

Cost of Services Study for the City of Corning

October 2022



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October 18, 2022

Honorable Mayor and City Council
via City Manager Kristina Miller
City of Corning
794 Third Street
Corning, CA 96021

Honorable Mayor, City Council, and Ms. Miller:

This Report is submitted pursuant to our contract with the City to perform a revenue and cost analysis for the City for its services.

The motivation for this study is the need of both the City Council and City staff to maintain City's services at a level commensurate with the standards previously set by the City Council, and to maintain effective policy and management control of City services.

This Report provides currently useful information about the City's status on recovery of costs for all City services. In addition, it will assist in projecting and determining the future level and equity of these City services.

RCS wishes to thank all City department heads and staff for their assistance and cooperation extended to us during the accomplishment of our work, without whose aid this Report could not have been produced. The response, awareness and information gathered and supplied by numerous City employees make this Report the sound one we believe it to be.

We also believe that your constituents will appreciate your subjecting the City's operations to business costing methodologies, and your willingness to be informed of the true and full costs of those services which you have decided the City should provide its citizens.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Eric Johnson', written over a white background.

ERIC JOHNSON
President

A handwritten signature in black ink, appearing to read 'Chu Thai', written over a white background.

CHU THAI
Vice President

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EXECUTIVE SUMMARY

Revenue & Cost Specialists (RCS) has subjected the City's operations to a detailed analysis seeking alternate and more equitable ways to finance its services. This report presents the analytical advantages which are available to the City through the institution of a comprehensive system designed by RCS to implement Articles XIII B and C of the California Constitution.

Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting a future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution and Proposition 26, now Article XIII C of the California Constitution. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge of costs which are actually occurring.

Financial Integrity Established. This report summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

Identifying Service Centers

There are three basic steps in the process used by RCS. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes.

If all the recommendations and suggestions made in this Report are adopted, the City of Corning would increase cost recovery by \$175,750 on an annual basis

Refinement Process. In a series of meetings held with City staff, department by department, we developed a list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

Personal Choice versus Community Supported Services

Personal Choice Services are those offered to identifiable customers at a measured level. They are also services that can be withheld for non-payment. These services are not precisely likened to fee-based services to the extent that policy makers may have decided to subsidize them in full or part. These services are distinguished from Community Supported Services which by their very nature are supported with tax dollars for social, safety or general community welfare.

Summary of Results

If all the recommendations and suggestions made in this Report are adopted, the City of Corning would increase cost recovery by \$175,750 on an annual basis. By taking such actions, far more equity between taxpayers and fee-payers would be gained, and the City’s financial picture would be improved.

SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
				ACTUAL (6)	SUGGEST (7)	
COMMUNITY DEVELOPMENT	\$155,246	\$283,712	(\$128,466)	54.7%	VAR.	\$125,500
PUBLIC SAFETY	\$3,178	\$152,375	(\$149,197)	2.1%	VAR.	\$23,750
LEISURE & CULTURAL	\$124,775	\$327,398	(\$202,623)	38.1%	VAR.	\$0
MAINT. & ENTERPRISE	\$3,937	\$17,002	(\$13,065)	23.2%	VAR.	\$10,600
ADMINISTRATIVE	\$1,717	\$35,321	(\$33,604)	4.9%	VAR.	\$15,900
	<u>\$288,853</u>	<u>\$815,808</u>	<u>(\$526,955)</u>	<u>35.4%</u>		<u>\$175,750</u>

Policy Review Information

As the Council conducts its policy review of each of the revenue-cost match-ups, it should refer to Appendix A and also to the text in Chapter IV to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

1. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
2. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
3. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

Result of Acceptance of Fee Suggestions

If the suggestions in Chapter IV and in the fee recommendations in Appendix A are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for public safety services, infrastructure maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is that:

- Taxes finance services for which there is no alternative way to finance them.
- Service charges should be utilized to finance those things for which benefits can be determined.
- Beneficiaries of such services be charged in direct relationship to the benefits derived.

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CHAPTER I – BACKGROUND OF STUDY

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Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

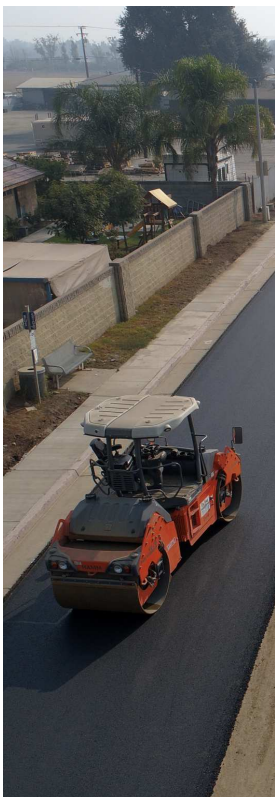
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Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge and cannot ignore costs which are actually occurring.

Financial Integrity Established. This text summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would firmly establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

Financing Adjustments Pursuant to Voter Propositions

Proposition 4, which is more commonly referred to as the "Gann Spirit of 13 'Let's Finish the Job' Initiative", was adopted by 74.3% of the voters of California on November 6, 1979. It became



effective on July 1, 1980, retroactive to Fiscal Year 1978-1979. Statutes clarifying certain provisions of the Proposition, which is now Article XIII B of the California Constitution, became effective January 1, 1981.

This report provides data to the City for reviewing the reported fee-financed services based on full-costing information and for implementing the "costs reasonably borne" provision of this Constitutional Article, within presently known legal parameters and the authors' pronounced and published intent.

Adjustments to Financing. As a result of this analysis, the City now possesses the basis for making necessary adjustments to its methods of financing services for those services reported on herein. It can achieve a more equitable and fair mix for financing those services and capital needs, using taxes and service charges, in the direction pointed by passage of Article XIII B, and the business methodologies inherent in that Article.

It should be remembered from the start that taxes are now limited and controlled, and therefore the capability of using these taxes to subsidize "special" services which are wholly or partially fee-financed is also limited.

The "Costs Reasonably Borne" Test. The "costs reasonably borne" process as envisioned by the Authors of Proposition 4 implies a direct relationship between payment of fees and charges and receipt of services. It also implies the use of taxes for financing those governmental activities which humanely and properly cannot be financed other than by taxes.

Desirability of Direct Relationship between Payment and Service

This direct fee-for-service and tax equity relationship does not exist when tax monies are used to subsidize services which are received by only a small portion of the taxpaying public or by non-residents. A major underlying goal of this project is to provide information and guidance to the Council on how the City can continue as a viable financial entity, finance the services and facilities that its citizens and business enterprises have come to expect, and yet in the long run be able to live within the limits imposed by Article XIII B and Propositions 13 and 218.

At the same time, the City can in great part re-establish basic fairness and equity between users of City services and those who pay for them and control those costs on a continuing basis.

Impact of Propositions 4, 13, 26, and 218

Initiative 4 of November 1979, coupled with its immediate predecessor – Proposition 13 of a year earlier – wrought the greatest changes in California governmental financing in a century. Proposition 218, passed in 1996 and becoming Articles XIII C & D, further limited local governments'

revenue source options. Those propositions have had, and will continue to have, a profound effect on California governments.

Effects on the City. One effect of these propositions has been a constant search for new revenue sources to finance services required by the City. However, at the same time, State and Federal program revenues continue to decrease. Consequently, the City faces the prospect of declining revenue, coupled with increases in costs, with which to fund City services.

Costs Exceeding Revenues. The full costs of delivering the City's defined fee-financed services -- as defined in business terms by the authors of Article XIII B, and as applied by the business methods of this analysis as based on that Constitutional Article -- are running at an annual rate beyond current or expected fee revenues. The result is the diversion of tax monies to make up the difference between fee revenues collected and full business costs incurred.

Variety of Equitable Revenue Sources. This analysis presents a wide variety of ways in which revenue can surely and legally be raised and as important, more equitably raised than at present. The amount of new revenues to be raised is dependent upon the Council's determination of the level of support for essential services.

Proposition 26. With the passage of Proposition 26 in 2010, these principles were codified with some changes. Article XIII C of the State Constitution was amended to formally declare that fees are not considered taxes if they do not exceed the reasonable costs of the service. Some of the types of services for which reasonable fees are allowable are:

- (1) A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- (2) A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- (3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.

Article XIII C also provides that a local government agency must demonstrate that the amount of revenue to be generated by a fee is no more than necessary to cover the reasonable costs of the governmental activity supported by the fee, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity. This Report was prepared in accordance with these principles.

Text Topics

The remaining Chapters of this text address the following topics:

- II. Identifying and Costing Service Centers
- III. Overview of Service Revenues Matched Against Costs
- IV. Service Revenue Recommendations
- V. Conclusion

To validate the reasonableness of the Study, 100% of the available work hours for all City employees were distributed and accounted for.

CHAPTER II – IDENTIFYING AND COSTING SERVICES

There are three basic steps in the process used by RCS to identify and cost out service centers. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes. This chapter covers the first two steps and Chapter III shows the match-up of revenues and costs.

Identifying Service Centers

Two techniques were utilized to identify the service centers for which revenue and cost data were gathered and around which the service cost analysis of this Report is built.

Revenue Analysis. The first technique involved gathering revenue information for the past fiscal year, and then updating and revising the budget estimates for the same revenue sources for the fiscal year during which the analysis was performed by RCS. The Budget and financial reports for the current fiscal year were secured and analyzed. Budgeted and received revenues for all fee-supported services were extracted from those reports, where such information was available.

Service Center Identification. The second technique involved several scheduled meetings with City staff to identify each type of service being provided with or without charge. In a series of meetings held with City staff, department by department, RCS developed a comprehensive list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

Resultant Service Centers

"Service Center" Defined. The "service revenue," fee or charge for a service, and the related "service cost" comprise a "service center". Each service center has a unique "Revenue and Cost Summary Worksheet" and a matching "Cost Detail Worksheet", which are found in Appendix B of this Report. These "Service Center Worksheets" are matched to one another on facing pages.

Detailed Back-Up Workpapers. The costs are backed up by detailed analyses, which have been turned over to the City in several volumes of work papers and detailed cost distribution reports.

Constitutional Basis for Cost of Services

The costs determined by RCS for the various service centers are based on the definitions of "costs reasonably borne" as utilized in Article XIII B (Proposition 4) and as further defined by its Authors in their background documents. The Authors of Proposition 4 intended their full business costing definitions to be used by California governments. Thus, the City can know and control its costs, using

those Constitutionally-set business principles and legally set elements and definitions of “costs reasonably borne”.



Types of Costs

The following costs, identified above as part of "costs reasonably borne" by the Authors of Proposition 4, make up the cost detail found on the right-hand page in Appendix B for each service center.

Salaries and Wages. City government is in fact a service industry, and therefore, it is natural that salaries make up the largest single element of cost for most services. In order to allocate the salaries, lengthy interviews were held, documents sought and researched, and reports and accounting records examined by RCS. The result was, in most cases, a percentage or hours distribution of individual employee personal services costs.

To validate the reasonableness of the Study, 100% of the available work hours for all City employees were distributed and accounted for, even if it's not public serving. In other words, one staff member cannot state they overworked on fee services beyond 100% of their hours, and another staff member cannot account for 100% of their time. No judgments were made about what personnel should or might be doing. Their time was distributed to those service centers where the time was expended.

Employee Fringe Benefits. Since fractional time, to as low as three minutes per unit of service or one-twentieth of a percent of the annual time of an employee has been allocated to service centers, fringe benefit costs also must be fractionalized to carefully and accurately distribute those ancillary personnel costs.

The City finances numerous benefits for its employees, thereby incurring measurable costs for these items, including:

- Retirement and Social Security
- Group Health Insurance
- Medicare Insurance
- Disability Insurance
- Life Insurance
- Deferred Compensation Match

All of these costs are current operating expenses, and the amounts were isolated. Actual costs were determined and reduced to a percentage of salary for each of the positions.

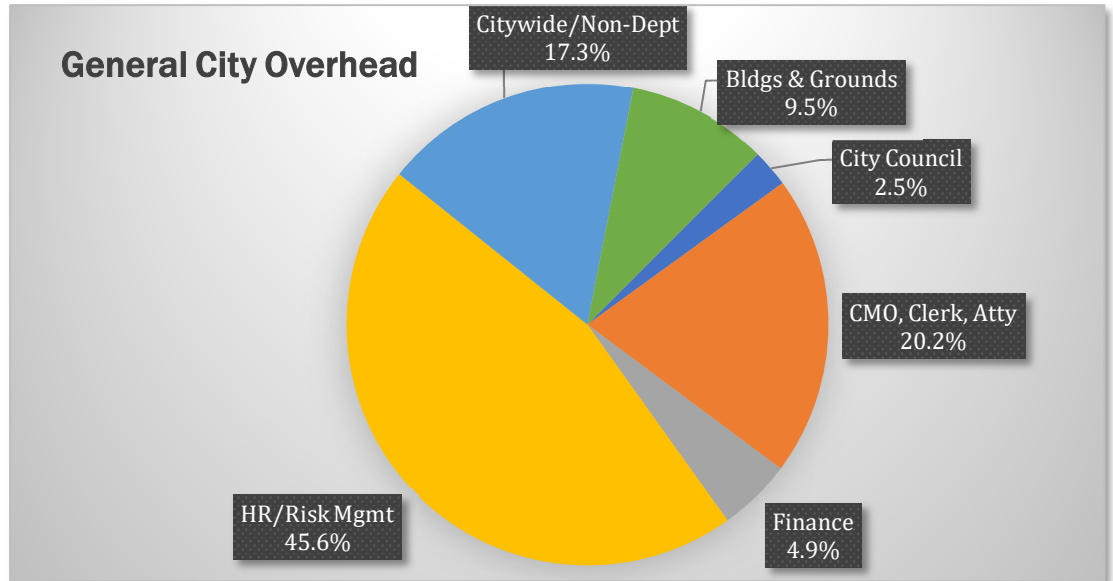
Available Work-Hours. After the individual elements of cost for positions was compiled, the total cost for each position was divided by the number of available work-hours. Available work hours were calculated as the total possible work-hours in a year, 2,080, less the following away-from-work benefit hours:

- Holidays
- Vacations
- Personal Leave
- Sick Leave
- Morning/Afternoon Breaks
- Start Up/Down Time

Maintenance and Operation Costs. All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies etc., were derived from the current year Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

General and Departmental Overhead Costs. Overhead costs provide the vital glue that holds an organization together operationally and provide important coordinating capabilities. They also provide the day-to-day support services and facilities required for the organization to function effectively. RCS calculated Corning's Cost Allocation Plan (CAP) to identify and allocate these costs to the remainder of the City organization. In the CAP, costs were allocated to end-user departments and divisions by applying an agreed-upon overhead allocation factor. Each factor was related to the work effort of its particular overhead element and was assessed for relevance and reasonableness.

Full Cost Distribution. The purpose of deriving overhead costs to apportion these amounts to direct service program costs. By adopting this method, the City will be aware of its true costs and be able to emulate business methods. Article XIII B's (Proposition 4 of 1979) authors intended this, defining as part of "costs reasonably borne" a calculated "reasonable allocation for overhead and administration."

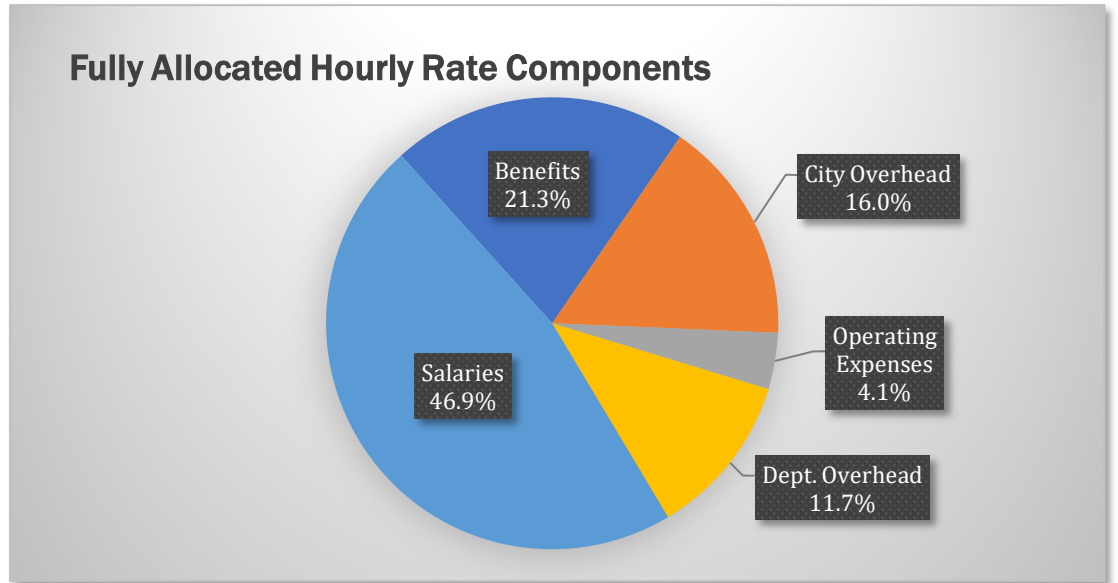


General City Overhead. These services, provided by the City departments listed in the above chart, primarily set policy and support other departments without providing a deliverable service to the public. Where they do perform an end-user service, such costs have not been allocated to other departments.

Departmental Administration. Costs in this category involve intra-departmental support functions, outside the above listed general City overhead functions, and involve the allocation of staff time within and among departmental functions. These services also do not provide end-user deliverables to the public, but instead provide vital administrative support within specific departments.

Fully Allocated Hourly Rates (FAHR)

All of the above items make up the fully allocated hourly rate which is calculated for each position in the City. The makeup of each component of the City-wide average fully allocated hourly rate is detailed in the chart below.



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CHAPTER III – REVENUES MATCHED AGAINST COSTS

In the last chapter the method of calculating the costs for all City services was identified. This chapter begins with a Summary that itemizes the revenues and costs by service center. Then, an overview is presented of what will be presented in the following chapter, which shows that there is no one solution to the City's financial challenge.

Accounting for All Revenues – Fees and Taxes

Local government funding comes from a multitude of revenue sources such as taxes, fines, grants, use of property, user fees, utility rates, etc. Our Study accounts for all revenues and focuses on the relationship between fees and taxes. As an example, [S-001] Conditional Use Permit – Minor in the following schedule estimates the full costs at \$11,610. These expenses are offset by current fee revenues of \$2,500, and \$9,110 of the City's limited tax revenues must be used to pay for the remaining. This subsidy can be eliminated by raising the relevant fees. To the extent that the fees are NOT increased, general City taxes paid by all taxpayers are the only alternative revenue source.

SCHEDULE 1

**CITY OF CORNING
SUMMARY OF FEE SERVICES AND CURRENT FINANCING
FISCAL YEAR 2020-21**

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
DEVELOPMENT SERVICES				
S-001	CONDITIONAL USE PERMIT - MINOR	\$11,610	\$2,500	\$9,110
S-002	CONDITIONAL USE PERMIT - MAJOR	\$14,367	\$1,000	\$13,367
S-003	CONDITIONAL USE PERMIT REVISION	\$2,282	\$350	\$1,932
S-004	CONDITIONAL USE PERMIT EXTENSION	N/A	N/A	N/A
S-005	VARIANCE REVIEW	\$1,946	\$0	\$1,946
S-006	TELECOM/CELLULAR/WIRELESS PERMIT	\$2,161	\$0	\$2,161
S-007	PRE-APPLICATION REVIEW	\$7,407	\$0	\$7,407
S-008	TENTATIVE MAP (PARCEL/TRACT)	\$8,741	\$1,710	\$7,031
S-009	TENTATIVE MAP AMENDMENT	\$1,499	\$0	\$1,499
S-010	FINAL MAP	\$5,176	\$750	\$4,426
S-011	LOT LINE ADJUSTMENT	\$5,212	\$700	\$4,512
S-012	LOT MERGER	\$2,606	\$350	\$2,256
S-013	SITE & DESIGN REVIEW	\$21,418	\$3,000	\$18,418
S-014	CATEGORICAL EXEMPTION	\$1,881	\$120	\$1,761
S-015	ENVIRONMENTAL REVIEW	N/A	N/A	N/A
S-016	GENERAL PLAN AMENDMENT	N/A	N/A	N/A
S-017	ZONE CHANGE	\$6,055	\$750	\$5,305
S-018	ANNEXATION	N/A	N/A	N/A
S-019	DEVELOPER AGREEMENT	N/A	N/A	N/A

CHAPTER III – REVENUES MATCHED AGAINST COSTS

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-020	ENVIRONMENTAL IMPACT REPORT	\$0	\$500	(\$500)
S-020	SIGN REVIEW	\$3,015	\$1,400	\$1,615
S-021	STREET/MOBILE VENDOR PERMIT	\$559	\$0	\$559
S-022	MAP EXTENSION	\$1,873	\$150	\$1,723
S-023	ZONING VERIFICATION LETTER	\$1,118	\$0	\$1,118
S-024	BUILDING RE-ADDRESS PROCESSING	\$265	\$0	\$265
S-025	APPEAL PROCESSING	\$1,890	\$200	\$1,690
S-026	PLANNING - EXTRA PLAN REVIEW	\$894	\$376	\$518
S-027	PLANNING EXTRA MEETING/PUB. HEARING	\$3,669	\$0	\$3,669
S-028	BUILDING PLAN CHECK/INSPECTION	\$107,977	\$128,900	(\$20,923)
S-029	VACANT BUILDING MONITORING	\$4,463	\$0	\$4,463
S-030	CODE ENFORCEMENT APPEAL TO COUNCIL	\$278	\$0	\$278
S-031	CODE ENFORCEMENT ABATEMENT	N/A	N/A	N/A
S-032	TEMP ENCROACHMENT PERMIT	\$1,144	\$90	\$1,054
S-033	CONCRETE ENCROACHMENT INSPECTION	\$2,116	\$90	\$2,026
S-034	UTILITY ENCROACHMENT PERMIT	\$6,966	\$450	\$6,516
S-035	PERMANENT ENCROACHMENT PERMIT	\$304	\$15	\$289
S-036	IMPROVEMENT PLAN REVIEW	\$8,364	\$7,110	\$1,254
S-037	IMPROVEMENT INSPECTION	\$6,156	\$5,235	\$921
S-038	GRADING PLAN REVIEW	\$28,129	\$0	\$28,129
S-039	GRADING INSPECTION	\$4,730	\$0	\$4,730
S-040	FINAL MAP AMENDMENT	\$366	\$0	\$366
S-041	CERTIFICATE OF COMPLIANCE	\$883	\$0	\$883
S-042	REVERSION TO ACREAGE	\$1,091	\$0	\$1,091
S-043	STREET/R-O-W ABANDONMENT	\$1,175	\$0	\$1,175
S-044	STREET RE-NAME PROCESSING	\$42	\$0	\$42
S-045	BOND REDUCTION	\$707	\$0	\$707
S-046	ENGINEERING STUDY/PEER REVIEW	N/A	N/A	N/A
S-047	MISC ENGINEERING REVIEW	N/A	N/A	N/A
S-048	PW - ADDITIONAL PLAN REVIEW	N/A	N/A	N/A
S-049	PW - ADDITIONAL INSPECTION	N/A	N/A	N/A
S-050	HAUL ROUTE PERMIT	\$513	\$0	\$513
S-051	WIDE LOAD PERMIT	\$98	\$0	\$98
S-052	PARADE & ASSEMBLIES PERMIT	\$233	\$0	\$233
S-053	SPECIAL EVENT PERMIT	\$2,333	\$0	\$2,333
S-054	SPECIAL EVENT STAFFING	N/A	N/A	N/A

SUBTOTAL - DEVELOPMENT	\$283,712	\$155,246	\$128,466
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PUBLIC SAFETY SERVICES

S-055	POLICE FALSE ALARM RESPONSE	\$37,180	\$0	\$37,180
S-056	POLICE ALARM PERMIT	\$15	\$0	\$15
S-057	PUBLIC DISTURBANCE RESPONSE	\$76,813	\$0	\$76,813
S-058	DUI COLLISION REPORT	\$120	\$0	\$120
S-059	DUI ARREST	\$9,602	\$0	\$9,602

CHAPTER III – REVENUES MATCHED AGAINST COSTS

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-060	BOOKING PROCESSING	\$120	\$0	\$120
S-061	VEHICLE RELEASE	\$6,803	\$2,850	\$3,953
S-062	VEHICLE REPOSSESSION	\$1,534	\$0	\$1,534
S-063	CITATION SIGN-OFF (NON CPD CIT.)	\$2,448	\$0	\$2,448
S-064	LOCAL BACKGROUND CHECK	\$1,118	\$200	\$918
S-065	POLICE BUSINESS BACKGROUND CHECK	\$6,897	\$0	\$6,897
S-066	TAXI BUSINESS PERMIT	\$189	\$0	\$189
S-067	AMPLIFIED SOUND PERMIT	\$46	\$0	\$46
S-068	FINGERPRINTING ON REQUEST	\$1,030	\$72	\$958
S-069	BICYCLE LICENSE	\$31	\$6	\$25
S-070	POLICE SPECIAL SERVICES	N/A	N/A	N/A
S-071	POLICE REPORT REPRODUCTION	\$3,835	\$50	\$3,785
S-072	POLICE ELECTRONIC FILE COPY	\$2,697	\$0	\$2,697
S-073	BUSINESS LICENSE FIRE REVIEW	\$1,897	\$0	\$1,897
S-074	ADDITIONAL FIRE PLAN REVIEW	N/A	N/A	N/A
S-075	ADDITIONAL FIRE INSPECTION	N/A	N/A	N/A
S-076	WEED ABATEMENT	N/A	N/A	N/A

SUBTOTAL - PUBLIC SAFETY	\$152,375	\$3,178	\$149,197
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LEISURE & CULTURAL SERVICES

S-077	PARK RESERVATION	\$21	\$0	\$21
S-078	AQUATICS PROGRAM	\$196,900	\$31,700	\$165,200
S-079	RECREATION CLASSES	\$91,937	\$93,075	(\$1,138)
S-080	RECREATION PROGRAM SUPPORT	\$38,540	\$0	\$38,540

SUBTOTAL - LEISURE & CULTURAL	\$327,398	\$124,775	\$202,623
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MAINTENANCE & ENTERPRISE SERVICES

S-081	METER INSTALLATION	\$1,240	\$0	\$1,240
S-082	SERVICE/METER INSTALLATION	\$8,748	\$3,282	\$5,466
S-083	SEWER LATERAL INSTALLATION	\$3,077	\$655	\$2,422
S-084	SEWER LATERAL INSPECTION	\$236	\$0	\$236
S-085	WATER FLOW TEST	\$206	\$0	\$206
S-086	HYDRANT METER RENTAL SERVICE	\$2,904	\$0	\$2,904
S-087	HYDRANT METER RENTAL MOVE	\$591	\$0	\$591
S-088	TREE REMOVAL IN RIGHT-OF-WAY	N/A	N/A	N/A
S-089	SEWAGE/HAZ MAT SPILL RESPONSE	N/A	N/A	N/A
S-090	DAMAGE TO CITY PROPERTY	N/A	N/A	N/A

SUBTOTAL - MAINT & ENTERPRISE	\$17,002	\$3,937	\$13,065
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ADMINISTRATIVE SERVICES

S-091	NEW BUSINESS LICENSE PROCESSING	\$3,712	\$0	\$3,712
S-092	BUSINESS LICENSE - ANNUAL RENEWAL	\$7,283	\$0	\$7,283
S-093	BUSINESS LICENSE DUPLICATE	\$178	\$0	\$178

[T]he City provides \$815,808 in fee services annually, and only recovers \$288,853 from fee revenues. Each year, an additional \$526,955, coming from other funding sources, is needed to pay for these fee services.

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-094	DELINQUENT WATER BILLING	\$22,756	\$1,250	\$21,506
S-095	NSF CHECK PROCESSING	\$255	\$250	\$5
S-096	DOCUMENT COPYING/SCANNING	\$52	\$12	\$40
S-097	ELECTRONIC RECORD DUPLICATION	\$3	\$5	(\$2)
S-098	DOCUMENT CERTIFICATION	\$15	\$0	\$15
S-099	LIEN SET-UP/RELEASE	\$340	\$0	\$340
S-100	ELECTION CANDIDATE FILING PROCESS.	\$43	\$0	\$43
S-101	LOCAL INITIATIVE PROCESSING	\$684	\$200	\$484

SUBTOTAL - ADMINISTRATIVE	\$35,321	\$1,717	\$33,604
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GRAND TOTAL	\$815,808	\$288,853	\$526,955
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Schedule 1 above shows that the City provides \$815,808 in fee services annually, and only recovers \$288,853 from fee revenues. Each year, an additional \$526,955, coming from other funding sources, is needed to pay for these fee services.

Policy Review Information

As the Council conducts its policy review of each of the revenue-cost match-ups in the next chapter, it should refer to comments on the bottom of the service center worksheets in Appendix B and also in the text in the next chapter to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

1. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
2. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
3. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

Result of Acceptance of Fee Suggestions

If the suggestions in the following Chapter and on the Service Center Worksheets are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for police services, infrastructure

maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is:

- That taxes finance those services for which there is no other alternative way to finance them.
- That service charges and special assessments should be utilized to finance those things for which benefits can be determined.
- That the beneficiaries of such services be charged in direct relationship to the benefits derived.

Then there no longer will be a feeling that the old definitional saw of "a good tax" being "the one which you pay and from which I get the benefits" exists in the City.

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CHAPTER IV – SERVICE REVENUE RECOMMENDATIONS

The purpose of this Chapter is to present the services which RCS has initially labeled as Personal Choice and to suggest the magnitude of tax revenues that could be diverted from these services to Community Supported Services.

City Council has Final Judgment. It must be understood that considerable judgment, albeit experienced, was exercised by RCS in suggesting what services were Personal Choice as opposed to Community Supported Services and in suggesting that most Personal Choice Services should be paid for by the service requestor rather than subsidized by the entire community. However, the final decision on the nature of the service and whether it deserves to be subsidized will have to be made by the City Council.

Service Groups

RCS has organized Personal Choice Services into the following service groups for purposes of discussion:

1. Development Services
2. Public Safety Services
3. Leisure Services
4. Maintenance & Engineering Services
5. Administrative Services

These groups, explained in turn, are program oriented. Each group includes a table summarizing the revenues and costs of each service. The table summarizing the group tables is found at the end of this Chapter.

Appendix A, following the text, summarizes the current fees and the proposed fees for each of the Personal Choice service centers

Service Center details, including service descriptions, are found in **Appendix B**, and are in sequence by the Reference Number (Column 1 on each of the following Tables), include detail information for each service on two facing pages. The left page has textual and summary information including RCS's suggested service fee. The right page has the service cost detail.

General Commentary on Chapter Tables

Each table has eight columns, explained here:

- Column 1 is the Report Reference Number.
- Column 2 is the title of the service.
- Columns 3, 4 & 5 are the same amounts for revenue, cost and profit (subsidy) found on the left page of the detail service sheets in Appendix B.
- Column 6 is the current percentage of costs recovered from the user fees and charges with the difference being subsidized by taxes.
- Column 7 is the percentage of user fee cost recovery which might be obtainable without tax subsidy. Of course, decisions regarding tax subsidies to a service are a City Council policy decision on how to allocate its tax and general revenues.
- Column 8 contains the estimated amount of revenues which RCS suggests could be raised or reduced.

Special Circumstances

The table also footnotes which identify special circumstances for some fees. For a service that is marked (a), there is insufficient data to determine the financial impact. When a service is marked (b), the fee is deposit based and financial estimations is not possible. Services and services marked (c), is restricted by law, and cannot be adjusted for full cost recovery. For services marked (d), City staff recommends the service fee remaining subsidized due to market sensitivity or enforcement benefits. Finally, services marked (e) are suggested to be removed from the City's fee schedule.

Development Services

When basic City development services are supported by general taxes, there is little reason for taxes to also finance those Personal Choice services which mainly benefit a developer or specific property owner. Thus, the expenses distributed across these service centers are primarily the incremental additional expenses caused by development. Were no development to take place, most of these costs could be eliminated, or at least significantly reduced.

TABLE 1 – DEVELOPMENT SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-001	CONDITIONAL USE PERMIT - MINOR	\$2,500	\$11,610	(\$9,110)	21.5%	100%	\$9,100
S-002	CONDITIONAL USE PERMIT - MAJOR	\$1,000	\$14,367	(\$13,367)	7.0%	100%	\$13,400
S-003	CONDITIONAL USE PERMIT REVISION	\$350	\$2,282	(\$1,932)	15.3%	100%	\$1,900
S-004	CONDITIONAL USE PERMIT EXTENSION	N/A	N/A	N/A	N/A	100%	\$0
S-005	VARIANCE REVIEW	\$0	\$1,946	(\$1,946)	0.0%	100%	\$0
S-006	TELECOM/CELLULAR/WIRELESS PERMIT	\$0	\$2,161	(\$2,161)	0.0%	100%	\$0
S-007	PRE-APPLICATION REVIEW	\$0	\$7,407	(\$7,407)	0.0%	100%	\$7,400
S-008	TENTATIVE MAP (PARCEL/TRACT)	\$1,710	\$8,741	(\$7,031)	19.6%	100%	\$7,000
S-009	TENTATIVE MAP AMENDMENT	\$0	\$1,499	(\$1,499)	0.0%	100%	\$0
S-010	FINAL MAP	\$750	\$5,176	(\$4,426)	14.5%	100%	\$4,400
S-011	LOT LINE ADJUSTMENT	\$700	\$5,212	(\$4,512)	13.4%	100%	\$4,500
S-012	LOT MERGER	\$350	\$2,606	(\$2,256)	13.4%	100%	\$0
S-013	SITE & DESIGN REVIEW	\$3,000	\$21,418	(\$18,418)	14.0%	100%	\$18,400
S-014	CATEGORICAL EXEMPTION	\$120	\$1,881	(\$1,761)	6.4%	100%	\$1,800
S-015	ENVIRONMENTAL REVIEW	N/A	N/A	N/A	N/A	100%	\$0
S-016	GENERAL PLAN AMENDMENT	N/A	N/A	N/A	N/A	100%	\$0
S-017	ZONE CHANGE	\$750	\$6,055	(\$5,305)	12.4%	100%	\$0
S-018	ANNEXATION	N/A	N/A	N/A	N/A	100%	\$0
S-019	DEVELOPER AGREEMENT	N/A	N/A	N/A	N/A	100%	\$0
S-020	SIGN REVIEW	\$1,400	\$3,015	(\$1,615)	46.4%	100%	\$1,600
S-021	STREET/MOBILE VENDOR PERMIT	\$0	\$559	(\$559)	0.0%	100%	\$600
S-022	MAP EXTENSION	\$150	\$1,873	(\$1,723)	8.0%	100%	\$0
S-023	ZONING VERIFICATION LETTER	\$0	\$1,118	(\$1,118)	0.0%	100%	\$1,100
S-024	BUILDING RE-ADDRESS PROCESSING	\$0	\$265	(\$265)	0.0%	100%	\$0
S-025	APPEAL PROCESSING	\$200	\$1,890	(\$1,690)	10.6%	100%	\$0
S-026	PLANNING - EXTRA PLAN REVIEW	\$376	\$894	(\$518)	42.1%	100%	\$500
S-027	PLANNING EXTRA MEETING/PUB. HEARING	\$0	\$3,669	(\$3,669)	0.0%	100%	\$3,700
S-028	BUILDING PLAN CHECK/INSPECTION	\$128,900	\$107,977	\$20,923	119.4%	100%	\$0
S-029	VACANT BUILDING MONITORING	\$0	\$4,463	(\$4,463)	0.0%	50%	\$2,200
S-030	CODE ENFORCEMENT APPEAL TO COUNCIL	\$0	\$278	(\$278)	0.0%	100%	\$0
S-031	CODE ENFORCEMENT ABATEMENT	N/A	N/A	N/A	N/A	100%	\$0
S-032	TEMP ENCROACHMENT PERMIT	\$90	\$1,144	(\$1,054)	7.9%	100%	\$1,100
S-033	CONCRETE ENCROACHMENT INSPECTION	\$90	\$2,116	(\$2,026)	4.3%	100%	\$2,000
S-034	UTILITY ENCROACHMENT PERMIT	\$450	\$6,966	(\$6,516)	6.5%	100%	\$6,500
S-035	PERMANENT ENCROACHMENT PERMIT	\$15	\$304	(\$289)	4.9%	100%	\$300
S-036	IMPROVEMENT PLAN REVIEW	\$7,110	\$8,364	(\$1,254)	85.0%	100%	\$1,300
S-037	IMPROVEMENT INSPECTION	\$5,235	\$6,156	(\$921)	85.0%	100%	\$900
S-038	GRADING PLAN REVIEW	\$0	\$28,129	(\$28,129)	0.0%	100%	\$28,100
S-039	GRADING INSPECTION	\$0	\$4,730	(\$4,730)	0.0%	100%	\$4,700

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
S-040	FINAL MAP AMENDMENT	\$0	\$366	(\$366)	0.0%	100%	\$0	a
S-041	CERTIFICATE OF COMPLIANCE	\$0	\$883	(\$883)	0.0%	100%	\$0	a
S-042	REVERSION TO ACREAGE	\$0	\$1,091	(\$1,091)	0.0%	100%	\$0	a
S-043	STREET/R-O-W ABANDONMENT	\$0	\$1,175	(\$1,175)	0.0%	100%	\$0	a
S-044	STREET RE-NAME PROCESSING	\$0	\$42	(\$42)	0.0%	100%	\$0	b
S-045	BOND REDUCTION	\$0	\$707	(\$707)	0.0%	100%	\$0	a
S-046	ENGINEERING STUDY/PEER REVIEW	N/A	N/A	N/A	N/A	100%	\$0	b
S-047	MISC ENGINEERING REVIEW	N/A	N/A	N/A	N/A	100%	\$0	b
S-048	PW - ADDITIONAL PLAN REVIEW	N/A	N/A	N/A	N/A	100%	\$0	b
S-049	PW - ADDITIONAL INSPECTION	N/A	N/A	N/A	N/A	100%	\$0	b
S-050	HAUL ROUTE PERMIT	\$0	\$513	(\$513)	0.0%	100%	\$500	
S-051	WIDE LOAD PERMIT	\$0	\$98	(\$98)	0.0%	15%	\$0	c
S-052	PARADE & ASSEMBLIES PERMIT	\$0	\$233	(\$233)	0.0%	100%	\$200	
S-053	SPECIAL EVENT PERMIT	\$0	\$2,333	(\$2,333)	0.0%	100%	\$2,300	
S-054	SPECIAL EVENT STAFFING	N/A	N/A	N/A	N/A	100%	\$0	b
SUBTOTAL - DEVELOPMENT		\$155,246	\$283,712	(\$128,466)	54.7%		\$125,500	

NOTES:

- (a) Insufficient data to determine financial impact
- (b) Deposit based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Delete fee from fee schedule

City as Impartial Arbiter of Land Use. The City staff, Planning Commission, and the City Council require most of the processes enumerated in the above list as the price of community review, input and ultimate acceptance by neighboring properties of land development. Such municipal review is required by State law, assigning the role of impartial arbiter of land use decisions to local government.

While it would be grossly unfair, and probably foolhardy and expensive as well, to totally deny all development, some cities have chosen this course. The City with its zoning authority is put into the unenviable position of being the impartial arbiter; a referee over development. Therefore, it seems logical that the development industry bears the full cost of the services to regulate its development; not more than cost, nor less than cost, but only full cost recovery through fees charged.

Conclusion of Community Development Services

If the suggestions made in Appendix A are approved, approximately \$125,500 in new revenue could be realized annually.

Public Safety Services

These service centers are identified for various police and fire services.

TABLE 2 – PUBLIC SAFETY SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
S-055	POLICE FALSE ALARM RESPONSE	\$0	\$37,180	(\$37,180)	0.0%	100%	\$0	d
S-056	POLICE ALARM PERMIT	\$0	\$15	(\$15)	0.0%	100%	\$0	
S-057	PUBLIC DISTURBANCE RESPONSE	\$0	\$76,813	(\$76,813)	0.0%	100%	\$0	d
S-058	DUI COLLISION REPORT	\$0	\$120	(\$120)	0.0%	100%	\$0	b
S-059	DUI ARREST	\$0	\$9,602	(\$9,602)	0.0%	100%	\$4,800	
S-060	BOOKING PROCESSING	\$0	\$120	(\$120)	0.0%	100%	\$100	
S-061	VEHICLE RELEASE	\$2,850	\$6,803	(\$3,953)	41.9%	100%	\$4,000	
S-062	VEHICLE REPOSSESSION	\$0	\$1,534	(\$1,534)	0.0%	100%	\$1,500	c
S-063	CITATION SIGN-OFF (NON CPD CIT.)	\$0	\$2,448	(\$2,448)	0.0%	100%	\$2,400	
S-064	LOCAL BACKGROUND CHECK	\$200	\$1,118	(\$918)	17.9%	100%	\$900	
S-065	POLICE BUSINESS BACKGROUND CHECK	\$0	\$6,897	(\$6,897)	0.0%	100%	\$6,900	
S-066	TAXI BUSINESS PERMIT	\$0	\$189	(\$189)	0.0%	100%	\$0	a
S-067	AMPLIFIED SOUND PERMIT	\$0	\$46	(\$46)	0.0%	100%	\$0	a
S-068	FINGERPRINTING ON REQUEST	\$72	\$1,030	(\$958)	7.0%	100%	\$500	d
S-069	BICYCLE LICENSE	\$6	\$31	(\$25)	19.4%	25%	\$0	c
S-070	POLICE SPECIAL SERVICES	N/A	N/A	N/A	N/A	100%	\$0	b
S-071	POLICE REPORT REPRODUCTION	\$50	\$3,835	(\$3,785)	1.3%	5%	\$0	c
S-072	POLICE ELECTRONIC FILE COPY	\$0	\$2,697	(\$2,697)	0.0%	35%	\$750	c
S-073	BUSINESS LICENSE FIRE REVIEW	\$0	\$1,897	(\$1,897)	0.0%	100%	\$1,900	
S-074	ADDITIONAL FIRE PLAN REVIEW	N/A	N/A	N/A	N/A	100%	\$0	b
S-075	ADDITIONAL FIRE INSPECTION	N/A	N/A	N/A	N/A	100%	\$0	b
S-076	WEED ABATEMENT	N/A	N/A	N/A	N/A	100%	\$0	
SUBTOTAL - PUBLIC SAFETY		\$3,178	\$152,375	(\$149,197)	2.1%		\$23,750	

NOTES:

- (a) Insufficient data to determine financial impact
- (b) Deposit based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Delete fee from fee schedule

Leisure Services

TABLE 3 – LEISURE SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-077	PARK RESERVATION	\$0	\$21	(\$21)	0.0%	100%	\$0
S-078	AQUATICS PROGRAM	\$31,700	\$196,900	(\$165,200)	16.1%	100%	\$0
S-079	RECREATION CLASSES	\$93,075	\$91,937	\$1,138	101.2%	100%	\$0
S-080	RECREATION PROGRAM SUPPORT	\$0	\$38,540	(\$38,540)	0.0%	100%	\$0
SUBTOTAL - LEISURE		\$124,775	\$327,398	(\$202,623)	38.1%		\$0

Recreation Services Findings

Appendix D of this Report details a breakout of direct and indirect costs and cost recovery percentages for the above services. Of the \$124,775 in revenues for these services, \$90,000 is from an expiring grant.

As anticipated, the above findings suggest that a subsidy level exists for recreation activities – an amount that varies depending upon whether one considers direct versus indirect costs.

This report recommends that Recreation cost recovery goals be set as a percentage of Recreation Program costs. This practice is quite common in local government operations, not because indirect costs do not exist and are not important, but rather to ensure that the cost recovery goals remain relevant, market competitive, and are easily reproducible.

Market Considerations

But much remains to consider in evaluating price and costing levels in this sensitive service area – considerations that are further detailed below.

By their nature, recreation services are highly market driven and subject to a variety of external factors including value to the City's character, consumer demand, location, facility amenities, demographics, and competing service providers. Adjustments in fees can arguably have a significant impact on consumer demand given a variety of elasticity factors that may be in play. This comment does not imply that additional revenues are unavailable but makes the case that fee levels are best set at the delivery point based on a flexible and market-based pricing model. It also suggests that recreation performance levels might be best set at a macro level, rather than at the individual program level, to allow for optimal marketing and program pricing flexibility.

In pondering these cost results, the City should consider the following observations common to Recreation services.

General Methodology Assumptions

The methodology generally used in developing service center revenue/cost computations, as has been done in this study, is founded on key assumptions:

First, service volumes are fairly constant and void of wide fluctuations in consumer patronage from year to year.

Second, consumers have come to accept the economic value of continuing to use the identified service at a value that equates to the cost of providing the service.

It is important to note that these two assumptions are not particularly valid for recreation type activities that are characterized by commonly noted annual changes in program popularity combined with the influence of seasonal and weather conditions. Furthermore, recreation dollars are highly sensitive to overall market and economic conditions as a service that strives to compete for an elusive discretionary income dollar.

Recreation service fees are influenced by two factors generally not an issue in the delivery of other City services - marketing and social policy.

Marketing

Given that these services are highly market sensitive and financed mostly by discretionary income, a special burden is placed on program managers to innovate and promote attendance. Those who run these programs know too well the need to convince customers of the value-added features of their services. Their market is unforgiving. If fees are set too high, attendance and consequently revenues will drop. On the other hand, establishing fee levels artificially low will result in a flood of demand beyond resource capabilities.

Pricing

If priced strictly at average cost, fee increases can result in reduced participation leading to additional reactionary price increases and further losses in patronage. As such, prices for recreation services must be set carefully. The potential number of target customers should be estimated as part of an aggressive program marketing those services at determined price levels. Some important considerations in setting pricing follow:

- Has a marketing study been performed?
- Have programs been selected for their popularity?
- Do City programs compete with offerings made by other agencies, organizations, or private businesses that can supply the program at less cost?

- Is there a less costly way for the City to supply the service?
- Has sufficient money been budgeted to advertise the program adequately and how is the number of participants affected by the level of advertising?
- What costs would NOT be incurred or REMAIN were the program not to be offered?
- What is the cost of adding one more participant; of opening one more section of the activity?
- Are participants polled for their reaction to the offering, the instructor, the facility, and for their ideas for possible programs and the amounts that they are willing to pay?
- Are some facilities more costly to operate than others? What are the costs of electricity, water, gas, janitorial, maintenance, telephone, vandalism, and the like for each facility?
- How do existing facilities compare to those provided by the competition in creating either a price advantage or disadvantage?
- Has the clientele of the activity been defined allowing the City to understand the social purpose in subsidizing the activity?

A number of these issues have already been addressed by City staff and are merely presented to illustrate the issues involved in operating such services.

In determining what should be charged for services it ultimately is the responsibility of recreation professionals to recommend a combination of decreased costs, increased participation and fee adjustments needed to meet the degree of recovery that is ultimately determined by City Council.

Social Policy

The City Council should develop a conscious policy as to what programs should be subsidized with tax monies in promoting social benefit, and to what extent. It may well be that some level of subsidy for many of the services identified in this group is not only necessary, but also appropriate. If that is deemed to be the case, subsidy levels can be set as part of a budgetary or programmatic policy statement. These policy statements can also explicitly describe the social reasoning involved in the decision-making process.

Discounts & Exemptions: The provision of scholarships and exemptions to disadvantaged youths and seniors is a viable and appropriate alternative to reducing fees to the entire community and should be considered in the fee setting process.

Conclusion of Recreation Services

City staff and the City Council may wish to ponder the marketing criteria set out earlier in this Chapter and review the cost figures provided herein. It may well be the case that additional revenues can be generated if the marketplace permits it. In setting fiscal goals for such services, it is recommended that financial targets be established at the macro level to allow for maximum price adaptability at the minor program and class level.

Maintenance & Enterprise Services

TABLE 4 – MAINTENANCE & ENTERPRISE SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-081	METER INSTALLATION	\$0	\$1,240	(\$1,240)	0.0%	100%	\$1,200
S-082	SERVICE/METER INSTALLATION	\$3,282	\$8,748	(\$5,466)	37.5%	100%	\$5,500
S-083	SEWER LATERAL INSTALLATION	\$655	\$3,077	(\$2,422)	21.3%	100%	\$0
S-084	SEWER LATERAL INSPECTION	\$0	\$236	(\$236)	0.0%	100%	\$200
S-085	WATER FLOW TEST	\$0	\$206	(\$206)	0.0%	100%	\$200
S-086	HYDRANT METER RENTAL SERVICE	\$0	\$2,904	(\$2,904)	0.0%	100%	\$2,900
S-087	HYDRANT METER RENTAL MOVE	\$0	\$591	(\$591)	0.0%	100%	\$600
S-088	TREE REMOVAL IN RIGHT-OF-WAY	N/A	N/A	N/A	N/A	100%	\$0
S-089	SEWAGE/HAZ MAT SPILL RESPONSE	N/A	N/A	N/A	N/A	100%	\$0
S-090	DAMAGE TO CITY PROPERTY	N/A	N/A	N/A	N/A	100%	\$0
SUBTOTAL - MAINT & ENTERPRISE		\$3,937	\$17,002	(\$13,065)	23.2%		\$10,600

NOTES:

- (a) Insufficient data to determine financial impact
- (b) Deposit based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Delete fee from fee schedule

Administrative Services

Miscellaneous administrative service centers fall into this group. Several administrative services are limited by State law, and others are at proper cost recovery levels.

TABLE 5 – ADMINISTRATIVE SERVICES

S-091	NEW BUSINESS LICENSE PROCESSING	\$0	\$3,712	(\$3,712)	0.0%	100%	\$3,700	
S-092	BUSINESS LICENSE - ANNUAL RENEWAL	\$0	\$7,283	(\$7,283)	0.0%	100%	\$7,300	
S-093	BUSINESS LICENSE DUPLICATE	\$0	\$178	(\$178)	0.0%	100%	\$200	
S-094	DELINQUENT WATER BILLING	\$1,250	\$22,756	(\$21,506)	5.5%	25%	\$4,400	c
S-095	NSF CHECK PROCESSING	\$250	\$255	(\$5)	98.0%	100%	\$0	
S-096	DOCUMENT COPYING/SCANNING	\$12	\$52	(\$40)	23.1%	100%	\$0	c
S-097	ELECTRONIC RECORD DUPLICATION	\$5	\$3	\$2	166.7%	100%	\$0	c
S-098	DOCUMENT CERTIFICATION	\$0	\$15	(\$15)	0.0%	100%	\$0	
S-099	LIEN SET-UP/RELEASE	\$0	\$340	(\$340)	0.0%	100%	\$300	
S-100	ELECTION CANDIDATE FILING PROCESS.	\$0	\$43	(\$43)	0.0%	55%	\$0	c
S-101	LOCAL INITIATIVE PROCESSING	\$200	\$684	(\$484)	29.2%	30%	\$0	c
SUBTOTAL - ADMINISTRATIVE		\$1,717	\$35,321	(\$33,604)	4.9%		\$15,900	

NOTES:

- (a) Insufficient data to determine financial impact
- (b) Deposit based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Delete fee from fee schedule

Summary of Personal Choice Services

The following Table summarizes the recommendations and suggestions made in this Chapter.

TABLE 6 – SUMMARY

SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
				ACTUAL (6)	SUGGEST (7)	
COMMUNITY DEVELOPMENT	\$155,246	\$283,712	(\$128,466)	54.7%	VAR.	\$125,500
PUBLIC SAFETY	\$3,178	\$152,375	(\$149,197)	2.1%	VAR.	\$23,750
LEISURE & CULTURAL	\$124,775	\$327,398	(\$202,623)	38.1%	VAR.	\$0
MAINT. & ENTERPRISE	\$3,937	\$17,002	(\$13,065)	23.2%	VAR.	\$10,600
ADMINISTRATIVE	\$1,717	\$35,321	(\$33,604)	4.9%	VAR.	\$15,900
	<u>\$288,853</u>	<u>\$815,808</u>	<u>(\$526,955)</u>	<u>35.4%</u>		<u>\$175,750</u>

If all the recommendations and suggestions made in this Chapter and in Appendix A are adopted, the City would raise \$175,750 on an annual basis.

When calculating the possible new revenue, we want this number to be as realistic as possible. Therefore, the Possible New Revenue is less than the Total Subsidies in the above schedule. This occurs for the following reasons:

Some services occur infrequently and so no revenue is projected. Other services are market sensitive, and therefore the fees and possible new revenues are projected to be less than the subsidies so that the fees fit into the market.

Taxpayer Equity Achieved. By taking such positive actions, the City's financial picture would be improved, far more equity between taxpayers and fee-payers could be gained, and fairness between property-related and non-property-related services could be secured.

The above table shows that the City is subsidizing \$526,955 of Personal Choice Services with City tax dollars. Should the City Council feel that tax dollars are insufficient, or use for different purposes, this chapter has shown that there are opportunities to either increase the user fees or lower the cost of Personal Choice Services.

A Master Fee Resolution

RCS recommends that the City adopt a Master Fee Resolution which the Finance Department updates and the City Council adopts annually. RCS will work with Finance to help implement this Resolution.

Policy Regarding “New” Services

RCS also recommends that the City Council adopt a policy of not starting any new service without a cost analysis, using the costing approach utilized in this Report, so as to determine ways in which the service could be fee-financed, if at all possible. This approach could be used when considering new parks or public buildings, improved police protection, or any other desired function or service.

Available to answer questions

RCS is available to discuss the process and results with the City Council. In addition, we can share our experience of doing this for hundreds of cities as the City Council determines what action to take.

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CONCLUSION

Elimination of Subsidies

This Report highlights and recommends that most tax subsidies be eliminated as being unintentional. Service users thus can vote with their dollars and not use a service for which they are unwilling or unable to pay. Hidden subsidies, which have existed for many of the City's supposedly self-financed and self-supporting services, can now be re-evaluated.

Issues Involved

The basic issue involved in viewing the results of the analysis presented by this text is to what degree fees should be expected to support the costs of the services.

Or viewed another way, to what extent should general taxes be utilized to subsidize the difference between the costs of each service center and the revenue produced from fees paid by the user of that service'?

Pressure on Tax Money Use. The opposite side of this issue is the increasing pressure on the use of public tax monies. Tax monies have severely decreased for local government in California. If fees do not pay all costs, then taxes must make up the differences not paid for by fees generated by users of specific services, or those services are threatened with extinction.

Addressing of Issues by City Council

The City Council should address the principles and issues enumerated herein to determine where, and to what extent, taxes will be utilized to cover costs incurred in the provision of special services. This is the current nature of competition between deserving public services for the scarce tax dollar. Who gets the dollars -- Police or Public Works? City streets or persons wanting zone changes? Code Enforcement or Animal Control? This is the nature of the tough policy questions involved in being an elected official in local government today.

Specific Policy Alternatives to Be Answered. Once the above cost issues are determined then the City Council has four clear policy alternatives available as to the revenue/cost mix of each service center:

- Continue any tax subsidy which might be found.
- Eliminate the tax subsidy by increasing fees to cover all "costs reasonably borne".
- Reduce costs by reducing the level of service.
- Decide on an appropriate level of tax subsidy, being aware that taxes are now limited in rate, base and, consequently, in amounts yielded and available.

Final Thoughts

The City has appropriately responded to the mandate and spirit of Proposition 4. It is utilizing the passage of Propositions 4, 13, 26, and 218 and the attention given to them as an opportunity to review its financial structure and philosophy, and to institute a businesslike cost control system, tailored to the City's needs, to supplement its governmental accounting and budgeting systems.

The cooperation, excellent support and data provided in accomplishment of the work reported herein speaks well of the way in which a City organization can adapt to the so-called "new realities" of California governmental finance.

APPENDIX A – SUMMARY OF CURRENT FEES AND PROPOSED FEES

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-001 **TITLE: CONDITIONAL USE PERMIT - MINOR**

CURRENT FEE

\$500 per application

One Duplex or On-Site Sign - \$350 per application

RECOMMENDED FEE

\$2,320 per application

REF #: S-002 **TITLE: CONDITIONAL USE PERMIT - MAJOR**

CURRENT FEE

\$500 per application

RECOMMENDED FEE

\$7,185 per application

REF #: S-003 **TITLE: CONDITIONAL USE PERMIT REVISION**

CURRENT FEE

\$175 per application

RECOMMENDED FEE

\$1,140 per application

REF #: S-004 **TITLE: CONDITIONAL USE PERMIT EXTENSION**

CURRENT FEE

\$100 per application

RECOMMENDED FEE

This fee should be removed as the service is no longer provided.

REF #: S-005 **TITLE: VARIANCE REVIEW**

CURRENT FEE

None

RECOMMENDED FEE

\$1,945 per application

REF #: S-006 **TITLE: TELECOM/CELLULAR/WIRELESS PERMIT**

CURRENT FEE

None

RECOMMENDED FEE

\$2,160 per site

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-007 **TITLE: PRE-APPLICATION REVIEW**

CURRENT FEE

Preliminary Map - \$200

RECOMMENDED FEE

\$740 per meeting

REF #: S-008 **TITLE: TENTATIVE MAP (PARCEL/TRACT)**

CURRENT FEE

Parcel Map - \$480 per map plus \$50 per lot
Tract Map - \$580 per map plus \$50 per lot

RECOMMENDED FEE

\$4,370 per map

REF #: S-009 **TITLE: TENTATIVE MAP AMENDMENT**

CURRENT FEE

None

RECOMMENDED FEE

\$1,500 per application

REF #: S-010 **TITLE: FINAL MAP**

CURRENT FEE

\$200 per map plus \$25 per lot

RECOMMENDED FEE

\$2,590 per map

REF #: S-011 **TITLE: LOT LINE ADJUSTMENT**

CURRENT FEE

\$350 per application

RECOMMENDED FEE

\$2,605 per application

REF #: S-012 **TITLE: LOT MERGER**

CURRENT FEE

\$350 per application

RECOMMENDED FEE

\$2,605 per application

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-013 **TITLE: SITE & DESIGN REVIEW**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Planned Development - \$500 per application plus \$25 per unit	\$3,570 per application

REF #: S-014 **TITLE: CATEGORICAL EXEMPTION**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$60 per application	\$940 per application

REF #: S-015 **TITLE: ENVIRONMENTAL REVIEW**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Initial Study/Negative Declaration - \$150 per application	10% of contract costs plus any County or State fees
Mitigated Negative Declaration - \$350 per application	
Environmental Impact Report Review - 5% of contract costs	\$5,000 minimum deposit
County Administration Fee - \$50	

REF #: S-016 **TITLE: GENERAL PLAN AMENDMENT**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$800 per application	\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-017 **TITLE: ZONE CHANGE**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$750 per application	\$6,055 per application

REF #: S-018 **TITLE: ANNEXATION**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Prezone - \$750 per application	\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-019

TITLE: DEVELOPER AGREEMENT

CURRENT FEE

None

RECOMMENDED FEE

\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-020

TITLE: SIGN REVIEW

CURRENT FEE

On-Site Sign - \$350 per application

RECOMMENDED FEE

\$755 per application

REF #: S-021

TITLE: STREET/MOBILE VENDOR PERMIT

CURRENT FEE

None

RECOMMENDED FEE

New - \$335 per application
Renewal - \$225 per permit

REF #: S-022

TITLE: MAP EXTENSION

CURRENT FEE

\$150 per application

RECOMMENDED FEE

\$1,875 per application

REF #: S-023

TITLE: ZONING VERIFICATION LETTER

CURRENT FEE

None

RECOMMENDED FEE

\$110 per letter

REF #: S-024

TITLE: BUILDING RE-ADDRESS PROCESSING

CURRENT FEE

None

RECOMMENDED FEE

\$265 per application

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-025

TITLE: APPEAL PROCESSING

CURRENT FEE

\$200 per appeal

RECOMMENDED FEE

\$1,890 per appeal

REF #: S-026

TITLE: PLANNING - EXTRA PLAN REVIEW

CURRENT FEE

\$47 per hour

RECOMMENDED FEE

\$115 per hour

REF #: S-027

TITLE: PLANNING EXTRA MEETING/PUB. HEARING

CURRENT FEE

None

RECOMMENDED FEE

\$915 per meeting

REF #: S-028

TITLE: BUILDING PLAN CHECK/INSPECTION

CURRENT FEE

See detail in Appendix C of this Report

RECOMMENDED FEE

See detail in Appendix C of this Report

REF #: S-029

TITLE: VACANT BUILDING MONITORING

CURRENT FEE

None

RECOMMENDED FEE

\$25 per building per month

REF #: S-030

TITLE: CODE ENFORCEMENT APPEAL TO COUNCIL

CURRENT FEE

None

RECOMMENDED FEE

\$280 per appeal

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-031	TITLE: CODE ENFORCEMENT ABATEMENT
<u>CURRENT FEE</u> Actual Costs	<u>RECOMMENDED FEE</u> Charge the fully allocated hourly rates for all personnel involved plus any outside materials and costs.

REF #: S-032	TITLE: TEMP ENCROACHMENT PERMIT
<u>CURRENT FEE</u> \$15 per permit	<u>RECOMMENDED FEE</u> \$190 per permit

REF #: S-033	TITLE: CONCRETE ENCROACHMENT INSPECTION
<u>CURRENT FEE</u> \$15 per permit	<u>RECOMMENDED FEE</u> \$355 per permit

REF #: S-034	TITLE: UTILITY ENCROACHMENT PERMIT
<u>CURRENT FEE</u> \$15 per permit	<u>RECOMMENDED FEE</u> \$230 per permit

REF #: S-035	TITLE: PERMANENT ENCROACHMENT PERMIT
<u>CURRENT FEE</u> \$15 per permit	<u>RECOMMENDED FEE</u> \$305 per permit

REF #: S-036	TITLE: IMPROVEMENT PLAN REVIEW
<u>CURRENT FEE</u> 3% of the Engineer's Estimate for Plan Check and Inspection	<u>RECOMMENDED FEE</u> \$0-\$50,000 - 2% of the Engineer's Estimate (\$500 minimum) \$50,001+ - \$1,000 plus 0.4% of the Engineer's Estimate over \$50,000

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-037 **TITLE: IMPROVEMENT INSPECTION**

CURRENT FEE

3% of the Engineer's Estimate for Plan Check and Inspection

RECOMMENDED FEE

\$0-\$50,000 - 1.5% of the Engineer's Estimate (\$375 minimum)
\$50,001+ - \$750 plus 0.5% of the Engineer's Estimate over
\$50,000

REF #: S-038 **TITLE: GRADING PLAN REVIEW**

CURRENT FEE

None

RECOMMENDED FEE

50-1,000 CY - \$250 plus \$88 per 100 CY over 100 CY
1,001-10,000 CY - \$1,042 plus \$115 per 1,000 CY over 1,000 CY
10,001-50,000 CY - \$2,077 plus \$24 per 1,000 CY over 10,000 CY
50,001+ CY - \$3,037 plus \$16 per 1,000 CY over 50,000 CY

REF #: S-039 **TITLE: GRADING INSPECTION**

CURRENT FEE

None

RECOMMENDED FEE

50-1,000 CY - \$250 plus \$31 per 100 CY over 100 CY
1,001-10,000 CY - \$529 plus \$127 per 1,000 CY over 1,000 CY
10,001-50,000 CY - \$1,672 plus \$22 per 1,000 CY over 10,000 CY
50,001+ CY - \$2,552 plus \$15 per 1,000 CY over 50,000 CY

REF #: S-040 **TITLE: FINAL MAP AMENDMENT**

CURRENT FEE

None

RECOMMENDED FEE

\$365 per application

REF #: S-041 **TITLE: CERTIFICATE OF COMPLIANCE**

CURRENT FEE

None

RECOMMENDED FEE

\$885 per certificate

REF #: S-042 **TITLE: REVERSION TO ACREAGE**

CURRENT FEE

None

RECOMMENDED FEE

\$1,090 per application

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-043	TITLE: STREET/R-O-W ABANDONMENT
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$1,175 per application plus actual costs for Surveyor time over 4 hours

REF #: S-044	TITLE: STREET RE-NAME PROCESSING
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-045	TITLE: BOND REDUCTION
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$705 per application

REF #: S-046	TITLE: ENGINEERING STUDY/PEER REVIEW
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-047	TITLE: MISC ENGINEERING REVIEW
<u>CURRENT FEE</u> \$47 per hour	<u>RECOMMENDED FEE</u> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-048	TITLE: PW - ADDITIONAL PLAN REVIEW
<u>CURRENT FEE</u> \$47 per hour	<u>RECOMMENDED FEE</u> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-049

TITLE: PW - ADDITIONAL INSPECTION

CURRENT FEE

\$47 per hour

RECOMMENDED FEE

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-050

TITLE: HAUL ROUTE PERMIT

CURRENT FEE

None

RECOMMENDED FEE

\$515 per application

REF #: S-051

TITLE: WIDE LOAD PERMIT

CURRENT FEE

None

RECOMMENDED FEE

Fees are set by the State:

Single Load Permit - \$16
Annual Permit - \$90

REF #: S-052

TITLE: PARADE & ASSEMBLIES PERMIT

CURRENT FEE

None

RECOMMENDED FEE

\$235 per permit

REF #: S-053

TITLE: SPECIAL EVENT PERMIT

CURRENT FEE

None

RECOMMENDED FEE

\$235 per application

REF #: S-054

TITLE: SPECIAL EVENT STAFFING

CURRENT FEE

None

RECOMMENDED FEE

Charge the fully allocated hourly rates for all personnel involved plus any outside costs.

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-055	TITLE: POLICE FALSE ALARM RESPONSE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	First three responses in a calendar year - No Charge Fourth Response - \$145 Fifth Response - \$290 Sixth and Subsequent Responses - \$435

REF #: S-056	TITLE: POLICE ALARM PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$15 per permit annually

REF #: S-057	TITLE: PUBLIC DISTURBANCE RESPONSE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	First Response in a 24 hour period - No Charge Each subsequent response - Charge the fully allocated hourly rates for all responding personnel

REF #: S-058	TITLE: DUI COLLISION REPORT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	Charge the fully allocated hourly rate for all responding personnel up to a maximum of \$12,000 by State law.

REF #: S-059	TITLE: DUI ARREST
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$240 per arrest

REF #: S-060	TITLE: BOOKING PROCESSING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$120 per booking

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-061	TITLE: VEHICLE RELEASE
<u>CURRENT FEE</u> \$19 per release	<u>RECOMMENDED FEE</u> \$45 per release

REF #: S-062	TITLE: VEHICLE REPOSSESSION
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> Fee is limited by State law: \$15 per vehicle

REF #: S-063	TITLE: CITATION SIGN-OFF (NON CPD CIT.)
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$20 per citation

REF #: S-064	TITLE: LOCAL BACKGROUND CHECK
<u>CURRENT FEE</u> \$10 per check	<u>RECOMMENDED FEE</u> \$55 per check

REF #: S-065	TITLE: POLICE BUSINESS BACKGROUND CHECK
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$45 per application plus DOJ fees

REF #: S-066	TITLE: TAXI BUSINESS PERMIT
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$190 per application plus DOJ fees

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-067	TITLE: AMPLIFIED SOUND PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$45 per application

REF #: S-068	TITLE: FINGERPRINTING ON REQUEST
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$3 per card	\$45 per card

REF #: S-069	TITLE: BICYCLE LICENSE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$3 per license	Per State Vehicle Code, Section 39004: New - \$4 Transfer - \$2 Replacement - \$2 Renewal - \$2

REF #: S-070	TITLE: POLICE SPECIAL SERVICES
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	Charge the fully allocated hourly for all personnel used plus any outside costs.

REF #: S-071	TITLE: POLICE REPORT REPRODUCTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$0.20 per copy	Fees are limited by the State Public Records Act \$0.20 per copy

REF #: S-072	TITLE: POLICE ELECTRONIC FILE COPY
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$5 per device

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-073	TITLE: BUSINESS LICENSE FIRE REVIEW
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$65 per inspection
REF #: S-074	TITLE: ADDITIONAL FIRE PLAN REVIEW
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> Charge the fully allocated hourly rates for all personnel involved plus any outside costs.
REF #: S-075	TITLE: ADDITIONAL FIRE INSPECTION
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> Charge the fully allocated hourly rates for all personnel involved plus any outside costs.
REF #: S-076	TITLE: WEED ABATEMENT
<u>CURRENT FEE</u> Actual cost of abatement	<u>RECOMMENDED FEE</u> Actual cost of abatement plus 20%
REF #: S-077	TITLE: PARK RESERVATION
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$20 per reservation
REF #: S-078	TITLE: AQUATICS PROGRAM
<u>CURRENT FEE</u> Family Season Pass - \$75 Daycare Provider Season Pass - \$130 This program is recovering 27.5% of its direct costs. Individual Season Pass - \$50 Lap Swim Season Pass - \$55 Daily Fee: Child - \$2 Adult - \$3 Adult Lap Swim - \$3 Swim Lessons - \$30 per two week session Pool Parties: 0-50 people - \$55 per hour 51-100 people - \$65 per hour 101-160 people - \$75 per hour	<u>RECOMMENDED FEE</u> See Appendix D of this Report for more detail

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-079

TITLE: RECREATION CLASSES

CURRENT FEE

Various fees depending on the class
Grant funding - \$90,000

RECOMMENDED FEE

This program is recovering 106.4% of its direct costs due to grant funding.
See Appendix D of this Report for more detail

REF #: S-080

TITLE: RECREATION PROGRAM SUPPORT

CURRENT FEE

None

RECOMMENDED FEE

See Appendix D of this Report

REF #: S-081

TITLE: METER INSTALLATION

CURRENT FEE

None

RECOMMENDED FEE

3/4" - 1" - \$160 plus cost of meter and materials
1 1/2" - 2" - \$1,080 plus cost of meter and materials
4"+ - Charge the fully allocated hourly rates for all personnel involved plus cost of meter and materials

REF #: S-082

TITLE: SERVICE/METER INSTALLATION

CURRENT FEE

3/4" - \$546
1" - \$650
Larger than 1" - Actual Costs

RECOMMENDED FEE

3/4" - 1" - \$4,040 plus cost of service/meter and materials
1 1/2" - 2" - \$4,710 plus cost of service/meter and materials
4"+ - Charge the fully allocated hourly rates for all personnel involved plus cost of service/meter and materials

REF #: S-083

TITLE: SEWER LATERAL INSTALLATION

CURRENT FEE

\$655 per lateral

RECOMMENDED FEE

\$3,075 per lateral plus cost of materials and supplies

REF #: S-084

TITLE: SEWER LATERAL INSPECTION

CURRENT FEE

None

RECOMMENDED FEE

\$235 per permit (includes 2 inspections)

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-085 **TITLE: WATER FLOW TEST**

CURRENT FEE

None

RECOMMENDED FEE

\$205 per test

REF #: S-086 **TITLE: HYDRANT METER RENTAL SERVICE**

CURRENT FEE

\$500 deposit and actual water usage

RECOMMENDED FEE

\$290 per meter plus \$500 deposit and actual water usage

REF #: S-087 **TITLE: HYDRANT METER RENTAL MOVE**

CURRENT FEE

None

RECOMMENDED FEE

\$60 per move

REF #: S-088 **TITLE: TREE REMOVAL IN RIGHT-OF-WAY**

CURRENT FEE

Actual Costs

RECOMMENDED FEE

Charge the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-089 **TITLE: SEWAGE/HAZ MAT SPILL RESPONSE**

CURRENT FEE

Actual Costs

RECOMMENDED FEE

Charge the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-090 **TITLE: DAMAGE TO CITY PROPERTY**

CURRENT FEE

Actual Costs

RECOMMENDED FEE

Charge the fully allocated hourly rates for all personnel involved plus any outside costs.

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-091	TITLE: NEW BUSINESS LICENSE PROCESSING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$60 per application plus State fees

REF #: S-092	TITLE: BUSINESS LICENSE - ANNUAL RENEWAL
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$7 per renewal

REF #: S-093	TITLE: BUSINESS LICENSE DUPLICATE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$5 per duplicate

REF #: S-094	TITLE: DELINQUENT WATER BILLING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$25 per delinquent turn-off/on After Hours Turn-On - \$65	Fees are limited by SB 998: \$50 per delinquent turn-off/on After Hours Turn-On - \$150

REF #: S-095	TITLE: NSF CHECK PROCESSING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$25 per NSF check	\$25 per check

REF #: S-096	TITLE: DOCUMENT COPYING/SCANNING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Fees are limited by the State Public Records Act: Documents - \$0.20 per copy Maps - \$3 per map Standard Specifications - \$20 per set Land Division Standards - \$20 per set	Fees are limited by the State Public Records Act: Documents - \$0.20 per copy FPPC-related copies - \$0.10 per copy

**CITY OF CORNING
FEE COMPARISON REPORT
FY 2021-22**

REF #: S-097

TITLE: ELECTRONIC RECORD DUPLICATION

CURRENT FEE

\$5 per disk

RECOMMENDED FEE

\$5 per device

REF #: S-098

TITLE: DOCUMENT CERTIFICATION

CURRENT FEE

None

RECOMMENDED FEE

\$15 per document

REF #: S-099

TITLE: LIEN SET-UP/RELEASE

CURRENT FEE

County fees

RECOMMENDED FEE

\$30 plus County fees and postage

REF #: S-100

TITLE: ELECTION CANDIDATE FILING PROCESS.

CURRENT FEE

None

RECOMMENDED FEE

Fee is limited by State law:

\$25 per candidate

REF #: S-101

TITLE: LOCAL INITIATIVE PROCESSING

CURRENT FEE

\$200 per initiative

RECOMMENDED FEE

Fee is limited by State law:

\$200 per initiative

Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.

**APPENDIX B - REVENUE AND COST SUMMARY WORKSHEETS MATCHED WITH
COST DETAIL WORKSHEETS**

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT - MINOR		REFERENCE NO. S-001	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of a minor conditional use permit for compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$500 per application One Duplex or On-Site Sign - \$350 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$500.00	TOTAL REVENUE:	\$2,500
UNIT COST:	\$2,322.00	TOTAL COST:	\$11,610
UNIT PROFIT (SUBSIDY):	\$(1,822.00)	TOTAL PROFIT (SUBSIDY):	\$(9,110)
TOTAL UNITS:	5	PCT. COST RECOVERY:	21.53%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,320 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT - MINOR					REFERENCE NO. S-001		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 5		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		15.00	\$1,676.25	5	\$8,381	
PLANNING		Contract 2 Hrs	0.00	\$270.00	5	\$1,350	
POLICE	POLICE CHIEF		0.25	\$45.07	5	\$225	
FIRE	FIRE CHIEF		0.25	\$32.12	5	\$161	
STREETS	ASST PUBLIC WORKS DIR.		0.51	\$48.95	5	\$245	
ENGINEERING	PUBLIC WORK DIRECTOR		1.50	\$249.66	5	\$1,248	
		TYPE SUBTOTAL	17.51	\$2,322.05		\$11,610	
TOTALS			17.51	\$2,322.00		\$11,610	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT - MAJOR		REFERENCE NO. S-002	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of a major conditional use permit for compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$500 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$500.00	TOTAL REVENUE:	\$1,000
UNIT COST:	\$7,183.50	TOTAL COST:	\$14,367
UNIT PROFIT (SUBSIDY):	\$(6,683.50)	TOTAL PROFIT (SUBSIDY):	\$(13,367)
TOTAL UNITS:	2	PCT. COST RECOVERY:	6.96%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$7,185 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT - MAJOR					REFERENCE NO. S-002		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		45.50	\$5,084.63	2	\$10,169	
PLANNING		Contract 10 Hrs	0.00	\$1,350.00	2	\$2,700	
POLICE	POLICE CHIEF		0.50	\$90.13	2	\$180	
FIRE	FIRE CHIEF		0.50	\$63.23	2	\$126	
STREETS	ASST PUBLIC WORKS DIR.		1.00	\$96.35	2	\$193	
ENGINEERING	PUBLIC WORK DIRECTOR		3.00	\$499.32	2	\$999	
		TYPE SUBTOTAL	50.50	\$7,183.66		\$14,367	
TOTALS			50.50	\$7,183.50		\$14,367	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT REVISION		REFERENCE NO. S-003
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business
DESCRIPTION OF SERVICE Review of a proposed revision to an approved conditional use permit for compliance with City codes and standards.		
CURRENT FEE STRUCTURE \$175 per application		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$175.00	TOTAL REVENUE:
UNIT COST:	\$1,141.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(966.00)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	2	PCT. COST RECOVERY:
		15.34%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,140 per application		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT REVISION					REFERENCE NO. S-003		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		9.00	\$1,005.75	2	\$2,012	
PLANNING		Contract 1 Hr	0.00	\$135.00	2	\$270	
		TYPE SUBTOTAL	9.00	\$1,140.75		\$2,282	
TOTALS			9.00	\$1,141.00		\$2,282	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT EXTENSION		REFERENCE NO. S-004
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business
DESCRIPTION OF SERVICE Review of a request for a time extension of an approved conditional use permit for compliance with City codes and standards.		
CURRENT FEE STRUCTURE \$100 per application		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$0.00	TOTAL COST: \$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY): \$0
TOTAL UNITS:	1	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% This fee should be removed as the service is no longer provided.		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CONDITIONAL USE PERMIT EXTENSION					REFERENCE NO. S-004		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
		TOTALS	0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE VARIANCE REVIEW		REFERENCE NO. S-005	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of a request for a variance from the Zoning Code for compliance with City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$1,946.00	TOTAL COST:	\$1,946
UNIT PROFIT (SUBSIDY):	<u>\$(1,946.00)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(1,946)</u>
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,945 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE VARIANCE REVIEW					REFERENCE NO. S-005		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		15.00	\$1,676.25	1	\$1,676	
PLANNING		Contract 2 Hrs	0.00	\$270.00	1	\$270	
		TYPE SUBTOTAL	15.00	\$1,946.25		\$1,946	
TOTALS			15.00	\$1,946.00		\$1,946	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE TELECOM/CELLULAR/WIRELESS PERMIT		REFERENCE NO. S-006	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE SITE	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Review of a telecommunications, cellular, or wireless site on private property for compliance with City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$2,161.00	TOTAL COST:	\$2,161
UNIT PROFIT (SUBSIDY):	\$(2,161.00)	TOTAL PROFIT (SUBSIDY):	\$(2,161)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,160 per site			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE TELECOM/CELLULAR/WIRELESS PERMIT					REFERENCE NO. S-006	
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNER I/ REC COORD I		15.00	\$1,676.25	1	\$1,676
PLANNING		Contract 2 Hrs	0.00	\$270.00	1	\$270
STREETS	ASST PUBLIC WORKS DIR.		0.50	\$48.18	1	\$48
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	1	\$166
		TYPE SUBTOTAL	16.50	\$2,160.87		\$2,161
TOTALS			16.50	\$2,161.00		\$2,161

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PRE-APPLICATION REVIEW		REFERENCE NO. S-007	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE MEETING	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of a project before application submittal on request.			
CURRENT FEE STRUCTURE Preliminary Map - \$200			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$740.70	TOTAL COST:	\$7,407
UNIT PROFIT (SUBSIDY):	\$(740.70)	TOTAL PROFIT (SUBSIDY):	\$(7,407)
TOTAL UNITS:	10	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$740 per meeting			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PRE-APPLICATION REVIEW					REFERENCE NO. S-007		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		2.50	\$279.38	10	\$2,794	
PLANNING		Contract 30 Min	0.00	\$135.00	10	\$1,350	
POLICE	POLICE CHIEF		0.25	\$45.07	10	\$451	
FIRE	FIRE CHIEF		0.25	\$31.61	10	\$316	
ENGINEERING	PUBLIC WORK DIRECTOR		1.50	\$249.66	10	\$2,497	
		TYPE SUBTOTAL	4.50	\$740.72		\$7,407	
TOTALS			4.50	\$740.70		\$7,407	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE TENTATIVE MAP (PARCEL/TRACT)		REFERENCE NO. S-008	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of a tentative parcel or tract map permit for compliance with State and City codes and standards.			
CURRENT FEE STRUCTURE Parcel Map - \$480 per map plus \$50 per lot Tract Map - \$580 per map plus \$50 per lot			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$855.00	TOTAL REVENUE:	\$1,710
UNIT COST:	\$4,370.50	TOTAL COST:	\$8,741
UNIT PROFIT (SUBSIDY):	<u>\$(3,515.50)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(7,031)</u>
TOTAL UNITS:	2	PCT. COST RECOVERY:	19.56%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,370 per map			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE TENTATIVE MAP (PARCEL/TRACT)					REFERENCE NO. S-008		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		28.50	\$3,184.88	2	\$6,370	
PLANNING		Contract 3 Hrs	0.00	\$405.00	2	\$810	
FIRE	FIRE CHIEF		0.25	\$31.61	2	\$63	
ENGINEERING	PUBLIC WORK DIRECTOR		4.50	\$748.98	2	\$1,498	
		TYPE SUBTOTAL	33.25	\$4,370.47		\$8,741	
TOTALS			33.25	\$4,370.50		\$8,741	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE TENTATIVE MAP AMENDMENT		REFERENCE NO. S-009	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a proposed amendment to an approved tentative parcel or tract map permit for compliance with State and City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$1,499.00	TOTAL COST:	\$1,499
UNIT PROFIT (SUBSIDY):	\$(1,499.00)	TOTAL PROFIT (SUBSIDY):	\$(1,499)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,500 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE TENTATIVE MAP AMENDMENT					REFERENCE NO. S-009		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		11.00	\$1,229.25	1	\$1,229	
PLANNING		Contract 2 Hrs	0.00	\$270.00	1	\$270	
		TYPE SUBTOTAL	11.00	\$1,499.25		\$1,499	
TOTALS			11.00	\$1,499.00		\$1,499	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE FINAL MAP		REFERENCE NO. S-010	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE MAP	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of a final parcel or tract map permit for compliance with State and City codes and standards.			
CURRENT FEE STRUCTURE \$200 per map plus \$25 per lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$375.00	TOTAL REVENUE:	\$750
UNIT COST:	\$2,588.00	TOTAL COST:	\$5,176
UNIT PROFIT (SUBSIDY):	<u>\$(2,213.00)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(4,426)</u>
TOTAL UNITS:	2	PCT. COST RECOVERY:	14.49%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,590 per map			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE FINAL MAP					REFERENCE NO. S-010	
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 2	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNER I/ REC COORD I		13.00	\$1,452.75	2	\$2,906
PLANNING		Contract 2.5 Hrs	0.00	\$168.75	2	\$338
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	2	\$333
ENGINEERING		Surveyor 4 Hrs	0.00	\$800.00	2	\$1,600
		TYPE SUBTOTAL	14.00	\$2,587.94		\$5,176
TOTALS			14.00	\$2,588.00		\$5,176

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE LOT LINE ADJUSTMENT		REFERENCE NO. S-011	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of an adjustment to the lot lines between two existing lots for compliance with State and City codes and standards.			
CURRENT FEE STRUCTURE \$350 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$350.00	TOTAL REVENUE:	\$700
UNIT COST:	\$2,606.00	TOTAL COST:	\$5,212
UNIT PROFIT (SUBSIDY):	\$(2,256.00)	TOTAL PROFIT (SUBSIDY):	\$(4,512)
TOTAL UNITS:	2	PCT. COST RECOVERY:	13.43%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,605 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE LOT LINE ADJUSTMENT					REFERENCE NO. S-011		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		13.00	\$1,452.75	2	\$2,906	
PLANNING		Contract 2 Hrs	0.00	\$270.00	2	\$540	
ENGINEERING	PUBLIC WORK DIRECTOR		0.50	\$83.22	2	\$166	
ENGINEERING		Surveyor 4 Hrs	0.00	\$800.00	2	\$1,600	
		TYPE SUBTOTAL	13.50	\$2,605.97		\$5,212	
TOTALS			13.50	\$2,606.00		\$5,212	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE LOT MERGER		REFERENCE NO. S-012	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of a proposed merger of two existing lots into one new lot for compliance with State and City codes and standards.			
CURRENT FEE STRUCTURE \$350 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$350.00	TOTAL REVENUE:	\$350
UNIT COST:	\$2,606.00	TOTAL COST:	\$2,606
UNIT PROFIT (SUBSIDY):	\$(2,256.00)	TOTAL PROFIT (SUBSIDY):	\$(2,256)
TOTAL UNITS:	1	PCT. COST RECOVERY:	13.43%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,605 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE LOT MERGER				REFERENCE NO. S-012		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNER I/ REC COORD I		13.00	\$1,452.75	1	\$1,453
PLANNING		Contract 2 Hrs	0.00	\$270.00	1	\$270
ENGINEERING	PUBLIC WORK DIRECTOR		0.50	\$83.22	1	\$83
ENGINEERING		Surveyor 4 Hrs	0.00	\$800.00	1	\$800
		TYPE SUBTOTAL	13.50	\$2,605.97		\$2,606
TOTALS			13.50	\$2,606.00		\$2,606

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE SITE & DESIGN REVIEW		REFERENCE NO. S-013	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of the site and design standards of a proposed development for compliance with City codes and standards.			
CURRENT FEE STRUCTURE Planned Development - \$500 per application plus \$25 per unit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$500.00	TOTAL REVENUE:	\$3,000
UNIT COST:	\$3,569.67	TOTAL COST:	\$21,418
UNIT PROFIT (SUBSIDY):	<u>\$(3,069.67)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(18,418)</u>
TOTAL UNITS:	6	PCT. COST RECOVERY:	14.01%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$3,570 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE SITE & DESIGN REVIEW					REFERENCE NO. S-013		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 6		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		25.00	\$2,793.75	6	\$16,763	
PLANNING		Contract 2 Hrs	0.00	\$270.00	6	\$1,620	
POLICE	POLICE CHIEF		0.25	\$45.07	6	\$270	
FIRE	FIRE CHIEF		0.25	\$31.61	6	\$190	
STREETS	ASST PUBLIC WORKS DIR.		1.00	\$96.35	6	\$578	
ENGINEERING	PUBLIC WORK DIRECTOR		2.00	\$332.88	6	\$1,997	
		TYPE SUBTOTAL	28.50	\$3,569.66		\$21,418	
TOTALS			28.50	\$3,569.67		\$21,418	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CATEGORICAL EXEMPTION		REFERENCE NO. S-014	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of a proposed project determined to be categorically exempt under the California Environmental Quality Act.			
CURRENT FEE STRUCTURE \$60 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$60.00	TOTAL REVENUE:	\$120
UNIT COST:	\$940.50	TOTAL COST:	\$1,881
UNIT PROFIT (SUBSIDY):	\$(880.50)	TOTAL PROFIT (SUBSIDY):	\$(1,761)
TOTAL UNITS:	2	PCT. COST RECOVERY:	6.38%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$940 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CATEGORICAL EXEMPTION					REFERENCE NO. S-014		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		6.00	\$670.50	2	\$1,341	
PLANNING		Contract 2 Hrs	0.00	\$270.00	2	\$540	
		TYPE SUBTOTAL	6.00	\$940.50		\$1,881	
TOTALS			6.00	\$940.50		\$1,881	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ENVIRONMENTAL REVIEW		REFERENCE NO. S-015	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of the environmental impacts of a proposed project under the California Environmental Quality Act.			
CURRENT FEE STRUCTURE Initial Study/Negative Declaration - \$150 per application Mitigated Negative Declaration - \$350 per application Environmental Impact Report Review - 5% of contract costs County Administration Fee - \$50			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 10% of contract costs plus any County or State fees \$5,000 minimum deposit			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ENVIRONMENTAL REVIEW					REFERENCE NO. S-015		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I	Cost Plus	0.00	\$0.00	1	\$0	
TYPE SUBTOTAL			0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE GENERAL PLAN AMENDMENT		REFERENCE NO. S-016
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer
DESCRIPTION OF SERVICE Review of a proposed amendment to the City's General Plan for compliance with City codes and standards.		
CURRENT FEE STRUCTURE \$800 per application		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$0.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
		0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE GENERAL PLAN AMENDMENT					REFERENCE NO. S-016		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I	Deposit	0.00	\$0.00	1	\$0	
TYPE SUBTOTAL			0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ZONE CHANGE		REFERENCE NO. S-017	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of a proposed amendment to the City's Zoning Code for compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$750 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$750.00	TOTAL REVENUE:	\$750
UNIT COST:	\$6,055.00	TOTAL COST:	\$6,055
UNIT PROFIT (SUBSIDY):	\$(5,305.00)	TOTAL PROFIT (SUBSIDY):	\$(5,305)
TOTAL UNITS:	1	PCT. COST RECOVERY:	12.39%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$6,055 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ZONE CHANGE					REFERENCE NO. S-017		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		45.50	\$5,084.63	1	\$5,085	
PLANNING		Contract 6 Hrs	0.00	\$810.00	1	\$810	
POLICE	POLICE CHIEF		0.25	\$45.07	1	\$45	
FIRE	FIRE CHIEF		0.25	\$31.61	1	\$32	
ENGINEERING	PUBLIC WORK DIRECTOR		0.50	\$83.22	1	\$83	
TYPE SUBTOTAL			46.50	\$6,054.53		\$6,055	
TOTALS			46.50	\$6,055.00		\$6,055	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ANNEXATION		REFERENCE NO. S-018	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Non-Resident	
DESCRIPTION OF SERVICE Review of a proposed annexation to the City for compliance with State and City codes and standards.			
CURRENT FEE STRUCTURE Prezone - \$750 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ANNEXATION					REFERENCE NO. S-018		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I	Deposit	0.00	\$0.00	1	\$0	
TYPE SUBTOTAL			0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE DEVELOPER AGREEMENT		REFERENCE NO. S-019	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE AGREEMENT	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review and processing of an agreement with a developer to determine future needs of a proposed project.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE DEVELOPER AGREEMENT					REFERENCE NO. S-019		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I	Deposit	0.00	\$0.00	1	\$0	
TYPE SUBTOTAL			0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE SIGN REVIEW		REFERENCE NO. S-020	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Business	
DESCRIPTION OF SERVICE Review of a new sign on private property for compliance with City codes and standards.			
CURRENT FEE STRUCTURE On-Site Sign - \$350 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$350.00	TOTAL REVENUE:	\$1,400
UNIT COST:	\$753.75	TOTAL COST:	\$3,015
UNIT PROFIT (SUBSIDY):	\$(403.75)	TOTAL PROFIT (SUBSIDY):	\$(1,615)
TOTAL UNITS:	4	PCT. COST RECOVERY:	46.43%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$755 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE SIGN REVIEW					REFERENCE NO. S-020		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		6.00	\$670.50	4	\$2,682	
ENGINEERING	PUBLIC WORK DIRECTOR		0.50	\$83.22	4	\$333	
		TYPE SUBTOTAL	6.50	\$753.72		\$3,015	
TOTALS			6.50	\$753.75		\$3,015	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE STREET/MOBILE VENDOR PERMIT		REFERENCE NO. S-021	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Review of a street or mobile vendor use for compliance with City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$279.50	TOTAL COST:	\$559
UNIT PROFIT (SUBSIDY):	\$(279.50)	TOTAL PROFIT (SUBSIDY):	\$(559)
TOTAL UNITS:	2	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% New - \$335 per application Renewal - \$225 per permit			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE STREET/MOBILE VENDOR PERMIT					REFERENCE NO. S-021		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I	New	3.00	\$335.25	1	\$335	
TYPE SUBTOTAL			3.00	\$335.25		\$335	
PLANNING	PLANNER I/ REC COORD I	Renewal	2.00	\$223.50	1	\$224	
TYPE SUBTOTAL			2.00	\$223.50		\$224	
TOTALS			5.00	\$279.50		\$559	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE MAP EXTENSION		REFERENCE NO. S-022	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of a request for a time extension of an approved map for compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$150 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$150.00	TOTAL REVENUE:	\$150
UNIT COST:	\$1,873.00	TOTAL COST:	\$1,873
UNIT PROFIT (SUBSIDY):	\$(1,723.00)	TOTAL PROFIT (SUBSIDY):	\$(1,723)
TOTAL UNITS:	1	PCT. COST RECOVERY:	8.01%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,875 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE MAP EXTENSION					REFERENCE NO. S-022		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		13.00	\$1,452.75	1	\$1,453	
PLANNING		Contract 2.5 Hrs	0.00	\$337.50	1	\$338	
ENGINEERING	PUBLIC WORK DIRECTOR		0.50	\$83.22	1	\$83	
TYPE SUBTOTAL			13.50	\$1,873.47		\$1,873	
TOTALS			13.50	\$1,873.00		\$1,873	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ZONING VERIFICATION LETTER		REFERENCE NO. S-023	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE LETTER	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Processing and research of a request for the zoning and development information for a particular parcel.			
CURRENT FEE STRUCTURE None			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$111.80	TOTAL COST:	\$1,118
UNIT PROFIT (SUBSIDY):	\$(111.80)	TOTAL PROFIT (SUBSIDY):	\$(1,118)
TOTAL UNITS:	10	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$110 per letter			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ZONING VERIFICATION LETTER					REFERENCE NO. S-023		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		1.00	\$111.75	10	\$1,118	
		TYPE SUBTOTAL	1.00	\$111.75		\$1,118	
TOTALS			1.00	\$111.80		\$1,118	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE BUILDING RE-ADDRESS PROCESSING		REFERENCE NO. S-024
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business
DESCRIPTION OF SERVICE Review and processing of a request to re-address an existing parcel.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$265.00	TOTAL COST: \$265
UNIT PROFIT (SUBSIDY):	\$(265.00)	TOTAL PROFIT (SUBSIDY): \$(265)
TOTAL UNITS:	1	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$265 per application		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BUILDING RE-ADDRESS PROCESSING					REFERENCE NO. S-024		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		2.00	\$223.50	1	\$224	
PUBLIC WORKS	PW SECRETARY		0.50	\$41.68	1	\$42	
		TYPE SUBTOTAL	2.50	\$265.18		\$265	
TOTALS			2.50	\$265.00		\$265	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE APPEAL PROCESSING		REFERENCE NO. S-025	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPEAL	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review and processing of an appeal of a staff or Planning Commission decision.			
CURRENT FEE STRUCTURE \$200 per appeal			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$200.00	TOTAL REVENUE:	\$200
UNIT COST:	\$1,890.00	TOTAL COST:	\$1,890
UNIT PROFIT (SUBSIDY):	\$(1,690.00)	TOTAL PROFIT (SUBSIDY):	\$(1,690)
TOTAL UNITS:	1	PCT. COST RECOVERY:	10.58%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,890 per appeal			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE APPEAL PROCESSING					REFERENCE NO. S-025		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		14.50	\$1,620.38	1	\$1,620	
PLANNING		Contract 2 Hrs	0.00	\$270.00	1	\$270	
		TYPE SUBTOTAL	14.50	\$1,890.38		\$1,890	
TOTALS			14.50	\$1,890.00		\$1,890	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PLANNING - EXTRA PLAN REVIEW		REFERENCE NO. S-026	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE HOUR	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Extra review of a Planning application beyond the standard number of reviews due to the actions of the applicant.			
CURRENT FEE STRUCTURE \$47 per hour			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$94.00	TOTAL REVENUE:	\$376
UNIT COST:	\$223.50	TOTAL COST:	\$894
UNIT PROFIT (SUBSIDY):	\$(129.50)	TOTAL PROFIT (SUBSIDY):	\$(518)
TOTAL UNITS:	4	PCT. COST RECOVERY:	42.06%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$115 per hour			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PLANNING - EXTRA PLAN REVIEW					REFERENCE NO. S-026		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		2.00	\$223.50	4	\$894	
		TYPE SUBTOTAL	2.00	\$223.50		\$894	
		TOTALS	2.00	\$223.50		\$894	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PLANNING EXTRA MEETING/PUB. HEARING		REFERENCE NO. S-027	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE MEETING	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Extra meeting or public hearing related to a Planning application beyond the standard number of meetings due to the actions of the applicant.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$917.25	TOTAL COST:	\$3,669
UNIT PROFIT (SUBSIDY):	\$(917.25)	TOTAL PROFIT (SUBSIDY):	\$(3,669)
TOTAL UNITS:	4	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$915 per meeting			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PLANNING EXTRA MEETING/PUB. HEARING					REFERENCE NO. S-027		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I		7.00	\$782.25	4	\$3,129	
PLANNING		Contract 1 Hr	0.00	\$135.00	4	\$540	
		TYPE SUBTOTAL	7.00	\$917.25		\$3,669	
TOTALS			7.00	\$917.25		\$3,669	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE BUILDING PLAN CHECK/INSPECTION		REFERENCE NO. S-028	
PRIMARY DEPARTMENT BUILDING	UNIT OF SERVICE PLAN/PERMIT	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Plan check and inspection of building and construction projects to determine compliance with City codes and standards.			
CURRENT FEE STRUCTURE See detail in Appendix C of this Report			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$128,900.00	TOTAL REVENUE:	\$128,900
UNIT COST:	\$107,977.00	TOTAL COST:	\$107,977
UNIT PROFIT (SUBSIDY):	\$20,923.00	TOTAL PROFIT (SUBSIDY):	\$20,923
TOTAL UNITS:	1	PCT. COST RECOVERY:	119.38%
SUGGESTED FEE FOR COST RECOVERY OF: 100% See detail in Appendix C of this Report			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BUILDING PLAN CHECK/INSPECTION					REFERENCE NO. S-028		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I	4%	48.72	\$5,444.46	1	\$5,444	
BUILDING & SAFETY	BUILDING OFFICIAL	40%	649.20	\$76,209.59	1	\$76,210	
BUILDING & SAFETY		Prof Services	0.00	\$20,000.00	1	\$20,000	
FIRE	FIRE CHIEF	Spec Fire Syst 1 H/W	50.00	\$6,322.50	1	\$6,323	
		TYPE SUBTOTAL	747.92	\$107,976.55		\$107,977	
TOTALS			747.92	\$107,977.00		\$107,977	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE VACANT BUILDING MONITORING		REFERENCE NO. S-029	
PRIMARY DEPARTMENT CODE ENFORCEMENT	UNIT OF SERVICE BUILDING	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Monitoring the conditions of vacant buildings within the City.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$557.88	TOTAL COST:	\$4,463
UNIT PROFIT (SUBSIDY):	\$(557.88)	TOTAL PROFIT (SUBSIDY):	\$(4,463)
TOTAL UNITS:	8	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 50% \$25 per building per month			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE VACANT BUILDING MONITORING					REFERENCE NO. S-029		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 8		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	PLANNER I/ REC COORD I	30 Min/Week	3.30	\$368.64	8	\$2,949	
POLICE DISPATCH	PD DISPATCH SUPV	15 Min/Week	1.69	\$189.19	8	\$1,514	
TYPE SUBTOTAL			4.99	\$557.83		\$4,463	
TOTALS			4.99	\$557.88		\$4,463	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CODE ENFORCEMENT APPEAL TO COUNCIL		REFERENCE NO. S-030
PRIMARY DEPARTMENT CODE ENFORCEMENT	UNIT OF SERVICE APPEAL	SERVICE RECIPIENT Resident/Business
DESCRIPTION OF SERVICE Processing an appeal of a code enforcement decision by staff to the City Council.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$278.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(278.00)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
		0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$280 per appeal		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CODE ENFORCEMENT APPEAL TO COUNCIL					REFERENCE NO. S-030		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY ADMIN	ADMIN SVCS MGR		0.50	\$42.75	1	\$43	
BUILDING & SAFETY	BUILDING OFFICIAL		2.00	\$234.78	1	\$235	
		TYPE SUBTOTAL	2.50	\$277.53		\$278	
TOTALS			2.50	\$278.00		\$278	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CODE ENFORCEMENT ABATEMENT		REFERENCE NO. S-031
PRIMARY DEPARTMENT CODE ENFORCEMENT	UNIT OF SERVICE ABATEMENT	SERVICE RECIPIENT Resident/Business
DESCRIPTION OF SERVICE Abatement of the conditions of a private parcel that is determined to not be in compliance with the Municipal Code.		
CURRENT FEE STRUCTURE Actual Costs		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$0.00	TOTAL COST: \$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY): \$0
TOTAL UNITS:	1	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
Charge the fully allocated hourly rates for all personnel involved plus any outside materials and costs.		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CODE ENFORCEMENT ABATEMENT				REFERENCE NO. S-031		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
GAS TAX - STREETS	MAINT WORK/METER READER	Actual Costs	0.00	\$0.00	1	\$0
TYPE SUBTOTAL			0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE TEMP ENCROACHMENT PERMIT		REFERENCE NO. S-032	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of a temporary physical encroachment of a private use into the public right-of-way.			
CURRENT FEE STRUCTURE \$15 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$15.00	TOTAL REVENUE:	\$90
UNIT COST:	\$190.67	TOTAL COST:	\$1,144
UNIT PROFIT (SUBSIDY):	\$(175.67)	TOTAL PROFIT (SUBSIDY):	\$(1,054)
TOTAL UNITS:	6	PCT. COST RECOVERY:	7.87%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$190 per permit			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE TEMP ENCROACHMENT PERMIT					REFERENCE NO. S-032		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 6		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREETS	ASST PUBLIC WORKS DIR.		0.25	\$24.09	6	\$145	
PUBLIC WORKS	PW SECRETARY		0.50	\$41.68	6	\$250	
ENGINEERING	PUBLIC WORK DIRECTOR		0.75	\$124.83	6	\$749	
		TYPE SUBTOTAL	1.50	\$190.60		\$1,144	
TOTALS			1.50	\$190.67		\$1,144	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CONCRETE ENCROACHMENT INSPECTION		REFERENCE NO. S-033	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of the construction of concrete improvement in the public right-of-way.			
CURRENT FEE STRUCTURE \$15 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$15.00	TOTAL REVENUE:	\$90
UNIT COST:	\$352.67	TOTAL COST:	\$2,116
UNIT PROFIT (SUBSIDY):	\$(337.67)	TOTAL PROFIT (SUBSIDY):	\$(2,026)
TOTAL UNITS:	6	PCT. COST RECOVERY:	4.25%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$355 per permit			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CONCRETE ENCROACHMENT INSPECTION				REFERENCE NO. S-033		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 6		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
STREETS	ASST PUBLIC WORKS DIR.		1.50	\$144.53	6	\$867
PUBLIC WORKS	PW SECRETARY		0.50	\$41.68	6	\$250
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	6	\$999
		TYPE SUBTOTAL	3.00	\$352.65		\$2,116
TOTALS			3.00	\$352.67		\$2,116

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE UTILITY ENCROACHMENT PERMIT		REFERENCE NO. S-034	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Review of a physical encroachment by a private utility into the public right-of-way.			
CURRENT FEE STRUCTURE \$15 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$15.00	TOTAL REVENUE:	\$450
UNIT COST:	\$232.20	TOTAL COST:	\$6,966
UNIT PROFIT (SUBSIDY):	\$(217.20)	TOTAL PROFIT (SUBSIDY):	\$(6,516)
TOTAL UNITS:	30	PCT. COST RECOVERY:	6.46%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$230 per permit			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE UTILITY ENCROACHMENT PERMIT					REFERENCE NO. S-034		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 30		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREETS	ASST PUBLIC WORKS DIR.		0.25	\$24.09	30	\$723	
PUBLIC WORKS	PW SECRETARY		0.50	\$41.68	30	\$1,250	
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	30	\$4,993	
		TYPE SUBTOTAL	1.75	\$232.21		\$6,966	
TOTALS			1.75	\$232.20		\$6,966	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PERMANENT ENCROACHMENT PERMIT		REFERENCE NO. S-035
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Developer/Resident/Business
DESCRIPTION OF SERVICE Review of a permanent physical encroachment of a private use into the public right-of-way.		
CURRENT FEE STRUCTURE \$15 per permit		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$15.00	TOTAL REVENUE:
UNIT COST:	\$304.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(289.00)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
		4.93%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$305 per permit		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PERMANENT ENCROACHMENT PERMIT					REFERENCE NO. S-035		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREETS	ASST PUBLIC WORKS DIR.		1.00	\$96.35	1	\$96	
PUBLIC WORKS	PW SECRETARY		0.50	\$41.68	1	\$42	
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	1	\$166	
TYPE SUBTOTAL			2.50	\$304.47		\$304	
TOTALS			2.50	\$304.00		\$304	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE IMPROVEMENT PLAN REVIEW		REFERENCE NO. S-036	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of the plans of an improvement in the public right-of-way.			
CURRENT FEE STRUCTURE 3% of the Engineer's Estimate for Plan Check and Inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,422.00	TOTAL REVENUE:	\$7,110
UNIT COST:	\$1,672.80	TOTAL COST:	\$8,364
UNIT PROFIT (SUBSIDY):	\$(250.80)	TOTAL PROFIT (SUBSIDY):	\$(1,254)
TOTAL UNITS:	5	PCT. COST RECOVERY:	85.01%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$0-\$50,000 - 2% of the Engineer's Estimate (\$500 minimum) \$50,001+ - \$1,000 plus 0.4% of the Engineer's Estimate over \$50,000			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE IMPROVEMENT PLAN REVIEW					REFERENCE NO. S-036	
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 5	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PUBLIC WORKS	PW SECRETARY	\$50,000	0.50	\$41.68	2	\$83
		TYPE SUBTOTAL	0.50	\$41.68		\$83
ENGINEERING	PUBLIC WORK DIRECTOR	\$50,000	6.00	\$998.64	2	\$1,997
		TYPE SUBTOTAL	6.00	\$998.64		\$1,997
PUBLIC WORKS	PW SECRETARY	\$250,000	1.00	\$83.36	2	\$167
ENGINEERING	PUBLIC WORK DIRECTOR	\$250,000	10.00	\$1,664.40	2	\$3,329
		TYPE SUBTOTAL	11.00	\$1,747.76		\$3,496
PUBLIC WORKS	PW SECRETARY	\$500,000	1.50	\$125.04	1	\$125
ENGINEERING	PUBLIC WORK DIRECTOR	\$500,000	16.00	\$2,663.04	1	\$2,663
		TYPE SUBTOTAL	17.50	\$2,788.08		\$2,788
TOTALS			35.00	\$1,672.80		\$8,364

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE IMPROVEMENT INSPECTION		REFERENCE NO. S-037	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Inspection of the construction of an improvement in the public right-of-way.			
CURRENT FEE STRUCTURE 3% of the Engineer's Estimate for Plan Check and Inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,047.00	TOTAL REVENUE:	\$5,235
UNIT COST:	\$1,231.20	TOTAL COST:	\$6,156
UNIT PROFIT (SUBSIDY):	\$(184.20)	TOTAL PROFIT (SUBSIDY):	\$(921)
TOTAL UNITS:	5	PCT. COST RECOVERY:	85.04%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$0-\$50,000 - 1.5% of the Engineer's Estimate (\$375 minimum) \$50,001+ - \$750 plus 0.5% of the Engineer's Estimate over \$50,000			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE IMPROVEMENT INSPECTION					REFERENCE NO. S-037		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 5		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREETS	ASST PUBLIC WORKS DIR.	\$50,000	6.00	\$578.10	2	\$1,156	
PUBLIC WORKS	PW SECRETARY	\$50,000	0.50	\$41.68	2	\$83	
TYPE SUBTOTAL			6.50	\$619.78		\$1,240	
STREETS	ASST PUBLIC WORKS DIR.	\$250,000	12.00	\$1,156.20	2	\$2,312	
PUBLIC WORKS	PW SECRETARY	\$250,000	1.00	\$83.36	2	\$167	
TYPE SUBTOTAL			13.00	\$1,239.56		\$2,479	
STREETS	ASST PUBLIC WORKS DIR.	\$500,000	24.00	\$2,312.40	1	\$2,312	
PUBLIC WORKS	PW SECRETARY	\$250,000	1.50	\$125.04	1	\$125	
TYPE SUBTOTAL			25.50	\$2,437.44		\$2,437	
TOTALS			45.00	\$1,231.20		\$6,156	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE GRADING PLAN REVIEW		REFERENCE NO. S-038	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of the plans of on-site grading improvements on private property.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$9,376.33	TOTAL COST:	\$28,129
UNIT PROFIT (SUBSIDY):	\$(9,376.33)	TOTAL PROFIT (SUBSIDY):	\$(28,129)
TOTAL UNITS:	3	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
50-1,000 CY - \$250 plus \$88 per 100 CY over 100 CY 1,001-10,000 CY - \$1,042 plus \$115 per 1,000 CY over 1,000 CY 10,001-50,000 CY - \$2,077 plus \$24 per 1,000 CY over 10,000 CY 50,001+ CY - \$3,037 plus \$16 per 1,000 CY over 50,000 CY			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE GRADING PLAN REVIEW					REFERENCE NO. S-038		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS	PW SECRETARY	1,000 CY	0.50	\$41.68	1	\$42	
ENGINEERING	PUBLIC WORK DIRECTOR	1,000 CY	6.00	\$998.64	1	\$999	
TYPE SUBTOTAL			6.50	\$1,040.32		\$1,040	
PUBLIC WORKS	PW SECRETARY	10,000 CY	1.00	\$83.36	1	\$83	
ENGINEERING	PUBLIC WORK DIRECTOR	10,000 CY	12.00	\$1,997.28	12	\$23,967	
TYPE SUBTOTAL			13.00	\$2,080.64		\$24,051	
PUBLIC WORKS	PW SECRETARY	50,000 CY	1.50	\$125.04	1	\$125	
ENGINEERING	PUBLIC WORK DIRECTOR	50,000 CY	17.50	\$2,912.70	1	\$2,913	
TYPE SUBTOTAL			19.00	\$3,037.74		\$3,038	
TOTALS			38.50	\$9,376.33		\$28,129	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE GRADING INSPECTION		REFERENCE NO. S-039	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Inspection of the construction of on-site grading improvements on private property.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$1,576.67	TOTAL COST:	\$4,730
UNIT PROFIT (SUBSIDY):	\$(1,576.67)	TOTAL PROFIT (SUBSIDY):	\$(4,730)
TOTAL UNITS:	3	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
50-1,000 CY - \$250 plus \$31 per 100 CY over 100 CY 1,001-10,000 CY - \$529 plus \$127 per 1,000 CY over 1,000 CY 10,001-50,000 CY - \$1,672 plus \$22 per 1,000 CY over 10,000 CY 50,001+ CY - \$2,552 plus \$15 per 1,000 CY over 50,000 CY			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE GRADING INSPECTION					REFERENCE NO. S-039		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREETS	ASST PUBLIC WORKS DIR.	1,000 CY	5.00	\$481.75	1	\$482	
PUBLIC WORKS	PW SECRETARY	1,000 CY	0.50	\$41.68	1	\$42	
TYPE SUBTOTAL			5.50	\$523.43		\$523	
STREETS	ASST PUBLIC WORKS DIR.	10,000 CY	16.50	\$1,589.78	1	\$1,590	
PUBLIC WORKS	PW SECRETARY	10,000 CY	1.00	\$83.36	1	\$83	
TYPE SUBTOTAL			17.50	\$1,673.14		\$1,673	
STREETS	ASST PUBLIC WORKS DIR.	50,000 CY	25.00	\$2,408.75	1	\$2,409	
PUBLIC WORKS	PW SECRETARY	50,000 CY	1.50	\$125.04	1	\$125	
TYPE SUBTOTAL			26.50	\$2,533.79		\$2,534	
TOTALS			49.50	\$1,576.67		\$4,730	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE FINAL MAP AMENDMENT		REFERENCE NO. S-040	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of a proposed amendment to an already approved and recorded final parcel or tract map.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$366.00	TOTAL COST:	\$366
UNIT PROFIT (SUBSIDY):	\$(366.00)	TOTAL PROFIT (SUBSIDY):	\$(366)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$365 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE FINAL MAP AMENDMENT					REFERENCE NO. S-040		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	1	\$166	
ENGINEERING		Surveyor 1 Hr	0.00	\$200.00	1	\$200	
		TYPE SUBTOTAL	1.00	\$366.44		\$366	
TOTALS			1.00	\$366.00		\$366	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CERTIFICATE OF COMPLIANCE		REFERENCE NO. S-041	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE CERTIFICATE	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Prepare a Certificate of Compliance to exempt the applicant from the Subdivision Map Act.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$883.00	TOTAL COST:	\$883
UNIT PROFIT (SUBSIDY):	\$(883.00)	TOTAL PROFIT (SUBSIDY):	\$(883)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$885 per certificate			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CERTIFICATE OF COMPLIANCE					REFERENCE NO. S-041		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	PUBLIC WORK DIRECTOR		0.50	\$83.22	1	\$83	
ENGINEERING		Surveyor 4 Hrs	0.00	\$800.00	1	\$800	
		TYPE SUBTOTAL	0.50	\$883.22		\$883	
TOTALS			0.50	\$883.00		\$883	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE REVERSION TO ACREAGE		REFERENCE NO. S-042
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer
DESCRIPTION OF SERVICE Processing a request to extinguish a subdivision map and revert to one lot.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$1,091.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(1,091.00)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
		0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,090 per application		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE REVERSION TO ACREAGE					REFERENCE NO. S-042		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	PUBLIC WORK DIRECTOR		1.75	\$291.27	1	\$291	
ENGINEERING		Surveyor 4 Hrs	0.00	\$800.00	1	\$800	
		TYPE SUBTOTAL	1.75	\$1,091.27		\$1,091	
TOTALS			1.75	\$1,091.00		\$1,091	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE STREET/R-O-W ABANDONMENT		REFERENCE NO. S-043	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of a proposed abandonment of a street or other public right-of-way for compliance with City codes and standard.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$1,175.00	TOTAL COST:	\$1,175
UNIT PROFIT (SUBSIDY):	<u>\$(1,175.00)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(1,175)</u>
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,175 per application plus actual costs for Surveyor time over 4 hours			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE STREET/R-O-W ABANDONMENT					REFERENCE NO. S-043		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS	PW SECRETARY		1.00	\$83.36	1	\$83	
ENGINEERING	PUBLIC WORK DIRECTOR		1.75	\$291.27	1	\$291	
ENGINEERING		Surveyor 4 Hrs	0.00	\$800.00	1	\$800	
		TYPE SUBTOTAL	2.75	\$1,174.63		\$1,175	
TOTALS			2.75	\$1,175.00		\$1,175	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE STREET RE-NAME PROCESSING		REFERENCE NO. S-044
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business
DESCRIPTION OF SERVICE Review and processing of a request to re-name a City street.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
		\$0
UNIT COST:	\$42.00	TOTAL COST:
		\$42
UNIT PROFIT (SUBSIDY):	\$(42.00)	TOTAL PROFIT (SUBSIDY):
		\$(42)
TOTAL UNITS:	1	PCT. COST RECOVERY:
		0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		

June 30, 2022

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE STREET RE-NAME PROCESSING					REFERENCE NO. S-044		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS	PW SECRETARY		0.50	\$41.68	1	\$42	
		TYPE SUBTOTAL	0.50	\$41.68		\$42	
TOTALS			0.50	\$42.00		\$42	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE BOND REDUCTION		REFERENCE NO. S-045	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer	
DESCRIPTION OF SERVICE Review of a request to reduce the amount of an improvement performance bond.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$707.00	TOTAL COST:	\$707
UNIT PROFIT (SUBSIDY):	\$(707.00)	TOTAL PROFIT (SUBSIDY):	\$(707)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$705 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BOND REDUCTION					REFERENCE NO. S-045		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS	PW SECRETARY		0.50	\$41.68	1	\$42	
ENGINEERING	PUBLIC WORK DIRECTOR		4.00	\$665.76	1	\$666	
		TYPE SUBTOTAL	4.50	\$707.44		\$707	
TOTALS			4.50	\$707.00		\$707	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ENGINEERING STUDY/PEER REVIEW		REFERENCE NO. S-046
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE STUDY	SERVICE RECIPIENT Developer
DESCRIPTION OF SERVICE Review of Engineering studies or peer reviews that are needed for a particular project.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$0.00	TOTAL COST: \$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY): \$0
TOTAL UNITS:	1	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ENGINEERING STUDY/PEER REVIEW					REFERENCE NO. S-046		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	PUBLIC WORK DIRECTOR	Deposit	0.00	\$0.00	1	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE MISC ENGINEERING REVIEW		REFERENCE NO. S-047
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Resident/Business
DESCRIPTION OF SERVICE Review of Engineering applications not otherwise included as part of another fee.		
CURRENT FEE STRUCTURE \$47 per hour		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$0.00	TOTAL COST: \$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY): \$0
TOTAL UNITS:	1	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE MISC ENGINEERING REVIEW					REFERENCE NO. S-047		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	PUBLIC WORK DIRECTOR	Actual Costs	0.00	\$0.00	1	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PW - ADDITIONAL PLAN REVIEW		REFERENCE NO. S-048	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Extra review of a Public Works plan beyond the standard number of reviews due to the actions of the applicant.			
CURRENT FEE STRUCTURE \$47 per hour			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PW - ADDITIONAL PLAN REVIEW					REFERENCE NO. S-048		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	PUBLIC WORK DIRECTOR	Actual Costs	0.00	\$0.00	1	\$0	
TYPE SUBTOTAL			0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PW - ADDITIONAL INSPECTION		REFERENCE NO. S-049	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Extra Public Works inspection beyond the standard number of inspections due to the actions of the applicant.			
CURRENT FEE STRUCTURE \$47 per hour			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PW - ADDITIONAL INSPECTION					REFERENCE NO. S-049		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	PUBLIC WORK DIRECTOR	Actual Costs	0.00	\$0.00	1	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE HAUL ROUTE PERMIT		REFERENCE NO. S-050	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Developer/Business	
DESCRIPTION OF SERVICE Review of a proposed haul route for on-going temporary use related to a development for compliance with City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$513.00	TOTAL COST:	\$513
UNIT PROFIT (SUBSIDY):	\$(513.00)	TOTAL PROFIT (SUBSIDY):	\$(513)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$515 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE HAUL ROUTE PERMIT					REFERENCE NO. S-050		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREETS	ASST PUBLIC WORKS DIR.		1.00	\$96.35	1	\$96	
PUBLIC WORKS	PW SECRETARY		1.00	\$83.36	1	\$83	
ENGINEERING	PUBLIC WORK DIRECTOR		2.00	\$332.88	1	\$333	
TYPE SUBTOTAL			4.00	\$512.59		\$513	
TOTALS			4.00	\$513.00		\$513	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE WIDE LOAD PERMIT		REFERENCE NO. S-051	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Review of an overwide/long/heavy load on City streets.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$98.00	TOTAL COST:	\$98
UNIT PROFIT (SUBSIDY):	\$(98.00)	TOTAL PROFIT (SUBSIDY):	\$(98)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 15%			
Fees are set by the State:			
Single Load Permit - \$16			
Annual Permit - \$90			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE WIDE LOAD PERMIT					REFERENCE NO. S-051		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF		0.08	\$14.42	1	\$14	
PUBLIC WORKS	PW SECRETARY		1.00	\$83.36	1	\$83	
		TYPE SUBTOTAL	1.08	\$97.78		\$98	
TOTALS			1.08	\$98.00		\$98	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PARADE & ASSEMBLIES PERMIT		REFERENCE NO. S-052	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Resident/Comm. Group/Business	
DESCRIPTION OF SERVICE Review of a request to have a parade or public assembly in the public right-of-way.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$233.00	TOTAL COST:	\$233
UNIT PROFIT (SUBSIDY):	\$(233.00)	TOTAL PROFIT (SUBSIDY):	\$(233)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$235 per permit			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PARADE & ASSEMBLIES PERMIT					REFERENCE NO. S-052		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF		0.17	\$30.64	1	\$31	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	1	\$15	
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	1	\$166	
FD 160-COMM EVENTS	PLANNER I/ REC COORD I		0.25	\$20.83	1	\$21	
TYPE SUBTOTAL			1.59	\$233.25		\$233	
TOTALS			1.59	\$233.00		\$233	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE SPECIAL EVENT PERMIT		REFERENCE NO. S-053	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Resident/Comm. Group/Business	
DESCRIPTION OF SERVICE Review of a private special event within the City.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$233.30	TOTAL COST:	\$2,333
UNIT PROFIT (SUBSIDY):	\$(233.30)	TOTAL PROFIT (SUBSIDY):	\$(2,333)
TOTAL UNITS:	10	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$235 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE SPECIAL EVENT PERMIT					REFERENCE NO. S-053		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF		0.17	\$30.64	10	\$306	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	10	\$153	
ENGINEERING	PUBLIC WORK DIRECTOR		1.00	\$166.44	10	\$1,664	
FD 160-COMM EVENTS	PLANNER I/ REC COORD I		0.25	\$20.83	10	\$208	
TYPE SUBTOTAL			1.59	\$233.25		\$2,333	
TOTALS			1.59	\$233.30		\$2,333	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE SPECIAL EVENT STAFFING		REFERENCE NO. S-054	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE EVENT	SERVICE RECIPIENT Resident/Comm. Group/Business	
DESCRIPTION OF SERVICE Providing City staff support at a private special event.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Charge the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
 COST DETAIL WORKSHEET
 FY 2021-22**

SERVICE SPECIAL EVENT STAFFING				REFERENCE NO. S-054		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
GAS TAX - STREETS	MAINT WORK/METER READER	Actual Costs At OT	0.00	\$0.00	1	\$0
TYPE SUBTOTAL			0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22

SERVICE POLICE FALSE ALARM RESPONSE		REFERENCE NO. S-055	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE RESPONSE	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Response to a burglary or robbery alarm determined to be false due mechanical malfunction or user error.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$143.00	TOTAL COST:	\$37,180
UNIT PROFIT (SUBSIDY):	\$(143.00)	TOTAL PROFIT (SUBSIDY):	\$(37,180)
TOTAL UNITS:	260	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% First three responses in a calendar year - No Charge Fourth Response - \$145 Fifth Response - \$290 Sixth and Subsequent Responses - \$435			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE POLICE FALSE ALARM RESPONSE					REFERENCE NO. S-055		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 260		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER	20 Min Of 2	0.67	\$80.42	260	\$20,909	
POLICE	PD SERGEANT		0.33	\$47.24	260	\$12,282	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	260	\$3,988	
TYPE SUBTOTAL			1.17	\$143.00		\$37,180	
TOTALS			1.17	\$143.00		\$37,180	

CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22

SERVICE POLICE ALARM PERMIT		REFERENCE NO. S-056	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Register a Police alarm permit so as to know the responsible party with contact information.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$15.00	TOTAL COST:	\$15
UNIT PROFIT (SUBSIDY):	\$(15.00)	TOTAL PROFIT (SUBSIDY):	\$(15)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$15 per permit annually			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE POLICE ALARM PERMIT					REFERENCE NO. S-056		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	1	\$15	
		TYPE SUBTOTAL	0.17	\$15.34		\$15	
TOTALS			0.17	\$15.00		\$15	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE PUBLIC DISTURBANCE RESPONSE		REFERENCE NO. S-057	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE RESPONSE	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Response to a public disturbance.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$120.02	TOTAL COST:	\$76,813
UNIT PROFIT (SUBSIDY):	\$(120.02)	TOTAL PROFIT (SUBSIDY):	\$(76,813)
TOTAL UNITS:	640	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
<p>First Response in a 24 hour period - No Charge Each subsequent response - Charge the fully allocated hourly rates for all responding personnel</p>			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PUBLIC DISTURBANCE RESPONSE					REFERENCE NO. S-057		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 640		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER	30 Min Of 2	1.00	\$120.02	640	\$76,813	
		TYPE SUBTOTAL	1.00	\$120.02		\$76,813	
		TOTALS	1.00	\$120.02		\$76,813	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE DUI COLLISION REPORT		REFERENCE NO. S-058	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE COLLISION	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Emergency response to a traffic collision in which a DUI driver is involved.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$120.00	TOTAL COST:	\$120
UNIT PROFIT (SUBSIDY):	\$(120.00)	TOTAL PROFIT (SUBSIDY):	\$(120)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
Charge the fully allocated hourly rate for all responding personnel up to a maximum of \$12,000 by State law.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE DUI COLLISION REPORT				REFERENCE NO. S-058		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER	Actual Costs	1.00	\$120.02	1	\$120
		TYPE SUBTOTAL	1.00	\$120.02		\$120
TOTALS			1.00	\$120.00		\$120

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE DUI ARREST		REFERENCE NO. S-059	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE ARREST	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Arrest of an individual for driving while under the influence.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$240.05	TOTAL COST:	\$9,602
UNIT PROFIT (SUBSIDY):	\$(240.05)	TOTAL PROFIT (SUBSIDY):	\$(9,602)
TOTAL UNITS:	40	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$240 per arrest			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE DUI ARREST					REFERENCE NO. S-059		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 40		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		2.00	\$240.04	40	\$9,602	
		TYPE SUBTOTAL	2.00	\$240.04		\$9,602	
TOTALS			2.00	\$240.05		\$9,602	

CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22

SERVICE BOOKING PROCESSING		REFERENCE NO. S-060	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE BOOKING	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Processing the booking of an individual.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$120.00	TOTAL COST:	\$120
UNIT PROFIT (SUBSIDY):	\$(120.00)	TOTAL PROFIT (SUBSIDY):	\$(120)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$120 per booking			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BOOKING PROCESSING					REFERENCE NO. S-060		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		1.00	\$120.02	1	\$120	
		TYPE SUBTOTAL	1.00	\$120.02		\$120	
TOTALS			1.00	\$120.00		\$120	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE VEHICLE RELEASE		REFERENCE NO. S-061	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE RELEASE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Processing a release of an impounded vehicle.			
CURRENT FEE STRUCTURE \$19 per release			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$19.00	TOTAL REVENUE:	\$2,850
UNIT COST:	\$45.35	TOTAL COST:	\$6,803
UNIT PROFIT (SUBSIDY):	\$(26.35)	TOTAL PROFIT (SUBSIDY):	\$(3,953)
TOTAL UNITS:	150	PCT. COST RECOVERY:	41.89%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$45 per release			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE VEHICLE RELEASE					REFERENCE NO. S-061		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 150		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		0.25	\$30.01	150	\$4,502	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	150	\$2,301	
		TYPE SUBTOTAL	0.42	\$45.35		\$6,803	
TOTALS			0.42	\$45.35		\$6,803	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE VEHICLE REPOSSESSION		REFERENCE NO. S-062	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Processing a notification that a vehicle has been repossessed.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$15.34	TOTAL COST:	\$1,534
UNIT PROFIT (SUBSIDY):	\$(15.34)	TOTAL PROFIT (SUBSIDY):	\$(1,534)
TOTAL UNITS:	100	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
Fee is limited by State law:			
\$15 per vehicle			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE VEHICLE REPOSSESSION				REFERENCE NO. S-062		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 100		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	100	\$1,534
		TYPE SUBTOTAL	0.17	\$15.34		\$1,534
TOTALS			0.17	\$15.34		\$1,534

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE CITATION SIGN-OFF (NON CPD CIT.)		REFERENCE NO. S-063	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE CITATION	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Signing off a mechanical non-compliance citation written by another Police agency.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$20.40	TOTAL COST:	\$2,448
UNIT PROFIT (SUBSIDY):	\$(20.40)	TOTAL PROFIT (SUBSIDY):	\$(2,448)
TOTAL UNITS:	120	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$20 per citation			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE CITATION SIGN-OFF (NON CPD CIT.)					REFERENCE NO. S-063		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 120		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		0.17	\$20.40	120	\$2,448	
		TYPE SUBTOTAL	0.17	\$20.40		\$2,448	
TOTALS			0.17	\$20.40		\$2,448	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE LOCAL BACKGROUND CHECK		REFERENCE NO. S-064	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE CHECK	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Processing a request for a local Police records check.			
CURRENT FEE STRUCTURE \$10 per check			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$10.00	TOTAL REVENUE:	\$200
UNIT COST:	\$55.90	TOTAL COST:	\$1,118
UNIT PROFIT (SUBSIDY):	\$(45.90)	TOTAL PROFIT (SUBSIDY):	\$(918)
TOTAL UNITS:	20	PCT. COST RECOVERY:	17.89%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$55 per check			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE LOCAL BACKGROUND CHECK					REFERENCE NO. S-064		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 20		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE DISPATCH	PD DISPATCH SUPV		0.50	\$55.89	20	\$1,118	
		TYPE SUBTOTAL	0.50	\$55.89		\$1,118	
TOTALS			0.50	\$55.90		\$1,118	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE POLICE BUSINESS BACKGROUND CHECK		REFERENCE NO. S-065	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Review of the background of an individual related to certain types of businesses as needed.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$45.98	TOTAL COST:	\$6,897
UNIT PROFIT (SUBSIDY):	\$(45.98)	TOTAL PROFIT (SUBSIDY):	\$(6,897)
TOTAL UNITS:	150	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$45 per application plus DOJ fees			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE POLICE BUSINESS BACKGROUND CHECK					REFERENCE NO. S-065		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 150		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF		0.17	\$30.64	150	\$4,596	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	150	\$2,301	
		TYPE SUBTOTAL	0.34	\$45.98		\$6,897	
TOTALS			0.34	\$45.98		\$6,897	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE TAXI BUSINESS PERMIT		REFERENCE NO. S-066	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Review of the background and any enforcement actions of a new taxi business operating within the City.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$189.00	TOTAL COST:	\$189
UNIT PROFIT (SUBSIDY):	\$(189.00)	TOTAL PROFIT (SUBSIDY):	\$(189)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$190 per application plus DOJ fees			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE TAXI BUSINESS PERMIT					REFERENCE NO. S-066		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF		0.17	\$30.64	1	\$31	
POLICE	PD SERGEANT		1.00	\$143.14	1	\$143	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	1	\$15	
TYPE SUBTOTAL			1.34	\$189.12		\$189	
TOTALS			1.34	\$189.00		\$189	

CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22

SERVICE AMPLIFIED SOUND PERMIT		REFERENCE NO. S-067	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Comm. Group/Business	
DESCRIPTION OF SERVICE Review of a request for amplified sound use within the City.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$46.00	TOTAL COST:	\$46
UNIT PROFIT (SUBSIDY):	\$(46.00)	TOTAL PROFIT (SUBSIDY):	\$(46)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$45 per application			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE AMPLIFIED SOUND PERMIT					REFERENCE NO. S-067		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF		0.17	\$30.64	1	\$31	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	1	\$15	
		TYPE SUBTOTAL	0.34	\$45.98		\$46	
TOTALS			0.34	\$46.00		\$46	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE FINGERPRINTING ON REQUEST		REFERENCE NO. S-068	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE CARD	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing fingerprint services to the public on request.			
CURRENT FEE STRUCTURE \$3 per card			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$3.00	TOTAL REVENUE:	\$72
UNIT COST:	\$42.92	TOTAL COST:	\$1,030
UNIT PROFIT (SUBSIDY):	\$(39.92)	TOTAL PROFIT (SUBSIDY):	\$(958)
TOTAL UNITS:	24	PCT. COST RECOVERY:	6.99%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$45 per card			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE FINGERPRINTING ON REQUEST					REFERENCE NO. S-068		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 24		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ACO/CSO	COMM SVCS OFFICER		0.51	\$42.93	24	\$1,030	
		TYPE SUBTOTAL	0.51	\$42.93		\$1,030	
TOTALS			0.51	\$42.92		\$1,030	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE BICYCLE LICENSE		REFERENCE NO. S-069	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE BICYCLE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Issuing a bicycle license with information about the bicycle and the owner for theft control and owner tracing purposes.			
CURRENT FEE STRUCTURE \$3 per license			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$3.00	TOTAL REVENUE:	\$6
UNIT COST:	\$15.50	TOTAL COST:	\$31
UNIT PROFIT (SUBSIDY):	\$(12.50)	TOTAL PROFIT (SUBSIDY):	\$(25)
TOTAL UNITS:	2	PCT. COST RECOVERY:	19.35%
SUGGESTED FEE FOR COST RECOVERY OF: 25%			
Per State Vehicle Code, Section 39004:			
New - \$4			
Transfer - \$2			
Replacement - \$2			
Renewal - \$2			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BICYCLE LICENSE				REFERENCE NO. S-069		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	2	\$31
		TYPE SUBTOTAL	0.17	\$15.34		\$31
TOTALS			0.17	\$15.50		\$31

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE POLICE SPECIAL SERVICES		REFERENCE NO. S-070	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE HOUR	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing Police staffing when needed.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Charge the fully allocated hourly for all personnel used plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE POLICE SPECIAL SERVICES				REFERENCE NO. S-070		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER	Actual Costs	0.00	\$0.00	1	\$0
POLICE	PD SERGEANT	Actual Costs	0.00	\$0.00	1	\$0
TYPE SUBTOTAL			0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE POLICE REPORT REPRODUCTION		REFERENCE NO. S-071	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE COPY	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing copies of police reports or records on request.			
CURRENT FEE STRUCTURE \$0.20 per copy			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.20	TOTAL REVENUE:	\$50
UNIT COST:	\$15.34	TOTAL COST:	\$3,835
UNIT PROFIT (SUBSIDY):	\$(15.14)	TOTAL PROFIT (SUBSIDY):	\$(3,785)
TOTAL UNITS:	250	PCT. COST RECOVERY:	1.30%
SUGGESTED FEE FOR COST RECOVERY OF: 5%			
Fees are limited by the State Public Records Act			
\$0.20 per copy			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE POLICE REPORT REPRODUCTION					REFERENCE NO. S-071		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 250		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE DISPATCH	PD DISPATCHER		0.17	\$15.34	250	\$3,835	
		TYPE SUBTOTAL	0.17	\$15.34		\$3,835	
TOTALS			0.17	\$15.34		\$3,835	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE POLICE ELECTRONIC FILE COPY		REFERENCE NO. S-072	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE DEVICE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing copies of electronic Police files on request.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$17.98	TOTAL COST:	\$2,697
UNIT PROFIT (SUBSIDY):	\$(17.98)	TOTAL PROFIT (SUBSIDY):	\$(2,697)
TOTAL UNITS:	150	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 35%			
\$5 per device			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE POLICE ELECTRONIC FILE COPY					REFERENCE NO. S-072		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 150		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	ADMIN SVCS MGR-POLICE		0.17	\$17.98	150	\$2,697	
		TYPE SUBTOTAL	0.17	\$17.98		\$2,697	
TOTALS			0.17	\$17.98		\$2,697	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE BUSINESS LICENSE FIRE REVIEW		REFERENCE NO. S-073	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspection of a new business for Fire life safety issues.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$63.23	TOTAL COST:	\$1,897
UNIT PROFIT (SUBSIDY):	\$(63.23)	TOTAL PROFIT (SUBSIDY):	\$(1,897)
TOTAL UNITS:	30	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$65 per inspection			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BUSINESS LICENSE FIRE REVIEW					REFERENCE NO. S-073		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 30		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIRE	FIRE CHIEF		0.50	\$63.23	30	\$1,897	
		TYPE SUBTOTAL	0.50	\$63.23		\$1,897	
TOTALS			0.50	\$63.23		\$1,897	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ADDITIONAL FIRE PLAN REVIEW		REFERENCE NO. S-074
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE REVIEW	SERVICE RECIPIENT Developer/Resident/Business
DESCRIPTION OF SERVICE Additional Fire plan reviews beyond the standard number of reviews due to the actions of the applicant.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$0.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
		0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
Charge the fully allocated hourly rates for all personnel involved plus any outside costs.		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ADDITIONAL FIRE PLAN REVIEW					REFERENCE NO. S-074		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIRE	FIRE CHIEF	Actual Costs	0.00	\$0.00	1	\$0	
TYPE SUBTOTAL			0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ADDITIONAL FIRE INSPECTION		REFERENCE NO. S-075	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Additional Fire inspections beyond the standard number of inspections due to the actions of the applicant.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Charge the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ADDITIONAL FIRE INSPECTION					REFERENCE NO. S-075		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIRE	FIRE CHIEF	Actual Costs	0.00	\$0.00	1	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE WEED ABATEMENT		REFERENCE NO. S-076
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE ABATEMENT	SERVICE RECIPIENT Resident/Business
DESCRIPTION OF SERVICE Abatement of the weeds and brush on a private parcel that is determined to not be in compliance with the Municipal Code.		
CURRENT FEE STRUCTURE Actual cost of abatement		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$0.00	TOTAL COST: \$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY): \$0
TOTAL UNITS:	1	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost of abatement plus 20%		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE WEED ABATEMENT					REFERENCE NO. S-076		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIRE	FIRE CHIEF	Actual Costs	0.00	\$0.00	1	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
TOTALS			0.00	\$0.00		\$0	

CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22

SERVICE PARK RESERVATION		REFERENCE NO. S-077	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE RESERVATION	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Processing a request to reserve a use in a public park.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$21.00	TOTAL COST:	\$21
UNIT PROFIT (SUBSIDY):	\$(21.00)	TOTAL PROFIT (SUBSIDY):	\$(21)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$20 per reservation			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE PARK RESERVATION					REFERENCE NO. S-077		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FD 160-COMM EVENTS	PLANNER I/ REC COORD I		0.25	\$20.83	1	\$21	
		TYPE SUBTOTAL	0.25	\$20.83		\$21	
		TOTALS	0.25	\$21.00		\$21	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE AQUATICS PROGRAM		REFERENCE NO. S-078	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE N/A	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing various Aquatics programs to the community.			
CURRENT FEE STRUCTURE Family Season Pass - \$75 Daycare Provider Season Pass - \$130 Individual Season Pass - \$50 Lap Swim Season Pass - \$55 Daily Fee: Child - \$2 Adult - \$3 Adult Lap Swim - \$3 Swim Lessons - \$30 per two week session Pool Parties: 0-50 people - \$55 per hour 51-100 people - \$65 per hour 101-160 people - \$75 per hour			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$31,700.00	TOTAL REVENUE:	\$31,700
UNIT COST:	\$196,900.00	TOTAL COST:	\$196,900
UNIT PROFIT (SUBSIDY):	\$(165,200.00)	TOTAL PROFIT (SUBSIDY):	\$(165,200)
TOTAL UNITS:	1	PCT. COST RECOVERY:	16.10%
SUGGESTED FEE FOR COST RECOVERY OF: 100% This program is recovering 27.5% of its direct costs. See Appendix D of this Report for more detail			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE AQUATICS PROGRAM					REFERENCE NO. S-078		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POOL		Water Aerobics	0.00	\$2,373.72	1	\$2,374	
		TYPE SUBTOTAL	0.00	\$2,373.72		\$2,374	
POOL		Lap Swim	0.00	\$11,868.60	1	\$11,869	
		TYPE SUBTOTAL	0.00	\$11,868.60		\$11,869	
POOL		Open Swim	0.00	\$78,332.73	1	\$78,333	
		TYPE SUBTOTAL	0.00	\$78,332.73		\$78,333	
POOL		Swim Lessons	0.00	\$23,737.19	1	\$23,737	
		TYPE SUBTOTAL	0.00	\$23,737.19		\$23,737	
POOL		2nd Grade Lessons	0.00	\$4,154.01	1	\$4,154	
		TYPE SUBTOTAL	0.00	\$4,154.01		\$4,154	
POOL		Pool Parties	0.00	\$18,515.01	1	\$18,515	
		TYPE SUBTOTAL	0.00	\$18,515.01		\$18,515	
POOL		Swim Team Practices	0.00	\$52,221.82	1	\$52,222	
		TYPE SUBTOTAL	0.00	\$52,221.82		\$52,222	
POOL		Swim Meets	0.00	\$5,696.93	1	\$5,697	
		TYPE SUBTOTAL	0.00	\$5,696.93		\$5,697	
TOTALS			0.00	\$196,900.00		\$196,900	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE RECREATION CLASSES		REFERENCE NO. S-079	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE N/A	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing various recreation classes to the community.			
CURRENT FEE STRUCTURE Various fees depending on the class Grant funding - \$90,000			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$93,075.00	TOTAL REVENUE:	\$93,075
UNIT COST:	\$91,937.00	TOTAL COST:	\$91,937
UNIT PROFIT (SUBSIDY):	\$1,138.00	TOTAL PROFIT (SUBSIDY):	\$1,138
TOTAL UNITS:	1	PCT. COST RECOVERY:	101.24%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
This program is recovering 106.4% of its direct costs due to grant funding.			
See Appendix D of this Report for more detail			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE RECREATION CLASSES					REFERENCE NO. S-079		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM EVENTS		Materials/Supplies	0.00	\$22,500.00	1	\$22,500	
COMM EVENTS		CAP Charges	0.00	\$4,437.45	1	\$4,437	
COMM EVENTS		Instructors	0.00	\$20,000.00	1	\$20,000	
FD 160-COMM EVENTS		Materials/Supplies	0.00	\$25,000.00	1	\$25,000	
FD 160-COMM EVENTS		Instructors	0.00	\$20,000.00	1	\$20,000	
		TYPE SUBTOTAL	0.00	\$91,937.45		\$91,937	
TOTALS			0.00	\$91,937.00		\$91,937	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE RECREATION PROGRAM SUPPORT		REFERENCE NO. S-080	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE N/A	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE This service is for the support provided to other Recreation programs.			
CURRENT FEE STRUCTURE None			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$38,540.00	TOTAL COST:	\$38,540
UNIT PROFIT (SUBSIDY):	<u>\$(38,540.00)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(38,540)</u>
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% See Appendix D of this Report			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE RECREATION PROGRAM SUPPORT					REFERENCE NO. S-080		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RODGERS THEATRE		Fac Maint/Supplues	0.00	\$15,700.00	1	\$15,700	
RODGERS THEATRE		CAP Charges	0.00	\$1,099.56	1	\$1,100	
FD 160-COMM EVENTS	PLANNER I/ REC COORD I	Remainder Of 25%	260.90	\$21,740.80	1	\$21,741	
		TYPE SUBTOTAL	260.90	\$38,540.36		\$38,540	
TOTALS			260.90	\$38,540.00		\$38,540	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE METER INSTALLATION		REFERENCE NO. S-081	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE METER	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Installation of a new water meter.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$413.33	TOTAL COST:	\$1,240
UNIT PROFIT (SUBSIDY):	\$(413.33)	TOTAL PROFIT (SUBSIDY):	\$(1,240)
TOTAL UNITS:	3	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 3/4" - 1" - \$160 plus cost of meter and materials 1 1/2" - 2" - \$1,080 plus cost of meter and materials 4"+ - Charge the fully allocated hourly rates for all personnel involved plus cost of meter and materials			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE METER INSTALLATION					REFERENCE NO. S-081		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER	MAINT WORK/METER READER	3/4"-1"	2.00	\$160.06	1	\$160	
		TYPE SUBTOTAL	2.00	\$160.06		\$160	
WATER	MAINT WORK/METER READER	1.5"-2" - 4.5 H Of 3	13.50	\$1,080.41	1	\$1,080	
		TYPE SUBTOTAL	13.50	\$1,080.41		\$1,080	
WATER	MAINT WORK/METER READER	4"-6"- Actual Costs	0.00	\$0.00	1	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
TOTALS			15.50	\$413.33		\$1,240	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE SERVICE/METER INSTALLATION		REFERENCE NO. S-082	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE SERVICE	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Installation of a new water service and meter.			
CURRENT FEE STRUCTURE 3/4" - \$546 1" - \$650 Larger than 1" - Actual Costs			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$1,094.00	TOTAL REVENUE:	\$3,282
UNIT COST:	\$2,916.00	TOTAL COST:	\$8,748
UNIT PROFIT (SUBSIDY):	<u>\$(1,822.00)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(5,466)</u>
TOTAL UNITS:	3	PCT. COST RECOVERY:	37.52%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 3/4" - 1" - \$4,040 plus cost of service/meter and materials 1 1/2" - 2" - \$4,710 plus cost of service/meter and materials 4"+ - Charge the fully allocated hourly rates for all personnel involved plus cost of service/meter and materials			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE SERVICE/METER INSTALLATION					REFERENCE NO. S-082		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER	EQUIPMENT OPERATOR	3/4"-1"	12.00	\$1,156.68	1	\$1,157	
WATER	MAINT WORK/METER READER	3/4"-1" - 12 H Of 3	36.00	\$2,881.08	1	\$2,881	
TYPE SUBTOTAL			48.00	\$4,037.76		\$4,038	
WATER	EQUIPMENT OPERATOR	1.5"-2"	14.00	\$1,349.46	1	\$1,349	
WATER	MAINT WORK/METER READER	1.5"-2" - 14 H Of 3	42.00	\$3,361.26	1	\$3,361	
TYPE SUBTOTAL			56.00	\$4,710.72		\$4,711	
WATER	MAINT WORK/METER READER	4"-6" - Actual Costs	0.00	\$0.00	1	\$0	
TYPE SUBTOTAL			0.00	\$0.00		\$0	
TOTALS			104.00	\$2,916.00		\$8,748	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE SEWER LATERAL INSTALLATION		REFERENCE NO. S-083	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE LATERAL	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Installation of a new sewer lateral.			
CURRENT FEE STRUCTURE \$655 per lateral			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$655.00	TOTAL REVENUE:	\$655
UNIT COST:	\$3,077.00	TOTAL COST:	\$3,077
UNIT PROFIT (SUBSIDY):	<u>\$(2,422.00)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(2,422)</u>
TOTAL UNITS:	1	PCT. COST RECOVERY:	21.29%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$3,075 per lateral plus cost of materials and supplies			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE SEWER LATERAL INSTALLATION				REFERENCE NO. S-083		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER	EQUIPMENT OPERATOR		12.00	\$1,156.68	1	\$1,157
WATER	MAINT WORK/METER READER	12 Hr Of 2	24.00	\$1,920.72	1	\$1,921
		TYPE SUBTOTAL	36.00	\$3,077.40		\$3,077
TOTALS			36.00	\$3,077.00		\$3,077

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE SEWER LATERAL INSPECTION		REFERENCE NO. S-084	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Inspection of the installation of a new sewer lateral by a private party.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$236.00	TOTAL COST:	\$236
UNIT PROFIT (SUBSIDY):	\$(236.00)	TOTAL PROFIT (SUBSIDY):	\$(236)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$235 per permit (includes 2 inspections)			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE SEWER LATERAL INSPECTION					REFERENCE NO. S-084		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER	ASST PUBLIC WORKS DIR.		2.00	\$236.38	1	\$236	
		TYPE SUBTOTAL	2.00	\$236.38		\$236	
TOTALS			2.00	\$236.00		\$236	

CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22

SERVICE WATER FLOW TEST		REFERENCE NO. S-085	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE TEST	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Providing a water flow test of a new hydrant or sprinkler system for compliance with City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$206.00	TOTAL COST:	\$206
UNIT PROFIT (SUBSIDY):	\$(206.00)	TOTAL PROFIT (SUBSIDY):	\$(206)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$205 per test			

**CITY OF CORNING
 COST DETAIL WORKSHEET
 FY 2021-22**

SERVICE WATER FLOW TEST					REFERENCE NO. S-085		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIRE	FIRE CHIEF		1.00	\$126.45	1	\$126	
WATER	MAINT WORK/METER READER		1.00	\$80.03	1	\$80	
		TYPE SUBTOTAL	2.00	\$206.48		\$206	
TOTALS			2.00	\$206.00		\$206	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE HYDRANT METER RENTAL SERVICE		REFERENCE NO. S-086	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE METER	SERVICE RECIPIENT Developer/Business	
DESCRIPTION OF SERVICE Rental and installation of a water hydrant meter for construction purposes.			
CURRENT FEE STRUCTURE \$500 deposit and actual water usage			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$290.40	TOTAL COST:	\$2,904
UNIT PROFIT (SUBSIDY):	\$(290.40)	TOTAL PROFIT (SUBSIDY):	\$(2,904)
TOTAL UNITS:	10	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$290 per meter plus \$500 deposit and actual water usage			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE HYDRANT METER RENTAL SERVICE					REFERENCE NO. S-086		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER	ASST PUBLIC WORKS DIR.		1.75	\$206.83	10	\$2,068	
WATER	PW SECRETARY		1.00	\$83.52	10	\$835	
		TYPE SUBTOTAL	2.75	\$290.35		\$2,904	
TOTALS			2.75	\$290.40		\$2,904	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE HYDRANT METER RENTAL MOVE		REFERENCE NO. S-087	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE MOVE	SERVICE RECIPIENT Developer/Business	
DESCRIPTION OF SERVICE Moving a water hydrant meter used for construction purposes on request.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$59.10	TOTAL COST:	\$591
UNIT PROFIT (SUBSIDY):	\$(59.10)	TOTAL PROFIT (SUBSIDY):	\$(591)
TOTAL UNITS:	10	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$60 per move			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE HYDRANT METER RENTAL MOVE					REFERENCE NO. S-087		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER	ASST PUBLIC WORKS DIR.		0.50	\$59.10	10	\$591	
		TYPE SUBTOTAL	0.50	\$59.10		\$591	
TOTALS			0.50	\$59.10		\$591	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE TREE REMOVAL IN RIGHT-OF-WAY		REFERENCE NO. S-088	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Removal of a tree on private property which has fallen onto the public right-of-way.			
CURRENT FEE STRUCTURE Actual Costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Charge the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
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SERVICE TREE REMOVAL IN RIGHT-OF-WAY				REFERENCE NO. S-088		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
GAS TAX - STREETS	MAINT WORK/METER READER	Actual Costs	0.00	\$0.00	1	\$0
TYPE SUBTOTAL			0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE SEWAGE/HAZ MAT SPILL RESPONSE		REFERENCE NO. S-089
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT Resident/Non-Resident/Business
DESCRIPTION OF SERVICE Cleanup of a sewage spill onto public property from a private parcel or a spill of hazardous materials on the public right-of-way.		
CURRENT FEE STRUCTURE Actual Costs		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$0.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
		0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
Charge the fully allocated hourly rates for all personnel involved plus any outside costs.		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE SEWAGE/HAZ MAT SPILL RESPONSE				REFERENCE NO. S-089		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
GAS TAX - STREETS	MAINT WORK/METER READER	Actual Costs	0.00	\$0.00	1	\$0
TYPE SUBTOTAL			0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE DAMAGE TO CITY PROPERTY		REFERENCE NO. S-090	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Repair of damage to City property by an individual.			
CURRENT FEE STRUCTURE Actual Costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Charge the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF CORNING
COST DETAIL WORKSHEET
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SERVICE DAMAGE TO CITY PROPERTY				REFERENCE NO. S-090		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
GAS TAX - STREETS	MAINT WORK/METER READER	Actual Costs	0.00	\$0.00	1	\$0
TYPE SUBTOTAL			0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE NEW BUSINESS LICENSE PROCESSING		REFERENCE NO. S-091
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Business
DESCRIPTION OF SERVICE Processing and review of a new business.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$61.87	TOTAL COST: \$3,712
UNIT PROFIT (SUBSIDY):	\$(61.87)	TOTAL PROFIT (SUBSIDY): \$(3,712)
TOTAL UNITS:	60	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$60 per application plus State fees		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE NEW BUSINESS LICENSE PROCESSING					REFERENCE NO. S-091		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 60		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	ACCOUNTING ASST		1.00	\$61.86	60	\$3,712	
		TYPE SUBTOTAL	1.00	\$61.86		\$3,712	
TOTALS			1.00	\$61.87		\$3,712	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE BUSINESS LICENSE - ANNUAL RENEWAL		REFERENCE NO. S-092
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE RENEWAL	SERVICE RECIPIENT Business
DESCRIPTION OF SERVICE Processing annual business license renewals.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$6.80	TOTAL COST: \$7,283
UNIT PROFIT (SUBSIDY):	\$(6.80)	TOTAL PROFIT (SUBSIDY): \$(7,283)
TOTAL UNITS:	1,071	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$7 per renewal		

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BUSINESS LICENSE - ANNUAL RENEWAL					REFERENCE NO. S-092		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1,071		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	ACCOUNTING ASST	Audit - 2 H/Y	0.00	\$0.12	1,071	\$129	
FINANCE	ACCOUNTING ASST	Input	0.08	\$4.95	1,071	\$5,301	
FINANCE	ACCOUNTING ASST	DB Mgmt - 30 Min/Wk	0.02	\$1.50	1,071	\$1,607	
FINANCE	ACCOUNTING ASST	Mail - 4 H/Y	0.00	\$0.23	1,071	\$246	
TYPE SUBTOTAL			0.11	\$6.80		\$7,283	
TOTALS			0.11	\$6.80		\$7,283	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE BUSINESS LICENSE DUPLICATE		REFERENCE NO. S-093	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE DUPLICATE	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Providing a duplicate business license on request.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$4.94	TOTAL COST:	\$178
UNIT PROFIT (SUBSIDY):	\$(4.94)	TOTAL PROFIT (SUBSIDY):	\$(178)
TOTAL UNITS:	36	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5 per duplicate			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE BUSINESS LICENSE DUPLICATE					REFERENCE NO. S-093		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 36		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	ACCOUNTING ASST		0.08	\$4.95	36	\$178	
		TYPE SUBTOTAL	0.08	\$4.95		\$178	
TOTALS			0.08	\$4.94		\$178	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE DELINQUENT WATER BILLING		REFERENCE NO. S-094	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE TURN-OFF/ON	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Processing of delinquent water accounts.			
CURRENT FEE STRUCTURE \$25 per delinquent turn-off/on After Hours Turn-On - \$65			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$0.24	TOTAL REVENUE:	\$1,250
UNIT COST:	\$4.42	TOTAL COST:	\$22,756
UNIT PROFIT (SUBSIDY):	\$(4.18)	TOTAL PROFIT (SUBSIDY):	\$(21,506)
TOTAL UNITS:	5,150	PCT. COST RECOVERY:	5.49%
SUGGESTED FEE FOR COST RECOVERY OF: 25%			
Fees are limited by SB 998: \$50 per delinquent turn-off/on After Hours Turn-On - \$150			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE DELINQUENT WATER BILLING					REFERENCE NO. S-094	
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 5,150	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER-FINANCE	ACCOUNTING ASST	Notices - 45 M/D	0.00	\$0.09	4,320	\$389
		TYPE SUBTOTAL	0.00	\$0.09		\$389
WATER-FINANCE	ACCOUNTING ASST	Hanger - 4 H/W	0.20	\$9.94	780	\$7,753
WATER	MAINT WORK/METER READER	Hanger - 1 H/W	0.07	\$5.43	780	\$4,235
		TYPE SUBTOTAL	0.27	\$15.37		\$11,989
WATER-FINANCE	ACCOUNTING ASST	Shut-Off - 30 M/W	0.53	\$25.85	50	\$1,293
WATER	MAINT WORK/METER READER	Shut Off - 1 H/W	1.06	\$84.74	50	\$4,237
		TYPE SUBTOTAL	1.59	\$110.59		\$5,530
WATER-FINANCE	ACCOUNTING ASST	Turn On	0.25	\$12.24	50	\$612
WATER	MAINT WORK/METER READER	Turn On - 1 H/W	1.06	\$84.74	50	\$4,237
		TYPE SUBTOTAL	1.31	\$96.98		\$4,849
TOTALS			3.17	\$4.42		\$22,756

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE NSF CHECK PROCESSING		REFERENCE NO. S-095	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE NSF CHECK	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Processing a check returned for insufficient funds.			
CURRENT FEE STRUCTURE \$25 per NSF check			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$25.00	TOTAL REVENUE:	\$250
UNIT COST:	\$25.50	TOTAL COST:	\$255
UNIT PROFIT (SUBSIDY):	\$(0.50)	TOTAL PROFIT (SUBSIDY):	\$(5)
TOTAL UNITS:	10	PCT. COST RECOVERY:	98.04%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$25 per check			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE NSF CHECK PROCESSING					REFERENCE NO. S-095		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	ACCOUNTING ASST		0.25	\$15.47	10	\$155	
FINANCE		\$10 Bank Charge	0.00	\$10.00	10	\$100	
		TYPE SUBTOTAL	0.25	\$25.47		\$255	
TOTALS			0.25	\$25.50		\$255	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE DOCUMENT COPYING/SCANNING		REFERENCE NO. S-096	
PRIMARY DEPARTMENT ADMINISTRATION	UNIT OF SERVICE COPY	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Copying or scanning various City documents requested by the public.			
CURRENT FEE STRUCTURE Fees are limited by the State Public Records Act: Documents - \$0.20 per copy Maps - \$3 per map Standard Specifications - \$20 per set Land Division Standards - \$20 per set			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.20	TOTAL REVENUE:	\$12
UNIT COST:	\$0.87	TOTAL COST:	\$52
UNIT PROFIT (SUBSIDY):	\$(0.67)	TOTAL PROFIT (SUBSIDY):	\$(40)
TOTAL UNITS:	60	PCT. COST RECOVERY:	23.08%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fees are limited by the State Public Records Act: Documents - \$0.20 per copy FPPC-related copies - \$0.10 per copy			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE DOCUMENT COPYING/SCANNING					REFERENCE NO. S-096		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 60		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY ADMIN	ADMIN SVCS MGR		0.01	\$0.86	60	\$52	
		TYPE SUBTOTAL	0.01	\$0.86		\$52	
TOTALS			0.01	\$0.87		\$52	

CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22

SERVICE ELECTRONIC RECORD DUPLICATION		REFERENCE NO. S-097
PRIMARY DEPARTMENT ADMINISTRATION	UNIT OF SERVICE DEVICE	SERVICE RECIPIENT Resident/Non-Resident
DESCRIPTION OF SERVICE Providing an electronic copy of an existing City record on request.		
CURRENT FEE STRUCTURE \$5 per disk		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$5.00	TOTAL REVENUE:
UNIT COST:	\$3.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$2.00	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
		166.67%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5 per device		

**CITY OF CORNING
 COST DETAIL WORKSHEET
 FY 2021-22**

SERVICE ELECTRONIC RECORD DUPLICATION					REFERENCE NO. S-097	
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY ADMIN	ADMIN SVCS MGR	Plus Device Cost	0.03	\$2.57	1	\$3
TYPE SUBTOTAL			0.03	\$2.57		\$3
TOTALS			0.03	\$3.00		\$3

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE DOCUMENT CERTIFICATION		REFERENCE NO. S-098	
PRIMARY DEPARTMENT ADMINISTRATION	UNIT OF SERVICE DOCUMENT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Certifying the authenticity of a City document on request.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$15.00	TOTAL COST:	\$15
UNIT PROFIT (SUBSIDY):	\$(15.00)	TOTAL PROFIT (SUBSIDY):	\$(15)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$15 per document			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE DOCUMENT CERTIFICATION					REFERENCE NO. S-098		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY ADMIN	ADMIN SVCS MGR		0.17	\$14.54	1	\$15	
		TYPE SUBTOTAL	0.17	\$14.54		\$15	
TOTALS			0.17	\$15.00		\$15	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE LIEN SET-UP/RELEASE		REFERENCE NO. S-099	
PRIMARY DEPARTMENT ADMINISTRATION	UNIT OF SERVICE RELEASE	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Processing the initial set-up and then release of a lien which has been paid.			
CURRENT FEE STRUCTURE County fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$28.33	TOTAL COST:	\$340
UNIT PROFIT (SUBSIDY):	\$(28.33)	TOTAL PROFIT (SUBSIDY):	\$(340)
TOTAL UNITS:	12	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$30 plus County fees and postage			

October 18, 2022

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE LIEN SET-UP/RELEASE					REFERENCE NO. S-099		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY ADMIN	ADMIN SVCS MGR	Release	0.25	\$21.38	12	\$257	
CITY ADMIN	ADMIN SVCS MGR	Set Up	0.08	\$6.98	12	\$84	
TYPE SUBTOTAL			0.33	\$28.36		\$340	
TOTALS			0.33	\$28.33		\$340	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE ELECTION CANDIDATE FILING PROCESS.		REFERENCE NO. S-100	
PRIMARY DEPARTMENT ADMINISTRATION	UNIT OF SERVICE CANDIDATE	SERVICE RECIPIENT Resident	
DESCRIPTION OF SERVICE Processing and filing of candidate filing papers for local public office.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$43.00	TOTAL COST:	\$43
UNIT PROFIT (SUBSIDY):	\$(43.00)	TOTAL PROFIT (SUBSIDY):	\$(43)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 55%			
Fee is limited by State law:			
\$25 per candidate			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE ELECTION CANDIDATE FILING PROCESS.					REFERENCE NO. S-100		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY ADMIN	ADMIN SVCS MGR		0.50	\$42.75	1	\$43	
		TYPE SUBTOTAL	0.50	\$42.75		\$43	
TOTALS			0.50	\$43.00		\$43	

**CITY OF CORNING
REVENUE AND COST SUMMARY WORKSHEET
FY 2021-22**

SERVICE LOCAL INITIATIVE PROCESSING		REFERENCE NO. S-101	
PRIMARY DEPARTMENT ADMINISTRATION	UNIT OF SERVICE INITIATIVE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Processing and filing of a local initiative.			
CURRENT FEE STRUCTURE \$200 per initiative			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$200.00	TOTAL REVENUE:	\$200
UNIT COST:	\$684.00	TOTAL COST:	\$684
UNIT PROFIT (SUBSIDY):	\$(484.00)	TOTAL PROFIT (SUBSIDY):	\$(484)
TOTAL UNITS:	1	PCT. COST RECOVERY:	29.24%
SUGGESTED FEE FOR COST RECOVERY OF: 30%			
Fee is limited by State law:			
\$200 per initiative			
Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.			

**CITY OF CORNING
COST DETAIL WORKSHEET
FY 2021-22**

SERVICE LOCAL INITIATIVE PROCESSING					REFERENCE NO. S-101		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY ADMIN	ADMIN SVCS MGR		8.00	\$684.00	1	\$684	
		TYPE SUBTOTAL	8.00	\$684.00		\$684	
TOTALS			8.00	\$684.00		\$684	

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APPENDIX C – DETAIL OF BUILDING & SAFETY FEES

Service	Description	Current Fee	New Fee
Building Permit	\$0-\$500	\$25.00	\$25.00
Building Permit	\$501-\$2,000	\$25 + \$3 per \$100 over \$500	\$25 + \$3 per \$100 over \$500
Building Permit	\$2,001-\$25,000	\$74 + \$12.50 per \$1,000 over \$2,000	\$74 + \$12.50 per \$1,000 over \$2,000
Building Permit	\$25,001-\$50,000	\$413 + \$8.60 per \$1,000 over \$25,000	\$413 + \$8.60 per \$1,000 over \$25,000
Building Permit	\$50,001-\$100,000	\$679 + \$6.25 per \$1,000 over \$50,000	\$679 + \$6.25 per \$1,000 over \$50,000
Building Permit	\$100,001-\$500,000	\$1,052 + \$5 per \$1,000 over \$100,000	\$1,052 + \$5 per \$1,000 over \$100,000
Building Permit	\$500,001-\$1,000,000	\$3,343.50 + \$4.25 per \$1,000 over \$500,000	\$3,343.50 + \$4.25 per \$1,000 over \$500,000
Building Permit	\$1,000,001+	\$5,803 + \$3.25 per \$1,000 over \$1,000,000	\$5,803 + \$3.25 per \$1,000 over \$1,000,000
Siding Permit	More than 100 SF or 3 sheets	N/A	\$25 + \$180 inspection
Stucco Permit		N/A	\$25 + \$240 inspection
Windows Permit	Bedroom or sleeping area only	N/A	\$25 + \$120 inspection
Decking Permit		N/A	\$25 + \$0.50 per square foot (\$100 minimum)
Building Plan Check	Based on Building Permit Fee	65% of Permit Fee	
Outside Plan Check	Outside Plan Check	Cost Plus	Contract Cost Plus 10%
Additional Plan Review		\$49.50 per hour	\$120 per hour
After Hours Inspection		\$49.50 per hour	\$120 per hour
Re-inspection		\$49.50 per hour	\$120 per hour
Energy Inspection Fee		\$49.50 per hour	\$120 per hour
Energy Plan Fee		\$49.50 per hour	\$120 per hour
Mobile Home Installation		\$150.00	\$150.00
Demolition Permit - Commercial		25.00 + Inspection	\$25.00 + \$120 inspection
Demolition Permit - Residential		25.00 + Inspection	\$25.00 + \$60 inspection

Service	Description	Current Fee	New Fee
Electrical & Gas		25.00 + Inspection + Green tag	\$25.00 + \$60 inspection + Green Tag
Fence Only - Commercial		\$25.00	\$25.00 + \$120 inspection
Fence Only - Residential		\$25.00	\$25.00 + \$60 inspection
Fire Sprinkler - Inspection Fee		\$148.50	\$148.50
Fire Sprinkler - Plan Check		\$200.00	\$200.00
Sprinkler System	Master Plan - Fire sprinkler Service Fee	\$235.62	\$235.62
Fire Suppression Plan Check		\$200.00	\$200.00
Strong Motion - Commercial		.028% of Project Cost	.028% of Project Cost
Strong Motion - Residential		.013% of Project Cost	.013% of Project Cost
Electrical Permits			
Commercial (Branch Circuits)		\$3.00	\$3.00
Fixed Appliances (Disposal)		\$4.00	\$4.00
Lighted Sign		\$18.00	\$18.00
Multifamily and Apartment		\$0.50 per square foot	\$0.50 per square foot
Outlets	1-20 outlets	\$1 per outlet	\$1 per outlet
Outlets	21+ outlets	\$0.50 per outlet	\$0.50 per outlet
Pool/Spa Electrical		\$25.00 each	\$25.00 each
Service 0-200 AMP		\$18.00	\$18.00
Service 200-1000 AMP		\$43.00	\$43.00
Service over 1000 AMP		\$86.50	\$86.50
Single/Two Family Residence		\$0.55 per square foot	\$0.55 per square foot
Electrical Underground		N/A	\$25 + \$120 Inspection

Service	Description	Current Fee	New Fee
Temporary Electrical Service		\$12.00	\$12.00
Solar Commercial	0-50 kW	\$1,000.00	\$1,000.00
	50 kW - 250 kW	\$1,000 + \$7 per kW over 50	\$1,000 + \$7 per kW over 50
	250+ kW	\$2,400 + \$5 per kW over 250	\$2,400 + \$5 per kW over 250
Solar Permit Fee		\$261.50	\$261.50
Solar Plan Check		\$170.05	\$170.05
Solar Revision		\$49.05	\$49.05
Communication Antenna & Equipment	Plan Check	N/A	\$90 per RRU/RRH
	Inspection	N/A	\$25 + \$120 Inspection
Mechanical Permits			
Cooling Unit - to 3 Ton/HP		\$12.00	\$12.00
Cooling Unit - to 15 Ton/HP		\$19.50	\$19.50
Cooling Unit - to 30 Ton/HP		\$27.00	\$27.00
Cooling Unit - to 50 Ton/HP		\$40.00	\$40.00
Evaporative Cooler		\$6.00	\$6.00
Fireplace or Woodstove		\$18.00	\$18.00
Heater, Fire/Wall		\$12.00	\$12.00
Heating - Furnace 100+MBTU		\$14.25	\$14.25
Heating - Furnace 0-100 MBTU		\$12.00	\$12.00
Heating - Heat Pump Mini-Split		\$12.00	1-10 Heads - \$25 plus \$3 per head over 10 heads
Hood, Comm Kitchen		\$50.00	\$50.00
Vent Fan/Bathroom		\$6.00	\$6.00

Service	Description	Current Fee	New Fee
Vent Fan Kitchen Hood		\$8.00	\$8.00
Plumbing Permits			
Dishwashers		\$8.00	\$8.00
Drinking Water Fountain		\$5.00	\$5.00
Floor Drains		\$5.00	\$5.00
Gas Outlets 1-4		\$5.00 per outlet	\$5.00 per outlet
Gas Outlets 5 or more		\$2.00 per outlet	\$2.00 per outlet
Interceptors/Grease Traps		\$25.00 each	\$25.00 each
Sewers/Bldg Drain		\$13.00	\$13.00
Sinks/Lavys/Trays		\$5.00	\$5.00
Toilets/Urinals		\$5.00	\$5.00
Tubs or Showers		\$5.00	\$5.00
Vacuum Breakers		\$5.00	\$5.00
Washer Wasters		\$5.00	\$5.00
Water Heater (G/E)		\$5.00	\$5.00
Water Pipe Systems	main supply or replumb	\$25.00	\$25.00
Sewer Line Replacement	2 inspections	25.00 + 13.00	\$25 + \$120 Inspection
Water Line Replacement	1 inspection	N/A	\$25 + \$60 inspection
Temporary Certificate of Occupancy		Per Inspection	\$25 + \$120
Encroachment Permit		\$15.00	\$15.00
Miscellaneous Building Services		\$49.50 per hour	\$120 per hour

Service	Description	Current Fee	New Fee
Red Tag Working Without Permit		2X Building Permit Fee	2X Building Permit Fee
SB - 1473 Fee		\$1 per \$25,000 of project cost	\$1 per \$25,000 of project cost
Credit Card		3% of Amount Charged	3% of Amount Charged
Debit Card		\$0.25	\$0.25

APPENDIX D – DETAIL OF RECREATION REVENUES AND COSTS

**CITY OF CORNING
SUMMARY OF COMMUNITY SERVICES
FISCAL YEAR 2021-2022**

REF #	SERVICE	DIRECT COSTS			REVENUES	DIRECT COST RECOVERY
		GENERAL FUND	GRANT FUND	TOTAL		
S-078	AQUATICS PROGRAM	\$115,287	\$0	\$115,287	\$31,700	27.5%
S-079	RECREATION CLASSES	\$42,500	\$45,000	\$87,500	\$93,075	106.4%
		<u>\$157,787</u>	<u>\$45,000</u>	<u>\$202,787</u>	<u>\$124,775</u>	<u>61.5%</u>

INDIRECT COSTS

S-080 RECREATION PROGRAM SUPPORT
CITY OVERHEAD

COSTS	COST RECOVERY
\$28,998	53.83%
\$95,592	38.11%

REVENUES INCLUDE \$90,000 IN GRANT FUNDING