



**CITY COUNCIL  
CLOSED SESSION AGENDA  
TUESDAY, MAY 10, 2022  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

**A. CALL TO ORDER: 6:00 p.m.**

**B. ROLL CALL:**

**Council:**

**Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Robert Snow**

**Mayor:**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

**C. PUBLIC COMMENTS:**

**D. REGULAR AGENDA:**

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8:  
Properties: APN: 071-136-001-000 – 071-136-011-000  
Agency Negotiator: Kristina Miller, City Manager  
Negotiating Parties: City and Felix Bill Family LTD, Hildebrandt Family Trust, and Conway Revocable Trust  
Under Negotiation: Price and Terms**
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8:  
Properties: City Owned Airport Buildings.  
Agency Negotiator: Kristina Miller, City Manager  
Negotiating Parties: Collette Glattfelder and Tony Cutter.  
Under Negotiation: Lease Price and Terms**
- 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8:  
Property: 071-131-001 (Sixth and Yolo St.)  
Agency Negotiation: Kristina Miller  
Under Negotiation: Price and Terms**



**CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MAY 10, 2022  
CITY COUNCIL CHAMBERS IN PERSON  
AT 794 THIRD STREET**

**OR  
VIA ZOOM**

<https://us06web.zoom.us/j/9342948553?pwd=WFF2OVdJZnhldTZKRvJwZ1FSTFFTUT09>

Meeting ID: 934 294 8553, Passcode: 01252022

**THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER**

**OR BY PHONE**

(720) 707- 2699

Meeting ID: 934 294 8553, Passcode: 01252022

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**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council: Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Mayor: Robert Snow**

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Councilor Burnett.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

**G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.**

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the following Meetings with any necessary corrections:
  - a) April 22, 2022 Closed Session Meeting;**
  - b) April 26, 2022 Regular City Council Meeting****
- 3. May 4, 2022 Claim Warrant in the amount of \$337,539.93.**
- 4. April 2022 Wages & Salaries: \$394,544.74.**
- 5. April 2022 Treasurer's Report.**
- 6. April Building Permit Valuation Report in the amount of \$558,677.**
- 7. April 2022 City of Corning Wastewater Operations Summary Report.**
- 8. Appointment of Laura Calkins to the Corning Library Commission.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:**

**I. PUBLIC HEARINGS AND MEETINGS: None**

**J. REGULAR AGENDA:**

- 9. Approve extension of membership in Shasta Cascade Hazardous Response Team (SCHMRT) and authorize City Manager to issue letter requesting 5-year extension of Agreement.**
- 10. Adopt Resolution 05-10-2022-01 and authorize the City Manager to execute the Agreements for the purchase and sale of 1113 Solano Street in Corning, CA.**
- 11. Review and discuss the proposed Measure A Funding Allocation and approve the Fiscal Year 2022/2023 Capital Improvement Priorities.**

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

**Demo:**

**Burnett:**

**Hargens:**

**Valerio:**

**Snow:**

**N. ADJOURNMENT:**

**POSTED: FRIDAY, MAY 6, 2022**



**CORNING CITY COUNCIL  
CLOSED SESSION MINUTES  
FRIDAY, APRIL 22, 2022  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

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A. **CALL TO ORDER: 5:00 p.m.**

B. **ROLL CALL:**

**Council:**

**Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Robert Snow**

**Mayor:**

All members of the Council were present except Councilor Valerio.

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. **PUBLIC COMMENTS:** None.

D. **REGULAR AGENDA:**

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8:**  
Property: 071-131-001 (Sixth and Yolo St.)  
Agency Negotiation: Kristina Miller  
Under Negotiation: Price and Terms

E. **ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 5:15 p.m.**

Mayor Snow announced that there is no reportable action.

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**Lisa M. Linnet, City Clerk**



**CORNING CITY COUNCIL  
MEETING MINUTES  
TUESDAY, APRIL 26, 2022  
CITY COUNCIL CHAMBERS IN PERSON  
AT 794 THIRD STREET  
OR VIA ZOOM AT:**

<https://us06web.zoom.us/j/9342948553?pwd=WFF2OVdJZnhldTZKRvJwZ1FSTFFTUT09>

**Meeting ID: 934 294 8553, Passcode: 01252022**

**OR BY PHONE AT (720) 707- 2699**

**Meeting ID: 934 294 8553, Passcode: 01252022**

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**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council: Dave Demo  
Karen Burnett  
Shelly Hargens  
Jose "Chuy" Valerio  
Mayor: Robert Snow**

All members of the City Council were present.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Councilor Burnett.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

- 1. Proclamation – May 11 2022 as Tehama County Peace Officers’ Memorial Day.** Present to accept the Proclamation was retired California Highway Patrol Sergeant Patrick Hurton and Jeremiah Fears on behalf of the Corning Police Department.
- 2. Proclamation – May 2022 as Mental Health Month.** Present to read and accept the Proclamation was Carol Vargas, Police Activities League Mentoring Program and Avery Vilche, Tehama County Health Services Agency Health Educator.
- 3. Proclamation – May 2022 as Older Americans Month.** Present to accept the Proclamation was Elaine Benwell, Corning Healthcare District Elder Services.
- 4. Presentation: Diana Ramirez, Waste Management Public Sector Manager - Waste Management Smart Truck Program.** Ms. Ramirez presented a PowerPoint and stated that they have established a 45-day education process for the public to educate and encourage the public on the proper process for recycling, discard of waste, etc. She explained their process of notification to residents/businesses and stated that the first phase was started with Commercial businesses with roller bins on March 18<sup>th</sup>, she then presented the notification schedule for businesses and residents.

**F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Jannie Frainer thanked the City for the improvement at Woodson Park.

Matt Hansen, candidate in the next election introduced himself.

Diane Ramirez announced on behalf of Empower Tehama that tomorrow is Denim Day.

**G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.**

- 5. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**

6. Waive the reading and approve the Minutes of the April 12, 2022 City Council Meetings with any necessary corrections:
7. April 20, 2022 Claim Warrant in the amount of \$364,267.55.
8. April 20, 2022 Business License Report.
9. Authorize payment of Invoice #22977 in the amount of \$31,592.04 to R.E.Y. Engineers for the West Street School ATP Connectivity Project Engineering and Environmental Services.
10. Authorize payment of Invoice #22978 in the amount of \$31,439.59 to R.E.Y. Engineers for the Olive View ATP Connectivity Project Engineering and Environmental Services.
11. Adopt Resolution 04-26-2022-02, a Resolution calling for the Municipal Election and requesting it be consolidated with the County's November 8, 2022 Statewide General Election.

Councilor Valerio moved to approve Consent Items 5-11; Councilor Burnett seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None.** Motion was approved by a 5-0 vote.

**H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.**

**I. PUBLIC HEARINGS AND MEETINGS: None.**

**J. REGULAR AGENDA:**

12. Adopt Resolution 04-26-2022-01, a Resolution of Intention to Annex Parcel Map 20-1001 (Magnolia Meadows Subdivision) into Landscape and Lighting District No. 1, Zone 5, Jason Able

Presented by City Engineer/Public Works Consultant Robin Kampmann. She announced that the final Public Hearing will be held on May 24<sup>th</sup> to ensure compliance with the 10-day public hearing noticing requirement.

Councilor Demo moved to adopt Resolution No. 04-26-2022-01, a Resolution of Intention to annex the Magnolia Meadows Subdivision (Tract 20-1001) into Landscape and Lighting District No. 1; Zone 5. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Burnett, Valerio, and Hargens. Absent/Abstain/Opposed: None.** Motion was approved by a 5-0 vote.

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

City received a letter from the Friends of the Library announcing improvements discussed at the recent Library Commission Meeting, announced the 50<sup>th</sup> Anniversary of the Library at the current location, asked about funding in the current year budget for wallpaper removal/painting, or if considering funding these improvements in the 2022/2023 budget.

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:**

**Demo:** Attended the Senior Center Meeting; the TCTC meeting at which the County's unmet needs were addressed; and attended the Corning Healthcare District's Ribbon Cutting.

**Burnett:** Reported on Bunko at the Senior Center; they had 24 Bunko players and 35 came for dinner. She announced the Senior Center will reopen for lunches on July 1<sup>st</sup>.

**Hargens:** Nothing

**Valerio:** Announced Corning Tuesday Night Market on May 3<sup>rd</sup>; the date of the "Meeting the Candidates" Night at Rodgers Theater; and thanked everyone who supported the Jayden Easter Egg Hunt.

**Snow:** Nothing.

City Manager Miller announced the Groundwater Meeting tomorrow, April 27<sup>th</sup> at 8:30 a.m.

**N. ADJOURNMENT: 7:15 pm.**

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Lisa M. Linnet, City Clerk

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** May 4, 2022

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday May 10, 2022 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending 04-29-22	\$	30,039.06
B.	Payroll Disbursements	Ending 04-29-22	\$	48,472.30
C.	Cash Disbursements	Ending 05-04-22	\$	183,345.52
D.	Payroll Disbursements	Ending 05-04-22	\$	75,683.05

**GRAND TOTAL \$ 337,539.93**

REPORT.: May 02 22 Monday  
 RUN...: May 02 22 Time: 10:20  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 04-22 thru 04-22 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
032857	04/25/22	TEH08	COUNTY OF TEHAMA	40.00	220425	PROF SVCS-WTR
032858	04/26/22	TEH08	COUNTY OF TEHAMA	141.00	22-01	PROF SVCS-PLANNING
032859	04/26/22	TEH08	COUNTY OF TEHAMA	20.00	220426	PROF SVCS-WTR
032860	04/27/22	A&M00	A&M ENVIRONMENTAL SERVICE	7972.00	226	HAZARDOUS CLEANUP-PROP 68 PARK
032861	04/27/22	AQU00	AQUA-METRIC SALES COMPANY	5199.02	INV008805	WTR METER REPLAC-WTR CAP IMPROV
032862	04/27/22	ATT02	AT&T	944.42	18099623	COMMUNICATIONS-
032863	04/27/22	COM01	COMPUTER LOGISTICS, INC	3060.00	83289	EQUIP MAINT-
032864	04/27/22	COR58	CORNING UNION HIGH SCHOOL	722.00	220426	MAT & SUPPLIES-REC (BATHROOM USE FOOTBALL LEAGUE)
032865	04/27/22	ECO05	ECORP CONSULTING, INC.	945.00	96306	PROF SVCS-PLANNING
032866	04/27/22	INL01	INLAND BUSINESS SYSTEMS	175.62	IN2628144	COMMUNICATIONS-
032867	04/27/22	INT15	INTERWEST CONSULTING GROU	3925.00 2017.50	76971 77523	SB2-PROF SVCS SB2-PLANNING SB2-PROF SVCS SB2-PLANNING
Check Total.....:				5942.50		
032868	04/27/22	LIN01	LINCOLN AQUATICS, INC.	2219.62	SN079733	MAT & SUPPLIES-POOL
032869	04/27/22	PAC29	PACE ANALYTICAL SERVICES,	162.40	220394728	PROF SVCS-WTR DEPT
032870	04/27/22	PGE2B	PG&E	346.89	8094950-6	SOLAR-WWTP
032871	04/27/22	QUI02	QUILL CORPORATION	71.09	24586865	OFFICE SUPPLIES-FINANCE
032872	04/27/22	RED15	RED TRUCK ROCK YARD, LLC	155.51	1339	MAT & SUPPLIES-STR
032873	04/27/22	RON03	RON DUPRATT FORD	49.44 558.86 705.00 -558.86	296816 299715 301251 CM299715C	VEH OP/MAINT-ACO VEH OP/MAINT-POLICE VEH OP/MAINT-POLICE VEH OP/MAINT-POLICE
Check Total.....:				754.44		
032874	04/27/22	SCP00	SCP DISTRIBUTORS LLC	305.84 -270.00	SN079936 SN080022C	MAT & SUPPLIES-POOL MAT & SUPPLIES-POOL
Check Total.....:				35.84		
032875	04/27/22	QUI02	QUILL CORPORATION	6.99 67.87 67.87	24475122 24477984 24479142	OFFICE SUPPLIES-FIRE OFFICE SUPPLIES-FIRE OFFICE SUPPLIES-FIRE
Check Total.....:				142.73		
032876	04/28/22	GAB00	GABBARD, BRYAN	300.00	220501	REC INSTRUCTOR-REC
032877	04/28/22	LEE00	LEE, JACQUELINE PATTON	157.50	220430	REC INSTRUCTOR-REC
032878	04/29/22	VOID	VOIDED CHECK			
032879	04/29/22	VOID	VOIDED CHECK			
032880	04/29/22	VOID	VOIDED CHECK			
032881	04/29/22	VOID	VOIDED CHECK			
032882	04/29/22	VOID	VOIDED CHECK			
032883	04/29/22	VOID	VOIDED CHECK			
032884	04/29/22	VOID	VOIDED CHECK			
032885	04/29/22	VOID	VOIDED CHECK			
032886	04/29/22	\A091	ANDREW ALEJANDRE	48.34	000C20401	MQ CUSTOMER REFUND FOR ALE0042
032887	04/29/22	\B083	CORINNE BELLECI	33.11	000C20401	MQ CUSTOMER REFUND FOR BEL0063
032888	04/29/22	\M151	DAVE MERANDA	65.00	000C20401	MQ CUSTOMER REFUND FOR MER0010
032889	04/29/22	\M152	MEGAN MOLINA	5.66	000C20401	MQ CUSTOMER REFUND FOR MOL0105
032890	04/29/22	\R094	ERIKA ROMO	147.79	000C20401	MQ CUSTOMER REFUND FOR ROM0026
032891	04/29/22	\T039	COURTNEY THUEMLER	152.69	000C20401	MQ CUSTOMER REFUND FOR THU0027
032892	04/29/22	\V048	MISAEEL VAZQUEZ-CASTILLO	50.00	000C20401	MQ CUSTOMER REFUND FOR VAZ0005
032893	04/29/22	\V049	OSIEL VILLA	28.89	000C20401	MQ CUSTOMER REFUND FOR VIL0044
Cash Account Total.....:				30039.06		
Total Disbursements.....:				30039.06		
Cash Account Total.....:				.00		



REPORT.: May 02 22 Monday  
 RUN...: May 02 22 Time: 10:20  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 04-22 thru 04-22 Bank Account.: 1025

PAGE: 002  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
13137	04/29/22	AFL01	AMERICAN FAMILY LIFE	960.66	C20430	AFLAC INS.PRE TAX
				126.28	1C20430	AFLAC INS.AFTER TAX
			Check Total.....:	1086.94		
13138	04/29/22	BLU02	BLUE SHIELD OF CALIFORNIA	20666.58	C20430	MEDICAL INSURANCE
13139	04/29/22	OEU01	OPERATING ENGINEERS #3	20773.00	C20430	MEDICAL INSURANCE
13140	04/29/22	OEU02	OPERATING ENG. (DUES)	402.00	C20430	UNION DUES MGMT
				737.00	1C20430	UNION DUES POLICE
				540.00	2C20430	UNION DUES DISPATCH
				840.00	3C20430	UNION DUES-MISC
			Check Total.....:	2519.00		
13141	04/29/22	PRI04	PRINCIPAL LIFE INSURANCE	2299.23	C20430	DENTAL INSURANCE
				316.95	1C20430	VISION INSURANCE
				810.60	2C20430	LIFE INSURANCE
			Check Total.....:	3426.78		
			Cash Account Total.....:	48472.30		
			Total Disbursements.....:	48472.30		

REPORT.: May 04 22 Wednesday  
 RUN...: May 04 22 Time: 15:34  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 05-22 thru 05-22 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
032888	05/02/22	\M151	DAVE MERANDA	-65.00	000C20401u	Ck# 032888 Reversed
032894	05/02/22	COR07	CORBIN WILLITS SYSTEMS, I	713.43	000C205011	EQUIP MAINT-FINANCE
032895	05/02/22	COR09	CORNING CHAMBER OF COMM.	1000.00	000C205011	CngChamberComm. Economic
032896	05/02/22	MOO07	MOORE & BOGENER, INC.	5525.00	000C205031	CONSULTING SVCS-LGL SVCS
032897	05/02/22	NEL00	NELSON, JEFFREY NEIL	54.70	000C205011	PROF SVCS-FIRE DEPT
032898	05/02/22	OCH01	OCHOA CLEANING	4520.73	000C205011	JANITORIAL SERVICES-
032899	05/02/22	PIT01	PITNEY BOWES	183.80	000C205011	Rents/Leases Finance Dept
032900	05/02/22	SCH16	SCHLERETH, DAYMON WAYNE	104.70	000C205011	PROF SVCS-FIRE DEPT
032901	05/02/22	CAR18	CARTER, EMMA CLAIRE	60.00	220430	REC INSTRUCTOR-REC
032902	05/02/22	COR08	CORNING LUMBER CO INC	166.09	220425	MAT & SUPPLIES-
032903	05/02/22	DOW01	DOWN RANGE	21.44	535433	UNIFORMS/CLOTHING-POLICE
032904	05/02/22	GON02	GONZALEZ JUMPERS & PARTY	332.00	220503	MAT & SUPPLIES-COMM EVENTS(CORNING TUES NIGHT MRKT
032905	05/02/22	KIN14	KINETICS ACADEMY OF DANCE	615.00	220331	REC INSTRUCTOR-REC
032906	05/02/22	MCC07	MCCOY'S HARDWARE & SUPPLY	1205.79	220427	BLD MAINT-
032907	05/02/22	NAP01	NAPA AUTO PARTS	309.70	220425	MAT & SUPPLIES-
032908	05/02/22	PAC29	PACE ANALYTICAL SERVICES,	122.40	220418428	PROF SVCS-WTR DEPT
032909	05/02/22	PGE2A	PG&E	57.81	220426	ELECT-CORNING COMMUNITY PARK
032910	05/02/22	PGE2B	PG&E	9623.51	220426	ELECT-WWTP
032911	05/02/22	S&L00	S & L BREWER ENTERPRISES	250.00	22CORN04	K9 PROGRAM-POLICE
032912	05/02/22	STA24	STAY POSITIVE PRODUCTIONS	600.00	050322	MAT & SUPPLIES-COMM EVENTS(CORNING TUES NIGHT MRKT
032913	05/02/22	TEH08	COUNTY OF TEHAMA	50.00	220502	MAT & SUPPLIES-PLANNING
032914	05/02/22	TUP00	TUPES, KEVIN	2210.00	220426	WELL REPAIRS-WTR CAP IMPROV
032915	05/02/22	UNI09	UNITED RENTALS (NORTH AME	2177.63	205635961	MACH EQUIP-STR
				473.92	205636383	MACH/EQUIP-STR
			Check Total.....	2651.55		
032916	05/03/22	CIT03	CITY OF CORNING	400.00	GRI0028	CDBG CV2&3-ASST-EMERGENCY RESP (MONTE GRIFFITH)
032917	05/03/22	FIR05	FIRST NATIONAL BANK OMAHA	175.79	220428	MAT & SUPPLIES-
032918	05/03/22	FIR16	FIRST NATIONAL BANK OMAHA	1322.96	220428	MAT & SUPPLIES-
032919	05/03/22	FIR17	FIRST NATIONAL BANK OMAHA	226.29	220428	CONF/MTGS-CITY COUNCIL
032920	05/03/22	PGE00	PG&E	200.00	220502	CDBG CV2&3-ASST-EMERGENCY RESP (MONTE GRIFFITH)
032921	05/04/22	AIR00	AIRGAS USA, LLC	66.94	998837874	MAT & SUPPLIES-FIRE
032922	05/04/22	ATT15	AT&T MOBILITY	688.24	220419	COMMUNICATIONS-
032923	05/04/22	BUS01	BUSINESS CONNECTIONS	164.00	80769	EMPLOYEE PHYS-POOL
032924	05/04/22	CAM02	FERGUSON ENTERPRISES INC.	54.74	1704784	EQUIP MAINT-WTR
032925	05/04/22	COP02	COPY CENTER	295.87	20739	OFFICE SUPPLIES-FINANCE
032926	05/04/22	CRO05	CROSS PETROLEUM	1794.31	CL20720	MAT & SUPPLIES-
				1839.37	CL20721	VEH OP/MAINT-
				649.68	CL20722	VEH OP/MAINT-FIRE
				97.37	CL20723	VEH OP/MAINT-BLD & SAFETY
			Check Total.....	4380.73		
032927	05/04/22	DEP03	DEPT OF TRANS/CAL TRANS	8272.39	22009535	Equip.Maint. St&Trf Light
032928	05/04/22	DEP12	DEPT OF JUSTICE	35.00	575984	PROF SVCS-POLICE
032929	05/04/22	DM001	DM-TECH	119.90	202205011	COMMUNICATIONS-GEN CITY
032930	05/04/22	DUN00	DUNCAN, TRISHA	519.90	05032022	TRAINING/ED-DISPATCH
032931	05/04/22	ENT02	ENTERPRISE-RECORD, MERCUR	133.95	6665631	PRINT/ADVERT-CITY CLERK
032932	05/04/22	FIR10	FIRST NATIONAL BANK OMAHA	2056.04	05042022	TRAINING/ED-
032933	05/04/22	FIR11	FIRST NATIONAL BANK OMAHA	972.58	220428	BLD MAINT-
032934	05/04/22	FIR13	FIRST NATIONAL BANK OMAHA	1413.24	220428	MAT & SUPPLIES-
032935	05/04/22	FON00	FONSECA, KANDACE	242.89	220502	LGRD CERT & TEST-POOL

REPORT.: May 04 22 Wednesday  
 RUN...: May 04 22 Time: 15:34  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 05-22 thru 05-22 Bank Account.: 1020

PAGE: 002  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
032936	05/04/22	GRA02	GRAINGER, W.W., INC	52.84	929808022	BLD MAINT-POLICE
032937	05/04/22	INF00	INFRAMARK, LLC	65440.15	76873	PROF SVCS-WWTP
032938	05/04/22	JAM00	JAM SERVICES, INC.	102.36	156828	MAT & SUPPLIES-STR
032939	05/04/22	LIN01	LINCOLN AQUATICS, INC.	1846.26	SN080433	MAT & SUPPLIES-POOL
				-360.00	SN080589C	MAT & SUPPLIES-POOL
			Check Total.....	1486.26		
032940	05/04/22	MIS01	MISSION LINEN SUPPLY	527.98	516861596	MAT & SUPPLIES-STR
032941	05/04/22	PGE01	PG&E	17625.58	220428	Electricity General City-
032942	05/04/22	PGE04	PG&E	427.02	220429	TranspFacility-
032943	05/04/22	PGE2A	PG&E	95.68	220428	ELECT-MARTINI PLAZA
				202.30	220428A	ELECT-MCDONALD,CASSANDRA,SALADO L&L & TOOMES AVE
				51.93	220429A	ELECT-CLELAND PROP
			Check Total.....	349.91		
032944	05/04/22	PRO14	PROUDCITY INC.	1800.00	1494	COMP/EQUIP/SOFT-CITY ADMIN
032945	05/04/22	QUI02	QUILL CORPORATION	5.27	24708612	MAT & SUPPLIES-POOL
				12.70	24709273	MAT & SUPPLIES-POOL
				88.33	24806640	OFFICE SUPPLIES-
			Check Total.....	106.30		
032946	05/04/22	RIV04	RIVER CITIES COUNSELING,	40276.86	760	COUNSELOR-PROP 47 CYCLE 2
032947	05/04/22	SCP00	SCP DISTRIBUTORS LLC	305.84	SN080237	MAT & SUPPLIES-POOL
032948	05/04/22	SEI01	SEILER, ROY R., CPA	1150.20	30501	PROF SVCS-FINANCE
032949	05/04/22	TEH12	TEHAMA CO ASSESSOR	44.26	2022/5-02	OFFICE SUPPLIES-FINANCE
032950	05/04/22	THE08	THE TRAINING PLACE	195.00	TTP739	TRAINING/ED-FINANCE
032951	05/04/22	THO01	THOMES CREEK ROCK CO	395.29	220501	MAT & SUPPLIES-WTR
032952	05/04/22	USA01	USA BLUE BOOK	1005.57	965980	MAT & SUPPLIES-WTR
			Cash Account Total.....	183345.52		
			Total Disbursements.....	183345.52		
			=====			
			Cash Account Total.....	.00		

REPORT.: May 04 22 Wednesday  
 RUN...: May 04 22 Time: 15:34  
 Run By.: LORI SIMS

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 05-22 thru 05-22 Bank Account.: 1025

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
13152	05/04/22	BAN03	POLICE OFFICER ASSOC.	275.00	C20504	POLICE OFFICER ASSOC
13153	05/04/22	CAL37	CALIFORNIA STATE DISBURSE	138.46	C20504	WITHHOLDING ORDER
13154	05/04/22	COA05	COAST PROFESSIONAL INC.	27.53	C20504	WageOrder #WG2095564
13155	05/04/22	EDD01	EMPLOYMENT DEVELOPMENT	5319.22	C20504	STATE INCOME TAX
				1505.25	1C20504	SDI
			Check Total.....:	6824.47		
13156	05/04/22	FED00	FEDERAL PAYROLL TAXES (EF	13863.79	C20504	FEDERAL INCOME TAX
				16684.66	1C20504	FICA
				3902.04	2C20504	MEDICARE
			Check Total.....:	34450.49		
13157	05/04/22	ICM01	ICMA RETIREMENT TRUST-457	2526.24	C20504	ICMA DEF. COMP
				185.00	1C20504	ICMA DEF. COMP ER PD
			Check Total.....:	2711.24		
13158	05/04/22	PERS1	PUBLIC EMPLOYEES RETIRE	25799.00	C20504	PERS PAYROLL REMITTANCE
13159	05/04/22	PERS4	Cal Pers 457 Def. Comp	2711.59	C20504	PERS DEF. COMP.
				497.50	1C20504	PERS DEF. COMP. ER P
			Check Total.....:	3209.09		
13160	05/04/22	TEH16	TEHAMA COUNTY SHERIFF'S O	110.89	C20504	WageOrder F#20000149
13161	05/04/22	VAL06	VALIC	1994.38	C20504	AIG VALIC P TAX
				142.50	1C20504	AIG VALIC P TAX ER P
			Check Total.....:	2136.88		
			Cash Account Total.....:	75683.05		
			Total Disbursements.....:	75683.05		

**CITY OF CORNING**  
**TREASURER'S REPORT**  
**APRIL 2022**

<u>AGENCY</u>		<u>BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$	9,095,001.30	0.32%

Respectfully submitted:

Laura L. Calkins  
City Treasurer



## Monthly Permit Report

04/01/2022 - 04/30/2022

Permit #	Permit Date	Main Status	Parcel #	Parcel Address	Owner Name	Owner Address	Owner City	Owner Zip	Permit Type	Project Cost
22146	4/29/2022	ISSUED	073-300-002	375 CLEAR CREEK STREET	Thomas Amy ETAL	2162 Hartford Dr. #113	CHICO	95928	Fence	\$300
22144	4/27/2022	ISSUED	075-310-004-000	219 MARGUERITE AVE	ESTES, MICHAEL H & TERESA L	219 N MARGUERITE AVE	CORNING CA 96021		Solar	\$61,458
22143	4/27/2022	ISSUED	071-164-003-000	1421 MARIN ST	CHURCH, FIRST CHRISTIAN OF CORNING	P O BOX 473	Corning	96021	Plumbing	\$3,000
22142	4/25/2022	ISSUED	071-151-008-000	1902 MCKINLEY AVE	COSTILLA, RAUL MORALES	1902 MCKINLEY AV	Corning	96021	Solar	\$9,000
22141	4/22/2022	ISSUED	071-131-010-000	1322 SOLANO ST	IRREV CHOY FAMILY TRUST 10/30/13; CHOY, LESLAY C SUCC TR	6643 Cutting Blvd	EL CERRITO	94530	Mechanical	\$12,911
22140	4/22/2022	Online Application	071-250-051-000	1855 MANZANILLO LN	STONE, HAYLEY M ETAL	1855 MANZANILLO LANE	Corning	96021	Solar	\$6,156
22139	4/21/2022	ISSUED	073-020-072-000	190 SOLANO ST	CRANE, STEVEN T	190 SOLANO ST	CORNING CA 96021		Demo	\$0
22138	4/20/2022	HOLD (see note)	071-330-006-000	MARCO'S PIZZA / 2116 SOLANO ST	BARBO FAMILY TRUST 6/4/2015; BARBO, STEVEN P ETAL TRS	1107 Houghton Ave.	Corning	96021		\$0
22137	4/20/2022	Finald	071-115-003-000	1121 COLUSA ST	HERNANDEZ, RAUL & HERNANDEZ, ROSEMARY	1121 COLUSA ST	Corning	96021	Plumbing	\$3,776
22136	4/19/2022	ISSUED	071-123-001-000	1521 YOLO ST	RYDER, DALE R & RYDER, DIANA RAE	1521 YOLO ST	Corning	96021	Building	\$500
22135	4/19/2022	ISSUED	071-174-009-000	1223 SOUTH ST	SALORIO, NINA	1223 SOUTH ST	Corning	96021	Demo	\$4,500
22134	4/18/2022	ISSUED	071-151-008-000	1902 MCKINLEY AVE	COSTILLA, RAUL MORALES	1902 MCKINLEY AV	Corning	96021	Plumbing	\$4,500
22133	4/18/2022	ISSUED	071-151-008-000	1902 MCKINLEY AVE	COSTILLA, RAUL MORALES	1902 MCKINLEY AV	Corning	96021	Mechanical	\$9,997
22132	4/18/2022	ISSUED	073-270-011-000	1209 CASSANDRA CIRCLE	SANCHEZ, JORGE A & MARIA	1209 CASSANDRA CT	CORNING CA 96021		HVAC	\$9,761
22131	4/18/2022	ISSUED	071-043-010-000	1516 TEHAMA ST	WALKER, FRANK R TR F R WALKER FAMILY TRUST 2010	P O BOX 196	Corning	96021	Solar	\$32,775
22130	4/17/2022	ISSUED	071-292-018-000	1611 PALM AVE	PISENO, JUAN & BAYLOR, STEPHANIE L	1611 PALM AVE	Corning	96021	Fence	\$3,000
22129	4/15/2022	ISSUED	073-071-011-000	712 MARIN ST	CLINTON AND FLORA GANO TRUST 3/7/06	GANO, FLORA TR	712 MARIN STREET CORNING CA 96021		Solar	\$30,307
22128	4/14/2022	ISSUED	073-073-001-	801 PEACH	SCHROMM,	23950 VINE	CORNING CA		Demo	\$5,000

			000	ST	TIMOTHY M ETAL TRS SCHROMM REVO TRUST 9/	RD	96021			
22127	4/14/2022	ISSUED	071-020-014-000	220 HOUGHTON AVE	MADISON, NENA M	220 HOUGHTON AVE	Corning	96021	HVAC	\$4,000
22126	4/13/2022	ISSUED	073-300-031	180 Carona Street	Buenrostro Jose Briseno ETAL	2109 Blossom Ave.	Corning	96021-3543	Solar	\$33,115
22125	4/13/2022	ISSUED	073-300-024	951 Snow Peak Street	GRIMES BRIAN ETAL	909 CYPRESS STREET	WILLOWS	95988	Solar	\$50,371
22124	4/12/2022	Finald	069-260-030-000	240 EDITH AVE #156	PI PROPERTIES NO 88 LLC	610 N SANTA ANITA AVE	ARCADIA CA 91006-2722		Mechanical	\$6,400
22123	4/11/2022	ISSUED	071-123-001-000	1521 YOLO ST	RYDER, DALE R & RYDER, DIANA RAE	1521 YOLO ST	Corning	96021	Building	\$200,000
22122	4/11/2022	Duplicate Permit - Cancelled							Building	\$0
22121	4/6/2022	Finald	073-213-006-000	585 MARGUERITE AVE	CULBERTSON, JAMES J ETAL TRS CULBERTSON FAMILY TR	3420 HOUGHTON AVE	CORNING CA 96021		Electrical	\$2,400
22120	4/5/2022	ISSUED	071-044-008-000	1522 COLUSA ST. # A	HERNANDEZ SANTOS ETAL	1522 COLUSA STREET	Corning	96021	ADU	\$27,000
22119	4/5/2022									\$0
22118	4/5/2022	ISSUED	071-280-036-000	1483 FIG LN	ORTIZ, ALEXANDER ETAL	1483 FIG LANE	CORNING	96021	Fence	\$1,200
22117	4/5/2022									\$0
22116	4/5/2022	ISSUED	073-112-005-000	508 CHESTNUT ST	GUMM TRUST 12/28/15	GUMM, ROY ETAL CO-TRS	508 CHESTNUT ST CORNING CA 96021		Mechanical	\$6,050
22115	4/4/2022	ISSUED	071-320-012-000	320 TOOMES AVE	SALADO, DANIEL A	2527 PILLSBURY	CHICO	95973	Solar	\$27,000
22114	4/4/2022	ISSUED	073-153-012-000	406 ALMOND ST	MEZA, IGNACIO & VICENTA	406 ALMOND STREET	CORNING CA 96021		Roof	\$4,100
22113	4/1/2022	ISSUED	073-094-006-000	805 MARIN ST	DAMANTI, THOMAS W	805 MARIN ST	Corning	960213229	Fence	\$100
										\$558,677

Total Records: 33

5/3/2022

Page: 1 of 1



# **CITY OF CORNIG WASTEWATER OPERATIONS SUMMARY REPORT APRIL 2022**

Below is a summary of the monthly operations report that will be available for review in May 2022.

- Completed monthly reports
- Removed rag material from clarifier diverter box
- Held staff meeting to discuss facility operations and issues
- Held daily safety tailgate meetings
- Inspected eyewash stations and emergency showers
- Completed testing of chemical release sensors
- Calibrated SO<sub>3</sub> analyzer
- Inspected all fire extinguishers
- Calibrated gas detector
- Exercised emergency generator
- Submitted ESMR/DMR report to Regional Board
- Completed monthly receiving water sampling and analysis
- Completed monthly facility inspection





- Completed line cleaning in collection system sections 7 & 10
- Completed pretreatment inspections at several restaurants.
- Performed inspections of collection system trouble spots
- Conducted chemical release training for new Bell Carter employee
- Cleaned drying beds and started EQ basin pump down.
- Repaired broken sprinklers
- Replaced 6 blades on # 3 aerator and made repairs to alignment shaft.

April, 2022

Effluent Flow Monthly Average= 639,366 GPD

**ITEM NO: G-8  
RECOMMEND APPOINTMENT  
OF LAURA CALKINS TO THE  
CORNING LIBRARY  
COMMISSION  
May 10, 2022**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING**

**FROM: ROBERT SNOW, MAYOR  
LISA M. LINNET, CITY CLERK**

**SUMMARY:**

Mayor Snow recommends the appointment of Laura Calkins to the vacant position on the Corning Library Commission.

**BACKGROUND:**

The City has one vacancy on the Library Commission resulting from the resignation of former Library Commissioner Sylvia Meents who has since moved out of town.

Commissioners are appointed by the City Council to a non-paid four-year term position (unless fulfilling a vacant existing term). Meetings are held quarterly on the first Wednesday of the month in January, April, July, and October at 5:30 p.m.

The city has received one application for appointment to the vacant position on the Library Commission. The applicants name and qualifications are listed below.

**Laura Calkins:** Ms. Calkins is a retired City employee, having worked as the Administrative Secretary to the Police Chief since 2001, and was the City's Accounting Technician for approximately six months prior to that. She is a current member of the Corning Friends of the Library, has a love of books, and wishes to help improve and maintain the Corning Library.

**RECOMMENDATION:**

**MAYOR AND COUNCIL REVIEW THE ATTACHED APPLICATION AND  
APPOINT LAURA CALKINS TO THE CITY OF CORNING LIBRARY COMMISSION  
EFFECTIVE IMMEDIATELY WITH THE TERM TO EXPIRE ON JUNE 30, 2025.**



CITY OF CORNING

APPLICATION FOR COMMISSION APPOINTMENT

Date: 4-5-2022

- Planning Commission
- Recreation Commission
- Library Commission
- Airport Commission

Name: Laura Calkins

Home Address: [REDACTED]

Corning, CA 96021

Phone No.: [REDACTED]

Business Address: N/A

Phone No.: \_\_\_\_\_

Occupation: retired

Do you reside within the City of Corning?  Yes  No

What qualifications do you have that will assist the Commission of your choice in fulfilling its functions? I am flexible, detail-oriented and self-motivated.  
I am also a good listener and critical thinker.  
I possess excellent organizational skills and a earnest desire to promote literacy within the city.

Have you served on other Boards, Committees, or Commissions?  Yes  No

If so, please list them:  
Hometown Improvement, Friends of the Library, Swim Team,  
cults Parents club, Library Commission, City Treasurer

Have you researched the time and travel commitments associated with serving on this Commission?  Yes  No

Can you meet those commitments?  Yes  No

Please comment on your reasons for seeking this appointment.  
I believe knowledge is powerful and we learn by reading.  
I want to help the youth and adults of Corning through guiding improvements to our library. Laura L. Calkins

Signature

STATE LAW REQUIRES THAT APPOINTMENTS TO BOARDS AND COMMISSIONS BE CONSIDERED BY THE CITY COUNCIL IN OPEN SESSION AND YOU MAY BE ASKED TO BE PRESENT FOR AN INTERVIEW.

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER

ITEM NO.: J-9  
APPROVE 5-YEAR EXTENSION  
OF MEMBERSHIP IN SHASTA  
CASCADE HAZARDOUS  
RESPONSE TEAM (SCHMRT)

May 10, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
FROM: KRISTINA MILLER, CITY MANAGER  
TOM TOMLINSON, FIRE CHIEF  
LISA M. LINNET, CITY CLERK

**BACKGROUND:**

The Shasta Cascade Hazardous Materials Response Team (SCHMRT) was created to provide technical services at the scene of a hazardous materials incident within the operational areas of Lassen, Modoc, Shasta, Siskiyou, Tehama and Trinity Counties. These participating Agencies, having determined that the most efficient and cost-effective method to provide such services was to align themselves into a multi-agency team.

In July of 2011 the Corning City Council authorized Staff to enter into an Agreement with SCHMRT allowing team response when called to incidents involving hazardous materials. On such incidents Corning Fire will still be Incident Commander of any response and will work with SCHMRT on any incident mitigation measures necessary. On May 23, 2017, City Council authorized the renewal of the City's membership in the Shasta Cascade Hazardous Materials Response Team, otherwise known as "SCHMRT".

**FINANCIAL:**

In 2017 there was no cost to the City as Tehama County had FEMA grant funds available to pay for all member agencies in Tehama County. Since 2018 there have been no grant funds available, therefore the City's membership cost of \$1,000 have been paid from fund 001-6552-2300, Safety Items/Fire Dept. This year's membership fees were paid on March 1, 2022.

**RECOMMENDATION:**

**MAYOR AND CITY COUNCIL:**

- APPROVE 5-YEAR EXTENSION OF LETTER OF UNDERSTANDING (LOU) FOR THE ASSEMBLY AND MAINTENANCE OF THE SHASTA CASCADE REGIONAL HAZARDOUS MATERIALS TEAM; AND
- UPON CITY ATTORNEY APPROVAL OF EXISTING LOU AGREEMENT, AUTHORIZE THE CITY MANAGER TO ISSUE A LETTER REQUESTING THE 5-YEAR AGREEMENT EXTENSION, AND TO CONTINUE THE ANNUAL BUDGET ALLOCATION OF \$1,000 FOR MEMBERSHIP FEES.



**CALIFORNIA DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION**

COOPERATIVE FIRE PROTECTION  
Since 1980

**SHASTA COUNTY FIRE DEPARTMENT**  
**875 Cypress Ave Redding CA 96001**



Sean O'Hara  
Interim Chief

To Whom It May Concern:

We are reaching out regarding the Shasta Cascade Hazardous Materials Response Team Letter of Understanding (LOU). The included copy of the LOU for your review will be expiring on the 30<sup>th</sup> of June 2022. You can extend the LOU in its current format per section VIII on page 8 by an additional 5 years with written agreement from your administrative agency. If you agree, we will need written confirmation stating that you would like to extend the LOU in its current form sent to 875 Cypress Avenue, Redding, CA 96001, attention Julia Hayen by June 15<sup>th</sup>. If you have any questions, please let me know.

Thank you,

A handwritten signature in blue ink, appearing to read "Kyle Ferris".

Kyle Ferris  
Battalion Chief  
CAL FIRE  
530-448-2418  
[Kyle.ferris@fire.ca.gov](mailto:Kyle.ferris@fire.ca.gov)

**LETTER  
OF  
UNDERSTANDING**

for the

**ASSEMBLY AND MAINTENANCE**

of

**SHASTA CASCADE REGIONAL HAZARDOUS  
MATERIALS TEAM**

**A MULTI-AGENCY**

**HAZARDOUS MATERIALS RESPONSE TEAM**

within

**THE OPERATIONAL JURISDICTIONS OF**

**LASSEN, MODOC, SHASTA, SISKIYOU,  
TEHAMA AND TRINITY COUNTIES**

July 1, 2017  
to  
June 30, 2022

## LETTER OF UNDERSTANDING

### SHASTA CASCADE HAZARDOUS MATERIALS RESPONSE TEAM

#### I. MEMBERS:

This Letter of Understanding is entered into by the following parties:

- A. the County of Shasta (through its Fire Department),
- B. the County of Tehama (through its Fire Department, Office of the Sheriff, and its Department of Environmental Health),
- C. the County of Siskiyou,
- D. the County of Trinity,
- E. the City of Anderson,
- F. the City of Red Bluff (through its Fire Department),
- G. the City of Corning (through its Fire Department),
- H. the City of Redding (through its Fire Department),
- I. the County of Lassen,
- J. the County of Modoc,
- K. the City of Shasta Lake,
- L. the Shasta-Tehama-Trinity Community College District
- M. the California Highway Patrol
- N. the Shasta Community Service District (through its Fire Department)

(Individually, a party to this Letter of Understanding shall be referred to as a "Member." Collectively, the parties to this Letter of Understanding shall be referred to as the "Members").

on-scene Hazardous Materials Technician/ Specialist and Incident Commander will determine the level of response that is needed.

- G. "Shasta Cascade Hazardous Materials Response Team" or "SCHMRT" means an organized unit of persons and/or equipment assembled to respond to hazardous materials incidents, to provide First Responder Operational Decon Services, and technical services (see definition J.).
- H. "SCHMRT Program Manager" is the Shasta County Fire Warden or his or her designee.
- I. "SCHMRT Operations Director" means the person selected by the SCHMRT Program Manager with the selection criteria approved by the Administrators. The SCHMRT Operations Director shall manage the daily operations of SCHMRT and shall report directly to the SCHMRT Program Manager.
- J. "Technical services" means services at the site of a hazardous materials incident designed to attempt to identify product, plug, patch, or otherwise stop the release of a hazardous material, all activities necessary to bring a hazardous materials incident to a point of stabilization and to reduce and prevent the spread of contamination, and decontamination.

#### **IV. AGREEMENT:**

The Members to this Letter of Understanding hereby agree as follows:

- A. Each Member shall, at a minimum, train and certify at least one person qualified to provide Hazardous Materials Technician services or four persons qualified to provide first Responder Operational decontamination services.
- B. Each Member, in addition to the foregoing and to the extent its resources permit, shall train and certify additional personnel capable of providing technical services.
- C. Each Member may, at its discretion, acquire and maintain material and supplies necessary to provide equipment to and support SCHMRT operations.
- D. In lieu of providing personnel the Shasta-Tehama-Trinity Community College District will provide training facilities. Use of training facilities will not interfere with regularly scheduled classes.
- E. Each Member shall, contribute funds as specified in Appendix A to financially support the costs associated with the duties of the SCHMRT Operations Director and equipment maintenance. The Lead Agency for SCHMRT shall collect and contract for a person or entity or, if approved by the governing body of the Lead



**VI. INSURANCE:**

- A. Each Member shall provide certificates of Insurance.
- B. Without limiting any Member's duty of indemnification, each Member shall obtain, from an insurance carrier authorized to transact business in the State of California, and maintain continuously during the term of this agreement Commercial General Liability Insurance, including coverage for owned and non-owned automobiles, and other insurance necessary to protect the Lead Agency and the public with limits of liability of not less than \$1 million combined single limit bodily injury and property damage; such insurance shall be primary as to any other insurance maintained by the Lead Agency.
- C. Each Member shall obtain and maintain continuously required Workers' Compensation and Employer's Liability Insurance to cover Member, Member's partner(s), and Member's employees, with an insurance carrier authorized to transact business in the State of California covering the full liability for compensation for injury to those employed by the Member. Each such policy shall be endorsed to state that the Workers' Compensation carrier waives its right of subrogation against the Lead Agency, its elected officials, officers, employees, agents, and volunteers which might arise in connection with this agreement. Member hereby certifies that Member is aware of the provisions of section 3700 of the Labor Code, which requires every employer to insure against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and Member shall comply with such provisions before commencing the provision of services pursuant to this Letter of Understanding.
- D. Any deductible or self-insured retention exceeding \$25,000 for a Member shall be disclosed to and be subject to approval by the Lead Agency's Risk Manager prior to the effective date of this agreement.

**VII. COST RECOVERY:**

- A. Members may pursue all legally recoverable costs associated with responses to hazardous materials incidents from those persons and entities responsible for the incident.

**IX. TERMINATION OF LETTER OF UNDERSTANDING:**

- A. A Member may terminate its participation upon 120 days written notice to all other Members, especially the Lead Agency.
- B. Should funding cease or be materially decreased, a Member may terminate its participation immediately upon the mailing of written notice to all other Members.
- C. Notwithstanding a Member's termination of further participation in this Agreement that Member may still receive cost recovery reimbursement as provided in section VII. E of this Letter of Understanding for costs incurred by the Member during the time in which the Member participated in this Letter of Understanding.
- D. This Letter of Understanding shall continue so long as there are two or more Members. Termination of any Member shall not affect the rights and responsibilities of any remaining Member. A Member who terminates its participation in this Letter of Understanding shall have no right to reimbursement of moneys contributed pursuant to Section IV. E of this Letter of Understanding. In the event that County of Shasta terminates its participation in this Letter of Understanding, the remaining Members shall, by amendment to this Letter of Understanding, designate a Member to act as Lead Agency.
- E. Should this Letter of Understanding be terminated by all Members, then all funds in the SCHMRT assigned account with the Lead Agency shall be distributed among the Members in proportion to their respective contributions after the Shasta County contracted third party audit is completed for that fiscal year.

**X. ENTIRE AGREEMENT; MODIFICATION:**

- A. When an agency desires to become a new Member to this SCHMRT Letter of Understanding, the Lead Agency will notify all existing Members in writing. Members will have 90 days to respond in writing to the Lead Agency with an affirmative or negative reply to the request. A new Member will be added with a simple majority of affirmative replies. For the purposes of adding a new Member, all Members authorize the Lead Agency to modify this Letter of Understanding to add the new Member. Once a new Membership is finalized, all Members will be provided contact information for the new Member and an update to Appendix A.
- B. This Letter of Understanding constitutes the entire understanding of the Members. With the exception of Section X.A., no changes, amendments, modification, or alterations shall be effective unless in writing and signed by all Members.

Corning CA 96021

If to the City of Redding:

City of Redding Fire Department  
777 Cypress Avenue  
Redding, CA 96001

If to the County of Lassen:

Lassen County OES  
Attn: Eric Ewing  
697-345 Hwy 36  
Susanville CA 96130

If to the City of Shasta Lake:

City of Shasta Lake  
Attn: City Manager  
1650 Stanton Dr.  
Shasta Lake, CA 96019

If to the Shasta-Tehama-  
Trinity Community College  
District:

Shasta-Tehama-Trinity Community  
College District  
Attn: Vice President of Administrative  
Services  
11555 Old Oregon Trail  
PO Box 496006  
Redding, CA 96049-6006

If to the County of Modoc:

County of Modoc  
County Administrative Officer  
204 South Court Street  
Alturas, CA 96101

If to the California Highway Patrol:

CHP Northern Division  
2485 Sonoma Street  
Redding CA 96001-3026

If to the Shasta Community  
Service District:

Shasta Fire Department  
P.O. Box 2520  
Shasta CA 96087

**APPENDIX A**

**(Adjusted for the 2010 Census)**

**APPENDIX A**  
**(Adjusted for the 2020 Census)**

Members shall contribute to operation of the SCHMRT in accordance with the following schedule:

The Members' contributions are a ten cents per capita charge based on population from the 2020 United States Census or \$1000 minimum, whichever is greater. Reevaluation of the fair share will occur with each new census report.

Lassen County	\$3273
Modoc County	\$1000
Shasta County	\$6685
City of Redding	\$9361
City of Anderson	\$1132
City of Shasta Lake	\$1037
Siskiyou County	\$4408
Tehama County	\$4288
City of Red Bluff	\$1471
City of Corning	\$1000
Trinity County	\$1611
Shasta, Tehama, Trinity Community College District	\$1000
California Highway Patrol	\$ 0*

\*The California Highway Patrol (CHP) is a stand-alone team needing no assistance from the SCHMRT Operations Director to operate.

IN WITNESS WHEREOF, the members hereto have executed the Letter of Understanding on the day set forth below.

COUNTY OF TEHAMA  
DATE: JAN 30 2018



CHAIRMAN OF THE BOARD OF SUPERVISORS  
COUNTY OF TEHAMA

ATTEST:  
JENNIFER VISE  
Clerk of the Board of Supervisors

By:   
Deputy

IN WITNESS WHEREOF, the Members hereto have executed this LOU on the day and year set forth below.

TRINITY COUNTY  
BOARD OF SUPERVISORS



John Fenley, Chairman  
Board of Supervisors  
County of Trinity, State of California

ATTEST:

MARGARET E. LONG  
Clerk of the Board of Supervisors

By:   
Deputy

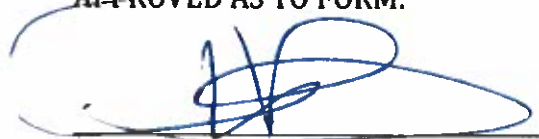
**IN WITNESS WHEREOF**, the Members hereto have executed this Letter of Understanding (LOU) for the Shasta Cascade Hazardous Materials Response Team (SCHMRT) on the day and year set forth below:

**CITY OF ANDERSON  
A Municipal Corporation**

Dated: January 19, 2018

  
Jeff Kiser, City Manager

**APPROVED AS TO FORM:**

  
Jody Burgess, City Attorney

**ATTEST:**

  
Juanita Barnett, City Clerk



AMENED Letter of Understanding Acceptance  
For  
Shasta Cascade Hazardous Materials Response Team  
July 1, 2017 to June 30, 2022

History

In June 2017, the Letter of Understanding for Red Bluff City's continuing involvement has a member of the Shasta Cascade Hazardous Materials Response Team was submitted and approved by Red Bluff City. In October 2107, two members requested changes in the Letter of Understanding. The changes were grammatical, punctuation, deletion of a paragraph and moving a paragraph to another section.

In January of 2018 Red Bluff City was given the amended Letter of Understanding for review. Per section X. B.

This Letter of Understanding constitutes the entire understanding of the Members. With the exception of Section X.A., no changes, amendments, modification, or alterations shall be effective unless in writing and signed by all Members.

By signing below, Red Bluff City accepts the changes in the July 1, 2017 to June 30, 2022 Letter of Understanding for the Shasta Cascade Hazardous Materials Response Team.

  
\_\_\_\_\_  
Ray Barber, Fire Chief  
Red Bluff City

  
\_\_\_\_\_  
Date



IN WITNESS WHEREOF, City of Redding has executed this Letter of Understanding on the day and years set forth below:

CITY OF REDDING  
A Municipal Corporation

Dated: 02/09, 2018

  
\_\_\_\_\_  
GERRY GRAY, Fire Chief

ATTEST:

APPROVED AS TO FORM:  
BARRY E. DEWALT  
City Attorney

  
\_\_\_\_\_  
PAMELA MIZE, City Clerk

By:   
\_\_\_\_\_



*Shasta Cascade Hazardous Materials Response Team*

875 CYPRESS AVENUE, REDDING, CA 96001 (530) 225-2418

*Serving Lassen, Modoc, Shasta, Siskiyou, Tehama and Trinity Counties*

AMENED Letter of Understanding Acceptance  
For  
Shasta Cascade Hazardous Materials Response Team  
July 1, 2017 to June 30, 2022

**History**

Lassen County approved the first version of Letter of Understanding for the County's continuing involvement has a member of the Shasta Cascade Hazardous Materials Response Team. In October 2107, two members requested changes in the Letter of Understanding. The changes were grammatical, punctuation, deletion of a paragraph and moving a paragraph to another section.

In January of 2018 Lassen County was given the amended Letter of Understanding for review. Per section X. B.

This Letter of Understanding constitutes the entire understanding of the Members. With the exception of Section X.A., no changes, amendments, modification, or alterations shall be effective unless in writing and signed by all Members.

By signing below Lassen County accepts the changes in the July 1, 2017 to June 30, 2022 Letter of Understanding for the Shasta Cascade Hazardous Materials Response Team.

Eric Ewing, Lassen County OES

7/23/18

Date

**IN WITNESS WHEREOF**, the Members hereto have executed this LOU on the day and year set forth below.

**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT**

Date: 1/23/18

  
\_\_\_\_\_  
**MORRIS RODRIGUE**  
Assistant Superintendent/Vice President of  
Administrative Services

IN WITNESS WHEREOF, the members hereto have executed this LOU on the day and year set forth below.

CALIFORNIA HIGHWAY PATROL

Date: January 8, 2018

A handwritten signature in black ink, appearing to read "G. A. Baarts", written over a horizontal line.

G. A. BAARTS, Captain

Special Services Commander

Northern Division

**ITEM NO.: J-10  
ADOPT RESOLUTION 05-10-2022-01 &  
AUTHORIZE THE CITY MANAGER TO  
EXECUTE THE AGREEMENT FOR  
THE PURCHASE AND SALE OF 1113  
SOLANO STREET IN CORNING, CA.**

**May 10, 2022**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**  
**FROM: KRISTINA MILLER, CITY MANAGER** 

**SUMMARY:**

Pursuant to Government Code Section 37350, a City may purchase, lease, receive, hold, and enjoy real and personal property, and control and dispose of it for the common benefit. Section 2.44.060 of the City of Corning Municipal Code designates the City Manager as the person responsible for acquiring public property and to sign a contract for that purchase when authorized by the City Council.

The City was awarded an \$8.5 million State of California Proposition 68 Park Development and Community Revitalization Grant to construct a 15,000 square foot Recreation Center, City Plaza, Amphitheater, and a splash pad. In order to move forward with this project, it is necessary for the City to purchase the associated properties proposed in the Grant application. The attached resolution is required to enable the execution and finalization of purchase for the property, known as 1113 Solano St. Corning CA (APN #'s: 071-136-001, 071-136-002, 071-136-003, 071-136-004, 071-136-005, 071-136-006, 071-136-007, 071-136-008, 071-136-009 ) that is vital to this grant project.

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE:**

- 1. ADOPT PROPOSED RESOLUTION 05-10-2022-01 AUTHORIZING THE CITY MANAGER TO EXECUTE AND FINALIZE THE AGREEMENT FOR THE PURCHASE AND SALE OF THE PROPERTY LOCATED AT 1113 SOLANO ST. CORNING, CA (APN #'S: 071-136-001, 071-136-002, 071-136-003, 071-136-004, 071-136-005, 071-136-006, 071-136-007, 071-136-008, 071-136-009.)**

**RESOLUTION NO.: 05-10-2022-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING APPROVING  
PURCHASE OF REAL PROPERTY LOCATED AT 1113 SOLANO STREET IN  
CORNING**

WHEREAS, Section 2.44.060 of the City of Corning ("Corning") Municipal Code designates the City Manager as the person responsible for acquiring public property and to sign a contract for that purchase when authorized by the City Council; and

WHEREAS, pursuant to Government Code Section 37350 the City has full authority to purchase real property for the common benefit; and

WHEREAS, the owner of the property commonly referred to as 1113 Solano Street in Corning, and identified as APN: 071-136-001, 071-136-002, 071-136-003, 071-136-004, 071-136-005, 071-136-006, 071-136-007, 071-136-008, 071-136-009 ("Subject Property") has agreed to sell the Subject Property to the City; and

WHEREAS, the City Manager has been authorized to negotiate the purchase of the Subject Property from the owner for public use by the City; and

WHEREAS, pursuant to an appraisal commissioned by the City by Lester Fox Appraisals valuing the property at \$435,000, the purchase price herein, is a fair and reasonable price for the Subject Property based upon this appraisal data; and

WHEREAS, the funds for the purchase of the Subject Property need be appropriated from the General Fund and will later be reimbursed through grant funds; and

NOW, THEREFORE, the City Council of the City of Corning hereby finds, determines, and resolves as follows:

That the recitals set forth above are true and correct and incorporated by reference.

That the amount of \$410,000 is hereby appropriated from the Park Fund to fund the purchase of the Subject Property.

That the City Manager is authorized to execute the Agreement for Purchase and Sale of Real Property for the Subject Property and any other documents in association with the close of Escrow for said purchase and sale, subject to approval as to form by the City Attorney.

**PASSED AND ADOPTED this 10<sup>th</sup> day of May, 2022, by the following vote:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Lisa M. Linnet, City Clerk

\_\_\_\_\_  
Robert Snow, Mayor

ITEM NO.: J-11  
CITY OF CORNING CAPITAL  
IMPROVEMENT PROGRAM  
AND MEASURE A FUNDING  
PRIORITIES FOR SERVICE

May 10, 2022

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: KRISTINA MILLER, CITY MANAGER



**SUMMARY:**

City staff are pleased to present the Council with the FY 2022/2023 Capital Improvement Plan. This document is the combination of four departments (Fire, Police, Public Works, and Administration/Finance) Capital Improvement Proposals.

The Capital Improvement Plan is the long-range plan of action for funding public improvements in support of existing residents, users, and businesses, and to accommodate future development. The adoption of the Capital Improvement Program by the City Council establishes a Policy for priority spending. **Approval of priorities does not assure funding; funding is determined by the City Council when the Final Budget is approved.**

**UPCOMING BUDGET:**

The Fiscal Year 2022/2023 budget is currently being drafted and finalized for Council consideration. According to Hinderliter de Llamas, the City's sales tax consultant, the City should anticipate receiving approximately \$1,353,000 in Measure A revenues in FY 2022/23.

Measure A revenue may be spent as indicated below.

<b>FY 2022/23 Measure A Funding Priorities</b>	
Dispatch General Fund Contribution	250,000
Fire Reserve Fund	343,871
Police Reserve Fund	183,560
Public Works Reserve Fund	184,401
Street Projects	200,000
Park Improvements at Northside Park	106,259
Street Beautification and Alternative Bid #1	84,909
<b>Total Measure A Funding</b>	<b>1,353,000</b>

The City currently does not fund depreciation expense for park equipment and City buildings. For example, no funds are set aside for future cost to replace roofs, HVAC units, flooring, bathrooms, playground replacement, etc. Calculations are currently being made to at least review what this would encompass. General Fund CIP priorities proposed include:

**FY 2022/2023 General Fund Funding Priorities**

General City CIP Depreciation Expense for future replacement of Finance Software, Time Clock System, and City Server	<u>147,733</u>
<b>Total General Fund Funding</b>	<b>147,733</b>

The dollar amounts in the above tables may need to be adjusted at Final Budget approval depending on City Council priorities and revenue and expenditure projections that are currently being finalized. Staffing levels are being evaluated as part of the budget process. Within the next five years there are Departmental requests to add the following positions (totaling an additional 12 full-time equivalent employees):

- 3-4 Daytime Firefighters
- Sergeant
- Police Officer
- Detective
- Full-time Planner/Economic Development (currently 50%)
- Full-Time Recreation Coordinator (currently 50%)
- Part-Time Recreation Assistant
- 3 Public Works Maintenance Workers
- Code Enforcement Officer

I do not recommend utilizing Measure A funding for staffing until the daytime firefighters are hired. I am reviewing the level of staffing and infrastructure improvement that can be accommodated within the General Fund as part of the FY 2022/2023 budget cycle and thereafter.

Measure A funding is proposed to fund \$200,000 of additional street related work to further improve City roads beyond what existing street funds and SB 1 funds provide.

**DEPARTMENT PLANS:**

The document specifically addresses Public Works, Fire, and Police Department services and equipment that are anticipated to maintain and/or improve our service standards. Exhibit A indicates the most urgent department needs and their projected needs for the future. Department needs change every year based on the needs of the Department, new technologies, new regulations, etc. For this reason, there are occasions where changes in regulations necessitate the funding of capital that could not have reasonably been anticipated and thus have not been budgeted for. In these instances, you can expect the short-term contribution to capital replacement to increase to cover this unanticipated cost. Please also note, while the calculation methodology is based on the equipment being replaced after a certain number of years or at a certain mileage threshold, in reality the equipment will be replaced when the cost to maintain the equipment warrants its replacement.

As a result of inadequate City revenue in previous years, the City has not adequately funded its capital replacement (as is indicated in the column titled Required Replacement Reserves). There is quite a bit of catch up to be done. Our current year Annual Reserves Contributions are higher than they would have been if depreciation expense were adequately funded in previous years.



As a result of Measure A funding, General Fund dollars, and Enterprise Fund dollars, the City will be able to complete with City Council approval the proposed projects below. Please note, all anticipated expenditures (those that were previously included in Exhibit A) are proposed for approval.

<b>Capital Improvement Proposed Funding</b>		
<b>Type</b>	<b>Dollar Amount</b>	
Patrol Vehicle	75,500	Police Capital Replacement Reserves
Radar Signs	16,500	
Almond Street/ Fig Street	500,000	Street Funds
Water Meter Replacement	25,000	Water Fund
Variable Frequency Drive for Well No. 3	50,000	
SCADA system for well system	100,000	
Replace Roof at WWTP	61,500	Sewer Fund
Mechanics Truck	50,000	25% each Public Works Reserve Fund, Water Fund, Sewer Fund, and Streets Fund
Hydrovac Excavator Trailer	100,000	50% Water, 50% Sewer Fund
Playground Replacement at Northside Park	106,259	Measure A
Alternative Bid #1 Decorative Street Light and pole and street signs -Solano St.	84,909	
Transportation Center Roof Repair	61,500	General Fund
PAPI System Repairs	122,222	Grant-Funded
<b>Total</b>	<b>\$1,353,390</b>	

\*Due to delays at the manufacturing plant the patrol vehicle requested is a roll over from FY 21/22.

To complete this, \$343,871 will be contributed to the Fire Reserve Fund (076-1020-9999), \$183,560 will be contributed to the Police Reserve Fund (071-1020-9999), \$184,401 to the Public Works Fund (078-1020-9999) utilizing Measure A dollars. \$147,733 will be contributed to the City Administration Reserve Fund. Amounts over and above what is being purchased this year will remain in the reserve fund for equipment needs in the future. The ultimate goal being that funds will be in the reserve fund when the equipment needs replacing.

**RECOMMENDATION:**

**MAYOR AND COUNCIL REVIEW AND DISCUSS THE PROPOSED MEASURE  
A FUNDING ALLOCATIONS AND APPROVE THE FISCAL YEAR 2022/2023 CAPITAL  
IMPROVEMENT PRIORITIES.**

EXHIBIT A

Item Identification	Acquisition Date	Mileage	Useful Life	Remaining Life	Replacement Cost	Estimated Salvage Value	Future Replacement Cost	Required Replacement		
								Reserves (using straight line method)	Actual Reserves	Annual Reserves Contribution
<b>FIRE DEPARTMENT</b>										
Item Identification										
1914 Brock Away Engine 5 1960 1 ton pick up with pump	Unknown				Per MS 05/03/17 Antique; Does not need to be replaced					
Engine 14	1960		20	6	500,000	15,000	583,254	335,000	171,305	68,658
Engine 12	1960	25,500	20	17	496,597	10,000	815,592	64,490	129,000	40,388
Engine 9 1997 Brush Truck	1997	13,450	20	4	160,000	0	180,328	128,000	62,545	29,446
Squad 7	2020	5,500	20	18	107,154	1,500	182,050	9,215	9,668	9,577
Chief's Truck	2020	5,510	20	18	80,000	1,500	135,537	6,500	78,500	3,169
Heat Sensor aka Thermal Imaging Camera to ID hotspots	2018		15	12	7,500	0	10,737	1,500	1,541	766
Standby Generator	2002	137	20	2	30,000	200	31,649	26,800	20,419	5,615
Jaws of Life	2018		20	15	30,000	0	46,980	7,500	8,098	2,592
Ladder Truck #3	2000/2005	56,500	20	12	1,500,000	10,000	2,137,448	590,000	220,879	159,714
911 System	2005		funded through an allocation from State/Feds. It does not				0	0	0	0
Self Cont Breathe Aparatus	2020		20	18	126,000	0	215,833	12,600	11,457	11,354
Radio Positron	2017		15	11	39,898	0	55,437	10,639	12,095	3,940
Eng. 14 LED Light Conversion SCBA compressor and fill station	2020		8	7	13,000	0	16,027	1,625	0	2,290
Truck 3 LED Light Conversion	2021		20	20	55,000	0	100,019	0	0	5,001
<b>Subtotal</b>	2020		14	13	12,000	0	17,701	857	725,507	1,362
<b>FY 2022/2023 CIP Expense</b>									<b>1,194,727</b>	<b>343,871</b>

EXHIBIT A

Item Identification	Acquisition Date	Mileage	Useful Life	Remaining Life	Replacement Cost	Estimated Salvage Value	Future Replacement Cost	Required Replacement		
								Reserves (using straight line method)	Actual Reserves	Annual Reserves Contribution
<b>POLICE DEPARTMENT Vehicles</b>										
Vehicle 224-Training/ UC	2009 Ford Crown Vic	108,316	125,000	0	47,000	2,200	44,800	44,800	41,350	3,450
Vehicle 225-Volunteer	2009 Ford Crown Vic	147,472	125,000	0	75,000	2,200	72,800	72,800	67,800	5,000
Vehicle 226- SRO	2011 Ford Crown Vic*	94,726	125,000	1	75,000	2,200	75,076	66,497	55,000	20,076
Vehicle 227- Patrol	2013 Ford Taurus Interceptor	83,066	125,000	0	75,000	5,000	70,000	70,000	65,000	5,000
Vehicle 228- ACO	2013 Ford F-150 P/U	95,456	125,000	4	75,000	2,200	82,329	47,590	40,000	10,582
Vehicle 229- Training/ UC	2013 Ford Fusion	85,033	125,000	3	75,000	2,200	79,839	53,892	45,434	11,468
Vehicle 230- Patrol	2014 Ford Explorer	142,784	125,000	0	75,000	2,200	72,800	72,800	67,800	5,000
Vehicle 231- Patrol	2015 Ford Explorer	117,369	125,000	1	75,000	2,200	75,076	66,497	56,159	18,917
Vehicle 232- Patrol	2016 Ford Explorer	124,409	125,000	2	75,000	2,200	77,422	60,195	40,154	18,634
Vehicle 233- Supervisor	2019 Ford Explorer	45,761	125,000	6	75,000	2,200	87,538	34,985	14,068	12,245
Vehicle 234 - Chief	2020 Ford Explorer	10,669	125,000	9	75,000	2,200	95,960	16,077	0	10,662
Vehicle 235 - K 9	2020 Ford Explorer	2542	125,000	10	75000	2,200	98,939	9,775	0	9,894
Vehicle 236- Patrol	2021 Ford Explorer	9733	125,000	10	75000	2,200	98,939	9,775	0	9,894

**EQUIPMENT**

**EXHIBIT A**

Item Identification	Acquisition Date	Mileage	Useful Life	Remaining Life	Replacement Cost	Estimated Salvage Value	Future Replacement Cost	Required Replacement		
								Reserves (using straight line method)	Actual Reserves Contribution	
Radar Trailer	2017		20	16	7,250	1,500	10,198	1,450	1,691	532
Grant-funded										
T-1 Router/Rack										
SBC Positron 911 System (retire when radio cards are purchased)	2018	N/A	15	11	67,100	1,000	92,233	17,893	20,142	6,554
Computer Server	2017		5	0	15,000	0	15,000	15,000	15,455	0
Grant-funded										
MDT Server	2014						0			0
In vehicle Radar Equipment	2018		10	7	6,000	0	7,397	1,800	1,592	829
2 Drones			5	3	13,500	0	14,767	5,400	0	4,922
License Plate Reader	2018		10	7	15,000	0	18,492	4,500	3,848	2,092
PD switch			10	10	6,700	0	9,035	0	0	904
RIMS and Netmotion										
Upgrades	2022		10	10	11,700	0	15,778	0	0	1,578
6 Dell Tough Book Laptops	2022		5	5	38,000	0	44,128	0	0	8,826
3 Radar Feedback Signs	2022		5	0	16,500	0	16,500	16,500	0	16,500
<b>Subtotal</b>								<b>688,227</b>	<b>535,492</b>	<b>183,560</b>

**FY 2022/2023 CIP Expense**

<b>PUBLIC WORKS</b>										
Sullair Compressor	unknown		17	0	30,000	3,500	26,500	26,500	26,500	0
Paving Trailer	unknown		17	0	will not repla	1,200	0	0	0	0
Puckett Bros. Paving Machine	unknown		17	1	will not repla	30,000	0	0	0	0
521 G Case Loader	2021		15	0	180,000	5,000	175,000	175,000	95,000	80,000
Target Concrete Saw	unknown		10	0	20,000	0	20,000	20,000	9,500	10,500
1998 CHE Model 2909-T 6"										
Portable Trash Pump	1998		15	8	50,000	5,000	58,512	18,333	21,824	4,586

EXHIBIT A

Item Identification	Acquisition Date	Mileage	Useful Life	Remaining Life	Replacement Cost	Estimated Salvage Value	Future Replacement Cost	Required Replacement		
								Reserves (using straight line method)	Actual Reserves Contribution	
PD Backup Generator	2002		25	5	35,000	15,000	25,644	13,000	16,177	1,893
Water Trailer	2013		10	5	11,000	0	12,774	5,500	5,623	1,430
F250 #5 Utility Bed	1995		20	0	9,548	0	9,548	9,548	9,548	0
F350 # 16 Utility Bed	2016		20	14	5,635	0	8,564	1,691	1,993	469
Utility Dump Trailer	2021		20	19	7,650	0	13,502	383	0	711

**VEHICLE & EQUIPMENT:**

2002 Ford F150 #1		2002 Broken	20	0	40,000	1,500	38,500	38,500	39,081	0
1995 Ford F150- #2		68,198	15	0	40,000	1,500	38,500	38,500	38,500	0
2008 Ford Ranger #3		68,635	20	4	25,000	1,500	26,676	18,500	19,405	1,818
2008 Ford Ranger #4		100,567	15	3	25,000	1,500	25,846	18,500	18,382	2,488
2019 Ford F47 Plumber Truck #5		9,968	20	17	60,282	1,500	98,719	7,542	5,521	5,482
2001 Ford F350 #6		75,166	20	0	60,282	1,500	58,782	58,782	58,782	0
Freightliner Dump Truck- #7		55,958	15	1	98,828	1,500	100,328	90,739	100,561	-233
2016 Ford F350 #8		16,433	17	11	52,457	1,500	71,387	17,014	12,965	5,311
2002 Ford F250- #9		82,383	20	0	75,000	1,500	75,000	73,500	71,475	3,525
2001 Ford F250 #10		105,980	20	0	51,588	1,500	50,088	50,088	50,088	0
2012 Ford F250 #11		31,037	20	10	51,588	1,500	68,068	24,294	23,005	4,506
2011 Ford F 150 #12		92,123	20	10	34,546	1,500	45,086	15,773	7,797	3,729
F350 Utility Truck with Bed			20	20	67,000	1,500	120,341	-1,500	0	6,017
John Deere 1435		2,908	15	0	42,314	5,000	37,314	37,314	36,606	708
Lay-Mor Street Sweeper		164	15	2	25,000	2,000	24,541	19,667	19,449	2,546
Case 580M Backhoe		4,585	20	4	125,000	20,000	120,881	80,000	59,646	15,309
2004 S40 Genie Boomlift		2,393	10	0	20,000	2,000	18,000	18,000	14,220	3,780
2012 Grasshopper Mower		1,690	8	0	30,389	2,000	28,389	28,389	28,389	0

**EXHIBIT A**

Item Identification	Acquisition Date	Mileage	Useful Life	Remaining Life	Replacement Cost	Estimated Salvage Value	Future Replacement Cost	Required Replacement		
								Reserves (using straight line method)	Actual Reserves	Annual Reserves Contribution
2001 John Deere 460 Tractor	2008	1,645	10	0	50,000	1,500	48,500	48,500	28,500	20,000
2020 John Deere Mower	2021		15	14	21,000	2,000	29,917	-600	0	2,137
570N Skip Loader	2019	142	20	17	87,000	1,500	143,137	11,550	12,431	7,689
Hydrovac Excavator Trailer	2022		20	0	100,000	0	100,000	100,000	0	100,000
<b>Subtotal</b>								<b>1,063,007</b>	<b>830,968</b>	<b>184,401</b>
<b>FY 2022/2023 CIP Expense</b>										
<b>GENERAL CITY</b>										
Time Clock System	2021		5	5	15,000	0	17,419	0	0	3,484
Finance Software			15	1	125,000	0	128,794	116,667	0	128,794
City Server	2019	N/A	5	1	15,000	0	15,455	12,000	0	15,455
<b>Subtotal</b>								128,667	0	0
<b>FY 2022/2023 CIP Expense</b>									<b>0</b>	<b>147,733</b>
<b>Grand Total</b>								<b>3,074,628</b>	<b>2,091,968</b>	<b>859,565</b>

# **CORNING VOLUNTEER FIRE DEPARTMENT CVFD CAPITAL IMPROVEMENT PROGRAM 2022/2023**

## **INTRODUCTION:**

The Corning Fire Department is manned 24 hours a day, seven days a week, and is staffed with 4 dispatchers, working 12-hour shifts and a Fire Chief that works 8-5, five days a week. The Volunteer Department consists of a First and Second Assistant Chief, three Captains and 24 Firefighters. The Department currently has an ISO rating of four.

## **DEPARTMENT ACTIVITY 2021:**

The Fire Department provides fire and medical services to the commercial and residential areas located within the City Limits of Corning. CVFD also responds to traffic accidents, public service requests and HAZMAT incidents. The Department also responds to these incidents in South Tehama County via a mutual-aid agreement with CALFIRE and Tehama County.

The Department responded to 1153 calls for service in 2021. The total man-hours for response was 4,198 training and class hours totaled 1,500, non-training community events hours 355 for a grand total of 6053 hours of service by The Volunteers.

## **CAPITAL IMPROVEMENT PRIORITIES:**

- Personal Protective Equipment

The above equipment is either past their service time, in need of upgrade to become compliant, will assist the department in becoming more efficient or are an ongoing need for wear and tear.

### **Personal Protective Equipment (PPE):**

Turnouts and wild land gear require continual replacement. This is an on-going item that the Department has been able to keep up through grant funding. A complete set of structural turnouts is approximately \$3,000.00 and a set of wildland gear is approximately \$600.00. We are currently in need of 5 full sets of structural personal protective equipment for approximately \$15,000.00.

**This will be funded from Budget line item 001-6552-2300 in Fiscal Year 2022/2023.**

### **NON-PRIORITY ITEMS:**

#### **Standby Generator:**

The standby Generator was purchased in 2002. It is estimated the generator has a remaining service life of two (2) years. \$30,000.00.

#### **Engine 14 Replacement:**

Engine 14 was bought by the City in 1997 and has approximately four (4) years of service remaining. The cost to replace Engine 14 is approximately \$500,000.00.



**Engine 9 Brush Truck:**

Engine 9 was acquired by the City in 1997 and has approximately four (4) years of service life remaining with a current replacement cost of \$160,000.00.

**Ladder Truck #3:**

Ladder Truck #3 was purchased used in 2005 by the City and The Nomlaki Tribe. It was manufactured in 2000. Replacement cost is approximately \$1,500,000.00

**2021/2022 PURCHASES:**

Self-Contained Breathing Apparatus Fill Station and Compressor.  
Continue to replace PPE for the Department.

Corning Volunteer Fire Department would like to thank The City for these purchases.

**CORNING POLICE DEPARTMENT  
PROGRAMS & PROJECTS  
FISCAL YEAR 2022/23**

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#	PROJECT	FY 21/22	FY 22/23	FY 23/24	FY 24/25
1	VEHICLE	78,362	76,859	78,396	79,964
2	Radar Signs	16,502			
3					
4					
5					
6					

**PROGRAM AND PROJECT  
BUDGET SUMMARY  
FISCAL YEAR 2022/23**

**Priority Ranking 1**

<b>Annual Cost:</b>	<u><b>FY 22/23</b></u>	<u><b>FY 23/24</b></u>	<u><b>FY 24/25</b></u>	<u><b>FY 25/26</b></u>
	<b>\$ 75,352</b>	<b>\$ 76,859</b>	<b>\$ 78,396</b>	<b>\$ 79,964</b>

**Name:**        **VEHICLE REPLACEMENT**

**Objective:**    To purchase one (1) patrol vehicle based upon the Vehicle Replacement Program.

**Narrative:**    The Vehicle Replacement Program allows for the minimum replacement of police vehicles as identified each fiscal year.

The Department currently has 13 vehicles in two classifications: Patrol and Service/Support. Patrol currently has eight (8) vehicles (which include three (3) dual-purpose vehicles: Supervisor's vehicle; K-9 vehicle (inactive); School Resource vehicle; and three (3) patrol vehicles). Service and Support vehicles These vehicles are generally driven until they have exceeded their effective service life. (See tables below). Please note that prior understanding between the City and the Police Department was to replace patrol vehicles when the vehicles attain 85,000 miles. However, due to funding restrictions, the mileage cap was extended to 100,000 miles. Currently, patrol vehicles are driven in excess of 100,000 miles, provided the vehicles are safe, dependable, and the maintenance/repair costs do not exceed the useful life value of the vehicle.

Since 2013, the Department enacted an Assigned Vehicle Program wherein two patrol officers generally share one patrol vehicle. This means that an assigned patrol vehicle is being used continuously for 24 hours (two 12-hour shifts). This program has resulted in better upkeep of vehicles, and timely notification of vehicle maintenance needs.

For the 2022/23 fiscal year, the Department is recommending the purchase of one (1) new patrol vehicle its Capital Replacement Program.

**Patrol Vehicles:**

VEHICLE	DESCRIPTION	CURRENT ASSIGNED	CHANGED ASSIGNED	MILEAGE
226	2011 Ford Crown Vic	VIPS	SRO	94726
227	2013 Ford Taurus Interceptor	Patrol		83066
230	2014 Ford Explorer	Patrol		142784
231	2015 Ford Explorer	SRO	Patrol	117369
232	2016 Ford Explorer	Patrol		124409
233	2019 Ford Explorer	Supervisor		45761
235	2020 Ford Explorer	K9		2542
236	2021 Ford Explorer	Patrol		9733

**Service/Support Vehicles:**

VEHICLE	DESCRIPTION	CURRENT ASSIGNED	CHANGED ASSIGNED	MILEAGE
224	2009 Ford Crown Vic	Training		108316
225	2009 Ford Crown Vic	Volunteer		147472
228	2013 Ford F-150 P/U	ACO		95456
229	2013 Ford Fusion	Unmarked/Training/Undercover		85033
234	2020 Ford Explorer	Chief		10669

**Cost Detail:** The information used to determine the cost of a new police patrol vehicle, including required after-market emergency equipment and taxes, is based upon current pricing for the (1) 2022 Ford Police Explorer Vehicle. Prior to actual purchase, the Department will confirm which vehicle manufacturer has been awarded the State contract for 2022/23 and compare prices with our local car dealerships.

Please note, the costs listed for fiscal years 2022/2023 through 2025/2026 incorporate a 2% cost increase per year.

In addition to the base cost and after-market emergency equipment, the Department would like to add to one new vehicle; one (1) Mobile Data Computer; and one (1) in-vehicle radar unit, for an estimated added cost of \$8,852.

**Breakdown Costs for New Patrol Car**

Base	\$	46,000.00
Outfitted	\$	8,000.00
Installed	\$	7,500.00
Computer	\$	6,352.00
Radar	\$	2,500.00
Striped	\$	5,000.00
<b>Total</b>	<b>\$</b>	<b>75,352.00</b>

**PROGRAM AND PROJECT  
BUDGET SUMMARY  
FISCAL YEAR 2022/23**

**Priority Ranking 2**

<b>Annual Cost:</b>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>
	\$16,502	0	0	0

**Name: THREE (3) RADAR FEEDBACK SIGNS**

**Narrative:** A radar feedback sign is a sign that is placed in a high traffic/speeding area. At which when a vehicle drives by the sign will flash their miles per hour. This quote includes mounting materials.

Studies have proven that slowing traffic down will greatly reduce the chances of a fatal accident involving pedestrians and automobiles. A pedestrian hit by a car at 40 mph has a 90% fatality rate; at 20 mph the fatality rate decreases to 10%. Just a small reduction in speed has a dramatic effect on those involved. Radar speed signs are a proven traffic calming solution to raise the speed awareness of oncoming drivers. Studies repeatedly show that when alerted by a radar sign, speeders WILL slow down up to 80% of the time. Typical average speed reductions are 10-20%, and overall compliance with the posted speed limit will increase by 30-60%.

**Cost Detail:** One-time cost of \$16,502

**RESPONSIBILITIES:**

The Public Works Department is responsible for the management, operations, and maintenance of a number of municipal facilities and services listed in Divisions; provided below:

1. Streets
2. Water
3. Sewer, Drainage & Wastewater Treatment Plant (WWTP)
4. Parks
5. Airport
6. Building Maintenance
7. Fleet Maintenance & Replacement Schedule

The Public Works Capital Improvement Program is presented by Division. Each Division describes duties as well as lists of Ongoing, Near-Term; those expected to occur within the next 5 to 10 years, or Long-Term; those expected beyond the 10-year projection along with estimated Capital Improvement cost for replacement, reconstruction, or construction. In all, this document recommends ongoing expenditures, current year plans, Near-Term expenditures and Long-Term expenditures exceeding \$40 million dollars.

**1. STREETS: (Budget Funds 3000, 3001)**

The Public Works Department is responsible for maintaining the City's 41.23 miles of public streets. City budget allocations for street maintenance are costly and a primary concern of the City and its residents.

The effective life of pavement surfacing is based on several factors including substructure, traffic type and volume, pavement thickness, age of paving, etc. In general terms, if we assume the effective life of the average asphalt street is about 10 to 15 years, then to adequately maintain our streets, we should be providing maintenance/repairs on that schedule. Following that logic, 1/12<sup>th</sup> of our streets, or about 3.43 miles (18,141 feet) should be maintained or repaired each year. Based on recent project costs, the cost to complete such a maintenance program schedule would require asphalt overlay budget commitment of about \$3.7 million per year. Our current street maintenance/project budget averages much less than that.

**Senate Bill 1:**

The Road Repair and Accountability Act of 2017 allows the City to increase the amount of road projects in the City significantly. The City will receive approximately \$1.5 million dollars in tax revenues over a ten-year period of time (beginning in FY 2017/2018) for road maintenance/repair. The League of Cities provided "Local Streets and Roads" projected revenues (based on State Department of Finance statewide revenue projections) to the City of Corning each year. Allocation amounts are budgeted each fiscal year.

**STREET PROJECTS:**

**ONGOING STREET OVERLAY & RECONSTRUCTION PROJECTS:**

Major projects are contemplated in the future to accommodate development or to otherwise improve infrastructure conditions or operations. These projects have been included in previous Capital Improvement Plans, the General Plan, the Tehama County Regional Transportation Plan and/or the Development Impact Fee Infrastructure Plan. Before constructing, plans for these projects are presented for Council consideration and action.

**STREET CAPITAL IMPROVEMENTS:**

**NEAR-TERM CAPITAL IMPROVEMENT STREET PROJECTS:**

**Street Maintenance:**

The street maintenance projects include chip sealing, microsurfacing, crack sealing and slurry sealing. The maintenance projects' focus on roads in need of minor repairs with the intention of extending the life of the roadways, at a less significant cost, that are not beyond the point of minor repairs. The proposed street maintenance projects are not listed in any order, each project will be reviewed and prioritized prior to seeking Council approval. The list of projects gets reevaluated each year. It is recommended to complete a city wide streets survey and analysis to assist with prioritizing streets projects based on need.

**Street Repair/Reconstruction:**

The street repair/reconstruction projects include either a grind and overlay or a full removal and reconstruction. The damage on these streets is beyond what can be repaired with typical maintenance. Street repairs/reconstruction is more costly resulting in a fewer number of projects being completed each fiscal year. The proposed street repair/reconstruction projects are not listed in any order, each project will be reviewed and prioritized prior to seeking Council approval.

St. Name/Location	Project Parameters	Year	Est. Cost
Almond Street Fig Street	Peach Street to Marguerite Ave Almond Street to Fig Lane	2022/2023	\$500,000
Almond Street	Second Street through Prune Street	2023/2024	\$500,000
Tehama Street	Third Street to Houghton Ave	2024/2025	\$600,000
Chicago Avenue	South Street to Fig Lane	2024/2025	\$450,000
First Street	Solano Street to Fig Lane	2026/2027	\$550,000
Toomes Avenue	Fig Lane to south City Limits	2028/2029	\$900,000
Oren Avenue Carona Avenue	Solano Street to Carona Avenue Oren Avenue to Stonefox Subdivision	2029/2030	\$600,000
Loleta Avenue	Toomes Avenue to HWY 99W	2029/2030	\$350,000

**Total Near-Term Capital Improvement Street Projects: \$4,450,000**

**LONG-TERM CAPITAL IMPROVEMENT STREET PROJECTS:**

**Third Street Widening:**

Third Street from the Northern City Limits to Solano Street is currently included in the Development Impact Fee Infrastructure Plan. The ultimate design for this street will likely require additional Right-of-Way (ROW) acquisition to obtain the proper road width for two traffic lanes with a continuous left turn pocket. Our estimate of this widening cost is about **\$1,000,000**.

**Third Street-Solano Street Intersection Signalization Project:**

This is one of nine signals included in the Development Impact Fee program. This will be a complicated signalization project due to the offset intersection and the adjacent railroad. The cost is estimated to be approximately **\$500,000**.

**Highway 99-W Widening & Bridges from Solano Street to the South City Limits:**

Highway 99-W is designated an "Arterial" street in the City's Circulation Element and the Highway 99-W Specific Plan. This project would include the widening of the roadway including

the Jewett and Burch Creek bridges. This project is included in the Development Impact Fee Infrastructure Plan.

The street has a 100' wide Right-of-Way (ROW). In 2006, staff determined the cost to widen the street in accordance with the Highway 99-W Specific Plan was prohibitive, due largely to the cost to underground the overhead electrical lines. That cost was then \$300/linear foot. Staff presented a revised cross-section and conceptual design that avoided undergrounding the overhead electrical lines on the east side of the highway and shifted the centerline of the roadway seven feet west. The "shifting" of the centerline also reduces the cost of bridge widening as the widening will occur only on one side (west) of the structures.

In 2007, the City Council adopted the revised cross section for this important arterial street. The revised cross section includes three lanes; one in each direction with a median left turn lane as well as acceleration/deceleration lanes and street side parkways (planter strips).

Since these improvements are included in the Development Impact Fee (DIF) Program, the City is collecting Development Impact Fees that will ultimately fund the project. Developers who front the old highway will be credited for the frontage improvements they complete as part of their respective projects. The most recent estimated cost to complete the street and bridge widening is about **\$9 million**.

The phone lines located on the west side of the highway will have to be undergrounded as development occurs. Instead of completing that work as individual undergrounding projects, in 2007, staff sought and received Council support to collect fees and complete the undergrounding as one comprehensive project. .

#### **Kirkwood Road/Fig Lane to south City Limits Relocation:**

This project would shift the Fig Lane-Kirkwood Road intersection to the east so that Kirkwood Road will align with Second Street. Participation, both in terms of a real property exchange, and relocation of employee parking by Bell Carter Foods would be required. Estimated Cost: **\$1 million**

#### **Colusa Street Extension:**

This project would extend the unconstructed portion of Colusa Street between East Street and the isolated eastern segment. Estimated cost: **\$690,000**.

#### **Signalization of Additional Intersections:**

The Development Impact Fee Infrastructure Plan projects the need for nine additional signaled intersections within the City limits. The date those signals will be required is dependent on how much and where growth occurs, and what the proposed traffic warrants. Since the plan's adoption, two of the nine signalization projects have been completed: South Avenue at Old 99-W, and Solano at Marguerite.

Each signalized intersection is projected to cost approximately **\$450,000**. The remaining six intersections that will eventually need to be signalized are:

1. Oren Avenue at Solano Street (Hoag Rd.)
2. Marguerite Avenue at Blackburn Avenue
3. Third Street at Blackburn Avenue
4. Solano Street at Houghton Avenue
5. Fig Lane at Highway 99-W



6. Fig Lane at Marguerite Avenue

Total projected cost is **\$2,700,000**.

**Total Long-Term Capital Improvement Street Projects: \$14,890,000**

**2. WATER:** (Budget Funds 7100 & 7420)

The City owns, operates, and maintains a municipal water system. The system pumps water from seven groundwater wells. In 2021 the City pumped approximately 797 million gallons of water for delivery to its customers and City use.

The current (2021/2022) annual budget for the Water division of the Public Works Department totals \$1,413,775. The Water Division operates as an Enterprise account, meaning the ratepayers fund the operation and maintenance of the system.

Those funds pay salaries, overtime, and benefits for the Public Works staff, as well as materials for water repairs, vehicle and equipment costs, electricity costs to power the pumps and equipment, water testing and chlorination costs, annual permits required to operate the system, incidental expenses, and water system improvements. That total also includes an annual debt loan for previous water system improvements.

The City also owns four other water wells that are currently inactive; two adjacent to the Petro truck stop, one at Houghton Avenue, near South Street and one in Woodson Park adjacent to Peach Street. All four of the wells will remain inactive and will not be put back online for various reasons.

City wells are monitored continuously and are checked on a daily basis with cleaning and inspections occurring monthly. Water samples are taken weekly as per State standards at twelve approved water sample sites in different locations throughout the City. At least three samples are taken weekly and delivered to a State Certified Laboratory for testing. Every year raw water samples are taken at each well site and tested for mineral content and any source of possible contamination. Water testing is regulated by the State Drinking Water Dept. and varies annually.

The Public Works Department provides an annual Consumer Confidence Report (CCR) to each service customer. The report provides information about the City's Water system and summarizes water quality information as required by guidelines set by the State Department of Health Services, Division of Drinking Water. The annual reports can be found at the City Website: [www.corning.org](http://www.corning.org) as well as the State Waterboard Website under the City of Corning.

The following are major projects that are contemplated in the future to accommodate development or to otherwise improve infrastructure conditions or operations. Before constructing, plans for these projects are presented for Council consideration and action.

**ONGOING WATER SYSTEM MAINTENANCE PROJECTS:**

**Water Meter Replacement Program:**

In addition to the ongoing water system maintenance and repairs the City continues its water meter replacement program. Because the new "touch read" meters are more accurate than the older manual read meters. The proposed level of funding will replace about 125 meters annually. Recommended annual expenditure: **\$25,000**.

**Fire Hydrant Replacement Program:**

There are approximately 300 fire hydrants within the Corning City limits and many are in need of repairs due to normal wear and deterioration. Clow Wet Barrel fire hydrant plus valves are the Cities preferred hydrant and are estimated to be \$3,000 each. Recommended annual expenditure: **\$18,000.**

**WATER CAPITAL IMPROVEMENTS:**

**NEAR-TERM CAPITAL IMPROVEMENT WATER PROJECTS:**

**SCADA System:**

Due to the age and the inability to obtain tech support for the current SCADA system, it is important to replace this system with a more reliable, updated version. The SCADA system is a very important tool in the security and information needed to maintain and monitor the City water system. This requires an entire system replacement which includes: the server, PLC's, radios, modem and software. Estimated cost: **\$100,000**

**Wells:**

Due to the decommissioning of Well No. 005, as required by the State Water Board a new municipal water well will need to be constructed if the demand on the city water system increases. Estimated cost **\$1,250,000**

Currently Well No. 003 is a high production well that is only in operation during the summer months or in an emergency when there is a higher demand for water. With the existing pump the well only has an on/off function and when in the on position it pumps water all the time even when the demand is not high. With the installation of a pump with a Variable Frequency Drive (VFD), this well could stay online year-round and when the demand was significant enough, the well would start producing. Estimated cost **\$50,000**

In addition to a new well the following water system improvement projects are anticipated in the near-term.

**Well No. 002**

PLC Replacement	2022/2023	Included in SCADA estimate
Pump House Cooling (AC)		\$13,500
Flow Meter Replacement		\$10,500
Replace Pump house		\$91,000
Install Backup Generator		\$215,000*
	<b>Total</b>	<b>\$330,000</b>

\* May be able to utilize existing generator from Well No. 005 to reduce cost.

**Well No. 003**

Motor/Valve Controls Replacement		\$9,500
VFD Pump	2022/2023	Included in Summary Above
	<b>Total</b>	<b>\$9,500</b>

**Well No. 005**

Abandon Existing Well		\$50,000
	<b>Total</b>	<b>\$50,000</b>

**Well No. 008**

Pump House Cooling (AC)		\$13,500
	<b>Total</b>	<b>\$13,500</b>

**Well No. 009**

Flow Meter Replacement		\$10,500
	<b>Total</b>	<b>\$10,500</b>

**Well No. 010**

Flow Meter Replacement		\$15,000
PLC Replacement	2022/2023	Included in SCADA estimate
Pump House Cooling (AC)		\$13,500
	<b>Total</b>	<b>\$28,500</b>

**Distribution Line Upgrades/Repairs:**

Due to the age of the existing water main lines throughout the City it is important to replace or repair lines that have reoccurring breaks or leaks. This ongoing maintenance will help with unanticipated ruptures and emergency repair work. The following are locations that need replacement in the near future:

1. 8" Water Main Replacement – Fig Lane from Clark Park to Pear Street **\$490,000**
2. 1" Water Main Replacement w/ 8" looped Water Main Fig Street @Solano St. to Marguerite Ave **\$157,500**

**Total Near-Term Capital Improvement Water Projects: \$2,489,500**

**LONG-TERM WATER CAPITAL IMPROVEMENT PROJECTS:**

A number of the City's long-term water projects are summarized in the Development Impact Fee Infrastructure Plan. Those projects include six new municipal water wells positioned throughout the City and the Sphere of Influence as growth occurs, with an average expected cost of up to **\$1,250,000** each for a total of **\$7,500,000**.

In addition to those well projects, that will occur as development demands, the following water system improvement projects are anticipated in the long-term. While these projects are included in the post 10-year time horizon, changing conditions may warrant earlier delivery.

**Well No. 001**

Flow Meter Replacement		\$10,500
Pump House Cooling (AC)		\$13,500
PLC Replacement		Included in SCADA estimate
Replace pump house		\$91,000
	<b>Total</b>	<b>\$115,000</b>

**Well No. 003**

PLC Replacement		Included in SCADA estimate
Replace Pump House		\$91,000
	<b>Total</b>	<b>\$91,000</b>

**Well No. 008**

Replace Pump House		\$91,000
Install Backup Generator		\$215,000

	<b>Total</b>	<b>\$306,000</b>
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**Well No. 009**

Water Lube Retrofit		\$27,500
Pump House Cooling (AC)		\$13,500
PLC Replacement		Included in SCADA estimate
	<b>Total</b>	<b>\$40,000</b>

**Well No. 010**

HMI Replacement		\$8,500
Water Lube Replacement		\$27,500
	<b>Total</b>	<b>\$36,000</b>

**Well No. 019**

PLC Replacement		Included in SCADA estimate
	<b>Total</b>	

**Total Long-Term Capital Improvement Water Projects: \$8,088,000**

**3. SEWER, DRAINAGE & WASTEWATER TREATMENT PLANT:** (Budget Funds 5000, 5200 & 5250)

The City owns, operates and maintains both municipal sanitary sewer and storm sewer (drainage) systems. The sanitary sewer system collects sewage effluent in underground sewer pipes and delivers it for treatment at the City's Wastewater Treatment Plant (WWTP), located on a 46-acre site located about 4 miles east of the City on Gardiner Ferry Road. Note that the site is also utilized by Bell Carter Foods for their separate treatment facilities.

At the WWTP, the effluent is treated, dewatered and air dried. The dried residuals are disposed of at an out of County landfill facility. The treated liquids are discharged to the Sacramento River, just downstream of Woodson Bridge, from an outfall fixture the City shares with Bell Carter Foods treatment facility. The City is currently in the process of renewing Waste Discharge Permit for the outfall. Those permits are issued and closely monitored by the State Regional Water Quality Control Board.

The storm sewer system collects runoff from throughout the City and delivers it via above and below ground facilities to the three primary drainages that affect Corning; Blackburn Moon Drain, Jewett Creek and Burch Creek. The City does not currently treat storm runoff prior to discharging into those streams. Note that some larger communities are required to pre-treat those waters before discharging as part of their overall Waste Discharge Permits.

**Ongoing Sewer, WWTP and Storm Sewer System Maintenance Projects:**

The 2020/2021 budget for the sewer system, including the Wastewater Treatment Plant, collection system, and improvements was \$1,634,786. The Sewer Division operates as an Enterprise fund, meaning the ratepayers fund the operation and maintenance of the system.

Each year the storm drain lines are cleaned by contract with Inframark. California Department of Forestry and Fire Protection (Cal Fire) inmates from Salt Creek Camp clean the creek drainage channels in the City every year. Employees from Public Works clean the remaining drainage courses.

To assure that our facility is properly maintained and updated, we typically budget \$75,000/year for Capital Improvements/repairs at the WWTP.

**SEWER CAPITAL IMPROVEMENTS:**

**NEAR-TERM SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS:**

Repair deteriorating asphalt in the EQ Basin		Waiting on #
Replace roof and soffits for WWTP office and shop		\$61,500
Future improvements to sewer lift station.		\$15,000
Televiser Sewer Lines every eight years.		\$60,000
Connect Marguerite Ave. and 1 <sup>st</sup> Street w/10" sewer line on Blackburn Ave.		\$280,000
	<b>Total</b>	<b>\$416,500</b>

**LONG-TERM SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS:**

Southeast drainage study		\$56,000
Edith Ave./Hwy. 99-W Storm drain		\$359,000
Highway 99-W Drainage Engineering		\$39,000
Extend Sewer main line on South Ave from Houghton Avenue to 99-W		\$550,000
Extend Sewer main line from South Avenue north on Toomes to Loleta		\$1,000,000
Extend Sewer main line on Toomes Ave from Loleta Avenue to Fig Lane.		\$331,000
Extend Sewer main line on Marguerite Avenue to the Airport w/lift Station.		\$358,000
Extend Sewer main line on Marguerite Avenue, Chestnut to Fig Lane.		\$110,000
	<b>Total</b>	<b>\$2,803,000</b>

**Multi-Jurisdictional Hazard Mitigation Plan; 2017 Plan Update:**

During 2017, Tehama County Public Works teamed up with the Cities of Corning, Red Bluff and Tehama to perform a 5-year plan update. Within the Plan, areas are listed throughout the City identified for flood mitigation measures. The below listed storm drain improvements are provided from the Hazard Mitigation Plan.

1. Construct storm drain improvements on Toomes Avenue between Blackburn Avenue to Jewett Creek.
2. Construct storm drain improvements on Edith Avenue from Blackburn Avenue to Jewett Creek.
3. Construct storm drain improvements to reduce localized flooding on Fig Lane & Chicago between the RR tracks and West Street.
4. Upgrade/Reconstruct portions of storm drain system to include Blackburn and Third Street culverts.
5. Conduct a study of solution options and regulatory studies for increasing drain capacity under the RR bridges at Burch Creek & Jewett Creek

6. Conduct a feasibility study to mitigate drainage and flood hazards through development/construction of a retention basin.
7. Upgrade/replace or construct new drainage infrastructure for undersized dry wells across the City.
8. Develop a hazard tree replacement and care program.
9. Develop alternative sources/additional wells for water supply for residents.
10. Continue to enforce the Burning Regulations and Weed Abatement Program.
11. Upgrade City Council Chambers electrical and communications systems to accommodate an Emergency Response Center (EOC)

The City would be eligible to apply for the Pre-Disaster Mitigation Grant Program (PDM) to mitigate these local areas of flooding concerns. FEMA solicits for grant applications annually, traditionally in July. The costs associated with these improvements are unknown at this time.

**4. PARKS:** (Budget Fund 6100)

The City owns and maintains nine separate park properties totaling 36.67 acres. The parks provide an assortment of recreational, open space, picnic and leisure facilities, including tennis and basketball courts, softball and baseball fields, a swimming pool, playground equipment, a rodeo arena, a skateboard/bike park and two soccer fields.

The City's parks and their respective acreages are:

Clark Park	10 acres
Yost Park	2.57 acres
Northside Park	2.46 acres
Woodson Park	2.06 acres
Flournoy Park and Senior Center	0.70 acres
Martini Plaza	0.16 acres
Children's Park	0.16 acres
Corning Community Park	8.52 acres
Lennox Fields	10.04 acres

In the Development Impact Fee (DIF) Infrastructure Plan, the City adopted an objective of 5 acres/1000 residents. To accomplish this, the City collects Development Impact Fees on new residences and businesses that will fund parkland property acquisition and development and fund the development of a Community Center facility. Corning's current ratio is about 5.25 acres/1000 residents.

The City of Corning's pool is located at Northside Park. The facility houses two swimming pools.

**PROJECTS:**

**PARK CAPITAL IMPROVEMENTS:**

**NEAR-TERM PARKS CAPITAL IMPROVEMENT PROJECTS:**

Bathroom Renovation at Woodson Park	2023/2024	\$75,000
Replace picnic tables at Woodson Park	2023/2024	\$27,500
Refurbish restrooms at Yost Park	2025/2026	\$75,000

New lighting for Clark Park Little League field	2024/2025	\$425,000
New lighting for Yost Park ball field	2024/2025	\$255,000
Replace playground equipment at Northside Park	2022/2023	\$100,000

**Total Near-Term Parks Capital Improvement Projects: \$1,057,500**

**LONG-TERM PARKS CAPITAL IMPROVEMENT PROJECTS:**

**Clark Park Expansion:**

Expansion of Clark Park could be accomplished through the purchase of the ten acres of bare ground located immediately east of the Park. This would double the size of Clark Park. Should this property be purchased it would allow for the construction of additional playing fields that could include a soccer field and a field for Youth Football practice and games. A Corning Junior Rodeo Association member has suggested that should this happen, they could move the rodeo arena to the far east corner of the property and away from the athletic fields. This would require help from the Public Works Department to help them relocate. Property costs have varied considerably over the last few years. Estimated purchase cost is between **\$500,000-\$1,000,000**.

**Total Long-Term Parks Capital Improvement Projects: \$1,000,000**

**5. AIRPORT: (Budget Fund 3500)**

The City owns and operates Corning Municipal Airport.

**Ongoing building and grounds maintenance:**

The proposed budget for the Airport is **\$25,000**.

**AIRPORT CAPITAL IMPROVEMENTS:**

**NEAR-TERM AIRPORT CAPITAL IMPROVEMENT PROJECTS:**

Annually the City of Corning submits upcoming projects to the FAA as part of the Airport Capital Improvement Plan (ACIP) for Federal funding. The City of Corning receives \$150,000 in entitlement funds annually to complete Capital Improvement and Planning Projects.

**Rehabilitate Runway 35 PAPI System (2022/2023)**

The existing PAPI system has been misaligned due to storm drain erosion. The proposed project would fix the storm drain problems and realign the PAPI system. The estimate to complete this work is **\$122,222**.

**Runway, Taxiway and Apron Rehabilitation Project (2023/2024)**

This project would repair the existing cracking in the runway and aprons, replace the markings on the runway and apron and reconstruction the shoulders to prevent erosion. The estimate to complete this work is **\$500,000**.

**Total Near-Term Airport Capital Improvement Projects: *\$622,222 (Grant funded w/ 10% City Match)***

**LONG-TERM AIRPORT CAPITAL IMPROVEMENT PROJECTS:**

The current Airport Improvement Plan envisions development of a small industrial park around the south and east sides of the new apron. That development is hampered by the

absence of sewer and water services. Extending those services will be expensive, particularly for the sewer line, which will require a lift station. Cost estimate **\$552,000**

**6. BUILDING MAINTENANCE:** (Various Budget Funds)

Building Maintenance provides for Capital Improvement and significant repairs to City buildings. These buildings are City Hall, Police Department, Fire Department, Corporation Yard, Senior Center, Transportation Center, Blackburn House, Airport Buildings and Library. The formal bid process is utilized for all Capital Improvement Projects.

Staff will prioritize ADA improvement projects based on the City's ADA Site Accessibility Evaluation of all City Buildings. City Staff anticipates making the smaller improvements, but larger projects will be considered Capital Projects. Recommended annual expenditure: **\$25,000.**

**BUILDING MAINTENANCE CAPITAL IMPROVEMENTS:**

**NEAR-TERM BUILDING MAINTENANCE AND EXPANSION:**

Install new electrical service panels for City Hall	FY 2023/2024	\$17,000
Library restroom remodel	FY 2023/2024	\$80,000
Library heating and AC replacement	FY 2024/2025	\$80,000
<b>Total of Near-Term Building Maintenance/Improvements</b>		<b>\$177,000</b>

**LONG-TERM BUILDING MAINTENANCE AND EXPANSION CAPITAL IMPROVEMENT COSTS:**

**Building/Facility Expansion:**

As the City grows, there will be a need for additional personnel, equipment and office space to serve the citizens of the City. The floor space of the current buildings is limited. Additional building and office area will need to be provided.

The City Development Impact Fee (DIF) Program collects fees to provide for the needs of expanded water, sewer, parks and transportation facilities to accommodate the City's growth. However, the program does not account for expanded office needs at City Hall, or for the expansion of the Police or Fire Departments. There have been some preliminary discussions about relocating the Police Department to another building.

**642 Blackburn Avenue (APN: 075-080-29):**

The property is currently improved with a single-family dwelling that is used as a rental home. In past years, Staff discussed the idea of relocating the Public Works Corporation Yard to this location. The idea has recently been tabled due to the close proximity of the High School which could present inconvenient accessibility issues during school hours/days.

The following projects are recommended for completion under Long-Term Building Maintenance/Improvements.

Relocation of Police Department		\$1,100,000
Relocation of Corporation Yard		\$1,100,000
<b>Total of Long-Term Building Maintenance/Improvements</b>		<b>\$2,200,000</b>

**7. FLEET MAINTENANCE:**

**2022/2023 VEHICLE/EQUIPMENT REPLACEMENT CAPITAL IMPROVEMENTS:**



**Public Works Vehicle Replacement:**

As they age and deteriorate, all vehicles and equipment must be replaced. This report will address only the replacement of Public Works vehicles and equipment. Other Department vehicles will be addressed in their Department CIP's. Please refer to the Capital Improvement Equipment Replacement Spreadsheet (Exhibit A). The spreadsheet is a replacement schedule that shows the current inventory of Public Works vehicles and motorized equipment and the respective replacement costs. Vehicles requested to be replaced in each fiscal year are highlighted in yellow. To address inflation, the replacement costs are incrementally increased based on the Consumer Price Index for the Urban West. These are the amounts the City should allocate to achieve replacement.

**Hydrovac Excavator Trailer**

Public Works staff performs minor sewer and water line replacements/repairs throughout the City. When the existing utility lines are located near marked gas lines or other utility lines staff cannot use the backhoe for excavation and are required to hand dig in those areas. The use of a hydrovac excavator trailer would significantly speed up the digging and make it much easier on staff to expose the lines. This would be a new piece of equipment for our staff. Estimated Cost **\$100,000**

**Mechanics Truck (Unit 10)**

A new mechanics truck is proposed to be purchased to replace the current mechanics truck (2001 Ford F250 #10). Truck #10 is in good condition, and it is proposed to move truck #10 to the building department to replace Truck #2 (1995 F150) that gets driven significantly less for inspections and day to day use. Estimated Cost **\$50,000**