

**DUE TO THE COVID-19 LOCAL EMERGENCY THESE MEETINGS WILL BE HELD BY PHONE, TO JOIN THE ZOOM MEETING:**



<https://zoom.us/j/9342948553>

Or by calling: 1-669-900-9128

Meeting ID 934 294 8553

**CITY OF CORNING  
CITY COUNCIL CLOSED SESSION AGENDA**

**TUESDAY, JUNE 23, 2020**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

**A. CALL TO ORDER: 5:45 p.m.**

**B. ROLL CALL:**

**Council:**

Robert Snow  
Jose "Chuy" Valerio  
Dave Demo  
Karen Burnett  
Douglas Hatley Jr.

**Mayor:**

**C. PUBLIC COMMENTS:**

**D. REGULAR AGENDA:**

- 1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation ( § 54956.9).  
One Case: Beggins vs. Carpenter, et al, Case No. 18 cv-01550-KJM-AC**
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR ( § 54956.8)  
Property: APN No.'s: 087-090-041-000 & 087-090-042-000  
Agency Negotiator: Kristina Miller, Real Property Negotiator/City Manager  
Negotiating Parties: Travel Centers of America  
Under Negotiation: Cost for Utility Easement.**
- 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR ( § 54956.8)  
Property: APN No.'s: 071-080-008-000 thru 071-080-010-000  
Agency Negotiator: Kristina Miller, Real Property Negotiator/City Manager  
Under Discussion: Property at this location.**

**E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 p.m.**

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Or by calling: 1-669-900-9128

Meeting ID 934 294 8553

**CITY OF CORNING  
CITY COUNCIL MEETING AGENDA**

**TUESDAY, JUNE 23, 2020**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:** Council: Robert Snow  
Jose "Chuy" Valerio  
Dave Demo  
Karen Burnett  
Mayor: Douglas Hatley Jr.

**C. PLEDGE OF ALLEGIANCE:** Led by the City Manager.

**D. INVOCATION:** Led by Councilwoman Burnett.

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

**G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
2. Waive the reading and approve the Minutes with any necessary corrections of the June 9, 2020 Closed Session and Regular City Council Meeting.
3. June 17, 2020 Claim Warrant in the amount of \$225,554.47.
4. June 17, 2020 Business License Report.
5. Ordinance 688, an Ordinance of the City of Corning amending Section 16.21.030(A) and adding Section 17.10.032 of/and to the Corning Municipal Code, Rezone No. 2020-1. (Second Reading & Adoption)

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:**

**I. PUBLIC HEARINGS AND MEETINGS:** None

**J. REGULAR AGENDA:**

6. Award Bid for Playground Equipment from Yost Park as "One Lot and As Is" to Jerry Williams in the amount of \$1001.
7. Adopt Resolution No. 06-23-2020-01 authorizing submittal of a Local Early Action Planning (LEAP) Grant Application and authorize City Manager to execute all associated documents/agreements with the California Department of Housing & Community Development (HC&D).
8. Presentation of Fiscal Year 2020-2021 Annual Program of Services and City Budget.

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow:

Valerio:

Demo:

Burnett:

Hatley:

**N. ADJOURNMENT!:**

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Lisa M. Linnet, City Clerk

POSTED: FRIDAY, JUNE 19, 2019

**DUE TO THE COVID-19 LOCAL EMERGENCY THESE MEETINGS WILL BE HELD BY PHONE, TO PARTICIPATE, THE DIAL IN NUMBER IS:**

**1(669) 900-9128**



**CITY OF CORNING  
SPECIAL CITY COUNCIL  
CLOSED SESSION MINUTES**

**TUESDAY, JUNE 9, 2020  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.**

**A. CALL TO ORDER: 6:00 p.m.**

**B. ROLL CALL:**

**Council: Robert Snow  
Jose "Chuy" Valerio  
Dave Demo  
Karen Burnett  
Mayor: Douglas Hatley Jr.**

All members of the City Council were present.

**C. PUBLIC COMMENTS: None**

**D. REGULAR AGENDA:**

**1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation ( § 54956.9).**

**One Case:**

**a. City of Corning vs. Trent Construction, et al, Case No. 18CI217**

**E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 p.m.**

Mayor Hatley reported that there were no reportable actions.

**DUE TO THE COVID-19 LOCAL EMERGENCY THESE MEETINGS WILLBE HELD BY PHONE, TO PARTICIPATE, THE DIAL IN NUMBER IS:**

**1(669) 900-9128**



**CITY OF CORNING  
CITY COUNCIL MEETING AGENDA**

**TUESDAY, JUNE 9, 2020  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council: Robert Snow  
Jose "Chuy" Valerio  
Dave Demo  
Karen Burnett  
Mayor: Douglas Hatley Jr.**

All members of the City Council were present.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Mayor Hatley.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

City Manager Kristina Miller provided an update on COVID-19, stating that as of last update from the County:

- There are 2,140 that have tested negative, and 11 that have tested positive, 7 active cases, 3 recovered, 1 death, 7 in isolation, and prior to last positive 13 in quarantine.
- Public Health has allowed more openings today (businesses, public pools, etc.).
- Businesses, churches, firework stands, etc. are still required to complete and file a "Re-Open" Plan with the Tehama County Public Health Department and receive approval prior to opening.
- Updated information will be placed on the City's website as we can.

She emphasized that approved "Re-Open" Plans through the County's Public Health Department are required prior to businesses, etc. reopening and that the guide and information on the process can be found on the City's website as well as the County's and the City's website would be updated as we can. She then responded to questions asked relating to the subject.

Following the COVID-19 update, Councilor Snow asked about the landscaping on the southside of the Stonefox Subdivision and whether it was the Developers responsibility to maintain or the City's. City Manager Miller stated that she would research this and get back to him, but she believes that the Developer is responsible.

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR: None.**

**G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

1. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
2. **Waive the reading and approve the Minutes with any necessary corrections of the May 26, 2020 Closed Session and Regular City Council Meeting.**
3. **June 3, 2020 Claim Warrant in the amount of \$280,658.99.**
4. **June 3, 2020 Business License Report.**
5. **May Wages & Salaries: \$380,674.03.**
6. **March, April & May 2020 Treasurer's Report. (Pulled - Will be presented at a future meeting.)**
7. **May 2020 Building Permit Valuation Report in the amount of \$209,355.**
8. **May 2020 City of Corning Wastewater Operations Summary Report.**
9. **Authorize the Fire Department to surplus and sell S-7 Emergency Response Rescue Squad through BidCal.**

Councilor Valerio moved to approve Consent Agenda Items 1-5 and 7-9. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.****I. PUBLIC HEARINGS AND MEETINGS:**

10. **Public Hearing: Ordinance 688, an Ordinance of the City of Corning amending Section 16.21.030(A) and adding Section 17.10.032 of/and to the Corning Municipal Code, Rezone No. 2020-1.**

This item was presented by City Manager Miller. She stated that this had been previously presented to the Council and that the Ordinance would allow reduced lot sizes to 4,000 sq. ft. on interior lots and 4,500 sq. on corners. She further stated that this will help increase development within the City. She stated that many members of the public do not want larger lot sizes and stated that Staff recommends adoption. The Public Hearing was opened at 6:45 p.m. With no comments the Public Hearing was closed at 6:46 p.m.

Councilor Burnett moved to adopt the Four Factual Subfindings and Legal Findings as presented in the Staff Report and waive the first reading of Ordinance No. 688, the Ordinance to implement Rezone 2020-1. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

- 11. Conduct Hearing to consider objections/appeals from the property owner, adopt Resolution 06-09-2020-01 declaring a public nuisance at 1216 South Street, and authorize the Fire Chief and City Clerk to initiate abatement procedures as outlined in the City's Municipal Code.**

Fire Chief Tomlinson informed the City Council that the City Clerk had sent the property owner a certified abatement notification, it has now been 13 days and the City has received no response. The Public Hearing was opened at 6:47 p.m.; with no comments, the Public Hearing was closed at 6:48 p.m.

Councilor Demo moved to adopt Resolution 06-09-2020-01 declaring a public nuisance exists on the property listed on attached Exhibit A (1216 South St.), find that such conditions are seasonal and recurrent nuisances, and authorize the Fire Chief and City Clerk to initiate abatement procedures including, but not limited to issuing Misdemeanor Violations and Civil Penalties on this property/parcel as specified in the City's Municipal Code, as well as Liens to recoup any costs incurred by the City for abatement. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

#### **J. REGULAR AGENDA:**

- 12. Adopt Resolution 06-09-2020-02 authorizing the City Manager to execute and submit Program Supplement Agreement No. U72 & U73 for ATPSB1L-516 (017 & 018) for the West Street and Olive View School Connectivity Project.**

Presented by City Manager Miller who stated that this is for the City's Safe Routes to School Grant, the City was awarded 2 Grants. She stated that this is to improve sidewalk, curb and gutter around West Street and Olive View Schools and this Agreement is the first step, and this is a wonderful opportunity for the City.

Councilor Burnett moved to adopt Resolution 06-09-2020-02 authorizing the City Manager to execute and submit Program Supplement Agreement No. U72 & U73 for ATPSB1L (017, 018) for the West Street and Olive View School Connectivity Project. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

- 13. Authorize letter seeking increased CARES Act Funding needed due to COVID-19 Fiscal Impacts on California Cities.**

Presented by City Manager Miller who stated that to date there has been no funding provided to assist Cities regarding to costs incurred because of COVID-19. She listed some of the costs such as PPE's, extra cleaning costs, etc. incurred by the City. She stated that in addition to these costs the City will be incurring an estimated \$800,000 in lost Sales Tax, Transient Occupancy Tax, and Transaction and Use Tax (Measure A). Luckily, our City has built up our reserves for situations such as this, however other Cities have not and are currently in trouble. Councilor Demo commended City Manager Miller for putting the City in a position to withstand this hit to our economy.

Councilor Demo moved to authorize a letter seeking increased CARES Act Funding due to COVID-19 fiscal impacts on California Cities. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

- 14. Request City Council direction on proceeding with City Pool Season due to COVID-19 Pandemic.**

City Manager Miller presented this item announcing she had received new information following completion of this report. She stated that Public Pools are now allowed to open. She announced that the City has submitted its Pool Re-Open Plan to the County Public Health Officer for approval.

She also stated that the City will have all the required safety measures in place including the additional measures to our plan that have been received from Dr. Wickenheiser (County Public Health Officer). She informed the City Council that per the City Pool's Re-Open Plan, the following will apply:

- **Adult Lap Swim** will be M - F limited to only one swimmer per lane, there will be 1-2 time slots for lap swimming depending on availability and demand, patrons must register on RECDESK and locker rooms will be closed.
- **Swim Lessons** will not be offered due to inability to maintain social distancing between teacher and students, and inability to maintain social distancing between students.
- **Public Swim Hours:** M - F from 12:30 p.m. to 9 p.m., Saturday 10:00 a.m. to 5 p.m. and closed on Sunday. Patrons will be allowed to register for attendance for time blocks 2-3 times per week for 5 weeks; Registration will be required through RECDESK and all registrations must be in advance, no admittance to walk-ins. Swimming will be restricted to 30 patrons total (no more than 10 for the small pool and no more than 20 for the big pool and patrons will not be allowed to go back and forth between the two pools. Only 1 non-swimming parent/guardian will be allowed, and this person must adhere to all protective measures and social distance from other parents/guardians. No public contact games (such as Shark/Tag) will be allowed. Locker rooms will be closed to the public, and the diving board and slide will not be allowed to be used.
- **Adult Water Aerobics:** Tuesdays and Thursdays from 5 to 6 p.m. Participants will be limited to 10, patrons must register on RECDESK, must practice physical distancing, and the locker rooms will be closed.
- **Swim Team** M-F from 8 a.m. to 12:10 p.m. and will be limited to one swimmer per lane, all swimmers must bring their own equipment, and as previously stated, the locker rooms will be closed.

City Manager Miller announced that she does not believe the City will be able extend the pool season due to lack of guards. She stated that Plexi-glass will be installed at the guard shack, the City will provide hand sanitizer, and employees will be trained in the required sanitizing and cleaning measures required, etc.

City Manager Miller stated, if approved by the Council tonight, we anticipate opening the pool on Friday, June 26<sup>th</sup> if able to get everything in place. She further stated that every year the pool runs in the red approximately \$63,000. We expect the same this year and possibly more with the protection and cleaning materials needed. She explained that to extend the season would cost the City an estimated \$30,000 in additional cost. Councilor Snow stated he feels the City should eat the additional cost of \$30,000; the kids have been cooped up and unable to do their normal activities. Councilor Demo agreed. It was stated that Council would like discussion of possibly extending the pool season brought back to the next meeting.

A member of the public representing the Manta Rays Swim Team stated they would like access to the pool as soon as possible and would be willing to help with costs. She was informed that the City still needs to have the pool inspected by Environmental Health and deal with other items before it can be opened. Councilor Snow stated he would like Staff to try and expedite the required measures necessary to allow the pool to open by the scheduled date of June 26<sup>th</sup>.

Councilor Demo moved to authorize the City Pool to reopen when approved by the State with the addition to revisit on the extension of the pool operation through September 5<sup>th</sup>. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.** City Manager Miller announced that the City will not be able to allow private pool parties this year under the guidance. She also stated that should a positive COVID-19 case be associated with the pool we will be required to close it. Recreation Coordinator/Planner 1 Christina Meeds stated that the Lifeguards will be required to register swimmers on RECDESK which will assist with tracking should we have a positive case.

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None.**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

**Snow:** None.

**Valerio:** None.

**Demo:** Announced that he had a JPA (Tehama County Solid Waste Management Agency) meeting and announced that there will no longer be an electronic pick up here on the last Saturday of the month.

**Burnett:** None.

**Hatley:** None.

City Manager Miller stated that this should be the last telecom meeting. She is hoping that we will be able to hold the next City Council Meeting in person however attendance will be limited to approximately 22 people (the 22 people includes City Council and City Staff).

**N. ADJOURNMENT!: 7:25 p.m.**

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**Lisa M. Linnet, City Clerk**



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** June 18, 2020

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday June 23, 2020 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending 06-18-20	\$	151,605.61
B.	Payroll Disbursements	Ending 06-04-20	\$	73,948.86

**GRAND TOTAL \$ 225,554.47**



Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
29468	06/04/20	SCH16	SCHLERETH, DAYMON WAYNE	444.36	.00	444.36	200603	TRAINING/ED-FIRE
29469	06/04/20	SCH16	SCHLERETH, DAYMON WAYNE	723.22	.00	723.22	200604	TRAINING/ED-FIRE
29470	06/05/20	PET03	PETTY CASH	265.86	.00	265.86	200605	PETTY CASH-
29471	06/09/20	INF00	INFRAMARK, LLC	64.00	.00	64.00	200609	BUSINESS LICENSE & ADA RE
29472	06/10/20	ARA02	ARAMARK UNIFORM SERVICES	90.69	.00	90.69	637441509	MAT & SUPPLIES-BLD MAINT
				90.69	.00	90.69	637453011	MAT & SUPPLIES-BLD MAINT
				90.69	.00	90.69	637464394	MAT & SUPPLIES-BLD MAINT
				90.69	.00	90.69	637475716	MAT & SUPPLIES-BLD MAINT
			Check Total.....:	362.76	.00	362.76		
29473	06/10/20	AUT00	AUTO ZONE	67.59	.00	67.59	409571362	EQUIP MAINT-SWR
				-67.59	.00	-67.59	409571362u	Ck# 029473 Reversed
			Check Total.....:	.00	.00	.00		
29474	06/10/20	BAS01	BASIC LABORATORY, INC	46.40	.00	46.40	2005650	ProfServices Water Dept
				135.80	.00	135.80	2005659	ProfServices Water Dept
			Check Total.....:	182.20	.00	182.20		
29475	06/10/20	CAL10	CPCA	348.00	.00	348.00	15541	TRAINING/ED-POLICE
29476	06/10/20	COP01	COPWARE, INC.	85.00	.00	85.00	06092020	TRAINING/ED-POLICE
29477	06/10/20	COR11	CORNING SAFE & LOCK	16.16	.00	16.16	0690	VEH OP/MAINT-POLICE
29478	06/10/20	ENT02	ENTERPRISE-RECORD, MERCUR	200.93	.00	200.93	001252902	PRINT/ADVERT-CITY CLERK
29479	06/10/20	FIR10	FIRST NATIONAL BANK OMAHA	67.28	.00	67.28	06092020	COMMUNICATIONS-DISPATCH
29480	06/10/20	FIR11	FIRST NATIONAL BANK OMAHA	126.95	.00	126.95	200519	COMMUNICATIONS-FIRE
29481	06/10/20	FIR14	FIRST NATIONAL BANK OMAHA	814.68	.00	814.68	06092020A	MAT & SUPPLIES-
29482	06/10/20	LAN07	LANGUAGE LINE SERVICES, I	1.88	.00	1.88	4819042	COMMUNICATIONS-DISPATCH
29483	06/10/20	LIN01	LINCOLN AQUATICS, INC.	1129.79	.00	1129.79	SN041922	MAT & SUPPLIES-POOL
29484	06/10/20	MCC07	MCCOY'S HARDWARE & SUPPLY	14.58	.00	14.58	200527F	MAT & SUPPLIES-FIRE
29485	06/10/20	MUN03	MUNNELL & SHERRILL, INC.	73.21	.00	73.21	339245	MAT & SUPPLIES-
29486	06/10/20	PAY01	PAYGOV.US LLC	2220.60	.00	2220.60	482	COVID 19-FINANCE
29487	06/10/20	PGE01	PGE	328.94	.00	328.94	200604	ELECT-
				1019.69	.00	1019.69	200604A	ELECT-
			Check Total.....:	1348.63	.00	1348.63		
29488	06/10/20	POW04	POWER UP ELECTRIC	20523.13	.00	20523.13	R2175	WELL REPAIRS-WTR CAP IMPR
29489	06/10/20	RED00	RED BLUFF DAILY NEWS	200.93	.00	200.93	648723101	PRINT/ADVERT-CITY-CLERK
				136.93	.00	136.93	648942201	PRINT/ADVERT-CITY CLERK
			Check Total.....:	337.86	.00	337.86		
29490	06/10/20	RED15	RED TRUCK ROCK YARD, LLC	278.85	.00	278.85	1156	MAT & SUPPLIES-SWR
29491	06/10/20	SEI01	SEILER, ROY R., CPA	4480.20	.00	4480.20	29857	PROF SVCS-FINANCE
29492	06/10/20	TEH33	TEHAMA COUNTY	5000.00	.00	5000.00	06.09.20.	PARK VOL FUND-RECYCLE GRA
29493	06/10/20	TPX00	TPX COMMUNICATIONS	636.37	.00	636.37	130396683	COMMUNICATIONS-
29494	06/10/20	VER02	VERIZON WIRELESS	190.05	.00	190.05	985573562	PROP 30-MDC
29495	06/10/20	VIC00	VICTORY TACTICAL GEAR	298.16	.00	298.16	06092020	SAFETY ITEMS-POLICE
29496	06/10/20	XER00	XEROX CORPORATION	7.47	.00	7.47	010527320	EQUIP MAINT-DISPATCH
29497	06/11/20	ATT17	AT&T	96.30	.00	96.30	200531	COMMUNICATIONS-FIRE
29498	06/11/20	HAR00	HARGENS, MICHELE MARIE	543.13	.00	543.13	200611	REC INSTRUCTOR-
29499	06/11/20	VIN00	VINSON, MADELYN F.	45.00	.00	45.00	200611	REC INSTRUCTOR-REC
29500	06/15/20	ATT15	AT&T MOBILITY	692.79	.00	692.79	200519	COMMUNICATIONS-
29501	06/15/20	BAS01	BASIC LABORATORY, INC	135.80	.00	135.80	2005929	ProfServices Water Dept
29502	06/15/20	COM06	COMCAST	23.75	.00	23.75	200609	COMMUNICATIONS-PW ADMIN
29503	06/15/20	CON08	CONSTELLATION - EXELON GE	14513.83	.00	14513.83	202005	ELECT-

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
29504	06/15/20	MOO07	MOORE & BOGENER, INC.	4530.00	.00	4530.00	10482	CONSULT LIT-
29505	06/15/20	MTB00	MTBEMAC, LLC	38000.00	.00	38000.00	200615	ECON DEV PROJ-ECON DEV (U
29506	06/15/20	PGE01	PG&E	21233.31	.00	21233.31	200611	Electricity General City-
29507	06/15/20	RED15	RED TRUCK ROCK YARD, LLC	139.43	.00	139.43	1157	MAT & SUPPLIES-SWR
29508	06/15/20	TEH28	TEHAMA CO HEALTH AGENCY	10959.03	.00	10959.03	19-3	DRUG & ALCOHOL COUNSELOR
29509	06/16/20	COM01	COMPUTER LOGISTICS, INC	2860.00	.00	2860.00	81564	EQUIP MAINT-
				200.00	.00	200.00	81581	EQUIP MAINT-DISPATCH
			Check Total.....:	3060.00	.00	3060.00		
29510	06/16/20	EWI00	EWING	623.47	.00	623.47	3762123	MAT & SUPPLIES-PARKS
29511	06/16/20	HAL05	HALL, ROBERT	146.05	.00	146.05	200616	CONF/MTGS-FIRE
29512	06/16/20	MUN03	MUNNELL & SHERRILL, INC.	17.24	.00	17.24	340118	MAT & SUPPLIES-
29513	06/16/20	QUI02	QUILL CORPORATION	107.87	.00	107.87	7706765	COVID 19-POOL
29514	06/18/20	ATT13	AT&T	757.43	.00	757.43	200511	COMMUNICATIONS-DISPATCH
29515	06/18/20	CON09	CONLEY TREE AND BRUSH	450.00	.00	450.00	75	TREE PRUNING-STR
				500.00	.00	500.00	76	WEED/TREE SPRAY-WWTP
			Check Total.....:	950.00	.00	950.00		
29516	06/18/20	COR05	CORNING AUTO CENTER	1657.95	.00	1657.95	39122	VEH OP/MAINT-POLICE
29517	06/18/20	CRO05	CROSS PETROLEUM	812.00	.00	812.00	CL96981	MAT & SUPPLIES-
				1165.50	.00	1165.50	CL96982	VEH OP/MAINT-POLICE
			Check Total.....:	1977.50	.00	1977.50		
29518	06/18/20	FIR05	FIRST NATIONAL BANK OMAHA	585.69	.00	585.69	200528	MAT & SUPPLIES-
29519	06/18/20	NOR47	NORTHSTAR	7500.00	.00	7500.00	75869	PROF SVCS-PW ADMIN
				1490.00	.00	1490.00	75910	2020 STR PROJ-STR PROJ
			Check Total.....:	8990.00	.00	8990.00		
29520	06/18/20	RON05	RON'S BODY SHOP	578.06	.00	578.06	RO# 7334	VEH OP/MAINT-FIRE
29521	06/18/20	SCH01	LES SCHWAB TIRE CENTER	999.80	.00	999.80	611003596	VEH OP/MAINT-POLICE
			Cash Account Total.....:	151605.61	.00	151605.61		

REPORT.: Jun 18 20 Thursday  
 RUN...: Jun 18 20 Time: 08:54  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 06-20 Bank Account.: 1025

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information-----	
							Invoice #	Description
11962	06/04/20	BAN03	POLICE OFFICER ASSOC.	-325.00	.00	-325.00	C00604u	Ck# 011962 Reversed
11973	06/04/20	BAN03	POLICE OFFICER ASSOC.	325.00	.00	325.00	C00604y	Ck# 011973->011962 Repla
Cash Account Total.....:				.00	.00	.00		
Total Disbursements.....:				151605.61	.00	151605.61		
Cash Account Total.....:				.00	.00	.00		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
11962	06/04/20	BAN03	POLICE OFFICER ASSOC,	325.00	.00	325.00	C00604	POLICE OFFICER ASSOC
11963	06/04/20	BAN06	BANNER BANK	1229.37	.00	1229.37	C00604	HSA DEDUCTIBLE
11964	06/04/20	CAL37	CALIFORNIA STATE DISBURSE	138.46	.00	138.46	C00604	WITHHOLDING ORDER
11965	06/04/20	EDD01	EMPLOYMENT DEVELOPMENT	4267.92	.00	4267.92	C00604	STATE INCOME TAX
				1263.87	.00	1263.87	1C00604	SDI
			Check Total.....:	5531.79	.00	5531.79		
11966	06/04/20	FED00	FEDERAL PAYROLL TAXES (EF	12168.96	.00	12168.96	C00604	FEDERAL INCOME TAX
				15539.84	.00	15539.84	1C00604	FICA
				3634.34	.00	3634.34	2C00604	MEDICARE
			Check Total.....:	31343.14	.00	31343.14		
11967	06/04/20	HEA05	HEALTHIEST YOU	18.00	.00	18.00	C00604	HEALTHIEST YOU
11968	06/04/20	ICM01	ICMA RETIREMENT TRUST-457	4312.13	.00	4312.13	C00604	ICMA DEF. COMP
				185.00	.00	185.00	1C00604	ICMA DEF. COMP ER PD
			Check Total.....:	4497.13	.00	4497.13		
11969	06/04/20	PERS1	PUBLIC EMPLOYEES RETIRE	23201.14	.00	23201.14	C00604	PERS PAYROLL REMITTANCE
11970	06/04/20	PERS4	Cal Pers 457 Def. Comp	4030.39	.00	4030.39	C00604	PERS DEF. COMP.
				550.00	.00	550.00	1C00604	PERS DEF. COMP. ER P
			Check Total.....:	4580.39	.00	4580.39		
11971	06/04/20	TEH16	TEHAMA COUNTY SHERIFF'S O	110.89	.00	110.89	C00604	WageOrder F#20000149
11972	06/04/20	VAL06	VALIC	2748.55	.00	2748.55	C00604	AIG VALIC P TAX
				225.00	.00	225.00	1C00604	AIG VALIC P TAX ER P
			Check Total.....:	2973.55	.00	2973.55		
			Cash Account Total.....:	73948.86	.00	73948.86		
			Total Disbursements.....:	73948.86	.00	73948.86		

Date.: Jun 17, 2020  
Time.: 2:26 pm  
Run by: LORI SIMS

CITY OF CORNING  
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
List.: NEWB  
Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
CUPERTINO ELECTRIC I	1132 N. 7TH ST	SAN JOSE, CA 95112	ELECTRICAL CONTRACTOR	06/16/20
HERITAGE RV PARK COR	975 HIGHWAY 99W	CORNING, CA 96021	RV PARK	06/05/20
QUICK CLEAN	1933 SOLANO ST	CORNING, CA 96021	LAUNDROMAT	06/05/20

ITEM NO.: G-5  
REZONE NO. 2020-1; ORDINANCE NO. 688,  
AN ORDINANCE OF THE CITY OF CORNING  
AMENDING SECTION 16.21.030 (A) AND  
ADDING SECTION 17.10.032 OF THE CORNING  
MUNICIPAL CODE. (Second Reading &  
Adoption)

JUNE 23, 2020

TO: HONORABLE MAYOR AND CITY OF CORNING COUNCIL MEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER  
CHRISSE MEEDS, PLANNER/REC DIRECTOR -   
JOHN STOUFER, PLANNING CONSULTANT - 

**UPDATED INFORMATION:**

**BACKGROUND:**

Staff presented proposed Ordinance (688) to the Planning Commission and City Council that would allow development of residential parcels smaller than the minimum size of 6,000 sq. ft. for interior lots, and 7,000 sq. ft. for corner lots as currently established in Section 16.21.030 (A) and Section 17.10.040 of the Corning Municipal Code (CMC). This proposed Ordinance would create a "Small Lot Designation" allowing the establishment of residential parcels with a minimum lot size of 4,000 sq. ft. for interior lots and 4,500 sq. ft. for corner lots. The creation of smaller parcels requires the establishment of height, bulk, and space requirements that would be applicable to the development of these parcels and establish minimum lot size, width, building coverage, front, back and side yard setbacks, building height & width requirements, etc.

**PLANNING COMMISSION ACTION:**

On April 21, 2020 the Corning Planning Commission voted 5-0 to recommend that the City Council adopt the 3 Factual Subfindings and Legal Findings as presented in the Planning Commission staff report and adopt and approve Ordinance No. 688, the Ordinance to implement Rezone 2020-1. With their motion, the Planning Commission recommended that new height, bulk, and space requirements be adopted as follows for the small lot designations. Therefore section 17.10.032 would add the following height, bulk, and space requirements applicable to the development of small lot parcels.

- A. Minimum Lot Area - 4,000 sq. ft. interior lots, 4,500 sq. ft. corner lots,
- B. Minimum Lot Width - 40 feet interior lots, 45 feet corner lots,
- C. Maximum Building Coverage - Sixty percent of lot area with a minimum width of any residential structure of twenty feet,
- D. Minimum front yard setback of ten feet to residence/porch and a garage must be set back to twenty feet.
- E. Side yard shall not be less than five feet for each side yard. Three feet shall be added to each required side yard for each story above the first story of any building. The side yard on the street side of each corner lot shall not be less than ten feet. A twenty-foot minimum side yard shall be required where a two-story residential structure will be located on a lot which abuts the rear yard of a single-family lot,
- F. Rear yard shall not be less than ten feet,
- G. Building height limit, two and one-half stories, but not exceeding thirty-five feet,
- H. Main building area, the main building shall have a minimum floor area of eight hundred square feet, living space. The definition of "main building" includes a mobile home.

On May 12<sup>th</sup>, Staff presented the information below relative to the adoption of Ordinance 688 and Rezone 2020-1 that would create a "Small Lot Designation" within the Municipal Code. At that meeting Staff recommended adding language to clarify the length of eaves for residences constructed on these small lot parcels. After further Staff discussion, the following Sections were amended, and the Ordinance was re-advertised.

**Section 17.10.032,**

**E. Side yard shall not be less than five feet with a two-foot overhang on each side. Three feet shall be added to each required side yard for each story above the first story of any building. The side yard on the street side of each corner lot shall not be less than ten feet. A twenty-foot minimum side yard shall be required where a two-story residential structure will be located on a lot which abuts the rear yard of a single-family lot,**

**I. No portion of a structure, excluding two-foot eaves shall be constructed in a Public Service or Utility Easement as depicted on a recorded map.**

**GENERAL PLAN:**

The 2014-2034 Corning General Plan contains goals throughout the plan.

Table LU-1 provides "*General Plan Land Use Classifications.*" For Single Family Residential (SFR) classifications the plan states: "*Provide single-family and two-family residential living environments receiving a full range of urban services - Maximum densities 14 dwelling units per acre.*"

Development of parcels of 4,000 sq ft. minimum permits 10.89 units per acre so creating a "Small Lot Designation" that permits these lots would be consistent with the General Plan.

**ENVIRONMENTAL:**

The California Environmental Quality Act (CEQA) Section 15061 (b) (3) states: "a project is exempt from CEQA if: The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is exempt from CEQA."

This section is based on the idea that CEQA applies jurisdictionally to activities which have the potential for causing environmental effects. Where an activity has no possibility of causing a significant effect, the activity will not be subject to CEQA. This approach has been noted with approval in a number of appellate court decisions including the State Supreme Court opinion in *No Oil, Inc. v. City of Los Angeles*.

Ordinance 688 and Rezone 2020-1 are creating new regulations that would allow the creation of single-family residential parcels pursuant to a "Small Lot Designation". This project does not permit any type of physical development without following the procedures set forth in the California Subdivision Map Act and additional CEQA review on a case-by-case basis for the land proposed for development. Therefore, creating regulations that permit the creation of smaller parcels that are consistent with the City of Corning 2014-2034 General Plan will not have a significant impact on the environment.

**STAFF RECOMMENDATION:**

Staff recommends the following Factual Subfindings, Legal Findings and Action for consideration by the City Council:

**Factual Subfinding #1**

Ordinance Number 688 and Rezone 2020-1 will establish a "Small Lot Designation" within the Corning Municipal Code. Minimum lot size of 4,000 sq. ft. for interior lots and 4,500 sq. ft. for corner lots are consistent with the 2014-2034 Corning General Plan. Creation of lots at these

densities will require following the procedures set forth in the California Subdivision Map Act and additional CEQA review on a case-by-case basis.

**Legal Finding #1**

Creating regulations that will permit lots that are consistent with the General Plan and subject to additional CEQA review prior to creation will not have a direct or indirect impact on the environment and therefore, the adoption and approval of Ordinance 688 and Rezone 2020-1 are exempt from CEQA pursuant to Section 15061 (b) (3).

**Factual Subfinding #2**

Creating a "Small Lot Designation" within the Corning Municipal Code will allow for the development of minimum parcels at 4,000 sq. ft. for interior lots and 4,500 sq. ft. for corner lots. These size parcels will allow for densities of approximately 10.89 units per acre.

**Legal Finding #2**

Table LU-1 allows for maximum densities of 14 units per acre in Single-Family Residential Land Use Designations. Providing for parcels developed at 4,000 sq. ft. for interior lots and 4,500 sq. ft. for corner lots does not exceed the maximum densities as set forth in the General Plan therefore, Ordinance 688 and Rezone 2020-1 are both consistent with the Land Use Element of the 2014-2034 Corning General Plan.

**Factual Subfinding #3**

The 2014-2034 Corning General Plan contains goals throughout the plan.

Community Goal #1 states that the City should: *"Preserve and enhance the quality of life by providing a variety of living environments and accommodating growth."*

Land Use Goal LU-6 states: *"Encourage a sense of community "village" quality and character throughout the City."*

Land Use Goal LU-7 states: *"Improve existing neighborhood aesthetics."*

**Legal Finding #3**

Adoption of a Small Lot Designation within the Corning Municipal Code is consistent with community and land use goals set forth in the General Plan.

**Factual Subfinding #4**

On April 21, 2020 the Corning Planning Commission held a duly noticed public hearing to review and make a recommendation to the City Council regarding Ordinance 688 and Rezone 2020-1, the regulations that would create a "Small Lot Designation" within the Corning Municipal Code.

**Legal Finding #4**

The City of Corning Planning Commission voted 5:0 to recommend that the City Council adopt the Factual Subfindings & Legal Findings as presented in the staff report and adopt Ordinance 688, the Ordinance to implement Rezone No. 2020-1.

**ACTION**

**MOVE TO ADOPT THE FOUR FACTUAL SUBFINDINGS AND LEGAL FINDINGS AS PRESENTED IN THE STAFF REPORT, WAIVE THE READING OF ORDINANCE 688, AND ADOPT ORDINANCE 688 TO IMPLEMENT REZONE 2020-1**

**OR:**

**MOVE TO DENY THE ADOPTION OF ORDINANCE 688 AND REZONE 2020-1.**



**ORDINANCE NO. 688**  
**AN ORDINANCE OF THE CITY OF CORNING**  
**AMENDING SECTION 16.21.030 (A) AND ADDING SECTION 17.10.032**  
**OF THE CORNING MUNICIPAL CODE REGARDING**

The City Council of the City of Corning, having conducted a public hearing in accordance with State Law, on June 9, 2020, and having approved the findings recommended by the Planning Commission, does hereby ordain as follows:

To amend Section 16.21.030 (A) of the Subdivision & Planning Code of the City of Corning to read as follows:

- A. The minimum area and dimensions of all lots shall conform to the requirements of the zoning law of the city for the district in which the subdivision is located. Cul-de-sac lots and lots on a curve shall be measured at the building setback line.

**Area and Dimensions:**

R-1	Minimum lot area	—	6,000 square feet; 7,000 square feet (corner lot)
	Minimum width	—	60 feet; 75 feet (corner lot)
R-1-4000	Minimum Lot area	—	4,000 square feet; 4,500 square feet (corner lot)
	Minimum width	—	40 feet; 45 feet (corner lot)
R-1-8000	Minimum lot area	—	8,000 square feet
	Minimum width	—	60 feet
R-1-10,000	Minimum lot area	—	10,000 square feet
	Minimum width	—	60 feet
R-1-2	Minimum lot area	—	6,000 square feet; 7,000 square feet (corner lot)
	Minimum width	—	60 feet; 75 feet (corner lot)
R-2	Minimum lot area	—	5,000 square feet; 6,000 square feet (corner lot)
	Minimum width	—	50 feet; 60 feet (corner lot)
R-3	Minimum lot area	—	5,000 square feet; 6,000 square feet (corner lot)
	Minimum width	—	50 feet; 60 feet (corner lot)
R-4	Minimum lot area	—	6,000 square feet; 7,000 square feet (corner lot)
	Minimum width	—	60 feet; 75 feet (corner lot)

To add Section 17.10.032 of the Zoning Code of the City of Corning to read as follows:

**17.10.032 Small Lot Designations.**

In areas designated R-1-4,000 on the city zoning map, minimum lot size shall be 4,000 square feet. Height, bulk and space requirements shall be as follows: Minimum lot area 4,000 square feet, 4,500 square feet for corner lots, Minimum lot width 40 feet, 45 feet for corner lots, maximum building coverage of sixty percent of lot area with a minimum width of any residential structure of twenty feet.

- A. Minimum Lot Area - 4,000 sq. ft. interior lots, 4,500 sq. ft. corner lots,
- B. Minimum Lot Width - 40 feet interior lots, 45 feet corner lots,
- C. Maximum Building Coverage - Sixty percent of lot area with a minimum width of any residential structure of twenty feet,
- D. Minimum front yard setback of ten feet to residence/porch and a garage must be set back to twenty feet.
- E. Side yard shall not be less than five feet with a two-foot overhang on each side. Three feet shall be added to each required side yard for each story above the first story of any building. The side yard on the street side of each corner lot shall not be less than ten feet. A twenty-foot minimum side yard shall be required where a two-story residential structure will be located on a lot which abuts the rear yard of a single-family lot,
- F. Rear yard shall not be less than ten feet,
- G. Building height limit, two and one-half stories, but not exceeding thirty-five feet,
- H. Main building area, the main building shall have a minimum floor area of eight hundred square feet, living space. The definition of "main building" includes a mobile home.
- I. No portion of a structure, excluding two-foot eaves shall be constructed in a Public Service or Utility Easement as depicted on a recorded map.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Corning, held on June 9, 2020 and adopted at a regular meeting of the City Council of the City of Corning, held June 23, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

The Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of Council persons voting for and against the same, in a newspaper of general circulation in the County of Tehama.

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**Douglas Hatley, Mayor**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**

**PUBLISHED:** \_\_\_\_\_

ITEM NO.: J-6  
REQUEST CITY COUNCIL AWARD  
BID FOR USED YOST PARK  
PLAYGROUND EQUIPMENT TO  
JERRY WILLIAMS IN THE AMOUNT  
OF \$1001.

June 23, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER   
CHRISSE MEEDS, PLANNER 1 RECREATION COORDINATOR 

**SUMMARY:**

At the May 26, 2020 City Council Meeting, Council authorized Staff to advertise and seek bids for the sale as "a lot and as is" of the used playground equipment from Yost Park. At Bid Closing on June 10<sup>th</sup>, the City had received three (3) bids in the following amounts of \$200, \$650, and \$1,001. The bid documents are attached for Council Review.

Staff is recommending City Council approve the high bid of \$1001 and authorize the sale and removal of the used playground equipment from the Blackburn well site.

**RECOMMENDATION:**

**MAYOR AND CITY COUNCIL:**

1. ACCEPT HIGH BID OF \$1001 FROM JERRY WILLIAMS AND AUTHORIZE REMOVAL OF THE USED PLAYGROUND EQUIPMENT FROM THE BLACKBURN WELL SITE.

# BID FORM

## FOR SURPLUS PROPERTY BELONGING TO THE CITY OF CORNING

**Description of property: Used Playground Equipment**  
**For additional information, call Chrissy Meeds at 530-824-7036**

This playground equipment is being sold as a lot and "as is". The City makes no other representations or warranties regarding the condition or usability of the playground equipment or its suitability or fitness for any purpose.

The playground equipment will be sold to the highest bidder. The City reserves the right to reject any or all bids. If identical bids are received, the award will be made based on the date and time bid is received by City of Corning.

The playground equipment is currently located at the corner of Blackburn and Marguerite Corning, CA 96021. The playground equipment was used at Yost park. Due to the current situation of the COVID-19 virus we will not be holding a viewing. The successful bidder must remove the playground equipment from the site within 90 days following notice of bid award.

Prior to removal of the playground equipment, payment in full by cash or check made payable to "City of Corning" must be delivered to the City of Corning at 794 Third St Corning, CA 96021, at which time the playground equipment will be turned over to the buyer.

Your bid must be received on or before 5:00 p.m., June 10, 2020 at

**CITY OF CORNING**  
**ATTN: CHRISSE MEEDS**  
**794 THIRD ST.**  
**CORNING, CA 96021**  
**530-824-7036**  
**cmeeds@corning.org**

E-MAILED BIDS WILL BE ACCEPTED WITH SUBJECT LINE: PLAYGROUND EQUIPMENT BID

Bid: \$ 200<sup>00</sup>

*Please Print Legibly*

NAME OR NAME OF COMPANY: Elizabeth Krantz

ADDRESS: 4491 Co. Rd N Orland, CA 95963

PHONE #: (530) 316-8192 EMAIL: bellabetsy86@yahoo.com

LOCATION MOBILE HOME WILL BE TRANSPORTED TO:  
ORLAND

Signature of Authorized Representative: Elizabeth Krantz

Attachment "A"

*June 10*

# BID FORM

## FOR SURPLUS PROPERTY BELONGING TO THE CITY OF CORNING

**Description of property: Used Playground Equipment**  
**For additional information, call Chrissy Meeds at 530-824-7036**

This playground equipment is being sold as a lot and "as is". The City makes no other representations or warranties regarding the condition or usability of the playground equipment or its suitability or fitness for any purpose.

The playground equipment will be sold to the highest bidder. The City reserves the right to reject any or all bids. If identical bids are received, the award will be made based on the date and time bid is received by City of Corning.

The playground equipment is currently located at the corner of Blackburn and Marguerite Corning, CA 96021. The playground equipment was used at Yost park. Due to the current situation of the COVID-19 virus we will not be holding a viewing. The successful bidder must remove the playground equipment from the site within 90 days following notice of bid award.

Prior to removal of the playground equipment, payment in full by cash or check made payable to "City of Corning" must be delivered to the City of Corning at 794 Third St. Corning, CA 96021, at which time the playground equipment will be turned over to the buyer.

Your bid must be received on or before 5:00 p.m., June 10, 2020 at:

**CITY OF CORNING**  
**ATTN: CHRISSY MEEDS**  
**794 THIRD ST.**  
**CORNING, CA 96021**  
**530-824-7036**  
**cmeeds@corning.org**

**E-MAILED BIDS WILL BE ACCEPTED WITH SUBJECT LINE: PLAYGROUND EQUIPMENT BID**

**Bid: \$ 650.-**

*Please Print Legibly*

NAME OR NAME OF COMPANY:

Crystal Linaet-Weston (April Lindgren + Jennifer Hardwick)

ADDRESS: 474 1st Street 96021

PHONE #: 530-580-1413

EMAIL: c-linaet@hotmail.com

LOCATION MOBILE HOME WILL BE TRANSPORTED TO:

474 1st St. Corning 96021

Signature of Authorized Representative:

JL Weston

# BID FORM

## FOR SURPLUS PROPERTY BELONGING TO THE CITY OF CORNING

**Description of property: Used Playground Equipment**  
**For additional information, call Chrissy Meeds at 530-824-7036**

The playground equipment is being sold as a lot and "as is". The City makes no other representations or warranties regarding the condition or usability of the playground equipment or its suitability or fitness for any purpose.

The playground equipment will be sold to the highest bidder. The City reserves the right to reject any or all bids. If identical bids are received, the award will be made based on the date and time bid is received by City of Corning.

The playground equipment is currently located at the corner of Blackburn and Marguerite Corning, CA 96021. The playground equipment was used at Yost park. Due to the current situation of the COVID-19 virus we will not be holding a viewing. The successful bidder must remove the playground equipment from the site within 90 days following notice of bid award.

Prior to removal of the playground equipment, payment in full by cash or check made payable to 'City of Corning' must be delivered to the City of Corning at 794 Third St. Corning, CA 96021, at which time the playground equipment will be turned over to the buyer.

Your bid must be received on or before 5:00 p.m., June 10, 2020 at

**CITY OF CORNING**  
**ATTN: CHRISSY MEEDS**  
**794 THIRD ST.**  
**CORNING, CA 96021**  
**530-824-7036**  
**[cmeeds@corning.org](mailto:cmeeds@corning.org)**

E-MAILED BIDS WILL BE ACCEPTED WITH SUBJECT LINE: PLAYGROUND EQUIPMENT BID

Bid: \$ 1001.00 *One thousand and one dollars only*

*Please Print Legibly*

NAME OR NAME OF COMPANY:

*Jerry Williams*

ADDRESS: *S McGlynn Drive, Red Bluff CA 96080*

PHONE #: *(530) 227-8093* EMAIL: *twinstea@gmail.com*

LOCATION MOVED FROM WWW.CORNING.COM

Signature of Authorized Representative: *Jerry Williams*

Attachment "A"

ITEM NO.: J-7  
ADOPT RESOLUTION NO. 06-23-2020-01  
AUTHORIZING SUBMITTAL OF A LOCAL  
EARLY ACTION PLANNING (LEAP) GRANT  
APPLICATION AND AUTHORIZE CITY  
MANAGER TO EXECUTE ALL ASSOCIATED  
DOCUMENTS/AGREEMENTS WITH THE  
CALIFORNIA DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT (H&CD)  
FOR THE LEAP GRANT

June 23, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER  
CHRISSE MEEDS, PLANNER 1 

**SUMMARY:**

Increasing the availability of affordable homes statewide is critical to bettering the quality of life of all Californians and to ending homelessness. In the 2019-20 Budget Act, Governor Gavin Newsom allocated \$250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet identified needs of every community. With this allocation, H&CD established the Local Early Action Planning Grant Program (LEAP) with \$119 million for cities and counties. LEAP provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production and help local governments prepare for their 6th cycle Regional Housing Needs Assessment (RHNA) much like the SB2 Planning Grants.

The 2019-20 Budget Act provides a spectrum of support, incentives, resources, and accountability to meet California's housing goals.

Planning Staff is seeking LEAP Planning Grant funds for the following:

- a. Create an online platform to house all Planning applications,
- b. Documents and Zoning information through the City's existing software IWork, and
- c. Employing GIC through Chico State University to create an interactive Zoning Map.

The proposed application requires City Council adoption of the attached Resolution No. 06-23-2020-01 approving an application for funding through H&CD (LEAP) Planning Grants Program (PGP) for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production within the City of Corning.

**RECOMMENDATION:**

**MAYOR AND COUNCIL ADOPT RESOLUTION NO. 06-23-2020-01 APPROVING AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR LEAP FUNDING AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL ASSOCIATED DOCUMENTS AND AGREEMENTS.**

**RESOLUTION NO. 06-23-2020-01**  
**A RESOLUTION OF THE CITY COUNCIL**  
**OF THE CITY OF CORNING**  
**AUTHORIZING APPLICATION FOR, AND RECEIPT OF**  
**LEAP PLANNING GRANTS PROGRAM FUNDS**

**WHEREAS**, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) dated February 2020, for its Planning Grants Program (PGP); and

**WHEREAS**, the City Council of City of Corning desires to submit a project application for the PGP program to accelerate the production of housing and will submit a 2020 PGP grant application as described in the Planning Grants Program NOFA and LEAP Planning Grants Program Guidelines released by the Department for the PGP Program; and

**WHEREAS**, the Department is authorized to provide up to \$250 million under the LEAP Planning Grants Program from the 2019-20 Budget-Act Trust Fund for assistance to Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)) related to the PGP Program.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CORNING RESOLVES AS FOLLOWS:**

**SECTION 1.** The City Council is hereby authorized and directed to apply for and submit to the Department the 2020 Planning Grants Program application released February 2020 in the amount of \$65,000.

**SECTION 2.** In connection with the PGP grant, if the application is approved by the Department, the City Manager is authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of \$65,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the City's obligations related thereto, and all amendments thereto (collectively, the "PGP Grant Documents").

**SECTION 3.** The City shall be subject to the terms and conditions as specified in the Standard Agreement, the LEAP Planning Grants Program Guidelines, and any applicable PGP guidelines published by the Department. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grants Program Application.

**SECTION 4.** The City Manager is authorized to execute the City of Corning Planning Grants Program application, the PGP Grant Documents, and any amendments thereto, on behalf of the City as required by the Department for receipt of the PGP Grant.



**ADOPTED on June 23, 2020, by the City Council of the City of Corning by the following vote:**

**AYES: Hatley, Snow, Valerio, Demo and Burnett**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

\_\_\_\_\_  
**Douglas Hatley, Jr., Mayor**

**ATTEST:**

\_\_\_\_\_  
**Lisa M. Linnet, City Clerk**


**I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution No. 06-23-2020-01) was adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 23rd day of June, 2020 by the votes listed above.**

\_\_\_\_\_  
**Lisa M. Linnet, City Clerk**

ITEM NO.: J-8  
PRESENTATION OF FISCAL YEAR 2020-  
2021 PROGRAM OF SERVICE AND  
ANNUAL BUDGET

June 23, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING

FROM: KRISTINA MILLER, CITY MANAGER   
ROY SEILER, CPA; ACCOUNTING CONSULTANT

**INTRODUCTION:**

City Staff hereby present the City Council with the proposed "Annual Program of Service and Fiscal Year 2020-2021 City Budget".

**BACKGROUND:**

Attached you will find the proposed FY 2020/2021 budget. The one-half cent sales tax (Measure A) is estimated to yield \$1,045,000 in FY 2020/2021. A significant amount of capital improvement is proposed to be funded this year. There are also significant increases to salaries and benefits as a result of the Memorandum's of Understanding being approved with the Public Safety, Dispatch, Management, and Miscellaneous bargaining units.

**SUMMARY:**

If approved in their entirety the Budget will:

- Continue to maintain "full-time" Municipal Operations at current staffing levels.
- Includes at least a 3.0% (budgeted at 4.2%) pay increase effective the first pay period in January 2021 for all employees in the Miscellaneous, Public Safety, Dispatch, and Management Bargaining Units.
- Continue the independent Planning Consultant arrangement (at approximately 7 hours per week with Scott Friend), the Public Works Consultant and Engineering Services agreements (at approximately 19 hours per week), and CPA Services Agreement with Roy Seiler on an as-needed basis.
- Fund the Recreation Program utilizing existing grant funding for six months and General Funds for the remainder of the year.
- \$200,000 will be utilized from Measure A to fund Dispatch. These funds are necessary to reduce the losses to the General Fund.
- \$340,336, \$300,998, and \$102,253 to Capital Improvement and Replacement Reserve accounts is proposed to be funded for the future replacement of City equipment for the Fire, Police, and Public Works, respectively.
- \$20,000 to support economic development projects
- Funding in the amount of \$20,000 to complete a Development Impact Fee Study as required by law
- Funding in the amount of \$7,000 to complete a Five-Year Strategic Plan utilizing a third-party facilitator
- \$15,000 in funding to develop a new City website to comply with the Americans with Disabilities Act
- Funding in the amount of \$15,000 to purchase a time clock system to create administrative efficiencies
- Funding in the amount of \$3,000 for the feral cat program
- The replacement of 1 desktop at City Hall and 3 desktops within the Police Department
- \$2,000 in ADA Improvements for the Library and \$5,000 to City Buildings
- \$10,000 for safety improvements to the front counter at the Finance Department

- \$8,000 in funding for the K-9 Program
- \$50,000 to support the Animal Shelter Services Agreement with the County
- \$650,000 in street projects and/or street maintenance
- \$5,000 to support community events
- The following items identified within the Capital Improvement Program

**Capital Improvement Proposed Funding**

	<b>Dollar Amount</b>	<b>Funding Mechanism</b>	
Mini-Attack/Chief's Truck	80,000	Financed	Fire Capital Replacement funded through Measure A
6 Replacement SCBA Bottles	9,000	Measure A	
Truck 3 LED Light Conversion	12,000	Measure A	
Engine 14 Light Conversion	13,000	Measure A	
PPE	3,100	Measure A	Grant-Funded
2 Patrol Vehicles*	107,434		Police Capital Replacement funded through Measure A
1 Additional Patrol Vehicles	62,676		
6 Patrol Rifles	10,410		
13 Speed Plates	13,000		
2 Drones	13,500		
Time Clock System	15,000		General Fund
Susteen	2,390		
Utility Dump Trailer	15,000		Public Works Capital Replacement Funded through Measure A
Ride-On Lawn Mower	24,000		
Airport Fencing	182,000		Grant-Funded
ADA Improvements to City Buildings	5,000		General Fund
<b>Total</b>	<b>\$567,510</b>		

\*Due to delays at the manufacturing plant the 2 patrol vehicles budgeted in FY 2019/20 will not be received until FY 2020/21

We've continued the budget format utilized last year. In the staff report we have included many of the charts that were provided last year. All recommended expenditures are accounted for in the budget document and/or described in this staff report.

**EXECUTIVE SUMMARY:**

- **FY 2020/2021 Total Projected City-wide Revenues (excluding transfers): \$13,854,927**
- **FY 2020/2021 Total Expenditures (excluding transfers): \$14,557,338**
- **Anticipated General Fund Revenues and Measure A Revenues will total \$5,201,600 and \$1,045,000, respectively.**
- **Recommended General Fund Expenditures will total: \$5,942,113 and \$1,043,587, respectively.**
- **General Fund Reserves will decrease by approximately \$592,616 from June 30, 2019 to June 30, 2021 as is indicated in Exhibit A.**

## **BUDGET FORMAT:**

The budget document presented tonight has two primary components: this "Budget Message" staff report with pages marked in lower case Roman Numerals, and the large binder document labeled "City of Corning 2020-2021 Budget & Program of Services" with regular page numbers. The document should be considered a "Draft" at this time.

Following this budget message is the Table of Contents and the Financial Projections Tab. Use the information under that tab to understand the financial status of the City's important funding sources.

The next two Tabs display the sources and history of the "General Fund" and all "Other Fund Revenues". There is a detailed narrative explaining each revenue source. The Department Summaries provides a short history of expenditures in each of the City's Departments. Individual expenditure plans for each Department are provided for detailed review.

## **IMPLEMENTING THE PROGRAM OF SERVICE AND ANNUAL BUDGET:**

Staff will present their budget recommendations to the City Council. Council will also entertain the public's comments and suggestions, and then deliberate and make any changes deemed necessary and/or appropriate.

The City Manager and Accounting Consultant Roy Seiler, CPA will then incorporate those changes in a final budget Resolution document. The current schedule calls for Council to work toward completing the budget review in order to adopt the Resolution at the July 14, 2020 regular meeting. The individual line items of the budget will not be adopted; instead the Council will use the Resolution to set the budget limits for each of the Operating Funds that support City services. Staff will then operate within these budget limits to carry out the City Council's adopted Program of Services.

## **THE BUDGET:**

"Budgeting" is a process to project revenues and then allocate those funds as expenditures in order to implement the Council's desired programs, services and projects.

The budget addresses anticipated revenues and expenditures affecting the "General Fund" and "Other Funds" that account for the Water & Sewer utilities, the Airport, Street Maintenance, Airport, and maintaining the Transportation Center. Revenues and expenditures for those "Other Funds" are earmarked for specific uses. That leaves little discretion to the City Council for those "Other Funds". For that reason, we primarily focus on the General Fund.

The General Fund budget can be viewed in three primary parts:

1. **History.** We start with "actual numbers" from the audit at last fiscal year's end (FY 2018-2019; ending June 30, 2019).
2. **2019-2020 Projected.** We normally prepare the budget before the current fiscal year "closes out". For this reason, we must "project" what the fund balance will be at fiscal year-end (June 30, 2020) based on ten months of data (July through April).

Due to the coronavirus pandemic (COVID-19), the City will experience major decreases in sales tax, transactions and use tax (Measure A), and transient occupancy tax revenue. Budgeted revenue is anticipated to be less than what is included in the approved FY 2019/20 budget by approximately \$126,970. Fortunately, the losses in sales tax, transient occupancy tax were partially offset by increases in grant-funded salary reimbursements.

Our General Fund (including Measure A) balance at June 30, 2020 is anticipated to be \$3,228,775 (5.15 months of operating expenditures).

- 3. Fiscal Year 2020/21 Budgeted.** We utilize various sources to make projections about the “Income” or “revenue” we will receive for the next fiscal year. Staff then use those projections to make recommendations about which programs, services and projects we can fund and where we expect to be on June 30, 2021. This year it is particularly difficult to reasonably project revenue due to COVID-19. We don't yet have sales tax data from the 2<sup>nd</sup> quarter of 2020 (April 1-June 30, 2020). This data will be available in late August early September and will be particularly helpful in understanding the full impacts of the closure of all but essential businesses. Staff will provide a quarterly budget update to the City Council in the September/October timeframe.

Hinderlitsers de Llamas the City's sales tax consulting firm expects sales tax revenue to decrease by almost 14% from \$3,095,713 in FY 2018/19 to \$2,825,516 in FY 2020/2021. This is assuming the federal CARES Act subsidies will be enough for businesses to remain open and there will not be a second shelter-in-place order. Staff expect Transient Occupancy Tax (TOT) revenue will significantly decrease in FY 2020/2021 by \$275,000 due to COVID-19 and the artificial inflation in revenues from the Camp Fire in fiscal years 2018/2019 and 2019/2020. One-time grant revenue sources to operate the Recreation Program at some point will become a full General Fund expense.

The City is fortunate to have a comfortable level of General Fund reserves during this time of uncertainty. Measure A funding is allowing the City to maintain its existing services, while funding a significant amount of capital improvement expenses.

Please refer to the “General Fund Summary and Projections” spreadsheets on the following pages. It details the recent history and projects the current and future balances of the General Fund.

As a final statement, the City needs to increase its reserves to a minimum of six months of General Fund expenditures. General Fund Reserves at June 30, 2021 are anticipated to decrease to approximately four months of general fund expenditures.

## **SUMMARY OF PROPOSED REVENUES AND EXPENDITURES FY 2020-2021**

### **REVENUES:**

The total City revenues from all sources for Fiscal Year 2020-2021 are projected to reach \$13,854,927, excluding transfers. City operating income comes from a number of sources which are described fully in the Draft Budget Book sections under the Tab “General Fund Revenues” and “Other Fund Revenues”.

### **GENERAL FUND REVENUES (Including Measure A):**

We project General Fund Revenues to be \$6,246,600 for FY 2020-2021. That amounts to 50.4% of total projected revenues. General Fund revenues are largely “discretionary”, meaning the City Council can largely decide how these funds are expended.

The revenue sources for the General Fund include the five major categories (Sales Tax, Transactions and Use Tax (Measure A), Transient Occupancy Tax, Property Tax, Motor Vehicle License Fees Tax and “Other GF Revenues”) shown on the spreadsheet marked “General Fund Revenue Projections” (Page 3). The spreadsheet shows how the fund amounts have varied among the recent budget cycles. The categories totals are also graphed on Page 2.

“Sales Tax” is a significant component of the General Fund. See the graph at Page 4 showing the history of sales tax receipts.

### **OTHER FUND REVENUES:**

The Council has limited discretion regarding “Other Fund” (Non-General Fund) Revenues. These funds are restricted to specific purposes. Some refer to these as “earmarked” funds. For example, gas taxes must go to street maintenance such as repaving projects, and water revenues may be spent only on water-related repairs or improvements, etc. The sum of all Other Fund Revenues anticipated for FY 2020-2021 is \$7,608,327. That makes up 55% of the City’s total revenues.

See the “Financial Projection” Tab following this report. Under that tab are separate spreadsheets for the Street Funds, the Sewer Enterprise and the Water Enterprise beginning on page 5.

Street Maintenance Funds (please see Page 5) are reliant on the various Gas Taxes collected from fuel sales and funds provided via the Tehama County Transportation Commission.

Please refer to the Sewer Enterprise Fund spreadsheet (Page 8). The Council approved Resolution No. 07-23-2019-09 on July 23, 2019. The Resolution implements a series of five separate 3.0% annual increases to the Sewer Rates beginning on August 1, 2019 and on July 1 each year thereafter.

Please refer to the Water Enterprise Fund Spreadsheet (Page 10). In 2018, the City implemented a series of five annual 3.5% water rate increases. As anticipated, consumption levels did not return to pre-drought levels. As a result, the City Council adopted Resolution 07-23-2019-08 approving an additional 3.5% annual increase (a total of 7%) for the next four years in order to remain in compliance with its rate covenant requirements.

**EXPENDITURES-HOW THE CITY SPENDS ITS MONEY:**

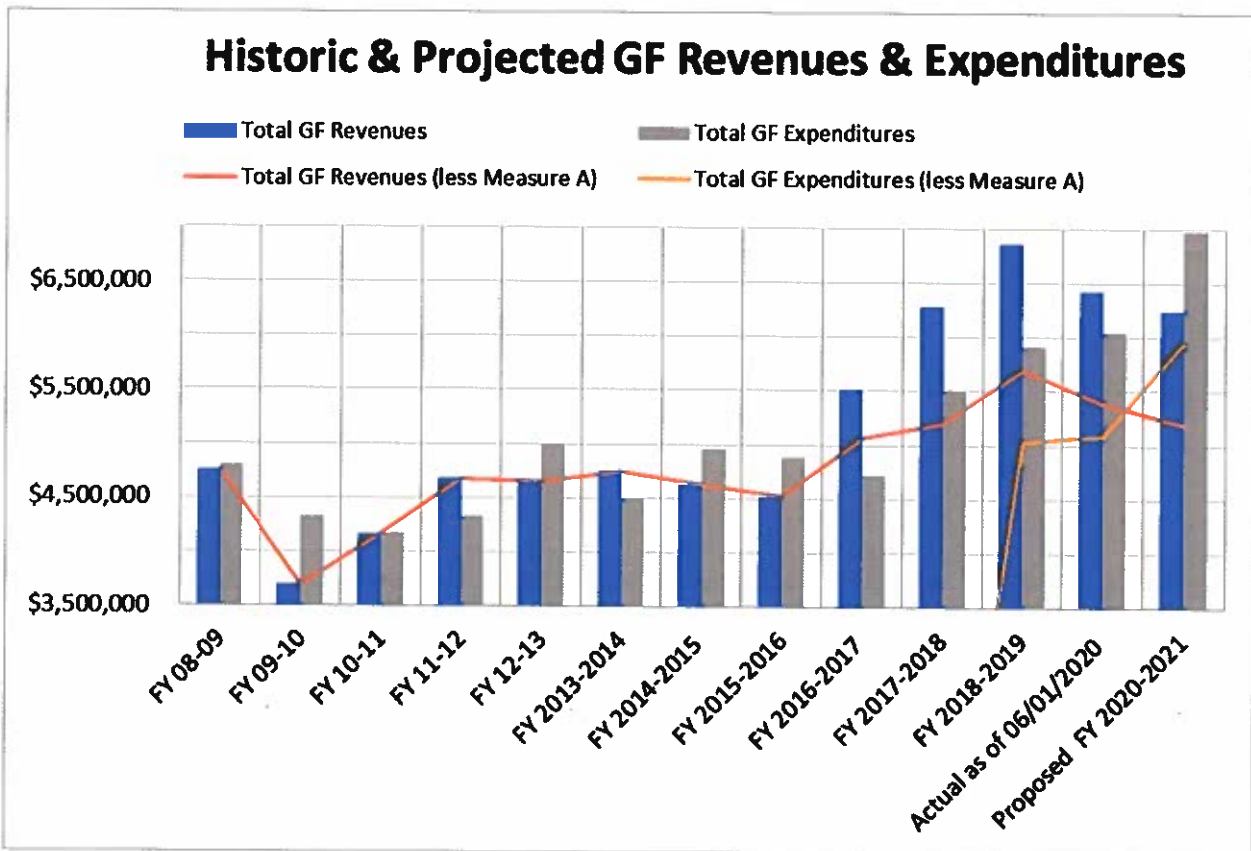
The Draft Budget document includes Staff recommended expenditures (excluding transfers) totaling \$14,557,338.

The passage of Measure A allowed the City to build up its reserves. This is allowing the City to avoid layoffs during this difficult time, which I am extremely grateful for. Since personnel costs represent 75% of general fund expenditures, there are little other means to cut expenditures unfortunately. I will continue to monitor revenues on a quarterly basis and provide updates to the City Council. Specific purchases such as the time clock system and the outside consultant to facilitate a five-year strategic plan will not occur until after mid-year budget review.

**HISTORY, ANALYSIS AND TRENDS:**

**GENERAL FUND ANALYSIS AND EXPECTATIONS:**

As described previously, we focus on the General Fund because it provides the discretionary revenue that funds many of the City's important services and programs. The spreadsheet that's the basis of the chart below is included under the Financial Projections Tab at page 3 of the Draft Budget document and titled "General Fund Revenue History Projections". The spreadsheet shows the various sources of General Fund revenue for each fiscal year and the corresponding amount received. As you can see General Fund revenues are anticipated to be less than FY 2017/2018, yet expenditures have significantly increased. This is primarily due to the City adequately funding depreciation expense and an increase in salaries and benefits.





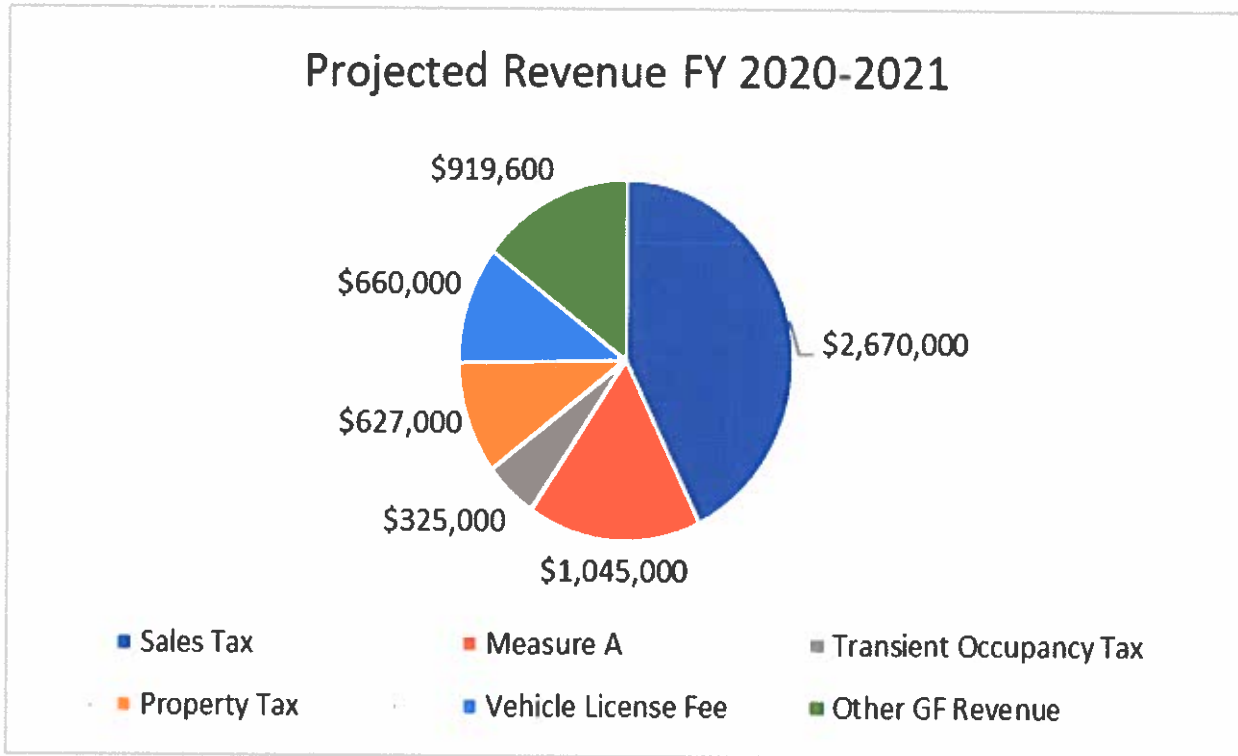
We are projecting the following:

	Revenue	Expenditures
General Fund (with Measure A)	\$ 6,246,600	\$ 6,985,700

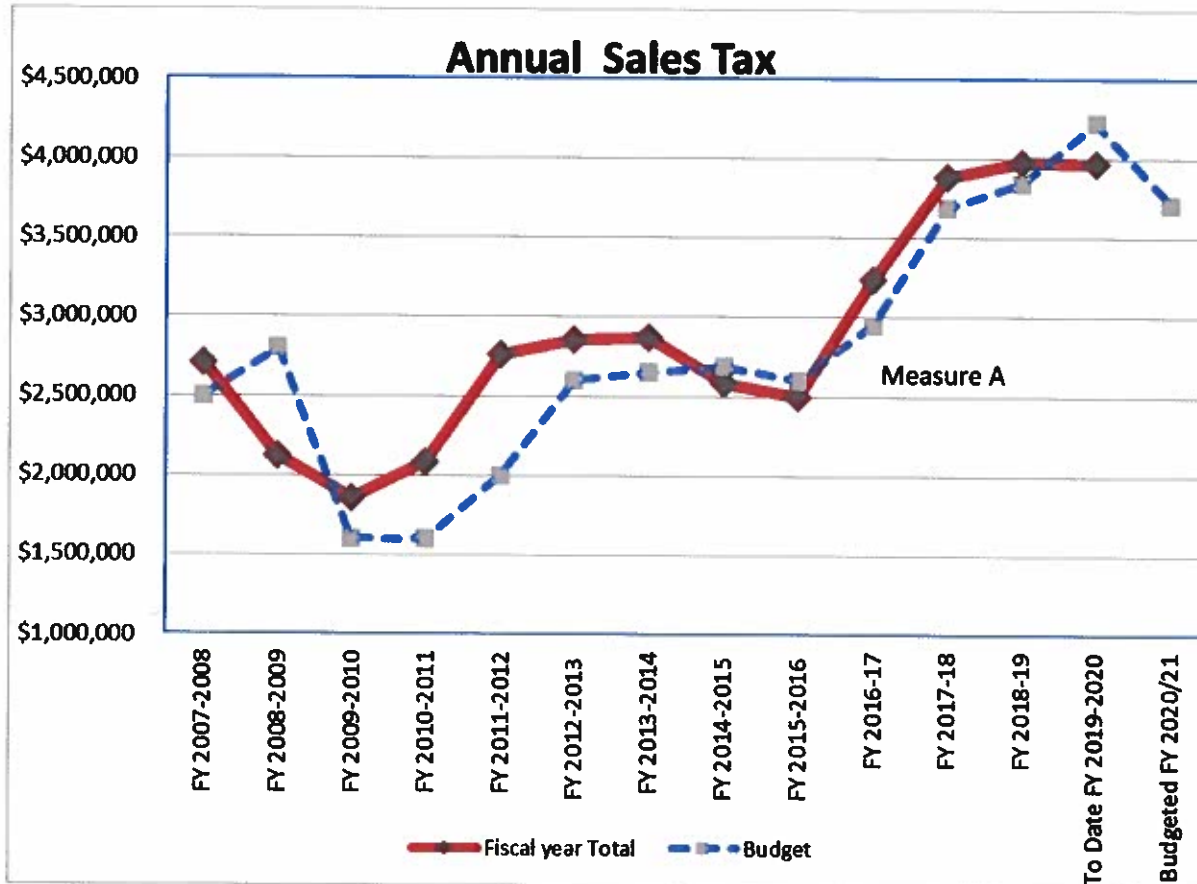
Due to the importance of the key General Fund Revenues, please see the detailed spreadsheets and charts at pages 2, 3, & 4 in the Financial Projections Section.

**SALES TAX REVENUE:**

Sales Tax is the principal component of General Fund Revenues as the chart below depicts. Since we rely heavily on sales tax revenue, our fiscal stability can be significantly affected by recessionary economic conditions (including COVID-19) and fuel prices. Two industry groups (Fuel Sales and Auto Sales) typically account for over 65-75% of our sales tax revenues depending on the year. In FY 2020/2021 fuel sales and auto sales account for approximately 31% and 36% of our total sales tax revenue, respectively. Other communities have more diversified revenue sources making them more resilient than the City of Corning during recessionary economic conditions.



It is anticipated that sales tax revenues will be over 51% of General Fund Revenues. Due to the boost in sales tax from the passage of Measure A, in FY 2020/2021 59% of General Fund revenue can be attributed to sales tax and transactions and use tax (Measure A). A one percent swing in sales tax revenue equates to about a \$40,000 effect on the General Fund. Volatile fuel prices can cause significant swings in sales tax received by the City.



**TRANSIENT OCCUPANCY TAX (TOT):**

TOT is a 10% room tax that is collected at the motels in town for stays of less than thirty days. For FY 2020/2021, we anticipate receiving \$325,000. This is \$275,000 less than what was budgeted in FY 2020/2021 due to temporary Camp Fire related increases returning to pre-Camp Fire levels and COVID-19 further decreasing travel.

**PROPERTY TAX:**

We have exceeded our FY 2019/2020 budget projection of \$604,100 for property tax revenues. We are projecting \$613,100 for FY 2020/2021.

**VEHICLE LICENSE FEES:**

This is property tax paid by the County Auditor in lieu of Vehicle License Fees. We expect to receive \$660,000 for FY 2019-2020 and kept our expectations the same for FY 2020-2021.

### **CURRENT BUDGET MANAGEMENT:**

The following bullet points summarize Staff's recommendations contained in the FY 2020-2021 Draft Budget and for the future.

- The City needs to closely monitor incoming revenue due to the COVID-19 pandemic.
- The City needs to continue its work to increase General Fund reserves to six months of operating expenditures.
- Increases in revenue are not outpacing increases in expenditures.
- The City needs to invest in economic development to expand its tax base to allow it to maintain existing services.
- The City must continue to fund Capital Improvement at appropriate levels.

### **SUBSEQUENT YEARS; FY 2020-2021 AND BEYOND:**

- Increased development activity will generate Development Impact Fees, some of which would pay down indebtedness attributable to previous Water, Sewer and WWTP expansion and improve the Water and Sewer Enterprise Funds.
- The City needs to review its Development Impact Fees to ensure adequate funds are set aside to maintain services as development occurs, as required by law.
- The City will need to fund the Recreation Program beyond the grant term. While this is an additional General Fund expense, recreational programs decrease criminal activity and support youth development.
- The maintenance and improvement of City infrastructure should remain a priority for the City.
- Long-term pension obligations and sales tax revenue should remain a concern when considering the hiring of additional staffing or other personnel related expenditures.
- We should carefully consider changes that we can undertake to improve the efficiency of our service delivery, cost control measures, and increase revenue opportunities through the analysis and possible renegotiation of our long-standing contracts.

**Exhibit "A"**  
**GENERAL FUND SUMMARY**  
**AND PROJECTIONS**

City of Corning  
 Budget Summary  
 2020-2021

	General Fund	Measure A	TOTAL
<b>Audit Balance, June 30, 2019</b>	<u>\$ 1,927,082</u>	<u>\$ 1,155,209</u>	<u>\$ 3,082,291</u>
 <b><u>2019-2020 Budgeted</u></b>			
Revenues and Transfers In, After Mid Year Adjustments	\$ 5,905,103	\$ 1,125,000	\$ 7,030,103
Estimated Change in Revenues over Projections	\$ (126,970)	\$ (70,000)	\$ (196,970)
			\$ -
Expenditures and Transfers Out, Including Budget Modifications	\$ (5,836,649)	\$ (1,100,000)	\$ (6,936,649)
Estimated Change in Expenditures over Projections	\$ 250,000	\$ -	\$ 250,000
<b>Net Change in Fund Balance</b>	<u>\$ 191,484</u>	<u>\$ (45,000)</u>	<u>\$ 146,484</u>
<b>Projected Fund Balance, June 30, 2020</b>	<u>\$ 2,118,566</u>	<u>\$ 1,110,209</u>	<u>\$ 3,228,775</u>
 <b><u>2020-2021 Budgeted</u></b>			
Revenues and Transfers In	\$ 5,201,600	\$ 1,045,000	\$ 6,246,600
Expenditures and Transfers Out	<u>\$ (5,942,113)</u>	<u>\$ (1,043,587)</u>	<u>\$ (6,985,700)</u>
<b>Net Change in Fund Balance</b>	<u>\$ (740,513)</u>	<u>\$ 1,413</u>	<u>\$ (739,100)</u>
<b>Budgeted Fund Balance, June 30, 2021</b>	<u>\$ 1,378,053</u>	<u>\$ 1,111,622</u>	<u>\$ 2,489,675</u>