



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, FEBRUARY 11, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest are encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 5:00 p.m.

B. ROLL CALL:

Council: Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Mayor: Douglas Hatley Jr.

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:
Agency Negotiator: Greg Einhorn, Labor Relations Consultant
Bargaining Units: Management, Public Safety, Dispatcher, and Miscellaneous**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:

POSTED: FRIDAY, FEBRUARY 7, 2020



**CITY OF CORNING
CITY COUNCIL MEETING AGENDA
TUESDAY, FEBRUARY 11, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Douglas Hatley Jr.**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Hatley.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. February 2020 as Teen Dating Violence Awareness and Prevention Month.** Present to accept the Proclamation will be Maggie Michael, Legal Advocate for Empower Tehama.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 3. Waive the reading and approve the Minutes with any necessary corrections of the January 28, 2020 regular City Council Meeting.**
- 4. February 5, 2020 Claim Warrant in the amount of \$399,220.79.**
- 5. February 5, 2020 Business License Report.**
- 6. January Wages & Salaries: \$508,434.73.**
- 7. January 2020 Treasurer's Report.**
- 8. January 2020 Building Permit Valuation Report in the amount of \$515,871.**
- 9. January 2020 City of Corning Wastewater Operations Summary Report.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS: None

J. REGULAR AGENDA:

10. **Adopt Resolution No. 02-11-2020-01 accepting a portion of the California Citizen's Options for Public Safety (COPS) Grant Overage.**
11. **Adopt Resolution 02-11-2020-02 accepting the 2019/20 California Citizen's Options for Public Safety Grant.**
12. **Award Surveying Services to NorthStar under Services Contract 2018-13 for the FY 19/20 Streets Projects and authorize the City Manager to sign the Contract/Additional Work Authorization.**
13. **Authorize the City Manager to sign Contract with Interwest Consulting Group for the SB 2 Planning Grant.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow:

Valerio:

Demo:

Burnett:

Hatley:

N. ADJOURNMENT!:

POSTED: FRIDAY, FEBRUARY 7 , 2020

PROCLAMATION
FEBRUARY 2020
AS
TEEN DATING VIOLENCE AWARENESS AND PREVENTION MONTH

WHEREAS, although progress has been made toward breaking the cycle of violence and providing support to victims and their families, much work remains to be done;

WHEREAS, teen dating violence, also known as dating abuse, is a serious and growing problem throughout California and teen dating violence intervention and prevention programs can help to ensure a positive school climate, promote a safe learning environment for all pupils, address warning signs before behaviors escalate, and protect the safety of targeted students; and

WHEREAS, each year, an estimated 1 in 10 American teenagers are physically hurt on purpose by a boyfriend or girlfriend, and according to the Centers for Disease Control and Prevention nearly 10 percent of High School Students have been hit, slapped, or physically hurt on purpose by a boyfriend or girlfriend in the past year; and

WHEREAS, according to the Center for Disease Control and Prevention, Dating Matters: Strategies to Promote Healthy Teen Relationships, 1 in 4 adolescents report verbal, emotional, physical, or sexual dating abuse each year; and

WHEREAS, victims of teen dating violence are more likely than their non-abused peers to be truant, dropout, engage in risky sexual behaviors, become pregnant, smoke, use drugs, engage in unhealthy dieting, and attempt or consider suicide; and

WHEREAS, nearly half of students who experience dating violence have reported that some of the abuse took place on school grounds; and

WHEREAS, the establishment of Teen Dating Violence Awareness and Prevention Month will benefit schools, communities, families, and all youth.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Corning proclaims February 2020 as **Teen Dating Violence Awareness and Prevention Month** in the City of Corning. We urge all citizens to work together towards:

- Ending teen dating violence by empowering young people to develop healthier relationships; and
- Assisting victims in accessing the information and supportive services needed;

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 11th day of February 2020.

Douglas Hatley Jr., Mayor

ATTEST:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, JANUARY 28, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 4:00 p.m.

B. ROLL CALL:

**Council: Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Mayor: Douglas Hatley Jr.**

All members of the City Council were present except Councilman Valerio.

C. PUBLIC COMMENTS: None

D. REGULAR AGENDA:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8:

Property: West Street between Marin and South Streets.

Under Negotiation: Value of Property.

Negotiating Parties: City: Kristina Miller, City Manager
Corning Elementary School District: Rick Fitzpatrick

2. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:

Agency Negotiator: Greg Einhorn, Labor Relations Consultant

Bargaining Units: Management, Public Safety, Dispatcher, and Miscellaneous

3. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION PURSUANT TO SECTION 54956.9 (d)(4):

One Case

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 p.m.

Mayor Hatley reported on the items discussed in Closed Session:

1. Direction was provided to the Property Negotiator regarding the property under negotiation.
2. Direction was provided to Labor Negotiator regarding response to the Bargaining Units.
3. No reportable Action.

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, JANUARY 28, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

**Council: Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Mayor: Douglas Hatley Jr.**

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilor Burnett.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

City Fire Chief Tom Tomlinson: Introduced the newly elected Volunteer Fire Department Officers; they are: First Assistant Chief: Dave Demo; Second Assistant Chief: Daymon Schlereth; Captains: Jarod Smith, Matt Peterson and Jeff Nelson

Police Chief Jeremiah Fears: Introduced Police Officer/K-9 Handler Chase Corry and his wife Taylor and the Departments new K-9, Officer Blaze. Officer Corry presented information on the training he and K-9 Officer Blaze have completed, how K-9 Blaze obtained his name, and reported on K-9 Blaze's performance during a recent incident.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
2. Waive the reading and approve the Minutes of the following meetings with any necessary corrections:
 - a) December 10, 2019 City Council Closed Session & Regular Meeting; and
 - b) January 14, 2020 City Council Closed Session & Regular Meeting.
3. January 23, 2020 Claim Warrant in the amount of \$401,042.32.
4. January 23, 2020 Business License Report.
5. Adopt Ordinance 685, an Ordinance amending Chapter 13.08 of the Corning Municipal Code regarding the discontinuation of water service for failure to pay (Second Reading and Adoption).
6. Approve waiver of City Recreational Use Fees for the Corning Union High School's Co-Ed Rain or Shine Softball Program Fundraiser Tournament on April 25th – 26th.

Councilor Valerio moved to approve Consent Items 1-6; Councilor Snow seconded the motion. Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None

J. REGULAR AGENDA:

7. Request City Council direction to seek Bids for disposal of 2000 Westfield Single wide Mobile Home.

Mayor Hatley confirmed that this is the Mobile Home at the Shelter. City Manager Kristina Miller presented this item and stated that City Staff has researched where this mobile could be moved legally if sold and stated the results. She then announced that the City has explored other options for disposal of the Mobile Home. She stated Staff had contacted local used and new Mobile Home Dealers to inquire if they would be interested in selling the Mobile Home on consignment and what costs would be associated for them to do so. This option proved to be cost prohibitive because of their requirement of moving the mobile at City to their lot and the costs associated to do so. She stated Staff now recommends posting on the Mobile for sale on Craigslist, Facebook Marketplace the City's website and newspaper with Bids due no later than March 17th at 5 p.m. She also confirmed that the Mobile will be sold "as is" and the awarded Bidder would be responsible for the immediate removal and transport of the mobile from City property. She further stated that the City's immediate concern is the homeless entering that mobile now that there is not activity at that site and because of periodic flooding at that location.

Councilor Demo to direct Staff to seek Bids for the 2000 Westfield Single Wide Mobile Home by the method listed above. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

8. Adopt Resolution 01-28-2020-01, a Resolution declaring 1219 and 1223 Solano Street as a Public Nuisance, Dangerous Buildings and authorize City Staff to begin abatement procedures.

City Manager Kristina Miller presented this item. She announced that the City has done the required noticing for the owner to abate the property and the owner has not taken the appropriate action within the allotted time. She further stated that at one point there was metal stripping with a 2 X 4 waffling in the wind that City Staff removed due to the immediate threat to children walking back and forth to Rodger's Theater. She also stated she had been told that the entire façade is pulling away from the front of the building and concerns the Building Inspector who directed Staff to move in the direction requested tonight. Mayor Hatley asked if the owner had responded or contacted the City; he was informed that he hadn't. City Manager Miller announced that the City has a Façade Program and stated the owner had contacted 3CORE to obtain information on how to qualify for this funding. He was informed of the process for the program however he never followed up.

Councilor Snow moved to:

- Adopt Resolution 01-28-2020-01 declaring a Public Nuisance exists at 1219 & 1223 Solano Street as listed on the attached Exhibit "A"; and
- Declare the structure(s) located at 1219 & 1223 Solano Street a Public Nuisance and Dangerous Building; and
- Authorize City Staff to initiate abatement procedures up to and including removal of the dangerous conditions on this property as outlined in the 1997 Uniform Code for the Abatement of Dangerous Buildings and the City's Municipal Code, and
- Authorize \$40,000 to be transferred from General Fund Reserves to Account 001-9085-4300; and
- Authorize the Building Official to file a certificate describing the property and certifying that the building is a "Dangerous Building" and that the owner has been notified pursuant to Section 402 of the 1997 Uniform Code for the Abatement of Dangerous Buildings with the Tehama County Clerk and Recorder.

Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

9. Award Professional Airport Services Contract 2019-6 to Armstrong Consultants for a duration up to five (5) years and authorize the City Manager to sign the Contract.

This item was presented by Public Works and Engineering Consultant Robin Kampmann. Mrs. Kampmann stated that on January 19, 2018 the City Council authorized Staff to seek "Requests for Qualifications" from Aviation Consulting Service Companies to assist the City in preparing plans for any airport grant funded projects. She explained that It is now required by FAA (Federal Aviation Administration) to have a certified Consultant do the plans and help maintain and manage those grants. The City received two statements of qualifications. Following an evaluation-based review, Staff found Armstrong Consultants to be the most qualified and is now asking Council to award them the Professional Services Contract.

Councilor Burnett moved to award the Professional Airport Services Contract 2019-6 to Armstrong Consultants for a duration up to five (5) years and authorize the City Manager to sign the Contract. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow: None

Valerio: Announced the ribbon cutting at SavMor will be on Thursday the 30th at 8 a.m. He also announced that the Chamber of Commerce Installation Dinner is this Saturday at the Veterans Memorial Hall at 5:30 p.m. Tickets will be available at the door for an additional cost of \$5 above the price of that paid by reservation.

Demo: None.

Burnett: Announced that Corning in the Evening will be held on February 13th at the Senior Center at 5 p.m. She stated that Dot always has lots of food and Delores May will also be there.

Hatley: He stated that this is week Kindness Week at Olive View School. They have invited any Council Members to come by and visit with the kids.

N. ADJOURNMENT: 6:52 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: February 5, 2020

SUBJECT: Cash Disbursement Detail Report for the
Tuesday February 11, 2020 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 01-31-20	\$	200.86
B.	Cash Disbursements	Ending 01-30-20	\$	11,860.08
C.	Payroll Disbursements	Ending 01-31-20	\$	107,123.20
D.	Cash Disbursements	Ending 02-05-20	\$	280,036.65

GRAND TOTAL \$ 399,220.79

REPORT.: Jan 31 20 Friday
 UN....: Jan 31 20 Time: 11:52
 un By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 01-20 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

check umber	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
28872	01/31/20	\M210	AL MCKNIGHT	87.81	.00	87.81	000C00101	MQ CUSTOMER REFUND FOR MC
28873	01/31/20	\P097	PATTERSON ELECTRIC INC	14.94	.00	14.94	000C00101	MQ CUSTOMER REFUND FOR PA
28874	01/31/20	\S187	CHERYL SCHULTZ	11.77	.00	11.77	000C00101	MQ CUSTOMER REFUND FOR SC
28875	01/31/20	\W071	MARISOL WADE-CURIEL	86.34	.00	86.34	000C00101	MQ CUSTOMER REFUND FOR WA
Cash Account Total.....:				200.86	.00	200.86		
Total Disbursements.....:				200.86	.00	200.86		

EXPORT.: Jan 31 20 Friday
 UN.....: Jan 31 20 Time: 11:31
 un By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 01-20 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

check umber	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
28856	01/23/20	ROJ00	ROJAS, IVAN	45.00	.00	45.00	1/11-1/24	REC INSTRUCTOR-REC
28857	01/24/20	ROD10	RODRIGUEZ, JESENIA	390.00	.00	390.00	1/11-1/24	REC INSTRUCTOR-REC
28858	01/24/20	VIN00	VINSON, MADELYN F.	135.00	.00	135.00	1/11-1/24	REC INSTRUCTOR-REC
28859	01/27/20	CHI13	CHICO PRINCESS PARTIES, L	600.00	.00	600.00	200127	REC INSTRUCTOR-REC
28860	01/29/20	BAS01	BASIC LABORATORY, INC	174.20	.00	174.20	2000881	ProfServices Water Dept
				135.80	.00	135.80	2000883	ProfServices Water Dept
			Check Total.....:	310.00	.00	310.00		
28861	01/29/20	COR02	CORNING OBSERVER	48.11	.00	48.11	200127	BOOKS/PERIODICS-LIBRARY
28862	01/29/20	GRA02	GRAINGER, W.W., INC	50.51	.00	50.51	941046443	MAT & SUPPLIES-POOL
28863	01/29/20	GRE06	GREG'S HEATING & A/C	960.00	.00	960.00	22385	BLD MAINT-BLD MAINT
28864	01/29/20	HOL04	HOLIDAY MARKET #32	74.96	.00	74.96	48321212/	MAT & SUPPLIES-BLD MAINT
28865	01/29/20	INL01	INLAND BUSINESS SYSTEMS	69.62	.00	69.62	IN486684	COMMUNICATIONS-
28866	01/29/20	KNI00	KNIFE RIVER CONSTRUCTION	551.14	.00	551.14	224897	A/C CITYWIDE-STR
28867	01/29/20	LEA01	LEAGUE OF CALIF CITIES	5111.00	.00	5111.00	628139	ASSOC DUES-CITY COUNCIL
28868	01/29/20	PGE2B	PG&E	218.35	.00	218.35	7893476-7	SOLAR-WWTP
28869	01/29/20	RED14	RED BLUFF OUTDOOR POWER,	75.11	.00	75.11	45715839	MAT & SUPPLIES-
28870	01/29/20	RES04	RESERVE ACCOUNT	3000.00	.00	3000.00	200127	COMMUNICATIONS-
28871	01/30/20	MIL14	MILLER, KRISTINA	221.28	.00	221.28	200130	CONF/MTGS-CITY ADMIN
			Cash Account Total.....:	11860.08	.00	11860.08		
			Total Disbursements.....:	11860.08	.00	11860.08		
			Cash Account Total.....:	.00	.00	.00		

check umber	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
11782	01/29/20	BAN03	POLICE OFFICER ASSOC.	325.00	.00	325.00	C00129	POLICE OFFICER ASSOC
11783	01/29/20	CAL37	CALIFORNIA STATE DISBURSE	138.46	.00	138.46	C00129	WITHHOLDING ORDER
11784	01/29/20	EDD01	EMPLOYMENT DEVELOPMENT	4225.90	.00	4225.90	C00129	STATE INCOME TAX
				1128.92	.00	1128.92	1C00129	SDI
			Check Total.....:	5354.82	.00	5354.82		
11785	01/29/20	FED00	FEDERAL PAYROLL TAXES (EF	11925.33	.00	11925.33	C00129	FEDERAL INCOME TAX
				14018.98	.00	14018.98	1C00129	FICA
				3278.64	.00	3278.64	2C00129	MEDICARE
			Check Total.....:	29222.95	.00	29222.95		
11786	01/29/20	PERS1	PUBLIC EMPLOYEES RETIRE	21323.78	.00	21323.78	C00129	PERS PAYROLL REMITTANCE
11787	01/29/20	PERS4	Cal Pers 457 Def. Comp	100.00	.00	100.00	C00129	PERS DEF. COMP.
11788	01/29/20	VAL06	VALIC	900.00	.00	900.00	C00129	AIG VALIC P TAX
11790	01/31/20	AFL01	AMERICAN FAMILY LIFE	1903.17	.00	1903.17	C00131	AFLAC INS.PRE TAX
				265.44	.00	265.44	1C00131	AFLAC INS.AFTER TAX
			Check Total.....:	2168.61	.00	2168.61		
11791	01/31/20	BLU02	BLUE SHIELD OF CALIFORNIA	20716.19	.00	20716.19	C00131	MEDICAL INSURANCE
11792	01/31/20	OEU01	OPERATING ENGINEERS #3	20760.00	.00	20760.00	C00131	MEDICAL INSURANCE
11793	01/31/20	OEU02	OPERATING ENG. (DUES)	390.00	.00	390.00	C00131	UNION DUES MGMNT
				780.00	.00	780.00	1C00131	UNION DUES POLICE
				549.00	.00	549.00	2C00131	UNION DUES DISPATCH
				767.00	.00	767.00	3C00131	UNION DUES-MISC
			Check Total.....:	2486.00	.00	2486.00		
11794	01/31/20	PRI04	PRINCIPAL PLIC-SBD GRAND	2478.23	.00	2478.23	C00131	DENTAL INSURANCE
				374.26	.00	374.26	1C00131	VISION INSURANCE
				774.90	.00	774.90	2C00131	LIFE INSURANCE
			Check Total.....:	3627.39	.00	3627.39		
			Cash Account Total.....:	107123.20	.00	107123.20		
			Total Disbursements.....:	107123.20	.00	107123.20		

REPORT.: Feb 05 20 Wednesday
 RUN...: Feb 05 20 Time: 10:31
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 02-20 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
011789	02/04/20	VOID	VOIDED CHECK					
028876	02/03/20	CHI13	CHICO PRINCESS PARTIES, L	9.16	.00	9.16	200103	MAT & SUPPLIES-REC
028877	02/03/20	COR07	CORBIN WILLITS SYSTEMS, I	684.55	.00	684.55	000C002011	EQUIP MAINT-FINANCE
028878	02/03/20	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000C002011	CngChamberComm. Economic
028879	02/03/20	DEM02	DEMO, DAVID LEWIS	104.70	.00	104.70	000C002011	PROF SVCS-FIRE DEPT
028880	02/03/20	MOO07	MOORE & BOGENER, INC.	5525.00	.00	5525.00	000C002011	CONSULTING SVCS-LEGAL SVC
028881	02/03/20	OCH01	OCHOA CLEANING	4392.00	.00	4392.00	000C002011	JANITORIAL SERVICES-
028882	02/03/20	PAT05	PATTERSON PROPERTIES	500.00	.00	500.00	000C002021	MAT & SUPPLIES-REC
028883	02/03/20	PIT01	PITNEY BOWES	187.79	.00	187.79	000C002011	Rents/Leases Finance Dept
028884	02/03/20	SCH16	SCHLERETH, DAYMON WAYNE	54.70	.00	54.70	000C002011	PROF SVCS-FIRE DEPT
028885	02/03/20	TEH30	TEHAMA CNTY AIR POLLUTION	339.75	.00	339.75	1920PT037	EQUIP MAINT-
028886	02/04/20	ATT02	AT&T	1339.45	.00	1339.45	14231940	COMMUNICATIONS-
028887	02/04/20	BAU00	BAUER COMPRESSORS	115305.38	.00	115305.38	263564	BREATHING APP-FIRE CAP RE
028888	02/04/20	BUT05	BUTTE CO PUBLIC HEALTH	106.00	.00	106.00	11226	PROF SVCS-ACO
028889	02/04/20	DM001	DM-TECH	119.90	.00	119.90	202002011	COMMUNICATIONS-GEN CITY
028890	02/04/20	FIR13	FIRST NATIONAL BANK OMAHA	1584.55	.00	1584.55	200128	MAT & SUPPLIES-
028891	02/04/20	FIR15	FIRST NATIONAL BANK OMAHA	10.58	.00	10.58	200128	MAT & SUPPLIES-REC
028892	02/04/20	FIR16	FIRST NATIONAL BANK OMAHA	3187.15	.00	3187.15	200128	MAT & SUPPLIES-REC
028893	02/04/20	HOU00	HOUSING TOOLS	670.00	.00	670.00	1769	PROF SVCS-
028894	02/04/20	IWO01	IWORQ SYSTEMS	3500.00	.00	3500.00	1861	TRACK IT SOFTWARE-BLD & S
028895	02/04/20	MCC07	MCCOY'S HARDWARE & SUPPLY	75.41	.00	75.41	200127F	BLD MAINT-FIRE
028896	02/04/20	PGE08	PG&E	121.74	.00	121.74	200130	MAT & SUPPLIES-REC
028897	02/04/20	PGE2A	PG&E	33.48	.00	33.48	200127	ELECT-CORNING COMMUNITY P
028898	02/04/20	PGE2B	PG&E	7576.09	.00	7576.09	200127	ELECT-WWTP
028899	02/04/20	QUI02	QUILL CORPORATION	42.00	.00	42.00	4360855	MAT & SUPPLIES-FIRE
028900	02/04/20	RIV04	RIVER CITIES COUNSELING,	26132.00	.00	26132.00	732	COUNSELOR-BSCC PROP 47
028901	02/04/20	RON03	RON DUPRATT FORD	4.65 16.14 14.05	.00 .00 .00	4.65 16.14 14.05	106601 107529 109809	VEH OP/MAINT-POLICE VEH OP/MAINT- VEH OP/MAINT-PARKS
			Check Total.....:	34.84	.00	34.84		
028902	02/04/20	SEI01	SEILER, ROY R., CPA	3395.10	.00	3395.10	29468	PROF SVCS-FINANCE
028903	02/05/20	BEY00	BEYOND TRUST CORPORATION	1378.13	.00	1378.13	Q1905961	PROF SVCS-DISPATCH
028904	02/05/20	CEN14	CENTER FOR EVALUATION & R	6250.00	.00	6250.00	201633	PROP 47-DATA COLL & EVAL
028905	02/05/20	COR08	CORNING LUMBER CO INC	291.40	.00	291.40	200125	MAT & SUPPLIES-
028906	02/05/20	COR12	CORNING FORD MERCURY, INC	78.89 165.00	.00 .00	78.89 165.00	38113 186529	VEH OP/MAINT-PARKS VEH OP/MAINT-PARKS
			Check Total.....:	243.89	.00	243.89		
028907	02/05/20	CRO05	CROSS PETROLEUM	1813.22	.00	1813.22	CL91927	VEH OP/MAINT-POLICE
028908	02/05/20	DHT00	DH TOOLS INC	269.38	.00	269.38	012920101	VEH OP/MAINT-
028909	02/05/20	FIR05	FIRST NATIONAL BANK OMAHA	59.22	.00	59.22	200128	MAT & SUPPLIES-
028910	02/05/20	GAY02	GAYNOR TELESYSTEMS, INC	540.00	.00	540.00	INV000037	COMMUNICATIONS-DISPATCH
028911	02/05/20	GRA02	GRAINGER, W.W., INC	4.72	.00	4.72	941974280	MAT & SUPPLIES-
028912	02/05/20	KNI00	KNIFE RIVER CONSTRUCTION	599.98	.00	599.98	225178	A/C CITYWIDE-STR
028913	02/05/20	MCC07	MCCOY'S HARDWARE & SUPPLY	194.95	.00	194.95	200127	MAT & SUPPLIES-
028914	02/05/20	NAP01	NAPA AUTO PARTS	691.50	.00	691.50	200125	MAT & SUPPLIES-
028915	02/05/20	PGE04	PG&E	558.57	.00	558.57	200130	TranspFacility-

REPORT.: Feb 05 20 Wednesday
 RUN...: Feb 05 20 Time: 10:31
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 02-20 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
128916	02/05/20	PGE05	PG&E	2072.73	.00	2072.73	200130	FIRE-GAS & ELECT
128917	02/05/20	PGE2A	PG&E	81.72	.00	81.72	200129	ELECT-MARTINI PLAZA
				192.34	.00	192.34	200129A	ELECT-MCDONALD,CASSANDRA,
				36.86	.00	36.86	200130A	ELECT-CLELAND PROP
Check Total.....:				310.92	.00	310.92		
128918	02/05/20	SAF05	SAFARILAND, LLC	141.49	.00	141.49	101026613	MAT & SUPPLIES-POLICE
128919	02/05/20	BAS01	BASIC LABORATORY, INC	185.60	.00	185.60	200118	ProfServices Water Dept
				135.80	.00	135.80	200119	ProfServices Water Dept
Check Total.....:				321.40	.00	321.40		
128920	02/05/20	INF00	INFRAMARK, LLC	87500.41	.00	87500.41	48471	PROF SVCS-
128921	02/05/20	MIS01	MISSION LINEN SUPPLY	310.32	.00	310.32	511562513	MAT & SUPPLIES-PARKS
128922	02/05/20	PGE2B	PG&E	453.10	.00	453.10	000788657	SOLAR-WWTP
Cash Account Total.....:				280036.65	.00	280036.65		
Total Disbursements.....:				280036.65	.00	280036.65		

Date: Feb 5, 2020
Time: 10:44 am
Run by: LORI SIMS

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Item No.: G-5
Page.: 1
List.: NEWB
Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
EXPRESS SEWER & DRAINAGE	3300 FITZGERALD RD	RANCHO CORDOVA, CA 95742	CONTRACTOR FOR PG&E	01/29/20
NORTHWOOD BACKFLOW SERVICES	16971 TEXAS SPRINGS RD	REDDING, CA 96001	ANNUAL TESTING & REPAIR (IF NECESSARY) OF	01/28/20
TOWN & COUNTRY AIR	C/O DAVID R DROWN	YUBA CITY, CA 95993	HVAC CONTRACTOR	02/04/20

CITY OF CORNING
TREASURER'S REPORT
JANUARY 2020

<u>AGENCY</u>	<u>CURRENT BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$5,967,066.52	2.29%

Respectfully submitted:



Laura L. Calkins
City Treasurer



Monthly Permit Report

1/1/2020 - 01/31/2020

Permit #	Permit Date	Parcel #	Parcel Address	Owner Name	Owner Address	Owner City	Permit Type	Project Description	Project Cost
20026	1/31/2020	073-133-010-000	1206 1/2 FIRST ST	OLIVEIRA, JOHN & OLIVEIRA, MARGARET	P O BOX 555	CORNING	Roof	Tear off; Re-Roof	\$4,615
20025	1/31/2020	071-211-008-000	1165 TOOMES	LASHLEY, HEIDI E ETAL	1165 TOOMES AVENUE	CORNING CA 96021	Plumbing	Water Heater Change-out	\$550
20024	1/31/2020	071-123-004-000	1503 YOLO ST	GUADARRAMA, YULIBED FLORES	1503 YOLO ST	CORNING CA 96021	Fence	Install new Fence	\$1,400
20022	1/30/2020	071-280-030-000	1621 FIG LN	TEHADA, SHARON A & JACK R JR	1621 FIG LANE	CORNING CA 96021	Plumbing	Change out Water Heater	\$800
20021	1/28/2020	071-262-001-000	1392 LINK ST	OLIVERA, MARCELO CASTILLO	3392 BURNHAM AVE	CORNING CA 96021	Building	Demo existing structures. New 3 Bedroom, 2 Bath, 1268 sq ft., 720 sq. ft. 2 car garage	\$158,500
20020	1/27/2020	071-122-012-000	1614 MARIN ST	PARKER LIVNG TRUST 02/28/95	PARKER, ROBERT A TR	24887 2ND AVENUE LOS MOLINOS CA 96055	Roof	Tear Off, Re-Roof	\$6,595
20019	1/27/2020	073-073-004-000	611 SOLANO ST	STROUD COLLINS FAMILY LIV TRUST 4/27/16	STROUD, REGINA STANBACK ETAL TRS	545 KENMORE AVE OAKLAND CA 94610	Roof	Tear off, Re-roof	\$6,355
20017	1/23/2020	071-043-008-000	1508 TEHAMA ST	DIEGO, MARIO D	1508 TEHAMA ST	CORNING CA 96021	Solar	7.44 kw roof mount solar	\$26,780
20016	1/23/2020	071-225-006-000	1544 HERBERT AVE	EISSINGER, SUSAN J	1544 HERBERT AVE	CORNING CA 96021	Fence	Install fence in front & side yard. 4ft.	\$1,000
20015	1/22/2020	071-262-004-000	1484 LINK ST	HERNANDEZ, KARINA	1484 LINK ST	CORNING CA 96021	HVAC	Install close combustion space heating unit, Monitor Type (Natural Gas)	\$2,500
20014	1/21/2020	071-044-004-000	440 WEST ST	LEQUIA, GERALD & JOYCE	440 WEST ST	CORNING CA 96021	Electrical	100A/100A solar ready MPU	\$2,500
20013	1/21/2020	071-056-005-000	1107 TEHAMA ST	STOUT, ROBT C ETAL TRS STOUT FAMILY TRUST	1107 TEHAMA ST	CORNING CA 96021	Electrical	New 100A Service Panel	\$2,500

20012	1/17/2020	071-262-001-000	1392 LINK ST	OLIVERA, MARCELO CASTILLO	3392 BURNHAM AVE	CORNING CA 96021	Building	Demo of existing building. New residential / bedroom, / bath with detached 2 car garage	\$158,500
20011	1/17/2020	071-044-004-000	440 WEST ST	LEQUIA, GERALD & JOYCE	440 WEST ST	CORNING CA 96021	Solar	PV System 10.981 kw, 36 Modules	\$42,349
20010	1/17/2020	071-291-028-000	1744 PALM AVE	MARTINEZ, ANTONIO ROMERO	1744 PALM STREET	CORNING CA 96021	Building	Build a new 2 car garage	\$7,106
20009	1/17/2020	071-201-014-000	2032 DONNOVAN AVE	HERRERA, JOSE D ETAL	2032 DONNOVAN AVE	CORNING CA 96021	HVAC	Furnace Replacement	\$5,574
20008	1/14/2020	071-280-002-000	1511 FIG LN	SANTIAGO, JOSE M & MARIA	1511 FIG LANE	CORNING CA 96021	Solar	9.92 kw ~ 31 Modules upgrade msp to 125 amp	\$41,800
20007	1/9/2020	071-152-014-000	907 TOOMES AVE	OLIVEIRA, JOHN ETAL	1915 SOLANO ST STE B	CORNING CA 96021	Electrical	100 Amp Meter Panel Change Out	\$1,700
20006	1/8/2020	073-115-008-000	1025 FIG ST	TALLEY, PATRICK M & DIANA L	1025 FIG ST	CORNING CA 96021	Electrical	200 amp Panel Change Out	\$3,500
20004	1/8/2020	073-020-041-000	661 MARGUERITE AVE	CRANE, STEVEN T	190 SOLANO ST	CORNING CA 96021	Plumbing	Replacement of main water service line	\$330
20003	1/6/2020	073-250-010-000	583 NORTH ST	CASH, BARBARA A	583 NORTH ST	CORNING CA 96021	HVAC	Replace 2-ton split system	\$14,014
20002	1/2/2020	071-250-055-000	1751 ASCOLANO CT	PASQUALE, BENJAMIN F	P O BOX 1011	CORNING CA 96021	Solar	PV 5.1kw, 15 modules	\$21,500
20001	1/2/2020	071-201-014-000	2032 DONNOVAN AVE	HERRERA, JOSE D ETAL	2032 DONNOVAN AVE	CORNING CA 96021	HVAC	Gas Furnace Change-out	\$5,403
									\$515,871

Total Records: 23

2/4/2020



**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
JANUARY 2020**

Below is a summary of the Monthly Operations Report that will be available for City review on February 2020

- 1) Completed monthly reports.
- 2) SO₃ analyzer malfunctioned, contacted regional board titration approval.
- 3) Changed flow disk.
- 4) Replaced broken belts on # 2 influent screw pump
- 5) Staff meeting to discuss plant operations and issues.
- 6) Changed chart on So₃ analyzer.
- 7) Safety meeting and daily tailgate meeting
- 8) Inspected eyewash and emergency showers.
- 9) Completed OSHA required fit testing
- 10) Ibarra Industries on site to install new chlorine and sulfur dioxide hoist

- 11) Cleaned SO2 pump
- 12) Exercised lift station stand-by pump
- 13) Exercised emergency generator.
- 14) Submitted monthly ESMR and DMR
- 15) Completed and submitted annual bio solids report for EPA
- 16) Completed monthly test on chemical leak detectors.
- 17) Completed monthly receiving water sampling and lab test
- 18) Completed monthly facility inspection.
- 19) Lab Director Dr. Richard Jacobs on site to review lab data.
- 20) Made repairs to wash water line at headworks.
- 21) Collected 2nd storm water sample
- 22) Pacific Crane on site for OSHA required hoist inspection.
- 23) Inframark staff completed pretreatment inspections at Mc Donalds, Jack
in the Box, Iron Skillet, Round Table Pizza and Save Mart.
- 24) Checked hot spot manhole at Divisadero.

January 2020

Domestic Treated Flow Monthly Average = 652,000 GPD

**ITEM NO.: J-10
ADOPT RESOLUTION 02-11-2020-01
ACCEPTING A PORTION OF THE
CALIFORNIA CITIZEN'S OPTIONS
FOR PUBLIC SAFETY (COPS) GRANT
OVERAGE**

February 11, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
JEREMIAH J. FEARS, POLICE CHIEF

SUMMARY:

The City of Corning Police Department has been notified by the Tehama County Auditor-Controller that there is an unencumbered overage in the COPS fund in the amount of \$59,527.54. These funds are restricted to front-line law enforcement and may not be used to supplant services already budgeted.

BACKGROUND:

State law establishes in each County Treasury a Supplemental Law Enforcement Services Fund that receives an annual allocation from the State. These funds cannot be transferred to the City until the Supplemental Law Enforcement Oversight Committee certifies receipt of an approved expenditure plan, by Resolution, from the City Council. The City Council, at a public hearing, must appropriate the anticipated monies exclusively to fund front-line law enforcement services in accordance with a written request submitted by the Chief of Police.

The Corning Police Department has requested, and received approval from, the Supplemental Law Enforcement Oversight Committee, at a meeting held November 13, 2019, that a portion of these funds (approximately \$15,000.00) be spent on updating the K9 program – equipment, safety gear, up-to-date K9 vehicle, K9 tracking software, K9 safety and ongoing training at an approximate cost of \$15,000.00.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION 02-11-2020-01, THEREBY ACCEPTING THE FUNDS OFFERED THROUGH THE CITIZENS' OPTION FOR PUBLIC SAFETY (COPS) FRONT-LINE LAW ENFORCEMENT ALLOCATION GRANT OVERAGE MONIES IN THE AMOUNT OF APPROXIMATELY \$15,000.00 TO BE SPENT TOWARD THE PURCHASE OF K9 RELATED EXPENSES.

RESOLUTION NO.: 02-11-2020-01

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF CORNING
TO ACCEPT A PORTION OF THE UNENCUMBERED OVERAGE FUNDS OFFERED
THROUGH THE
CITIZENS' OPTION FOR PUBLIC SAFETY (COPS) FRONT-LINE LAW
ENFORCEMENT GRANT PROGRAM**

WHEREAS, as a condition of receiving the Citizens' Option for Public Safety Grant funds, the City Council must appropriate the anticipated monies exclusively to fund front-line law enforcement services in accordance with a written request submitted by the Chief of Police; and

WHEREAS, the City Council, at a public hearing, must approve appropriation of these funds;

NOW, THEREFORE BE IT RESOLVED that the City of Corning, in order to be eligible for the California Citizens' Option for Public Safety Grant funds, has approved the expenditure of a portion of these funds for the purchase of K9 related expenses, approximating \$15,000.00, as recommended by the Chief of Police and the City Manager.

This Resolution was introduced and adopted by the City Council of the City of Corning on the 11th day of February 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Douglas Hatley, Jr., Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution No. 02-11-2020-01 was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 11th day of February 2020 by the votes listed above.

Lisa M. Linnet, City Clerk

RESOLUTION NO. 2019-136

**A RESOLUTION OF THE TEHAMA COUNTY BOARD OF SUPERVISORS
APPROVING EXPENDITURE PLANS FOR 2019/2020 FY BY CITIZENS' OPTIONS
FOR PUBLIC SAFETY PROGRAM FUND.**

WHEREAS, the Citizens Options for Public Safety (COPS) Program provides Supplemental Law Enforcement Services funds that shall be appropriated exclusively to provide front line law enforcement services, except as provided by statute for county jail construction and operation and for criminal prosecution;

WHEREAS, the Board of Supervisors shall consider the written expenditure requests submitted by the County Sheriff and the District Attorney for funding appropriation in accordance with Sections 30061 and 30063 of the Government Code; and

WHEREAS, the Board of Supervisors shall transmit approved expenditure plans to the County Supplemental Law Enforcement Oversight Committee for certification by the County Auditor.

NOW, THEREFORE, BE IT RESOLVED that the Tehama County Board of Supervisors, hereby approves the following expenditure plans and allocation of Supplemental Law Enforcement Services funds for 2019/2020 Fiscal Year.

Tehama County Sheriff / Front Line Law Enforcement:	\$100,000
Salary and benefits for one Deputy Sheriff;	
Partially purchase one vehicle with emergency accessories, using prior year funds for the balance.	
Purchase 48 computers with prior year funds	
Tehama County Sheriff / Jail Operations:	\$ 17,789
Partially fund one Correctional Officer with prior year funds	
Tehama County Sheriff / City of Tehama:	\$100,000
Salary and benefits for one Deputy Sheriff;	
Purchase one vehicle with emergency accessories	
Purchase two additional vehicles with emergency accessories with prior year funds.	
Tehama County District Attorney / Criminal Prosecution	\$ 17,789
Salaries and benefits.	

STATE OF CALIFORNIA)
)
 County of Tehama)

I, Jennifer Vise, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on the 10th day of December, 2019.

DATED: This 17th day of December, 2019.

Jennifer Vise, County Clerk and
Ex-Officio Clerk of the Board of
Supervisors of the County of
Tehama, State of California

By Angelina Ford

Deputy

**ITEM NO.: J-11
ADOPT RESOLUTION 02-11-2020-02
ACCEPTING THE 2019/20
CALIFORNIA CITIZEN'S OPTIONS
FOR PUBLIC SAFETY GRANT**

February 11, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
JEREMIAH J. FEARS, POLICE CHIEF

SUMMARY:

The City of Corning is to be awarded \$100,000 as part of the California Citizens' Option for Public Safety Front-Line Law Enforcement Allocation Program. The funds are restricted to front-line law enforcement and may not be used to supplant services already budgeted.

BACKGROUND:

State law establishes in each County Treasury a Supplemental Law Enforcement Services Fund that receives an annual allocation from the State. These funds cannot be transferred to the City until the Supplemental Law Enforcement Oversight Committee certifies receipt of an approved expenditure plan, by Resolution, from the City Council. The City Council, at a public hearing, must appropriate the anticipated monies exclusively to fund front-line law enforcement services in accordance with a written request submitted by the Chief of Police.

The most recent State Budget funded another year of the California Citizens' Option for Public Safety (COPS) Program. The City of Corning will receive \$100,000 of the total program allotment, which must be expended by June 30, 2021.

Staff proposes that the 2019 COPS funds be expended during the 2020/2021 fiscal year to fund a police officer position. Excluding overtime, the current estimated salary and benefits for a police officer position is expected to exceed \$100,000. The balance of funds needed to fund the position will come from the General Fund.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION 02-11-2020-02 THEREBY ACCEPTING THE FUNDS OFFERED THROUGH THE CITIZENS' OPTION FOR PUBLIC SAFETY (COPS) FRONT-LINE LAW ENFORCEMENT ALLOCATION GRANT AND APPROVE THE USE OF THESE MONIES TO FUND A POLICE OFFICER POSITION.

RESOLUTION NO.: 02-11-2020-02
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF CORNING
TO ACCEPT THE FUNDS OFFERED THROUGH THE
CITIZENS' OPTION FOR PUBLIC SAFETY (COPS) FRONT-LINE LAW
ENFORCEMENT GRANT PROGRAM

WHEREAS, as a condition of receiving the Citizens' Option for Public Safety Grant funds, the City Council must appropriate the anticipated monies exclusively to fund front-line law enforcement services in accordance with a written request submitted by the Chief of Police; and

WHEREAS, the City Council, at a public hearing, must approve appropriation of these funds;

NOW, THEREFORE BE IT RESOLVED that the City of Corning, in order to be eligible for the California Citizens' Option for Public Safety Grant funds has approved the expenditure of funds for a police officer position, as recommended by the Chief of Police and the City Manager.

This Resolution was introduced and adopted by the City Council of the City of Corning on the 11th day of February 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Douglas Hatley, Jr., Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution No. 02-11-2020-02 was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 11th day of February, 2020 by the votes listed above.

Lisa M. Linnet, City Clerk

RESOLUTION NO. 2019-136

**A RESOLUTION OF THE TEHAMA COUNTY BOARD OF SUPERVISORS
APPROVING EXPENDITURE PLANS FOR 2019/2020 FY BY CITIZENS' OPTIONS
FOR PUBLIC SAFETY PROGRAM FUND.**

WHEREAS, the Citizens Options for Public Safety (COPS) Program provides Supplemental Law Enforcement Services funds that shall be appropriated exclusively to provide front line law enforcement services, except as provided by statute for county jail construction and operation and for criminal prosecution;

WHEREAS, the Board of Supervisors shall consider the written expenditure requests submitted by the County Sheriff and the District Attorney for funding appropriation in accordance with Sections 30061 and 30063 of the Government Code; and

WHEREAS, the Board of Supervisors shall transmit approved expenditure plans to the County Supplemental Law Enforcement Oversight Committee for certification by the County Auditor.

NOW, THEREFORE, BE IT RESOLVED that the Tehama County Board of Supervisors, hereby approves the following expenditure plans and allocation of Supplemental Law Enforcement Services funds for 2019/2020 Fiscal Year.

Tehama County Sheriff / Front Line Law Enforcement: Salary and benefits for one Deputy Sheriff; Partially purchase one vehicle with emergency accessories, using prior year funds for the balance. Purchase 48 computers with prior year funds	\$100,000
Tehama County Sheriff / Jail Operations: Partially fund one Correctional Officer with prior year funds	\$ 17,789
Tehama County Sheriff / City of Tehama: Salary and benefits for one Deputy Sheriff; Purchase one vehicle with emergency accessories Purchase two additional vehicles with emergency accessories with prior year funds.	\$100,000
Tehama County District Attorney / Criminal Prosecution Salaries and benefits.	\$ 17,789

Page 2 of 2

STATE OF CALIFORNIA)
)
 County of Tehama)

I, Jennifer Vise, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on the 10th day of December, 2019.

DATED: This 17th day of December, 2019.

Jennifer Vise, County Clerk and
Ex-Officio Clerk of the Board of
Supervisors of the County of
Tehama, State of California

By Angela Ford

Deputy

TEHAMA COUNTY SUPPLEMENTAL LAW ENFORCEMENT OVERSIGHT COMMITTEE

Minutes

November 13, 2019 @ 3:30 p.m.

Red Bank Conference Room

727 Oak Street

Voting Members in Attendance:

Tehama County Chief Administrator Bill Goodwin
Tehama Deputy County Sheriff David Hencratt
Corning Policy Chief Jeremiah Fears
Matt Rogers, Tehama County District Attorney

Others Present:

Kyle Sanders, Red Bluff Police Department
LeRoy Anderson, Tehama County Auditor
Trish Briel, Administrative Fiscal Manager

The meeting was called to order at 3:35 p.m. and Bill Goodwin welcomed the participants.

Auditor LeRoy Anderson prefaced his Supplemental Law Enforcement Annual Report review with information about the COPS funding.

- Formal reporting requirements were rescinded with 2011 realignment;
- COPS Funds are to be used to supplement, not supplant, agency budgets;
- Cities receive \$100,000 plus accumulated interest, less Administration fees;
- Red Bluff and Corning may use excess funds for purchase of items related to public safety;
- The Tehama County Sheriff / City of Tehama receive reimbursements and/or transfers for purchases;
- Funds are to be spent within two years of receipt;
- Remaining funds are encumbered;
- Supplemental requests or changes to funding requests that arise after the annual meeting should be submitted in a letter to the Tehama County CAO.
- Pursuant to Government Code §30064, the Tehama County Board of Supervisors Resolution 95-1996 established the following five members of the Tehama County Supplemental Law Enforcement Oversight Committee:
 - City of Corning Police Chief
 - Tehama County Sheriff
 - Tehama County District Attorney
 - Tehama County Executive Officer
 - City of Red Bluff City Manager

Mr. Anderson reported the annual administrative fee will remain at \$97.00 per year per agency.

FY 2019-2020 FUNDING REQUESTS

City of Corning

The City of Corning proposes to expend the current appropriation of \$100,000 to continue funding one police officer position, as in previous years. It should be noted that the current estimated salary and benefits for the officer are expected to exceed the \$100,000 appropriation. The balance of funds needed will come from the City of Corning General Fund

The Auditor reported the fund balance held in the treasury at FY 2018-19 Year End for the City of Corning was \$59,527.54, and the following purchases have been requested:

\$15,000.00 Update the K9 program – equipment, safety gear, up-to-date K9 vehicle, K9 tracking software, K9 safety and ongoing training

This would leave a remaining balance of \$44,527.54

City of Red Bluff

The City of Red Bluff proposes to use the current \$100,000 allocation for the following:

\$70,833.00 Salaries/Benefits for two Community Service Officers;
\$ 5,280.00 Radio maintenance agreement
\$ 1,000.00 Volunteer programs
\$ 1,885.00 PLANIT Schedule Software
\$ 7,000.00 Citizens RIMS Program
\$13,905.00 Law Enforcement Equipment
\$ 97.00 Tehama County Administrative Fee
\$100,000.00

The Auditor reported the fund balance held in the treasury at FY 2018-19 Year End for the City of Red Bluff was \$60,497.12, and the City has made the following request:

\$25,000.00 Drone with nighttime abilities (Flir System etc.)
\$10,000.00 Smart Water Theft Deterrent Program
\$15,400.12 Mobile Digital Computers (MCDs)
\$10,000.00 Digital-On-Q (Digital Media Software_
\$ 97.00
\$60,497.12 (\$60,400.12 without the second \$97 admin fee)

This would leave a remaining balance of \$97.00. The City of Red Bluff was asked to submit a revised plan if necessary.

Tehama County Sheriff

The Auditor reported the fund balance held in the treasury at FY 2018-19 Year End for the Tehama County Sheriff was \$169,324.24 and the current allocation is \$100,000. The Sheriff requests to make the following expenditures:

\$ 75,000.00 Purchase 48 computer work stations
\$ 79,045.00 Fully fund one Deputy Sheriff allocation
\$ 50,000.00 Purchase and equip one patrol vehicle
\$204,045.00

This would leave a remaining balance of \$65,279.24.

Tehama County Sheriff – Jail

The Auditor reported the fund balance held in the treasury at FY 2018-19 Year End for the Tehama County Jail was \$39,232.49, and the current allocation is \$17,789. The Sheriff requests to make the following expenditures:

\$ 14,000.00 Partially fund one Correctional Officer

This would leave a remaining balance of \$43,021.49.

Tehama County Sheriff – City of Tehama

The Auditor reported the fund balance held in the treasury at FY 2018-19 Year End for the Tehama County was \$196,449.36 and the current allocation is \$100,000. The Sheriff requests make the following expenditures:

\$100,000.00 Purchase and equip two patrol vehicles
\$ 79,045.00 Fully fund one Deputy Sheriff allocation
\$ 50,000.00 Purchase and equip one additional vehicle
\$229,045.00

The City of Tehama also requests reimbursement from the current allocations noted above for the following items:

\$ 309.00 Current City alert phone contract

This would leave a remaining balance of \$67,145.36.

Tehama County District Attorney

The Auditor reported the fund balance held in the treasury at FY 2018-19 Year End for the Tehama County District Attorney was \$50,128.58, and the current allocation is \$17,789. The District Attorney made a request of \$35,000 for FY 2019-20 to fund salaries, benefits, services/supplies and fixed assets for various budget units within the DA's office. Transfer of funds date to be determined at a later time. This would leave a remaining balance of \$32,918.58.

Separate motions were made for each of the requests, seconded, and unanimously approved by the voting members present:

CAO Bill Goodwin Yes
Chief Jeremiah Fears Yes
Sheriff David Hencratt Yes
District Attorney Matt Rogers Yes

There being no further business the meeting adjourned at 4:05 p.m.

**ITEM NO.: J-12
AUTHORIZE CITY MANAGER TO SIGN
CONTRACT WITH INTERWEST
CONSULTING GROUP FOR THE SB 2
PLANNING GRANT**

February 11, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM: KRISTINA MILLER, CITY MANAGER
CHRISSY MEEDS, PLANNER 1/RECREATION COORDINATOR** *CM*

SUMMARY / BACKGROUND:

In 2017, Governor Brown signed a 15-bill housing package aimed at addressing the State's housing shortage and high housing costs. Specifically, it included the Building Homes and Jobs Act (SB 2, 2017), which establishes a \$75 recording fee on real estate documents to increase the supply of affordable homes in California. The revenue from SB 2 will vary from year to year, as revenue is dependent on real estate transactions with fluctuating activity. The Legislation directs the California Department of Housing and Community Development (HCD) Department to use 50 percent of the revenue in the first year to establish a program that provides financial and technical assistance to local governments to update planning documents and zoning ordinances in order to streamline housing production, including, but not limited to: General Plans; Community Plans; Specific Plans; implementation of Sustainable Communities Strategies; and local Coastal Programs. Eligible uses also include new environmental analyses that eliminate the need for project-specific review and local process updates that improve and expedite local permitting.

On July 30, 2019 the City Council adopted Resolution 07-30-2019-01 authorizing Staff to submit an application under the Senate Bill 2 (SB 2, 2017) Planning Grants Program (PGP). In September 2019 HCD informed the City that it had been awarded \$160,000 in funding from the PGP. On October 22, 2019 City Council authorized Staff to prepare a "Request for Proposals" for consulting services to assist Staff with Code updates funded by the PGP. Only one firm, Interwest Consulting Group from Roseville submitted a proposal on time. After meeting with representatives from Interwest, City Staff felt confident in their ability to assist with the Code updates.

The PGP award will fund the consultant services as well as City Staff time to complete these Code updates. The City has received the signed contract between Interwest Consulting Group and the City of Corning however, we have not yet received the Standard Agreement from the State of California guaranteeing funding for the project. City Staff has been advised by the State that the City should receive the Standard Agreement within the next couple weeks. Once the Standard Agreement is signed and executed, City Staff would like to immediately begin working with Interwest towards completing the Code updates.

RECOMMENDATION:

MAYOR AND COUNCIL:

- ❖ **AUTHORIZE THE CITY MANAGER TO SIGN THE CONTRACT WITH INTERWEST CONSULTING GROUP AFTER RECEIPT OF THE STATE PLANNING GRANTS PROGRAM STANDARD AGREEMENT.**

**AGREEMENT BETWEEN THE CITY OF CORNING AND INTERWEST
CONSULTING GROUP, INC.**

This agreement is entered into between the City of Corning ("City") and Interwest Consulting Group, Inc. ("Contractor") for the purpose of **PLANNING/ HOUSING PRODUCTION CONSULTING SERVICES**.

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall perform the services identified in Exhibit B "Scope of Work" of this Agreement, upon direction of the City Manager.

2. RESPONSIBILITIES OF THE CITY

City shall compensate Contractor for said services pursuant to the "Scope of Work" identified in Exhibit B of this agreement.

3. COMPENSATION

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit "B" after satisfactorily completing the duties described in this Agreement. In addition, City shall reimburse Contractor for the actual and reasonable expenses for travel, postage, incurred by Contractor in the performance of the work hereunder. The rates set forth in the Fee Schedule are inclusive of all other expenses. Reimbursement for actual travel expenses will not exceed the currently authorized rates and per diem for City employees. The Maximum Compensation (including expense reimbursement) payable under this Agreement shall not exceed \$50,000 per year. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against City for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement.

Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that City has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify City and shall immediately repay all such funds to City. This provision shall survive the expiration or other termination of this Agreement.

4. BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to City an itemized invoice for all services rendered with sufficient detail to validate expenditures, as well as expense

reimbursement requested, during the preceding calendar month. City shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. City shall be obligated to pay only for services properly invoiced in accordance with this section.

5. **TERM OF AGREEMENT**

This agreement shall commence on the date of signing and shall terminate three (3) years from the date of signing, unless terminated in accordance with section 6 below. Upon mutual agreement of the parties, this agreement may be extended for two (2) one-year periods of time.

6. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the City, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the City shall have the right to terminate this agreement effective immediately upon the City giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. City shall pay contractor for all work satisfactorily completed as of the date of notice. City may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Corning City Council fail to appropriate sufficient funds for this agreement in any fiscal year.

The City's right to terminate this agreement may be exercised by the City Manager.

7. **ENTIRE AGREEMENT; MODIFICATION**

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. **NONASSIGNMENT OF AGREEMENT**

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the City.

9. **EMPLOYMENT STATUS**

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended or shall be construed to create an employer-

employee relationship, a joint venture relationship, or to allow City to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the City is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a City employee. City shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under City's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other City benefit.

10. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Corning City , its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of City), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of City) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify City against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the City with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to that extent that such laws apply. If applicable, City will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code

section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that City as not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

The City of Corning supports recycling and waste reduction, and promotes the purchase of products made with recycled materials when product fitness and quality are equal and they are available at no more than the total cost of non-recycled products. Contractor is encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the City immediately.

16. LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Corning City , California.

17. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to City : City Manager, Kristina Miller
 City of Corning
 794 Third St.
 Corning, CA 96021

If to Contractor: Interwest Consulting Group, Inc.
 Mike Kashiwagi, Chief of Operations Officer
 PO Box 18330
 Boulder, CO 80308

Notice shall be deemed to be effective two days after mailing.

19. NON-EXCLUSIVE AGREEMENT: Contractor understands that this is not an exclusive agreement, and that City shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with City 's own forces, as City desires.

20. OWNERSHIP OF DOCUMENTS

All documents, notes, reports, electronic storage media, plans or any other materials produced by Contractor during the term of this agreement for any purpose related to the agreement shall become the property of the City. Contractor shall deliver, upon full payment by the City for services rendered hereunder, all such materials to City.

21. DOCUMENTS AND RETENTION

1. Contractor and City agree to retain all documents relevant to this agreement for a period of five (5) years from the termination of the agreement or until all audits, Federal and/or State, are complete, whichever is later. Upon request, Contractor shall make available these records to the City, State or Federal government representatives.

2. Contractor shall provide City all finished and unfinished reports, data, studies, photographs, charts and other documents prepared by Contractor pursuant to this agreement, should this agreement be terminated.
3. Contractor shall develop and maintain records concerning the services provided pursuant to this agreement. Contractor shall also provide all information necessary for quarterly reports or other reports required by City, State or the Federal government. Contractor shall fully cooperate with the City in providing any information needed by any governmental entity concerning this agreement.

22. SEXUAL HARASSMENT

Contractor shall not employ sexual harassment or discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

23. CONFLICT OF INTEREST

Contractor and Contractor's employees shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this agreement.

IN WITNESS WHEREOF, City and Contractor have executed this agreement on the day and year set forth below.

CITY OF CORNING

Date: _____

Date: 1/27/2020



**KRISTINA MILLER,
 CORNING CITY MANAGER**



**MIKE KASHIWAGI,
 CHIEF OPERATIONS OFFICER
 INTERWEST CONSULTING GROUP, INC.**

**INT15
 Vendor Number**

Approved as to form by
 City Attorney

By: **COLLIN BOGNER**

EXHIBIT A
INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of \$1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of \$1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only) If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than \$1,000,000 per claim and \$2,000,000 aggregate on a claims made basis. However, if coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, City shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an “occurrence” basis, rather than a “claims made” basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include “City of Corning, its elected officials, officers, employees and volunteers” as an additional insured.

The certificate holder shall be “City of Corning.”

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of \$25,000 or more must be declared to, and approved by, the City. The deductible and/or self-insured retentions will not limit or apply to Contractor’s liability to City and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor’s insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of Contractor’s insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that “coverage shall not be reduced or canceled without 30 days’ prior written notice certain to the City.”

Acceptability of Insurers

Contractor’s insurance shall be placed with an insurance carrier holding a current A.M. Best & Company’s rating of not less than A:VII unless otherwise acceptable to the City . The City reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. Cit , in its sole option, may

terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, City may purchase such required insurance coverage, and without further notice to Contractor, City may deduct from sums due to Contractor any premium costs advanced by City for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish City with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the City prior to City signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

EXHIBIT B

SCOPE OF WORK FOR CONSULTANT SERVICES

DESCRIPTION OF PROFESSIONAL SERVICES

The City of Corning has received funding from the California Department of Housing and Community Development from the Planning Grants Program (PGP) provisions of Senate Bill 2 (SB 2) (Chapter 364, Statutes of 2017). The PGP program is intended for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production. A copy of the SB 2 Planning Grant Application submitted by the City of Corning is provided as Appendix B for your review. Services requested are bounded by project timelines and estimated costs as identified in Section F of the application.

The services desired by the City of Corning pursuant to this RFP include the following: update various sections of the Corning Municipal Code to increase affordable housing and to expedite overall housing production. Evaluate and update various code sections to comply with recent State Housing Laws, such as Accessory Dwelling Units and Density Bonus Ordinance. Evaluate and update applicable sections of the Zoning Code to increase densities in R-3 and R-4 zones. Assist staff with public outreach and obtain information, including goals and policies, to update various sections of City of Corning Housing Element for the 2019-2024 planning period (cycle 6) relative to housing production, condition, acceleration, etc.

Preparation of the Housing Element update is a regular periodic task required by Article 10.6 of Chapter 3 of the Planning and Zoning Law. The element must comply and be compatible with statewide housing statutes, housing element guidelines and government goals and policies within the California Government Code and the California Health and Safety Code.

The Housing Element update must also be consistent with other adopted elements of the Corning General Plan, zoning code, and other City regulations, policies and standards. The consultant will provide a list of revisions, if applicable, so that City staff can initiate amendments or changes to resolve these inconsistencies. The CEQA process may also be completed along with the Housing Element update.

Format of all information should be easy for the City to use and incorporate into the City of Corning's General Plan. Text, spreadsheets, and databases should be produced using programs compatible with those presently being used by the City.

SCOPE OF SERVICES

Upon written direction by City Planner, provide assistance to City of Corning staff to complete the following three milestones and tasks as identified in the SB 2 Planning Grants Application:

Milestone 1: Rezone to permit by right:

- Task 1:** Conduct robust site inventory of existing zoning designations and identify appropriate sites for increased densities with adequate city infrastructure
Inventory sites suitable for residential development.
- Task 2:** Update R-3 & R-4 (Multi-family) zoning to increase densities. Increasing R-3 density factor from 16 units per acres to 20 units per acre or larger.
R-4 density factor from 20 units per acre to no more than 30.
- Task 3:** Modify the density bonus component of the Zoning Ordinance to comply with State Law.
- Task 4:** Amend the City's Zoning Ordinance to require that a stipulated percentage of the units in proposed multi-family developments containing 20 or more units, excluding elderly households, be three- or four-bedroom units, to provide for the housing needs of large families.

Milestone 2: Accessory dwelling units and other low-cost building strategies:

- Task 1:** Amend City zoning code and create Accessory Dwelling Units ordinance
- Task 2:** Identify and create solutions to government and non-government constraints to housing production
- Task 3:** Identify government programs to assist with affordable housing and provide information to the public electronically

Milestone 3: Update various sections of 2019-2024 Housing Element (see also attachment 2)

Complete various sections of the 2019-2024 City of Corning Housing Element that relate to housing production. Tasks include, but are not limited to the following:

- Task 1:** Prepare goals to increase all types of housing production
- Task 2:** Establish barrier free housing for persons with disabilities
- Task 3:** Public outreach on housing issues
- Task 4:** Undertake a housing conditions survey (if necessary). Establish a computerized database and continue to monitor housing conditions throughout the City

Task 5: Develop goals, objectives and policies for the preservation, maintenance, improvement, conservation and development of housing

Task 6: Identify and evaluate potential and actual government and non-government constraints on maintenance, improvement and development of housing. Recommend processes, procedures, and programs to reduce or eliminate constraint

Task 7: Conduct CEQA analysis on Housing Element and rezones, and density increases

Milestone 4: Update various sections of 2019-2024 Housing Element (see also attachment 2 of the SB 2 application)

Complete various sections of the 2019-2024 City of Corning Housing Element that relate to housing production. Tasks include but are not limited to the following:

Task 1: Prepare goals to increase all types of housing production

Task 2: Establish barrier free housing for persons with disabilities

Task 3: Public outreach on housing issues

Task 4: Undertake a housing conditions survey. Establish a computerized database and continue to monitor housing conditions throughout the City

Task 5: Develop goals, objectives and policies for the preservation, maintenance, improvement, conservation and development of housing

Task 6: Identify and evaluate potential and actual government and non-government constraints on maintenance, improvement and development of housing. Recommend processes, procedures, and programs to reduce or eliminate constraint

Task 7: Conduct CEQA analysis on Housing Element and rezones, and density increases

Services and Documents to be provided by the Professional Consultant

The consultant will provide professional planning services as follows:

Services and Documents to be provided by the City of Corning

The City of Corning will provide the following documents and services to the consultant as requested:

- Copies of City and County reports, materials, maps, and data bases in the City's possession relevant to obtaining and preparing the Housing Element information;
- Access to the City's GIS & Arc View info for use in the preparation of the Housing Element only;

- Meet with the consultant during project initiation, at project public meetings and at such other times as is necessary;
- Plan, schedule, host, notice, and publicize all public meetings;
- Provide staff reports for Planning Commission and City Council meetings;
- Prepare all resolutions and findings;
- File and distribute all legal notices and documents as required by State Planning Law and California Environmental Quality Act;
- Cover all mailing and publication costs;
- Initiate amendments and revisions to regulations, policies, and standards to resolve inconsistencies noted by the consultant.
- Conduct Senate Bill 18 consultation

**COST PROPOSAL FOR
PLANNING/HOUSING PRODUCTION CONSULTANT SERVICES**

Provide hourly rates, along with estimated annual pricing in accordance with the City's current requirements, as set forth in section Scope of Work, Attachment A. Also provide your firm's proposed Staffing Plan on a separate sheet of paper. Proposer should use a separate form to state pricing for any added value.

Pricing shall remain firm for a minimum of two (2) years. Any and all requests for pricing adjustments for follow-on contract renewal periods shall be provided no later than sixty (60) days prior to the end of the contract period. Any such proposed price adjustments shall not exceed The Bureau of Labor Statistics Consumer Price Index (CPI-U) data for the Urban West, All Items, Not Seasonally Adjusted, "annualized change comparing the original proposal month and the same month in the subsequent year. (This information may be found on the U.S. Department of Labor's website at www.bls.gov.)

Employee	Hourly Rate
Paul Junker	\$160.
Eric Norris	\$150.
Nick Pergakes, AICP	\$150.
Casey Roberts	\$75.
Mark Dumford	\$135.
Mark Teague, AICP	\$215.
Jennifer Gastelum	\$185.
Cynthia Walsh	\$140.

**ITEM NO.: J-13
AWARD OF SURVEYING SERVICES
TO NORTHSTAR UNDER SERVICES
CONTRACT 2018-13 FOR THE
FY19/20 STREETS PROJECTS**

February 11, 2020

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS OF THE CITY OF
CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT** 

SUMMARY:

Staff requests Council award the Surveying Services to NorthStar under the City Engineering Services Agreement 2018-13 in the amount of \$20,500.

The provided services would include drone surveying, topographic survey base map creation including aerial imagery, and hardscape linework to be utilized in the preparation of the improvement plans for the following streets:

- Colusa Street between Houghton Ave. and 3rd St.
- Toomes Ave. between Solano St. and Blackburn Ave.
- 2nd St. between Solano St. and Fig Ln.
- South St. between 2nd St. and Marguerite Ave.
- Hoag St. between Solano St. and Tehama St.

All streets were included in the FY19/20 list of projects approved by Council to be funded with the Road Maintenance and Rehabilitation Account revenues. Proposed rehabilitation ranges from a cape seal to a reconstruction/overlay depending on the condition of the existing roadway.

BACKGROUND:

On July 10, 2018 Council awarded the City Engineering Services contract 2018-13 to NorthStar. The proposed services fall within this contract and can be issued as a Task Order.

FUNDING:

These services will be locally funded from the accounts listed below which are supported by various (street) Gas Tax funds:

❖ 002-9296-3001	2020 Street Pro/Projects
❖ 106-9296-3001	2020 Street Pro/Projects
❖ 108-9296-3001	2020 Street Pro/Projects
❖ 109-9296-3001	2020 Street Pro/Projects
❖ 110-9296-3001	2020 Street Pro/Projects
❖ 111-9296-3001	2020 Street Pro/Projects
❖ 114-9296-3001	2020 Street Pro/Projects
❖ 115-9296-3001	2020 Street Pro/Projects

RECOMMENDATION:

MAYOR AND COUNCIL:

- **AWARD THE SURVEYING SERVICES TO NORTHSTAR UNDER SERVICES CONTRACT 2018-13 FOR THE FY19/20 STREETS PROJECTS; AND**
- **AUTHORIZE THE CITY MANAGER TO SIGN THE CONTRACT/ADDITIONAL WORK AUTHORIZATION.**

City of Corning
 794 Third St.
 Corning, CA 96021



(530) 824-7029

WORK ORDER

Contractor Name	Northstar Engineering	ORDER DATE	ORDER NUMBER
Phone #	(530) 893-1600	12/19/2019	2018-13/2020-1
Email	rkampmann@northstareng.com	EXPECTED START DATE	EXPECTED END DATE
Quote Received From	Mark Herrick, PLS	02/12/2020	6/30/202
WORK LOCATION	Various City Streets		
TERMS OF SERVICE	Under City Engineering Contract 2018-13		
WORK DESCRIPTION	Street Overlay Projects		
ADDITIONAL COMMENTS			

LABOR DESCRIPTION	Project	RATE	AMOUNT
Colusa & Hoog Street	1.00	\$ 6,900.00	\$ 6,900.00
South & 2nd Street	1.00	\$ 7,200.00	\$ 7,200.00
Toomes Ave.	1.00	\$ 6,400.00	\$ 6,400.00
	0.00	\$ -	\$ -
	0.00	\$ -	\$ -
		LABOR TOTAL	\$ 20,500.00

MATERIAL DESCRIPTION	QUANTITY	PRICE PER UNIT	AMOUNT
	0.00	\$ -	\$ -
	0.00	\$ -	\$ -
	0.00	\$ -	\$ -
		MATERIAL TOTAL	\$ -

WORK ORDER COMPILED BY	Angel Johnson Garman		SUBTOTAL	\$ 20,500.00
		enter tax rate	TAX RATE %	0.000%
APPROVING PARTY NAME AND TITLE	Kristina Miller, City Manager	Date:	TOTAL TAX	\$ -
APPROVING PARTY SIGNATURE		enter other cost	OTHER	
DATE OF COUNCIL APPROVAL	2/11/2020		TOTAL	\$ 20,500.00

December 19, 2019

RE: City of Corning Street Overlay Projects

NorthStar is pleased to submit the following proposal to provide professional land surveying services in connection with the subject project.

Scope of Services:

Task Item 1: Colusa and Hoag Street \$6,900.00

NorthStar shall perform the following:

1. Perform Record Map Search with Tehama County for the existence of any potential street monuments within the roadways.
2. Set Aerial Targets for the aerial photography and topographic survey base mapping to be completed by a drone survey. The horizontal datum for the survey will be State Plane Coordinate, CCS83, Zone I and the vertical datum will be tied to City of Corning datum.
3. Locate any monuments of record within the roadway.
4. Perform a Drone Survey
5. Prepare a topographic survey base map in AutoCAD Civil 3D that will include aerial imagery, digital terrain model, and hardscape feature linework.
6. Perform a field check to identify any topographic features under tree canopy and not identified by the aerial survey.
7. Provide the City of Corning a signed pdf copy of the topographic base map along with an AutoCAD drawing file for the City's use.

Task Item 2: South and 2nd Street \$7,200.00

NorthStar shall perform the following:

8. Perform Record Map Search with Tehama County for the existence of any potential street monuments within the roadways.
9. Set Aerial Targets for the aerial photography and topographic survey base mapping to be completed by a drone survey. The horizontal datum for the survey will be State Plane Coordinate, CCS83, Zone I and the vertical datum will be tied to City of Corning datum.
10. Locate any monuments of record within the roadway.
11. Perform a Drone Survey
12. Prepare a topographic survey base map in AutoCAD Civil 3D that will include aerial imagery, digital terrain model, and hardscape feature linework.
13. Perform a field check to identify any topographic features under tree canopy and not identified by the aerial survey.
14. Provide the City of Corning a signed pdf copy of the topographic base map along with an AutoCAD drawing file for the City's use.

Task Item 3: Toomes Avenue

\$6,400.00

NorthStar shall perform the following:

15. Perform Record Map Search with Tehama County for the existence of any potential street monuments within the roadways.
16. Set Aerial Targets for the aerial photography and topographic survey base mapping to be completed by a drone survey. The horizontal datum for the survey will be State Plane Coordinate, CCS83, Zone I and the vertical datum will be tied to City of Corning datum.
17. Locate any monuments of record within the roadway.
18. Perform a Drone Survey
19. Prepare a topographic survey base map in AutoCAD Civil 3D that will include aerial imagery, digital terrain model, and hardscape feature linework.
20. Perform a field check to identify any topographic features under tree canopy and not identified by the aerial survey.
21. Provide the City of Corning a signed pdf copy of the topographic base map along with an AutoCAD drawing file for the City's use.

The estimates above assumes the following:

1. Coordination with USA for utility markings shall be performed by the City of Corning.
2. All utility marking shall be completed prior to the commencement of the aerial survey.
3. No invert elevations will be provided for the underground utilities within the project areas, including sanitary sewer and storm drain facilities.
4. No right-of-way or property lines will be established or shown on the topographic base maps.

The above estimated fees allow for prevailing wages in Tehama County per the TEH 2019-2 wage determinations.

Thank you for the opportunity to be a part of your project team. If you have any questions regarding this proposal, please do not hesitate to call.

Sincerely,
NORTHSTAR

Mark Herrick, PLS
Associate Surveyor