



**CITY OF CORNING
CITY COUNCIL MEETING AGENDA
TUESDAY, SEPTEMBER 22, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Douglas Hatley Jr.**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilwoman Burnett.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. Proclamation: October 4th – 10th 2020 as Fire Prevention Week in the City of Corning.
2. Status update on the Solano Street Remediation provided by City Attorney Collin Bogener.
3. Update on COVID-19 by City Manager Kristina Miller.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

4. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
5. Waive the reading and approve the Minutes with any necessary corrections of the September 8, 2020 Regular City Council Meeting.
6. September 16, 2020 Claim Warrant in the amount of \$356,870.45.
7. September 16, 2020 Business License Report.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

8. Public Hearing: Consider objections/appeals from the property owners of 803 Butte Street and 852 Hickory Street and adopt Resolution 09-22-2020-01 declaring a public nuisance on both properties, and authorize the Fire Chief and City Clerk to initiate abatement procedures as outlined in the City's Municipal Code.
9. Public Hearing: Addendum and Rezone 2020-2, Tentative Tract Map 20-1000, TK Ranch: Request to rezone approximately 9.95-acre parcel from R-1-8000 to R-1-4000 and subdivide into 47 Single Family Residential Lots. Location: South side of East Carona Avenue approximately 1,328 ft. east of the Marguerite Intersection. APN: 073-120-018.

J. REGULAR AGENDA:

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

10. Award Bid for purchase of new 2021 Ford F-350 Pickup for conversion to Mini Attack Chiefs Truck in the amount of \$37,663.34 to Corning Ford and authorize payment from Fire Capital Replacement Fund 076-9500-2301 upon delivery.
11. Approve Addendum #2 for Agreement between the City and NorthStar for Public Works Consultant Services.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow:

Valerio:

Demo:

Burnett:

Hatley:

N. ADJOURNMENT!:

POSTED: FRIDAY, SEPTEMBER 18, 2020

**PROCLAMATION
OCTOBER 4-10, 2020
FIRE PREVENTION WEEK**

WHEREAS fire is a serious public safety concern; and

WHEREAS U.S. Fire Departments respond to an average of 355,400 home fires per year, and per the National Fire Protection Association (NFPA), home fires account for 92% of fire deaths that occur in structures. These fires cause an average of 2,840 civilian fire deaths per year; and

WHEREAS two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

WHEREAS newer homes are built with lightweight materials that burn faster than older home constructions, with many of today's products and furnishings producing toxic gases and smoke when burned, making it impossible to see and breathe within moments; and

WHEREAS these conditions contribute to a much smaller window of time for people to escape a home fire safely, with people having as little as one to two minutes to escape from the time the smoke alarm sounds, and

WHEREAS residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and.

WHEREAS, the 2020 Fire Prevention Week theme is "Serve up Fire Safety in the Kitchen". Cooking is the leading cause of home fires and home fire injuries in the U.S. This year the National Fire Protection Association is utilizing this theme to educate communities on cooking hazards, the dangers of unattended cooking, and precautions that can be taken to prevent cooking related fires; and

WHEREAS, taking steps to reduce the likelihood of fire, escape planning and practice, and working smoke alarms can help make the most of the time you have to get everyone out of the house safely and cut the risk of dying in reported home fires in half.

NOW, THEREFORE I, DOUGLAS HATLEY JR., AS MAYOR OF THE CITY OF CORNING DO HEREBY PROCLAIM, OCTOBER 4th – 10th, 2020 AS "FIRE PREVENTION WEEK" IN THE CITY OF CORNING. I urge all Corning residents to develop a home fire escape plan with all members of the household and practice it twice a year. I also appreciate and acknowledge the dedication and services provided by all fire protection agencies and staff.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Corning to be affixed this 22nd day of October 2020

**DOUGLAS HATLEY, JR.,
MAYOR**

**LISA M. LINNET,
CITY CLERK**



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 8, 2020
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council:

Robert Snow
Jose "Chuy" Valerio
Dave Demo
Karen Burnett
Douglas Hatley Jr.

Mayor:

All members of the City Council were present except Councilor Demo.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Councilor Burnett.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **COVID-19 Update by City Manager.**

City Manager Miller asked to move this item to the end of the meeting.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

John Richards: Stated his belief that the City had an Agreement associated with the construction of the Salado Apartments which included the construction of a certain number of single-family homes as part of the project. He further stated that he would like to see some conditions related to the construction of an additional two-story apartment that would look into his back yard.

Dean Cofer: Stated he had heard about the City's COVID Funding to be used to support small businesses and that the award selection would be done as a lottery. He mentioned that he is a member of the Masons and they have recently awarded upwards of \$40,000 to businesses in County. He suggested awarding smaller loan amounts that could assist more businesses. He also stated he would like a public explanation at a future meeting of where the City stands with the lawsuit relating to Solano Street and stated that the street is a disgrace.

G. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes with any necessary corrections of the August 25, 2020 Closed Session and Regular City Council Meeting.**
4. **September 2, 2020 Claim Warrant in the amount of \$208,397.21.**
5. **September 2, 2020 Business License Report.**
6. **August Wages & Salaries: \$375,674.60.**
7. **August 2020 Treasurer's Report.**
8. **August 2020 Building Permit Valuation Report in the amount of \$395,990.**
9. **August 2020 City of Corning Wastewater Operations Summary Report.**

Councilor Valerio moved to approved Consent Items 2-9; Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, and Burnett. Absent: Demo. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Demo absent.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None.

Councilor Snow asked if the status on the Solano Street litigation could be added to tonight's agenda; he was informed by the City Attorney that it could not as it did not meet the 3 criteria's allowing the addition, it could however be added to the Agenda for the next meeting.

J. REGULAR AGENDA:

10. Adopt Resolution 09-08-2020-01 authorizing Staff to apply for Proposition 68 Grant Funds from the Statewide Park Development and Community Revitalization Program.

Presented by City Manager Kristina Miller who stated that the City had previously applied for the 8.5 million Park Grant for the location south of City Hall and was not awarded it, however the State did suggest that the City re-apply. She stated that tonight she is asking Council to approve the proposed Resolution allowing the City to re-apply.

Councilor Snow moved to: Authorize Staff to submit an application for Prop. 68 Grant Funds through the Statewide Park Development & Community Revitalization Grant Program at the previously applied for location on the southside of Solano Street between 3rd and 4th Streets; and adopt Resolution 09-08-2020-01 authorizing the submittal of the Proposition 68 Statewide Park Development & Community Revitalization Grant Application. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, and Burnett. Absent: Demo. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Demo absent.**

11. Adopt Resolution 09-08-2020-02, a Resolution declaring a public nuisance on two (2) properties in the City and authorize the Fire Chief to initiate Abatement Procedures.

Presented by Fire Chief Tomlinson who stated that there are currently two properties in town that have become a nuisance; one is a repeat offender and the other was brought forth by Planner 1 Christina Meeds.

Councilor Burnett moved to adopt Resolution 09-08-2020-02 declaring a public nuisance exists on the properties listed on the attached Exhibit "A" (852 Hickory St. and 803 Butte St.); find that such conditions are seasonal and recurrent nuisances; and authorize the Fire Chief to initiate abatement procedures on these properties/parcels as outline in the City's Municipal Code. Councilor Valerio seconded the motion. **Ayes: Hatley, Snow, Valerio, and Burnett. Absent: Demo. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Demo absent.**

12. Adopt Resolution 09-08-2020-03 authorizing the City Manager to execute and submit the Airport Grant Agreement for Grant No. 3-06-0053-007-2020 for the Corning Municipal Airport.

Public Works Consultant Robin Kampmann presented this item. She stated that the City had submitted a grant in the amount of \$291,028.40 on May 12, 2020 which FAA has awarded and provided a draft copy of the grant offer which was attached to the Staff Report. Due to the quick required turn-around of the signed grant offer once received from the FAA (it is due September 10, 2020), Staff is requesting that the City Council authorize the City Manager to sign all required documents for executing the grant. The Grant is being submitted as part of the CARES ACT and requires no matching funds.

Mrs. Kampmann that the Project at Corning Municipal Airport consists of replacing approximately 4,000 linear feet of existing fence with new chain link fencing, replacing multiple gates, and installing a new automated gate to help keep unauthorized personnel from gaining access to the aircraft operations area of the Airport. The project was advertised for four weeks and ultimately four bids were received for the work. At the May 12, 202 City Council Meeting, Council approved

the base bid provided by Woida Enterprises dba Arrow Fence in the amount of \$204,538.40. At this same meeting, City Council deferred the award of the bid alternate to upgrade a portion of the fence in the vicinity of the main Airport entrance from chain link to a decorative black steel fencing that has a wrought iron look in the amount of \$13,800 until the time the grant offer was received for the FAA. The additional cost to upgrade to the decorative fence, if selected, will be appropriated from City General Funds. She explained that there is a Bid Alternate requesting two actions:

Councilors Burnett and Snow stated their belief that it would be irresponsible to expend the additional funds in the amount of \$13,800 at this time. Mayor Hatley agreed.

Councilor Snow moved to reject the alternative Bid and award the chain link fencing for the entrance; adopt Resolution 09-08-2020-03; and authorize the City Manager for sign all required documents for execution for Grant No. 3-06-0053-007-2020 for Corning Municipal Airport. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, and Burnett. Absent: Demo. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Demo absent.**

13. Request City Council direction regarding Outdoor Retail Operations.

Presented by City Manager Miller who stated that Staff have received a complaint about a business leaving items outside all day and even after business hours. This particular business is located within the Corning Business Development Zone. She stated that Vice Mayor Snow requested to add to this item to the Agenda for further discussion.

City Manager Miller explained that the current City Municipal Code does not provide guidance on outdoor retail operations, and that further complicating this matter is the fact that Tehama County is now in the purple tier on the Monitoring List which further limits businesses. She stated that under the purple tier of the California "Blueprint for a Safer Economy", retail operations must operate at 25% of capacity. For this reason, retail businesses may desire to operate outdoors to minimize the spread of COVID-19.

She further stated that Staff recommends the City Council direct Staff to draft an Ordinance and Permit Process that allows businesses to operate outdoors under certain public health, safety, and aesthetic conditions. These possible conditions may include but do not necessarily have to, these are just suggestions from City Staff;

- Outdoor retail sales may not occur daily but allowed a certain number of days per year.
- All items must be brought indoors at the end of each and every operating day.
- Must maintain ADA compliance.

Councilor Snow elaborated and stated that he does not want to in any way unreasonably and adversely affect businesses, however we do not want a blight on our community. It was suggested to enact a requirement that all outdoor items must be brought in daily or placed behind a closed fence, and it will apply to all commercial zones.

Councilor Snow moved to direct Staff to draft an Ordinance and Permit process regulating Outdoor Retail Operations in the Corning Business Development Zone (CBDZ) and direct Staff to allow certain exception to the Ordinance to allow daily retail operations during the Covid-19 State of emergency. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, and Burnett. Absent: Demo. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Demo absent.** City Manager Miller asked if the Ordinance is to apply solely to the CBDZ Zone or is it intended for all Commercial Zones? Following Council discussion and consensus, Councilor Snow amended his motion to state that it should apply to all commercial zones and asked if this required another vote; City Attorney Bogener stated that it would not be necessary.

14. Request City Council direction regarding Coronavirus Relief Funds Small Business Grant Program Guidelines.

Presented by City Manager Kristina Miller who reiterated that the Council at the August 22, 2020 meeting directed all CARES Act Funds the City is to receive (\$94,085) to be used towards assisting our local businesses. In reference to distribution of these funds, she stated she was

informed at a recent City Managers meeting that those Cities utilizing a discretionary method of awarding funds regretted it for various reasons. She further stated that it was mentioned that a lottery method seemed to work best and be the fairest way in which to disburse the funds. She also explained that it would be the most cost and time effective to utilize the Butte County Program as a template and cut and paste from it those sections that would best serve our Community. She then provided the criteria used by Butte County.

City Manager Miller stated she is proposing grants in the amount of \$5,000 to \$10,000 and provided examples of methods for priority selection that Council can choose such as for example, a business required to close for a month. She announced that she would like to contract with 3CORE for review and processing of applicants explaining that this would be the most cost-effective method. This being said, it was clarified that she is not requesting approval of an Agreement with 3CORE at this time.

Mayor Hatley stated he would like the timeliest method to be utilized as these businesses cannot hold on forever. Councilor Snow agreed and stated he would like to see the businesses that were shut down the longest and financially impacted the most to be placed in Priority 1 for the \$5,000. He also stated that he would like to see a lesser amount (possibly \$2,000) to those on Priority 2 so that more people can be assisted.

Dean Cofer: Suggested making \$2,000 to \$5,000 being the maximum so that more businesses in Corning can be assisted.

City Manager Miller stated that the administrative costs will be the same regardless of the number of grants.

Councilor Snow altered his previous suggested amount to \$5,000 (Priority One) maximum; and \$1,500 (Priority Two) the minimum.

City Manager Miller then stated the legal qualifying criteria (such as unmet needs) and amounts in relation to other grants the business may have received.

Councilor Burnett moved to direct Staff work with 3CORE to develop the City of Corning Small Business Micro Loan Program with a \$5,000 max for businesses that have been shut down for a minimum of one month as priority one, and \$1,500 for priority two for businesses located in Corning that have costs associated with the impacts of business closures, costs associated with adherence to local requirements for safe business re-openings, or financial impacts due to loss of sales as a result of COVID-19. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, and Burnett. Absent: Demo. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Demo absent.**

1. Presentation - COVID-19 Update by City Manager.

City Manager Miller provided a COVID-19 update and listed the current numbers in Tehama County as: A total to date of 457 positive cases (29 cases active and in isolation, 38 in quarantine for exposure; 2 hospitalized, 1 death) as of 3 p.m. today. The soonest we can get out of the purple tier is September 21st. The majority of cases are resulting from gatherings. She stated that to get out of the current tier we must have less than 7 cases per day and confirmed that jurisdictions cannot move from more than one tier at a time.

City Manager Miller stated that the County is putting together an Enforcement Ordinance to address those businesses not in compliance. The County is asking for input on this Ordinance from Cities within the County at their next meeting. She then provided the proposed penalties/fines to those businesses not in compliance. She stated that the County Public Health Officer has stated that family gatherings are a big concern as well as how to address this issue.

John Richards: Asked how a business is to deal with customers not adhering to regulations/wearing a mask.

He stated that businesses should not be cited when customers (grocery stores, etc.) are not wearing masks. In response, it was stated that it was not the Business Owners responsibility to

police. However, should a County Ordinance be approved that enacts fines/penalties, businesses not in compliance with the mandated criteria as outlined by their Re-Open Permits from the County Public Health Officer and allowing indoor dining, could be subject to the penalties/fines.

Dean Cofer: Stated that the business that rents from the City is not in compliance and while waiting to pick up his order noted that two Police Officers went inside to dine. He feels that the City has some liability on this issue.

Councilor Valerio: Stated that many of the businesses are tired of COVID-19, as is he. Everyone needs to work together to get past this.

Julie Johnson stated that she would like to see gatherings addressed. City Manager Miller stated that the County Public Health Meetings are looking to address this issue and stated that it works best when everyone in the County is on the same page.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Snow: Nothing

Valerio: Nothing

Demo: Nothing

Burnett: Senior Center Board Mtg. tomorrow at 10 a.m.

Hatley: Nothing

N. ADJOURNMENT!: 7:58 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: September 17, 2020

SUBJECT: Cash Disbursement Detail Report for the
Tuesday September 22, 2020 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 09-17-20	\$	281,973.51
B.	Payroll Disbursements	Ending 09-09-20	\$	74,896.94

GRAND TOTAL \$ 356,870.45

REPORT.: Sep 17 20 Thursday
 RUN...: Sep 17 20 Time: 09:07
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 09-20 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
029911	09/03/20	EMP03	EMPOWER TEHAMA	11345.11 16279.38	.00 .00	11345.11 16279.38	03312020 04302020	COUNSELOR-PROP 47 CYCLE 2 COUNSELOR-PROP 47 CYCLE 2
			Check Total.....	27624.49	.00	27624.49		
029912	09/03/20	EMP03	EMPOWER TEHAMA	9747.21	.00	9747.21	02292020	COUNSELOR-PROP 47 CYCLE 2
029913	09/03/20	RIV04	RIVER CITIES COUNSELING,	16246.82	.00	16246.82	740	COUNSELOR-PROP 47 CYCLE 2
029914	09/08/20	RIV04	RIVER CITIES COUNSELING,	3885.62	.00	3885.62	739	COUNSELOR-PROP 47 CYCLE 1
029915	09/09/20	ADB00	ADB SAFEGATE	163.35	.00	163.35	20019006	MAT & SUPPLIES-AIRPORT
029916	09/09/20	ARA02	ARAMARK UNIFORM SERVICES	90.69 90.76 90.76 90.76 90.76	.00 .00 .00 .00 .00	90.69 90.76 90.76 90.76 90.76	637597603 637610063 637622486 637634921 637647301	MAT & SUPPLIES-BLD MAINT MAT & SUPPLIES-BLD MAINT MAT & SUPPLIES-BLD MAINT MAT & SUPPLIES-BLD MAINT MAT & SUPPLIES-BLD MAINT
			Check Total.....	453.73	.00	453.73		
029917	09/09/20	ATT17	AT&T	69.55	.00	69.55	200831	COMMUNICATIONS-FIRE
029918	09/09/20	CAM02	FERGUSON ENTERPRISES INC.	51.48	.00	51.48	1573088	MAT & SUPPLIES-WTR
029919	09/09/20	COR11	CORNING SAFE & LOCK	29.63	.00	29.63	0743	MAT & SUPPLIES-REC
029920	09/09/20	CRO05	CROSS PETROLEUM	1073.94	.00	1073.94	CL99534	VEH OP/MAINT-
029921	09/09/20	ENT02	ENTERPRISE-RECORD, MERCUR	98.23 152.04	.00 .00	98.23 152.04	6508479 6509972	PRINT/ADVERT-CITY CLERK PRINT/ADVERT-CITY CLERK
			Check Total.....	250.27	.00	250.27		
029922	09/09/20	FIR10	FIRST NATIONAL BANK OMAHA	390.60	.00	390.60	09042020A	COMMUNICATIONS-
029923	09/09/20	FIR14	FIRST NATIONAL BANK OMAHA	1671.38	.00	1671.38	09042020	OFFICE SUPPLIES-
029924	09/09/20	HOL04	HOLIDAY MARKET #32	5.34 376.32	.00 .00	5.34 376.32	003201037 003203037	MAT & SUPPLIES-POLICE MAT & SUPPLIES-
			Check Total.....	381.66	.00	381.66		
029925	09/09/20	HOU00	HOUSING TOOLS	240.00	.00	240.00	1889	PROF SVCS-PLANNING
029926	09/09/20	INF00	INFRAMARK, LLC	61964.74	.00	61964.74	54827	PROF SVCS-
029927	09/09/20	O'R01	O'REILLY AUTOMOTIVE, INC.	21.54	.00	21.54	09042020	VEH OP/MAINT-POLICE
029928	09/09/20	PES01	PESTMASTER SERVICES, INC.	990.79	.00	990.79	265416	TREE/PEST & WEED SPRAY-
029929	09/09/20	PGE01	PG&E	389.15 1134.37	.00 .00	389.15 1134.37	200901 200903	ELECT- ELECT-
			Check Total.....	1523.52	.00	1523.52		
029930	09/09/20	QUI02	QUILL CORPORATION	43.09 53.85	.00 .00	43.09 53.85	10024124 10024127	OFFICE SUPPLIES-FIRE SAFETY ITEMS-FIRE
			Check Total.....	96.94	.00	96.94		
029931	09/09/20	RED14	RED BLUFF OUTDOOR POWER,	228.17	.00	228.17	45719461	MAT & SUPPLIES-STR
029932	09/09/20	RED15	RED TRUCK ROCK YARD, LLC	278.85	.00	278.85	1182	PARK IMP FUND-PARK SPEC P
029933	09/09/20	SCH01	LES SCHWAB TIRE CENTER	838.72 65.00 2781.13	.00 .00 .00	838.72 65.00 2781.13	611003657 611003661 611003680	VEH OP/MAINT-WTR VEH OP/MAINT-WTR VEH OP/MAINT-FIRE
			Check Total.....	3684.85	.00	3684.85		
029934	09/09/20	THO01	THOMES CREEK ROCK CO	800.31	.00	800.31	200831	MAT & SUPPLIES-STR
029935	09/09/20	TPX00	TPX COMMUNICATIONS	636.49	.00	636.49	133786100	COMMUNICATIONS-
029936	09/09/20	TRI02	TRI-COUNTY NEWSPAPERS	110.48 94.65 91.13	.00 .00 .00	110.48 94.65 91.13	00258335 00258427 00258428	Print/Advert. City Clerk Print/Advert. City Clerk Print/Advert. City Clerk
			Check Total.....	296.26	.00	296.26		
029937	09/09/20	USA01	USA BLUE BOOK	502.75	.00	502.75	348530	MAT & SUPPLIES-WTR
029938	09/14/20	ACC00	ACCESS INFORMATION MANAGE	212.07	.00	212.07	8344594	EQUIP MAINT-GEN CITY
029939	09/14/20	AND04	ANDERSON, IAN MATTHEW	106.66	.00	106.66	09142020	EQUIP REPLAC-DRONES
029940	09/14/20	BAS01	BASIC LABORATORY, INC	135.80	.00	135.80	2009195	ProfServices Water Dept
029941	09/14/20	BDI00	BDI - M&S REDDING	119.90	.00	119.90	950143068	MAT & SUPPLIES-
029942	09/14/20	COM06	COMCAST	23.76	.00	23.76	200909	COMMUNICATIONS-PW ADMIN

REPORT.: Sep 17 20 Thursday
 RUN...: Sep 17 20 Time: 09:07
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 09-20 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
029943	09/14/20	CON08	CONSTELLATION - EXELON GE	12287.74	.00	12287.74	202008	ELECT-
029944	09/14/20	COR01	CORNING VETERINARY CLINIC	70.00	.00	70.00	63478	MAT & SUPPLIES-ACO
029945	09/14/20	DEP12	DEPT OF JUSTICE	93.00	.00	93.00	465543	PROF SVCS-POLICE
029946	09/14/20	HIT02	HI-TECH DIESEL SPECIALIST	83.34	.00	83.34	RO# 1020	VEH OP/MAINT-POLICE
029947	09/14/20	MOO07	MOORE & BOGENER, INC.	756.00	.00	756.00	10779	CONSULT LIT-
029948	09/14/20	PAR08	PARK PLANET	82420.19	.00	82420.19	IN2000499	PARK IMP FUND-
029949	09/14/20	PGE01	PG&E	31437.49	.00	31437.49	200910	Electricity General City-
029950	09/14/20	PRO11	PROFORCE LAW ENFORCEMENT	4996.99	.00	4996.99	421117	EQUIP REPLAC-RIFLE
				1367.80	.00	1367.80	422386	EQUIP REPLAC-RIFLE
			Check Total.....:	6364.79	.00	6364.79		
029951	09/14/20	RED01	RED BLUFF DAILY NEWS	162.94	.00	162.94	6514691	Print/Advert. City Clerk
029952	09/14/20	TEH15	TEHAMA CO SHERIFF'S DEPT	24.50	.00	24.50	09142020	PROF SVCS-POLICE
029953	09/14/20	USA01	USA BLUE BOOK	308.78	.00	308.78	351653	MAT & SUPPLIES-WTR
029954	09/14/20	VER02	VERIZON WIRELESS	190.05	.00	190.05	986190281	PROP 30-MDC
029955	09/14/20	XER00	XEROX CORPORATION	26.32	.00	26.32	011286212	EQUIP MAINT-DISPATCH
029956	09/15/20	CEN14	CENTER FOR EVALUATION & R	3180.00	.00	3180.00	201817	DATA COLL & EVAL-PROP 47
029957	09/15/20	INFO0	INFRAMARK, LLC	8690.41	.00	8690.41	53513	PROF SVCS-WWTP
029958	09/17/20	AIR00	AIRGAS USA, LLC	193.24	.00	193.24	910513354	MAT & SUPPLIES-FIRE
029959	09/17/20	COM01	COMPUTER LOGISTICS, INC	200.00	.00	200.00	81779	EQUIP MAINT-DISPATCH
				200.00	.00	200.00	81879	EQUIP MAINT-DISPATCH
			Check Total.....:	400.00	.00	400.00		
029960	09/17/20	CRO05	CROSS PETROLEUM	1097.98	.00	1097.98	CL00239	MAT & SUPPLIES-
029961	09/17/20	HOL04	HOLIDAY MARKET #32	17.28	.00	17.28	003202043	MAT & SUPPLIES-WTR
029962	09/17/20	QUI02	QUILL CORPORATION	54.98	.00	54.98	10353785	OFFICE SUPPLIES-
				10.54	.00	10.54	10356453	OFFICE SUPPLIES-
			Check Total.....:	65.52	.00	65.52		
029963	09/17/20	TAN00	T AND S DVBE, INC.	200.81	.00	200.81	20-2120	SIGN REPLAC-STR
			Cash Account Total.....:	281973.51	.00	281973.51		
			Total Disbursements.....:	281973.51	.00	281973.51		
			Cash Account Total.....:	.00	.00	.00		

REPORT.: Sep 17 20 Thursday
 RUN...: Sep 17 20 Time: 09:07
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 09-20 Bank Account.: 1025

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
12117	09/09/20	BAN03	POLICE OFFICER ASSOC.	325.00	.00	325.00	C00909	POLICE OFFICER ASSOC
12118	09/09/20	BAN06	BANNER BANK	845.22	.00	845.22	C00909	HSA DEDUCTIBLE
12119	09/09/20	CAL37	CALIFORNIA STATE DISBURSE	138.46	.00	138.46	C00909	WITHHOLDING ORDER
12120	09/09/20	EDD01	EMPLOYMENT DEVELOPMENT	4405.26	.00	4405.26	C00909	STATE INCOME TAX
				1311.04	.00	1311.04	1C00909	SDI
			Check Total.....:	5716.30	.00	5716.30		
12121	09/09/20	FED00	FEDERAL PAYROLL TAXES (EF	12730.70	.00	12730.70	C00909	FEDERAL INCOME TAX
				16171.94	.00	16171.94	1C00909	FICA
				3782.24	.00	3782.24	2C00909	MEDICARE
			Check Total.....:	32684.88	.00	32684.88		
12122	09/09/20	HEA05	HEALTHIEST YOU	9.00	.00	9.00	C00909	HEALTHIEST YOU
12123	09/09/20	ICM01	ICMA RETIREMENT TRUST-457	4175.05	.00	4175.05	C00909	ICMA DEF. COMP
				185.00	.00	185.00	1C00909	ICMA DEF. COMP ER PD
			Check Total.....:	4360.05	.00	4360.05		
12124	09/09/20	PERS1	PUBLIC EMPLOYEES RETIRE	23767.20	.00	23767.20	C00909	PERS PAYROLL REMITTANCE
12125	09/09/20	PERS4	Cal Pers 457 Def. Comp	3327.18	.00	3327.18	C00909	PERS DEF. COMP.
				520.00	.00	520.00	1C00909	PERS DEF. COMP. ER P
			Check Total.....:	3847.18	.00	3847.18		
12126	09/09/20	TEH16	TEHAMA COUNTY SHERIFF'S O	110.89	.00	110.89	C00909	WageOrder F#20000149
12127	09/09/20	VAL06	VALIC	2867.76	.00	2867.76	C00909	AIG VALIC P TAX
				225.00	.00	225.00	1C00909	AIG VALIC P TAX ER P
			Check Total.....:	3092.76	.00	3092.76		
			Cash Account Total.....:	74896.94	.00	74896.94		
			Total Disbursements.....:	74896.94	.00	74896.94		

Date.: Sep 17, 2020
Time.: 9:37 am
Run by: LORI SIMS

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
ROBERT W. SHAW CONST	10038 AHART RD	OROVILLE, CA 95966	SIDING INSTALL/REPAIR	09/03/20

ITEM NO: 1-8
PUBLIC HEARING: CONSIDER
OBJECTIONS/APPEALS OF PROPERTY
OWNERS, ADOPT RESOLUTION 09-22-2020-
01 DECLARING TWO PROPERTIES AS A
PUBLIC NUISANCE, AND AUTHORIZE THE
FIRE CHIEF AND CITY CLERK TO INITIATE
ABATEMENT PROCEDURES
June 9, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
TOM TOMLINSON, FIRE CHIEF
LISA M. LINNET, CITY CLERK

SUMMARY:

On September 8, 2020, the City Council adopted Resolution 09-08-2020-02 declaring a "Public Nuisance" on the two (2) properties located at 803 Butte Street and 852 Hickory Street in the City of Corning. By City Code, a Public Hearing is required to accept comments/appeals by the "Nuisance Property" Owners (as listed on the attached Exhibit "A"), the property owners have been notified by letter, (Exhibit "B") of their opportunity to appear and appeal this action at this meeting. Following this appeal, Staff is seeking the following actions:

- Adoption of Resolution 09-22-2020-01 declaring the properties located at 803 Butte Street, and 852 Hickory Street, Corning, California to be a public nuisance and the property owners to be guilty of a misdemeanor for each day such violation continues and set civil penalties of not less than two hundred fifty dollars (\$250) or more than one thousand dollars (\$1,000) for each day the violation continues;
- Authorize the Fire Chief to move forward with abatement procedures on the property declared a public nuisance; and
- Authorize the City Clerk to initiate the lien process to recoup any costs associated with the abatement process.

BACKGROUND:

Pursuant to Municipal Code Chapter 8.14, the City's Weed Abatement Officer, in this case the Fire Chief has identified two (2) remaining properties within the City Limits as being a public nuisance. The Corning Municipal Code provides the following direction relating to Weed Abatement:

Section 8.14.020: Definitions:

- (a) "Weed Abatement Officer" means the Corning Fire Chief or other public officer designated by the City Council to perform the duties imposed by this article upon the superintendent.
- (b) "Weeds" means weeds which when mature bear wingy or downy seeds, which will attain such a large growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. The term "weeds", as used in this article also include any of the following:
 - 1) Weeds which bear seeds of a downy or wingy nature.
 - 2) Sagebrush, chaparral, and any other brush or weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property.
 - 3) Weeds which are otherwise noxious or dangerous.
 - 4) Poison Oak or Poison Ivy when the conditions of growth are such as to constitute a menace to the public health.
 - 5) Dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard.

Section 8.14.030 Violations of Chapter: This Section stipulates that any person violating the provisions of this Section or any other provision of this Chapter shall be guilty of a misdemeanor for each day such violation continues and sets civil penalties of not less than two hundred fifty dollars (\$250) or more than one thousand dollars (\$1,000) for each day the violation continues.

(Ord. No. 2005-01 (part), 674, 6-12-2018);

Section 8.14.040 – Periodic Council Resolutions declaring nuisances: Authorizes the City Council to periodically, by Resolution, declare as public nuisances and abate:

(a) All weeds growing upon the streets, sidewalks, or private property in the City; and

(b) All rubbish, refuse, and dirt upon parkways, sidewalks, or private property in the City.

(Ord. No. 656, § 2, 10-14-2014);

Section 8.14.170 - Council order to proceed. If objections have not been made or after the City Council has disposed of those made, it shall order the Weed Abatement Officer to abate the nuisance by having the weeds, rubbish, refuse, and dirt removed. The order shall be made by motion or resolution.

(Ord. No. 656, § 2, 10-14-2014)

Section 8.14.230 - Abatement by private contractors. Abatement of the nuisance may in the discretion of the City Council be performed by contract awarded by the City Council on the basis of competitive bids let to the lowest responsible bidder pursuant to Government Code Sections 37903, 37904, 37905 and 37931 to 37935 inclusive. In such event the Contractor shall keep the account and submit the itemized written report for each separate parcel of land.

(Ord. No. 656, § 2, 10-14-2014)

Section 8.14.240 - Special assessment process. The cost of abatement in front of or upon each parcel of land and the costs incurred by the City of Corning in enforcing abatement upon the parcels, including investigation, boundary, determination, measurement, clerical and other related costs constitutes a special assessment against that parcel.

After the assessment is made and confirmed, a lien attaches on the parcel upon recordation of the order confirming the assessment in the office of the Tehama County recorder, except that if any real property to which such lien would attach has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attaches thereon, prior to the date on which the first installment of such taxes as imposed by Government Code Section 39578 would become delinquent, then the lien which would otherwise be imposed by this section shall not attach to such real property and the costs of abatement and the costs of enforcing abatement, as confirmed, relating to such property shall be transferred to the unsecured roll for collection.

(Ord. No. 656, § 2, 10-14-2014)

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION 09-22-02020-01 DECLARING THE FOLLOWING:

- **A PUBLIC NUISANCE EXISTS ON THE PROPERTIES LISTED ON THE ATTACHED EXHIBIT “A”,**
- **FIND THAT SUCH CONDITIONS ARE SEASONAL AND RECURRENT NUISANCES; and**
- **AUTHORIZE THE FIRE CHIEF AND CITY CLERK TO INITIATE ABATEMENT PROCEDURES INCLUDING, BUT NOT LIMITED TO ISSUING MISDEMEANOR VIOLATIONS AND CIVIL PENALTIES ON THIS PROPERTY/PARCEL AS SPECIFIED IN THE CITY’S MUNICIPAL CODE AS WELL AS LIENS TO RECOUP ANY COSTS INCURRED BY THE CITY FOR ABATEMENT.**

RESOLUTION 09-22-2020-01
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
DECLARING A PUBLIC NUISANCE ON THE PROPERTYIES
LISTED ON THE ATTACHED
EXHIBIT "A"

WHEREAS, the Corning Municipal Code Chapter 8.14, Weed Abatement, Section 8.14.010 explains that these regulations are intended to address the recurring health and safety problems arising out of weeds and rubbish on properties within the City of Corning and are designed to alleviate those problems and protect the citizen's health, safety and property.

WHEREAS, Section 8.14.020 defines "Weeds" as weeds that when mature bear wingy or downy seeds, which will attain such a large growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. The term "weeds," as used in this article, also includes any of the following:

1. Weeds which bear seeds of a downy or wingy nature.
2. Sagebrush, chaparral, and any other brush or weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property.
3. Weeds which are otherwise noxious or dangerous.
4. Poison oak and poison ivy when the conditions of growth are such as to constitute a menace to the public health.
5. Dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard.

Whereas, the City's Weed Abatement Officer/Fire Chief has identified the following properties listed on the attached Exhibit "A" as a public nuisance.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CORNING DOES HEREBY DECLARE AND FIND AS FOLLOWS:

1. A public nuisance exists on the properties identified in Exhibit "A" hereto.
2. Authorize the Weed Abatement Officer/Fire Chief and City Clerk to initiate abatement procedures as specified in the City's Municipal Code including, but not limited to finding the owners guilty of a misdemeanor for each day such violation continues and fining civil penalties of not less than two hundred fifty dollars (\$250) or more than one thousand dollars (\$1,000) for each day the violation continues.
3. Authorizing the City Clerk to lien the said property for any associated costs incurred by the City for abatement procedures.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning held on September 22, 2020 by the following vote:

AYES:
OPPOSED:
ABSENT:
ABSTAIN:

Douglas Hatley, Jr., Mayor

ATTEST:

Lisa M. Linnet, City Clerk

EXHIBIT "A" (Resolution 09-22-2020-01)

APN NO.'s	Physical Address	Owner/Responsible Party	APN Mailing Address
073-164-006-000	852 Hickory Street	Chisum, Danny L.	Chisum, Danny L. 852 Hickory Street Corning, CA 96021
073-046-005-000	803 Butte Street	Dolores Arendale, ETAL	Dolores Arendale, ETAL 3101 N. Ellis St. Chandler, AZ 85224
Total Properties: 2			

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution No. 09-22-2020-01) was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 22th day of September 2020 by the votes listed above.

Lisa M. Linnet, City Clerk

Exhibit "B"

September 11, 2020

**073-164-006-000
Chisum, Danny L.
852 Hickory Street
Corning, CA 96021**

**NOTICE TO DESTROY WEEDS AND
REMOVE RUBBISH, REFUSE, AND DIRT**

Notice is hereby given that on the 8th day of September, 2020, the Corning City Council passed a Resolution (09-08-2020-02) declaring that noxious or dangerous weeds were growing upon or in front of the property at 852 Hickory Street, and that rubbish, refuse, and dirt were upon or in front of property on 852 Hickory Street, in Corning, CA, and more particularly described in the Resolution, and that they constitute a public nuisance which must be abated by the removal of the weeds, rubbish, refuse, and dirt. Otherwise they will be removed and the nuisance abated by the City and the cost of removal assessed upon the land from or in front of which the weeds, rubbish, refuse, and dirt are removed and will constitute a lien upon such land until paid. Reference is hereby made to the Resolution for further particulars. A copy of said Resolution is on file in the office of the City Clerk. All property owners having any objections to the proposed removal of the weeds, rubbish, refuse, and dirt are hereby notified to attend a meeting of the City Council of the City of Corning to be held at Corning City Hall, 794 Third Street, Corning, California, at 6:30 p.m. on Tuesday, September 22, 2020 when their objections will be heard and given due consideration. Failure to abate the nuisance may result in fines of up to \$1,000.00 per day for the violation.

Dated this 11th day of September, 2020.

**Lisa M. Linnet, City Clerk
City of Corning
(Ord. No 674, § 2, 10-14-2014 and Ord. No. 674 § 8, 8.14.030, 6-12-2018)**

RESOLUTION 09-08-2020-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
DECLARING A PUBLIC NUISANCE ON THE TWO (2) PROPERTIES
LISTED ON THE ATTACHED
EXHIBIT "A"**

WHEREAS, the Corning Municipal Code Chapter 8.14, Weed Abatement, Section 8.14.010 explains that these regulations are intended to address the recurring health and safety problems arising out of weeds and rubbish on property within the City of Corning and are designed to alleviate those problems and protect the citizen's health, safety and property.

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3. Weeds which are otherwise noxious or dangerous.
4. Poison oak and poison ivy when the conditions of growth are such as to constitute a menace to the public health.
5. Dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard.

WHEREAS, the City's Weed Abatement Officer/Fire Chief has identified the following two (2) properties listed on the attached Exhibit "A" as a public nuisance.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CORNING DOES HEREBY DECLARE AND FIND AS FOLLOWS:

1. A public nuisance exists on each of the two (2) properties identified in Exhibit "A" hereto.

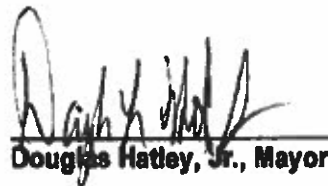
The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning held on September 8, 2020 by the following vote:

AYES: Hatley, Snow, Valerio, and Burnett

ABSENT: Demo

ABSTAIN: None

OPPOSED: None


Douglas Hatley, Jr., Mayor

ATTEST:


Lisa M. Linnet, City Clerk

EXHIBIT "A" (Resolution 09-08-2020-02)

APN NO.'s	Physical Address	Owner/Responsible Party	APN Mailing Address
073-164-006-000	852 Hickory Street	Chisum, Danny L.	Chisum, Danny L. 852 Hickory Street Corning, CA 96021
073-046-006-000	803 Butte Street	Dolores Arendale, ETAL	Dolores Arendale, ETAL 3101 N. Ellis St. Chandler, AZ 85224
Total Properties: 2			

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution No. 09-08-2020-02) was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 8th day of September, 2020 by the votes listed above.


Lisa M. Linnet, City Clerk

September 11, 2020

**073-046-005-000
Dolores Arendale, ETAL
3101 N. Ellis Street
Chandler, AZ 85224**

**NOTICE TO DESTROY WEEDS AND
REMOVE RUBBISH, REFUSE, AND DIRT**

Notice is hereby given that on the 8th day of September, 2020, the Corning City Council passed a Resolution (09-08-2020-02) declaring that noxious or dangerous weeds were growing upon or in front of the property at 803 Butte Street, and that rubbish, refuse, and dirt were upon or in front of property on 803 Butte Street, in Corning, CA, and more particularly described in the Resolution, and that they constitute a public nuisance which must be abated by the removal of the weeds, rubbish, refuse, and dirt. Otherwise they will be removed and the nuisance abated by the City and the cost of removal assessed upon the land from or in front of which the weeds, rubbish, refuse, and dirt are removed and will constitute a lien upon such land until paid. Reference is hereby made to the Resolution for further particulars. A copy of said Resolution is on file in the office of the City Clerk. All property owners having any objections to the proposed removal of the weeds, rubbish, refuse, and dirt are hereby notified to attend a meeting of the City Council of the City of Corning to be held at Corning City Hall, 794 Third Street, Corning, California, at 6:30 p.m. on Tuesday, September 22, 2020 when their objections will be heard and given due consideration. Failure to abate the nuisance may result in fines of up to \$1,000.00 per day for the violation.

Dated this 11th day of September, 2020.

**Lisa M. Linnet, City Clerk
City of Corning
(Ord. No 674, § 2, 10-14-2014 and Ord. No. 674 § 8, 8.14.030, 6-12-2018)**

RESOLUTION 09-08-2020-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
DECLARING A PUBLIC NUISANCE ON THE TWO (2) PROPERTIES
LISTED ON THE ATTACHED
EXHIBIT "A"**

WHEREAS, the Corning Municipal Code Chapter 8.14, Weed Abatement, Section 8.14.010 explains that these regulations are intended to address the recurring health and safety problems arising out of weeds and rubbish on property within the City of Corning and are designed to alleviate those problems and protect the citizen's health, safety and property.

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WHEREAS, the City's Weed Abatement Officer/Fire Chief has identified the following two (2) properties listed on the attached Exhibit "A" as a public nuisance.

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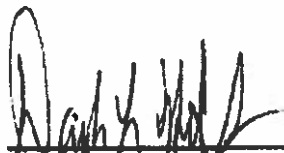
The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning held on September 8, 2020 by the following vote:

AYES: Hatley, Snow, Valerio, and Burnett

ABSENT: Demo

ABSTAIN: None

OPPOSED: None



Douglas Hatley, Jr., Mayor

ATTEST:

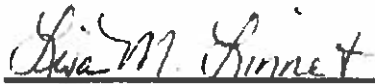


Lisa M. Linnet, City Clerk

EXHIBIT "A" (Resolution 09-08-2020-02)

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073-046-006-000	803 Butte Street	Dolores Arendale, ETAL	Dolores Arendale, ETAL 3101 N. Ellis St. Chandler, AZ 85224
Total Properties: 2			

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution No. 09-08-2020-02) was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 8th day of September, 2020 by the votes listed above.



Lisa M. Linnet, City Clerk

ITEM NO: 1-9
REZONE 2020-2, TENTATIVE TRACT
MAP 20-1000, TK RANCH; REZONE
AN APPROXIMATELY 9.95 ACRE
PARCEL FROM R-1-8000 TO R-1-4000
AND SUBDIVIDE INTO 47 SINGLE
FAMILY RESIDENTIAL LOTS.

September 22, 2020

TO: PLANNING COMMISSIONERS
FROM: KRISTINA MILLER, CITY MANAGER
CHRISSE MEEDS, PLANNER 1



PROJECT DESCRIPTION & LOCATION:

Rezone 2020-2 and Tract Map 20-1000 proposes to rezone approximately 9.95 acres from R-1-8000 to R-1-4000 and create 47 single family residential lots. The project site is located on the south side of East Corona Avenue approximately 1,328 feet east of the Marguerite Avenue intersection. The Assessor Parcel Number (APN) is: 073-120-018

The R-1-4000, Small Lot Designation allows for a minimum lot size of 4,000 square feet. The R-1-4000 Small Lot Designation was reviewed by the Planning Commission on April 21, 2020. On June 9, 2020, the City Council approved waiving the first reading of the Small Lot Ordinance No. 688 and the Ordinance was adopted by the City Council on June 23, 2020.

HISTORY:

The proposed Rezone 2020-2 and Tentative Tract Map 20-1000 was first presented to the Planning Commission on June 16, 2020 whereby the hearing was continued for a traffic study to be prepared to address potential traffic impacts associated with the proposed increase in lots from 35 to 61. The Public Hearing was continued to the August 18th meeting, where the proposed TK Ranch Rezone 2020-2 and Tentative Tract Map 20-1000 traffic study was presented confirming that the Project would have no significant impact. In fact, the updated traffic study indicated an improvement of the level of service due to the installation of the traffic light at Marguerite and Solano streets since the original traffic study was performed.

Two neighbors remained concerned about the proposed rezone to R-1-4000, due to the rural nature of the area being at the periphery of the city limits and in regards to existing home values deflating if a low income housing project were to be developed. Staff confirmed the City cannot prevent a low-income housing development. In fact, the State of California is encouraging and requiring cities to increase zoning that would allow for affordable housing. The Planning Commission made no motion to approve or deny the Project.

As a result of the Planning Commissions lack of a motion, the Developers resubmitted the Rezone 2020-2 and Tentative Tract Map 20-1000 for consideration. The Developer has significantly decreased the number of lots in order to increase lot sizes. Previously the Developer proposed 61 lots. The Developer now proposes 47 lots with the smallest lot being 5,251 square feet and the largest being 10,417 square feet; the average lot size is 6,274 square feet. This is an increase of 12 lots from the original 35 approved.

At the September 15, 2020 Planning Commission Meeting the Commission voted in favor of the Project 4 to 1 and recommended Staff to propose the Project to the Corning City Council. The Planning Commission also recommended to add the additional Condition (Condition #52) stating that Tentative Tract Map 20-1000 is not allowed to have a lot smaller than the proposed minimum 5,251 square feet". There was still some opposition from a few citizens in regard to traffic on Corona. One nearby property owner is now okay with the project because he felt it was a compromise.

GENERAL PLAN LAND USE DESIGNATION:

Residential.

ZONING DESIGNATION:

R-1-8,000 (existing) R-1-4000 (proposed).

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):

Mitigated Negative Declaration: A Mitigated Negative Declaration is a Negative Declaration prepared for a Project when the initial study has identified potentially significant effects on the environment, but revisions in the project plans or proposals made by, or agreed to by, the Applicant before the proposed negative declaration and initial study are released for public review would avoid the effects or mitigate the effects to a point where clearly no significant effect on the environment would occur, and there is no substantial evidence in light of the whole record before the public agency that the Project, as revised, may have a significant effect on the environment.

When Tentative Tract Map 05-1021 creating 35 single family residential parcels was proposed in 2005, City Staff completed a CEQA Initial Study that identified certain potentially significant effects that could be attributable to the development of this project. Staff determined that those effects could be substantially lessened by the imposition of Mitigation Measures and Conditions. Prior to approving Tentative Tract Map 05-1021, the City Council adopted the Mitigation Measures, Conditions of Approval, and the Mitigated Negative Declaration and Notice of Determination was filed for the Project.

CEQA Section 15162 Subsequent EIR's and Negative Declarations reads as follows:

When an EIR has been certified or a negative declaration adopted for a project, no subsequent EIR shall be prepared for that project unless the lead agency determines, on the basis of substantial evidence in the light of the whole record, one or more of the following:

- 1) Substantial changes are proposed in the project which will require major revisions of the previous EIR or Negative Declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.
- 2) Substantial changes occur with respect to the circumstances under which the project is undertaken which will require major revisions of the previous EIR or Negative Declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
- 3) New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was certified as complete or the Negative Declaration was adopted, shows any of the following:
 - a. The project will have one or more significant effects not discussed in the previous EIR or Negative Declaration;
 - b. Significant effects previously examined will be substantially more severe than shown in the previous EIR;
 - c. Mitigation Measures or alternatives previously found not to be feasible would in fact be feasible, and would substantially reduce one or more significant effects of the project, but the project proponents decline to adopt the mitigation measure or alternative; or
 - d. Mitigation measures or alternatives which are considerably different from those analyzed in the previous EIR would substantially reduce one or more significant effects on the environment, but the project proponents decline to adopt the mitigation measure or alternative.

Further Section 15164(a) of the California Environmental Quality Act Guidelines state that, "the lead agency or responsible agency shall prepare an addendum to a previously certified EIR if

some changes or additions are necessary but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred.”

As previously discussed, the Map under consideration, specifically, Tentative Tract Map 20-1000 is in the same location as the previously approved Tract Map 05-1021. The City adopted a Mitigated Negative Declaration for the Project and a Notice of Determination was filed with the Tehama County Clerk & Recorder. Although Tentative Tract Map 20-1000 proposes to create 12 additional parcels, the traffic study analyzing the impacts of 26 additional lots did not show a decrease in the level of service. Therefore, one can conclude the addition of twelve lots will not decrease the level of service. Staff believes that with the previously approved Mitigation Measures and Conditions of Approval there is no evidence in the record, or substantial changes to the Project that would require additional environmental analysis. If the rezone and tentative tract map are approved, the attached addendum shall also be approved and filed to acknowledge the addition of twelve lots.

DISCUSSION:

Pursuant to Section 16.09.010 (E) of the Corning Municipal Code (CMC) “the Planning Commission of the City shall act as the advisory agency to the City Council. It is charged with making investigations and reports on the design and improvements of proposed divisions of land. The Planning Commission shall make investigations and conduct hearings regarding the approval of Tentative Maps and make its written report on the Tentative Map directly to the City Council.” Final approval, including establishing Design Standards for public improvements of a Tentative Subdivision Map is the responsibility of the City Council pursuant to Section 16.09.010 (F) of the CMC.

CONSISTENCY WITH GENERAL PLAN & ZONING:

The site is designated as Residential (R) on the General Plan Land Use Map. Current zoning is R-1-8,000 and the proposed zoning is R-1-4,000. In the General Plan, the maximum densities in a residential land use designation are 14 units per acre. Neither the existing zoning or proposed zoning exceed the maximum density, so the proposed project is consistent with the General Plan, and the residential use is consistent with the current and proposed zoning.

Staff recommends the following Factual Sub findings & Legal Findings for consideration by the Commission pursuant to the California Environmental Quality Act (CEQA), and Section 66474 (A thru G) of the California Government Code.

Factual Sub finding #1

An Initial Study analyzing the environmental impacts associated with Tentative Tract Map 05-1021 was prepared, a Mitigated Negative Declaration filed, circulated through the CEQA process, and adopted by the Corning City Council. A Notice of Determination was filed with the Tehama County Clerk & Recorder.

Legal Finding #1

For Tentative Tract Map 20-1000, the City of Corning Planning Commission is acting as an advisory body to the Corning City Council. The Planning Commission finds that the Initial Study filed for Tentative Tract Map 05-1021 analyzed the environmental impacts associated with the project and that identified impacts have been mitigated to a “Less than Significant Level”. Tract Map 20-1000 is in the same location and there is no substantial evidence in the light of the whole record of any changes in the project that would require additional environmental analysis. Therefore Rezone 2020-2 and Tentative Tract Map 20-1000 is exempt from CEQA pursuant to Section 15162.

Legal Finding #2

For Tentative Tract Map 20-1000, the City of Corning Planning Commission is acting as an advisory body to the Corning City Council. Pursuant to Section 15164, the Planning Commission finds that an addendum to the adopted mitigated negative declaration is

appropriate as none of the conditions described in Section 15162 calling for a subsequent analysis have occurred.

Factual Sub finding #2

Rezone 2020-2 and Tentative Tract Map 20-1000 propose to reduce the existing parcel size from 8,000 sq. ft. to 4,000 sq. ft. and subdivide the approximately 9.95 acres of land into 47 single family residential parcels. This would create a residential density of approximately 4.7 parcels per acre.

Legal Finding #3

Rezoning and subdividing the approximately 9.95 acres, as proposed by Tentative Tract Map 20-1000, into 47 single family residential parcels does not exceed the maximum densities of 14 parcels per acre as depicted in the Land Use Element of the General Plan, therefore, both projects are consistent with the General Plan.

Factual Sub finding #3

Tentative Tract Map 20-1000 is subject to the Mitigation Measures from previous environmental analysis of this site and Conditions of Approval that direct the design and improvements of the project to meet the requirements of adopted Mitigation Measures and applicable Municipal Codes adopted by the City of Corning.

Legal Finding #4

That the design and improvements associated with the creation of 47 Single Family Residential Parcels are consistent with the Land Use Element of the 2014-2034 Corning General Plan.

Factual Sub finding #4

The site and location of Tentative Tract Map 20-1000 is in an area that is relatively flat and where the construction of roads and building pads will not present any physical difficulties for development.

Legal Finding #5

The site of Tentative Tract Map 20-1000 is located adjacent to Carona Avenue and has terrain that is physically suitable for the establishment of residential development.

Factual Sub finding #5

The Developer will be required to extend city water and sewer to serve the parcels. Additionally, the Developer will be required to upgrade the existing roads, including constructing new roads to serve the parcels.

Legal Finding #6

The City of Corning Municipal water and sewer service has sufficient capacity to serve the proposed residential development along the south side of Carona Avenue. Road improvements to Carona Avenue and the construction of interior roads to serve the parcels will provide adequate upgrades to the existing transportation system for additional traffic generated by the Project.

Factual Sub finding #6

Previous environmental analysis of the site concluded that with adopted mitigation measures that have also been incorporated into the Conditions of Approval for Tentative Tract Map 20-1000, any impacts to Biological Resources, including Fish and Wildlife, have been reduced to a "Less than Significant Impact".

Legal Finding #7

That the design of Tentative Tract Map 20-1000, or the proposed improvements associated with the development of 47 residential parcels are not likely to cause substantial environmental damage, or substantially and avoidably injure fish, wildlife, or their habitat.

Factual Sub finding #7

Tentative Tract Map 20-1000 proposes to create 47 Single Family Residential Parcels in an area of the City designated for residential development and which has accessibility to city water and sewer.

Legal Finding #8

The requirement to improve existing roads and construct new roads as well as provide City water and sewer to the parcels will not cause any serious public health problems to the existing and future residences of the City.

Factual Sub finding #8

Access to the site and residential parcels will be by Carona Avenue and interior roads constructed by the Developer. Public Easements for access to the parcels will be created by recordation of a Final Map.

Legal Finding #9

That the design of Tentative Tract Map 20-1000, or type of improvements associated with the residential development of the parcels, will not conflict with Easements acquired by the public at large for access through, or use of, property within the Subdivision.

ACTION

- 1. MAKE A MOTION TO APPROVE THE ADDENDUM TO THE ORIGINAL MITIGATED NEGATIVE DECLARATION AS NONE OF THE CONDITIONS DESCRIBED IN SECTION 15162 CALLING FOR A SUBSEQUENT ANALYSIS HAVE OCCURRED**

FOLLOWING A VOTE ON THE ABOVE THEN:

- 2. MAKE A MOTION TO ADOPT THE 9 LEGAL FINDINGS AND 8 FACTUAL SUBFINDINGS AS PRESENTED IN THE STAFF REPORT AND APPROVE REZONE 2020-2 AND TENTATIVE TRACT MAP 20-1000 SUBJECT TO THE 52 CONDITIONS OF APPROVAL AS PRESENTED IN THE STAFF REPORT.**

OR

- 1. MAKE A MOTION TO DENY REZONE 2020-2 AND TENTATIVE TRACT MAP 20-1000.**

ATTACHMENTS:

EXHIBIT "A": RECOMMENDED CONDITIONS OF APPROVAL

EXHIBIT "B": COPY OF TENTATIVE MAP

EXHIBIT "C": CEQA ADDENDUM

EXHIBIT "D": SAMPLES OF HOMES

EXHIBIT "A"
RECOMMENDED CONDITIONS OF APPROVAL

1. **Subdivision Standards.** Development of Subdivision Map shall be in conformance with the approved Tentative Map and Subdivision Ordinance of the City of Corning, Title 16 of the Corning Municipal Code. Additionally, development must comply with all Federal, State and Local regulations especially the City of Corning Fire and Building Departments. (modified MM 13.1)
2. **Underground Utilities.** All existing and proposed utilities, within the development and along the Carona Avenue street frontages, including electricity, telephone, gas, and cable television, shall be undergrounded with no overhead facilities crossing any streets. (MM. 1.1)
3. **Fencing.** Solid 6'-0" tall residential-type fencing shall be installed at side and rear property lines prior to issuance of a Certificate of Occupancy for any residential structures constructed on the parcels. Fences along boundaries of the Tract shall not result in dual fences so as to isolate property. Fence positions shall be subject to approval of the Planning Director and City Engineer and shall appear on the Final Improvement Plans. Fence positions shall provide maximum privacy for the backyards of both existing and future residents. (MM. 1.2).
4. **Fencing along Carona Avenue.** Final Improvement Plans shall include an upgraded, more durable fencing standard for all parcels that don't front Carona Avenue (MM. 1.3).
5. **Lot Landscaping.** Front and street-side yards, including that portion of the street right-of-way located behind the sidewalk, shall be landscaped prior to issuance of a Certificate of Occupancy. Landscaping may include any combination of grass, groundcover, shrubs and/or trees and is subject to Planning Department approval. Not fewer than two trees (minimum sizes of 15-gallon) shall be planted within each front yard. Each front and street side yard shall be provided with a permanent method of irrigation for this landscaping. All landscaping and irrigation must comply with the Water Efficient Landscape Regulations as detailed in Section 15.08.055 of the Corning Municipal Code (MM. 1.4).
6. **Residential Façade Standards.** The City of Corning has an Ordinance/Policy (CMC 16.21.135) prohibiting the construction of identical homes within sight of each other. The Developer shall vary building floor plans, facades, trim, siding material, building colors, roof types, etc., to comply with this standard. (MM. 1.5).
7. **Roof-Mounted Equipment Prohibition.** No heating, ventilation, air conditioning or similar types of equipment shall be installed on the roof of any structure. (MM. 1.6).
8. **Carona Avenue Planter.** Prior to issuance of a Certificate of Occupancy for Lot 1, and Lots 26 thru 32, a combination of trees, shrubs and groundcover shall be installed, irrigated and maintained within the 6.5' parkway strip of the Carona Avenue right-of-way, between the curb and gutter and the sidewalk along the north sides of the lots. Plant species, groundcover and irrigation method shall be subject to approval by the City of Corning. Maintenance costs shall be the responsibility of the lot owners within the development through the annual payments to a Landscape and Lighting District, Homeowners Association or other such organization approved by the City of Corning. (MM. 1.7).
9. **Blackburn-Moon Drain Property Dedication.** The final map shall offer the property "cross-hatched" on the Tentative Map near the southwest corner of the site (lying south of the southerly drainage easement right of way line per MM 4.1) to the City of Corning.
10. **Retaining Wall Standard.** Retaining Walls shall be positioned inside the boundary of the Subdivision and shall be designed by an Engineer and constructed out of masonry blocks or poured-in-place concrete. The retaining wall plan shall accommodate residential fencing within 1 foot of the retaining wall top where the walls are adjacent to property lines. (modified MM. 1.9).

11. **Disclosure of Nearby Agricultural Operations.** A note shall be affixed to the front sheet of all recorded maps filed for this project. The note shall clearly state that the property is located near agricultural operations and that residents of the development may be adversely affected by dust, noise, odors and overspray of chemical fertilizers and pesticides, and that the City of Corning does not regard such operations as nuisances when conducted with proper and accepted standards. (MM. 2.1).
12. **Fugitive Dust.** Prior to commencing grading operations, the Developer shall obtain a Fugitive Dust Control Permit from the Tehama County Air Pollution Control District. (MM. 3.1).
13. **Sprinkle Exposed Soils.** During construction, unprotected soils shall be sprinkled to minimize wind erosion. (MM. 3.2).
14. **Cover Exposed Soils.** Areas denuded by construction activities and not scheduled for development for an indefinite period shall be seeded or covered by impervious materials to minimize water and wind erosion. (MM. 3.3).
15. **Finished Surfaces.** Upon completion of development, no substantial area shall remain where soils are completely uncovered. (MM. 3.4).
16. **Open Burning.** No open burning shall occur on this property unless a land-clearing permit is obtained from the Tehama County Air Pollution Control District. (MM. 3.5).
17. **Wood Burning Stoves.** Wood Burning stoves shall meet the Only U.S. EPA Phase II certified wood-burning devices shall be installed in the Subdivision. Total emissions shall not exceed 7.5 grams per hour from each dwelling. (MM. 3.6).
18. **Exterior Electrical Outlets.** To promote the use of electrical landscape equipment, at least two electrical outlets shall be provided on the exterior walls of each residence. (MM. 3.7).
19. **Open Space Easement.** The Final Map shall offer to the City of Corning, Lot "A" as shown on the Tentative Map as an area to be dedicated to the City as an Open Space Easement. (MM. 4.1).
20. **Cultural Resources.** Should cultural or paleontological resources be unearthed during excavation, all work in the immediate vicinity shall cease and the City of Corning shall be notified. Upon notice, the City or its Consultant shall inspect the site to determine what, if any, steps necessary to address and mitigate the discovery. (MM. 5. 1).
21. **Soil Investigation.** The Applicant shall initiate a soils investigation by a registered Engineering Geologist or Civil Engineer to determine if expansive soils requiring special structural foundation design is necessary. (MM..6.1).
22. **Soils Report.** Prior to issuing Building Permits, the Developer shall provide: 1) certification by a registered Civil Engineer assuring adequate compaction of filled lots is in accordance with the Uniform Building Code; and 2) for those lots with expansive soils, certification that the Engineered Foundation Plans comply with Building Code requirements. (MM. 6.2).
23. **Redistribute Topsoil.** Topsoil shall be stockpiled and redistributed over graded surfaces. (MM. 6.3).
24. **Construction Stormwater Permit and SWPPP.** Prior to any site disturbance or earthmoving activities on, or adjacent to the project site, Applicant shall obtain a Construction Stormwater Permit from the Regional Water Quality Control Board. A Storm Water Pollution Prevention Plan (SWPPP) shall be prepared and submitted to the Central Valley Regional Water Quality Control Board. A WDID # must be assigned and provided to the City of Corning. (MM. 6.4).
25. **Grading Plan.** The Developer shall provide a Final Grading Plan for the project for City review and approval prior to commencing any grading. (MM. 6.5).
26. **Designated No Grade Area.** No grading shall be permitted in the area to be dedicated to the City adjacent to the Blackburn-Moon Drain and the Open Space Easement Lot "A" as shown on the Tentative Map. A note shall clearly label "No Grading Permitted in this Area" on the

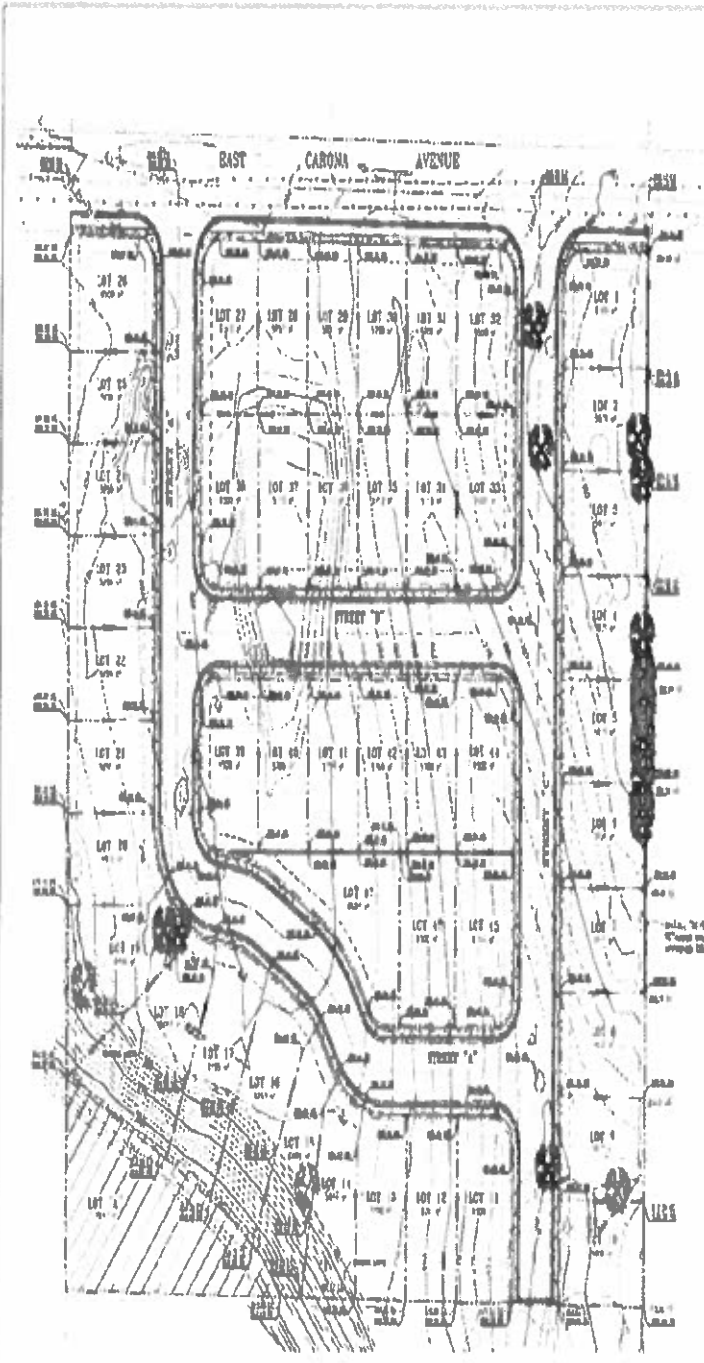
Grading Plans. The Plans shall include temporary fencing positioned along the north boundary of the Open Space Easement. (MM. 6.6).

27. **Abandon Water Well and Septic System(s).** Prior to recording any Final Map, the Applicant shall properly abandon any water wells or septic systems occurring on the property in accordance with the requirements of the Tehama County Environmental Health Department. (MM. 7.1).
28. **Fire Hydrants.** Fire Hydrants shall be installed in accordance with City Standards (CMC 16.24.030). The Developer shall provide the City with one hydrant repair kit. (MM. 7.3).
29. **Storm Water Drainage.** Prior to recordation of the Final Map, the Developer shall present improvement plans for retention of the net increase in run-off resulting from the development during a 25-year storm for a duration of 4 hours. If onsite retention is proposed the retention facilities shall be sized to contain the run-off resulting from a 100-year storm event. (MM. 8.1).
30. **Storm Water Facilities.** Stormwater retention and conveyance facilities shall be constructed in accordance with City of Corning Public Works Standards. (MM. 8.2).
31. **Dedicate property for stormwater facilities.** Final map shall offer all stormwater collection, detention & discharge facilities to the City of Corning. Maintenance of these facilities shall be the responsibility of the Landscaping and Lighting District. (modified MM.8.3).
32. **Drainage.** Lots must be graded to direct runoff to storm drain facilities within easements or rights-of-way. No lot-to-lot runoff shall be permitted. (MM. 8.4).
33. **100 Year Flood Plain.** The Final Map shall plot the approximate boundaries of the area expected to be inundated (if any) during the 100-year flood event. (MM. 8.5).
34. **Construction Days and Hours.** Construction work shall occur only between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday, and between the hours of 8:00 a.m. and 6:00 p.m. on weekends and federally observed holidays unless specifically approved otherwise, in writing, by the City of Corning. (MM. 11.1).
35. **Landscape and Lighting District.** Prior to recordation of the Final Map, the Developer shall establish (or annex to an existing) a Landscape and Lighting District or other equivalent fund-collecting organization approved by the City of Corning to fund the operation and/or continued maintenance of street lighting, landscape strips in the public right-of-way, stormwater collection and detention facilities. The Project Engineer shall prepare an estimate of the annual maintenance costs for these facilities that shall be made part of the District formation procedure. (modified MM. 13.1).
35. **Pedestrian and Maintenance Trail.** The Improvement Plans for the tract shall include a 12'-0" wide paved trail positioned on the south side of the Blackburn-Moon Drain and within the property dedicated to the City of Corning. The Improvement Plans shall include a cross-section of the trail showing a minimum 6-inch aggregate base and 2-inch asphalt surface. The Improvement Plans shall include an engineer's cost estimate for trail construction. (MM. 14.1).
36. **Deposit Funds in lieu of Trail Construction.** Prior to recording the Final Map, the Developer shall deposit an amount equivalent to the Engineer's estimate for trail construction to the City of Corning. Construction of this segment of trail shall be postponed until the segment to the northwest is constructed. (MM. 14.2).
37. **Development Impact Fees.** Development of the project residences will require payment of City Development Impact Fees in effect at the time of issuance of the individual Building Permits in order to lessen development impact on City transportation systems, City owned utilities and other public facilities. These fees shall be paid prior to issuance of the Building Permit for each residence. (modified MM. 15.1).

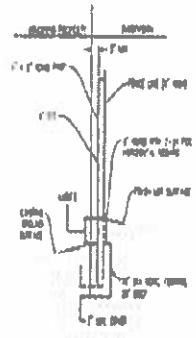
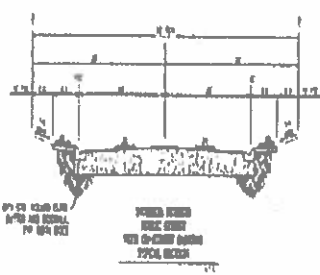
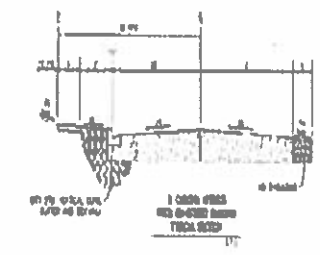
- 39. Carona Avenue Right-of-Way Dedication.** The Final Map shall offer additional right-of-way dedication to provide a 30' half-width (60' full width) for Carona Avenue along the project site frontage. (MM. 15.2).
- 40. Carona Avenue Improvements.** Prior to recordation of the Final Map, the Developer shall improve the frontage sections of Carona Avenue to provide full south half-width improvements as shown on Drawing S-18 (40' wide-2-lane street), including one 12' wide travel lane an 8' wide parking lane, vertical curb, gutter and sidewalk on the southerly half-width, and complete an asphaltic concrete overlay for one lane width (12') on the northerly half-width. (MM. 15.3).
- 41. Street Names.** Final street names are subject to City approval and shall appear on the Final Map. (MM. 15.4).
- 42. Street Lighting.** The Developer shall provide street lighting that meets City Standards. (MM. 15.5).
- 43. Interior Street Improvements.** Interior streets shall be within 56' right of ways and improved in accordance with City of Corning Standard S-18 (40' 2 lane street modified with a reduction in parkway space behind the sidewalk). (MM. 15.6).
- 44. Access Restrictions.** A 1'-0" "Non-access" strip shall be dedicated to the City along the lot frontages of Carona Avenue in all areas except for in front of lots 28, 29, 30 and 31. No driveways shall front Carona Ave. except for lots 28, 29, 30, and 31 (MM. 15.7).
- 45. Barricade.** Provide a street barricade at the temporary south end of Street "C" in accordance with City Standard Drawing S-8. The finished barricade shall be painted bright white. (MM. 15.8).
- 46. Water and Sewer Lines.** The Developer shall install sewer and water lines within street rights of ways per City Public Works Standards. (MM. 16.1).
- 47. Looped Water System.** The Developer shall provide a "looped water system" connecting to existing City water facilities at the two Carona Avenue intersection locations. (MM. 16.2)
- 48. Water Service.** The Developer shall install water services and meters for each lot in accordance with Public Works Standard S-20. (MM. 16.3).
- 49. Sewer Service.** The Developer shall install sewer services for each lot in accordance with Public Works Standard S-21. (MM. 16.4).
- 50. Postal Boxes.** Provide one or more "Cluster Box Units (CBUs) for postal service at locations approved by the Corning Postmaster. CBU positions shall appear on the Improvement Plans for the Subdivision. (MM. 16.5).
- 51. Stormwater Discharge into Blackburn Moon Drain.** If it is proposed to discharge the onsite storm drain system into the Blackburn Moon Drain, all Environmental Permits must be obtained prior approval of the Improvement Plans.
- 52. Lot Size.** Tentative Tract Map 20-1000, is not allowed to have a lot smaller than the proposed minimum 5,251 square feet

Exhibit B (2)





1	EXISTING ROAD CENTER (HATCH MARK)	11	EXISTING ROAD CENTER
2	EXISTING ROADWAY	12	ROAD RIGHT OF WAY
3	PROPOSED 40' R.O.W.	13	RAILROAD RIGHT OF WAY
4	PROPOSED 30' R.O.W.	14	RAILROAD CENTERLINE
5	PROPOSED 20' R.O.W.	15	RAILROAD TRACK
6	PROPOSED 10' R.O.W.	16	RAILROAD TIE
7	PROPOSED 5' R.O.W.	17	RAILROAD TIE TO TRACK
8	PROPOSED 2' R.O.W.	18	RAILROAD TRACK JOINT
9	PROPOSED 1' R.O.W.	19	RAILROAD TIE TO JOINT
10	PROPOSED 0.5' R.O.W.	20	RAILROAD TIE TO END



T. K. RANCH TENTATIVE SUBDIVISION
(A PUBLIC STREET DEVELOPMENT)

FOR
 100 ACRES
 BEING A PORTION OF LOT 2 IN BLOCK 25 OF THE STRIPED
 COLOR MAP AS RECORDED IN BOOK "A" OF MAPS AT PAGE 31
 CITY OF CARONA, COUNTY OF IDEAL
 STATE OF CALIFORNIA
 A JOHN DUNSMITH
 140 WASHINGTON STREET, SUITE 104
 OAKLAND, CALIFORNIA 94612
 (415) 764-1041

ENGINEER: MICHAEL PAUL BYRNE
 415

**ADDENDUM TO THE INITIAL STUDY and MITIGATED NEGATIVE DECLARATION
FOR THE TENTATIVE TRACT MAP 05-1021-TK RANCH**

I. Introduction

This document is an Addendum to the Initial Study and Mitigated Negative Declaration prepared for the Tentative Tract Map 05-1021-TK Ranch (Project) (State Clearinghouse No. 2006042007), which was certified by the City of Corning in May 2006. In accordance with the California Environmental Quality Act (CEQA), this Addendum analyzes proposed modifications (the Modified Project) to the Tentative Tract Map 05-1021-TK Ranch Project approved in 2006. The Modified Project updated in 2020 demonstrates that all of the potential environmental impacts associated with the proposed modifications would be within the envelope of impacts already evaluated in the certified mitigated negative declaration (MND).

II. CEQA Authority for Addendum

CEQA establishes the type of environmental documentation required when changes to a project occur after an EIR is certified. Specifically, Section 15164(a) of the CEQA Guidelines states that:

The lead agency or responsible agency shall prepare an addendum to a previously certified EIR if some changes or additions are necessary but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred.

Section 15162 of the CEQA Guidelines requires a Subsequent EIR when an MND has already been adopted or an EIR has been certified and one or more of the following circumstances exist:

1. Substantial changes are proposed in the project which will require major revisions of the previous EIR or negative declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;
2. Substantial changes occur with respect to the circumstances under which the project is undertaken, which will require major revisions of the previous EIR or negative declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or

3. **New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was certified as complete or the negative declaration was adopted, shows any of the following:**
 - a. **The project will have one or more significant effects not discussed in the previous EIR or negative declaration;**
 - b. **Significant effects previously examined will be substantially more severe than shown in the previous EIR;**
 - c. **Mitigation measures or alternatives previously found not to be feasible would in fact be feasible, and would substantially reduce one or more significant effects of the project, but the project proponents decline to adopt the mitigation measure or alternative; or**
 - d. **Mitigation measures or alternatives which are considerably different from those analyzed in the previous EIR would substantially reduce one or more significant effects on the environment, but the project proponents decline to adopt the mitigation measure or alternative.**

Likewise, California Public Resources Code (PRC) Section 21166 states that unless one or more of the following events occur, no subsequent or supplemental environmental impact report shall be required by the lead agency or by any responsible agency:

- **Substantial changes are proposed in the project which will require major revisions of the environmental impact report;**
- **Substantial changes occur with respect to the circumstances under which the project is being undertaken which will require major revisions in the environmental impact report; or**
- **New information, which was not known and could not have been known at the time the environmental impact report was certified as complete, becomes available.**

As demonstrated by the analysis herein, the Modified Project would not result in any new additional significant impacts, nor would it substantially increase the severity of previously anticipated significant impacts. Rather, all of the impacts associated with the Modified Project are within the envelope of impacts addressed in the certified MND and do not constitute a new or substantially increased significant impact. Based on this determination, the Modified Project does not meet the requirements for preparation of a Subsequent or Supplemental EIR pursuant to Section 15162 of the CEQA Guidelines.

A. Overview of Approved Project

The Certified MND evaluated Tentative Tract Map 05-1021 whereby 35 single family residential lots were created on the south side of Carona Avenue, 660' west of the Carona/Oren Avenue intersection in a R-1-8000 zoning district in Corning, CA.

B. Proposed Modifications to Project

In 2020, modifications to the Project are being considered to rezone approximately 9.95 acres from R-1-8000 to R-1-4000 and create 47 single family residential lots; an addition of twelve (12) lots. The addition of 12 lots are the only proposed changes to the Project.

C. Analysis of Proposed Modifications

In 2020 an updated traffic study was completed to assess whether an additional twenty-six (26) lots would create a new or substantially increased significant impact. The traffic study did not indicate any decreases to the level of service. In fact, traffic impacts showed an increase in the level of service at the Marguerite and Solano Street intersection due to the installation of traffic lights since the time the original traffic study. Since there were no additional traffic impacts associated with the addition of twenty-six (26) lots, one can assert there will be no additional traffic impacts from the addition of twelve (12) lots.

Based on the above, the Modified Project, which includes an increase in the number of lots from thirty-five (35) to forty-seven (47) would not result in any new additional significant impacts, nor would it substantially increase the severity of previously anticipated significant impacts. Thus, a new or substantially greater significant impact would not result from the proposed modifications. In addition, all of the mitigation measures included as part of the EIR and Addenda would continue to be implemented. As all of the impacts would be within the envelope of impacts identified in the Certified MND, no additional environmental analysis pursuant to Section 15162 of the CEQA Guidelines is necessary.







ITEM NO.: J-10
AWARD PURCHASE OF NEW 2021 FORD
F-350 PICKUP FOR CONVERSION TO
MINI-ATTACK CHIEFS TRUCK IN THE
AMOUNT OF \$37,666.34 TO CORNING
FORD

September 22, 2020

TO: HONORABLE MAYOR AND COUNCIL

FROM: KRISTINA MILLER, CITY MANAGER
TOM TOMLINSON, FIRE CHIEF



SUMMARY:

On Wednesday, September 16, 2020 the City received one (1) Formal Bid from Corning Ford in the amount of \$37,666.34. The request for proposal packet was mailed to several vendors in the surrounding area as well as posted on the City Website. A notice was printed in the local paper.

Chief Tomlinson is requesting City Council award the purchase of a new 2021 Ford F-350 Pickup to Corning Ford in the amount of \$37,666.34. The new Pickup will be converted to a Mini-Attack Chief's Truck replacing the current Chief's truck.

FINANCIAL:

The Fiscal Year 2020/2021 City Budget was accepted by City Council on July 14, 2020. Budget Line Numbers: 076-9500-2301 – Vehicle-Replace/Fire Capital Replacement contains funding of \$80,000 for the purchase of a new replacement pickup and conversion.

RECOMMENDATION:

THAT MAYOR AND COUNCIL:

- 1. AWARD PURCHASE OF AND AUTHORIZE FIRE CHIEF TOMLINSON TO ORDER THE NEW FORD F-350 PICKUP FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$37,666.34 TO CORNING FORD; and,**
- 2. AUTHORIZE PAYMENT UPON DELIVERY OF NEW FORD F-350 PICKUP TO CORNING FORD FROM FIRE CAPITAL REPLACEMENT FUND: 076-9500-2301.**

ITEM NO.: J-11
APPROVE ADDENDUM #2 FOR
AGREEMENT BETWEEN THE CITY AND
NORTHSTAR FOR PUBLIC WORKS
CONSULTANT SERVICES

September 22, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: KRISTINA MILLER, CITY MANAGER *KM*
LISA M. LINNET, ADMINISTRATIVE SERVICES MANAGER *LML*

SUMMARY:

Staff is requesting Council approve Addendum #2 for the current Agreement to provide Public Works Consultant Services to the City for an additional year, the time period of September 22, 2020 through September 21, 2021 with no change in fees. This Agreement will serve as an Addendum to our previous Agreement dated September 21, 2018 (approved by the City Council on September 25th) and Addendum No. 1 dated September 11, 2019. Work under this Agreement will be subject to the terms and conditions of the previous Agreement as well as conditions as stated in Exhibit A (attached to Addendum). The Addendum is attached for Council review.

BACKGROUND:

Robin Kampmann, NorthStar, currently serves as the City Engineer and began serving as the Public Works Consultant October 1, 2018. Under this Agreement, Mrs. Kampmann provides Public Works Consultant Services to the City. Her regular hours will be Mondays and Wednesdays from 8:15 a.m. to 5:00 p.m., she will attend City Council Meetings on the 2nd and 4th Tuesdays of every month, and additional hours at the City Managers request. Since Mrs. Kampmann also serves as the City Engineer, she will, at the approval of the City Manager, coordinate with NorthStar Staff when needed to ensure that City needs are being met. This arrangement provides time-savings by also having her serve as the Public Works Consultant.

FINANCIAL:

The cost for Mrs. Kampmann's services is \$150.00 per hour to be provided two days per week. It is anticipated that the services under this Agreement should not exceed \$150,000 annually. This cost has been incorporated into the Budget for FY 2020/2021 – Professional Services/PWAdmin: 610-6300-3800 & 630-6300-3800.

RECOMMENDATION:

MAYOR AND COUNCIL:

1. APPROVE ADDENDUM #2 FOR THE AGREEMENT BETWEEN THE CITY AND NORTHSTAR FOR PUBLIC WORKS CONSULTANT SERVICES; and,
2. AUTHORIZE THE CITY MANAGER TO EXECUTE AND SIGN THE ADDENDUM .

ADDENDUM NO. 2
TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN CONSULTANT AND CLIENT

DATE: September 16, 2020

CLIENT: City of Corning
794 Third Street
Corning, CA 96021
Attn: Kristina Miller

CONSULTANT: NorthStar
111 Mission Ranch Blvd., Suite 100
Chico, CA 95926
(530) 893-1600

PROJECT: Public Works Director Consulting Services **NS#:** 18-087

A. CLIENT AND CONSULTANT AGREE AS FOLLOWS:

1. This agreement will serve as an addendum to our previous Agreement, dated September 21, 2018 and Addendum No. 1, dated September 11, 2019. Work under this Agreement will be subject to the terms and conditions of our previous Agreement, except as noted below.
2. Consultant agrees to perform the additional services as set forth on Exhibit "A" attached hereto and incorporated herein by this reference ("Additional Scope of Services").
3. Client agrees (unless otherwise stated herein) to compensate Consultant for its Services according to the cost proposal attached hereto as Exhibit "B" and incorporated herein by this reference ("Cost Proposal for Additional Work").

B. GENERAL PROVISIONS:

1. **Timeline for Offer to Contract / Termination of Agreement.** This offer to contract for additional services is good for 14 days after the date shown below in the Consultant's signature block. If Client fails to sign this contract within 14 days, the offer for additional services shall be withdrawn making it null and void. Client may terminate this contract by giving notice to Consultant in writing and bringing all outstanding charges current prior to termination of Agreement.
2. **Liability Limits.** Client and Consultant have discussed the risks and rewards associated with this project, as well as Consultant's fee for services. Client and Consultant agree to allocate certain of the risks so that, to the fullest extent permitted by law, Consultant's total aggregate liability to Client and all contractors and subcontractors is limited to three times the contract amount for any and all injuries, damages, claims, losses, expenses or claim expenses (including attorneys' fees) arising out of this Agreement from any cause or causes. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

Client further agrees to notify all contractors and sub-contractors of this limitation of Consultant's liability to them and require them to abide by this limitation of damages suffered by any contractor or subcontractor arising from Consultant's actions or inactions. Neither the contractor nor any subcontractor assumes any liability for damages to others which may arise on account of Consultant's actions or inactions.

3. **Preparation of Agreement.** By signing the Agreement, both parties consent that the Agreement has been prepared and negotiated equally by Client and Consultant.

IN WITNESS WHEREOF, the parties hereby execute this Agreement upon the terms and conditions stated above and on the date first above written.

CLIENT:

BY: _____
TITLE: _____
SIGNED: _____
DATE: _____

CLIENT:

BY: _____
TITLE: _____
SIGNED: _____
DATE: _____

CONSULTANT:

BY: Robin Kampmann, PE
TITLE: Senior Engineer
LICENSE NO. RCE 73943
SIGNED: _____
DATE: _____

CONSULTANT:

BY: _____
TITLE: _____
LICENSE NO. _____
SIGNED: _____
DATE: _____

ATTACHMENTS included and made a part of this agreement:

X	EXHIBIT "A"	ADDITIONAL SCOPE OF SERVICES
X	EXHIBIT "B"	COST PROPOSAL & STANDARD RATE SCHEDULE
	EXHIBIT "C"	
	EXHIBIT "D"	

EXHIBIT "A"
ADDITIONAL SCOPE OF SERVICES

As requested NorthStar will continue to provide the Public Works Director Consultant services described below for an additional one (1) year from the expiration date of the Addendum No. 1 of September 21, 2020. At such time the contract may be extended with terms agreed upon by both the City of Corning and NorthStar.

The services include:

Provide Public Works Director Consultant services as requested by the City of Corning City Manager. The general duties of the Public Works Director Consultant may include those as described in the Public Works Director Job Description dated July 18, 2018.

Robin Kampmann, PE will be the acting Public Works Director Consultant and will be in charge of the day to day work effort for the City and will be the primary point of contact for the City. Robin will attend the following regular hours at the City of Corning:

Mondays – 8:15am to 5:00pm

Wednesdays – 8:15am to 5:00pm

City Council Meetings – 2nd and 4th Tuesday of every month

Additional hours will be requested by the City Manager. Robin will identify the need for additional NorthStar staff with consultation and approval of the City Manager to ensure that the City's needs are being met. Additional staff may include, but is not limited to:

Mark Adams, PE – Water, Wastewater, Management, Project Review and Plan Checking

Kirk Koester, PE – Traffic Engineering and Transportation Planning

Michael Mays, LS – Land Surveying

Lambert Lowe, PE – SWPPP QSD

Steve Brands, EIT – SWPPP Document Preparation

Mark Wolfe – Principal Planner

EXHIBIT "B"
COST PROPOSAL

CONSULTANT FEE: This is a time and material project with Standard Hourly Rates.

Robin Kampmann, Senior Engineer	\$150.00
Mark Adams, Principal Engineer	\$175.00
Neil Graber, Senior Managing Engineer	\$150.00
Kirk Koester, Associate Engineer	\$130.00
Michael Mays, Senior Surveyor	\$150.00
Lambert Lowe, Senior Engineer	\$150.00
Steve Brands, Junior Engineer	\$105.00
Mark Wolfe, Principal Planner	\$145.00

If additional staff is requested, they will be billed on a time and material basis at the current hourly rate. Standard Hourly Rate sheets will be provided as needed.

EXHIBIT "B"
STANDARD HOURLY CHARGES
Effective July 1, 2018

Engineering/Surveying

Principal Engineer/Surveyor	\$175.00 per hour
Senior Engineer/Surveyor	\$150.00 per hour
Associate Engineer/Surveyor	\$130.00 per hour
Assistant Engineer/Surveyor	\$115.00 per hour
Junior Engineer/Surveyor	\$105.00 per hour
Senior Designer/Technician	\$100.00 per hour
Junior Designer/Technician	\$ 80.00 per hour
Party Chief	\$150.00 per hour
Two-Person Survey Crew	\$190.00 per hour
Three-Person Survey Crew	\$220.00 per hour

Architecture

Senior Architect	\$145.00 per hour
Architect	\$130.00 per hour
Architectural Job Captain	\$110.00 per hour
Architectural Drafter	\$ 85.00 per hour

Environmental/Planning/GIS

Principal Biologist/Planner	\$145.00 per hour
Senior Biologist/Planner/GIS Analyst	\$125.00 per hour
Associate Biologist/Planner/GIS Technician	\$105.00 per hour
Assistant Biologist/Planner	\$ 85.00 per hour

Administrative

Administrative/Accounting/Clerical	\$ 75.00 per hour
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Other

Litigation Support – Expert Witness Testimony	\$350.00 per hour
Reproduction, Materials, Fees, Special Mail, Etc.	Cost + 15%
Subcontractors	Cost + 15%

DIRECTOR OF PUBLIC WORKS

DEFINITION

Under the administrative direction of the City Manager, to plan, organize and direct a comprehensive public works program, including engineering, design and construction, streets, parks, water and sewer, airport, and building / grounds / equipment maintenance functions, review of private sector development; to serve as public works plan and map checker and public works inspector as necessary; and to perform related duties as assigned.

DISTINGUISHING CHARACTERISTICS

Director of Public Works is a single-position classification responsible for the overall administration of the Public Works Department. The incumbent supervises management, field and office support staff, and acts as the technical advisor to the City Manager and City Council in matters pertaining to public works and engineering programs and projects.

EXAMPLES OF DUTIES – Duties may include, but are not limited to the following:

- ❖ Plans, organizes, directs and evaluates the programs and activities of the Public Works Department, including engineering, streets, parks, water and sewer, airport, building/grounds/equipment maintenance; ensures the provision of effective and efficient services to meet community needs.
- ❖ Advises the City Manager and City Council in all public works and engineering matters.
- ❖ Develops and directs the implementation of goals, objectives, policies, procedures and work standards for the department and municipal infrastructure; formulates a ten-year Capital Improvement Plan and other plans related to municipal infrastructure for public works projects.
- ❖ Develop, interpret and ensure department compliance with all City and Department policies and procedures, standards of quality and safety, and all applicable local, state and federal laws and regulations.
- ❖ Prepares and administers the department's annual budget; monitors and approves expenditures.
- Selects, supervises, motivates and evaluates the performance of assigned staff. Provides for appropriate professional / technical development for staff and implements disciplinary action as appropriate.
- Ensures employees are trained and training is documented to meet CalOSHA required safe work practices.
- Directs and reviews the work of contract consultants providing assistance to the department; reviews or prepares related requests for proposals and contracts.
- Inspects City buildings, grounds and equipment for proper condition, safety and compliance with codes and regulations.
- Identifies City needs and priorities for specific public works projects.
- Performs professional-level work in areas of responsibility, including building / construction inspection, plan review, and the review and approval of specifications, estimates, contracts and reports.
- Prepares and directs the preparation of periodic and special reports regarding departmental activities.
- Monitors legislation and trends in areas of responsibility; evaluates their impact on City operations and recommends and implements policy and procedural improvements.

- Coordinates department activities and services with other departments and agencies as appropriate.
- Makes presentations before City Council; represents the City in meetings with representatives of various councils and commissions, governmental agencies, professional / business / community organizations, and the public.
- Receives and responds to difficult and sensitive inquiries, concerns and complaints regarding department programs, activities and personnel.
- Attends meetings, training, conferences, etc., as appropriate to enhance job knowledge and skills.

MINIMUM QUALIFICATIONS

Knowledge of:

- ❖ All federal, state, county and city laws, codes, rules, regulations and standards affecting municipal public works programs and projects.
- ❖ Administrative principles and methods, including goal setting, planning, program and budget development and implementation.
- ❖ Organizational and management practices as applied to the analysis and evaluation of programs, policies and operational needs.
- ❖ Principles of supervision, training and performance evaluation.
- ❖ Civil engineering principles and practices as applied to the field of municipal public works.
- ❖ Technical, legal, financial and public relations issues related to the conduct of a public works program.
- ❖ Methods of preparing designs, plans, specifications, estimates, reports and recommendations related to public works / utilities facilities.
- ❖ Methods, materials, tools and equipment used in the maintenance and repair of streets, curbs, gutters, parks, water / sewer lines and mains, and other public works facilities and systems.
- ❖ Modern office practices and technology, including the use of computers for data and word processing and records management.
- ❖ Proper English usage, spelling, grammar and punctuation.
- ❖ Business letter and report writing.
- ❖ Business and engineering mathematics.

Ability to:

- Interpret, analyze and apply federal, state and local laws, rules and regulations, policies and procedures pertaining to department administration and operations.
- Develop, implement and interpret goals, objectives, policies and procedures, and work standards.
- Analyze complex problems, evaluate alternatives and make sound recommendations in support of goals.
- Determine work priorities and effectively coordinate and schedule resources and staff to perform activities and projects within time limits.
- Prepare and administer a budget.
- Select, train, supervise and evaluate the performance of assigned staff.
- Exercise sound independent judgment within general policy guidelines.
- Establish and maintain effective working relationships with those contacted in the course of the work.
- Represent the City effectively in meetings with others and make presentations to various groups.
- Interpret complex departmental projects and programs to the public.

- Prepare, verify, analyze and reconcile complex records, reports and recommendations.
- Communicate clearly and concisely, both orally and in writing.
- Perform required mathematical computations with accuracy.
- Use and direct the use of computers for word and data processing and records management.
- Read and interpret construction plans and specifications.
- Apply civil engineering principles to the solution of engineering problems in the field of public works.

Education and Experience:

Any combination of education and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Applicant must possess a Bachelor's degree from an accredited college or university in civil engineering or a closely related field.

Experience:

Seven years of increasingly responsible city government experience including long range planning, public works construction, operations, engineering and maintenance experience, including at least four years in a management or supervisory capacity.

Other Requirements:

Must possess a California driver's license and have a satisfactory driving record.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of weight (up to 40 pounds). Tasks may involve extended periods of time at a keyboard or workstation.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, or airborne particles. The employee occasionally works near moving mechanical parts and equipment and in high, precarious places and is exposed to wet and hot and/or humid conditions.

The noise level in the work environment is usually quiet in the office, and moderate in the field.