

DUE TO THE COVID-19 LOCAL EMERGENCY THESE MEETINGS WILL BE HELD BY PHONE, TO JOIN THE ZOOM MEETING:



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Meeting ID 934 294 8553

**CITY OF CORNING
CITY COUNCIL CLOSED SESSION MINUTES
TUESDAY, JUNE 23, 2020**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 5:49 p.m.

B. **ROLL CALL:**

Council: Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Mayor: Douglas Hatley Jr.

All members of the City Council were present except Councilors Snow and Valerio.

C. **PUBLIC COMMENTS:** None.

D. **REGULAR AGENDA:**

1. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (§ 54956.9).**
One Case: Beggins vs. Carpenter, et al, Case No. 18 cv-01550-KJM-AC
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR (§ 54956.8)**
Property: APN No.'s: 087-090-041-000 & 087-090-042-000
Agency Negotiator: Kristina Miller, Real Property Negotiator/City Manager
Negotiating Parties: Travel Centers of America
Under Negotiation: Cost for Utility Easement.
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR (§ 54956.8)**
Property: APN No.'s: 071-080-008-000 thru 071-080-010-000
Agency Negotiator: Kristina Miller, Real Property Negotiator/City Manager
Under Discussion: Property at this location.

E. **ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:** 6:30 p.m.

Mayor Hatley reported the following for Closed Session Items 1 through 3:

1. No reportable action.
2. Gave direction to Property Negotiator.
3. Gave direction to Property Negotiator.

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**CITY OF CORNING
CITY COUNCIL MEETING AGENDA
TUESDAY, JUNE 23, 2020**

A. **CALL TO ORDER:** 6:30 p.m.

C. ROLL CALL:**Council:**

**Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Douglas Hatley Jr.**

Mayor:

All members of the City Council were present except Councilors Snow and Valerio.

D. PLEDGE OF ALLEGIANCE: Led by the City Manager.**E. INVOCATION: Led by Councilwoman Burnett.****F. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None.****G. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Timothy Moran addressed the Council about Elizabeth Avenue asking if speed bumps could be put in to address the excessive speed of traffic on this street.

City Manager Kristina Miller provided a COVID-19 update announcing that Tehama County currently has 55 individuals that have tested positive for COVID-19, most cases have been attributed to social gatherings. She also announced that the Governor has mandated wearing masks and encouraged all to wear them so that our economy and businesses can reopen. She also announced that the City Pool will be opening with safety measures in place.

H. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes with any necessary corrections of the June 9, 2020 Closed Session and Regular City Council Meeting.**
- 3. June 17, 2020 Claim Warrant in the amount of \$225,554.47.**
- 4. June 17, 2020 Business License Report.**
- 5. Ordinance 688, an Ordinance of the City of Corning amending Section 16.21.030(A) and adding Section 17.10.032 of/and to the Corning Municipal Code, Rezone No. 2020-1. (Second Reading & Adoption)**

Councilor Burnett moved to approve Consent Items 1-5; Councilor Demo seconded the motion. **Ayes: Hatley, Burnett and Demo. Absent: Snow and Valerio. Abstain/Oppose: None.** Motion was approved by a 3-0 vote with Snow and Valerio absent.

I. ITEMS REMOVED FROM THE CONSENT AGENDA: None**J. PUBLIC HEARINGS AND MEETINGS: None****K. REGULAR AGENDA:**

- 6. Award Bid for Playground Equipment from Yost Park as "One Lot and As Is" to Jerry Williams in the amount of \$1001.**

This item was presented by Recreation Coordinator Christina Meeds. Ms. Meeds stated that the City had received 3 bids and announced the Bid amounts. She further stated that Staff is recommending accepting the High Bid submitted by Jerry Williams in the amount of \$1,001.

Councilor Burnett moved to accept the high bid of \$1,001 from Jerry Williams and authorize removal of the used playground equipment from the Blackburn Well site. Councilor Demo seconded the motion. **Ayes: Hatley, Burnett and Demo. Absent: Snow and Valerio. Abstain/Oppose: None.** Motion was approved by a 3-0 vote with Snow and Valerio absent.

- 7. Adopt Resolution No. 06-23-2020-01 authorizing submittal of a Local Early Action Planning (LEAP) Grant Application and authorize City Manager to execute all associated documents/agreements with the California Department of Housing & Community Development (HC&D).**

This item was presented by Planner 1 Christina Meeds. Ms. Meeds stated that Governor Newsom allocated \$250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet identified needs of every community. With this allocation, H&CD established the Local Early Action Planning Grant Program (LEAP) with \$119 million for Cities and Counties. LEAP provides one-time non-competitive grant funding in the amount of \$65,000 to update planning documents and implement process improvements to facilitate the acceleration of housing production and assist in preparation for the 6th cycle Regional Housing Needs Assessment (RHNA) much like the SB2 Planning Grants. Ms. Meeds stated that the application, if approved, requires City Council adoption of the proposed Resolution No. 06-23-2020-01 approving an application to the California State Department of Housing & Community Development for LEAP Funding. If approved she will prepare and submit the LEAP Grant application in the amount of \$65,000 to assist with the following:

- a) Creation of an online platform to house all Planning Applications;
- b) Documents and Zoning information through the City's existing software IWorQ; and
- c) Employing GIC through Chico State University to create an interactive Zoning Map.

Councilor Demo moved to adopt Resolution No. 06-23-2020-01 approving an application to the California State Department of Housing and Community Development for LEAP Funding and authorize the City Manager to execute all associated documents and Agreements. Councilor Burnett seconded the motion. **Ayes: Hatley, Burnett and Demo. Absent: Snow and Valerio. Abstain/Oppose: None. Motion was approved by a 3-0 vote with Snow and Valerio absent.**

8. Presentation of Fiscal Year 2020-2021 Annual Program of Services and City Budget.

Presented by City Manager Kristina Miller. She thanked City Staff and the City's CPA Roy Seiler for their assistance in preparing this Budget. She stated if approved in their entirety the Budget will:

- Continue to maintain "full-time" Municipal Operations at current staffing levels.
- Includes at least a 3.0% (budgeted at 4.2%) pay increase effective the first pay period in January 2021 for all employees in the Miscellaneous, Public Safety, Dispatch and Management Bargaining Units.
- Continue the independent Planning Consultant arrangement (at approximately 7 hours per week with Scott Friend), the Public Works Consultant and Engineering Services Agreements (at approximately 19 hours per week), and CPA Services Agreement with Roy Seiler on an as-needed basis.
- Fund the Recreation Program utilizing existing grant funding for six months and General Funds for the remainder of the year.
- \$200,000 from Measure A to fund Dispatch to reduce the losses to the General Fund.
- \$340,336, \$300,998, and \$102,253 to Capital Improvement & Replacement Reserve accounts for the future replacement of City equipment for the Fire, Police, and Public Works.
- \$20,000 to support economic development projects.
- Funding in the amount of \$20,000 to complete a Development Impact Fee Study as required by law.
- Funding of \$7,000 to complete a Five-Year Strategic Plan utilizing a third-party facilitator.
- \$15,000 in funding to develop a new City website to comply with the Americans with Disabilities Act.
- Funding of \$15,000 to purchase a time clock system to create administrative efficiencies.
- \$3,000 funding for the Feral Cat Program.
- Replacement of 1 desktop at City Hall & 3 desktops within the Police Department.
- \$2,000 in ADA Improvements for the Library and \$5,000 to City Buildings.
- \$10,000 for safety improvements to the front counter in the Finance Department.
- \$8,000 for the K-9 Program.
- \$50,000 to support the Animal Shelter Services Agreement with the County of Tehama.
- \$650,000 for street projects and/or maintenance.
- \$5,000 to support community events; and

- A total of \$567,510 for Police, Fire and Public Works Department Capital Improvement Projects.

City Manager Miller reported the following:

- The General Fund (including Measure A) balance at June 30, 2020 is anticipated to be \$3,228,775
- Sales Tax revenues are expected to decrease by 14% less than the previous year, it is difficult to reasonably project revenue due to COVID-19.
- TOT's are expected to decrease by \$275,000 partly due to COVID-19 and refugees from the Campfire becoming rehoused.
- The City is very fortunate to have our reserves (roughly \$3,000,000), many communities do not have much in their reserves.
- The proposed budget allows for continuation of existing staffing, and the previously approved 3% employee pay increase,

City Manager Miller stated the following:

- The 2020-2021 total projected City-wide Revenues (excluding transfers) are \$13,854,927 (\$6,246,600 General Fund Revenues – discretionary funds, City Council decides how these are spent; and \$7,608,327 in Projected Other Fund Revenues – nondiscretionary funds, restricted to specific purposes).
- Total Expenditures (excluding transfers) are: \$14,557,338;
- The anticipated General Fund Revenues and Measure A Revenues will total: \$5,201,600 and 1,045,000; and
- The recommended General Fund Expenditures will total \$5,942,113 and \$1,043,587; and
- The General Fund Reserves will decrease by approximately \$592,616 from June 30, 2019 to June 30, 2021.

No action required at this time. This item will be brought back to Council with a Resolution for final approval.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow: Absent

Valerio: Absent

Demo: Nothing

Burnett: Stated that there will be another Craft Class at the Senior Center with the first class on July 6th.

Hatley: Reported on TCTC & TRAX Meeting yesterday stating they will be having a big project on South Avenue.

N. ADJOURNMENT: 7:06 p.m.

Lisa M. Linnet, City Clerk