



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, JUNE 8, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio
Mayor: Robert Snow

All members of the City Council were present.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Councilor Burnett.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **COVID-19 Update by City Manager.**

City Manager Miller provided an update on COVID-19 stating that this week has had the lowest count of positive cases within the County. She stated that Cal OSHA is putting out new regulations relating to COVID-19, however at this point employers need to continue to have employees to wear masks.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Ruth Meyer spoke regarding the downtown murals and brightly colored buildings. She stated that she hopes to start a committee for reviewing murals and paint colors of our downtown buildings. She asked if this could be agendized for the next meeting.

G. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of the May 25, 2021 Closed Session and Regular City Council Meeting with any necessary corrections:**
4. **June 2, 2021 Claim Warrant in the amount of \$292,276.71.**
5. **June 2, 2021 Business License Report.**
6. **May 2021 Wages & Salaries: \$380,596,39.**
7. **May 2021 Treasurer's Report.**
8. **May 2021 Building Permit Valuation Report in the amount of \$160,032.**
9. **May 2021 City of Corning Wastewater Operations Summary Report.**
10. **Approve waiver of Recreational Use Fees for the 12th Annual Tucker Mesker Memorial Scholarship Softball Tournament Fundraiser.**

Councilor Valerio moved to approve Consent Items 2-10; Councilor Demo seconded the motion.

Ayes: Snow, Demo, Burnett, Valerio, and Hargens. **Absent/Abstain/Opposed:** None.
Motion was approved by a 5-0 vote.

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.**I. PUBLIC HEARINGS AND MEETINGS: None.****J. REGULAR AGENDA:****11. Approve payment in the amount of \$29,998 to Creative Builders, accept the Project Notice of Completion; and authorize Retention release for the Yost Playground Equipment Installation Project.**

Presented by Public Works Consultant Robin Kampmann who informed Council that all equipment has now been installed and the project is completed. Mayor Snow stated that he toured the Park and inspected the equipment. He stated that he noticed that there were some bolts loose with sharp edges; has that been resolved? Mrs. Kampmann stated that the bolts have been tightened and they are working on the sharp edges.

Councilor Demo moved to approve invoice payment in the amount of \$29,998 less the 5% retention (\$1,499.90) and issue payment to Creative Builders in the amount of \$28,498.10 from budget line-item number 001-9304-6101 Park Improv./Parks Special Projects, accept the Notice of Completion and authorize Staff to file and record the Notice with the Tehama County Clerk and Recorder, and authorize the release of Retention Funds in the amount of \$1,499.90 from the same budget line item 35-days after the Notice of Completion has been filed. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

12. Approve Task Orders "B" & "C" to Armstrong Consultants, Inc. for Professional Services for Task Order "B": 2021 Corning Airport Narrative Report, Aeronautical Survey and Airport Layout Plans Update; and approve Task Order "C" for the 2021 Corning Airport Pavement Maintenance Management Plan, both under Airport Engineering Services Contract 2019-6.

Presented by Public Works Consultant Robin Kampmann who updated the Council on the status of this Agenda Item. She stated that the FAA has provided the City with funding for both projects with no required City matching funds.

Councilor Demo moved to approve Task Order "B" to Armstrong Consultants, Inc. for professional services for the 2021 Corning Airport Narrative Report, Aeronautical Survey and Airport Layout Plans Update under Airport Engineering Services Contract 2019-6; and approve Task Order "C" to Armstrong Consultants, Inc. for professional services for the 2021 Corning Airport Pavement Maintenance Management Plan under Airport Engineering Services Contract 2019-6; and authorize the City Manager to sign the Task Order Authorizations. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

13. Adopt Resolution 06-08-2021-01 and MOU authorizing the submittal of a State Community Development Block Grant (CDBG) Coronavirus Aid, Relief, and Economic Security Act Grant Application for Utility Payment Assistance and Navigation Center.

Presented by City Manager Kristina Miller. She stated that this is a duplicate of the Resolution that the Council previously approved with some minor revisions per the States request.

Councilor Burnett moved to adopt Resolution 02-23-2021-02, a Resolution of the City Council of the City of Corning approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2020 Community Development Block Grant Program – Coronavirus Response Round 2 and 3 (CDEBG-CV2 and CV3) NOFA dated December 18, 2020; and approve the Memorandum of Understanding between the County of Tehama and the City of Corning allocating \$81,839 to the Homeless Navigation Center; and direct Staff to prepare the application in response to the release of the Notice of Funding (NOFA) for CDBG-CV2 and CV3 funds for COVID-19 related activities such as, utility payment assistance that benefit low- and moderate-income residents. Councilor /Hargens seconded the motion. **Ayes: Snow, Demo,**

Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.

14. Approve Contract Change Order No. 1 to VSS International, Inc. increasing the 2021 Multi-Street Improvement Project by \$9,187.50 for a new contract cost of \$442,781.67.

Presented by Public Works Consultant Robin Kampmann who explained the reason for the increase stating it is due to an increased need of asphalt depth at the Yolo and Hoag Street intersection. She announced that the striping is anticipated to be completed next week.

Councilor Hargens moved to approve Contract Change Order No. 1 to VSS International, Inc. increasing the 2021 Multi-Street Improvement Project by \$9,187.50 for a new contract total cost of \$442,781.67. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

15. Approve a Letter of Commitment as a participating jurisdiction in the Tehama County Multi-Jurisdictional Hazard Mitigation Planning.

Presented by Public Works Consultant Robin Kampmann who stated that the Hazard Mitigation Plan is required to be updated every 5-years to be eligible for various funding. The last update was combined with the County. She stated that the City's contribution would consist of Staff time as required. She explained that it would cost the City a significant amount of money to do this on their own.

Councilor Burnett moved to approve submittal of a Letter of Commitment as a participating jurisdiction in the Tehama County Multi-Jurisdictional Hazard Mitigation Planning. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

16. Approve Addendum to the Agreement with the Paskenta Band of Nomlaki Indians increasing the amount from \$75,000 to \$100,000 for the City to provide independent contractor services to the Tribe for the implementation of the Corning Recreation Program.

Provided by City Manager Miller who stated that the City is being allocated an additional \$25,000 through the end of the grant term (December 31, 2021) by the Nomlaki Tribe aside from the existing federally funded grant. She emphasized that there will be no additional funding under this Grant.

Councilor Demo moved to approve Addendum to Agreement with the Paskenta Band of Nomlaki Indians increasing the amount for provision of services from \$75,000 to \$100,000 as it relates to the awarded United States Department of Education Grant, PR/Award No. U2158B160003-16B, and authorize the City Manager to sign all associated documents. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

17. Presentation of Fiscal Year 2021-2022 Program of Service and Annual Budget (complete 2021-2022 Budget is available on the City's website at www.corning.org).

Presented by City Manager Miller who thanked her staff and Roy Seiler (City Contract Accountant) for their assistance in putting together this budget. She also thanked the voters for their support for the Measure A Tax, and the City Council for their support. She stated that the City expects to meet their goal of a 6-month General Fund Reserve by June 30, 2022.

City Manager Miller stated that the total projected City-wide Revenues (excluding transfers) for fiscal year 2021/2022 is \$13,395,853. The anticipated General Fund Revenues/Transfers-In and Measure A Revenues will total \$6,242,609 and \$1,175,000, respectively. The recommended General Fund and Measure A Budgeted Expenditures total \$6,176,412 and \$1,166,999, respectively. She stated as budgeted, projected General Fund Reservices will increase by \$66,197 during 2021-22 and Measure A fund Reserves will increase by \$8,001 during 2021-22 as

indicated in Exhibit A. Public Safety (Police and Fire) represent 64% of General Fund expenditures (excluding unfunded accrued liability costs).

She stated her concern regarding the City's bad water debt due to restrictions imposed by the State (not allowing shut offs for non-payment) to the tune of \$142,000 in bad debt (+90 days). Prior to the Pandemic the City would operate at about \$25,000 in bad debt (+ 90n days).

She provided information on how the City spends its money and explained the concerns for the City's Unfunded Accrued Liability Costs which continues to rise. She stated that she will be exploring options for addressing this issue in the next year.

She closed with stating the City's achievements (Increasing the General Fund Reserves) and areas of concern and improvement. She stated that the City may have the opportunity to expand services (water/sewer) to the west side of I-5 with COVID-19 related relief funds (grant) should Council approve.

Councilor Hargens asked when the City will be able to take actions on delinquent water/sewer accounts; City Manager Miller stated she doesn't know at this time but has heard it will be some time in September. City Manager Miller also stated that hopefully there will be grant funds that these individuals can apply for, however the application period is not open yet. Mayor Snow stated that he would like to see the parking lot at Clark Park resurfaced and asked if this could be added to the budget. He was informed by City Manager Miller that tonight's presentation is informational only to provide her direction on the budget. By Council Consensus they would like this added; they were informed that it would be from the General Fund Reserve. Public Works Consultant Robin Kampmann estimated that the cost for fiber fill would be around \$200,000 to asphalt it would be double that amount. Councilor Valerio asked about the Edith Avenue Park playground equipment, specifically some special needs equipment (City Manager Miller stated she would be happy to provide some numbers for this.) Councilor Demo stated that it might be more accessible at one of the more utilized Parks such as Northside Park. City Manager Miller stated she would like to wait on this issue until we hear on the Park Grant results as this was addressed for the McLane Park site. Councilor Demo would like to have costs for a swing brought back to the Council for possible location at one of the other Parks beside the anticipated new Park at the McLane site. It was mentioned that the Tennis Courts at Clark Park are not utilized much. Council will discuss this at a later time.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: None

Burnett: Landfill meeting has been moved to another date. Reported on the pool opening.

Hargens: None

Valerio: Farmers Market Thursday at Northside Park.

Snow: Nothing

N. ADJOURNMENT!: 7:40 p.m.

Lisa M. Linnet, City Clerk