

**DUE TO THE COVID-19 LOCAL EMERGENCY THESE MEETINGS WILL BE HELD BY
PHONE, TO PARTICIPATE, THE DIAL IN NUMBER IS:
(351) 999-4082**



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, MARCH 24, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 5:30 p.m.

B. ROLL CALL:

Council:

**Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Douglas Hatley Jr.**

Mayor:

All members of the City Council were present by phone except Councilman Valerio.

C. PUBLIC COMMENTS: None

D. REGULAR AGENDA:

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Continued from the March 10, 2020 Closed Session: Pursuant to Government Code 54957
Title: City Manager.**
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8:
Property: APN No. 069-210-057-000, Utility Easement.
Negotiating Party: Kristina Miller, City Manager
Property Negotiator: Mike Dudley
Under Negotiation: Price and Terms of Payment.**
- 3. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Government Code § 54956.9.
One Case:
a. Case No. 20CI000038, City of Corning v. Bohme**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 p.m.

Mayor Hatley reported the following:

- 1) City Manager's work performance is outstanding; the City Manager requested, and Council approved the request to receive a pay increase until the current crisis ends at which time the increase will be retroactive.**
- 2) Council gave direction to the City Property Negotiator.**
- 3) No report to be made at this time.**

Lisa M. Linnet, City Clerk

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B. ROLL CALL:

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**Robert Snow
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Mayor:

All members of the City Council were present by phone.

C. PLEDGE OF ALLEGIANCE: Due to the meeting being held by phone, the Pledge of Allegiance was not done.

D. INVOCATION: Led by Councilor Burnett.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: City Clerk Lisa Linnet read each of the Proclamations listed below.

1. Proclamation: March 30th – April 5th as "National Drug & Alcohol Facts WeekSM"

Ulanda Hinkston, Project Coordinator for the Tehama County Drug-Free Community Coalition, Tehama County Department of Education stated that all planned activities have been cancelled due to COVID-19. She announced that some activities are available online for those interested.

2. Proclamation: April 12th – April 18, 2020 as Public Safety Telecommunications Week.

The City's Police and Fire Chiefs both acknowledged the excellent job performance of their Dispatchers.

3. Proclamation: April 2020 as National Sexual Assault Awareness (SAAM) month and April 29th as Denim Day in the City of Corning.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

Fire Chief Tom Tomlinson announced that the Department's new Squad has arrived and is expected to in service next week.

G. CONSENT AGENDA:

4. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.

5. Waive the reading and approve the Minutes of February 25, 2020 City Council Meeting with any necessary corrections.

6. March 18, 2020 Claim Warrant in the amount of \$315,697.52.

7. March 18, 2020 Business License Report.

8. Adopt Ordinance No. 687; an Ordinance amending the speed limit on various City Streets (2nd Reading & Adoption) and approve Ordinance Summary for publication.

9. Ordinance No. 686 Amending Chapter 3.12 (purchase of supplies, equipment and services) to add Section 3.12.090, a Local Business Preference Policy to the Corning Municipal Code. (2nd Reading & Adoption).

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

Councilman Valerio moved to approve Consent Agenda Items 4-9; Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

10. Approve Specifications and authorize Staff to seek proposals for a new perimeter security fence and card control access at the Corning Airport.

City Manager Miller presented this item and announced that although the price seems high, it is the norm for this type of work. She announced most of the cost will be funded by the FAA (Federal Aviation Administration).

Councilor Burnett moved for approve the Specifications and authorize Staff to seek proposals for a new perimeter security fence and card control access at the Corning Airport. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

11. Two-year Extension Request: Tentative Tract Map 08-1000, Corning Crossroads located on the west side of I-5 approximately 200 feet southeast of the Corning Road/Barham Avenue Intersection. APN's: 69-210-43, 49 and 69-220-01 & 08.

City Manager Miller presented this item and stated that Staff has been working diligently to extend water and sewer services to the west side of Interstate 5.

Councilor Demo moved to approve a two-year extension for Tentative Track Map 18-1000 subject to the original 68 Conditions adopted by the City Council on March 13, 2018. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

12. Adopt Resolution 03-24-2020-01 declaring a local emergency regarding the COVID-19 virus and authorizing the City Manager to request assistance from the State of California if necessary.

Presented by City Attorney Collin Bogener. Mr. Bogener stated the various dates that the emergency was declared by the Federal Government, the State and the County. He explained that this is part of the process for the City to make such a Declaration as outlined in Government Code and the City's Municipal Code. He further explained that approving the proposed Resolution declaring a local emergency will allow the City to:

- Obtain Federal and State Funding associated with the emergency;
- Allows City exceptions to purchasing regulations;
- Provides additional immunities to City Codes

Councilor Snow moved to adopt Resolution 03-24-2020-01 declaring a Local Emergency Regarding the COVID-19 Virus and authorize the City Manager to request assistance from the State of California if necessary. Councilor Valerio seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

13. Request City Council direction on proceeding with Bid Results for disposal of 2000 Westfield Single Wide Mobile Home.

City Manager Miller presented this item and informed the Council that Staff did extensive noticing of this item via various means. As a result, the City received one Bid in the amount of \$200; she explained that the cost is low due to the cost the purchaser will incur to move the mobile from the location at the former City Animal Shelter. She also stated the concerns of Staff regarding need to remove structure from site to avoid issues of utilization by the Homeless. Councilor Burnett confirmed the timeframe allowed to remove the item from City property would be 90-days.

Councilor Burnett moved to approve Bid and authorize the sale and removal of the Mobile Home from the Animal Shelter location. Councilor Valerio seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

City Manager Miller asked to add an Item to the Agenda, she stated that this item is a Personnel Policy pertaining to employee 'Leave and Accommodations, Continuation of Work and use of Leave in Declared Emergencies. City Attorney Collin Bogener explained the limitations and process for adding an item to the Agenda.

Councilor Snow moved to add for consideration and approval item: Personnel Rules, Leaves and Accommodations, Continuation of Work and Use of Leave in Declared Emergencies Policy to the Agenda. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

City Manager Miller presented the proposed Policy in detail and explained the need for this Policy at this time.

Following discussion, Councilor Snow moved to approve the Personnel Policy on leave and accommodations, continuation of work and use of Leave in declared emergencies. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow: No report.

Valerio: No report.

Demo: Reported on attendance at the JPA (Sanitary Landfill Agency) Meeting stating that the Recycling Center at the Landfill will be temporarily closed.

Burnett: Reported on the take-out lunch meals being provided to the homeless from the back of her Church on Marin Street. She also thanked the Harvest Christian Church, Bartels and Sweet Swirls for their donations and support. City Manager Miller announced some of the other actions that have been made to assist the homeless within our community.

Hatley: No report.

N. ADJOURNMENT!: 7:17 p.m.

Lisa M. Linnet, City Clerk