



**SPECIAL CITY COUNCIL MEETING
OF THE
CITY OF CORNING**

**TUESDAY, MARCH 23, 2021 AT 5:00 P.M
LOCATION: City Hall Council Chambers
794 Third Street
Corning, CA**

A. CALL TO ORDER: 5:00 p.m.

B. ROLL CALL:

**City Council: Robert Snow, Mayor
Dave Demo
Karen Burnett
Jose "Chuy" Valerio
Shelly Hargens**

C. PUBLIC COMMENTS:

D. INSTRUCTION & PRESENTATION BY CITY ATTORNEY:

- 1. Information for New Council and Commission Members (Brown Act, City Council/Commission Meeting Procedures, Rosenberg's Rules of Order, and Conflict of Interest, etc.)**

E. ADJOURNMENT!:



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, MARCH 23, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

**Council: Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio
Mayor: Robert Snow**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

1. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Government Code § 54956.9.**

One Case:

- 1) **Name of Case: City of Corning v. Trent Construction, et al. Case No.: CV24394**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, MARCH 23, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio
Robert Snow**

Mayor:

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager

D. INVOCATION: Led by Councilor Burnett.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Presentation: City of Corning 2020 Annual Update and Office of Planning and Research Report by Planner 1 Christina Meeds.**

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA:

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of March 9, 2021 City Council Meeting with any necessary corrections.**
4. **March 17, 2021 Claim Warrant in the amount of \$295,783.65.**

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

5. **March 2021 Business License Report.**

H. **ITEMS REMOVED FROM THE CONSENT AGENDA:**

I. **PUBLIC HEARINGS AND MEETINGS:**

J. **REGULAR AGENDA:**

6. **Adopt Resolution 03-23-2021-01 a correction of the previously approved Resolution authorizing submittal of the Local Early Action Planning (LEAP) Grant Application to the California Department of Housing and Community Development (H&CD) and authorizing the City Manager to execute all associated documents/Agreements.**
7. **Authorize payment for Invoice 21-206658-2 in the amount of \$6,640 under Task Order "A" to Armstrong Consultants, Inc. for the 2020 Airport Fence Project.**
8. **Accept Notice of Completion and authorize Retention Release in the amount of \$20,453.52 to Arrow Fencing for the 2020 Corning Airport Fence Project.**
9. **Award the 2021-03 City Street Tree Pruning in City's Southwest Quadrant to West Coast Arborists, Inc. in the amount of \$140 per tree; authorize appropriation of \$5,000 from the City's General Fund Reserves; and authorize the City Manager to execute the Contract.**
10. **Adopt Ordinance 694, an Ordinance adopting the City of Corning Zoning Code Update.**

K. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

L. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

M. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo:

Burnett:

Hargens:

Valerio

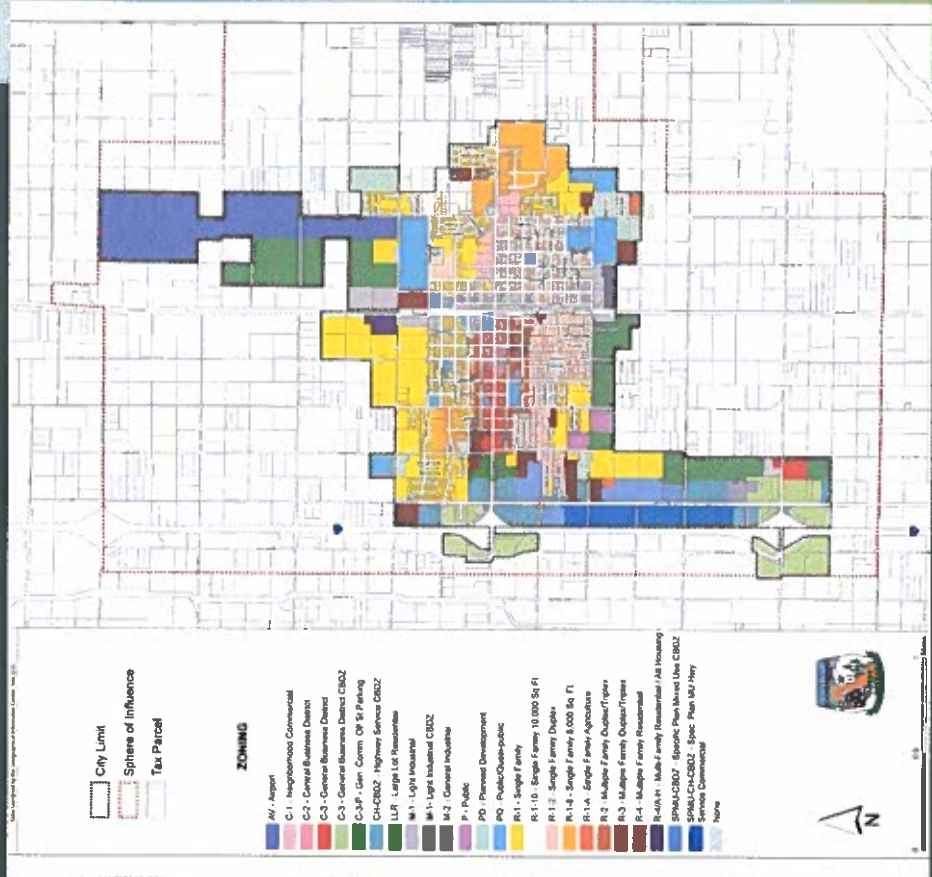
Snow:

N. **ADJOURNMENT!:**

POSTED: FRIDAY, MARCH 19, 2021



City of Corning Annual Update 2020





Projects and Tasks

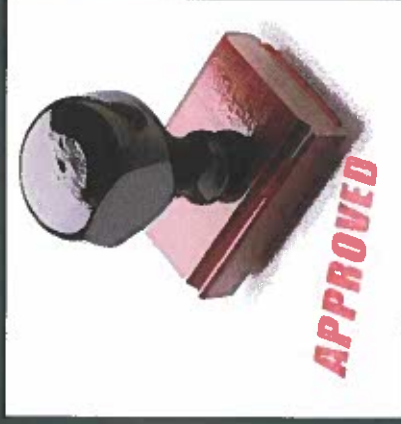
- SB2 Grant Projects
- Local Early Action Planning (LEAP) Grant projects
- GIS System updates
- Annual Reports to HCD and HUD
- Regional Early Action Planning (REAP) Grant project with the County.





What happened in Corning in 2020

- ❖ Parcel Maps (0)
- ❖ Lot Line Adjustments (0)
- ❖ Subdivision Maps (2)
- ❖ Conditional Use Permits (4)
- ❖ Zone Changes (4)
- ❖ Variances (3)
- ❖ General Plan Amendment (0)
- ❖ 2019-2024 Housing Element



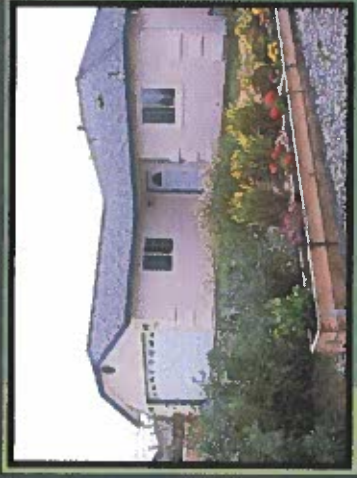


2020 Building Department Year-end Summary

- Total Permits Issued: 151 vs. (130 in 2019)
- Total Permit Valuation: \$4,233,127.00 vs (\$21,032,500.91 in 2019)
- Total Fees Collected: \$80,076.55 vs. (\$1,046,084.05 in 2019)
- 7 New Single Family Dwellings Completed (All in the Stonefox Subdivision)
- Issued 2 new permits for ADU's
- Data as of January 1, 2021



2021 PREVIEW.....Looking Ahead



- Residential Development...
 - Complete Stone Fox
 - Olive Grove Project
 - Magnolia Meadows Phase I
- Non-Residential Development
 - Heritage RV Storage
 - Hall Bros. Crematory
 - Corning Cross Roads Phase I



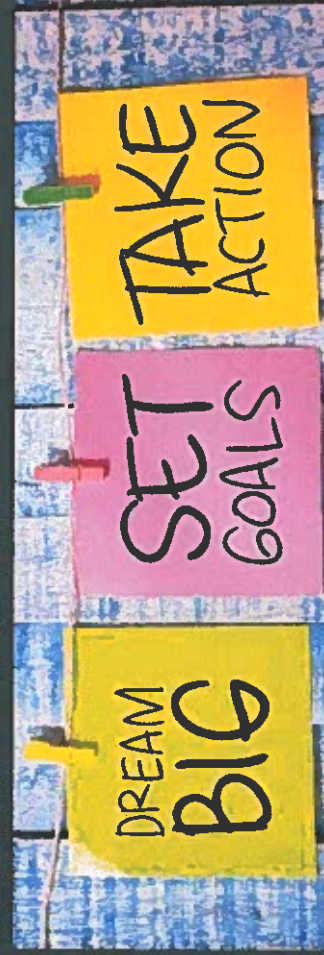


2021 Planning Department Goals

- Zoning Code Adoption
- Density Bonus Ordinance
- MSR
- ADU hand outs
- Work on Housing Element Policies
- Safety Element Updates
- Work with GIS to get our zoning map interactive -- Ongoing
- Work with I-worq to get all Planning Documents available online. -- Ongoing



Set Goals





* Code Enforcement – 45 Cases





City of Corning

2020 City of Corning
General Plan/Housing
Element Annual Report

Submitted By:
City of Corning Planning Department



City of Corning

2020 City of Corning
General Plan/Housing
Element Annual Report

ANNUAL HOUSING ELEMENT PROGRESS REPORT

City or County Name:

City of Corning

Mailing Address:

City of Corning 794 Third Street Corning, CA 96021

Contact Person: Chrissy Meeds Title: City Planner 1

Phone: (530) 824-7036 E-mail: cmeeds@corning.org Reporting Period by

Calendar Year: from January 1, 2020 to December 31, 2020

These forms and tables, including the **Certificate of Accuracy**, are due to the Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR) on or before April 1, 2020. Submit separate reports directly to both HCD and OPR (Government Code Section 65400) at the addresses listed below:

Department of Housing and Community Development

Division of Housing Policy Development

P.O. Box 952053

Sacramento, CA 94252-2053

-and-

Governor's Office of Planning and Research

P.O. Box 3044

Sacramento, CA 95812-3044



City of Corning

2020 City of Corning
General Plan/Housing
Element Annual Report

CERTIFICATION OF ACCURACY

The undersigned, in the capacity of City Planner on behalf of the City of Corning, has reviewed the information provided in the forms and report contained herein, and certifies, to the best of his knowledge, that the information provided herein is true and correct.

Chrissy Meeds

Chrissy Meeds, City Planner 1

3/15/21

Date



City of Corning

2020 City of Corning
General Plan/Housing
Element Annual Report

BACKGROUND AND PURPOSE OF THE GENERAL PLAN ANNUAL REPORT

General – State Law and Local Planning

California Government Code Section 65400(a)(2) mandates that all cities and counties submit to their legislative bodies an annual report on the status of the general plan and progress in its implementation. A copy of this progress report must also be sent to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

The intent is to ensure that the general plan directs all land use decisions and remains an effective guide for future development. Because the role of the general plan is to act as a "constitution" for the long-term physical development of a community and because it is required to be updated periodically to reflect current circumstances, it is critical that local planning agencies periodically review the general plan and its implementation. The report is a tool for doing this.

The main purpose and most important function of the report is to provide local legislative bodies with information regarding implementation of their general plans. The report must be presented to the local legislative body for their review and acceptance. This is typically done by placing the report on a regular meeting agenda as a consent or discussion item.

City of Corning – Growth and the General Plan

The City of Corning General Plan 2014–2034 was adopted by the City Council on May 24, 1994. Two major events have occurred in the last couple of years which have had an impact to the City, the Camp Fire in November 2018, and the COVID-19 pandemic in 2020.

According to the US Census (2020), the Camp Fire resulted in the biggest decline in housing units of any county in the United States with the loss of 13,865 housing units. According to a study completed by Chico State University (2019), of the persons/families displaced from the Camp Fire, 132 moved to Corning. 2020, US Census sets Corning's population at 7625, down 85 from the previous 2019 count of 7,710.

The COVID-19 pandemic was first widely reported in the US in January of 2020. In the City planning and building realm, the COVID-19 pandemic had, and continues to have, a substantial impact resulting in fewer planning applications and building permits than in past years. For example, in 2020, the City issued 2 residential (ADU) building permits. In 2019, the City issued 63 residential building permits. Of the 63 permits issued in 2019, only 7 have been completed, the reason for low amount being completed is in part

due to the COVID-19 pandemic in 2020.

This and other market forces have resulted in a decreased rate of growth in residential development. Additionally, COVID-19 had a substantial effect on commercial development in the city in 2020. However, with the development of the COVID-19 vaccines hopefully, conditions will change for the better in 2021.

Regardless of development interest in Corning and the current state of the economy, the City's General Plan is a valid and useful document, and the goals, policies, and programs of the plan were advanced through the City's actions throughout the 2020 calendar year.

City of Corning Housing Element 2019-2024

The City of Corning 2019-2024 Housing Element was adopted by the Corning City Council on December 22, 2020. The Housing Element was certified by the Department of Housing and Community Development on December 28, 2020.

The Housing Element outlines the City's goals, policies, objectives, and programs in relation to meeting the City's housing needs during the planning period of 2019-2024.

With the recent adoption of the 2019-2024 Housing Element a few of the goals that are in relation to the City's General Plan are as follows:

- **Housing Production:** Provide a variety of housing choices and increase supply of new housing to meet the community's fair share of the regional needs.
- **Housing Conservation, Maintenance, and Improvement:** Maintain and improve the condition of the existing housing stock to meet the needs of the community.
- **Equal Housing Opportunity:** Ensure fair and equal housing opportunity and environmental justice for all.
- **Removal of Government Constraints:** When appropriate, remove unnecessary constraints to the maintenance, improvement and development of housing.
- **Preserve Affordable Housing:** Preserve existing affordable housing opportunities for very low, low, and moderate-income residents.
- **Energy Conservation:** Ensure increased energy self-sufficiency through the use of energy conservation measures in all homes.

All which correlate with the City's Goal #1 of the City of Corning's General Plan.

Regional Housing Needs

A Regional Housing Needs Allocation (RHNA) Plan is mandated by the State of California (Government Code Section 65584) for regions to address housing issues and needs based on future growth projections for the area. The State also establishes the number of total housing units needed for each region. Pursuant to California Government Code Section 65584, the California Department of Housing and Community Development (HCD) developed an RHNA Plan for Tehama County, which identifies a need for a specific number of new residential units in the county over a 6 year period (December 31, 2018 – August 31, 2024) The need for residential units is shared and distributed among each city within the county.

Based on the RHNA plan for Tehama County, the City of Corning's share is 206 units.

Corning has an estimated vacant land capacity to construct 1,266 single family and multi family units. Since December 31, 2018, 68 residential units have been built in Corning. The City of Corning's RHNA goals are (47) very-low income, (36) low-income, (36) moderate-income, and (87) above moderate-income.

Development Activity

In the year 2020, the City of Corning Planning Department processed 4, conditional use permits, 4 zoning ordinances, 1 lot merger, 2 subdivision maps, and 3 variances. See the table below.

Application Type	# of Applications	Status
Conditional Use Permit	4	4 Approved
General Plan Ammendment	0	0
Zoning Ordinance	4	4 Approved
Lot Merger	1	1 Approved
Parcel Maps	0	0
Subdivision Maps	2	2 Approved
Variances	3	3 Approved
Annexation	0	0
Lot Line Adjustment	0	0
Lot Split	0	0



City of Corning

2020 City of Corning
General Plan/Housing
Element Annual Report

In May of 2020 the City of Corning adopted a new small lot designation zone, R-1-4000, under ordinance 688 amending section 16.21.030 (A) and adding section 17.10.032 to allow for 4,000 square foot lots. This is going to allow for much smaller lots and higher densities.

Summary

The City of Corning adopted the General Plan in 2014. The plan has been providing policy guidance and direction.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Unit Category (SFA, SFD, 2 to 4, 5+, ADU, MH)	Tenure R=Rent O=Own r	Date Application Submitted (see instructions)	Low-Income Non Deed Restricted	Total <u>PROPOSED</u> Units by Project
							#REF!	#REF!
073-164-004	1310 East St	ADU	20205	ADU	O	9/17/2020	1	1
073-240-14	230 Marty Ct	ADU	20174	ADU	O	8/15/2020	1	1

**ANNUAL ELEMENT PROGRESS
REPORT**
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction		Corning	
Reporting Year		2020	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
HP 1 - Adequate Sites with no net loss	Provide adequately zoned, available site for 47 very low-income households, 36 low-income households, 36 moderate income households, and 87 above-moderate households.	Ongoing 2019-2024	While the City has adequate properly zoned lands, the city has not received any applications for development.
HP 2 - Funding and Partnerships to create housing choices	Assist multi family projects providing at least 100 dwelling units and 30 single-family units and associated infrastructure, as necessary to assist extremely low, very low and low-income households. New construction of at least 20 homes affordable to lower - and moderate-income households, created with grant funding or by a partner agency that received support from the City	2019-2024	The City continually supports the development of housing and plans to pursue multi-jurisdictional funding opportunities.
HP 3 - Density Bonuses	75 units are anticipated to be created through density bonuses	2019-2024	The City is in the process of adopting an updated zoning code

			amendment, which will specify the process of applying for a density bonus.
HP 4 - Accessory Dwelling Units (ADUs)	Five ADUs produced during the planning period	2019-2024	With the adoption of the updated zoning code and housing element it will define the development the standards for ADU's and Junior ADU's (JADUs).
HC 1 - Housing Rehabilitation Program	Rehabilitation of 10 homes during the planning period owned and or occupied by extremely very low, and low income households.	2019-2024	Corning City Council passed Ordinance 695 in January, a nuisance abatement ordinance to help streamline the process
HC 2 - Remove and Replace Dilapidated Housing	Eliminate 10 dilapidated units	2019-2024	Corning City Council passed Ordinance 695 in January, a nuisance abatement ordinance to help streamline the process
HC 3 - Code Enforcement	The city will use code enforcement to maintain and improve the condition of the existing housing stock.	2019-2024	Corning City Council passed Ordinance 695 in January, a nuisance abatement ordinance to help streamline the process

<p>HC 4 - Mobile Home Park Preservation, Maintenance Improvement and Rehabilitation</p>	<p>If feasible, permanent affordability of the 162 mobile home spaces available within the city limits plus an additional 50 within the sphere of influence (SOI). Expected income category and feasibility for preservation of specific mobile home parks is unknown at this time. An estimate of 5 units in each of the extremely low, very low, low, and moderate-income categories has been included.</p>	<p>2019-2024</p>	<p>City staff plans to meet with mobile home park owner to educate them on the funding possibilities that are available</p>
<p>EH 1 -</p>	<p>Affirmatively Furthering Fair Housing</p>	<p>2019-2024</p>	<p>The City is working to create a Fair housing program.</p>
<p>EH 2 -</p>	<p>Barrier-Free Housing and Reasonable Accommodations</p>	<p>2019-2024</p>	<p>The City is in the process of adopting an updated zoning code to meet all state standards which includes a Reasonable Accommodation process.</p>
<p>EH 3 -</p>	<p>Environmental Justice</p>	<p>2019-2024</p>	<p>City staff is working on a process to distribute the proper information to a neighborhood that could be effected by a new project.</p>
<p>RC 1 -</p>	<p>Zoning for a variety of housing types</p>	<p>2019-2024</p>	<p>The city is in the process of adopting an updated zoning code amendment to reflect all the new assemble bills passed.</p>

<p>RC 2 -</p>	<p>Infrastructure Improvements</p>	<p>2019-2024</p>	<p>The City of Corning has a street project in the works, the COVID 19 pandemic has slowed the process some due to a lack of water and sewer funds.</p>
<p>RC 3 -</p>	<p>Off-Site Improvements</p>	<p>2019-2024</p>	<p>The City of Corning is pro active in assisting developers to get their projects off the ground and will be seeking funding for this sort of thing.</p>
<p>RC 4 -</p>	<p>SB 2 Implementation</p>	<p>2019-2024</p>	<p>The city is currently working on this, The housing element was adopted in Decemeber 2020, Updated Zoning Code is being adopted this year.</p>
<p>PH 1 -</p>	<p>At-risk Assisted Housing</p>	<p>2019-2024</p>	<p>The City will communicate with Plums County Community Development Commission in regards to voucher program for low income tenants that may be at risk of losing their housing.</p>



City of Corning

2020 City of Corning
General Plan/Housing
Element Annual Report

PH 2 -	Housing Vouchers	2019-2024	The City supports the use of the Plumas County voucher program
EC 1 -	Energy Conservation	2019-2024	The City of Corning is prop active in implementing energy conservation measures on any new project that arises, staff will encourage solar energy ready units, and promote tree planting.



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, MARCH 9, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio
Mayor: Robert Snow

All members of the City Council were present.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Councilor Burnett.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **COVID-19 Update by City Manager.**

City Manager Miller stated that the State is relooking at the tiering system once again. She acknowledged and thanked the County Public Health Department and stated that they are doing a great job, people are getting their appointments for the COVID-19 vaccinations.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:** None

G. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**

3. **Waive the reading and approve the Minutes of the following meetings with any necessary corrections:**

a. **February 22, 2021 Special Joint Meeting of the City Council and Planning Commission.**

b. **February 23, 2021 City Council Closed Session and Regular Meeting.**

4. **March 3, 2021 Claim Warrant in the amount of \$306,680.27.**

5. **March 3, 2021 Business License Report.**

6. **February 2021 Wages & Salaries: \$384,324.67.**

7. **February 2021 Treasurer's Report.**

8. **February 2021 Building Permit Valuation Report in the amount of \$1,838,845.**

9. **February 2021 City of Corning Wastewater Operations Summary Report.**

Commissioner Valerio moved to approve Consent Items 2-9; Councilor Demo seconded the motion. **Ayes:** Snow, Demo, Burnett, Valerio, and Hargens. **Absent/Abstain/Opposed:** None. Motion was approved by a 5-0 vote.

H. **ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

I. **PUBLIC HEARINGS AND MEETINGS:** None

J. **REGULAR AGENDA:**

10. Request authorization for appropriation of \$3,167.87 from Police Department Speed Plate fund 071-9267-2116 to Miscellaneous Supplies fund 001-6150-2114 for purchase of ammunition.

Presented by Police Chief Fears.

Councilor Demo moved to approve the appropriation of funds in the amount of \$3,167.87 from Police Department Speed Plates Fund 071-9267-2116 to Misc. Supplies Fund 001-6150-2114 for the purchase of ammunition. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

11. Approve a new 5-year Agreement with Corning Junior Rodeo Association.

Presented by City Manager Kristina Miller who stated that the City does not charge the Corning Rodeo Association for this Agreement as they have installed the associated facilities used by the Association and maintain these facilities.

Councilor Burnett moved to approve the renewal of a 5-year Lease Agreement between the City of Corning and the Corning Junior Rodeo Association. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

City Attorney Collin Bogener requested adding an Urgency Item to tonight's Agenda, specifically Urgency Item J-12, and explained that it was not posted on the original Agenda on Friday and explained the reason for this request. He stated that the City Council has the ability to do this pursuant to Government Code section 54554(b)(2) if (a) the need exists to take action immediately, and (b) the need came to the attention of the City after the agenda was posted. It was explained that two votes are needed for this item; one is a determination through a 4/5 vote to add the item to the Agenda, the second is a vote to adopt/approve the item.

Councilor Demo moved to add Urgency Item J-12 to tonight's City Council Agenda; Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

12. Added Urgency Item, Adopt Resolution 03-09-2021-01 authorizing the immediate expenditure of City Funds pursuant to Public Contract Code Section 20168 to abate property located at 1507 Colusa St.; and transfer of \$20,000 in General Fund Reserves to Fund 001-9095-4300 Building and Safety.

Presented by City Attorney Collin Bogener. He stated that the City needs to act immediately to abate the code violations at 1507 Colusa Street. He also explained that normally the City must go through the competitive bidding process however, this is not required when public interest and necessity demand immediate expenditure of public money to safeguard life, health, or property. The City believes that an immediate response is required in this situation.

City Manager Miller stated that up to \$20,000 in General Fund Reserves will be expended to abate the nuisances and recovery of the abatement costs will be sought by invoicing the owner. If not paid after 30-days, a lien will be placed on the property to recoup all associated costs. This is allowed under Section 8.08.120 of the Corning Municipal Code.

Councilor Burnett moved to approve and adopt:

- Resolution No. 03-09-2021-01 authorizing the immediate expenditure of public funds pursuant to Public Contract Code section 20168 to abate the property located at 1507 Colusa Street; and
- Authorize \$20,000 in General Fund Reserves to be transferred to Fund 001-9095-4300, Building and Safety.

Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: See above added Urgency Item J-12.

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: Nothing

Burnett: Reported on attendance and actions taken at the Solid Waste Management Meeting.

Hargens: Nothing

Valerio: Nothing other than stating that the Chamber Installation Dinner is tentatively scheduled for March 24th.

Snow: Nothing

City Manager Miller reported on recent discussions and actions by the Groundwater Monitoring Committee.

N. ADJOURNMENT!: 6:53 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: March 17, 2021

SUBJECT: Cash Disbursement Detail Report for the
Tuesday March 23, 2021 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 03-17-21	\$	221,286.46
B.	Payroll Disbursements	Ending 03-11-21	\$	74,497.19

GRAND TOTAL \$ 295,783.65

REPORT.: Mar 17 21 Wednesday
 RUN....: Mar 17 21 Time: 14:10
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-21 thru 03-21 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
030757	03/05/21	\A087	LLC ARISHTI	-84.41	000C10201u	Ck# 030757 Reversed
030802	03/04/21	VOID	VOIDED CHECK			
030803	03/04/21	VOID	VOIDED CHECK			
030804	03/04/21	QUI02	QUILL CORPORATION	6.00	14098066A	OFFICE SUPPLIES-FINANCE
030805	03/04/21	HOP00	HOPKINS, MARISSA ANN	110.00	210304	REC INSTRUCTOR-REC
030806	03/04/21	TEH08	COUNTY OF TEHAMA	50.00	210304	PROF SVCS-REC
030807	03/04/21	FIR05	FIRST NATIONAL BANK OMAHA	2490.84	210226	MAT & SUPPLIES-
030808	03/04/21	FIR16	FIRST NATIONAL BANK OMAHA	967.61	210226	MAT & SUPPLIES-
030809	03/05/21	ATT17	AT&T	69.55	210228	COMMUNICATIONS-FIRE
030810	03/05/21	FIR10	FIRST NATIONAL BANK OMAHA	258.65	03052021A	MAT & SUPPLIES-
030811	03/05/21	FIR14	FIRST NATIONAL BANK OMAHA	3165.00	03052021	MAT & SUPPLIES-
030812	03/08/21	ROD10	RODRIGUEZ, JESENIA	457.50	210308	REC INSTRUCTOR-REC
030813	03/09/21	HOP00	HOPKINS, MARISSA ANN	110.00	210309	REC INSTRUCTOR-REC
030814	03/10/21	ARA02	ARAMARK UNIFORM SERVICES	90.76	000048044	MAT & SUPPLIES-BLD MAINT
				90.76	000053277	MAT & SUPPLIES-BLD MAINT
				90.76	000059014	MAT & SUPPLIES-BLD MAINT
				90.76	000063675	MAT & SUPPLIES-BLD MAINT
			Check Total.....	363.04		
030815	03/10/21	BAS01	BASIC LABORATORY, INC	162.40	2102234	ProfServices Water Dept
030816	03/10/21	BIG02	BIG VALLEY SANITATION, IN	185.00	83503	CLEANING CONTRACT-STR
				125.00	83504	BLD MAINT-SENIOR CENTER
			Check Total.....	310.00		
030817	03/10/21	CAR12	CARREL'S OFFICE MACHINES	13.41	AR33306	MAT & SUPPLIES-LIBRARY
030818	03/10/21	CHI06	CHICO POWER EQUIPMENT	91.13	311578	MAT & SUPPLIES-PARKS
				80.57	311791	MAT & SUPPLIES-PARKS
			Check Total.....	171.70		
030819	03/10/21	COR11	CORNING SAFE & LOCK	32.33	826	BLD MAINT-POLICE
030820	03/10/21	COR12	CORNING FORD MERCURY, INC	20.43	43633	VEH OP-MAINT-POLICE
030821	03/10/21	DEP12	DEPT OF JUSTICE	584.00	03092021	PROF SVCS-
030822	03/10/21	EDD02	EMPLOYMENT DEVELOPMENT DE	517.50	L01191259	UNEMPLOYMENT INS-GEN CITY
030823	03/10/21	FOX00	FOX APPRAISALS AND CONSUL	500.00	1 SOLANO	PROF SVCS-REC
				400.00	073020029	PROF SVCS-REC
				500.00	073020051	PROF SVCS-REC
				400.00	073020065	PROF SVCS-REC
			Check Total.....	1800.00		
030824	03/10/21	GOL07	GOLDEN WEST INDUSTRIAL SU	310.42	2107377	SMALL TOOLS-FIRE
030825	03/10/21	HIT01	HI-TECH EMER VEH SERV, INC	20.12	169581	VEH OP/MAINT-FIRE
030826	03/10/21	HOU00	HOUSING TOOLS	137.50	2008	PROF SVCS-PLANNING
030827	03/10/21	INF00	INFRAMARK, LLC	70641.03	60833	PROF SVCS-
030828	03/10/21	INT15	INTERWEST CONSULTING GROU	17605.00	66930	SB2-PROF SVCS SB2-PLANNING
030829	03/10/21	KNI00	KNIFE RIVER CONSTRUCTION	724.42	245868	A/C CITYWIDE-STR
030830	03/10/21	LEH03	LEHR AUTO ELECTRIC	14664.31	23975	K9 PROGRAM-POLICE CAP REPLAC
030831	03/10/21	MOO07	MOORE & BOGENER, INC.	1926.17	11848	CONSULT LIT-
				648.00	11848A	CONSULT LIT-LGL SVCS
			Check Total.....	2574.17		
030832	03/10/21	MTE00	MTECH, INC.	17709.33	30476	VEH REPLAC-FIRE CAP REPLAC
030833	03/10/21	OEU01	OPERATING ENGINEERS #3	71.57	03012021	MEDICAL INSURANCE
030834	03/10/21	PES01	PESTMASTER SERVICES, INC.	990.79	286688	TREE PEST & WEED SPRAY-
030835	03/10/21	PGE01	PG&E	769.28	210304	ELECT-
				472.45	210304A	ELECT-
			Check Total.....	1241.73		
030836	03/10/21	PGE04	PG&E	821.10	210302	TranspFacility-

REPORT.: Mar 17 21 Wednesday
 RUN...: Mar 17 21 Time: 14:10
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-21 thru 03-21 Bank Account.: 1020

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
030837	03/10/21	PGE05	PG&E	1774.96	210304	FIRE-ELECT & GAS
030838	03/10/21	PGE2A	PG&E	38.27	210302	ELECT-CLELAND PROP
030839	03/10/21	QUI02	QUILL CORPORATION	104.51 17.39	14832211 14907476	OFFICE SUPPLIES-FIRE OFFICE SUPPLIES-FIRE
			Check Total.....	121.90		
030840	03/10/21	RED15	RED TRUCK ROCK YARD, LLC	27.35	1223	PARK IMP FUND-PARK SPEC PROJ
030841	03/10/21	SCH01	LES SCHWAB TIRE CENTER	346.65	00385231	VEH OP/MAINT-POLICE
030842	03/10/21	SEI01	SEILER, ROY R., CPA	1016.60	30042	PROF SVCS-FINANCE
030843	03/10/21	TEH15	TEHAMA CO SHERIFF'S DEPT	196.00	03092021	PROF SVCS-
030844	03/10/21	TRI02	TRI-COUNTY NEWSPAPERS	85.86 159.72	00264616 00265126	Print/Advert. City Clerk Print/Advert. City Clerk
			Check Total.....	245.58		
030845	03/10/21	WAL02	WALKER PRINTING	1278.75	39398	PRINT/ADVERT-DISPATCH
030846	03/10/21	WHI06	WHITE, BRETT	64.47	210309	PANT REIMBURSEMENT-PW ADMIN
030847	03/10/21	XER00	XEROX CORPORATION	23.34	012789488	EQUIP MAINT-DISPATCH
030848	03/11/21	BAS01	BASIC LABORATORY, INC	140.00	2102348	ProfServices Water Dept
030849	03/11/21	CON08	CONSTELLATION - EXELON GE	9840.23	202102	ELECT-
030850	03/11/21	DOW01	DOWN RANGE	107.24	430474	UNIFORMS/CLOTH-POLICE
030851	03/11/21	DUR01	DURHAM PUMP	2005.43	01960161N	WELL REPAIRS-WTR CAP IMPROV
030852	03/11/21	PGE04	PG&E	307.27	210308	TranspFacility-
030853	03/11/21	RED00	RED BLUFF DAILY NEWS	144.38 168.19	6556958 6558024	PRINT/ADVERT-CITY CLERK PRINT/ADVERT-CITY CLERK
			Check Total.....	312.57		
030854	03/11/21	RED15	RED TRUCK ROCK YARD, LLC	166.24	1240	MAT & SUPPLIES-STR
030855	03/11/21	USA01	USA BLUE BOOK	1449.64	524083	MAT & SUPPLIES-POOL
030856	03/11/21	VER02	VERIZON WIRELESS	228.06	987453913	COMMUNICATIONS-DISPATCH
030857	03/15/21	ACC00	ACCESS INFORMATION MANAGE	242.64	8647211	EQUIP MAINT-GEN CITY
030858	03/15/21	BAS01	BASIC LABORATORY, INC	52.70	2102493	ProfServices Water Dept
030859	03/15/21	CAM02	FERGUSON ENTERPRISES INC.	3016.49	1608850	MAT & SUPPLIES-WTR
030860	03/15/21	COM06	COMCAST	23.66	210309	COMMUNICATIONS-PW ADMIN
030861	03/15/21	DIV02	DIVISION OF STATE ARCHITE	11.60	20210315	PROF SVCS-FINANCE
030862	03/15/21	GRA02	GRAINGER, W.W., INC	119.76	983234733	MAT & SUPPLIES-
030863	03/15/21	JON02	ROBERT C. JONES INSURANCE	974.38	210303	PROF SVCS-WWTP
030864	03/15/21	NOR47	NORTHSTAR	1586.25 10462.50	77141 77142	2020 STR PROJ-STR PROJ PROF SVCS-PW ADMIN
			Check Total.....	12048.75		
030865	03/15/21	RES04	RESERVE ACCOUNT	3000.00	210304	COMMUNICATIONS-
030866	03/15/21	TPX00	TPX COMMUNICATIONS	712.33	140648887	COMMUNICATIONS-
030867	03/15/21	WAR08	WARRANTY MOTORS	7650.15	QUOTE3/21	MACH/EQUIP-STR
030868	03/16/21	BAT01	BATTERIES PLUS	207.79	P36285541	MAT & SUPPLIES-POLICE
030869	03/16/21	COR11	CORNING SAFE & LOCK	23.13	0828	MAT & SUPPLIES-POLICE
030870	03/16/21	COR12	CORNING FORD MERCURY, INC	1635.21	200392	VEH OP/MAINT-POLICE
030871	03/16/21	DEP12	DEPT OF JUSTICE	35.00	500748	PROF SVCS-POLICE
030872	03/16/21	QUI02	QUILL CORPORATION	46.32 104.51	14947529 15119858	OFFICE SUPPLIES-FIRE OFFICE SUPPLIES-FIRE
			Check Total.....	150.83		
030874	03/17/21	ATT13	AT&T	764.41	210311	COMMUNICATIONS-DISPATCH
030875	03/17/21	CRO05	CROSS PETROLEUM	1076.21 1333.84	CL06471 CL06472	MAT & SUPPLIES- VEH OP/MAINT-
			Check Total.....	2410.05		
030876	03/17/21	DOO00	DOOLEY ENTERPRISES, INC.	3167.87	015362	SPEEDPLATES-POLICE CAP REPLAC

REPORT.: Mar 17 21 Wednesday
 RUN....: Mar 17 21 Time: 14:10
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-21 thru 03-21 Bank Account.: 1020

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Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
030877	03/17/21	PAT02	PATTERSON ELECTRIC, INC.	562.50	5797	CAP REPLAC-SWR IMPROV
				12741.82	5798	CAP REPLAC-SWR IMPROV
				2252.31	5799	CAP REPLAC-SWR IMPROV
			Check Total.....:	15556.63		
030878	03/17/21	PAY01	PAYGOV.US LLC	1839.99	676	COVID 19-FINANCE
030879	03/17/21	PRE07	PRECISION WIRELESS SERVIC	8805.20	38074	REPEATER/CAL COPS
030880	03/17/21	QUI02	QUILL CORPORATION	60.30	15120038	OFFICE SUPPLIES-
			Cash Account Total.....:	221286.46		
			Total Disbursements.....:	221286.46		
			Cash Account Total.....:	.00		

REPORT.: Mar 17 21 Wednesday
 RUN....: Mar 17 21 Time: 14:10
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 03-21 thru 03-21 Bank Account.: 1025

PAGE: 004
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
12402	03/11/21	BAN03	POLICE OFFICER ASSOC.	325.00	C10309	POLICE OFFICER ASSOC
12403	03/11/21	CAL37	CALIFORNIA STATE DISBURSE	138.46	C10309	WITHHOLDING ORDER
12404	03/11/21	EDD01	EMPLOYMENT DEVELOPMENT	5164.40 1637.39	C10309 1C10309	STATE INCOME TAX SDI
			Check Total.....	6801.79		
12405	03/11/21	FED00	FEDERAL PAYROLL TAXES (EF	13825.16 16531.00 3866.12	C10309 1C10309 2C10309	FEDERAL INCOME TAX FICA MEDICARE
			Check Total.....	34222.28		
12406	03/11/21	ICM01	ICMA RETIREMENT TRUST-457	2149.05 185.00	C10309 1C10309	ICMA DEF. COMP ICMA DEF. COMP ER PD
			Check Total.....	2334.05		
12407	03/11/21	PERS1	PUBLIC EMPLOYEES RETIRE	25152.21	C10309	PERS PAYROLL REMITTANCE
12408	03/11/21	PERS4	Cal Pers 457 Def. Comp	2411.25 527.50	C10309 1C10309	PERS DEF. COMP. PERS DEF. COMP. ER P
			Check Total.....	2938.75		
12409	03/11/21	TEH16	TEHAMA COUNTY SHERIFF'S O	110.89	C10309	WageOrder F#20000149
12410	03/11/21	VAL06	VALIC	2241.26 232.50	C10309 1C10309	AIG VALIC P TAX AIG VALIC P TAX ER P
			Check Total.....	2473.76		
			Cash Account Total.....	74497.19		
			Total Disbursements.....	74497.19		

Date.: Mar 17, 2021
 Time.: 2:35 pm
 Run by: LORI SIMS

CITY OF CORNING
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
 List.: NEWB
 Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
COMPLETE SOLAR, INC		SAN RAMON, CA 94583	CONSTRUCTION-SOLAR	03/17/21
RELOVED IN THE CITY	1124 SOLANO ST	CORNING, CA 96021	REFURBISHED FURNITURE, CRAFTS FOR SALE A	03/09/21

**ITEM NO.: J-6
ADOPT RESOLUTION NO. 03-23-2021-01
AUTHORIZING SUBMITTAL OF A LOCAL
EARLY ACTION PLANNING (LEAP) GRANT
APPLICATION AND AUTHORIZING THE CITY
MANAGER TO EXECUTE ALL ASSOCIATED
DOCUMENTS/AGREEMENTS WITH THE
CALIFORNIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT (H&CD)
FOR THE LEAP GRANT**

March 23, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
CHRISSE MEEDS, PLANNER 1



SUMMARY:

The proposed Resolution was presented and approved by the City Council on June 23, 2020 by a unanimous vote of the City Council. The City was recently awarded the Grant. The Department of Housing and Community Development (HCD) requested the City resubmit a corrected resolution, as the resolution presented with the grant Application mistakenly referenced SB2 Grant Funding. Presented tonight for approval is the corrected Resolution allowing the City to obtain the awarded \$65,000 in grant funds.

BACKGROUND:

Pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants Program or LEAP). As such, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

Planning Staff sought the LEAP Planning Grant funds for the following:

- a. Create an online platform to house all Planning applications,
- b. Documents and Zoning information through the City's existing software IWorQ, and
- c. Employing GIC through Chico State University to create an interactive Zoning Map.

The application required City Council adoption of a Resolution (06-23-2020-01, approved unanimously by the City Council) authorizing the application submittal. The proposed revised Resolution No. 03-23-2021-01 (attached) approving the application submittal provides has the requested corrections allowing the grant award to move forward.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION NO. 03-23-2021-01 APPROVING AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR LEAP FUNDING AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL ASSOCIATED DOCUMENTS AND AGREEMENTS.

RESOLUTION NO. 03-23-2021-01
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF CORNING
AUTHORIZING APPLICATION FOR, AND RECEIPT OF
LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants Program or LEAP); and

WHEREAS, the City Council of the City of Corning desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

Now, therefore, the City Council of the City of Corning ("Applicant") resolves as follows:

SECTION 1. The City Manager is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the City Manager of the City of Corning is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$65,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

Section 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

ADOPTED on March 23, 2021, by the City Council of the City of Corning by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Robert Snow, Mayor

ATTEST (Approved as to Form):

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution No. 03-23-2021-01) was adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 23rd day of March 2021 by the votes listed above.

Lisa M. Linnet, City Clerk

ITEM NO.: J-7
AUTHORIZE PAYMENT FOR INVOICE 21-
206658-2 IN THE AMOUNT OF \$6,640.00
UNDER TASK ORDER "A" TO
ARMSTRONG CONSULTANTS, INC

March 23, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT 

SUMMARY:

Staff requests Council authorize payment of invoice 21-206658-02 under Task Order "A" (TO-A) for Armstrong Consultants, Inc., to provide Professional Services for the 2020 Corning Airport Fence Project under Airport Engineering Services Agreement 2019-6 in the amount of \$6,640.00. This will be the final payment under Task Order "A".

These services include project development, design, bidding services, Construction Administration, Inspection Services, and project closeout. Invoice is attached for Council review.

BACKGROUND:

On January 28, 2020 Council awarded the City Airport Engineering Services contract 2019-6 to Armstrong Consultants, Inc. The proposed services fall within this contract and can be issued as a Task Order.

As required by the FAA funding guidelines staff contracted with an independent consultant to prepare an Independent Fee Analysis (IFE) for the scope of work included in TO-A. The IFE resulted in an allowable fee of \$141,340. Staff also worked with Armstrong Consulting to review the original fee estimate provided of \$93,150 and to remove items that were not needed due to the simplicity of the project and the need to perform the pre-bid meeting and the bid opening via teleconference and not in person. The result of the IFE and negotiations with Armstrong resulted in a Fee of \$78,990.

FUNDING:

The invoice in the amount of \$6,640.00 will be paid from account 620-9195-3500 Airport Fencing Project/Airport. The project is funded 100% by the Airport Improvement Program Grant #3-06-0052-007-2020.

RECOMMENDATION:

MAYOR AND COUNCIL AUTHORIZE PAYMENT FOR INVOICE 21-206658-02 IN THE AMOUNT OF \$6,640.00 UNDER TASK ORDER "A" TO ARMSTRONG CONSULTANTS, INC



City of Corning
 794 Third Street
 Corning, CA 96021

DATE: 2/28/2021
 INVOICE NO. 21-206658-02

ATTN: Robin Kampmann, P.E., Public Works Director / City Engineer

FOR PROFESSIONAL SERVICES RENDERED:

City of Corning, California
 Corning Municipal Airport
 Engineering Services
 Task Order A
 AIP # 3-06-0053-007-2020

Element 1 - Install Perimeter Fencing (Approx. 4,000 linear feet)

Element 1 - Project Development	:\$	4,520.00	X	100%	=	\$4,520.00
Element 1 - Design						
Preliminary Design	:\$	15,380.00	X	100%	=	\$15,380.00
Final Design	:\$	4,980.00	X	100%	=	\$4,980.00
Element 1 - Bidding Services	:\$	3,860.00	X	100%	=	\$3,860.00
Element 1 - Construction Period Services						
Construction Administration Services	:\$	16,090.00	X	100%	=	\$16,090.00
Construction Inspection Services	:\$	15,960.00	X	100%	=	\$15,960.00
Element 1 - Project Closeout	:\$	4,030.00	X	100%	=	\$4,030.00
Element 1 - Special Services						
Categorical Exclusion Form	:\$	1,560.00	X	100%	=	\$1,560.00
DBE Program Assistance	:\$	2,610.00	X	100%	=	\$2,610.00
Design Survey	:\$	5,500.00	X	100%	=	\$5,500.00
Electrical Design	:\$	500.00	X	100%	=	\$500.00
Construction Layout and Staking	:\$	4,000.00	X	100%	=	<u>\$4,000.00</u>
						Total Amount Earned to Date = \$78,990.00
						Less Amount Previously Invoiced = <u>-\$72,350.00</u>
						Total Amount Due this Invoice = \$6,640.00

ITEM NO.: J-8
ACCEPT NOTICE OF COMPLETION AND
AUTHORIZE RETENTION RELEASE IN
THE AMOUNT OF \$20,453.52 TO ARROW
FENCING FOR THE 2020 CORNING
AIRPORT FENCE PROJECT
MARCH 23, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KRISTINA MILLER, CITY MANAGER
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT



SUMMARY:

Staff requests that City Council:

Accept the Notice of Completion for the Airport Fence Project and authorized Staff to file the Notice of Completion with Tehama County for Recording. The Project has been completed, inspected, and approved by Armstrong and City Staff.

Authorize the release of the Retention Funds in the amount of \$20,453.52 35-days after the Notice of Completion has been recorded, estimated on or after April 27, 2021.

The Notice of Completion and Construction Payment Request #3, in the amount of the 10% retention held are attached for Council review.

BACKGROUND:

Arrow Fencing was awarded the Contract for the 2020 Corning Airport Fence Project at the May 12, 2020 City Council Meeting. City Council approved the cost for the project and authorized the execution of the Airport Improvement Program (AIP) Grant No. 3-06-0053-007-2020 for the Corning Municipal Airport for this project.

FUNDING:

The invoice will be paid from account 620-9195-3500 Airport Fencing Project/Airport. The project is funded 100% by the Airport Improvement Program Grant No. 3-06-0052-007-2020.

RECOMMENDATION:

ACCEPT THE NOTICE OF COMPLETION AND AUTHORIZE FILING WITH TEHAMA COUNTY FOR RECORDING AND AUTHORIZE THE RELEASE OF RETENTION FUNDS IN THE AMOUNT OF \$20,453.52 THIRTYFIVE DAYS AFTER THE NOTICE OF COMPLETION HAS BEEN FILED.

WHEN RECORDED MAIL TO:

City of Corning
794 Third Street
Corning, CA 96021

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner or agent of the owner of the interest or estate stated below in the property hereinafter described.
2. The full name and address of the undersigned owner is City of Corning, 794 Third Street, Corning, CA 96021.
3. There was completion of the 2020 Corning Airport Fence Project, a project consisting in general of furnishing all labor, equipment, tools, materials and incidentals for installation of a new perimeter fence at the City of Corning Municipal Airport located at 930 Marguerite Avenue, Corning, CA.
4. The work has been completed and is suitable to be put into use as of February 28, 2021 and has therefore been accepted for ownership and operation by: The City Council of the City of Corning at a Regular Council Meeting, on March 23, 2021.
5. The name of the General Contractor is: Woida Enterprises, Inc. DBA Arrow Fencing, PO Box 385, Calpella, CA 95418 under a contract dated: August 22, 2020.
6. The property herein referred to is situated in the City of Corning, Tehama County, and State of California and more particularly described as follows: Corning Municipal Airport, 930 Marguerite Avenue.

March 24, 2021
Date

Signature of Agent of Owner: _____

Robin Kampmann, PE; Public
Works/Engineer Consultant

Verification for Non-Individual owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Public Works/Engineer Consultant of the aforesaid interest or estate in the property described.

In the above notice; that I have read the said notice, that I know and understand the contents thereof and that the facts stated therein are true and correct.

March 24, 2021

Robin Kampmann, PE; Public
Works/Engineer Consultant
City of Corning, Corning, CA

APPLICATION FOR PAYMENT NO. 3 (FINAL)

To City of Corning, California (OWNER). Contract for Corning Municipal Airport Improvements dated September 28th, 2020. OWNER'S AIP No. 3-06-0053-007-2020 and ACI No. 206658 for Work accomplished through the date of _____

ATTACH ITEMIZED LIST

Accompanying Documentation:	GROSS AMOUNT DUE	\$ <u>204,535.20</u>
	LESS 0% RETAINAGE	\$ <u>0.00</u>
	AMOUNT DUE TO DATE	\$ <u>204,535.20</u>
	LESS PREVIOUS PAYMENTS	\$ <u>184,081.68</u>
	AMOUNT DUE THIS APPLICATION	\$ <u>20,453.52</u>

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous Progress Payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through ___ inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of final acceptance of Project free and clear of all liens, claims, security interests and encumbrances.

Dated 1/26/21, 2020

Woida Enterprises, Inc. DBA Arrow Fencing
CONTRACTOR

By [Signature]

ENGINEER'S Recommendation:

This Application (with accompanying documentation) meets the requirements of the Contract Documents and payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 2/26/2021, 2020

Armstrong Consultants, Inc.
ENGINEER

By [Signature]

OWNER'S Approval:

This Application is approved.

Dated _____, 2020

City of Corning, California
SPONSOR

By _____



PO Box 385
 Calpella, CA 95418

Invoice

Date	Invoice #
1/22/2021	81354

Bill To
City of Corning 794 Third Street Corning, CA 96021

Ship To
Corning Airport Fence Project 930 Marguerite Ave Corning, CA 96021 Project #2020

P.O. No.	Terms	Due Date	Rep	Ship Date	Ship Via	Job Date
	Net 30	2/21/2021		1/22/2021		

Quantity	Description	Rate	Amount
	Retention from Payment Application 1-invoice #81133	13,398.40	13,398.40
	Retention from Payment Application 2-invoice #81349	5,055.12	5,055.12
	Sales Tax	7.875%	0.00


A Service Charge will be assessed at the rate of 2% per month (24% per annum). This charge will be assessed at 30 days and every month thereafter until the invoice is paid in full. Customer is to pay any actual costs of collection, including litigation costs and attorney's fees incurred in recovering past due amounts. A handling charge of 15% will be made for stock material returned for credit. Non Made items are not returnable. Claims for loss, damage, or shortage must be made within 5 days from date delivered to receive recognition. All agreements and transactions are to be governed by California Law.

Total \$20,453.52

Phone #	Fax #	E-mail
707-485-1128	707-485-1142	debbie@arrowfencing.com

ITEM NO: J-9
AWARD THE 2021-03 CITY STREET TREE PRUNING IN CITY'S SOUTHWEST QUADRANT TO WEST COAST ARBORISTS, INC. IN THE AMOUNT OF \$140 PER TREE, APPROPRIATE \$5,000 FROM GENERAL FUND RESERVES; AND AUTHORIZE CITY MANAGER TO EXECUTE CONTRACT

March 23, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS 
FROM: KRISTINA MILLER, CITY MANAGER
ROBIN KAMPMANN, PUBLIC WORKS CONSULTANT

SUMMARY:

On Tuesday, March 10, 2021, the City received only one (1) bid for the 2021-03 City Street Tree Pruning, Southwest Quadrant to trim approximately 307 Street Trees. The Bid Summary is listed below for review:

Company Name	Proposal Amount per Tree
West Coast Arborists	\$140.00

Staff recommends awarding the following:

- > Award the Street Tree Trimming Bid to West Coast Arborists Inc. at \$140 per tree;
- > Authorize an appropriation of \$5,000 from the General Fund Reserves to accommodate payment of the difference from the \$38,000 budgeted ; and
- > Authorize the City Manager to execute the Contract.

BACKGROUND:

The City's Public Works Department each year requests City Council approval to seek Bids for the pruning of City trees within the City Limits.

The 2020-2021 City Budget has allocated a total of \$38,000 to fund the pruning of approximately 307 City trees in the southwest quadrant of the City under Fund 111-8002-3000, Tree Pruning/Public Works Streets. At \$140 per tree, the total cost for this project would be \$42,980; this is \$4,980 more than budgeted. As a result, Staff is seeking approval of a \$5,000 appropriation from the City's General Fund reserves to complete the Project.

RECOMMENDATION:

MAYOR AND COUNCIL:

1. AWARD BID FOR THE 2021-03; CITY STREET TREE PRUNING IN THE SOUTHWEST QUADRANT TO WEST COAST ARBORISTS INC. IN THE AMOUNT OF \$140 PER TREE;
2. APPROVE APPROPRIATION OF \$5,000 FROM CITY'S GENERAL FUND RESERVES TO FUND 111-8002-3000 TREE PRUNING/PUBLIC WORKS STREETS; AND
3. AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT

CITY OF CORNING
STREET TREE PRUNING ~ SOUTHWEST QUADRANT
PROPOSALS

DATE: 03/05/21

The undersigned West Coast Arborists, Inc.
(Name of Company)

Request for Proposals to provide services for the pruning of approximately 307 Street Trees within the City of Corning City Limits.

PROPOSAL AMOUNT: \$ 140.00 **PER TREE**

The price quoted herein is firm and is not subject to change.

The City of Corning reserves the right to reject any and all proposals submitted or to waive any irregularity. In the event of identical proposals, the City of Corning will be the sole judge of the Company to receive the proposal.

Proposals will be accepted at 794 Third Street, Corning, CA 96021 until **10:30 a.m. on March 10, 2021.**

Signature of Company Representative

Patrick Mahoney, President
Printed Name of Representative

366764
California State Contractors
License Number Address

DIR #: 1000000956

03/05/21
Date

West Coast Arborists, Inc.
Company Name

2200 East Via Burton

Anaheim, CA 92806 (Coporate)

714-991-1900
Phone

A contractor and/or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5.

ITEM NO: J-10
ORDINANCE 694, AN ORDINANCE
ADOPTING A ZONING CODE UPDATE
March 23, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
CHRISSE MEEDS, PLANNER 1

KM
CM

PROJECT DESCRIPTION:

In Spring 2020, the City of Corning began updating the City's Zoning Code, working under an SB-2 grant from the State of California department of Housing and Community Development. Staff and the City's Consultants, Interwest, have completed a draft of the updates, which are being presented to review by the public, Planning Commission, and City Council.

The proposed amendments to the Zoning Code are focused in the following areas:

- Addressing recent changes in State housing legislation that require the City to make changes to the Zoning Code.
- Modernizing outdated portions of the Zoning Code, and;
- Streamlining the processes established in the Zoning Code that must be followed when developers and homeowners submit projects and work with the Planning Department.

The changes to the Zoning Code are coordinated with amendments to the City's Housing Element (a chapter of the Corning General Plan), which is being concurrently updated to meet the requirements of state law.

No properties will be rezoned as part of this process; the Zoning Map is not proposed to be changed.

Below is a list of proposed revisions and additions in the Zoning Code. The sections of the Code which are proposed to be updated are included in the attachments to this report.

- Updated the General-Purpose statement in Section 17.04.030 of the Code, addressing the relationship to the General Plan's goals and policies. In addition, purpose statements promoting high-quality design and preserving the quality of life and character of existing residential neighborhoods were added.
- Revised and added new housing-related definitions in Chapter 17.06, including terms such as "group residential," "assisted living," "family day care," etc.. Definitions for various housing types were also added or updated to match the revisions in the residential zoning districts section.
- Prepared new purpose statements that discuss uses found in each residential zoning district, relationship with the associated General Plan land use categories, and maximum density limits allowed (Chapter 17.10).
- Created a new development standards table in Chapter 17.10 for residential zoning districts to make it easier to find lot size requirements, setbacks, and building height information.
- Updated the types of residential uses allowed in residential zones to allow a variety of housing options in the City.
- Updated residential zoning districts to allow multi-family by right in the R-2 and R-3 districts (Chapters 17.12 and 17.13).

- Updated maximum density limit in the R-4 district to 28 dwelling units per acre to match the Multi-Family Residential land use designation in the City's General Plan (Chapter 17.14).
- In the R-3 and R-4 districts (Chapters 17.13 and 17.14), a new requirement was added calling for a minimum of 10% of the units in multi-family developments containing 20 or more units to be three bedrooms. This will help address the housing needs of larger families.
- Updated the height limit in the R-3 district to accommodate up to 3-story buildings (40 feet maximum) for townhouses, condominiums, and apartments (Chapter 17.13).
- In Chapter 17.14, updated the height limit in the R-4 district to accommodate up to 4-story buildings (55 feet maximum) for apartments, condominiums, and mixed use (residential over commercial/office).
- Developed objective development and design standards for affordable multi-family housing projects (Chapter 17.11) meeting the eligibility requirements for streamlining under state law (SB 35).
- Updated the City's Accessory Dwelling Unit (ADU) regulations to meet new State law that took effect Jan. 1, 2020. The new regulations provide clear standards for building or converting living space into an ADU and will help Corning property owners seeking to provide housing opportunities.
- Revised Ch. 17.11 Multi-Family Residential Development and Design Guidelines to clarify and streamline the review process.

Planning Commission Recommendation:

At the March 16, 2021 Planning Commission Meeting the Commission voted in favor of the Zoning Code Update 5 to 0 and recommended Staff propose the Zoning Code Update to the Corning City Council for adoption.

RECOMMENDATION:

MOVE TO ACCEPT FOR FIRST READING, ORDINANCE 694, AN ORDINANCE OF THE CITY OF CORNING AMENDING TITLE 17 (ZONING) BY REPEALING AND REPLACING IN THEIR ENTIRETY THE FOLLOWING SECTIONS OF THE ZONING CODE: 17.04, 17.06, 17.08, 17.10, 17.12, 17.14, 17.16 AND 17.51, AND ADDING NEW SECTIONS ADDRESSING "MULTI-FAMILY RESIDENTIAL OBJECTIVE DESIGN AND DEVELOPMENT STANDARDS," "ACCESSORY DWELLING UNITS," AND "REASONABLE ACCOMMODATION", AND APPROVE ORDINANCE SUMMARY FOR PUBLICATION.

ACTION:

MOVE TO RECOMMEND THAT THE CITY COUNCIL ADOPT THE PROPOSED ZONING CODE UPDATE.

ATTACHMENTS:

EXHIBIT "A": UPDATED ZONING CODE

CORNING MUNICIPAL ORDINANCE 694

AN ORDINANCE OF THE CITY OF CORNING AMENDING TITLE 17 (ZONING) BY REPEALING AND REPLACING IN THEIR ENTIRETY THE FOLLOWING SECTIONS OF THE ZONING CODE: 17.04, 17.06, 17.08, 17.10, 17.12, 17.14, 17.16 AND 17.51, AND ADDING NEW SECTIONS ADDRESSING “MULTI-FAMILY RESIDENTIAL OBJECTIVE DESIGN AND DEVELOPMENT STANDARDS,” “ACCESSORY DWELLING UNITS,” AND “REASONABLE ACCOMMODATION”

WHEREAS, the City recognized that portions of the Corning Zoning Code required updates to conform with recently enacted provisions of state law, to update information, and to streamline the process of reviewing and approving new residential projects; and

WHEREAS, the City applied to the State of California for grant funding under the “SB-2” process to fund the updating of the Zoning Code consistent with the purposes of SB-2; and

WHEREAS, the City received a grant from the State of California to fund updates to the Zoning Code and the Housing Element of the General Plan to further the objectives listed above; and

WHEREAS, work on the updated Zoning Code commenced in early 2020; and

WHEREAS, Staff and the City’s consultants have created a draft updated Zoning Code which achieves the goals set forth in the City’s application to the State of California through the SB-2 grant process; and

WHEREAS, the updates revise the text of the following sections of the Zoning Code: 17.04, 17.06, 17.08, 17.10, 17.12, 17.14, 17.16 and 17.51; and

WHEREAS, new Zoning Code sections have been created addressing “Multi-Family Residential Objective Design and Development Standards,” “Accessory Dwelling Units,” and “Reasonable Accommodation” in order to comply with the requirements of state law and provide specific guidance to staff, the public, and businesses on these topics; and

WHEREAS, the draft updated Zoning Code was made available for public review in November 2020; and

WHEREAS, the environmental impacts of the Zoning Code Update have generally been addressed in the Final General Plan EIR prepared for the most recent update of the Corning General Plan; and

WHEREAS, the City Council finds that the foregoing recitals and findings are true and correct, and adopts this Ordinance based on the entirety of the record;

The City Council of the City of Corning does ordain as follows:

SECTION 1 -- REPEAL AND REPLACEMENT OF EXISTING ZONING CODE SECTIONS:

- a) The following existing sections of the Corning Zoning Code are repealed in their entirety: 17.04, 17.06, 17.08, 17.10, 17.12, 17.14, 17.16, and 17.51
- b) The following updated sections of the Corning Zoning Code are adopted to replace the sections repealed in item a) above: 17.04, 17.06, 17.08, 17.10, 17.12, 17.14, 17.16, and 17.51

These sections are included in their entirety in the attachments to this Ordinance.

SECTION 2 -- ADOPTION OF NEW ZONING CODE SECTIONS:

- a) The following sections are added to the Corning Zoning Code:
“Multi-Family Residential Objective Design and Development Standards,”

“Accessory Dwelling Units,” and

“Reasonable Accommodation”

These sections are included in their entirety in the attachments to this Ordinance.

SECTION 3 – SEVERABILITY:

Severability any section, sentence, clause, or phrase of this article is for any reason held to be invalid or if unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this article. The Council hereby declares that it would have passed this Ordinance and each section, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 4 – EFFECTIVE DATE AND SUMMARY PUBLICATION:

This Ordinance shall take effect 30 days after its final passage and pursuant to its publication within fifteen days after its adoption in the *Corning Observer*, a newspaper of general circulation published and distributed in the City of Corning.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Corning held on **March 23, 2021**, and enacted at a regular meeting of the City Council of the City of Corning held on **April 13, 2021**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert E. Snow, Mayor

ATTEST:

Lisa Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning do hereby certify that the foregoing is a true and correct copy of Ordinance 694. This Ordinance was introduced at a regular meeting of the City Council of the City of Corning held on **March 23, 2021** and is to be adopted at a regular meeting of the City Council held on **April 13, 2021**. Ordinance 694 was published in a newspaper of general circulation within the required legal guidelines.

ATTEST:

Lisa M. Linnet
City Clerk

SUMMARY ORDINANCE 694

SUMMARY OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORNING AMENDING TITLE 17 (ZONING) BY REPEALING AND REPLACING IN THEIR ENTIRETY THE FOLLOWING SECTIONS OF THE ZONING CODE: 17.04, 17.06, 17.08, 17.10, 17.12, 17.14, 17.16 AND 17.51, AND ADDING NEW SECTIONS ADDRESSING “MULTI-FAMILY RESIDENTIAL OBJECTIVE DESIGN AND DEVELOPMENT STANDARDS,” “ACCESSORY DWELLING UNITS,” AND “REASONABLE ACCOMMODATION”

Pursuant to Government Code Section 36933(c), the following constitutes a summary of Ordinance No. 694 introduced by the Corning City Council on March 23, 2021 and scheduled for consideration of adoption on April 13, 2021 at its meeting held in the City Council Chambers at 794 Third Street, Corning, California.

The City of Corning City Council seeks to amend its entire Zoning Code to comply with recent changes in California law. Including but not limited to updating and adding new terms and definitions to the Zoning Code, updating the list of Zoning Districts, updating the requirements for constructing low-income housing, amending density bonus section, adding a new chapter on reasonable accommodating, and completely amending the accessory dwelling units section of the Code. The environmental impacts of the amendments to the Zoning Code were addressed in the Final General Plan EIR prepared for the most recent update of the Corning General Plan.

A certified copy of the full text of the Ordinance is posted and available for review in the City Clerk's Office at 794 Third Street, Corning, California. This Ordinance shall be in full force and effective thirty (30) days after its adoption and shall be published and posted as required by law. This Ordinance is to be introduced by the City Council of the City of Corning on March 23, 2021 and is scheduled for consideration of adoption on April 13, 2021.

Lisa M. Linnet,
Corning City Clerk

Posted at Corning City Hall and Published on or before April 7, 2021.