



**SPECIAL CITY COUNCIL  
CLOSED SESSION AGENDA  
TUESDAY, JUNE 22, 2021  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.**

**A. CALL TO ORDER: 5:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Robert Snow**

**Mayor:**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

**C. PUBLIC COMMENTS:**

**D. REGULAR AGENDA:**

**1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Government Code § 54956.9.**

**One Case:**

**1) Name of Case: City of Corning v. Trent Construction, et al. Case No.:  
CV24394**

**2. Conference with Real Property Negotiations pursuant to Government Code § 54956.8**

**Property: APN: 860-000-215**

**Agency Negotiator: Kristina Miller, City Manager**

**Negotiating Parties: Joi Gonzalez**

**Under Negotiation: Terms of Lease**

**E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:**



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**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Dave Demo  
Karen Burnett  
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Robert Snow**

**Mayor:**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager**

**D. INVOCATION: Led by Councilor Burnett.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. Presentation: COVID-19 Update by City Manager.

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

**G. CONSENT AGENDA:**

2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
3. Waive the reading and approve the Minutes of June 8, 2021 City Council Meeting with any necessary corrections.
4. June 16, 2021 Claim Warrant in the amount of \$215,236.49.
5. June 16, 2021 Business License Report.

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:**

**I. PUBLIC HEARINGS AND MEETINGS:**

**J. REGULAR AGENDA:**

6. Approve Payment in the amount of \$40,740 to West Coast Arborists, Inc. and Authorize Retention Release 35-days from date of project completion for the City Street Tree Pruning, Southwest Quadrant.
7. Approve Emergency Water Services Agreement with Paskenta Community Services.
8. Approve Agreement for City Attorney Legal Services.

9. Approve 3-year Agreement with TimeClock Plus for personnel timekeeping software, hardware, annual clock maintenance and support in the amount of \$14,291.82.
  10. Adopt Resolution 06-22-2021-03 Adopting the Fiscal Year 2021/2022 Street Project List that will utilize SB1 Funding; the Road Repair and Accountability Act of 2017.
  11. American Rescue Plan Act appropriation of funding received; discussion and action.
  12. Approve the Temporary Emergency Water Usage Policy for Unincorporated Tehama County residents without water.
  13. Adopt Resolution 06-22-2021-01 and approve the 2021-2022 Program of Service and Annual Budget.
  14. Adopt Resolution 06-22-2021-02 establishing the General Fund appropriations Limit for the City of Corning for Fiscal Year 2021 – 2022 at \$15,250,585.
- K. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**
- L. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**
- M. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).
- Demo:  
Burnett:  
Hargens:  
Valerio  
Snow:
- N. **ADJOURNMENT!:**

**POSTED: FRIDAY, JUNE 18, 2021**



**CITY OF CORNING  
CITY COUNCIL MEETING MINUTES  
TUESDAY, JUNE 8, 2021  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council: Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Mayor: Robert Snow**

All members of the City Council were present.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Councilor Burnett.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

**1. COVID-19 Update by City Manager.**

City Manager Miller provided an update on COVID-19 stating that this week has had the lowest count of positive cases within the County. She stated that Cal OSHA is putting out new regulations relating to COVID-19, however at this point employers need to continue to have employees to wear masks.

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Ruth Meyer spoke regarding the downtown murals and brightly colored buildings. She stated that she hopes to start a committee for reviewing murals and paint colors of our downtown buildings. She asked if this could be agendized for the next meeting.

**G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.**

- 2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 3. Waive the reading and approve the Minutes of the May 25, 2021 Closed Session and Regular City Council Meeting with any necessary corrections:**
- 4. June 2, 2021 Claim Warrant in the amount of \$292,276.71.**
- 5. June 2, 2021 Business License Report.**
- 6. May 2021 Wages & Salaries: \$380,596,39.**
- 7. May 2021 Treasurer's Report.**
- 8. May 2021 Building Permit Valuation Report in the amount of \$160,032.**
- 9. May 2021 City of Corning Wastewater Operations Summary Report.**
- 10. Approve waiver of Recreational Use Fees for the 12<sup>th</sup> Annual Tucker Mesker Memorial Scholarship Softball Tournament Fundraiser.**

Councilor Valerio moved to approve Consent Items 2-10; Councilor Demo seconded the motion.

**Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.****I. PUBLIC HEARINGS AND MEETINGS: None.****J. REGULAR AGENDA:**

- 11. Approve payment in the amount of \$29,998 to Creative Builders, accept the Project Notice of Completion; and authorize Retention release for the Yost Playground Equipment Installation Project.**

Presented by Public Works Consultant Robin Kampmann who informed Council that all equipment has now been installed and the project is completed. Mayor Snow stated that he toured the Park and inspected the equipment. He stated that he noticed that there were some bolts loose with sharp edges; has that been resolved? Mrs. Kampmann stated that the bolts have been tightened and they are working on the sharp edges.

Councilor Demo moved to approve invoice payment in the amount of \$29,998 less the 5% retention (\$1,499.90) and issue payment to Creative Builders in the amount of \$28,498.10 from budget line-item number 001-9304-6101 Park Improv./Parks Special Projects, accept the Notice of Completion and authorize Staff to file and record the Notice with the Tehama County Clerk and Recorder, and authorize the release of Retention Funds in the amount of \$1,499.90 from the same budget line item 35-days after the Notice of Completion has been filed. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

- 12. Approve Task Orders "B" & "C" to Armstrong Consultants, Inc. for Professional Services for Task Order "B": 2021 Corning Airport Narrative Report, Aeronautical Survey and Airport Layout Plans Update; and approve Task Order "C" for the 2021 Corning Airport Pavement Maintenance Management Plan, both under Airport Engineering Services Contract 2019-6.**

Presented by Public Works Consultant Robin Kampmann who updated the Council on the status of this Agenda Item. She stated that the FAA has provided the City with funding for both projects with no required City matching funds.

Councilor Demo moved to approve Task Order "B" to Armstrong Consultants, Inc. for professional services for the 2021 Corning Airport Narrative Report, Aeronautical Survey and Airport Layout Plans Update under Airport Engineering Services Contract 2019-6; and approve Task Order "C" to Armstrong Consultants, Inc. for professional services for the 2021 Corning Airport Pavement Maintenance Management Plan under Airport Engineering Services Contract 2019-6; and authorize the City Manager to sign the Task Order Authorizations. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

- 13. Adopt Resolution 06-08-2021-01 and MOU authorizing the submittal of a State Community Development Block Grant (CDBG) Coronavirus Aid, Relief, and Economic Security Act Grant Application for Utility Payment Assistance and Navigation Center.**

Presented by City Manager Kristina Miller. She stated that this is a duplicate of the Resolution that the Council previously approved with some minor revisions per the States request.

Councilor Burnett moved to adopt Resolution 02-23-2021-02, a Resolution of the City Council of the City of Corning approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2020 Community Development Block Grant Program – Coronavirus Response Round 2 and 3 (CDEBG-CV2 and CV3) NOFA dated December 18, 2020; and approve the Memorandum of Understanding between the County of Tehama and the City of Corning allocating \$81,839 to the Homeless Navigation Center; and direct Staff to prepare the application in response to the release of the Notice of Funding (NOFA) for CDBG-CV2 and CV3 funds for COVID-19 related activities such as, utility payment assistance that benefit low- and moderate-income residents. Councilor /Hargens seconded the motion. **Ayes: Snow, Demo,**

**Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**14. Approve Contract Change Order No. 1 to VSS International, Inc. increasing the 2021 Multi-Street Improvement Project by \$9,187.50 for a new contract cost of \$442,781.67.**

Presented by Public Works Consultant Robin Kampmann who explained the reason for the increase stating it is due to an increased need of asphalt depth at the Yolo and Hoag Street intersection. She announced that the striping is anticipated to be completed next week.

Councilor Hargens moved to approve Contract Change Order No. 1 to VSS International, Inc. increasing the 2021 Multi-Street Improvement Project by \$9,187.50 for a new contract total cost of \$442,781.67. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**15. Approve a Letter of Commitment as a participating jurisdiction in the Tehama County Multi-Jurisdictional Hazard Mitigation Planning.**

Presented by Public Works Consultant Robin Kampmann who stated that the Hazard Mitigation Plan is required to be updated every 5-years to be eligible for various funding. The last update was combined with the County. She stated that the City's contribution would consist of Staff time as required. She explained that it would cost the City a significant amount of money to do this on their own.

Councilor Burnett moved to approve submittal of a Letter of Commitment as a participating jurisdiction in the Tehama County Multi-Jurisdictional Hazard Mitigation Planning. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**16. Approve Addendum to the Agreement with the Paskenta Band of Nomlaki Indians increasing the amount from \$75,000 to \$100,000 for the City to provide independent contractor services to the Tribe for the implementation of the Corning Recreation Program.**

Provided by City Manager Miller who stated that the City is being allocated an additional \$25,000 through the end of the grant term (December 31, 2021) by the Nomlaki Tribe aside from the existing federally funded grant. She emphasized that there will be no additional funding under this Grant.

Councilor Demo moved to approve Addendum to Agreement with the Paskenta Band of Nomlaki Indians increasing the amount for provision of services from \$75,000 to \$100,000 as it relates to the awarded United States Department of Education Grant, PR/Award No. U2158B160003-16B, and authorize the City Manager to sign all associated documents. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**17. Presentation of Fiscal Year 2021-2022 Program of Service and Annual Budget (complete 2021-2022 Budget is available on the City's website at [www.corning.org](http://www.corning.org)).**

Presented by City Manager Miller who thanked her staff and Roy Seiler (City Contract Accountant) for their assistance in putting together this budget. She also thanked the voters for their support for the Measure A Tax, and the City Council for their support. She stated that the City expects to meet their goal of a 6-month General Fund Reserve by June 30, 2022.

City Manager Miller stated that the total projected City-wide Revenues (excluding transfers) for fiscal year 2021/2022 is \$13,395,853. The anticipated General Fund Revenues/Transfers-In and Measure A Revenues will total \$6,242,609 and \$1,175,000, respectively. The recommended General Fund and Measure A Budgeted Expenditures total \$6,176,412 and \$1,166,999, respectively. She stated as budgeted, projected General Fund Reservices will increase by \$66,197 during 2021-22 and Measure A fund Reserves will increase by \$8,001 during 2021-22 as



indicated in Exhibit A. Public Safety (Police and Fire) represent 64% of General Fund expenditures (excluding unfunded accrued liability costs).

She stated her concern regarding the City's bad water debt due to restrictions imposed by the State (not allowing shut offs for non-payment) to the tune of \$142,000 in bad debt (+90 days). Prior to the Pandemic the City would operate at about \$25,000 in bad debt (+ 90n days).

She provided information on how the City spends its money and explained the concerns for the City's Unfunded Accrued Liability Costs which continues to rise. She stated that she will be exploring options for addressing this issue in the next year.

She closed with stating the City's achievements (Increasing the General Fund Reserves) and areas of concern and improvement. She stated that the City may have the opportunity to expand services (water/sewer) to the west side of I-5 with COVID-19 related relief funds (grant) should Council approve.

Councilor Hargens asked when the City will be able to take actions on delinquent water/sewer accounts; City Manager Miller stated she doesn't know at this time but has heard it will be some time in September. City Manager Miller also stated that hopefully there will be grant funds that these individuals can apply for, however the application period is not open yet. Mayor Snow stated that he would like to see the parking lot at Clark Park resurfaced and asked if this could be added to the budget. He was informed by City Manager Miller that tonight's presentation is informational only to provide her direction on the budget. By Council Consensus they would like this added; they were informed that it would be from the General Fund Reserve. Public Works Consultant Robin Kampmann estimated that the cost for fiber fill would be around \$200,000 to asphalt it would be double that amount. Councilor Valerio asked about the Edith Avenue Park playground equipment, specifically some special needs equipment (City Manager Miller stated she would be happy to provide some numbers for this.) Councilor Demo stated that it might be more accessible at one of the more utilized Parks such as Northside Park. City Manager Miller stated she would like to wait on this issue until we hear on the Park Grant results as this was addressed for the McLane Park site. Councilor Demo would like to have costs for a swing brought back to the Council for possible location at one of the other Parks beside the anticipated new Park at the McLane site. It was mentioned that the Tennis Courts at Clark Park are not utilized much. Council will discuss this at a later time.

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).**

**Demo:** None

**Burnett:** Landfill meeting has been moved to another date. Reported on the pool opening.

**Hargens:** None

**Valerio:** Farmers Market Thursday at Northside Park.

**Snow:** Nothing

**N. ADJOURNMENT!:** 7:40 p.m.

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**Lisa M. Linnet, City Clerk**



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** June 16, 2021

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday June 22, 2021 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending 06-16-21	\$	136,669.28
B.	Payroll Disbursements	Ending 06-17-21	\$	78,567.21

**GRAND TOTAL \$ 215,236.49**



REPORT.: Jun 16 21 Wednesday  
 RUN....: Jun 16 21 Time: 14:30  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 06-21 thru 06-21 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
031252	06/03/21	CHI13	CHICO PRINCESS PARTIES, L	180.00	210602	REC INSTRUCTOR-REC
031253	06/03/21	HOP00	HOPKINS, MARISSA ANN	260.00	210509	REC INSTRUCTOR-REC
				60.00	210523	REC INSTRUCTOR-REC
			Check Total.....	320.00		
031254	06/03/21	FIR05	FIRST NATIONAL BANK OMAHA	236.60	210527	MAT & SUPPLIES-
031255	06/03/21	FIR11	FIRST NATIONAL BANK OMAHA	112.03	210527	EQUIP MAINT-FIRE
031256	06/03/21	FIR16	FIRST NATIONAL BANK OMAHA	451.82	210527	MAT & SUPPLIES-
031257	06/03/21	FIR10	FIRST NATIONAL BANK OMAHA	68.73	06032021	COMMUNICATIONS-DISPATCH
031258	06/03/21	FIR14	FIRST NATIONAL BANK OMAHA	4488.25	06032021A	MAT & SUPPLIES-
031259	06/09/21	AHC00	AH CLEARLAKE - RHC	210.00	210202	EMPLOYEE PHYSICALS-PW ADMIN (MICHAEL HILL)
				210.00	6411563	EMPLOYEE PHYSICALS-POOL (BRADY)
				210.00	6411564	EMPLOYEE PHYSICALS-POOL (DANNIKA)
				210.00	6411567	EMPLOYEE PHYSICALS-POOL (CORA)
				210.00	6411577	EMPLOYEE PHYSICALS-POOL (GANNON)
				210.00	6411579	EMPLOYEE PHYSICALS-POOL (LANDON)
				210.00	6413765	EMPLOYEE PHYSICALS-POOL (LOGAN)
				210.00	6413818	EMPLOYEE PHYSICALS-POOL (HECTOR)
				210.00	6413821	EMPLOYEE PHYSICALS-POOL (AUTUMN)
				210.00	6413823	EMPLOYEE PHYSICALS-POOL (OLIVIA)
				210.00	6413824	EMPLOYEE PHYSICALS-POOL (NATE)
			Check Total.....	2310.00		
031260	06/09/21	AIR00	AIRGAS USA, LLC	62.58	998035181	MAT & SUPPLIES-FIRE
031261	06/09/21	ARA02	ARAMARK UNIFORM SERVICES	90.76	000117178	MAT & SUPPLIES-BLD MAINT
				90.76	000122542	MAT & SUPPLIES-BLD MAINT
				90.76	000128070	MAT & SUPPLIES-BLD MAINT
				90.76	000132816	MAT & SUPPLIES-BLD MAINT
				90.76	000138734	MAT & SUPPLIES-BLD MAINT
			Check Total.....	453.80		
031262	06/09/21	ATT17	AT&T	69.55	210531	COMMUNICATIONS-FIRE
031263	06/09/21	BAS01	BASIC LABORATORY, INC	116.45	2103261	ProfService# Water Dept
				162.40	2105474	ProfService# Water Dept
			Check Total.....	278.85		
031264	06/09/21	CAL10	CPCA	348.00	18410	ASSOC DUES-POLICE
031265	06/09/21	CAS06	CASCO	828.51	151324	A/C CITYWIDE-STR
031266	06/09/21	COP01	COPWARE, INC.	85.00	06082021	TRAINING/ED-POLICE
031267	06/09/21	COR12	CORNING FORD MERCURY, INC	10.84	45408	VEH OP/MAINT-POLICE
				144.17	45438	VEH OP/MAINT-POLICE
			Check Total.....	155.01		
031268	06/09/21	CRE05	CREATIVE BUILDERS	28498.10	2536	PARK IMPROV FUND-PARK SPECIAL PROJ
031269	06/09/21	DEP12	DEPT OF JUSTICE	852.00	512324	PROF SVCS-
031270	06/09/21	DIC03	DICKISON, DARLENE	440.00	158032	MAT & SUPPLIES-GEN CITY
031271	06/09/21	DOW01	DOWN RANGE	2684.44	456190	SAFETY ITEM-POLICE
				898.94	456192	SAFETY ITEM-POLICE
			Check Total.....	3583.38		
031272	06/09/21	FAS02	FASTENAL COMPANY	89.26	CAREB1241	SMALL TOOLS-
031273	06/09/21	GRA02	GRAINGER, W.W., INC	29.52	992167658	MAT & SUPPLIES-PARKS
031274	06/09/21	HAN03	HAN, TONG	34.00	210521	REFUND BUSINESS LICENSE FEES
031275	06/09/21	JJC00	JJ CITRUS	5.25	210519	REFUND BUSINESS LICENSE FEES
031276	06/09/21	LIN01	LINCOLN AQUATICS, INC.	4398.15	SN062192	MAT & SUPPLIES-POOL
				-352.00	SN062478C	MAT & SUPPLIES-POOL
				-2266.89	SN062484C	MAT & SUPPLIES-POOL
			Check Total.....	1779.26		
031277	06/09/21	MUN02	MUNICIPAL CODE CORPORATIO	275.00	00358871	PROF SVCS-CITY CLERK
031278	06/09/21	PES01	PESTMASTER SERVICES, INC.	990.79	298090	TREE/PEST & WEED SPRAY-
031279	06/09/21	PGE01	PG&E	1512.49	210604	ELECT-
031280	06/09/21	PGE05	PG&E	971.61	210604	FIRE-ELECT & GAS
031281	06/09/21	PGE2A	PG&E	38.37	210601	ELECT-CLELAND PROP

REPORT.: Jun 16 21 Wednesday  
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 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 06-21 thru 06-21 Bank Account.: 1020

PAGE: 002  
 ID #: PY-DP  
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
031282	06/09/21	SCP00	SCP DISTRIBUTORS LLC	1308.27 -277.50	SN062251 SN062477C	MAT & SUPPLIES-WTR MAT & SUPPLIES-WTR
			Check Total.....	1030.77		
031283	06/09/21	SEI01	SEILER, ROY R., CPA	5132.20	30325	PROF SVCS-FINANCE
031284	06/09/21	TAN00	T AND S DVBE, INC.	258.60	21-1025	MAT & SUPPLIES-
031285	06/09/21	TEH15	TEHAMA CO SHERIFF'S DEPT	24.50	06072021	PROF SVCS-POLICE
031286	06/09/21	THO01	THOMES CREEK ROCK CO	154.75	210531	MAT & SUPPLIES-STR
031287	06/09/21	USA01	USA BLUE BOOK	479.88	623560	MAT & SUPPLIES-WTR
031288	06/09/21	WAS01	WASTE MANAGEMENT OF	1084.26	119338105	MAT & SUPPLIES-STR
031289	06/09/21	XER00	XEROX CORPORATION	25.17	013551136	EQUIP MAINT-DISPATCH
031290	06/09/21	ZUB00	ZUBIA, RENE	19.00	210426	REFUND BUSINESS LICENSE FEES
031291	06/10/21	NOR49	NORTH STATE SCREENPRINTIN	289.58	193842	MAT & SUPPLIES-POOL
031292	06/16/21	BAN07	BANNER COMMUNICATIONS	1312.00	10679	VEH REPLAC-CAP IMPROV
031293	06/16/21	BAS01	BASIC LABORATORY, INC	122.40	2105722	ProfServices Water Dept
031294	06/16/21	BDI00	BDI	225.80	950190639	MAT & SUPPLIES-
031295	06/16/21	CAR12	CARREL'S OFFICE SOLUTIONS	15.36	AR35886	MAT & SUPPLIES-LIBRARY
031296	06/16/21	CEN14	CENTER FOR EVALUATION & R	4275.00	201869	DATA EVAL (CER)-PROP 47 CYCLE 1
031297	06/16/21	COR11	CORNING SAFE & LOCK	14.55	0862	BLD MAINT-SENIOR CENTER
031298	06/16/21	DEM03	DEMO, CHRIS	150.00	210616	PANT REIMBURSEMENT-PW ADMIN
031299	06/16/21	EWI00	EWING	458.36	14359269	LANDSCAPE MAINT-PARKS
031300	06/16/21	EXP02	EXPRESS EMPLOYMENT PROFES	586.72 741.12	25551098 25588434	PROF SVCS-PW ADMIN PROF SVCS-PW ADMIN
			Check Total.....	1327.84		
031301	06/16/21	GOL07	GOLDEN WEST INDUSTRIAL SU	161.06	2109053	SMALL TOOLS-FIRE
031302	06/16/21	GRA02	GRAINGER, W.W., INC	14.36	992907935	SMALL TOOLS-FIRE
031303	06/16/21	GRE06	GREG'S HEATING & A/C	2200.00	23381	BLD MAINT-LIBRARY
031304	06/16/21	HIN01	HINDERLITER, DE LLAMAS &	1238.95	SIN009186	PROF SVCS-FINANCE
031305	06/16/21	IND03	INDUSTRIAL POWER PRODUCTS	121.35	328192	MAT & SUPPLIES-STR
031306	06/16/21	LIN01	LINCOLN AQUATICS, INC.	1576.73 -320.00	SN062829 SN063049C	MAT & SUPPLIES-POOL MAT & SUPPLIES-POOL
			Check Total.....	1256.73		
031307	06/16/21	MOO07	MOORE & BOGENER, INC.	3134.59	12112	CONSULT LIT-LGL SVCS
031308	06/16/21	NOR47	NORTHSTAR	9450.00	77443	PROF SVCS-PW ADMIN
031309	06/16/21	PAY01	PAYGOV.US LLC	1660.80	746	COVID 19-FINANCE
031310	06/16/21	PGE01	PG&E	28540.59 395.17	210611 210604A	Electricity General City- ELECT-
			Check Total.....	28935.76		
031311	06/16/21	PGE04	PG&E	291.29	210607	TranspFacility-
031312	06/16/21	QUI02	QUILL CORPORATION	120.66 61.37	17154877 17186706	OFFICE SUPPLIES- OFFICE SUPPLIES-
			Check Total.....	182.03		
031313	06/16/21	SCH01	LES SCHWAB TIRE CENTER	35.79	611003951	VEH OP/MAINT-POLICE
031314	06/16/21	SCP00	SCP DISTRIBUTORS LLC	1308.27 65.96 -127.50	SN063034 SN063093 SN063296C	MAT & SUPPLIES-WTR MAT & SUPPLIES-POOL MAT & SUPPLIES-WTR
			Check Total.....	1246.73		
031315	06/16/21	SUN16	SUNBEAM SOLAR OPERATIONS	16689.99	200100144	ELECT-
031316	06/16/21	TPX00	TPX COMMUNICATIONS	705.07	143456902	COMMUNICATIONS-
031317	06/16/21	TRI02	TRI-COUNTY NEWSPAPERS	308.26	00267951	PROF SVCS-PW ADMIN
031318	06/16/21	MTE00	MTECH, INC.	3088.74	30476A	VEH REPLAC-FIRE CAP REPLAC
			Cash Account Total.....	136669.28		
			Total Disbursements.....	136669.28		
			Cash Account Total.....	.00		

REPORT.: Jun 16 21 Wednesday  
 RUN....: Jun 16 21 Time: 14:30  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 06-21 thru 06-21 Bank Account.: 1025

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
12558	06/17/21	BAN03	POLICE OFFICER ASSOC.	300.00	C10616	POLICE OFFICER ASSOC
12559	06/17/21	CAL37	CALIFORNIA STATE DISBURSE	138.46	C10616	WITHHOLDING ORDER
12560	06/17/21	EDD01	EMPLOYMENT DEVELOPMENT	13240.66 2069.34 -8491.56 -426.60	C10616 1C10616 2C10616 3C10616	STATE INCOME TAX SDI STATE INCOME TAX SDI
			Check Total.....	6391.84		
12561	06/17/21	FED00	FEDERAL PAYROLL TAXES (EF	24184.14 21490.46 5025.96 -11018.68 -4408.20 -1030.96	C10616 1C10616 2C10616 3C10616 4C10616 5C10616	FEDERAL INCOME TAX FICA MEDICARE FEDERAL INCOME TAX FICA MEDICARE
			Check Total.....	34242.72		
12562	06/17/21	ICM01	ICMA RETIREMENT TRUST-457	3899.05 185.00	C10616 1C10616	ICMA DEF. COMP ICMA DEF. COMP ER PD
			Check Total.....	4084.05		
12563	06/17/21	PERS1	PUBLIC EMPLOYEES RETIRE	24071.52 .00	C10616 1C10616	PERS PAYROLL REMITTANCE PERS PAYROLL REMITTANCE
			Check Total.....	24071.52		
12564	06/17/21	PERS4	Cal Pers 457 Def. Comp	2761.25 527.50	C10616 1C10616	PERS DEF. COMP. PERS DEF. COMP. ER P
			Check Total.....	3288.75		
12565	06/17/21	TEH16	TEHAMA COUNTY SHERIFF'S O	110.89	C10616	WageOrder F#20000149
12566	06/17/21	VAL06	VALIC	2341.26 202.50	C10616 1C10616	AIG VALIC P TAX AIG VALIC P TAX ER P
			Check Total.....	2543.76		
12567	06/17/21	\BAN1	BANK OF AMERICA-121000358	100.00	C10616	B OF A SAVINGS
12568	06/17/21	\BAN4	BANNER BANK-323371076	1050.00 845.22	C10616 1C10616	BANNER BANK-SAVINGS HSA DEDUCTIBLE
			Check Total.....	1895.22		
12569	06/17/21	\OECU	OPER ENG FED CU-321176260	220.00	C10616	CREDIT UNION SAVINGS
12570	06/17/21	\USB1	US BANK - 121122676	330.00	C10616	US BANK SAVINGS
12571	06/17/21	\WEL1	WELLS FARGO - 121042882	850.00	C10616	WELLS FARGO
			Cash Account Total.....	78567.21		
			Total Disbursements.....	78567.21		

\*\*\*\*\*

G-5

Date.: Jun 16, 2021  
Time.: 2:50 pm  
Run by: LORI SIMS

CITY OF CORNING  
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
List.: NEWB  
Group: WTFMEM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
CAPO FIRESIDE	26401 VIA DE ANZA	SAN JUAN CAP., CA 92675	SPECIALTY SUBCONTRACTOR INSTALLING FIREP	06/10/21
LEROY AND LOMAN INC.	2221 JESSICA WAY	REDDING, CA 96002	PEST AND TERMITE CONTROL	06/03/21

**ITEM NO.: J-6  
APPROVE PAYMENT IN THE  
AMOUNT OF \$40,740 TO WEST  
COAST ARBORISTS, INC. FOR THE  
CITY STREET TREE PRUNING,  
SOUTHWEST QUADRANT**

**June 22, 2021**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER**  
**ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT.** 

**SUMMARY:**

Staff seeks the following City Council approve payment in the amount of \$40,740 to West Coast Arborists, Inc.

The Invoice is attached for Council review.

**BACKGROUND:**

The City's Public Works Department each year requests City Council approval to seek Bids for the pruning of City trees withing the City Limits.

**FINANCIAL:**

The 2020-2021 City Budget has allocated a total of \$38,000 to fund the pruning of approximately 307 City trees in the southwest quadrant of the City under Fund 111-8002-3000, Tree Pruning/Public Works Streets. Upon project completion, only 291 trees were determined by Staff as needing to be pruned. At \$140 per tree, the total cost for this project was \$40,740; this is \$2,740 more than budgeted. Council approved a \$5,000 appropriation from the City's General Fund reserves to complete the Project.

**RECOMMENDATION:**

**THAT MAYOR AND COUNCIL:**

- 1. APPROVE INVOICE PAYMENT IN THE AMOUNT OF \$40,740 AND ISSUE PAYMENT IN THE AMOUNT OF \$40,740 FROM BUDGET LINE-ITEM NUMBER 111-8002-3000, TREE PRUNING/STREETS TO WEST COAST ARBORISTS, INC.**



# INVOICE

## West Coast Arborists, Inc.

2200 E. Via Burton Anaheim, California 92806

714.991.1900 • 800.521.3714 • fax 714.956.3745 • WCAINC.com • EIN# 95-3250682

Invoice Date	PO #	Terms	Cust. #	Job #	Invoice #
5/28/2021		DUE UPON RECEIPT	1435	60887	173381

Customer	Job Description/Location
CITY OF CORNING ATTN: ROBIN KAMPMANN 794 THIRD STREET CORNING, CA 96021	Southwest Quadrant - Tree Pruning  Southwest Quadrant Work Completed: 5/17/2021 - 5/28/2021

TREE MAINTENANCE DESCRIPTION	QTY	U/M	PRICE	COUNT	TOTAL
Street Tree Prune	291	Each	\$140.00		\$40,740.00

Call Rosa Cantu 800.521.3714 for payment.

**TOTAL DUE: \$40,740.00**

We send our sincere thanks & appreciation for your business.

**BRIAN KIRKEGAARD, Area Manager**

bkirkegaard@wcainc.com - 209.663.0694 cell

**CALLIE RICHARDS, Customer Service Representative**

crichards@wcainc.com - 916.830.7907 Ext. 215

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Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	813 X 4TH ST	S	1	1120 MARIN ST	Fraxinus velutina	ARIZONA ASH	18.0	22	5/21/2021
1	813 X 4TH ST	S	2	1120 MARIN ST	Fraxinus velutina	ARIZONA ASH	21.0	30	5/21/2021
1	813 X 4TH ST	S	3	1120 MARIN ST	Fraxinus velutina	ARIZONA ASH	18.0	25	5/21/2021
1	904 4TH ST		1		Fraxinus angustifolia oxycarpa	RAYWOOD ASH	12.0	35	5/20/2021
1	904 4TH ST		2		Fraxinus angustifolia oxycarpa	RAYWOOD ASH	15.0	35	5/20/2021
1	904 4TH ST		3		Cinnamomum camphora	CAMPHOR TREE	14.0	35	5/21/2021
1	904 4TH ST	S	1	1205 MARIN ST	Fraxinus angustifolia oxycarpa	RAYWOOD ASH	11.0	32	5/25/2021
1	912 4TH ST		2		Ulmus americana	AMERICAN ELM	24.0	35	5/20/2021
1	912 4TH ST		3		Ulmus americana	AMERICAN ELM	21.0	45	5/20/2021
1	918 X 4TH ST	S	1	1210 SOUTH ST	Ulmus americana	AMERICAN ELM	18.0	35	5/20/2021
1	955 4TH ST		1		Morus alba	WHITE MULBERRY	6.0	20	5/20/2021
1	814 5TH ST		1		Cinnamomum camphora	CAMPHOR TREE	12.0	25	5/19/2021
1	814 X 5TH ST	S	1	1310 MARIN ST	Cinnamomum camphora	CAMPHOR TREE	13.0	20	5/21/2021
1	814 X 5TH ST	S	2	1310 MARIN ST	Fraxinus velutina	ARIZONA ASH	13.0	30	5/21/2021
1	814 X 5TH ST	S	3	1310 MARIN ST	Fraxinus velutina	ARIZONA ASH	13.0	25	5/21/2021
1	902 5TH ST		1		Platanus X hispanica	LONDON PLANE	28.0	80	5/19/2021
1	902 X 5TH ST	S	1	1305 MARIN ST	Platanus X hispanica	LONDON PLANE	25.0	75	5/25/2021
1	902 X 5TH ST	S	2	1305 MARIN ST	Platanus X hispanica	LONDON PLANE	19.0	12	5/25/2021
1	902 X 5TH ST	S	3	1305 MARIN ST	Platanus X hispanica	LONDON PLANE	14.0	40	5/25/2021
1	902 X 5TH ST	S	4	1305 MARIN ST	Platanus X hispanica	LONDON PLANE	25.0	75	5/25/2021
1	902 X 5TH ST	S	5	1305 MARIN ST	Platanus X hispanica	LONDON PLANE	14.0	45	5/25/2021
1	902 X 5TH ST	S	6	1305 MARIN ST	Fraxinus velutina	ARIZONA ASH	13.0	35	5/25/2021
1	918 X 5TH ST	S	1	1300 SOUTH ST	Celtis spp.	HACKBERRY SPECIES	3.0	14	5/20/2021
1	918 X 5TH ST	S	2	1300 SOUTH ST	Celtis spp.	HACKBERRY SPECIES	23.0	35	5/20/2021
1	1003 5TH ST	S	1	1247 SOUTH ST	Fraxinus velutina	ARIZONA ASH	3.0	15	5/24/2021
1	818 6TH ST		1		Fraxinus velutina	ARIZONA ASH	18.0	20	5/18/2021
1	818 6TH ST		2		Fraxinus velutina	ARIZONA ASH	18.0	15	5/18/2021
1	818 X 6TH ST	S	1	1410 MARIN ST	Fraxinus velutina	ARIZONA ASH	14.0	30	5/21/2021
1	902 X 6TH ST	S	1	811 MARIN ST	Fraxinus velutina	ARIZONA ASH	15.0	22	5/24/2021
1	906 6TH ST		1		Fraxinus velutina	ARIZONA ASH	15.0	30	5/18/2021
1	906 6TH ST		2		Morus alba	WHITE MULBERRY	17.0	30	5/18/2021
1	906 6TH ST		3		Juglans nigra	BLACK WALNUT	5.0	14	5/18/2021
1	906 6TH ST		4		Fraxinus velutina	ARIZONA ASH	15.0	25	5/18/2021
1	906 6TH ST		5		Fraxinus velutina	ARIZONA ASH	15.0	25	5/18/2021

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Street Tree Prune

CITY OF CORNING - TREE MAINTENANCE PROGRAM

Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	907 6TH ST		1		Fraxinus angustifolia	RAYWOOD ASH	6.0	25	5/18/2021
1	907 6TH ST		2		Fraxinus angustifolia	RAYWOOD ASH	4.0	20	5/18/2021
1	907 6TH ST		3		Fraxinus angustifolia	RAYWOOD ASH	4.0	20	5/18/2021
1	907 6TH ST		4		Fraxinus angustifolia	RAYWOOD ASH	3.0	18	5/18/2021
1	907 6TH ST		5		Fraxinus velutina	ARIZONA ASH	17.0	30	5/18/2021
1	907 6TH ST		6		Pistacia chinensis	CHINESE PISTACHE	1.0	8	5/18/2021
1	907 6TH ST		7		Fraxinus velutina	ARIZONA ASH	21.0	30	5/18/2021
1	907 X 6TH ST	S	1	1317 MARIN ST	Morus alba	WHITE MULBERRY	20.0	35	5/25/2021
1	907 X 6TH ST	S	2	1317 MARIN ST	Fraxinus angustifolia	RAYWOOD ASH	4.0	20	5/25/2021
1	907 X 6TH ST	S	3	1317 MARIN ST	Morus alba	WHITE MULBERRY	23.0	30	5/25/2021
1	916 6TH ST		1		Juglans nigra	BLACK WALNUT	21.0	20	5/19/2021
1	916 6TH ST		2		Fraxinus velutina	ARIZONA ASH	16.0	30	5/19/2021
1	916 6TH ST		3		Fraxinus velutina	ARIZONA ASH	17.0	30	5/19/2021
1	916 6TH ST		4		Juglans nigra	BLACK WALNUT	18.0	25	5/19/2021
1	916 6TH ST		5		Juglans nigra	BLACK WALNUT	17.0	25	5/19/2021
1	916 X 6TH ST	S	1	1400 SOUTH ST	Juglans nigra	BLACK WALNUT	15.0	20	5/20/2021
1	916 X 6TH ST	S	2	1400 SOUTH ST	Fraxinus velutina	ARIZONA ASH	15.0	30	5/20/2021
1	1003 X 6TH ST	S	1	1321 SOUTH ST	Platanus X hispanica	LONDON PLANE	13.0	35	5/24/2021
1	1003 X 6TH ST	S	2	1321 SOUTH ST	Platanus X hispanica	LONDON PLANE	13.0	35	5/24/2021
1	1003 X 6TH ST	S	3	1321 SOUTH ST	Platanus X hispanica	LONDON PLANE	13.0	35	5/24/2021
1	1186 6TH ST		1		Quercus lobata	VALLEY OAK	29.0	70	5/27/2021
1	1291 6TH ST	S	1	1291 CENTER ST	Fraxinus velutina	ARIZONA ASH	19.0	30	5/26/2021
1	1291 6TH ST	S	2	1291 CENTER ST	Fraxinus velutina	ARIZONA ASH	19.0	30	5/26/2021
1	1518 6TH ST		1		Fraxinus velutina	ARIZONA ASH	27.0	50	5/26/2021
1	1550 ALGER AV		1		Pistacia chinensis	CHINESE PISTACHE	15.0	30	5/27/2021
1	1550 X ALGER AV	S	1	1301 HOAG ST	Fraxinus velutina	ARIZONA ASH	30.0	30	5/27/2021
1	1550 X ALGER AV	S	2	1301 HOAG ST	Fraxinus velutina	ARIZONA ASH	16.0	35	5/27/2021
1	1739 X ASCOLANO CT	S	1	174 MANZANILLO LN	Liriodendron tulipifera	TULIP TREE	6.0	22	5/27/2021
1	1739 X ASCOLANO CT	S	2	174 MANZANILLO LN	Ginkgo biloba	MAIDENHAIR TREE	3.0	14	5/27/2021
1	1739 X ASCOLANO CT	S	3	174 MANZANILLO LN	Liriodendron tulipifera	TULIP TREE	7.0	22	5/27/2021
1	1291 CENTER ST		1		Platanus X hispanica	LONDON PLANE	23.0	50	5/26/2021
1	1493 X CENTER ST	S	1	1300 WEST ST	Fraxinus velutina	ARIZONA ASH	19.0	30	5/17/2021
1	1493 X CENTER ST	S	2	1300 WEST ST	Fraxinus velutina	ARIZONA ASH	16.0	30	5/17/2021
1	811 HOAG ST		1		Fraxinus velutina	ARIZONA ASH	15.0	25	5/26/2021

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Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	811 HOAG ST		2		Fraxinus velutina	ARIZONA ASH	10.0	30	5/26/2021
1	864 HOAG ST		1		Fraxinus velutina	ARIZONA ASH	21.0	30	5/24/2021
1	822 HOUGHTON AV		1		Unidentified spp.	UNIDENTIFIED TREE	12.0	32	5/27/2021
1	912 HOUGHTON AV		1		Allanthus altissima	TREE OF HEAVEN	12.0	30	5/27/2021
1	911 LINCOLN AV		1		Fraxinus velutina	ARIZONA ASH	15.0	40	5/28/2021
1	911 LINCOLN AV		2		Fraxinus velutina	ARIZONA ASH	16.0	40	5/28/2021
1	911 LINCOLN AV		3		Morus alba	WHITE MULBERRY	30.0	40	5/28/2021
1	911 X LINCOLN AV	S	1	1810 GRANT AV	Fraxinus velutina	ARIZONA ASH	19.0	40	5/28/2021
1	1019 LINK ST		1		Quercus lobata	VALLEY OAK	24.0	75	5/26/2021
1	1019 LINK ST		2		Quercus lobata	VALLEY OAK	23.0	55	5/26/2021
1	1319 LINK ST		1		Fraxinus velutina	ARIZONA ASH	14.0	30	5/26/2021
1	1319 LINK ST		2		Fraxinus velutina	ARIZONA ASH	13.0	30	5/26/2021
1	1319 X LINK ST	S	1	1307 CENTER ST	Fraxinus velutina	ARIZONA ASH	13.0	30	5/26/2021
1	1319 X LINK ST	S	2	1307 CENTER ST	Fraxinus velutina	ARIZONA ASH	16.0	30	5/26/2021
1	1700 X MANZANILLO LN	S	1	1398 HOUGHTON AV	Fraxinus angustifolia oxycarpa	RAYWOOD ASH	9.0	25	5/27/2021
1	1715 X MANZANILLO LN	S	1	1402 HOUGHTON AV	Calocedrus decurrens	INCENSE CEDAR	3.0	12	5/27/2021
1	1715 X MANZANILLO LN	S	2	1402 HOUGHTON AV	Fraxinus angustifolia oxycarpa	RAYWOOD ASH	10.0	25	5/27/2021
1	1103 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	19.0	40	5/26/2021
1	1103 MARIN ST		2		Fraxinus velutina	ARIZONA ASH	14.0	35	5/26/2021
1	1109 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	22.0	40	5/26/2021
1	1109 MARIN ST		2		Fraxinus velutina	ARIZONA ASH	16.0	30	5/26/2021
1	1109 MARIN ST		3		Fraxinus velutina	ARIZONA ASH	16.0	35	5/26/2021
1	1111 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	18.0	30	5/26/2021
1	1115 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	18.0	30	5/26/2021
1	1115 MARIN ST		2		Fraxinus velutina	ARIZONA ASH	6.0	17	5/26/2021
1	1209 MARIN ST		1		Morus alba	WHITE MULBERRY	26.0	32	5/25/2021
1	1209 MARIN ST		2		Fraxinus angustifolia oxycarpa	RAYWOOD ASH	11.0	32	5/25/2021
1	1209 MARIN ST		3		Fraxinus angustifolia oxycarpa	RAYWOOD ASH	3.0	18	5/25/2021
1	1215 MARIN ST		1		Morus alba	WHITE MULBERRY	25.0	35	5/25/2021
1	1215 MARIN ST		2		Morus alba	WHITE MULBERRY	25.0	35	5/25/2021
1	1215 MARIN ST		3		Morus alba	WHITE MULBERRY	30.0	35	5/25/2021
1	1315 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	17.0	45	5/25/2021
1	1315 MARIN ST		2		Morus alba	WHITE MULBERRY	21.0	45	5/25/2021
1	1315 MARIN ST		3		Morus alba	WHITE MULBERRY	17.0	45	5/25/2021

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Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	1322 X MARIN ST	S	1	811 6TH ST	Fraxinus velutina	ARIZONA ASH	13.0	22	5/18/2021
1	1322 X MARIN ST	S	2	811 6TH ST	Fraxinus velutina	ARIZONA ASH	18.0	30	5/18/2021
1	1322 X MARIN ST	S	3	811 6TH ST	Fraxinus velutina	ARIZONA ASH	15.0	35	5/18/2021
1	1322 X MARIN ST	S	4	811 6TH ST	Fraxinus velutina	ARIZONA ASH	16.0	30	5/18/2021
1	1415 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	23.0	35	5/24/2021
1	1415 MARIN ST		2		Fraxinus velutina	ARIZONA ASH	20.0	35	5/24/2021
1	1415 MARIN ST		3		Celtis sinensis	CHINESE HACKBERRY	16.0	30	5/24/2021
1	1421 MARIN ST		1		Pistacia chinensis	CHINESE PISTACHE	5.0	14	5/24/2021
1	1421 MARIN ST		2		Pistacia chinensis	CHINESE PISTACHE	7.0	30	5/24/2021
1	1421 MARIN ST		3		Pistacia chinensis	CHINESE PISTACHE	7.0	30	5/24/2021
1	1421 MARIN ST		4		Pistacia chinensis	CHINESE PISTACHE	7.0	30	5/24/2021
1	1421 MARIN ST		5		Pistacia chinensis	CHINESE PISTACHE	8.0	30	5/24/2021
1	1422 MARIN ST		1		Platanus X hispanica	LONDON PLANE	23.0	75	5/24/2021
1	1422 MARIN ST		2		Morus alba	WHITE MULBERRY	15.0	35	5/24/2021
1	1425 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	24.0	35	5/24/2021
1	1430 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	6.0	25	5/21/2021
1	1438 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	11.0	20	5/21/2021
1	1508 MARIN ST		1		Morus alba	WHITE MULBERRY	7.0	20	5/25/2021
1	1512 MARIN ST		1		Juglans nigra	BLACK WALNUT	18.0	35	5/25/2021
1	1512 MARIN ST		2		Juglans nigra	BLACK WALNUT	17.0	35	5/25/2021
1	1512 MARIN ST		3		Fraxinus velutina	ARIZONA ASH	17.0	30	5/26/2021
1	1518 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	9.0	25	5/26/2021
1	1522 X MARIN ST	S	1	815 HOAG ST	Fraxinus velutina	ARIZONA ASH	14.0	30	5/27/2021
1	1522 X MARIN ST	S	2	815 HOAG ST	Fraxinus velutina	ARIZONA ASH	14.0	15	5/27/2021
1	1601 X MARIN ST		1		Fraxinus velutina	ARIZONA ASH	22.0	40	5/25/2021
1	1601 X MARIN ST		2		Fraxinus velutina	ARIZONA ASH	17.0	40	5/25/2021
1	1601 X MARIN ST		3		Fraxinus velutina	ARIZONA ASH	22.0	40	5/25/2021
1	1601 X MARIN ST		4		Fraxinus velutina	ARIZONA ASH	16.0	40	5/25/2021
1	1601 X MARIN ST		5		Fraxinus velutina	ARIZONA ASH	25.0	40	5/25/2021
1	1601 X MARIN ST		6		Fraxinus velutina	ARIZONA ASH	21.0	40	5/25/2021
1	1601 X MARIN ST		7		Fraxinus velutina	ARIZONA ASH	15.0	40	5/25/2021
1	1601 X MARIN ST		8		Fraxinus velutina	ARIZONA ASH	16.0	40	5/25/2021
1	1616 MARIN ST		1		Fraxinus velutina	ARIZONA ASH	22.0	35	5/24/2021
1	1616 MARIN ST		2		Fraxinus velutina	ARIZONA ASH	22.0	35	5/24/2021

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Street Tree Prune

CITY OF CORNING - TREE MAINTENANCE PROGRAM

Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	1618 MARIN ST		1		Morus alba	WHITE MULBERRY	12.0	25	5/24/2021
1	1618 MARIN ST		2		Morus alba	WHITE MULBERRY	18.0	35	5/24/2021
1	1618 MARIN ST		3		Morus alba	WHITE MULBERRY	18.0	35	5/24/2021
1	1618 MARIN ST		4		Morus alba	WHITE MULBERRY	14.0	25	5/24/2021
1	1805 MCKINLEY AV		1		Sequoia sempervirens	COAST REDWOOD	6.0	15	5/28/2021
1	1805 MCKINLEY AV		2		Fraxinus angustifolia	RAYWOOD ASH	19.0	40	5/28/2021
1	1819 X MCKINLEY AV	S	1	901 LINCOLN AV	Pinus torreyana	TORREY PINE	35.0	80	5/28/2021
1	1930 MCKINLEY AV		1		Pinus pinea	ITALIAN STONE PINE	23.0	50	5/28/2021
1	1930 MCKINLEY AV		2		Pinus pinea	ITALIAN STONE PINE	19.0	45	5/28/2021
1	1115 X SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1199 X SOLANO ST	S	1	801 4TH ST	Pyrus calleryana	ORNAMENTAL PEAR	6.0	14	5/20/2021
1	1199 X SOLANO ST	S	2	801 4TH ST	Pyrus calleryana	ORNAMENTAL PEAR	6.0	12	5/20/2021
1	1199 X SOLANO ST	S	3	801 4TH ST	Pyrus calleryana	ORNAMENTAL PEAR	8.0	15	5/20/2021
1	1199 X SOLANO ST	S	4	801 4TH ST	Pyrus calleryana	ORNAMENTAL PEAR	5.0	10	5/20/2021
1	1201 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1201 SOLANO ST		2		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1201 SOLANO ST		3		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1207 X SOLANO ST	S	1	800 4TH ST	Pyrus calleryana	ORNAMENTAL PEAR	13.0	25	5/20/2021
1	1207 X SOLANO ST	S	2	800 4TH ST	Pyrus calleryana	ORNAMENTAL PEAR	4.0	12	5/20/2021
1	1207 X SOLANO ST	S	3	800 4TH ST	Pyrus calleryana	ORNAMENTAL PEAR	4.0	13	5/20/2021
1	1213 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1217 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1219 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1223 X SOLANO ST	S	1	811 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	7.0	17	5/20/2021
1	1223 X SOLANO ST	S	2	811 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	7.0	17	5/20/2021
1	1223 X SOLANO ST	S	3	811 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	8.0	17	5/20/2021
1	1223 X SOLANO ST	S	4	811 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	10.0	20	5/20/2021
1	1223 X SOLANO ST	S	5	811 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	13.0	25	5/20/2021
1	1303 X SOLANO ST	S	1	810 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	1.0	5	5/19/2021
1	1303 X SOLANO ST	S	2	810 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	10.0	25	5/19/2021
1	1303 X SOLANO ST	S	3	810 5TH ST	Pyrus calleryana	ORNAMENTAL PEAR	13.0	30	5/20/2021
1	1305 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1307 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1311 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021

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Street Tree Prune

CITY OF CORNING - TREE MAINTENANCE PROGRAM

Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	1313 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1317 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1319 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1321 X SOLANO ST	S	1	801 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	7.0	20	5/18/2021
1	1321 X SOLANO ST	S	2	801 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	7.0	20	5/18/2021
1	1321 X SOLANO ST	S	3	801 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	6.0	13	5/18/2021
1	1321 X SOLANO ST	S	4	801 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	8.0	20	5/18/2021
1	1401 X SOLANO ST	S	1	810 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	10.0	13	5/18/2021
1	1401 X SOLANO ST	S	2	810 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	10.0	15	5/18/2021
1	1401 X SOLANO ST	S	3	810 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	11.0	20	5/18/2021
1	1401 X SOLANO ST	S	4	810 6TH ST	Pyrus calleryana	ORNAMENTAL PEAR	12.0	20	5/18/2021
1	1405 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1407 X SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1415 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1421 SOLANO ST		1		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1421 SOLANO ST		2		Acer saccharinum	SILVER MAPLE	3.0	15	5/27/2021
1	1503 SOLANO ST		1		Pistacia chinensis	CHINESE PISTACHE	6.0	20	5/28/2021
1	1503 SOLANO ST		2		Pistacia chinensis	CHINESE PISTACHE	13.0	30	5/28/2021
1	1503 SOLANO ST	S	1	800 WEST ST	Fraxinus velutina	ARIZONA ASH	15.0	20	5/26/2021
1	1513 SOLANO ST		1		Pistacia chinensis	CHINESE PISTACHE	6.0	20	5/28/2021
1	1513 SOLANO ST		2		Pistacia chinensis	CHINESE PISTACHE	9.0	30	5/28/2021
1	1513 SOLANO ST		3		Pistacia chinensis	CHINESE PISTACHE	10.0	30	5/28/2021
1	1521 SOLANO ST		1		Pistacia chinensis	CHINESE PISTACHE	9.0	30	5/28/2021
1	1521 SOLANO ST		2		Pistacia chinensis	CHINESE PISTACHE	10.0	30	5/28/2021
1	1521 SOLANO ST		3		Pistacia chinensis	CHINESE PISTACHE	10.0	30	5/28/2021
1	1603 SOLANO ST		1		Pistacia chinensis	CHINESE PISTACHE	9.0	30	5/28/2021
1	1603 SOLANO ST		2		Pistacia chinensis	CHINESE PISTACHE	10.0	25	5/28/2021
1	1603 X SOLANO ST	S	1	862 HOAG ST	Pistacia chinensis	CHINESE PISTACHE	4.0	15	5/24/2021
1	1603 X SOLANO ST	S	2	862 HOAG ST	Pistacia chinensis	CHINESE PISTACHE	6.0	20	5/24/2021
1	1607 SOLANO ST		1		Pistacia chinensis	CHINESE PISTACHE	9.0	30	5/28/2021
1	1607 SOLANO ST		2		Pistacia chinensis	CHINESE PISTACHE	8.0	30	5/28/2021
1	1613 SOLANO ST		1		Pistacia chinensis	CHINESE PISTACHE	8.0	25	5/28/2021
1	1613 SOLANO ST		2		Pistacia chinensis	CHINESE PISTACHE	8.0	30	5/28/2021
1	1613 SOLANO ST		3		Pistacia chinensis	CHINESE PISTACHE	8.0	25	5/28/2021

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Street Tree Prune

CITY OF CORNING - TREE MAINTENANCE PROGRAM

Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	1613 SOLANO ST		4		Pistacia chinensis	CHINESE PISTACHE	8.0	25	5/28/2021
1	1621 SOLANO ST		1		Pistacia chinensis	CHINESE PISTACHE	5.0	17	5/28/2021
1	1621 SOLANO ST		2		Pistacia chinensis	CHINESE PISTACHE	9.0	19	5/28/2021
1	1621 SOLANO ST		3		Pistacia chinensis	CHINESE PISTACHE	10.0	25	5/28/2021
1	1116 SOUTH ST		1		Lagerstroemia indica	GRAPE MYRTLE	14.0	20	5/20/2021
1	1120 X SOUTH ST	S	1	1000 MARIN ST	Fraxinus angustifolia	RAYWOOD ASH	14.0	45	5/21/2021
1	1120 X SOUTH ST	S	2	1000 MARIN ST	Cinnamomum camphora	CAMPHOR TREE	18.0	30	5/21/2021
1	1201 SOUTH ST		1		Pyrus calleryana	ORNAMENTAL PEAR	8.0	25	5/24/2021
1	1201 SOUTH ST		2		Pyrus calleryana	ORNAMENTAL PEAR	7.0	25	5/24/2021
1	1245 SOUTH ST		1		Platanus X hispanica	LONDON PLANE	11.0	25	5/24/2021
1	1307 SOUTH ST		1		Quercus ilex	HOLLY OAK	6.0	10	5/24/2021
1	1310 SOUTH ST		1		Pistacia chinensis	CHINESE PISTACHE	13.0	35	5/20/2021
1	1320 SOUTH ST		1		Carya illinoensis	PECAN	13.0	35	5/20/2021
1	1320 SOUTH ST		2		Morus alba	WHITE MULBERRY	15.0	20	5/20/2021
1	1320 SOUTH ST		3		Morus alba	WHITE MULBERRY	15.0	20	5/20/2021
1	1320 X SOUTH ST	S	1	915 6TH ST	Fraxinus velutina	ARIZONA ASH	19.0	30	5/18/2021
1	1408 SOUTH ST		1		Fraxinus velutina	ARIZONA ASH	14.0	30	5/20/2021
1	1410 X SOUTH ST		1		Fraxinus velutina	ARIZONA ASH	14.0	30	5/21/2021
1	1418 SOUTH ST		1		Fraxinus velutina	ARIZONA ASH	19.0	35	5/21/2021
1	1418 SOUTH ST		2		Fraxinus velutina	ARIZONA ASH	21.0	35	5/21/2021
1	1480 X SOUTH ST		1		Fraxinus velutina	ARIZONA ASH	26.0	30	5/21/2021
1	1480 X SOUTH ST		2		Fraxinus velutina	ARIZONA ASH	22.0	35	5/21/2021
1	1480 X SOUTH ST		3		Fraxinus velutina	ARIZONA ASH	40.0	35	5/21/2021
1	1480 X SOUTH ST		4		Fraxinus velutina	ARIZONA ASH	27.0	35	5/21/2021
1	1480 SOUTH ST	S	1	901 WEST ST	Fraxinus velutina	ARIZONA ASH	14.0	30	5/26/2021
1	1480 SOUTH ST	S	2	901 WEST ST	Fraxinus velutina	ARIZONA ASH	13.0	30	5/26/2021
1	1480 SOUTH ST	S	3	901 WEST ST	Fraxinus velutina	ARIZONA ASH	15.0	30	5/26/2021
1	1480 SOUTH ST	S	4	901 WEST ST	Fraxinus velutina	ARIZONA ASH	14.0	30	5/26/2021
1	1480 SOUTH ST	S	5	901 WEST ST	Fraxinus velutina	ARIZONA ASH	14.0	30	5/26/2021
1	1480 SOUTH ST	S	6	901 WEST ST	Fraxinus velutina	ARIZONA ASH	22.0	40	5/26/2021
1	1495 X SOUTH ST	S	1	1011 WEST ST	Prunus dulcis	ALMOND	10.0	25	5/18/2021
1	1510 X SOUTH ST		1		Fraxinus velutina	ARIZONA ASH	25.0	35	5/21/2021
1	1510 X SOUTH ST		2		Fraxinus velutina	ARIZONA ASH	22.0	30	5/21/2021
1	1510 X SOUTH ST		3		Fraxinus velutina	ARIZONA ASH	18.0	35	5/21/2021

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Street Tree Prune

CITY OF CORNING - TREE MAINTENANCE PROGRAM

Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	1510 X SOUTH ST		4		Fraxinus velutina	ARIZONA ASH	23.0	35	5/21/2021
1	1510 X SOUTH ST		5		Fraxinus velutina	ARIZONA ASH	14.0	30	5/21/2021
1	1510 X SOUTH ST		6		Fraxinus velutina	ARIZONA ASH	19.0	30	5/21/2021
1	1510 X SOUTH ST		7		Fraxinus velutina	ARIZONA ASH	19.0	30	5/21/2021
1	1510 X SOUTH ST		8		Fraxinus velutina	ARIZONA ASH	19.0	30	5/21/2021
1	1510 X SOUTH ST		9		Fraxinus velutina	ARIZONA ASH	24.0	35	5/21/2021
1	1510 X SOUTH ST		10		Fraxinus velutina	ARIZONA ASH	19.0	30	5/21/2021
1	1510 X SOUTH ST		11		Quercus lobata	VALLEY OAK	19.0	35	5/21/2021
1	1510 X SOUTH ST		12		Fraxinus velutina	ARIZONA ASH	19.0	35	5/21/2021
1	912 TOOMES AV		1		Pinus halepensis	ALEPPO PINE	34.0	85	5/28/2021
1	1017 WEST ST		1		Fraxinus velutina	ARIZONA ASH	21.0	35	5/18/2021
1	1017 WEST ST		2		Fraxinus velutina	ARIZONA ASH	19.0	6	5/18/2021
1	1017 WEST ST		3		Fraxinus velutina	ARIZONA ASH	18.0	35	5/18/2021
1	1017 WEST ST		4		Fraxinus velutina	ARIZONA ASH	19.0	35	5/19/2021
1	1102 WEST ST		1		Fraxinus velutina	ARIZONA ASH	22.0	35	5/19/2021
1	1111 WEST ST		1		Pinus torreyana	TORREY PINE	12.0	30	5/17/2021
1	1135 WEST ST		1		Fraxinus velutina	ARIZONA ASH	22.0	35	5/17/2021
1	1135 WEST ST		2		Lagerstroemia indica	CRAPE MYRTLE	3.0	6	5/19/2021
1	1202 WEST ST		1		Fraxinus velutina	ARIZONA ASH	17.0	35	5/19/2021
1	1202 WEST ST		2		Fraxinus velutina	ARIZONA ASH	18.0	35	5/19/2021
1	1202 WEST ST		3		Fraxinus velutina	ARIZONA ASH	16.0	35	5/19/2021
1	1202 WEST ST		4		Prunus dulcis	ALMOND	3.0	8	5/19/2021
1	1202 WEST ST		5		Prunus dulcis	ALMOND	4.0	15	5/19/2021
1	1202 WEST ST		6		Prunus persica	PEACH	4.0	12	5/19/2021
1	1209 WEST ST		1		Fraxinus velutina	ARIZONA ASH	16.0	35	5/17/2021
1	1209 WEST ST		2		Fraxinus velutina	ARIZONA ASH	17.0	35	5/17/2021
1	1218 WEST ST		1		Fraxinus velutina	ARIZONA ASH	21.0	20	5/19/2021
1	1218 WEST ST		2		Fraxinus velutina	ARIZONA ASH	21.0	20	5/19/2021
1	1218 WEST ST		3		Fraxinus velutina	ARIZONA ASH	21.0	20	5/19/2021
1	1218 WEST ST		4		Fraxinus velutina	ARIZONA ASH	21.0	20	5/19/2021
1	1218 WEST ST		5		Fraxinus velutina	ARIZONA ASH	21.0	20	5/19/2021
1	1218 WEST ST		6		Fraxinus velutina	ARIZONA ASH	21.0	20	5/19/2021
1	1255 WEST ST		1		Prunus persica 'Nucipersica'	NECTARINE	4.0	10	5/17/2021
1	1255 WEST ST		2		Prunus persica 'Nucipersica'	NECTARINE	1.0	10	5/17/2021

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Street Tree Prune

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Dist	Street Address	Side	Tree	On Address	Botanical	Common	DSH	HT	Date
1	1294 WEST ST		7		Calocedrus decurrens	INCENSE CEDAR	11.0	22	5/17/2021
1	1304 WEST ST		1		Fraxinus velutina	ARIZONA ASH	13.0	15	5/19/2021
1	1304 WEST ST		2		Fraxinus velutina	ARIZONA ASH	14.0	22	5/19/2021
1	1304 X WEST ST	S	1	1559 HERBERT AV	Pistacia chinensis	CHINESE PISTACHE	11.0	25	5/28/2021
1	1304 X WEST ST	S	2	1559 HERBERT AV	Pistacia chinensis	CHINESE PISTACHE	20.0	35	5/28/2021
1	1306 WEST ST		1		Sequoia sempervirens	COAST REDWOOD	13.0	35	5/19/2021
1	1327 WEST ST		1		Harpephyllum caffrum	KAFFIR PLUM	7.0	16	5/17/2021
1	1327 WEST ST		2		Harpephyllum caffrum	KAFFIR PLUM	8.0	16	5/17/2021
1	1361 WEST ST		1		Fraxinus velutina	ARIZONA ASH	25.0	35	5/17/2021
1	1361 WEST ST		2		Fraxinus velutina	ARIZONA ASH	21.0	35	5/17/2021
1	1399 WEST ST		1		Morus alba	WHITE MULBERRY	18.0	22	5/19/2021
1	1425 WEST ST		1		Morus alba	WHITE MULBERRY	13.0	15	5/17/2021
1	1447 WEST ST		1		Morus alba	WHITE MULBERRY	14.0	20	5/17/2021
1	1447 WEST ST		2		Morus alba	WHITE MULBERRY	15.0	25	5/17/2021
1	1471 WEST ST		1		Platanus X hispanica	LONDON PLANE	17.0	35	5/17/2021
1	1471 WEST ST		2		Platanus X hispanica	LONDON PLANE	15.0	35	5/17/2021
1	1493 WEST ST		1		Platanus X hispanica	LONDON PLANE	21.0	35	5/17/2021
1	1493 WEST ST		2		Platanus X hispanica	LONDON PLANE	21.0	35	5/17/2021
1	1493 WEST ST		3		Acer negundo 'Californicum'	CALIFORNIA BOX ELDER	13.0	14	5/18/2021

RECORD COUNT: 291

DISCLAIMER: West Coast Arborists, Inc. ensures the quality of work performed, however, we do not ensure the customer's/city's entire tree population from failure. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances. The controlling authority must manage trees and accept some degree of risk. Only work identified in the scope of the proposal and in the contract line item is included in our quote or invoice. All work will be completed in accordance with ANSI A300 standards. Price reflects payment under prevailing wage rates under the wage determination: Tree Maintenance Laborer and report of certified payroll to the Department of Industrial Relations as applicable in accordance with state labor laws.

**ITEM NO.: J-7  
 APPROVE EMERGENCY WATER  
 SERVICES AGREEMENT WITH PASKENTA  
 COMMUNITY SERVICES; A DISTRICT  
 WITHIN THE COUNTY OF TEHAMA**

**June 22, 2021**

**TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER**  
**ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT**

**SUMMARY:**

The Paskenta Community Services District has again presented Staff with a request to resume water collection and transport from the City of Corning water system once their own surface water source can no longer provide water to its consumers. See Exhibit A.

City Staff recommends that the Council approve the Emergency Water Services Agreement with Paskenta Community Services. City Attorney Collin Bogener has reviewed and approved the Agreement. A copy of the Agreement is attached for Council review, See Exhibit B.

**BACKGROUND:**

July 22, 2014, Corning City Council authorized the Paskenta Community Services District (PCSD) to collect and transport up to 20,000 gallons of water per day from a metered hydrant connection at the rate of \$5 per 1,000 gallons. Staff surmised that the 65 Paskenta water connections (residences) would average about 300 gallons per day per connection totaling 19,500 gallons per day. On June 9, 2015, Corning City Council authorized an additional year services agreement with PCSD. The Agreement was approved for an additional year on July 12, 2016 which expired June 30, 2017. However, the PCSD had its own sufficient water supply and did not purchase water from the City in 2016 or 2017. In 2018 PCSD requested an Agreement which was approved; 915,000 gallons of water was supplied and approximately 5,055 gallons of water per day by the PCSD in 2018. In 2019 no water was requested by the District. In 2020 the District purchased a total of 1,198,000 gallons of water from the City from July 29<sup>th</sup> through November 10<sup>th</sup> which averaged out to 11,410 gals. per day which is below the approved 20,000 gallons daily.

2014		2015		2016/2017	2018		2019	2020	
7/30/14	0	8/26/15	1731.1	<b>No Use</b>	7/20/18	3110	<b>No Use</b>	7/29/20	4025
8/25/14	390.4	8/26/15	2214		9/28/18	3772		9/23/20	4988
10/2/14	996.5	10/30/15	2536		11/7/18	3969		11/10/20	5223
11/5/14	1428.8	11/30/15	2969		12/19/18	4017			
12/19/14	1731.1	12/16/15	3110		1/16/19	4025			

On average, we pumped just over 2.45 million gallons of water each day during the month of June 2018 and just over 2.54 million gallons of water each day during the month of June 2019. If we provide 20,000 gallons/day for emergency use, it will amount to an increase of less than 1%. That amount is not significant.

Tehama County has expressed their support concerning the extension of water transport services to the PCSD.

**RECOMMENDATION:**

**MAYOR AND COUNCIL:**

- **APPROVE THE EMERGENCY WATER SERVICES AGREEMENT WITH PASKENTA COMMUNITY SERVICES DISTRICT; AND**
- **AUTHORIZE THE CITY MANAGER TO SIGN AGREEMENT ON BEHALF OF THE CITY.**

**Attachments: Exhibit's "A" (Letter), and "B" (Agreement), "C" & "D" (PCSD Invoices)**

Exhibit "A"

PASKENTA COMMUNITY SERVICES DISTRICT  
PO BOX 182  
PASKENTA, CA 96074

June 8, 2021

City of Corning  
794 Third Street  
Corning, CA 96021

Attn: Robin Kampmann,

This letter is requesting an extension of our contract with the City of Corning for purchasing water.

First of all, our community is very grateful to the City of Corning for the past water that you have allowed us to purchase.


We are working with the State of California and have two grants to repair and upgrade our water district. The Long-Term Source Reliability grant will be looking for potential wells. Part of the grant includes a 300,000 gallon storage tank. We received an emergency grant to repair the pump and also clean 80 feet of the Infiltration Gallery.

At this time, we are able to pump water to provide to the community. This letter is to ask for an extension of our previous contact so that if we run out of water, all requests/acceptance will be in place.

If the creek goes dry and we need hauled water, we will be requesting an emergency hauled water grant from the State. Nothing at this time has been requested of the State. This letter is to ensure if this happens, we can request water sales from the City of Corning.

Again, thank you City of Corning for helping our community in the past.

Sincerely,

  
Linda Solberg, Secretary  
PASKENTA COMMUNITY SERVICES DISTRICT  
530 526-0027  
530 833-5480

# EMERGENCY WATER SERVICES AGREEMENT

## Benefiting the Paskenta Community Services District

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### RECITALS

**A.** In 2014, the Paskenta Community Services District (hereinafter "PCSD") petitioned the City of Corning to supply an emergency water source to the rate payers within the PCSD. On July 22, 2014, the City of Corning, through its City Council, authorized the PCSD to receive up to 20,000 gallons of water per day at a cost of five dollars (\$5.00) per 1,000 gallons.

**B.** In 2015, the PCSD petitioned the City of Corning to continue to supply an emergency water source to the rate payers within the PCSD. On June 9, 2015, the City of Corning, through its City Council, authorized the PCSD to receive up to 20,000 gallons of water per day at a cost of five dollars (\$5.00) per 1,000 gallons, and that said authorization would expire on June 30, 2016.

**C.** On June 1, 2018, PCSD sent a letter to the City of Corning Public Works Department requesting an additional emergency water source for the same agreement stipulations

**D.** Drought conditions have persisted since the original authorization to provide an emergency source of water to the PCSD, and despite considerable efforts to conserve water the possible need for the PCSD to utilize an outside source to provide sufficient and basic water supply needs to its rate payers remains as serious today as it was in July of 2014.

**E.** On May 5, 2015, through action of the California State Water Resources Control Board, emergency regulations were imposed, including but not limited to the Sections 863, 864, and 865 of the California Code of Regulations, Article 22.5, which imposed specific emergency water conservancy regulations on all water suppliers within the State of California, including non-urban suppliers (operating at less than 3,000 water connections) such as Corning, California.

**F.** The emergency water conservancy regulations existing as of the date of execution of this Agreement do not prohibit the extension of water from one water supplier to another where a need exists as is occurring with the PCSD.

**G.** On June 8, 2021, the PCSD provided a formal request letter to the City of Corning requesting the City to supply water to the PCSD as the need exists.

**WHEREBY** the City of Corning desires to assist the PCSD to aid in the supply of water where a need exists, and active efforts have been made by the PCSD to conserve water.

### AGREEMENT

**1.** The City of Corning hereby authorizes the PCSD to receive up to 20,000 gallons of water, per day, from a metered hydrant service at the existing rate charged for construction water on the following conditions:

- a.** The PCSD is unable to fulfill the water needs of its rate payers for reasons related to drought conditions;



b. The PCSD has made efforts to regulate and conserve water as required under the California Water Resources Control Board (Cal. Code of Regulations, Sections 865 (f)(1)(A-B) pertaining to non-urban water suppliers; and

c. That the City of Corning is able to legally provide the water without fine or penalty while maintaining sufficient supply for the residents of the City of Corning.

**2. The City of Corning, through its City Council, or any designee being provided such authority, may terminate this Agreement upon 48 hours-notice to the PCSD. Termination of the Agreement can occur with or without cause at the sole discretion of the City of Corning. The term of this Agreement shall be a two-year from the date of execution.**

3. The PCSD hereby agrees to defend, indemnify, and hold the City of Corning, California harmless for any and all claims, losses, settlements, demands, attorney fees, fines, penalties, judgments, damages, or other loss that arise in any way from the receipt of water and/or use of water received from the City of Corning as set forth in this Agreement.

4. The parties expressly acknowledge that this Agreement does not create a joint venture with the PCSD or otherwise create a contractual obligation between the City of Corning and the individual PCSD rate payers.

5. The parties expressly represent that the necessary resolution and/or other legal act has occurred to permit the signatory to sign this Agreement and bind the entity accordingly.

**Paskenta Community Services District**

\_\_\_\_\_

\_\_\_\_\_  
**Date**

\_\_\_\_\_

\_\_\_\_\_  
**Date**

**City of Corning, California**

\_\_\_\_\_  
**Kristina Miller, City Manager**

\_\_\_\_\_  
**Date**

**Approved as to form only**

\_\_\_\_\_  
**Collin Bogener, City Attorney**

\_\_\_\_\_  
**Date**

Approved per City Attorney: 6/2021

Exhibit "C"



794 Third Street  
Corning, CA 96021  
(530) 824-7029

# INVOICE 2020-1

**Paskenta Community Services District**  
Email: paskentawaterdistrict@yahoo.com  
526-0027

DEPARTMENT	DATE BILLED	PAYMENT DUE	ACCOUNT #	FINANCE	TERMS
Public Works	9/23/2020	Upon Receipt	630-4630	WTR02	Net

QUANTITY IN GALLONS	DESCRIPTION	UNIT PRICE PER 1000 Gal.	AMOUNT
963,000	Hydrant Construction Water	\$5.00	\$4,815.00
(Beginning)	7/29/2020 Meter Read: 4025		
	9/23/2020 Meter Read: 4988		
Meters read in thousand gallon increments	Subtotal		\$4,815.00
	Hydrant Use Fee		\$23.00
	<b>TOTAL DUE</b>		<b>\$4,838.00</b>

Please make check(s) payable to: **City of Corning**

Please retain (1) copy for your files and return (1) copy with your payment.

If you have any questions concerning this invoice, please contact Angel Garman at (530) 824-7029

**THANK YOU FOR YOUR BUSINESS!**

Exhibit "D"



**City of Corning**

794 Third Street  
Corning, CA 96021  
530/824-7020

**Invoice No.: 2020-2**

<b>Paskenta Community Services District</b>	
<b>Linda Solberg</b>	
<b>paskentawaterdistrict@yahoo.com</b>	
<b>Phone: 526-0027</b>	

DEPARTMENT	DATE BILLED	PAYMENT DUE	ACCOUNT #	FINANCE	TERMS
Public Works	11/10/2020	Upon Receipt	630-4630	WTR02	Net


QUANTITY	DESCRIPTION	UNIT PRICE PER 1,000 GALLONS	AMOUNT
235,000	Hydrant Construction Water	\$5.00	\$1,175.00
Beginning	07/29/2020 Meter Read: 4025 09/23/2020 Meter Read: 4988 (Invoice #2020-1) 11/10/2020: Meter Read: 5223  Meters are read in thousand-gallon increments		

Subtotal:	\$ 1,175.00
Hydrant Use Fee:	\$23.00
<b>TOTAL DUE:</b>	<b>\$1,198.00</b>

Please make check(s) payable to: **City of Corning**  
Please retain one (1) copy of this invoice for your files and return a copy with your payment.  
For questions concerning this invoice please contact Angel Garman at 530/824-7029.

**THANK YOU FOR YOUR BUSINESS!**

ITEM NO: J-8  
APPROVE AGREEMENT  
FOR CITY ATTORNEY  
LEGAL SERVICES  
June 22, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER  
COLLIN BOGENER, CITY ATTORNEY 

**BACKGROUND:**

Since June 2018 City Attorney services have been provided by Collin Bogener of the law firm of Moore and Bogener. City staff are very pleased with the services provided by Moore and Bogener in terms of professionalism and timeliness.

**DISCUSSION:**

Changes from the previous contract are limited to and consist of:

- Increases the monthly administrative expenses by \$15;
- Clearly defines what is included as litigation;
- Increases the hourly rate for litigation costs from \$120 to \$150 per hour (market rate is \$300 per hour)
- Removal of 100 free litigation hours; and
- Additional language in the independent contractor section to address Assembly Bill 5.

**FISCAL IMPACTS:**

If this recommendation is approved by the City Council, the City will pay a total of:

- \$5,500 month (\$66,000 per year) as monthly compensation (this is not a change from the current contract);
- \$40 per month (\$480 per year) for administrative expenses.
- \$150 per hour for litigation

**RECOMMENDATION:**

**MAYOR AND COUNCIL MOVE TO:**

- APPROVE THE PROPOSED AGREEMENT WITH THE LAW FIRM OF MOORE & BOGENER AS CORNING'S CITY ATTORNEY FOR A PERIOD OF TIME BEGINNING JULY 1, 2021 THROUGH JULY 1, 2024, AND
- AUTHORIZE THE AGREEMENT TO BE SIGNED BY THE CITY MANAGER ON BEHALF OF THE CITY.

**CITY OF CORNING  
AGREEMENT FOR  
CITY ATTORNEY LEGAL SERVICES**

**THIS AGREEMENT**, made and entered into this 22nd day of June, 2021, is by and between the City of Corning, hereinafter referred to as "**CITY**" and **MOORE & BOGENER**, a law corporation, hereinafter referred to as "**MOORE & BOGENER**".

**RECITALS**

**WHEREAS**, **CITY** desires to use the professional services of qualified persons to perform the duties and responsibilities of City Attorney for the City of Corning; and

**WHEREAS**, **MOORE & BOGENER** as a law firm in private practice wishes to provide legal services to **CITY** and will do so on a part-time basis;

**WHEREAS**, **MOORE & BOGENER** is willing to provide the primary legal services required by **CITY** (other than services requiring outside specialized counsel);

**NOW THEREFORE**, in consideration of the mutual promises, covenants, and conditions set forth herein, the parties agree as follows:

**SERVICES:**

**MOORE & BOGENER** will be the provider to the **CITY** of professional, administrative, and managerial services required to perform the duties and responsibilities of the Office of City Attorney to the satisfaction of the **CITY**, as set forth below. Such services shall include, but not be limited to the following:

To exercise the powers, have the privileges and immunities, and to perform the functions and duties of City Attorney as set forth and enumerated in the laws of the State of California and the ordinances of the **CITY**. The primary duties include managing the legal affairs of the **CITY**, working with the City Manager and department heads in addressing the legal issues related to City business, reviewing all City contracts, assisting in the preparation of City ordinances and resolutions, monitoring the administration of claims being handled by City claims administrators, advising the City Council on legal matters, engaging in preventive law to avoid City liability for its activities, participating in activities which promote projects designed to improve City government and representing the City in court on issues which don't require the involvement of outside specialized legal counsel. **MOORE & BOGENER**, or a designee, will attend those regular City Council meetings (those meetings held on the 2nd and 4th Tuesdays of each month) of the **CITY**.

**MOORE & BOGENER** will represent the **CITY** in litigation before the local and appellate courts on all matters within their expertise. Outside legal counsel may still be engaged at **CITY** expense, separate and apart from this agreement, when, in the judgment of **MOORE & BOGENER** the matter being handled is beyond the expertise of retained counsel or, for other reasons, specialized counsel is needed.

**WORKDAYS AND HOURS:**

As legal needs are presented, **MOORE & BOGENER** will work on projects for the City of Corning and such work will be performed at various locations in City Hall, in **MOORE & BOGENER**'s private offices, in court as required and in other locations appropriate to the tasks being performed. **MOORE & BOGENER** will use best efforts to be available on a daily basis throughout the work week to respond to legal issues as they arise. The actual

amount of time required will vary from time to time depending on the projects and assignments which arise.

**REPORTING RELATIONSHIP:**

**MOORE & BOGENER** shall report directly to the City Council.

**COMPENSATION:**

**CITY**, for and in consideration of the promises, covenants, conditions, and stipulations set forth herein, hereby agrees to provide, as total compensation to **MOORE & BOGENER**, the following:

**Compensation:** **MOORE & BOGENER** will be paid the following amounts:

**\$5,500.00** as monthly compensation; and

**\$40.00** for administrative expenses (set forth below) monthly; and

**\$150.00** per hour for litigation time. Litigation is defined as any work requiring the attorneys of **MOORE & BOGENER** to seek, defend, or otherwise participate in the Court issuing a decision, order, or judgment, including but not limited to trial court judgment, jury trial judgment, warrant, Pitchess motion, and/or injunctive relief.

Compensation as agreed shall be made monthly without submission of an invoice except for reimbursable costs.

Travel to and from activities for **CITY** other than regular Council meetings will be charged to **CITY** at the then current IRS rate per mile.

**Retirement:** **MOORE & BOGENER** shall not receive PERS entitlements or other retirement benefits.

**REIMBURSEMENT OF EXPENSES:**

**MOORE & BOGENER** shall be entitled to the same reimbursement for lodging, meals and other out-of-pocket expenses incurred during travel on **CITY** business as authorized for employees of the **CITY** while traveling on **CITY** business. **CITY** will reimburse the **MOORE & BOGENER** the sum of \$40.00 per month for administrative expenses (telephone, stationary, computer research costs, etc.) incurred on behalf of **CITY**. **MOORE & BOGENER** shall be entitled to attend at **CITY** expense continuing education classes and events subject to whatever budget constraints are in place annually.

**TERM:**

This agreement shall be for a period of time beginning on **July 1, 2021** and ending on **June 1, 2024**, and **extends automatically from fiscal year to year** thereafter on the same terms and conditions as in the last fiscal year included above unless either party provides the other with notice of termination or a requested adjustment. Either party may terminate this Agreement at- will by providing the other party not less than sixty (60) calendar days written notice of termination. The termination shall become effective upon the 60<sup>th</sup> later designated day following delivery of written notice thereof. **MOORE & BOGENER** shall be compensated for all services performed to the effective date of termination.

**PERFORMANCE STANDARDS:**

**MOORE & BOGENER** agree that they will at all times faithfully, industriously, and to the best of their ability, experience, and talent, perform all of the duties and functions that may be required of or from them pursuant to all terms of this Agreement in a manner reasonably satisfactory to the **CITY**, and in accordance with the standards reasonably expected of professional persons so engaged.

**MALPRACTICE INSURANCE:**

**MOORE & BOGENER** shall provide errors and omissions insurance which extends coverage to **CITY** and proof of coverage shall be placed on file with **CITY**. The cost of such policy shall be solely borne by **MOORE & BOGENER** unless there are added costs to provide coverage to **CITY**. Notwithstanding the obligation of **MOORE & BOGENER** to provide malpractice coverage for work performed for **CITY**, **CITY** will protect, defend, and indemnify **MOORE & BOGENER** against any and all liability, expenses, costs, and damages arising out of litigation filed against them arising out of the work they do for the **CITY**. Should **MOORE & BOGENER** be named as a party and/or required to appear as a witness in any such litigation, **CITY** will protect, defend, and indemnify **MOORE & BOGENER** against any and all expenses, costs, liability, and damages they may incur in connection therewith.

**ATTORNEY AS INDEPENDENT CONTRACTOR:**

It is understood that **MOORE & BOGENER** is an independent contractor and not an employee of **CITY**. It is understood that **MOORE & BOGENER** is an Independent Contractor. **MOORE & BOGENER** maintains an office separate from the **CITY** and is entitled to perform legal services for other clients in addition to **CITY**. **CITY** does not specify or control how **MOORE & BOGENER** is to work but does approve or disapprove the final work product requested of **MOORE & BOGENER**. **CITY** and **MOORE & BOGENER** agree that, in executing its responsibilities under this Agreement, (1) **MOORE & BOGENER** is free from the control and direction of **CITY** in connection with the performance of the work, both under this contract and the work in fact; (2) **MOORE & BOGENER** performs work that is generally outside the **CITY'S** business operations; and (3) **MOORE & BOGENER** is customarily engaged in this independently established trade.

**ENTIRE AGREEMENT: MODIFICATION:**

This Agreement embodies the whole Agreement between the parties hereto and there are no inducements, promises, terms, conditions, or obligations other than those contained herein. No modification, alteration, or variation in the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or Agreement not incorporated herein shall be binding on any of the parties hereto. Any notices required to be given pursuant to this Agreement shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

**To: CITY:**  
**Kristina Miller, City Manager**  
City of Corning  
794 Third Street  
Corning, CA 96021

**To: MOORE & BOGENER:**  
**Moore & Bogener**  
1600 West Street  
Redding, CA 96001

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the day and year first above written.

**CITY OF CORNING**

**MOORE & BOGENER**

\_\_\_\_\_  
**Mayor, Robert Snow**

\_\_\_\_\_  
**Collin M. Bogener, President**

**ITEM NO: J-9  
APPROVE 3-YEAR AGREEMENT WITH  
TIMECLOCK PLUS FOR PERSONNEL  
TIMEKEEPING SOFTWARE, HARDWARE,  
ANNUAL CLOCK MAINTENANCE &  
SUPPORT IN THE AMOUNT OF  
\$14,291.82.**

**June 22, 2021**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER** *KM*  
**MARY BRIMM, ACCOUNTING MANAGER**  
**LISA LINNET, ACCOUNTING SERVICES MANAGER** *LLM*

**BACKGROUND:**

The City of Corning purchased the fund accounting software (M.O.M.) in April of 1998. Over the years, the payroll portion of M.O.M. specifically has been consistently modernized to any extent possible. The City's payroll is currently utilizing paper timesheets for each employee on a bi-weekly basis to log, approve, and pay employee hours.

For the past few years City Staff have been seeking and reviewing available cost-effective options for new time and attendance software, and as a newly joined member of the National Cooperative Purchasing Alliance (NCPA), Staff has determined that TimeClock Plus Software (TCP) is an experienced leading software provider for accurately reporting time and attendance. It is a cloud-based software that has experience in the public employee sector, meaning it has the capacity to be State, FLSA, DOL, & MOU compliant. In addition to the compliance piece, the functionality and variety of physical clock terminals, desktop, and mobile application provides flexibility within employee departments and the capability to capture cost in real time. Lastly, a scheduler program allows Managers and Supervisors to ensure that all areas of their respective departments have the necessary personnel coverage for the City to provide the services expected of our customers.

**FISCAL IMPACTS:**

The attached quote includes the purchase of four (4) physical clock terminals, 60 user licenses, 15 scheduler licenses, and includes the recurring cost of approximately \$4,000 per year, for the next 3 years.

- \$3,900 for 60 user licenses;
- \$75.00 for 15 Advanced Schedulers;
- \$1,014.66 for hardware maintenance and support;
- \$7,516 for 4 RDT; and
- \$5,454 for 33 hours of Implementation Services.

**RECOMMENDATION:**

**MAYOR AND COUNCIL MOVE TO:**

- **APPROVE THE 3-YEAR AGREEMENT WITH TIMECLOCK PLUS AND AUTHORIZE THE EXPENDITURE OF \$14,291.82 FOR THE ASSOCIATED SOFTWARE LICENSE, HARDWEAR, MAINTENANCE & SUPPORT, AND IMPLEMENTATION FEE.**
- **AUTHORIZE THE AGREEMENT TO BE SIGNED BY THE CITY MANAGER ON BEHALF OF THE CITY.**



TimeClock Plus  
 PO Box 913377  
 Denver, CO 80291-3377  
 325 223-9500 800 749-8463  
 sales@timeclockplus.com

Quote	Customer	Quote Date
508859	262774	06/10/2021

CUSTOMER
City of Corning Accounts Payable (530) 824-7030 794 3rd St Corning, CA 96021-2517

Rep	Entry	Method of Shipment	Method of Payment
DDIMARTINO	CCRABTREE	UPS Ground	Purchase Order Net30

Stock No.	Ordered	Description	Unit Cost	Total
Annual TCP Cloud Software (3 Yr. Contract): (\$2,981.25)				
3002-301	1	Enterprise Plan	0.00	0.00
3002-331	60	Enterprise Employee License 25% - NCPA Contract	65.00 (16.25)	3,900.00 (975.00)
3002-5101	15	Advanced Scheduler 25% - NCPA Contract	5.00 (1.25)	75.00 (18.75)
Annual Clock Maintenance and Support: (\$1,014.66)				
1099-240	1	Hardware Maintenance (Exchange Replacement Service) RDT Clocking Terminal: (\$5,637.00)	1,014.66	1,014.66
3003-105	4	RDT 25% - NCPA Contract	1,879.00 (469.75)	7,516.00 (1,879.00)
One Time Implementation Fee: (\$4,083.75)				
3004-306	33	Implementation Services (Per Hour) 25% - NCPA Contract	165.00 (41.25)	5,445.00 (1,361.25)

Valid for 15 days. Expires 06/25/2021.



Product Total: 17,950.66  
 Discount: (4,234.00)  
 Subtotal: 13,716.66  
 S & H: 55.37  
 Estimated Tax: 519.79  
 Total: 14,291.82

**ITEM NO.: J-10  
ADOPT RESOLUTION NO. 06-22-2021-03  
ADOPTING THE FISCAL YEAR 2021/2022  
STREET PROJECT LIST THAT WILL UTILIZE  
SB1 FUNDING; THE ROAD REPAIR AND  
ACCOUNTABILITY ACT OF 2017.**

**June 22, 2021**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER**  
**ROBIN KAMPMANN, PE; PUBLIC WORKS DIRECTOR CONSULTANT/CITY ENGINEER**  
**CONSULTANT** 

**SUMMARY:**

Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017 – enables cities and counties to address significant maintenance, rehabilitation and safety needs on the local streets. Eligible Agencies will receive funding allocations over a 10-year period that are meant to accelerate road maintenance projects.

Prior to receiving funds, each Agency must annually submit a project list that is to be funded by SB1 - Road Maintenance and Rehabilitation Account (RMRA).

The City of Corning will allocate funding for street projects for the FY 2021/2022 budget. The attached Resolution will further support the responsibility of the City to identify and report committed street projects.

The proposed locations for Fiscal Year 2021/22 projects are as follows:

- **El Verano Avenue Maintenance/Rehabilitation:**  
Cape sealing of El Verano Avenue between McLane Avenue and Hoag Road, approximately 0.25 miles, with a useful life of 7-10 years.
- **Del Norte Avenue Maintenance/Rehabilitation:**  
Double Micro-Fiber Surfacing of Del Norte Avenue between McLane Avenue and Hoag Road, approximately 0.25 miles, with a useful life of 7-10 years.
- **El Paso Avenue Maintenance/Rehabilitation:**  
Double Micro-Fiber Surfacing of El Paso Avenue between McLane Avenue and Hoag Road, approximately 0.25 miles, with a useful life of 7-10 years.
- **Divisadero Avenue Maintenance/Rehabilitation:**  
Cape sealing of Divisadero Avenue between Fripp Avenue and El Paso Avenue, approximately 0.20 miles, with a useful life of 7-10 years.
- **McLane Avenue Maintenance/Rehabilitation:**  
Cape sealing of McLane Avenue between McLane Circle and El Paso Avenue, approximately 0.15 miles, with a useful life of 7-10 years.

The scope of work for Fiscal Year 2021/22 will be the design and construction activities associated with the projects. This project list is not 'set in stone', should the Council decide to change the location. The list shall not limit flexible use of funds, provided that funds are only used for eligible projects. It will be at the City's discretion to fund or not fund projects in a given year not on the project list. No action will be required to amend the list with the CTC.

In order to receive the funding, the City must annually expend from its general fund for street and road purposes an amount not less than the annual average of its expenditures from its general fund during fiscal years 2009 through 2012 known as the Maintenance of Effort (MOE). If the City fails to meet the MOE in a fiscal year, it can be made up the following fiscal year. The City of Corning's MOE required to meet State set standards is \$234,447.

The League of Cities estimates the City will receive an additional \$131,352 in RMRA funding. SB1 funding amounts will supplement additional street projects within the City over the course of the next seven years.

**RECOMMENDATION:**

**MAYOR AND CITY COUNCIL ADOPT RESOLUTION NO. 06-22-2021-03 ADOPTING THE FISCAL YEAR 2021/2022 STREET PROJECT LIST THAT WILL UTILIZE SB1 FUNDING; THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**RESOLUTION NO.: 06-22-2021-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING  
ADOPTING A STREET PROJECT LIST FOR FISCAL YEAR 2021/2022  
FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1 by Resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City, will receive an estimated \$131,352 in RMRA funding in Fiscal Year 2021/2022 from SB1; and

**WHEREAS**, this is the fourth year in which the City is receiving SB1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB1; and

**WHEREAS**, the City has undergone a robust public process to ensure public input into our community's transportation priorities for the project list; and

**WHEREAS**, the City used a Pavement Management System to develop the SB1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

**WHEREAS**, the funding from SB1 will help the City maintain and rehabilitate 5 streets/roads throughout the City this year and dozens of similar projects in the future; and

**WHEREAS**, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in at risk condition and this revenue will help us increase the overall quality of our road system, lead to improved connections between local and regional roads, public transit and provide room for bicycling and walking and over the next decade will bring our streets and roads into an excellent condition; and,

**WHEREAS**, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Corning, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The fiscal year 2021/2022 list of project plans to be funded with Road Maintenance and Rehabilitation Account revenues include:
  - **El Verano Avenue Maintenance/Rehabilitation:**  
Cape sealing of El Verano Avenue between McLane Avenue and Hoag Road, approximately 0.25 miles, with a useful life of 7-10 years.  
Estimated Year of Design & Construction: 2021/2022
  - **Del Norte Avenue Maintenance/Rehabilitation:**

Double Micro-Fiber Surfacing of Del Norte Avenue between McLane Avenue and Hoag Road, approximately 0.25 miles, with a useful life of 7-10 years.  
Estimated Year of Design & Construction: 2021/2022

- **El Paso Avenue Maintenance/Rehabilitation:**  
Double Micro-Fiber Surfacing of El Paso Avenue between McLane Avenue and Hoag Road, approximately 0.25 miles, with a useful life of 7-10 years.  
Estimated Year of Design & Construction: 2021/2022
- **Divisadero Avenue Maintenance/Rehabilitation:**  
Cape sealing of Divisadero Avenue between Fripp Avenue and El Paso Avenue, approximately 0.20 miles, with a useful life of 7-10 years.  
Estimated Year of Design & Construction: 2021/2022
- **McLane Avenue Maintenance/Rehabilitation:**  
Cape sealing of McLane Avenue between McLane Circle and El Paso Avenue, approximately 0.15 miles, with a useful life of 7-10 years.  
Estimated Year of Design & Construction: 2021/2022

**The foregoing Resolution was passed and adopted at a regular meeting of the City Council of the City of Corning held on June 22, 2021 by the following vote:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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**Robert Snow, Mayor**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**

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**I, Lisa M. Linnet, City Clerk of the City of Corning California, DO HEREBY CERTIFY that the foregoing Resolution No. 06-22-2021-03 was introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on June 22, 2021 by the votes listed above.**

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**Lisa M. Linnet, City Clerk**

ITEM NO.: J-11

**AMERICAN RESCUE PLAN ACT  
APPROPRIATION OF FUNDING RECEIVED  
DISCUSSION AND ACTION**

June 22, 2021

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER**

**BACKGROUND:**

The American Rescue Plan Act of 2021 (Act) appropriated Coronavirus State and Local Fiscal Recovery Funds for allocation by the U.S. Department of the Treasury to states, counties, metropolitan cities, and small cities with populations under 50,000 (referred to as non-entitlement units of local government). Award amounts are based on each entity's share of the population within each group. The City of Corning is being allocated \$1,844,396. Based on US Treasury guidance issued on May 24, 2021, the state is required to allocate the funds in two tranches (half in June 2021 and half in June 2022). City staff already completed the application process in order to receive the funds. The funds may be used for the following purposes:

(a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;

(c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and

(d) To make necessary investments in water, sewer, or broadband infrastructure.

The funds cannot be used to pay interest or principal on outstanding debt, replenishing rainy day or other reserve funds.

The City has been working on two crossings to expand water and sewer infrastructure to the westside of Interstate 5 for years. Staff recommendation is to utilize the funding for this purpose with any remaining funding available for façade improvements. The amount of funding available will likely not cover the full cost of two crossings. If the Council supports use of the funds to support the expansion of water and sewer infrastructure to the west side of Interstate 5, staff will conduct further research on whether we should pursue full funding of one crossing, partial funding of both crossings, or other options available.

**RECOMMENDATION:**

**MAYOR AND COUNCIL**

- **APPROVE THE USAGE OF AMERICAN RESCUE PLAN ACT FUNDING TO EXPAND WATER AND SEWER INFRASTRUCTURE TO THE WESTSIDE OF INTERSTATE 5; AND**
- **DIRECT STAFF TO RESEARCH METHODS TO BEST EXPAND SAID INFRASTRUCTURE AND PROVIDE A REPORT TO COUNCIL**  
Or
- **ADVISE STAFF OF A DIFFERENT ALTERNATIVE TO PURSUE.**

**ITEM NO.: J-12  
APPROVE THE TEMPORARY  
EMERGENCY WATER USAGE  
POLICY FOR UNINCORPORATED  
TEHAMA COUNTY RESIDENTS  
WITHOUT WATER**

**June 22, 2021**

**TO: MAYOR AND CITY COUNCILMEMBERS, CORNING CALIFORNIA**  
**FROM: KRISTINA MILLER, CITY MANAGER**   
**ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT**

**BACKGROUND:**

The City has received a handful of requests from property owners in the unincorporated County whose wells have gone dry. I contacted the County to see if they have any options and have yet to receive a response. I expect to have an update for Council during the June 22, 2021 City Council meeting. If the County does not have options, I would recommend the City establish a policy that both protects water for our residents, but also when sufficient capacity is available temporarily provided water to residents of the unincorporated County in emergency situations. The temporary policy would be in place through December 31, 2021 and is proposed as follows:

1. Residents must use approved fire hydrants during normal business hours
2. The program is for residential use only. Water shall not be made available for ag or livestock related issues.
3. Approved vendors/County residents with waiver and release forms approved by the City Attorney shall be issued a tag by the City of Corning that must be visible from the back window of the transporting vehicle.
4. Vendors will be required to list the City as Additionally Insured. All customers of vendors must sign the waiver and release form prior to receiving City water. Each month vendors must provide a log including residents name, address, phone number, and total gallons per delivery.
5. Water shall only be provided to properties within five miles radius of City Hall within the County of Tehama.
6. Approved vendors/residents must provide a before and after picture of water meter readings each time they fill up water. The photos shall be sent via email to Angel Garman, Public Works Secretary at [angela@corning.org](mailto:angela@corning.org).
7. Anyone caught stealing or falsifying documents will be immediately suspended from the program.
8. The program is a privilege, not a right and can be revoked at any time for any reason. If the time comes that the program negatively affects the City or its wells, the program will be terminated, without notice.
9. The price of water is \$10.00 per every 1,000 gallons, plus a \$25 monthly administration fee. A 2.5% late fee will be assessed for every invoice not paid within 30 days.

**RECOMMENDATION:**

**MAYOR AND COUNCIL**

- **APPROVE THE TEMPORARY WATER USAGE POLICY FOR UNINCORPORATED TEHAMA COUNTY RESIDENTS WITHOUT WATER**

- **DIRECT THE CITY ATTORNEY TO DRAFT A WAIVER AND RELEASE FORM**
- **AUTHORIZE THE CITY MANAGER TO RESCIND THE PROGRAM AT ANY TIME IT IS IN THE BEST INTEREST OF THE CITY OR ITS WELLS**




**ITEM NO.: J-13  
RESOLUTION 06-22-2021-01  
APPROVING THE FISCAL YEAR 2021-  
2022 PROGRAM OF SERVICE AND  
ANNUAL BUDGET**

**June 22, 2021**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER**  
**ROY SEILER, CPA; ACCOUNTING CONSULTANT**



**INTRODUCTION:**

City Staff present the City Council with the proposed "Annual Program of Service and Fiscal Year 2021-2022 City Budget" at its June 08, 2021 City Council meeting. The City Council at the June 08, 2021 requested three items to be included in the budget as follows:

1. Include \$200,000 for repaving the Clark Park Parking lot. This was included in Parks Special Projects (6101).
2. Include funding for an Inclusive (ADA) Playground. Staff recommend \$100,000 be budgeted at this time, with a subsequent discussion to include the type, flooring, and location for such playground equipment. \$100,000 is proposed as Park Special Projects (6101)
3. Prior to expending the funds for the reconstruction of the tennis courts at Clark Park schedule a subsequent discussion to determine whether the community would prefer the tennis courts be reconstructed or replaced with alternative equipment. The funding for the tennis courts is being budgeted as a placeholder.

The proposed Resolution presented for adoption tonight incorporates the budget document presented on June 08, 2021 and the aforementioned changes.

**BACKGROUND:**

Attached you will find the proposed FY 2021/2022 budget. The one-half cent sales tax (Measure A) is estimated to yield \$1,175,000 in FY 2021/2022. A significant amount of capital improvement is proposed to be funded this year. There are also significant increases to salaries and benefits as a result of the Memorandum's of Understanding being approved with the Public Safety, Dispatch, Management, and Miscellaneous bargaining units.

**SUMMARY:**

If approved in their entirety the Budget will:

- Continue to maintain "full-time" Municipal Operations at current staffing levels.
- Includes at least a 3.0% (budgeted at 4.2%) pay increase effective the first pay period in January 2022 for all employees in the Miscellaneous, Public Safety, Dispatch, and Management Bargaining Units.
- Continue the independent Planning Consultant arrangement (at approximately 7 hours per week with Scott Friend), the Public Works Consultant and Engineering Services agreements (at approximately 19 hours per week), and CPA Services Agreement with Roy Seiler on an as-needed basis.
- Fund the Recreation Program utilizing existing grant funding for six months and General Funds for the remainder of the year.
- \$200,000 will be utilized from Measure A to fund Dispatch. These funds are necessary to reduce losses to the General Fund.

- \$266,027, \$142,389, and \$183,793 to Capital Improvement and Replacement Reserve transfers from Measure A are proposed to be funded for the future replacement of City equipment for the Fire, Police, and Public Works, respectively.
- Funding in the amount of \$3,000 for the feral cat program
- The replacement of 1 desktop at City Hall and 5 Toughbooks for Police Department vehicles
- \$59,909 to support the hiring of an additional PT Maintenance Worker to assist with summer Public Works related work
- ADA push buttons at four City intersections at \$28,155
- \$5,000 in ADA Improvements to City Buildings
- \$10,000 for safety improvements to the front counter at the Finance Department
- \$8,000 in funding for the K-9 Program
- \$51,000 to support the Animal Shelter Services Agreement with the County
- \$200,000 in additional street projects and/or street maintenance from Measure A
- \$5,000 to support community events
- The following items identified within the Capital Improvement Program

<b>Capital Improvement Proposed Funding</b>			
<b>Type</b>	<b>Dollar Amount</b>	<b>Funding Mechanism</b>	
Sullair Compressor	30,000		Public Works Capital Replacement Reserves
Rubbered Tire Loader	190,000		
Concrete Saw	20,000		
Parks Truck #9 Ford F-250	75,000		
Compressor and Fill Station for SCBA Bottle	55,000		Fire Capital Replacement Reserves
Patrol Vehicle	67,000		Police Capital Replacement Reserves
5 Dell Tough Books for Patrol Vehicles	38,000		
Police Department Switch	7,000		
RIMS and Netmotion Upgrades	11,700		
SCADA system for well system	100,000		Water Fund
Paint Chemical Rooms and Doors and Paint all Metal Parts of Secondary Clarifier at WWTP	11,300		WWTP Fund

Replace Playground Equipment at Edith Park	42,500		
Reconstruct Tennis Court at Northside and reconstruct/replace tennis courts at Clark Parks	120,000		\$177,952 Prop 68 Per Capita Funding, \$59,548 Measure A
Bathroom Renovation at Woodson Park	75,000		
Transportation Center Roof Repair	60,000		General Fund Reserves
<b>Total</b>	<b>\$902,500</b>		

We've continued the budget format utilized last year. In the staff report we have included many of the charts that were provided last year. All recommended expenditures are accounted for in the budget document and/or described in this staff report.

**EXECUTIVE SUMMARY:**

- **FY 2021/2022 Total Projected City-wide Revenues (excluding transfers): \$13,395,853**
- **FY 2021/2022 Total Expenditures (excluding transfers): \$14,179,938**
- **Anticipated General Fund Revenues/Transfers-In and Measure A Revenues will total \$6,242,609 and \$1,175,000, respectively.**
- **Recommended General Fund and Measure A Budgeted Expenditures total: \$6,476,412 and \$1,166,999, respectively.**
- **As budgeted, projected General Fund Reserves will decrease by \$233,803 during 2021-22 and Measure A Fund Reserves will increase by \$8,001 during 2021-22, as indicated in Exhibit A.**
- **Public Safety (Police and Fire) represent 64% of General Fund expenditures (excluding unfunded accrued liability costs).**

**ACTION NEEDED AT THIS TIME:**

Immediately following this Staff Report is the proposed Resolution of the City Council of the City of Corning adopting the Budget for the Program of Service for the coming Fiscal Year, 2021-2022. Only the General Fund 001 is discretionary in its use, and to a lesser degree is Fund 002, Measure A. All of the other Funds listed are special purpose Funds dedicated by the City Code or State Law to a particular use like road maintenance or sewer maintenance.

The Budget Resolution sets the Appropriation of expected Revenue for each Fund. A Fund represents a specific revenue source such as "Sec. 2106 Gas Tax" or in the General Fund, a group of revenue sources like Sales Tax and Property Tax. Then the Resolution establishes the limit on expenditures as reflected in the budget. The third column (Net Change in Fund Balance) represents the period increase or decrease in estimated revenues less appropriated expenditures and does not represent the projected fund balance at June 30, 2022. Grand totals have not been provided. Due to the unique nature of each fund, including a grand total would not provide any beneficial information. Actual Fund balances are shown in the Annual Audit.

**RECOMMENDATION**

**MAYOR AND COUNCIL ADOPT RESOLUTION 06-22-2021-01, A RESOLUTION SETTING THE APPROPRIATION AND EXPENDITURE LIMITS FOR ALL CITY FUNDS TO IMPLEMENT THE 2021-2022 PROGRAM OF SERVICE AND ANNUAL BUDGET.**

## **BUDGET FORMAT:**

The budget document presented tonight has two primary components: this "Budget Message" staff report with pages marked in lower case Roman Numerals, and the large binder document labeled "City of Corning 2021-2022 Budget & Program of Services" with regular page numbers. The document should be considered a "Draft" at this time.

Following this budget message is the Table of Contents and the Financial Projections Tab. Use the information under that tab to understand the financial status of the City's important funding sources.

The next two Tabs display the sources and history of the "General Fund" and all "Other Fund Revenues". There is a detailed narrative explaining each revenue source. The Department Summaries provide a short history of expenditures in each of the City's Departments. Individual expenditure plans for each Department are provided for detailed review.

## **IMPLEMENTING THE PROGRAM OF SERVICE AND ANNUAL BUDGET:**

Staff will present their budget recommendations to the City Council. Council will also listen to the public's comments and suggestions, and then deliberate and make any changes deemed necessary and/or appropriate.

The City Manager and Accounting Consultant Roy Seiler, CPA will then incorporate those changes in a final budget Resolution document. The current schedule anticipates Council to work toward completing the budget review in order to adopt the Resolution at the June 22, 2021 regular meeting. The individual line items of the budget will not be adopted; instead the Council will use the Resolution to set the budget limits for each of the Operating Funds that support City services. Staff will then operate within these budget limits to carry out the City Council's adopted Program of Services.

## **THE BUDGET:**

"Budgeting" is a process to project revenues and then allocate those funds as expenditures in order to implement the Council's desired programs, services and projects.

The budget addresses anticipated revenues and expenditures affecting the "General Fund" and "Other Funds" that account for the Water & Sewer utilities, the Airport, Street Maintenance, Airport, and maintaining the Transportation Center. Revenues and expenditures for those "Other Funds" are earmarked for specific uses. That leaves little discretion to the City Council for those "Other Funds". For that reason, we primarily focus on the General Fund.

The General Fund budget can be viewed in three primary parts:

1. **History.** We start with "actual numbers" from the audit at last fiscal year's end (FY 2019-2020; ending June 30, 2020).
2. **2020-2021 Projected.** We normally prepare the budget before the current fiscal year "closes out". For this reason, we must "project" what the fund balance will be at fiscal year-end (June 30, 2021) based on ten months of data (July through April).
3. **Fiscal Year 2021/22 Budgeted.** We utilize various sources to make projections about the "income" or "revenue" we will receive for the next fiscal year. Staff then use those projections to make recommendations about which programs, services and projects we can fund and where we expect to be on June 30, 2022.

Please refer to the "General Fund Summary and Projections" spreadsheets on the following pages. It details the recent history and projects the current and future balances of the General Fund.

## **SUMMARY OF PROPOSED REVENUES AND EXPENDITURES FY 2021-2022**

### **REVENUES:**

The **total City revenues** from all sources for Fiscal Year 2021-2022 are projected to be \$13,395,853, excluding transfers. City operating income comes from a number of sources which are described fully in the Draft Budget Book sections under the Tab "**General Fund Revenues**" and "**Other Fund Revenues**".

### **GENERAL FUND REVENUES (Including Measure A):**

We project General Fund Revenues to be \$7,417,609 for FY 2021-2022. That amounts to 55.3% of total projected revenues. General Fund revenues are largely "discretionary"; meaning the City Council can largely decide how these funds are expended.

The revenue sources for the General Fund include the five major categories (Sales Tax, Transactions and Use Tax (Measure A), Transient Occupancy Tax, Property Tax, Motor Vehicle in Lieu and "Other GF Revenues") shown on the spreadsheet marked "General Fund Revenue Projections" (Page 3). The spreadsheet shows how the fund amounts have varied among the recent budget cycles. The categories totals are also graphed on Page 2.

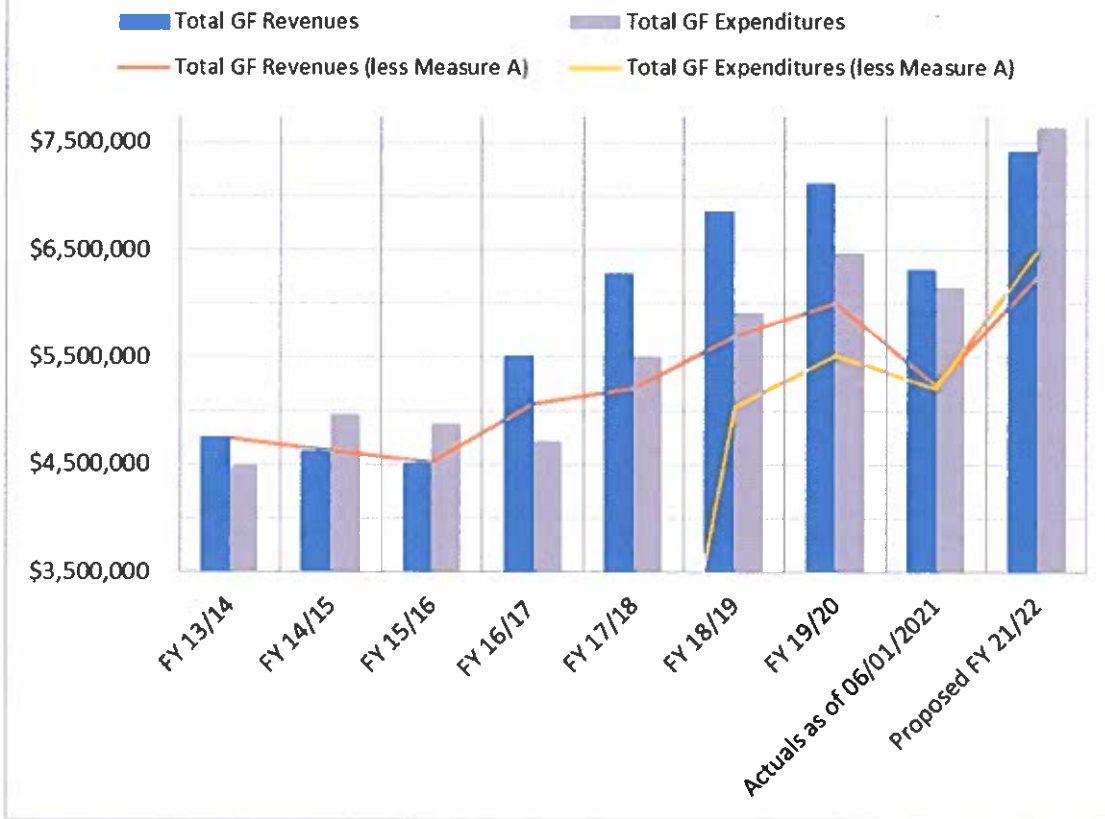
"Sales Tax" is a significant component of the General Fund. See the graph at Page 4 showing the history of sales tax receipts.

### **HISTORY, ANALYSIS AND TRENDS:**

### **GENERAL FUND ANALYSIS AND EXPECTATIONS:**

As described previously, we focus on the General Fund because it provides the discretionary revenue that fund many of the City's important services and programs. The spreadsheet that is the basis of the chart below is included under the Financial Projections Tab at page 3 of the Draft Budget document and titled "General Fund Revenue History Projections". The spreadsheet shows the various sources of General Fund revenue for each fiscal year and the corresponding amount received. As you can see in the table below, General Fund revenues are anticipated to be about \$45,000 higher than FY 2018/2019 levels, with expenditures increasing at slightly higher rates.

## Historic & Projected GF Revenues & Expenditures



We are projecting the following:

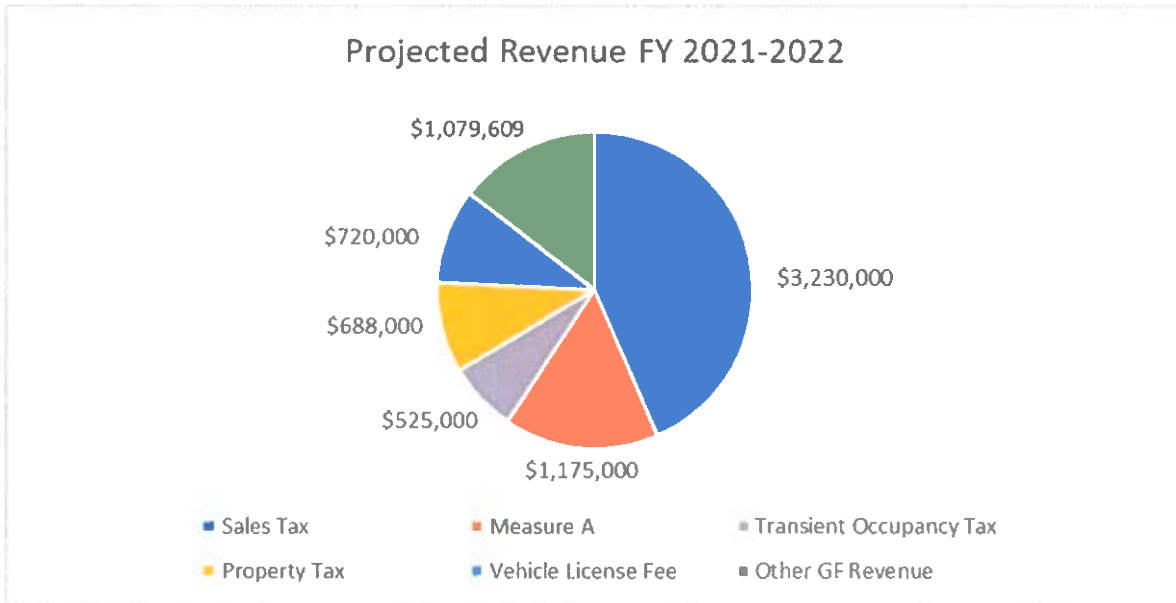
	Revenue	Expenditures
General Fund (with Measure A)	\$ 7,417,609	\$ 7,643,411

Due to the importance of the key General Fund Revenues, please see the detailed spreadsheets and charts at pages 2, 3, & 4 in the Financial Projections Section.

Due to the Coronavirus Pandemic (COVID-19), the City experienced decreases in sales tax, transactions and use tax (Measure A), and transient occupancy tax revenue. It is hard to know precisely how much the City lost in revenue. Here is what we do know, from FY 2017/2018 to FY 2018/19 sales tax revenue grew by 11%. Instead in FY 2019/20 sales tax decreased by 2%. We anticipate to return to FY 2018/19 levels in FY 2020/2021. In FY 2021/22 we are anticipating a 3.5% increase in sales tax revenue. If the Pandemic had not occurred and we experienced a 5% increase in sales tax in FY 2019/2020, FY 2020/2021, and FY 2021/2022 the City would have received an additional \$1,359,000 of revenue.

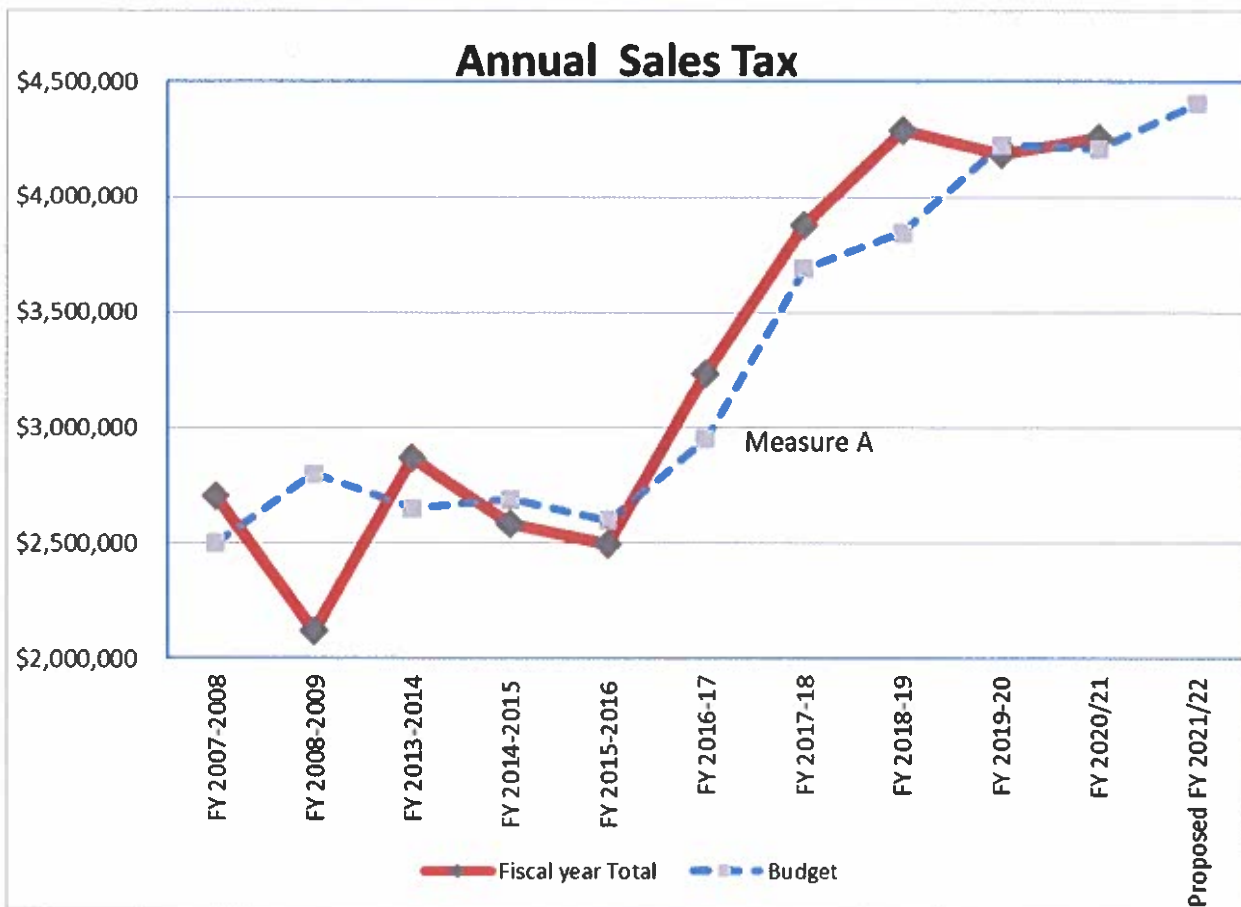
**SALES TAX REVENUE:**

Sales Tax is the principal component of General Fund Revenues as the chart below depicts. Since we rely heavily on sales tax revenue, our fiscal stability can be significantly affected by recessionary economic conditions and fuel prices. Two industry groups (Fuel Sales and Auto Sales) typically account for over 65-75% of our sales tax revenues depending on the year. In FY 2020/2021 auto sales offset decreases in fuel sales and transient occupancy tax receipts, which significantly minimized the economic impact of the pandemic to the City.



As the chart below depicts, fiscal year 2021/2022 receipts are anticipated to total \$4,405,000. It is anticipated that sales tax revenues including Measure A will be approximately 59% of total General Fund Revenues. A one percent swing in sales tax revenue equates to about a \$44,000 effect on the General Fund/Measure A. Volatile fuel prices can cause significant swings in sales tax received by the City. Despite fuel price increases, I anticipate fuel sales taxes to increase from a consumption perspective as people continue to be hesitant to fly and instead travel by vehicle.





**TRANSIENT OCCUPANCY TAX (TOT):**

TOT is a 10% room tax that is collected at the motels in town for stays of less than thirty days. For FY 2021/2022, we project revenue of \$525,000. This is \$125,000 more than what was budgeted in FY 2020/2021 as COVID-19 decreased travel in FY 2020/21. Staff expect Transient Occupancy Tax (TOT) revenue will significantly increase in FY 2021/2022 as there is a strong desire to travel as a result of being couped up from the pandemic.

**PROPERTY TAX:**

We are projecting \$688,000 for FY 2021/2022 or about 8.5% over what was budgeted for FY 2020/2021.

**VEHICLE LICENSE FEES:**

This is property tax paid by the County Auditor in lieu of Vehicle License Fees. We project to receive \$720,000 for FY 2021-2022.

**OTHER FUND REVENUES:**

The Council has limited discretion regarding "Other Fund" (Non-General Fund) Revenues. These funds are restricted to specific purposes. Some refer to these as "earmarked" funds. For example, gas taxes must go to street maintenance such as repaving

projects, and water revenues may be spent only on water-related repairs or improvements, etc. The sum of all **Other Fund Revenues** anticipated for FY 2021-2022 is \$6,238,153. That makes up 46.57% of the City's total revenues.

See the "Financial Projection" Tab following this report. Under that tab are separate spreadsheets for the Street Funds, the Sewer Enterprise and the Water Enterprise beginning on page 5.

Street Maintenance Funds (please see Page 5) are reliant on the various Gas Taxes collected from fuel sales and funds provided via the Tehama County Transportation Commission.

Please refer to the Sewer Enterprise Fund spreadsheet (Page 8). The Council approved Resolution No. 07-23-2019-09 on July 23, 2019. The Resolution implements a series of five separate 3.0% annual increases to the Sewer Rates beginning on August 1, 2019 and on July 1 each year thereafter.

Please refer to the Water Enterprise Fund Spreadsheet (Page 10). In 2018, the City implemented a series of five annual 3.5% water rate increases. As anticipated, consumption levels did not return to pre-drought levels. As a result, the City Council adopted Resolution 07-23-2019-08 approving an additional 3.5% annual increase (a total of 7%) for the next four years (through 2023) in order to remain in compliance with its rate covenant requirements.

Please note, the Water and Sewer Enterprise budgets presume all water and sewer invoices will be paid by account users. This was done previously because of the City's ability to shut-off water allowing it to recoup funds in almost all cases. Unfortunately, because of the Pandemic this is no longer the case.

There are four items of concern that could result in the City needing to increase water and sewer rates beyond the aforementioned approved rate increases:

1. As a result of the COVID-19 pandemic, the City cannot legally shut off water for failure to pay. As a result, the City has \$142,000 in bad debt (+90 days). Typically prior to the pandemic the City would operate at about \$25,000 in bad debt (+ 90 days).
2. Most of the County of Tehama is experiencing extreme drought. As residents and businesses conserve water, the City experiences reductions in revenue. Since water consumption has not fully recovered since the last drought, it is not known how much residents and businesses will further reduce their water use. The budget proposed assumes no increases in water consumption.
3. The City needs to install a new City well in the next few years. While there are potential grant opportunities available if the City is not successful, we will need to raise water rates to support the additional infrastructure.
4. The City will better understand its capital replacement needs for the water and sewer system as it completes the Geographical Information Systems map layer of City water and sewer infrastructure. Knowing the age and type of infrastructure in the ground will likely increase system costs, but also create greater financial and operational sustainability of the system.

**EXPENDITURES-HOW THE CITY SPENDS ITS MONEY:**

The Draft Budget document includes Staff recommended expenditures (excluding transfers) totaling \$14,179,938.

**PERSONNEL COSTS**

Since personnel costs represent 75% of general fund expenditures, there are little other means to cut expenditures unfortunately. Rising pension debt, otherwise known as the unfunded accrued liability (UAL), continues to be a concern for jurisdictions statewide. In fiscal year 2021/2022 the City's annual payment for its unfunded pension debt is \$568,700. This amounts to a \$84,774 increase from the prior year. Despite the increase in payment, as the table below depicts, the City of Corning's UAL increased by \$423,866 for the most recent valuation period. Clearly, something needs to be done. Staff will bring forward options to pay down this debt for the City Council to consider in the next year.

Unfunded Accrued Liability (UAL)		
Tier	As of 6/30/2018	As of 6/30/2019
Misc Classic	\$ 3,096,650	\$ 3,264,656
Misc Tier II	\$ 24,829	\$ 36,530
Misc Tier III	\$ 13,857	\$ 20,244
Safety Classic	\$ 4,139,961	\$ 4,363,328
Safety Tier II	\$ 1,672	\$ 929
Safety Tier III	\$ 20,113	\$ 33,686
Fire Tier II	\$ 537	\$ 2,112
<b>Total</b>	<b>\$ 7,297,619</b>	<b>\$ 7,721,485</b>

**CURRENT BUDGET MANAGEMENT:**

The following bullet points summarize Staff's recommendations contained in the FY 2021-2022 Draft Budget and for the future.

- Thanks to Measure A and conservative budgeting by the City Council, the City is in a much better financial condition than it has been in a long time. Our General Fund (including Measure A) balance at June 30, 2022 is projected to be \$3,445,083 (5.65 months of budgeted operating expenditures).
- While we still need to further improve the City's financial condition, the City should also focus on improving City services, such as roads and parks.
- The City needs to evaluate options to reduce its CalPERS unfunded accrued liability pension debt.
- Increases in revenue are not quite outpacing increases in expenditures, especially when you consider unfunded capital replacement (water, sewer, City buildings, parks) and pension debt
- The City needs to invest in economic development to expand its tax base to allow it to maintain and expand existing services.
- The City must continue to fund Capital Improvement at appropriate levels.
- The City should evaluate its Development Impact Fees to ensure service levels are maintained as residential development occurs.

- The City will need to fund the Recreation Program beyond the grant term. While this is an additional General Fund expense, recreational programs decrease criminal activity and support youth development.

**SUBSEQUENT YEARS; FY 2022-2023 AND BEYOND:**

- The maintenance and improvement of City infrastructure should remain a priority for the City.
- Long-term pension obligations and sales tax revenue should remain a concern when considering the hiring of additional staffing or other personnel related expenditures.
- We should carefully consider changes that we can undertake to improve the efficiency of our service delivery, cost control measures, and increase revenue opportunities
- The City should continue to closely monitor the water and sewer funds while exploring grant opportunities to fund the construction of a new well.

The General Fund (including Measure A) balance at June 30, 2022 is projected to be \$3,445,083 (5.65 months of budgeted operating expenditures). The City is fortunate to have a comfortable level of General Fund reserves. Measure A funding is allowing the City to maintain its existing services, while funding a significant amount of capital improvement expenses and improving parks and roads.

**RESOLUTION NO.: 06-22-2021-01**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING**  
**ADOPTING THE ANNUAL PROGRAM OF SERVICES AND CITY BUDGET**  
**FOR FISCAL YEAR 2021-2022**

**WHEREAS**, the draft Budget and Program of Service for Fiscal Year 2021-2022 was posted to the City's website ([www.corning.org](http://www.corning.org)) on June 08, 2021 and is being presented to the City Council for review, discussion and proposed adoption tonight, Tuesday, June 22, 2021. Tonight's Regular Council Meeting affords the Council the opportunity for further public discussion and possible adoption.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Corning approves the Annual Program of Service and Budget, with changes, by adopting the Appropriations and Expenditures for each City Fund as listed in the following table:

<b>FUND DESCRIPTION</b>	<b>ESTIMATED REVENUE AND TRANSFERS</b>	<b>APPROPRIATED EXPEND. &amp; TRANS</b>	<b>NET CHANGE IN FUND BALANCE</b>
001 General Fund	\$6,242,609	\$6,476,412	\$ (233,803)
002 Measure A	\$1,175,000	\$1,166,999	\$ 8,001
071 PD Equip. Replace. Fund	\$ 139,947	\$ 116,552	\$ 23,395
072 ACO F & A Restricted	\$ -0-	\$ -0-	\$ -0-
073 Proposition 30, Police	\$ -0-	\$ 21,400	\$ (21,400)
075 Park Equipment Reserve	\$ -0-	\$ -0-	\$ -0-
076 Fire Equip Replace. Fund	\$ 324,202	\$ 119,500	\$ 204,702
077 Economic Dev. Reserve	\$ -0-	\$ 20,000	\$ (20,000)
078 PW Equip Replace. Fund	\$ 200,893	\$ 352,500	\$ (151,607)
080 Business License ADA	\$ 200	\$ 600	\$ ( 400)
106 SB 1 Road Maintenance	\$ 136,750	\$ 100,000	\$ 36,750
108 RSTP	\$ 65,300	\$ 95,000	\$ ( 29,700)
109 Gas Tax #2105	\$ 40,000	\$ 84,926	\$ (44,926)
110 Gas Tax #2106	\$ 28,100	\$ 56,126	\$ (28,026)
111 Gas Tax #2107	\$ 50,700	\$ 85,626	\$ (34,936)
112 Gas Tax #2107.5	\$ 2,000	\$ 2,000	\$ -0-
114 Transportation Sales Tax	\$ 60,300	\$ 219,900	\$ (159,600)
115 Gas Tax #2103	\$ 49,500	\$ 112,626	\$ ( 63,126)
118 ATP (SR2S)	\$ 395,000	\$ 395,000	\$ -0-
116 Traffic Mitigation Fees	\$ 5,000	\$ 1,000	\$ 4,000
154 LEAP	\$ 65,000	\$ 65,000	\$ -0-
155 SB2 Planning Grant	\$ 60,000	\$ 40,000	\$ 20,000
160 Promise Grant-REC	\$ 60,000	\$ 66,218	\$ ( 6,218)
192 Prop 47 Grant, Cycle One	\$ -0-	\$ 9,000	\$ ( 9,000)
193 Promise Neighborhood	\$ 55,000	\$ -0-	\$ 55,000

195 Prop 47 Grant, Cycle Two	\$1,126,099	\$1,287,171	\$(161,072)
<b>FUND DESCRIPTION</b>	<b>ESTIMATED REVENUE AND TRANSFERS</b>	<b>APPROPRIATED EXPEND. &amp; TRANS</b>	<b>NET CHANGE IN FUND BALANCE</b>
323 Program Income, Unrestrict.	\$ 10,000	\$ -0-	\$ 10,000
325 Prog. Income Ec Dev Infrs.	\$ 6,500	\$ -0-	\$ 6,500
326 1992 CDBG	\$ 500	\$ -0-	\$ 500
341 Park Acquisition	\$ 5,100	\$ 4,000	\$ 1,100
344 Salado Wall Deposit	\$ 200	\$ -0-	\$ 200
345 Drainage	\$ 11,000	\$ -0-	\$ 11,000
346 Water Capital Improve.	\$ 18,000	\$ 117,000	\$ (99,000)
347 Sewer Capital Improve.	\$ 2,500	\$ 2,500	\$ -0-
348 WWTP Sewer	\$ 220,500	\$ 224,800	\$ (4,300)
353 Park Recycling Gant	\$ 5,000	\$ 5,000	\$ -0-
355 Parkland Acquisition	\$ 600	\$ -0-	\$ 600
370 Way Finding Sign Deposit	\$ -0-	\$ 1,200	\$ (1,200)
380 WWTP Capital Replace	\$ 90,300	\$ 100,000	\$ ( 9,700)
381 Sewer Capital Replace.	\$ 50,200	\$ 65,000	\$ (14,800)
383 Water Capital Replace.	\$ 100,500	\$ 244,500	\$ ( 144,000)
401 JT Levy Trust	\$ 500	\$ 500	\$ -0-
403 Ridell Library Trust	\$ -0-	\$ 5,000	\$ ( 5,000)
610 Sewer Enterprise	\$2,152,600	\$2,089,253	\$ 63,347
615 Solid Waste	\$ -0-	\$ 2,000	\$ ( 2,000)
620 Airport	\$ 28,479	\$ 33,000	\$ ( 4,521)
625 Transportation Center	\$ 18,220	\$ 17,500	\$ 720
630 Water Enterprise	\$1,685,000	\$1,668,461	\$ 16,539
701 Lighting & Landscape D1,Z1	\$ 900	\$ 1,136	\$ (236)
702 Lighting & Landscape D1,Z2.	\$ 7,280	\$ 4,711	\$ 2,569
703 Lighting & Landscape D1,Z3	\$ 3,000	\$ 4,311	\$ (1,311)
704 Lighting & Landscape D1,Z4	\$ 4,825	\$ 3,961	\$ 864
<b>Totals</b>	<b>\$14,703,304</b>	<b>\$15,487,389</b>	<b>\$ (784,085)</b>

**BE IT FURTHER RESOLVED**, that the City Council hereby maintains the following policies:

1. Should Public Safety Sales Tax money be received this year, which was approved by the voters in Prop. 172, it shall be distributed to the Police Equipment Replacement Fund 071 and Fire Equipment Replacement Fund 076.
2. Should the State Indian Gaming money be received this year, it shall be deposited in the General Fund Revenue Acct. 001-4160 to be used for the funding of front-line law enforcement personnel costs.

3. Deposit Fire Dispatch Contract income into the General Fund revenue account 001-4671 to support the Fire Dispatch Center.
4. From the Measure A Fund 002, transfer \$139,747 to the Police Equipment Replacement Fund 071.
5. From the Measure A Fund 002, transfer \$324,002 to the Fire Equipment Replacement Fund 076.
6. From the Measure A Fund 002, transfer \$183,793 to the Public Works Equipment Replacement Fund 078.
7. From the Measure A Fund 002, transfer \$200,000 to the General Fund 001 for Dispatch Support.
8. From Measure A Fund 002, transfer \$59,909 to the General Fund 001 for Part Time Public Works Employee support.
9. From the Measure A Fund 002, transfer \$ -0- to the Parks Equipment Reserve Fund 075.
10. From the Measure A Fund 002, transfer \$ -0- to The Economic Development Reserve Fund 077.
11. The \$5,000 Annual rent for PAL Program Use shall be paid to the Transportation Center Fund 625 by the General Fund 001-6600-2201 PAL Program.
12. Transfer to the General Fund 001, the excess interest earned from the Solid Waste Fund 615, equal to the June 30, Fund 615 balance.
13. From the Sewer Enterprise Fund 610, transfer \$90,000 to the WWTP Capital Replacement Fund 380.
14. From the Sewer Enterprise Fund 610, transfer \$50,000 to the Sewer Capital Replacement Fund 381,
15. From the Sewer Enterprise Fund 610, transfer \$160,000 to the WWTP Sewer Expansion Fund 348 in order to meet debt service requirements.
16. From the Water Enterprise Fund 630, transfer \$100,000 to the Water Capital Replacement Fund 383.
17. Following is a listing of City Funds which are complete, inactive or unusual in nature, along with the necessary action:
  - Fund 105, Rural Planning, this revenue stream expired. Transfer \$15,272.34 from the general fund to remove the deficit balance.
  - Fund 125, CHIP Maintenance, a positive balance of \$794.57. This item is now complete. Transfer \$794.57 from fund 125 to the general fund
  - Fund 153, DWR-SGMA Grant <\$163.31> has had no activity since October, 2017. Transfer \$163.31 from the general fund to remove the deficit balance

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning, held on June 22, 2021, by the following vote:

**AYES:**

**NOES:**

**ABSTAINING:**

**ABSENT:**

**Robert Snow, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Lisa M. Linnet, City Clerk**

\_\_\_\_\_  
I, Lisa M. Linnet, City Clerk of the City of Corning, DO HEREBY CERTIFY that the foregoing Resolution No. 06-22-2021-01 was approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the June 22, 2021 by the votes listed above.

\_\_\_\_\_  
**Lisa M. Linnet, City Clerk**



**Exhibit "A"**  
**GENERAL FUND SUMMARY**  
**AND PROJECTIONS**

City of Corning  
 Budget Summary  
 2021-2022

	General Fund	Measure A	TOTAL
<b>Audit Balance, June 30, 2020</b>	<b>\$ 2,416,846</b>	<b>\$ 1,307,520</b>	<b>\$ 3,724,366</b>
 <b><u>2020-2021 Budgeted</u></b>			
Revenues and Transfers In, After Mid Year Adjustments	\$ 5,201,600	\$ 1,045,000	\$ 6,246,600
Estimated Change in Revenues over Projections	\$ 944,202		\$ 944,202
			\$ -
Expenditures and Transfers Out, Including Budget Modifications	\$ (5,942,113)	\$ (1,043,587)	\$ (6,985,700)
Estimated Change in Expenditures over Projections	\$ (258,583)	\$ -	\$ (258,583)
<b>Net Change in Fund Balance</b>	<b>\$ (54,894)</b>	<b>\$ 1,413</b>	<b>\$ (53,481)</b>
 <b>Projected Fund Balance, June 30, 2021</b>	 <b>\$ 2,361,952</b>	 <b>\$ 1,308,933</b>	 <b>\$ 3,670,885</b>
 <b><u>2021-2022 Budgeted</u></b>			
Revenues and Transfers In	\$ 6,242,609	\$ 1,175,000	\$ 7,417,609
Expenditures and Transfers Out	\$ (6,476,412)	\$ (1,166,999)	\$ (7,643,411)
<b>Net Change in Fund Balance</b>	<b>\$ (233,803)</b>	<b>\$ 8,001</b>	<b>\$ (225,802)</b>
 <b>Budgeted Fund Balance, June 30, 2022</b>	 <b>\$ 2,128,149</b>	 <b>\$ 1,316,934</b>	 <b>\$ 3,445,083</b>
 <b>Two Year Change in Fund Balance</b>	 <b>(288,697)</b>	 <b>9,414</b>	 <b>(279,283)</b>



0.47

**GENERAL FUND REVENUE HISTORY AND PROJECTIONS**

Revenue Source	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Actuals as of 06/01/2021	Proposed FY 21/22
Sales Tax	\$ 2,911,809	\$ 2,581,580	\$ 2,525,050	\$ 2,788,838	\$ 2,802,041	\$ 3,129,739	\$ 3,085,211	\$ 3,173,953	\$ 3,230,000
Measure A		\$ -		\$ 445,682	\$ 1,077,958	\$ 1,159,465	\$ 1,110,928	\$ 1,082,593	\$ 1,175,000
Transient Occupancy Tax	\$ 299,987	\$ 344,295	\$ 354,024	\$ 391,313	\$ 423,362	\$ 618,181	\$ 553,446.00	\$ 415,518	\$ 525,000
Property Tax	\$ 519,858	\$ 515,290	\$ 541,764	\$ 563,253	\$ 560,571	\$ 631,494	\$ 661,616	\$ 709,947	\$ 688,000
Vehicle License Fee	\$ 516,779	\$ 518,093	\$ 552,103	\$ 574,763	\$ 592,977	\$ 629,699	\$ 672,747	\$ 730,670	\$ 720,000
Other GF Revenue	\$ 503,010	\$ 663,138	\$ 544,864	\$ 747,717	\$ 823,877	\$ 689,366	\$ 1,033,565	\$ 209,178	\$ 1,079,609
<b>Total GF Revenues</b>	<b>\$ 4,751,443</b>	<b>\$ 4,622,396</b>	<b>\$ 4,517,805</b>	<b>\$ 5,511,566</b>	<b>\$ 6,280,786</b>	<b>\$ 6,857,944</b>	<b>\$ 7,117,513</b>	<b>\$ 6,321,859</b>	<b>\$ 7,417,609</b>
<b>Total GF Revenues (less Measure A)</b>	<b>\$ 4,751,443</b>	<b>\$ 4,622,396</b>	<b>\$ 4,517,805</b>	<b>\$ 5,065,884</b>	<b>\$ 5,202,828</b>	<b>\$ 5,698,479</b>	<b>\$ 6,006,585</b>	<b>\$ 5,239,266</b>	<b>\$ 6,242,609</b>
<b>Total GF Expenditures</b>	<b>\$ 4,491,494</b>	<b>\$ 4,959,856</b>	<b>\$ 4,877,376</b>	<b>\$ 4,714,736</b>	<b>\$ 5,493,985</b>	<b>\$ 5,910,804</b>	<b>\$ 6,475,438</b>	<b>\$ 6,150,032</b>	<b>\$ 7,643,411</b>

ITEM NO.: J-14  
ADOPT RESOLUTION NO. 06-22-2021-02  
ESTABLISHING THE GENERAL FUND  
APPROPRIATIONS LIMIT FOR THE CITY  
OF CORNING FOR FISCAL YEAR 2021 –  
2022 AT \$15,250,585.

June 22, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER   
ROY R. SEILER, CPA   
LISA M. LINNET, ADMINISTRATIVE SERVICES MANAGER

**SUMMARY:**

Each year the City must set its Appropriation Limit as required by Article XIIIB of the California Constitution. The Appropriation Limit is also known as the "Gann Limit," named after the Initiative Proponent who sought a Constitutional Amendment to put limitations on the growth of Government.

The City's outside Certified Public Accountant Roy R. Seiler has produced the attached report for public review. In support of the proposed Resolution, the Appropriation Limit for City's General Fund for Fiscal Year 2021-2022 is \$15,250,585 which far exceeds the City's proposed General Fund Base Operating Budget of approximately \$6.476 million.

**RECOMMENDATION:**

**MAYOR AND COUNCIL RECEIVE THE REPORT FROM THE CITY'S CONSULTING CERTIFIED PUBLIC ACCOUNTANT AND ADOPT RESOLUTION NO. 07-14-2020-02 ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF CORNING GENERAL FUND FOR FISCAL YEAR 2021-2022 IN THE AMOUNT OF \$15,250,585**

**RESOLUTION NO.: 06-22-2021-02**

**A RESOLUTION ESTABLISHING A GENERAL FUND APPROPRIATIONS LIMIT  
FOR THE CITY OF CORNING FOR  
FISCAL YEAR 2021-2022**

**WHEREAS**, Article XIII B of the California Constitution requires that an appropriations limit be established,

**BE IT RESOLVED** that the City Council of the City of Corning declares that the appropriation limit for the City of Corning General Fund, subject to correction and adjustment, is \$15,250,585. This appropriations limit is for fiscal year 2021-2022 pursuant to the provisions of Sections 36936.1 and 36937 of the Government Code of California.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon adoption and shall be published at least once in the Corning Observer, a newspaper of general circulation, printed, published, and circulated in the City of Corning.

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This Resolution was introduced and adopted by the City Council of the City of Corning on the 22<sup>nd</sup> day of June 2021 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINING:**

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**Douglas Hatley Jr., Mayor**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 22<sup>nd</sup> day of June 2021 by the votes listed above.

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**Lisa M. Linnet, City Clerk**

ROY R. SEILER

***CERTIFIED PUBLIC ACCOUNTANT***

---

201 C North Tehama  
Willows, CA 95988

Phone: 530-934-8841  
Fax: 530-934-8849

June 11, 2021  
City of Corning

Attached is the appropriations limitation work papers and report. **The appropriation limitation for 2021-2022 is \$15,250,585.** The appropriations worksheets need to be accepted by the City Council and the appropriations limitation for the coming fiscal year must be approved by resolution. Please give me a copy of that resolution after it is approved.

As always, let me know if you have questions or concerns.

Sincerely,  
***Roy R. Seiler, CPA***

CITY OF CORNING  
APPROPRIATIONS LIMIT WORKSHEETS  
FISCAL YEAR 2021-2022

ROY R. SEILER

***CERTIFIED PUBLIC ACCOUNTANT***

---

201 C. North Tehama  
Willows, CA 95988

Phone: 530-934-8841  
Fax: 530-934-8849  
Roy.Seiler@yahoo.com

**ACCOUNTANT'S COMPILATION REPORT**

City of Corning  
Corning, California  
City, State

Management is responsible for the GANN Initiative, Appropriations Limitations worksheets, for the City of Corning, for the 2021-2022 fiscal year. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

I am not independent with respect to the City of Corning

June 11, 2021  
***Roy R. Seiler, CPA***

Appropriations Limit  
City of Corning  
Fiscal Year 2021-2022  
Article XIII B Appropriations Limit (Gann Appropriation Limit)

Background and calculations

Article XIII B of the California State Constitution, more commonly known as the Gann or "Prop 4" Appropriation Limit, was adopted by California voters in 1980. The Gann Limit places limits on the amount of Tax proceeds that government agencies can receive and appropriate each year. The Appropriation limit is based on actual appropriations during the 1978-79 fiscal year, and is adjusted each year using the growth in population and inflation. The City's limit is adopted each year via resolution by the City Council.

In 1990, Proposition 111 made changes to the manner in which the Appropriations Limit is calculated by allowing government agencies choice of annual growth factors. Proposition 111 also provides for the exclusion from the limit capital expenditures for fixed assets of \$100,000 or more in value that have an expected life of ten years or more.

GANN INITIATIVE  
APPROPRIATION LIMITATION GUIDELINES

REVENUES EXEMPT FROM LOCAL LIMITS:

- All Enterprise Revenues
- State Grants (Airport, CDGB, etc.)
- State Funded Programs administered locally
- Gas Tax
- Transportation Development Act Funds

REVENUES TO BE INCLUDED:

- Shared Revenues
- Off Hwy. License Fees
- Vehicle License Fees
- Cigarette Tax
- Tax Relief Subventions (Personal Property Tax Relief, Homeowners)

See Accompanying Compilation Report



City of Corning  
Fiscal Year 2021-2022

Appropriation Limitation Guidelines

User Fees Verses Costs, Enterprise Funds

Worksheet #1

Budget (X)  
Actual

	Program Areas			Solid Waste	Transit	Total
	Airport	Water	Sewer			
A. Costs Reasonably Borne	33,000	1,668,461	2,089,253	2,000	17,500	3,810,214
B. Fee Revenue	28,479	1,685,000	2,152,600	-	18,220	3,884,299
C. Amount that Fee Exceeds Cost	(4,521)	16,539	63,347	(2,000)	720	74,085
D. Amount of Fee Revenue Greater Than Cost						74,085
E. Use the Results to Complete Worksheet #2						

See Accountant's Compilation Report

City of Corning  
 Fiscal Year 2021-2022

Appropriation Limitation Guidelines

Calculation of Proceeds From Taxes

Worksheet #2

REVENUES	PROCEEDS OF TAXES	NON-PROCEEDS OF TAXES	TOTAL
TAXES:			
PROPERTY TAX	618,000		618,000
SALES & USE TAX	3,270,000		3,270,000
SALES & USE TAX, T & U	1,170,000		1,170,000
UTILITY USERS TAX	168,500		168,500
TRANSIENT OCCUPANCY TAX	525,000		525,000
SPECIAL POLICE OR FIRE	165,000		165,000
OTHER TAXES	37,700		37,700
FROM STATE:			
MOTOR VEHICLE IN LIEU	720,000		720,000
HOMEOWNERS' RELIEF TAX	10,000		10,000
MANDATED COST REIMBURSE		2,000	2,000
POST and SALARY REIMBURSEMENTS		72,500	72,500
PROP 172 - PUBLIC SAFETY	28,000		28,000
BUSINESS LICENSES	18,000		18,000
REAL PROP TRANSFER TAX	20,000	0	20,000
PUBLIC SAFETY GRANTS	0		0

See Accompanying Accountant's Report

APPROPRIATIONS LIMIT GUIDELINES  
WORKSHEET # 2  
CONTINUED

OTHER GOVERNMENTS: COMMUNITY DEVELOPMENT	0	0
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LOCALLY RAISED:		
SPECIAL BEN ASSESSMENTS		0
LOCAL LIBRARY FINES AND FEES		0
OTHER MISCELLANEOUS REVENUES	95,000	95,000
DONATIONS AND CONTRIBUTIONS		0
PARKS AND RECREATION FEES	13,000	13,000
DEVELOPMENT FEES	0	192,000
RENTS, ROYALTIES, PENALTIES	15,000	15,000
FINES AND FORFEITURES	15,000	15,000

USER FEES (From Worksheet # 1)	74,085	74,085
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SUB-TOTAL (To Worksheet # 3)	6,824,285	404,500
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INTEREST EARNINGS (From Worksheet # 3)	6,000	0
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TOTAL REVENUE (Use for Worksheet #4)	6,830,285	404,500
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TOTAL OF THESE FUNDS	6,830,285	404,500
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OTHER FUNDS NOT INCLUDED		
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GRAND TOTAL	6,830,285	404,500
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Allocation of Interest Income, Worksheet #3	-331	
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Total Appropriations Subject to Limit 6,829,954

See Accompanying Accountant's Report

City of Corning  
Fiscal Year 2021-2022

Appropriation Limitation Guidelines

Interest Earnings Produced by Taxes

Worksheet #3

	<u>AMOUNT</u>	<u>SOURCES</u>
A. TAX PROCEEDS NOT INCLUDING INTEREST	6,830,285	(WORKSHEET #2)
B. MINUS EXCLUSIONS	0	(WORKSHEET #7)
C. NET INVESTED TAXES	6,830,285	(A-B)
D. TOTAL REVENUES NOT INCLUDING INTEREST	7,228,785	(WORKSHEET #2)
E. TAX PROCEEDS AS A PERCENT OF TOTAL	94.49%	
F. INTEREST EARNINGS, General Fund	6,000	
G. AMOUNT OF INTEREST EARNED FROM TAXES	5,669	(E*F)
H. AMOUNT OF INTEREST EARNED FROM NON-TAXES	331	(F-G)

See Accompanying Accountant's Report

City of Corning  
Fiscal Year 2021-2022

Appropriation Limitation Guidelines

Appropriations Subject to Limitation

Worksheet #4

	<u>AMOUNT</u>	<u>SOURCES</u>
A. PROCEEDS OF TAXES	6,929,954	(WORKSHEET #2)
B. EXCLUSIONS	0	(WORKSHEET #7)
C. APPROPRIATIONS SUBJECT TO LIMITATIONS	6,929,954	(A-B)
D. CURRENT YEAR LIMIT	15,250,585	(WORKSHEET #6)
E. OVER/(UNDER) LIMIT	-8,320,631	(C-D)

See Accompanying Accountant's Report

City of Corning  
Fiscal Year 2021-2022

Appropriation Limitation Guidelines

Appropriations Limit Computation

Worksheet #5

<u>Fiscal Year</u>	<u>Previous Limit</u>	<u>Factor</u>	<u>New Limit</u>
1980-1999	1,846,944		6,266,722
1999-2000	6,266,722		6,659,072
2000-2001	6,659,072	1.0579	7,044,632
2001-2002	7,044,632	1.0779	7,593,409
2002-2003	7,593,409	0.9952	7,556,961
2003-2004	7,556,961	1.0322	7,800,295
2004-2005	7,800,295	1.0381	8,097,486
2005-2006	8,097,486	1.0657	8,629,491
2006-2007	8,629,491	1.0557	9,110,154
2007-2008	9,110,154	1.0479	9,546,530
2008-2009	9,546,530	1.0507	10,030,539
2009-2010	10,030,539	1.0335	10,366,562
2010-2011	10,366,562	0.9801	10,160,268
2011-2012	10,160,268	1.03	10,465,076
2012-2013	10,465,076	1.0381	10,863,795
2013-2014	10,863,795	1.0529	11,438,490
2014-2015	11,438,490	0.9976	11,411,037
2015-2016	11,411,037	1.0357	11,818,411
2016-2017	11,818,411	1.0516	12,428,241
2017-2018	12,428,241	1.0352	12,865,715
2018-2019	12,865,715	1.0332	13,292,857
2019-2020	13,292,857	1.0424	13,856,474
2020-2021	13,856,474	1.0491	14,536,827
2021-2022	14,536,827	1.0491	15,250,585

See Accompanying Accountant's Report

City of Corning  
Fiscal Year 2021-2022

Appropriation Limitation Guidelines

Appropriations Limit Computation

Worksheet #6

	Amount	Source
A. LAST YEAR'S LIMIT	14,536,827	
Correction of Prior Year's Limit	0	
A. LAST YEAR'S LIMIT	14,536,827	
<b>B. ADJUSTMENT FACTORS</b>		
1. Population Ratio	1.0009	State Finance or Assessor
2. Inflation Ratio	1.0573	State Finance or Assessor
Total Adjustment Factor	1.0583	(B1 * B2)
C. ANNUAL ADJUSTMENT	713,758	(B*A)-A
<b>D. OTHER ADJUSTMENTS</b>		
1. Lost Responsibility	0	
2. Transfers to Private	0	
3. Transfers to Fees	0	
4. Assumed Responsibility	0	
Subtotal	0	
E. TOTAL ADJUSTMENT	713,758	(C+D)
F. THIS YEAR'S APPROPRIATION LIMIT	15,250,585	(A+E)
Subject Appropriation for GANN	6,929,954	
Appropriations Remaining or (over limit ) of Prop 4 GANN Appropriation	8,320,631	
Percentage Remaining or (over limit ) of Prop 4 GANN Appropriation	54.56%	

See Accountant's Compilation Report

**City of Corning  
Fiscal Year 2021-22**

**Appropriation Limitation Guidelines**

**Excluded Appropriations**

**Worksheet #7**

**Exclusion Category:**

<b>A. Court Orders</b>	<b>None</b>
<b>B. Federal Mandates</b>	<b>None</b>
<b>C. Qualified Capital Outlay</b>	<b>None</b>
<b>D. Qualified Debt Service</b>	<b>None</b>
<b>Total Excludable</b>	<b>None</b>

**See Accountant's Compilation Report**