



**CITY OF CORNING  
SPECIAL CITY COUNCIL  
CLOSED SESSION MINUTES  
TUESDAY, JANUARY 14, 2020  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

**A. CALL TO ORDER: 4:05 p.m.**

**B. ROLL CALL:**

**Council:** Robert Snow  
Jose "Chuy" Valerio  
Dave Demo  
Karen Burnett  
**Mayor:** Douglas Hatley Jr.

All members of the City Council were present except Councilman Valerio.

**C. PUBLIC COMMENTS: None**

**D. REGULAR AGENDA:**

**1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Government Code § 54956.9.**

**Two Cases:**

- a. Case No.: 2:18-cv-01550-KJM-AC; and**
- b. Case No.: CV24394**

**2. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:**

**Agency Negotiator: Greg Einhorn, Labor Relations Consultant**

**Bargaining Units: Management, Public Safety, Dispatcher, and Miscellaneous**

**E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 5:28 p.m.**

Mayor Hatley reported that Council met in closed session and there was no reportable action on item 1 a & b; and Council gave Staff direction on item 2.

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**Lisa M. Linnet, City Clerk**



**CITY OF CORNING  
CITY COUNCIL MEETING AGENDA  
TUESDAY, JANUARY 14, 2020  
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794 THIRD STREET**

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**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:** Robert Snow  
Jose "Chuy" Valerio  
Dave Demo  
Karen Burnett  
**Mayor:** Douglas Hatley Jr.

All members of the City Council were present.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Councilor Burnett.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **Proclamation: January 2020 as Human Trafficking Prevention Awareness Month in the City of Corning.** Maggie Michael, CalWorks Advocate was present to accept the Proclamation and provided informational handouts to the City Council.
2. **Proclamation: January 2020 as National Stalking Awareness Month in the City of Corning.** CalWorks Advocate Maggie Michael was present to accept the Proclamation.
3. **Proclamation: January 27<sup>th</sup> – 31<sup>st</sup>, 2020 as “The Great Kindness Challenge”.** Erin Luevana, Tehama County Department of Education Recreation Specialist, SERRF Expanded Learning Program was present to accept the Proclamation. Mayor Hatley stated that Olive View School will be celebrating the Challenge on the 27<sup>th</sup> through 31<sup>st</sup> and encouraged Council members to stop by if able.

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

A member of the Community was present to express her interest in creating a Community Garden in one of the City's Parks. Councilman Valerio stated he thought this was a great idea. A member of the audience suggested taking the suggestion to the Boy Scouts as it sounds like a good Eagle Scout Project. A suggestion was made for her to come in and discuss the idea with City Staff to see if there is a viable location. With Council support she was directed to come in and speak with Recreation Coordinator/Planner 1 Crissy Meeds.

City Manager Kristina Miller welcomed City Clerk Lisa Linnet back.

**G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

4. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
5. **Waive the reading and approve the Minutes of the December 10, 2019 Closed Session & Regular Meeting of the City Council with any necessary corrections. (Pulled, to be presented at the next meeting.)**
6. **January 8, 2020 Claim Warrant in the amount of \$547,611.56.**
7. **January 8, 2020 Business License Report.**
8. **December Wages & Salaries: \$358,288.66.**
9. **December 2019 Treasurer's Report.**
10. **December 2019 Building Permit Valuation Report in the amount of \$5,806,117.00.**
11. **December 2019 City of Corning Wastewater Operations Summary Report.**
12. **Adopt Ordinance No. 682, Repealing Section 17.50.230 and Adding Chapter 17.67 to the City of Corning Municipal Code (Second Reading & Adoption).**
13. **Accept Resignation from Recreation Commission Chairperson James Dodge effective immediately.**
14. **Approve recommendation of Meredith Allen for appointment to the City Recreation Commission.**

Councilor Valerio moved to approve Consent Items 4-14; Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a vote of 5-0.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:** None

**I. PUBLIC HEARINGS AND MEETINGS:** None

**J. REGULAR AGENDA:**

**15. Appoint Vice-Mayor and City Representatives to Various Commissions/Committees.**

Councilor Demo moved to approve the Mayors recommended appointment of Vice Mayor and Representatives to the below listed Committees, Commissions and Boards. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a vote of 5-0.**

**Vice Mayor:** Councilman Robert Snow.

**Tehama County Transportation Commission:** Douglas Hatley, Alternate: Dave Demo  
**Tehama County Indian Gaming Local Community Benefit Committee:** Douglas Hatley and Lisa M. Linnet.  
**Wayfinding Signs Adhoc Committee:** Karen Burnett and Douglas Hatley  
**LAFCO (Tehama County Local Agency Formation Commission):** Dave Demo  
**Tehama County Heritage Committee:** Darlene Dickison  
**Tehama County Community Action Agency:** Karen Burnett  
**Tehama County Solid Waste Management Agency (JPA):** Dave Demo, Alternate: Doug Hatley  
**3CORE:** Kristina Miller and Doug Hatley  
**Corning Chamber of Commerce Non-Voting Representative:** Jose "Chuy" Valerio  
**Everett Freeman Promise Program Grant Steering Committee:** Tony Cardenas and Jeremiah Fears  
**Corning Community Foundation:** Karen Burnett  
**Senior Center Representative:** Dave Demo  
**Tehama Vehicle Abatement Authority:** Ron Robbins  
**NCCSIF:** Kristina Miller and Tom Watson  
**Airport Land Use Commission:** Louis Davies, City Airport Commissioner  
**Mosquito Abatement Authority:** Ross Turner  
**Tehama County Flood Control & Water Conservation District Groundwater Commission:** Kristina Miller  
**AB3030 TAC:** Steve Lindeman  
**Tehama County Integrated Waste Management Task Force (AB939):** Steve Lindeman

**16. Approve Agreement with the Paskenta Band of Nomlaki Indians for the City to provide Independent Contractor Services to the Tribe.**

Presented by City Manager Miller who announced that this is our third Agreement with the Tribe for these grant funds. This year's grant funding has been reduced to \$75,000 for the term of January 1, 2020 through December 31, 2020. She stated that the annual cost to operate the Program in calendar year 2019 was \$118,000 excluding the City Manager's unreimbursed personnel time, the estimated cost for calendar year 2020 to the General Fund is \$43,000. She further stated that it is expected this will be the last year the City is to receive this grant and ended by stating that a soft-match of \$5,000 per month through administrative support, facility usage, volunteers, and/or direct support is required.

City Manager Miller also announced that the City would not receive a response to our recent Park Grant application until February.

City Councilor Burnett and Recreation Coordinator Crissy Meeds stated how well the Recreation Programs are doing and the overwhelming participation and support received by the community.

Councilor Burnett moved to approve Agreement for the City to provide independent contractor services to the Paskenta Band of Nomlaki Indians as it relates to the awarded United States Department of Education Grant, PR/Award No. U215B160003-16B in the amount of \$75,000 and authorize the City Manager to sign all associated documents. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a vote of 5-0.**

**17. Award Palm Tree Pruning Project to West Coast Arborists, Inc. in the amount of \$145.00 per tree.**

Presented by Public Works Director Consultant Robin Kampmann who stated that we plan on adding an additional 165 trees to the bid as a result of the Bid received which still allows the City to stay within the budgeted \$40,000. She then named the tree pruning locations. Councilor Snow asked about the Bid process due to concerns that only one bid was received. Mrs. Kampmann explained the extensive outreach done and the Bid process followed.

Councilor Snow moved to award the Bid for the City Palm Tree Pruning to West Coast Arborists, Inc. in the amount of \$145 per tree, not to exceed \$40,000 and authorize the City Manager to execute the Contract. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a vote of 5-0.**

**18. Adopt Resolution No. 01-14-2020-01 establishing an Administrative Policy for Utility Billing.**

Presented by City Attorney Collin Bogener stating that the next two items are related. He explained that the proposed Administrative Policy for Utility Billing and proposed Ordinance 685 (Items 18 and 19) are a direct result of recent legislation, specifically SB 99A, the Water Shutoff Protection Act. They are being proposed to change the City's Municipal Code so that our Code will comply with the Law. He also explained the changes the law requires, the specific qualifying criteria, and he emphasized that this is necessary to meet the February 1<sup>st</sup> deadline for compliance.

Council members asked questions relating to whether the City's current computer programming can accommodate the required changes and relating to the various qualifying criteria. These were addressed by Mr. Bogener and City Manager Miller. City Manager Miller specifically responded to the question relating to the computer software and stated that the City's existing accounting software is very antiquated, however the City's Accounting Manager Mary Brimm is currently working with our accounting software support team to see if changes/updates can be made to the existing system to assist with compliance. She has also been looking into costs associated with purchasing new more efficient accounting software however it is very expensive and not budgeted at this time. Ms. Miller announced that, after working with the City Attorney and the City's Accounting Manager, the City has amended the current water discontinuation policy in order to allow us to comply.

Councilor Snow moved for Mayor and Council to adopt Resolution No. 01-14-2020-01, a Resolution establishing an Administrative Police for Utility Billing; Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a vote of 5-0.**

**19. Adopt Ordinance 685, an Ordinance amending Chapter 13.08 of the Corning Municipal Code regarding the discontinuation of water service for failure to pay (Introduction and 1<sup>st</sup> Reading).**

City Attorney Collin Bogener presented this item stating, as explained in the previous item, the changes suggested will bring the City's Municipal Code into compliance with the new legislation.

Councilor Snow moved to introduce for first reading, Ordinance No. 685, an Ordinance amending Chapter 13.08 of the Corning Municipal Code regarding the discontinuation of water service for failure to pay and direct the City Clerk to read the Ordinance by title only. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Valerio, Burnett and Demo. Absent/Abstain/Opposed: None. Motion was approved by a vote of 5-0.** The City Clerk then read the Ordinance by title.

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None**

**L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

**Snow:** None

**Valerio:** Reported the date (February 1<sup>st</sup>), time (5:30 p.m.) and location (Corning Veterans Memorial Hall) of the Corning Chamber of Commerce Installation Dinner.

**Demo:** Reported on his attendance JPA (Tehama County Solid Waste Management Agency Board meeting last Monday. He reported that they are close to moving forward with the Green Waste recycling. He also reported that he attended the Senior Center Meeting.

**Burnett:** Announced the January 20<sup>th</sup> brunch at the Senior Center, pancakes for \$5 from 10 a.m. to 11 a.m.

**Hatley:** Announced that he attended the Spaghetti Dinner fund raiser for Alfred Souza at Paskenta, the benefit raised \$16,000. Good turn out.

**N. ADJOURNMENT: 7:17 p.m.**

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**Lisa M. Linnet, City Clerk**