

CITY OF CORNING



2021-2022

Budget and Program of Service



Exhibit "A"
GENERAL FUND SUMMARY
AND PROJECTIONS

City of Corning
Budget Summary
2021-2022

	General Fund	Measure A	TOTAL
Audit Balance, June 30, 2020	\$ 2,416,846	\$ 1,307,520	\$ 3,724,366
<u>2020-2021 Budgeted</u>			
Revenues and Transfers In, After Mid Year Adjustments	\$ 5,201,600	\$ 1,045,000	\$ 6,246,600
Estimated Change in Revenues over Projections	\$ 944,202		\$ 944,202
			\$ -
Expenditures and Transfers Out, Including Budget Modifications	\$ (5,942,113)	\$ (1,043,587)	\$ (6,985,700)
Estimated Change in Expenditures over Projections	\$ (258,583)	\$ -	\$ (258,583)
Net Change in Fund Balance	\$ (54,894)	\$ 1,413	\$ (53,481)
Projected Fund Balance, June 30, 2021	\$ 2,361,952	\$ 1,308,933	\$ 3,670,885
<u>2021-2022 Budgeted</u>			
Revenues and Transfers In	\$ 6,242,609	\$ 1,175,000	\$ 7,417,609
Expenditures and Transfers Out	\$ (6,176,412)	\$ (1,166,999)	\$ (7,343,411)
Net Change in Fund Balance	\$ 66,197	\$ 8,001	\$ 74,198
Budgeted Fund Balance, June 30, 2022	\$ 2,428,149	\$ 1,316,934	\$ 3,745,083
Two Year Change in Fund Balance	11,303	9,414	20,717

City of Corning

2021-2022

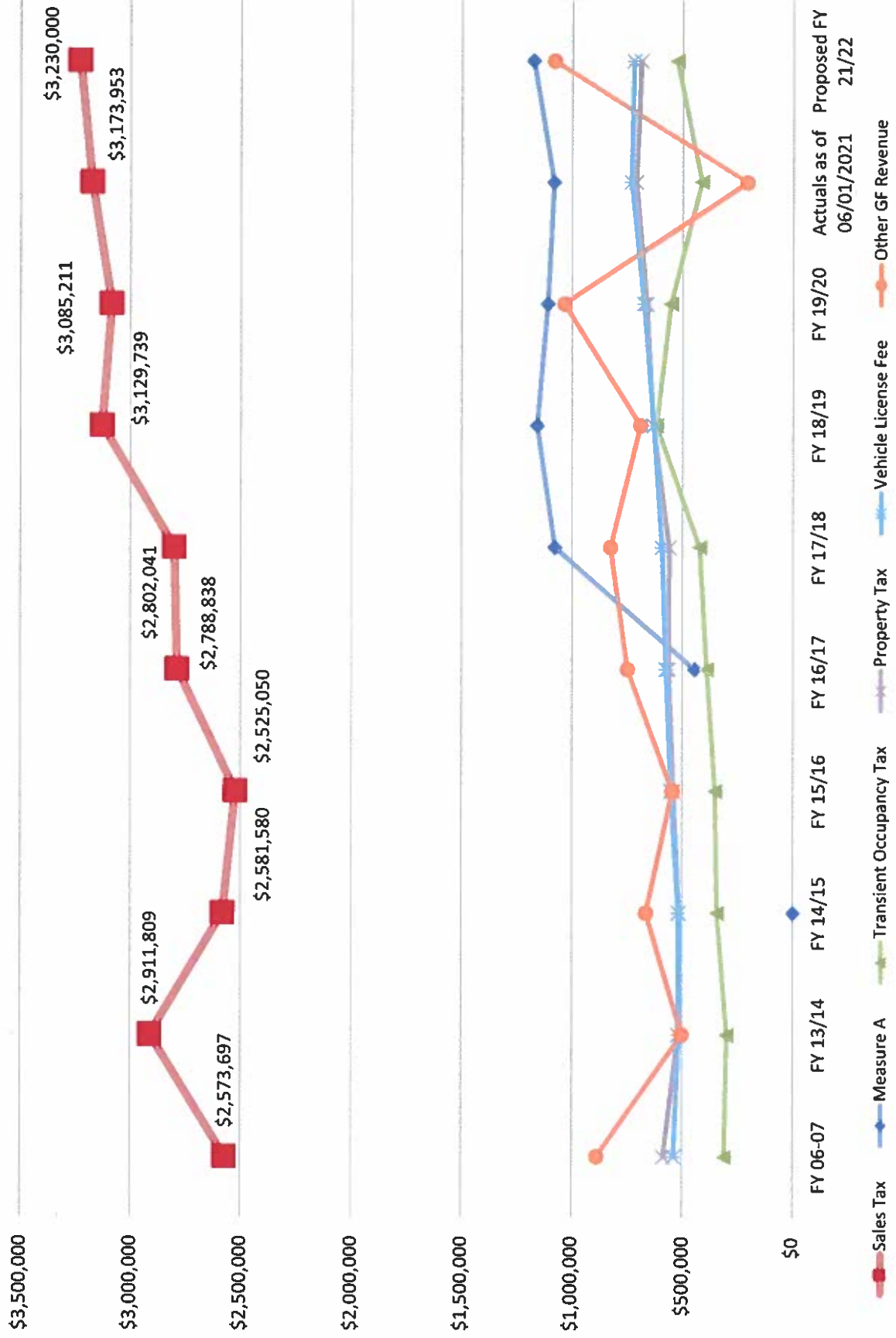
Budget

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Financial Projections

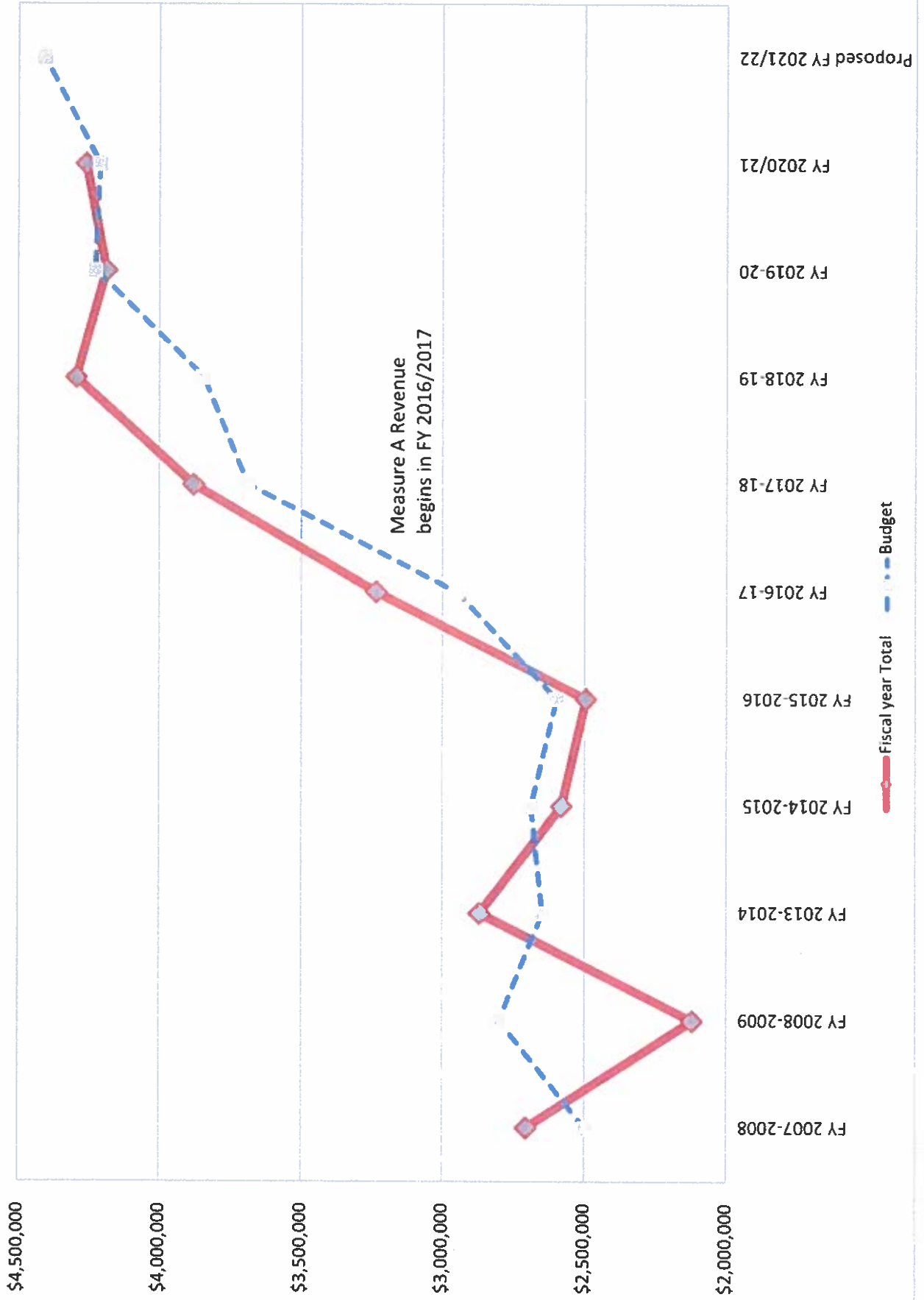
GENERAL FUND REVENUE HISTORY AND PROJECTIONS



GENERAL FUND REVENUE HISTORY AND PROJECTIONS

Revenue Source	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	Actuals as of 06/01/2021	Proposed FY 2021-2022
Sales Tax	\$ 2,911,809	\$ 2,581,580	\$ 2,525,050	\$ 2,788,838	\$ 2,802,041	\$ 3,129,739	\$ 3,085,211	\$ 3,173,953	\$ 3,230,000
Measure A				\$ 445,682	\$ 1,077,958	\$ 1,159,465	\$ 1,110,928	\$ 1,082,593	\$ 1,175,000
Transient Occupancy Tax	\$ 299,987	\$ 344,295	\$ 354,024	\$ 391,313	\$ 423,362	\$ 618,181	\$ 553,446.00	\$ 415,518	\$ 525,000
Property Tax	\$ 519,858	\$ 515,290	\$ 541,764	\$ 563,253	\$ 560,571	\$ 631,494	\$ 661,616	\$ 709,947	\$ 688,000
Vehicle License Fee	\$ 516,779	\$ 518,093	\$ 552,103	\$ 574,763	\$ 592,977	\$ 629,699	\$ 672,747	\$ 730,670	\$ 720,000
Other GF Revenue	\$ 503,010	\$ 663,138	\$ 544,864	\$ 747,717	\$ 823,877	\$ 689,366	\$ 1,033,565	\$ 209,178	\$ 1,079,609
Total GF Revenues	\$ 4,751,443	\$ 4,622,396	\$ 4,517,805	\$ 5,511,566	\$ 6,280,786	\$ 6,857,944	\$ 7,117,513	\$ 6,321,859	\$ 7,417,609
Total GF Revenues (less Measure A)	\$ 4,751,443	\$ 4,622,396	\$ 4,517,805	\$ 5,065,884	\$ 5,202,828	\$ 5,698,479	\$ 6,006,585	\$ 5,239,266	\$ 6,242,609
Total GF Expenditures	\$ 4,491,494	\$ 4,959,856	\$ 4,877,376	\$ 4,714,736	\$ 5,493,985	\$ 5,910,804	\$ 6,475,438	\$ 6,150,032	\$ 7,343,411

Annual Sales Tax



STREET MAINTENANCE FUNDS STATUS
City of Corning, CA

Fund Number	109 Gas Tax 2105	110 Gas Tax 2106	111 Gas Tax 2107	112 Gas Tax 2107.5	115 Gas Tax 2103	114 LTP/DA From County	106 SB 1 Road Maint. Streets	108 RSTP From County	SUBTOTAL	001 GENERAL FUND PARTICIPATION Streets	Measure A	GRAND TOTALS
<u>PRIOR YEAR ACTUAL 2019-20</u>												
Audit Balance, July 1, 2019	78,186	65,337	68,501	6,075	126,233	309,872	45,161	337,300	1,036,665			1,036,665
Revenues	39,813	28,997	50,065	2,099	54,345	163,853	133,848	3,922	476,942	54,386	1,447	597,959
Available for Expenditure	117,999	94,334	118,566	8,174	180,578	473,725	179,009	341,222	1,513,607	54,386	1,447	1,634,624
Expenditures	(65,144)	(31,381)	(67,901)		(49,826)	(35,085)	(19,788)	(24,941)	(294,066)	(54,386)	(1,447)	(415,083)
Audit Balance June 30, 2020	52,855	62,953	50,665	8,174	130,752	438,640	159,221	316,281	1,219,541			1,219,541
<u>BUDGET YEAR 2020-2021:</u>												
Revenues, Budgeted	44,100	30,300	52,600	2,000	68,100	67,000	144,730	53,100	461,930	29,182	100,000	658,112
Adjustment due to Actual Receipts Estimate Reduction (5%)	(4,410)	(3,030)	(5,260)		(6,810)	(40,000)	(14,473)	(5,310)	(39,293)			(39,293)
Available for Expenditure	92,545	90,223	98,005	10,174	182,042	545,640	289,478	364,071	1,642,178	29,182	100,000	1,838,360
Expenditures, Maintenance	(83,653)	(49,303)	(82,303)	(2,000)	(117,203)	(111,650)		(36,600)	(482,712)	(29,182)	(67,000)	(578,894)
Expenditures, Projects	(50,000)	(50,000)	(25,000)		(50,000)	(100,000)	(125,000)	(150,000)	(550,000)		(100,000)	(850,000)
Anticipated Reallocation of Expenditures	90,000	40,000	50,000		70,000	(70,000)	(100,000)	(80,000)				
Total Budgeted Expenditures	(43,653)	(59,303)	(57,303)	(2,000)	(97,203)	(281,650)	(225,000)	(266,600)	(1,032,712)	(29,182)	(100,000)	(1,228,894)
Projected Balance June 30, 2021	48,892	30,920	40,702	8,174	94,839	263,990	64,478	97,471	609,466			699,466
<u>BUDGET YEAR 2021-2022:</u>												
Revenues	40,000	28,100	50,700	2,000	49,500	80,300	136,750	65,300	432,650		200,000	632,650
Available for Expenditure	88,892	59,020	91,402	10,174	144,339	324,290	201,228	162,771	1,042,116		200,000	1,242,116
Expenditures, Maintenance	(84,926)	(56,126)	(85,626)	(2,000)	(112,626)	(119,900)	(100,000)	(45,000)	(527,886)	(42,893)	(67,000)	(637,779)
Expenditures, Projects						(100,000)	(100,000)	(50,000)	(250,000)		(200,000)	(450,000)
Total Budgeted Expenditures	(84,926)	(56,126)	(85,626)	(2,000)	(112,626)	(219,900)	(100,000)	(95,000)	(777,886)	(42,893)	(200,000)	(1,087,779)
Budgeted Balance June 30, 2022	3,966	2,894	5,776	8,174	31,713	104,390	101,228	67,771	264,230	(42,893)		154,337

Notes

- 1 Fund 114: Local Transportation Funds come to the City through the County, they are generated by a Statewide transportation sales tax (special quarter cent gas tax)
- 2 Gas Tax and SB 1 revenue estimates from Michael Coleman through the League of California Cities
- 3 Required Maintenance of Effort (MOE), General Fund Street and Street Light Related \$234,447

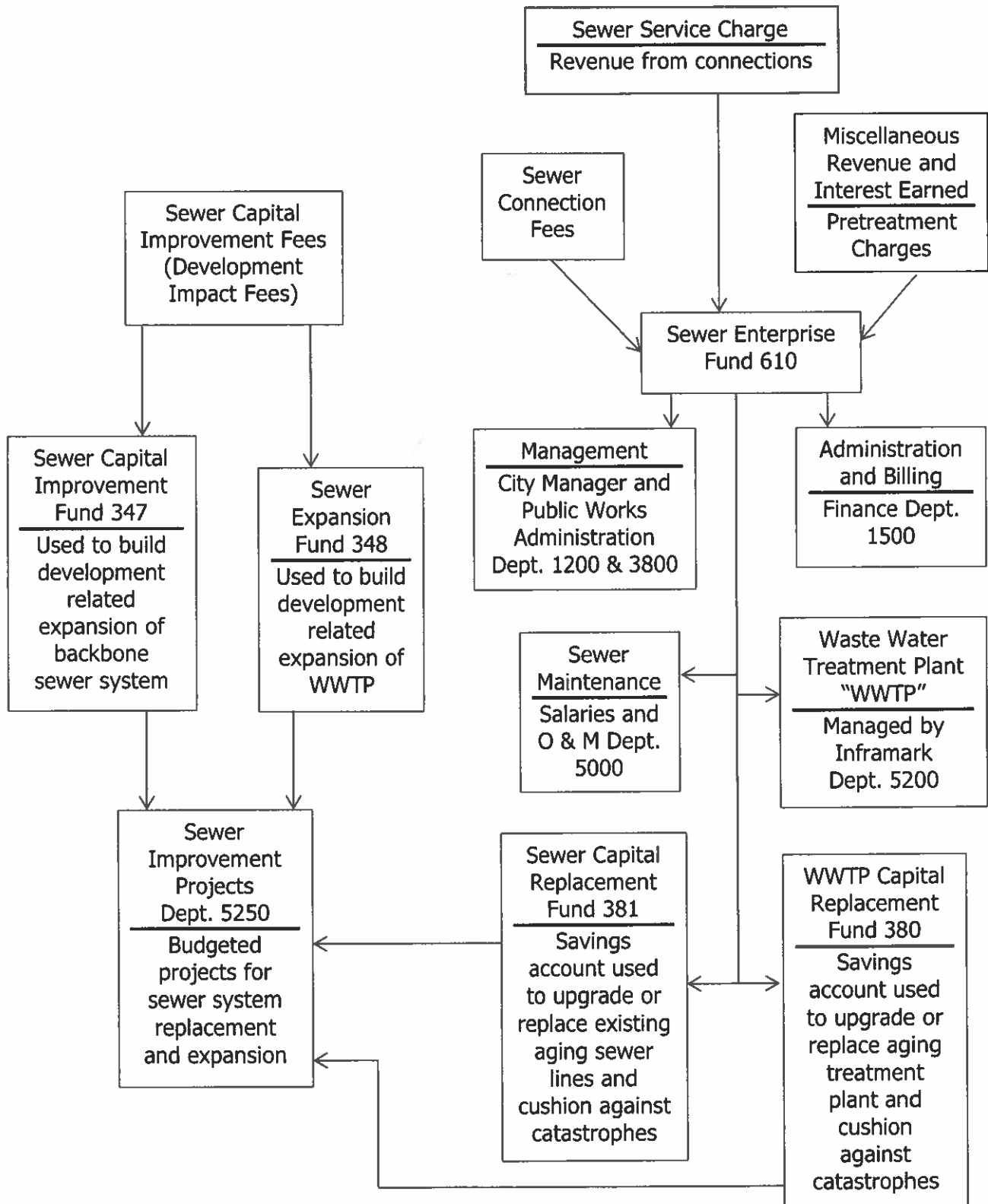
Local Streets and Roads - Projected FY2021-22 Revenues

Based on State Dept of Finance statewide revenue projections January 2021

Estimated January 2021

	Highway Users Tax Acct (HUTA) ⁽¹⁾ Streets & Highways Code				TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 (3)	Sec2105 (3)	Sec2106 (3)	Sec2107 (3)			
SONOMA COUNTY							
CLOVERDALE	81 775	53 285	37 520	67 810	2,000	242,391	180 925
COTATI	69 956	45 583	32 791	58 008	2,000	208 338	154 774
HEALDSBURG	110 433	71 958	48 987	91 573	3,000	325 950	244 328
PETALUMA	549 884	358 307	224 821	455 973	7,500	1,596 486	1 216 598
ROHMERT PARK	382 853	249 469	157 988	317 468	6,000	1,113 777	847 047
SANTA ROSA	1,551 455	1,010 935	625 573	1 286 492	10,000	4,484 455	3 432 536
SEBASTOPOL	69 655	45 388	32 671	57 759	2,000	207 473	154 110
SONOMA	102 085	66 519	45 646	84 650	3,000	301 900	225 858
WINDSOR	252 341	184 426	105 767	209 245	6,000	737 779	558 294
STANISLAUS COUNTY							
CERES	437 367	284 990	168 653	362 672	6,000	1,259 682	967 658
HUGHSON	70 821	46 148	31 332	58 726	2,000	209 028	156 690
MODESTO	1 901 066	1 238 743	717 007	1 576 395	10,000	5,443 210	4 206 037
NEWMAN	103 692	67 566	43 647	85 983	3,000	303 889	229 416
OAKDALE	210 309	137 038	83 589	174 392	5,000	610 328	465 300
PATTERSON	209 929	136 791	83 447	174 077	5,000	609 243	464 480
RIVERBANK	223 657	145 736	88 590	185 460	6,000	649 442	494 832
TURLOCK	657 870	428 671	251 261	545 517	7,500	1 890 819	1 455 513
WATERFORD	80 389	52 382	34 916	66 660	2,000	236 346	177 857
SUTTER COUNTY							
LIVE OAK	78 092	50 885	34 608	64 755	2,000	230 340	172 775
YUBA CITY	596 607	388 752	232 529	494 716	7,500	1 720 103	1 319 970
TEHAMA COUNTY							
CORNING	67 694	44 110	30 283	56 133	2,000	200 220	149 771
RED BLUFF	125 883	82 026	52 187	104 384	3,000	367 481	278 512
TEHAMA	3 693	2 406	6 190	3 062	1,000	16 351	8 170
TRINITY COUNTY							
TULARE COUNTY							
DINUBA	223,745	145,793	82,235	185,533	6,000	643,306	495,028
EXETER	97,191	63,330	38,436	80,592	3,000	282,549	215,031
FARMERSVILLE	100,336	65,379	39,524	83,200	3,000	291,439	221,989
LINDSAY	118,003	76,892	45,639	97,850	3,000	341,384	261,078
PORTERVILLE	532,331	346,869	189,031	441,418	7,500	1,517,150	1,177,763
TULARE	591,580	385,476	209,536	490,548	7,500	1,684,641	1,308,849
VISALIA	1,220,908	795,549	427,336	1,012,397	10,000	3,466,190	2,701,213
WOODLAKE	69,708	45,422	28,925	57,803	2,000	203,859	154,227
TUOLUMNE COUNTY							
SONORA	43 313	28 223	30 969	35 916	1,000	139 420	95 828
							235 248

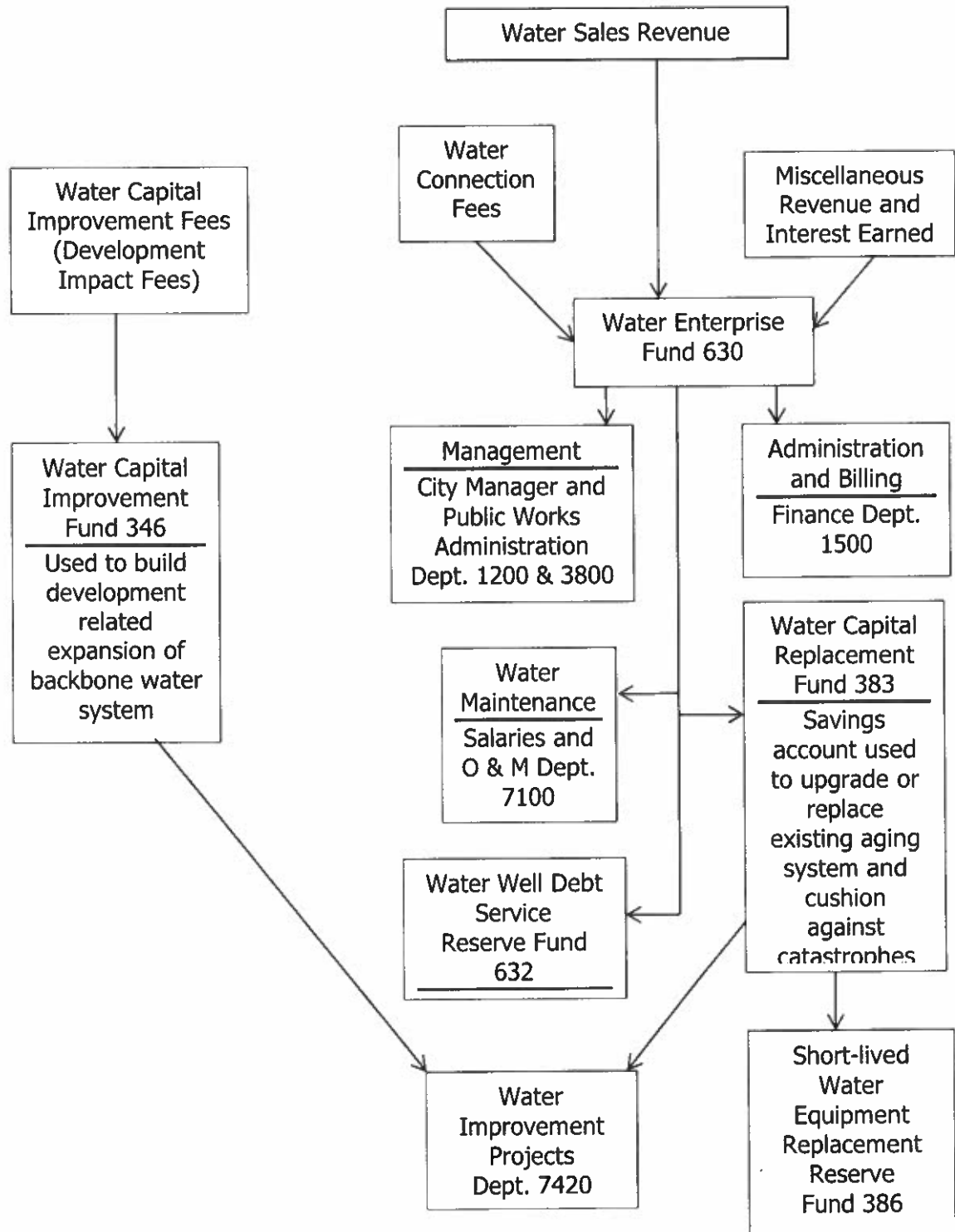
Sewer Enterprise Organization



SEWER ENTERPRISE
BUDGET RATE INCREASE 3.0
VOLUME INCREASE, ZERO PERCENT
A 4% inflation rate in Expenditures

	2017-18	HISTORICAL (ACTUAL)		BUDGETED	PROJECTED	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Sewer System Revenues													
Service Charges	1,890,487	1,919,877	2,028,835	1,999,800	2,140,000	2,204,200	2,270,326	2,338,436	2,408,589	2,480,847	2,555,272	2,631,930	2,710,888
Annual Rate Change			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Connection Fees	12,785	0	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Interest Income	2,308	350	766	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Other Revenues	16,473	9,057	38,719	8,600	8,600	3,600	3,600	3,600	3,600	3,800	3,600	3,600	3,800
Total Revenues	1,922,043	1,929,284	2,066,320	2,012,400	2,152,600	2,211,800	2,277,926	2,346,036	2,416,189	2,488,447	2,562,872	2,639,530	2,718,468
Sewer System Operation and Maintenance Expenses (Exclusive of Capital Expenditures and Depreciation)	1,277,702	1,383,232	1,421,934	1,548,945	1,685,353	1,752,767	1,822,878	1,895,793	1,971,625	2,050,490	2,132,509	2,217,810	2,306,522
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	644,341	546,052	644,386	463,455	467,247	459,033	455,048	450,243	444,564	437,957	430,363	421,721	411,966
1999 COP - USDA													
2005 COP- SERIES A (S) Webush Installment Payments	381,370												
Pa Off Interfund Loan, Fund 348													
2005 COP Series B, USDA (WWTP Exp Ln)													
2017 Debt Refinance	404,743	324,600	361,140	325,025	329,225	328,025	328,625	330,025	328,275	327,275	292,775	292,825	292,513
Less Principal Portion			(140,000)	(145,000)	(155,000)	(160,000)	(165,000)	(175,000)	(180,000)	(190,000)	(165,000)	(170,000)	(175,000)
TOTAL DEBT SERVICE	786,113	324,600	221,140	180,025	174,225	168,025	161,625	155,025	146,275	137,275	127,775	122,825	117,513
Sewer & Equip Replacement Trnsfr	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
WWTP Repl. Fund Transfer	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
TOTAL TRANSFERS	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Annual Net Income *	(286,772)	96,452	158,246	13,430	13,022	6,008	3,423	(4,762)	(6,711)	(14,318)	12,588	3,886	(5,547)
REQUIRED RATE COVENANT, 120% Compliance with Rate Covenant (\$)													
	389,520	433,368	433,368	390,030	395,070	393,630	391,950	396,030	391,530	392,730	351,330	351,380	351,016
		211,018		73,425	72,177	65,403	63,098	54,213	53,034	45,227	79,033	70,331	60,950

Water Enterprise Organization



A 5.5% inflation rate in Expenditures

General Fund Revenue Detail

General Fun Revenue Detail:

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports the City General Fund followed by spread sheets showing the annual history of the actual revenue by source.

The information listed in this General Fund Revenue Detail reflects income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This General Fund Revenue Detail **DOES NOT** reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1st through June 30th) Annual Audit that is published and presented to the City Council at the end of November.

This Detail **DOES NOT** reflect Fund Balances nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1st through June 30th) Annual Audit that is published and presented to the City Council - often at the end of November.

To know how much money the City actually has, please look to the “Financial Projections” Tab of this Budget Book which starts with data from the last certified “Annual Audit”.

CITY OF CORNING

EXPLANATION OF REVENUE ACCOUNTS

GENERAL FUND – 001

PROPERTY TAXES:

- 001-4110** **CURRENT SECURED TAXES** – Taxes collected by the County for secured property with a portion allocated to the City.
- 001-4111** **CURRENT UNSECURED TAXES** – Taxes collected by the County for unsecured personal property with a portion allocated to the City.
- 001-4114** **SUPPLEMENTAL PROPERTY TAX – CURRENT YEAR** – Revenues collected by the County on property resale, changes of ownership or title changes because of improvements.
- 001-4117/4126** **OTHER PROPERTY TAXES** – Other Property Tax related monies represent monies collected by the County with a portion distributed to the City and include Property Transfer Tax, Unitary Tax, and interest earned while by the County.
- 001-4118** **COUNTY PROPERTY ADMIN FEE** – The County charges an administrative fee for the processing of property tax revenues. While an expense, this account is in the revenue section in order to aid in its identification.

OTHER TAXES:

- 001-4115** **AIRPORT TAX** – An unsecured Property Tax on aircraft in Corning.
- 001-4121** **SALES TAX** – Sales Tax is comprised of 9/10 of 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City and remitted, through the County, by the State Board of Equalization.
- 001-4122** **SAFETY SALES TAX** – This money comes from a Statewide half-cent Sales Tax approved by California Voters as Proposition 172. The State Legislature chose to allocate it, with a complicated formula to Cities and Counties, only if each maintains a minimum Public Safety funding, using the 1992-93 Budget Year as a base. These Safety Funds are divided evenly between the Police and Fire Departments as a part of their annual Capital Replacement Transfer.
- 001-4123/4124
4125** **FRANCHISES** – Provides for amounts received for special privileges granted by the City, permitting the continuing use of public property such as poles and lines for public utility use, trash collection and cable television companies.
- 001-4128** **TRANSIENT OCCUPANCY TAX** – This is the 10% Occupancy Tax collected from Motels/Hotels operating within the City Limits.
- 001-4400** **BUSINESS LICENSE FEES** – Revenue collected from the issuance of Licenses to those doing business within the City.

SUBVENTIONS AND GRANTS:

- 001-4511** **MOTOR VEHICLE IN-LIEU TAX** – Motor vehicle license fees imposed annually by the State in-lieu of taxes on motor vehicles. These motor vehicle license fees revenues are distributed based on the proportion that the population of each City bears to the total population of all Cities.
- The VLF is 0.65% - (65/100 of a %). The original fee was 2%, set in statute, and our package does not change that. What it does is constitutionally protect 0.65% - which is the rate that consumers are currently paying for Cities and Counties. If the Legislature should decide at some future time to lower the rate

below 0.65%, they would be obligated to backfill Cities and Counties for the difference between 0.65% and the lower effective rate charged consumers.

- 001-4585 **LEAP GRANT REVENUE:** State Planning Grant in support of housing.
- 001-4515 **HOMEOWNER'S EXEMPTION** – Subvention from the State due to legislative reduction of the property tax assessment base for owner occupied residential properties.
- 001-4129/4519, 4520/4521/4522, 4523/4553/4571, **REIMBURSEMENTS FROM OTHER AGENCIES** – Other Agencies (generally (the State) reimburse the City for certain costs incurred. Reimbursements include P.O.S.T., T.I.D.E. and State mandated costs which are determined on an annual basis.
- 001-4899 **COVID-19 RELIEF FUNDS.**

LICENSES AND PERMITS:

- 001-4410/4411 4420 **BICYCLE AND ANIMAL LICENSES** – Represents License Fees administered and collected by the City for Bicycle Safety and Animal Control.
- 001-4430 **BUILDING PERMITS** – Fees charged to defray the cost of inspecting building construction to assure compliance with City Building Codes and applicable standards.
- 001-4650/4652 **RECREATION PROGRAMS/GATE FEES/RENTALS** – Fees charged to delay the costs of providing recreational programs and maintaining recreational facilities.
- 001-4525 **BOOKING FEES** – Represents amounts collected from jailed inmates to partially offset costs incurred.
- 001-4526/4528, **OTHER REFUNDS/REIMBURSEMENTS** – Other refunds & reimbursements includes Salary reimbursements when paid by other sources (such as Workers' Compensation), and miscellaneous items.

FINES AND FORFEITURES:

- 001-4670 **GENERAL FINES AND FORFEITURES** – Represents Fines or Forfeitures Bail for violators of a City Ordinance.

USE OF MONEY AND PROPERTY:

- 001-4660 **RENT INCOME** – Receipts from outside parties renting City owned facilities.
- 001-4661 **INTEREST** – Represents interest earned on the General Fund Bank Accounts and the State Treasurer's "Local Investment Fund" deposits.
- 001-4662 **SALE OF PERSONAL PROPERTY** – Receipts from the sale of surplus Capital Equipment.
- 001-4667 **RENT INCOME – RODGERS THEATRE** – Rent received for the use of the City owned Theater property.

CURRENT SERVICE CHARGES:

- 001-4610 **BUILDING PLAN CHECK** – Represents fees collected for reviewing building construction plans for compliance with City Construction Codes and applicable Standards.
- 001-4614 **SUBDIVISION FEES** – Fees collected for reviewing proposed land parcel split to ensure compliance with City Codes & Standards, or to review proposed lot line revisions.
- 001-4520/4588, 4612/4617/4619, 4621/4622/4625, **OTHER FEES/PERMITS** -Fees charged/collected to offset the cost to provide specific services, revenues include Permits, Applications, Environmental Review, Encroachment fees, Police Services for special occasions, Weed

- 4628/4633** Abatement, Fingerprinting, Animal Housing, Concealed Weapon Permits and Impound Fees.
- 001-4710** **PUBLIC WORKS PLAN CHECK** – Provides for the receipt of fees from owners and developers for plan checking done by the Public Works Department.

MISCELLANEOUS:

- 001-4618** **MISCELLANEOUS INCOME** – This Account is used for unusual, non-recurring and/or insignificant revenue items.
- 001-4685** **MEASURE “A” FUND TRANSFER FOR DISPATCH SUPPORT.**
- 001-4686** **MEASURE “A” FUND TRANSFER FOR PART TIME PW’S SUPPORT.**

Fund #: 001 General Fund						
Revenue Account	Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Proposed Fiscal Year 2021/2022
1 4110	Property Tax/Curr/Sec	559,890	559,359	560,000	623,080	600,000
1 4111	Property Tax/Curr/Unsec.	21,350	25,036	30,000	34,052	31,500
1 4114	Prop/Tax/Supplemental/Curr.	12,542	27,762	11,000	-3,037	11,500
1 4115	Airport Tax	117	1,667	1,100	1,015	1,200
1 4117	Property Tax Unitary	34,684	33,918	35,000	34,413	36,500
1 4118	Tax Administration Fee	-21,454	-23,497	-24,000	-22,588	-25,000
1 4119	PY Abstract/Buyout Del.PropTx.	735	774	0	1,048	0
1 4121	Sales-Use Tax	3,132,010	3,085,211	3,170,000	3,173,953	3,230,000
1 4122	Safety Sales Tx/Prop 172	28,822	25,335	28,000	27,215	28,000
1 4123	Gas/Elect/Franchise	63,892	70,512	71,000	72,396	71,000
1 4124	Cable TV Franchise	29,055	31,485	23,000	33,749	31,500
1 4125	Disposal Franchise	36,000	36,000	81,000	40,500	66,000
1 4126	RealProp.Trans.Tax	24,751	15,541	15,000	20,391	20,000
1 4128	Transient Occupancy Tax	618,181	553,446	400,000	415,518	525,000
1 4129	Fish&Wildlife/Refuge Rev Share	151	164	0	143	0
1 4131	PG&E Energy Rebates	0	0	319,202	344,990	0
1 4137	DELINQUENT DISPOSAL	0	647	0	0	0
1 4400	Business License Fee	22,374	23,087	18,000	6,506	18,000
1 4410	Aco Lic/Fees/Services	2,685	8,338	5,000	5,734	5,000
1 4411	ACO NEW ADOPTION FEES	600	240	0	0	0
1 4420	Bicycle License	11	3	0	6	0
1 4430	Building Permit	145,374	247,117	120,000	105,700	150,000
1 4511	MtrVeh In Lieu/Tax	629,699	672,747	725,000	730,670	720,000
1 4515	Home Owners Exemption	8,968	8,949	10,000	4,506	10,000
1 4519	Mandated Cost Reimbursement	7,694	4,643	2,000	0	2,000
1 4520	Repossession Fee/Police Dept	15	0	100	0	100
1 4521	Post Reimbursement	4,977	9,962	7,500	0	7,500
1 4522	TIDE REIMBURSEMENT	0	0	0	6,431	0
1 4523	Sobriety funds	507	224	500	0	500
1 4525	Police Parking Violation Tkts	1,403	3,564	2,000	2,925	2,000
1 4526	Salary Reimbursement	96,944	103,675	50,000	67,328	65,000
1 4528	Police Misc Inc/Donatns.etc.	10,342	552	4,000	1,455	4,000
1 4540	Public Works, Misc. Income	0	110	0	0	0
1 4553	CAL COPS	136,939	70,554	140,000	129,980	165,000
1 4585	LEAP Grant Revenue	0	0	0	0	65,000
1 4588	CREDIT CARD PROCESSING FEE	926	802	2,000	3	2,000
1 4610	Bldg.Insp./Plng.Ck.Fees	24,548	31,689	25,000	29,916	25,000
1 4612	Planning Permits & Application	3,860	20,500	12,000	8,200	12,000
1 4617	MiscIncome/Library	102	44	0	49	0
1 4618	Misc Income,Etc.	11,912	34,455	10,000	23,182	10,000
1 4619	Encroachment Fee	419	435	200	240	200
1 4621	Weed Control	1,648	0	0	0	0
1 4622	Fingerprint Fee	90	84	0	84	0
1 4625	Concealed Weapon Permit Rev.	3,874	3,537	3,000	5,989	3,000
1 4628	Police Impound Fees	4,091	3,002	2,700	2,679	2,700
1 4633	Bldg. Inspection Fees	371	2,624	2,500	693	2,500
1 4650	Recreation Programs/Swimming	26,000	13,316	10,000	3,611	10,000
1 4652	Recreation Programs/Fee Based	4,117	1,957	3,000	352	3,000
1 4654	Baseball Fees	180	0	0	0	0
1 4655	Park Lights	0	330	0	0	0
1 4656	Key Deposit	150	0	0	0	0
1 4660	Rents/Leases	15,988	17,798	15,000	16,634	15,000
1 4661	Interest	9,242	19,244	1,000	0	1,000
1 4670	Fines/Forfeiture/Revenue	18,644	22,411	15,000	17,851	15,000
1 4671	Reimbursement: Dispatch	38,977	39,778	35,000	29,591	35,000
1 4685	Transfer, Dispatch Support	0	190,803	200,000	200,000	200,000
1 4686	Transfer Part Time PW Support	0	0	0	0	59,909
1 4710	Pub Wks/Plan Check Fee	3,660	6,649	5,000	30,623	5,000
1 4899	COVID-19 Relief Funds	0	0	0	94,085	0
Total Revenue		5,778,056	6,006,585	6,145,802	6,321,859	6,242,609

Fund #: 002 Sales Tax Transactions and Use Tax (Measure A)							
Revenue Account		Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Proposed Fiscal Year 2021/2022
2	4009	Sales Tax(T&U)	1,159,465	1,099,734	1,040,000	1,082,593	1,170,000
2	4661	Interest	9,496	11,194	5,000	0	5,000
Total Revenue			1,168,962	1,110,928	1,045,000	1,082,593	1,175,000

Expenditure Account		Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Proposed Fiscal Year 2021/2022
2	6300	ProfServices	0	7,200	0	0	0
2	7406	Comp/Equip/Soft	6,569	0	0	0	0
2	8031	Econ. Dev. Proj	0	75,000	0	0	0
2	9075	Parks Equipment	0	0	0	0	59,548
2	9295	2019 Street Pro	225,966	0	0	0	0
2	9296	2020 Street Pro	0	1,447	100,000	3,033	200,000
2	9390	Park Projects	0	75,000	0	0	0
2	9500	Vehicle/Replace	7,466	0	0	0	0
2	9501	Cap Rep TransPD	125,052	122,252	300,998	300,998	139,747
2	9829	Cap Trans-PW	168,852	177,332	102,253	102,253	183,793
2	9830	CapRepTran/Fire	206,200	309,583	340,336	340,336	324,002
2	9836	DispatchSupport	0	190,803	200,000	200,000	200,000
2	9837	Sup Parttime PW	0	0	0	0	59,909
Total Expenses			740,105	958,617	1,043,587	946,620	1,166,999

Other Fund Revenue Detail

Other Fund Revenue Detail:

This section of the Budget Book provides the reader with a description of each type of “Non-General Fund” Revenue Sources that support other City operations. The description is followed by spreadsheets showing the annual history of the actual revenue by source.

This Detail reflects annual income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail **DOES NOT** reflect Fund Balances nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1st through June 30th) Annual Audit that is published and presented to the City Council - often at the end of November.

When you want to know how much money the City actually has, you look to the “Financial Projections” Tab of this Budget Book which has spread sheets for all Road Funds, Park Development Funds, and Water & Sewer Funds, all with the latest information from the last certified “Annual Audit”.

CITY OF CORNING

EXPLANATION OF REVENUE ACCOUNTS

OTHER FUNDS

PUBLIC SAFETY CAPITAL ACQUISITION AND REPLACEMENT FUNDS:

- 071/072/076/078:** These Police, Fire and Public Works Replacement Funds receive periodic transfers from the General Fund and also hold proceeds from the sale of surplus Department Equipment.
- 073** Represents Proposition 30 monies to be used for Police related expenditures.

STREET MAINTENANCE AND IMPROVEMENT FUNDS: For all Street Maintenance Funds, there is a detailed Summary Spreadsheet in the preceding Revenue Section.

- 106-4537/4661** **SB-1 Road Maintenance/Rehab Funds.**
- 108-4529** **Federal Transportation Fund:** Federal Program money distributed by the Tehama County Transportation Commission.
- 109-4716** **GAS TAX 2105** – Funds received from the State which are derived from a charge on each gallon of gasoline sold and allocated to the City on a per-capita basis to be used for maintenance of City Streets. Authorized by Proposition 111.
- 110-4531** **GAS TAX 2106** – State funds received from the sale of gasoline throughout the State which may only be expended for select system Street Construction or Maintenance.
- 111-4532** **GAS TAX 2107** – Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the City on a per-capita basis for maintenance or construction of a City Street.
- 112-4533** **GAS TAX 2107.5** – State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to City Streets.
- 114-4120** **LOCAL TRANSPORTATION SALES TAX** – Also known as “LIF”. ¼ of 1% of Sales Tax on gasoline sales within the City for the purpose of maintenance and reconstruction of Streets. This is a residual amount received after the Transit System has been provided for.
- 115-4142** **GAS TAX 2103** - Replaced the State Traffic Congestion Relief Fund State gas tax money approved by a vote of the People as “Proposition 42”. In the past, the Governor and the State Legislature took the Prop. 42 monies to help cover the State Budget deficit and replaced them with a new Gas Tax “Streets and Highways Code Section 2103”.
- 116-4634** **Traffic Mitigation Fees** – Paid by new development to mitigate the traffic impact caused by the increased vehicle traffic resulting from the new development.
- 118-4700** **ATP (Safe Routes to Schools)** – The State Safe Routes to Schools Program provides funding for sidewalk and other pedestrian traffic safety improvements. The Program is highly competitive and Corning applies for funding during each application period (every two years).

BUSINESS LICENSE, AMERICANS WITH DISABILITIES ACT FUND – 080:

080-4401 On September 19, 2012, Governor Brown signed into law SB-1186. This law mandates a State Fee of \$1 on any applicant for a local Business License or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with Federal and State Disability Laws.

PLANNING ENVIRONMENTAL REVIEW FUND – 150:

150- Funds received from development project applicants to cover the cost of special environmental review Consultants for CEQA and NEPA work.

PLANNING GRANTS – 154 & 155:

154-4585 LEAP Grant in support of housing.

155-4607 Planning Grant.

PROMISE NEIGHBORHOOD GRANT – REC. PROGRAMS:

160-4566 Promise Neighborhood Grant – REC. Programs.

193-4700

PROP. 47 CYCLE 2 FUNDS:

195-4578 Prop. 47 Cycle 2 Grant Funds

CDBG FUNDS 323 – 329:

323-4668 **PROGRAM INCOME** – Represents principal and interest received on Housing Program Loans.

PARKLAND DEVELOPMENT FUND – 341:

341-4127 **PARK ACQUISITION/CONSTRUCTION** – Represents fees charged (as a part of the Building Permit) on new construction for future Park Acquisition and Improvements pursuant to CMC Sec. 3.40.010 and Resolution 08-09-05-06, objective is acquisition @ 5 acres/1,000 population. Applies to lots created since 1991.

344 **SALADO WALL DEPOSIT FUND – 344:**

City collected funds to ensure the construction of a land use barrier along the south boundary of the Salado Orchard project if multi-family development occurs next to existing Single-Family neighborhood. The Wall will not be constructed so long as Phase 2 of the Project is entitled.

DRAINAGE FEES – 345:

345-4636/4661 **DRAINAGE FEES** – Fees charged on new construction for the improvement and expansion of storm and drainage facilities.

WATER CAPITAL IMPROVEMENT FUND – 346:

346-4530 **WATER CAPITAL IMPROVEMENT** – Represents fees charged on new construction and used to build development related expansion of the backbone water system.

SEWER CAPITAL IMPROVEMENT FUND – 347:

347-4642 **SEWER CAPITAL IMPROVEMENT** – Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

WWTP SEWER EXPANSION FUND – 348:

348-4645 **SEWER EXPANSION FEE – WWTP** – Represents fees charged on new construction for the improvement and expansion of sewer Waste Water Treatment Plant “WWTP”.

PARK AND RECREATION REVOLVING FUND – 352:

352-4654 **BASEBALL FEES** – Fees charged for use of the Yost Field Baseball Facilities.

PARK RECYCLING GRANT 353:

353-4157 Funds received by the City from the State Solid Waste Management Board and forwarded on to the County-Wide Solid Waste Management Department for recycling programs serving Corning.

PARKLAND ACQUISITION, IMPROVEMENT & EXPANSION FUND – 355:

355-4605 **PARKLAND PURCHASE FEE** – Represents fees charged on new construction for the acquisition, improvement and expansion of Park Facilities pursuant to CMC Sec. 03.32.030 (aka – Bedroom Tax).

TRAIL DEVELOPMENT FEES – 356:

356 Funds received from development projects adjacent to Jewett Creek and Burch Creek set aside for the future improvement of City trail system along the Creek.

CURB AND GUTTER – 365:

365-4635 **CURB & GUTTER** – The City Code provides for a “Curb and Gutter Revolving Fund” to promote the installation of curb & gutter through loans to residential property owners for the installation of curbs and gutters. When the State mandated that such small projects must be constructed under State Prevailing Wage Law if public funds are used, the cost of installation became too expensive to attract property owners. There is currently no funding available.

WAYFINDING SIGN MAINTENANCE FUND – 370:

370-4170 Funds were deposited by participating businesses for the purchase and installation of the two (2) ladder board entrance directional signs at the intersections of Hwy. 99W/South and Hwy. 99W/Solano Streets.

WWTP CAPITAL IMPROVEMENT FUND -380:

380-4642 **SEWER WASTEWATER TREATMENT PLANT CAPITAL REPLACEMENT** – Receives funds transferred annually from the Sewer Enterprise Fund to provide a reserve for future ongoing facility replacement for lab equipment to major structures.

SEWER CAPITAL REPLACEMENT FUND -381:

381-4642 **SEWER CAPITAL REPLACEMENT** – Receives funds transferred annually from the Sewer Enterprise Fund to provide a reserve for

future ongoing collection system (the sewer lines) replacement, Sewer Service equipment and rolling stock.

WATER CAPITAL REPLACEMENT FUND – 383:

383-4642 **WATER CAPITAL REPLACEMENT** – Receives funds transferred annually from the Water Enterprise Fund in order to provide a reserve for future ongoing water system replacement, water service equipment and rolling stock.

TRUST FUNDS: 401 - 403: Represents funds held by the City in a fiduciary relationship which can be utilized only as specified in the trust documents.

401 **JT LEVEY TRUST FUND** – A Scholarship Fund for graduating Valedictorians of Corning Union High School.

402 **RODGERS TRUST FUND** – Established to fund restoration improvements to the Rodgers Theatre.

403 **RIDELL TRUST FUND** – Established to provide for non-maintenance needs of the Corning Library.

SEWER ENTERPRISE – 610:

610-4640 **SEWER SERVICE** – Revenues charged for the operations and maintenance of the City's sewer system.

610-4641 **OTHER SEWER SERVICE REVENUES** – Misc. Income revenues.

610-4643/4713 **SEWER ENTERPRISE REVENUES** - Revenues received for specific services such as Connection Fees, Pretreatment Program and Land Leases.

610-4618 **MISCELLANEOUS** – This account is used for unusual, non-recurring or insignificant revenue items.

AIRPORT ENTERPRISE – 620:

620-4536 **AIRPORT GRANT** – Federal/State revenues for the maintenance and improvement of Airport Facilities.

620-4660 **RENTS/LEASES** – Rents collected for building and hangar space at the Airport Facilities.

TRANSPORTATION CENTER ENTERPRISE – 625:

625-4660/4669 **RENTS/LEASES** – Rents collected for facility space at the Transportation Center.

WATER ENTERPRISE – 630:

630-4630 **WATER SALES** – Revenues charged for the operations and maintenance of the City's water delivery and treatment system.

630-4631/4632 **METER READING/TURN ON** – Fees charged for additional services required in the turn on/reinstatement of water services.

630-4618 **MISCELLANEOUS** – This account is used for unusual, non-recurring or insignificant revenue items.

701-704 **LANDSCAPE & LIGHTING DISTRICTS** – These accounts are used for revenues associated with the four (4) Landscape & Lighting Districts.

Other Fund Revenue								
Fund	Account	Description		Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Requested Fiscal Year 2021/2022
71	4527 P.D.EQ RplcFund		Equipment Fund	\$ -	\$ 3,188	\$ -	\$ 26,697	\$ -
71	4661 P.D.EQ RplcFund		Interest	\$ 1,922	\$ 3,708	\$ 200	\$ -	\$ 200
			Operating Transfers In Revenue					
71	4680 P.D.EQ RplcFund			\$ 125,052	\$ 122,282	\$ 300,998	\$ 300,998	\$ 139,747
71	4681 P.D.EQ RplcFund		Oper Transfers Mid Year	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
			ACO - F & A FEE					
72	4412 ACO F&A RESTRIC			\$ 275	\$ 385	\$ -	\$ -	\$ -
72	4661 ACO F&A RESTRIC		Interest	\$ 10	\$ 8	\$ -	\$ -	\$ -
73	4661 PROP 30 POLICE		Interest	\$ 182	\$ 215	\$ -	\$ -	\$ -
75	4661 Park Equip Res.		Interest	\$ -	\$ 918	\$ -	\$ -	\$ -
			Operating Transfers In Revenue					
75	4680 Park Equip Res.			\$ -	\$ 75,000	\$ -	\$ -	\$ -
			Equipment Fund					
76	4527 EQ Replmt Fire			\$ -	\$ 6,541	\$ -	\$ 10,571	\$ -
76	4661 EQ Replmt Fire		Interest	\$ 3,057	\$ 5,473	\$ 200	\$ -	\$ 200
			Operating Transfers In Revenue					
76	4680 EQ Replmt Fire			\$ 206,200	\$ 309,583	\$ 340,336	\$ 340,336	\$ 324,002
77	4661 EconDev Reserve		Interest	\$ -	\$ 765	\$ -	\$ -	\$ -
			Operating Transfers In Revenue					
77	4680 EconDev Reserve			\$ -	\$ 75,000	\$ -	\$ -	\$ -
			Equipment Fund					
78	4527 Eq Rplcmnt P.W.			\$ 15,925	\$ 54,833	\$ 29,000	\$ 18,730	\$ 17,000
78	4661 Eq Rplcmnt P.W.		Interest	\$ 4,286	\$ 7,852	\$ 100	\$ -	\$ 100
			Operating Transfers In Revenue					
78	4680 Eq Rplcmnt P.W.			\$ 168,852	\$ 177,332	\$ 102,253	\$ 102,253	\$ 183,793
80	4400 Bus.License ADA		Business License Fee	\$ -	\$ (60)	\$ -	\$ -	\$ -
80	4401 Bus.License ADA		Business License ADA	\$ 2,612	\$ 2,329	\$ 200	\$ 832	\$ 200
80	4661 Bus.License ADA		Interest	\$ 40	\$ 79	\$ -	\$ -	\$ -
106	4537 SB 1 Road Maint		SB 1, Road Maint Rehab	\$ 140,526	\$ 132,722	\$ 130,257	\$ 105,170	\$ 136,750
106	4661 SB 1 Road Maint		Interest	\$ 541	\$ 1,126	\$ -	\$ -	\$ -

Other Fund Revenue							
Fund	Account	Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Requested Fiscal Year 2021/2022
108	4529	FEDERAL - RSTP	\$ 183,059	\$ -	\$ 47,790	\$ 196,429	\$ 65,300
108	4661	FEDERAL - RSTP	\$ 2,087	\$ 3,922	\$ -	\$ -	\$ -
109	4661	GasTax/2105	\$ 832	\$ 723	\$ 100	\$ -	\$ 100
109	4716	GasTax/2105	\$ 42,044	\$ 39,090	\$ 39,590	\$ 32,351	\$ 39,900
110	4531	GasTax/2106	\$ 31,294	\$ 28,254	\$ 27,170	\$ 23,376	\$ 28,000
110	4661	GasTax/2106	\$ 589	\$ 743	\$ 100	\$ -	\$ 100
111	4532	GasTax 2107	\$ 52,875	\$ 49,358	\$ 47,240	\$ 43,487	\$ 50,600
111	4661	GasTax 2107	\$ 592	\$ 707	\$ 100	\$ -	\$ 100
112	4533	GasTax/2107/5	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
112	4661	GasTax/2107/5	\$ 56	\$ 99	\$ -	\$ -	\$ -
114	4120	TransSalesTax	\$ 67,024	\$ 159,865	\$ 60,300	\$ 106,358	\$ 60,300
114	4661	TransSalesTax	\$ 2,636	\$ 3,988	\$ -	\$ -	\$ -
115	4142	Gas Tx 2103	\$ 25,600	\$ 52,839	\$ 61,190	\$ 43,435	\$ 49,400
115	4661	Gas Tx 2103	\$ 1,395	\$ 1,506	\$ 100	\$ -	\$ 100
116	4634	TRAFFIC MITIGAT	\$ 70,134	\$ 184,865	\$ 5,000	\$ 148,040	\$ 5,000
116	4661	TRAFFIC MITIGAT	\$ 2,670	\$ 4,982	\$ -	\$ -	\$ -
118	4700	ATP (SR2S)	\$ -	\$ -	\$ -	\$ -	\$ 395,000
121	4510	Traf Con Relief	\$ 8,642	\$ 8,615	\$ -	\$ -	\$ -
121	4661	Traf Con Relief	\$ -	\$ 288	\$ -	\$ -	\$ -
125	4158	2019-CHIP MAINT	\$ 54,462	\$ -	\$ -	\$ -	\$ -
125	4661	2019-CHIP MAINT	\$ 126	\$ 668	\$ -	\$ -	\$ -
154	4585	LEAP	\$ -	\$ -	\$ -	\$ -	\$ 65,000
155	4607	S82 PLANG GRANT	\$ -	\$ -	\$ 160,000	\$ 101,900	\$ 60,000

Other Fund Revenue							
Fund	Account	Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Requested Fiscal Year 2021/2022
160	4566	Promise Nghbrhrd Grant-REC PRG	\$ 10	\$ -	\$ 60,000	\$ -	\$ 60,000
160	4651	Rec Prog (Promise Reimb)-NOMLAKI	\$ 150,071	\$ 106,252	\$ -	\$ 46,021	\$ -
160	4652	Recreation Programs/Fee Based	\$ 11,927	\$ 11,962	\$ -	\$ 11,710	\$ -
160	4661	PromiseGrantREC Interest	\$ 189	\$ 585	\$ -	\$ -	\$ -
170	4546	ABANDONED VEH	\$ 14,887	\$ 7,993	\$ -	\$ -	\$ -
170	4661	ABANDONED VEH Interest	\$ 199	\$ 416	\$ -	\$ -	\$ -
188	4661	SAFE GRANT Interest	\$ -	\$ 10	\$ -	\$ -	\$ -
188	4701	SAFE GRANT (POLICE)	\$ -	\$ 5,896	\$ -	\$ -	\$ -
189	4575	HOMELAND SEC GR	\$ 14,500	\$ -	\$ -	\$ -	\$ -
189	4661	HOMELAND SEC GR Interest	\$ 102	\$ 180	\$ -	\$ -	\$ -
192	4578	PROP 47 Cyc One	\$ 303,825	\$ 320,403	\$ -	\$ 107,590	\$ -
193	4579	PromNeighbhGrmt PROMISE NEIGHBORHOOD GRANT	\$ 129,868	\$ 46,757	\$ -	\$ -	\$ -
193	4700	PromNeighbhGrmt Grant Proceeds	\$ -	\$ -	\$ 55,000	\$ -	\$ 55,000
195	4578	Prop 47 GRANT	\$ -	\$ -	\$ 1,126,099	\$ -	\$ 1,126,099
195	4580	Prop 47 Grant Cycle 2	\$ -	\$ -	\$ -	\$ 263,310	\$ -
323	4661	Prog. Inc-Unres Interest	\$ 355	\$ 614	\$ -	\$ -	\$ -
323	4668	Prog. Inc-Unres CDBG Program Income	\$ 14,710	\$ -	\$ 10,000	\$ -	\$ 10,000
324	4661	1990 CDBG Interest	\$ -	\$ 235	\$ -	\$ -	\$ -
324	4668	1990 CDBG CDBG Program Income	\$ -	\$ 19,177	\$ -	\$ -	\$ -
325	4568	Econ Dev-Infras LOAN PAYMENTS	\$ -	\$ -	\$ 3,500	\$ -	\$ 3,500
325	4618	Econ Dev-Infras Misc Income,Etc.	\$ -	\$ 4,180	\$ -	\$ -	\$ -
325	4661	Econ Dev-Infras Interest	\$ 82	\$ 118	\$ 500	\$ -	\$ 500
325	4668	Econ Dev-Infras CDBG Program Income	\$ 100	\$ -	\$ 2,500	\$ -	\$ 2,500
326	4661	1992 CDBG Interest	\$ 410	\$ 546	\$ -	\$ -	\$ -

Other Fund Revenue								
Fund	Account		Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Requested Fiscal Year 2021/2022
	326	4668	1992 CDBG	\$ -	\$ -	\$ 500	\$ -	\$ 500
	341	4127	Parkland Dev.					
	341	4661	Parkland Dev.	\$ 11,073	\$ 27,722	\$ 5,000	\$ 22,200	\$ 5,000
	341	4661	Parkland Dev.	\$ 1,104	\$ 1,666	\$ 100	\$ -	\$ 100
	344	4661	Salado Wall Dep	\$ 865	\$ 1,153	\$ 200	\$ -	\$ 200
	345	4636	Drainage	\$ 15,938	\$ 49,101	\$ 10,000	\$ 16,597	\$ 10,000
	345	4661	Drainage	\$ 1,162	\$ 1,924	\$ 1,000	\$ -	\$ 1,000
	346	4530	WtrCap.Imp.	\$ 20,210	\$ 23,952	\$ 16,500	\$ 42,198	\$ 16,500
	346	4661	WtrCap.Imp.	\$ 306	\$ 501	\$ 1,500	\$ -	\$ 1,500
	347	4642	SwrCap.Imp.	\$ 13,572	\$ 44,928	\$ 2,500	\$ 37,440	\$ 2,500
	347	4661	SwrCap.Imp.	\$ 259	\$ 693	\$ -	\$ -	\$ -
	348	4618	WWTP Swr Expans	\$ 69,368	\$ 229,632	\$ 60,000	\$ 191,360	\$ 60,000
	348	4661	WWTP Swr Expans	\$ 7,062	\$ 10,131	\$ 500	\$ -	\$ 500
	348	4680	WWTP Swr Expans	\$ 200,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
	352	4654	Park/Rec Revol	\$ 180	\$ -	\$ -	\$ -	\$ -
	353	4157	Park Recyc Gran	\$ 10,000	\$ (15,000)	\$ 5,000	\$ -	\$ 5,000
	353	4661	Park Recyc Gran	\$ 152	\$ 110	\$ -	\$ -	\$ -
	355	4605	Bedroom Tax	\$ 5,000	\$ 22,200	\$ 600	\$ 13,800	\$ 600
	355	4661	Bedroom Tax	\$ 190	\$ 417	\$ -	\$ -	\$ -
	356	4661	Trail Develop.	\$ 55	\$ 73	\$ -	\$ -	\$ -
	359	4700	Street Scape	\$ 3,973	\$ 5,142	\$ -	\$ -	\$ -
	370	4661	WAYFNDG MAINT	\$ 11	\$ 15	\$ -	\$ -	\$ -
	380	4661	CapReplaceWWTP	\$ 3,781	\$ 7,420	\$ 300	\$ -	\$ 300
	380	4680	CapReplaceWWTP	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 90,000
	381	4661	Swr-Cap Rep Fnd	\$ 1,502	\$ 1,574	\$ 200	\$ -	\$ 200

Other Fund Revenue							
Fund	Account	Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Requested Fiscal Year 2021/2022
		Operating Transfers In					
381	4680	Swr-Cap Rep Fnd	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 50,000
383	4661	WaterCapReplace	\$ 4,864	\$ 6,724	\$ 500	\$ -	\$ 500
		Operating Transfers In					
383	4680	WaterCapReplace	\$ 78,500	\$ 78,500	\$ 78,500	\$ 78,500	\$ 100,000
386	4661	ShortLivedWtrRe	\$ 1,523	\$ 2,029	\$ -	\$ -	\$ -
401	4661	JT LevyTrust	\$ 230	\$ 307	\$ 500	\$ -	\$ 500
403	4661	Ridell Lib/Trst	\$ 2,442	\$ 3,254	\$ -	\$ -	\$ -
610	4618	Swr.Enterprise	\$ -	\$ -	\$ 3,600	\$ -	\$ 3,600
610	4640	Swr.Enterprise	\$ 1,919,877	\$ 2,028,835	\$ 1,999,800	\$ 1,898,099	\$ 2,140,000
610	4641	Swr.Enterprise	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000
610	4643	Swr.Enterprise	\$ 9,057	\$ 9,394	\$ 5,000	\$ 9,497	\$ 5,000
		Industrial WWTP Land Lease					
610	4646	Swr.Enterprise	\$ -	\$ 27,325	\$ -	\$ 3,724	\$ -
610	4661	Swr.Enterprise	\$ -	\$ 677	\$ 1,000	\$ -	\$ 1,000
		Investment Income Trust					
610	4662	Swr.Enterprise	\$ 351	\$ 89	\$ -	\$ -	\$ -
615	4639	SOLID WASTE	\$ 498,635	\$ 522,024	\$ 453,200	\$ 408,862	\$ -
615	4661	SOLID WASTE	\$ 439	\$ 557	\$ 500	\$ -	\$ -
		STATE ANNUAL FUNDS					
620	4536	Air Enterprise	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
620	4615	Air Enterprise	\$ -	\$ -	\$ 276,000	\$ 287,135	\$ -
620	4618	Air Enterprise	\$ 4,980	\$ -	\$ 2,579	\$ -	\$ 2,579
620	4658	Air Enterprise	\$ 9,100	\$ 7,700	\$ 8,400	\$ 7,700	\$ 8,400
620	4660	Air Enterprise	\$ 10,185	\$ 10,039	\$ 7,500	\$ 7,397	\$ 7,500

Other Fund Revenue								
Fund	Account	Description	Actual Fiscal Year 2018/2019	Actual Fiscal Year 2019/2020	Budgeted Fiscal Year 2020/2021	Actual Fiscal Year 2020/2021	Requested Fiscal Year 2021/2022	
620	4661	Air Enterprise Interest	\$ 545	\$ 888	\$ -	\$ -	\$ -	
620	4700	Air Enterprise Grant Proceeds	\$ -	\$ -	\$ 182,000	\$ -	\$ -	
625	4618	Trans. Center Misc Income,Etc.	\$ 6,000	\$ 6,000	\$ 8,220	\$ 5,500	\$ 8,220	
625	4659	Trans. Center Rents-Trans. Center	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
625	4660	Trans. Center Rents/Leases	\$ 4,920	\$ 12,506	\$ 5,000	\$ 7,669	\$ 5,000	
625	4661	Trans. Center Interest	\$ 145	\$ 241	\$ -	\$ -	\$ -	
630	4618	Wtr.Enterprise Misc Income,Etc.	\$ 918	\$ 607	\$ -	\$ 56	\$ -	
630	4630	Wtr.Enterprise Water Sales	\$ 1,330,731	\$ 1,489,648	\$ 1,543,300	\$ 1,438,896	\$ 1,675,000	
630	4631	Wtr.Enterprise Wtr Connection Fee	\$ 6,396	\$ 29,900	\$ 6,000	\$ 5,850	\$ 6,000	
630	4632	Wtr.Enterprise Wtr Mtr Reading/Turn On Fee	\$ 3,115	\$ 1,475	\$ 3,000	\$ 64	\$ 3,000	
630	4661	Wtr.Enterprise Interest	\$ 3,162	\$ 3,582	\$ 1,000	\$ -	\$ 1,000	
630	4662	Wtr.Enterprise Investment Income Trust A/C	\$ 244	\$ (1,366)	\$ -	\$ -	\$ -	
631	4662	Wtr Rate Stabil Investment Income Trust A/C	\$ 4,786	\$ 3,324	\$ -	\$ -	\$ -	
701	4649	L&L DIST 1 ZN 1 LIGHTING & LANDSCAPING ASSESS	\$ 883	\$ 883	\$ 900	\$ 883	\$ 900	
702	4649	L&L Dist 1 ZN 2 LIGHTING & LANDSCAPING ASSESS	\$ 7,280	\$ 7,189	\$ 7,280	\$ 7,285	\$ 7,280	
702	4661	L&L Dist 1 ZN 2 Interest	\$ 139	\$ 248	\$ -	\$ -	\$ -	
703	4649	L&L D1 Z3 LIGHTING & LANDSCAPING ASSESS	\$ 4,263	\$ 4,263	\$ 2,900	\$ 4,192	\$ 2,900	
703	4661	L&L D1 Z3 Interest	\$ 275	\$ 392	\$ 100	\$ -	\$ 100	
704	4649	L&L DIST 1 ZN 4 LIGHTING & LANDSCAPING ASSESS	\$ 4,773	\$ 4,773	\$ 4,775	\$ 4,773	\$ 4,775	
704	4661	L&L DIST 1 ZN 4 Interest	\$ -	\$ -	\$ 50	\$ -	\$ 50	

Dept. Summaries for Current Year

Department Summaries by Fiscal Year:

This section of the Budget Book provides a summary by year of the actual expenditures of each Department or Operating Division of a Department.

These expenditures are supported by the revenues explained in the prior sections of the Book.

The information in the spreadsheets within this section are pulled from the actual computerized accounting records of the City.

The reader should appreciate that the four pages in this section represent computer commands taking up over sixteen feet of ledger sized computer paper! The detail of this Book is possible through the combined efforts and talent of the City Staff.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Department Summary Report						
1100 City Council		26,272	25,131	32,250	27,143	33,800
1200 City Admin.		280,820	259,386	293,914	249,300	284,034
1300 City Clerk		18,340	11,608	17,650	18,500	12,500
1400 Legal Services		79,596	114,729	88,600	106,937	97,600
1500 Finance Dept.		403,424	361,273	412,861	341,424	431,413
1600 General City		1,984,769	1,226,863	1,215,850	1,111,003	1,518,700
1700 Library		22,663	22,295	34,150	37,299	30,150
1900 Treasurer		646	646	650	592	650
2107 PROP 47 Cycle 1		287,102	346,855	46,375	46,053	9,000
2108 PROMISE NEIGHBORHOOD		163,677	24,000	0	0	0
2114 Police Services		2,015,700	2,110,919	2,270,717	2,033,371	2,315,806
2116 Police Capital Replacement		64,294	15,116	232,076	193,657	116,552
2119 Police Dispatch.		475,398	476,601	644,671	484,368	560,913
2121 Homeland Sec Gr		14,500	0	0	0	0
2125 Prop 47 Cycle 2		0	87,439	950,300	489,084	1,287,171
2200 ACO/CSO		103,592	145,114	136,486	112,163	142,062
2201 PAL PROGRAM		5,259	5,065	5,500	5,000	5,500
2300 Fire Department		213,641	230,946	242,987	227,873	257,642
2301 Fire Capital Replacement		82,675	316,940	178,500	144,035	119,500
2302 FIRE DISPATCH		379,338	393,547	432,281	392,925	415,444
3000 Streets		270,471	330,046	490,123	201,729	768,497
3001 Street Projects		432,496	71,924	650,000	16,725	450,000
3100 Streets & Traffic Lights		90,759	65,184	67,000	60,737	67,000
3160 Transportation Facility		17,294	15,785	16,200	15,481	77,500
3190 Community Events		7,510	6,990	6,200	13,169	6,200
3300 Recreation Dept		121,301	123,355	102,655	69,009	124,936
3500 Airport		18,754	28,937	314,300	297,765	31,000
3600 Building Maint.		130,930	125,339	50,900	41,980	50,900
3700 Mechanic Maint		1,264	2,090	9,550	7,099	7,100

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
3800	Pub.Works Admin	237,985	209,951	221,688	194,440	224,514
3901	L&L 1 (N.ALEX LN)	1,139	1,946	1,132	944	1,136
3902	L&L 2 (STONEFOX)	1,120	4,003	4,982	4,442	4,711
3903	L&L 3 (BLOSSOM)	2,552	1,981	4,332	1,864	4,311
3904	L&L 4 (SALADO)	6,923	3,150	3,982	2,951	3,961
4010	Economic Development	31,000	69,700	137,585	22,500	43,500
4020	HousngRehabCDBG	4,110	770	0	0	0
4100	Planning Admin.	55,887	80,294	270,417	159,247	199,885
4200	Engineering Services	30,424	3,446	45,500	1,069	45,500
4300	Building & Safety	160,475	169,453	198,646	70,268	162,718
5000	Sewer Dept	281,975	184,129	241,328	161,638	244,536
5200	WWTP	773,687	858,704	829,400	801,582	911,050
5250	Swer Improvements	252,507	255,582	532,025	204,633	479,200
5300	Sewer Transfers	285,000	285,000	285,000	285,000	300,000
5500	General Transfers	500,104	949,970	968,587	968,587	907,451
6100	Parks Maint.	217,592	206,318	297,476	248,014	390,018
6101	Park Special Projects	403	86,934	34,998	4,175	64,548
6125	Rodgers Theatre	8,360	7,611	19,700	6,670	19,700
6200	POOL	73,436	54,309	104,188	41,584	105,305
7100	Water Dept	714,795	651,124	665,109	594,762	672,375
7300	Water Capital Transfers	78,500	78,500	78,500	78,500	100,000
7420	Water Capital Improvement	176,841	183,777	666,400	182,534	671,400
8000	SOLID WASTE	498,635	522,024	450,000	396,984	0
9006	ATP-OLIVE VIEW	0	1,513	50,000	0	180,000
9007	ATP - WEST ST	0	1,512	50,000	0	215,000
9009	EMRGNCY RESP	0	20,602	140,500	132,125	15,000

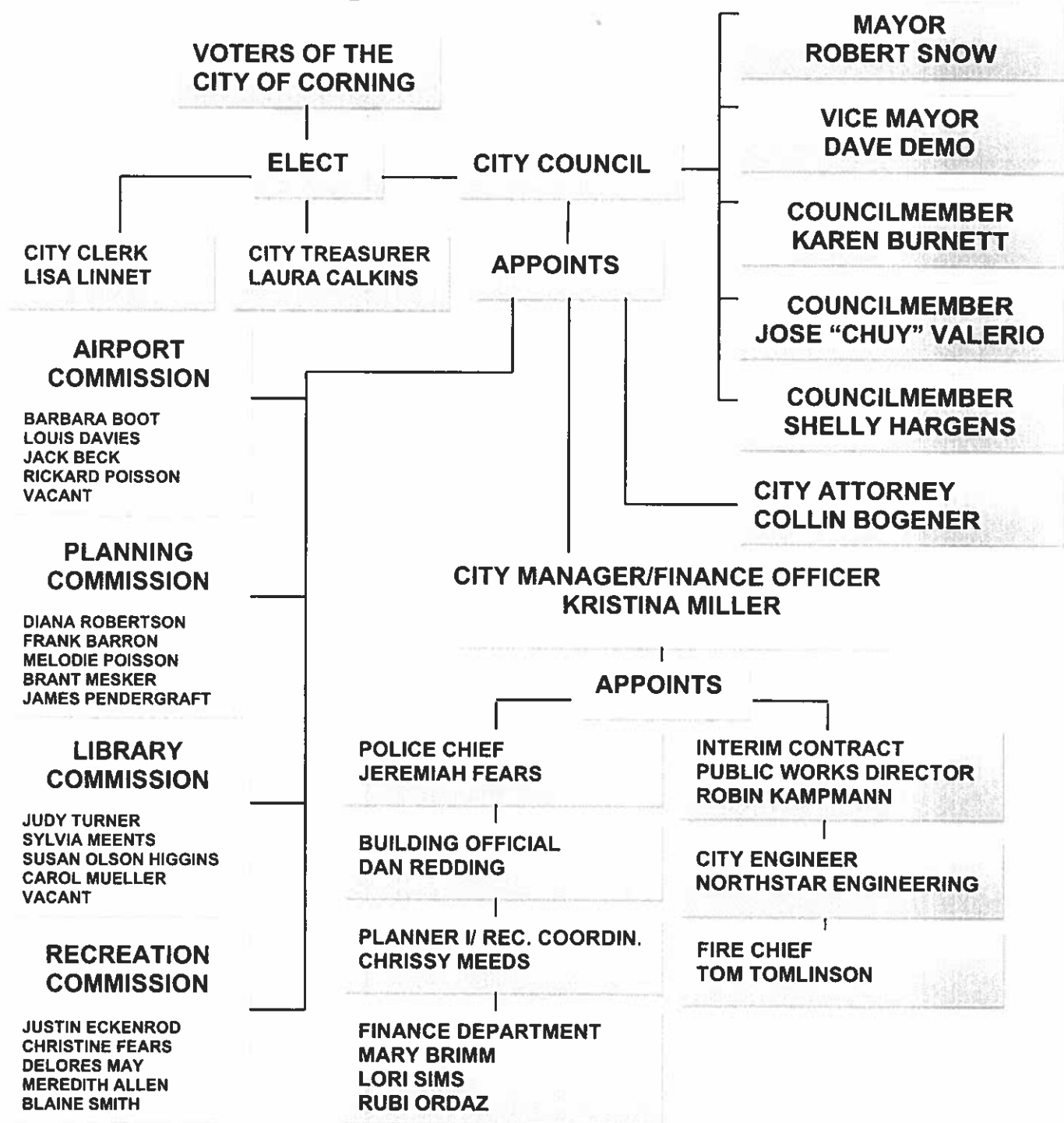
Depts TOTAL

 12,105,930 11,836,422 15,244,221 11,308,936 15,187,389
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General City

City of Corning

Organizational Chart



CITY OF CORNING
2021- 2022 ANNUAL PROGRAM OF SERVICES
CITY COUNCIL
(1100)

ACTIVITY DESCRIPTION:

The City Council is elected by the citizens of Corning as their representatives to make the legislative and policy decisions of the City subject to the provisions of City Ordinances, Resolutions, Government Code, and the Constitution of the State of California. Members of the current City Council are: **Mayor Robert Snow** and four **Council Members: Vice Mayor Dave Demo, Karen Burnett, Jose “Chuy” Valerio and Shelly Hargens**. The Mayor and City Council members also serve as City representatives on various Committees/Commissions and represent the City at official functions.

The registered voters elect the Mayor every two years, and the City Council members are elected to four-year terms that overlap with the Mayor's term.

The City Council appoints the City Manager who serves at their pleasure and who implements Council Policy.

PERSONNEL SERVICES:

5100 - SALARIES: This account provides for \$300 salary per month for each City Council member and the Mayor.

5910 – FICA: This account provides funding for the required Federal Insurance Contributions Act Tax (FICA).

SUPPLIES:

6100 OFFICE SUPPLIES: Finances the purchase of business cards and other miscellaneous office supplies necessary to support the City Council.

6150 MATERIALS/SUPPLIES: Provides funding for supplies and expenses including special programs and presentations required of the City Council.

7000 ASSOCIATION DUES: Funds the annual dues for The League of California Cities.

7200 CONFERENCES/MEETINGS: Funds Council Members attendance at the League of California Cities Conference and any other necessary meetings.

7600 J. T. LEVY SCHOLARSHIP: Finances a Scholarship initiated many years ago by the Estate of J. T Levy and administered by the City for graduating Valedictorian(s) at Corning Union High School.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 1100	Name: City Council					
001 5100	Direct Labor	18,000	18,000	18,000	16,500	18,000
001 5910	FICA-CityPaid	1,377	1,377	0	1,262	1,400
001 6100	Office Supplies	27	0	100	32	150
001 6150	Mat/Supplies	1,163	311	1,400	875	1,400
001 7000	Association Dues	4,962	5,111	5,250	5,111	5,350
001 7200	Conferences/Meetings	243	332	7,000	2,862	7,000
401 7600	Scholarship	500	0	500	500	500
Total (1100) City Council		26,272	25,131	32,250	27,143	33,800

CITY OF CORNING
2021 – 2022 ANNUAL BUDGET DETAIL
CITY ADMINISTRATION
(1200)

ACTIVITY DESCRIPTION:

City Manager Kristina Miller is employed as the full time City Manager and serves as the City's Chief Executive and Administrative Head of the Government under the direction and control of the City Council. She is responsible to the City Council for the day-to-day management of all City affairs and leadership of City Department Heads. The City Manager also serves as the Finance and Personnel Director. She is directly responsible for the continual review and analysis of all City administrative operations including budget preparation and control, organizational and procedural studies, personnel actions, and staffing. The City Manager's responsibilities, authority, and limits on authority are clearly defined in the City's Municipal Code, Chapter 2.44.

The City Manager's principal assistant is Confidential Administrative Services Manager Lisa Linnet.

ACCOMPLISHMENTS:

The greatest responsibility of the City Manager's Office is to support the City Council and the Operating Departments. There is very little that the Manager can cite as fully her achievements alone and this is as it should be. Accomplishments by the City Manager's Office are achieved through participation and teamwork between the City Manager and City Staff.

PERSONNEL SERVICES:

5100 - SALARIES: The City Manager and City Manager's Administrative Services Manager are funded 60% by the General Fund, 20% by Water and 20% by Sewer Enterprise Funds.

5350/5400/5650/5700/5850 – ACCRUAL BUYOUTS: Funds payouts for Administrative Leave; Compensatory Time; Vacation Payouts; Holiday Pay; and Vacation Leave balances & allotted percentage of Sick Leave balances upon retirement.

5900, 5920, 5921, 5930, 5950 – BENEFITS: Funds City/Employee contribution towards PERS Retirement, City contribution towards Health Insurance; Life Insurance, Deferred Compensation; Taxes, etc.

5910 – FICA: Funds the required Federal Insurance Contributions Act Tax (FICA).

SUPPLIES:

- 001-6100 OFFICE SUPPLIES:** Provides funding for the purchase of supplies such as paper, from the General (001), Sewer Enterprise (610) and Water Enterprise Funds (630).
- 001-6150 MATERIALS & SUPPLIES:** Funds miscellaneous materials and supplies from the General (001), Sewer Enterprise (610) and Water Enterprise Funds (630).
- 001-6350 COMMUNICATIONS:** Funding provided by the General (001), Sewer Enterprise (610) and Water Enterprise (630) Funds, for share of departments phone system and reimbursement for calls on Manager's cell phone.
- 001-7000 ASSOCIATION DUES:** Funds League of California Cities & California City Managers Association membership dues which provide opportunities for professional development; best practices for the home jurisdiction, collaboration among peers; and accessibility to research materials/networking.
- 001-7200 CONFERENCE AND MEETINGS:** When funding is available, funds the City Manager's attendance at League of California Cities Annual Meeting & League Manager's Department Meeting. Funds reimbursement costs for private vehicle mileage and meeting attendance in support of City business.

001-7406 COMPUTER EQUIPMENT/SOFTWARE: Provides funding for necessary computer equipment/software purchases/replacements from the General (001), Sewer Enterprise (610) and Water Enterprise Funds (630).

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 1200	Name: City Admin.					
001 5100	Direct Labor	91,889	84,905	117,116	90,886	123,104
610 5100	Direct Labor	30,630	28,382	39,039	30,886	41,035
630 5100	Direct Labor	30,630	28,382	39,039	30,886	41,035
001 5300	Vacation	3,907	4,845	0	4,729	0
610 5300	Vacation	1,303	1,615	0	1,580	0
630 5300	Vacation	1,302	1,615	0	1,579	0
001 5350	Vac Cash Out	2,658	3,273	0	238	0
610 5350	Vac Cash Out	886	1,091	0	79	0
630 5350	Vac Cash Out	886	1,091	0	79	0
001 5400	Sick Leave	2,076	8,550	0	729	0
610 5400	Sick Leave	692	2,850	0	243	0
630 5400	Sick Leave	692	2,850	0	243	0
001 5600	Admin Leave	3,373	2,828	0	2,409	0
610 5600	Admin Leave	1,125	943	0	810	0
630 5600	Admin Leave	1,124	943	0	810	0
001 5650	Admin Cash Out	386	3,271	0	722	0
610 5650	Admin Cash Out	129	1,090	0	241	0
630 5650	Admin Cash Out	129	1,090	0	241	0
001 5700	Holiday Pay	5,788	5,585	0	5,768	0
610 5700	Holiday Pay	1,929	1,862	0	1,923	0
630 5700	Holiday Pay	1,929	1,862	0	1,923	0
001 5899	Emergency Resp	0	246	0	0	0
001 5900	Budgeted Benefits	0	0	40,992	0	42,516
610 5900	Budgeted Benefits	0	0	13,664	0	14,172
630 5900	Budgeted Benefits	0	0	13,664	0	14,172
001 5910	FICA-CityPaid	8,443	9,247	0	8,473	0
610 5910	FICA-CityPaid	2,814	3,082	0	2,871	0
630 5910	FICA-CityPaid	2,815	3,082	0	2,871	0
001 5915	Disability Ins.	95	95	0	86	0
610 5915	Disability Ins.	32	32	0	29	0

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
630 5915	Disability Ins.	32	32	0	29	0
001 5920	ER PERS	8,613	9,750	0	9,943	0
610 5920	ER PERS	2,871	3,250	0	3,367	0
630 5920	ER PERS	2,872	3,250	0	3,368	0
001 5921	EE PERS	864	936	0	969	0
610 5921	EE PERS	288	312	0	328	0
630 5921	EE PERS	288	312	0	328	0
001 5930	Health Ins.	28,702	17,079	0	17,395	0
610 5930	Health Ins.	5,014	5,693	0	6,020	0
630 5930	Health Ins.	5,015	5,693	0	6,020	0
001 5950	Life Insurance	267	272	0	244	0
610 5950	Life Insurance	89	91	0	82	0
630 5950	Life Insurance	89	91	0	83	0
001 6100	Office Supplies	292	111	300	173	300
610 6100	Office Supplies	276	123	300	194	300
615 6100	Office Supplies	13	0	0	0	0
630 6100	Office Supplies	276	123	300	194	300
001 6150	Mat/Supplies	354	326	400	258	500
610 6150	Mat/Supplies	18	2	50	46	50
630 6150	Mat/Supplies	18	2	50	46	50
001 6265	Emerg Resp&Prep	0	216	0	0	0
001 6350	Communications	10,904	1,242	1,100	746	1,100
610 6350	Communications	1,679	160	2,000	41	500
630 6350	Communications	1,679	160	2,000	41	500
610 6700	Equip.Maint.	0	413	0	0	0
001 7000	Assoc.Dues	540	1,145	900	145	900
001 7200	Conferences/Meetings	3,452	3,069	3,500	124	3,500
001 7406	Computer/Equip/Software	2,087	413	6,500	2,595	0
002 7406	Computer/Equip/Software	6,569	0	0	0	0
610 7406	Computer/Equip/Software	0	0	6,500	2,595	0
630 7406	Computer/Equip/Software	0	413	6,500	2,595	0

**2021-2022 ANNUAL BUDGET DETAIL
CITY CLERK
(1300)**

ACTIVITY DESCRIPTION:

City Clerk, currently **Lisa Linnet**, is elected by the voters every four years and works in cooperation with City Staff to perform a variety of complex tasks required by City Council, City Management and the State. These tasks include:

- Maintaining official City records, legal documents, and conducting voter registration and Elections.
- Attending meetings of the City Council, Boards and Commissions as may be required and taking and transcribing the Minutes, preparing Minutes for indexing, retention and distribution; and maintenance of the City Council's legislative history.
- Preparation of Agendas and Agenda Packets for the City Council, Council appointed Commissions, City Staff and news media.
- Preparation, posting and publishing of all legal notices of the City Council and Commissions and preparing a variety of other notices in accordance with City, State and Federal Law.
- Maintaining Resolutions, Ordinances, Contracts, and Municipal Code codifications.
- Composes and prepares correspondence advising various individuals/groups of City Council actions and is custodian of the City Seal.
- Administers Oaths or Affirmations and takes and certifies Affidavits and Depositions pertaining to City affairs.
- Acts as Filing Officer as required by the Political Reform Act of 1974 as amended, and performs all duties as required by law.

PERSONNEL SERVICES:

5100 SALARIES: Provides for City Clerk Salary of \$350 per month pre-tax.

5910 BENEFITS: Provides for the City cost of FICA and taxes.

SUPPLIES:

001-6100 OFFICE SUPPLIES: Funds City Clerk's proportional cost of stationary, copy machine paper, and other office supplies.

001-6150 MATERIALS AND SUPPLIES: Funds the purchase of necessary supplies other than paper and stationery such as Minute Books and associated special paper.

001-6300 PROFESSIONAL SERVICES: Finances Codification Services to codify new Ordinance and update the City's Municipal Code and the online website copy.

001-6310 ELECTIONS: Funds City's Election costs held in November on even numbered years.

001-6500 PRINT-ADVERTISING: Funds noticing of all City Public Hearings, Meetings, Sealed Bid/Proposals, Ordinance publications and any other necessary notices.

001-7000 ASSOCIATION DUES: Provides for membership in the City Clerk's Association.

001-7200 CONFERENCES AND MEETINGS: When funding is available, finances the City Clerk's attendance at City Clerk Training/Meetings and League of California Cities Convention.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
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Total (1200) City Admin.		280,820	259,386	293,914	249,300	284,034
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Dept #: 1300 Name: City Clerk

001 5100	Direct Labor	4,233	4,071	4,200	3,715	4,200
001 5910	FICA-CityPaid	321	321	350	284	350
001 6100	Office Supplies	0	36	100	0	100
001 6150	Mat/Supplies	1,602	412	1,000	567	1,000
001 6300	Professional Services	1,834	2,369	1,500	1,776	1,750
610 6300	Professional Services	0	0	0	329	0
630 6300	Professional Services	0	0	0	329	0
001 6310	Elections	5,634	0	6,500	6,070	0
001 6500	Print/Advertising	4,627	4,353	3,500	5,428	4,500
001 7000	Association Dues	90	45	100	0	100
001 7200	Conferences/Meetings	0	0	400	0	500

Total (1300) City Clerk		18,340	11,608	17,650	18,500	12,500
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CITY OF CORNING
2021 – 2022 ANNUAL PROGRAM OF SERVICE
LEGAL SERVICES
(1400)

ACTIVITY DESCRIPTION:

The City Attorney is appointed by and serves at the pleasure of the City Council. The firm of Moore & Bogener, Inc., specifically **Collin Bogener**, currently serves as the City Attorney. The City Attorney is a contracted consultant under a flat monthly fixed rate contract and is appointed by and serves at the will of the City Council.

The City Attorney serves as Legal Counsel to the City in its day-to-day operations and serves as Legal Advisor to the City Council, Commissions and Departments of the City. He does not provide assistance to the general public.

The City Attorney must possess a strong knowledge of Municipal Law and legal issues arising from court decisions. This knowledge is essential to be aware of the need for Specialized Counsel, and to direct and supervise this Specialized Counsel in the handling of any City litigation. They are also charged with the preparation and review of Ordinances, Resolutions, and other Legislation as well as providing legal guidance on daily business issues such as miscellaneous Contracts and Agreements, Public Information Requests, etc.

PROFESSIONAL SERVICES:

- 6301 CITY ATTORNEY SERVICES:** This account provides for the City Attorney to attend Council Meetings, fax, copies, phone costs, and for preparation of City Ordinances. Funding for this service is provided from **funds 001** (General Fund), **610** (Sewer Enterprise Fund) and **630** (Water Enterprise Fund).
- 6304 EMPLOYEE RELATIONS SERVICES:** Provides for the Labor Relations Consultant Gregory Einhorn, and for specialized Legal Counsel when necessary. Funding for this service is provided from **funds 001** (General Fund), **610** (Sewer Enterprise Fund) and **630** (Water Enterprise Fund).
- 6345 CONSULTANT, LITIGATION SERVICES:** Provides funding for legal services associated with legal litigations against the City.
- 7200 CONFERENCES AND MEETINGS:** Funding provided for City's share to attend various conferences & meetings such as League of California Cities Conference. Funding is provided from **funds 001** (General Fund), **610** (Sewer Enterprise Fund) and **630** (Water Enterprise Fund).
- 8001 BOOKS AND PERIODICALS:** Funds costs for necessary reference books needed to support the City Attorney. Funding for this service is provided from **funds 001** (General Fund), **610** (Sewer Enterprise Fund) and **630** (Water Enterprise Fund).

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 1400	Name: LegalServices					
001 6301	Consulting Serv	53,040	53,040	45,000	48,620	50,000
610 6301	Consulting Serv	6,630	6,630	5,000	6,078	7,000
630 6301	Consulting Serv	6,630	6,630	5,000	6,078	7,000
001 6304	EE Relations	1,860	8,565	700	0	700
610 6304	EE Relations	0	8,565	700	0	700
630 6304	EE Relations	0	8,565	700	0	700
001 6345	Consult, Litigation	11,436	16,601	30,000	46,162	30,000
001 7200	Conferences/Meetings	0	0	250	0	250
610 7200	Conferences/Meetings	0	0	250	0	250
630 7200	Conferences/Meetings	0	0	250	0	250
001 8001	Books/Periodic.	0	0	250	0	250
610 8001	Books/Periodic.	0	0	250	0	250
630 8001	Books/Periodic.	0	0	250	0	250
001 9080	1120 SOLANO ST	0	2,702	0	0	0
001 9085	1219&1223 SOLAN	0	696	0	0	0
001 9095	1414 South Demo	0	2,735	0	0	0
Total (1400) LegalServices		79,596	114,729	88,600	106,937	97,600

CITY OF CORNING
2021 – 2022 ANNUAL BUDGET DETAIL
FINANCE DEPARTMENT
(1500)

ACTIVITY DESCRIPTION:

The Finance Department is responsible for maintaining the Financial Records of all the City Departments. This includes the Water & Sewer Billing System, Business Licenses, Motel Taxes, Employee Payroll and all Accounts Receivable & Payable. The Department consists of Accounting Manager **Mary Brimm**, Accounting Technician **Lori Sims**, and Accounting Assistant **Rubi Ordaz**. The City Manager serves as the Finance Director.

SALARIES - 5100: Finances salaries for the Accounting Manager, an Accounting Technician and Accounting Assistant. These salaries are split between three Funds: General Fund 10%, Water Fund 40%, and Sewer Fund 50%.

ACCRUAL BUYOUTS - 5300, 5350, 5400, 5700, 5800, 5850: Funds payouts for Vacation/Vacation Cash Out (5300 - 5350); Sick Leave (5400); Holiday Pay (5700); Compensatory Time Off/Compensatory Cash Out (5800-5850). Included within these line items is Leave balances & allotted percentage of Sick Leave balances upon retirement.

OVERTIME - 5200

BENEFITS - 5900, 5910, 5915, 5920, 5921, 5930, 5950: Funds the City contribution towards Deferred Compensation (5900); FICA (5910); Disability (5915); Retirement (ER-5920, EE-5921); Health Insurance (5930); Life Insurance (5950).

SUPPLIES:

6100 OFFICE SUPPLIES: Funds purchases of general office supplies, stationery, and computer supplies; all funding is provided from the **General Fund (001), Sewer Enterprise Fund (610), Solid Waste Fund (615) and the Water Enterprise Fund (630).**

6150 MATERIALS & SUPPLIES: Funds the purchases of supplies other than paper and general office supplies and is provided from the **General Fund (001), Sewer Enterprise Fund (610), and the Water Enterprise Fund (630).**

6300 PROFESSIONAL SERVICES: Funds the cost of the City's independent Auditor & Accounting Consultant which provides accounting/auditing services; the City has no full-time Accountant. This account also provides funding for Hinderliter De Lamas & Assoc. (HdL) Services. This funding is provided from the **General Fund (001), Business License ADA Fund (080), Sewer Enterprise Fund (610), and the Water Enterprise Fund (630).**

6350 COMMUNICATIONS: Funds this Departments share for the phone system and costs of membership in the Parcel Quest Software Program. Funding is provided from the **General Fund (001), Sewer Enterprise Fund (610), and the Water Enterprise Fund (630).**

6600 RENTS AND LEASES: Funds the Postage Machine Lease and is provided from the following funds: **General (001); Sewer Enterprise (610), and the Water Enterprise (630).**

6700 EQUIPMENT MAINTENANCE: Provides funding for various Maintenance Agreements such as: City's Postage Machine, Copy Machine, MOM System (Corbin Willits) and a portion of the Computer Consultant Services. These costs have steadily increased as the City has added more complex office equipment. The computer network requires continued maintenance and care. Funding for these services is provided from the **General Fund (001), Sewer Enterprise Fund (610), Solid Waste Fund (615) and the Water Enterprise Fund (630).**

- 6950 UNCOLLECTIBLES:** Funds the un-collectible bad debt from water and sewer bills, (for example, in 2019/20 sewer was \$1,944 and water \$1,220; the 2020/21 totals were \$0 for both as due to COVID-19 unpaid balances cannot be sent to the Collections Bureau). This bad debt, when compared to over \$1,500,000 per year in billings is very small. Funding is provided from the **Sewer Enterprise Fund (610) and the Water Enterprise Fund (630)**.
- 7000 ASSOCIATION/DUES:** Provides funding for membership in the American Payroll Association and is provided from the **General Fund (001), the Sewer Enterprise Fund (610), and the Water Enterprise Fund (630)**.
- 7100 TRAINING/EDUCATION:** Provides funding for training and is provided from the **General Fund (001), the Sewer Enterprise Fund (610), and the Water Enterprise Fund (630)**.
- 7200 CONFERENCES/MEETINGS:** Funds are only included to cover personal vehicle mileage and meals, if any, in support of City operations. This funding is provided from the **General Fund (001), the Sewer Enterprise Fund (610), and the Water Enterprise Fund (630)**.
- 7985 CASH OVER/UNDER:** Provides funds to balance Finance's cash drawer and is provided from the **General Fund (001) and the Water Enterprise Fund (630)**.
- 9300 MACHINERY/EQUIPMENT:** Funds unforeseen equipment replacement; unused funds at the end of the year remain in the General Fund. This funding is provided from the **General Fund (001), Sewer Capital Replacement Fund (381), Sewer Enterprise Fund (610), and the Water Enterprise Fund (630)**.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 1500	Name: Finance Dept.					
001 5100	Direct Labor	14,146	13,840	17,373	14,075	18,674
610 5100	Direct Labor	56,603	55,045	69,492	56,299	74,697
630 5100	Direct Labor	70,754	68,671	86,865	70,374	93,371
001 5200	Overtime	22	74	0	7	0
610 5200	Overtime	89	296	0	0	0
630 5200	Overtime	112	370	0	0	0
001 5300	Vacation	569	398	0	455	0
610 5300	Vacation	2,276	1,594	0	1,819	0
630 5300	Vacation	2,845	1,992	0	2,273	0
001 5350	Vac Cash Out	696	305	0	229	0
610 5350	Vac Cash Out	2,785	1,219	0	917	0
630 5350	Vac Cash Out	3,482	1,523	0	1,147	0
001 5400	Sick Leave	609	348	0	596	0
610 5400	Sick Leave	2,436	1,386	0	2,385	0
630 5400	Sick Leave	3,045	1,729	0	2,981	0
001 5600	Admin Leave	0	24	0	82	0
610 5600	Admin Leave	0	96	0	330	0
630 5600	Admin Leave	0	120	0	412	0
001 5650	Admin Cash Out	0	113	0	202	0
610 5650	Admin Cash Out	0	451	0	808	0
630 5650	Admin Cash Out	0	564	0	1,010	0
001 5700	Holiday Pay	891	949	0	887	0
610 5700	Holiday Pay	3,562	3,089	0	3,549	0
630 5700	Holiday Pay	4,453	3,861	0	4,437	0
001 5800	CompTime-Off	57	4	0	0	0
610 5800	CompTime-Off	229	17	0	0	0
630 5800	CompTime-Off	287	22	0	0	0
001 5850	Comp Time CASH OUT	398	174	4,500	0	4,500
610 5850	Comp Time CASH OUT	1,593	696	0	0	0
630 5850	Comp Time CASH OUT	1,992	870	0	0	0

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
001 5900	Budgeted Benefits	0	0	9,752	0	10,267
610 5900	Budgeted Benefits	0	0	39,008	0	41,068
630 5900	Budgeted Benefits	0	0	48,761	0	51,336
001 5910	FICA-CityPaid	1,308	1,274	0	1,223	0
610 5910	FICA-CityPaid	5,231	5,028	0	4,890	0
630 5910	FICA-CityPaid	6,538	6,275	0	6,112	0
001 5915	Disability Ins.	24	24	0	22	0
610 5915	Disability Ins.	95	92	0	87	0
630 5915	Disability Ins.	119	114	0	109	0
001 5920	ER PERS	1,295	1,357	0	1,476	0
610 5920	ER PERS	5,179	5,356	0	5,904	0
630 5920	ER PERS	6,472	6,681	0	7,380	0
001 5921	EE PERS	216	183	0	149	0
610 5921	EE PERS	864	728	0	594	0
630 5921	EE PERS	1,080	908	0	743	0
001 5930	Health Ins.	4,857	5,336	0	5,891	0
610 5930	Health Ins.	19,429	21,169	0	23,563	0
630 5930	Health Ins.	24,283	26,459	0	29,451	0
001 5950	Life Insurance	67	65	0	62	0
610 5950	Life Insurance	267	256	0	249	0
630 5950	Life Insurance	334	319	0	312	0
001 6100	Office Supplies	4,056	3,148	2,000	4,727	2,000
610 6100	Office Supplies	2,532	2,736	2,000	1,211	2,000
615 6100	Office Supplies	1,924	1,960	2,000	1,369	2,000
630 6100	Office Supplies	2,488	2,719	2,000	1,211	2,000
001 6150	Mat/Supplies	142	389	400	455	400
610 6150	Mat/Supplies	69	385	400	170	400
615 6150	Mat/Supplies	3	36	0	0	0
630 6150	Mat/Supplies	130	385	400	189	400
001 6300	ProfServices	26,696	24,883	26,800	17,976	26,800
080 6300	ProfServices	246	528	600	600	600
610 6300	ProfServices	12,088	12,828	13,500	9,171	13,500

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
630 6300	ProfServices	12,088	12,828	13,500	9,171	13,500
001 6350	Communications	1,023	1,080	700	1,022	700
610 6350	Communications	993	1,038	700	1,003	700
630 6350	Communications	993	1,038	700	984	700
001 6600	Rents/Leases	350	95	100	82	100
610 6600	Rents/Leases	679	1,142	1,200	978	1,200
630 6600	Rents/Leases	1,028	1,142	1,200	978	1,200
001 6700	Equip.Maint.	11,623	12,048	13,500	9,395	13,500
610 6700	Equip.Maint.	16,432	16,391	13,500	13,282	13,500
615 6700	Equip.Maint.	132	0	0	0	0
630 6700	Equip.Maint.	16,957	16,909	13,500	13,693	13,500
610 6950	Uncollectibles	4,695	1,944	4,000	0	4,000
615 6950	Uncollectibles	0	330	0	0	0
630 6950	Uncollectibles	2,973	1,220	2,500	0	2,500
001 7000	Association Dues	85	0	150	87	150
610 7000	Association Dues	85	0	150	87	150
630 7000	Association Dues	85	258	150	87	150
001 7100	Training/Education	299	72	350	0	350
610 7100	Training/Education	299	72	350	0	350
630 7100	Training/Education	299	72	350	0	350
001 7200	Conferences/Meetings	147	358	350	0	350
610 7200	Conferences/Meetings	147	358	350	0	350
630 7200	Conferences/Meetings	147	358	350	0	350
610 7985	Cash-Over Under	73	-605	650	0	650
630 7985	Cash-Over Under	0	0	650	0	650
001 9300	Mach/Equip.	22,503	566	1,020	0	1,150
381 9300	Mach/Equip.	0	0	15,000	0	15,000
610 9300	Mach/Equip.	3,663	549	1,020	0	1,150
630 9300	Mach/Equip.	3,662	549	1,020	0	1,150
Total (1500) Finance Dept.		403,424	361,273	412,861	341,424	431,413

CITY OF CORNING
2021 – 2022 ANNUAL BUDGET DETAIL
GENERAL CITY
(1600)

ACTIVITY DESCRIPTION:

General City carries the "Budget Detail" on those annual City expenses not specifically related to a single City Department, such as City Hall's utilities and insurance. Responsibility for managing these costs rests with the City Manager's Office and the Finance Department. The City Manager's Administrative Services Manager manages Workers' Compensation and Liability Claims. The City's Risk Manager is the Police Administrative Services Manager.

5935 UNFUNDED ACCRUED LIABILITY: The Unfunded Accrued Liability (UAL) obligation represents the market value of the assets minus the discounted value of the future liabilities. When a plan or pool's Market Value of Assets is less than the Actuarial Accrued Liability, the difference is the plan or pool's UAL. An unfunded liability results in the City paying contributions in excess of the normal cost or the employer Unfunded Accrued Liability (UAL) annual contribution amount. The UAL is amortized over a period of time based on CalPERS amortization policies. The City's annual UAL contribution payment calculated by CalPERS is designed to pay down the UAL principal and interest over that amortization period (currently 30 years).

The 2019 annual valuation for the Miscellaneous Plan calculated a UAL of \$3,321,430. The 2019 annual valuation for the Safety Plan calculated a UAL of \$4,400,055. The combined total UAL for 2019 is \$7,721,485. Due to low rates of return as a result of the COVID-19 pandemic, we anticipate a significant increase to the UAL in a few years. The effects will not be felt immediately because CalPERS averages its returns over a period of a few years, so that there are not large annual swings in the UAL.

5940 BENEFITS-WORKERS' COMPENSATION: Workers' Compensation deposits are placed in this General City Division for all operating Departments. Costs are apportioned between the General (75%), Water (15%) and Sewer Funds (10%) based on current City employment levels in the funds. The Northern California Cities Self Insurance Fund (NCCSIF) provides insurance coverage for the City of Corning. State Law allows Cities to self-insure rather than obtaining commercial insurance. NCCSIF is a Joint Powers Authority (JPA) under State Law. Working together, JPA Member Cities seek and obtain the best insurance coverage for their Cities. Each City bears the first \$100,000 cost per Workers' Compensation claim; costs over \$100,000 are shared by the Cities' "pool" and costs over \$500,000 are insured by a larger agency.

6150 MATERIALS AND SUPPLIES: Provides funding for materials/supplies not associated with a specific department.

001-6175 WEED/TREE SPRAYING: Funds 1/3 of contracted City Weed/Tree Spraying services (001-6175-1600-General City, 108-6175-3000-Streets, 610-6175-5200-WWTP).

001-6300 PROFESSIONAL SERVICES: Funds the MGT of America Contract for SB-90 Claims Recovery.

001-6313 SENIOR CITIZENS CENTER: Funds the annual \$2,700 contribution by the City to the Corning Senior Center, Inc.; and any necessary building maintenance.

001-6350 COMMUNICATIONS: Funds expenses not easily attributed to individual departments such as telephone and postage.

001-6410 ELECTRICITY: Funds electrical utility bills not easily attributed to individual departments.

001-6430 NATURAL GAS: Provides funding for the City Hall complex PG&E natural gas bill.

- 6700** **EQUIPMENT MAINTENANCE:** Funds Maintenance Agreements on the copy machines in City Hall, Access Management Shredding Services, and portion of the IT Services Agreement with Computer Logistics. Funding is provided by the **General Fund (001), Sewer Enterprise Fund (610) and the Water Enterprise Fund (630).**
- 6800** **GENERAL INSURANCE:** Finances fire/damage Insurance for all City structures and motor vehicle Insurance for City vehicles. Charges for Water, Sewer, and Airport Equipment and facilities are charged directly to those Enterprise Funds and will not be reflected in this General City Account. Funding provided by the **General Fund (001), Sewer Enterprise Fund (610) and the Water Enterprise Fund (630).**
- 6810** **LIABILITY INSURANCE:** Charges here reflect the City's deposits for liability coverage through the Northern California Cities Self Insurance Fund. Costs are apportioned between the General, Water and Sewer Funds. The City is directly responsible for the first \$50,000 in liability coverage costs called the "Banking Layer"; all City members of the JPA "pool" share the cost of claims over \$50,000 up to \$500,000; "Excess Insurance" coverage is then provided up to \$10,000,000 through membership of our NCCSIF in the much larger California Joint Powers Risk Management Authority "CJPRMA". Funding is provided by the **General Fund (001), Sewer Enterprise Fund (610) and the Water Enterprise Fund (630).**
- 001-6815** **UNEMPLOYMENT INSURANCE:** The General Fund finances unemployment costs charged to the City.
- 001-9860** **CALPERS SIDE FUND DEBT REFINANCE:** The City refunded a portion of its pension debt through Umpqua Bank; this debt will be paid off in 2023.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 1600	Name: General City					
905 5929	GASB 68 Pension	793,459	0	0	0	0
001 5935	UAL Unfunded Accrued Liability	264,497	328,339	388,000	387,221	441,900
610 5935	UAL Unfunded Accrued Liability	23,143	28,730	38,800	38,682	50,600
630 5935	UAL Unfunded Accrued Liability	42,981	53,355	58,200	58,023	76,200
001 5940	Workers Compensation	34,719	65,377	111,000	105,546	142,500
610 5940	Workers Compensation	5,015	8,717	14,800	15,906	19,000
630 5940	Workers Compensation	7,313	13,075	22,200	22,609	28,500
001 6150	Mat/Supplies	38	52	0	0	0
001 6175	Weed/Tree Spray	6,934	6,308	6,650	3,598	7,000
001 6265	Emerg Resp&Prep	0	389	0	0	0
001 6300	Professional Services	4,114	1,100	2,000	1,100	200
001 6313	Senior Center	3,523	3,000	4,000	4,083	4,000
001 6350	Communications	5,976	6,694	6,000	5,993	5,700
001 6410	Electricity	56,658	53,099	55,000	48,904	52,000
001 6430	Natural Gas	8,102	4,913	6,000	2,779	4,000
001 6700	Equip.Maint.	665	1,158	1,500	974	1,500
610 6700	Equip.Maint.	472	801	1,000	619	1,000
630 6700	Equip.Maint.	3,520	1,158	1,500	974	1,500
001 6750	Bldg.Maint.	28,342	0	0	0	0
001 6800	Gen.Insurance	27,083	29,038	33,000	30,195	33,000
610 6800	Gen.Insurance	14,432	14,436	17,000	14,925	17,000
630 6800	Gen.Insurance	13,458	14,436	17,000	14,925	17,000
001 6810	Liability Ins.	57,832	79,136	63,500	50,020	132,500
610 6810	Liability Ins.	28,916	39,568	31,750	25,010	66,250
630 6810	Liability Ins.	28,916	39,568	31,750	25,010	66,250
001 6815	Unemployment Insurance	10,809	1,096	19,000	12,480	19,000
001 9118	18-19 ENRGY IMP	214,046	123,017	0	0	0
001 9860	Debt, Side Fund	299,806	310,302	286,200	241,425	332,100
Total (1600) General City		1,984,769	1,226,863	1,215,850	1,111,003	1,518,700

CITY OF CORNING
2021– 2022 ANNUAL BUDGET DETAIL
CITY TREASURER
(1900)

ACTIVITY DESCRIPTION:

Laura Calkins was elected as City Treasurer in November of 2020. The City Treasurer is elected by the voters every four years and works in cooperation with the City Manager/Finance Director and the City Clerk.

The City Treasurer makes the investments and projects the need for funds to be available to meet the City's financial obligations. Once a month the City Treasurer prepares and presents a written report of the City Investments to the City Clerk who files a copy with the City Council.

The duties of the elected City Treasurer have been largely replaced by the City Finance Department and City Manager. The Treasurer however remains as one of four City positions required to co-sign City warrants, which require two of the four signatures.

PERSONNEL SERVICES:

5100 - SALARIES: Funds the monthly City Treasurer salary which is currently set at \$50 per month.

5910 - BENEFITS: This account provides City funding for the required Federal Insurance Contributions Act Tax (FICA).

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 1900	Name: Treasurer					
001 5100	Direct Labor	600	600	600	550	600
001 5910	FICA-CityPaid	46	46	50	42	50
Total (1900) Treasurer		646	646	650	592	650

CITY OF CORNING
2021- 2022 ANNUAL PROGRAM OF SERVICES
PROP. 47, Cycle 1
(2107)

ACTIVITY DESCRIPTION:

Proposition 47 was a voter-approved initiative on the November 2014 ballot. As stated in the proposition, its purpose is as follows:

- The people enact the Safe Neighborhoods and Schools Act to ensure that prison spending is focused on violent and serious offenses;
- To maximize alternatives for non-serious, non-violent crime; and
- To invest the savings generated from this Act into prevention and support programs in K–12 schools, victim services, and mental health and drug treatment.

Proposition 47 requires the Board of State and Community Corrections (BSCC) to administer grant programs aimed at supporting mental health treatment, substance abuse treatment, and diversion programs for people in the criminal justice system, with an emphasis on programs that reduce recidivism of people convicted of less serious crimes. In Fiscal Year 2016-17, the total Proposition 47 Program allocation to the BSCC will be \$35.6 million.

On November 18, 2016, the California Board of State & Community Corrections released a Request for Proposals (RFP) for Proposition 47 Program Grants. Matt Russell of the Center for Evaluation and Research (CER) applied for the grant on the City's behalf. The City was largely successful in its application due to the previous work and research funded by the Paskenta Band of Nomlaki Indians.

The City's grant proposal was funded by the Board of State and Community Corrections in the amount of \$1,000,000. We ranked 3rd coming in higher than applications from San Francisco and Los Angeles. We are by far the smallest City to be funded. We should feel proud and grateful to the Tribe and CER for their previous and current work that enabled the City to be competitive in its application. In combination with other grant sources the funds will be used to continue the:

- The Restore Program's Grant Application submitted in March of 2019 for Phase 2 of the Program and requesting funding to continue the Corning Restore Program for an additional three years was awarded, this grant will expire on December 31, 2022.
- Expand the Restore Program to Red Bluff and north Tehama County; and
- To provide mental health and Drug & Alcohol counseling for youth in both programs.

SUPPLIES:

- 192 - 6173 PRSN/TRVL/REIMBUR:** Provides funding for reimbursable costs for such items as travel, personal expenditures, etc.
- 192 - 6177 GRANT ADMINISTRATION:** Provides funding associated with administering the Grant.
- 192 - 6182 PROFESSIONAL SERVICES:** Provides funding for counselling services in support of the Prop. 47 **RESTORE Program**.
- 192 - 6183 INTERGOVERNMENTAL SERVICES:** Provides funding for Drug and Alcohol Counseling services associated with the Prop. 47 Program.
- 192-6184 DATA EVAL (CER):** Provides funding for data collection, documentation and evaluation.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2107	Name: PROP 47 Cycle 1					
192 6182	Counselor	213,236	287,802	40,125	37,356	5,000
192 6183	Drug & Alcohol (TCHSA)	48,866	34,053	6,250	8,018	2,000
192 6184	Data Eval (CER)	25,000	25,000	0	680	2,000
Total (2107) PROP 47 Cycle 1		287,102	346,855	46,375	46,053	9,000

**CITY OF CORNING
2021- 2022 ANNUAL PROGRAM OF SERVICES
PROP. 47, Cycle 2
(2125)**

ACTIVITY DESCRIPTION:

Proposition 47 was a voter-approved initiative on the November 2014 ballot. As stated in the proposition, its purpose is as follows:

- The people enact the Safe Neighborhoods and Schools Act to ensure that prison spending is focused on violent and serious offenses;
- To maximize alternatives for non-serious, non-violent crime; and
- To invest the savings generated from this Act into prevention and support programs in K–12 schools, victim services, and mental health and drug treatment.

Proposition 47 requires the Board of State and Community Corrections (BSCC) to administer grant programs aimed at supporting mental health treatment, substance abuse treatment, and diversion programs for people in the criminal justice system, with an emphasis on programs that reduce recidivism of people convicted of less serious crimes. In Fiscal Year 2016-17, the total Proposition 47 Program allocation to the BSCC will be \$35.6 million.

On November 18, 2016, the California Board of State & Community Corrections released a Request for Proposals (RFP) for Proposition 47 Program Grants. Matt Russell of the Center for Evaluation and Research (CER) applied for the grant on the City's behalf. The City was largely successful in its application due to the previous work and research funded by the Paskenta Band of Nomlaki Indians.

The City's grant proposal was funded by the Board of State and Community Corrections in the amount of \$1,000,000. We ranked 3rd coming in higher than applications from San Francisco and Los Angeles. We are by far the smallest City to be funded. We should feel proud and grateful to the Tribe and CER for their previous and current work that enabled the City to be competitive in its application. In combination with other grant sources the funds will be used to continue the:

- The Restore Program's Grant Application submitted in March of 2019 for Phase 2 of the Program and requesting funding to continue the Corning Restore Program for an additional three years was awarded, **this grant will expire on December 31, 2022.**
- Expand the Restore Program to Red Bluff and north Tehama County; and
- To provide mental health and Drug & Alcohol counseling for youth in both programs.

SUPPLIES:

195 - 6177 GRANT ADMINISTRATION: Provides funding associated with administering the Grant.

195 - 6182 COUNSELOR: Provides funding for counselling services in support of the Prop. 47 RESTORE Program.

195 - 6191 DATA EVAL (CER): Provides funding for data collection, documentation, and evaluation.

195 – 6300 PROFESSIONAL SERVICES:

195 – 6372 JOB TRAINING CENTER: Provides funding for services provided by the Job Training Center – Tehama County.

195 – 6373 EMPOWER TEHAMA: Provides funding for services provided by Empower Tehama.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2125	Name: Prop 47 Cycle 2					
195 6177	Grant Administration	0	327	18,150	0	19,057
195 6182	Counselor	0	65,274	236,595	292,041	455,170
195 6191	Data Collection/Evaluation	0	21,838	33,089	12,840	61,294
195 6300	Professional Services	0	0	88,674	0	88,674
195 6372	Job Training Ctr	0	0	129,000	14,982	206,340
195 6373	Empower Tehama	0	0	444,792	169,222	456,636
Total (2125) Prop 47 Cycle 2		0	87,439	950,300	489,084	1,287,171

**CITY OF CORNING
2021 – 2022 ANNUAL BUDGET DETAIL
RECREATION DEPARTMENT
(3300)**

ACTIVITY DESCRIPTION:

Planner 1/Recreation Coordinator Chrissy Meeds directs the Recreation Department and under the supervision of the City Manager is responsible for the development and implementation of a Recreation Program in the City of Corning. The Department's Mission is to organize, supervise, coordinate, and evaluate recreational activities while managing volunteers in order to assure the success of the Programs. Many of the existing Programs are funded by Promise Neighborhood; this funding source is expected to expire in December 2021.

PREVIOUS CITY APPROVED PROGRAMS:

The City Council has approved continued sponsorship of some of the Programs previously offered through the Recreation Department. The active "City Council Approved Programs" continued under the coordination and supervision of independent instructors are:

Kenpo Karate	Kenpo Robotics	Youth Basketball	Lifeguard Training
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NEW RECREATIONAL PROGRAMS:

New Programs will be funded through the Promise Neighborhood Grant and include such programs as Taekwondo, Dance/Gymnastics, Ballet, and Photography to name a few.

PERSONNEL SERVICES:

5100 - SALARIES: The direct labor costs for Recreation Coordinator Christina Meeds are funded by Grant Funds through the Promise Neighborhood Grant.

5200 – OVERTIME: Provides funding for any necessary overtime costs associated with the Program.

5400, 5700, 5850, 5900, 5910, 5915, 5920, 5921, 5930 and 5950 – BENEFITS: Provides funding for benefits such as Sick Leave (5400), Holiday Pay (5700), Comp. Time Off (5800), Budgeted Benefits (5900), FICA (5910), Disability Ins. (5915), Retirement (5920), Health Ins. (5930), and Life Insurance (5950).

SUPPLIES:

001 - 6150 MATERIALS & SUPPLIES: The General Fund funds Office & Program supplies.

160 - 6150: MATERIALS & SUPPLIES: Funding from the Promise Neighborhood Grant funds advertising/promotion supplies & Recreation Program supplies.

001 - 6300 PROFESSIONAL SERVICES: Funding is provided for professional services associated with the Recreation Department.

001 - 6349 RECREATION INSTRUCTORS: Funding provided from the General Fund for Fee Based Instructors working as City temporary employees via contract. (City collects program fees and distributes to Independent Program Director, retaining 5% for processing.)

160 - 6349 RECREATION INSTRUCTORS: Funds Fee Based Instructors working as City temporary employees via contract. (City collects program fees and distributes to Independent Program Director, retaining 5% for processing.) Previous City approved programs will not be funded through Promise Neighborhood Grant Funds; new Programs will be funded through the Promise Neighborhood.

160 – 9015 SOFTWARE – MAJOR: Provides necessary funds to support specialized software utilized by this Program for class announcements/advertisement, class signups, tracking, etc.

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3300	Name: Recreation Department					
001 5100	Direct Labor	0	73	0	98	13,269
160 5100	Direct Labor	17,822	22,660	12,566	18,583	13,269
160 5200	Overtime	286	0	0	0	0
160 5300	Vacation	0	92	0	1,016	0
001 5350	Vac Cash Out	0	843	0	0	0
160 5350	Vac Cash Out	0	948	0	461	0
001 5400	Sick Leave	0	0	0	8	0
160 5400	Sick Leave	414	194	0	640	0
001 5700	Holiday Pay	0	29	0	15	0
160 5700	Holiday Pay	839	535	0	1,401	0
160 5750	Holiday CASHOUT	0	173	0	0	0
160 5800	CompTime-Off	384	17	0	0	0
160 5850	Comp Time CASH OUT	0	399	0	1,399	0
001 5900	Budgeted Benefits	0	0	0	0	7,949
160 5900	Budgeted Benefits	0	0	7,589	0	7,949
001 5910	FICA-CityPaid	0	72	0	11	0
160 5910	FICA-CityPaid	1,383	1,945	0	1,971	0
160 5915	Disability Ins.	37	37	0	34	0
001 5920	ER PERS	0	9	0	12	0
160 5920	ER PERS	1,224	1,587	0	1,665	0
001 5921	EE PERS	0	5	0	1	0
160 5921	EE PERS	0	202	0	310	0
001 5930	Health Ins.	0	0	0	30	0
160 5930	Health Ins.	3,068	5,693	0	6,713	0
001 5950	Life Insurance	0	0	0	1	0
160 5950	Life Insurance	100	114	0	98	0
001 6150	Mat/Supplies	1,764	3,776	17,500	1,338	17,500
160 6150	Mat/Supplies	29,854	31,540	25,000	16,130	25,000
160 6265	Emerg Resp&Prep	0	43	0	0	0
001 6300	Professional Services	0	12,596	0	1,850	0

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
001 6349	RECREATION INSTRUCTORS	3,943	1,961	20,000	0	20,000
160 6349	RECREATION INSTRUCTORS	34,467	37,577	20,000	15,225	20,000
001 6410	Electricity	110	235	0	0	0
001 6430	Natural Gas	-15	0	0	0	0
160 9015	Software-Major	25,620	0	0	0	0
Total (3300)	Recreation Dept	121,301	123,355	102,655	69,009	124,936

CITY OF CORNING
2021- 2022 ANNUAL PROGRAM OF SERVICES
ECONOMIC DEVELOPMENT PROGRAM
(4010)

ACTIVITY DESCRIPTION:

Economic Development in the City of Corning includes those programs which are intended to cause economic growth for the City and the surrounding area. As a small City, Corning cannot provide an Economic Development Manager. This responsibility rests with the City Manager, Planning Director and Public Works Director acting as "Team Leaders" along with the excellent support of two local organizations with which the City interacts.

1. **THE CORNING CHAMBER OF COMMERCE:** Their purpose is to foster business growth within the City by promoting local businesses and encourage quality development and residential growth. The Chamber coordinates many community activities designed to bring visitors to the City. **Currently the City allocates an annual contribution of \$12,000 and pledges an additional annual large business donation match not to exceed \$4,000.**
2. **3CORE:** A private, Non-Profit Corporation working in the Tri-County Region (Tehama, Glenn, and Butte Counties) as a financial "go-between" for small businesses, assisting them in locating financial capital needed to reach their business goals. **The City has allocated \$7,500 for the City's portion of the 2021-2022 local grant match.**

UPCOMING ACTIVITIES:

- Continued quarterly meetings with City of Corning Staff.
- Continuation of direct business services included in current, private grant funding.
- Activities outlined in Partnership Agreement.
- Assistance with the Downtown Business Facade Program.
- Assistance with the creation of a Vision for the City.

PAST 3CORE CORNING ACTIVITIES COMPLETED:

- Assisted the City with the COVID-19 Small Business Loan application, review, and funds disbursement.
- Secured private grant funding to host workshops for small businesses.
- Secured private grant funding to provide direct technical assistance to small businesses located in the City of Corning.
- Marketing Workshop held at Rolling Hills Casino.
- Conducted business walks and met with over 40 businesses to obtain business climate feedback.
- Hosted 5-Year Strategic Planning process for the Region.
- Met numerous times with City Staff to discuss potential infrastructure projects.
- Conducted regional Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis to be included in 5-Year Strategic Plan.

ECONOMIC DEVELOPMENT:

We continue efforts to acquire a "First Time Homebuyers" grant for down payment assistance.

BUDGET DETAIL:

- 001 - 6312 CHAMBER OF COMMERCE:** Funds \$12,000 per year plus a yearly business donation match not to exceed \$4,000 for a total of \$16,000 annually.
- 001 - 7408 3CORE:** Funds a \$7,500 annual Planning Grant match for 3CORE funded by the City's General Fund.
- 077 - 8031 ECON. DEV. PROJ.:** Provides funding to support any Economic Development Projects.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 4010	Name: Economic Development					
002 6300	Professional Services	0	7,200	0	0	0
001 6312	Chamber of Commerce	16,000	16,000	16,000	15,000	16,000
001 7408	3 CORE	15,000	0	7,500	7,500	7,500
001 8010	COVID BusAssist	0	0	94,085	0	0
077 8031	Econ. Dev. Proj	0	46,500	20,000	0	20,000
Total (4010)	Economic Development	31,000	69,700	137,585	22,500	43,500

CITY OF CORNING
2021 - 2022 ANNUAL BUDGET DETAIL
PLANNING DEPARTMENT
(4100)

ACTIVITY DESCRIPTION:

The Planning Department is responsible for implementation of the City's General Plan, Zoning, Environmental Reviews, Use & Variance Permit processing, and Parcel/Subdivision Map processing. In addition to reviewing, processing, and monitoring planning applications/projects, Staff continually reviews informal "concept plans" and incorporates the responses of various City Departments to those concept plans. The Planner must involve citizens in the Planning process and coordinate this planning with other Governmental agencies.

Land Use Planning involves collaboration between City Departments such as Public Works, Building, Fire, Police, Engineering, and the City Attorney with oversight by the Planning Commission and City Council.

During the 2008-2012 recession home building nearly stopped. As we begin recovery, the City has hired Christina Meeds as the Part-time Planner 1 to assist development applicants through the planning process on a project-by-project basis. The City will, with Council approval, retain for one more year on an "as needed" basis, the services of a Planning Consultant to continue training and assisting Planner 1 Christina Meeds.

ACCOMPLISHMENTS:

Notable recent completed planning projects:

1. The General Plan and Housing Element Updates.
2. The City of Corning Bicycle and Pedestrian Transportation Improvement Plan.

PERSONNEL SERVICES:

5100 - SALARIES: Provides funding for the Planner 1 salary and Planning Consultant services.

5200 – OVERTIME: Provides funding for any necessary and approved overtime.

5300, 5350, 5400, 5700, 5850, 5900, 5910, 5915, 5920 5930, and 5950 BENEFITS: Funds Planner 1 Benefits which include Vacation Leave (5300), Vacation Cash Out (5350), Sick Leave (5400), Holiday Pay (5700), Comp. Time Cashed (5850), Budgeted Benefits (5900), FICA (5910), Disability Ins. (5915), Retirement (5920-5921), Health Ins. (5930), and Life Ins. (5950).

SUPPLIES:

001-6100 OFFICE SUPPLIES: Funds permit forms and other necessary department supplies.

001-6150 MATERIAL/SUPPLIES: Provides funding for paper, envelopes, equipment, etc.

001-6300 PROFESSIONAL SERVICES: Funds City Engineer and Planning Consultant services for Parcel/Subdivision Map reviews, meeting attendance, and a Planning Consultant to assist with preparation of Environmental Assessments/Development reviews. Services are partially offset by fees included in Revenue Account 001-4613 and funds 610 and 630).

105-6300 PROFESSIONAL SERVICES: Funds Professional Services associated with rural planning.

001-6331 GIS SUPPORT: Funds continuing support services to improve/maintain the City's Geographic Information System.

155-6355 PROFESSIONAL SERVICES – SB2: Funds SB2 Grant associated projects.

001-6350 COMMUNICATIONS: Funds department's phone and copy costs.

001-6700 EQUIPMENT MAINTENANCE: Funds department's office equipment service.

001-7000 ASSOCIATION DUES: Funds Planning Association dues.

001-7200 CONFERENCES & MEETINGS: Funds costs for attendance at meetings and the annual League of California Cities Planners Institute.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
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Dept #: 4100 Name: Planning Administration

001 5100	Direct Labor	16,483	21,948	37,699	19,961	26,538
001 5200	Overtime	97	0	0	0	0
001 5300	Vacation	0	92	0	1,016	0
001 5350	Vac Cash Out	0	1,791	0	461	0
001 5400	SickLeave	431	194	0	640	0
001 5700	Holiday Pay	880	358	0	1,428	0
001 5750	Holiday CASHOUT	0	173	0	0	0
001 5800	CompTime-Off	368	17	0	0	0
001 5850	Comp Time CASH OUT	0	399	0	1,399	0
001 5899	Emergency Resp	0	0	0	691	0
001 5900	Budgeted Benefits	0	0	22,768	0	15,897
001 5910	FICA-City Paid	1,449	2,112	0	2,149	0
001 5915	Disability Ins.	35	42	0	38	0
001 5920	ER PERS	1,283	1,702	0	1,829	0
001 5921	EE PERS	0	188	0	342	0
001 5930	Health Ins.	6,309	7,718	0	7,418	0
001 5950	Life Insurance	105	122	0	107	0
001 6100	Office Supplies	740	341	400	443	400
001 6150	Mat/Supplies	345	238	350	168	350
001 6265	Emerg Resp&Prep	0	43	0	0	0
001 6300	Professional Services	23,002	17,741	31,800	8,884	31,800
105 6300	Professional Services	1,659	0	0	0	0
154 6300	Professional Services	0	0	0	0	65,000
610 6300	Professional Services	0	0	5,000	881	5,000
630 6300	Professional Services	0	0	5,000	881	5,000
001 6331	GIS Support	0	5,000	5,000	2,500	7,500
105 6331	GIS Support	0	5,000	0	0	0
001 6350	Communications	567	570	750	398	750
155 6355	Professional Services-SB2	0	14,008	160,000	106,919	40,000
001 6700	Equip.Maint.	24	24	150	18	150

City of Corning Annual Budget						
Fiscal Year 2021-2022						
Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
001 7000	Assoc.Dues	0	0	500	0	500
001 7200	Conf/Meetings	2,109	475	1,000	677	1,000
Total (4100) Planning Administration		55,887	80,294	270,417	159,247	199,885

CITY OF CORNING
2021 – 2022 ANNUAL BUDGET DETAIL
BUILDING AND SAFETY DEPARTMENT
(4300)

ACTIVITY DESCRIPTION:

Under management of City Building Official Dan Redding, the Building & Safety Department is responsible for inspection services on new buildings and re-inspection services for building additions, modifications, and alterations. The Building & Safety Department performs all plan check services for new construction projects and building addition/remodel projects and closely works with Contractors to coordinate Building and Code Enforcement related activities.

This Department is responsible for enforcement of the Uniform Building, Plumbing, Mechanical and Fire Codes, as well as the National Electrical Codes. It is also responsible for the abatement of dangerous buildings, enforcement of the State of California Administrative Code, Health and Safety Code, and the California Energy Commission Title 24 requirements.

The Building Department's only Staff Member generally consists of the Building Official who also performs Public Works Project/Permit Inspections and enforcement of the City's Zoning Code and Business License requirements. Occasionally the City will utilize the services of a Part-Time Inspector for coverage when the Building Official is on vacation or has an extended illness/injury. The Building Official, and periodically a Part-Time Inspector are funded by General, Water and Sewer funds.

This past year the Building & Safety Department purchased a new software program (IWorQ) which has been very beneficial. This Program not only provides for Building Permit issuance and tracking, but also for Code Enforcement.

PERSONNEL SERVICES:

SALARIES, 5100 - 5700: Funds Building Official Direct Labor (5100), Vacation (5300), Sick Leave (5400), Adm. Leave (5600), Holiday Pay (5700).

ACCRUAL BUYOUTS, 5100 – 5850: Funds payouts for Vacation cash-out (5350), Administrative Leave (5600), Holiday Pay (5700); Comp Time cashed out (5850); and payment of Vacation Leave balances & allotted percentage of Sick Leave balances upon retirement.

PART TIME BUILDING INSPECTOR SALARY, 5125/5700: Funds the wages for the part-time Building Inspector.

BENEFITS, 5900, 5915, 5920, 5921, 5930, and 5950: Funds the City contribution towards Disability Insurance and PERS Retirement (City & Employee each pay a portion), Health Insurance; Life Insurance, Deferred Compensation; FICA; Taxes, etc.

SUPPLIES:

6100 OFFICE SUPPLIES: Funds costs of necessary department supplies such as paper, envelopes, and forms.

6150 MATERIALS & SUPPLIES: Funds other costs not associated with office supplies.

6300 ENGINEERING PROFESSIONAL SERVICES: Funds costs for necessary plan check outsourcing services.

6350 COMMUNICATIONS: Finances costs for cell phone, computer, etc.

6700 EQUIPMENT MAINTENANCE: Funds repairs, software service and maintenance of office equipment.

7000 ASSOCIATION DUES: Funds costs for International Conference of Building Officials Annual Dues, professional publications and subscriptions.

7100 TRAINING/EDUCATION: Funds costs for internal and external education/training necessary to maintain required Building/Public Works Inspector State certifications.

- 7200 CONFERENCES/MEETINGS:** Provides funding for private vehicle mileage and attendance at conferences and meetings.
- 7500 VEHICLE OPERATION/MAINTENANCE:** Funds vehicle operation/maintenance costs.
- 9085 DANGEROUS BUILDING ABATEMENT:** Funds abatement of dangerous building concerns. All costs are recorded as liens against the properties.
- 9200 SB1473:** Provides an expenditure account to pay the mandated State fee for the Development of State Building Standards that is collected with the Building Permit fees.
- 9201 STRONG MOTION:** Provides an expenditure account to pay the required State of California Earthquake fees collected with the Building Permit fees on new construction (residential and commercial).

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 4300	Name: Building & Safety					
001 5100	Direct Labor	27,352	37,921	35,756	9,503	36,830
610 5100	Direct Labor	20,514	5,599	26,817	7,127	27,622
630 5100	Direct Labor	20,514	5,599	26,817	7,127	27,622
001 5125	Part-Time Sal.	2,858	6,195	0	0	0
001 5300	Vacation	1,490	4,617	0	0	0
610 5300	Vacation	1,118	3,463	0	0	0
630 5300	Vacation	1,118	4,764	0	0	0
001 5350	Vac Cash Out	0	560	0	0	0
610 5350	Vac Cash Out	0	420	0	0	0
630 5350	Vac Cash Out	0	420	0	0	0
001 5400	Sick Leave	2,074	2,884	0	499	0
610 5400	Sick Leave	1,556	2,163	0	374	0
630 5400	Sick Leave	1,556	4,043	0	374	0
001 5600	AdminLeave	1,452	769	0	223	0
610 5600	AdminLeave	1,089	576	0	167	0
630 5600	AdminLeave	1,089	2,727	0	167	0
001 5700	Holiday Pay	1,624	878	0	160	0
610 5700	Holiday Pay	1,218	658	0	120	0
630 5700	Holiday Pay	1,218	1,790	0	120	0
001 5900	Budgeted Benefits	0	0	15,002	0	15,558
610 5900	Budgeted Benefits	0	0	11,252	0	11,668
630 5900	Budgeted Benefits	0	0	11,252	0	11,668
001 5910	FICA-CityPaid	2,660	2,523	0	916	0
610 5910	FICA-CityPaid	1,847	856	0	602	0
630 5910	FICA-CityPaid	1,847	1,353	0	603	0
001 5915	Disability Ins.	32	47	0	12	0
610 5915	Disability Ins.	24	13	0	7	0
630 5915	Disability Ins.	24	19	0	7	0
001 5920	ER PERS	2,531	3,910	0	986	0
610 5920	ER PERS	1,895	1,037	0	649	0

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
630 5920	ER PERS	1,895	1,555	0	649	0
001 5921	EE PERS	288	264	0	117	0
610 5921	EE PERS	216	198	0	88	0
630 5921	EE PERS	216	228	0	88	0
001 5930	Health Ins.	6,968	12,040	0	4,030	0
610 5930	Health Ins.	5,161	2,551	0	1,646	0
630 5930	Health Ins.	5,161	3,861	0	1,647	0
001 5950	Life Insurance	89	136	0	33	0
610 5950	Life Insurance	67	36	0	21	0
630 5950	Life Insurance	67	45	0	21	0
001 6100	Office Supplies	1,020	486	700	316	700
001 6150	Mat/Supplies	77	1,320	750	178	750
001 6300	Professional Services	30,229	18,902	20,000	22,715	20,000
001 6350	Communications	932	901	1,000	612	1,000
001 6700	Equip.Maint.	0	0	4,000	0	4,000
001 7000	Association Dues	135	135	200	145	200
001 7100	Training/Educ.	199	0	300	0	300
001 7200	Conf/Meetings	0	0	500	0	500
001 7500	Veh Opr/Maint	843	500	1,000	254	1,000
001 9071	Track It Soft.	6,472	3,500	0	6,000	0
001 9085	1219&1223 SOLAN	0	0	40,000	468	0
001 9200	SB1473	415	952	300	524	300
001 9201	StrongMotion	1,330	2,639	3,000	972	3,000
001 9505	Security Lot	0	23,400	0	0	0
Total (4300) Building & Safety		160,475	169,453	198,646	70,268	162,718

**CITY OF CORNING
2021-2022 ANNUAL BUDGET NARRATIVE
GENERAL TRANSFERS
(5500)**

ACTIVITY DESCRIPTION:

The line items below provide funding for the monetary transfers from Measure A Funds received necessary to fund the various capital improvement needs of the various City Departments.

PROFESSIONAL SERVICES/MATERIALS/SUPPLIES:

- 002-8031: ECONOMIC DEVELOPMENT PROJECTS:** Represents monies transferred for Economic Development Projects within the City.
- 002-9390: PARK PROJECTS:** Represents monies transferred for capital replacement needs and Park Projects.
- 002-9501: CAPT'L REPLACEMENT TRANSFERS – POLICE DEPT.:** Represents monies transferred for the future capital replacement needs of the Police Department.
- 002-9829: CAPT'L REPLACEMENT TRANSFERS – PUBLIC WORKS DEPT.:** Represents monies transferred for the future capital replacement needs of the Public Works Department.
- 002-9830: CAPT'L REPLACEMENT TRANSFERS – FIRE DEPT.:** Represents monies transferred for the future capital replacement needs of the Fire Department.
- 002-9836: DISPATCH SUPPORT:** Represents monies transferred capital replacement needs for Dispatch Support.
- 002-9837 SUP PART-TIME PW:** Represents monies transferred to in support of part-time Public Works personnel.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 5500	Name: General Transfers					
002 8031	Econ. Dev. Proj	0	75,000	0	0	0
002 9390	Park Projects	0	75,000	0	0	0
002 9501	Cap Rep TransPD	125,052	122,252	300,998	300,998	139,747
001 9510	Bud Trans MidYr	0	0	25,000	25,000	0
002 9829	Cap Trans-PW	168,852	177,332	102,253	102,253	183,793
002 9830	CapRepTran/Fire	206,200	309,583	340,336	340,336	324,002
002 9836	DispatchSupport	0	190,803	200,000	200,000	200,000
002 9837	Sup Part-time PW	0	0	0	0	59,909
Total (5500) General Transfers		500,104	949,970	968,587	968,587	907,451

**CITY OF CORNING
2021-2022 ANNUAL BUDGET NARRATIVE
SOLID WASTE
(8000)**

ACTIVITY DESCRIPTION:

The City performs billing and collection services for Solid Waste Disposal. The City earns interest income received as a result of the timing of collections and the transmittal of those monies to the independent Solid Waste Disposal Company, Waste Management (Corning Disposal).

The City is currently working with Waste Management on a new Agreement whereas the City will no longer perform the billing and collection services for Solid Waste Disposal. Upon approval and execution of the new Agreement, Staff will request a budget adjustment to this fund reflecting the change.

615-7450: Payments to Waste Management: This account represents the payment of billing receipts for Solid Waste Disposal services collected by the City.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 8000	Name: SOLID WASTE					
615 7450	Waste Mgmt/Pmts	498,635	522,024	450,000	396,984	0
Total (8000) SOLID WASTE		498,635	522,024	450,000	396,984	0

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
EMERGENCY RESPONSE & PREPARATION (9009)

ACTIVITY DESCRIPTION:

Funding for the COVID-19 Emergency Response to provide safety, protective, and sanitizing supplies for the City and Employees to enable The City to continue running.

PERSONNEL SERVICES:

001-5100: SALARIES

5300/5400/5600/5700: ACCRUAL BUYOUTS: Vacation, Sick Leave, Adm. Leave, Holiday Pay, etc.

5899/5910/5915/5920/5921/5930/6165: BENEFITS: Funds Employee Benefits.

SUPPLIES & SERVICES:

001-6265 EMERGENCY RESPONSE & PREP: General Fund for needed supplies, equipment, and preparation against the COVID Pandemic.

115-6265 EMERGENCY RESPONSE & PREP: Gas Tax Fund for needed supplies, equipment, and preparation against the COVID Pandemic.

610-6265 EMERGENCY RESPONSE & PREP: Sewer Enterprise Fund for needed supplies, equipment and preparation against the COVID Pandemic.

630-6265 EMERGENCY RESPONSE & PREP: Water Enterprise Fund for needed supplies, equipment, and preparation against the COVID Pandemic.

001-8010 COVID BUSINESS ASSISTANCE: Funding Support for Business Assistance.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 9009	Name: EMERGENCY RESPONSE					
001 5100	Direct Labor	0	0	0	3	0
001 5300	Vacation	0	0	0	620	0
001 5400	Sick Leave	0	0	0	124	0
001 5600	AdminLeave	0	0	0	184	0
001 5700	Holiday Pay	0	0	0	90	0
001 5899	Emergency Resp	0	1,836	0	5,916	0
610 5899	Emergency Resp	0	612	0	57	0
630 5899	Emergency Resp	0	612	0	112	0
001 5910	FICA-CityPaid	0	0	0	550	0
610 5910	FICA-CityPaid	0	0	0	4	0
630 5910	FICA-CityPaid	0	0	0	8	0
001 5915	Disability Ins.	0	0	0	3	0
610 5915	Disability Ins.	0	0	0	0	0
630 5915	Disability Ins.	0	0	0	0	0
001 5920	ER PERS	0	0	0	604	0
610 5920	ER PERS	0	0	0	5	0
630 5920	ER PERS	0	0	0	9	0
001 5921	EE PERS	0	0	0	35	0
001 5930	Health Ins.	0	0	0	1,069	0
610 5930	Health Ins.	0	0	0	18	0
630 5930	Health Ins.	0	0	0	18	0
001 5950	Life Insurance	0	0	0	12	0
610 5950	Life Insurance	0	0	0	0	0
630 5950	Life Insurance	0	0	0	0	0
630 6165	Plang/Tech Asst	0	0	0	712	0
001 6265	Emerg Resp&Prep	0	11,356	35,000	23,464	5,000
108 6265	Emerg Resp&Prep	0	93	0	0	0
109 6265	Emerg Resp&Prep	0	31	0	0	0
110 6265	Emerg Resp&Prep	0	16	0	0	0
114 6265	Emerg Resp&Prep	0	156	0	0	0

City of Corning
Annual Budget

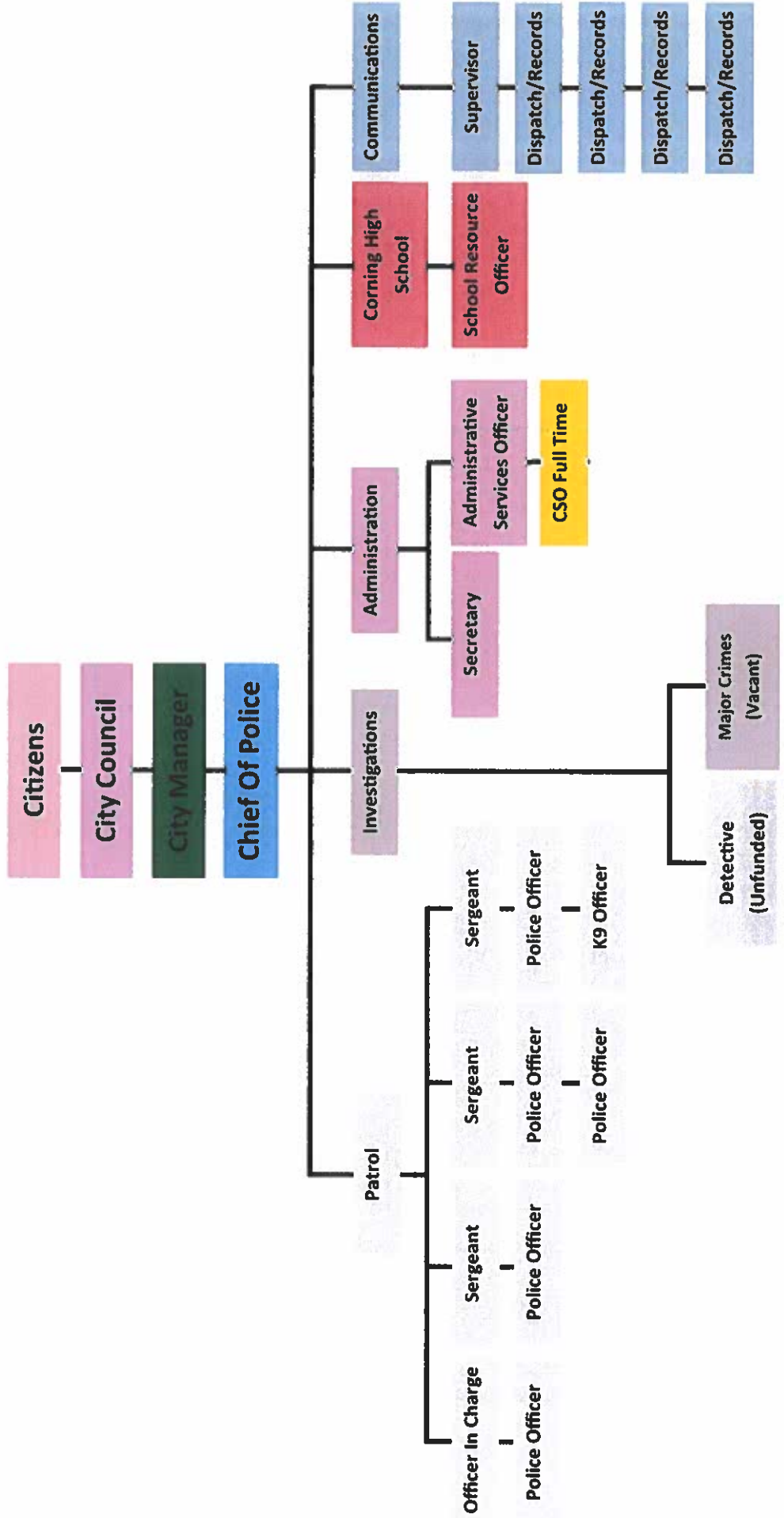
Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
115 6265	Emerg Resp&Prep	0	93	0	0	0
610 6265	Emerg Resp&Prep	0	2,858	14,000	10,859	5,000
615 6265	Emerg Resp&Prep	0	79	0	0	0
630 6265	Emerg Resp&Prep	0	2,858	14,000	10,147	5,000
001 8010	COVID BusAssist	0	0	77,500	77,500	0
Total (9009) EMERGENCY RESPONSE		0	20,602	140,500	132,125	15,000

Police



Corning Police Department



CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT - PATROL DIVISION
(#2114)

ACTIVITY DESCRIPTION

The Patrol Division is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The authorized level of service is 12 sworn officers and 2 administrative staff, broken down as follows:

- (1) Police Chief
- (3) Police Sergeants
- (7) Patrol Officers: **1Grant Funded**
- (1) Detective: **Unfunded**
- (1) Corning Union High School District School Resource Officer: **Partial funded**
- (1) Administrative Services Manager
- 1) Administrative Secretary

Note: The Department has been without a Detective since June 2008 and 4th Sergeant since March 2012

2019/2020 ACCOMPLISHMENTS:

The Department continues the pursuit of community policing by the combined approach of education, intervention, and enforcement to deter crime and address crime-related community issues.

The Corning Police Department was able to continue the assignment of a School Resource Officer to Corning Union High School and Centennial High School through partial funds from Corning Union High School District.

The Corning Police Department has provided the Tehama Interagency Drug Enforcement (TIDE) Task Force an officer.

The Department continues to provide mandated training to personnel, however, more continual education and training, including in-house training, is needed.

The Department was able to obtain a K9 and trained an Officer as a K9 handler. They both will continue training over the years.

2021/2022 GOALS:

1. Continue to address crime-related issues specific to our community by expanding and/or implementing programs that would encourage community participation in solving crime-related problems.
2. Continue to provide mandated training to personnel in the most cost-effective manner that best meets the needs of the Department and the community.
3. Continue to provide a School Resource Officer at Corning Union High School and Centennial High School when funding and staffing allow.

PERSONNEL SERVICES:

5100 SALARIES

5100 ACCRUAL BUYOUTS: Administrative Admin Leave payouts, vacation payouts, compensatory time payouts, holiday pay, sick leave and vacation payout upon retirement, etc.

5200 OVERTIME

5900 BENEFITS: City contributions toward health insurance, life insurance, Deferred Compensation, FICA, taxes, etc.

Note: Funding of personnel costs is partially augmented with various grant funds

SUPPLIES:

- 6150 MATERIAL/SUPPLIES:** Photographic material, evidence collection supplies and equipment, medical aid supplies, chemical testing materials, other miscellaneous items not included in other line item accounts.
- 6250 SMALL TOOLS:** This fund is used to replace broken non-accountable equipment or materials.
- 6260 UNIFORM/CLOTHING:** For new patrol officer, dispatcher, community service officer and VIPS uniforms and replacement of existing officer uniforms, uniform equipment and clothing which become damaged or destroyed during the course of duties.
- 6300 PROFESSIONAL SERVICES:** Provides for background investigations, new Department employee fingerprint fees, medical examinations (including new employee physicals), lab analysis including blood alcohol analysis for individuals driving under the influence of drugs or alcohol, psychological evaluations, vaccinations, Concealed Weapons Permit applicant fingerprinting fees, and other professional services.
- 6303 PARKING CITATIONS TO COUNTY:** Covers fees payable to the County for parking citations issued by the City.
- 6316 SCHOOL PROGRAMS:** Provides for the supplies and maintenance for various school and youth programs.
- 6552 SAFETY ITEMS:** To purchase safety items directly connected to officer safety, such as ammunition, protective training equipment, body armor, stun guns (Taser) supplies, and replacement of damaged safety equipment.
- 7000 ASSOCIATION DUES:** Membership fees to professional organizations.
- 7100 TRAINING & EDUCATION:** Provides for necessary education to maintain California Peace Officer Standards and Training (POST) certification of all officers within the Department. A portion of all POST-Certified Training is reimbursed by POST.
- 7403 SECRET WITNESS:** Provides for the local portion of a county-wide Secret Witness Program, which is charged on a per capita basis.
- 7500 VEHICLE OPERATION & MAINTENANCE:** Provides for periodic maintenance, repairs, safety inspections and fuel for all Department vehicles (excluding Animal Control).
- 8007 2012/13 PROP 30 FUND CARRYOVER:** This line item contains funds from Red Bluff Police Department and is to be used for maintenance costs associated with the Mobile Digital Computers.
- 9302 CANINE PROGRAM:** Provides for further training and legal updates for the Department's K-9 Program.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2114	Name: Police Services					
001 5100	Direct Labor	996,564	1,070,859	1,299,536	1,005,824	1,328,920
001 5125	Part-Time Sal.	0	0	0	53	0
001 5200	Overtime	46,237	34,358	40,000	34,889	40,000
001 5300	Vacation	70,320	64,003	0	62,852	0
001 5350	Vac Cash Out	13,230	11,437	0	18,905	0
001 5400	Sick Leave	35,387	27,711	0	50,108	0
001 5450	Sick Leave Cash	1,369	0	0	0	0
001 5500	WComp Time Off	0	1,132	0	11,813	0
001 5600	Admin Leave	7,542	7,223	0	5,730	0
001 5650	Admin Cash Out	0	4,595	0	2,971	0
001 5700	Holiday Pay	57,839	14,208	0	13,237	0
001 5750	Holiday CASHOUT	0	51,676	0	57,925	0
001 5800	CompTime-Off	30,320	23,946	0	26,373	0
001 5850	Comp Time Cash Out	110,193	72,390	120,000	81,588	120,000
001 5899	Emergency Resp	0	139	0	0	0
001 5900	Budgeted Benefits	0	0	658,561	0	659,766
001 5910	FICA-CityPaid	109,905	111,273	0	106,770	0
001 5915	Disability Ins.	1,175	1,222	0	1,109	0
001 5920	ER PERS	183,491	211,671	0	212,150	0
001 5921	EE PERS	6,808	7,747	0	7,898	0
001 5930	Health Ins.	224,582	263,503	0	235,065	0
001 5950	Life Insurance	3,367	3,479	0	3,106	0
001 5960	Uniform/Allow.	10,800	11,700	12,300	9,000	12,300
001 6100	Office Supplies	0	74	0	0	0
001 6150	Mat/Supplies	4,876	4,645	5,000	5,505	5,000
001 6250	Small Tools	4,256	2,917	3,500	3,456	3,500
001 6260	Uniform/Cloth.	972	499	3,000	1,073	3,000
001 6265	Emerg Resp&Prep	0	1,201	0	0	0
001 6300	Professional Services	6,780	10,134	11,000	6,155	11,000
001 6303	Parking Cite To County	500	1,350	100	950	100

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
001 6316	Police/School Prog	309	224	500	0	500
001 6552	Safety Items	7,883	12,335	17,100	6,560	17,100
001 6750	Bldg. Maint.	2,701	255	1,000	1,039	3,500
001 7000	Association Dues	736	0	700	0	700
001 7100	Training/Educ.	15,329	10,620	18,000	7,539	23,000
001 7403	Secret Witness	1,020	0	1,020	0	1,020
001 7500	Veh Opr/Maint	48,097	53,123	40,000	41,732	40,000
073 8007	PROP 30 Alloc.	2,281	2,091	21,400	829	21,400
001 9160	Computer	10,831	7,147	10,000	6,741	17,000
001 9302	K9-Program	0	10,033	8,000	4,428	8,000
Total (2114) Police Services		2,015,700	2,110,919	2,270,717	2,033,371	2,315,806

**CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – CAPITAL REPLACEMENT
(#2116)**

ACTIVITY DESCRIPTION

The Capital Replacement account contains the Department's desired capital replacement projects, listed by priority of need.

2020/2021 CAPITAL IMPROVEMENT ACCOMPLISHMENTS:

DRONES: Purchase of drones.

SPEED PLATE: Purchased speed plates.

RIFLES: Purchased six new rifles and outfitted

VEHICLE REPLACEMENT: Purchases two new vehicles. One waiting to build up.

2021/22 CAPITAL IMPROVEMENT GOALS:

- Priority (1) Vehicle replacement program:** The Department is requesting one new patrol vehicle.
- Priority (2) Rims and Netmotion Upgrades:** The Department is requesting purchase of Rima and Netmotion upgrades.
- Priority (3) Switch:** The Police Department's is requesting Switch.
- Priority (4) Mobile Data Terminal Replacement:** The Police Department is requesting purchase of Mobile Data Terminal Replacement.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2116	Name: Police Capital Replacement					
071 9104	Radio Repeater	0	0	11,000	9,475	0
071 9266	PD Drones 20-21	0	0	13,500	13,607	0
071 9267	PD SpeedPlates	0	0	13,000	4,809	0
071 9268	PD-PtrlRifles	0	0	10,400	10,347	0
071 9301	EquipReplacemnt	15,109	15,116	0	0	0
071 9302	K9-Program	0	0	14,000	14,664	0
071 9332	Toughbooks	0	0	0	0	38,000
071 9333	SCADA and MD	0	0	0	0	11,700
002 9500	Vehicle/Replace	7,466	0	0	0	0
071 9500	Vehicle/Replace	41,719	0	170,176	140,756	66,852
Total (2116) Police Capital Replacement		64,294	15,116	232,076	193,657	116,552

**CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – DISPATCH DIVISION
(#2119)**

ACTIVITY DESCRIPTION:

The Dispatch Division is responsible for the initial response and prioritization of the community's request for police services, the dispatching of officers to calls for service, and providing information during emergency and non-emergency incidents. The division is responsible for the data input and dissemination of all Department records to other agencies and the public.

The current authorized level of service is:

- (1) Communications Supervisor
- (4) Dispatcher/Clerks
- (2) Part-time Dispatcher/Clerks

2020/2021 ACCOMPLISHMENTS:

- 1. Initiated massive once every five years upgrade of the 911 system.
- 2. Improved 911 cellular call location services. Dispatch is now able to track a moving caller within five meters of their physical location using RapidSOS.
- 3. Implemented text to 911 services to be used when a caller is unable to speak.

2021/2022 GOALS:

- 1. Keep all records and files up-to-date and purge files over ten (10) years old on a monthly basis.
- 2. Provide required POST approved training for all Department Dispatcher/Clerks.

PERSONNEL SERVICES:

5100 SALARIES

5100 ACCRUAL BUYOUTS: Administrative Admin Leave payouts, vacation payouts, compensatory time payouts, holiday pay, sick leave, and vacation payout upon retirement, etc.

5200 OVERTIME

5900 BENEFITS: City contributions toward health insurance, life insurance, Deferred Compensation, FICA, taxes, etc.

SUPPLIES:

6100 OFFICE SUPPLIES: This fund provides for office supplies for the Department.

6300 PROFESSIONAL SERVICES: Provides for Dispatch Center employee background investigations, polygraphs, physicals, lab analysis, psychological evaluations, vaccinations, and other professional services.

6350 COMMUNICATIONS: Covers computer transmission line fees, telephone-related expenses, licensing fees and maintenance expenses in connection with computer and Internet systems, radio maintenance and technical support, plus Cloud licensing.

6500 PRINTING/ADVERTISING: Provides for printing of various Department forms, business cards, letterhead stationery, and personnel employment advertising.

6700 EQUIPMENT MAINTENANCE: Provides for the ongoing maintenance of Department computers, voice logger, two-way radios and radio repeater and all applicable service and maintenance contracts including APBNet and office equipment leases.

- 6750 BUILDING MAINTENANCE:** Provides for costs associated to Department building maintenance and minor improvements.
- 7100 TRAINING/EDUCATION:** This provides for necessary and/or required Dispatcher POST-certified or Department of Justice training.
- 7406 COMPUTER/EQUIP/SOFTWARE:** Maintenance contract for Computer Aided Dispatch and Records Management Software System (RIMS).

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2119	Name: Police Dispatch					
001 5100	Direct Labor	200,954	217,272	343,466	218,559	307,662
001 5125	Part-Time Sal.	0	0	9,816	0	2,711
001 5200	Overtime	3,429	11,957	10,000	12,794	10,000
001 5300	Vacation	6,630	11,123	0	15,796	0
001 5350	Vac Cash Out	1,431	1,485	0	1,163	0
001 5400	Sick Leave	6,011	4,092	0	6,381	0
001 5700	Holiday Pay	12,823	0	0	0	0
001 5750	Holiday CASHOUT	1,170	13,953	0	16,852	0
001 5800	CompTime-Off	5,356	4,890	0	4,452	0
001 5850	Comp Time CASHD	30,944	28,938	25,000	26,448	25,000
001 5900	Budgeted Benefits	0	0	188,539	0	142,690
001 5910	FICA-CityPaid	21,596	24,665	0	25,800	0
001 5915	Disability Ins.	370	396	0	377	0
001 5920	ER PERS	16,172	18,756	0	20,893	0
001 5921	EE PERS	720	720	0	660	0
001 5930	Health Ins.	74,132	84,097	0	76,192	0
001 5950	Life Insurance	1,028	1,134	0	1,040	0
001 5960	Uniform/Allow.	3,125	3,125	3,750	2,500	3,750
001 6100	Office Supplies	6,333	4,920	6,000	5,236	6,000
001 6300	Professional Services	2,064	1,668	2,500	0	2,500
001 6350	Communications	50,894	19,403	24,500	17,877	24,500
001 6500	Print/Advert.	4,737	2,957	5,000	3,734	5,000
001 6700	Equip.Maint.	5,899	6,217	6,000	6,103	6,000
001 6750	Bldg.Maint.	780	1,266	1,500	1,479	1,500
001 7100	Training/Educ.	5,421	2,772	5,000	4,122	7,500
001 7406	Computer/Equip/Software	13,381	10,795	13,600	15,911	16,100
Total (2119) Police Dispatch		475,398	476,601	644,671	484,368	560,913

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2121	Name: Homeland Sec Gr					
189 9119	License Reader	14,500	0	0	0	0
	Total Expenses ----->	14,500	0	0	0	0
	Total (2121) Homeland Sec Gr	14,500	0	0	0	0

**CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – ANIMAL CONTROL/COMMUNITY SERVICES DIVISION
(#2200)**

ACTIVITY DESCRIPTION

The Animal Control/Community Service Division is responsible for the enforcement of municipal ordinances and State humane laws governing the keeping of animals in the City, including the collection and transporting of animals to the county Animal Shelter. Besides ensuring the proper disposition of problems with domestic and wild animals. The current authorized level of service is:

- (1) Full-time Community Service Officer
- (1) Part-time Community Service Officer (**unstaffed**)

2020/2021 ACCOMPLISHMENTS:

The Community Service Officer continues to handle parking enforcement, vehicle abatement, animal control issues and evidence. This fiscal year, as of April 15, 2021 0 vehicles (or parts thereof) have been abated.

2021/2022 GOALS:

1. Continue promoting the professional image of the Division by promoting positive community outreach programs.
2. Continue to provide up-to-date training for the Community Service Officer.
3. Continue with city-wide vehicle abatement.

PERSONNEL SERVICES:

5100 SALARIES

5100 ACCRUAL BUYOUTS: Administrative Leave payouts, vacation payouts, compensatory time payouts, holiday pay, sick leave and vacation payout upon retirement, etc.

5200 OVERTIME

5900 BENEFITS: City contributions toward Health Insurance, Life Insurance, Deferred Compensation, FICA, Taxes, etc.

SUPPLIES:

6150 MATERIALS/SUPPLIES: Provides for the purchase of veterinary supplies and other supplies pertinent to animal control.

6300 PROFESSIONAL SERVICES: Provides for veterinary clinic expenses, rabies testing, and other professional services in connection with animal control.

7100 TRAINING & EDUCATION: Provides funds for training of the employee(s) responsible for animal control and code enforcement services.

7500 VEHICLE OPERATION & MAINTENANCE: Provides for maintenance, repair, and fuel for the Animal Control vehicle.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2200	Name: Animal Control Services/ Community Services					
001 5100	Direct Labor	35,903	44,686	49,265	37,408	52,270
001 5125	Part-Time Sal.	2,404	11,305	0	0	0
001 5200	Overtime	75	56	600	0	600
001 5300	Vacation	3,816	3,550	0	3,238	0
001 5400	Sick Leave	2,446	1,943	0	1,832	0
001 5700	Holiday Pay	2,544	2,640	0	2,637	0
001 5800	CompTime-Off	165	251	0	0	0
001 5900	Budgeted Benefits	0	0	31,829	0	33,392
001 5910	FICA-CityPaid	3,550	5,035	0	3,547	0
001 5915	Disability Ins.	79	93	0	73	0
001 5920	ER PERS	4,293	5,357	0	4,962	0
001 5921	EE PERS	720	830	0	660	0
001 5930	Health Ins.	17,558	20,095	0	17,552	0
001 5950	Life Insurance	223	258	0	208	0
001 6150	Mat/Supplies	2,817	2,099	1,000	312	1,000
001 6300	Professional Services	22,808	43,205	49,992	36,939	51,000
072 6300	Professional Services	770	686	0	0	0
001 6430	Natural Gas	1,621	154	0	0	0
001 6750	Bldg.Maint.	160	306	0	0	0
001 7100	Training/Educ.	0	278	1,000	65	1,000
001 7500	Veh Opr/Maint	1,641	2,288	2,800	2,729	2,800
Total (2200) ACO/CSO		103,592	145,114	136,486	112,163	142,062

**CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – PAL PROGRAMS
(#2201)**

ACTIVITY DESCRIPTION

The Tehama County Police Activities League (PAL) includes participation from all law enforcement agencies in Tehama County and provides recreational opportunities free to youth 8-18 years of age. These agencies believe that alternative activities and positive role models are protective factors that deter youth involvement in criminal and anti-social behavior. In conjunction with the Tehama County Police Activities League (PAL), the Police Department currently oversees the year-round PAL Wrestling/Boxing Programs (housed at the Transportation Center).

2020/2021 ACCOMPLISHMENTS:

Continued support of the year-round PAL Wrestling/Boxing Program.

2021/22 GOALS:

To continue to support Coach Luis Hernandez and community volunteers with the PAL Wrestling/Boxing Program, which allow youth in the community alternative activities through recreational opportunities.

SUPPLIES:

6150 MATERIAL/SUPPLIES: Provides for materials and supplies needed in conjunction with the PAL Corning Youth Wrestling/Boxing Program.

6600 RENTS/LEASES: Provides for the annual building lease and utilities.

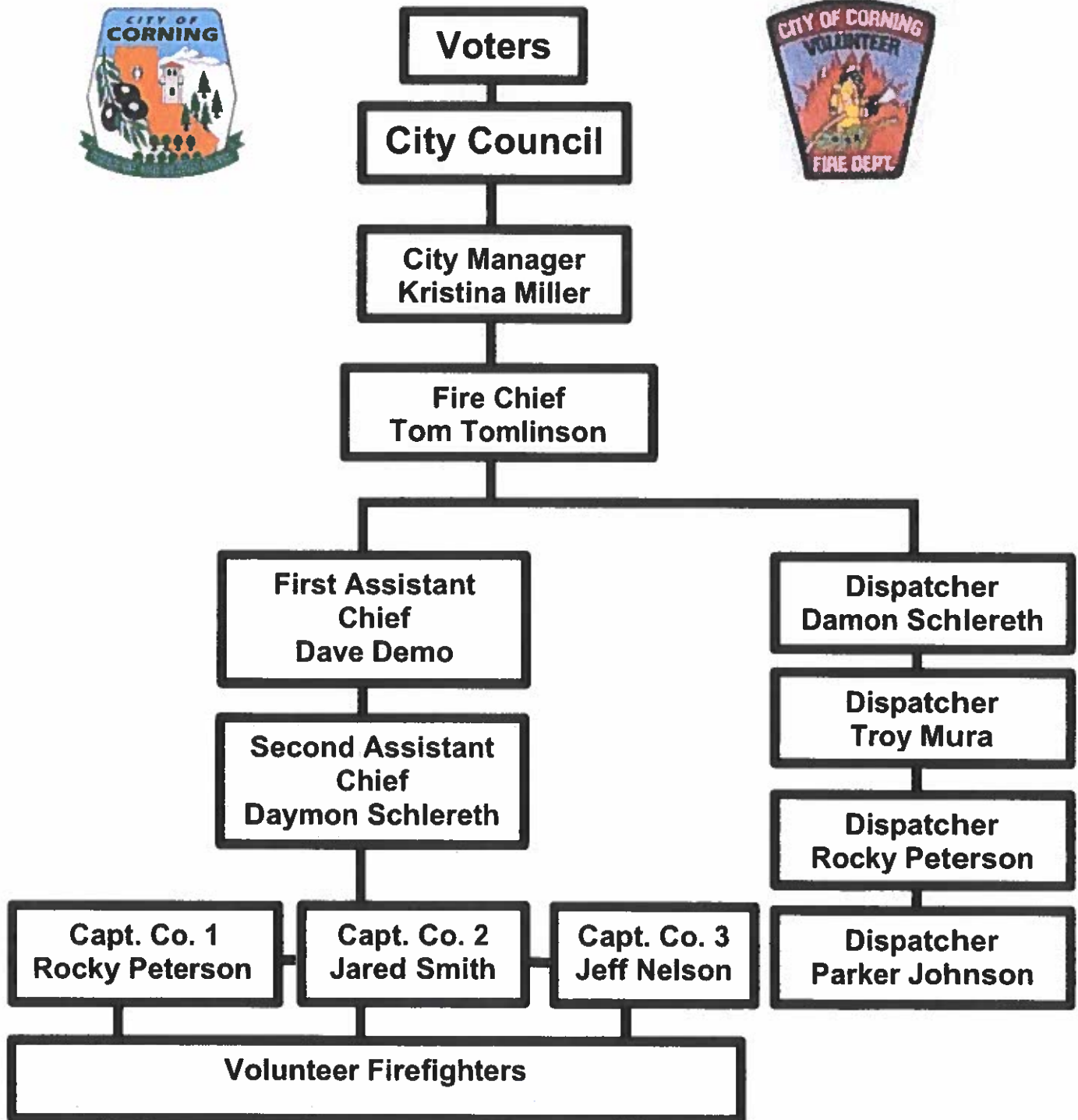
City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2201	Name: PAL PROGRAM					
001 6150	Mat/Supplies	259	65	500	0	500
001 6600	Rents/Leases	5,000	5,000	5,000	5,000	5,000
Total (2201) PAL PROGRAM		5,259	5,065	5,500	5,000	5,500

Fire

Corning Volunteer Fire Department



**CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
FIRE DEPARTMENT
(2300)**

INTRODUCTION:

The Corning Fire Department is manned 24-hours a day, seven days a week, and is staffed with 4 dispatchers, working 12-hour shifts and a Fire Chief that works 8-5, five days a week. The Volunteer Department consists of a First and Second Assistant Chief, three Captains and 21 Firefighters. The Department currently has an ISO rating of four.

DEPARTMENT ACTIVITY 2020/2021:

The Fire Department provides fire and medical services to the commercial and residential areas located within the City Limits of Corning. CVFD also responds to traffic accidents, public service, and HAZMAT incidents. The Department also responds to these incidents in South Tehama County via a Mutual-Aid Agreement with CALFIRE and Tehama County.

The Department responded to 996 calls for service in 2020. The total man-hours for response were 3,045, training and class hours totaled 1,500, non-training community event hours 551 for a grand total of 5,096 hours of service by The Volunteers. In 2020 the Department responded to:

- 60 Fires
- 696 Medical Aids
- 240 Miscellaneous
- The Department provided medical standby for the Jr. Rodeo, Olive Festival, and Corning High School Athletic events that were not cancelled due to COVID.

ACCOMPLISHMENTS 2020/2021:

- Purchased and put into service the new Mini-Attack Chief's Truck.
- Applied for and received a Volunteer Fire Assistance (VFA) Grant used to update our wildland firefighting PPE, Radios and Webgear.
- Applied for and received Homeland Security HSA Grant used for 4 structural turnouts.
- Members were "fit" tested for SCBA masks and n-95 masks.
- Purchased 6~new SCBA replacement bottles.
- LED Conversion to Engine 14.
- LED Conversion to Truck 3.
- Continue to replace PPE for the Department.
- Had all ladders tested and certified.
- Volunteers continue necessary and required training weekly throughout the year with a priority on medical and structural firefighting.
- Gave several tours of the Department to local daycares and elementary students.
- Members renewed their EMR Certifications.
- Members renewed their CPR Certifications.
- Responded to a State fire as part of OES strike team.
- Weed and Property Abatement.
- Supplied Toys and Food to 82 needy families in the City of Corning to help with their Christmas. Hosted wrapping party for the toys.
- Displayed the American Flag from Ladder Truck on Solano for Memorial Day and used the ladder truck to provide the Olive Drop.

- Participated in Veteran's Day & Hometown Christmas Parades.
- Hosted 2 Drive-Thru Dinners, one during Hometown Christmas Parade.

PERSONNEL SERVICES:

- 5100 SALARIES:** Provides funding for the Fire Chief.
- 5100 ACCRUAL BUYOUT:** Retirement closeouts, etc.
- 5200 OVERTIME:** Overtime Pay.
- 5900 BENEFITS:** Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Compensatory Time, Administrative Leave, Disability Insurance, Medicare, State Unemployment, and Taxes.

SUPPLIES:

- 5923 FIRE SERVICE AWARD:** Funds recognition of service to the Corning Volunteer Fire Department.
- 5960 UNIFORM ALLOWANCE:** Funds the purchase of Fire Chief uniforms and replacement of existing uniform equipment and clothing which become damaged or destroyed during the course of duties.
- 6100 OFFICE SUPPLIES:** Funds office supplies such as paper, pens, etc.
- 6150 MATERIALS/SUPPLIES:** Provides for departmental materials and/or supplies.
- 6240 ANNUAL FIREFIGHTER FEES:** Annual funding in the amount of \$11,000 paid to the Corning Volunteer Fire Department for department response to fire alarms, miscellaneous incidents, and training attendance.
- 6250 SMALL TOOLS:** Purchase of small tools for maintenance and repair.
- 6300 PROFESSIONAL SERVICES:** Monthly stipend for the 1st and 2nd Assistant Chiefs.
- 6410 ELECTRICITY:** Electricity at the Fire Hall Complex.
- 6430 NATURAL GAS:** Natural gas for heat and cooking.
- 6550 HEALTH DEPARTMENT SERVICES:** State mandated hepatitis shots.
- 6551 EMPLOYEE PHYSICALS:** Physical examinations/drug testing for new Volunteers and paid Staff.
- 6552 SAFETY ITEMS:** Certifications of SCBA's and the Aerial Truck and purchase/replacement of miscellaneous safety items such as gloves, boots, helmets, protective splash clothing, first aid kits, etc.
- 6700 EQUIPMENT MAINTENANCE:** Repair/replacement of non-emergency tools and equipment.
- 6750 BUILDING MAINTENANCE:** Maintenance of Fire Department Buildings.
- 7100 TRAINING/EDUCATION:** LiveScan of new Volunteers, purchase/rental of training aids and books, and Training Instructor fees.
- 7200 CONFERENCES/MEETINGS:** Meetings, classes, and seminars relating to Fire Codes, Sprinkler Systems, Hazardous Materials, Safety Management as well as County Committee meetings, etc.
- 7405 WEED ABATEMENT:** Costs associated with weed abatement enforcement such as public notices, mailers, etc.
- 7406 COMPUTER/EQUIPMENT/SOFTWARE:** Repairs, maintenance, upgrades, etc. for the departments Fire Service Programs.
- 7500 VEHICLE OPERATIONS/MAINTENANCE:** Maintenance and operation of departmental vehicles.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2300	Name: Fire Department					
001 5100	Direct Labor	77,871	78,022	91,743	79,550	99,473
630 5100	Direct Labor	7,786	7,915	10,194	7,818	11,053
001 5125	Part-Time Sal.	309	1,160	0	1,217	0
001 5200	Overtime	2	0	0	0	0
001 5300	Vacation	2,508	2,423	0	5,561	0
630 5300	Vacation	197	244	0	542	0
001 5350	Vac Cash Out	0	3,120	0	0	0
630 5350	Vac Cash Out	0	347	0	0	0
001 5400	Sick Leave	1,781	2,384	0	3,644	0
630 5400	Sick Leave	102	199	0	212	0
001 5600	Admin Leave	1,604	740	0	863	0
630 5600	Admin Leave	178	82	0	96	0
001 5650	Admin Cash Out	0	2,160	0	3,521	0
630 5650	Admin Cash Out	0	240	0	391	0
001 5700	Holiday Pay	3,554	5,187	0	5,008	0
630 5700	Holiday Pay	344	500	0	504	0
001 5800	CompTime-Off	1,193	6	0	0	0
001 5900	Budgeted Benefits	0	0	46,485	0	49,694
630 5900	Budgeted Benefits	0	0	5,165	0	5,522
001 5910	FICA-CityPaid	7,172	7,674	0	7,962	0
630 5910	FICA-CityPaid	649	745	0	732	0
001 5915	Disability Ins.	80	84	0	86	0
630 5915	Disability Ins.	7	8	0	7	0
001 5920	ER PERS	14,524	16,909	0	18,505	0
630 5920	ER PERS	1,413	1,741	0	1,821	0
001 5921	EE PERS	871	1,282	0	927	0
630 5921	EE PERS	80	70	0	0	0
001 5923	Fire Serv Award	4,950	4,550	3,500	1,320	3,500
001 5930	Health Ins.	15,782	19,838	0	21,276	0
630 5930	Health Ins.	843	1,720	0	1,657	0

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
001 5950	Life Insurance	226	238	0	229	0
630 5950	Life Insurance	21	22	0	20	0
001 5960	Uniform/Allow.	300	300	300	300	300
001 6100	Office Supplies	491	953	1,000	930	1,000
001 6150	Mat/Supplies	3,746	2,975	2,500	2,123	2,500
001 6240	Annual Fire/Fee	11,000	11,000	11,000	11,000	11,000
001 6250	Small Tools	63	1,453	3,000	567	3,000
001 6300	Professional Services	1,997	1,913	4,000	3,915	4,000
001 6410	Electricity	17,403	16,808	16,800	15,254	16,800
001 6430	Natural Gas	6,799	5,196	7,400	6,934	7,400
001 6550	Health Dept Services	380	0	600	0	600
001 6551	Emp Physicals	0	0	300	0	300
001 6552	Safety Items	2,564	6,170	9,000	7,578	9,000
001 6700	Equip.Maint.	2,436	1,610	3,500	1,595	6,000
001 6750	Bldg.Maint.	6,828	6,630	4,000	1,377	4,000
001 7100	Training/Educ.	1,568	1,696	4,000	2,598	4,000
001 7200	Conferences/Meetings	308	146	1,000	175	1,000
001 7405	Weed Abatement	807	532	1,500	0	1,500
001 7406	Computer/Equip/Software	1,863	2,375	2,000	1,184	2,000
001 7500	Veh Opr/Maint	11,040	11,576	14,000	8,875	14,000
Total (2300) Fire Department		213,641	230,946	242,987	227,873	257,642

**CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
FIRE CAPITAL REPLACEMENT
(2301)**

CAPITAL IMPROVEMENT PRIORITIES:

Capital Improvement priorities include replacement of:

- A compressor and fill station for SCBA bottles.
- Personal Protective Equipment.

The above equipment is either past their service time, in need of upgrade to become compliant, will assist the department in becoming more efficient or are an ongoing need for wear and tear. The equipment listed is vital in fire fighting for the safety and protection for our Firefighters.

SUPPLIES:

076 9301 **EQUIPMENT REPLACEMENT:** Annual contribution towards funding the replacement of necessary firefighting equipment such as vehicles, SCBA's, Turnouts, and extrication equipment.

076-9341 **FIRE ENGINE #12:** Annual financing payment for the new 2018 fire truck E-12.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2301	Name: Fire Capital Replacement					
076 9301	Equip Replacemnt	8,531	28,163	34,000	21,302	0
076 9307	Breathing App.	0	115,305	0	0	0
076 9341	Fire Eng. No 12	2,416	0	0	0	0
076 9342	Rescue SquadVeh	0	109,069	0	0	0
076 9343	Thermo Imag Cam	7,326	0	0	0	0
076 9346	Compressor	0	0	0	0	55,000
076 9500	Vehicle/Replace	0	0	80,000	74,431	0
076 9885	Debt Serv. Fire	64,403	64,403	64,500	48,302	64,500
Total (2301) Fire Capital Replacement		82,675	316,940	178,500	144,035	119,500

**CITY OF CORNING
2021/2022 ANNUAL BUDGET DETAIL
FIRE DISPATCH
(2302)**

INTRODUCTION

The Fire Department's Dispatch Center is manned 24-hours a day, seven days a week by a full time Staff consisting of 4 Dispatchers and the Fire Chief. Dispatchers are responsible for helping the public at the counter and on the business phoneline as well as providing Burn Permits within the City Limits. In addition to dispatching duties for the City, the Center provides dispatching services to the City of Orland and the Capay Fire District. On July 1, 2019, the Dispatch Center began providing dispatching services to the Artois-Glenn County Fire Protection District, Bayliss Fire Protection District, Butte City Fire Protection District, Glenn Codora Fire Protection District, and Ord Bend Fire Protection District.

ACTIVITY DESCRIPTION

Fire Dispatch is a vital community communications link. This link ensures a timely and safe response of trained fire protection and emergency response personnel to the commercial and residential areas located within the City to deal not only with fire situations, but medical aids, vehicle accidents, hazmat spills, etc. The call volume effectively handled by the Dispatch Center consisted of:

City of Corning only:

- 60 Fires
- 696 Medical Aids
- 240 Miscellaneous

Outside City:

- 583 Orland
- 54 Capay
- 139 Artois
- 42 Bayliss
- 47 Butte City
- 27 Glenn Codora
- 14 Ord Bend

PERSONNEL SERVICES:

5100 SALARIES: Provides funding for the four fulltime Fire Dispatchers.

5100 ACCRUAL BUYOUT: Retirement closeouts, etc.

5200 OVERTIME: Overtime Pay.

5900 BENEFITS: Funds City contributions to FICA, Public Employees Retirement System, Fire Service Award, Health Insurance, Life Insurance, Compensatory Time, Disability Insurance, Uniform Allowance, Medicare, State Unemployment, and Taxes.

SUPPLIES:

6350 COMMUNICATIONS: Provides for phone and radio services.

6700 EQUIPMENT MAINTENANCE: Maintain, replace, or upgrade existing tools.

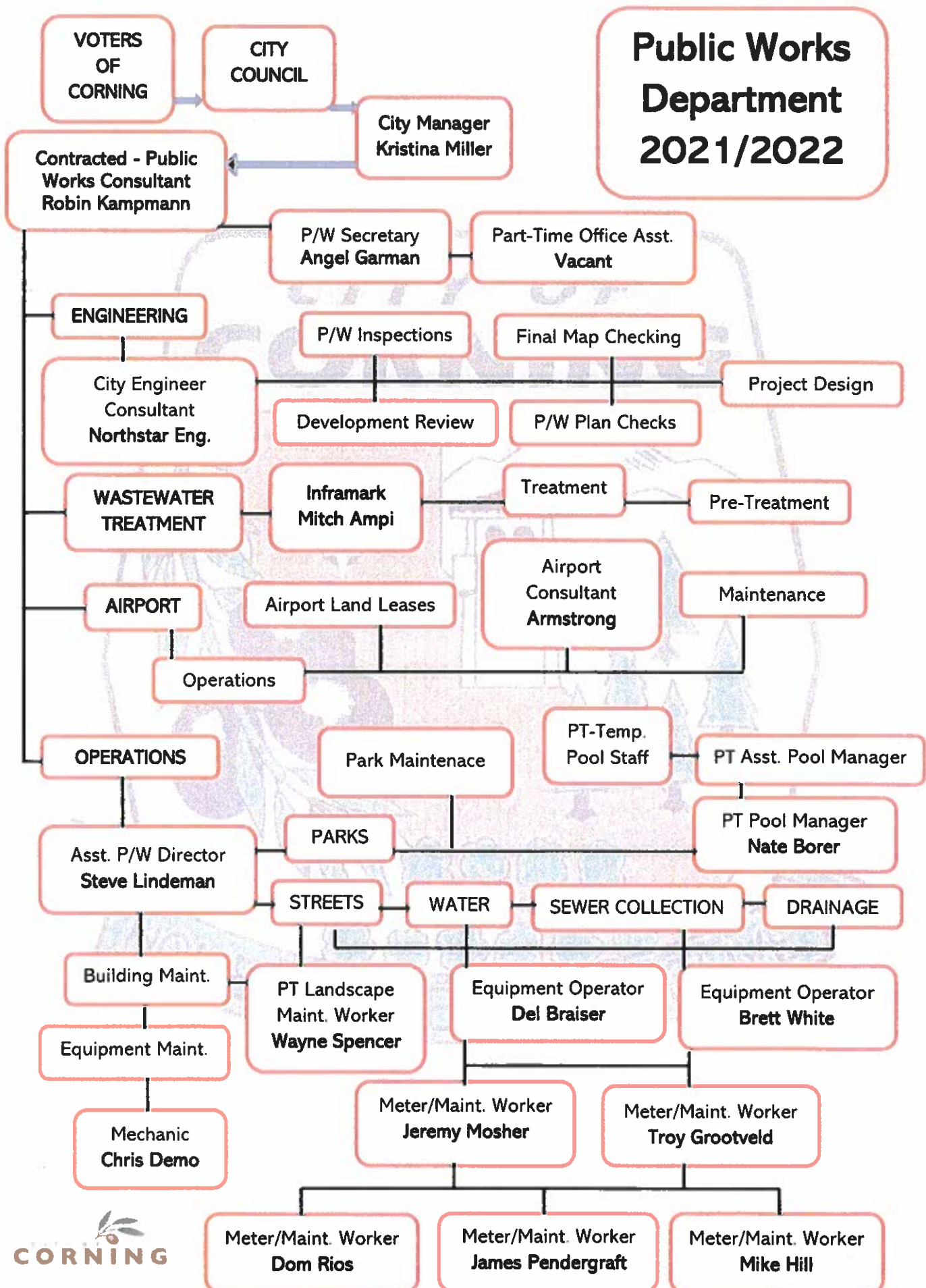
7406 COMPUTER/EQUIPMENT/SOFTWARE: Computer repairs or replacements and software updates for the Dispatch Center's Programs.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 2302	Name: FIRE DISPATCH					
001 5100	Direct Labor	186,090	186,972	249,728	188,272	247,266
001 5125	Part-Time Sal.	6,208	2,618	10,000	2,815	2,711
001 5200	Overtime	16,451	22,866	11,000	14,570	11,000
001 5300	Vacation	13,754	11,351	0	10,381	0
001 5350	Vac Cash Out	3,496	2,761	0	6,785	0
001 5400	Sick Leave	3,715	4,237	0	5,478	0
001 5700	Holiday Pay	12,942	0	0	0	0
001 5750	Holiday CASHOUT	0	13,194	0	13,816	0
001 5800	CompTime-Off	1,127	1,586	0	717	0
001 5850	Comp Time CASHD	22,069	22,163	20,000	30,964	20,000
001 5900	Budgeted Benefits	0	0	134,253	0	127,167
001 5910	FICA-CityPaid	20,470	21,692	0	22,522	0
001 5915	Disability Ins.	323	323	0	290	0
001 5920	ER PERS	18,938	20,616	0	21,826	0
001 5921	EE PERS	1,440	1,440	0	1,320	0
001 5930	Health Ins.	65,106	73,295	0	66,931	0
001 5950	Life Insurance	890	907	0	832	0
001 5960	Uniform/Allow.	2,100	2,100	0	2,100	0
001 6350	Communications	3,043	4,000	4,300	2,356	4,300
001 6700	Equip.Maint.	1,174	1,029	1,500	166	1,500
001 7406	Computer/Equip/Software	0	397	1,500	785	1,500
Total (2302) FIRE DISPATCH		379,338	393,547	432,281	392,925	415,444

Public Works Services



CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
PUBLIC WORKS DEPARTMENT

Corning's Public Works Department consists of eleven permanent full-time employees. This includes the **Public Works Director (currently vacant and contracted with Northstar)**, the **Public Works Secretary**, the **Assistant Public Works Director**, one **Equipment Mechanic**, two **Equipment Operators**, five full time **Meter Reader/Maintenance Workers**. Two of the crew are certified Water Distribution Operators (D2) and rotate inspecting all City Wells, taking water samples and chlorine residuals, (requirement of the State Health Department), and performing water quality inspections. These employees provide the broad range of job skills necessary to properly operate the department. The skills effectively displayed by Public Works personnel include:

- ❖ Budget planning, implementation, organization and supervision.
- ❖ Plan review for development, off site inspections and Encroachment permits.
- ❖ Building planning, construction, remodeling and maintenance.
- ❖ Park Maintenance including Yost and Clark Park baseball fields and Lennox Fields soccer park.
- ❖ Curb, gutter and sidewalk maintenance, installation and repairs.
- ❖ Street maintenance, which includes paving, patching and reconstruction.
- ❖ City street tree maintenance.
- ❖ Water meter reading.
- ❖ Water and sewer line construction and maintenance.
- ❖ Water service maintenance including service line replacement and Hydrant and meter repairs and replacements.
- ❖ Sewer lateral maintenance and replacement from cleanout to sewer main line.
- ❖ Water Quality Inspections and testing which includes maintenance of all City wells.
- ❖ City Engineering, which includes plan checks, engineer estimates for projects, sewer and water development and storm drainage and retention.
- ❖ Fleet Maintenance, which includes Police and Fire vehicles. Welding and metal fabrication is also a part of Fleet Maintenance.
- ❖ In charge of overseeing the operation and maintenance of the WWTP through contract operators Inframark.

The Public Works Director and Public Works Secretary are located at City Hall; the other nine employees work out of the Corporation Yard located at 1106 Butte Street.

Funding for Public Works Personnel salaries, benefits and some projects primarily originate from the general, water, sewer, and gas tax funds. Major projects such as street and bridge construction are subsidized by various funding such as STIP (State Transportation Improvement Program) funds received from the Department of Transportation-Caltrans, LTF Gas Tax funds, TDA and Federal Highway Bridge Repair Replacement (HBRR) Funds.

The Public Works Department is responsible for the operational coordination and maintenance of the Cities Water system including wells and pump houses, Sewer system, Wastewater Treatment Plant (WWTP), Fleet Equipment, Streets, Traffic Safety Lights, Street Lighting, Airport, including buildings and landing strip, all City Parks and recreational buildings, baseball fields, soccer fields, the City Pool, and all City buildings and properties such as City Hall, the City Museum, Library, Senior Center, Theater, and Transportation Center.

The Public Works Director acts as the liaison on numerous projects between the City and such Agencies as the California Department of Health and Safety, California Regional Water Quality Control Board, Department of Transportation (Caltrans), USDA Rural Development, Tehama County Transportation Commission Technical Advisory Committee (TAC), Tehama County Transit Policy Advisory Committee (TPAC), the County of Tehama, State Department of Fish and Game, and Salt Creek Conservation Correctional Camp. Some of these projects consist of:

- * State mandated water and sewer testing.
- * STIP/RTIP/HBRR Funding for street and bridge construction/replacement.
- * Streambed maintenance for flood prevention.
- * Various transportation and building projects.

The 2020-2021 objectives for the City of Corning Public Works Department consist of the following:

- * Obtaining continued Department of Transportation STIP/RTIP/HBRR/TE Program support for road and bridge maintenance/replacement.
- * Planning for expanded growth in Residential/Commercial construction.
- * Completing studies of future drainage areas.
- * Continuation of curb and gutter installation throughout the City to eliminate drainage problems and repairing/replacing existing CG&S as funding allows.
- * Monitor the construction of the Airport perimeter fence project.
- * Continue to identify asphalt replacement areas and prioritize them. Perform repairs, maintenance and reconstruction of identified roadways as the budget allows.

Public Works maintains various continual contracts for City services such as:

- * **Pest, Weed and Tree Spraying:** Contract is currently with Pestmaster Services for three years. This contract will expire December 31, 2021 and is used for tree disease eradication and pest/weed control of City buildings, properties, and right-of-ways.
- * **Gravel, Asphalt, Oil, Gasoline and Diesel:** The City has separate three-year contracts for each of these products. Current contracts expired on June 30, 2020.
- * **Tree Trimming Contract:** Each year the City seeks bids to provide trimming services of City trees. This year a request for proposals will go out to obtain a contractor to trim part of the City street trees.
- * **Wastewater Treatment Plant:** Contract is currently with Inframark to provide services to the WWTP, sewer system and storm drains. This contract expires 1/1/2022.
- * **Engineering Services:** Contracted with Northstar Engineering. Robin Kampmann serves as City Engineer to provide as needed engineering services to the City. Current contract will expire July 31, 2021
- * **Janitorial Services:** Ochoa Cleaning Services provides janitorial services for City Hall, Police Department, Library, Transportation Center, Corporation Yard, Martini Plaza Restrooms, Woodson Park Restrooms, Northside Park Restrooms and Corning Community Park Restrooms (Skate/Bike Park & Lennox Fields). Current contract expires July 31, 2022

All Public Works projects and Capital Improvement projects are listed in the new Fiscal Year 2021/2022 Budget. Each project is listed under the funding department along with a narrative to explain each of the associated budget items and the estimated cost for the project. Street repairs, maintenance and reconstruction projects remain a top priority for the City.

**CITY OF CORNING
2021-2022 ANNUAL BUDGET NARRATIVE
LIBRARY (1700)**

ACTIVITY DESCRIPTION:

The Corning Branch of the Tehama County Library system is managed and staffed by Tehama County. The City of Corning owns and maintains the building. The mission of the Tehama County Library is to provide for the informational, recreational, and educational needs of the citizens of Tehama County and serve as an archive for the rich historical resources of our area.

The Corning Library Commission is appointed by the Corning City Council. They interact with City Staff and Tehama County Librarian Todd Deck and advise the Council of Library needs.

The Friends of the Library, a volunteer group, contribute many hours of time working in the Library. They stock shelves, check books in/out and help keep the Library functional. Annually in the Spring and Fall, the Friends of the Library conduct fund raising book sales. Funds from these sales are utilized to purchase items needed and are donated to the library at no cost to the City.

The William W. Ridell Library Trust was established many years ago by an appreciative patron with the stipulation that the funds, by a joint decision of the County Librarian and Corning Library Commission, are **"to be exclusively used for major expenditures, not operating expenses"** associated with operation of the Corning Library. Interest earned may be used for important Library priorities by recommendation of the Corning Library Commission and the County Librarian upon approval of the City Council. In fiscal year 2020-2021 this fund financed the purchase of various new additions to the library such as computer stations, a charging station, etc. in the amount of \$15,000.

SUPPLIES:

GENERAL FUND SUPPORT:

- 001-6150 MATERIALS/SUPPLIES:** Funds supplies/miscellaneous items not included in another line-item account.
- 001-6320 JANITORIAL SERVICES:** Funds a portion of the Janitorial Services Contract.
- 001-6410 ELECTRICITY:** Provides funding for electricity use at the Library.
- 001-6430 NATURAL GAS:** Provides funding for natural gas use at the Library.
- 001-6750 BUILDING MAINTENANCE:** Funds maintenance/repairs at the Library.
- 001-8001 BOOKS/PERIODICALS:** Funds the purchase of Library books/magazines.

WILLIAM W. RIDELL LIBRARY TRUST SUPPORT:

- 001-8001 BOOKS:** Provides funding in the amount of \$750 for miscellaneous subscribed publications and books for the Library.
- 403-8001 BOOKS:** Provides remaining funding not to exceed the \$5,000 for purchase of new books with the stipulation that the new books are to be stamped as property of the City of Corning at time of delivery and remain at the Corning Branch (per City Council Meeting on 5/22/2012 and not used due to grant funds received).

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 1700	Name: Library					
001 5100	Direct Labor	381	982	0	1,237	0
001 5125	Part-Time Sal.	1,079	2,281	0	2,053	0
001 5300	Vacation	3	8	0	12	0
001 5400	Sick Leave	2	122	0	45	0
001 5700	Holiday Pay	0	15	0	109	0
001 5800	CompTime-Off	0	0	0	9	0
001 5910	FICA-CityPaid	97	278	0	278	0
001 5915	Disability Ins.	1	1	0	1	0
001 5920	ER PERS	29	92	0	135	0
001 5921	EE PERS	8	24	0	21	0
001 5930	Health Ins.	195	361	0	267	0
001 5950	Life Insurance	2	5	0	4	0
001 6150	Mat/Supplies	49	38	200	369	400
001 6320	Janitorial Services	3,125	5,612	6,200	5,651	6,500
001 6410	Electricity	11,973	9,165	12,400	10,047	12,400
001 6430	Natural Gas	2,998	2,479	2,600	1,651	2,600
001 6750	Bldg. Maint.	2,178	155	2,000	140	2,500
001 8001	Books/Periodic.	545	676	750	261	750
403 8001	Books/Periodic.	0	0	5,000	0	5,000
403 9300	Mach/Equip.	0	0	5,000	15,010	0
Total (1700) Library		22,663	22,295	34,150	37,299	30,150

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
STREET MAINTENANCE (3000)

ACTIVITY DESCRIPTION:

The Street Maintenance Department of Public Works is responsible for numerous tasks such as: street patching, grading and leveling, repair/replacement of curb, gutter and sidewalk, street sign installation and maintenance. Street maintenance personnel also assist on other Public Works projects and functions when needed.

This Department operates on funds received primarily through the Transportation Development Act Fund, Gas Tax Revenues and a nominal amount of funding from the City General Fund.

The Weed and Tree Spraying contract is a three (3) year contract. All Park and City trees within the right-of-way are sprayed annually and as needed to prevent disease growth and infection. City grounds, parks and parking lots, drain ditches, alleys, and street shoulders are sprayed for weed control as needed.

Public Works will continue the annual contracted cleaning of sections of the City's Storm Drain System with Inframark. This process improves water flow throughout the City during the winter rain season and has proven to be extremely successful when maintained on an annual basis. The Public Works Department contracts with the Salt Creek Conservation Camp for the cleaning and clearing of the Blackburn Moon Drain and the Jewett and Burch creek streambeds.

As done in previous years, Public Works will again contract tree-trimming services for the City. This service not only improves the City appearance, but also reduces the possibility of damage to power lines, private and City property, or potential injuries to citizens from dead, broken and hazardous trees and tree limbs.

Street Patching and Asphalt maintenance will be ongoing. We will identify the most critical street segments for the maintenance work that we'll complete with Public Works personnel.

PERSONNEL SERVICES:

5100 SALARIES: This account includes wages for Public Works employees working in street maintenance related activities.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

108-6150 MATERIALS/SUPPLIES: General Fund, Gas Tax 2105 Fund and/or Transportation Sales Tax Fund for needed materials/supplies.

109-6150 MATERIALS/SUPPLIES: General Fund, Gas Tax 2105 Fund and/or Transportation Sales Tax Fund for needed materials/supplies.

110-6150 MATERIALS/SUPPLIES: General Fund, Gas Tax 2105 Fund and/or Transportation Sales Tax Fund for needed materials/supplies.

- 114-6150 **MATERIALS/SUPPLIES:** General Fund, Gas Tax 2105 Fund and/or Transportation Sales Tax Fund for needed materials/supplies.
- 115-6150 **MATERIALS/SUPPLIES:** General Fund, Gas Tax 2105 Fund and/or Transportation Sales Tax Fund for needed materials/supplies.
- 108-6175 **PEST & WEED/TREE SPRAYING:** Provides for the Pest and Weed/Tree Spraying Contract including spraying the Olive Trees for Fruit Flies.
- 114-6250 **SMALL TOOLS:** Provides purchase of any needed small tools.
- 114-6321 **USA SERV. ALERTS:** Provides for any underground service alert checks needed by the City prior to construction work.
- 110-6700 **EQUIPMENT MAINTENANCE:** Provides maintenance for Corp Yard equipment
- 115-7364 **SIGN REPLACEMENT:** Provides for the purchase of any new street signs including the Freeway/Solano Street signage.
- 114-7500 **VEHICLE OPR./MAINT.:** Provides for vehicle operation and any needed vehicle maintenance.
- 111-8002 **TREE PRUNING:** The Gas Tax Fund provides for City tree pruning.
- 111-8004 **CG&S REPLACEMENT:** Provides for the replacement of damaged curbs, gutters and sidewalks throughout the City.
- 610-8011 **CLEANING/CONTRACT:** Provided by the Sewer Enterprise Fund for the annual Storm Drain and Streambed cleaning.
- 115-9101 **PAINTING/REPAIR:** Provides for painting and/or repair of street traffic markings.
- 115-9112 **TRAFFIC CONTROL IMPROV.:** Provides Raised Pedestrian Crosswalks.
- 114-9126 **STREET BARRICADES:** Transportation Sales Tax to purchase street barricades.
- 114-9220 **THERMO PLASTIC:** Provides for thermo plastic used for street striping.
- 078-9300 **MACH./EQUIP.:** Funds necessary machines/equipment for street maintenance.
- 108-9467 **A/C CITYWIDE:** Provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.
- 114-9467 **A/C CITYWIDE:** Provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.
- 115-9467 **A/C CITYWIDE:** Provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3000	Name: Streets					
001 5100	Direct Labor	15,055	8,716	7,805	6,703	8,039
109 5100	Direct Labor	18,922	19,404	27,922	16,312	28,722
110 5100	Direct Labor	18,922	19,404	27,922	16,312	28,722
111 5100	Direct Labor	18,922	19,404	27,922	16,312	28,722
115 5100	Direct Labor	18,921	19,403	27,922	16,312	28,722
001 5125	Part-Time Sal.	950	2,647	0	2,899	0
001 5200	Overtime	149	0	0	0	0
001 5300	Vacation	2,155	93	0	2,561	0
109 5300	Vacation	22	0	0	0	0
110 5300	Vacation	22	0	0	0	0
111 5300	Vacation	22	0	0	0	0
115 5300	Vacation	22	0	0	0	0
001 5350	Vac Cash Out	237	163	0	265	0
109 5350	Vac Cash Out	1,437	427	0	0	0
110 5350	Vac Cash Out	1,437	427	0	0	0
111 5350	Vac Cash Out	1,437	427	0	0	0
115 5350	Vac Cash Out	1,437	427	0	0	0
001 5400	Sick Leave	825	66	0	89	0
001 5650	Admin Cash Out	347	353	0	368	0
001 5700	Holiday Pay	599	1,216	0	381	0
109 5700	Holiday Pay	3	0	0	0	0
110 5700	Holiday Pay	3	0	0	0	0
111 5700	Holiday Pay	3	0	0	0	0
115 5700	Holiday Pay	3	0	0	0	0
109 5750	Holiday CASHOUT	16	0	0	0	0
110 5750	Holiday CASHOUT	16	0	0	0	0
111 5750	Holiday CASHOUT	16	0	0	0	0
115 5750	Holiday CASHOUT	16	0	0	0	0
001 5800	CompTime-Off	0	0	0	2,297	0
109 5800	CompTime-Off	88	0	0	0	0

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
110 5800	CompTime-Off	88	0	0	0	0
111 5800	CompTime-Off	88	0	0	0	0
115 5800	CompTime-Off	88	0	0	0	0
001 5850	Comp Time CASH OUT	0	2,774	3,000	113	3,000
109 5850	Comp Time CASH OUT	1,040	1,262	0	0	0
110 5850	Comp Time CASH OUT	1,040	1,262	1,000	0	1,000
111 5850	Comp Time CASH OUT	1,040	1,262	0	0	0
115 5850	Comp Time CASH OUT	1,040	1,262	0	0	0
001 5899	Emergency Resp	0	49	0	0	0
001 5900	Budgeted Benefits	0	0	3,564	0	3,699
109 5900	Budgeted Benefits	0	0	15,054	0	14,904
110 5900	Budgeted Benefits	0	0	15,054	0	14,904
111 5900	Budgeted Benefits	0	0	15,054	0	14,904
115 5900	Budgeted Benefits	0	0	15,054	0	14,904
001 5910	FICA-CityPaid	1,393	1,365	0	1,233	0
109 5910	FICA-CityPaid	1,592	1,552	0	1,228	0
110 5910	FICA-CityPaid	1,592	1,552	0	1,228	0
111 5910	FICA-CityPaid	1,592	1,552	0	1,228	0
115 5910	FICA-CityPaid	1,592	1,552	0	1,228	0
001 5915	Disability Ins.	25	12	0	8	0
109 5915	Disability Ins.	26	25	0	19	0
110 5915	Disability Ins.	26	25	0	19	0
111 5915	Disability Ins.	26	25	0	19	0
115 5915	Disability Ins.	26	25	0	19	0
001 5920	ER PERS	1,462	934	0	667	0
109 5920	ER PERS	1,395	1,485	0	1,371	0
110 5920	ER PERS	1,395	1,485	0	1,371	0
111 5920	ER PERS	1,395	1,485	0	1,371	0
115 5920	ER PERS	1,394	1,485	0	1,371	0
001 5921	EE PERS	141	214	0	147	0
109 5921	EE PERS	3	0	0	0	0
110 5921	EE PERS	3	0	0	0	0

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
111 5921	EE PERS	3	0	0	0	0
115 5921	EE PERS	3	0	0	0	0
001 5930	Health Ins.	5,146	3,535	0	2,168	0
109 5930	Health Ins.	4,288	3,582	0	3,502	0
110 5930	Health Ins.	4,288	3,582	0	3,502	0
111 5930	Health Ins.	4,288	3,582	0	3,502	0
115 5930	Health Ins.	4,287	3,582	0	3,502	0
001 5950	Life Insurance	73	38	0	23	0
109 5950	Life Insurance	76	74	0	60	0
110 5950	Life Insurance	76	74	0	60	0
111 5950	Life Insurance	76	74	0	60	0
115 5950	Life Insurance	76	74	0	60	0
001 6150	Mat/Supplies	0	201	0	0	0
108 6150	Mat/Supplies	4,306	10,706	21,500	2,721	30,000
109 6150	Mat/Supplies	1,477	3,569	9,500	1,087	10,000
110 6150	Mat/Supplies	718	1,784	4,500	543	4,500
114 6150	Mat/Supplies	7,177	17,843	47,500	5,704	50,000
115 6150	Mat/Supplies	4,306	10,720	29,000	3,530	30,000
108 6175	Weed/Tree Spray	6,422	6,308	6,600	3,598	7,000
001 6250	Small Tools	0	31	0	37	0
114 6250	Small Tools	825	1,101	7,600	601	7,600
114 6321	USA Serv Alerts	645	419	1,000	1,059	1,700
001 6700	Equip.Maint.	0	0	0	89	0
110 6700	Equip.Maint.	1,169	1,290	5,000	4,173	2,000
110 7364	Sign Replacemnt	0	0	0	0	5,000
115 7364	Sign Replacemnt	1,218	891	7,000	1,117	0
114 7500	Veh Opr/Maint	1,808	1,814	5,500	1,445	5,500
111 8002	Tree Pruning	40,000	39,745	43,000	0	42,000
115 8004	Curb Gutter &Sidewalk Repl	0	6,166	14,000	14,747	15,000
610 8011	Cleaning/Contract	8,162	670	18,000	4,581	20,000
115 9101	Painting/Repair	0	0	900	395	1,000
001 9112	Traffic Control Improvements	0	0	0	0	28,155

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
115 9112	Traffic Control Improvements	0	0	2,700	0	3,000
114 9126	Street Barricades	0	982	750	0	800
078 9191	Elect Safety	0	0	0	0	30,000
114 9220	Thermo Plastic	0	0	25,000	20,805	30,000
078 9283	Skip Loader	25,000	0	0	0	0
078 9300	Mach/Equip.	7,838	28,384	15,000	7,650	27,500
125 9340	DEVLPB REIMB	0	54,462	0	0	0
108 9467	A/C Citywide	3,195	1,908	8,000	3,772	8,000
109 9467	A/C Citywide	0	0	0	112	0
114 9467	A/C Citywide	8,367	5,248	9,500	4,199	9,500
115 9467	A/C Citywide	3,651	2,386	21,300	9,879	20,000
078 9500	Vehicle/Replace	0	0	0	0	190,000
Total (3000) Streets		270,471	330,046	490,123	201,729	768,497

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
STREET PROJECTS (3001)

ACTIVITY DESCRIPTION:

Street Projects include only funds designated for the annual roadway maintenance, repair and reconstruction projects, which is to be completed by a contractor via the competitive bid process. Street Projects are recommended to Council with approval per project.

SUPPLIES & SERVICES:

- 002-9297 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.
- 106-9296 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.
- 108-9297 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.
- 109-9297 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.
- 110-9297 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.
- 111-9297 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.
- 114-9297 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.
- 115-9297 STREET IMPROVEMENTS PROJECT:** General Fund, Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed road maintenance, repair and reconstruction.

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3001	Name: Street Projects					
118 7727	Prof Serv Admin	0	1,076	0	0	0
001 9295	2019 Street Pro	0	31,979	0	0	0
002 9295	2019 Street Pro	225,966	0	0	0	0
106 9295	2019 Street Pro	119,787	18,548	0	0	0
108 9295	2019 Street Pro	28,914	4,477	0	0	0
109 9295	2019 Street Pro	24,784	3,837	0	0	0
114 9295	2019 Street Pro	24,784	3,837	0	0	0
115 9295	2019 Street Pro	8,261	1,279	0	0	0
002 9296	2020 Street Pro	0	1,447	100,000	3,033	200,000
106 9296	2020 Street Pro	0	1,240	125,000	3,090	100,000
108 9296	2020 Street Pro	0	1,447	150,000	3,672	50,000
109 9296	2020 Street Pro	0	482	50,000	1,251	0
110 9296	2020 Street Pro	0	482	50,000	1,251	0
111 9296	2020 Street Pro	0	345	25,000	756	0
114 9296	2020 Street Pro	0	965	100,000	2,421	100,000
115 9296	2020 Street Pro	0	482	50,000	1,251	0
Total (3001) Street Projects		432,496	71,924	650,000	16,725	450,000

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
ATP – OLIVE VIEW PROJECT (9006)**

ACTIVITY DESCRIPTION:

This is an Active Transportation Program (ATP) project that is Grant Funded to provide safe routes to and around schools. This project has been approved and will be focused in the area of Olive View School.

SUPPLIES & SERVICES:

118-7727 PROFESSIONAL SERVICES ADMINISTRATION: Engineering and Professional services to prepare documents and other items for the project.

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 9006	Name: ATP-OLIVE VIEW					
118 7727	Prof Serv Admin	0	1,513	50,000	0	180,000
Total (9006) ATP-OLIVE VIEW		0	1,513	50,000	0	180,000

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
ATP – WEST STREET PROJECT (9007)

ACTIVITY DESCRIPTION:

This is an Active Transportation Program (ATP) project that is Grant Funded to provide safe routes to and around schools. This project has been approved and will be focused in the area of West Street School.

SUPPLIES & SERVICES:

118-7727 PROFESSIONAL SERVICES ADMINISTRATION: Engineering and Professional services to prepare documents and other items for the project.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 9007	Name: ATP - WEST ST					
118 7727	Prof Serv Admin	0	1,512	50,000	0	215,000
Total (9007) ATP - WEST ST		0	1,512	50,000	0	215,000

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
STREET & TRAFFIC LIGHTS (3100)**

ACTIVITY DESCRIPTION:

Pacific Gas and Electric Company owns the streetlights within the City of Corning. Through an Agreement, the City pays a flat rate charge on each light. This charge includes the cost of the electricity and maintenance.

The City owns the seven (7) sets of traffic signals; four sets on Solano Street and the three sets located at South Avenue/I-5 Interchange ramps and South Avenue/Highway 99W. The City pays the utility bills for these. The City has an agreement with Caltrans for the maintenance and repair of the traffic signals.

SUPPLIES & SERVICES:

001-6410 ELECTRICITY: Provides electricity for the City Street and traffic lights.

001-6700 EQUIPMENT MAINTENANCE: Provides for Caltrans Maintenance Contract for traffic signals.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3100	Name: Street & Traffic Lights					
001 6410	Electricity	67,225	53,302	50,000	44,263	50,000
001 6700	Equip.Maint.	23,534	11,882	17,000	16,474	17,000
Total (3100)	Street & Traffic Lights	90,759	65,184	67,000	60,737	67,000

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
COMMUNITY EVENTS (3190)

ACTIVITY DESCRIPTION:

Community Events encompass all the activities and programs sponsored by groups such as the Chamber of Commerce and other nonprofit organizations that the City supports. Such activities include but are not limited to: Christmas Decorations, Parades, Airport Events, Food Truck Tuesdays, and the Olive Festival/Car Show.

PERSONNEL SERVICES:

- 5100 SALARIES:** This account includes wages for Public Works Employees working on City Special Event Projects.
- 5100 ACCRUAL BUYOUT:** Administrative Admin. Leave payouts, vacation payouts, Comp. time
- 5200 OVERTIME:** Overtime Pay.
- 5900 EMPLOYEE BENEFITS:** This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

- 001-6150 MATERIALS AND SUPPLIES:** Provided from the General Fund for necessary materials and supplies such as printing, postage, etc.
- 370-6157 WAYFINDING SIGNS:** Provides maintenance of the Wayfinding signs at Solano Street & South Avenue.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3190	Name: Community Events					
001 5100	Direct Labor	2,730	1,901	0	1,226	0
001 5200	Overtime	896	167	0	0	0
001 5300	Vacation	0	133	0	463	0
001 5350	Vac Cash Out	0	0	0	871	0
001 5400	Sick Leave	11	183	0	129	0
001 5700	Holiday Pay	804	967	0	898	0
001 5800	CompTime-Off	0	0	0	41	0
001 5910	FICA-CityPaid	350	276	0	305	0
001 5915	Disability Ins.	11	8	0	7	0
001 5920	ER PERS	334	275	0	260	0
001 5921	EE PERS	39	65	0	59	0
001 5930	Health Ins.	979	1,300	0	947	0
001 5950	Life Insurance	19	16	0	13	0
001 6150	Mat/Supplies	1,337	1,700	5,000	7,949	5,000
370 6157	Wayfinding Sign Maintenance	0	0	1,200	0	1,200
Total (3190) Community Events		7,510	6,990	6,200	13,169	6,200

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
BUILDING MAINTENANCE (3600)

ACTIVITY DESCRIPTION:

Building Maintenance, **funded entirely from the General Fund**, provides for maintenance and repair needs of City owned buildings, and the Janitorial services for City Hall, Police Department and the Public Works Corporation Yard Office.

PERSONNEL SERVICES:

- 5100 SALARIES:** This account includes wages for public works employees working in building maintenance related activities.
- 5100 ACCRUAL BUYOUT:** Administrative Admin. Leave payouts, vacation payouts, Comp. time
- 5200 OVERTIME:** Overtime Pay.
- 5900 EMPLOYEE BENEFITS:** This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

- 001-6150 MATERIALS/SUPPLIES:** Provides for any materials/supplies necessary for the maintenance and/or repairs to City owned buildings.
- 001-6250 SMALL TOOLS:** Provides for purchase of necessary small hand tools.
- 001-6320 JANITORIAL SERVICE:** City Hall, the Police Department, and the Public Works Corporation Yard office.
- 610-6320 JANITORIAL SERVICE:** City Hall, the Police Department, and the Public Works Corporation Yard office.
- 630-6320 JANITORIAL SERVICE:** City Hall, the Police Department, and the Public Works Corporation Yard office.
- 001-6700 EQUIPMENT MAINTENANCE:** Provides for any repair work or replacement to building equipment such as drinking fountains or appliances.
- 001-6750 BUILDING MAINTENANCE:** Provides general building maintenance needs not covered under materials and supplies.
- 001-7418 CERTIFICATION OF CITY FIRE EXTINGUISHERS:** Provides for inspection and certification of all City fire extinguishers.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3600	Name: Building Maintenance					
001 5100	Direct Labor	12,690	10,283	0	6,892	0
001 5125	Part-Time Sal.	851	2,877	0	3,398	0
001 5200	Overtime	203	8	0	18	0
001 5300	Vacation	724	481	0	373	0
001 5350	Vac Cash Out	0	0	0	348	0
001 5400	Sick Leave	2,590	893	0	373	0
001 5700	Holiday Pay	1,382	1,416	0	1,050	0
001 5800	CompTime-Off	961	19	0	0	0
001 5910	FICA-CityPaid	1,465	1,497	0	1,051	0
001 5915	Disability Ins.	32	24	0	15	0
001 5920	ER PERS	1,320	1,147	0	728	0
001 5921	EE PERS	240	90	0	84	0
001 5930	Health Ins.	4,363	4,621	0	3,424	0
001 5950	Life Insurance	75	71	0	39	0
001 6150	Mat/Supplies	11,517	7,375	10,000	5,805	10,000
001 6250	Small Tools	336	0	100	0	100
001 6265	Emerg Resp&Prep	0	1,027	0	0	0
001 6320	Janitorial Srv.	6,534	8,133	11,000	7,870	11,000
610 6320	Janitorial Srv.	3,893	4,783	6,200	4,619	6,200
630 6320	Janitorial Srv.	3,893	4,783	6,200	4,619	6,200
001 6700	Equip.Maint.	0	0	100	0	100
001 6750	Bldg.Maint.	48,992	11,957	17,000	424	17,000
001 7418	Cert of Extinguishers	372	1,660	300	850	300
001 7500	Veh Opr/Maint	0	208	0	0	0
001 9072	City Hall Exter	1,871	61,986	0	0	0
001 9073	CASP Access Rev	26,625	0	0	0	0
Total (3600) Building Maintenance		130,930	125,339	50,900	41,980	50,900

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
MECHANICAL MAINTENANCE (3700)

ACTIVITY DESCRIPTION:

The mechanical maintenance provides funding for small tool replacement in the shop, radio repair, maintenance of the shop truck, and all buildings located at the Corporation Yard.

Mechanic labor and repair parts are charged to the department receiving the service, such as Police, Fire or Public Works.

SUPPLIES & SERVICES:

- 610-6150 MATERIALS/SUPPLIES:** Sewer Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 630-6150 MATERIALS/SUPPLIES:** Water Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 610-6250 SMALL TOOLS:** Sewer Enterprise fund for tool Replacement.
- 630-6250 SMALL TOOLS:** Water Enterprise fund for tool Replacement.
- 610-6461 COUNTY REQUIRED PERMITS:** Sewer Enterprise Fund to purchase County required hazardous material permits.
- 630-6461 COUNTY REQUIRED PERMITS:** Water Enterprise Fund to purchase County required hazardous material permits.
- 610-6700 EQUIPMENT MAINTENANCE:** Sewer Enterprise Fund for repair of radio equipment.
- 630-6700 EQUIPMENT MAINTENANCE:** Water Enterprise Fund for repair of radio equipment.
- 610-6750 BUILDING MAINTENANCE:** Sewer Enterprise Fund utilized to maintain the buildings at the Corporation Yard.
- 630-6750 BUILDING MAINTENANCE:** Water Enterprise Fund utilized to maintain the buildings at the Corporation Yard.
- 610-7500 VEHICLE OPERATIONS/MAINTENANCE:** Sewer Enterprise Fund for shop truck repairs and fuel.
- 630-7500 VEHICLE OPERATIONS/MAINTENANCE:** Water Enterprise Fund for shop truck repairs and fuel.

City of Corning
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Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3700	Name: Mechanic Maintenance					
001 6150	Mat/Supplies	11	201	0	0	0
610 6150	Mat/Supplies	284	139	150	496	400
630 6150	Mat/Supplies	284	139	150	447	400
001 6250	Small Tools	0	0	0	0	1,000
610 6250	Small Tools	0	544	900	179	900
630 6250	Small Tools	0	544	900	179	900
610 6461	Req.Pmts/Cnty.	130	130	150	130	150
630 6461	Req.Pmts/Cnty.	130	130	150	130	150
610 6700	Equip.Maint.	109	0	1,000	808	1,000
630 6700	Equip.Maint.	109	0	1,000	808	1,000
610 6750	Bldg.Maint.	103	131	450	162	500
630 6750	Bldg.Maint.	103	131	4,500	3,762	500
610 7500	Veh Opr/Maint	0	0	100	0	100
630 7500	Veh Opr/Maint	0	0	100	0	100
Total (3700) Mechanic Maintenance		1,264	2,090	9,550	7,099	7,100

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
PUBLIC WORKS ADMINISTRATION (3800)

The Public Works Administration consists of the Public Works Consultant, the Assistant Public Works Director and the Public Works Secretary. They are responsible for the coordination and management of all departments within Public Works. These departments consist of Streets, Water, Sewer, the Wastewater Treatment Plant, Parks and Recreation, Airport, all Building/Equipment maintenance, Engineering, the Library and Risk Management for Public Works Contracts.

The Public Works Department acts as the responsible liaison on various projects involving other agencies such as Caltrans, County of Tehama, and the Tehama County Transportation Commission.

PERSONNEL SERVICES:

- 5100 SALARIES:** This account includes wages for the Public Works Director, Assistant Public Works Director, and Public Works Secretary. Currently the Public Works Director is a consultant and payment for these services are included in Professional Services below.
- 5100 ACCRUAL BUYOUT:** Administrative Admin. Leave payouts, vacation payouts, Comp. time.
- 5200 OVERTIME:** Overtime Pay.
- 5900 EMPLOYEE BENEFITS:** This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

- 001-6100 OFFICE SUPPLIES:** General Fund purchase of office supplies used in Public Works.
- 610-6100 OFFICE SUPPLIES:** Sewer Enterprise Fund purchase of office supplies used in Public Works.
- 630-6100 OFFICE SUPPLIES:** Water Enterprise Fund purchase of office supplies used in Public Works.
- 001-6300 PROFESSIONAL SERVICES:** General Fund for Consultant and other Professional Services including Contracted Public Works Director.
- 109-6300 PROFESSIONAL SERVICES:** Gas Tax 2105 fund and/or Transportation Sales Tax for Consultant and other Professional Services including Contracted Public Works Director.
- 610-6300 PROFESSIONAL SERVICES:** Sewer Enterprise Fund for Consultant and other Professional Services including Contracted Public Works Director.
- 630-6300 PROFESSIONAL SERVICES:** Water Enterprise Fund for Consultant and other Professional Services including Contracted Public Works Director.
- 001-6350 COMMUNICATIONS:** Provides Department phone and radio services.
- 610-6350 COMMUNICATIONS:** Provides Department phone and radio services.
- 630-6350 COMMUNICATIONS:** Provides Department phone and radio services.

- 109-6551** **EMPLOYEE PHYSICALS:** Physicals for new employees.
- 114-6552** **SAFETY ITEMS:** Funding from transportation sales tax for purchase of required safety items.
- 001-6700** **EQUIPMENT MAINTENANCE:** General Fund for any repair work needed on office equipment repairs and maintenance, such as printers and copy machines.
- 610-6700** **EQUIPMENT MAINTENANCE:** Sewer Enterprise fund for any necessary office equipment repairs and maintenance, such as printers and copy machines.
- 630-6700** **EQUIPMENT MAINTENANCE:** Water Enterprise fund for any necessary office equipment repairs and maintenance, such as printers and copy machines.
- 105-7200** **CONFERENCES AND MEETINGS:** General Fund for attending conferences, meetings and training.
- 610-7200** **CONFERENCES AND MEETINGS:** Sewer Enterprise fund for attending conferences, meetings and training
- 630-7200** **CONFERENCES AND MEETINGS:** Water Enterprise fund for attending conferences, meetings and training.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3800	Name: Public Works Administration					
001 5100	Direct Labor	6,461	4,175	5,249	3,412	5,407
610 5100	Direct Labor	25,844	16,700	20,995	13,649	21,627
630 5100	Direct Labor	32,305	20,873	26,244	17,061	27,034
001 5200	Overtime	0	0	600	0	600
001 5300	Vacation	138	245	0	404	0
610 5300	Vacation	553	979	0	1,615	0
630 5300	Vacation	691	1,224	0	2,019	0
001 5350	Vac Cash Out	1,439	166	0	0	0
610 5350	Vac Cash Out	5,754	664	0	0	0
630 5350	Vac Cash Out	7,193	830	0	0	0
001 5400	Sick Leave	225	319	0	616	0
610 5400	Sick Leave	902	1,275	0	2,464	0
630 5400	Sick Leave	1,127	1,594	0	3,079	0
001 5600	Admin Leave	151	0	0	0	0
610 5600	Admin Leave	603	0	0	0	0
630 5600	Admin Leave	754	0	0	0	0
001 5650	Admin Cash Out	709	0	0	0	0
610 5650	Admin Cash Out	2,837	0	0	0	0
630 5650	Admin Cash Out	3,546	0	0	0	0
001 5700	Holiday Pay	378	307	0	280	0
610 5700	Holiday Pay	1,511	1,228	0	1,119	0
630 5700	Holiday Pay	1,888	1,535	0	1,399	0
001 5750	Holiday CASHOUT	7	0	0	0	0
610 5750	Holiday CASHOUT	27	0	0	0	0
630 5750	Holiday CASHOUT	33	0	0	0	0
001 5800	CompTime-Off	0	0	0	42	0
610 5800	CompTime-Off	0	0	0	166	0
630 5800	CompTime-Off	0	0	0	208	0
001 5850	Comp Time CASH OUT	32	282	1,000	0	1,000
610 5850	Comp Time CASH OUT	129	1,128	0	0	0

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
630 5850	Comp Time CASH OUT	161	1,410	0	0	0
001 5900	Budgeted Benefits	0	0	3,070	0	3,195
610 5900	Budgeted Benefits	0	0	12,280	0	12,778
630 5900	Budgeted Benefits	0	0	15,350	0	15,973
001 5910	FICA-CityPaid	803	483	0	263	0
610 5910	FICA-CityPaid	3,209	1,933	0	1,052	0
630 5910	FICA-CityPaid	4,012	2,417	0	1,315	0
001 5915	Disability Ins.	11	8	0	7	0
610 5915	Disability Ins.	42	32	0	27	0
630 5915	Disability Ins.	53	40	0	34	0
001 5920	ER PERS	589	363	0	366	0
610 5920	ER PERS	2,354	1,454	0	1,464	0
630 5920	ER PERS	2,942	1,817	0	1,830	0
001 5921	EE PERS	90	72	0	66	0
610 5921	EE PERS	358	288	0	264	0
630 5921	EE PERS	448	360	0	330	0
001 5930	Health Ins.	2,113	1,661	0	1,971	0
610 5930	Health Ins.	8,451	6,643	0	7,880	0
630 5930	Health Ins.	10,565	8,305	0	9,850	0
001 5950	Life Insurance	28	23	0	21	0
610 5950	Life Insurance	110	91	0	83	0
630 5950	Life Insurance	138	113	0	104	0
001 6100	Office Supplies	946	396	900	480	900
610 6100	Office Supplies	955	432	900	644	900
630 6100	Office Supplies	955	432	900	644	900
001 6150	Mat/Supplies	453	154	0	0	0
610 6150	Mat/Supplies	0	0	0	0	0
001 6250	Small Tools	0	3,897	0	0	0
001 6300	Professional Services	0	28,090	30,750	27,825	30,750
109 6300	Professional Services	0	28,915	30,750	27,455	30,750
610 6300	Professional Services	60,003	33,363	36,900	32,262	36,900
630 6300	Professional Services	29,822	20,018	21,600	19,662	21,600

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
001 6350	Communications	2,781	2,975	2,600	2,457	2,600
610 6350	Communications	2,712	2,900	2,600	2,451	2,600
630 6350	Communications	2,712	2,900	2,600	2,451	2,600
001 6551	Emp Physicals	0	228	0	0	0
109 6551	Emp Physicals	849	500	550	226	550
114 6552	Safety Items	2,321	2,720	2,800	2,651	2,800
001 6700	Equip.Maint.	411	332	850	257	850
610 6700	Equip.Maint.	411	332	850	257	850
630 6700	Equip.Maint.	411	332	850	257	850
105 7200	Conf/Meetings	220	0	0	0	0
610 7200	Conf/Meetings	157	0	250	0	250
630 7200	Conf/Meetings	157	0	250	0	250
Total (3800) Public Works Administration		237,985	209,951	221,688	194,440	224,514

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
LANDSCAPE & LIGHTING DISTRICT ONE, ZONE 1 (3901)

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on November 22, 2005 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1), Zone 1.

District 1, Zone 1 is to provide street lighting, irrigation and landscape maintenance adjacent to the Blackburn Estates Subdivision located on North Alex Lane, north of Blackburn Avenue. These are funds paid by the property owners in the district collected through property taxes. These funds can only be used for that specific district.

PERSONNEL SERVICES:

5100 SALARIES: This account includes wages for public works employees working on landscape maintenance related activities within the district.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time.

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

701-6150 MATERIALS AND SUPPLIES: Maintenance and repair costs for the landscape improvements in the public right-of-way within the district.

701-6410 ELECTRICITY: Pacific Gas & Electric for the streetlights within the district.

701-6500 PRINTING & ADVERTISING: Printing and advertising expense for this district.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
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Dept #: 3901 Name: Landscape & Lighting District 1 (N.ALEX LN)

701 5100	Direct Labor	170	167	0	0	0
701 5125	Part-Time Salaries	181	570	494	390	475
701 5300	Vacation	0	15	0	0	0
701 5400	SickLeave	11	11	0	0	0
701 5700	Holiday Pay	20	0	0	0	0
701 5800	CompTime-Off	2	0	0	0	0
701 5899	Emergency Resp	0	148	0	0	0
701 5900	Budgeted Benefits	0	0	38	0	36
701 5910	FICA-CityPaid	30	75	0	30	0
701 5915	Disability Ins.	0	1	0	0	0
701 5920	ER PERS	14	28	0	0	0
701 5921	EE PERS	0	5	0	0	0
701 5930	Health Ins.	67	133	0	0	0
701 5950	Life Insurance	1	2	0	0	0
701 6150	Mat/Supplies	11	152	50	37	75
701 6410	Electricity	554	555	450	400	450
701 6500	Print/Advert.	79	84	100	88	100

Total (3901) L&L 1 (N.ALEX LN)

1,139	1,946	1,132	944	1,136
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CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
LANDSCAPE & LIGHTING DISTRICT ONE, ZONE 2 (3902)

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on October 27, 2015 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1), Zone 2.

District 1, Zone 2 provides Street Light maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the Stonefox Subdivision located along the south side of Solano Street and the north side of Carona Avenue directly south of the Solano Street and El Paso Avenue intersection. These are funds paid by the property owners in the district collected through property taxes. These funds can only be used for that specific district.

PERSONNEL SERVICES:

5100 SALARIES: This account includes wages for public works employees working on landscape maintenance related activities within the district.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time.

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

702-6150 MATERIALS AND SUPPLIES: Maintenance and repair costs for the landscape improvements in the public right-of-way and storm drain detention area within the district.

702-6315 LANDSCAPE MAINTENANCE: Maintenance for the public right-of-way landscape within the district.

702-6410 ELECTRICITY: Pacific Gas & Electric for streetlights within this district.

702-6500 PRINTING & ADVERTISING: Printing and advertising expense for this district.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3902	Name: Landscape & Lighting District 2 (STONE FOX)					
702 5100	Direct Labor	0	0	0	426	0
702 5125	Part-Time Salaries	176	1,017	494	1,074	475
702 5900	Budgeted Benefits	0	0	38	0	36
702 5910	FICA-CityPaid	13	78	0	121	0
702 5915	Disability Ins.	0	0	0	1	0
702 5920	ER PERS	0	0	0	44	0
702 5921	EE PERS	0	0	0	8	0
702 5930	Health Ins.	0	0	0	160	0
702 5950	Life Insurance	0	0	0	2	0
702 6150	Mat/Supplies	0	109	400	37	300
702 6315	Landscape Maint	843	0	400	211	400
702 6410	Electricity	0	2,799	3,000	2,262	3,000
702 6500	Print/Advert.	88	0	650	95	500
Total (3902) L&L 2 (STONE FOX)		1,120	4,003	4,982	4,442	4,711

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
LANDSCAPE & LIGHTING DISTRICT ONE, ZONE 3 (3903)

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on August 10, 2007 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1), Zone 3.

District 1, Zone 3 is to provide Street Light maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the "Blossom Avenue" Subdivision located west of Toomes Avenue and north of Donovan Avenue. These are funds paid by the property owners in the district collected through property taxes. These funds can only be used for that specific district.

PERSONNEL SERVICES:

5100 SALARIES: This account includes wages for public works employees working on landscape maintenance related activities within the district.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time.

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

703-6150 MATERIALS AND SUPPLIES: This account funds landscape irrigation, maintenance of streetlights and continued maintenance of the storm water retention system and appurtenant facilities and emergency access and bike path.

703-6410 ELECTRICITY: Pacific Gas & Electric for the streetlights within this district.

703-6500 PRINTING & ADVERTISING: Printing and advertising expense for this district.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3903	Name: Landscape & Lighting District 3 (BLOSSOM)					
703 5125	Part-Time Salaries	0	0	494	162	475
703 5900	Budgeted Benefits	0	0	38	0	36
703 5910	FICA-CityPaid	0	0	0	12	0
703 6150	Mat/Supplies	0	0	500	37	500
703 6410	Electricity	2,467	1,891	2,900	1,560	2,900
703 6500	Print/Advert.	84	89	400	93	400
Total (3903) L&L 3 (BLOSSOM)		2,552	1,981	4,332	1,864	4,311

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
LANDSCAPE & LIGHTING DISTRICT ONE, ZONE 4 (3904)**

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on June 27, 2008 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1), Zone 4.

District 1, Zone 4 is to provide street lighting, irrigation and landscape maintenance adjacent to the Salado Orchard Apartment complex along Blackburn and Toomes Avenues. These are funds paid by the property owners in the district collected through property taxes. These funds can only be used for that specific district.

PERSONNEL SERVICES:

5100 SALARIES: This account includes wages for public works employees working on landscape maintenance related activities within the district.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time.

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

704-6150 MATERIALS AND SUPPLIES: Maintenance and repair costs for the landscape improvements in the public right-of-way within the district.

704-6410 ELECTRICITY: Pacific Gas & Electric for the streetlights within the district.

704-6500 PRINTING & ADVERTISING: Printing and advertising expense for this district.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3904	Name: Landscape & Lighting District 4 (SALADO)					
704 5100	Direct Labor	0	26	0	360	0
704 5125	Part-Time Salaries	204	1,535	494	1,036	475
704 5400	Sick Leave	0	0	0	15	0
704 5900	Budgeted Benefits	0	0	38	0	36
704 5910	FICA-CityPaid	16	120	0	112	0
704 5915	Disability Ins.	0	0	0	1	0
704 5920	ER PERS	0	3	0	33	0
704 5921	EE PERS	0	0	0	5	0
704 5930	Health Ins.	0	14	0	91	0
704 5950	Life Insurance	0	0	0	1	0
704 6150	Mat/Supplies	0	3	1,500	59	1,500
704 6315	Landscape Maint	5,057	0	0	0	0
704 6410	Electricity	1,560	1,358	1,500	1,144	1,500
704 6500	Print/Advert.	86	91	450	95	450
Total (3904) L&L 4 (SALADO)		6,923	3,150	3,982	2,951	3,961

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
ENGINEERING (4200)**

ACTIVITY DESCRIPTION:

The City contracts with an Engineer Consultant who serves as the City Engineer and provides Civil Engineering services on an as needed basis.

The City Engineer attends occasional Planning Commission and City Council meetings, Technical Advisory Committee meetings, and meetings with Caltrans staff.

The City Engineer also reviews all discretionary development applications and recommends conditions of approval to satisfy the City's land division standards. In addition, they also review and approve all Public Improvement Plans prior to construction.

SUPPLIES & SERVICES:

001-6300 PROFESSIONAL SERVICES: General Fund for engineering services.

112-6300 PROFESSIONAL SERVICES: Gas tax for street engineering services.

114-6300 PROFESSIONAL SERVICES: Local Transportation Gas Tax funds.

116-6300 PROFESSIONAL SERVICES: Traffic Mitigation Development Impact Fees.

347-6300 PROFESSIONAL SERVICES: Sewer Improvement engineering.

348-6300 PROFESSIONAL SERVICES: WWTP sewer expansion projects.

610-6300 PROFESSIONAL SERVICES: Sewer Enterprise Fund services for the sewer department.

630-6300 PROFESSIONAL SERVICES: Water Enterprise Fund services for the water department.

001-6340 DEVELOPMENT ENGINEERING: General Fund for services for new development within the City.

620-6353 PROFESSIONAL SERVICES – AIRPORT: Rural Planning for the Airport.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 4200	Name: Engineering Services					
001 6300	Professional Services	0	0	6,000	0	6,000
105 6300	Professional Services	4,887	0	0	0	0
112 6300	Professional Services	1,667	0	2,000	0	2,000
114 6300	Professional Services	9,879	0	12,000	0	12,000
116 6300	Professional Services	25	0	1,000	0	1,000
347 6300	Professional Services	1,562	0	2,500	0	2,500
348 6300	Professional Services	175	0	1,000	0	1,000
610 6300	Professional Services	437	242	2,000	0	2,000
630 6300	Professional Services	662	242	7,000	0	7,000
001 6340	DEV ENGINEERING	10,317	225	10,000	1,069	10,000
105 6353	Prof Svc Airpt	812	0	0	0	0
620 6353	Prof Svc Airpt	0	2,738	2,000	0	2,000
Total (4200) Engineering Services		30,424	3,446	45,500	1,069	45,500

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
PARK MAINTENANCE (6100)

ACTIVITY DESCRIPTION:

This section provides for personnel requirements and services, supplies and improvements needed to maintain nine (9) City Parks.

Maintenance required includes trimming park trees and shrubs, mowing all lawn areas, the maintenance and leveling of two Clark Park baseball diamonds and play equipment maintenance. Other responsibilities include the repair and maintenance of all restrooms and recreational buildings.

PERSONNEL SERVICES:

5100 SALARIES: Provides for wages for park maintenance personnel.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time.

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: Provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

001-6150 MATERIAL/SUPPLIES: Provides purchase of materials/supplies utilized for park maintenance.

001-6315 LANDSCAPE MAINTENANCE CONTRACT: Funding provided from the General Fund for landscape maintenance.

001-6320 JANITORIAL SERVICES: General Fund for Janitorial Services at Woodson Park, Martini Plaza, Corning Community Park (Skate/Bike Park & Lennox Fields) and Northside Park. The fund also includes the funding for the Janitorial Contractor to close these restrooms during the week and open and close them on weekends and Holidays.

001-6410 ELECTRICITY: General Fund for electric expenses for the parks and park lighting.

001-6551 EMPLOYEE PHYSICAL: Provides physicals for new employees.

001-6750 BUILDING MAINTENANCE: Provides for building maintenance of related park buildings including but not limited to restrooms.

001-7500 VEHICLE OPERATIONS/MAINTENANCE: General Fund provides for vehicle fuel, maintenance and repairs.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 6100	Name: Parks Maintenance					
001 5100	Direct Labor	80,585	82,955	127,931	98,560	117,930
001 5125	Part-Time Sal.	699	2,571	0	2,186	17,092
001 5200	Overtime	551	11	200	145	200
001 5300	Vacation	6,237	6,173	0	7,429	0
001 5350	Vac Cash Out	0	0	0	174	0
001 5400	Sick Leave	3,722	4,959	0	6,798	0
001 5700	Holiday Pay	4,946	5,366	0	6,127	0
001 5800	CompTime-Off	1,561	668	0	491	0
001 5850	Comp Time CASHID	0	1,062	0	0	0
001 5900	Budgeted Benefits	0	0	65,545	0	68,796
001 5910	FICA-CityPaid	7,929	8,565	0	10,372	0
001 5915	Disability Ins.	151	151	0	188	0
001 5920	ER PERS	8,107	8,878	0	11,448	0
001 5921	EE PERS	609	453	0	940	0
001 5930	Health Ins.	31,836	39,151	0	48,196	0
001 5950	Life Insurance	435	462	0	519	0
001 6150	Mat/Supplies	21,567	13,457	34,000	8,284	25,000
352 6150	Mat/Supplies	2,391	0	0	0	0
001 6315	Landscape Maint	20,114	2,483	10,000	1,977	20,000
001 6320	Janitorial Services.	5,134	10,130	11,000	10,164	11,200
001 6410	Electricity	18,822	14,968	18,000	10,853	18,000
610 6410	Electricity	0	1,241	0	2,902	0
001 6551	Emp Physicals	113	32	300	0	300
001 6700	Equip.Maint.	0	155	0	0	0
001 6750	Bldg.Maint.	113	489	5,000	278	5,000
001 7500	Veh Opr/Maint	1,970	1,939	1,500	232	1,500
078 9300	Mach/Equip.	0	0	24,000	19,750	30,000
078 9500	Vehicle/Replace	0	0	0	0	75,000
Total (6100)	Parks Maintenance	217,592	206,318	297,476	248,014	390,018

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
PARK SPECIAL PROJECTS (6101)**

ACTIVITY DESCRIPTION:

This section provides funding in support of park related special projects at any of the City's Parks.

SUPPLIES & SERVICES:

353-8325 RECYCLING COSTS: Provides support of recycling costs associated with the City's Parks.

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 6101	Name: Park Special Projects					
353 8325	Recycling costs	0	0	5,000	0	5,000
002 9075	Parks Equipment	0	0	0	0	59,548
001 9304	Park Imp fund	0	0	29,998	0	0
341 9304	Park Imp fund	403	4,514	0	4,175	0
355 9304	Park Imp fund	0	20,605	0	0	0
075 9391	Parks-CapOutlay	0	61,815	0	0	0
Total (6101)	Park Special Projects	403	86,934	34,998	4,175	64,548

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
RODGERS THEATRE (6125)**

ACTIVITY DESCRIPTION:

The Theater has been renovated and is being used for Community Events and Recreation Programs.

SUPPLIES & SERVICES:

001-6150 MATERIAL/SUPPLIES: Provides purchase of materials/supplies utilized for maintenance.

001-6410 ELECTRICITY: General Fund provided for electrical expenses.

001-6430 NATURAL GAS: General Fund provided for natural gas expenses.

001-6750 BUILDING MAINTENANCE: Provides for necessary maintenance and repairs to the theatre building.

341-9147 THEATRE MARQUEE: Provides for repairs to the Theatre Marquee.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 6125	Name: Rodgers Theatre					
001 6150	Mat/Supplies	378	46	1,000	47	1,000
001 6410	Electricity	6,381	6,278	9,000	5,562	9,000
001 6430	Natural Gas	1,601	1,217	1,700	674	1,700
001 6750	Bldg.Maint.	0	69	4,000	387	4,000
341 9147	Marquee	0	0	4,000	0	4,000
Total (6125) Rodgers Theatre		8,360	7,611	19,700	6,670	19,700

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
POOL (6200)**

ACTIVITY DESCRIPTION:

The temporary part-time Lifeguards provide guarding services at the City Pool from June to mid-August.

The Lifeguards provide fee paid services to the community such as daily swim, swim lessons and private pool parties.

The Public Works Crew provides pool maintenance during the off season and the Lifeguards take over maintenance during the summer months.

PERSONNEL SERVICES:

5125 PART-TIME SALARIES: The account provides funds for employee labor supplied by the City for Pool maintenance related activities.

5200 OVERTIME: Overtime Pay.

SUPPLIES & SERVICES:

001-6150 MATERIALS/SUPPLIES: General Fund for supplies and miscellaneous items not included in other line item accounts such as chlorine and other pool supplies.

001-6187 REIMBURSEMENT FOR LIFEGUARD CERTIFICATION: General Fund for the Lifeguard training reimbursement to employees staying until the end of the season. The reimbursement was created to offset expenses incurred by employees for required training and certification. Only Lifeguards that incurred expenses for the current year qualify for this fund.

001-6551 EMPLOYEE PHYSICALS: General Fund for lifeguard employment physicals and Hepatitis B Vaccinations.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 6200	Name: POOL					
001 5100	Direct Labor	0	0	0	2,052	0
001 5125	Part-Time Sal.	45,541	29,900	67,987	18,566	71,347
001 5200	Overtime	2,342	1,419	3,000	20	3,000
001 5300	Vacation	0	0	0	221	0
001 5400	Sick Leave	124	89	0	0	0
001 5900	Budgeted Benefits	0	0	5,201	0	5,458
001 5910	FICA-CityPaid	3,387	3,137	0	1,612	0
001 5915	Disability Ins.	0	0	0	7	0
001 5920	ER PERS	0	0	0	225	0
001 5930	Health Ins.	0	0	0	237	0
001 5950	LifeInsurance	0	0	0	9	0
001 6150	Mat/Supplies	15,484	16,357	22,500	18,071	20,000
001 6187	LGRD CERT&TEST	3,416	2,000	2,500	300	2,500
001 6551	Emp Physicals	3,142	1,409	3,000	264	3,000
Total (6200) POOL		73,436	54,309	104,188	41,584	105,305

Enterprise Fund Operations

Transportation Center

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
TRANSPORTATION FACILITY (3160)**

ACTIVITY DESCRIPTION:

The Transportation Facility is located on the southeast corner of Solano and Third Streets with the Park & Ride parking lot located across Solano Street to the north.

The Transportation Facility has made an attractive addition to downtown Corning. This facility consists of four (4) Suites:

- Suite A is rented as a café which has been open for business since March 2010 under various owners.
- Suite B is used by the Corning Police Department for the PAL (Police Activities League) Boxing Program.
- Suite C is the Tehama County Sheriff Probation Department.
- Suite D is used as a passenger waiting area utilized by TRAX (Tehama Rural Area Express).

The City maintains responsibility for grounds and building maintenance, the janitorial services are the responsibility of the facility business operators.

Funding to support the Transportation Center is from the City General Fund and Local Transportation Funds (LTF). In addition, the City receives \$6,000 annually from Tehama County for Janitorial services at the facility. This is contracted until June 30, 2022. The café also provides funds generated by the annual rental agreement.

SUPPLIES & SERVICES:

625-6410 ELECTRICITY: Provides electricity for the Transportation Center.

625-6430 NATURAL GAS: Provides for natural gas at the facility.

625-6750 BUILDING MAINTENANCE: Provides building maintenance/repairs at the Transportation Facility.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3160	Name: Transportation Facility					
625 5125	Part-Time Sal.	323	1,526	0	1,207	0
625 5910	FICA-CityPaid	25	117	0	92	0
625 6410	Electricity	6,188	6,952	6,000	7,128	7,300
625 6430	Natural Gas	1,042	801	1,200	562	1,200
625 6750	Bldg.Maint.	5,524	6,379	9,000	6,491	9,000
625 7365	Landscaping	4,191	11	0	0	0
001 9344	Roof Transportation Center	0	0	0	0	60,000
Total (3160) Transportation Facility		17,294	15,785	16,200	15,481	77,500

Airport

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
AIRPORT (3500)**

ACTIVITY DESCRIPTION:

The basic role of the City is to maintain lighting (including the beacon), buildings, weed abatement and to furnish propane to heat the Administration Building. Corning Airport is recognized as California's third oldest airport facility. This operation is hoped to draw industry and development in and around the airport area.

The Airport budget is managed as an "Enterprise Fund" which isolates operating costs and dedicated funding sources. Funding comes from \$10,000 per year received from Caltrans Division of Aeronautics, and from rental income; no support is required from the City's General Fund.

PERSONNEL SERVICES:

- 5100 SALARIES:** This account funds wages for Airport maintenance.
- 5100 ACCRUAL BUYOUT:** Administrative Admin. Leave payouts, vacation payouts, Comp. time
- 5200 OVERTIME:** Overtime Pay.
- 5900 EMPLOYEE BENEFITS:** This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

- 620-6150 MATERIALS/SUPPLIES:** Provides for materials and supplies to maintain the airport.
- 620-6185 CONSULTANT SERVICES:** Provides for consultant services for Airport improvement and construction.
- 620-6186 TAXES:** Provides for Mosquito Abatement to Tehama County Mosquito and Vector Control.
- 620-6300 PROFESSIONAL SERVICES:** Provides for Airport improvement services.
- 620-6410 ELECTRICITY:** Provides for Airport electricity costs.
- 620-6420 PROPANE:** Provides for the purchase of propane to heat the airport administration building.
- 620-6462 STATE REQ. PERMITS:** Provides for State required permits regarding storm water runoff.
- 620-6750 BUILDING MAINTENANCE:** Provides for any necessary repairs to City buildings at the Airport.
- 620-6810 LIABILITY INSURANCE:** Provides for liability insurance at the airport.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 3500	Name: Airport					
620 5100	Direct Labor	1,783	2,238	0	1,611	0
620 5125	Part-Time Sal.	0	0	0	1,031	0
620 5200	Overtime	11	0	0	0	0
620 5300	Vacation	35	94	0	0	0
620 5400	Sick Leave	9	317	0	98	0
620 5700	Holiday Pay	75	60	0	119	0
620 5800	CompTime-Off	0	0	0	34	0
620 5910	FICA-CityPaid	147	220	0	241	0
620 5915	Disability Ins.	1	2	0	2	0
620 5920	ER PERS	36	208	0	162	0
620 5921	EE PERS	15	42	0	30	0
620 5929	GASB 68 Pension	-1,494	0	0	0	0
620 5930	Health Ins.	115	692	0	742	0
620 5950	Life Insurance	2	14	0	9	0
620 6150	Mat/Supplies	411	329	4,400	491	4,400
620 6185	Consultant Services	226	154	500	79	500
620 6186	Taxes	0	0	100	0	100
620 6300	Professional Services	2,316	0	500	0	500
620 6345	Consult, Lit.	0	9,814	3,000	938	3,000
620 6410	Electricity	3,581	4,099	4,800	3,004	4,000
620 6420	Propane	489	381	1,000	60	500
620 6462	Req Permits.State	1,400	1,400	2,000	0	2,000
620 6750	Bldg.Maint.	318	1,168	1,000	822	10,000
620 6810	Liability Ins.	9,276	4,096	6,000	4,768	6,000
620 9195	Airprt Fence Project	0	3,610	291,000	283,525	0
Total (3500) Airport		18,754	28,937	314,300	297,765	31,000

Sewer & WasteWater Treatment Plant

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
SEWER MAINTENANCE (5000)**

ACTIVITY DESCRIPTION:

The sewer department provides wastewater collection for all City of Corning businesses and residents. This department is also responsible for the installation of all residential and commercial construction of new sewer connections and any related repairs and/or replacement of defective service laterals.

The Sewer Pre-Treatment Program, contracted through Inframark, is a continuous program utilized for monitoring the sewer discharge from industrial and commercial users on a quarterly basis.

PERSONNEL SERVICES:

- 5100 SALARIES:** This account provides funds for City employee wages performing sewer maintenance and repair tasks.
- 5100 ACCRUAL BUYOUT:** Administrative Admin. Leave payouts, Vacation payouts, Comp. time.
- 5200 OVERTIME:** Overtime Pay.
- 5900 EMPLOYEE BENEFITS:** This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

- 610-6100 OFFICE SUPPLIES:** Provides for purchasing of office supplies.
- 610-6150 MATERIAL/SUPPLIES:** Provides purchasing of any necessary materials/supplies.
- 610-6250 SMALL TOOLS:** Provides for purchase of necessary small tools.
- 610-6350 COMMUNICATIONS:** Provides funding for phone & radio service.
- 610-6410 ELECTRICITY:** Pacific Gas & Electric for the sewer lift station on 99 W at South Avenue.
- 610-6700 EQUIPMENT MAINTENANCE:** Provides equipment maintenance and repairs.
- 610-7100 TRAINING/EDUCATION:** Provides for employee training.
- 610-7368 PRE-TREATMENT PROGRAM:** State mandated Monitoring Program of Industrial Sewer Waste.
- 610-7500 VEHICLE OPERATION/MAINTENANCE:** For vehicle fuel and repair costs.
- 610-9300 MACH./EQUIPMENT:** Purchase of machines/equipment for sewer maintenance.
- 610-9860 PERS SIDEFUND DEBT SERVICE:** Funds a portion of the PERS Side Fund Refinance.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 5000	Name: Sewer Dept					
610 5100	Direct Labor	44,142	47,014	92,553	43,545	96,489
610 5200	Overtime	332	140	1,000	86	1,000
610 5300	Vacation	3,169	4,933	0	3,812	0
610 5350	Vac Cash Out	947	651	0	1,061	0
610 5400	SickLeave	6,249	7,495	0	767	0
610 5500	WComp Time Off	151	178	0	0	0
610 5650	Admin Cash Out	1,390	1,411	0	1,470	0
610 5700	Holiday Pay	3,108	4,589	0	2,969	0
610 5800	CompTime-Off	1,346	83	0	111	0
610 5850	Comp Time CASHD	0	75	1,000	0	1,000
610 5900	Budgeted Benefits	0	0	46,575	0	48,397
610 5910	FICA-CityPaid	4,763	4,911	0	4,477	0
610 5915	Disability Ins.	59	78	0	59	0
610 5920	ER PERS	4,439	4,822	0	4,909	0
610 5921	EE PERS	666	707	0	672	0
610 5929	GASB 68 Pension	58,741	0	0	0	0
610 5930	Health Ins.	14,814	18,674	0	16,004	0
610 5950	Life Insurance	191	197	0	171	0
610 6100	Office Supplies	2,372	846	1,300	3,634	1,300
001 6150	Mat/Supplies	0	0	0	29	0
610 6150	Mat/Supplies	12,773	19,529	13,500	9,231	13,500
001 6250	Small Tools	0	0	0	0	0
610 6250	Small Tools	532	959	950	639	950
610 6350	Communications	12,244	9,870	9,500	7,050	9,500
610 6410	Electricity	6,983	6,946	6,000	6,018	6,100
001 6700	Equip.Maint.	-37	0	0	0	0
610 6700	Equip.Maint.	2,846	2,187	7,000	5,872	3,000
610 7100	Training/Educ.	0	200	1,500	0	1,500
610 7368	PreTreatment Prog	39,858	41,174	45,000	38,703	45,000
610 7500	Veh Opr/Maint	1,502	1,864	2,500	1,373	2,500

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
610 9300	Mach/Equip.	1,991	2,884	2,000	0	2,000
381 9500	Vehicle/Replace	54,280	0	0	0	0
610 9860	Debt, Side Fund	2,123	1,713	10,950	8,977	12,300
Total (5000) Sewer Dept		281,975	184,129	241,328	161,638	244,536

**CITY OF CORNING
2021/2022 ANNUAL BUDGET NARRATIVE
WASTEWATER TREATMENT PLANT (5200)**

ACTIVITY DESCRIPTION:

Inframark, under contract, operates the WasteWater Treatment Plant (WWTP) and maintains the City side sewer collection system. The treatment plant is currently permitted by the Regional Water Quality Control Board to discharge a maximum of 1.75 million gallons per day (MGD). The WWTP treats domestic wastewater from City residents and businesses.

Included in the contract, is a Pre-Treatment Program, which requires that they take samples and check records of the Class One dischargers, such as the Truck Stops, Truck Washes and large restaurants. These inspections ensure our WWTP will not be contaminated with diesel or oil products.

Operating as an "Enterprise Fund", the Sewer Department and Wastewater Treatment Plant currently produce sufficient income to accommodate expenses and capital improvements to operate our Treatment Facility.

PERSONNEL SERVICES:

5100 SALARIES: Funds employee wages associated with the wastewater Treatment Plant.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time.

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

610-6175 WEED AND PEST SPRAYING: Provides for spraying of weeds and pests at the WWTP.

610-6300 PROFESSIONAL SERVICES: Provides for the Inframark service contract and sludge removal.

610-6410 ELECTRICITY: Electrical usage at the WWTP.

610-6461 REQUIRED PAYMENTS/COUNTY: Required County permits.

610-7376 RWQCB ANNUAL PERMIT: Provides for the Regional Water Quality Control Board Annual Permits.

610-9101 PAINTING & REPAIR: Provides funding for painting and repairs at the facility.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 5200	Name: Wastewater Treatment Plant (WWTP)					
610 6175	Weed/Tree Spray	6,977	6,808	6,650	3,598	7,000
610 6300	Professional Services	671,508	748,077	720,000	696,254	780,000
610 6410	Electricity	83,210	84,896	80,000	81,883	90,000
610 6461	Req.Pmts/Cnty.	424	424	750	424	750
001 6700	Equip.Maint.	0	204	0	0	0
610 7376	Annual Permit	11,569	18,295	22,000	19,423	22,000
610 9101	Painting/Repair	0	0	0	0	11,300
Total (5200) WWTP		773,687	858,704	829,400	801,582	911,050

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
SEWER CAPITAL IMPROVEMENT (5250)

ACTIVITY DESCRIPTION:

Sewer Capital Improvement includes funds for replacement of broken or damaged sewer mains, and the refinanced (2017) debt service which funded the City's Sewer and Water Replacement Programs, Phase I, II & III. Phase III of the Sewer and Water Replacement Program was completed in January of 2000.

Additionally, the Sewer Capital Improvement Program includes purchases and repairs at the WasteWater Treatment Facility for ongoing maintenance and Capital Replacement items.

SUPPLIES & SERVICES:

381-9135 SEWER LINE REPLACEMENT: Provides for replacement of broken or damaged sewer lines throughout the City.

380-9206 CAPITAL REPLACEMENT: Provides for capital improvement purchases and repairs at the WWTP.

348-9812 SEWER DEBT. SERV. & TRUST ADMIN: Funded from the WWTP Sewer Expansion, this provides funding for the refinanced (2017) series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.

610-9812 SEWER DEBT. SERV. & TRUST ADMIN: Funded from the Sewer Enterprise Fund, this provides funding for the refinanced (2017) series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 5250	Name: Sewer Improvements					
381 9135	SWR Line Rplcmt	0	43,462	50,000	0	50,000
380 9206	CapReplacement	60,500	25,544	100,000	20,689	100,000
348 9812	Sewer Debt Serv	128,031	125,436	217,000	123,510	223,800
610 9812	Sewer Debt Serv	63,976	61,141	165,025	60,435	105,400
Total (5250)	Sewer Improvements	252,507	255,582	532,025	204,633	479,200

**CITY OF CORNING
2021-2022 ANNUAL BUDGET NARRATIVE
WWTP & SEWER CAPT'L REPLACEMENT/DEBT TRANSFERS
(5300)**

ACTIVITY DESCRIPTION:

The line items below provide funding for the monetary transfers necessary to fund capital improvement needs for:

1. The Wastewater Treatment Plant (WWTP);
2. Necessary sewer capital replacement items; and
3. For the required payments on the refinanced (2017) Wastewater Treatment Plant Debt.

PROFESSIONAL SERVICES/MATERIALS/SUPPLIES:

- 610-9801: WWPT CAPT'L REPLACEMENT TRANSFERS:** Represents monies transferred to Fund 380 for the future capital replacement needs of the WWTP.
- 610-9802: SEWER CAPT'L REPLACEMENT TRANSFERS:** Represents monies transferred to Fund 381 for the future capital replacement needs of the City's sewer system.
- 610-9804: WWTP DEBT TRANSFERS:** This portion of the overall sewer system's long-term debt that applies to the WWTP Expansion Project is held in Fund 348. As a result of the recent housing slow down, monies are transferred from Fund 610 to Fund 348 to meet the ongoing debt service requirements for that portion of the long-term debt.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 5300	Name: Sewer Transfers					
610 9801	WWTP CapRepITrs	85,000	85,000	85,000	85,000	90,000
610 9802	SwrCapRepTrans.	0	40,000	40,000	40,000	50,000
610 9804	WWTP Debt Trans	200,000	160,000	160,000	160,000	160,000
Total (5300) Sewer Transfers		285,000	285,000	285,000	285,000	300,000

Water

**CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
WATER MAINTENANCE (7100)**

ACTIVITY DESCRIPTION:

The Water Department provides funding for wages, materials and supplies necessary to operate and maintain the City's water system. This system operates as an "Enterprise Fund" to fund its expenses and Capital Improvements.

The City strictly adheres to the State Department of Health and Drinking Water regulations, guidelines and annual sample testing requirements. Currently three water samples are taken each week at various locations throughout the City to monitor bacteria content.

PERSONNEL SERVICES:

5100 SALARIES: This account includes wages for Public Works employees working in water maintenance related activities.

5100 ACCRUAL BUYOUT: Administrative Admin. Leave payouts, vacation payouts, Comp. time.

5200 OVERTIME: Overtime Pay.

5900 EMPLOYEE BENEFITS: This account provides for City contributions to FICA-City paid, PERS, Health Insurance, Life Insurance, Taxes, Life and Private Disability, Retirement, Medicare, State Unemployment and Deferred Comp.

SUPPLIES & SERVICES:

630-6100 OFFICE SUPPLIES: Provides for purchase of office supplies.

630-6150 MATERIALS/SUPPLIES: Provides for purchase of materials and supplies for maintenance of the water system.

630-6175 WEED/TREE/PEST SPRAYING: Provides pest, weed & tree spraying at well locations.

630-6250 SMALL TOOLS: Provides purchase of small tools for maintenance and repair.

630-6300 PROFESSIONAL SERVICES: Provides for water testing required by the State Health Department.

630-6350 COMMUNICATIONS: Provides for phone & radio service.

630-6410 ELECTRICITY: Provides for Pacific Gas & Electric charges to operate the water pumps at the City wells.

630-6462 REQUIRED PERMITS/STATE: Provides for required State permits.

630-6700 EQUIPMENT MAINTENANCE: Provides pump and equipment maintenance/repair.

630-7100 TRAINING/EDUCATION: Provides for employee training.

630-7500 VEHICLE OPERATION/MAINTENANCE: Provides for fuel and vehicle repairs.

630-9300 MACH./EQUIPMENT: Funds purchase of machines/equipment for maintenance.

630-9860 PERS SIDEFUND DEBT SERVICE: Funds a portion of the PERS Side Fund Refinance.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 7100	Name: Water Dept					
630 5100	Direct Labor	159,417	159,181	200,569	153,413	201,112
630 5200	Overtime	2,512	1,102	0	692	0
630 5300	Vacation	7,414	11,041	0	14,077	0
630 5350	Vac Cash Out	2,027	5,745	0	1,326	0
630 5400	Sick Leave	11,744	15,315	0	6,905	0
630 5500	WComp Time Off	151	178	0	0	0
630 5650	Admin Cash Out	1,737	1,763	0	1,838	0
630 5700	Holiday Pay	12,828	10,442	0	12,948	0
630 5750	Holiday CASHOUT	98	0	0	0	0
630 5800	CompTime-Off	1,275	1,014	0	1,690	0
630 5850	Comp Time CASH OUT	142	0	1,000	1,820	1,000
630 5900	Budgeted Benefits	0	0	107,990	0	100,313
630 5910	FICA-CityPaid	16,993	17,615	0	16,724	0
630 5915	Disability Ins.	298	293	0	243	0
630 5920	ER PERS	15,836	17,118	0	16,537	0
630 5921	EE PERS	2,568	2,483	0	2,203	0
630 5929	GASB 68 Pension	91,477	0	0	0	0
630 5930	Health Ins.	65,367	72,258	0	59,821	0
630 5950	Life Insurance	805	802	0	716	0
630 6100	Office Supplies	2,527	861	2,500	3,634	2,500
630 6150	Mat/Supplies	45,407	63,765	45,000	42,122	45,000
630 6175	Weed/Tree Spray	0	0	5,400	0	5,400
630 6250	Small Tools	1,242	1,012	750	699	800
630 6300	ProfServices	13,022	12,324	15,000	11,113	15,000
630 6350	Communications	12,244	10,810	10,000	7,775	10,000
630 6410	Electricity	220,482	224,962	220,000	199,322	230,000
630 6462	Required Permits.State	11,498	12,592	20,000	12,841	20,000
630 6700	Equip.Maint.	3,701	1,518	7,000	6,720	7,000
630 7100	Training/Educ.	2,244	740	2,500	670	2,500
630 7500	Veh Opr/Maint	3,970	3,085	5,000	2,421	5,000

City of Corning Annual Budget Fiscal Year 2021-2022						
Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
630 9300	Mach/Equip.	1,939	39	3,000	0	4,000
630 9860	Debt, Side Fund	3,830	3,067	19,400	16,494	22,750
Total (7100) Water Dept		714,795	651,124	665,109	594,762	672,375

**CITY OF CORNING
2021-2022 ANNUAL BUDGET NARRATIVE
WATER TRANSFERS
(7300)**

ACTIVITY DESCRIPTION:

The line item below provides funding for the monetary transfers necessary to fund capital improvement needs for the water capital replacement items, and for the required payments on the refinanced (2017) Water Debt Service.

PROFESSIONAL SERVICES/MATERIALS/SUPPLIES:

630-9814: FUND 383 TRANSFER: Represents monies transferred to Fund 383 for the future capital replacement needs of the Water System.

City of Corning

Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
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Dept #: 7300 Name: Water Capital Transfers

630 9814 FUND 383 TRNSFR

78,500 78,500 78,500 78,500 100,000

Total (7300) Water Cap Trans

78,500 78,500 78,500 78,500 100,000

CITY OF CORNING
2021/2022
ANNUAL BUDGET NARRATIVE
WATER CAPITAL IMPROVEMENTS (7420)

ACTIVITY DESCRIPTION:

Previously the Farm Home Water and Sewer Replacement Program loan acquired in prior years provided funds for the replacement of the antiquated water and sewer lines throughout the City (this loan was refinanced in 2017). Phases I - III were completed in 1998 making our system very reliable and more cost efficient to operate.

This Improvement Program also funds Capital items needed for the operation of the water system, such as funding a Consultant for well Telemetry repairs and replacement of telemetry equipment (the electronics that interconnect the wells and make them work together to maintain balanced pressure throughout the system).

PERSONNEL SERVICES:

SUPPLIES & SERVICES:

630-6300 PROFESSIONAL SERVICES: Funds engineering costs in support of projects.

383-8045 HYDRANT INSTALLATION: Provides for hydrant repair and replacement.

383-9168 PUMP IMPROVEMENTS: Funding for all well improvements.

630-9216 HANDHELD METER READER: Provides funding for purchase of handheld meter-reader.

346-9237 WELL TELEMETRY: Provides for a well telemetry Consultant.

630-9276 WATER METER REPLACEMENT PROGRAM: Provides for the replacement of water meters as they age or become ineffective.

383-9281 WELL CHLORINATOR: Funding for well chlorinator supplies

346-9333 SCADA and MD: Provides funding for the SCADA and MD well monitoring systems.

383-9417 WELL REPAIRS: Funding for work on all City Wells.

630-9811 WATER DEBT SERV. & TRUST ADMIN.: The Water Enterprise Fund provides funding for series A & B Bonds for Water Improvement & Replacement Program completed in 2000 and Well No. 19.

City of Corning
Annual Budget

Fiscal Year 2021-2022

Expenses	Description	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	TO DATE 2020-2021	Proposed Budget 2021-2022
Dept #: 7420	Name: Water Capital Improvement					
630 6300	ProfServices	0	0	500	0	0
383 8045	Hydrant Install	16,510	0	18,000	412	18,000
383 9168	Pump Improve.	0	2,159	50,000	0	50,000
630 9216	Handheld Mtr Rd	0	0	7,000	0	7,000
346 9237	Telemetry	14,299	6,991	17,000	7,349	17,000
630 9276	Water Meter Rep	8,065	2,243	10,000	351	15,000
383 9281	Well Chlorinator	0	0	1,500	0	1,500
346 9333	SCADA and MD	0	0	0	0	100,000
383 9417	WELL REPAIRS	11,287	51,465	275,000	56,015	175,000
630 9811	Wtr Debt Service	126,680	120,918	287,400	118,407	287,900
Total (7420) Water Capital Improvement		176,841	183,777	666,400	182,534	671,400