



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, MAY 11, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio
Mayor: Robert Snow

All members of the City Council were present.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Councilor Burnett.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **Proclamation: May 2021 as Mental Health Month.** Present to accept the Proclamation was Health Educator Fernando Villegas.
2. **Proclamation: May 16 – 22, 2021 as National Public Works Week.** Present to accept the Proclamation was Public Works Consultant Robin Kampmann.
3. **COVID-19 Update by City Manager.**

City Manager Kristina Miller provided a COVID-19 update announcing a drive through clinic at the Red Bluff Public Health Complex on Walnut Street with an appointment. Beginning May 13th, vaccinations for those 12 to 15 years of age will open up. She then announced some grant opportunities and where the information can be found. She also provided new regulations relating to masking. Ms. Miller stated that she has submitted the application for the CDBG CV2 & CV3 Grant Funding and funding it is anticipated to be released in about 6 months.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Councilor Demo thanked Public Works for the recent street repairs. Councilor Hargens stated that the new Park Equipment installation at Yost Park; City Manager Miller stated that the City is waiting for ropes to completed the installation, it should be received within the week.

G. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

4. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
5. **Waive the reading and approve the Minutes of the April 27, 2021 City Council Meeting with any necessary corrections:**
6. **May 5, 2021 Claim Warrant in the amount of \$342,475.97.**
7. **May 5, 2021 Business License Report.**
8. **April 2021 Wages & Salaries: \$376,031.09.**
9. **April 2021 Treasurer's Report.**
10. **April 2021 Building Permit Valuation Report in the amount of \$377,669.**
11. **April 2021 City of Corning Wastewater Operations Summary Report.**

Councilor Valerio moved to approve Consent Items 4-11; Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None

J. REGULAR AGENDA:

12. Approve three-year Agreement with County of Tehama for Proposition 47 Drug and Alcohol Counseling Services.

Presented by City Manager Miller who explained that this Agreement is necessary to provide the services outlined that are stated in the Agreement and its exhibit's. Ms. Miller further requested City Council authorization for her to make any changes required by the County upon review and approval of the City Attorney. Councilor Demo thanked the City Manager and all of those involved for their hard work in pulling this together.

Councilor Burnett moved to approve the attached three-year Agreement between the City of Corning and the County of Tehama in an amount not to exceed \$210,317 over the three-year term and authorize the City Manager to sign and make any necessary changes required to the Agreement with the City Attorneys approval. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

13. Authorize Staff to seek Requests for Qualifications (RFQ) for a Design Consultant for the West Street Project Active Transportation (ATP) Grant.

Presented by Public Works Consultant Robin Kampmann. She explained that this is a standard Safe Routes to School Project to provide safe routes for children to travel to and from West Street School. She listed the roads involved.

Councilor Demo moved to authorize Staff to seek Request for Qualifications for a Design Consultant for the West Street Project ATP Grant. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

14. Authorize Staff to seek Requests for Qualifications (RFQ) for a Design Consultant for the Olive View School Street Project Active Transportation (ATP) Grant.

Presented by Public Works Consultant Robin Kampmann who stated that this is the same type of project but for the Olive View School. She stated that this project will close the gaps remaining from the Safe Routes to School Project done for Maywood School.

Councilor Hargens moved to authorize Staff to seek Request for Qualifications for a Design Consultant for the Olive View School Street Project ATP Grant. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

15. Award Bid for the 2021 Multi-Street Improvement Project to VSS International, Inc. in the amount of \$433,594.17 and authorize Staff to execute the Contract.

Presented by Public Works Consultant Robin Kampmann who stated that the City had received two bids with VSS International, Inc. the lowest of the two. She informed Council that they have committed to completion of the project by the June 30th deadline to ensure project completion in this fiscal year.

Councilor Demo moved to award the Bid for the 2021 Multi-Street Improvement Project to VSS International, Inc. in the amount of \$433,594.17 and authorize the City Manager to execute the Contract. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

16. Adopt Resolution 05-11-2021-01 designating diagonal parking on the west side of Fourth Street from Yolo Street south to the alley between Yolo and Solano Streets.

Councilor Hargens excused herself from voting on this item as her Business is one of the proponents of this request; she left the Council Chambers at 7:00 p.m. This item was presented by Public Works Consultant Robin Kampmann.

Councilor Burnett moved to approve Resolution No. 05-11-2021-01 designating the west side of Fourth Street from Yolo Street south to the Yolo-Solano Alley as a location where diagonal parking is authorized; and authorize the use of City Street Maintenance Funds for striping. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.** Councilor Hargens reentered the room at 7:03 p.m.

17. Approve Annual Agreement and Membership with 3CORE Economic Development District at a cost of \$7,500.

Presented by City Manager Kristina Miller. Ms. Miller stated that 3CORE has assisted the City for numerous years, most recently assisted the City with the applicant review and administration of the City's COVID-19 Funds for small business loans. They have been a valuable partner and have provided outstanding service to the City, she stated that she recommends approval of this item. Councilor Demo moved to approve the annual participation in 3CORE and authorize payment on July 1, 2021 to 3CORE for the City's share of the Local Grant Match in the amount of \$7,500 from fund 001-7408-4010 Economic Development. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

18. Authorize Staff to seek "Requests for Proposals" for Community Development Block Grant Administration Consultant Services.

Presented by City Manager Miller. She explained the application process and the reason for the request to authorize the City to seek a Grant Administrator. She explained that if approved, the Administrator would be funded by the Grant; she also stated that the City would also seek a Program Administrator as the City does not currently have the Staff to administer this Program. Mayor Snow confirmed that should City residents not take advantage of these funds the City could move it over to the County's Homeless Navigation Center. It was also stated that unless the Council chose to add additional funds from the General Fund, it will all be completely funded from the Grant.

Councilor Hargens moved to authorize Staff to seek "Request for Proposals" (RFPs) for Community Development Block Grant Administration Consultant Services. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

19. City of Corning Capital Improvement Program and Measure A Funding Priorities for Service.

Presented by City Manager Kristina Miller. She started by explaining the purpose of the Capital Improvement Program. She stated that the approval of the Capital Improvement Program sets the priorities for the City Manager to compose the Fiscal Year Budget. Ms. Miller then announced the requested priority departmental funding. She explained the ideology and depreciation that drives this document.

Councilor Demo, following review and discussion of the proposed Measure A Funding Allocations, moved to approve the Fiscal Year 2021/2022 Capital Improvement Priorities. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: Stated that his meetings were cancelled. He announced that former Councilman and now County Supervisor John Leach's wife recently passed away and services will be on May 15th.

Burnett: Reported on her attendance at the Solid Waste JPA Meeting announcing that a clean-up on Hall Road will be done and should be completed by the end of the Summer. She also voiced her appreciation of the Fire Chief and his assistance with her "Littles Reading Program" by hosting a tour of the Fire Department. She also stated that the children toured the Police Department.

Hargens: Nothing

Valerio: Nothing.

Snow: Nothing.

Delores May was wished a Happy 90th Birthday.

N. ADJOURNMENT!: 7:30 p.m.

Lisa M. Linnet, City Clerk