



LIBRARY COMMISSION MEETING

WEDNESDAY, APRIL 6, 2022

CITY COUNCIL CHAMBERS

794 THIRD STREET

A. CALL TO ORDER: 5:30 p.m.

B. ROLL CALL:

**Commissioner: Susan Olson Higgins
Sylvia Meents
Carol Mueller**

**Chairperson: Sandra Sehorn
Judy Turner**

C. BUSINESS FROM THE FLOOR:

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the agenda changed, please come to the podium, and explain the reason you are asking for the order of the agenda to be changed.

- 1. Waive the Reading and Approve the Minutes of the October 6, 2021 Library Commission Meeting with any necessary corrections:**
- 2. Update by County Librarian Todd Deck on current Library Projects and Programs.**
- 3. Continued discussion of the Library Vision Plan.**
 - a) Discussion and possible recommendation regarding furniture/new circulation desk purchase proposal from Demco; and**
 - b) Discussion and possible recommendation regarding library flooring.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. COMMISSIONER REPORTS AND ANNOUNCEMENTS:

**Turner:
Olson Higgins:
Meents:
Mueller:
Sehorn:**

G. ADJOURNMENT:

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

POSTED: FRIDAY, APRIL 1, 2022



LIBRARY COMMISSION MEETING MINUTES

WEDNESDAY, OCTOBER 6, 2021
CITY COUNCIL CHAMBERS
794 THIRD STREET

A. **CALL TO ORDER:** 5:37 p.m.

B. **ROLL CALL:**

Commissioner: Susan Olson Higgins
Sylvia Meents
Carol Mueller
Sandra Sehorn
Chairperson: Judy Turner

All members were present except Commissioner Meents.

C. **BUSINESS FROM THE FLOOR:** None.

D. **REGULAR AGENDA:**

1. **Waive the Reading and Approve the Minutes of the following meetings with any necessary corrections:**

- a. Canceled meeting of July 7, 2021; and
- b. October 21, 2020 Meeting.

Commissioner Sehorn moved to approve the Minutes of the July 7, 2021 canceled meeting; and the October 21, 2021 meeting with the corrections to the spelling of Sandra Sehorn's name. Commissioner Mueller seconded the motion. **Ayes: Turner, Mueller, Olson Higgins, and Sehorn. Absent: Meents. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Meents absent.**

2. **Introduction of new Commissioner Sandra Sehorn.**

Chairperson Turner introduced Sandra Sehorn who was appointed to the Commission by the City Council at the September 28, 2021 City Council Meeting.

3. **Update by County Librarian Todd Deck on current Library Projects and Programs.**

County Librarian Todd Deck announced the implementation of additional Library hours (8-additional hours weekly) in Corning and a more streamlined schedule. He provided the following statistics for fiscal year (July 1st – June 30th) related to:

- Computer usage and book check ins/outs (Corning specific);
- County wide E-book check ins/outs;
- Video streaming;
- Introduced the new "Tehama County Hidden Hero's" Program and provided each

Commissioner with a copy of the booklet;

Mr. Deck also reported the following:

- Announced that the American Library Association has reached out to him and encouraged his submittal of another grant application. He stated they were very impressed with the Tehama County Hidden Hero's Program which was funded by a previous grant from them. He was also invited to present on this Program at the American Library Association meeting in Washington D.C. next summer.

- Provided the Commission with craft handouts utilized by the Library's youth program "Learning Adventures" which is a one (1) hour program held at the Library every Thursday.

- Announced that the Library had received a \$14,000 grant from the California State Library for the purchase of individual electronic tablets and attachable individual internet plug in servers to be utilized by Library patrons.

- Announced that with grant funding the County Library was able to purchase the following programs for use at the Library: LinkedIn Learning; Skillshare; and Coursera.

- Reported on the temporary Story Walks program and announced that he had received a grant to fund a permanent Story Walk Program which will be presented to Council once all details are worked out.

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER

- He is currently researching a possible grant for a Book Mobile.
- Stated that the State has approximately \$430,000,000 in grant funding available for Libraries (up to \$10,000,000 per Library) however the funds have to be utilized for specific needs such as structural repairs, ADA compliance, etc.

4. Discussion of Library Vision Plan.

Commissioner Sehorn stated that she would like to see the existing Library carpet cleaned; possibly painting the interior of the Library, furniture replaced (specifically new chairs that can be wiped clean), and a new checkout desk. She also suggested considering contracting with Campbell Keller to provide an assessment and design for the Library.

Following discussion, the Commissioners provided the following improvements they would like brought back to the next Commission meeting for consideration and listing by priority for possible future recommendation to the City Council:

- New service desk;
- More comfortable and moveable seating;
- Walled tutoring/study;
- Install window between entrance & checkout desk;
- Create covered outdoor area & add additional tables/seating; and
- Contacting Chico State Architectural Department for design plans.
- New carpeting/flooring;
- Paint Interior
- Reduce staff area;
- Third party assessment of space;

County Librarian Todd deck stated that following conversations with the City Manager, he would suggest obtaining input from the Community on what changes/improvements they would like to see at the Library. He suggested circulating a survey to obtain this input and stated that he would put some survey questions together for the Commission to consider at the next meeting. He also stated that he would obtain information (models, costs, etc.) and bring back to the next meeting relating to the following: Furniture; Service Desk; and flooring.

City Clerk Lisa Linnet stated that she would research minutes of past Commission meetings to see if she can find the survey previously used.

Motion was made by Commissioner Olson Higgins for City Clerk Lisa Linnet to compose list of items discussed for consideration and prioritization at the next Commission Meeting; Commissioner Mueller seconded the motion. **Ayes: Turner, Mueller, Olson Higgins, and Sehorn. Absent: Meents. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Meents absent.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

F. COMMISSIONER REPORTS AND ANNOUNCEMENTS:

Turner: Reminded everyone present that the Friends of the Library will have a booth at the Olive Festival on Saturday, October 9th.

Olson Higgins: Olive Festival is looking good.

Meents: Absent

Mueller: None.

Sehorn: Stated she is looking forward to being on the Commission.

G. ADJOURNMENT: 7:12 p.m.

Lisa M. Linnet, City Clerk

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