



**SPECIAL LIBRARY COMMISSION MEETING  
MONDAY, OCTOBER 3, 2022  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 4:00 p.m.**

**B. ROLL CALL:**

**Commissioner: Susan Olson Higgins  
Carol Mueller  
Sandra Sehorn  
Laura Calkins  
Chairperson: Judy Turner**

All members of the Commission were present.

**C. BUSINESS FROM THE FLOOR:**

Brief discussion of letter sent by the Friends of the Library to the City Council.

**D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the agenda changed, please come to the podium, and explain the reason you are asking for the order of the agenda to be changed.**

- 1. Waive the Reading and Approve the Minutes of the following Meetings with any necessary corrections:
  - a. May 5, 2022 Special Library Commission; and
  - b. September 21, 2022 Special Library Commission Meeting.**
- 2. Demco Library furniture update.**
- 3. Whether Library entryway wall and Librarian's Desk load bearing?**
- 4. Discussion of a "Study Room".**
- 5. Discussion on how to address the hard water deposits on the windows.**
- 6. Discussion of Library General Maintenance.**
- 7. Report on status of the wet walls.**

**E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**F. COMMISSIONER REPORTS AND ANNOUNCEMENTS:**

**Turner:  
Olson Higgins:  
Mueller:  
Sehorn:  
Calkins:**

**G. ADJOURNMENT:**

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

**POSTED: THURSDAY, SEPTEMBER 29, 2022**



## SPECIAL LIBRARY COMMISSION MEETING

THURSDAY, MAY 5, 2022  
CITY COUNCIL CHAMBERS  
794 THIRD STREET

A. **CALL TO ORDER:** 4:00 p.m.

B. **ROLL CALL:**

Commissioner: Susan Olson Higgins  
Sylvia Meents  
Carol Mueller  
Sandra Sehorn  
Chairperson: Judy Turner

All Commissioners were present except Commissioner Meents.

C. **BUSINESS FROM THE FLOOR:** None.

D. **REGULAR AGENDA:** All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the agenda changed, please come to the podium, and explain the reason you are asking for the order of the agenda to be changed.

1. **Approve selection of color option A, B, or C for new circulation desk at the City Library, and the blue color for the seating furniture at the Library.**

Commissioner Sehorn asked if the panels on the circulation desk are the same color as on the furniture? She was informed no, there is not option to have the same color.

Commissioner Olson-Higgins moved to approve option A for the circulation desk, and blue for seating furniture. Commissioner Muller seconded the motion. **Ayes: Turner, Olson-Higgins, Muller, and Sehorn. Absent: Meents. Abstain/Opposed: None. Motion was approved by a 4-0 vote with Meents absent.**

E. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:** None.

F. **COMMISSIONER REPORTS AND ANNOUNCEMENTS:**

Turner: None  
Olson Higgins: None  
Meents: None  
Mueller: None  
Sehorn: None

G. **ADJOURNMENT:** 4:16 p.m.

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

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Lisa M. Linnet, City Clerk



## SPECIAL LIBRARY COMMISSION MEETING MINUTES

WEDNESDAY, SEPTEMBER 21, 2022  
CITY COUNCIL CHAMBERS  
794 THIRD STREET

A. **CALL TO ORDER:** 4:00 p.m.

B. **ROLL CALL:**

Commissioner: Susan Olson Higgins  
Carol Mueller  
Sandra Sehorn  
Laura Calkins  
Chairperson: Judy Turner

All Commissioners were present.

C. **BUSINESS FROM THE FLOOR:**

Discussion of to whom at the City a letter from the Friends of the Library should be addressed regarding desired building improvements and maintenance.

D. **REGULAR AGENDA:** All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the agenda changed, please come to the podium, and explain the reason you are asking for the order of the agenda to be changed.

1. **Waive the Reading and Approve the Minutes of the May 5, 2022 Special Library Commission Meeting with any necessary corrections:**

Commissioner Olsen-Higgins moved to approve the Minutes of the May 5, 2022 Special Library Commission Meeting; Commissioner Mueller seconded the motion. **Ayes: Turner, Olson-Higgins, Mueller, Sehorn, and Calkins. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

2. **Update by County Librarian Todd Deck on current Library Projects and Programs.**  
a. **Library Outreach Update;**  
b. **Overview of Use Programs, Fall/Winter;**

County Librarian Todd Deck provided a brief update on Library Projects and Programs including the Library Outreach. Mr. Deck stated that he received a complement from Dean Cofer on regarding the Library. He also announced the following:

- Most popular book was "It Ends With Us" by Colleen Hoover;
- Announced the number of books checked in and out, the number of new borrowers, and renewals from June 1<sup>st</sup> to August 31, 2022;
- Elmo visited the Corning Library; it was a first-rate event;
- Reported on the Summer Reading Vehicle, and upcoming events such as the Ide Adobe "Night Before Christmas, etc.

3. **Report and Possible Action related to Story-Walk Projects.**

County Librarian Todd Deck provided a brief report on the Story Walk Projects. No action was required.

4. **Update on delivery of the new Library Furniture.**

County Librarian Todd Deck announced that the big circulation desk is back ordered with Demco until December. All other items are in boxes in the backroom. Commissioner Calkins suggested before and after photos. Commissioner Olson-Higgins suggested having an "Open House" event to showcase the new furniture. By a general consensus of the Commission, it was decided to wait until the big circulation desk arrives to unveil all of the new furniture at one time.

5. **Discussion of budgeted Library book purchases in an amount not to exceed \$5,000.**

City Manager Kristina Miller will confirm how much is still available and whether the \$5,000 is an allowable expenditure from Rydell Funds for books.

**6. Discussion of interior painting of Library's south and east walls.**

It was stated that the Library walls need to be painted; Sandra stated there are walls that have wallpaper. The Friends of Library will be discussing repainting and possibly removing the mural as a volunteer project with City Council approval.

**7. Discussion and possible recommendation regarding painting changes to Interior Mural.**

Commissioner Sehorn moved to keep the existing mural as is; Commissioner Olson-Higgins seconded the motion. **Ayes: Turner, Olson-Higgins, Mueller, Sehorn, and Calkins. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**8. Discussion and possible recommendation regarding Library Flooring.**

The Commission discussed the referral of the flooring back to the Friends of the Library.

**9. Creation and distribution of Corning Library Survey of Community expectations/needs.**

Commissioner Sehorn stated she was opposed to a formal survey because she does not want any more delays to improvements at the Library. There was general consensus by the Commission for Todd to create a one-page survey both online and in written form to present to the Friends of Library.

**10. Discussion of agenda items for the next Library Commission Meeting.**

The Library Commission discussed the following items be added to the agenda:

- Is wall at entryway and librarian's circulation load bearing?
- Discuss a study room?
- Hard water deposits on the windows?
- General Maintenance?
- Status of the wet walls?

**E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**F. COMMISSIONER REPORTS AND ANNOUNCEMENTS:**

**Turner:** None.

**Olson Higgins:** Would like wet walls and study room built.

**Mueller:** None.

**Sehorn:** None.

**Calkins:** Announced the Library Book Sale to be held on October 1<sup>st</sup>.

**G. ADJOURNMENT: 5:43 p.m.**

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

**POSTED: FRIDAY, SEPTEMBER 16, 2022**