



**CITY OF CORNING  
AIRPORT COMMISSION MEETING AGENDA  
MONDAY, OCTOBER 4, 2021  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Commissioners:**

**Louis Davies  
Jack Beck  
Richard Poisson  
Vacant**

**Chairperson:**

**Barbara Boot**

**C. BUSINESS FROM THE FLOOR:** If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

**D. REGULAR AGENDA:** All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name, and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Approve Minutes of the April 5, 2021 Airport Commission Meeting.**
- 2. Discussion of possible 100 Birthday Parachute Jump Special Event.**
- 3. Discuss initiating a requirement for Airport Hangar Owners to post Hangar Number on outside of Hangars.**
- 4. Request for updated local contact list for all Airport Hangar Owners.**
- 5. Update on the City's Airport Layout Plan (ALP) and Airport Pavement Maintenance/Management Plan (PMMP) Projects.**

**E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**F. ADJOURNMENT:**

The Corning Airport Commission serves as an advisory body to the Corning City Council on Municipal Airport and Aviation issues including: Use, Master Planning, Land Acquisition and Development, Beautification, and Improvement and Maintenance of the Corning Municipal Airport. The Commission provides a public forum for the proposal and discussion of airport services and amenities that benefit the Community. Ideally the Commission would encourage Pilots, Airport Businesses, Airport Land Leaseholders, Hangar Owners and Tenants to work together in the planning for current and future facility and Airport needs.

**POSTED: WEDNESDAY, SEPTEMBER 29, 2021**

**THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND  
EMPLOYER**



**CITY OF CORNING  
AIRPORT COMMISSION MEETING MINUTES  
MONDAY, APRIL 5, 2021  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Commissioners: Louis Davies  
Jack Beck  
Richard Poisson  
Vacant  
Chairperson: Barbara Boot**

All members of the Commission were present.

**C. BUSINESS FROM THE FLOOR:**

Corning Condors President Dean Utterback addressed the Commission stating that they would like to do a Fun Fly or Swap Meet at the Airport later this summer. He also stated he would like to see a new sign listing the Airport name and date established placed at the Airport to replace the existing sign.

Commissioner Davies asked Mr. Utterback if he or other members of the Condors have seen any cows loose at the Airport; Mr. Utterback stated that he saw some on the taxiway.

**D. REGULAR AGENDA:**

Melodie Poisson asked if there was a plan for stocking and cleaning the Airport bathroom and emptying/dumping the Airport garbage cans; stating that they were very heavy. Public Works/Engineering Consultant Robin Kampmann informed her that the City has been purchasing supplies (toilet paper, and cleaning) and stated that she would check on this as well as the possibility of moving the Airport dumpster inside the gate. Also discussed was the frequency of dumping needs.

Public Works/Engineering Consultant Robin Kampmann announced that she has plans to remodel the Airport restrooms making them ADA compliant utilizing COVID-19 Funds if allowed under the funding criteria. This is currently being investigated and discussed by City Staff.

Commissioner Davies stated that he turned off the Airport propane tanks due to lack of need at this time. He also stated that he fixed an unnecessary light switch so that it cannot be used.

**1. Approve Minutes of the January 4, 2021 Airport Commission Meeting.**

Commissioner Poisson moved to approve the Minutes of the January 4, 2021 Airport Commission Meeting; Commissioner Beck seconded the motion. **Ayes: Boot, Davies, Beck, and Poisson. Absent/Abstain/Opposed: None. Motion was approved by a 4-0 vote with one vacancy remaining on the Commission.**

**2. Discussion on Airport Gate Sign.**

Chairperson Boot stated her believe that a sign with the gate code should be installed on the interior side of the gate for those flying into the Airport. Melodie Poisson and Commissioner Davies suggested utilizing the CTAF (Common Traffic Advisory Frequency) code. That was agreeable to the Commission. It was suggested that during events the gate could be propped open. Mrs. Kampmann stated the City does have the ability to change the gate code if necessary.

Commissioner Davies asked about utilizing a permit process and charging a use fee for crop dusters using the Airport and having them log in prior to use and do some type of inspection

following their use. It was suggested that the Crop Dusters would probably be willing to pay a fee and the funds could be utilized to improve the gravel areas.

**3. Fiscal Year 2021 ACIP Project Update; Informational Item Only.**

Public Works/Engineering Consultant Robin Kampmann stated that the City used the 2020 FAA Grant funds for the new gate and fencing installation. She announced that there currently is \$488,074 in Entitlement Funds available for use at the Airport. Mrs. Kampmann then provided the following information for the proposed 2021 Projects:

- Preparation of an Updated Airport Land Use Plan (ALP) at an estimated cost of \$333,333, with \$300,000 funded with AIP Funds and \$33,333 in City Funds;
- PMMP (Pavement Maintenance and Management Plan) completed at an estimated cost of \$35,000; and
- Staff hopes to include within the plans above, required studies for a potential future fueling area.

Mrs. Kampmann stated that with the latest round of funding allocations, projections are that no local matching funds will be required, therefore Staff hopes to utilize as much of these funds as possible this year. She also stated that Staff is currently planning no projects in FY 2022.

**E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None**

**F. ADJOURNMENT: 6:56 p.m.**

The Corning Airport Commission serves as an advisory body to the Corning City Council on Municipal Airport and Aviation issues including: Use, Master Planning, Land Acquisition and Development, Beautification, and Improvement and Maintenance of the Corning Municipal Airport. The Commission provides a public forum for the proposal and discussion of airport services and amenities that benefit the Community. Ideally the Commission would encourage Pilots, Airport Businesses, Airport Land Leaseholders, Hangar Owners and Tenants to work together in the planning for current and future facility and Airport needs.

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**Lisa M. Linnet, City Clerk**