000	49,067	47,000
001 6430 1600 Natural Gas	5,547	4,542	6,052	6,000	5,548	6,000
001 6600 1600 Rents/Leases	5,409	0	0	0	0	0
610 6600 1600 Rents/Leases	1,951	0	0	2,500	0	2,500
630 6600 1600 Rents/Leases	1,508	0	0	2,000	0	2,000
001 6700 1600 Equip.Maint.	5,124	5,502	7,449	6,000	7,047	6,000
610 6700 1600 Equip.Maint.	6,151	6,456	1,573	1,000	1,516	1,000
630 6700 1600 Equip.Maint.	7,403	7,713	8,733	7,000	8,245	10,000
001 6800 1600 Gen.Insurance	23,893	47,136	28,051	31,000	643	31,000
610 6800 1600 Gen.Insurance	13,980	26,746	16,796	15,500	0	15,500
630 6800 1600 Gen.Insurance	13,980	27,252	17,412	15,500	0	15,500
001 6810 1600 Liability Ins.	20,231	32,344	46,419	61,750	59,948	70,000
610 6810 1600 Liability Ins.	20,844	16,172	24,102	30,875	29,974	35,000
630 6810 1600 Liability Ins.	20,231	16,172	24,156	30,875	29,974	35,000
001 6815 1600 UNEMPLOYMENT INS	25,236	5,283	2,971	2,354	4,372	2,354
001 9169 1600 Parking Lot	0	0	0	35,000	28,000	0
001 9860 1600 Debt, Side Fund	0	7,319	233,133	286,200	214,759	283,100
TOTAL OTHER OPERATING EXP.	254,205	287,936	492,970	603,654	464,734	585,054
TOTAL FOR DEPT	372,693	440,036	611,127	777,153	635,888	707,054

**CITY OF CORNING**  
**2015 – 2016 ANNUAL BUDGET DETAIL**  
**CITY TREASURER**  
**(1900)**

**ACTIVITY DESCRIPTION:**

City Treasurer, currently **Pala Cantrell**, is elected by the voters every four years and works in cooperation with the City Manager/Finance Director and the City Clerk.

In her capacity as the elected City Treasurer and full-time Senior Accounting Technician, Mrs. Cantrell is a valuable key member of the Finance Team.

Because Mrs. Cantrell is also the Senior Accounting Technician, a full-time City Merit System position, she also makes the investments and projects the need for funds to be available to meet the City's financial obligations.

The duties of the elected City Treasurer have been largely replaced by the City Finance Department and City Manager. The position is one of four City positions required to co-sign City warrants which require two of the four signatures. Once a month the City Treasurer prepares and presents a written report of the City Investments to the City Clerk who files a copy with the City Council.

**PERSONNEL SERVICES:**

**SALARIES:** Funds the monthly City Treasurer salary which is currently set at \$50 per month.

**BENEFITS:** Funds the City cost of FICA.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
TREASURER #1900						
5100 + SALARIES	607	575	550	600	600	600
5900 + BENEFITS	46	46	42	0	46	0
TOTAL SALARIES/BENEFITS	653	621	592	600	646	600
TOTAL FOR DEPT						
	653	621	592	600	646	600

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
GENERAL PLAN UPDATE #3120						
302 6163 3120 Gen Prog Admin	0	228	1,453	7,500	1,908	7,500
302 6165 3120 Plang/Tech Asst	0	14,701	2,283	92,500	17,847	92,500
001 6167 3120 Grant/Cty Match	0	0	88	7,500	0	7,500
TOTAL OTHER OPERATING EXP	0	14,929	3,824	107,500	19,755	107,500
TOTAL FOR DEPT.						

**CITY OF CORNING**  
**2015 – 2016 ANNUAL BUDGET DETAIL**  
**RECREATION DEPARTMENT**  
**(3300)**

**ACTIVITY DESCRIPTION:** *Currently Suspended due to economic recession*

The Recreation Department, when managed by former Recreation Supervisor Kimberly Beck, was responsible for the development and implementation of the first real Recreation Program in the City of Corning. The Department's Mission was to organize, supervise, coordinate and evaluate recreational activities while managing volunteers in order to assure the success of the program.

Ms. Beck met with the Recreation Commission, School Leaders and school age youth in order to formulate a Program that met the objectives of the City. She maintained effective contact with Community leaders and groups, as well as an effective working relationship with City Management and Employees. The Department strove to promote a healthy Community within a closely integrated town.

**CURRENT CITY APPROVED PROGRAMS:**

The City Council has approved continued sponsorship of some of the programs previously offered through the Recreation Department. The active City Council approved programs continued under the coordination and supervision of independent instructors are:

**Kenpo Karate**

**Kenpo Robics**

**Youth Basketball**

**Lifeguard Training**

**PERSONNEL SERVICES:**

**5100 SALARIES:** Recreation Supervisor Salary – **Not funded.**

**5900 BENEFITS:** City contributions to Sick Leave, Holiday Pay, FICA, Retirement, Health and Life Insurance – **Not funded.**

**SUPPLIES:**

**6150 MATERIALS AND SUPPLIES:** Finances advertising & promotion, office supplies and program supplies.

**6348 RECREATION REFUNDS:** Provides for fee refunds.

**6349 RECREATION INSTRUCTOR:** Payments to Fee Based Instructors working as City temporary employees on contract.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
RECREATION #3300						
001 6150 3300 Mat/Supplies	3,361	1,770	2,167	4,000	2,713	4,000
001 6348 3300 Rec Refunds	70	50	0	0	0	0
001 6349 3300 RECREATION INST	7,360	5,332	6,314	6,000	5,966	6,000
TOTAL OTHER OPERATING EXP.	10,791	7,152	8,481	10,000	8,679	10,000
TOTAL FOR DEPT.	10,791	7,152	8,481	10,000	8,679	10,000

**CITY OF CORNING**  
**2015- 2016 ANNUAL PROGRAM OF SERVICES**  
**ECONOMIC DEVELOPMENT PROGRAM**  
**(4010)**

**ACTIVITY DESCRIPTION:**

Economic Development in the City of Corning includes those programs which are intended to cause economic growth for the City and the surrounding area. As a small City, Corning cannot provide an Economic Development Manager. This responsibility rests with the City Manager, Planning Director and Public Works Director acting as "Team Leaders" along with the excellent support of two local organizations with which the City interacts.

1. **THE CORNING CHAMBER OF COMMERCE** is the most prominent of these agencies. Their purpose is to foster business growth within the City by promoting local businesses, and encourage quality development and residential growth. The Chamber coordinates many community activities designed to bring visitors to Corning.

**Currently the City allocates an annual contribution of \$12,000 and pledges an additional annual large business donation match not to exceed \$4,000.**

2. **TEHAMA ECONOMIC DEVELOPMENT CORPORATION** is a private, Non-Profit Corporation responsible for retention and recruitment of business and industry to the County. This public - private partnership has assisted the business community countywide for over 20 years. Funding consists of a combination of financial commitments made by private business and local government. The Board of Directors consists of business and community leaders including the three administrative heads of the local governments.

Tehama EDC has assisted prospective developers by providing site information, building requirements, and often "hand holding" of the perspective new business.

**The City of Corning's 2015-2016 Fiscal Year Budget discontinues the City's \$2,500 annual funding.**

3. **3CORE** is a private, Non-Profit Corporation that works in the Tri-County Region (Tehama, Glenn and Butte Counties) to partner with small businesses to meet their business goals. 3CORE acts as a financial "go-between" for small businesses by assisting them in locating the financial capital they need. Unlike traditional financial institutions, 3CORE surrounds financing with mentoring and perspective to complete their mission to cultivate healthy business.

**Since 1988:** 3CORE made 278 loans in the Tri-County Region totaling \$14,598,474 and leveraged \$93,889,910 in private investment or lending, and created or retained 1,316 jobs.

**Since 1995:** 3CORE successfully obtained \$842,872 in grants on behalf of the City of Corning, and in turn, Corning based businesses received 14 loans totaling \$941,893, leveraging \$4,328,727 in private investment or lending, and created or retained 43 jobs.

**2014:** 3CORE is providing the City with a \$75,000 "Line of Credit" loan to finance the next phase of the Rodgers Theater rehabilitation, specifically completion of floor installation.

Each year 3CORE applies for a Planning Grant through the U. S. Department of Commerce, Economic Development Administration. The member Cities and Counties receiving services from 3CORE provide the matching funds for this grant.

The 2015-2016 Budget allocates \$5,500 from the City's General Fund as Corning's match, however if funds become available from the CDBG Program Income "Community Development Fund" the City's match will be funded from this account.

**OBJECTIVES:**

- Coordinate the efforts of key economic development organizations toward implementation of a **Business Recruitment Plan** developed by Buxton by identifying long-range goals and mid-range objectives.
- Support the **business recruitment and retention** objectives outlined in the "Economic Development Element" of the City's General Plan through prompt and accurate information from City Staff.
- Continue work with the Corning and Tehama County business communities to further develop the Countywide Branding efforts.

**ACCOMPLISHMENTS:**

- **Digitized Mapping Project:** Completed and upgraded via two PT/A grants to provide new aerial photography and topography with one-foot contour lines. The GIS is periodically updated under contract with ENPLAN of Redding.
- **Highway 99W Specific Plan:** Master Plan for future development of the very valuable Highway 99W Commercial/Industrial Corridor.
- **Master Plan for Downtown Building Facades and Streetscape:** Completed in 2000.

**ECONOMIC DEVELOPMENT:**

As Corning's population is less than 7,700, we must continue to apply for any CDBG funds available. Previously, Corning has successfully competed for and received 3 years of Grant funding for housing rehab enabling elderly and low-income residents to receive home repair loans, including funds for contractor support and inspections.

Corning has had 3 successful "over the counter" grants for new business street improvement infrastructure. Grant funding via lower interest rate loans allowed construction of the street improvements benefitting the Community as a whole; this benefit was important if the City was to carry the burden for improvement construction for a private business.

In every case, the City has avoided loaning money for furnishings or on site buildings; thus the improvements completed with public dollars provided a finished street, or natural gas or water line that benefited the entire Community.

We continue efforts to acquire a "First Time Homebuyers" grant for down payment assistance.

**BUDGET DETAIL:**

- 6312    CHAMBER OF COMMERCE:** Annual \$12,000 funding and business donation match of \$4,000.
- 6314    TEHAMA EDC:** Discontinued funding the annual \$2,500 General Fund funding for the Tehama Economic Development Corporation.
- 7408    3CORE:** Provides the funding for the \$5,000 annual Planning Grant match for 3CORE; funded by the City's General Fund.
- 8010    FAÇADE LOAN AND GRANT PROGRAM:** Currently not available.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
ECONOMIC DEVELOPMENT #4010						
001 6312 4010 CngChamberComm.	16,000	16,000	16,000	16,000	15,000	16,000
001 6314 4010 Tehama EDC	2,500	2,500	2,500	2,500	2,292	0
001 7408 4010 Trico EDC	3,500	5,000	5,000	5,000	5,000	5,500
TOTAL OTHER OPERATING EXP	22,000	23,500	23,500	23,500	22,292	21,500
TOTAL FOR DEPT.	22,000	23,500	23,500	23,500	22,292	21,500

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
HOUSING REHAB #4020							
119 7727	4020 Prof Serv Admin	0	0	0	0	0	17,000
325 7727	4020 Prof Serv Admin	0	49	2,933	3,000	345	3,000
327 7727	4020 Prof Serv Admin	2,923	3,326	0	3,000	0	0
328 7727	4020 Prof Serv Admin	1,750	0	8,768	3,000	15,981	0
329 7727	4020 Prof Serv Admin	508	0	0	3,000	2,520	0
327 9480	4020 HOUSING	0	0	0	1,000	0	0
328 9481	4020 HOUSING REHAB	0	0	24,429	1,000	0	0
329 9482	4020 HOUSING CONST.	0	0	0	1,000	3,782	0
325 9483	4020 INFRASTRUCTURE	0	0	0	1,000	1,138	1,000
TOTAL OTHER OPERATING EXP.		5,181	3,375	36,130	16,000	23,766	21,000
TOTAL FOR DEPT		5,181	3,375	36,130	16,000	23,766	21,000

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
PEDESTRIAN TRANSPORTATION GRANT #4045						
145 6300 4045 ProfServices	0	0	27	150,000	20,926	125,000
TOTAL OTHER OPERATING EXP.	0	0	27	150,000	20,926	125,000
TOTAL FOR DEPT.	0	0	27	150,000	20,926	125,000

**CITY OF CORNING  
2015 - 2016 ANNUAL BUDGET DETAIL  
PLANNING DEPARTMENT  
(4100)**

**ACTIVITY DESCRIPTION:**

The Planning Department is responsible for implementation of the General Plan, Zoning, Environmental Reviews, Use & Variance Permit processing, and processing of Parcel and Subdivision Maps. In addition to processing and monitoring those planning applications and projects, Staff continually reviews informal "concept plans" and compiles the responses of the various City Departments to those concept plans. The Department must be responsive in involving citizens in the Planning process and coordinating this planning with other Governmental agencies. Current Planning Consultant John Stoufer is often the first contact for new development and assists development applicants through the planning process.

Land Use Planning involves collaboration between City Departments such as Public Works, Building, Fire, Police, Engineering, and the City Attorney with the oversight of the Planning Commission and City Council.

From 2003 through 2008 the City experienced an "upsurge" in residential growth and development as result of low interest rates, "spill over" growth from surrounding communities, low land costs, etc. The recession (2008 through 2012) nearly stopped home building, mirroring statewide and national housing start slowdown, resulting in the reduced planning related projects. As a result, the City now contracts for planning services.

**ACCOMPLISHMENTS:**

**Notable recent completed planning projects:**

1. Housing Element Update; the Department is currently working on a General Plan Update.
2. Adoption of the Marijuana Cultivation and Street Vendor Ordinances.
3. Use Permits for the relocation of the Blue Beacon Truck Wash, Lodi Irrigation, relocation of the Busy Bee Daycare Center, and construction of an office and classroom building for the Immaculate Conception Church.
4. Planning and completion of Phase I & II of the Corning Community Park.

**PERSONNEL SERVICES:**

**5000 SALARIES/BENEFITS:** None; City utilizes services of a Contract Planning Consultant.

**SUPPLIES:**

- 3120 GENERAL PLAN UPDATE:** Funds costs associated with the General Plan Update.
- 4045 PEDESTRIAN TRANSPORTATION GRANT:** Funding is provided from the Caltrans Bike & Pedestrian Improvement Plan Grant (Fund 145 - \$150,000).
- 6100 OFFICE SUPPLIES:** Funds permit forms and other necessary department supplies.
- 6150 MATERIAL/SUPPLIES:** Provides for paper, envelopes, equipment, etc.
- 6300 PROFESSION SERVICES:** Funds City Engineer and Planning Consultant services for Parcel/Subdivision Map reviews, meeting attendance, and a Planning Consultant to assist with preparation of Environmental Assessments/Development reviews. Costs for these services are partially offset by fees included in Revenue Account 001-4613.
- 6301 CONSULTING SERVICES:** Funds the Planning Consultant Agreement.
- 6331 GIS SUPPORT:** Funds continuing support services to improve/maintain the City's Geographic Information System.
- 6700 EQUIPMENT MAINTENANCE:** Funds office equipment service.

- 7000 ASSOCIATION DUES, PUBLICATIONS AND SUBSCRIPTIONS:** Funds dues associated with the American Planning Association/American Institute of Certified Planners.
- 7200 CONFERENCES & MEETINGS:** Funds costs for meeting attendance. Staff proposes an increase in this account to fund attendance at the annual League of California Cities Planners Institute.
- 9020 PARK BOND:** Funds Park Bond related expenditures such as supplies, Engineering Services, Grant Writing services, appraisals and other professional/environmental services.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
PLANNING ADMINISTRATION #4100						
5100 + SALARIES	76,937	13,924	0	0	0	0
5900 + BENEFITS	35,828	1,710	0	0	0	0
TOTAL SALARIES/BENEFITS	112,765	15,634	0	0	0	0
001 6100 4100 Office Supplies	190	346	398	400	228	400
001 6150 4100 Mat/Supplies	0	171	0	200	0	200
001 6300 4100 ProfServices	20	37,673	34,583	34,400	25,803	34,400
105 6300 4100 ProfServices	0	3,941	3,799	4,000	2,848	4,500
105 6331 4100 GIS Support	800	6,190	2,056	3,000	200	5,500
001 6350 4100 Communications	939	1,130	972	500	888	500
001 6700 4100 Equip Maint.	195	148	66	200	106	200
001 7000 4100 Assoc.Dues	0	0	475	500	723	500
001 7200 4100 Conf/Meetings	28	45	0	500	0	500
TOTAL OTHER OPERATING EXP.	2,172	49,644	42,349	43,700	30,796	46,700
TOTAL FOR DEPT.	114,937	65,278	42,349	43,700	30,796	46,700

**CITY OF CORNING  
2015 - 2016 ANNUAL BUDGET DETAIL  
BUILDING AND SAFETY DEPARTMENT  
(4300)**

**ACTIVITY DESCRIPTION:**

Under the management of **City Building Official Terry Hoofard**, the **Department of Building and Safety** is responsible for all inspection services on new buildings and re-inspection services for building additions, modifications and alterations. The Building & Safety Department performs all plan check services for new construction projects and building addition/remodel projects and closely works with contractors to coordinate building and code enforcement related activities.

This Department is responsible for the enforcement of the Uniform Building, Plumbing, Mechanical, and Fire Codes, as well as the National Electrical Codes. This Department is also responsible for the abatement of dangerous buildings, enforcement of the State of California Administrative Code, the State of California Health and Safety Code, and the California Energy Commission Title 24 requirements.

The Building Department's only Staff Member consists of the Building Official who is also responsible for and performs Public Works project/permit inspections and enforcement of the City's Zoning Code and Business License requirements. The position is funded 47% from the General Fund and 53% from other funds.

The Building Department is funded in part by the General Fund, Gas Taxes and the Water and Sewer Enterprises.

**PERSONNEL SERVICES:**

**SALARIES:** Finances the Building Officials wages.

**BENEFITS:** Funds City's contributions to employees Sick Leave, Holiday Pay, FICA, ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Funds costs of necessary department supplies and building permit forms.
- 6300 ENGINEERING PROFESSIONAL SERVICES:** Funds occasional costs for necessary plan check outsourcing services.
- 6350 COMMUNICATIONS:** Finances department costs for cell phone, computer, etc.
- 6552 SAFETY ITEMS:** Funds costs for safety equipment (Shoes). **(Currently unfunded)**
- 6700 EQUIPMENT MAINTENANCE:** Finances repairs, software service and maintenance of office equipment.
- 7000 ASSOCIATION DUES:** Funds costs for International Conference of Building Officials Annual Dues, professional publications and subscriptions.
- 7200 CONFERENCES/MEETINGS:** Funds costs for internal and external education/training necessary to maintain required Building/PW Inspector State certifications.
- 7500 VEHICLE OPERATION/MAINTENANCE:** Funds vehicle operation/maintenance costs.
- 9200 SB1473:** Funds the State fee for the Development of State Building Standards.
- 9201 STRONG MOTION:** Provides a fund to collect required State of California Earthquake fees.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>BUILDING &amp; SAFETY #4300</b>						
5100 + SALARIES	66,467	70,098	81,832	115,781	80,278	121,274
5900 + BENEFITS	31,798	34,641	34,402	0	34,906	0
<b>TOTAL SALARIES/BENEFITS</b>	98,265	104,739	116,234	115,781	115,184	121,274
<b>001 6100 4300 Office Supplies</b>	254	386	175	600	160	600
001 6150 4300 Mat/Supplies	0	1,040	497	250	143	250
001 6300 4300 Prof/Services	7,086	1,710	1,710	1,000	6,234	1,000
001 6350 4300 Communications	1,041	1,419	1,028	1,200	911	1,200
001 6700 4300 Equip.Maint.	0	0	0	500	0	500
001 7000 4300 Assoc.Dues	285	260	190	200	213	200
001 7200 4300 Conf/Meetings	265	71	100	500	98	500
001 7500 4300 Veh Opr/Maint	1,263	1,008	1,032	1,000	841	1,000
<b>TOTAL OTHER OPERATING EXP.</b>	10,194	5,894	4,732	5,250	8,600	5,250
001 9200 4300 SB1473	164	260	203	150	180	150
001 9201 4300 StrongMotion	45	0	0	150	0	150
<b>TOTAL CAPITAL EXPENDITURES</b>	209	260	203	300	180	300
<b>TOTAL FOR DEPT.</b>	108,668	110,893	121,169	121,331	123,964	126,824



**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
SOLID WASTE  
(8000)**

**ACTIVITY DESCRIPTION:**

The City performs billing and collection services for Solid Waste Disposal. The City earns interest income received as a result of the timing of collections and the transmittal of those monies to the independent Solid Waste Disposal Company, Waste Management (Corning Disposal).

**615-7450: Payments to Waste Management:** This account represents the payment of billing receipts for Solid Waste Disposal services collected by the City.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

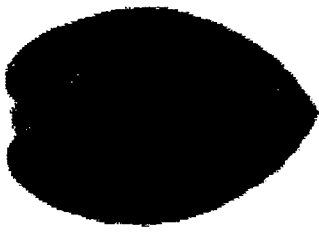
	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
SOLID WASTE #8000						
615 7450 8000 Waste Mgmt/Fmts	423,069	444,576	459,787	400,000	353,956	410,000
TOTAL OTHER OPERATING EXP	423,069	444,576	459,787	400,000	353,956	410,000
615 9818 8000 TRAN TO GENERAL	0	0	0	4,000	0	4,000
TOTAL CAPITAL EXPENDITURES	0	0	0	4,000	0	4,000
TOTAL FOR DEPT.	423,069	444,576	459,787	404,000	353,956	414,000

2011-2012	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016
ACTUAL	ACTUAL	ACTUAL	BUDGET	PRELIMINARY	REQUESTED

TOTAL OTHER OPERATING EXP.

TOTAL FOR DEPT

# Police Services



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
---------------------	---------------------	---------------------	---------------------	--------------------------	------------------------

BCJI #2105

166 6150 2105 Mat/Supplies	0	0	0	0	0	11,100
166 6182 2105 Counselor	0	0	0	0	77,850	235,400
166 6300 2105 ProfServices	0	0	43,420	20,000	48,037	121,294
166 7100 2105 Traing/Educ.	0	0	0	0	186	400
166 7406 2105 Comp/Equip/Soft	0	0	3,639	0	17,780	0
TOTAL OTHER OPERATING EXP.	0	0	47,059	20,000	143,853	368,194
TOTAL FOR DEPT	0	0	47,059	20,000	143,853	368,194

**CITY OF CORNING**  
**2015/2016 ANNUAL BUDGET DETAIL**  
**POLICE DEPARTMENT - PATROL DIVISION**  
**(#2114)**

**ACTIVITY DESCRIPTION**

The Patrol Division is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The current authorized level of service is:

- (1) Police Chief
- (4) Police Sergeants
- (8) Patrol Officers
- (1) Detective
- (1) Drug Task Force Officer
- (1) Corning Union High District School Resource Officer
- (1) Police Administrative Services Manager
- (1) Administrative Secretary

**Note: The Department has been without a Detective and 4<sup>th</sup> Sergeant since March 2012**

**2014/2015 ACCOMPLISHMENTS:**

The Department continues the pursuit of Community Policing by the combined approach of education, intervention, and enforcement to deter crime and address crime-related community issues.

The Corning Police Department was able to continue the assignment of a School Resource Officer to Corning Union High School and Centennial High School through funds from the Byrne Criminal Justice Innovation Program grant.

The Corning Police Department completed the planning phase of the Byrne Criminal Justice Innovation Program grant that targets the reduction and prevention of crime and seeks to catalyze and sustain change through active involvement and leadership with police, neighborhood residents and other public agencies. This program is currently in the Implementation Phase.

The Corning Police Department, in conjunction with the Red Bluff Police Department, has completed Phase One of the joint Mobile Digital Computer (MDC) Project by obtaining the necessary Mobile Data Software (RIMS), the Mobile Digital Computers, mounting brackets and outfitting for three (3) Corning Police Department patrol vehicles and three (3) Red Bluff Police Department patrol vehicles. Phase Two was initiated by obtaining the necessary hardware and software for equipping two (2) additional vehicles. This equipment will be installed in the near future.

The Corning Police Department continues to be an active participant in the Tehama Interagency Drug Enforcement (TIDE) Task Force and has one (1) officer assigned full-time.

The Department has one (1) officer assigned as a K-9 officer. This officer and K-9 attend weekly training and have been essential in apprehending suspects preventing possible officer injuries from suspects who are resisting. The K-9 has been instrumental in locating drugs and evidence on suspects, vehicles and property and have been requested numerous times to assist other agencies.

The Department has provided mandated training to personnel, including in-house training in firearms qualification, baton, arrest and control, and stun gun qualification training.

The Police Department continued its Police Volunteer Cadet Program. The Cadet program is open to youth from the ages of 14-18. The Department currently has three (3) Cadets who have completed in-house training. In addition to learning basic police skills and participating in ride-alongs with patrol officers, the Cadets have worked in the Communication Center and have donated their time to assist in various City special events.

The Department also continues with its involvement with citizens over the age of 18 through the Citizens on Patrol (COPS) Program. This program currently has three (3) COPS volunteers who have completed in-house training. The COPS conduct random patrol, house and business security checks, and help out with community events and other functions.

### **2015/2016 GOALS:**

1. Continue to address crime-related issues specific to our community by expanding and/or implementing programs that would encourage community participation in solving crime-related problems.
2. Continue to provide mandated training to personnel in the most cost-effective manner that best meets the needs of the Department and the community.
3. Continue with the Implementation Phase of the Byrne Criminal Justice Innovation Program by initiating the Adolescent Diversion Program and increasing the COP Volunteer Program to assist with crime prevention on the Solano Street corridor and the Spring Mountain Apartment complex.
4. Continue to provide a School Resource Officer at Corning Union High School and Centennial High School.
5. Complete Phase Two and Three of the Joint MDC Project by installation of the RIMS Mapping System and set-up collaboration between the Corning and Red Bluff Police Departments.
6. Continue recruitment for Police volunteer Cadets and Citizen Volunteers.

### **PERSONNEL SERVICES:**

**5100 SALARIES:** This account includes salaries for personnel.

**5900 EMPLOYEE BENEFITS:** Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

***Note: Funding of personnel costs is partially augmented with various grant funds***

### **SUPPLIES:**

**6150 MATERIAL/SUPPLIES:** Photographic material, evidence collection supplies and equipment, medical aid supplies, chemical testing materials, and other miscellaneous items not included in other line item accounts.



**6250 SMALL TOOLS:** This fund is used to replace broken non-accountable equipment or materials.

**6260 UNIFORM/CLOTHING:** For new Patrol Officer, Dispatcher, Community Service Officer and COP volunteer uniforms and replacement of existing officer uniforms, uniform equipment and clothing which become damaged or destroyed during the course of duties.

**6300 PROFESSIONAL SERVICES:** Provides for background investigations, fingerprint fees, medical examinations (including new employee physicals), lab analysis including blood alcohol analysis for individuals driving under the influence of drugs or alcohol, psychological evaluations, vaccinations, and other professional services.

**6303 PARKING CITATIONS TO COUNTY:** Covers fees payable to the County for parking citations issued by the City.

**6311 CADET PROGRAM:** Provides for uniforms, supplies and training expenses for maintenance of the Cadet Program.

**6316 SCHOOL PROGRAMS:** Provides for the maintenance of various school and youth programs.

**6552 SAFETY ITEMS:** To purchase safety items directly connected to officer safety, such as ammunition, protective training equipment, body armor, stun guns (Taser) and replacement of damaged safety equipment.

**7000 ASSOCIATION DUES:** Membership fees to professional organizations.

**7100 TRAINING & EDUCATION:** Provides for necessary education to maintain California Peace Officer Standards and Training (POST) certification of all officers within the Department. A portion of all POST-certified training is reimbursed by POST.

**7403 SECRET WITNESS:** Provides for the countywide Secret Witness Program, which is charged on a per capita basis.

**7500 VEHICLE OPERATION & MAINTENANCE:** Provides for periodic maintenance, repairs, safety inspections and fuel for all Department vehicles, excluding Animal Control and K-9 vehicles.

#### **8007 2012/13 PROP 30 FUND CARRYOVER**

**9302 CANINE PROGRAM:** Provides for training, certification, veterinary care, food and maintenance of Department's K-9, in addition to the vehicle operation and maintenance for the K-9 unit.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
POLICE DEPARTMENT #2114						
5100 + SALARIES	1,113,024	1,120,268	1,178,312	1,926,420	1,361,445	1,970,029
5200 + OVERTIME	45,462	32,444	42,263	40,000	37,214	40,000
5900 + BENEFITS	757,378	823,350	694,123	0	695,048	12,300
TOTAL SALARIES/BENEFITS	1,915,864	1,976,062	1,914,698	1,966,420	1,993,707	2,022,329
001 6150 2114 Mat/Supplies	3,513	4,623	4,408	4,500	2,251	4,500
001 6250 2114 Small Tools	221	246	569	500	493	500
001 6260 2114 Uniform/cloth.	3,593	2,488	2,248	3,000	2,647	3,000
001 6300 2114 ProfServices	28,607	10,788	3,949	5,000	6,479	6,000
001 6303 2114 PkgCiteToCnty	213	300	650	850	263	850
001 6311 2114 Cadet Program	79	211	0	500	0	500
001 6316 2114 Pol/School Prog	473	133	508	500	0	500
001 6852 2114 Safety Items	7,570	4,192	8,088	11,600	11,350	11,600
001 7000 2114 Assoc.Dues	695	580	445	700	440	700
001 7100 2114 Traing/Educ.	9,649	7,040	10,735	10,000	10,225	10,000
001 7403 2114 Secret Witness	1,020	1,020	1,020	1,020	1,020	1,020
001 7500 2114 Veh Opr/Maint	43,183	41,512	48,052	42,000	27,457	38,000
TOTAL OTHER OPERATING EXP.	98,816	73,133	80,672	80,170	62,625	77,170
073 8007 2114 PROP 30 Alloc.	0	0	33,288	12,478	2,500	10,000
001 9160 2114 Computer	0	0	5,610	5,000	3,250	5,000
001 9302 2114 K9-Program	11,912	11,343	11,485	10,000	7,242	10,000
TOTAL CAPITAL EXPENDITURES	11,912	11,343	50,383	27,478	12,992	25,000
TOTAL FOR DEPT.	2,026,592	2,060,538	2,045,753	2,074,068	2,069,324	2,124,499

**CITY OF CORNING  
2015/2016 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – CAPITAL REPLACEMENT  
(#2116)**

**ACTIVITY DESCRIPTION**

The Capital Replacement account contains the Department's desired capital replacement projects, listed by priority of need.

**2014/15 CAPITAL IMPROVEMENT ACCOMPLISHMENTS:**

- Priority (1) VEHICLE REPLACEMENT:** The Department purchased one (1) new 2015 Police Ford Explorer All-Wheel Drive Utility Vehicle and after-market emergency equipment.
- Priority (2) DISPATCH 9-1-1 UPGRADE:** To remodel and upgrade the 9-1-1 computer system that is three (3) years overdue for upgrading. This will include replacing the 9-1-1 computer system, voice recorder, consoles, phones and furniture (to be paid by the State of California). This project will also encompass a floor to ceiling remodel, including improved lighting and asbestos removal. Estimated completion date is June 30, 2015.

**2015/16 CAPITAL IMPROVEMENT GOALS:**

- Priority (1) VEHICLE REPLACEMENT:** To purchase a 2015 Police Ford Explorer All-Wheel Drive Utility Vehicle with aftermarket emergency equipment based upon the Department's Vehicle Replacement Program.
- Priority (2) VIEVU LE3 BODY CAMERAS:** To purchase additional body cameras for police officers.
- Priority (3) STUN GUN (TASER) REPLACEMENT:** To continue to replace the existing stun guns (Tasers) that are currently four (4) years past life expectancy.
- Priority (4) BODY ARMOR REPLACEMENT PROGRAM:** To provide an avenue for secure funding of body armor replacement for the Department's 14 sworn police officers and 1 community service officer.
- Priority (5) COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM:** Provides an avenue for the ongoing funding source through a Computer/Technology Replacement Program based on estimated future requirements.
- Priority (6) DISPATCH 9-1-1 UPGRADE:** To ensure carryover of funding from 2014/15 fiscal year for completion of this project.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
POLICE CAPITAL REPLACEMENT #2116						
001 7406 2116 Comp/Equip/Soft	39,344	0	0	0	0	0
TOTAL OTHER OPERATING EXP	39,344	0	0	0	0	0
071 9050 2116 Asbestos Abate	0	0	0	0	0	7,500
071 9160 2116 Computer	364	3,423	0	0	0	0
071 9167 2116 Roof Animal Con	0	0	1,764	0	0	0
071 9180 2116 POL DISP REMDL	0	0	0	15,000	0	15,000
001 9301 2116 EquipReplacemnt	7,089	0	0	0	0	0
071 9301 2116 EquipReplacemnt	0	0	0	0	0	0
071 9331 2116 Body Armor Repl	0	9,441	0	0	0	27,430
001 9500 2116 Vehicle/Replace	402	0	0	0	0	0
071 9500 2116 Vehicle/Replace	33,708	57,964	45,127	45,900	45,900	46,900
TOTAL CAPITAL EXPENDITURES	41,563	70,828	46,891	60,900	45,900	96,830
TOTAL FOR DEPT.	80,907	70,828	46,891	60,900	45,900	96,830

**CITY OF CORNING  
2015/2016 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – DISPATCH DIVISION  
(#2119)**

**ACTIVITY DESCRIPTION**

The Dispatch Division is responsible for the initial response and prioritization of the community's request for police services, the dispatching of officers to calls for service, and providing information during emergency and non-emergency incidents. The division is responsible for the data input and dissemination of all Department records to other agencies and the public. As of July 1, 2014, the Department provides the following statistical information:

Total Incidents		Total Officer Reports		Total Arrests		Total Citations	
Calls for Service	8762	Accident	26	Misdemeanor	593	Animal	41
Officer Initiated:		Crime Report	1113	Felony Arrests	151	Felony	58
Traffic Stops	1538	Criminal Collision	22			Infraction	186
OIA Incidents	1939	Information	188			Misdemeanor	673
Business/Building Checks	4	Property	90			Parking	50
Veh/Ped Checks	614	Voided	24			Unclassified	12
		Unclassified	8				

The current authorized level of service is:

- (1) Communications Supervisor
- (5) Dispatcher/Clerks
- (3) Part-time Dispatcher/Clerks

***Note: The Department has been without a Dispatch/Records Supervisor since November 2012.***

**2014/2015 ACCOMPLISHMENTS:**

The Department filled two vacated dispatcher/clerk positions, bringing the Department to its authorized number of dispatcher/clerk positions.

The Department has been able to purge all files and records over ten (10) years old, bringing files and records current.

The Department provided all dispatcher/clerks with required training to date.

The Department obtained monies to complete a 9-1-1 Dispatch remodel, which should be completed by July 2015.

### **2015/2016 GOALS:**

1. Complete the remodel of the Dispatch Center.
2. Keep all records and files up-to-date and purge files over ten (10) years old on a monthly basis.
3. Fill the vacant Dispatch/Records Supervision position.
4. Provide required POST-approved training for all Department Dispatcher/Clerks.

### **PERSONNEL SERVICES:**

**5100 SALARIES:** This account includes salaries for the Dispatch/Records Supervisor and all full-time and part-time Dispatcher/Clerks.

**5900 EMPLOYEE BENEFITS:** Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

### **SUPPLIES:**

**6100 OFFICE SUPPLIES:** This fund includes office supplies.

**6300 PROFESSIONAL SERVICES:** Provides for Dispatch Center employee background investigations, polygraphs, physicals, lab analysis, psychological evaluations, vaccinations and other professional services.

**6350 COMMUNICATIONS:** Covers computer transmission line fees, cellular telephones, office equipment leases, telephone-related expenses, licensing fees and maintenance expenses in connection with the county-wide mobile data computer system and Internet system.

**6351 CLETS USER FEES:** State and County fees charged for California Law Enforcement Telecommunications System (CLETS) use and back-up system.

**6500 PRINTING/ADVERTISING:** Provides for printing of various Department forms, business cards, letterhead stationery, and personnel employment advertising.

**6700 EQUIPMENT MAINTENANCE:** Provides for the ongoing maintenance of Department computers, voice logger, two-way radios and radio repeater and all applicable service and maintenance contracts including APBNet and office equipment leases.

**6750 BUILDING MAINTENANCE:** Provides for costs associated to Department building maintenance and minor improvements.

**7100 TRAINING/EDUCATION:** This provides for necessary Dispatcher POST-certified or Department of Justice training.

**7406 COMPUTER/EQUIP/SOFTWARE:** Pays for lease and maintenance contract for Computer Aided Dispatch and Records Management Software System (RIMS).

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>POLICE DISPATCH #2119</b>						
5100 + SALARIES	239,024	228,610	237,938	456,471	231,666	387,987
5200 + OVERTIME	24,845	24,008	5,935	10,000	12,465	10,000
5900 + BENEFITS	139,115	136,337	126,701	0	118,271	3,750
<b>TOTAL SALARIES/BENEFITS</b>	<b>402,984</b>	<b>388,955</b>	<b>370,574</b>	<b>466,471</b>	<b>362,402</b>	<b>401,737</b>
<b>001 6100 2119 Office Supplies</b>						
001 6300 2119 ProfServices	5,139	6,178	6,042	6,000	5,180	6,000
001 6350 2119 Communications	24,567	23,611	28,746	25,000	29,710	25,000
001 6351 2119 CletsUserFees	5,480	5,480	5,480	6,000	5,480	6,000
001 6500 2119 Print/Advert.	3,299	2,891	2,805	3,500	3,286	3,500
001 6700 2119 Equip.Maint.	17,551	4,607	5,143	5,000	2,944	5,000
001 6750 2119 Bldg.Maint.	10	1,504	1,834	2,000	139	2,000
001 7100 2119 Training/Educ.	2,304	8,380	6,020	5,000	3,733	5,000
001 7406 2119 Comp/Equip/Soft	0	25,982	25,982	26,000	25,982	26,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>64,596</b>	<b>85,025</b>	<b>82,052</b>	<b>81,000</b>	<b>79,272</b>	<b>81,000</b>
<b>TOTAL FOR DEPT.</b>	<b>467,580</b>	<b>473,980</b>	<b>452,626</b>	<b>547,471</b>	<b>441,674</b>	<b>482,737</b>

**CITY OF CORNING**  
**2015/2016 ANNUAL BUDGET DETAIL**  
**POLICE DEPARTMENT – ANIMAL CONTROL/COMMUNITY SERVICE**  
**(#2200)**

**ACTIVITY DESCRIPTION**

The Animal Control/Community Service Division is responsible for the enforcement of municipal ordinances and State humane laws governing the keeping of animals in the City, including the collection and transporting of animals to the City Animal Shelter. Besides ensuring the proper disposition of problems with domestic and wild animals, the Division is also responsible for assisting the Shelter Caretaker with any issues that may arise at the City Animal Shelter. The current authorized level of service is:

- (1) Full-time Community Service Officer.

**2014/2015 ACCOMPLISHMENTS:**

The Community Service Officer continues to handle parking enforcement, vehicle abatement, animal control issues and evidence.

The Department completed replacement of the roof at the Animal Shelter.

The Department received permission and funding to hire a part-time Animal Shelter Care Technician to help assist the Caretaker with Shelter duties. The Care Technician was hired on May 17, 2015.

**2015/2016 GOALS:**

1. Continue promoting the professional image of the Division by promoting positive community outreach programs.
2. Continue to provide up-to-date training for the Community Service Officer.

**PERSONNEL SERVICES:**

**5100 SALARIES:** This account includes salaries for the Department's Community Service Officers.

**5900 EMPLOYEE BENEFITS:** Provides for City contributions to the Community Service Officers' vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance and life insurance.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Provides for the printing of dog license forms.

**6150 MATERIALS/SUPPLIES:** Provides for the purchase of dog food, veterinary supplies, and other supplies pertinent to animal control.

**6300 PROFESSIONAL SERVICES:** Provides for veterinary clinic expenses and other professional services in connection with animal control.



- 6324 NUISANCE ABATEMENT:** Provides for the costs associated with the clean-up of private properties requiring abatement.
- 6430 PROPANE GAS:** Provides funds for propane used for heating the Animal Shelter.
- 6750 BUILDING MAINTENANCE:** Provides for costs associated with building maintenance at the Animal Shelter.
- 7100 TRAINING & EDUCATION:** Provides funds for necessary education of the employees responsible for animal control and code enforcement services.
- 7500 VEHICLE OPERATION & MAINTENANCE:** Provides for maintenance, repair and fuel for the Animal Control vehicle.
- 072-6300 SPAY/NEUTER PROGRAM:** Provides for the Spay/Neuter Program funded from Department of Food and Agriculture fines collected for non-altered dogs running-at-large and not in compliance with leash laws.
- 170-6306 VEHICLE ABATEMENT PROGRAM:** Provides for the costs associated with abating vehicles.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>ACO/CSO #2200</b>						
5100 + SALARIES	63,317	53,590	37,694	66,405	40,593	81,756
5200 + OVERTIME	1,364	1,311	1,261	200	883	200
5900 + BENEFITS	46,095	45,285	25,750	0	25,821	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>110,776</b>	<b>100,186</b>	<b>64,705</b>	<b>66,605</b>	<b>67,297</b>	<b>81,956</b>
<b>001 6100 2200 Office Supplies</b>						
001 6150 2200 Mat/Supplies	3,296	3,238	2,595	3,000	3,693	5,000
001 6300 2200 ProfServices	7,831	6,298	5,969	6,000	6,085	7,000
072 6300 2200 ProfServices	3,080	1,820	980	3,000	840	3,000
170 6306 2200 Vehicle Abate	25	47,722	0	0	0	0
001 6324 2200 Nuisance Abate	2,370	564	540	500	0	500
001 6430 2200 Natural Gas	461	1,120	460	800	244	800
001 6750 2200 Bldg.Maint.	0	1,418	1,016	1,000	948	1,000
001 7100 2200 Traing/Educ.	1,483	1,359	613	2,000	722	2,000
001 7500 2200 Veh Opr/Maint	6,969	6,014	4,238	5,400	3,058	5,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>26,360</b>	<b>69,553</b>	<b>16,411</b>	<b>22,550</b>	<b>16,493</b>	<b>25,200</b>
<b>TOTAL FOR DEPT</b>	<b>137,136</b>	<b>169,739</b>	<b>81,116</b>	<b>89,155</b>	<b>83,790</b>	<b>107,156</b>

**CITY OF CORNING**  
**2015/2016 ANNUAL BUDGET DETAIL**  
**POLICE DEPARTMENT – PAL PROGRAMS**  
**(#2201)**

**ACTIVITY DESCRIPTION**

The Tehama County Police Activities League (PAL) includes participation from all law enforcement agencies in Tehama County and provides recreational opportunities free to youth 8-18 years of age. These agencies believe that alternative activities and positive role models are protective factors that deter youth involvement in criminal and anti-social behavior. In conjunction with the Tehama County Police Activities League (PAL), the Police Department currently oversees the year-round PAL Wrestling Boxing Programs (housed at the Transportation Center).

**2014/2015 ACCOMPLISHMENTS:**

Provided the Junior Giants Baseball Program and continued the year-round PAL Wrestling/Boxing Program.

**2015/16 GOALS:**

To continue to support Coach Luis Hernandez and community volunteers with the PAL Wrestling/Boxing Program, which allow youth in the community alternative activities through recreational opportunities.

**SUPPLIES:**

6150 **MATERIAL/SUPPLIES:** Provides for materials and supplies needed in conjunction with the PAL Corning Youth Boxing Program.

6600 **RENTS/LEASES:** Provides for the annual building lease and utilities.

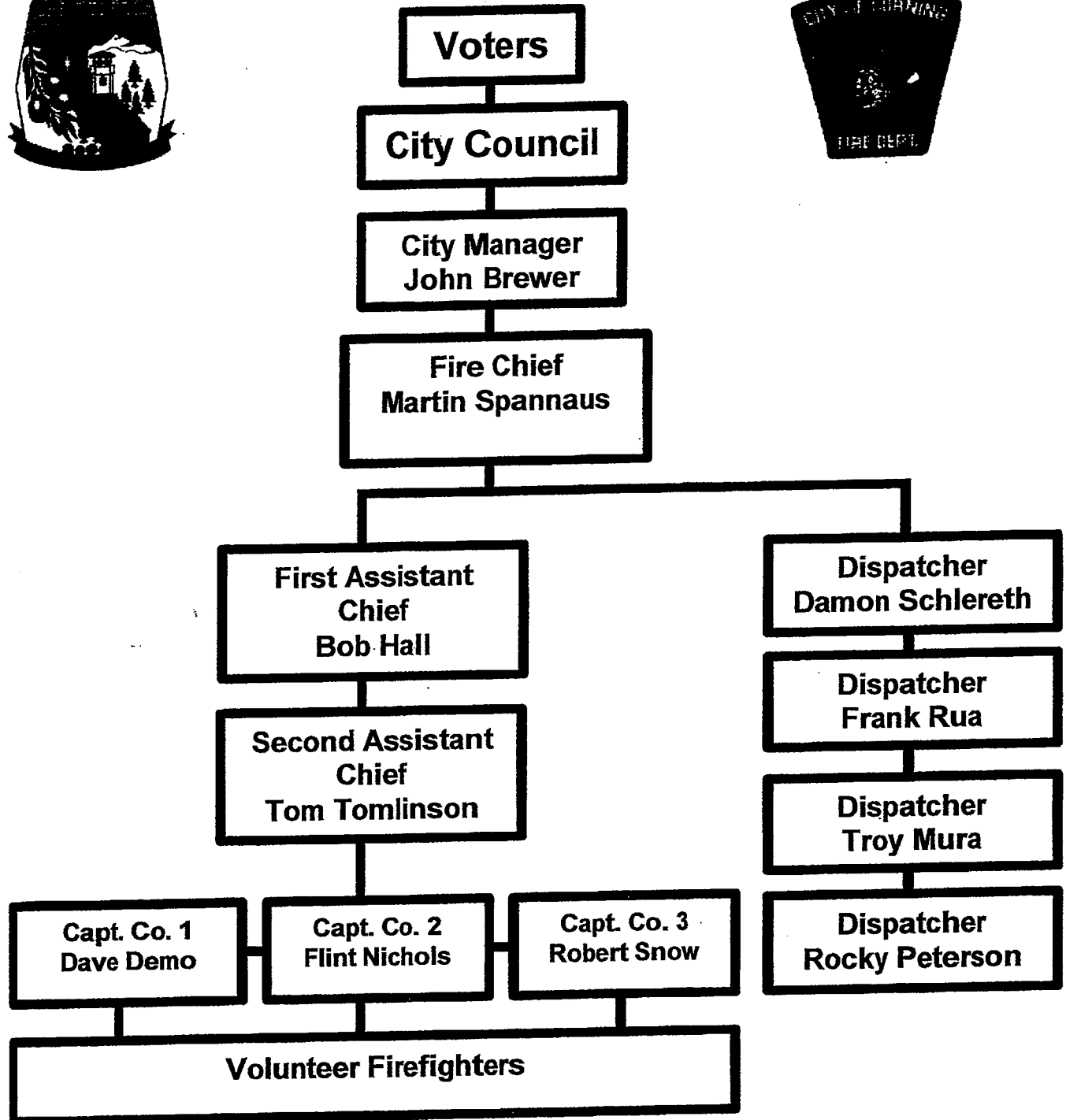
001 6150	2201 Mat/Supplies
001 6600	2201 Rents/Leases
TOTAL OTHER OPERATING EXP.	

TOTAL FOR DEPT

2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
81	309	250	500	450	500
5,000	5,000	5,000	5,000	5,000	5,000
5,081	5,309	5,250	5,500	5,460	5,500
5,081	5,309	5,250	5,500	5,460	5,500

# Fire Services

# Corning Volunteer Fire Department



**CITY OF CORNING  
2015-2016 ANNUAL BUDGET DETAIL  
FIRE DEPARTMENT  
(2300)**

**INTRODUCTION**

The Fire Department is manned 24-hours, seven days a week by a full time Staff consisting of the Fire Chief and four Dispatchers. The firefighting force, all Volunteers, include the First and Second Assistant Chiefs, three Captains and 31 Firefighters. The Department maintains an ISO rating of four.

**ACTIVITY DESCRIPTION**

The Department provides fire protection to the commercial and residential areas located within the City as well as responding to medical aids, traffic accidents and other calls for public service. The Volunteers have spent 2,654 man-hours in training and 3,877 hours answering alarms for a total of 6,531 man-hours. In 2014 the Department responded to:

- 47 Fires,
- 898 Medical Aids,
- 53 Mutual Aid Fires with the County
- 35 Vehicle Accidents
- 41 False Alarms, and
- 101 Requests for Public Service.
- The department provided medical standby for the Jr. Rodeo, May Madness Car Show, Junior Football and Corning High School Athletic events.

In addition to responses occurring within the City, the Corning Volunteer Fire Department, when needed, also responds to mutual aid structure and vegetation fires, hazmat incidents, etc. that occur in the County via a Mutual Aid Agreement with the County of Tehama.

**ACCOMPLISHMENTS**

- Completed testing of all breathing apparatus including the hydro testing of 9 bottles for the Self Contained Breathing Apparatus (SCBA's).
- Completed ISO Audit and retained our 4 rating based on training and equipment.
- Underwriters Laboratory completed safety inspections on the Aerial Apparatus and all ground ladders.
- All Volunteers have completed and passed First Responder Training and the "Fit" Test with continuous training with a priority on medical and structural firefighting.
- Weed Abatement.

**PERSONNEL SERVICES:**

**5100 SALARIES:** Provides funding for the Fire Chief.

**5900 BENEFITS:** Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Holiday Pay, Compensatory Time, Administrative Leave, Disability Insurance, Vacation and Sick Leave.

## **SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Funds the purchase of office supplies such as paper, pens, etc.
- 6150 MATERIALS/SUPPLIES:** Provides funding for any necessary departmental materials and/or supplies.
- 6240 ANNUAL FIREFIGHTER FEES:** Provides annual funding in the amount of \$9,500 paid to the Corning Volunteer Fire Department for department response to fire alarms, miscellaneous incidents and training attendance.
- 6300 PROFESSIONAL SERVICES:** Funds the monthly stipend for the 1<sup>st</sup> and 2<sup>nd</sup> Assistant Chiefs.
- 6350 COMMUNICATIONS:** Provides funding for departments phone and radio services.
- 6410 ELECTRICITY:** Funds the electricity at the Fire Hall Complex.
- 6430 NATURAL GAS:** Provides funding for heat and cooking.
- 6550 HEALTH DEPARTMENT SERVICES:** Funds the State mandated hepatitis shots.
- 6551 EMPLOYEE PHYSICALS:** Provides funding for physical examinations/drug testing for new Volunteers and paid Staff.
- 6552 SAFETY ITEMS:** Funds certifications of SCBA's and the Aerial Truck and miscellaneous safety items such as gloves, boots, helmets, protective splash clothing, first aid kits, etc.
- 6700 EQUIPMENT MAINTENANCE:** Provides funding for repairs of non-emergency tools and equipment.
- 6750 BUILDING MAINTENANCE:** Funds any necessary maintenance of Fire Department Buildings.
- 7100 TRAINING/EDUCATION:** Funds LifeScan and Fingerprinting of new Volunteers, purchase/rental of training aids and books, and Training Instructor fees.
- 7200 CONFERENCES/MEETINGS:** Provides funding to attend classes/seminars relating to Fire Codes, Sprinkler Systems, Hazardous Materials, Safety Management as well as County Committee meetings, etc.
- 7405 WEED ABATEMENT:** Funds any costs associated with weed abatement enforcement such as public notices, mailers, etc.
- 7406 COMPUTER HARDWARE/SOFTWARE:** Provides funding for any necessary repairs, maintenance, upgrades, etc. for the departments Fire Service Programs.
- 7500 VEHICLE OPERATIONS/MAINTENANCE:** Funds the maintenance and operation of departmental vehicles.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
FIRE DEPARTMENT #2300						
5100 + SALARIES	81,515	86,598	93,104	150,706	100,070	156,236
5900 + BENEFITS	65,955	75,246	60,771	4,300	61,591	4,300
	147,470	161,844	153,875	155,006	161,661	160,536
TOTAL SALARIES/BENEFITS						
001 6100 2300 Office Supplies	348	210	707	600	282	600
001 6150 2300 Mat/Supplies	2,787	3,202	4,059	3,500	4,803	3,500
001 6240 2300 Annual Fire/Fee	9,500	9,500	9,500	9,500	9,500	9,500
001 6250 2300 Small Tools	0	53	290	450	288	450
001 6300 2300 Prof Services	3,718	1,986	4,473	3,500	4,102	3,500
001 6350 2300 Communications	1,617	1,121	1,294	1,500	1,543	1,500
001 6410 2300 Electricity	13,186	14,558	15,042	12,000	13,983	13,500
001 6430 2300 Natural Gas	1,981	2,647	3,088	3,000	3,192	3,500
001 6550 2300 Health Dept Srv.	68	338	82	300	366	300
001 6551 2300 Emp Physicals	260	325	0	300	195	300
001 6552 2300 Safety Items	2,383	4,101	3,995	4,500	3,021	4,500
001 6700 2300 Equip Maint.	1,375	2,710	4,653	4,000	3,624	4,000
001 6750 2300 Bldg Maint.	18,136	2,183	2,041	4,000	4,701	4,000
001 7100 2300 Training/Educ.	992	4,320	40	2,000	3,238	3,000
001 7200 2300 Conf/Meetings	55	25	0	400	50	400
001 7405 2300 Weed Abatement	750	472	90	800	300	800
001 7406 2300 Comp/Equip/Soft	2,042	662	625	1,500	769	1,500
001 7500 2300 Veh Opr/Maint	14,847	15,380	15,023	12,500	8,517	12,500
	74,045	63,793	65,002	64,350	62,474	67,350
TOTAL OTHER OPERATING EXP.						
006 9301 2300 Equip Replacemnt	0	0	1,797	0	0	0
	0	0	1,797	0	0	0
TOTAL CAPITAL EXPENDITURES						
	221,515	225,637	220,674	219,356	224,135	227,886
TOTAL FOR DEPT.						

**CITY OF CORNING**  
**2015 – 2016 ANNUAL BUDGET DETAIL**  
**FIRE CAPITAL REPLACEMENT**  
**(2301)**

**CAPITAL IMPROVEMENT PRIORITIES:**

Capital Improvement priorities include replacement of:

- A Rescue Squad and Utility Vehicle;
- A Type 1 Engine
- Self-Contained Breathing Apparatus (SCBA'S)
- Extrication Equipment
- Personal Protective Gear (Turnouts)

The above named equipment, some of which are currently beyond the standard service life, require annual maintenance, repairs and replacement as necessary. The Rescue Squad and Fire Chief's Utility Vehicle were both purchased in 1995 and are currently past their service life. Fire hose replacement and replacement of our extrication equipment are also needed as our current inventory of hose declines due to age and wear and tear. Department extrication equipment is also very old and was bought by the Volunteers second hand 10 years ago. The new Fire Training Center will also require a Security Fence to protect and enhance the site.

Estimating and budgeting now for annual contributions to an equipment replacement fund will assist in maintaining our Department's high safety and service standards while continuing to provide for the protection of our Community.

**SUPPLIES:**

**9301 EQUIPMENT REPLACEMENT:** Provides annual contribution towards funding the replacement of necessary firefighting equipment such as vehicles, SCBA's, Turnouts, and extrication equipment.

**0000 ENGINE, RESCUE SQUAD & UTILITY VEHICLE REPLACEMENT:** Provides funds for future purchase of these vehicles to replace existing vehicles that are either beyond their projected service life or quickly approaching this status.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012	2012-2013	2013-2014	2014-2015	2014-2015	2014-2015	2015-2016
ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PRELIMINARY	REQUESTED	
14,530	0	0	0	0	0	0	0
0	11,963	10,544	19,925	9,521	40,500	0	0
47,308	47,308	47,309	0	0	0	0	0
61,838	59,271	57,853	19,925	9,521	40,500		
61,838	59,271	57,853	19,925	9,521	40,500		
TTL CAP EXPEND							
TOTAL FOR DEPT.							

Fire Capital Replacement #2301

001 9301 2301 EquipReplacemnt  
076 9301 2301 EquipReplacemnt  
076 9315 2301 Fire Engine#114

TTL CAP EXPEND

TOTAL FOR DEPT.

**CITY OF CORNING**  
**2015 – 2016 ANNUAL BUDGET DETAIL**  
**FIRE DISPATCH**  
**(2302)**

**INTRODUCTION**

The Fire Department's Dispatch Center is manned 24-hours, seven days a week by a full time Staff consisting of the Fire Chief and four Dispatchers. In addition to dispatching duties for the City, the Center provides dispatching services to the City of Orland and the Cappy Fire District.

**ACTIVITY DESCRIPTION**

Fire Dispatch is a vital community communications link. This link ensures a timely and safe response of trained fire protection and emergency response personnel to the commercial and residential areas located within the City to deal not only with fire situations, but medical aids, vehicle accidents, hazmat spills, etc. In addition to dispatching for the Cappy Fire District and the City of Orland, the call volume effectively handled by the Center for the **City of Corning only** consisted of:

- 47 Fires,
- 898 Medical Aids,
- 53 Mutual Aid Fires with the County
- 35 Vehicle Accidents
- 41 False Alarms, and
- 101 Requests for Public Service.
- The department provided medical standby for the Jr. Rodeo, May Madness Car Show, Junior Football and Corning High School Athletic events.

**PERSONNEL SERVICES:**

**5101 SALARIES:** Provides funding for the four fulltime Fire Dispatchers.

**5900 BENEFITS:** Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Holiday Pay, Compensatory Time, Disability Insurance, Uniform Allowance, Vacation and Sick Leave.

**SUPPLIES:**

**6350 COMMUNICATIONS:** Provides funding for the phone and radio services.

**6700 EQUIPMENT MAINTENANCE:** Provides necessary funding to maintain/replace/upgrade existing tools as needed.

**7406 COMPUTER EQUIPMENT/SOFTWARE:** Funds any necessary computer repairs/replacements and software updates for the Dispatch Centers Programs.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>FIRE DISPATCH #2302</b>						
5100 + SALARIES	180,508	184,633	205,236	332,469	221,945	333,413
5200 + OVERTIME	25,098	20,598	15,595	11,000	16,468	11,000
5900 + BENEFITS	106,271	114,451	112,424	2,100	111,486	2,100
<b>TOTAL SALARIES/BENEFITS</b>	<b>311,877</b>	<b>319,682</b>	<b>333,255</b>	<b>345,569</b>	<b>349,899</b>	<b>346,513</b>
<b>001 6350 2302 Communications</b>						
001 6700 2302 Equip.Maint.	3,709	4,621	5,026	4,000	4,852	4,000
001 7406 2302 Comp/Equip/Soft	643	774	495	2,000	495	2,000
	0	1,307	163	1,500	0	1,500
<b>TOTAL OTHER OPERATING EXP.</b>	<b>4,352</b>	<b>6,702</b>	<b>5,684</b>	<b>7,500</b>	<b>5,347</b>	<b>7,500</b>
<b>TOTAL FOR DEPT.</b>						
	<b>316,229</b>	<b>326,384</b>	<b>338,939</b>	<b>353,069</b>	<b>355,246</b>	<b>354,013</b>

# Public Works Services

VOTEKs OF CORNING  
CORNING CITY COUNCIL

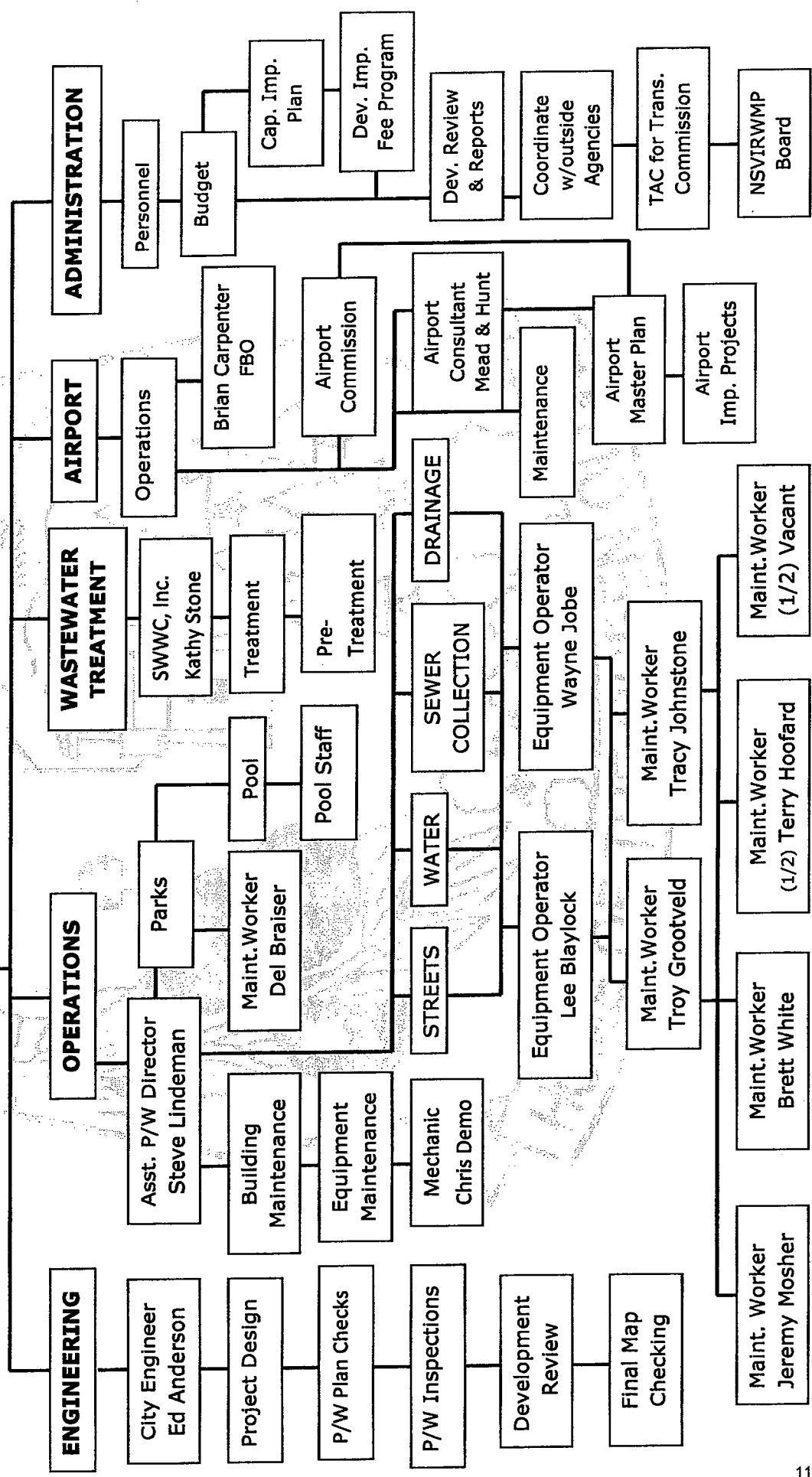
City Manager  
John Brewer

Public Works Director  
Dawn Grine

P/W Secretary  
Angel Garman

Office Asst.  
(½) Vacant

# Public Works Department 2015/2016



**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**PUBLIC WORKS DEPARTMENT**

Corning's Public Works Department consists of nine permanent full-time employees. This includes the **Director of Public Works**, her **Secretary**, the **Assistant Public Works Director**, one **Equipment Mechanic**, two **Equipment Operators**, and four full time and one half time (Terry Hoofard) **Maintenance Workers**. One of the Equipment Operators works full time inspecting all City Wells, taking water samples and chlorine residuals, (requirement of the State Health Department), and performing water quality inspections. These employees provide the broad range of job skills necessary to properly operate the department. The skills effectively displayed by Public Works personnel include:

- \* Budget planning, implementation, organization and supervision.
- \* Plan review for development, off site inspections and Encroachment permits.
- \* Building planning, construction, remodeling and maintenance.
- \* Park Maintenance including Yost and Clark Park baseball fields.
- \* Curb, gutter and sidewalk maintenance, installation and repairs.
- \* Street maintenance, which includes paving, patching and reconstruction.
- \* City street tree maintenance.
- \* Water and sewer line construction and maintenance.
- \* Water service maintenance including service line replacement and Hydrant and meter repairs.
- \* Sewer lateral maintenance and replacement from cleanout to sewer main line.
- \* Water Quality Inspections and testing which includes maintenance of all City wells.
- \* City Engineering, which includes plan checks, engineer estimates for projects, sewer and water development and storm drainage and retention.
- \* Fleet Maintenance, which includes Police and Fire vehicles. Welding and metal fabrication is also a part of Fleet Maintenance.
- \* In charge of overseeing the operation and maintenance of the WWTP through contract operators Severn Trent Services.

The Director of Public Works and her Secretary are located at City Hall; the other seven employees work out of the Corporation Yard located at 1106 Butte Street.

Funding for Public Works Personnel salaries, benefits and some projects primarily originate from the general, water, sewer, and gas tax funds. Major projects such as street and bridge construction are subsidized by various funding such as STIP (State Transportation Improvement Program) funds received from the Department of Transportation-Caltrans, LTF Gas Tax funds, TDA and Federal Highway Bridge Repair Replacement (HBRR) Funds.

The Public Works Department is responsible for the operational coordination and maintenance of the Cities Water system, Sewer system, Wastewater Treatment Plant, Parks, Fleet Equipment, Building Maintenance, Streets, Traffic Safety Lights, Street Lighting and Airport. Employees are also responsible for the maintenance of City equipment and fleet vehicles, all City buildings and properties such as City Hall, the City Museum, Library, Senior Center, Theater, and Transportation Center. City pump houses, Wastewater Treatment Plant (WWTP), the Airport buildings and landing strip, all City Parks and recreational buildings, baseball fields and the City Pool.

The Director of Public Works acts as the liaison on numerous projects between the City and such Agencies as the California Department of Health and Safety, California Regional Water Quality Control Board, Department of Transportation (Caltrans), USDA Rural Development, Tehama County Transportation Commission Technical Advisory Committee (TAC), Tehama County Transit Policy Advisory Committee (TPAC), the County of Tehama, State Department of Fish and Game, and Salt Creek Conservation Correctional Camp. Some of these projects consist of:



- \* State mandated water and sewer required testing.
- \* STIP/RTIP/HBRR Funding for street and bridge construction/replacement.
- \* Streambed maintenance for flood prevention.
- \* Various transportation and building projects.

The 2015-2016 objectives for the City of Corning Public Works Department consist of the following:

- \* Continuation of the Capital Improvement Program.
- \* Obtaining continued Department of Transportation STIP/RTIP/HBRR/TE Program support for road and bridge maintenance/replacement.
- \* Obtaining Grade 2 water-testing classifications for Public Works employees.
- \* Planning for expanded growth in Residential/Commercial construction.
- \* Completing studies of future drainage areas.
- \* Continuation of curb and gutter installation throughout the City to eliminate drainage problems, and repairing/replacing existing CG&S as funding allows.
- \* Submit a grant application, seek proposals, and monitor the construction of the Airport perimeter fence project.
- \* Continue to identify asphalt replacement areas and prioritize them. Replace or overlay as the budget allows.

Public Works maintains various continual contracts for City services such as:

- \* **Weed and Tree Spraying:** Contract currently with Hunter Services for the total amount of \$28,000 per year for three years. This contract will expire December 31, 2016 and is used for tree disease eradication and insect/weed control of City buildings.
- \* **Lawn Maintenance Services:** Contract with Ken Vaughn & Sons for services at City Hall, Library, Transportation Center and Martini Plaza.
- \* **Gravel, Asphalt, Oil, Gasoline and Diesel.** The City has separate three-year contracts for each of these products. Current contracts will expire on June 30, 2017.
- \* **Concrete Contractor:** Contract with Ward's Concrete will expire on May 31, 2017. Contractor is required to pay employees prevailing wage for all work connected with City projects.
- \* **Tree Trimming Contract:** Each year the City seeks bids to provide trimming services of City trees.
- \* **Wastewater Treatment Plant:** Based upon past performance, Council approved changes in the sewer plant management contract with SWWC in 2008. The major change allows the City to pay bills such as PG&E directly instead of SWWC paying PG&E as part of their contract agreement.
- \* **Engineering Services:** Ed Anderson Engineering provides engineering services to the City.
- \* **Janitorial Services:** White Glove Cleaning Service provides janitorial services for City Hall, Police Department, Library, Transportation Center, Corporation Yard, Martini Plaza Restrooms, Woodson Park Restrooms, North side Park Restrooms and Corning Community Park Restrooms (Skate/Bike Park & Lennox Fields).

All Public Works projects and Capital Improvement projects are listed in the new Fiscal Year 2015/2016 Budget. Each project is listed under the funding department along with a narrative to explain each of the associated budget items and the estimated cost for the project. Street paving and improvements, which are a top priority for the City, will remain a challenge because of the lack of State Funding. State Transportation Improvement Project funds (STIP) are no longer available for street maintenance.

These STIP funds are used for countywide improvement projects approved by the Tehama County Transportation Commission, which has one elected City official on the board. The South Avenue Interchange Improvement Project (Phase 1) was funded through pooling of several cycles of Countywide funding.

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
LIBRARY (1700)**

**ACTIVITY DESCRIPTION:**

The Corning Branch of the Tehama County Library system is managed and staffed by Tehama County. The City of Corning owns and maintains the building. The mission of the Tehama County Library is to provide for the informational, recreational and educational needs of the citizens of Tehama County, and to serve as an archive for the rich historical resources of our area.

The Corning Library Commission is appointed by the Corning City Council. They interact with City Staff and Tehama County Librarian Sally Ainsworth and advise the Council of Library needs.

The Friends of the Library, a volunteer group, contribute many hours of time working in the Library. They stock shelves, check books in/out and help keep the Library functional. The Friends of the Library conduct fund raising book sales in the Spring and Fall of each year. Funds from these sales are utilized to purchase items needed and are donated to the library at no cost to the City.

The William W. Ridell Library Trust was established many years ago by an appreciative patron with the stipulation that the funds, by a joint decision of the County Librarian and the Corning Library Commission, are "to be exclusively used for major expenditures, not operating expenses" associated with operation of the Corning Library. Interest earned may be used for important Library priorities by recommendation of the Corning Library Commission and the County Librarian followed by approval by the City Council.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for employee labor supplied by the City for maintenance work on the Library building.

**BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

**GENERAL FUND SUPPORT:**

**001-6150 MATERIALS/SUPPLIES:** Finances purchase of supplies/miscellaneous items not included in other line item accounts.

**001-6320 JANITORIAL SERVICES:** Finances the Janitorial Services Contract.

**001-6410 ELECTRICITY:** Provides funding for electricity use at the Library.

**001-6430 NATURAL GAS:** Provides funding for natural gas use at the Library.

**001-6750 BUILDING MAINTENANCE:** Finances building maintenance/repairs at the Library.

**001-8001 BOOKS/PERIODICALS:** Finances the purchase of Library books/magazines.

**WILLIAM W. RIDELL LIBRARY TRUST SUPPORT:**

**403-9101 PAINTING/REPAIR:** Provides funding for paint for interior Library walls as approved by City Council on May 22, 2015.

**403-9300 MACHINERY AND EQUIPMENT:** Finances computer/equipment recommended by the Library Commission.

001 6150	1700 Mat/Supplies
001 6320	1700 Janitorial Srv.
001 6340	1700 DEV ENGINEERING
001 6410	1700 Electricity
001 6430	1700 Natural Gas
001 6750	1700 Bldg.Maint.

118

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**STREET MAINTENANCE (3000)**

**ACTIVITY DESCRIPTION:**

The Street Maintenance department of public works is responsible for numerous tasks such as: street patching, grading and leveling, street signage, repair/replacement of curb, gutter and sidewalk, street sign installation and maintenance. Street maintenance personnel also assist on other Public Works projects and functions when needed.

This department operates on funds received primarily through the Transportation Development Act Fund, Gas Tax Revenues and a nominal amount of funding from the City General Fund.

The Weed and Tree Spraying contract is on year three (3) of a three (3) year contract extension. All Park and City trees within the right-of-way are sprayed annually and as needed to prevent disease growth and infection. City grounds, parks and parking lots, drain ditches, alleys, and street shoulders are sprayed for weed control as needed.

Public Works will continue the annual contracted cleaning of sections of the City's Storm Drain System with Severn Trent Services. This process improves water flow throughout the City during the winter rain season and has proven to be extremely successful when maintained on an annual basis. The Salt Creek Conservation Camp assists the Public Works Department in the cleaning and clearing of the Blackburn Moon Drain and the Jewett and Burch creek streambeds.

As done in previous years, Public Works will again contract tree-trimming services for the City. This service not only improves the City appearance, but also reduces the possibility of damage to power lines, private and City property, or potential injuries to citizens from dead, broken and hazardous trees and tree limbs.

Street Patching and Asphalt maintenance will be ongoing. We will identify the most critical street segments for that maintenance work that we'll complete with Public Works personnel.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for public works employees working in street maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES & SERVICES:**

**6150 MATERIALS/SUPPLIES:** Funding provided from the General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed materials/supplies.

**6175 WEED/TREE SPRAYING:** This account funds the weed/tree spraying contract including spraying the Olive Trees for Fruit Flies.

**610-6300 TEMPORARY HELP:** Provides funding from the Sewer Enterprise Fund for part-time temporary help.

**114-6250 SMALL TOOLS:** Provides funding to purchase any needed small tools.

**114-6321 USA SERV. ALERTS:** This provides funding for any underground service alert checks needed by the City prior to construction work.

- 110-7364 **SIGN REPLACEMENT:** Provides funding for the purchase of any needed new street signs including the Freeway Solano Street signage.
- 114-7500 **VEHICLE OPR/MAINT.:** Provides funding for vehicle operation and any needed vehicle maintenance.
- 111-8002 **TREE PRUNING:** The gas Tax fund provides funding for City tree pruning.
- 111-8004 **CG&S REPLACEMENT:** Provides funding for the replacement of damaged curbs, gutters and sidewalks throughout the City.
- 115-9112 **TRAFFIC CONTROL IMPROV.:** Raised Pedestrian Crosswalks.
- 114-9126 **STREET BARRICADES:** Provides funding from Transportation Sales Tax to purchase street barricades.
- 610-8011 **CLEANING/CONTRACT:** Funding is provided by the Sewer Enterprise Fund for the annual Storm Drain and Streambed cleaning.
- 115-9101 **PAINTING/REPAIR:** Provides funding for the painting and/or repair of street traffic markings.
- 114-9220 **THERMO PLASTIC:** This account provides funding for the thermo plastic used for street striping.
- 078-9300 **MACH/EQUIP.:** Funds purchase of necessary machines/equipment for street maintenance.
- 108-9467 **A/C CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.
- 115-9467 **A/C CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
STREETS #3000						
5100 + SALARIES	77,074	89,288	62,008	363,992	73,050	379,236
5200 + OVERTIME	180	203	654	0	701	0
5900 + BENEFITS	68,106	67,118	47,374	0	48,678	0
	145,360	156,609	110,036	363,992	122,429	379,236
TTL SALARIES/BENES						
001 6150 3000 Mat/Supplies	24,425	15,061	0	0	41	0
108 6150 3000 Mat/Supplies	0	0	14,241	30,000	8,707	30,000
110 6150 3000 Mat/Supplies	0	0	3,079	5,000	1,346	5,000
111 6150 3000 Mat/Supplies	40,995	27	0	0	0	0
114 6150 3000 Mat/Supplies	0	57,281	0	50,000	12,750	20,000
115 6150 3000 Mat/Supplies	69,245	53,005	76,336	70,200	18,367	70,200
352 6150 3000 Mat/Supplies	0	0	0	0	3	0
610 6150 3000 Mat/Supplies	0	837	0	0	6	0
630 6150 3000 Mat/Supplies	0	677	0	0	8	0
108 6175 3000 Weed/Tree Spray	5,880	6,714	16,772	23,000	14,217	23,000
109 6175 3000 Weed/Tree Spray	0	4,796	0	0	0	0
110 6175 3000 Weed/Tree Spray	4,200	0	0	0	0	0
111 6175 3000 Weed/Tree Spray	5,880	0	0	0	0	0
114 6175 3000 Weed/Tree Spray	9,241	15,666	0	0	0	0
610 6175 3000 Weed/Tree Spray	1,400	0	0	0	0	0
114 6250 3000 Small Tools	227	769	195	8,000	547	8,000
610 6319 3000 TEMPORARY HELP	0	0	5,008	0	0	0
630 6319 3000 TEMPORARY HELP	0	0	5,008	0	0	0
114 6321 3000 USA Serv Alerts	150	150	153	500	153	500
110 7364 3000 Sign Replacemnt	128	3,732	1,702	7,000	1,209	7,000
115 7364 3000 Sign Replacemnt	724	0	0	0	781	0
001 7500 3000 Veh Opr/Maint	0	221	115	200	66	200
114 7500 3000 Veh Opr/Maint	4,865	3,996	5,248	8,000	2,239	8,000
352 7500 3000 Veh Opr/Maint	0	0	12	0	0	0
610 7500 3000 Veh Opr/Maint	0	302	0	0	33	0
630 7500 3000 Veh Opr/Maint	0	302	0	0	33	0
TTL OTHER OPERATING EXP	167,360	163,536	127,869	201,900	60,506	171,900

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
111 8002 3000 Tree Pruning	0	24,672	25,500	30,000	24,672	30,000
111 8004 3000 CG&SReplacement	0	7,466	6,229	15,000	5,235	15,000
610 8011 3000 Cleaning/Cntrct	0	7,921	12,102	18,000	8,153	18,000
115 9101 3000 Painting/Repair	816	0	0	1,000	0	1,000
115 9112 3000 TrafCntrlImprov	0	0	0	3,000	0	3,000
114 9126 3000 Street Barriads	0	786	797	800	0	800
381 9208 3000 Vehicle Replmnt	16,863	0	0	0	0	0
383 9208 3000 Vehicle Replmnt	16,863	0	0	0	0	0
114 9220 3000 Thermo Plastic	3,975	0	0	33,000	32,991	30,000
078 9300 3000 Mach/Equip.	0	0	0	7,500	494	7,500
108 9467 3000 A/C Citywide	0	8,415	2,256	8,415	0	8,415
115 9467 3000 A/C Citywide	0	1,650	18,671	32,400	0	32,400
001 9500 3000 Vehicle/Replace	0	0	0	0	0	11,000
TTL CAPITAL EXPENDITURES	38,517	50,910	65,555	149,115	71,545	157,115
TOTAL FOR DEPT.	351,237	371,055	303,460	715,007	254,480	708,251

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
STREET PROJECTS (3001)**

**ACTIVITY DESCRIPTION:**

Street Projects Department will include only funds designated for the annual repaving project, which is to be completed by a contractor via the competitive bid process. This will simplify tracking the resources available for the annual street repaving project.

**2015 STREET PAVING PROJECTS:**

**Street Projects planned this fiscal-year include:**

**3001** 2015 CDBG Street Paving Project; \$485,000

**3001** Downtown (Solano Street) Streetscape Enhancement Project; \$2,195,000



001 6150	3001 Mat/Supplies
341 6300	3001 ProfServices
TTL OTHER OPERATING EXP	

2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
70,215	0	0	0	0	0
0	0	1,605	0	0	0
70,215	0	1,605	0	0	0

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
111 8002 3001 Tree Pruning	29,000	0	0	0	0	0
111 8004 3001 CG&S Replacement	21,827	386	0	0	0	0
610 8011 3001 Cleaning/Ontrct	13,155	0	0	0	310	0
116 9254 3001 Signal Improv.	2,775	0	0	0	0	0
001 9258 3001 SafeRts/Cycle10	0	18,900	0	0	0	0
118 9258 3001 SafeRts/Cycle10	0	82,006	66,615	0	0	0
001 9278 3001 SOLANO STR SCP	0	565	0	0	0	0
359 9278 3001 SOLANO STR SCP	0	0	0	0	0	2,195,000
108 9285 3001 Marin Street	0	0	0	75,000	71,195	0
114 9285 3001 Marin Street	0	0	0	35,000	34,787	0
109 9286 3001 CDBG Street Pro	0	0	0	0	0	15,000
115 9286 3001 CDBG Street Pro	0	0	0	0	0	15,000
119 9286 3001 CDBG Street Pro	0	0	0	0	0	438,000
341 9304 3001 Park Imp fund	0	0	0	100,000	0	0
110 9428 3001 West Street Pro	0	0	0	21,000	20,542	0
111 9428 3001 West Street Pro	0	0	0	20,000	19,597	0
114 9428 3001 West Street Pro	0	0	0	77,500	74,136	0
001 9445 3001 Marguerite Ave	160	28,901	0	0	0	0
001 9446 3001 Solano 6B and 7	1,013	122,013	0	0	0	0
001 9447 3001 Solano 8 and 9	1,013	125,013	0	0	0	0
001 9448 3001 BlackBurn Ave	1,013	90,013	0	0	0	0
341 9455 3001 Eliz. Strm Drain	0	0	3,888	0	0	0
001 9467 3001 A/C Citywide	10,000	0	0	0	0	0
108 9467 3001 A/C Citywide	22,300	0	0	0	0	0
110 9467 3001 A/C Citywide	12,800	0	0	0	0	0
111 9467 3001 A/C Citywide	40,300	0	0	0	0	0
115 9467 3001 A/C Citywide	32,400	0	0	0	0	0
TTL CAPITAL EXPENDITURES	187,556	467,797	70,503	328,500	220,567	2,663,000
TOTAL FOR DEPT.	257,771	467,797	72,108	328,500	220,567	2,663,000

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
STREET & TRAFFIC LIGHTS (3100)**

**ACTIVITY DESCRIPTION:**

Pacific Gas and Electric Company own the streetlights within the City of Corning. Through an agreement, the City pays a flat rate charge on each light. This charge includes the cost of the electricity and maintenance.

The City owns the seven (7) sets of traffic signals; four on Solano Street and the three located at South Avenue and Old Highway 99W and at the interchange ramps. The City pays the utility bills for these. The City has an agreement with Caltrans for the maintenance and repair of the traffic signals.

**PROFESSIONAL SERVICES:**

- 001-6410**    **ELECTRICITY:** Funding is provided from the General Fund for electricity for the City Street and traffic lights.
- 001-6700**    **EQUIPMENT MAINTENANCE:** This account provides funding from the General Fund for the Caltrans maintenance contract for traffic signals.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
STREET & TRAFFIC LIGHTS #3100						
001 6410 3100 Electricity	62,912	53,574	64,449	60,000	61,177	60,000
001 6700 3100 Equip.Maint.	4,082	8,797	12,648	8,000	12,399	8,000
TOTAL OTHER OPERATING EXP	66,994	62,371	77,097	68,000	73,576	68,000
TOTAL FOR DEPT.	66,994	62,371	77,097	68,000	73,576	68,000

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**COMMUNITY EVENTS (3190)**

**ACTIVITY DESCRIPTION:**

Community Event activities are programs sponsored by groups such as the Chamber of Commerce, the Business Improvement District and other nonprofit organizations that the City supports. Such activities include: Christmas Decorations, Parades, Olive Festival, Youth Fair, Airport events and the May Madness Car Show.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works Employees working on City Special Event Projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, and Health Insurance and Life Insurance.

**SUPPLIES:**

**001-6150 MATERIALS AND SUPPLIES:** Funding is provided from the General Fund for necessary materials and supplies such as printing, postage, etc.

**370-6157 LADDERBOARD WAYFINDING SIGNS:** Funds the maintenance of the Ladderboard & Wayfinding signs at Solano Street & South Avenue.

**001-6600 RENTS/LEASES:** The General Fund provides funding for any necessary rents and/or leases for equipment used to support Community Events.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>COMMUNITY EVENTS #3190</b>						
5100 + SALARIES	4,948	5,797	1,516	0	3,664	0
5200 + OVERTIME	0	0	0	0	461	0
5900 + BENEFITS	2,273	3,083	1,322	0	2,156	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>7,221</b>	<b>8,880</b>	<b>2,838</b>	<b>0</b>	<b>6,281</b>	<b>0</b>
<b>001 6150 3190 Mat/Supplies</b>						
370 6157 3190 Wayfinding Mnt	1,342	2,139	978	1,500	419	1,500
001 6600 3190 Rents/Leases	0	0	0	1,200	0	1,200
	560	0	0	250	0	250
<b>TOTAL OTHER OPERATING EXP.</b>	<b>1,902</b>	<b>2,139</b>	<b>978</b>	<b>2,950</b>	<b>419</b>	<b>2,950</b>
<b>TOTAL FOR DEPT.</b>	<b>9,123</b>	<b>11,019</b>	<b>3,816</b>	<b>2,950</b>	<b>6,700</b>	<b>2,950</b>

## 345 8030 3360 DRAINAGE IMPROV

TOTAL OTHER OPERATING EXP.

TOTAL FOR DEPT

2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
0	0	0	0	0	11,000
0	0	0	0	0	11,000
0	0	0	0	0	11,000

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**BUILDING MAINTENANCE (3600)**

**ACTIVITY DESCRIPTION:**

Building Maintenance, **funded entirely from the General Fund**, provides for maintenance and repair needs of the City Hall building, the Janitorial services for City Hall, Police Department and the Public Works Corporation Yard Office.

No funds for labor costs and benefits are included in the current proposed budget for Building Maintenance.

The General Fund also provides funding for the inspection and recertification of all City building Fire Extinguishers.

**SUPPLIES:**

- 001-6150      MATERIALS/SUPPLIES:** The General Fund provides the funding for any materials/supplies necessary for the maintenance and/or repairs to the City Hall building.
- 001-6250      SMALL TOOLS:** The General Fund provides funds for the purchase of necessary small hand tools.
- 001-6320      JANITORIAL SERVICE:** Funds the contracted Janitorial Service Agreement for City Hall, the Police Department, and the Public Works Corporation Yard office.
- 001-6750      BUILDING MAINTENANCE:** Provides funding for general building maintenance needs not covered under materials and supplies.
- 001-7418      CERTIFICATION OF CITY FIRE EXTINGUISHERS:** The General Fund provides funding for the inspection and certification of all fire extinguishers in City Buildings.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
BUILDING MAINTENANCE #3600						
5100 + SALARIES	7,777	8,637	6,939	0	22,887	0
5900 + BENEFITS	4,201	4,532	3,427	0	10,496	0
TOTAL SALARIES/BENEFITS	11,978	13,169	10,366	0	33,383	0
001 5150 3600 Mat/Supplies	21,145	17,409	10,766	14,000	12,435	14,000
108 6150 3600 Mat/Supplies	0	0	1	0	54	0
001 6250 3600 Small Tools	15	0	0	200	225	200
001 6320 3600 Janitorial Sr.	7,200	7,200	7,518	7,547	6,918	7,547
610 6320 3600 Janitorial Sr.	4,000	4,000	4,287	4,313	3,954	4,313
630 6320 3600 Janitorial Sr.	4,000	4,000	4,287	4,313	3,954	4,313
001 6750 3600 Bldg.Maint.	114	2,278	1,485	2,000	4,901	2,000
001 7418 3600 Cert of Extn	1,518	1,685	584	400	45	400
078 9265 3600 CTY HALL CARPET	0	0	0	10,000	8,509	0
TOTAL OTHER OPERATING EXP.	37,994	36,572	28,928	42,773	40,995	32,773
TOTAL FOR DEPT	49,972	49,741	39,294	42,773	74,378	32,773

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**MECHANICAL MAINTENANCE (3700)**

**ACTIVITY DESCRIPTION:**

The mechanical maintenance section provides funding for small tool replacement in the shop, radio repair, maintenance of the shop truck, and all buildings located at the Corporation Yard.

Mechanic labor and repair parts are charged to the department receiving the service, such as Police, Fire or Public Works.

**SUPPLIES:**

- 610-6150     MATERIALS/SUPPLIES:** Provides funding from the Sewer Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 630-6150     MATERIALS/SUPPLIES:** Provides funding from the Water Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 381-6250     SMALL TOOLS:** Funding is provided from the Sewer Capital Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 383-6250     SMALL TOOLS:** Funding is provided from the Water Capital Replacement fund for replacement/or purchase of any needed small tools.
- 610-6250     SMALL TOOLS:** Funding is provided from the Sewer fund for tool Replacement.
- 630-6250     SMALL TOOLS:** Funding is provided from the Water fund for tool Replacement.
- 610-6461     COUNTY REQUIRED PERMITS:** The Sewer Enterprise Fund provides funding to purchase County required hazardous material permits.
- 630-6461     COUNTY REQUIRED PERMITS:** The Water Enterprise Fund provides funding to purchase County required hazardous material permits.
- 610-6700     EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise Fund for repair of radio equipment.
- 630-6700     EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise Fund for repair of radio equipment.
- 610-6750     BUILDING MAINTENANCE:** Funds from the Sewer Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 630-6750     BUILDING MAINTENANCE:** Funds from the Water Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 610-7500     VEHICLE OPERATIONS/MAINTENANCE:** The Sewer Enterprise Fund provides funding for shop truck repairs and fuel.
- 630-7500     VEHICLE OPERATIONS/MAINTENANCE:** The Water Enterprise Fund provides funding for shop truck repairs and fuel.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
MECHANICAL MAINTENANCE #3700						
383 6150 3700 Mat/Supplies	8	0	0	0	0	0
610 6150 3700 Mat/Supplies	177	195	312	150	20	150
630 6150 3700 Mat/Supplies	278	226	451	150	20	150
381 6250 3700 Small Tools	1,616	3,745	857	4,500	246	4,500
383 6250 3700 Small Tools	541	2,382	168	2,500	137	2,500
610 6250 3700 Small Tools	16	89	4	100	4	100
630 6250 3700 Small Tools	16	89	4	100	4	100
610 6461 3700 Req. Pmts/Cnty.	0	0	0	85	0	85
630 6461 3700 Req. Pmts/Cnty.	0	0	0	85	0	85
610 6700 3700 Equip. Maint.	0	510	0	500	504	500
630 6700 3700 Equip. Maint.	0	510	0	500	504	500
610 6750 3700 Bldg. Maint.	0	0	36	100	116	100
630 6750 3700 Bldg. Maint.	0	0	36	100	116	100
610 7500 3700 Veh Opr/Maint	0	102	167	100	19	100
630 7500 3700 Veh Opr/Maint	1	0	167	100	19	100
TOTAL OTHER OPERATING EXP.	2,653	7,848	2,202	9,070	1,709	9,070
TOTAL FOR DEPT	2,653	7,848	2,202	9,070	1,709	9,070

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**PUBLIC WORKS ADMINISTRATION (3800)**

The Public Works Administration consists of the Director of Public Works, the Assistant Public Works Director and the Public Works Secretary. They are responsible for the coordination and management of all departments within Public Works. These departments consist of Streets, Water, Sewer, the Wastewater Treatment Plant, Parks and recreation, Airport, all Building/Equipment maintenance, Engineering, the Library and Risk Management for Public Works Contracts.

The Public Works Department acts as the responsible liaison on various projects involving other agencies such as Caltrans, County of Tehama, and the Tehama County Transportation Commission.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for the Public Works Director, Operations Superintendent, and Public Works Secretary.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday Pay, FICA-City paid, PERS, Health Insurance, Life Insurance, and Administration Fee.

**SUPPLIES & SERVICES:**

- 001-6100** **OFFICE SUPPLIES:** Provides funding from the General Fund for the purchase of office supplies used in Public Works.
- 610-6100** **OFFICE SUPPLIES:** Provides funding from the Sewer Enterprise Fund for the purchase of office supplies used in Public Works.
- 630-6100** **OFFICE SUPPLIES:** Provides funding from the Water Enterprise Fund for the purchase of office supplies used in Public Works.
- 610-6300** **PROFESSIONAL SERVICES:** Provides funding from the Sewer Enterprise Fund for Professional Service as needed.
- 630-6300** **PROFESSIONAL SERVICES:** Provides funding from the Water Enterprise Fund for Professional Services as needed.
- 109-6551** **EMPLOYEE PHYSICAL:** This account provides funding for physicals for new employees.
- 114-6552** **SAFETY ITEMS:** This account provides funding from transportation sales tax for purchase of required safety items.
- 001-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the General Fund for any repair work needed on office equipment, such as computers and typewriters.
- 610-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise fund for any necessary office equipment repairs.
- 630-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise fund for any necessary office equipment repairs.
- 078-6250** **SMALL TOOLS:** Funding is provided from the Public Works Equipment Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 105-7200** **CONFERENCE AND MEETINGS:** Provides funding from the General Fund for attending conferences, meetings and training.
- 630-7200** **CONFERENCE AND MEETINGS:** Provides funding from Water for attending conferences, meetings and training.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
PUBLIC WORKS ADMINISTRATION #3800						
5100 + SALARIES	134,824	114,605	129,950	196,799	132,720	186,607
5900 + BENEFITS	54,892	54,492	57,223	0	52,219	0
TOTAL SALARIES/BENEFITS	189,716	169,097	187,173	196,799	184,939	186,607
001 6100 3800 Office Supplies	260	345	166	400	311	400
610 6100 3800 Office Supplies	327	396	294	500	367	500
630 6100 3800 Office Supplies	327	271	121	200	219	200
078 6250 3800 Small Tools	0	15,282	5,888	9,000	6,752	9,000
610 6300 3800 ProfServices	269	761	0	1,000	227	1,000
630 6300 3800 ProfServices	89	466	0	500	227	500
001 6350 3800 Communications	2,950	3,012	2,505	2,340	2,155	2,340
610 6350 3800 Communications	2,811	2,748	2,295	2,330	2,092	2,330
630 6350 3800 Communications	2,811	2,748	2,295	2,330	2,092	2,330
109 6551 3800 Emp Physicals	397	397	144	600	892	600
114 6552 3800 Safety Items	1,889	2,537	2,140	2,500	2,992	2,500
001 6700 3800 Equip.Maint.	19	1,129	919	460	929	460
610 6700 3800 Equip.Maint.	0	1,031	919	720	929	720
630 6700 3800 Equip.Maint.	0	1,031	919	720	929	720
105 7200 3800 Conf/Meetings	555	537	182	1,500	965	2,000
610 7200 3800 Conf/Meetings	0	238	0	0	0	0
630 7200 3800 Conf/Meetings	759	110	87	500	65	500
610 7381 3800 DATCO Dgt&lt;Tst	651	756	208	0	0	0
TOTAL OTHER OPERATING EXP.	14,114	33,795	19,082	25,600	22,143	26,100
TOTAL FOR DEPT.	203,830	202,892	206,255	222,399	207,082	212,707

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 1 (3901)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on November 22, 2005 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 1 is to provide street lighting, irrigation and landscape maintenance adjacent to the Blackburn Estates Subdivision located on North Alex Lane and north of Blackburn Avenue.

**CAPITAL IMPROVEMENTS:**

- 701-6150**     **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 701-6315**     **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 701-6410**     **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
L&L 1 #3901						
701 6150 3901 Mat/Supplies	0	0	75	225	0	225
701 6315 3901 Landscape Maint	225	225	283	288	264	288
701 6410 3901 Electricity	530	527	543	450	473	450
TOTAL OTHER OPERATING EXP.	755	752	901	963	737	963
TOTAL FOR DEPT.	755	752	901	963	737	963

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 3 (3903)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on August 10, 2007 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1).

District 1, Zone 3 is to provide Street Lighting maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the "Blossom Avenue" Subdivision located west of Toomes Avenue and north of Donovan Avenue.

**CAPITAL IMPROVEMENTS:**

- 703-6150 MATERIALS AND SUPPLIES:** This account funds the necessary materials needed to make repairs to the Landscaping sprinkler system.
- 703-6315 LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the shrubbery and complete annual storm-sewer cleaning.
- 703-6410 ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within this district.



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
L&L 3 #3903						
703 6150 3903 Mat/Supplies	0	0	79	5,000	0	5,000
703 6315 3903 Landscape Maint	0	0	0	5,000	0	5,000
703 6410 3903 Electricity	1,042	1,376	1,525	1,800	1,346	1,800
TOTAL OTHER OPERATING EXP.	1,042	1,376	1,604	11,800	1,346	11,800
TOTAL FOR DEPT.	1,042	1,376	1,604	11,800	1,346	11,800

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE DISTRICT ONE, ZONE 4 (3904)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on June 27, 2008 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 4 is to provide street lighting, irrigation and landscape maintenance adjacent to the Salado Orchard Apartment project along Blackburn and Toomes Avenues.

**CAPITAL IMPROVEMENTS:**

- 704-6150    MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 704-6315    LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 704-6410    ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
L&L 4 #3904						
704 6150 3904 Mat/Supplies	112	10	87	1,000	14	1,000
704 6315 3904 Landscape Maint	2,100	2,100	2,551	2,592	2,376	2,592
704 6410 3904 Electricity	1,665	1,668	1,726	1,200	1,510	1,200
TOTAL OTHER OPERATING EXP.	3,877	3,778	4,364	4,792	3,900	4,792
TOTAL FOR DEPT.	3,877	3,778	4,364	4,792	3,900	4,792

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
ENGINEERING (4200)**

**ACTIVITY DESCRIPTION:**

Ed Anderson serves as the City Engineer and provides Civil Engineering services on a contract basis. Ed has served the City in this capacity for over 46 years.

Ed attends occasional Planning Commission and City Council meetings, Technical Advisory Committee meetings, and meetings with Caltrans staff.

Ed also reviews all discretionary development applications and recommends conditions of approval to satisfy the City's land division standards. Ed also reviews and approves all Public Improvement Plans prior to their construction.

**PROFESSIONAL SERVICES:**

- 105-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Rural Planning Fund for engineering services related to Streets; includes GIS and Airport engineering support.
- 112-6300**     **PROFESSIONAL SERVICES:** Gas tax provides funding for street engineering services.
- 114-6300**     **PROFESSIONAL SERVICES:** Provides funding from Local Transportation Gas Tax funds.
- 116-6300**     **PROFESSIONAL SERVICES:** Provides funding from Traffic Mitigation Development Impact Fees.
- 347-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for sewer Improvement engineering.
- 348-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for future WWTP sewer expansion projects.
- 630-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Water Enterprise Fund for engineering services related to the water department.
- 105-6353**     **PROFESSIONAL SERVICES – AIRPORT:** Provides funding from Rural Planning for the Airport.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
ENGINEERING #4200						
105 6300 4200 ProfServices	3,505	897	8,867	3,300	7,379	4,000
109 6300 4200 ProfServices	0	0	3,980	0	0	0
112 6300 4200 ProfServices	2,893	560	1,388	2,000	1,925	2,000
114 6300 4200 ProfServices	0	0	316	15,000	18,952	15,000
116 6300 4200 ProfServices	4,600	410	316	3,000	3,425	3,000
345 6300 4200 ProfServices	805	0	0	0	0	0
347 6300 4200 ProfServices	618	410	402	2,000	1,964	2,000
348 6300 4200 ProfServices	543	410	316	1,000	500	1,000
630 6300 4200 ProfServices	843	685	1,040	1,000	1,814	1,000
001 6340 4200 DEV ENGINEERING	1,088	410	316	0	0	0
105 6353 4200 Prof Svc Airpt	0	410	316	5,000	575	5,000
116 9254 4200 Signal Improv.	150	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	15,045	4,192	17,257	32,300	36,534	33,000
TOTAL FOR DEPT.						
	15,045	4,192	17,257	32,300	36,534	33,000

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**PARK MAINTENANCE (6100)**

**ACTIVITY DESCRIPTION:**

This section provides for personnel requirements and services, supplies and improvements needed to maintain seven (9) City Parks including the new Corning Community Park; The Skate/Bike Park and Lennox Fields.

Summer maintenance requires trimming park trees and shrubs, mowing all lawn areas, and the maintenance and leveling of two Clark Park baseball diamonds. Other responsibilities include the repair and maintenance of all restrooms and recreational buildings, and maintaining the City Pool.

The Park Maintenance budget also funds the Janitorial Services for Woodson Park; Northside Park; Corning Community Park (Skate/Bike Park & Lennox Fields) and Martini Plaza. As Council has requested in the past Public Works has included in this fiscal years budget the funding to have the Janitorial Contractor close these park restrooms and the Transportation Center restrooms Monday through Friday and open and close them on the weekends and Holidays.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for wages for park maintenance personnel.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, holiday pay, FICA-City paid, ER PERS, EE PERS, health insurance, and Life insurance.

**SUPPLIES:**

- 000-6101**    **PARK SPECIAL PROJECT:** Addition/remodel to bathrooms at Clark Park.
- 001-6150**    **MATERIAL/SUPPLIES:** Funding provided from the General Fund for the purchase of needed materials/supplies utilized for park maintenance.
- 001-6750**    **BUILDING MAINTENANCE:** Provides for general maintenance of park facilities.
- 001-6315**    **LANDSCAPE MAINTENANCE CONTRACT:** Funding provided from the General Fund for landscape maintenance at the Transportation Center, Park & Ride and Martini Plaza.
- 001-6320**    **JANITORIAL SERVICES:** Funding provided from the General Fund for Janitorial Services at Woodson Park, Martini Plaza, Corning Community Park (Skate/Bike Park & Lennox Fields) and North side Park. The fund also includes the funding for the Janitorial Contractor to close these restrooms during the week and open and close them on weekends and Holidays.
- 001-7500**    **VEHICLE OPERATIONS/MAINTENANCE:** The General Fund provides funding for vehicle fuel, maintenance and repairs.
- 078-9300**    **MACHINERY/EQUIPMENT:** Funds any necessary machinery/equipment.
- 078-9301**    **EQUIPMENT REPLACEMENT:** This account partially funds the purchase of two new Public Works pick-ups pursuant to the Capital Improvement Plan.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>PARKS MAINTENANCE #6100</b>						
5100 + SALARIES	38,415	53,745	79,961	91,068	89,207	104,587
5200 + OVERTIME	0	0	0	0	160	0
5900 + BENEFITS	28,777	32,154	42,166	0	50,057	0
<b>TTL SALARIES/BENES</b>	<b>67,192</b>	<b>85,899</b>	<b>122,127</b>	<b>91,068</b>	<b>139,424</b>	<b>104,587</b>
<b>TTL OTHER OPERATING EXP</b>						
001 6140 6100 Martini Plz Rpr	0	0	0	42,400	42,832	0
001 6150 6100 Mat/Supplies	16,519	19,620	19,162	16,000	16,280	16,000
352 6150 6100 Mat/Supplies	0	0	2,066	2,000	2,039	2,000
001 6187 6100 LGRD CERT&TEST	495	0	0	0	1,039	0
001 6315 6100 Landscape Maint	7,671	7,843	9,615	9,800	8,976	9,800
001 6320 6100 Janitorial Srv.	6,600	6,600	7,139	7,188	6,589	8,628
001 6410 6100 Electricity	15,314	16,426	13,585	16,000	9,624	16,000
001 6551 6100 Emp Physicals	617	138	0	300	0	300
001 6750 6100 Bldg.Maint.	110	30	0	0	0	0
001 7500 6100 Veh Opr/Maint	908	404	1,956	1,500	548	1,500
<b>TTL OTHER OPERATING EXP</b>	<b>48,234</b>	<b>51,061</b>	<b>53,523</b>	<b>95,188</b>	<b>87,927</b>	<b>54,228</b>

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
341 9170 6100 ADA Projects	10,935	0	0	0	0	0
078 9300 6100 Mach/Equip.	0	0	484	1,000	467	1,000
078 9520 6100 Mower/Trailer	0	0	30,234	0	0	0
TTL CAPITAL EXPENDITURES	10,935	0	30,718	1,000	467	1,000
TOTAL FOR DEPT.	126,361	136,960	206,368	187,256	227,818	159,815



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
---------------------	---------------------	---------------------	---------------------	--------------------------	------------------------

## PARK SPECIAL PROJECT #6101

353 8325 6101 Recycling costs  
341 9304 6101 Park Imp fund  
TOTAL OTHER OPERATING EXP.

TOTAL FOR DEPT

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
RODGERS THEATRE (6125)**

**ACTIVITY DESCRIPTION:**

In the past, a contracted Concessionaire had operated the Theatre building owned by the City of Corning. Currently the Theater is closed because of health and hazard conditions. A group of concerned citizens has formed a Committee called the Friends of the Theater and has raised some funds to refurbish the Theater.

We've completed a new roof, insulation, and installed a new HVAC and electrical service to the building, completed roof reinforcements, abated asbestos and lead containing materials and refinished the façade, through the use of four funding sources; Energy Efficiency Grant, Park Bond, McConnell Foundation Grant, and Friends of the Theater Donations.

On March 24, 2015 the City of Corning co-hosted with the Friends of the Theater a reopening ceremony in which community members were invited to visit the newly renovated Theater. The City is currently working to extend the existing stage and will need to improve the interior décor.

**PROFESSIONAL SERVICES:**

**001-6410 ELECTRICITY:** The General Fund provides funding for electrical expenses.

**001-6430 NATURAL GAS:** The General Fund provides funding for natural gas expenses.

**130-9116 THEATRE RESTORATION:** Provides funding for future restoration of the theatre building.

**402-9147 THEATRE MARQUEE:** Provides funding for future repairs to the theatre marquee.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
<b>RODGERS THEATRE #6125</b>						
001 6150 6125 Mat/Supplies	0	0	5	50	0	50
001 6410 6125 Electricity	1,705	1,738	1,609	2,000	1,549	2,000
001 6430 6125 Natural Gas	93	95	99	150	241	150
<b>TOTAL OTHER OPERATING EXP</b>	<b>1,798</b>	<b>1,833</b>	<b>1,713</b>	<b>2,200</b>	<b>1,790</b>	<b>2,200</b>
<b>130 9116 6125 Theatre Restore</b>						
402 9116 6125 Theatre Restore	27,133	5,000	0	0	0	0
341 9147 6125 Marquee	31	19,267	0	0	0	0
402 9147 6125 Marquee	0	0	0	0	0	2,000
130 9175 6125 Theater Floorin	2,232	0	0	500	4,467	0
355 9175 6125 Theater Floorin	0	0	0	30,000	12,855	0
130 9176 6125 ADA Restrooms	0	76,500	0	0	0	15,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>29,396</b>	<b>100,767</b>	<b>0</b>	<b>30,500</b>	<b>17,322</b>	<b>17,000</b>
<b>TOTAL FOR DEPT.</b>	<b>31,194</b>	<b>102,600</b>	<b>1,713</b>	<b>32,700</b>	<b>19,112</b>	<b>19,200</b>

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**POOL (6200)**

**ACTIVITY DESCRIPTION:**

The temporary part-time position of the Lifeguards provide guarding services to the City Pool from June to mid-August. Each year the City advertises for seasonal lifeguards. All lifeguards are required to pass LiveScan (fingerprinting) and a pre-employment physical.

The Lifeguards provide fee paid services to the community such as daily swim, swim lessons and private pool parties.

The Public Works Crew provides pool maintenance during the off season and the Lifeguards take over maintenance during the summer months.

**PERSONNEL SERVICES:**

**SALARIES:** The account provides funds for employee labor supplied by the City for Pool maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

**001-6150 MATERIALS/SUPPLIES:** Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.

**001-6187 REIMBURSEMENT FOR LIFEGUARD CERTIFICATION:** Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. The bonus was created to offset expenses incurred by employees for required training and certification.

**001-6410 ELECTRICITY:** The General Fund provides funding for electricity use at the Pool.

**001-6551 EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
5100 + SALARIES	36,505	38,936	38,344	59,102	42,557	62,195
5200 + OVERTIME	4,144	3,094	2,748	0	5,516	0
5900 + BENEFITS	4,447	4,804	4,976	0	5,953	0
TTL SALARIES/BENES	45,096	46,834	46,068	59,102	54,026	62,195
001 6150 6200 Mat/Supplies	20,230	21,053	16,515	22,500	11,402	22,500
610 6150 6200 Mat/Supplies	0	2	0	0	0	0
001 6187 6200 IGRD CERT&TEST	0	1,040	700	830	215	830
001 6551 6200 Emp Physicals	813	1,426	1,437	1,200	0	1,200
TTL OTHER OPERATING EXP	21,043	23,521	18,652	24,530	11,617	24,530

POOL #6200

CITY OF CORNING					
ANNUAL BUDGET					
FISCAL YEAR 2015-2016					
2011-2012	2012-2013	2013-2014	2014-2015	2014-2015	2015-2016
ACTUAL	ACTUAL	ACTUAL	BUDGET	PRELIMINARY	REQUESTED
66,139	70,355	64,720	83,632	65,643	86,725
TOTAL FOR DEPT.					

# Enterprise Fund Operations

# Transportation Center



**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
TRANSPORTATION FACILITY (3160)**

**ACTIVITY DESCRIPTION:**

The Transportation Facility is located on the Southeast corner of Solano and Third Streets with the park and ride parking lot located across Solano Street to the north.

The Transportation Facility has made an attractive addition to downtown Corning. This facility consists of four (4) Suites:

- Suite A is currently rented to the Hometown Café which has been open for business since March 2010.
- Suite B is currently rented to the Corning Police Department for the PAL (Police Activities League) Program.
- Suite C is currently the Tehama County Sheriff Probation Department.
- Suite D is used as a passenger waiting area currently utilized by TRAX (Tehama Rural Area Express).

The City maintains responsibility for grounds and building maintenance, the janitorial services are the responsibility of the facility business operators.

Funding to support the Transportation center is from the City General Fund and Local Transportation Funds (LTF). The City also receives \$6,000 annually from the County Transportation Commission for Janitorial service at the facility. This amount is expected until June 30, 2017.

**SUPPLIES:**

- 625-6410**    **ELECTRICITY:** Funding for electricity for the Transportation Center.
- 625-6430**    **NATURAL GAS:** Funding for natural gas at the facility.
- 625-6750**    **BUILDING MAINTENANCE:** Funding for building maintenance/repairs at the Transportation Center.
- 625-7365**    **LANDSCAPING:** Landscaping services at the Transportation Center.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
TRANSPORTATION CENTER #3160						
625 6410 3160 Electricity	5,205	5,550	4,473	5,000	4,176	5,000
625 6430 3160 Natural Gas	919	589	418	1,000	504	1,000
001 6750 3160 Bldg. Maint.	0	0	143	0	0	0
625 6750 3160 Bldg. Maint.	8,743	12,233	18,643	9,000	7,759	9,000
625 7365 3160 Landscaping	1,404	1,428	1,726	1,800	1,602	1,800
TOTAL OTHER OPERATING EXP	16,271	19,800	25,403	16,800	14,041	16,800
TOTAL FOR DEPT.	16,271	19,800	25,403	16,800	14,041	16,800

# Airport

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
AIRPORT (3500)**

**ACTIVITY DESCRIPTION:**

A Fixed Base Operator operates the Corning Airport. This Operator is responsible for maintaining a business that offers fuel and aircraft maintenance and supplies tie downs utilized in securing the airplanes not in hangars.

The basic role of the City is to maintain lighting (including the beacon), buildings, weed abatement and to furnish propane to heat the Administration Building. Corning Airport is recognized as California's third oldest airport facility. This operation is vital to the City and is hoped to draw industry and development in and around the airport area.

The Airport budget is managed as an "Enterprise Fund" which isolates operating costs and dedicated funding sources. Funding comes from \$10,000 per year received from Caltrans Division of Aeronautics, and from rental income; no support is required from the City's General Fund.

**PERSONNEL SERVICES:**

**SALARIES:** This account funds wages for Airport maintenance.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 620-6150**     **MATERIALS/SUPPLIES:** The Air Enterprise Fund provides funding for materials and supplies to maintain the airport.
- 620-6186**     **TAXES:** Funding is provided for Mosquito Abatement, Tehama County Mosquito and Vector Control.
- 620-6410**     **ELECTRICITY:** The Air Enterprise Fund provides funding for Airport electricity costs.
- 620-6420**     **PROPANE:** Funding is provided by the Air Enterprise Fund for the purchase of propane to heat the airport administration building.
- 620-6462**     **STATE REQ. PERMITS:** Funding is provided by the Air Enterprise Fund for State required permits regarding storm water run off.
- 620-6750**     **BUILDING MAINTENANCE:** The Air Enterprise Fund provides funding for any necessary repairs to City buildings at the Airport.
- 620-6810**     **LIABILITY INSURANCE:** Funding is provided by the Air Enterprise Fund for liability insurance at the airport.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
AIRPORT #3500						
5100 + SALARIES	3,022	1,466	2,068	0	2,864	0
5900 + BENEFITS	1,281	620	798	0	1,417	0
TOTAL SALARIES/BENEFITS	4,303	2,086	2,866	0	4,281	0
620 6150 3500 Mat/Supplies						
620 6186 3500 Taxes	3,636	4,700	3,130	5,000	754	5,000
620 6300 3500 Prof/Services	316	277	216	0	150	0
001 6410 3500 Electricity	6,000	0	0	1,500	0	1,500
620 6410 3500 Electricity	0	192	328	500	0	500
620 6420 3500 Propane	3,711	3,023	3,240	2,000	3,377	2,000
620 6462 3500 Reqmnts.State	2,951	1,294	809	3,000	513	3,000
620 6750 3500 Bldg.Maint.	0	0	1,791	500	0	500
620 6810 3500 Liability Ins.	79	0	387	1,000	185	1,000
	4,096	4,096	4,096	6,000	4,096	6,000
TOTAL OTHER OPERATING EXP.	20,789	13,582	13,997	19,500	9,075	19,500
620 9823 3500 Debt Service	5,000	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	5,000	0	0	0	0	0
TOTAL FOR DEPT.	30,092	15,668	16,863	19,500	13,356	19,500

# **Sewer & Waste Water Treatment Plant**

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
SEWER MAINTENANCE (5000)**

**ACTIVITY DESCRIPTION:**

The sewer department provides wastewater collection for all City of Corning businesses and residents. This department is also responsible for the installation of all residential and commercial construction of new sewer connections and any related repairs and/or replacement of defective service laterals.

The Sewer Pre-Treatment Program, contracted through Severn-Trent Services, is a continuous program utilized for monitoring the sewer discharge from industrial and commercial users on a quarterly basis.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for City employee wages performing sewer maintenance tasks.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

- 610-6100**     **OFFICE SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing office supplies.
- 610-6150**     **MATERIAL/SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing any necessary materials/supplies.
- 610-6250**     **SMALL TOOLS:** Funding from the Sewer Enterprise Fund provides for the purchase of necessary low cost tools that are subject to periodic replacement.
- 610-6410**     **ELECTRICITY:** The Sewer Enterprise Fund provides funding for electrical costs to power the sewer lift station on 99 W at South Avenue.
- 610-6700**     **EQUIPMENT MAINTENANCE:** The Sewer Enterprise Fund provides funding for equipment maintenance and repairs.
- 610-7368**     **PRE-TREATMENT PROGRAM:** Funding to support a State mandated Monitoring Program of Industrial Sewer Waste is provided from the Sewer Enterprise Fund.
- 610-7500**     **VEHICLE OPERATION/MAINTENANCE:** The Sewer Enterprise Fund provides funding for vehicle fuel and repair.
- 610-9300**     **MACH./EQUIPMENT:** Funds the purchase of a utility bed for Public Works vehicle
- 610-9860**     **PERS SIDEFUND DEBT SERVICE:** Funds a portion of the PERS Sidefund Refinance.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
SEWER DEPARTMENT #5000						
5100 + SALARIES	42,001	34,701	48,108	34,482	48,502	35,803
5200 + OVERTIME	0	0	768	0	876	0
5900 + BENEFITS	16,660	16,977	23,436	0	24,360	0
TOTAL SALARIES/BENEFITS	58,661	51,678	72,312	34,482	73,738	35,803
610 6100 5000 Office Supplies	2,623	2,190	1,231	500	919	500
674 6100 5000 Office Supplies	5	5	4	0	0	0
683 6100 5000 Office Supplies	2	2	0	0	0	0
693 6100 5000 Office Supplies	7	0	0	0	0	0
001 6150 5000 Mat/Supplies	0	6	0	0	0	0
610 6150 5000 Mat/Supplies	8,367	7,787	9,317	27,380	7,328	20,000
630 6150 5000 Mat/Supplies	0	514	0	0	0	0
610 6250 5000 Small Tools	589	495	166	500	479	500
610 6410 5000 Electricity	5,900	6,101	6,482	5,000	4,836	6,000
610 6700 5000 Equip.Maint.	215	0	83	500	415	500
610 7100 5000 Traing/Educ.	0	0	52	2,000	458	2,000
630 7100 5000 Traing/Educ.	0	38	0	0	0	0
610 7365 5000 Landscaping	2,696	0	0	0	0	0
610 7368 5000 PreTreat. Prog	32,923	30,950	80,188	30,000	33,352	30,000
610 7500 5000 Veh Opr/Maint	3,741	3,392	4,400	4,000	1,744	4,000
610 9265 5000 CTY HALL CARPET	0	0	0	2,500	2,096	2,500
610 9300 5000 Mach/Equip.	0	0	0	4,000	1,019	4,000
381 9500 5000 Vehicle/Replace	0	0	0	0	0	11,000
610 9860 5000 Debt, Side Fund	0	271	3,607	10,600	7,977	10,500
TOTAL OTHER OPERATING EXP.	57,068	51,751	105,530	86,980	60,623	91,500
TOTAL FOR DEPT	115,729	103,429	177,842	121,462	134,361	127,303



**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**WASTE WATER TREATMENT PLANT (5200)**

**ACTIVITY DESCRIPTION:**

Severn Trent Services operates the Treatment Plant and maintains the sewer collection system under contract. The treatment plant is currently permitted by the Regional Water Quality Control Board to discharge a maximum of 1.75 million gallons per day (MGD). The Wastewater Treatment Plant (WWTP) treats domestic wastewater from City residents and businesses.

Severn Trent also, as part of their contract, provides for the City a Pre-Treatment Program, which requires that they take samples and check records of the Class One dischargers, such as the Truck Stops, Truck Washes and large restaurants. These inspections ensure our WWTP will not be contaminated with diesel or oil products.

Operating as an "Enterprise Fund", the Sewer Department and Wastewater Treatment Plant currently produce sufficient income to accommodate expenses and capital improvements to operate our Treatment Facility.

**PERSONNEL SERVICES:**

**SALARIES:** This funds employee wages associated with the wastewater Treatment Plant.

**EMPLOYEE BENEFITS:** This account provides funds for City contribution to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

- 610-6175**    **WEED AND PEST SPRAYING:** The Sewer Enterprise Fund provides funding for spraying of weeds and insects at the WWTP.
- 610-6300**    **PROFESSIONAL SERVICES:** The Sewer Enterprise Fund provides funding for the ECO Resources, Inc. service contract and sludge removal.
- 610-6410**    **ELECTRICITY:** This account funds electrical usage at the WWTP.
- 610-6461**    **REQUIRED PAYMENTS/COUNTY:** Required County permits are purchased with funds provided by the Sewer Enterprise Fund.
- 610-7376**    **RWQCB ANNUAL PERMIT:** The Sewer Enterprise Fund provides funding for the Regional Water Quality Control Board Annual Permit.

2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
1,400	4,796	3,195	5,000	2,755	5,000
624,695	538,220	554,969	615,000	558,088	625,000
0	0	0	4,000	0	4,000
85,683	73,856	78,318	70,700	68,648	75,000
0	394	394	350	570	350
10,993	10,993	10,897	12,500	4,056	12,500
722,771	628,259	647,773	707,550	634,117	721,850
20,000	0	0	34,000	32,437	0
20,000	0	0	34,000	32,437	0
742,771	628,259	647,773	741,550	666,554	721,850

**TOTAL FOR DEPT.**

**CITY OF CORNING**  
**2015-2016 ANNUAL BUDGET NARRATIVE**  
**SEWER CAPITAL IMPROVEMENT (5250)**

**ACTIVITY DESCRIPTION:**

Sewer Capital Improvement includes funds for replacement of broken or damaged sewer mains, and debt service to repay the USDA Rural Development (formerly Farm Home Administration), which funded the City's Sewer and Water Replacement Programs, Phase I, II & III. Phase III of the Sewer and Water Replacement Program was completed in January of 2000.

Additionally, the Sewer Capital Improvement Program includes purchases and repairs at the Waste Water Treatment Facility for ongoing maintenance and Capital Replacement items.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides wages for City Employees working on sewer capital improvement projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

- 380-9206**     **CAPITAL REPLACEMENT:** This account funds purchases and repairs at the WWTP.
- 381-9135**     **SEWER LINE REPLACEMENT:** This fund provides for replacement of broken or damaged sewer lines throughout the City.
- 348-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the WWTP Sewer Expansion, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.
- 610-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the Sewer Enterprise Fund, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.

381	9135	5250	SWR	Line	Rplcmt
380	9206	5250	Capreplacement		
348	9812	5250	Sewer Debt Serv		
610	9812	5250	Sewer Debt Serv		
673	9812	5250	Sewer Debt Serv		
675	9812	5250	Sewer Debt Serv		
681	9812	5250	Sewer Debt Serv		
692	9812	5250	Sewer Debt Serv		

TOTAL OTHER OPERATING EXP.

267,951	262,180	275,705	496,864	384,696	496,864
---------	---------	---------	---------	---------	---------

# Water

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
WATER MAINTENANCE (7100)**

**ACTIVITY DESCRIPTION:**

The Water Department provides funding for wages, materials and supplies necessary to operate and maintain the City's water system. This system operates as an "Enterprise Fund" to fund its expenses and Capital Improvements.

The City strictly adheres to the State Department of Health and Drinking Water regulations, guidelines and periodic sample testing requirements. Currently three water samples are taken each week at various locations throughout the City to monitor bacteria content.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works employees working in water maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fees.

**SUPPLIES:**

- 630-6150** **MATERIALS/SUPPLIES:** Funding is provided from the Water Enterprise Fund for the purchase of materials and supplies necessary to maintain the water system.
- 630-6100** **OFFICE SUPPLIES:** Provides funding for necessary office supplies.
- 630-6250** **SMALL TOOLS:** The Water Enterprise Fund provides funding to purchase small tools for the plumbers enabling them to accomplish maintenance and repair duties.
- 630-6300** **PROFESSIONAL SERVICES:** The Water Enterprise Fund provides funding for water tests required by the State Health Department.
- 630-6410** **ELECTRICITY:** The Water Enterprise Fund provides funding for PG&E charges to operate the water pumps at the City wells.
- 630-6462** **PERMITS/STATE REQUIRED:** The Water Enterprise Fund provides funding for the State Health Department for the services they provide the City.
- 630-6700** **EQUIPMENT MAINTENANCE:** The Water Enterprise Fund provides funding for pump repair and equipment maintenance.
- 630-7100** **TRAINING:** Provides funding for any necessary employee training.
- 630-7500** **VEHICLE/OPERATION/MAINTENANCE:** The Water Enterprise Fund provides funding for fuel and vehicle repairs.
- 630-8006** **GROUNDWATER TESTING:** Funds installation and maintenance of groundwater monitoring equipment at the former woodwaste and dump site on Corona Avenue at Rawson Road.
- 630-9300** **MACH./EQUIPMENT:** Funds the purchase of the Utility Bed for Public Works Vehicle.
- 630-9860** **PERS SIDEFUND DEBT SERVICE:** Funds a portion of the PERS Sidefund Refinance.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
WATER DEPARTMENT #7100						
5100 + SALARIES	125,939	118,511	156,572	150,318	169,575	158,904
5200 + OVERTIME	53	118	1,316	0	1,967	0
5900 + BENEFITS	54,556	55,058	69,702	0	78,859	0
TTL SALARIES/BENES	180,548	173,687	227,590	150,318	250,401	158,904
630 6100 7100 Office Supplies	2,623	2,190	1,271	461	919	461
674 6100 7100 Office Supplies	7	5	6	0	0	0
682 6100 7100 Office Supplies	0	1	0	0	0	0
684 6100 7100 Office Supplies	8	7	1	0	0	0
001 6150 7100 Mat/Supplies	1,606	44	0	0	0	0
630 6150 7100 Mat/Supplies	60,359	64,048	44,788	40,000	40,556	50,000
630 6250 7100 Small Tools	560	95	192	500	479	500
610 6300 7100 ProfServices	(6,108)	0	0	0	0	0
630 6300 7100 ProfServices	33,251	10,730	10,587	10,000	11,947	15,000
630 6410 7100 Electricity	174,826	199,403	235,170	171,800	179,018	175,000
630 6462 7100 ReqPmts.State	7,885	16,999	8,236	5,500	16,764	5,500
001 6700 7100 Equip.Maint.	0	15	0	0	0	0
630 6700 7100 Equip.Maint.	2,463	0	3,331	5,000	8,505	10,000
630 7100 7100 Traing/Educ.	0	247	534	5,000	1,196	5,000
630 7500 7100 Veh Opr/Maint	3,854	3,110	5,602	6,000	4,644	6,000
TTL OTHER OPERATING EXP	281,334	296,894	309,718	244,261	264,028	267,461

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PRELIMINARY	2015-2016 REQUESTED
630 8006 7100 Refuse Dispsite	0	0	1,753	0	14,709	0
630 9265 7100 CTY HALL CARPET	0	0	0	2,500	2,096	2,500
630 9300 7100 Mach/Equip.	0	0	0	4,000	573	4,000
383 9500 7100 Vehicle/Replace	0	0	0	0	0	11,000
630 9860 7100 Debt, Side Fund	0	500	6,592	19,600	14,672	19,400
TTL CAPITAL EXPENDITURES	0	500	8,345	26,100	32,050	36,900
TOTAL FOR DEPT.	461,882	471,081	545,653	420,679	546,479	463,265



CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016

WATER CAPITAL IMPROVEMENT #7410

383 9800 7410 Fund Transfers

TOTAL CAPITAL EXPENDITURES

TOTAL FOR DEPT.

**CITY OF CORNING  
2015-2016 ANNUAL BUDGET NARRATIVE  
WATER CAPITAL IMPROVEMENTS (7420)**

**ACTIVITY DESCRIPTION:**

The Farm Home Water and Sewer Replacement Program loan acquired in prior years provided funds for the replacement of the antiquated water and sewer lines throughout the City. Phases I - III were completed in 1998 making our system very reliable and more cost efficient to operate.

This Improvement Program also funds Capital items needed for the operation of the water system, such as funding a Consultant for well Telemetry repairs and Replacement of Telemetry equipment (the electronics that interconnect the wells and make them work together to maintain balanced pressure throughout the system).

Currently three wells have been shut down and taken off line due to various reasons. Wells off line at this time are: Houghton Avenue well (due to PCE chemicals in area water samples) and the two Petro wells (due to potential contamination of MTBE from the old Burns Brothers Truck Stop). At this time these wells will only be utilized during an extreme emergency situation.

**PERSONNEL SERVICES:**

No Salaries are shown in this Project Department; see Water Department # 7100 for all Water employee costs.

**630-6300 PROFESSIONAL SERVICES:** funds the engineering costs in support of projects.

**CAPITAL IMPROVEMENTS:**

- |                 |   |
|-----------------|---|
| <b>346-9237</b> | <b><u>WELL TELEMETRY:</u></b> Water Capital Improvement Fund provides funding for a well telemetry Consultant.  |
| <b>630-9276</b> | <b><u>WATER METER REPLACEMENT PROGRAM</u></b> Provides \$25,000 per year for the replacement of old water meters.   |
| <b>383-9417</b> | <b><u>WELL REPAIRS:</u></b> funding for work on all City Wells.   |
| <b>630-9811</b> | <b><u>WATER DEBT SERV. &amp; TRUST ADMIN.:</u></b> The Water Enterprise Fund provides funding for series A & B Bonds for Water Improvement & Replacement Program completed in 2000 and the new Clark Park Well. |
| <b>383-9168</b> | <b><u>PUMP IMPROVEMENTS:</u></b> Funding for all well improvements.   |

## TOTAL OTHER OPERATING EXP.

TOTAL FOR DEPT.

## TOTAL CAPITAL EXPENDITURES