



**CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, MARCH 8, 2022
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

**Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio
Robert Snow**

Mayor:

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

**1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Government Code § 54956.9; One Case:
Name of Case: City of Corning v. Trent Construction, et al. Case No.: CV24394**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8:
Properties: APN: 071-136-001-000 – 071-136-011-000
Agency Negotiator: Kristina Miller, City Manager
Negotiating Parties: City and Felix Bill Family LTD, Hildebrandt Family Trust, and Conway Revocable Trust
Under Negotiation: Price and Terms**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 PM



**CITY COUNCIL
MEETING MINUTES
TUESDAY, MARCH 8, 2022
CITY COUNCIL CHAMBERS IN PERSON
AT 794 THIRD STREET**

**OR
VIA ZOOM**

<https://us06web.zoom.us/j/9342948553?pwd=WFF2OVdJZnhldTZKRvJwZ1FSTFFTUT09>

Meeting ID: 934 294 8553

Passcode: 01252022

OR BY PHONE

(720) 707- 2699

Meeting ID: 934 294 8553

Passcode: 01252022

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council: Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio
Mayor: Robert Snow

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilor Burnett.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. Proclamation: March 8, 2022 as International Women's Day. Present to accept the Proclamation will be Gloria and Maria Barreto.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
3. Waive the reading and approve the Minutes of the February 22, 2022 Closed Session and Regular City Council Meeting, and March 1, 2022 Special Meeting with any necessary corrections.
4. March 2, 2022 Claim Warrant in the amount of \$255,819.32.
5. March 2, 2022 Business License Report.
6. February 2022 Wages & Salaries: 395,909.74.
7. February 2022 Treasurer's Report.
8. February Building Permit Valuation Report in the amount of \$537,005.
9. February 2022 City of Corning Wastewater Operations Summary Report.
10. Authorize Payment of Invoice #22745 in the amount of \$16,253.07 to R.E.Y. Engineers for the West Street School ATP Connectivity Project for Engineering and Environmental Services.
11. Authorize Payment of Invoice #22746 in the amount of \$4,216.20 to R.E.Y. Engineers for the West Street School ATP Connectivity Project for Engineering and Environmental Services.
12. Adopt Resolution No. 03-08-2022-01, a Resolution accepting a portion of the California Citizen's Options for Public Safety (COPS) Grant Coverage in the amount of \$69,480.87 for the purchase of CCTV Security Camera System equipment.
13. Adopt Resolution No. 03-08-2022-03 reauthorizing Resolution 01-25-2022-01 pursuant to AB-361 and allowing the City of Corning City Council to continue to hold meetings remotely without compliance with the provisions of Government Code Section 54953(B)(3).

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS:

14. Ordinance No. 697, an Ordinance of the City of Corning adding Chapter 15.35, Vehicle Charging Stations to the Corning Municipal Code. (Introduction & First Reading)

J. REGULAR AGENDA:

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo:

Burnett:

Hargens:

Valerio:

Snow:

N. ADJOURNMENT:

POSTED: FRIDAY, MARCH 4, 2022

PROCLAMATION
MARCH 8, 2022
as
INTERNATIONAL WOMEN'S DAY

WHEREAS March 8, 2022 is the 111th International Women's Day, a global celebration of the economic, political, and social achievements of women around the world and a day to recognize obstacles women still face in the struggle for equal rights and opportunities; and

WHEREAS, International Women's Day was first celebrated on March 19, 1911, but the date for this annual commemoration was not fixed on March 8 until 1914; and

WHEREAS International Women's Day is a time to work toward a world where each woman and girl can exercise her choices, such as participating in politics, getting an education, choosing a career, receiving fair pay, and living in societies free from violence and discrimination; and

WHEREAS International Women's Day is a time to pay respect to all women from different cultures and populations, to celebrate their contributions to the culture of diversity, innovation, and resilience; and

WHEREAS this year's International Women's Day theme is "Break the Bias."



NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Corning proclaims and recognizes March 8, 2022 as International Women's Day.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 8th day of March 2022.

Robert Snow, Mayor

ATTEST:

Lisa M. Linnet, City Clerk



**CITY COUNCIL
CLOSED SESSION MEETING
TUESDAY, FEBRUARY 22, 2022
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

**Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio**

Mayor:

Robert Snow

All members of the City Council were present.

C. PUBLIC COMMENTS: None

D. REGULAR AGENDA:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8:

Properties: APN: 071-136-001-000 – 071-136-011-011

Agency Negotiator: Kristina Miller, City Manager

Negotiating Parties: City and Felix Bill Family LTD, Hildebrandt Family Trust, and Conway Revocable Trust

Under Negotiation: Price and Terms

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON

F. CLOSED SESSION: 6:30 p.m.

Mayor Snow announced that there were no reportable actions.



**CITY COUNCIL
MEETING MINUTES
TUESDAY, FEBRUARY 22, 2022
CITY COUNCIL CHAMBERS IN PERSON
AT 794 THIRD STREET
OR
VIA ZOOM**

<https://us06web.zoom.us/j/9342948553?pwd=WFF2OVdJZnhldTZKRvJwZ1FSTFFtUT09>

Meeting ID: 934 294 8553, Passcode: 01252022

OR BY PHONE at (720) 707- 2699

Meeting ID: 934 294 8553, Passcode: 01252022

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A. CALL TO ORDER: 6:30 p.m.

1. ROLL CALL:

**Council: Dave Demo
Karen Burnett
Shelly Hargens
Jose "Chuy" Valerio**

Mayor: Robert Snow

All members of the City Council were present.

2. PLEDGE OF ALLEGIANCE: Led by the City Manager.

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

3. INVOCATION: Led by Councilor Burnett.

4. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. Introduction of Corning Volunteer Fire Department Officers by Fire Chief Tom Tomlinson.

Chief Tomlinson introduced the new Corning Volunteer Fire Department Officers which are: 1st Assistant Chief Daymon Schlereth; 2nd Assistant Chief Jeff Nelson; Captain's Rocky Peterson, Jerod Smith, and Billy Wooten. Chief Tomlinson stated that although Councilman and Fire Department Volunteer Dave Demo has stepped down as an Officer of the department after many years of service; he still remains an active and valued member of the Volunteer Fire Department.

5. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

Police Chief Fears addressed the Council regarding Police Department staffing levels and budget. He stated that staffing within the Police Department has remained the same for many years with some positions remaining frozen. He further stated that over these same years, there have been within the City, an increase in new Housing Developments, Commercial businesses, Parks, etc. which all require additional service by the Police Department. He requested that the staffing level at the Department be reviewed, and consideration be given to filling some, if not all, of the frozen positions in light of the City growth and current need.

6. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 3. Waive the reading and approve with any necessary corrections the Minutes of the following meetings:**
 - a. February 8, 2022 Closed Session and Regular City Council Meeting; and**
 - b. March 1, 2022 Special City Council Meeting.**
- 4. February 16, 2022 Claim Warrant in the amount of \$336,248.48.**
- 5. February 16, 2022 Business License Report.**
- 6. Authorize payment for invoice 22-216745-01 in the amount of \$8,770.25 to Armstrong Consultants, Inc. under Task Order "B" for the Airport Master Plan.**
- 7. Accept Resignation from Planning Commissioner J.C. Pendergraft effective immediately.**
- 8. Approve Letter of Support for the Tehama County Recycling Market Development Zone.**

Councilor Valerio moved to approve Consent Items 2-8; Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

7. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

8. REGULAR AGENDA:

Items 10 & 11 were presented prior to Item 9 as City Auditor Don Reynolds was not yet present.

10. Annual Mid-Year Budget review and General Discussion of Fiscal Year 2021/2022.

Presented by City Manager Kristina Miller who stated that this report largely relies on information from the fiscal year mid-point, which is December 31, 2022. She stated that the Fiscal Year 2021/22 Budget projected total revenues (excluding transfers) of \$13,395,853. The General Fund Revenues (including Measure A) projected total revenues of \$7,417,609 or 55.4% of total revenues. General Fund Revenues are faring very well, to the point of almost returning to pre-pandemic levels. The City Council maintains primary discretion over how these funds are expended.

The remainder, about 44.6% (\$5,978,244 of revenues originate from sources other than General Fund revenues and must be allocated (expended) for specific purposes such as grant funded projects, or for Sewer, Water, and Street Maintenance, etc. (these are referred to as non-discretionary because the Council has little choice regarding how they are spent).

City Manager Miller presented the projected Sales Tax, emphasizing that the City is heavily reliant on sales tax from fuel sales which has been decreasing significantly in the last six years. That being said, we expect sales tax from fuel to increase as compared to previous years. Currently the City has complete sales tax data for two calendar quarters for FY 2021/22; the 2nd and 3rd quarters of 2021. Those receipts are on target for exceeding the \$3.23 million budget for the General Fund and the \$1,170,000 in Transactions and Use (Measure A) tax. She stated that the City should expect to receive approximately \$430,000 more than budgeted or \$3,660,000 for General Fund Account 4121, and Account 4090 (Measure A) is expected to come in \$180,000 higher than budgeted.

- Transient Occupancy Taxes (TOT's) are expected to come in higher at \$120,000 higher than budgeted (from \$525,000 to \$645,000).
- Vehicle license fees are projected at \$60,000 higher than expected.
- Building fees are proposed to be reduced \$30,000 to \$120,000 and plan check fees expected higher at \$5,000 to \$30,000.
- Franchise Fees (PG&E, Comcast Cable TV, and Waste Management) are expected to come in as anticipated. Property Taxes collected by the County make up about 12% of the City's General Fund and are projected to meet budget as proposed.
- Various Minor Revenue adjustments are proposed to **Homeowners Exemption (Account 4515), Public Works Miscellaneous Income (Account 4540), Credit Card Processing Fee (Account 4588), and Park Lights (Account 4655)** based on current receipts. These adjustments equate to a (\$1,500) decrease in revenue total.

The total of these General Fund Revenue Adjustments amounts to a projected increase by \$583,500 at year's end.

Enterprise Funds have to be used for specific purpose. The sewer funds are coming in as expected, however electrical costs are higher than expected. Water fees are also experiencing higher electrical costs. She mentioned the deficits in water and sewer delinquent debts and possible options for the City to recoup these debts.

The City is experiencing increases in overtime costs in Police and Fire Dispatch as a result of coverage for employees on quarantine/isolation orders and medical leave. The budget is proposed to be increased by \$49,000 total for Police and Fire Dispatch, as indicated in Exhibit A.

She concluded by stating the total fund balance as of June 30, 2021 is \$4,723,051 for the General Fund (including Measure A). The total fund balance projected as of June 30, 2022 is anticipated to be \$4,793,902 including the Measure A Fund. She emphasized that these fund reserves are necessary to provide stability within the City during the next economic downturn.

Mayor Snow stated that one of the adjustment costs is for the Clark Park improvements approved during the budget process and mistakenly left out of the Budget; part of the adjustment amount is to correct this.

Ms. Miller explained the depreciation process and the need for setting aside funds for building accommodation for staff growth.

Mayor Snow stated his belief that we need to start now looking at budgeting for long term staffing levels. Councilors Demo and Burnett agreed.

Councilor Demo moved to approve the proposed Budget Adjustments as depicted in Exhibit A and B and receive the Mid-Year Budget Report as presented. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

11. Review and adopt Resolution 02-22-2022-01, a Resolution adopting without revision the City's Conflict of Interest Code.

Presented by City Attorney Collin Bogener. Councilor Demo moved to adopt Resolution 02-252-2022-01, a Resolution to approve without any revisions the City of Corning Conflict of Interest Code. Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

9. Presentation and acceptance of the Annual City Audit for Fiscal Year 2020/2021.

Presented by City Manager Kristina Miller on behalf of Don Reynolds. She stated that the City received a clean audit, nothing was found of concern relating to the City's finances. She presented the "MD&A" (Management's Discussion and Analysis).

Following the presentation and discussion, Councilor Hargens moved to receive and accept the Annual Audit for Fiscal Year ending June 30, 2021. Councilor Demo seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

J. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

K. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None.

L. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: None

Burnett: Reported on the Corning Chamber of Commerce Corning in the Evening Event held at the Senior Center.

Hargens: Reported on attendance at the Tripartite Board Meeting.

Valerio: Reported that in coordinating with the Chamber of Commerce the Food Truck Tuesday Dates have been chosen, they will be April 5th; May 3rd; September 6th; and October 4th.

Snow: None.

Chief Fears announced that Feb. 26th the annual Police/Fire Awards will be held at the Corning Veterans Hall.

M. ADJOURNMENT: 7:40 p.m.

Lisa M. Linnet, City Clerk



**CITY OF CORNING
SPECIAL COUNCIL MEETING SESSION
MINUTES
TUESDAY, MARCH 1, 2022
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 5:30 p.m.

B. ROLL CALL:

Council:

**Dave Demo
Karen Burnett
Jose "Chuy" Valerio
Shelly Hargens**

Mayor:

Robert Snow

All members of the City Council were present except Councilor Valerio. Councilor Valerio later joined the meeting at 6:02 p.m.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. BUSINESS FROM THE FLOOR: None.

E. REGULAR AGENDA:

- 1. Interview and selection of the three (3) members of the public to serve on the Proposition 68 Recreation Center and City Plaza Design Ad-Hoc-Committee.**

F. REGULAR AGENDA:

- 2. Interview and selection of the three (3) members of the public to serve on the Proposition 68 Recreation Center and City Plaza Design Ad-Hoc-Committee.**

City Manager Kristina Miller stated that the City received applications from six qualified members of the public. She informed the Council that Staff highly recommends selection of one youth to serve on the Committee however that decision is up to the City Council. She clarified that this committee is a recommending body only; their recommendations will be presented to the City Council for final decision. Although only three members will be selected, all members present at the meetings can contribute their suggestions.

She stated that each member of the Council will ask one questions, other questions can be asked at the end. Each Candidate then introduced themselves and stated why they wish to serve on this Commission.

Candidates:

- Jesse Lopez: Present**
- Bruno Lopez: Present**
- Christina Hale: Present**
- Brant Mesker: Present**
- Heidi Sanchez: Present**
- Ruth Myhre: Not Present.**

Following Candidate introductions, Mayor and Council proceeded with the interview process by asking each Candidate the questions listed below. Each Candidate was asked to limit their responses to 1 minute.

- 1. What, from your own experience or background, would you bring that would be beneficial to the Proposition 68 -Recreation Center and City Plaza Ad-Hoc Committee? Asked by Mayor Snow.**

2. How do you envision downtown Corning with the addition of the new Recreation Center, Splash Pad, and City Plaza? **Asked by Councilman Demo.**
3. What issues are facing youth, seniors, adults, and/or the disadvantaged in our community? How can the new Recreation Center, Splash Pad, and City Plaza play a role? **Asked by Councilor Hargens.**
4. What types of events do you envision at the new City Plaza and Amphitheater? Would you be willing to volunteer to assist with Community events? **Asked by Councilor Burnett.**
5. What motivated you to apply for the Ad-Hoc Committee and what do you hope to accomplish by your participation? **Asked by Councilor Valerio.**

Following receipt of responses to each of the questions presented by Mayor and Council, the Council marked a silent ballot which was tallied by City Manager Kristina Miller. After tallying the votes, City Manager Miller announced that Jesse Lopez, Bruno Lopez, and Brant Mesker were selected to serve on the Prop. 68 Recreation Center and City Plaza Design Ad-Hoc Committee. By consensus of the City Council the afore mentioned selectees were appointed to the Prop.68 Recreation Center and City Plaza Design Ad-Hoc Committee.

City Manager Miller announced that once we get past the property negotiation phase to the design phase, we will begin holding meetings. Each of the Committee Members will be notified of the meeting dates and times.

G. ADJOURNMENT!: 6:35 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: March 2, 2022

SUBJECT: Cash Disbursement Detail Report for the
Tuesday March 8, 2022 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 02-28-22	\$	12,612.80
B.	Payroll Disbursements	Ending 02-24-22	\$	75,475.87
C.	Cash Disbursements	Ending 03-02-22	\$	167,730.65

GRAND TOTAL \$ 255,819.32

REPORT.: Feb 28 22 Monday
 RUN...: Feb 28 22 Time: 14:12
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 02-22 thru 02-22 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
032524	02/17/22	POR04	PORTILLO, MATTHEW	241.50	02162022	TRAINING/ED-POLICE
032525	02/17/22	KIN14	KINETICS ACADEMY OF DANCE	675.00 675.00	220206 220220	REC INSTRUCTOR-REC REC INSTRUCTOR-REC
Check Total.....				1350.00		
032526	02/18/22	LEE00	LEE, JACQUELINE PATTON	75.00	220218	REC INSTRUCTOR-REC
032527	02/23/22	CAM02	FERGUSON ENTERPRISES INC.	2840.58 42.24 -59.48	1692727 1694029 CM142968C	MAT & SUPPLIES-PARKS MAT & SUPPLIES-WTR MAT & SUPPLIES-PARKS
Check Total.....				2823.34		
032528	02/23/22	CHI06	CHICO POWER EQUIPMENT	835.09	345438	MAT & SUPPLIES-PARKS
032529	02/23/22	COM01	COMPUTER LOGISTICS, INC	3060.00	83156	EQUIP MAINT-
032530	02/23/22	GRA02	GRAINGER, W.W., INC	47.19	921458429	MAT & SUPPLIES-BLD MAINT
032531	02/23/22	HOM03	HOME DEPOT	189.04	3191418	MAT & SUPPLIES-
032532	02/23/22	MGT00	MGT OF AMERICA, INC.	550.00	43192	PROF SVCS-GEN CITY
032533	02/23/22	PAC29	PACE ANALYTICAL SERVICES,	67.45 162.40 52.70	220160128 220161428 220174828	PROF SVCS-WTR DEPT PROF SVCS-WTR DEPT PROF SVCS-WTR DEPT
Check Total.....				282.55		
032534	02/23/22	PES01	PESTMASTER SERVICES, INC.	990.79	335838	TREE/PEST & WEED SPRAY-
032535	02/23/22	QUI02	QUILL CORPORATION	13.24 14.32 13.24	23069991 23077878 23078334	OFFICE SUPPLIES-PW ADMIN OFFICE SUPPLIES-PW ADMIN OFFICE SUPPLIES-FINANCE
Check Total.....				40.80		
032536	02/23/22	RED21	RED HAT FIRE PROTECTION	165.00	RH3017	BLD MAINT-SENIOR CENTER
032537	02/23/22	SIE06	SIERRA-SACRAMENTO VALLEY	84.00	220222	TRAINING/ED-PIRE
032538	02/23/22	TAN00	T AND S DVBE, INC.	662.88	22-267	MAT & SUPPLIES-
032539	02/25/22	DOW01	DOWN RANGE	133.96 72.92	520819 521994	SAFETY ITEMS-POLICE UNIFORMS/CLOTH-POLICE
Check Total.....				206.88		
032540	02/25/22	GAB00	GABBARD, BRYAN	210.00	220225	REC INSTRUCTOR-REC
032541	02/25/22	SCH01	LES SCHWAB TIRE CENTER	616.05	00421721	VEH OP/MAINT-POLICE
032542	02/25/22	XER00	XEROX CORPORATION	24.26	015560798	EQUIP MAINT-DISPATCH
032543	02/28/22	\A090	NEJOURD ABDULAZIZ	9.89	000C20201	MQ CUSTOMER REFUND FOR ABD0001
032544	02/28/22	\C105	HUBER CAMACHO	66.66	000C20201	MQ CUSTOMER REFUND FOR CAM0018
032545	02/28/22	\F048	FINASEC LLC	81.88	000C20201	MQ CUSTOMER REFUND FOR FIN0004
Cash Account Total.....				12612.80		
Total Disbursements.....				12612.80		
Cash Account Total.....				.00		

REPORT : Feb 28 22 Monday
 RUN : Feb 28 22 Time: 14:12
 Run By : LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 02-22 thru 02-22 Bank Account.: 1025

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
13035	02/24/22	BAN03	POLICE OFFICER ASSOC.	275.00	C20223	POLICE OFFICER ASSOC
13036	02/24/22	CAL37	CALIFORNIA STATE DISBURSE	138.46	C20223	WITHHOLDING ORDER
13037	02/24/22	COA05	COAST PROFESSIONAL INC.	322.45	C20223	WageOrder #WG2095564
13038	02/24/22	EDD01	EMPLOYMENT DEVELOPMENT	5259.46 1469.71	C20223 1C20223	STATE INCOME TAX SDI
			Check Total.....	6729.17		
13039	02/24/22	FED00	FEDERAL PAYROLL TAXES (EF	13786.07 16476.08 3853.24	C20223 1C20223 2C20223	FEDERAL INCOME TAX FICA MEDICARE
			Check Total.....	34115.39		
13040	02/24/22	ICM01	ICMA RETIREMENT TRUST-457	2526.24 185.00	C20223 1C20223	ICMA DEF. COMP ICMA DEF. COMP ER PD
			Check Total.....	2711.24		
13041	02/24/22	PERS1	PUBLIC EMPLOYEES RETIRE	25727.30	C20223	PERS PAYROLL REMITTANCE
13042	02/24/22	PERS4	Cal Pers 457 Def. Comp	2711.59 497.50	C20223 1C20223	PERS DEF. COMP. PERS DEF. COMP. ER P
			Check Total.....	3209.09		
13043	02/24/22	TEH16	TEHAMA COUNTY SHERIFF'S O	110.89	C20223	WageOrder F#20000149
13044	02/24/22	VAL06	VALIC	1994.38 142.50	C20223 1C20223	AIG VALIC P TAX AIG VALIC P TAX ER P
			Check Total.....	2136.88		
			Cash Account Total.....	75475.87		
			Total Disbursements.....	75475.87		

REPORT.: Mar 02 22 Wednesday
 RUN...: Mar 02 22 Time: 15:34
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-22 thru 03-22 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
032546	03/01/22	COR07	CORBIN WILLITS SYSTEMS, I	713.43	000C203011	EQUIP MAINT-FINANCE
032547	03/01/22	COR09	CORNING CHAMBER OF COMM.	1000.00	000C203011	CngChamberComm. Economic
032548	03/01/22	MOO07	MOORE & BOGENER, INC.	5525.00	000C203031	CONSULTING SVCS-LGL SVCS
032549	03/01/22	NEL00	NELSON, JEFFREY NEIL	54.70	000C203011	PROF SVCS-FIRE DEPT
032550	03/01/22	OCH01	OCHOA CLEANING	4520.73	000C203011	JANITORIAL SERVICES-
032551	03/01/22	PIT01	PITNEY BOWES	183.80	000C203011	Rents/Leases Finance Dept
032552	03/01/22	SCH16	SCHLERETH, DAYMON WAYNE	104.70	000C203011	PROF SVCS-FIRE DEPT
032553	03/01/22	ATT02	AT&T	948.73	17810222	COMMUNICATIONS-
032554	03/01/22	CAM02	FERGUSON ENTERPRISES INC.	333.87	1693658	MAT & SUPPLIES-PARKS
032555	03/01/22	COM12	COMPLETE SOLAR, INC.	432.55	220228	REFUND-BLD PERMIT #21186
032556	03/01/22	COR08	CORNING LUMBER CO INC	315.22	220225	MAT & SUPPLIES-
032557	03/01/22	CRE03	CREATIVE PRODUCT SOURCE,	301.74	CPI093653	TRAINING/ED-FIRE
032558	03/01/22	DEP03	DEPT OF TRANS/CAL TRANS	115.93	22007741	Equip.Maint. St&Trf Light
032559	03/01/22	GRA02	GRAINGER, W.W., INC	46.53	922355206	MAT & SUPPLIES-BLD MAINT
032560	03/01/22	INF00	INFRAMARK, LLC	2607.00	74137	PROF SVCS-WWTP
032561	03/01/22	LIN01	LINCOLN AQUATICS, INC.	1093.80	SN076904	MAT & SUPPLIES-POOL
				-176.00	SN077053C	MAT & SUPPLIES-POOL
			Check Total.....	917.80		
032562	03/01/22	MCC07	MCCOY'S HARDWARE & SUPPLY	530.13	220227	MAT & SUPPLIES-
032563	03/01/22	PAC29	PACE ANALYTICAL SERVICES,	52.70	220191928	PROF SVCS-WTR DEPT
				162.40	220193028	PROF SVCS-WTR DEPT
			Check Total.....	215.10		
032564	03/01/22	PGE2A	PG&E	64.58	220224	ELECT-CORNING COMMUNITY PARK
032565	03/01/22	PGE2B	PG&E	9140.87	220224	ELECT-WWTP
032566	03/01/22	QUI02	QUILL CORPORATION	172.35	23248356	OFFICE SUPPLIES-FINANCE
				161.57	23316677	OFFICE SUPPLIES-FINANCE
				559.19	23318296	OFFICE SUPPLIES-FINANCE
			Check Total.....	893.11		
032567	03/01/22	REY05	R.E.Y. ENGINEERS, INC.	16253.07	22745	PROF SVCS ADMIN-ATP-WEST ST SCHOOL
				4216.20	22746	PROF SVCS ADMIN-ATP-OLIVE VIEW SCHOOL
			Check Total.....	20469.27		
032568	03/01/22	RON03	RON DUPRATT FORD	48.13	280620	VEH OP/MAINT-WTR
				65.38	280624	VEH OP/MAINT-
				1151.89	286864	VEH OP/MAINT-POLICE
			Check Total.....	1265.40		
032569	03/01/22	SCP00	SCP DISTRIBUTORS LLC	1707.20	SN076903	MAT & SUPPLIES-WTR
				-210.00	SN077054C	MAT & SUPPLIES-WTR
			Check Total.....	1497.20		
032570	03/01/22	SHA17	SHASTA COUNTY FIRE DEPART	1000.00	2122003	SAFETY ITEMS-FIRE
032571	03/01/22	ROB04	ROBBINS, RON	86.96	03012022	MEDICAL REIMBURSEMENT
032572	03/02/22	AIR00	AIRGAS USA, LLC	62.41	998693875	MAT & SUPPLIES-FIRE
032573	03/02/22	AQU00	AQUA-METRIC SALES COMPANY	2523.50	INV008693	EQUIP MAINT-WTR
032574	03/02/22	ATT15	AT&T MOBILITY	720.27	220219	COMMUNICATIONS-
032575	03/02/22	BUR08	BURNETT, KAREN S.	75.00	220302	REC INSTRUCTOR-REC
032576	03/02/22	COM01	COMPUTER LOGISTICS, INC	4478.80	83200	COMPUTER-POLICE
				2239.40	83202	MACH/EQUIP-FINANCE
			Check Total.....	6718.20		
032577	03/02/22	CRO05	CROSS PETROLEUM	1017.87	CL18436	MAT & SUPPLIES-
				1748.86	CL18437	VEH OP/MAINT-
				500.07	CL18815	VEH OP/MAINT-FIRE
			Check Total.....	3266.80		
032578	03/02/22	DM001	DM-TECH	119.90	202203011	COMMUNICATIONS-GEN CITY

REPORT.: Mar 02 22 Wednesday
 RUN...: Mar 02 22 Time: 15:34
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-22 thru 03-22 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
032579	03/02/22	INL01	INLAND BUSINESS SYSTEMS	129.02	IN2493329	COMMUNICATIONS-
032580	03/02/22	LEH03	LEHR AUTO ELECTRIC	278.76	SI71307	VEH OP/MAINT-POLICE
032581	03/02/22	PGE2A	PG&E	98.56 194.73	220228 220228A	ELECT-MARTINI PLAZA ELECT-MCDONALD,CASSANDRA,SALADO L&L & TOOMES AVE
			Check Total.....:	293.29		
032582	03/02/22	REY01	REYNOLDS, DONALD C.P.A	6750.00	28858	PROF SVCS-FINANCE
032583	03/02/22	RIV04	RIVER CITIES COUNSELING,	39004.97	758	COUNSELOR-PROP 47 CYCLE 2
032584	03/02/22	ROJ00	ROJAS, IVAN	120.00 120.00 120.00	220127 220213 220227	REC INSTRUCTOR-REC REC INSTRUCTOR-REC REC INSTRUCTOR-REC
			Check Total.....:	360.00		
032585	03/02/22	S&L00	S & L BREWER ENTERPRISES	250.00	22CORN02	K9 PROGRAM-POLICE
032586	03/02/22	VIE00	VIEVU	19.40	INVV00019	SAFETY ITEMS-POLICE
032587	03/02/22	EMP03	EMPOWER TEHAMA	53874.78	01312022	EMPOWER TEHAMA-PROP 47 (2)
			Cash Account Total.....:	167730.65		
			Total Disbursements.....:	167730.65		

Date.: Mar 2, 2022
Time.: 2:53 pm
Run by: LORI SIMS

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
CBX ROOFS	1134 PINE ST.	REDDING, CA 96001	ROOFING CONTRACTOR	02/18/22
DAKIN ENTERPRISE	250 N.TOOMES AVE APT#203	CORNING, CA 96021	HANDYMAN REPAIR WORK & LANSCAPING	02/17/22
PESTMASTER SERVICES	9716 S.VIRGINIA ST STE E	RENO, NV 89511	PEST CONTROL	02/17/22
RYGUYS LAWN & IRRIGA	1765 SIXTH AVE.	CORNING, CA 96021	LAWN CARE, DUMP LOADS, IRRIGATION SERVIC	02/17/22

CITY OF CORNING
TREASURER'S REPORT
FEBRUARY 2022

<u>AGENCY</u>		<u>BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$	9,087,839.85	0.23%

Respectfully submitted:

Laura L. Calkins
City Treasurer



Monthly Permit Report

02/01/2022 - 02/28/2022

Permit #	Permit Date	Main Status	Parcel #	Parcel Address	Owner Name	Owner Address	Owner City	Owner Zip	Permit Type	Project Description	Project Cost
22073	2/28/2022	Duplicate Permit - Cancelled	071-244-021-000	1269 4TH Ave.	GUTIERREZ, ARNULFO & ELISENDA	1269 4th Ave.	Corning	96021	Building	MPU (N) 125A main (N) 100A Breaker	\$0
22072	2/25/2022		071-133-005-000	710 4th St.	HERNANDEZ JUAN ETAL	1202 Solano St	Corning	96021	Plumbing		\$0
22071	2/25/2022										\$0
22070	2/25/2022										\$0
22069	2/25/2022	ISSUED	071-131-008-000	1318 Solano St.	VARGAS DAVIS/ milenka aramayo	1312 Solano St.	Corning	96021	Building	remove old and cracked stucco at store front above windows. replace windows and add sidingw/existing door. drywall and paint to match. new trim.	\$19,950
22068	2/24/2022	ISSUED	071-193-008-000	1817 Scott Ave.	ZDEB, RICHARD & MONNA	1817 Scott Ave.	Corning	96021	Roof	remove comp and install new comp	\$6,960
22067	2/24/2022	ISSUED	071-105-019-000	506 6th St	MCNUTT, LARRY H & LYNN A	3924 Co. Rd. U	Orland	95963	Roof	remove comp and replace with new copmp	\$8,700
22066	2/24/2022	ISSUED	069-210-015-000	998 S Hwy. 99W	SAINTMARTIN, JEAN-LOUIS TR SAINT-MARTIN TRUST 7/7/	DBA 7 INN MOTEL	Corning	96021	Plumbing		\$0
22065	2/24/2022	ISSUED	071-042-004-000	1609 Tehama St.	Ambadekar Anurag ETAL	1609 Tehama St.	Corning	96021	Plumbing	Extend existing gas house line to a new meter location approx. 20ft. with 1" gas pipe	\$900
22064	2/22/2022	ISSUED	071-320-013-000	342 Rio Del Rey Ct.	Partida, Eduardo	P.O. Box 540	Corning	96021	Mechanical	Cut in new 2.5 ton condenser & coil to existing furnace, remove existing roof mount evaporating coil	\$4,998
22063	2/22/2022	ISSUED	071-191-015-000	1918 Taft Ave.	STROUD, TRAVIS E; % STROUD, KELLI	P.O. Box 932	Corning	96021	Remodel	repair home due to small fire	\$8,000
22062	2/22/2022	ISSUED	073-020-046-000	150 Solano St.	CALKINS, LAURA LEE	150 Solano St.	Corning	96021	Mechanical	Change out 4-ton split system like for like	\$29,969
22061	2/18/2022	ISSUED	073-045-006-000	800 Butte St.	Darrow Michael C ETAL	119 North Alex Lane	Corning	96021	Plumbing	Water. heater c/o gas	\$700
22060	2/18/2022	ISSUED	075-310-041-000	119 N Alex Ln	TOWNE, DENISE	119 N Alex Ln.	Corning	96021	Plumbing	Water. heater c/o gas	\$700
22059	2/18/2022		075-310-041-000	119 N Alex Ln	TOWNE, DENISE	119 N Alex Ln	Corning	96021			\$0

22058	2/18/2022	ISSUED	071-105-002-000	1433 Colusa St.	WOMACK, RONALD J	1758 Walnut Dr.	Fernley	89408	Roof	Tear off & Re roof SFR 31sq & Flat Roof 7 sq/ Comp to Comp	\$18,800
22057	2/17/2022	ISSUED	071-192-026-000	1894 Scott Ave.	CGCA INVESTMENTS LLC	P O Box 5113	Corning	96021	Solar	Install roof mounted 9.52kW(28) modules, (N)225A Main service panel with (N) 200A Main breaker	\$40,946
22056	2/16/2022	ISSUED	075-310-023-000	131 Mooney Ct.	BYERS, LESTER D & BYERS, LINDA M	1890 North St	Corning	96021	HVAC	changeout furnace, coil, condenser	\$7,990
22055	2/16/2022	Duplicate Permit - Cancelled	073-300-038	916 Snow Peak St	Palafox Maria A	7102 County Road 15	Orland	95963	Solar	Revision to permit 22040. Installing 14 PV solar modules 4.90 KW instead of 17 with 5.95KW	\$0
22054	2/16/2022	ISSUED	071-291-022-000	1657 6th Ave.	MARQUEZ, FRANCISCO; DBA M ROCK TRANSPORT	1657 6th Ave.	Corning	96021	Solar	PV roof mount solar with MPU	\$34,000
22053	2/15/2022	ISSUED	071-223-009-000	1681 Herbert Ave.	ONTIVEROS JOSE J ETAL	1681 Herbert Ave.	Corning	96021	Building	attached patio cover	\$1,500
22052	2/15/2022										\$0
22051	2/15/2022	ISSUED	073-200-006-000	411 Hyland Dr.	MARSHALL, ALLAN A ETAL	411 Hyland Dr.	Corning	96021	Solar	PV roof mount solar with main panel upgrade	\$34,000
22050	2/14/2022	ISSUED	073-115-007-000	320 Walnut St.	ACEVEDO, JUSTO SANABIA ETAL	320 Walnut St.	Corning	96021	Solar	5.6 Kw roof mount solar system w/MPU	\$32,088
22049	2/14/2022	ISSUED	073-300-013	983 Sunny Street	RAMIREZ DAVID	983 Sunny St.	Corning	96021	Solar	Install solar PV 5.680KW 16 Panels.	\$10,792
22048	2/14/2022	Online Application	071-140-027-000	955 Hwy 99w	Szanto, Victor ETAL TRS Szanto Revoc TR 5/17/04	P.O. Box 11274	Zephyr Cove	89448	Fire Protection	Install new kitchen hood suppression system in new commercial Kitchen	\$6,500
22047	2/11/2022	approved " FEES DUE "	071-250-020-000	2120 Fig Lm.	OW, QEW JEW TRUSTEE QEW JEW OW REVOC TR 3/23/04	P O Box 12632	SAN FRANCISCO	94112	Plumbing	Sewer connection to be lowered at clean out . this is in city right of way. but not city clean out.	\$26,000
22046	2/11/2022	Duplicate Permit - Cancelled							Building	Sewer	\$26,000
22045	2/11/2022	approved " FEES DUE "	073-300-001	365 Clear Creek St.	Mithmeuangneu a Pheng ETAL	1900 Oro Dam Blvd, #12-302	Oroville	95966	Solar	Revision for Permit; 22039 Installing (14) modules with 4.90 KW instead of (16) modules with 5.60 KW	\$17,600
22044	2/10/2022	Duplicate Permit - Cancelled	071-155-006-000	1716 McKinley Ave.	BYERS, LESTER D & BYERS, LINDA M	1890 North St.	Corning	96021	Roof	Roof Repairs	\$0

22043	2/10/2022	ISSUED	071-155-006-000	1716 McKinley Ave.	BYERS, LESTER D & BYERS, LINDA M	1890 North St.	Corning	96021	Roof	TEAR OFF AND REROOF	\$6,295
22042	2/10/2022	Finald	073-200-010-000	491 Hyland Dr.	FLOWERS, SKIP	491 Hyland Dr.	Corning	96021	Plumbing	REPLACE APPROX. 15 OF SEWER LINE. WITH ABS PIPE.	\$2,600
22041	2/8/2022	ISSUED	073-290-011-000	390 Clear Creek St.	Alarcon Ezequiel Maldonado ETAL	1216 East St. #2	Orland	95963	Solar	Roofmounted solar (16) 370W panels - 5.92 kW system tying into existing 200A main service panel	\$18,000
22040	2/7/2022	ISSUED	073-300-027-000	986 Sunny Street	JENNIFER PALAFOX	1050 McDonald Ct.	CORNIN G	96021	Solar	Revision to permit 22040. Installing 14 PV solar modules 4.90 KW instead of 17 with 5.95KW	\$23,004
22039	2/7/2022	See Revised Permit	073-300-001	365 Clear Creek St.	Mithmeuangneua Pheng ETAL	1900 Oro Dam Blvd, #12-302	Oroville	95966	Solar	Install PV roof mounted solar 5.60kW (16) Modules	\$18,995
22038	2/7/2022	ISSUED	073-300-013	983 Sunny Street	RAMIREZ DAVID	983 Sunny St.	Corning	96021	Solar	Install roof mounted 5.55kW (15) modules	\$28,333
22037	2/7/2022	ISSUED	073-300-008	933 Sunny Street	Copas Gary R	181 Mobile Dr.	Corning	96021	Solar	Install PV solar 5.18kW (14) Modules	\$25,500
22036	2/4/2022	ISSUED	073-073-002-000	617 Solano St.	DUNCAN, JOEL ETAL TRUSTEES DUNCAN FAMILY TRUST 6/1	1111 North 2000 West, Unit # 70	FARR WEST	84404	Demo	Fire damage demo bulding	\$15,000
22035	2/3/2022	ISSUED	073-300-036	936 Snow Peak Street	Cruse Troy ETAL	6072 Alameda Road	Corning	96021	Solar	INSTALLING A ROOF MOUNTED 10.010 kW PHOTOVOLTAIC SYSTEM CONSISTING OF 26 MODULES.	\$38,995
22034	2/2/2022	Finald	071-045-003-000	1425 North St.	RICHARDSON, GREGORY E & MICHELLE J	504 Walton Dr.	Red Bluff	96080	Electrical	100 Amp Sub-Panel replacement	\$1,800
22033	2/2/2022	approved " FEES DUE "	073-300-038	916 Snow Peak St.	Palafox Maria A	7102 County Road 15	Orland	95963	Solar	Install roof mounted solar 4.90kW (14) modules	\$19,040
22032	2/2/2022	ISSUED	073-143-003	707 Beechway	SAMUEL I. AYALA	1467 Fig St.	Corning	96021	ReModel	Remodel	\$2,350
											\$537,005

Total Records: 42



CITY OF CORNIG WASTEWATER OPERATIONS SUMMARY REPORT FEBRUARY 2022

Below is a summary of the monthly operations report that will be available for review on March 2022.

- Completed monthly reports
- Attended weekly Covid-19 awareness meeting
- Held staff meeting to discuss facility operations and issues
- Held daily safety tailgate meetings
- Inspected eyewash stations and emergency showers
- Completed testing of chemical release sensors
- Calibrated SO3 analyzer
- Inspected all fire extinguishers
- Calibrated gas detector
- Exercised emergency generator
- Submitted ESMR/DMR report to Regional Board
- Completed monthly receiving water sampling and analysis
- Completed monthly facility inspection



- Submitted stormwater report to PWD
- Received and installed new gear drive and motor for hellsieve unit
- Performed inspections of collection system trouble spots
- Replaced motor, pump and hoses on SO3 analyzer
- Anderson Crane Service on site to install repaired hellsieve
- Inframark staff constructed filter unit from 14-inch PVC for EQ basin decant pump to reduce ragging caused from hellsieve unit being out of service
- Northstate Electric on site to examine leaking oil seal on #2 screw pump
- #2 screw pump making unusual noise during operation, Inframark staff contacted manufacture to assist in determining cause, Shape Inc. has been scheduled to investigate

February, 2022

Effluent Flow Monthly Average= 625,774 GPD

ITEM NO.: G-10
AUTHORIZE PAYMENT OF INVOICE
#22745 IN THE AMOUNT OF \$16,253.07
TO R.E.Y. ENGINEERS FOR THE WEST
STREET SCHOOL ATP CONNECTIVITY
PROJECT ENGINEERING AND
ENVIRONMENTAL SERVICES

March 8, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: KRISTINA MILLER, CITY MANAGER 
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT 

SUMMARY:

Staff requests Council authorize payment of invoice #22648 for R.E.Y. Engineers for engineering and environmental services for the West Street School ATP Connectivity Project in the amount of \$16,253.07. This will be the sixth payment for this contract.

A summary of work completed between January 1st to January 31st is attached to the invoice.

BACKGROUND:

On July 27, 2021 Council awarded the Professional Engineering and Environmental Services contract for the West Street School Connectivity Project to R.E.Y. Engineers in the amount of \$190,000.00.

FUNDING:

The City of Corning was awarded an ATP Grant for the West Street School Connectivity Project in the amount of \$1,304,000.00 to prepare plans, and to construct new sidewalks, curbs, gutters, and crosswalks to close gaps in the existing sidewalk infrastructure adjacent to the school.

RECOMMENDATION:

MAYOR AND COUNCIL AUTHORIZE PAYMENT OF INVOICE #22745 IN THE AMOUNT OF \$16,253.07 TO R.E.Y. ENGINEERS FOR THE WEST STREET SCHOOL ATP CONNECTIVITY PROJECT ENGINEERING AND ENVIRONMENTAL SERVICES



City of Corning
794 Third Street
Corning, CA 96021

Invoice number 22745
Date 02/17/2022

Project: 1804.001 West Street School Connectivity
Scope of Work: Project No. 118-77727-9007 / ATPSBIL-5161(017)

Professional services through January 31, 2022

Description	Contract Amount	Percent Compl	Total Billed	Prior Billed	Current Billed
1 Project Approval and Environmental Document	30,000.00	100.00	30,000.00	30,000.00	0.00
2 Plans, Specifications, and Estimates	145,000.00	14.38	20,857.68	4,604.61	16,253.07
3 Right of Way	15,000.00	0.00	0.00	0.00	0.00
4 Utility A Letters	0.00	100.00	884.42	884.42	0.00
Total	190,000.00	27.11	51,742.10	35,489.03	16,253.07

Invoice total 16,253.07

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22745	02/17/2022	16,253.07	16,253.07				
	Total	16,253.07	16,253.07	0.00	0.00	0.00	0.00



February 17, 2022

City of Corning
 794 Third Street
 Corning, CA 96021

Attention: Robin Kampmann, City Engineer

Status Report: West Street Elementary School Connectivity Project
 Period: January 1 – January 31, 2022

Work Performed This Period:

- Project Approval and Environmental Document
 - Project Management
 - Invoice preparation
 - Coordination with PK Electric
 - Bi weekly check in call
 - Environmental Services
 - No work this month
 - Topographic data collection
 - No work this month
 - Preliminary Design
 - No work this month
 - PS&E
 - Advanced preliminary design toward 60%
 - Internal QA/QC review of 60% plans
- Additional Tasks
 - No additional tasks this month

Work Anticipated for Next Period and Beyond:

- Preliminary Design
 - Advance 60% design with alternative which avoids right of way acquisition

Issues / Concerns:

- Need to coordinate the driveway location with the school project.

Budget Status:

- Project is operating within budget.

Budget Summary:

Description	Contract Amount	Percent Complete	Total Billed
1 Project Approval and Environmental Document	\$30,000.00	100	\$30,000.00
2 Plans, Specifications and Estimates	\$145,000.00	14.38	\$20,857.68
3 Right of Way	\$15,000.00	0.00	\$0.00
Additional Tasks			
4 Utility A Letters		100	\$884.42
Total	\$190,000.00	27.11	\$51,742.10

Submitted By,

Aaron Brusatori, PE

ITEM NO.: G-11
AUTHORIZE PAYMENT OF INVOICE
#22746 IN THE AMOUNT OF \$4216.20 TO
R.E.Y. ENGINEERS FOR THE OLIVE
VIEW SCHOOL ATP CONNECTIVITY
PROJECT ENGINEERING AND
ENVIRONMENTAL SERVICES

March 8, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER 
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT 

SUMMARY:

Staff requests Council authorize payment of invoice #22746 for R.E.Y. Engineers for engineering and environmental services for the Olive View School ATP Connectivity Project in the amount of \$4216.20. This will be the sixth payment for this contract.

A summary of work completed between January 1st to January 31st is attached to the invoice.

BACKGROUND:

On July 27, 2021 Council awarded the Professional Engineering and Environmental Services contract for the Olive View School Connectivity Project to R.E.Y. Engineers in the amount of \$175,000.00.

FUNDING:

The City of Corning was awarded an ATP Grant for the Olive Street School Connectivity Project in the amount of \$1,118,000.00 to prepare plans, and to construct new sidewalks, curbs, gutters, and crosswalks to close gaps in the existing sidewalk infrastructure adjacent to the school.

RECOMMENDATION:

MAYOR AND COUNCIL AUTHORIZE PAYMENT OF INVOICE #22746 IN THE AMOUNT OF \$4216.20 TO R.E.Y. ENGINEERS FOR THE OLIVE VIEW SCHOOL ATP CONNECTIVITY PROJECT ENGINEERING AND ENVIRONMENTAL SERVICES.



City of Corning
794 Third Street
Corning, CA 96021

Invoice number 22746
Date 02/17/2022

Project: 1804.002 Olive View School Connectivity
Scope of Work: Project No. 118-77727-9006 / ATPSBIL-5161(018)

Professional services through January 31, 2022

Description	Contract Amount	Percent Compl	Total Billed	Prior Billed	Current Billed
1 Project Approval and Environmental Document	30,000.00	100.00	30,000.00	30,000.00	0.00
2 Plans, Specifications, and Estimates	133,000.00	3.17	4,216.20	0.00	4,216.20
3 Right of Way	12,000.00	0.00	0.00	0.00	0.00
4 Utility A Letters	0.00	100.00	643.82	643.82	0.00
Total	175,000.00	19.85	34,860.02	30,643.82	4,216.20

Invoice total 4,216.20

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22746	02/17/2022	4,216.20	4,216.20				
	Total	4,216.20	4,216.20	0.00	0.00	0.00	0.00



February 17, 2022

City of Corning
794 Third Street
Corning, CA 96021

Attention: Robin Kampmann, City Engineer

Status Report: Olive View Elementary School Connectivity Project
Period: January 1 – January 31, 2022

Work Performed This Period:

- Preliminary Engineering
 - Project Management
 - Invoice preparation
 - Bi weekly check in call
 - Environmental Services
 - No work this month
 - Topo / Boundary
 - No work this month
 - Preliminary Design
 - 60% design
 - Review options for fire hydrant at Fig St
 - Swing curb out to provide
- Additional Tasks
 - No additional tasks this month

Work Anticipated for Next Period and Beyond:

- Continue 60% Documents

Issues / Concerns:

- Meeting scheduled with Caltrans to discuss extension of funding and change in distribution of funding for 2/23/22.

Budget Status:

- Project is operating within budget.

Budget Summary:

Description	Contract Amount	Percent Complete	Total Billed
1 Project Approval and Environmental Document	\$30,000.00	100	\$30,000.00
2 Plans, Specifications and Estimates	\$133,000.00	3.17	\$4,216.20
3 Right of Way	\$12,000.00	0.00	\$0.00
Additional Tasks			
4 Utility A Letters		100	\$643.82
Total	\$175,000.00	19.85	\$34,860.02

Submitted By,

Aaron Brusatori, PE

ITEM NO.: 6-12
ADOPT RESOLUTION 03-08-2022-01
ACCEPTING A PORTION OF THE
CALIFORNIA CITIZEN'S OPTIONS
FOR PUBLIC SAFETY (COPS) GRANT
OVERAGE

March 8, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: JEREMIAH J. FEARS, POLICE CHIEF
KRISTINA MILLER, CITY MANAGER

SUMMARY:

The City of Corning Police Department has been notified by the Tehama County Auditor-Controller that there is an unencumbered overage in the COPS fund in the amount of \$82,313.43. These funds are restricted to front-line law enforcement and may not be used to supplant services already budgeted.

BACKGROUND:

State law establishes in each County Treasury a Supplemental Law Enforcement Services Fund that receives an annual allocation from the State. These funds cannot be transferred to the City until the Supplemental Law Enforcement Oversight Committee certifies receipt of an approved expenditure plan, by Resolution, from the City Council. The City Council, at a public hearing, must appropriate the anticipated monies exclusively to fund front-line law enforcement services in accordance with a written request submitted by the Chief of Police.

The Corning Police Department has requested, and received approval from, the Tehama County Auditor-Controller and the Tehama County Chief Administrator on February 18, 2022, that a portion of these funds (approximately \$69,480.87) can be spent on the purchase of CCTV Security Camera System equipment at an approximate cost of \$69,480.87

RECOMMENDATION:

MAYOR AND COUNCIL:

- ADOPT RESOLUTION 03-08-2022-01, THEREBY ACCEPTING THE FUNDS OFFERED THROUGH THE CITIZENS' OPTION FOR PUBLIC SAFETY (COPS) FRONT-LINE LAW ENFORCEMENT ALLOCATION GRANT OVERAGE MONIES IN THE AMOUNT OF APPROXIMATELY \$69,480.87 TO BE SPENT TOWARD THE PURCHASE OF CCTV SECURITY CAMERA SYSTEM EQUIPMENT.

RESOLUTION NO.: 03-08-2022-01

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF CORNING
TO ACCEPT A PORTION OF THE UNENCUMBERED OVERAGE FUNDS OFFERED
THROUGH THE
CITIZENS' OPTION FOR PUBLIC SAFETY (COPS) FRONT-LINE LAW
ENFORCEMENT GRANT PROGRAM**

WHEREAS, as a condition of receiving the Citizens' Option for Public Safety Grant funds, the City Council must appropriate the anticipated monies exclusively to fund front-line law enforcement services in accordance with a written request submitted by the Chief of Police; and

WHEREAS, the City Council, at a public hearing, must approve appropriation of these funds;

NOW, THEREFORE BE IT RESOLVED that the City of Corning, in order to be eligible for the California Citizens' Option for Public Safety Grant funds, has approved the expenditure of a portion of these funds for the purchase of CCTV Security Camera System equipment and they may utilize said equipment at an approximate cost of \$69,480.87 by the Chief of Police and the City Manager.

This Resolution was introduced and adopted by the City Council of the City of Corning on the 8th day of March 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Robert Snow, Jr., Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly introduced, approved, and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 8th day of March 2022 by the votes listed above.

Lisa M. Linnet, City Clerk



City of Corning
POLICE DEPARTMENT
774 Third Street
Corning, California 96021

Jeremiah Fears
Chief of Police

www.corningpd.org

(530) 824-7000

Fax (530) 824-7010

February 16, 2022

Mr. LeRoy M. Anderson, Auditor-Controller
County of Tehama
444 Oak Street, Room J
Red Bluff, CA 96080

**RE: Tehama County Supplemental Law Enforcement Oversight Committee
2021/22 Citizens' Option for Public Safety (COPS) Unencumbered Overage Fund Proposed Expenditures**

Dear Mr. Anderson:

In your memo dated October 19, 2021, we were informed that there is an unencumbered overage in the COPS fund for the City of Corning in the amount of \$82,331.43. We would like the Oversight Committee to consider that a portion of these monies be encumbered toward the purchase of the following:

(1) CCTV Security Camera System

City staff currently has two distinct challenges that can be addressed by a single unified solution. First, the repeated and expensive vandalism that has occurred at the city parks, coupled with the lack of staffing to provide continuous patrol necessitates new thinking, and a new solution. Surveillance/monitoring camera technology has flourished in recent years and can provide relief for overburdened Public Works and Police personnel.

Second, the Police Department has the ongoing responsibility of interviewing subjects and recording said interviews. Modern evidentiary procedures require that virtually all interviews and interrogations be recorded. A case may be won or lost based on the existence of a secure, recorded interview.

Staff is proposing a single "smart" camera solution that would address both issues. The "Parks" system would allow authorized personnel to monitor in real-time and search historical activity at the Corning Skate Park and Woodson Park. Multiple cameras will continuously monitor the security of these parks and display this information on two large monitors located in the police dispatch center. Its advanced features will allow users to "move and zoom" to a desired area of the park. It will alert city staff if activity is detected at an inappropriate time of day. It is designed to be expandable, so other parks, offices or even intersections could one day be included. Connectivity is secure and wireless, facilitated by the generosity of DM Tech, current Internet Service Provider for the City of Corning.

The "Interview" system would record interviews in both rooms at the Police Department. It will allow command staff, officers, and dispatchers to watch interviews in real time and monitor the security, safety, and well-being of anyone in these rooms. Without this technology, adequate supervision can be difficult to provide in a small department such as ours.

All controlling hardware and software will be physically located in the highly secure dispatch center at the Corning Police Department. The item under consideration is sold, installed, and maintained by Gaynor Telesystems, a local and well-known telecom vendor with a long and successful partnership with the City of Corning. The Corning Police Department requests \$69,480.87 to accomplish this goal.

"Committed to Superior Service"



City of Corning
POLICE DEPARTMENT
774 Third Street
Corning, California 96021

Jeremiah Fears
Chief of Police

www.corningpd.org

(530) 824-7000

Fax (530) 824-7010

If permitted, these funds will be expended during the 2021/22 fiscal year, with any remainder to be held in the COPS fund in trust.

Thank you for your consideration of this request.

Respectfully,

Jeremiah J. Fears
Chief of Police

JJF/nmb

xc: City Manager
Finance

**ITEM NO.: G-13
ADOPT RESOLUTION 03-08-2022-02
REAUTHORIZING RESOLUTION 01-25-
2022-01 PURSUANT TO AB-361 AND
ALLOWING THE CITY OF CORNING CITY
COUNCIL TO CONTINUE TO HOLD
MEETINGS REMOTELY WITHOUT
COMPLIANCE WITH THE PROVISIONS
OF GOVERNMENT CODE SECTION
54953(B)(3).**

March 8, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
LISA M. LINNET, CITY CLERK

SUMMARY:

On January 25, 2022, pursuant to AB-361 the City Council adopted Resolution 1-25-2022-01 authorizing remote teleconference meetings of the legislative bodies of the City of Corning pursuant to Brown Act provisions.

Assembly Bill 361 provides that, if the State of Emergency remains active for more than 30 days, a local agency must make the following findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules:

- The legislative body has reconsidered the circumstances of the emergency; and
- Either of the following circumstances exist: The State of Emergency continues to directly impact the ability of members to meet safely in person, or State or local officials continue to impose or recommend social distancing measures.

The City still needs flexibility to allow teleconferencing in the event staff or members of the City Council are on quarantine or isolation orders. Not doing so, could prevent the effective administration and continuation of City business at a very busy time.

Following the California Department of Public Health's release of new indoor masking guidance, Governor Gavin Newsom, on February 28, 2022 signed an Executive Order that updates the Division of Occupational Safety and Health (Cal/OSHA) COVID-19 Emergency Temporary Standard (ETS) in keeping with the current guidance. The Order also extends the current Emergency Temporary Standard through May 5, 2022 to ensure the Occupational Safety and Health Standards Board has time to review the new guidance in anticipation of the next readoption of the ETS.

In California, starting March 1st, masks will no longer be required for unvaccinated workers indoors, consistent with the update CDPH guidance, but will be strongly recommended for all individuals in most indoor settings. Employers must still provide a face covering upon request of an employee.

BACKGROUND:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which among other things rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021, for public agencies to transition back to public meetings held in full compliance with the Brown Act.

Recently, the legislature has taken action to extend the COVID-19 exceptions to the Brown Acts' teleconference requirements, subject to some additional safeguards. AB 361 allows a

local agency to use teleconferencing in any of the following circumstances without complying with the Brown Act provisions:

- The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
- The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

A local agency that holds a meeting under these circumstances would be required by AB 361 to follow the steps listed below, in addition to giving notice of the meeting and posting agendas as required under the Brown act. These additional requirements are intended to protect the public's right to participate in the meetings of local agency legislative bodies. Pursuant to AB 361 local agencies are required to do all of the following in addition to meeting notice requirements under the Brown Act:

- Allow the public to access the meeting and require that the agenda provide an opportunity for the public to directly address the legislative body pursuant to the Brown Act's other teleconferencing provisions.
- In each instance when the local agency provides notice of the teleconferenced meeting or posts its agenda, give notice for how the public can access the meeting and provide public comment.
- Identify and include in the agenda an opportunity for all persons to attend via a call-in or an internet-based service option; the legislative body needs not provide a physical location for the public to attend or provide comments.
- Conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the public.
- Stop the meeting until public access is restored in the event of a service disruption that either prevents the local agency from broadcasting the meeting to the public using the call-in or internet-based service option or is within the local agency's control and prevents the public from submitting public comments (any actions taken during such a service disruption can be challenged under the Brown Act's existing challenge provisions).
- Not require comments be submitted in advance (though the legislative body may provide that as an option) and provide the opportunity to comment in real time.
- Provide adequate time for public comment, either by establishing a timed public comment period or by allowing a reasonable amount of time to comment.
- If the legislative body uses a third-party website or platform to host the teleconference, and the third-party service requires users to register to participate, the legislative body must provide adequate time during the comment period for users to register and may not close the registration comment period until the comment period has elapsed.

The above rules will need to be adhered to by the City of Corning if the Resolution is adopted.

AB 361 also provides that, if the state of emergency remains active for more than 30 days, a local agency must make the following findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules:

- The legislative body has reconsidered the circumstances of the emergency; and

- Either of the following circumstances exist: The state of emergency continues to directly impact the ability of members to meet safely in person, or State or local officials continue to impose or recommend social distancing measures.

The goal of AB 361 is “to improve and enhance public access to local agency meetings during the COVID-19 pandemic and future applicable emergencies, by allowing broader access through teleconferencing options” consistent with Executive Order N-29-20. The bill contains an urgency clause, which became effective upon signing with a sunset of January 1, 2024.

RECOMMENDATION:

MAYOR AND CITY COUNCIL:

- Reconsider the State of Emergency and find that the State of Emergency continues to directly impact the ability of council members and staff to meet safely in person when on quarantine or isolation orders; and
- Reauthorize Resolution No. 01-25-2022-01 pursuant to AB 361 allowing the City of Corning City Council to continue to hold meetings remotely without Compliance with the Provisions of Government Code Section 54953(b)(3).

RESOLUTION NO. 03-25-2022-02

A RESOLUTION OF THE CITY OF CORNING REAUTHORIZING RESOLUTION NO. 01-25-2022-01 PURSUANT TO AB 361 AND AS A RESULT OF A LOCAL EMERGENCY, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF CORNING PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the City of Corning is committed to preserving and nurturing public access and participation in meetings of the City Council; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a State of Emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a State of Emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the "reopening" of California on June 15, 2021 did not include any change to the proclaimed State of Emergency, or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by Proclamation or by concurrent Resolution in the State Legislature; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that meeting in person would present imminent risks to the health or safety of attendees of public meetings;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CORNING HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The City Council hereby proclaims that a local emergency now exists throughout the City, and social distancing orders are currently in place and needed to protect the health and safety of the citizens.

Section 3. Remote Teleconference Meetings. The staff and legislative bodies of the City of Corning are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the City Council adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City Council may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the City Council of the City of Corning this 8th day of March, 2022
by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert Snow, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

ITEM NO: G-14
ORDINANCE NO. 697; AN
ORDINANCE OF THE CITY OF
CORNING ADDING CHAPTER 15.35,
VEHICLE CHARGING STATIONS TO
THE CORNING MUNICIPAL CODE.
(Introduction & First Reading)

March 8, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
CHRISSE MEEDS, PLANNER 2

SUMMARY:

The proposed Ordinance is in response to State legislative changes regarding Electric Vehicle Charging Stations that the State of California now requires by all jurisdictions.

BACKGROUND:

Existing law requires a City, County, or City and County to administratively approve an application to install an Electric Vehicle Charging Station through the issuance of a Building Permit or similar nondiscretionary Permit subject to a limited review by the Building Official of that City, County, or City and County. Existing law allows the Building Official to require the Applicant to apply for a Use Permit if the Official finds that the Station could have a specific adverse impact upon the public health or safety and prohibits the City, County, or City and County from denying the application for a Use Permit to install an Electric Vehicle Charging Station unless it makes written findings that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact.

Recently adopted Assembly Bill 970 requires an application to install an Electric Vehicle Charging Station to be deemed complete if, either 5 business days or 10 business days after the application was submitted (depending on the number of electric vehicle charging stations proposed in the application) the City, County, or City and County has not deemed the application to be incomplete or issued a written correction notice detailing all deficiencies in the application, as specified. The Bill requires an application to install an Electric Vehicle Charging Station to be deemed approved if 20 business days or 40 business days after the application was deemed complete, depending on the number of electric vehicle charging stations proposed in the application, (1) the City, County, or City and County has not approved the application, (2) the Building Official has not made a finding that the proposed installation could have an adverse impact upon the public health or safety or required the Applicant to apply for a Use Permit, (3) the Building Official has not denied the Permit, and (4) an appeal has not been made to the Planning Commission of the City, County, or City and County, as specified. The Bill provides that these requirements do not expand or restrict the role or responsibility of a local publicly owned electric utility in providing new electric service to an Electric Vehicle Charging Station in a manner consistent with safety, reliability, and engineering requirements. The Bill requires a City, County, or City and County to reduce the number of required parking spaces to accommodate the Electric Vehicle Charging Station, as specified.

This Bill's provisions became operative on January 1, 2022, but for every City, County, or City and County with a population of less than 200,000 residents, the Bill's provisions would apply beginning on January 1, 2023.

The Bill includes findings that changes proposed by this Bill address a matter of statewide concern rather than a municipal affair and, therefore, apply to all cities, including charter cities.

In developing an expedited permitting process, the Bill requires the adoption of a checklist of all electric vehicle charging station requirements and to have the checklist published on a publicly accessible internet website that belongs to the City.

The City of Corning is considering adopting proposed Ordinance No. 697 which would add Chapter 15.35 Electric Vehicle Charging Stations to Title 15 of the Corning Municipal Code. Adoption of proposed Ordinance 697 would also add a "Checklist" to the City's website that will allow for the expedited process of establishing an Electric Vehicle Charging Station.

GENERAL PLAN:

The 2014-2034 Corning General Plan contains goals throughout the Plan. Proposed Ordinance 697 is consistent with the City's General Plan's Sustainability and Resource Conservation Element as it encourages the use of electric vehicles.

ENVIRONMENTAL:

Proposed Ordinance 697 is exempt from review under the California Environmental Quality Act (CEQA), Guidelines Section 15061(b) (3) because it can be seen with certainty that it will have no significant negative effect on the environment.

RECOMMENDATION:

- **MOVE TO INTRODUCE FOR FIRST READING, ORDINANCE NO. 697, AN ORDINANCE OF THE CITY OF CORNING ADDING CHAPTER 15.35, VEHICLE CHARGING STATIONS AND THE ASSOCIATED REQUIRED CHECKLIST TO THE CORNING MUNICIPAL CODE AND AUTHORIZE STAFF TO MAKE CHANGES AS REQUIRED BY STATE LAW FROM TIME TO TIME.**

- **APPROVE SUMMARY ORDINANCE FOR PUBLICATION PURPOSES; AND**
- **DIRECT THE CITY CLERK TO READ THE ORDINANCE BY TITLE ONLY.**

ATTACHMENTS:

- **Exhibit "A" – Ordinance 697**
- **Exhibit "B" – Electric Vehicle Charging Station Checklist**

CITY OF CORNING ORDINANCE NO. 697
AN ORDINANCE OF THE CITY OF CORNING ADDING CHAPTER 15.35 "ELECTRIC VEHICLE CHARGING STATIONS" TO PROVIDE EXPEDITED PERMITTING PROCESS CONSISTENT WITH STATE LAW

WHEREAS, the City of Corning seeks to comply with State Law, Assembly Bill 1236 (Gov. Code, § 65850.7), through adoption of Corning Municipal Code section 15.35, which provides for the creation of an expedited, streamlined permitting process for electric vehicle charging systems; and

WHEREAS, the Ordinance is consistent with the City's General Plan, Sustainability and Resource Conservation Element, as it encourages the use of electric vehicles; and

WHEREAS, the Ordinance is in the interest of the public health, welfare, and safety of the City of Corning as it assures the effective and streamlined approval of electric vehicle charging stations, which will encourage the use of less-polluting electric vehicles; and

WHEREAS, the Ordinance is exempt from review under the Environmental Quality Act, Guidelines section 15061(b)(3) because it can be seen with certainty that it will have no significant negative effect on the environment; and

WHEREAS, on March 8, 2022, the City Council conducted a public hearing on the proposed Ordinance.

NOW, THEREFORE, the City Council of the City of Corning does ordain as follows:

SECTION 1. Chapter 15.35 "ELECTRIC VEHICLE CHARGING STATIONS" is hereby added to Title 15, "BUILDING AND CONSTRUCTION" as follows:

Chapter 15.45 - ELECTRIC VEHICLE CHARGING STATIONS

15.45.010 - Definitions.

The following words and phrases, whenever used in this article, shall be construed as hereafter set out, unless it shall be apparent from the context that they have a different meaning:

"A feasible method to satisfactorily mitigate or avoid the specific, adverse impact" includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by a City or City on another similarly situated application in a prior successful application for a permit.

"Building Official" means the city's senior Building Inspector or his or her designee.

"Electric Vehicle Charging Station" means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this section, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

"Electronic submittal" means the utilization of one or more of the following:

1. Email.
2. The internet.
3. Facsimile.

"Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

15.45.020 - Purpose.

The purpose of this chapter is to promote and encourage the use of electric vehicles by creating an expedited, streamlined permitting process for electric vehicle charging stations while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations. This chapter is also purposed to comply with California Government Code Section 65850.7.

15.45.030 - Building Permit required.

A Building Permit is required to install an Electric Vehicle Charging Station. An application for a Building Permit to install an Electric Vehicle Charging Station shall be processed in accordance with Section 65850.7 of the Government Code.

15.03.040 - Review of applications.

Corning is adopting this chapter in order to create an expedited, streamlined permitting process for Electric Vehicle Charging Stations.

A. To facilitate an expedited permitting process, the Building Official is hereby authorized and directed to develop and adopt a checklist of all requirements with which electric vehicle charging stations shall comply to be eligible for expedited review.

B. The expedited, streamlined permitting process and checklist may refer to the recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" as published by the Governor's Office of Planning and Research. The checklist shall be published on the City of Corning internet website.

C. Prior to submitting an application, the Applicant shall verify that the installation of an Electric Vehicle Charging Station will not have a specific, adverse impact to public health and safety and building occupants. Verification by the Applicant includes, but is not limited to: Electrical system capacity and loads; electrical system wiring, bonding, and overcurrent protection; building infrastructure affected by electric vehicle charging station equipment and associated conduits; and areas of electric vehicle charging station equipment and vehicle parking.

D. An application under this section may be submitted by personal, mailed, or electronic (including electronic signatures on all forms, applications, and other documentation) submittal together with any required permit processing and inspection fees.

E. An application that satisfies the requirements in the checklist, as determined by the Building Official, shall be deemed complete. Upon receipt of an incomplete application, the Building Official shall issue a written correction notice detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

F. Upon confirmation by the Building Official of the application and supporting documentation being complete, meeting the requirements of the checklist, and being consistent with all applicable laws and health and safety standards, the Building Official shall administratively approve the application and issue all required permits or

authorizations. Such approval does not authorize an Applicant to energize or utilize the Electric Vehicle Charging Station until all required inspections have been finalized by the City of Corning. Such approval also does not authorize an Applicant to connect the Electric Vehicle Charging Station to the local utility provider's electricity grid. The Applicant is responsible for obtaining such approval or permission from the local utility provider.

G. An Electric Vehicle Charging Station shall meet all applicable health and safety standards and requirements imposed by State and City permitting authorities and shall meet all applicable safety and performance standards established by the 2016 California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, the rules of the Public Utilities Commission regarding safety and reliability.

H. Any conditions imposed on an application to install an Electric Vehicle Charging Station shall be designed to mitigate the specific, adverse impact upon the public health or safety at the lowest cost possible. The Building Official shall not condition the approval of any Electric Vehicle Charging Station Permit on the approval of such a system by an association, as that term is defined by Civil Code Section 4080.

I. If the Building Official makes a finding, based on substantial evidence, that the Electric Vehicle Charging Station could have a specific, adverse impact upon the public health or safety, the Applicant shall be required to apply for a Conditional Use Permit. The decision of the Building Official that the Electric Vehicle Charging Station could have a specific, adverse impact upon the public health or safety may be appealed to the Planning Commission.

J. When making a decision on a Conditional Use Permit for an Electric Vehicle Charging Station, the Planning Commission, as well as the City Council on appeal, may not deny the Conditional Use Permit to install an Electric Vehicle Charging Station unless it makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. The findings shall include the basis for the rejection of potential feasible alternatives of preventing the adverse impact.

15.45.050 - Inspections.

A. Inspections shall be required and performed by the building division for electric vehicle charging stations.

B. The inspections shall be done in an efficient inspection process, in a timely manner, and should include consolidated inspections when applicable; inspection measures taken should be consistent with safety requirements that ensure that the electric vehicle charging stations are properly installed.

C. If electric vehicle charging stations fail inspections, a subsequent inspection is authorized but need not conform to the requirements of this chapter.

SECTION 3. Severability.

If any section, subsection, phrase, or clause of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of

this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, phrase, or clause thereof irrespective of the fact that any one or more sections, subsections, phrases, or clauses be declared unconstitutional.

SECTION 5. Publication and effective date.

This Ordinance shall be published in accordance with the provisions of Government Code section 36933.

This Ordinance shall take effect 30 days after its final passage.

The City Clerk shall certify to the adoption of this Ordinance and shall cause it to be posted and/or published in accordance with the law.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Corning held on **March 8, 2022**, and enacted at a regular meeting of the City Council of the City of Corning held on _____, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert Snow, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

SUMMARY OF ORDINANCE NO. 697

**SUMMARY OF AN ORDINANCE OF THE CITY OF CORNING ADDING CHAPTER
15.35 "ELECTRIC VEHICLE CHARGING STATIONS" TO PROVIDE EXPEDITED
PERMITTING PROCESS CONSISTENT WITH STATE LAW**

Pursuant to Government Code Section 36933(c), the following constitutes a summary of Ordinance No. 697 introduced by the Corning City Council on March 8, 2022 and scheduled for consideration of adoption on March 22, 2022 at its meeting held in the City Council Chambers at 794 Third Street, Corning, California.

The City of Corning seeks to comply with State Law, Assembly Bill 1236 (Gov. Code, § 65850.7), through adoption of Corning Municipal Code section 15.45, which provides for the creation of an expedited, streamlined permitting process for electric vehicle charging systems. The Ordinance is in the interest of the public health, welfare, and safety of the City of Corning as it assures the effective and streamlined approval of electric vehicle charging stations, which will encourage the use of less-polluting electric vehicles.

A certified copy of the full text of the Ordinance is posted and available for review in the City Clerk's Office at 794 Third Street, Corning, California. This Ordinance shall be in full force and effective thirty (30) days after its adoption and shall be published and posted as required by law. This Ordinance was introduced by the City Council of the City of Corning on March 8, 2022 and is scheduled for consideration of adoption on March 22, 2022.

Lisa M. Linnet,
Corning City Clerk

Posted at Corning City Hall and Published on February 23, 2022.