

**DUE TO THE COVID-19 LOCAL EMERGENCY THESE MEETINGS WILL
BE HELD BY PHONE, TO PARTICIPATE, THE DIAL IN NUMBER IS:
(351) 999-4082**



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, APRIL 14, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

**Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Douglas Hatley Jr.**

Mayor:

All members of the City Council were present by phone.

C. PUBLIC COMMENTS:

Delores Botkus asked when the new Park signage prohibiting smoking would be installed; City Manager Kristina Miller stated the new signs were received last week and installation completed within the next two weeks.

LaRose Lane asked about the status of the security fencing at the Airport, would it be installed in phases? City Manager Miller responded stating that discussion of this project would need to be agendaized for discussion at a regular meeting, explaining Council is asking for public comments related to items listed on this closed session agenda. She further stated that she would have the City's contracted Public Works/Engineering Consultant contact her to discuss the Airport fencing project.

D. REGULAR AGENDA:

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO
GOVERNMENT CODE SECTION 54956.8:**

Property: APN No. 075-080-025-000.

Negotiating Party: Kristina Miller, City Manager

Property Negotiators: Corning Union High School District Superintendent Jared Caylor

Under Negotiation: Property Lease vs Sale

**E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON
CLOSED SESSION:**

Mayor Hatley announced that Council met in Closed Session and gave direction to the City's Property Negotiator City Manager Kristina Miler.

Lisa M. Linnet, City Clerk

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E. CALL TO ORDER: 6:30 p.m.

F. ROLL CALL:

Council:	Robert Snow Jose "Chuy" Valerio Dave Demo Karen Burnett
Mayor:	Douglas Hatley Jr.

All members of the City Council were present.

G. PUBLIC COMMENTS:

Councilor Demo asked contracted Public Works/Engineering Consultant Robin Kampmann the status on the purchase of a programable, mobile traffic sign. Mrs. Kampmann responded stating that Staff has researched the cost and availability of used signs and none are currently available other than at Richie Brothers, however there is no guarantee they are operational. She stated that she will explore having Public Works Mechanic Chris Demo or another employee attend the next Richie Brothers sale. She also stated that she is also researching the options/costs associated with the purchase of some type of moveable billboard.

H. REGULAR AGENDA:

**1. RESOLUTION TO DESIGNATE CITY AGENT FOR THE PURPOSE OF OBTAINING
FEDERAL AND STATE FINANCIAL ASSISTANCE IN LIGHT OF THE LOCAL, STATE,
AND FEDERAL EMERGENCY**

City Manager Kristina Miller presented this item and explained that this is a requirement of Cal OES to be considered for reimbursement of qualifying costs associated with the declared emergency. She is recommending that the City Council designate her and the City Clerk as the authorized agents.

Councilor Demo moved to adopt the proposed Resolution and designate the City Manager and City Clerk as the City's designated agents. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

F. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING. 6:38 p.m.

Lisa M. Linnet, City Clerk

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Douglas Hatley Jr.**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilwoman Burnett.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

Councilman Snow stated that he believes that the Port-a-Potty, Wash Station and Dumpster located at Hwy. 99W/Corona Avenue appear to be encouraging a congregation of the Homeless population and he is not in favor of continuing this service at this location. City Manager Miller responded stating that the reason for securing and placing these facilities at this location was to assist in controlling the spread of the virus by those not having access to such facilities and frequent other locations such as stores, parks, etc. utilized by the public. She also updated the Council on the optional transportation to, and housing for the homeless at the Tehama County Fair Grounds in Red Bluff. Councilwoman Burnett also provided some associated information.

G. CONSENT AGENDA:

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes with any necessary corrections of the March 24, 2020 Closed Session and Regular City Council Meeting.**
- 3. April 8, 2020 Claim Warrant in the amount of \$401,347.26.**
- 4. April 8, 2020 Business License Report.**
- 5. March Wages & Salaries: \$396,497.64.**
- 6. March 2020 Treasurer's Report. (Pulled - Will be presented at a future meeting.)**
- 7. March 2020 Building Permit Valuation Report in the amount of \$650,589.00.**
- 8. March 2020 City of Corning Wastewater Operations Summary Report.**

Councilor Valerio moved to approve Consent Items 1-5 and 7-8; Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None.** Motion was approved by a 5-0 vote.

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None**I. PUBLIC HEARINGS AND MEETINGS: None****J. REGULAR AGENDA:****9. Approve "Letter of Support" for the Tehama County Recycling Market Development Zone.**

City Manager Miller presented this item and stated that the Tehama County Solid Waste Management Agency (TCSWMA) and serves as the County's Recycling Coordinator. They also serve the City under a Joint Powers Agreement at no cost to the City. She stated that she recommends City support.

Councilor Demo moved to approve the proposed letter of support for the Tehama County Recycling Market Development Zone. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

10. Adopt Resolution 04-14-2020-01 calling for the Municipal Election and requesting it be consolidated with the County's November 3, 2020 Statewide General Election.

City Manager Kristina Miller presented this item. She explained that because the City consolidates their election with the County, the City is required to approve the calling for the Municipal Election and the request to consolidate it with the County's election every two years prior to the Election.

Councilor Burnett moved to adopt Resolution 04-14-2020-01 calling for the Municipal Election and requesting that it be consolidated with the County's Statewide General Election to be held on November 3, 2020. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Demo and Burnett. Absent: Valerio (believe he lost phone connection). Abstain/Opposed: None. Motion was approved by a 4-0 vote with Valerio absent.**

11. Approve Task Order "A" to Armstrong Consultants, Inc. for Professional Services for the 2020 Corning Airport Fence Project under Airport Engineering Services Contract 2019-6.

This item was presented by contracted Public Works/Engineering Consultant Robin Kampmann. Mrs. Kampmann explained that although the City Council had awarded the Profession Services contract to Armstrong Consultants, Inc., no project cost was included as each project must be done under a "Task Order" per Federal Aviation Association (FAA). She then explained the FAA required process for the City to acquire grant funding and reimbursement for completed project work.

Mrs. Kampmann informed the Council that she has been tracking available stimulus funding and recently received a report that FAA will 100% match City funds on approved projects and stated that it was a good time to move forward.

Councilor Snow moved to approve Task Order "A" (TO-A) for Armstrong Consultants, Inc. to provide Professional Services for the 2020 Corning Airport Fence Project under Airport Engineering Services Contract 2019-6; and authorize the City Manager to sign the Task Order Authorization. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Demo and Burnett. Absent: Valerio. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Valerio absent.**

12. Approve three-year Agreement Extension (FY's 2020 – 2023) for Audit Services with Donald R. Reynolds, CPA.

Presented by City Manager Miller. She stated that stated that Mr. Reynolds has provided this service to the City for a number of years, his costs are low, and she recommends approval of the 3- Year Audit Services Agreement (stating that it is not a 3-Year Accounting Services Agreement as listed in the Staff Report).

Councilor Burnett moved to approve a 3-year Audit Services Agreement with Mr. Donald R. Reynolds, CPA at a not-to-exceed cost of \$20,500 for FY ending June 30, 2020, \$21,000 for FY ending June 30, 2021, and \$21,250 for FY ending June 30, 2022; and direct the City Attorney to finalize the Agreement for the City Manager's signature. Councilor Snow seconded the motion.

Ayes: Hatley, Snow, Demo and Burnett. Absent: Valerio. Abstain/Opposed: None.
Motion was approved by a 4-0 vote with Valerio absent.

13. Informational update on COVID-19 presented by City Manager Kristina Miller.

City Manager Miller provided an update on the status of COVID-19 within the City, County and State as she currently has been informed.

- She announced that she meets twice weekly via audio conference with the City Managers of Red Bluff and Tehama, County Council, the County Administrator, Tehama County Health Service Members, Dr. Wichenheisor, and others.
- Dr. Wichenheisor believes there are more cases within the County that have not been tested for the virus. Currently out of 168 tested, only one tested positive and that individual recently passed away; 167 of those tested were negative for the virus.
- There are currently 38 staying at the Shelter at the Tehama County Fairgrounds.
- They expect the peak in Tehama County to be later than other parts of the State.
- Please spread the word to our local businesses that have been economically impacted as a result of the COVID-19 situation to visit their local Bank to sign up for or obtain information related to Federal/State Grant Funding associated with the COVID-19 Emergency.
- County Counsel will be reaching out to businesses and others independently and utilizing Chambers of Commerce, Rotary, etc. to provide information and programs available to assist.
- Fecal matter testing for COVID-19 within the Community is being considered at the Wastewater Treatment Plants, Public Works Consultant Robin Kampmann will be looking into this.
- Caltrans has authorized overweight trucks (greater than 8,000 lbs.) to utilize State roads; we might need to have a Special Meeting for Council to consider allowing this on some of our City roads.

Councilor Snow asked if the City has any authority to reopen businesses; City Manager Miller stated she would have to research an answer to that question.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow: None

Valerio: Not present due to phone problems.

Demo: Announced that the JPA (Tehama County Solid Waste Management Agency) conducted their meeting by phone. They are still trying to get recycling efforts acknowledged.

Burnett: None

Hatley: Nothing other than announced he is now furloughed.

N. ADJOURNMENT!: 7:18 p.m.

Lisa M. Linnet, City Clerk