



**CITY OF CORNING  
CITY COUNCIL AGENDA  
TUESDAY, OCTOBER 26, 2021  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Robert Snow**

**Mayor:**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager**

**D. INVOCATION: Led by Councilor Burnett.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. Justin Jenson, Tehama County Flood Control & Water Conservation District: Presentation and discussion on the Corning Subbasin and the Groundwater Sustainability Plan (GSP) draft Plan.

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

**G. CONSENT AGENDA:**

2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
3. Waive the reading and approve the Minutes of October 12, 2021 Closed Session and Regular City Council Meeting with any necessary corrections.
4. October 20, 2021 Claim Warrant in the amount of \$324,889.243.
5. October 20, 2021, 2021 Business License Report.
6. Authorize Letter of Support for Tehama County Transportation Commission's Sustainable Transportation Planning Grant for development of a Climate Adaptation Response Plan.
7. Authorize payments for Invoices 21-216745-03 in the amount of \$69,525 under Task Order "B"; and 21-216746-02 in the amount of \$6,312.50 under Task Order "C" to Armstrong Consultants, Inc. for professional services for the Airport Master Plan.
8. Authorize payment of Invoice #22302 in the amount of \$9,776.13 to R.E.Y. Engineers for the West Street School Connectivity Project Engineering and Environmental Services.

9. Authorize payment of Invoice #22303 in the amount of \$5,521.07 to R.E.Y. Engineers for the West Street School Connectivity Project Engineering and Environmental Services.

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:**

- I. **PUBLIC HEARINGS AND MEETINGS:** None.

**J. REGULAR AGENDA:**

10. Approve appropriation of \$10,700 from General Fund Reserves and authorize emergency purchase and installation of a new transfer switch in the amount of \$10,694.19 from Power Up Electric for the Police Department's Emergency backup generator
11. Approve Agreement with Chico State Enterprises for GIS related work in an amount not to exceed \$33,000 utilizing existing grant funding.
12. Authorization to suspend existing City Feral Cat Program and direct Staff to Explore future options.

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

- M. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo:

Burnett:

Hargens:

Valerio

Snow:

**N. ADJOURNMENT!:**

**POSTED: FRIDAY, OCTOBER 22, 2021**



**SPECIAL CITY COUNCIL  
CLOSED SESSION MINUTES  
TUESDAY, OCTOBER 12, 2021  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 5:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Robert Snow**

**Mayor:**

All members of the Commission were present except Commissioner Burnett.

**C. PUBLIC COMMENTS: None.**

**D. REGULAR AGENDA:**

1. **Conference with Real Property Negotiations pursuant to Government Code § 54956.8**  
**Property: APN: 071-177-013-000**  
**Agency Negotiator: Kristina Miller, City Manager**  
**Negotiating Parties: Corning Senior Center**  
**Under Negotiation: Terms of Lease**

**E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 p.m.**

Mayor Snow reported that Council met in Closed Session and gave direction to Staff.



**CITY OF CORNING  
CITY COUNCIL MEETING MINUTES  
TUESDAY, OCTOBER 12, 2021  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio**

**Mayor:**

**Robert Snow**

All members of the Commission were present.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Councilor Burnett.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **Presentation: Robin Kampmann – Public Work/Engineering Consultant Presentation.**  
 Public Works/Engineering Consultant Robin Kampmann provided a presentation regarding the various departments (Streets/Bridges, Water, Sewer, Parks, Airport, and all City Buildings) that fall under the umbrella of the Public Works Department. She briefly outlined the duties and responsibilities of the department and the number of people in her department that complete these duties.

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Jerry Lequia stated he appreciates those taking care of the Park across the street from him (Northside Park).

Kristina announced that no applications were received for the Community Development COVID-19 dollars for round 1. The County plans to use these funds for the new Homeless Navigation Center in Red Bluff. She then provided an update report on the number of COVID cases in the County and hospitalizations.

**G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of the September 28, 2021 City Council Closed Session and Regular Council Meeting with any necessary corrections:**
4. **October 6, 2021 Claim Warrant in the amount of \$483,156.52.**
5. **October 6, 2021 Business License Report.**
6. **September 2021 Wages & Salaries: \$367,981.46.**
7. **September 2021 Treasurer's Report.**
8. **September 2021 Building Permit Valuation Report in the amount of \$592,104.**
9. **September 2021 City of Corning Wastewater Operations Summary Report.**

Councilor Valerio moved to approve Consent Items 2-9; Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:** None

**I. PUBLIC HEARINGS AND MEETINGS:** None.

**J. REGULAR AGENDA:**

10. **Adopt Resolution 10-12-2021-01 authorizing the submittal of a State of California Small Community Drought Relief Grant in the amount of \$22,322,250 to fund 3 new wells and extend water mains and laterals within City Sphere of Influence.**

Presented by City Manager Miller who stated that the State is strongly encouraging those communities impacted by the drought to apply for these funds. As a result, she and Public Works/Engineering Consultant Robin Kampmann worked diligently to put together an application encompassing those areas within the County, but within our sphere of influence currently listed on the State/County dry well list to create a looped water system. The application included replacement of one Well taken offline due to impacts of the drought and an additional two wells to support the needs of the additional areas encompassed that have been affected by the drought. It requires the inclusion of the approved proposed Resolution.

Councilor Demo asked what the extra capacity of the proposed wells would be; he was informed that we don't have the answer to that at this time.

Councilor Demo moved to adopt revised Resolution 10-12-2021-01 authorizing the grant application, acceptance, and execution for the City of Corning Drought Caused Municipal Water Well and System Expansion. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

11. **Approve Agreement with MBI AH LLC, and Corning Union High School District for Restore Cross-Fit Program Implementation.**

Presented by City Manager Miller who provided a brief history on the Restore Program. She explained that all of the Cohort 1 funding has been expended and the Cohort 2 funds have been allocated. The City has received funding from the Promise Neighborhood Grant to continue the Recreation Program and will have some funding remaining, that if not expended by the end of the fiscal year, we will lose that remaining \$30,000. This program would provide case coordinating, and advocacy utilizing cross-fit

as a means to connect with youth. She is proposing that the City fund the Restore Cross-Fit Program and Centennial High School through December 31, 2021 with the remaining funds. She stated that this is all completely grant funded; there will be no actual cost to the City.

Councilor Burnett moved to approve the Agreement between the City and MBIAH LLC for Restore Cross-fit Program case coordination in an amount not to exceed \$21,886; approve the Agreement between the City and Corning Union High School District for an amount not to exceed \$5,126; and authorize the City Manager to make non-substantial changes to the Agreement with City Attorney approval that do not exceed grant funding limitations or grant program requirements. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None.**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

**Demo:** He attended no meetings; the pancake breakfast held by the Fire Department was a success. He stated that a pool user expressed her appreciation and stated that the pool looked better than it has in years.

**Burnett:** Reported that the Jammers are meeting again at the Senior Center, they are meeting 3 Tuesdays a month. She confirmed that the Senior Center is still not open completely due to COVID-19 safety measures.

**Hargens:** Reported that she attended all the Olive Festival activities, it was a huge success.

**Valerio:** Stated that the Chamber of Commerce did an amazing job this year with the Olive Festival as always. He thanked the businesses and Bell Carter for their donations to the Chamber.

**Snow:** Stated that all comments heard regarding the Olive Festival were positive.

**N. ADJOURNMENT!: 7:10 p.m.**

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**Lisa M. Linnet, City Clerk**



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** October 21, 2021

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday October 26, 2021 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

<b>A.</b>	<b>Cash Disbursements</b>	<b>Ending 10-21-21</b>	<b>\$</b>	<b>243,382.31</b>
<b>B.</b>	<b>Payroll Disbursements</b>	<b>Ending 10-21-21</b>	<b>\$</b>	<b>81,506.93</b>

**GRAND TOTAL \$ 324,889.24**

REPORT.: Oct 21 21 Thursday  
 RUN...: Oct 21 21 Time: 10:05  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 10-21 thru 10-21 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
031884	10/13/21	ASB00	ASBURY ENVIRONMENTAL SERV	1275.00	I50000760	MAT & SUPPLIES-
031885	10/13/21	BAS01	BASIC LABORATORY, INC	162.40	2109840	ProfServices Water Dept
				316.20	2109863	ProfServices Water Dept
			Check Total.....:	478.60		
031886	10/13/21	BIG02	BIG VALLEY SANITATION, IN	125.00	93060	BLD MAINT-SENIOR CENTER
031887	10/13/21	CAR12	CARREL'S OFFICE SOLUTIONS	15.77	AR38956	MAT & SUPPLIES-LIBRARY
031888	10/13/21	COM06	COMCAST	13.19	211014	COMMUNICATIONS-PW ADMIN
031889	10/13/21	COR11	CORNING SAFE & LOCK	23.71	9116	MAT & SUPPLIES-PARKS
				17.24	9117	MAT & SUPPLIES-PARKS
				12.12	9120	VEH OP/MAINT-POLICE
			Check Total.....:	53.07		
031890	10/13/21	CRO05	CROSS PETROLEUM	1037.31	CL13270	VEH OP/MAINT-
031891	10/13/21	CYR00	CYRACOM, LLC	25.00	1389089	COMMUNICATIONS-DISPATCH
031892	10/13/21	DEP12	DEPT OF JUSTICE	273.00	535840	PROF SVCS-
031893	10/13/21	DMV01	DMV RENEWAL	20.00	2021-1012	EQUIP MAINT-SWR
031894	10/13/21	EMP03	EMPOWER TEHAMA	1500.00	SART10062	PROF SVCS-POLICE
				1500.00	SART10072	PROF SVCS-POLICE
			Check Total.....:	3000.00		
031895	10/13/21	FIR10	FIRST NATIONAL BANK OMAHA	68.45	10112021	COMMUNICATIONS-DISPATCH
031896	10/13/21	JOB01	JOB TRAINING CENTER	31112.17	6822	JOB TRAINING CTR-PROP 47 (2)
031897	10/13/21	LNC01	LN CURTIS & SONS	137.38	INV531666	SAFETY ITEMS-FIRE
031898	10/13/21	PGE01	PG&E	1664.79	211006	ELECT-
031899	10/13/21	QUI02	QUILL CORPORATION	194.07	20024027	OFFICE SUPPLIES-FINANCE
				32.31	20064049	OFFICE SUPPLIES-FINANCE
			Check Total.....:	226.38		
031900	10/13/21	RED07	REDDING OIL COMPANY	666.01	58950	MAT & SUPPLIES-WTR
031901	10/13/21	RIO00	RIOS, DOMINGO HENRY	134.63	211013	PANT REIMBURSEMENT-PW ADMIN
031902	10/13/21	SCH01	LES SCHWAB TIRE CENTER	609.03	00407830	VEH OP/MAINT-POLICE
031903	10/13/21	SCP00	SCP DISTRIBUTORS LLC	1308.27	SN071968	MAT & SUPPLIES-WTR
				-150.00	SN072062C	MAT & SUPPLIES-WTR
			Check Total.....:	1158.27		
031904	10/13/21	TEH20	TEHAMA CO DISTRICT ATTY	66.90	CPD07/21-	PROF SVCS-POLICE
031905	10/13/21	VER02	VERIZON WIRELESS	228.42	988965372	PROP 30-MDC
031906	10/13/21	XER00	XEROX CORPORATION	21.54	014512212	EQUIP MAINT-DISPATCH
031907	10/14/21	ARM02	ARMSTRONG	69525.00	21674503	AIRPORT 21 TASK B-AI
				6312.50	21674602	AIRPORT 21 TASK C-AI
			Check Total.....:	75837.50		
031908	10/14/21	MBI00	MBIAH LLC	3326.56	211005	M'BI AH LLC-REC DEPT
031909	10/14/21	MOO07	MOORE & BOGENER, INC.	2176.00	12443	CONSULT LIT-LGL SVCS
031910	10/14/21	GAB00	GABBARD, BRYAN	105.00	211014	REC INSTRUCTOR-REC
031911	10/15/21	BUR08	BURNETT, KAREN S.	150.00	211014	REC INSTRUCTOR-REC
031912	10/15/21	WEB02	WEBSTER, WAYNE C.	180.00	211015	REC INSTRUCTOR-REC
031913	10/15/21	KIN14	KINETICS ACADEMY OF DANCE	735.00	211015	REC INSTRUCTOR-
031914	10/19/21	ATT13	AT&T	764.41	211011	COMMUNICATIONS-DISPATCH
031915	10/19/21	BAS01	BASIC LABORATORY, INC	162.40	2110071	ProfServices Water Dept
				52.70	2110176	ProfServices Water Dept
			Check Total.....:	215.10		
031916	10/19/21	COM01	COMPUTER LOGISTICS, INC	134.69	82823	PROF SVCS-WTR
031917	10/19/21	CRO05	CROSS PETROLEUM	928.16	CL13958	MAT & SUPPLIES-
031918	10/19/21	PAR08	PARK PLANET	119.82	IN2100634	MAT & SUPPLIES-PARKS
031919	10/19/21	PGE01	PG&E	31765.05	211012	Electricity General City

REPORT.: Oct 21 21 Thursday  
 RUN...: Oct 21 21 Time: 10:05  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 10-21 thru 10-21 Bank Account.: 1020

PAGE: 002  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
031920	10/19/21	PGE09	PG&E	205.88	211015	ELECT-STONEFOX L&L-Z1, D2
031921	10/19/21	PGE2A	PG&E	43.03	211015	ELECT-BLUE HERON CT
031922	10/19/21	QUI02	QUILL CORPORATION	45.87	20060557	OFFICE SUPPLIES-FIRE
				209.01	20094858	OFFICE SUPPLIES-FIRE
			Check Total.....:	254.88		
031923	10/19/21	REY05	R.E.Y. ENGINEERS, INC.	9776.13	22302	PROF SVCS ADMIN-WEST ST ATP
				5521.07	22303	PROF SVCS ADMIN-OLIVE VIEW ATP
			Check Total.....:	15297.20		
031924	10/19/21	FIR14	FIRST NATIONAL BANK OMAHA	4220.40	10192021	OFFICE SUPPLIES-
031925	10/19/21	SCH01	LES SCHWAB TIRE CENTER	20.99	00408724	VEH OP/MAINT-POLICE
031926	10/19/21	TEH15	TEHAMA CO SHERIFF'S DEPT	24.50	10192021	PROF SVCS-POLICE
031927	10/21/21	CRO05	CROSS PETROLEUM	1178.30	CL13959	VEH OP/MAINT-
031928	10/21/21	DOW01	DOWN RANGE	1080.87	489221	UNIFORMS/CLOTH-POLICE
031929	10/21/21	ECO05	ECORP CONSULTING, INC.	1273.24	94638	PROF SVCS-PLANNING
031930	10/21/21	EMP03	EMPOWER TEHAMA	35713.17	09302021	EMPOWER TEHAMA-PROP 47 (2)
031931	10/21/21	NOR47	NORTHSTAR	9412.50	78113	PROF SVCS-PW ADMIN
031932	10/21/21	PAY01	PAYGOV.US LLC	2330.28	817	COVID 19-FINANCE
031933	10/21/21	RED15	RED TRUCK ROCK YARD, LLC	166.24	1301	MAT & SUPPLIES-STR
031934	10/21/21	ROJ00	ROJAS, IVAN	45.00	211021	REC INSTRUCTOR-REC
031935	10/21/21	SUN16	SUNBEAM SOLAR OPERATIONS	13268.63	200100153	ELECT-
			Cash Account Total.....:	243382.31		
			Total Disbursements.....:	243382.31		



REPORT.: Oct 21 21 Thursday  
 RUN...: Oct 21 21 Time: 12:13  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 10-21 thru 10-21 Bank Account.: 1025

PAGE: 001  
 ID #: FY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
12799	10/21/21	BAN03	POLICE OFFICER ASSOC.	300.00	C11021	POLICE OFFICER ASSOC
12800	10/21/21	CAL37	CALIFORNIA STATE DISBURSE	138.46	C11021	WITHHOLDING ORDER
12801	10/21/21	EDD01	EMPLOYMENT DEVELOPMENT	5316.74 1678.75	C11021 1C11021	STATE INCOME TAX SDI
			Check Total.....:	6995.49		
12802	10/21/21	FED00	FEDERAL PAYROLL TAXES (EF	14414.28 17485.92 4089.46	C11021 1C11021 2C11021	FEDERAL INCOME TAX FICA MEDICARE
			Check Total.....:	35989.66		
12803	10/21/21	ICM01	ICMA RETIREMENT TRUST-457	4035.08 185.00	C11021 1C11021	ICMA DEF. COMP ICMA DEF. COMP ER PD
			Check Total.....:	4220.08		
12804	10/21/21	PERS1	PUBLIC EMPLOYEES RETIRE	24095.32	C11021	PERS PAYROLL REMITTANCE
12805	10/21/21	PERS4	Cal Pers 457 Def. Comp	2670.59 497.50	C11021 1C11021	PERS DEF. COMP. PERS DEF. COMP. ER P
			Check Total.....:	3168.09		
12806	10/21/21	TEH16	TEHAMA COUNTY SHERIFF'S O	110.89	C11021	WageOrder F#20000149
12807	10/21/21	VAL06	VALIC	2476.30 202.50	C11021 1C11021	AIG VALIC P TAX AIG VALIC P TAX ER P
			Check Total.....:	2678.80		
12808	10/21/21	BAN4	BANNER BANK-323371076	1050.00 590.14	C11021 1C11021	BANNER BANK-SAVINGS HSA DEDUCTIBLE
			Check Total.....:	1640.14		
12809	10/21/21	CCB1	CORNERSTONE COMMUNITY BAN	50.00 50.00 100.00	C11021 1C11021 2C11021	CORNERSTONE CMTY BNK CORNERSTONE CMTY BNK CORNERSTONE CMTY BNK
			Check Total.....:	200.00		
12810	10/21/21	OECU	OPER ENG FED CU-321176260	220.00	C11021	CREDIT UNION SAVINGS
12811	10/21/21	WEL1	WELLS FARGO - 121042882	1750.00	C11021	WELLS FARGO
			Cash Account Total.....:	81506.93		
			Total Disbursements.....:	81506.93		

Date.: Oct 21, 2021  
 Time.: 10:35 am  
 Run by: LORI SIMS

CITY OF CORNING  
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
 List.: NEWB  
 Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
BERTA'S TACOS	660 SOLANO ST	CORNING, CA 96021	GENERAL TACO TRUCK SALES	10/19/21
BURGER KING	888 HIGHWAY 99W	CORNING, CA 96021	FAST FOOD RESTAURANT	10/20/21
JAMEY MAINTENANCE &		GERBER, CA 96035	GENERAL HANDYMAN JOBS	10/19/21
KUBIX GLOBAL LLC,	8200 W. DOE AVE	VISALIA, CA 93291	SOLAR INSTALLATION	10/19/21
LIQUOR WAREHOUSE	3070 HIGHWAY 99W	CORNING, CA 96021	LIQUOR STORE/VARIETY STORE	10/20/21
NATHALIE ESTHETICS	405 SOLANO ST	CORNING, CA 96021	FACIALS, WAXING, AND EYELASH EXTENSION	10/19/21
OLIVE CITY TAX PROFE	1610 SOLANO ST #A	CORNING, CA 96021	TAX PREPARATION, PAYROLL, AND BOOKKEPING	10/20/21

ITEM NO.: G-6  
AUTHORIZE LETTER OF SUPPORT FOR  
TEHAMA COUNTY TRANSPORTATION  
COMMISSION'S SUSTAINABLE  
TRANSPORTATION PLANNING GRANT  
APPLICATION TO DEVELOP A CLIMATE  
ADAPTATION RESPONSE PLAN

October 26, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: KRISTINA MILLER, CITY MANAGER   
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT 

**SUMMARY:**

The Tehama County Transportation Commission (TCTC) is pursuing a Sustainable Transportation Planning Grant to develop a Climate Adaptation Response Plan for the County of Tehama. This Plan will aid in TCTC's goal of effectively implementing regional transportation projects that can assist the County in adequately preparing for future hazards. The County of Tehama has asked for the City's support by means of a letter that will be included in the grant application. The City of Corning recognizes TCTC's need for funding and encourages their efforts to establish and draft this Plan.

**BACKGROUND:**

TCTC, in response to recent wildfire events, recognizes the level of vulnerability and risk community members face without the clarity of a Climate Adaptation Response Plan. On November 8, 2018, a catastrophic and deadly wildfire decimated the town of Paradise, California, only 50 miles southeast of Tehama County, and since has forever changed planning and emergency responses. Efforts to draft such a document will help the County improve the transportation network system to accommodate mass evacuations, ultimately saving community lives, resources, and infrastructure.

The proposed Plan will analyze the current transportation system and identify short term and long term strategies, goals, and actions that will aid in improving the transportation network to accommodate mass mobilizations in the event of an evacuation scenario. This Plan will also explore options to develop a web-based emergency alert notification system. Mobility and emergency response efforts in Tehama County would greatly benefit from a comprehensive planning document that forecasts and establishes individual, community, and public roles and resources.

**RECOMMENDATION:**

**MAYOR AND COUNCIL AUTHORIZE A LETTER IN SUPPORT FOR THE TEHAMA COUNTY TRANSPORTATION COMMISSION'S SUSTAINABLE TRANSPORTATION PLANNING GRANT FOR DEVELOPMENT OF A CLIMATE ADAPTATION RESPONSE PLAN.**



# City of Corning

794 Third St. Corning, CA 96021 (530) 824-7029 Fax (530) 824-2489

October 13, 2021

Jessica Riske-Gomez, Transportation Manager  
Tehama County Transportation Commission  
9380 San Benito Ave  
Gerber, CA 96035

**Subject: Tehama County Climate Adaptation Response Plan**

Dear Ms. Riske-Gomez,

Please accept this letter as formal support for the Tehama County Transportation Commission's (TCTC) Sustainable Transportation Planning Grant Application to develop a Climate Adaptation Response Plan. The City of Corning recognizes TCTC's need for funding and encourages their efforts to establish and draft this Plan. This Plan will aid in TCTC's goal of effectively implementing regional transportation projects that can assist the County in adequately preparing for future hazards.

The Plan will analyze the current transportation system and identify short term and long-term strategies, goals, and actions that will aid improving the transportation network to accommodate mass mobilizations in the event of an evacuation scenario. The Plan will also explore options to develop a web-based emergency alert notification system. Mobility and emergency response efforts in Tehama County would greatly benefit from a comprehensive planning document that forecasts and establishes individual, community, and public roles and resources.

The Tehama County Transportation Commission, in response to recent wildfire events, recognizes the level of vulnerability and risk community members face without the clarity of a Climate Adaptation Response Plan. On November 8, 2018, a catastrophic and deadly wildfire decimated the town of Paradise, California, only 50 miles southeast of Tehama County, and since has forever changed planning and emergency responses. Efforts to draft such a document will help the County improve the transportation network system to accommodate mass evacuations, ultimately saving community lives, resources, and infrastructure.

The City of Corning is pleased to support the TCTC's Sustainable Transportation Planning Grant application submittal. Funding, if received, will undoubtedly benefit the safety, viability, and wellbeing of our community.

Sincerely,

Robin Kampmann, PE  
City Engineer/Public Works Consultant  
City of Corning

ITEM NO.: G-7  
AUTHORIZE PAYMENTS FOR INVOICE  
21-216745-03 IN THE AMOUNT OF  
\$69,525.00 UNDER TASK ORDER "B"  
INVOICE 21-216746-02 IN THE AMOUNT  
OF \$6,312.50 UNDER TASK ORDER "C"  
TO ARMSTRONG CONSULTANTS, INC

October 26, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER   
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT 

**SUMMARY:**

Staff requests Council authorize payment of invoice 21-216745-03 under Task Order "B" (TO-B) for Armstrong Consultants, Inc., to provide Professional Services for the Airport Master Plan under Airport Engineering Services Agreement 2019-6 in the amount of \$69,525.00. This will be the third payment under Task Order "B". Services provided under Task Order "B" include Airport Narrative Project Report, Aeronautical Survey and Airport Layout Plans Update, Management & Coordination, Inventory Existing Conditions, Airport Waste Recycling, Facility Requirements, Financial Plan & Airport Layout Plan.

Staff requests Council authorize payment of invoice 21-216746-02 under Task Order "C" (TO-C) for Armstrong Consultants, Inc., to develop a Pavement Maintenance Management Plan under Airport Engineering Services Agreement 2019-6 in the amount of \$6,312.50. This will be the second payment under Task Order "C". Services provided under Task Order "C" include Project Development; Records Review & Conceptual Plan Development; Field Data Collection; Data Analysis & PMMP Report; and Project Closeout.

**BACKGROUND:**

On January 28, 2020 Council awarded the City Airport Engineering Services contract 2019-6 to Armstrong Consultants, Inc. The proposed services fall within this contract and can be issued as a Task Order. Council awarded Task Order "B" (TO-B) on June 8, 2021 in the amount of \$328,828 to prepare the ALP update. On June 8, 2021 Council awarded Task Order "C" (TO-C) to Armstrong Consultants, Inc. in the total amount of \$32,900 to develop a Pavement Maintenance Management Plan.

**FUNDING:**

The grant offer for the ALP update is in the amount of \$ 328,828 therefore resulting in 100% funding for the project including the cost for the IFE.

The grant offer for the Pavement Maintenance Management Plan is in the amount of \$35,000.00 therefore resulting in 100% funding for the project including the cost for the Independent Fee Analysis.

**RECOMMENDATION:**

**MAYOR AND COUNCIL AUTHORIZE:**

- PAYMENT FOR INVOICE 21-216745-03 IN THE AMOUNT OF \$69,525.00 UNDER TASK ORDER "B" TO ARMSTRONG CONSULTANTS, INC.; AND
- PAYMENT FOR INVOICE 21-216746-02 IN THE AMOUNT OF \$6,312.50 UNDER TASK ORDER "C" TO ARMSTRONG CONSULTANTS, INC.



City of Corning  
 794 Third Street  
 Corning, CA 96021

DATE: 9/30/2021  
 INVOICE NO. 21-216745-03

ATTN: Robin Kampmann, P.E., Public Works Director / City Engineer

**FOR PROFESSIONAL SERVICES RENDERED:**

City of Corning, California  
 Corning Municipal Airport  
 Engineering & Planning Services  
 Task Order B  
 AIP # 3-06-0053-010-2021

**Element - Airport Master Plan**

Element 1 - Project Management & Coordination	:\$	9,124.00	X	40%	=	\$3,649.60
Element 2 - Inventory Existing Conditions	:\$	20,068.00	X	55%	=	\$11,037.40
Element 3 - Airport Waste Recycling	:\$	4,050.00	X	50%	=	\$2,025.00
Element 4 - Facility Requirements	:\$	29,852.00	X	0%	=	\$0.00
Element 5 - Financial Plan	:\$	23,322.00	X	0%	=	\$0.00
Element 6 - Airport Layout Plan	:\$	58,575.00	X	0%	=	\$0.00
Documentation	:\$	11,942.00	X	0%	=	\$0.00
Meetings & Document Production	:\$	14,995.00	X	35%	=	\$5,248.25
Subconsultants	:\$	154,500.00	X	75%	=	<u>\$115,875.00</u>

Total Amount Earned to Date = \$137,835.25  
 Less Amount Previously Invoiced = -\$68,310.25

Total Amount Due this Invoice = \$69,525.00



September 30<sup>th</sup> 2021

ACI # 216745

Robin Kampmann, PE  
Public Works Director/City Engineer  
City of Corning  
794 Third Street  
Corning, CA 96021

RE: Narrative Report, Aeronautical Survey and Airport Layout Plan Corning Municipal Airport

Ms. Kampmann,

Please see the information below which describes the current project status of the Corning Municipal Airport Layout Plan Update.

- The field survey for the Aeronautical Study is completed
- Aerial acquisition of airport has been completed
- The survey post processing is underway
- The geospatial data development is underway

The immediate next steps for the project include:

- Submit the data and completed survey to NGS for approval

Enclosed is your invoice for services rendered for the project to date. If you have any questions, please feel free to contact us at your convenience.

Sincerely,

ARMSTRONG CONSULTANTS, INC.

Justin Pietz  
Planning Manager, Principal

Enclosure: September 2021 Invoice

Grand Junction | Denver | Phoenix | Albuquerque | Reno

751 Horizon Court, Suite 255  
Grand Junction, CO 81506  
970.242.0101 | armstrongconsultants.com



City of Corning  
794 Third Street  
Corning, CA 96021

DATE: 9/30/2021  
INVOICE NO. 21-216746-02

ATTN: Robin Kampmann, P.E., Public Works Director / City Engineer

**FOR PROFESSIONAL SERVICES RENDERED:**

City of Corning, California  
Corning Municipal Airport  
Engineering Services  
Task Order C  
AIP # 3-06-0053-009-2021

**Element 1 - Develop Pavement Maintenance Management Plan**

Element 1 - Project Development	:\$	1,860.00	X	100%	=	\$1,860.00
Element 1 - Records Review and Conceptual Plan Development	:\$	4,900.00	X	100%	=	\$4,900.00
Element 1 - Field Data Collection	:\$	7,490.00	X	100%	=	\$7,490.00
Element 1 - Data Analysis and PMMP Report	:\$	17,760.00	X	25%	=	\$4,440.00
Element 1 - Project Closeout	:\$	890.00	X	0%	=	<u>\$0.00</u>

Total Amount Earned to Date	=	\$18,690.00
Less Amount Previously Invoiced	=	<u>-\$12,377.50</u>
<b>Total Amount Due this Invoice</b>	<b>=</b>	<b>\$6,312.50</b>



ITEM NO.: G-8  
AUTHORIZE PAYMENT OF INVOICE  
#22302 IN THE AMOUNT OF \$9,776.13 TO  
R.E.Y. ENGINEERS FOR THE WEST  
STREET SCHOOL CONNECTIVITY  
PROJECT ENGINEERING AND  
ENVIRONMENTAL SERVICES

October 26, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER  
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT 

**SUMMARY:**

Staff requests Council authorize payment of invoice #22302 for R.E.Y. Engineers for engineering and environmental services for the West Street School ATP Connectivity Project in the amount of \$9,776.13. This will be the second payment for this contract.

A summary of work completed between September 1<sup>st</sup> to September 30<sup>th</sup> is attached to the invoice.

**BACKGROUND:**

On July 27, 2021 Council awarded the Professional Engineering and Environmental Services contract for the West Street School Connectivity Project to R.E.Y. Engineers in the amount of \$190,000.00.

**FUNDING:**

The City of Corning was awarded an ATP Grant for the West Street School Connectivity Project in the amount of \$1,304,000.00 to prepare plans, and to construct new sidewalks, curbs, gutters, and crosswalks to close gaps in the existing sidewalk infrastructure adjacent to the school.

**RECOMMENDATION:**

**MAYOR AND COUNCIL AUTHORIZE PAYMENT OF INVOICE #22302 IN THE AMOUNT OF \$9,776.13 TO R.E.Y. ENGINEERS FOR THE WEST STREET SCHOOL CONNECTIVITY PROJECT ENGINEERING AND ENVIRONMENTAL SERVICES**



City of Corning  
794 Third Street  
Corning, CA 96021

Invoice number 22302  
Date 10/14/2021

Project: 1804.001 West Street School Connectivity  
Scope of Work: Project No. 118-77727-9007 / ATPSBIL-5161(017)

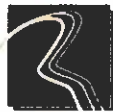
Professional services through September 30, 2021

Description	Contract Amount	Percent Compl	Total Billed	Prior Billed	Current Billed
1 Project Approval and Environmental Document	30,000.00	50.66	15,198.69	5,422.56	9,776.13
2 Plans, Specifications, and Estimates	145,000.00	0.00	0.00	0.00	0.00
3 Right of Way	15,000.00	0.00	0.00	0.00	0.00
4 Utility A Letters	0.00	100.00	830.22	830.22	0.00
<b>Total</b>	<b>190,000.00</b>	<b>8.40</b>	<b>16,028.91</b>	<b>6,252.78</b>	<b>9,776.13</b>

Invoice total 9,776.13

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22302	10/14/2021	9,776.13	9,776.13				
	<b>Total</b>	<b>9,776.13</b>	<b>9,776.13</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



October 14, 2021

City of Corning  
 794 Third Street  
 Corning, CA 96021

Attention: Robin Kampmann, City Engineer

Status Report: West Street Elementary School Connectivity Project  
 Period: September 1 – September 30, 2021

Work Performed This Period:

- Project Approval and Environmental Document
  - Project Management
    - Bi-Weekly check in and status update(s)
    - Invoice preparation
  - Environmental Services
    - No work this month
  - Schedule update to reflect December CTC
  - Topographic data collection
  - Procured record maps from County Surveyor
- Additional Tasks
  - No additional tasks this month

Work Anticipated for Next Period and Beyond:

- Preliminary Design
  - Topographic and Base Map preparation
  - Horizontal design

Issues / Concerns:

- None identified at this time

Budget Status:

- Project is operating within budget.

Budget Summary:

Description	Contract Amount	Percent Complete	Total Billed
1 Project Approval and Environmental Document	\$30,000.00	50.66	\$15,198.69
2 Plans, Specifications and Estimates	\$145,000.00	0	\$0.00
3 Right of Way	\$15,000.00	0	\$0.00
Additional Tasks			
4 Utility A Letters		100	830.22
<b>Total</b>	<b>\$190,000.00</b>	<b>8.40</b>	<b>\$16,028.91</b>

Submitted By,

Aaron Brusatori, PE

ITEM NO.: G-9  
AUTHORIZE PAYMENT OF INVOICE  
#22303 IN THE AMOUNT OF \$5,521.07 TO  
R.E.Y. ENGINEERS FOR THE OLIVE  
VIEW SCHOOL CONNECTIVITY  
PROJECT ENGINEERING AND  
ENVIRONMENTAL SERVICES

October 26, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER  
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT *RK*

**SUMMARY:**

Staff requests Council authorize payment of invoice #22303 for R.E.Y. Engineers for engineering and environmental services for the Olive View School ATP Connectivity Project in the amount of \$22303. This will be the second payment for this contract.

A summary of work completed between September 1<sup>st</sup> to September 30<sup>th</sup> is attached to the invoice.

**BACKGROUND:**

On July 27, 2021 Council awarded the Professional Engineering and Environmental Services contract for the Olive View School Connectivity Project to R.E.Y. Engineers in the amount of \$175,000.00.

**FUNDING:**

The City of Corning was awarded an ATP Grant for the Olive Street School Connectivity Project in the amount of \$1,118,000.00 to prepare plans, and to construct new sidewalks, curbs, gutters, and crosswalks to close gaps in the existing sidewalk infrastructure adjacent to the school.

**RECOMMENDATION:**

**MAYOR AND COUNCIL AUTHORIZE PAYMENT OF INVOICE #22303 IN THE AMOUNT OF \$5,521.07 TO R.E.Y. ENGINEERS FOR THE OLIVE VIEW SCHOOL CONNECTIVITY PROJECT ENGINEERING AND ENVIRONMENTAL SERVICES**



**R.E.Y. ENGINEERS, INC.**  
Civil Engineers | Land Surveyors | LiDAR

905 Sutter Street, Suite 200  
Folsom, CA 95630

City of Corning  
794 Third Street  
Corning, CA 96021

Invoice number 22303  
Date 10/14/2021

Project: 1804.002 Olive View School Connectivity  
Scope of Work: Project No. 118-77727-9006 / ATPSBIL-5161(018)

Professional services through September 30, 2021

Description	Contract Amount	Percent Compl	Total Billed	Prior Billed	Current Billed
1 Project Approval and Environmental Document	30,000.00	29.72	8,916.43	3,395.36	5,521.07
2 Plans, Specifications, and Estimates	133,000.00	0.00	0.00	0.00	0.00
3 Right of Way	12,000.00	0.00	0.00	0.00	0.00
4 Utility A Letters	0.00	100.00	643.82	643.82	0.00
<b>Total</b>	<b>175,000.00</b>	<b>5.44</b>	<b>9,560.25</b>	<b>4,039.18</b>	<b>5,521.07</b>

Invoice total 5,521.07

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22303	10/14/2021	5,521.07	5,521.07				
	<b>Total</b>	<b>5,521.07</b>	<b>5,521.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



October 14, 2021

City of Corning  
 794 Third Street  
 Corning, CA 96021

Attention: Robin Kampmann, City Engineer

Status Report: Olive View Elementary School Connectivity Project  
 Period: September 1 – September 30, 2021

Work Performed This Period:

- Preliminary Engineering
  - Project Management
    - Bi-Weekly check in and status update(s)
    - Invoice preparation
  - Environmental Services
    - No work this month
  - Schedule update to reflect December CTC hearing for PS&E
  - Topographic data collection
  - Procured record maps from County Surveyor
- Additional Tasks
  - No additional tasks this month

Work Anticipated for Next Period and Beyond:

- Preliminary Design
  - Topographic and Base Map preparation
  - Horizontal design

Issues / Concerns:

- None identified at this time

Budget Status:

- Project is operating within budget.

Budget Summary:

Description	Contract Amount	Percent Complete	Total Billed
1 Project Approval and Environmental Document	\$30,000.00	29.72	\$5,521.07
2 Plans, Specifications and Estimates	\$133,000.00	0	\$0.00
3 Right of Way	\$12,000.00	0	\$0.00
Additional Tasks			
4 Utility A Letters		100	\$0.00
<b>Total</b>	<b>\$175,000.00</b>	<b>5.44</b>	<b>\$5,521.07</b>

Submitted By,

Aaron Brusatori, PE

**ITEM NO: J-10**  
**APPROVE APPROPRIATION OF**  
**\$10,700 FROM GENERAL FUND**  
**RESERVES FOR THE EMERGENCY**  
**PURCHASE AND INSTALLATION OF**  
**A NEW TRANSFER SWITCH FOR THE**  
**POLICE DEPARTMENT'S**  
**EMERGENCY BACKUP GENERATOR.**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER**  
**JEREMIAH FEARS, CHIEF OF POLICE**

**SUMMARY:**

Due to the recent failure in the transfer switch on the Police Department's emergency backup generator, the Department is now requesting the appropriation of \$10,700 from City General Fund Reserves, as a result of the emergency purchase and installation of a new 200-Amp replacement transfer switch and associated power cables from Power Up Electric at a total cost of approximately \$10,694.19.

**BACKGROUND:**

The Police Department weekly preforms a test with their backup generator. Over the last few weeks Police Dispatch has experience a lengthy delay in regaining power following this test. On October 12<sup>th</sup>, the generator experienced a complete failure of the transfer switch which resulted in the Police Dispatch Center losing all power. During the power failure all emergency calls were transferred to the Tehama County Sheriff's Department Dispatch Center.

The Public Works Department and Patterson Electric were immediately contacted to assess the repair of the generator. With no success, Power Up Electric was contacted, and the determination was made that the transfer switch was inoperable and requires replacement. The transfer switch is needed to regain utility power to the Department from the generator.

Pursuant to Chapter 3.12.082.A.1 of the Corning Municipal Code, the Purchasing Officer (City Manager) can authorize exceptions to purchasing procedures when an emergency requires that the purchase be made immediately. Since the generator is a critical tool in maintaining power to our Police Dispatch Center, especially with PG&E planned outages and oncoming inclement weather, the City Manager approved this purchase on an emergency basis.

**FINANCIAL:**

This is an unforeseen, unbudgeted, yet necessary purchase to ensure the required 24-7 police/dispatch services to the City. As such the Department is requesting the appropriation of \$10,700 from the General Fund Reserves to Police Capital Replacement Fund 2116 to fund this purchase.

**RECOMMENDATION:**

**MAYOR AND COUNCIL:**

- **APPROVE THE APPROPRIATION OF \$10,700 FROM CITY GENERAL FUND RESERVES TO POLICE CAPITAL REPLACEMENT FUND 2116.**



**KOHLER** Power Systems

**GENERAC** INDUSTRIAL POWER

Po box 1268  
Bella vista Ca. 96008  
Phone (530)605-1089  
Fax (530)605-1561  
Ca lic #927334

Power up electric is pleased to offer the following quote.

Date: Oct 17 2021

To: City of Corning

Job location: City of Corning, PD  
Corning, Ca.

Attn: Chris Demo

Power up electric will perform the following work for the price quoted:

- 1- Provide New 200 Amp replacement Transfer Switch.
- 2- Remove old ATS and replace with new ATS
- 3- Install Power Cables and control cables to new ATS.
- 4- Test all components for proper operation.

**PRICE FOR NEW ATS REPLACEMENT.....\$6,150.00+tax**  
**PRICE FOR INSTALLATION LABOR.....\$3,775.00**  
**TOTAL PRICE THIS PROJECT.....\$9,925.00+tax**

**\*\*notes\*\*** Price valid for 30 days  
 Price does not include sales tax  
 New ATS Lead time is 10-12 weeks  
 Power will have to be completely shutdown to the ATS during change over  
 Estimated to be 4-6 hours

THANK YOU FOR THE OPPORTUNITY TO SERVE YOU!!

John Harrington  
Power Up Electric



**ITEM NO.: J-11  
APPROVE AGREEMENT WITH CHICO STATE  
ENTERPRISES FOR GIS RELATED WORK IN  
AN AMOUNT NOT TO EXCEED \$33,000  
UTILIZING EXISTING GRANT FUNDING**

**October 26, 2021**

**TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER  
CHRISSE MEEDS, PLANNER 1**

**SUMMARY:**

The proposed Agreement with Chico State Enterprises (CSU, Chico GIC) in an amount not to exceed \$33,000 will result in the following scope of work being completed:

- Develop the City's public and internal Geographical Information System (GIS) Planning Information Lookup web application to include addresses, parcels, land use, zoning, use permit, easement, encroachment permits, flood zone, road surfacing, areas of storm water ponding, all parks, large family day care, existing bike facilities, schools, and infrastructure layers as requested and provided by the City;
- Develop the City's internal Notification Mailings web application and layers to include addresses, roads, and parcels;
- Continued maintenance of layers and attribution within an ArcGIS File Geodatabase for data storage and access;
- Continued maintenance of the City's public and internal GIS Planning Information Lookup web applications to include addresses, parcels, land use, zoning, use permit, easement, encroachment permits, flood zone, road surfacing, areas of storm water ponding, all parks, large family day care, existing bike facilities, schools, and infrastructure layers as requested and provided by the City;
- Continued maintenance of the City's Notification Mailings web application layers to include addresses, roads, and parcels; and
- Provide miscellaneous GIS support services upon request.

This information being made online in a GIS platform will provide more accessible service to proposed developers and will reduce staff time providing this information from paper maps.

**BACKGROUND:**

Pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants Program or LEAP). As such, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

Planning Staff sought the LEAP Planning Grant funds for the following:

- a. Create an online platform to house all Planning applications,
- b. Documents and Zoning information through the City's existing software IWork, and
- c. Employing GIC through Chico State University to create an interactive Zoning Map.

At the March 23, 2021 the City Council authorized revised Resolution No. 03-23-2021-01 approving the application submittal.

**FINANCIAL:**

The \$33,000 contract amount is completely grant-funded. No City match is required other than staff time.

**RECOMMENDATION:**

**MAYOR AND COUNCIL:**

- **APPROVE THE AGREEMENT BETWEEN THE CITY OF CORNING AND CHICO STATE ENTERPRISES FOR GIS RELATED WORK AS MORE FULLY DESCRIBED IN THE SCOPE OF WORK; AND**
- **AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT**

# CONTRACT

AGREEMENT NUMBER <b>22-0080</b>	AM. NO.
CONTRACTOR IDENTIFICATION NUMBER	

THIS CONTRACT, made and entered into on the date of final signature in the State of California, by and between **City of Corning**, hereafter called Funder, and

CONTRACTOR'S NAME

**Chico State Enterprises**, hereafter called Contractor,

Contractor agrees at its own expense to furnish all equipment, labor and materials necessary to provide Funder with the services as follows:

The Geographical Information Center (GIC), an auxiliary agency of the non-profit Chico State Enterprises (ENTERPRISES), agrees to continue to develop and maintain the City of Corning Geographical Information System (Corning GIS) as further detailed in Attachment A – Scope of Work.

Attachment A – Scope of Work (1 page)

Attachment C – Contact Information (1 page)

Attachment D – CSE General Terms & Conditions (1 page)

The Term of this Contract shall commence 10/01/2021 and shall end 05/31/2022.

Funder agrees to pay Contractor a fixed price fee of \$33,000, payable in the amount of \$16,500 biannually.

This contract has been executed by the parties hereto, upon the date first above written			
FUNDER		CONTRACTOR	
<b>City of Corning</b>		<b>CHICO STATE ENTERPRISES</b>	
BY (AUTHORIZED SIGNATURE)	DATE	BY (AUTHORIZED SIGNATURE)	DATE
PRINTED NAME AND TITLE OF PERSON SIGNING Kristina Miller City Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Michele Flowerdew Director, Sponsored Programs Administration	
ADDRESS/E-MAIL 794 Third Street, Corning, Ca. 96021 kmliller@corning.org		ADDRESS/E-MAIL 25 Main Street, Suite 103, Chico, CA 95928-5388 mflowerdew@csuchico.edu	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$33,000	TOTAL AMOUNT ENCUMBERED TO DATE \$33,000	PROJECT CODE A22-0062	

## **Attachment A Scope of Work**

The Geographical Information Center (GIC), an auxiliary agency of the non-profit Chico State Enterprises (ENTERPRISES), agrees to develop and maintain public and internal facing Planning Information Lookup web mapping applications, develop and maintain an internal Notification Mailings web mapping application, and provide general GIS support to the City of Corning.

The specific tasks are as follows:

- Develop the City's public and internal GIS Planning Information Lookup web application to include addresses, parcels, land use, zoning, use permit, easement, encroachment permits, flood zone, road surfacing, areas of storm water ponding, all parks, large family day care, existing bike facilities, schools, and infrastructure layers as requested and provided by the City;
- Develop the City's internal Notification Mailings web application and layers to include addresses, roads and parcels;
- Continued maintenance of layers and attribution within an ArcGIS File Geodatabase for data storage and access;
- Continued maintenance of the City's public and internal GIS Planning Information Lookup web applications to include addresses, parcels, land use, zoning, use permit, easement, encroachment permits, flood zone, road surfacing, areas of storm water ponding, all parks, large family day care, existing bike facilities, schools, and infrastructure layers as requested and provided by the City;
- Continued maintenance of the City's Notification Mailings web application layers to include addresses, roads and parcels; and
- Provide miscellaneous GIS support services upon request.

## Attachment C Contact Information

Funder Contacts	Contractor Contacts
<b><i>Administrative Contact</i></b>	
<b>Name:</b> Kristina Miller <b>Title:</b> City Manager  <b>Address:</b> 794 Third Street, Corning, CA. 96201  <b>Telephone:</b> Click or tap here to enter text. <b>Fax:</b> Click or tap here to enter text. <b>Email:</b> Kmillier@coming.org	<b>Name:</b> Michele Flowerdew <b>Title:</b> Director, Sponsored Programs Administration  <b>Address:</b> 25 Main Street, Suite 103 Chico, CA 95928-5388  <b>Telephone:</b> 530 898-4916 <b>Fax:</b> 530 898-6021 <b>Email:</b> mflowerdew@csuchico.edu
<b><i>Project Director/Principal Investigator</i></b>	
<b>Name:</b> Click or tap here to enter text. <b>Title:</b> Click or tap here to enter text.  <b>Address:</b> Click or tap here to enter text.  <b>Telephone:</b> Click or tap here to enter text. <b>Fax:</b> Click or tap here to enter text. <b>Email:</b> Click or tap here to enter text.	<b>Name:</b> Jason Schwenkler <b>Title:</b> Director  <b>Address:</b> 35 Main Street Suite 132 Chico, CA 95928  <b>Telephone:</b> 530 898-4372 <b>Fax:</b> 530 898-6781 <b>Email:</b> jschwenkler@csuchico.edu
<b><i>Financial Contact</i></b>	
<b>Name:</b> Click or tap here to enter text. <b>Title:</b> Click or tap here to enter text.  <b>Address:</b> Click or tap here to enter text.  <b>Telephone:</b> Click or tap here to enter text. <b>Fax:</b> Click or tap here to enter text. <b>Email:</b> Click or tap here to enter text.	<b>Name:</b> Karen Hansen <b>Title:</b> Grant Specialist II  <b>Address:</b> 25 Main Street Suite 103 Chico, CA 95928-5388  <b>Telephone:</b> 530 898-6286 <b>Fax:</b> 530 898-6021 <b>Email:</b> kthansen@csuchico.edu
<b><i>Authorized Signatory</i></b>	
<b>Name:</b> Click or tap here to enter text. <b>Title:</b> Click or tap here to enter text.  <b>Address:</b> Click or tap here to enter text.  <b>Telephone:</b> Click or tap here to enter text. <b>Fax:</b> <b>Email:</b>	<b>Name:</b> Michele Flowerdew <b>Title:</b> Director, Sponsored Programs Administration  <b>Address:</b> 25 Main Street Suite 103 Chico, CA 95928-5388  <b>Telephone:</b> 530 898-4916 <b>Fax:</b> 530 898-6021 <b>Email:</b> mflowerdew@csuchico.edu

## **Attachment D**

### **CSE General Terms and Conditions**

- 1. Invoicing:** If necessary, Contractor shall invoice Funder for the compensation amount stated above. Upon receipt of invoice, Funder will process payment to Contractor within 30 days of invoice date.
- 2. Independent Contractor:** Contractor is an independent contractor, not an employee of Funder, however, the work or services to be provided by Contractor shall be provided in a manner consistent with reaching Funder's objectives in entering this Contract. This contract shall further not be construed to create an association, joint venture relationship, trust or partnership. Any and all taxes imposed on Contractor's income, imposed or assessed by reason of this Contract or its performance, including but not limited to sales or use taxes, shall be paid by Contractor. Contractor shall be responsible for any taxes or penalties assessed by reason of any claims that Contractor is an employee of Funder. Contractor shall not be eligible for coverage under Funder's workers' compensation insurance plan, benefits under the Public Employee Retirement System or be eligible for any other Funder benefit. The work being performed by Contractor is outside the usual course of the Funder's business and Contractor is customarily engaged in the trade, occupation and/or business of the type required in this Contract.
- 3. Indemnification:** Each party agrees to defend, indemnify and hold harmless the other party, its officers, employees and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this contract, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents or employees. Chico State Enterprises, as the indemnified party, shall also include California State University, Chico, The Trustees of the CSU, and the State of California.
- 4. Controlling Law Venue:** This contract is made and entered into in the County of Butte, State of California. The validity of this contract, its construction, interpretation, and enforcement, and the rights of the parties hereto shall be interpreted in accordance with the laws of the state of California. The parties agree that all actions or proceedings arising in connection with this agreement shall be brought and litigated exclusively in courts with jurisdiction over the County of Butte.
- 5. Termination:** This Contract may be terminated for the following reasons:
  - a. Immediately for cause if either party violates any of the terms or provisions of this Contract if previous attempts at remedies are not successful; or
  - b. By Funder without cause upon 15 days written notice of termination.
- 6. Insurance:** Contractor, at its own cost, will maintain, for the duration of this Contract: Workers' Compensation Insurance and Employer's Liability Insurance for its employees in accordance with the laws of the State of California; general liability insurance in an amount of not less than \$1,000,000 per occurrence for bodily injury, personal injury, and property damage; and automobile liability insurance covering bodily injury and property damage for all activities of the contractor arising out of or in connection with the work to be performed under this Contract, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than \$1,000,000. Contractor shall furnish funder with a certificate of insurance upon request.
- 7. Modification:** Any modifications of the terms and/or conditions of this contract shall be made in written agreement by both parties.

- 8. Partial Invalidity:** If any provision of this Contract is held to be invalid, void, or unenforceable, the remainder of the provision and/or provisions shall remain in full force and effect and shall not be affected or invalidated.
- 9. No Assignment.** No portion of the work or services to be performed under this Contract shall be assigned, transferred, conveyed or subcontracted without the prior written approval of Funder.
- 10. Entire Contract:** This Contract constitutes the complete and exclusive statement of contract between the parties. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Contract.
- 11. Conflict of Interest.** Contractor, including its employees, agents, and subconsultants, shall not maintain or acquire any direct or indirect interest that conflicts with the performance of this Contract. Contractor shall comply with all requirements of the Political Reform Act (Government Code § 8100 et seq.) and other laws relating to conflicts of interest, including the following: 1) Contractor shall not make or participate in a decision made by Funder if it is reasonably foreseeable that the decision may have a material effect on Contractor's economic interest, and 2) if required by the City Attorney, Contractor shall file financial disclosure forms with the City Clerk.

**ITEM NO.: J-12  
AUTHORIZATION TO SUSPEND  
EXISTING FERAL CAT PROGRAM  
AND DIRECT STAFF TO EXPLORE  
FUTURE OPTIONS.**

**October 26, 2021**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER**   
**LISA M. LINNET, ADMINISTRATIVE SERVICES MANAGER**

**SUMMARY:**

Mill Creek Veterinary Hospital contacted Staff this week to inform that they are no longer able to provide services for the City's TRN Program Feral Cat Program under the terms and prices negotiated in 2017. They explained that they have been experiencing problems whereas customers bring in tame cats utilizing City Vouchers for spay/neutering. When informed by their Staff that the Vouchers are valid for feral cats only, the customers become very hostile and argumentative. As a result, they have relented and provided the service just to calm the situation. As a result, they have stated that their Staff will no longer accept City Vouchers for services unless possibly the City revises their Program to reflect the following changes:

- Mill Creek Veterinary Hospital Staff will no longer be responsible for determining whether cats are feral or tame when brought in with a City Voucher;
- Charges for cat services will be as follows: \$65 male castration; \$100 female spay (additional cost for cats in heat up to \$25; \$60 if pregnant plus \$5 ea. to euthanize kittens); \$30 if lactating; \$30 for rabies vaccination w/free ear tip; plus \$30 - \$60 for fluids during procedures.

The Veterinary Hospital Staff suggested contacting the local organization "PETS" for program suggestions.

**BACKGROUND:**

In April 2017 City Staff presented information to Council on the existing feral cat problem and provided possible options to resolve the problem. Research shows that 'catch and kill' euthanasia programs are not effective in reducing cat populations, the studies show, "if the resources remain, the population will eventually recover. Any cats remaining after a catch and kill effort will produce more kittens and at a higher survival rate, filling the habitat back to capacity". At that time, it was found that to euthanize half of the estimated population the City would need to budget \$49,140 in one year. To spay/neuter half of the population in one year it would cost \$25,200. Those costs assumed the public would trap and transport the cats. It was concluded that Trap-Neuter-Return (TNR) Programs are successful in reducing feral cat populations but are slow to show results, however they are also more cost effective over time than euthanizing.

Following Council consideration, the City's Feral Cat Program began in June 2017 with the Council's approval of the fiscal year 2017/2018 City Budget allocating funding in the amount of \$3,000 for the Program. A survey of surrounding local Veterinarians determined Mill Creek Veterinary Hospital to provide the lowest price for services associated with this Program at \$45 for Spay; \$35 for Neuter which included the \$10 rabies vaccination and ear tip) for feral cats only with the Veterinary Hospital making this determination.

**RECOMMENDATION:**

**MAYOR AND CITY COUNCIL SUSPEND THE EXISTING CITY FERAL CAT PROGRAM  
AND DIRECT STAFF EXPLORE OPTIONS FOR A REVISED PROGRAM.**



**Fiscal Year 2021/22 Feral Cat Program Charges (to date):**

**Total to date: \$470.00**

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**FY Year 2020/21 Feral Cat Program Charges:**

**Total: \$920.00**

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**FY Year 2019/20 Feral Cat Program Charges:**

**Total: \$475.00**

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**FY Year 2018/19 Feral Cat Program Charges:**

**Total: \$670.00**

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**FY Year 2017/18 Feral Cat Program Charges:**

**Total: \$115.00**