



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, APRIL 11, 2023
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

In compliance with the Americans with Disabilities Act and Title VI. If you need special assistance or translation services to participate in this meeting, please contact the City Clerk's Office at 530/824-7033 or via email at linnet@corning.org. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER: 3:00 p.m.

B. ROLL CALL:

**Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:
Agency Negotiator: Greg Einhorn, Labor Relations Consultant
Bargaining Units: Public Safety.**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, APRIL 11, 2023
CITY COUNCIL CHAMBERS
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A. CALL TO ORDER: 6:00 p.m.

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

B. ROLL CALL:

Council: Dave Demo
Jose “Chuy” Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight’s closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

1. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (§ 54956.9)**
Name of Case: Dearing v. Corry, et al, Cases No. 23CI000028, Tehama County Superior Court.

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:



**CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, APRIL 11, 2023
CITY COUNCIL CHAMBERS
794 THIRD STREET, CORNING, CA 96021**

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council: Dave Demo
Jose “Chuy” Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilor Hargens

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Proclamation: April 24, 2023 – General Federation of Women’s Clubs Federation Day.** Present to accept the Proclamation on behalf of the Corning Women’s Club will be Betty Brown, Women’s Club President.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

3. Waive the reading and approve the Minutes of the March 28, 2023 City Council Closed Session and Regular Meetings with any necessary corrections.
 4. April 6, 2023 Claim Warrant in the amount of \$368,139.71.
 5. April 6, 2023 Business License Report.
 6. March 2023 Wages & Salaries: \$407,785.78.
 7. March 2023 Treasurer's Report.
 8. March 2023 Building Permit Valuation Report in the amount of \$4,388,503.
 9. March 2023 City of Corning Wastewater Operations Summary Report.
 10. Approve appointment of Tiffany McMillan and Chrissy Meeds as Deputy City Clerks.
 11. Approve change of quarterly Airport Commission Meeting start time from 6:30 p.m. to 5:30 p.m.
- H. **ITEMS REMOVED FROM THE CONSENT AGENDA:**
- I. **PUBLIC HEARINGS AND MEETINGS:** None.
- J. **REGULAR AGENDA:**
12. Authorize Staff submittal of a CALFIRE Volunteer Fire Capacity (VFC) Program application and approve expenditure of \$8,870.92 from the Safety/Fire Fund 001-6552-2300 for the 50% "Grant Match" funding.
 13. Presentation and acceptance of the annual Housing Progress Report.
 14. Approve and authorize Staff to seek Bids for the Airport Pavement Maintenance Project.
 15. Approve Addendum #2 to the 2019 Agreement between the City and the County of Tehama for Animal Shelter Services.
 16. Authorize issuance of a Request for Proposals for a Library Design and Space Planning Consultant.
- K. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**
- L. **COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**
- M. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).
- Demo:
Lomeli:
Hargens:
Valerio:
Snow:
- N. **ADJOURNMENT:**

POSTED: FRIDAY, APRIL 7, 2023

PROCLAMATION
APRIL 24, 2023
GENERAL FEDERATION OF WOMEN'S CLUBS
FEDERATION DAY
IN THE
CITY OF CORNING

WHEREAS, the General Federation of Women's Clubs (GFWC) was organized on April 24, 1890, and duly chartered by President William McKinley and the United States Congress on March 2, 1901; and

WHEREAS the General Federation of Women's Clubs is one of the world's largest and oldest non-denominational women's volunteer service organizations, with members in fifty states, the District of Columbia, Puerto Rico and twenty countries.

WHEREAS the GFWC provides opportunities to develop personal leadership skills, study issues and educate the public, commemorate women's history, and participate in constructive public service, thus continuing the commitment to community improvement.

WHEREAS the Maywood Woman's Club of Corning; the oldest in the Shasta District of the California Federation of Women's Clubs, continues to be an excellent example of the contributions made by Women's Clubs. Since the Clubs founding on September 27, 1898, it has actively participated in such events as the women's suffrage movement, planning and fund raising to build and furnish Woodson Park with trees, tables, and swing sets, founding of the Maywood Colony Library, and by 1908 forming the Corning Library Association to help bring the Carnegie Library to the Community. In 1903 the Club tackled the need for Corning's first High School followed by their leadership in the successful Bond Issue to build the Grammar School.

WHEREAS, the example set by the Maywood Woman's Club and their members, both past and present, illustrate the importance and impact that leadership from Community Service Clubs provide toward the continued enhancement of our Communities.

WHEREAS the General Federation of Women's Clubs will celebrate April 24, 2023 as GFWC Federation Day, commemorating more than a century of volunteer service to their communities, and the Maywood Woman's Club will celebrate the 121st anniversary of their Charter, established on April 2, 1902 with the California Federation of Women's Clubs.

NOW, THEREFORE I, ROBERT SNOW, as Mayor of the City of Corning, do hereby proclaim April 24, 2023 as General Federation of Women's Clubs "Federation Day" in the City of Corning. I congratulate the Maywood Woman's Club on their 121st anniversary of their April 2, 1902 Charter with the California Federation of Women's Clubs. I thank members, both past and present, for their numerous influential contributions to our Community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 11th day of April 2023.

Robert Snow., Mayor

ATTEST:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, MARCH 28, 2023
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. **CALL TO ORDER:** 5:30 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

All members of the City Council were present.

C. **PUBLIC COMMENTS:** None.

D. **REGULAR AGENDA:**

1. **CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:**
Agency Negotiator: Greg Einhorn, Labor Relations Consultant
Bargaining Units: Public Safety.

E. **ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:** 6:30 p.m.

Mayor Snow reported that the Council met in Closed Session and provided direction to Staff.



**CORNING CITY COUNCIL
MEETING MINUTES
TUESDAY, MARCH 28, 2023
CITY COUNCIL CHAMBERS IN PERSON
AT 794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

All members of the City Council were present.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Councilor Hargens.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **Public Safety Telecommunicators Week, April 9, 2023 through April 15, 2023.**
Present to accept the Proclamation were Fire Dispatcher Daymon Schlereth and Dispatch Supervisor Ashley Knight on behalf of Police Dispatch.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Officer Curiel: Representing the POA stating that they will address the City Council after conclusion of Labor negotiations regarding concerns and statements made to the media and in public.

Laura Calkins: As a former City employee, serving 15 years this employment with the Corning Police Department, she spoke in support of the Police Officers and addressed the Police Department staffing and difficulties experienced in recruiting. She also provided a brief summation of the recruitment and hiring process, including the extensive background check and psychological evaluation that each Officer must pass prior to being hired for the position.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of the March 14, 2023 City Council Closed Session and Regular Agenda Meeting with any with any necessary corrections:**
4. **March 22, 2023 Claim Warrant in the amount of \$193,254.68.**
5. **March 22, 2023 Business License Report.**
6. **Authorize payment of invoice #24395 in the amount of \$5,459.47 to R.E.Y. Engineers for the West Street School ATP Connectivity Project Engineering and Environmental Services.**
7. **Authorize payment of invoice #24396 in the amount of \$5,920 to R.E.Y. Engineers for the Olive View School ATP Connectivity Project Engineering and Environmental Services.**
8. **Authorize payment of invoice #3525 in the amount of \$28,215 to CVE Contracting Group for the Building Demolition Project.**
9. **Approve donation request of \$500 to support the Corning Community Jamboree Easter Egg Hunt.**

Councilor Valerio moved to approve Consent Items 2-9; Councilor Hargens seconded the motion.

Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. **Absent/Abstain/Opposed:** None. **Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS:

10. **Public Hearing and action on request for Disposal Service CPI Rate Increase of 10.89%.**

Presented by City Manager Kristina Miller who stated that the Refuse Collection Agreement between the City and Corning Disposal provides for an annual rate increase equal to the Consumer Price Index (CPI) for the 12-month period ending on the prior September 30th. The CPI indicates that inflation for this period is 8.20%, and a fuel cost adjustment of 2.69%, for a total rate increase of 10.89%. The proposed increase for residential customers with 96-gallon service would increase from \$25.60 to \$28.39 per month, an increase of \$2.79. Should residents have excess capacity, they may choose to downsize their current 96-gallon cart to a 64-gallon cart at \$26.14 per month, for a monthly savings of \$2.25. The Senior Citizen rate for the smaller 32-gallon roller cart will rise from \$12.80 to \$14.19 per month, an increase of \$1.39 per month. The cost of commercial service is based on service level and would also increase by 10.89% (same as the residential rate). She stated that notices were sent out to all utility customers. The last rate increase was approved by the City council on June 28, 2022 retroactive to April 1, 2022. She stated that Diana Ramirez from Waste Management was present in the audience to respond to any questions.

The Public Hearing was opened at: 6:41p.m. An audience member stated that it appears that Waste Management receives a rate increase each year and asked that the City Council not

approve the proposed increase at this time. She then asked if the monies were spent as stated. City Manager Miller stated that she has reviewed the documents and substantiated the percentage requested. It was confirmed that the City is in year 3 of the current Agreement. The Public Hearing was closed at 6:43pm following receipt of the comment.

Councilor Demo, having conducted the Public Hearing and received all protests, moved to approve the proposed disposal service rate increase of 10.8% as shown in the rate schedule as Exhibit "C" to become effective April 1, 2023. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

J. REGULAR AGENDA:

- 11. Award Bid for the Corning Awning Program to North State Painting in the amount of \$223,500 and award thirteen (13) Grants.** Due to a conflict of interest, Councilor Lomeli abstained from discussion and voting on this item and left the room at 6:47pm.s

Presented by City Manager Kristina Miller who stated that City Council approved use of American Rescue Plan Act of 2021 funds for a City's Awning Grant Program to benefit Corning businesses on Solano Street (from 3rd to West streets and the corresponding side streets to the alleyways). Applications were received for 17 awnings to be replaced. The City Council authorized staff to solicit bids at its February 14th City Council meeting. One bid was received on March 17, 2023 from North State Painting in the amount of \$275,000 for the 17 applications, exceeding the amount budgeted for the project by \$37,340. Per the grant guidelines, Staff is proposing grants be awarded by application receipt date. As such, Staff is recommending grant award to 13 grant applicants (with the name/site locations provided by Ms. Miller) for a total cost of \$223,500. It was confirmed that the two applicants excluded were the last applications submitted.

Jerry Lequia asked if the Council is considering seeking future grants to fund additional business awnings; he was informed not at this time, however funding could be considered in future year budgets if the interest was there and funding available.

Councilor Demo moved to award the Bid for the Awning Grant Program to North State Painting in the amount of \$223,500, authorize Staff to execute the Contract, and award thirteen (13) Grants to local downtown businesses. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Valerio, and Hargens. Abstain: Lomeli. Absent/Opposed: None. Motion was approved by a 4-0 vote with Lomeli abstaining. Councilor Lomeli reentered the room at 6:54pm.**

- 12. Approve Task Order "D" in the amount of \$88,060 to Armstrong Consultants, Inc. for professional services for the 2023 Corning Airport Pavement Maintenance Project under Airport Engineering Services Contract 2019-6.**

Presented by Public Works Consultant/City Engineer Robin Kampmann who stated that on January 28, 2020 Council awarded the City Airport Engineering Services contract 2019-6 to Armstrong Consultants, Inc. and the proposed services fall within this contract and can be issued as a Task Order. The provided services under Task Order "D" would include preparing Plans & Specification, assisting in the bidding of the construction project, providing construction management services, and assistance with project closeout for the Airport Pavement Maintenance Project. Funding for this task order and for the proposed project, including design, will be 90% FAA Grant funded with up to a 10% City match totaling \$8,806.00. She stated that the associated required FAA compliance documents have been prepared and submitted.

Barbara Boot: Provided a list of questions which were:

- Project isn't addressing the needs of the hangar users who are paying customers. She asked why no slurry seal is scheduled for the current hangar access (referring to Exhibit A & B) as this pavement is in much worse condition than the areas scheduled for slurry seal. The current pavement condition creates potential safety concerns regarding loose gravel from the deteriorated pavement. This pavement is failing and is only scheduled for crack sealant. Crack sealing is not going to be sufficient to meet the current maintenance needs.

- The North Tarmac is scheduled for slurry seal however this pavement isn't being used much for aviation; it is being used by the City to store street sweepings. This pavement is in better condition than the South Tarmac area.
- Runway and taxiways are scheduled for slurry seal; these pavements need treatment but are not to the point of being a safety hazard.
- It was suggested that the City may be able to save money by soliciting bids for "Material in Place" from slurry seal suppliers/contractors. This would save on engineering costs for the slurry seal, and the City would only need to contract for the required new signage, and new striping.

Public Works Consultant/Engineer Robin Kampmann provided a response stating that she will provide this information to the Airport Consultant to see if any of these items can be included in, and used by, current funding.

LaRose Lane: Stated that this is a safety hazard and as such should be addressed as a priority. She also stated that the North Tarmac is scheduled for slurry seal however this pavement is not being used much for aviation; is currently being used by the City as a dumping ground for leaf and tree waste and she did not think that this is the intent for FAA funds. Mrs. Kampmann responded stating that the waste from recent storms is currently being stored at that location as the debris must be placed on an impervious site until such time as the City completes the FEMA assessment for the storm damage reimbursement grant which should be next week.

Councilor Demo moved to approve Task Order "D" to Armstrong Consultants, Inc. for professional services for the 2023 Corning Airport Pavement Project under Airport Engineering Services Contract 2019-6 and authorize the City Manager to sign the Task Order Authorization's. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

13. Authorize flying "National Childrens Memorial Flag" at City Hall on the 4th Friday in April.

Presented by Kristina Miller who announced that Staff received a request from Michelle Hale from Tehama County's Department of Social Services, Child Protective Services to fly, in commemoration of this date, the National Children's Memorial Day Flag at City Hall on the fourth Friday in April. The United States Congress, by concurrent Resolution passed on April 1, 2001, to set aside this date as the day of remembrance to recognize the national tragedy of violence against children. Staff confirmed that Tehama County Social Services will provide the flag and it will be in a size compliant with flag protocol.

Councilor Hargens moved to authorize flying the National Children's Memorial Day Flag at City Hall on the last Friday of April, with the flag being removed on the following Monday. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: Attended the Tehama County Transportation Commission Meeting and can report that TRAX bus services will be continued to the City.

Valerio: Announced the date/time for the ribbon cutting at Marathon Staffing.

Hargens: She stated she attended no meetings however she did attend the ribbon cutting at Jersey's Girls.

Lomeli: Attended the Tripartite Board Meeting. She reported on the Easter Egg Hunt at Clark Park on April 8th from 1-3 pm. and announced the various activities that will be there.

Snow: Announced the Golf tournament to benefit the Veterans of Foreign War at Rolling Hills Golf Course.

City Manager Miller announced that Vice Mayor Demo, Councilor Lomeli, and she attended the Tehama County Board of Supervisors Meeting today to support the Corning HealthCare District.

N. **ADJOURNMENT:** 7:42 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: April 6, 2023

SUBJECT: Cash Disbursement Detail Report for the
Tuesday April 11, 2023 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 03-31-23	\$	76,961.75
B.	Payroll Disbursements	Ending 03-22-23	\$	50,689.08
C.	Cash Disbursements	Ending 04-06-23	\$	158,493.60
D.	Cash Disbursements	Ending 04-05-23	\$	(3,698.00)
E.	Payroll Disbursements	Ending 04-05-23	\$	85,693.28

GRAND TOTAL \$ 368,139.71

REPORT.: Mar 31 23 Friday
 RUN....: Mar 31 23 Time: 11:38
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-23 thru 03-23 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
034342	03/23/23	DEP03	DEPT OF TRANS/CAL TRANS	-1319.97	23006512u	Ck# 034342 Reversed
034706	03/23/23	DEP03	DEPT OF TRANS/CAL TRANS	1317.97	23006512A	Equip.Maint. St&Trf Light
034707	03/23/23	JON02	ROBERT C. JONES INSURANCE	973.85	230320	PROF SVCS-WWTP
034708	03/23/23	ROJ00	ROJAS, IVAN	90.00	230122	REC INSTRUCTOR-REC
				90.00	230205	REC-INSTRUCTOR-REC
				90.00	230219	REC INSTRUCTOR-REC
			Check Total.....:	270.00		
034709	03/27/23	JOH11	JOHNSON, BRAYDEN ROBERT	165.00	230318	REC INSTRUCTOR-REC
034710	03/29/23	AQU00	AQUA-METRIC SALES COMPANY	2599.20	0093837	EQUIP MAINT-WTR
034711	03/29/23	ATT02	AT&T	1437.55	19704674	COMMUNICATIONS-
034712	03/29/23	ATT15	AT&T MOBILITY	746.24	230319	COMMUNICATIONS-
034713	03/29/23	CAM02	FERGUSON ENTERPRISES INC.	116.26	1771086-1	MAT & SUPPLIES-WTR
034714	03/29/23	CHI06	CHICO POWER EQUIPMENT	1093.87	400856	MAT & SUPPLIES-
034715	03/29/23	COM01	COMPUTER LOGISTICS, INC	3029.12	84161	SCADA-WTR CAP IMPROV
034716	03/29/23	COR08	CORNING LUMBER CO INC	96.36	230325	MAT & SUPPLIES-
034717	03/29/23	COR11	CORNING SAFE & LOCK	45.26	9316	MAT & SUPPLIES-
034718	03/29/23	DOW01	DOWN RANGE	71.83	609609	SAFETY ITEMS-
034719	03/29/23	EXP02	EXPRESS EMPLOYMENT PROFES	722.88	28796824	TEMP HELP-FINANCE
034720	03/29/23	GON03	GONZALEZ, ALEXIS MARISOL	120.00	230318	REC INSTRUCTOR-REC
034721	03/29/23	GRA02	GRAINGER, W.W., INC	67.36	965180257	MAT & SUPPLIES-PARKS
				24.22	965201889	MAT & SUPPLIES-WTR
			Check Total.....:	91.58		
034722	03/29/23	HIN01	HINDERLITER, DE LLAMAS &	1727.88	SIN026359	PROF SVCS-FINANCE
034723	03/29/23	HOL04	HOLIDAY MARKET #32	31.08	003203392	MAT & SUPPLIES-
034724	03/29/23	KNI00	KNIFE RIVER CONSTRUCTION	858.54	285272	A/C CITYWIDE-STR
034725	03/29/23	NOR03	NCCSIF	41694.00	2648	WORKMENS COMP-GEN CITY
034726	03/29/23	PAC29	PACE ANALYTICAL SERVICES,	220.16	230249128	PROF SVCS-WTR DEPT
034727	03/29/23	PGE2A	PG&E	60.24	230327	ELECT-CORNING COMMUNITY PARK
034728	03/29/23	PGE2B	PG&E	10470.14	230327	ELECT-WWTP
034729	03/29/23	QUI02	QUILL CORPORATION	47.39	31333148	MAT & SUPPLIES-
				24.59	31499103	MAT & SUPPLIES-CITY CLERK
				135.48	31522021	MAT & SUPPLIES-CITY CLERK
			Check Total.....:	207.46		
034730	03/29/23	SOU06	SOUTH AVENUE ACE	861.84	230227	MAT & SUPPLIES-
034731	03/29/23	WHI02	WHITE JR, JAMES A.	1465.94	03292023	WORKMAN'S COMP-POLICE DEPT
034732	03/29/23	XER00	XEROX CORPORATION	22.22	018449104	EQUIP MAINT-DISPATCH
034733	03/31/23	HIN01	HINDERLITER, DE LLAMAS &	620.57	SIN026547	PROF SVCS-FINANCE
034734	03/31/23	REY01	REYNOLDS, DONALD C.P.A	7000.00	29420	PROF SVCS-FINANCE
034735	03/31/23	\C115	CHANDRAMOULI BV	71.11	000C30301	MQ CUSTOMER REFUND FOR CHA0123
034736	03/31/23	\M158	ERIC MARIN	13.80	000C30301	MQ CUSTOMER REFUND FOR MAR0190
034737	03/31/23	\R096	SANDRA ROMERO	12.23	000C30301	MQ CUSTOMER REFUND FOR ROM0028
034738	03/31/23	\R097	DIANA RYDER	30.18	000C30301	MQ CUSTOMER REFUND FOR RYD0002
034739	03/31/23	\V051	LORENA VALDEZ CARMONA	17.36	000C30301	MQ CUSTOMER REFUND FOR VAL0107
			Cash Account Total.....:	76961.75		
			Total Disbursements.....:	76961.75		
				=====		
			Cash Account Total.....:	.00		

REPORT.: Mar 31 23 Friday
 RUN....: Mar 31 23 Time: 11:38
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 03-23 thru 03-23 Bank Account.: 1025

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
13730	03/31/23	AFL01	AMERICAN FAMILY LIFE	923.10	C30331	AFLAC INS.PRE TAX
				117.24	1C30331	AFLAC INS.AFTER TAX
			Check Total.....:	1040.34		
13731	03/31/23	BLU02	BLUE SHIELD OF CALIFORNIA	16422.32	C30331	MEDICAL INSURANCE
13732	03/31/23	EDD01	EMPLOYMENT DEVELOPMENT	217.19	C30329	STATE INCOME TAX
				46.28	1C30329	SDI
			Check Total.....:	263.47		
13733	03/31/23	FED00	FEDERAL PAYROLL TAXES (EF	275.90	C30329	FEDERAL INCOME TAX
				521.52	1C30329	FICA
				121.98	2C30329	MEDICARE
			Check Total.....:	919.40		
13734	03/31/23	OEU01	OPERATING ENGINEERS #3	26593.00	C30331	MEDICAL INSURANCE
13735	03/31/23	OEU02	OPERATING ENG. (DUES)	272.00	C30331	UNION DUES MGMNT
				748.00	1C30331	UNION DUES POLICE
				567.00	2C30331	UNION DUES DISPATCH
				945.00	3C30331	UNION DUES-MISC
			Check Total.....:	2532.00		
13736	03/31/23	PERS1	PUBLIC EMPLOYEES RETIRE	.00	C30329	PERS PAYROLL REMITTANCE
13737	03/31/23	PRI04	PRINCIPAL LIFE INSURANCE	1808.50	C30331	DENTAL INSURANCE
				236.45	1C30331	VISION INSURANCE
				873.60	2C30331	LIFE INSURANCE
			Check Total.....:	2918.55		
			Cash Account Total.....:	50689.08		
			Total Disbursements.....:	50689.08		

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
034740	04/03/23	COR07	CORBIN WILLITS SYSTEMS, I	784.77	000C304011	EQUIP MAINT-FINANCE
034741	04/03/23	COR09	CORNING CHAMBER OF COMM.	1000.00	000C304011	CngChamberComm. Economic
034742	04/03/23	MOO07	MOORE & BOGENER, INC.	5525.00	000C304031	CONSULTING SVCS-LGL SVCS
034743	04/03/23	NEL00	NELSON, JEFFREY NEIL	54.70	000C304011	PROF SVCS-FIRE DEPT
034744	04/03/23	OCH01	OCHOA CLEANING	4680.00	000C304011	JANITORIAL SERVICES-
034745	04/03/23	PIT01	PITNEY BOWES	183.80	000C304011	Rents/Leases Finance Dept
034746	04/03/23	SCH16	SCHLERETH, DAYMON WAYNE	104.70	000C304011	PROF SVCS-FIRE DEPT
034747	04/03/23	KIN14	KINETICS ACADEMY OF DANCE	585.00	230402	REC INSTRUCTOR-REC
034748	04/03/23	ROD10	RODRIGUEZ, JESENIA	120.00	230331	REC INSTRUCTOR-REC
034749	04/03/23	ZAG00	ZAGAL, STEPHANIE MARIE	375.00	230401	REC INSTRUCTOR-REC
034750	04/04/23	AIR00	AIRGAS USA, LLC	80.22	999628496	MAT & SUPPLIES-FIRE
034751	04/04/23	CEN14	CENTER FOR EVALUATION & R	15020.00	201926	DATA COLL/EVAL-PROP 47 CYCLE 2
034752	04/04/23	COR11	CORNING SAFE & LOCK	54.21	9318	VEH OP/MAINT-
034753	04/04/23	COR59	CORDICO, INC	712.26	INVCOR834	BSCC '23 GYM CORDIAP
034754	04/04/23	CYR00	CYRACOM, LLC	25.00	202302478	COMMUNICATIONS-DISPATCH
034755	04/04/23	DM001	DM-TECH	119.90	202304011	COMMUNICATIONS-GEN CITY
034756	04/04/23	GON02	GONZALEZ JUMPERS & PARTY	189.00	230404	MAT & SUPPLIES-COMM EVENTS
034757	04/04/23	KNI00	KNIFE RIVER CONSTRUCTION	790.38	285470	A/C CITYWIDE-STR
034758	04/04/23	MIS01	MISSION LINEN SUPPLY	264.74	518907504	MAT & SUPPLIES-
034759	04/04/23	NAP01	NAPA AUTO PARTS	477.90	230325	MAT & SUPPLIES-
034760	04/04/23	PAC29	PACE ANALYTICAL SERVICES,	220.16	230260228	PROF SVCS-WTR DEPT
034761	04/04/23	PEN02	PENGUIN MANAGEMENT, INC.	576.00	73917	SAFETY ITEMS-FIRE
034762	04/04/23	PGE04	PG&E	436.84	230330	TranspFacility-
034763	04/04/23	PGE2A	PG&E	80.79	230329	ELECT-MARTINI PLAZA
				2.26	230330	ELECT-CLELAND PROP
				214.07	230329A	ELECT-MCDONALD,CASSANDRA.SALADO L&L & TOOMES AVE
			Check Total.....:	297.12		
034764	04/04/23	RON05	RON'S BODY SHOP	3351.14	8372	VEH OP/MAINT-POLICE
034765	04/04/23	S&L00	S & L BREWER ENTERPRISES	250.00	23CORN03	K9 PROGRAM-POLICE
034766	04/04/23	SCH01	LES SCHWAB TIRE CENTER	308.95	00464241	VEH OP/MAINT-POLICE
034767	04/04/23	TEH13	TEHAMA CO AUDITOR	187.50	230331	PkngCiteToCnty Police Ser
034768	04/04/23	TEH15	TEHAMA CO SHERIFF'S DEPT	122.50	03292023	PROF SVCS-POLICE
034769	04/04/23	TEH20	TEHAMA CO DISTRICT ATTY	133.80	CPD01/23-	PROF SVCS-POLICE
034770	04/04/23	VAL11	VALLEY PACIFIC PETROLEUM	1612.72	23-609822	MAT & SUPPLIES-
				1982.41	23-609823	VEH OP/MAINT-
				173.17	23-609824	VEH OP/MAINT-FIRE
			Check Total.....:	3768.30		
034771	04/06/23	3AC00	3A CUSTOMS	312.26	15019101	VEH OP/MAINT-POLICE
034772	04/06/23	A&A00	A AND A TOWING	376.00	0001875	PROF SVCS-POLICE
034773	04/06/23	ADV03	ADVANCED DOCUMENT CONCEPT	395.00	INV96700	EQUIP MAINT-FINANCE
034774	04/06/23	BRA08	BRAY LLC, SR	25.00	230306	PARTIAL OVERCHARGE REIMB FOR BLD PERMIT# 23057
034775	04/06/23	CAL35	CALIFORNIA BUILDING STAND	160.00	230405	SB 1473-BLD & SAFETY
034776	04/06/23	CAR19	CARRIO FAMILY PARTNERSHIP	425.00	230406	CDBG CV2&3-ASST-EMERGENCY RESP (LEOBARDO RAMIREZ)
034777	04/06/23	COP02	COPY CENTER	79.28	21803	OFFICE SUPPLIES-PW ADMIN
034778	04/06/23	COR11	CORNING SAFE & LOCK	14.82	9321	MAT & SUPPLIES-REC
034779	04/06/23	DEP09	DEPT OF CONSERVATION	552.17	230406	StrongMotion Bldg & Safety
034780	04/06/23	DUT00	DUTCH BOY GRAPHICS	187.49	230327	MAT & SUPPLIES-REC
034781	04/06/23	EIN00	EINHORN, GREGORY PAUL	4545.00	12397	EE RELATIONS-LGL SVCS
034782	04/06/23	EXP02	EXPRESS EMPLOYMENT PROFES	677.70	28840142	TEMP HELP-FINANCE

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
034783	04/06/23	INF00	INFRAMARK, LLC	79674.83	92529	PROF SVCS-WWTP
034784	04/06/23	JMB01	JMB OIL COMPANY	822.88	257235	MAT & SUPPLIES-WTR
034785	04/06/23	NOR47	NORTHSTAR	12870.00	80501	PROF SVCS-PW ADMIN
034786	04/06/23	NOR50	NORTHERN CALIF REGIONAL P	1000.00	004771	TRAINING/ED-POLICE
034787	04/06/23	PAC29	PACE ANALYTICAL SERVICES,	220.16	230290328	PROF SVCS-WTR DEPT
034788	04/06/23	PAP00	PAPE MACHINERY INC.	74.77	14313910	MAT & SUPPLIES-PARKS
				74.77	14313928	MAT & SUPPLIES-PARKS
			Check Total.....	149.54		
034789	04/06/23	PAY01	PAYGOV.US LLC	2710.35	1170	COVID 19-FINANCE
034790	04/06/23	PGE00	PG&E	1171.87	230403	CDBG CV2&3-ASST-EMERGENCY RESP (LEOBARDO RAMIREZ)
034791	04/06/23	PGE01	PG&E	501.99	230403	ELECT-
				1894.85	230403A	ELECT-
			Check Total.....	2396.84		
034792	04/06/23	PGE04	PG&E	481.01	230403	TranspFacility-
034793	04/06/23	PGE05	PG&E	2406.70	230403	FIRE-ELECT & GAS
034794	04/06/23	PGE2B	PG&E	395.13	8179303-6	SOLAR-WWTP
034795	04/06/23	PRO11	PROFORCE LAW ENFORCEMENT	1627.89	514735	SAFETY ITEMS-POLICE
034796	04/06/23	QUI02	QUILL CORPORATION	22.35	31710487	MAT & SUPPLIES-BLD MAINT
034797	04/06/23	SEI01	SEILER, ROY R., CPA	1035.00	30547	PROF SVCS-FINANCE
034798	04/06/23	SPR01	SPRING MOUNTAIN APTS	935.00	230406	CDBG CV2&3-ASST-EMERGENCY RESP
034799	04/06/23	THO01	THOMES CREEK ROCK CO	622.17	230331	MAT & SUPPLIES-
034800	04/06/23	TPX00	TPX COMMUNICATIONS	1141.73	168751682	COMMUNICATIONS-
034801	04/06/23	PGE00	PG&E	261.54	230405	CDBG CV2&3-ASST-EMERGENCY RESP (HEATHER HEYING)
			Cash Account Total.....	158493.60		

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CITY OF CORNING
Cash Disbursement Detail Report
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
13505	04/05/23	MIS03	MISSIONSQUARE - PLAN#3020	-3698.00	C21122u	Ck# 013505 Reversed
Cash Account Total.....:				-3698.00		
Total Disbursements.....:				154795.60		
Cash Account Total.....:				.00		

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CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 04-23 thru 04-23 Bank Account.: 1025

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 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
13750	04/05/23	BAN03	POLICE OFFICER ASSOC.	275.00	C30405	POLICE OFFICER ASSOC
13751	04/05/23	CAL37	CALIFORNIA STATE DISBURSE	138.46	C30405	WITHHOLDING ORDER
13752	04/05/23	EDD01	EMPLOYMENT DEVELOPMENT	6144.78	C30405	STATE INCOME TAX
				1761.66	1C30405	SDI
			Check Total.....:	7906.44		
13753	04/05/23	FED00	FEDERAL PAYROLL TAXES (EF	16312.13	C30405	FEDERAL INCOME TAX
				19771.10	1C30405	FICA
				4623.92	2C30405	MEDICARE
			Check Total.....:	40707.15		
13754	04/05/23	MIS03	MISSIONSQUARE - PLAN#3020	1894.50	C30405	MISSIONSQUARE 457
				215.00	1C30405	MISSIONSQUARE 457 ER
				3748.00	AC21122	MISSIONSQUARE RE-ISSUE PY
			Check Total.....:	5857.50		
13755	04/05/23	PERS1	PUBLIC EMPLOYEES RETIRE	25594.94	C30405	PERS PAYROLL REMITTANCE
13756	04/05/23	PERS4	Cal Pers 457 Def. Comp	2089.41	C30405	PERS DEF. COMP.
				362.50	1C30405	PERS DEF. COMP. ER P
			Check Total.....:	2451.91		
13757	04/05/23	STA04	STATE OF CALIFORNIA	99.56	C30405	WGASSN #6ZBE82620201
13758	04/05/23	VAL06	VALIC	2429.82	C30405	AIG VALIC P TAX
				232.50	1C30405	AIG VALIC P TAX ER P
			Check Total.....:	2662.32		
			Cash Account Total.....:	85693.28		
			Total Disbursements.....:	85693.28		

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CITY OF CORNING
 NEW BUSINESSES FOR CITY COUNCIL

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 Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
ALLIANZ HEATING & AI	2585 ELLIS ST	REDDING, CA 96001	HVAC CONTRACTOR	04/06/23
CANDICE'S CLEANING S	4248 CO. RD K	ORLAND, CA 95963	HOME & OFFICE CLEANING SERVICE	03/28/23
COAR DESIGN GROUP	9640 GRANITE RIDGE DR #130	SAN DIEGO, CA 92123	ARCHITECTURAL SERVICES	03/24/23
DAR CONSTRUCTION INC	873 KIWI ST	MADERA, CA 93638	GENERAL CONSTRUCTION	03/27/23

CITY OF CORNING
TREASURER'S REPORT
MARCH 2023

<u>AGENCY</u>		<u>BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$	9,190,796.84	2.07%

Respectfully submitted:

Laura L. Calkins
City Treasurer



Monthly Permit Report

03/01/2023 - 03/31/2023

Permit #	Permit Date	Main Status	Parcel #	Parcel Address	Owner Name	Owner Address	Owner City	Owner Zip	Permit Type	Project Cost
23113	3/31/2023	Online Application	071-080-051-000	520 LINCOLN AVE	POISSON, RICHARD J ETAL COTRS POISSON LIV/TRUST 5/	1413 SOLANO ST	Corning	96021	Solar	\$16,974
23112	3/29/2023	Waiting for Information/Plans	087-100-080-000	3525 HWY 99W County CA	AAA TRUCK WASH PROPERTIES LLC	11 W 15TH ST	MERCED CA 95340		Building	\$85,000
23111	3/29/2023	ISSUED	071-250-048-000	1890 MANZANILLO LN	FINEFROCK, HARRY	1890 MANZANILLO LANE	Corning	96021	Solar	\$24,560
23110	3/28/2023	Waiting for Information/Plans	071-165-021-000	1135 WEST ST	LOMELI, GEORGINA	P O BOX 406	Corning	96021	Solar	\$47,052
23109	3/28/2023	Waiting for Information/Plans	071-056-007-000	1114 COLUSA ST	EATON, KENNETH S JR	1114 COLUSA ST	Corning	96021	Solar	\$21,515
23108	3/28/2023	Waiting for Information/Plans	071-263-003-000	1424 SIXTH AVE	GIFFORD, LARRY RAY	1424 6TH AVE	Corning	96021	Solar	\$31,373
23107	3/28/2023	Waiting for Information/Plans	073-162-010-000	921 ALMOND ST	SANCHEZ, ABRAHAM & MINDY	921 ALMOND STREET	CORNING CA 96021		Solar	\$73,570
23106	3/28/2023	Cancelled	075-280-023-000	24220 MOON RD	GONZALEZ, HUMBERTO A	DBA AG EQUIP ACCT	24220 MOON RD CORNING CA 96021		Solar	\$50,676
23105	3/28/2023	Under Review							Building	\$18,000
23104	3/28/2023	approved " FEES DUE "	071-046-013-000	1424 COLUSA ST	BORER, NATHANIEL M ETAL	1424 COLUSA STREET	Corning	96021	Building	\$7,000
23103	3/28/2023	Duplicate Permit - Cancelled	071-046-013-000	1424 COLUSA ST	BORER, NATHANIEL M ETAL	1424 COLUSA STREET	Corning	96021	Building	\$7,000
23102	3/27/2023	Waiting for Information/Plans	071-262-003-000	1462 LINK ST	BOOT, BARBARA J	1462 LINK STREET	Corning	96021	Solar	\$21,779
23101	3/27/2023	Waiting for Information/Plans	071-243-006-000	1268 4TH AVE	PARKS, MARY M	1268 4TH AVE	Corning	96021	Solar	\$21,515

23100	3/24/2023	ISSUED	071-163-003-000	1542 RICE AVE	CONTRERAS, EDUARDO & CONTRERAS, REYNALDA SOLORIO	1542 RICE AVE	Corning	96021	Fence	\$3,000
23099	3/24/2023	ISSUED	071-162-008-000	1663 SOUTH ST	AVILA JOSE ESCOTO ETAL	1663 SOUTH ST	Corning	96021	Electrical	\$1,500
23098	3/23/2023	approved " FEES DUE "	071-242-006-000	1324 5TH AVE	PARTIDA, JUAN	1324 5TH ST	Corning	96021	Solar	\$30,141
23097	3/22/2023	approved " FEES DUE "	071-202-013-000	2111 DONNOVAN AVE	ALANIZ, JUAN & ROSA	2111 DONNOVAN AVE	Corning	96021	Building	\$17,344
23096	3/21/2023	ISSUED	073-104-009-000	1171 PEACH ST	ALSTON, MICHAEL D ETAL	1171 PEACH ST	CORNING	96021	Fence	\$5,500
23095	3/21/2023	Cancelled	062-140-033-000	15843 EL DORADO DR County CA 96021	GRAY, DAVID E ETAL	PO BOX 5374 CORNING CA 96021			Electrical	\$600
23094	3/21/2023	Under Review	073-313-008-000	565 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23093	3/21/2023	Under Review	073-313-006-000	1880 Marguerite Avenue	CHIP	1001 Willow Street	Chico	95928	Building	\$272,000
23092	3/21/2023	Under Review	073-313-015-000	495 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23091	3/21/2023	Under Review	073-313-002-000	800 Cottonwood Court	CHIP	1001 Willow Street	Chico	95928	Building	\$272,000
23090	3/21/2023	Under Review	073-313-001-000	405 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23089	3/21/2023	Under Review	073-312-005-000	440 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23088	3/21/2023	Under Review	073-313-005-000	605 Spruce Avenue	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23087	3/21/2023	Under Review	073-313-022-000	840 Cottonwood Court	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000

23086	3/21/2023	Under Review	073-312-004-000	430 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$272,000
23085	3/21/2023	Under Review	073-312-007-000	460 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$266,100
23084	3/21/2023	Under Review	073-312-013-000	400 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23083	3/21/2023	Under Review	073-313-021-000	830 Cottonwood Court	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23082	3/21/2023	Under Review	073-312-008-000	470 Sturmgarten Drive	CHIP	1001 Willow Street	Chico	95928	Building	\$249,000
23081	3/21/2023	Under Review	073-313-003-000	805 Cottonwood Court	CHIP	1001 Willow Street	Chico	95928	Building	\$266,100
23080	3/21/2023	ISSUED	071-112-007-000	1316 YOLO ST	KILLINGER, KENNETH ETAL TRS KILLINGER FAMILY TRUST	1316 YOLO STREET	Corning	96021	Fence	\$0
23079	3/21/2023	Under Review	071-133-005-000	710 FOURTH STREET	HERNANDEZ JUAN ETAL	1202 SOLANO ST	CORNING	96021	Fire Protection	\$9,000
23078	3/17/2023	ISSUED	071-263-003-000	1424 SIXTH AVE	GIFFORD, LARRY RAY	1424 6TH AVE	Corning	96021	Solar	\$12,300
23077	3/17/2023	ISSUED	071-154-005-000	918 FAIRVIEW AVE	REINALDO MENDOZA	4407 Rawson Rd.	Corning	96021	Roof	\$5,000
23076	3/16/2023	ISSUED	071-204-023-000	2067 DONNOVAN AVE	BELLECI, MATHEW ETAL	2067 DONNOVAN AVE	Corning	96021	ReModel	\$1,800
23075	3/15/2023	ISSUED	071-212-012-000	1951 ELIZABETH AVE	MCINTYRE, TROY D & TAMMARA L	1951 ELIZABETH	Corning	96021	Solar	\$38,155
23074	3/14/2023	ISSUED	071-340-015-000	2168 NORTH ST	HANSEN, EDWARD A & JANET J	2168 NORTH ST	CORNING CA 96021		Mechanical	\$8,955
23073	3/14/2023	Issued Revision	073-182-005-000	1534 MARGUERITE AVE	DALTON, JASON E ETAL	1534 MARGUERITE AVE	CORNING CA 96021		Solar	\$15,000

23072	3/13/2023	ISSUED	071-020-051-000	1820 NORTH ST	VALDOVINOS, VICTOR	1820 NORTH ST	Corning	96021	Solar	\$29,000
23071	3/13/2023	Finald	073-082-008-000	518 SOUTH ST.	HEWITT, KIRK W & HEWITT, BRANDI N	518 SOUTH ST	CORNING CA 96021		Solar	\$46,000
23070	3/13/2023	ISSUED	071-155-006-000	1716 MCKINLEY AVE	Kyle Casillas	1716 MCKINLEY AVE	Corning	96021	Solar	\$18,000
23069	3/13/2023	ISSUED	073-200-043-000	433 NORTH ST	BARBO FAMILY TRUST 11/8/17, BARBO, LEONARD F ETAL	433 North St.	Corning	96021	Solar	\$7,687
23068	3/13/2023	ISSUED	071-340-006-000	2188 NORTH ST	BALLARD, TIMOTHY J & MICHELLE E	2188 NORTH ST	CORNING CA 96021		Plumbing	\$1,600
23067	3/10/2023	Under Review	071-132-009-000	1301 SOLANO ST	MURRAY, VERA; DBA CORNING HOTEL	1303 Solano St.	Corning	96021	Electrical	\$2,401
23066	3/10/2023	approved " FEES DUE "	071-103-004-000	1507 COLUSA ST	OLIVIA VELAZQUEZ	7119 TRUCKEE Ave	Gerber	96035	Plumbing	\$1,000
23065	3/9/2023	approved " FEES DUE "	073-073-004-000	611 SOLANO ST	STROUD COLLINS FAMILY LIV TRUST 4/27/16	STROUD, REGINA STANBACK ETAL TRS	545 KENMORE AVE OAKLAND CA 94610		ADU	\$15,000
23064	3/9/2023	ISSUED	073-155-004-000	1336 MARGUERITE AVE	WALDOW, GILBERT R & WALDOW, JENNIFER L	1336 MARGUERITE	CORNING CA 96021		Solar	\$20,000
23063	3/9/2023	ISSUED	071-165-019-000	1023 WEST ST	TRAMMELL, KHAYYAM L ETAL	1023 WEST ST	Corning	96021	Roof	\$12,800
23062	3/8/2023	ISSUED	071-271-019-000	1463 SIXTH AVE	CORTES, ARMANDO VARGAS	1463 6TH AVENUE	Corning	96021	Solar	\$1,100
23061	3/8/2023	ISSUED	071-092-012-000	1806 SOLANO ST	MORENO, FRANCISCO	4300 EAST AVE	Corning	96021	Fence	\$4,000
23060	3/8/2023	ISSUED	073-154-003-000	1214 MARGUERITE AVE	MATHISEN, KENDALL & MATHISEN, NICOLE	1214 MARGUERITE AVE	CORNING CA 96021		Solar	\$51,106
23059	3/7/2023	Cancelled	029-243-003-000	1123 JACKSON ST	KERRY E FITZGERALD TRUST	FITZGERALD, KERRY E TR	1123 Jackson St., Red Bluff CA	96080		\$0

23058	3/6/2023	ESTIMATE ONLY !!								\$2,300
23057	3/6/2023	ISSUED	071-080-021-000	663 EDITH AVE	GROCERY OUTLET		Corning	96021	Building	\$4,000
23055	3/3/2023	Finaled	071-320-008-000	2023 NORTH ST	WIEDEL, THOMAS A JR & LAURA	2023 NORTH ST	Corning	96021	Solar	\$9,000
										\$4,388,503

Total Records: 58

4/4/2023



CITY OF CORNIG WASTEWATER OPERATIONS SUMMARY REPORT MARCH 2023

Below is a summary of the monthly operations report that will be available for review in April 2023.

- Completed monthly reports
- Held staff meeting to discuss facility operations and issues
- Held daily safety tailgate meetings
- Inspected eyewash stations and emergency showers
- Completed testing of chemical release sensors
- Calibrated SO3 analyzer
- Inspected all fire extinguishers
- Calibrated gas detector
- Exercised emergency generator
- Submitted ESMR/DMR report to Regional Board
- Installed new wind direction sock on office building



- Completed monthly facility inspection
- Completed pretreatment inspections at several restaurants.
- Completed inspections on collection system trouble spots
- Met with Public works Director to discuss new Sanitary Sewer order
- Installed repaired data logger in SO2 analyzer.

March 2023

Effluent Flow Monthly Average= 786,387 GPD

**ITEM NO.: G-10
APPROVE APPOINTMENT OF
TIFFANY McMILLAN AND CHRISSEY
MEEDS AS DEPUTY CITY CLERKS**

April 11, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER *KM*
LISA M. LINNET, CITY CLERK *LML*

SUMMARY:

In order to promote cross training of our City Staff, and ensure continued office coverage in my absence, I would like to appoint Public Works Secretary Tiffany McMillan and Recreation Coordinator/Planner II Chrissy Meeds as Deputy City Clerks in accordance with City Code Section 2.08.050 "Clerk and Treasurer Deputies" (listed below). There is no additional compensation proposed in association with this appointment.

BACKGROUND:

The City Code reads as follows:

Section 2.08.050, Clerk and Treasurer – Deputies:

The City Clerk and the City Treasurer shall have the authority to appoint such deputies as are required for a complete performance of the duties of the respective officers, but the salaries or wages of such deputies or employees shall be fixed by the City Council, and the City Council shall approve the employment of such deputy or employee. In the absence of the approval of such employment, such employee shall not be employed. The City Council may designate the Mayor or some other officer to approve or disapprove the employment of any deputy or employee on behalf of the City Council.
(Ord. 161 5, 1959)

As City Clerk, I find the possible interruption or delay of service to the Public caused by my absence due to illness or vacation to be inefficient and unacceptable. For these reasons, in 2007 I, with the approval of the former City Council, appointed the then Public Works Secretary as my Deputy. Over the years since 2007, I have continued to seek Council approval of the Public Works Secretary as my Deputy City Clerk as the symbiotic relationship seems to work well. I am now seeking City Council approval of my appointment of both Public Works Secretary Tiffany McMillan, and Recreation Coordinator/Planner II Chrissy Meeds as my Deputies. Both Tiffany and Chrissy have proven to learn quickly, retain what is learned, and apply that knowledge to the tasks at hand. Tiffany is a resident of the City which affords her the opportunity, if interested, to seek future election as City Clerk. If approved, Tiffany and/or Chrissy would only act in my absence.

RECOMMENDATION:

CITY CLERK RECOMMENDS THAT COUNCIL APPROVE THE CITY CLERK'S RECOMMENDATION OF APPOINTMENT OF TIFFANY MCMILLAN AND CHRISTINA MEEDS AS DEPTY CITY CLERKS.

**ITEM NO: G-11
APPROVE CHANGE OF AIRPORT
COMMISSION MEETING TIME FROM
6:30 P.M. TO 5:30 P.M.**

April 11, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: KRISTINA MILLER, CITY MANAGER
LISA M. LINNET, CITY CLERK

SUMMARY:

Currently the Airport Commission meets quarterly on the first Wednesday of the month at 6:30 p.m. Staff and Airport Commission members now seek City Council authorization to change the quarterly meeting time from 6:30 p.m. to 5:30 p.m.

BACKGROUND:

As it currently stands, all members of the Airport Commission are retired and have stated that they would actually prefer to meet earlier. City Clerk Lisa Linnet also confirmed that the proposed new time would be manageable with the City's Fixed Base Operator (FBO). The earlier time would also be preferable to City Staff and possibly provide a cost savings to the City as the City currently pays an hourly rate for contract employee Robin Kampmann, Public Works Consultant/City Engineer to attend these meetings.

RECOMMENDATION:

**APPROVE CHANGE IN AIRPORT COMMISSION QUARTERLY MEETING
TIME FROM 6:30 P.M. TO 5:30 P.M.**

**ITEM NO.: J-12
AUTHORIZE STAFF SUBMITTAL OF
A CALFIRE VOLUNTEER FIRE
CAPACITY (VFC) PROGRAM
APPLICATION, AND APPROVE
EXPENDITURE OF \$8,870.92 FROM
SAFETY/FIRE FUND FOR 50%
GRANT MATCH FUNDING**

April 11, 2023

**TO: HONORABLE MAYOR AND COUNCIL
FROM: KRISTINA MILLER, CITY MANAGER
TOM TOMLINSON, FIRE CHIEF**



SUMMARY:

Staff requests Council's authorization to submit a Volunteer Fire Capacity (VFC) Program Grant Application with the California Department of Forestry and Fire Protection (CALFIRE). This grant will provide funding in the amount of \$8,870.92. Grant terms require a grant match in the amount of \$8,870.92. With the City's 50% grant match the combined total will be \$17,741.83 to assist in the purchase of:

<u>Item & Quantity</u>	<u>Cost Each</u>	<u>Total Cost</u>
1 BKR5000 6 Radio Wildland Pack		\$17,741.83

The Corning Volunteer Fire Department is currently using 12 older handheld radios that are no longer manufactured and parts are becoming difficult to purchase. These 6 radios would greatly improve our communication capabilities which is paramount for firefighter safety.

BACKGROUND:

In 2022 the Department received an RFC grant in the amount of \$7,964.04 for 3 handheld radios and accessories for those radios.

FUNDING:

Staff proposes to use \$8,870.92 from the Safety/Fire Fund (001-6552-2300) as the City's 50% grant fund match. If approved matching funds will be included in the 2023/2024 Budget.

RECOMMENDATION:

MAYOR AND COUNCIL:

- 1. AUTHORIZE THE FIRE CHIEF TO SIGN AND SUBMIT A VOLUNTEER FIRE CAPACITY GRANT APPLICATION WITH CALFIRE; AND**
- 2. APPROVE the 50% GRANT MATCH FUNDING IN THE AMOUNT OF \$8,870.92 FROM THE SAFETY ITEMS/FIRE FUND (001-6552-2300).**

**ITEM NO: J-13
PRESENTATION AND ACCEPTANCE OF
THE ANNUAL HOUSING PROGRESS
REPORT
APRIL 11, 2023**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: CHRISSE MEEDS, PLANNER II
KRISTINA MILLER, CITY MANAGER**



SUMMARY:

Each year, the Planning Department of the City of Corning is required to file an Annual Progress Report (APR) with Housing and Community Development (HCD) and the Office of Planning and Research (OPR). Both are due by April 1st, (covering the previous calendar year). Both entities require the jurisdiction to report on the status and progress in implementing the City's Housing Element and General Plan. New this year for the 2022 Reporting period HCD is requiring that the City's legislature review and accept the report. Both reports are submitted and accepted by HCD and OPR in a timely fashion.

REPORT OVERVIEW:

The HCD report is an excel format that breaks down a lot of information into several tabs. In the Calendar year 2022 the City issued 5 Accessory Dwelling Unit (ADU) permits that were approved along with one 2-unit permit. Of those totals, 4 are rentals and 2 are owner occupied; along with all being considered low income, except for 1 ADU is considered moderate income, these calculations are based on market rental rates for the area.

Another section of the HCD reports covers the Regional Housing Needs Progress (RHNA). The RHNA numbers are housing numbers issued to each jurisdiction, by the State, for housing allocation by income. There is a new cycle of numbers every 8 years. Our current cycle ends in 2024 and we just received our next cycle (the 7th cycle). The State categorizes the numbers by Very Low Income, Low Income, Moderate Income, and Above Average Income. The numbers that are issued are the number of homes they want to see built, or land available for those homes to be built. Corning's 6th cycle numbers are as follows:

Very Low Income	47
Low Income	36
Moderate Income	36
Above Moderate Income	87

As you can see on Table B we have reached the State's goal for the Low Income Homes, and even though we have not reached their goal in the remaining categories, we do have sufficient land zoned accordingly available to reach those goals.

The 7th cycle numbers were just agreed upon and are as follows:

Very Low Income	50
Low Income	24
Moderate Income	30
Above Moderate Income	82

The last section of the report contains the City's implementation of our current Housing Element, which is available to be reviewed on Table D.

RECOMMENDATION:

MAYOR AND COUNCIL MEMBERS RECEIVE AND ACCEPT THE ANNUAL HOUSING PROGRESS REPORT FOR THE CALENDAR YEAR 2022.



Submitted By:
City of Corning Planning Department

ANNUAL HOUSING ELEMENT PROGRESS REPORT

City or County Name:

City of Corning

Mailing Address:

City of Corning 794 Third Street Corning, CA 96021

Contact Person: Chrissy Meeds Title: City Planner II

Phone: (530) 824-7036 E-mail: cmeeds@corning.org Reporting Period by Calendar Year:
from January 1, 2022 to December 31, 2022

These forms and tables, including the **Certificate of Accuracy**, are due to the Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR) on or before April 1, 2023. Submit separate reports directly to both HCD and OPR (Government Code Section 65400) at the addresses listed below:

Department of Housing and Community Development

Division of Housing Policy Development
P.O. Box 952053 Sacramento, CA
94252-2053

-and-

Governor's Office of Planning and Research
P.O. Box 3044 Sacramento,
CA 95812-3044

CERTIFICATION OF ACCURACY

The undersigned, in the capacity of City Planner on behalf of the City of Corning, has reviewed the information provided in the forms and report contained herein, and certifies, to the best of his knowledge, that the information provided herein is true and correct.

Chrissy Meeds

Chrissy Meeds, City Planner II

Date

BACKGROUND AND PURPOSE OF THE GENERAL PLAN ANNUAL REPORT

General – State Law and Local Planning

California Government Code Section 65400(a)(2) mandates that all cities and counties submit to their legislative bodies an annual report on the status of the general plan and progress in its implementation. A copy of this progress report must also be sent to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

The intent is to ensure that the general plan directs all land use decisions and remains an effective guide for future development. Because the role of the general plan is to act as a "constitution" for the long-term physical development of a community and because it is required to be updated periodically to reflect current circumstances, it is critical that local planning agencies periodically review the general plan and its implementation. The report is a tool for doing this.

The main purpose and most important function of the report is to provide local legislative bodies with information regarding implementation of their general plans. The report must be presented to the local legislative body for their review and acceptance. This is typically done by placing the report on a regular meeting agenda as a consent or discussion item.

City of Corning – Growth and the General Plan

The City of Corning General Plan 2014–2034 was adopted by the City Council on May 24, 1994. Two major events occurred in the last couple of years which have had an impact to the City, the Camp Fire in November 2018, and the COVID-19 pandemic in 2020.

According to the US Census (2020), the Camp Fire resulted in the biggest decline in housing units of any county in the United States with the loss of 13,865 housing units. According to a study completed by Chico State University (2020), of the persons/families displaced from the Camp Fire, 132 moved to Corning. 2020, US Census sets Corning's population at 7,625, down 85 from the previous 2019 count of 7,710. This City is starting to see inclines in population with the latest population numbers for the City at 8,253 a growth of 0.22% since 2010. However, the impact of the campfire is still in effect. Housing costs have outpaced wage and employment growth, it's costing more to build due to a shortfall in building contractors.

The COVID-19 pandemic was first widely reported in the United States in January of 2020. In the City planning and building realm, the COVID-19 pandemic had, and continues to have, a substantial impact in fewer planning applications and building permits than in past years. For example, in 2020, the City issued two residential (ADU) building permits. In 2019, the City issued 63 residential building permits. Of the sixty-three (63) permits issued in 2019, only seven have been completed. The reason for the low number of housing being completed is in part due to the COVID-19 pandemic in 2020. However, in 2021, we did issue a permit for a 32-unit multi family, permanent housing complex along with two ADU permits. In 2022 the City is still not back to pre-pandemic levels. The City issued five ADU permits and one Duplex permit. The City recently approved a 53 unit Single Family Residential subdivision. We are hoping that 2023 will show improvement in the housing market for the City.

The City adopted a new Housing Element that will allow for more housing opportunities along with an updated zoning code increasing density's and allowing for ADU's.

Regardless of development interest in Corning and the current state of the economy, the City's General Plan is a valid and useful document, and the goals, policies, and programs of the plan were advanced through the City's actions throughout the 2022 calendar year.

City of Corning Housing Element 2019-2024

The City of Corning 2019-2024 Housing Element was adopted by the Corning City Council on December 22, 2020. The Housing Element was certified by the Department of Housing and Community Development on December 28, 2020.

The Housing Element outline's the City's goals, policies, objectives, and programs in relation to meeting the City's housing needs during the planning period of 2019-2024.

With the recent adoption of the 2019-2024 Housing Element a few of the goals that are in relation to the City's General Plan are as follows:

- Housing Production: Provide a variety of housing choices and increase supply of new

housing to meet the community's fair share of the regional needs.

- Housing Conservation, Maintenance, and Improvement: Maintain and improve the condition of the existing housing stock to meet the needs of the community.
- Equal Housing Opportunity: Ensure fair and equal housing opportunity and environmental justice for all.
- Removal of Government Constraints: When appropriate, remove unnecessary constraints to the maintenance, improvement and development of housing.
- Preserve Affordable Housing: Preserve existing affordable housing opportunities for very low, low, and moderate-income residents.
- Energy Conservation: Ensure increased energy self-sufficiency through the use of energy conservation measures in all homes.

All which corollate with the City's Goal #1 of the City of Corning's General Plan.

Regional Housing Needs

A Regional Housing Needs Allocation (RHNA) Plan is mandated by the State of California (Government Code Section 65584) for regions to address housing issues and needs based on future growth projections for the area. The State also establishes the number of total housing units needed for each region. Pursuant to California Government Code Section 65584, the California Department of Housing and Community Development (HCD) developed an RHNA Plan for Tehama County, which identifies a need for a specific number of new residential units in the county over a six-year period (December 31, 2018 – August 31, 2024) The need for residential units is shared and distributed among each city within the county.

Based on the RHNA plan for Tehama County, the City of Corning's share is 206 units. The City has built 125 units. The City has exceeded its goal for low income housing and has built 104. The new RHNA allocation will be coming out soon and the City's numbers have not changed much.

Corning has an estimated vacant land capacity to construct over a thousand plus single family and multi family units. The City of Corning's RHNA goals are (47) very-low income, (36) low-income, (36) moderate-income, and (87) above moderate-income.

Development Activity

In the year 2022, the City of Corning Planning Department processed 10 conditional use permits, 2 subdivision maps, and 2 variances. See the table below.

Application Type	# of Applications	Status
Conditional Use Permit	10	10 Approved
General Plan Amendment	0	0
Zoning Ordinance	0	0
Lot Merger	0	0
Parcel Maps	1	1 Approved
Subdivision Maps	2	2 Approved
Variances	2	1 Approved
Annexation	0	0
Lot Line Adjustment	0	0
Lot Split	0	0

Summary

The City of Corning adopted the General Plan in 2014. The plan has been providing policy guidance and direction.

The 2019-2024 Housing Element Policies.

Jurisdiction	Corning	
Reporting Year	2022	(Jan. 1 - Dec. 31)

<i>D_1_Name</i>	<i>D_2_Objective</i>	<i>D_3_Time</i>	<i>D_4_Status</i>
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation

<p>Adequate Sites with No net loss</p>	<p>The City shall encourage the production of a variety of housing choices. In accordance with Government Code Section 65863, the City shall ensure that adequate sites are available to meet the community's fair share of regional needs throughout the planning period.</p>	<p>On-Going</p>	<p>The City has adequate properly zoned property.</p>
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<p>Coordination with Tehama County</p>	<p>As funding and staff capacity allows, the City shall coordinate with the Tehama County Planning Department. The City shall collaborate with the County, if an appropriate opportunity arises to jointly pursue funding for the development of adequate housing especially for very low-, low-, and moderate-income households with special housing needs.</p>	<p>As funding and staff allows</p>	<p>The City continually supports the development of housing and will be looking into multi-jurisdictional funding opportunities.</p>
<p>Coordination with Developers</p>	<p>The City shall work with for-profit and non-profit developers to develop housing affordable to extremely low, very low- and low-income households.</p>	<p>Through the Planning period</p>	<p>The City is currently working with a developer to build a 53 lot subdivision that will include 50 Low income homes and 3 very low income homes.</p>

<p>Coordination with Service Providers:</p>	<p>The City shall support service providers that address the needs of seniors, large families, farmworkers, female-headed households with children, persons with disabilities (including developmental disabilities), extremely low income households, and homeless individuals and families by assisting them to access a variety of housing choices and services.</p>	<p>Staff will be available to service providers through the entire planning period. Staff will seek or support funding opportunities beginning in 2021–2022 and annually thereafter; meet annually with housing and special needs providers; all program components are ongoing</p>	<p>The City is in support of all service providers.</p>
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<p>Density Bonuses</p>	<p>As part of the development entitlement process, the City shall encourage projects to contain a mix of units to accommodate extremely low-, very low-, low-income, seniors, and/or units designed to facilitate persons with disabilities. The City shall provide density bonuses and/or other incentives</p>	<p>Implement ordinance and promote density bonuses throughout planning period.</p>	<p>The City adopted an updated zoning code which specifies the process of applying for a density bonus.</p>
<p>Accessory Dwelling Units</p>	<p>The City shall allow ADUs in accordance with all applicable state laws and encourage the development of ADUs as potential affordable housing stock.</p>	<p>Implement ordinance and promote ADUs throughout planning period.</p>	<p>The updated zoning code defines the development and standards for ADU's</p>

<p>Funding and Partnerships to Create Housing Choices:</p>	<p>The City shall pursue funding when appropriate and support other entities' development of adequate housing, especially for very low-, low-, and moderate-income households with special needs.</p>	<p>Throughout entire planning period when funds are available.</p>	<p>The city is open to exploring available funding when it's available.</p>
<p>Housing Rehabilitation Program:</p>	<p>The City shall support the conservation, maintenance, improvement, and rehabilitation of existing housing when feasible.</p>	<p>2019-2024</p>	<p>The City Council passed Ordinance 695, a nuisance abatement to streamline the abatement process and it has been working wonderfully</p>

<p>Housing Conditions Survey:</p>	<p>The City shall undertake a housing conditions survey to obtain an updated assessment of the housing conditions throughout the City.</p>	<p>2019-2024</p>	<p>A Housing Conditions Survey was done with our new Housing Element.</p>
<p>Remove and Replace Dilapidated Housing:</p>	<p>The City shall promote the removal and replacement of substandard "dilapidated" housing units, which cannot be feasibly rehabilitated.</p>	<p>Ongoing throughout the planning period if staff are available.</p>	<p>The City has removed or requested to have rehabilitated approximately 6 homes during this housing cycle.</p>

<p>Code Enforcement:</p>	<p>The City shall use code enforcement to maintain and improve the condition of the existing housing stock and neighborhoods. The City shall implement the Uniform Housing Code, adopted in 2019.</p>	<p>Ongoing throughout the planning period.</p>	<p>With Ordinance 695</p>
<p>Mobile Home Park Maintenance, Improvement, and Rehabilitation</p>	<p>The City shall support the maintenance, improvement, and rehabilitation of mobile home parks in the City</p>	<p>As staff are available to implement</p>	<p>The City is planning to meet with the mobile home park owners as staff is available.</p>

<p>Affirmatively Furthering Fair Housing:</p>	<p>The City shall encourage fair and equal housing opportunity for all persons regardless of age, sex, race, religion, marital status, nationality, disabilities, family size, or other protected status.</p>	<p>Ongoing.</p>	<p>The City is working to create a fair housing program.</p>
<p>Barrier-Free Housing:</p>	<p>The City shall encourage housing that is appropriate for persons with disabilities, especially developmental disabilities.</p>	<p>Ongoing as projects are submitted.</p>	<p>The City has adopted an updated zoning code to meet all state standards.</p>

Housing for Large Families:	The City shall encourage the development of housing to meet the needs of large families	2019-2024	The City has adopted an updated zoning code to reflect all new assembly bills passed
Environmental Justice:	The City shall encourage environmental justice for all residents, regardless of age, sex, race, religion, marital status, nationality, disabilities, family size, or other protected status.	Whenever projects are proposed	City staff is working on a process to distribute the proper information to any neighborhood that could be effected.

<p>Zoning for a Variety of Housing Types:</p>	<p>In accordance with Government Code Section 65583 and 65583.2, the City shall maintain allowed uses in the Municipal Code and periodically revise as needed, to remove constraints on the production of a variety of housing types, including multifamily rental housing, factory-built housing, mobile homes, housing for farmworkers, supportive housing, single-room occupancy units, emergency shelters, and transitional housing.</p>	<p>2019-2024</p>	<p>The City has adopted an updated zoning code to reflect all new assembly bills passed.</p>
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<p>Infrastructure Improvements:</p>	<p>The City shall facilitate the construction and improvement of infrastructure (sewer, water, roads, storm drainage, etc.) in appropriate locations to better serve housing and job creation opportunities.</p>	<p>Ongoing as staff time is available.</p>	<p>The City just completed a new road project that repaired our main street and are preparing to repair 5 roads in a subdivision, we also have future road improvement plans lined up.</p>
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<p>Fee Deferrals, Streamlining, and Other Incentives:</p>	<p>The City shall consider multiple approaches to encouraging the development of housing affordable to extremely low-, very low-, and low-income households and implement approaches, when feasible, and/or required by state law.</p>	<p>Ongoing and as affordable housing projects are applied for.</p>	<p>The City passed ordinance 702 to allow for the SB9 process.</p>
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<p>Off-Site Improvements:</p>	<p>The City shall facilitate assistance with and/or modify off-site development requirements, where appropriate, to address and remove unnecessary governmental constraints to the maintenance, improvement, and development of lower-income housing projects.</p>	<p>Ongoing and as funds are needed.</p>	<p>The City is pro active in assisting developers to get their projects off the ground and will seek funding when it's available to help do so.</p>
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<p>Reasonable Accommodations:</p>	<p>The City shall implement the Reasonable Accommodations process in the Zoning Code. The City shall monitor housing development and identify if there are potential standards, procedures, or fees acting as constraints to the maintenance, improvement, and development of housing that meets the needs of people with disabilities.</p>	<p>Review code annually and address identified constraints within a year. Process requests for reasonable accommodations as they are received. Page VII-16 Zoning Code amendments will be made as part of an update the City intends to adopt concurrently with the adoption of the Housing Element.</p>	<p>The City has adopted an updated zoning code to reflect all new assembly bills passed.</p>
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<p>Residential By-Right for Developments with 20% Affordable</p>	<p>To comply with AB 1397, vacant sites identified for housing affordable to households with lower incomes in the vacant land inventory in this 6th cycle Housing Element, which also appeared in the 5th and 6th cycle Housing Elements shall be allowed to be developed for residential use by-right, in accordance with Government Code 65583.2(c).</p>	<p>As development proposal are received for these properties.</p>	<p>Magnolia Meadow (53) parcels has 50 low and 3 very low properties authorized by-right.</p>
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<p>SB 2 Implementation:</p>	<p>The City will accomplish the objectives in the City's Senate Bill (SB) 2 grantworkplan to achieve the goal of allowing and permitting more housing and awider variety of housing. This will include the elimination of subjectivedevelopment standards/policies which shall be replaced with objective designstandards as required by Government Code Section 65589.</p>	<p>Housing Element will be adopted by February 2021; code updates willbe implemented as part of a Zoning Code update that the City intends toadopt concurrently with the adoption of the Housing Element</p>	<p>The City has completed all goals within the SB 2 Implementation.</p>
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<p>At-Risk Assisted Housing:</p>	<p>The City shall proactively prevent the displacement of lower-income residents from assisted rental housing units that may convert to market-rate housing in the future.</p>	<p>Monitor units at least annually; take action swiftly when particular units are in danger of being lost.</p>	<p>The City will communicate with Plumas County Community Development Commission regarding the voucher program for low income tenants that could possibly lose their home.</p>
<p>Housing Vouchers:</p>	<p>The City shall continue to support the preservation and use of rental assistance, such as Housing Vouchers.</p>	<p>Ongoing.</p>	<p>The City supports the Plumas County voucher program.</p>

Mobile Home Park Preservation:	The City shall support the preservation of existing affordable housing opportunities for extremely low-, very low-, low-, and moderate-income residents of Corning in mobile home parks.	2019-2024	The City is planning to meet with the mobile home park owners as staff is available.
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<p>Relocation Assistance and Replacement Units:</p>	<p>The City shall prevent displacement of residents due to City assisted and/or private rehabilitation and redevelopment activities. To mitigate the loss of affordable housing units, new housing developments shall be required to replace all affordable housing units lost due to new development.</p>	<p>Evaluate establishing a program by 2023, provide relocation assistance and enforce replacement unit requirements throughout the planning period</p>	<p>No affordable housing units have been lost as there is adequate vacant land in the City.</p>
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<p>Energy Conservation:</p>	<p>Promote the use of energy conservation measures in the development and rehabilitation of all housing, but especially in housing for low- and moderate income households</p>	<p>Ongoing throughout the planning period if staff are available.</p>	<p>The City is proactive in implementing energy conservation measures on any new project, staff always encourages solar energy, tree planting and the use of drought tolerant plantings.</p>
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City of Corning

2021 City of Corning
General Plan/Housing
Element Annual Report

Please Start Here

General Information	
Jurisdiction Name	Corning
Reporting Calendar Year	2022
Contact Information	
First Name	Chrissy
Last Name	Meeds
Title	Planner II
Email	cmeeds@corning.org
Phone	5308247036
Mailing Address	
Street Address	794 Third St
City	Corning
Zipcode	96021

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated if a project is no longer has any reportable activity. You may delete the project by selecting a cell in the row and typing ctrl + d

[Click here to download APR instructions](#)

1_23_23

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Coming
2022 (Jan. 1 - Dec. 31)
8th Cycle 08/31/2019 - 08/31/2024

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APAs.
Please contact HCD if your data is different than the material supplied here

Table B Regional Housing Needs Allocation Progress Permitted Units Issued by Affordability														
Income Level	RHNA Allocation by Income Level	Projection Period - 01/01/2019 - 08/31/2019					2					Total Units to Date (all years)	Total Remaining Units by Income Level	
		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028			2029
Very Low	47	-	-	1	15	-	-	-	-	-	-	-	20	27
Low	36	12	64	6	16	-	-	-	-	-	-	-	104	-
Moderate	36	-	-	-	-	-	-	-	-	-	-	-	1	36
Above Moderate	87	-	-	-	-	-	-	-	-	-	-	-	-	87
Total RHNA	206	14	64	7	31	7	-	-	-	-	-	-	125	149
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5					6					7		
Extremely Low-Income Need		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date	Total Units Remaining
Extremely Low-Income Units*					15								15	9

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.
 Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).
 Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.
 Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

ANNEXURE - I: EMPLOYMENT CONTRACTS (16/07/2017)
 Reporting Period: 01/01/2017 - 31/12/2017

Sl. No.	Name of the Employee	Designation	Employment Status		Contract Type			Contract Duration			Contract Value			Remarks
			Full Time	Part Time	Fixed Term	Probation	Open Ended	Start Date	End Date	Start Date	End Date	Start Date	End Date	
1	[Name]	[Designation]												
2	[Name]	[Designation]												
3	[Name]	[Designation]												
4	[Name]	[Designation]												
5	[Name]	[Designation]												
6	[Name]	[Designation]												
7	[Name]	[Designation]												
8	[Name]	[Designation]												
9	[Name]	[Designation]												
10	[Name]	[Designation]												
11	[Name]	[Designation]												
12	[Name]	[Designation]												
13	[Name]	[Designation]												
14	[Name]	[Designation]												
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ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Corning
Reporting Year	2022 (Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1 Name of Program	2 Objective	3 Timeframe in H.E	4 Status of Program Implementation
Adequate Sites with No net loss	The City shall encourage the production of a variety of housing choices. In accordance with Government Code Section 65863, the City shall ensure that adequate sites are available to meet the community's fair share of regional needs throughout the planning period.	On-Going	The City has adequate properly zoned property.
Coordination with Tehama County	As funding and staff capacity allows, the City shall coordinate with the Tehama County Planning Department. The City shall collaborate with the County, if an appropriate opportunity arises to jointly pursue funding for the development of adequate housing especially for very low-, low-, and moderate-income households with special housing needs.	As funding and staff allows	The City continually supports the development of housing and will be looking into multi-jurisdictional funding opportunities.
Coordination with Developers	The City shall work with for-profit and non-profit developers to develop housing affordable to extremely low, very low- and low-income households.	Through the Planning period	The City is currently working with a developer to build a 53 lot subdivision that will include 50 Low income homes and 3 very low income homes.

<p>Coordination with Service Providers:</p>	<p>The City shall support service providers that address the needs of seniors, large families, farmworkers, female-headed households with children, persons with disabilities (including developmental disabilities), extremely low-income households, and homeless individuals and families by assisting them to access a variety of housing choices and services.</p>	<p>Staff will be available to service providers through the entire planning period. Staff will seek or support funding opportunities beginning in 2021–2022 and annually thereafter; meet annually with housing and special needs providers; all program components are ongoing</p>	<p>The City is in support of all service providers.</p>
<p>Density Bonuses</p>	<p>As part of the development entitlement process, the City shall encourage projects to contain a mix of units to accommodate extremely low-, very low-, low-income, seniors, and/or units designed to facilitate persons with disabilities. The City shall provide density bonuses and/or other incentives</p>	<p>Implement ordinance and promote density bonuses throughout planning period.</p>	<p>The City adopted an updated zoning code which specifies the process of applying for a density bonus.</p>
<p>Accessory Dwelling Units</p>	<p>The City shall allow ADUs in accordance with all applicable state laws and encourage the development of ADUs as potential affordable housing stock.</p>	<p>Implement ordinance and promote ADUs throughout planning period.</p>	<p>The updated zoning code defines the development and standards for ADU's</p>

<p>Funding and Partnerships to Create Housing Choices:</p>	<p>The City shall pursue funding when appropriate and support other entities' development of adequate housing, especially for very low-, low-, and moderate-income households with special needs.</p>	<p>Throughout entire planning period when funds are available.</p>	<p>The city is open to exploring available funding when it's available.</p>
<p>Housing Rehabilitation Program:</p>	<p>The City shall support the conservation, maintenance, improvement, and rehabilitation of existing housing when feasible.</p>	<p>2019-2024</p>	<p>The City Council passed Ordinance 695, a nuisance abatement to streamline the abatement process and it has been working wonderfully</p>
<p>Housing Conditions Survey:</p>	<p>The City shall undertake a housing conditions survey to obtain an updated assessment of the housing conditions throughout the City.</p>	<p>2019-2024</p>	<p>A Housing Conditions Survey was done with our new Housing Element.</p>
<p>Remove and Replace Dilapidated Housing:</p>	<p>The City shall promote the removal and replacement of substandard "dilapidated" housing units, which cannot be feasibly rehabilitated.</p>	<p>Ongoing throughout the planning period if staff are available.</p>	<p>The City has removed or requested to have rehabilitated approximately 6 homes during this housing cycle.</p>
<p>Code Enforcement:</p>	<p>The City shall use code enforcement to maintain and improve the condition of the existing housing stock and neighborhoods. The City shall implement the Uniform Housing Code, adopted in 2019.</p>	<p>Ongoing throughout the planning period.</p>	<p>With Ordinance 695</p>
<p>Mobile Home Park Maintenance, Improvement, and Rehabilitation</p>	<p>The City shall support the maintenance, improvement, and rehabilitation of mobile home parks in the City</p>	<p>As staff are available to implement</p>	<p>The City is planning to meet with the mobile home park owners as staff is available.</p>

<p>Affirmatively Furthering Fair Housing:</p>	<p>The City shall encourage fair and equal housing opportunity for all persons regardless of age, sex, race, religion, marital status, nationality, disabilities, family size, or other protected status.</p>	<p>Ongoing.</p>	<p>The City is working to create a fair housing program.</p>
<p>Barrier-Free Housing:</p>	<p>The City shall encourage housing that is appropriate for persons with disabilities, especially developmental disabilities.</p>	<p>Ongoing as projects are submitted.</p>	<p>The City has adopted an updated zoning code to meet all state standards.</p>
<p>Housing for Large Families:</p>	<p>The City shall encourage the development of housing to meet the needs of large families</p>	<p>2019-2024</p>	<p>The City has adopted an updated zoning code to reflect all new assembly bills passed</p>
<p>Environmental Justice:</p>	<p>The City shall encourage environmental justice for all residents, regardless of age, sex, race, religion, marital status, nationality, disabilities, family size, or other protected status.</p>	<p>Whenever projects are proposed</p>	<p>City staff is working on a process to distribute the proper information to any neighborhood that could be effected.</p>
<p>Zoning for a Variety of Housing Types:</p>	<p>In accordance with Government Code Section 65583 and 65583.2, the City shall maintain allowed uses in the Municipal Code and periodically revise as needed, to remove constraints on the production of a variety of housing types, including multifamily rental housing, factory-built housing, mobile homes, housing for farmworkers, supportive housing, single-room occupancy units, emergency shelters, and transitional housing.</p>	<p>2019-2024</p>	<p>The City has adopted an updated zoning code to reflect all new assembly bills passed.</p>

<p>Infrastructure Improvements:</p>	<p>The City shall facilitate the construction and improvement of infrastructure (sewer, water, roads, storm drainage, etc.) in appropriate locations to better serve housing and job creation opportunities.</p>	<p>Ongoing as staff time is available.</p>	<p>The City just completed a new road project that repaired our main street and are preparing to repair 5 roads in a subdivision, we also have future road improvement plans lined up.</p>
<p>Fee Deferrals, Streamlining, and Other Incentives:</p>	<p>The City shall consider multiple approaches to encouraging the development of housing affordable to extremely low-, very low-, and low-income households and implement approaches, when feasible, and/or required by state law.</p>	<p>Ongoing and as affordable housing projects are applied for.</p>	<p>The City passed ordinance 702 to allow for the SB9 process.</p>
<p>Off-Site Improvements:</p>	<p>The City shall facilitate assistance with and/or modify off-site development requirements, where appropriate, to address and remove unnecessary governmental constraints to the maintenance, improvement, and development of lower-income housing projects.</p>	<p>Ongoing and as funds are needed.</p>	<p>The City is pro active in assisting developers to get their projects off the ground and will seek funding when it's available to help do so.</p>

<p>Reasonable Accommodations:</p>	<p>The City shall implement the Reasonable Accommodations process in the Zoning Code. The City shall monitor housing development and identify if there are potential standards, procedures, or fees acting as constraints to the maintenance, improvement, and development of housing that meets the needs of people with disabilities.</p>	<p>Review code annually and address identified concerns within a year. Process requests for reasonable accommodations as they are received. Page VII-16 Zoning Code amendments will be made as part of an update the City intends to adopt concurrently with the adoption of the Housing Element.</p>	<p>The City has adopted an updated zoning code to reflect all new assembly bills passed.</p>
<p>Residential By-Right for Developments with 20% Affordable</p>	<p>To comply with AB 1397, vacant sites identified for housing affordable to households with lower incomes in the vacant land inventory in this 6th cycle Housing Element, which also appeared in the 5th and 6th cycle Housing Elements shall be allowed to be developed for residential use by-right, in accordance with Government Code 65583.2(c).</p>	<p>As development proposal are received for these properties.</p>	<p>Magnolia Meadow (53) parcels has 50 low and 3 very low properties authorized by-right.</p>
<p>SB 2 Implementation:</p>	<p>The City will accomplish the objectives in the City's Senate Bill (SB) 2 grant workplan to achieve the goal of allowing and permitting more housing and a wider variety of housing. This will include the elimination of subjective development standards/policies which shall be replaced with objective design standards as required by Government Code Section 65589.</p>	<p>Housing Element will be adopted by February 2021; code updates will be implemented as part of a Zoning Code update that the City intends to adopt concurrently with the adoption of the Housing Element</p>	<p>The City has completed all goals within the SB 2 Implementation.</p>

At-Risk Assisted Housing:	The City shall proactively prevent the displacement of lower-income residents from assisted rental housing units that may convert to market-rate housing in the future.	Monitor units at least annually; take action swiftly when particular units are in danger of being lost.	The City will communicate with Plumas County Community Development Commission regarding the voucher program for low income tenants that could possibly lose their home.
Housing Vouchers:	The City shall continue to support the preservation and use of rental assistance, such as Housing Vouchers.	Ongoing.	The City supports the Plumas County voucher program.
Mobile Home Park Preservation:	The City shall support the preservation of existing affordable housing opportunities for extremely low-, very low-, low-, and moderate-income residents of Corning in mobile home parks.	2019-2024	The City is planning to meet with the mobile home park owners as staff is available.
Relocation Assistance and Replacement Units:	The City shall prevent displacement of residents due to City assisted and/or private rehabilitation and redevelopment activities. To mitigate the loss of affordable housing units, new housing developments shall be required to replace all affordable housing units lost due to new development.	Evaluate establishing a program by 2023, provide relocation assistance and enforce replacement unit requirements throughout the planning period	No affordable housing units have been lost as there is adequate vacant land in the City.
Energy Conservation:	Promote the use of energy conservation measures in the development and rehabilitation of all housing, but especially in housing for low- and moderate-income households	Ongoing throughout the planning period if staff are available.	The City is pro active in implementing energy conservation measures on any new project, staff always encourages solar energy, tree planting and the use of drought tolerant plantings.

Jurisdiction	Coming
Reporting Period	2022 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 06/31/2019 - 06/31/2024

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Note: "-" indicates an optional field
Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional. The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D), are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA* Listed for Informational Purposes Only			Units that Count Towards RHNA* Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields			TOTAL UNITS*	The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1*. For detailed reporting requirements, see the checklist here: https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
	Extremely Low-Income*	Very Low-Income*	Low-Income*	Extremely Low-Income*	Very Low-Income*	Low-Income*		
Rehabilitation Activity								
Preservation of Units At-Risk								
Acquisition of Units								
Mobilehome Park Preservation								
Total Units by Income								

Jurisdiction	Corning	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	6
Moderate	Deed Restricted	0
	Non-Deed Restricted	1
Above Moderate		0
Total Units		7

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
SFA	0	0	0
SFD	0	0	0
2 to 4	2	2	0
5+	0	0	0
ADU	6	5	44691
MH	0	0	0
Total	8	7	44691

Housing Applications Summary	
Total Housing Applications Submitted:	6
Number of Proposed Units in All Applications Received:	7
Total Housing Units Approved:	7
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

	Deed Restricted	Current Year
Low	0	0
	Non-Deed Restricted	7
Moderate	0	0
	Deed Restricted	1
Above Moderate	0	0
Total Units		8

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	6
Moderate	Deed Restricted	0
	Non-Deed Restricted	1
Above Moderate		0
Total Units		7

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	44691
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		44691

and based on the eligible uses specified in Section

	Other Funding	Notes
	None	
	None	
	None	

ITEM NO: J-14
APPROVE PLANS AND
SPECIFICATIONS AND AUTHORIZE
STAFF TO SEEK PROPOSALS FOR THE
PAVEMENT MAINTENANCE PROJECT AT
THE CORNING AIRPORT

April 11, 2023

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: KRISTINA MILLER, CITY MANAGER 
ROBIN KAMPMANN, PE; PUBLIC WORKS/ENGINEER CONSULTANT 

SUMMARY:

City Staff is requesting approval of the plans and specifications and authorization from City Council to seek proposals for proposed Pavement Maintenance Project at the Corning Airport. Plans are attached for Council review. The entire Proposal Packet is available for review at City Hall.

BACKGROUND:

City Staff has been working with Armstrong Consulting to prepare the bid documents and construction plans for the Pavement Maintenance Project at the Corning Airport. Once the bids are received Armstrong will complete the grant application for FAA and Caltrans funding for the design and construction of the pavement maintenance project.

City Staff has already submitted the pre-application for funding and has been authorized by the FAA to move forward with the project. It is anticipated to open construction bids for the projects at the end of April and submit the final grant application immediately after.

FUNDING:

The Engineer's Estimate for this project is \$344,000. Funding for the proposed project, including design, will be 90% FAA grant funded and up to a 10% City match. There is a potential that the City may be able to receive a portion of the City match through a Caltrans Aeronautical grant but funding availability is not know at this time. This is only an estimate, and a final project cost will be determined once the construction bids are received.

RECOMMENDATION:

THAT MAYOR AND COUNCIL APPROVE THE PLANS AND SPECIFICATIONS AND AUTHORIZE STAFF TO SEEK PROPOSALS FOR THE PAVEMENT MAINTENANCE PROJECT AT THE CORNING AIRPORT.

CORNING MUNICIPAL AIRPORT

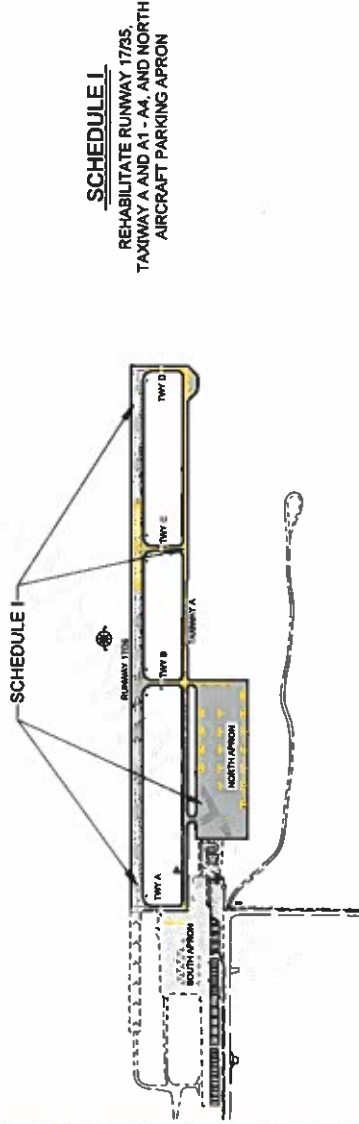
CORNING, CALIFORNIA

CONSTRUCTION DRAWINGS

AIP No. 3-06-0053-OXX-2023

ACI No. 236975

MARCH 2023



REGISTERED PROFESSIONAL ENGINEER
REVIEWED BY AND PREPARED UNDER MY DIRECT SUPERVISION

DATE

INDEX TO SHEETS

COVER SHEET	1.1	
GENERAL NOTES, LEGEND & SURVEY CONTROL	1.2	
REMOVAL PLAN	2.1-2.4	
MARKING PLAN	3.1-3.4	
DETAILS	4.1	
CONSTRUCTION SAFETY & PHASING PLAN	ATTACHED	

SHEET 1.1



236975/01

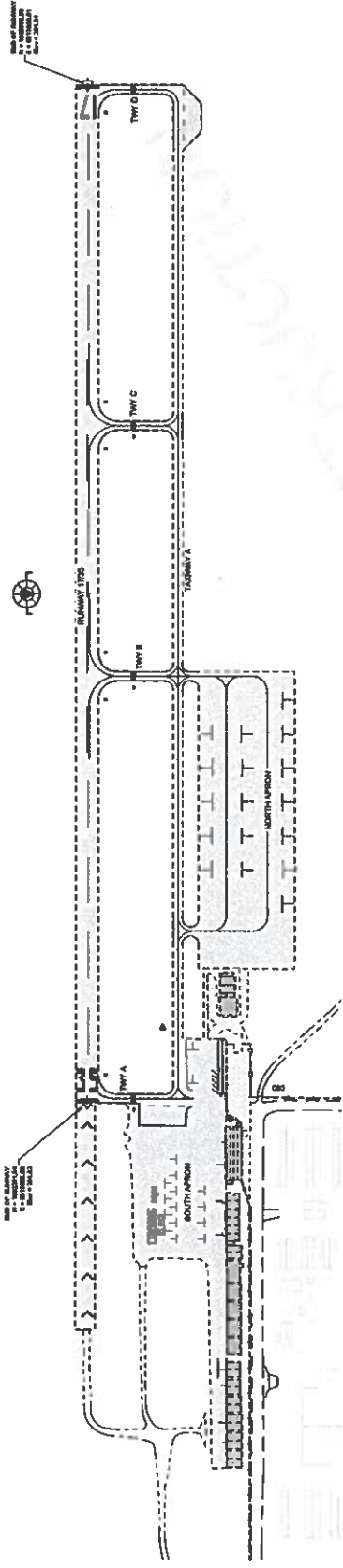
No.	Revisions	Date

AP No. 20878
Date: MARCH 2023
File Name: 20878.rvt

Drawn: M.L.
Checked: C.M.
Approved: C.M.

GENERAL NOTES, LEGEND & SURVEY CONTROL

Sheet **1.2**



AIRPORT LAYOUT & SURVEY CONTROL



- GENERAL NOTES**
1. QUANTITIES ARE COMBINED APPROXIMATE ONLY. EXACT QUANTITIES SHALL BE DETERMINED BY FIELD MEASUREMENT OR SPECIFICATIONS.
 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
 3. THE CONTRACTOR SHALL OBTAIN APPROVAL FROM AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
 5. THE CONTRACTOR SHALL OBTAIN APPROVAL FROM AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.

NOTES TO SURVEYOR:

1. THE PROJECT CONTROL IS A BENCHMARK STATE PLANE COORDINATE SYSTEM.
2. ALL DISTANCE LIMITS ARE IN FEET AT SEASIDE.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.



CAUTION - NOTICE TO CONTRACTOR
THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE AIRPORT MANAGER AND THE COUNTY ENGINEER PRIOR TO BEGINNING CONSTRUCTION.

LEGEND

EXISTING SPOT ELEVATION	PROPOSED FINISHED GRADE ELEVATION
EXISTING GROUND CONTOUR (5' INTERVAL)	PROPOSED GROUND CONTOUR (1' INTERVAL)
EXISTING RUNWAY EDGE LIGHT	PROPOSED RUNWAY EDGE LIGHT
EXISTING TAXIWAY EDGE LIGHT	PROPOSED TAXIWAY EDGE LIGHT
EXISTING RETROREFLECTIVE MARKER	PROPOSED TAXIWAY RETROREFLECTIVE MARKER
EXISTING SPALL MARK / FULL BOX	PROPOSED SPALL MARK / FULL BOX
EXISTING AIRFIELD SIGN	PROPOSED AIRFIELD SIGN
EXISTING BEACON	PROPOSED BEACON AND TOWER
EXISTING WIND CONE	PROPOSED LIGHTED WIND CONE
EXISTING DIMENSIONED CIRCLE	PROPOSED DIMENSIONED WIND CONE
EXISTING PART WALL	PROPOSED DIMENSIONED CIRCLE
EXISTING REEL	PROPOSED SIGN
EXISTING ANTI-COLLISION LIGHT	PROPOSED REEL
EXISTING TOWER ANCHOR	PROPOSED REEL ANCHOR
EXISTING UTILITY POLE	PROPOSED FREIGHT POLE
EXISTING AREA LIGHT	PROPOSED FREIGHT POLE
EXISTING GROUND UTILITY INTERVAL	PROPOSED ELECTRICAL TRANSDUCER
EXISTING MARSH / CLEANOUT	PROPOSED MARSH
EXISTING FIRE HYDRANT	PROPOSED MARSH / CLEANOUT
EXISTING WATER VALVE	PROPOSED STORM SEWER INLET
EXISTING ROAD BARRIER	PROPOSED WATER VALVE
EXISTING SURVEY CONTROL MONUMENT	PROPOSED SURVEY MONUMENT
EXISTING PROPERTY CORNER PINNAC	PROPOSED COUNTERPOSE CABLE
EXISTING AIRFIELD POWER CABLE	PROPOSED CONCRETE ENCASED DUCT BANK
EXISTING CONCRETE DUCT BANK	PROPOSED CONCRETE ENCASED DUCT BANK
EXISTING DUCT BANK	PROPOSED SINGLE DIRECTION
EXISTING SMALL DIRECTION	PROPOSED CHAIN LINK FENCE
EXISTING BARS WIRE FENCE	PROPOSED WOODPILE FENCE
EXISTING WOODPILE FENCE	PROPOSED BARS WIRE FENCE
EXISTING SWATH MARKER LINE	PROPOSED BARS WIRE FENCE
EXISTING WATER LINE	PROPOSED BARS WIRE FENCE
EXISTING OVERHEAD POWER OR TELL. LINE	PROPOSED BARS WIRE FENCE
EXISTING UNDERGROUND COMMUNICATION LINE	PROPOSED BARS WIRE FENCE
EXISTING FIBER OPTIC CABLE	PROPOSED BARS WIRE FENCE
EXISTING UNDERGROUND W/ CLEAN-OUT	PROPOSED BARS WIRE FENCE
EXISTING CONCRETE PAVEMENT	PROPOSED BARS WIRE FENCE
EXISTING ASPHALT PAVEMENT	PROPOSED BARS WIRE FENCE
EXISTING GRAVEL	PROPOSED BARS WIRE FENCE
EXISTING BUILDING	PROPOSED BARS WIRE FENCE
EXISTING UTILITIES	PROPOSED BARS WIRE FENCE

NOTE: LEGEND APPLIES TO ALL SHEETS IN THIS PLAN SET. BE DURING, AND NOT ALL SYMBOLS MAY BE IN PLAN SHEET.

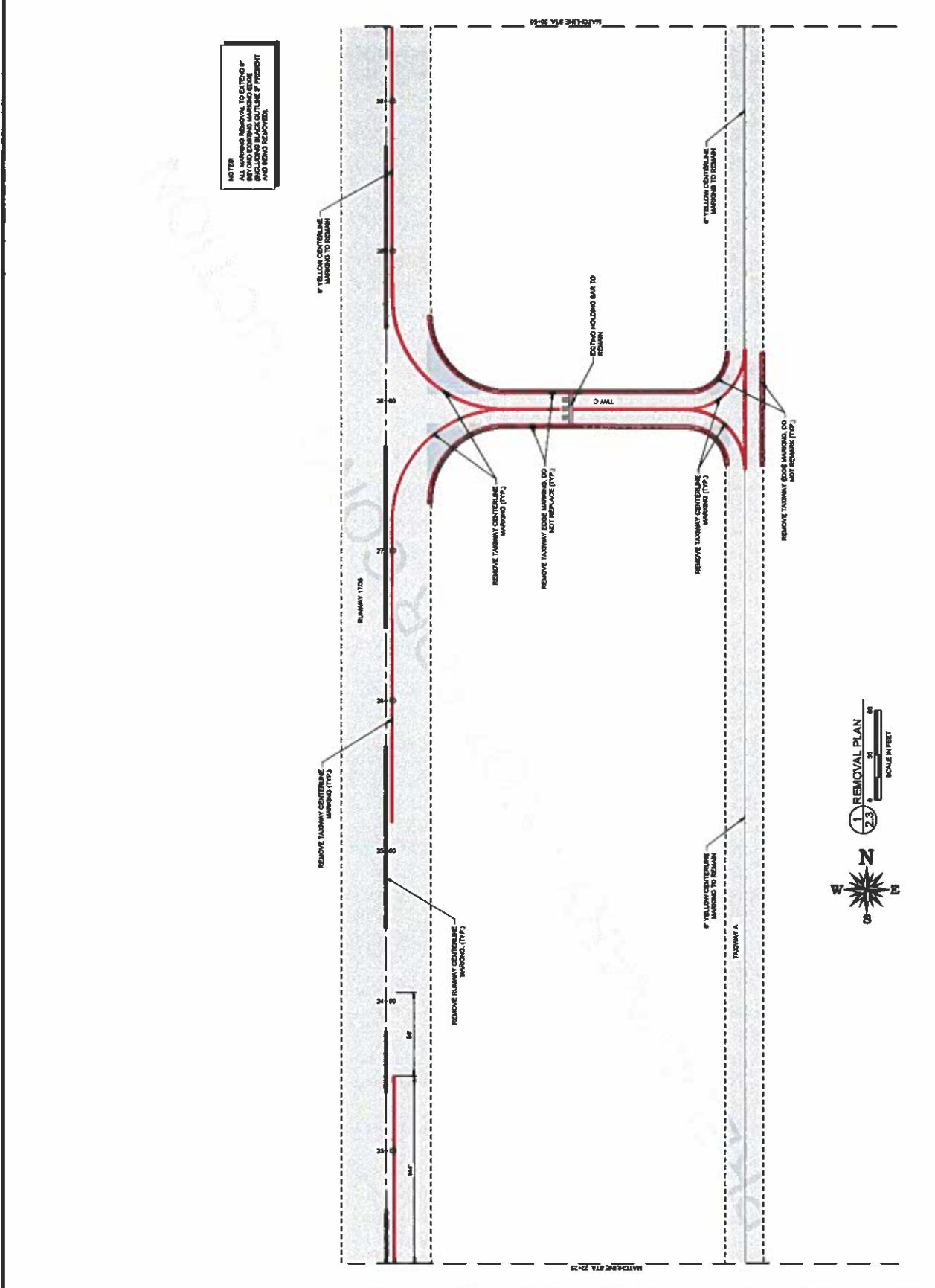
REV	DATE	BY	APP

ACI No. 238773
Date: MARCH 2023
File Name: 23081702

Drawn: M.M.
Checked: C.M.
Approved: C.M.

REMOVAL PLAN

Sheet **2.3**



NOTE:
ALL MARKING REMOVAL TO EXTEND 5' BEYOND BLACK OUTLINE OF PAVEMENT AND SIGN REMOVED.

8" YELLOW CENTERLINE MARKING TO REMAIN

REMOVE TAXIWAY CENTERLINE MARKING (TYP.)

REMOVE RUNWAY CENTERLINE MARKING (TYP.)

REMOVE TAXIWAY CENTERLINE MARKING (TYP.)

REMOVE TAXIWAY EDGE MARKING, DO NOT REPLACE (TYP.)

EXISTING HOLDING BAR TO REMAIN

REMOVE TAXIWAY CENTERLINE MARKING (TYP.)

8" YELLOW CENTERLINE MARKING TO REMAIN

REMOVE TAXIWAY EDGE MARKING, DO NOT REPLACE (TYP.)



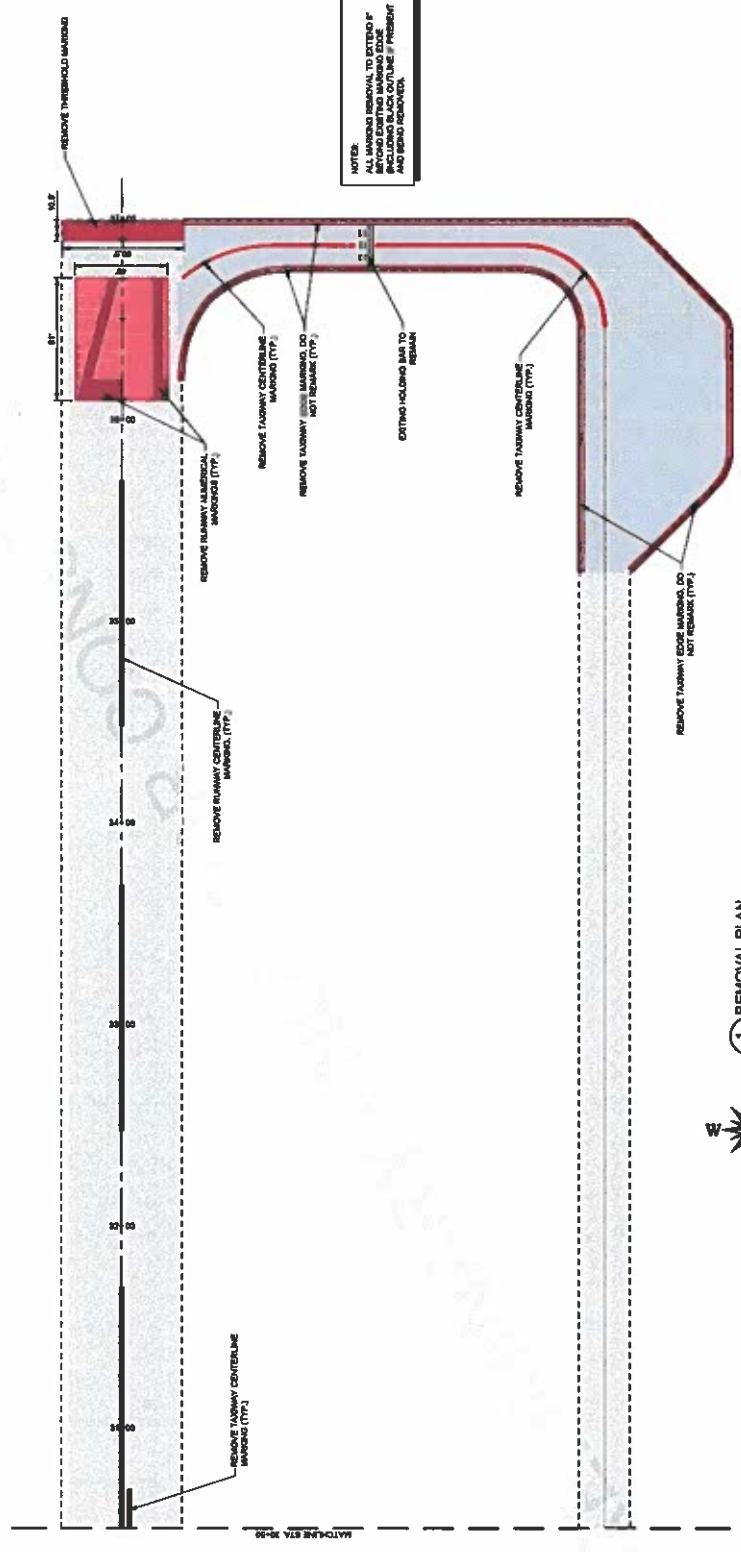
No.	Revisions	Date	By

PROJECT: 230878
DATE: MARCH 2023
FILE NAME: 230878102

DESIGN: JLS/BJ
CHECKED: CBN
APPROVED: CBN

REMOVAL PLAN

Sheet **2.4**



NOTES:
ALL MARKING REMOVAL TO EXTEND TO EXISTING EXTERIOR MARKING EDGE UNLESS OTHERWISE INDICATED. EXISTING HOLDING BARS TO REMAIN.



S:\Corning\Corning\Projects\AIP\230878\230878102.dwg 2/23/2023 2:02:38 AM JLS/BJ

No.	Revisions	Date	By

AD No: 238075
Date: MARCH 2023
Project: 238075.02

Drawn: M.M.
Checked: C.H.
Approved: C.H.

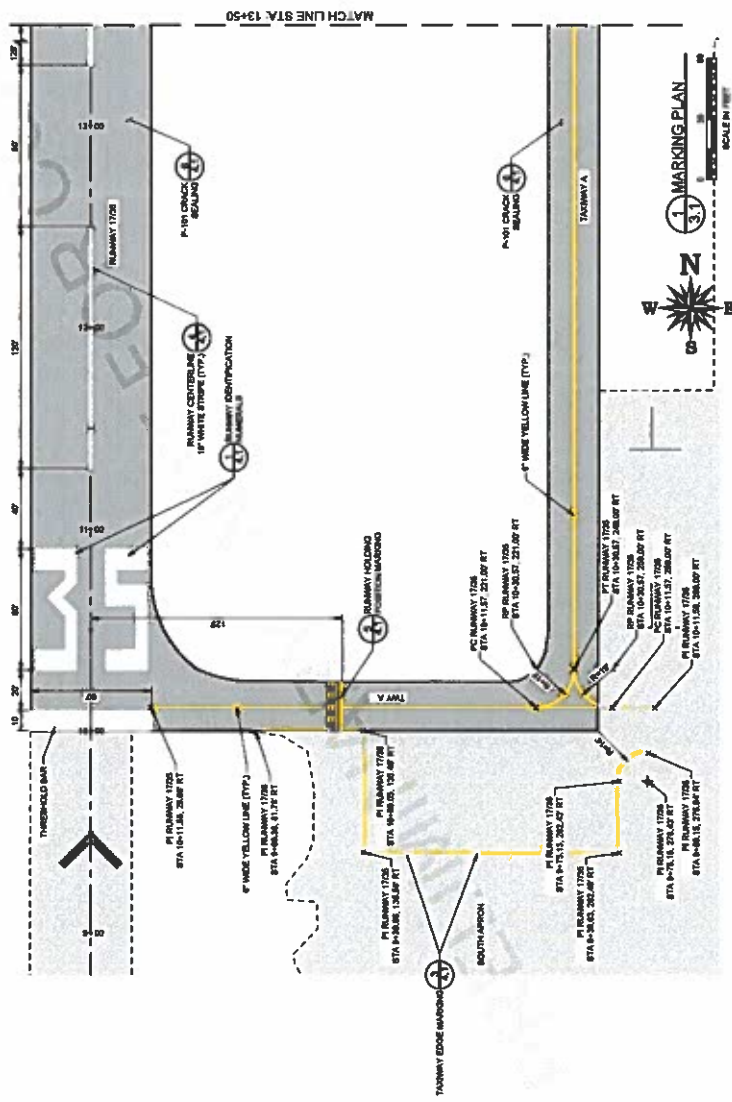
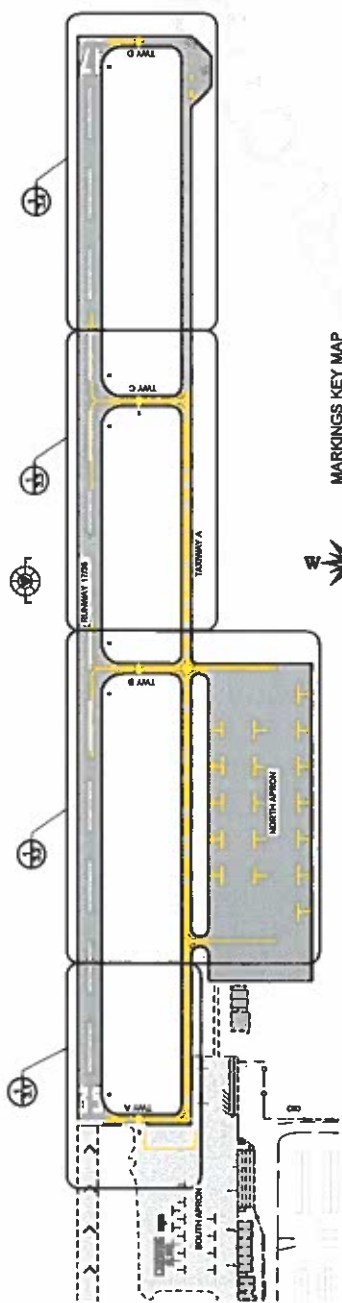
MARKING PLAN

Sheet 3.1

NOTES AND ABBREVIATIONS

1. ALL DIMENSIONS ARE TO THE CENTER OF YELLOW MARKING UNLESS OTHERWISE NOTED.
2. ALL DIMENSIONS ARE TO THE CENTER OF YELLOW MARKING UNLESS OTHERWISE NOTED.

P1 POINT OF INTERSECTION ON LINE
 P2 POINT OF INTERSECTION ON LINE
 PC POINT OF CURVATURE
 RP RADIUS POINT
 LT LEFT
 RT RIGHT



S:\Corning\City\Projects\AIP\AIP-1728-CORNING-AIRFIELD-PAVEMENT-REHABILITATION\Drawings\AIP-1728-CORNING-AIRFIELD-PAVEMENT-REHABILITATION-3.1-MARKING-PLAN.dwg 3/22/2023 2:08:54 AM

Rev	Description	Date	By

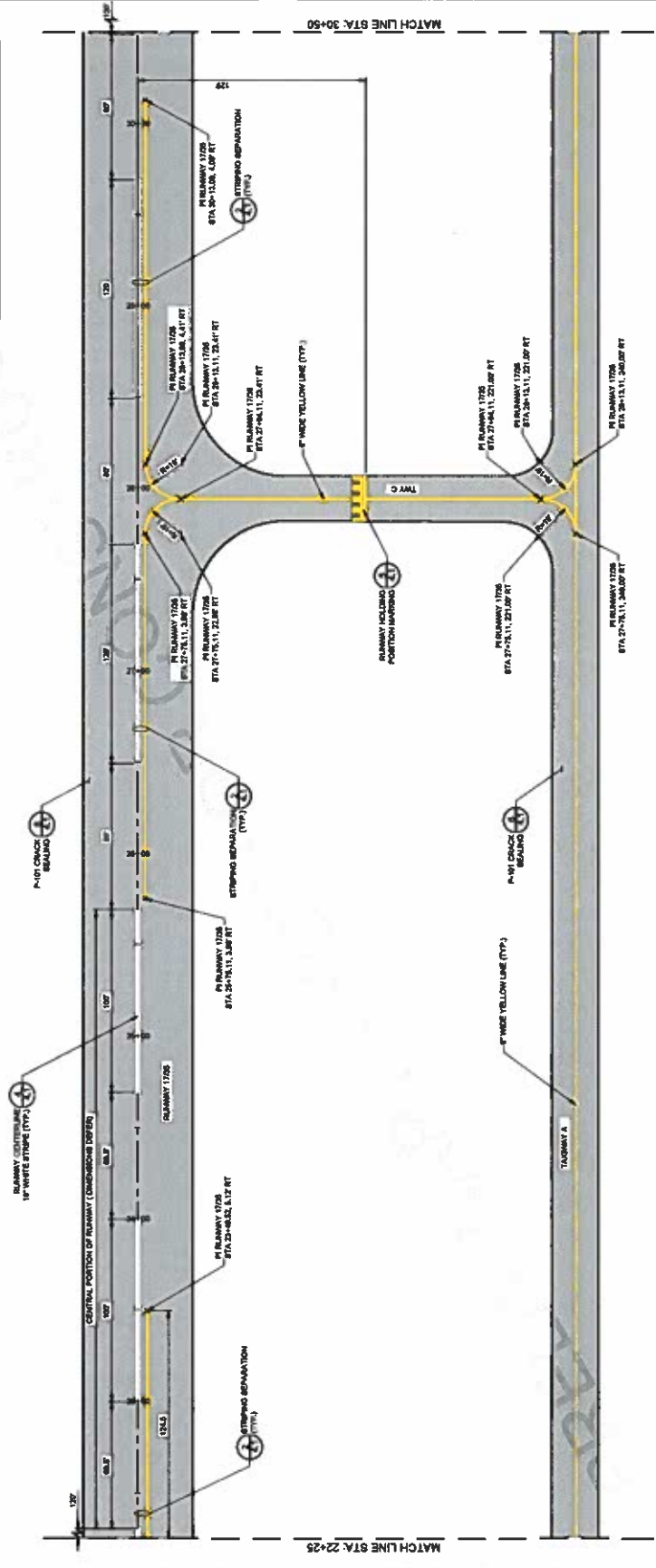
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Date: MARCH 2023
File Name: 220795.DWG

Drawn: BLM
Checked: CEM
Approved: CEM

MARKING PLAN

Sheet **3.3**

- NOTES AND ABBREVIATIONS**
- ALL DIMENSIONS ARE TO THE CENTER OF YELLOW HANDS OR UNLESS OTHERWISE NOTED.
 - FOR MARKINGS THAT ARE TO BE REPAIRED IN PLACE THE ORIGINAL LOCATION SHOULD BE MATCHED. ORIGINAL LOCATIONS SHOULD BE MATCHED.
- PI POINT OF INTERSECTION/POINT ON LINE
 PC POINT OF CURVATURE
 RP RADIUS POINT
 LT LEFT
 RT RIGHT



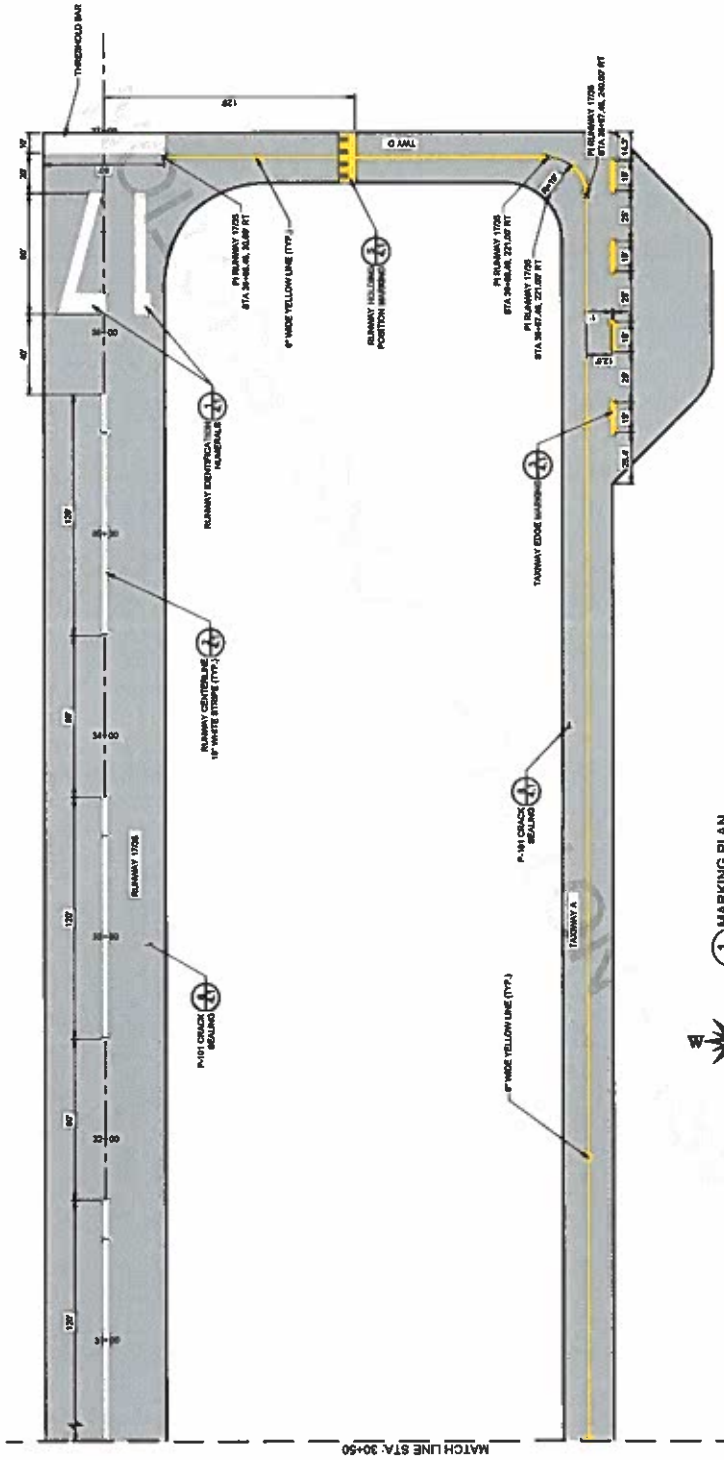
No.	Revision	Date	By

AGC No. 23879
Date: MARCH 2023
File No: 2307030

Drawn: MAM
Checked: CMH
Approved: CMH

MARKING PLAN

Sheet **3.4**



- NOTES AND ABBREVIATIONS**
1. ALL DIMENSIONS ARE TO THE CENTER OF YELLOW MARKING UNLESS OTHERWISE NOTED.
 2. FOR MARKINGS THAT ARE TO BE REPAIRED BY PLACE THE ORIGINAL LOCALITY MARKING SHALL BE MAINTAINED.
- PI POINT OF INTERSECTION ON LINE
 PC POINT OF CURVATURE
 RP RADIUS POINT
 LT LEFT
 RT RIGHT



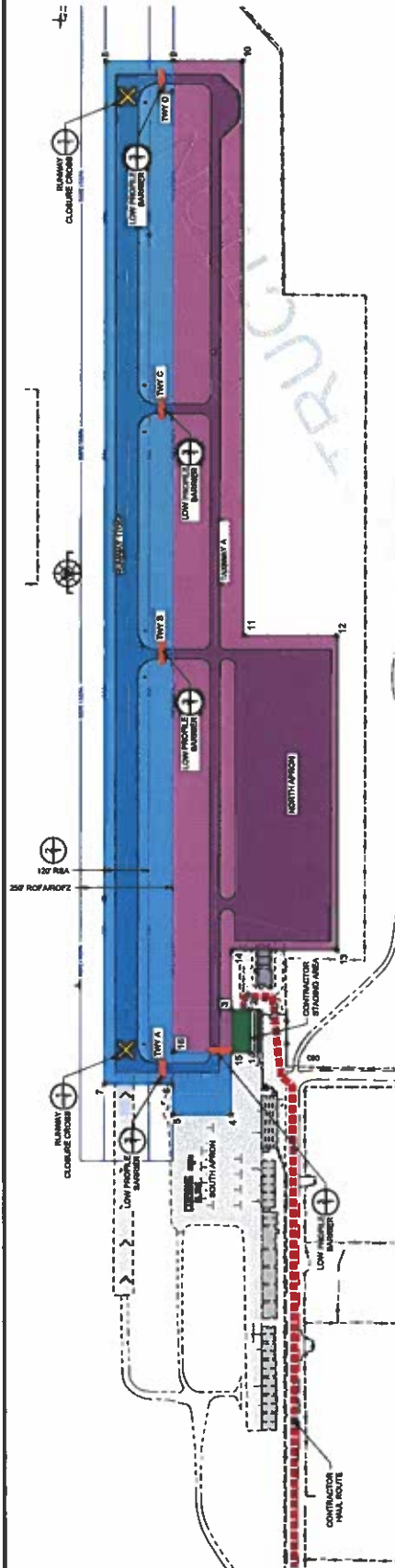
MATCH LINE STA. 30+50

No.	Revision	Date

ADD No. 20875
Date: MARCH 2022
File Name: 20875.rvt

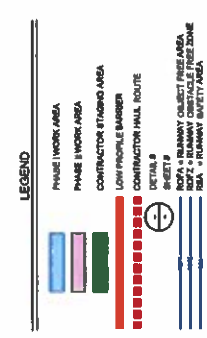
Drawn: MLJ
Checked: CMH
Approved: CMH

**CONSTRUCTION
SAFETY &
PHASING
PLAN**

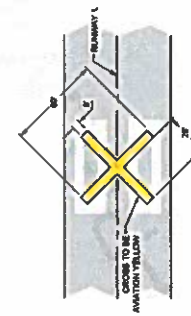


POINT #	ELEVATION	WORK AREA COORDINATES	LATITUDE	LONGITUDE
1	148'	N203°09'23.11"	W122°19'11.88"	
2	148'	N203°09'44.33"	W122°19'11.88"	
3	148'	N203°09'44.33"	W122°19'13.28"	
4	148'	N203°09'11.82"	W122°19'13.28"	
5	148'	N203°09'11.82"	W122°19'14.61"	
6	148'	N203°09'23.27"	W122°19'14.61"	
7	148'	N203°09'23.27"	W122°19'16.01"	
8	148'	N203°09'44.69"	W122°19'16.01"	
9	148'	N203°09'44.69"	W122°19'17.42"	
10	148'	N203°09'44.69"	W122°19'18.82"	
11	148'	N203°09'44.69"	W122°19'20.22"	
12	148'	N203°09'44.69"	W122°19'21.62"	
13	148'	N203°09'44.69"	W122°19'23.02"	
14	148'	N203°09'44.69"	W122°19'24.42"	
15	148'	N203°09'44.69"	W122°19'25.82"	
16	148'	N203°09'44.69"	W122°19'27.22"	

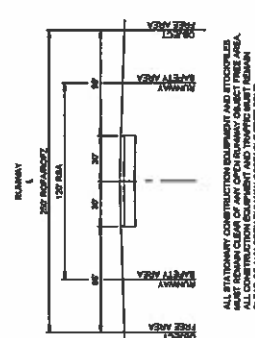
LATITUDE AND LONGITUDE COORDINATES DETERMINED FROM THE AIRFIELD SURVEY. ELEVATION LIMITS DETERMINED FROM GOOGLE EARTH.



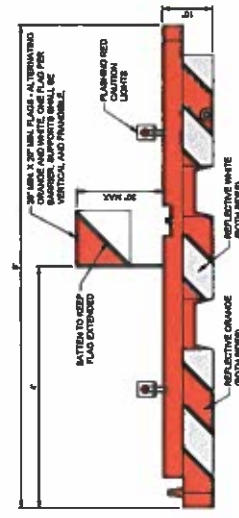
NOTES:
1. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO RUNWAY SURFACES OR OTHER PLAT MATERIALS WHICH OCCUR DURING CONSTRUCTION ACTIVITIES TO MAINTAIN. ANY DAMAGE SHALL BE REPAIRED BY THE CONTRACTOR AT NO EXPENSE TO THE SPONSOR.



2. EACH REQUIRED PER CLOSED RUNWAY: INCIDENTAL TO BE APPLIED OVER RUNWAY SURFACES OR RUNWAY GRAY RUNWAY SURFACES PRIOR TO CONSTRUCTION ACTIVITIES. OTHER PLAT MATERIALS WHICH SHALL BE SECURELY FASTENED TO PAVEMENT AND/OR ABSORBENTLY REPORTED WITH ROAD MAINT.



1 SAFETY AREAS
2 NOT TO SCALE



3 LOW PROFILE SAFETY BARRIER
1 NOT TO SCALE

- NOTES:**
1. BARRIERS SHALL BE BISHMAN INDUSTRIES, 18" H 18" LOW PROFILE AIRPORT BARRIER, AS SHOWN, OR APPROVED EQUAL.
 2. THE SURFACE OF BARRIERS AND WHITE STRIPES SHALL BE REFINISHED WITH SMOOTH SURFACE TYPE REFLECTIVE PAINT.
 3. LIGHTS MUST BE MOUNTED ON BARRIERS AND SPACED AT NO MORE THAN 18 FT.
 4. THE BARRIERS SHALL BE WEATHER ADAPT PROOF AND CAPABLE OF WITHSTANDING UP TO 100 M.P.H. WIND FORCE.
 5. PAVED AND UNPAVED AREAS SHALL BE HEAVILY OPERATED AND SHALL SURVIVE EACH INTENSITY SO AS TO BE REPAIRED TO ORIGINAL CONDITION.
 6. THE CONTRACTOR SHALL CHECK ALL BARRIERS AND LIGHTS EACH DAY BEFORE LEAVING THE AIRPORT TO ENSURE LIGHTS ARE WORKING PROPERLY AND MAY NOT LEAVE WITHOUT ALL BARRIERS AND LIGHTS BEING IN PROPER WORKING ORDER.

CORNING MUNICIPAL AIRPORT

Corning, California

CONTRACT DOCUMENTS INCLUDING DETAILED SPECIFICATIONS

SCHEDULE I

Rehabilitate Runway 17/35, Taxiways A - D, and North Aircraft Parking Apron

AIP No. 3-06-0053-0xx-2023

ACI No. 236975

April 2023



A LOCHNER COMPANY

751 Horizon Court, Suite 255

Grand Junction, Colorado 81506

Phone: (970) 242-0101

www.armstrongconsultants.com

CORNING MUNICIPAL AIRPORT

CORNING, CALIFORNIA

**Contract Documents
including
Detailed Specifications**

**AIP No. 3-06-0053-0xx-2023
ACI No. 236975**

CERTIFICATION

I hereby certify that these plans and specifications for Corning Municipal Airport Improvements, AIP No. 3-06-0053-0xx-2023, were prepared under my direct supervision for the Owners thereof.

Reviewed by and prepared under my direct supervision:

Registered Professional Engineer

Date

ARMSTRONG CONSULTANTS, INC.
Airport Engineering, Planning & Environmental Studies
751 Horizon Court, Suite 255
Grand Junction, Colorado 81506
Phone: (970) 242-0101
www.armstrongconsultants.com

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INVITATION FOR BIDS
FOR IMPROVEMENTS TO
CORNING MUNICIPAL AIRPORT
REHABILITATE AIRFIELD PAVEMENT
CORNING, CALIFORNIA

AIP NO. 3-06-0053-0XX-2023

Online bids for improvements to the Corning Municipal Airport, AIP No. 3-06-0053-0xx-2023, will be received by the via online bidding through Quest CDN at www.armstrongconsultants.com until April 26, 2023 at 1:00 p.m., PDT. Online bidding will begin on April 24, 2023.

The work involved includes the following:

SCHEDULE I

REHABILITATE RUNWAY 17/35, TAXIWAYS A AND A1 - A4, AND NORTH AIRCRAFT PARKING APRON

For a complete set of Plans, Specifications and Contract Documents all purchases must be made through our website at www.armstrongconsultants.com. A digital copy may be downloaded for \$60.00, this will include access to online bidding. There will be no refunds.

Each bid must be accompanied by a Bid Bond executed by a Surety Company in an amount not less than five (5) percent of the total bid made payable to the City of Corning.

The Bidder must supply all the information required by the proposal forms and specifications and he/she must bid on all items of every schedule. The City of Corning reserves the right to waive any informality in, or to reject any or all portions of, the various bid items. No proposal may be withdrawn for a period of ninety (90) days from the opening thereof.

A non-mandatory pre-bid meeting will be held via videoconference on April 19, 2023 at 1:00 p.m., PDT. Meeting access instructions will be sent to all planholders. Questions should be emailed to Chris Nocks at cnocks@armstrongconsultants.com.

The proposed contract is under and subject to Executive Order 11246 of 24 September 1965, as amended and to the equal opportunity clause and the Standard Federal Equal Employment Opportunity Construction Contract Specifications, including the goals and timetables for minority and female participation.

The proposed contract is subject to the provisions of Department of Transportation Regulations 49 CFR Part 26 (Disadvantaged Business Enterprise Participation).

Minimum wage rates as established by the Secretary of Labor are applicable to all schedules awarded for this project.

The proposed contract is under and subject to the following federal provision(s):

Affirmative Action Requirement
Buy American Preference

Civil Rights – Title VI Assurance
Debarment and Suspension
Federal Fair Labor Standards Act (Federal Minimum Wage)
Trade Restriction Certification
Procurement of Recovered Materials

Any questions regarding this project are to be directed to the office of Armstrong Consultants, Inc., Grand Junction, Colorado, (970) 242-0101 for interpretation.

CORNING, CALIFORNIA

Corning Observer
Published: April 12 and 19, 2023

INSTRUCTIONS TO BIDDERS

- 1. Defined Terms.** Terms used in these Instructions to Bidders, which are defined in the General Provisions of the Construction Contract, have the meanings assigned to them in the General Provisions. The term "Successful Bidder" means the lowest, qualified, responsible Bidder to whom the Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award.

- 2. Copies of Bidding Documents**
 - 2.1** Complete sets of the Bidding Documents may be obtained from Engineer (unless another issuing office is designated in the Advertisement or Invitation to Bid) for the deposit sum stated in the Advertisement or Invitation to Bid. The deposit will not be refunded. Partial sets of Bidding Documents shall not be issued. Portions of the Contract Documents not produced by the Owner or Engineer will not be furnished.

 - 2.2** Complete sets of Bidding Documents shall be used in preparing Bids; neither Owner nor Engineer assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

 - 2.3** Owner and Engineer in making copies of Bidding Documents available on the above terms do so only for the purpose of obtaining Bids on the Work and do not confer a license or grant for any other use.

- 3. Qualifications of Bidders**
 - 3.1** Evidence of appropriate licensing by the California Contractor's State License Board shall be submitted to the Sponsor with the bid proposal indicating the appropriate license classification for the work specified. For this project the Sponsor has determined that, at a minimum, the Prime Contractor shall possess the following license, or be licensed as a General Engineering Contractor:

- 4. Examination of Contract Documents and Site**
 - 4.1** Before submitting a Bid, each Bidder must (a) examine the Contract Documents thoroughly, (b) visit the site to familiarize himself with local conditions that may in any manner affect cost, progress or performance of the Work, (c) familiarize himself with federal, state and local laws, ordinances, rules and regulations that may in any manner affect cost, progress, or performance of the Work; and (d) study and carefully correlate Bidder's observations with the Contract Document.

 - 4.2** Where any soils investigation or report of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the Work which have been relied upon by Engineer in preparing the Drawings and Specifications, for the convenience of the Bidder, the Engineer will make copies of such reports available to any Bidder requesting them. These reports are not guaranteed as to accuracy or completeness, nor are they part of the Contract Documents. Before submitting his Bid, each Bidder will, at his own expense, make such additional investigations and tests as the Bidder may deem necessary to determine his Bid for performance of the Work in accordance with the time, price and other terms and conditions of the Contract Documents.

- 4.3 On request, Owner will provide each Bidder access to the site to conduct such investigations and tests as each Bidder deems necessary for submission of his Bid.
- 4.4 The lands upon which the Work is to be performed, rights-of-way for access thereto and other lands designated for use by Contractor in performing the Work are identified in the Special Provisions, General Provisions, or Drawings.
- 4.5 Drawings and Specifications were prepared on the basis of interpretation, judgment and discretion of Engineer. Accuracy of the Drawings and Specifications cannot be guaranteed. Questions about perceived inconsistencies, ambiguities or errors should be directed to the Engineer. By submitting its Bid, Bidder waives the right to assert that inconsistencies, ambiguities or errors impacted its Bid, Bidder assumes the risk attendance to successful performance of the work, waives all claims for additional compensation or time extensions on the grounds that the nature or amount of work to be done was not understood at the time of Bidding and waives all claims of any nature against the Owner and the Engineer arising out of or related to submission of its bid. The submission of a Bid will constitute an incontrovertible representation by the Bidder that he has complied with every requirement of this Article 4 and that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.
- 4.6 The Bid Set of Drawings and Specifications may have been obtained through a plan room, either physically or through Internet access. Bidder acknowledges that the Engineer has no control over the operation of the plan room. Bidder acknowledges and accepts sole responsibility for obtaining all Bid information, including but not limited to, Addenda which may be issued subsequent to the Original Bid Set.
5. **Interpretations.** All questions about Contract Documents including Detailed Specifications and/or Construction Plans shall be submitted to Engineer in writing. Questions will be accumulated and a reply will be issued by Addendum. Bidders identified on the planholders list will be notified by email that an Addendum is available by no later than **three (3) business** days before the scheduled Bid Opening. Questions received less **than five (5) business** days prior to the time and date for opening Bids will not be answered. Only questions answered by formal written Addenda will be binding and receipt of all addenda must be properly acknowledged on the appropriate proposal page. If acknowledgement for receiving any of the issued addenda is missing, then your bid will not be accepted. Oral and other interpretations or clarifications will be without legal effect.
6. **Bid Security**
- 6.1 Bid Security shall be made payable to Owner, in an amount of five (5) percent of the Bidder's total Bid price and in the form of a Bid Bond issued by a Surety as assurance that the Bidder will, upon acceptance of his Bid, execute such contractual documents as may be required within the time specified.
- 6.2 The Bid Security of the successful Bidder will be retained until such Bidder has executed the Agreement and furnished the required Contract Security; whereupon, it will be returned; if the successful Bidder fails to execute and deliver the Agreement and furnish the required Contract Security within 10 days of the Notice of Award, Owner may annul the Notice of Award and the Bid Security of that Bidder will be forfeited. The Bid Security of any Bidder whom the Owner believes to have a reasonable chance of receiving the award may be

retained by the Owner until the earlier of the seventh day after the "effective date of the Agreement" or the ninety first day after the Bid opening. Bid Security of other Bidders will be returned within seven days of the Bid opening.

7. **Contract Time.** The number of days within which, or the date by which the Work is to be completed, (the Contract Time) is set forth in Article 31 of the Agreement.
8. **Liquidated Damages.** Provisions for liquidated damages, if any, are set forth in the Agreement.
9. **Substitute Material and Equipment.** The Contract, if awarded, will be on the basis of material and equipment described in the Drawings or specified in the Specifications without consideration of possible substitute or "or-equal" items. Whenever it is indicated in the Drawings or specified in the Specifications that a substitute or "or-equal" item of material or equipment may be furnished or used by Contractor if acceptable to Engineer, application for such acceptance will not be considered by Engineer until after the "effective date of the Agreement." The procedure for submittal of any such application by Contractor and consideration by Engineer is set forth in Section 60, paragraph 3 of the General Provisions that may be supplemented in the Special Provisions.

10. Subcontractors

- 10.1 Proposal requires that the identity of intended Subcontractors be submitted to Owner. If Owner or Engineer, after due investigation, has reasonable objection to any proposed Subcontractor, other person or organization, either may, before giving the Notice of Award, request the apparent Successful Bidder to submit an acceptable substitute without an increase in Bid price. If the apparent Successful Bidder declines to make any such substitution, the Contract shall not be awarded to such Bidder, but his declining to make any such substitution will not constitute grounds for sacrificing his Bid Security. Any Subcontractor, other person or organization so listed and to whom Owner or Engineer does not make written objection prior to the giving of the Notice of Award will be deemed acceptable to Owner and Engineer.
- 10.2 In contracts where the Contract Price is on the Basis of Cost-of-the-Work Plus a Fee, the apparent Successful Bidder, prior to the Notice of Award, shall identify, in writing to Owner, those portions of the Work that such Bidder proposes to subcontract and after the Notice of Award may only subcontract other portions of the Work with Owner's written consent.
- 10.3 No Contractor shall be required to employ any Subcontractor, other person or organization against which he has reasonable objection.

11. Bid Proposal Form

- 11.1 The Bid Proposal Form is attached hereto; additional copies may be obtained from Engineer.
- 11.2 Bid Proposal Forms must be completed in ink or by typewriter. The Bid price of each item on the form must be stated in words and numerals; in case of a conflict, words will take precedence.
- 11.3 Bids by corporations must be executed in the corporate name by the president or a vice-president (or other corporate officer accompanied by evidence of authority to sign) and the

corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be shown below the signature.

- 11.4 Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.
- 11.5 All names must be typed or printed below the signature.
- 11.6 The Bid shall contain an acknowledgment of receipt of all Addenda (the numbers of which shall be filled in on the Bid Form).
- 11.7 The address to which communications regarding the Bid are to be directed must be shown.

12. Submission of Bids

- 12.1 Bidders must submit proposals for all of the work entailed by all of the schedules. A bidder may not submit a proposal for some, but not all, of the schedules.
- 12.2 Bids shall be submitted online at the time indicated in the Advertisement or Invitation to Bid. Online bid submittal should be per the system requirements.
- 12.3 Each Bidder will submit the following in the online system as indicated in the Advertisement or Invitation to Bid:
 - A. The Owner's copy of the Proposal and such other items as may be required to accompany the Proposal. The entire contract documents book is not required to be submitted.
 - B. **Bid Security.** For online submittal, the Bid Security shall be uploaded as required in the system.

13. Modification and Withdrawal of Bids. Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids.

14. Opening of Bids. When Bids are opened publicly, they will be read aloud and an abstract of the amounts of the base Bids and major alternates (if any) will be made available within seven (7) days after the opening of Bids.

15. Bids to Remain Open. All Bids shall remain open for the period specified in General Provision 30-02, but Owner may, at his sole discretion, release any Bid and return the Bid Security prior to that date.

16. Award of Contract

- 16.1 Owner reserves the right to reject any and all Bids, to waive any and all informalities and to negotiate contract terms with the Successful Bidder. The Owner further reserves the right to disregard all nonconforming, nonresponsive, or conditional Bids. Discrepancies between words and figures will be resolved in favor of words. Discrepancies between the indicated

sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

- 16.2 In evaluating Bids, Owner shall consider the qualifications of the Bidders, whether or not the Bids comply with the prescribed requirements and alternates and unit prices, if requested in the Bid forms. It is Owner's intent to accept alternates (if any are accepted), but Owner may accept them in any order or combination.
- 16.3 Owner may consider the qualifications and experience of Subcontractors and other persons and organizations (including those who are to furnish the principal items of material or equipment) proposed for those portions of the Work as to which the identity of Subcontractors and other persons and organizations must be submitted as provided in the Proposal. Operating costs, maintenance considerations, performance data and guarantees of materials and equipment may also be considered by Owner. A Certification of Inclusion of Labor and EEO Requirements in Subcontracts shall be submitted to the Owner for each subcontract.
- 16.4 Owner may conduct such investigations as he deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of the Bidders, proposed Subcontractors and other persons and organizations to do the Work in accordance with the Contract Documents to Owner's satisfaction within the prescribed time.
- 16.5 Owner reserves the right to reject the Bid of any Bidder who does not pass any such evaluation to Owner's satisfaction.
- 16.6 The scope of the project may be revised prior to award depending on the availability of funds. If the Contract is to be awarded, it will be awarded based on the lowest responsive Bid total of the awarded items.
- 16.7 If the Contract is to be awarded, Owner will give the Successful Bidder a Notice of Award within the period specified in General Provision 30-02.

17. Performance and Other Bonds. Article 34 of the Agreement sets forth Owner's requirements as to performance and other Bonds. When the Successful Bidder delivers the executed Agreement to Owner, it shall be accompanied by the required Contract Security.

18. Agreement

- 18.1 The successful Bidder shall, within 15 days after Notification of the Award:
 - A. Enter into an Agreement, in writing, with Owner covering all matters detailed in these Specifications and his Proposal.
 - B. Execute the necessary Bonds with Surety acceptable to the Owner as indicated in the Agreement.
 - C. Show evidence of adequate insurance acceptable to the Owner as defined by the General Provisions and Special Provisions.

- D. If requested by the Owner, provide a fully detailed financial statement.
- 18.2 The aforesaid Agreement and Bonds shall be subject to approval by the Owner's Attorney. All Bonds are to be furnished at the sole cost of the successful Bidder. Surety therein provided for shall be a Corporate Surety authorized to do business in the State of California.
- 18.3 The Agreement, when executed, shall be deemed to include the entire Agreement between the parties hereto and the Contractor shall not claim any modification thereof resulting from any representation of the Owner or any other person.
19. **State and Federal Regulations.** The successful Contractor must fully comply with all applicable Federal and State requirements pertaining to the work, employees used on the job and any special requirements pertaining to work procedures.
20. **Disadvantaged Business Enterprises (DBE).** This project includes Disadvantaged Business Enterprises clauses. See Article 12 of the Agreement.
- 20.1 The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsiveness, the Bidder or Offeror must submit the following information with its proposal on the forms provided herein:

- A. The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will participate in the contract;
- B. A description of the work that each DBE firm will perform;
- C. The dollar amount of the participation of each DBE firm listed under (1);
- D. Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Owner's project goal,
- E. Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
- F. If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.
- 20.2 **Good Faith Efforts.** The following actions, by the Bidder, are generally considered a sign of good faith effort. This list is not exclusive or exhaustive but should be used as a guide in determining good faith effort.
- A. Attendance at Pre-bid meetings scheduled to inform DBE's of the Project.

- B. Advertisement in general circulation, trade association and minority focus media concerning subcontracting opportunities.
 - C. Written notice to DBE's, allowing sufficient time for reply.
 - D. Follow-up of initial solicitation.
 - E. Section of portions of the work likely to be performed by DBE's.
 - F. Provide interested DBE's adequate information for bidding.
 - G. Negotiation with interested DBE's.
 - H. Assist interested DBE's with bonding; insurance; credit, or in obtaining equipment, supplies and materials.
 - I. Use of minority contractors' groups and minority business assistance offices.
- 20.3 Contract Goals.** The Bidder shall Subcontract 6.43 percent of the dollar value of the total amount of a D.O.T.-assisted Contract to qualified DBE Contractors.
- 20.4** The requirements of 49 CFR part 26 apply to this contract. It is the policy of the City of Corning to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

21. Affirmative Action (41 CFR part 60-4 and Executive Order 11246)

This project includes Affirmation Action clauses. See Article 2 of the Agreement.

22. Buy American Preference (Title 49 USC § 50101, Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers, Bipartisan Infrastructure Law (Pub. L. No. 117-58), Build America, Buy America (BABA))

This project includes Buy American Preference clauses. See Article 4 of the Agreement.

23. Title VI Solicitation Notice (49 USC § 47123 and FAA Order 1400.11)

The Corning Municipal Airport , in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

24. Federal Fair Labor Standards Act (Federal Minimum Wage) (29 USC § 201, et seq, 2 CFR § 200.430)

This project includes Federal Fair Labor Standards Act (Federal minimum Wage) clauses. See Article 17 of the Agreement.

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PROPOSAL

**FOR IMPROVEMENTS TO
CORNING MUNICIPAL AIRPORT
REHABILITATE AIRFIELD PAVEMENT
CORNING, CALIFORNIA
AIP NO. 3-06-0053-0XX-2023**

TO: City of Corning
794 Third Street
Corning, California 96021

The undersigned Bidder, having examined the Plans, Specifications and other Contract Documents as designated and all Addenda thereto; having investigated the location of and conditions affecting the Proposed Work; and being acquainted with and fully understanding the extent and character of the Work covered by this Proposal and all factors and conditions affecting or which may be affected by the Work;

HEREBY PROPOSES, pursuant to the Invitation for Bids published April 12 and 19, 2023, to furnish all required materials, tools, equipment and plant; to perform all necessary labor and superintendence; and to undertake and complete the Work required for Corning Municipal Airport , AIP No. 3-06-0053-0xx-2023, in Corning, California, in full accordance with Plans, Specifications and Contract Documents hereto attached or by reference made a part thereof, at and for the following prices:

BID SCHEDULE

SCHEDULE I - REHABILITATE RUNWAY 17/35, TAXIWAYS A AND A1 - A4, AND NORTH AIRCRAFT PARKING APRON

Item No.	Spec. No.	Description	Est. Qty.	Unit	Unit Price in Figures and in Writing	Total Price
I-1	C-105	Mobilization	1	LS	\$	\$
I-2	P-101	Crack Sealing	10	TON	\$	\$
I-3	P-608a	Asphalt Surface Treatment (With Sand)	17,995	SY	\$	\$
I-4	P-608b	Asphalt Surface Treatment	33,630	SY	\$	\$
I-5	P-608c	Runway Friction Testing		LS	\$	\$
I-6	P-620a	Marking Removals		SF	\$	\$
I-7	P-620b	Temporary Marking		SF	\$	\$
I-8	P-620c	Marking		SF	\$	\$
TOTAL BID AMOUNT – SCHEDULE I					\$	

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

A Bidder must have properly completed this form to be considered an eligible Bidder.

The Bidder shall complete the following statement by checking the appropriate boxes.

The Bidder *has* *has not*
participated in a previous contract subject to the equal opportunity clause prescribed by Executive Order 11246.

The Bidder *has* *has not*
submitted all compliance reports in connection with any such contract due under the applicable filing requirements; and that representations indicating submission of required compliance reports signed by Proposed Subcontractors will be obtained prior to Award of Subcontracts.

If the Bidder has participated in a previous Contract subject to the equal opportunity clause and has not submitted compliance reports due under applicable filing requirements, the Bidder shall submit a compliance report on Standard Form 100, 'Employee Information Report EEO-1' prior to the Award of Contract.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) UTILIZATION FORM

The undersigned bidder/offeror has satisfied the requirements of the bid specification in the following manner:

- Bidder/offeror has met the DBE contract goal.
The bidder/offeror is committed to a minimum of _____% DBE utilization on this contract.
- Bidder/offeror has not met the DBE contract goal.
The bidder/offeror is committed to a minimum of _____% DBE utilization on this contract and has submitted documentation demonstrating good faith efforts.

Legal name of bidder/offeror's firm

Bidder/Offeror Representative:

Name & Title

Signature

Date

LETTER OF INTENT FORM

The authorized representative (AR) named below must be an individual vested with the authority to make contracting decisions on behalf of the firm.

Name of Bidder/Offeror's Firm

Name & Title of Firm's AR

Phone

Email

Name of DBE Firm

Name & Title of DBE Firm's AR

Phone

Email

Address

City

State/ Zip

Work to be performed by DBE firm:

Description of Work	NAICS	Dollar Amount / % ¹	Dealer/Manufacturer ²

¹Percentage is to be used only in negotiated procurements, including design-build contracts.

²For material suppliers only, indicate whether the DBE is a manufacturer or a regular dealer as defined by §26.55.

The undersigned bidder/offeror is committed to utilizing the above-named DBE firm for the work described above. The total expected dollar value of this work is \$ _____. The bidder/offeror understands that if it is awarded the contract/agreement resulting from this procurement, it must enter into a subcontract with the DBE

firm identified above that is representative of the type and amount of work listed. Bidder/offeror understands that upon submitting this form with its bid/offer, it may not substitute or terminate the DBE listed above without following the procedures of 49 CFR Part 26, §26.53.

Signature of Bidder/Offeror's Authorized Representative

Date

The undersigned DBE affirms that it is ready, willing, and able to perform the amount and type of work as described above, and is properly certified to be counted for DBE participation, therefore.

Signature of DBE's Authorized Representative

Date

If the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent shall be null and void.

Submit this form for each DBE subcontractor.

BIDDER'S SUBCONTRACTOR'S LIST
 (This form should include DBE and Non-DBE Subcontractor's)

Date: _____

Phone: _____

Address/ Phone #	Type of Work to be Performed on Contract	Dollar Amount of Contract	Certified DBE		Age of Firm	Annual Gross Receipts
			YES	NO		
					<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
					<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
					<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
					<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million
					<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1 million <input type="checkbox"/> \$1-2 million <input type="checkbox"/> \$2-5 million <input type="checkbox"/> Greater than \$5 million

**CERTIFICATION OF COMPLIANCE WITH BUY AMERICAN PREFERENCE
CONSTRUCTION PROJECTS**

(NOTE: For construction of a facility, the sponsor may submit the waiver request after bid opening, but prior to contract execution. Examples of facility construction include terminal buildings, terminal renovation, and snow removal equipment buildings.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with its proposal. The bidder or offeror must indicate how it intends to comply with 49 USC § 50101, BABA and other related Made in America Laws, U.S. statutes, guidance, and FAA policies, by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e., not both) by inserting a checkmark (✓) or the letter "X".

- Bidder or offeror hereby certifies that it will comply with 49 USC § 50101, BABA and other related U.S. statutes, guidance, and policies of the FAA by:
- a) Only installing iron, steel and manufactured products produced in the United States;
 - b) Only installing construction materials defined as: an article, material, or supply – other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives that are or consist primarily of non-ferrous metals; plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables); glass (including optic glass); lumber or drywall that have been manufactured in the United States
 - c) Installing manufactured products for which the Federal Aviation Administration (FAA) has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
 - d) Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- a) To provide to the Airport Sponsor or the FAA evidence that documents the source and origin of the iron, steel, and/or manufactured product.
- b) To faithfully comply with providing U.S. domestic products.
- c) To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- d) Certify that all construction materials used in the project are manufactured in the U.S.

- The bidder or offeror hereby certifies it cannot comply with the 100 percent Buy American Preferences of 49 USC § 50101(a) but may qualify for a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- a) To submit to the Airport Sponsor or FAA within 15 calendar days of being selected as the responsive bidder, a formal waiver request and required documentation that supports the type of waiver being requested.
 - b) That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination that may result in rejection of the proposal.
 - c) To faithfully comply with providing U.S. domestic products at or above the approved U.S. domestic content percentage as approved by the FAA.
 - d) To furnish U.S. domestic product for any waiver request that the FAA rejects.
 - e) To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

REQUIRED DOCUMENTATION

Type 2 Waiver (Nonavailability) - The iron, steel, manufactured goods or construction materials or manufactured goods are not available in sufficient quantity or quality in the United States. The required documentation for the Nonavailability waiver is

- a) Completed Content Percentage Worksheet and Final Assembly Questionnaire
- b) Record of thorough market research, consideration where appropriate of qualifying alternate items, products, or materials including;
- c) A description of the market research activities and methods used to identify domestically manufactured items capable of satisfying the requirement, including the timing of the research and conclusions reached on the availability of sources.

Type 3 Waiver – The cost of components and subcomponents produced in the United States is more than 60 percent of the cost of all components and subcomponents of the “facility/project.” The required documentation for a Type 3 waiver is:

- a) Completed Content Percentage Worksheet and Final Assembly Questionnaire including;
- b) Listing of all manufactured products that are not comprised of 100 percent U.S. domestic content (excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety).

- c) Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- d) Percentage of non-domestic component and subcomponent cost as compared to total "facility" component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

Type 4 Waiver (Unreasonable Costs) - Applying this provision for iron, steel, manufactured goods or construction materials would increase the cost of the overall project by more than 25 percent. The required documentation for this waiver is:

- a) A completed Content Percentage Worksheet and Final Assembly Questionnaire from
- b) At minimum two comparable equal bids and/or offers;
- c) Receipt or record that demonstrates that supplier scouting called for in Executive Order 14005, indicates that no domestic source exists for the project and/or component;
- d) Completed waiver applications for each comparable bid and/or offer.

False Statements: Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

Date

Signature

Company Name

Title

CERTIFICATION OF OFFERER/BIDDER REGARDING DEBARMENT

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

CERTIFICATION OF LOWER TIER CONTRACTORS REGARDING DEBARMENT

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction", must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder will accomplish this by:

1. Checking the System for Award Management at website: <http://www.sam.gov>.
2. Collecting a certification statement similar to the Certificate of Offeror/Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract.

If the Federal Aviation Administration later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

TRADE RESTRICTION CERTIFICATION

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror –

- a) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- b) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and
- c) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC Section 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Offeror or subcontractor:

- a) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR or
- b) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list or
- c) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

BIDDER acknowledges receipt of the following ADDENDUM:

The submission of a BID will constitute an incontrovertible representation by the BIDDER that he is familiar with conditions of the site as well as with the work required.

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for unit prices or lump sum as shown on the BID SCHEDULE. The Bidder further agrees that no Bid may either be changed or withdrawn without consent of the Owner for a period of ninety (90) days after the scheduled time for opening the Bids.

The undersigned Bidder hereby agrees to be ready and to appear at the office of the Public Works Director to execute the attached Agreement in conformity with this Bid and also to have ready and furnish the required Proofs of Insurance and Bonds, executed by a Surety Company acceptable to the Owner's Attorney at any time within fifteen (15) days from the date of a Notice of Award, mailed to the address hereinafter given.

Enclosed herewith is a Bid Security as defined in the attached Instructions to Bidders in the amount of _____, which Bid Security the undersigned Bidder agrees is to be paid to and become the property of the Owner as liquidated damages and not as a penalty, for the delay and extra work caused hereby, should the Bidder prevent an award as defined in the Instructions to Bidders, or should the Proposal be accepted and Contract awarded him and he fails to enter into Agreement in the form prescribed and to furnish the required proofs of insurance and bonds within fifteen (15) days as stipulated.

SIGNATURE OF BIDDER

Dated at _____ this _____ day of _____, 2023.

IF AN INDIVIDUAL:

Name: _____

By: _____
(Signature of Individual)

Doing Business as: _____

Business Address: _____

Telephone Number: _____

IF A CORPORATION:

Corporation Name: _____

By: _____
(Authorized Signature)

Name and Title: _____

Business Address: _____ (CORPORATE SEAL)

Telephone Number: _____

ATTEST:

By: _____
(Authorized Signature)

Name and Title: _____

IF A JOINT VENTURE:

Joint Venture Name: _____

By: _____
(Authorized Signature)

Name and Title: _____

Business Address: _____

Telephone Number: _____

Joint Venture Name: _____

By: _____
(Authorized Signature)

Name and Title: _____

Business Address: _____

Telephone Number: _____

NON-COLLUSION AFFIDAVIT

I certify that this bid is genuine and is not in any way collusive or sham; that the bid is not with the intent to restrict or prohibit competition; that this firm has not revealed the contents of the bid to, or in any way colluded with, any other firm which may compete for the contract; and that no other firm which may compete for the contract has revealed the contents of a bid to, or in any way colluded with, this firm.

Name of Firm Submitting Bid: _____

Address: _____

Telephone Number: _____

Authorized Signature

LIST OF SUBCONTRACTORS

Bidders shall, within twenty four (24) hours after the opening of the bids, provide a list of all subcontractors who will provide labor or a portion of the work or improvement to the Contractor for which the subcontractor will be paid an amount exceeding one-half of one percent (0.5%) of the Prime Contractor's bid. The Prime Contractor shall include his or her name on the list with a description of the Work that the Prime Contractor will perform. Make additional copies as needed.

Prime Contractor:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number : _____ CSLB License Classification: _____

DIR No.: _____

Description of Work to be Performed: _____

Subcontractor 1:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number: _____ CSLB License Classification: _____

DIR No.: _____

Description of Work to be Performed: _____

Subcontractor 2:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number: _____ CSLB License Classification: _____

DIR No.: _____

Description of Work to be Performed: _____

Subcontractor 3:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number: _____ CSLB License Classification: _____

DIR No.: _____

Description of Work to be Performed: _____

Subcontractor 4:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number: _____ CSLB License Classification: _____

DIR No.: _____

Description of Work to be Performed: _____

Subcontractor 5:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number: _____ CSLB License Classification: _____

DIR No.: _____

Description of Work to be Performed: _____

Subcontractor 6:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number: _____ CSLB License Classification: _____

DIR No.: _____

Description of Work to be Performed: _____

Subcontractor 7:

Name: _____ Value of Work: \$ _____

Business Location: _____

CSLB License Number: _____ CSLB License Classification: _____

DIR No.: _____

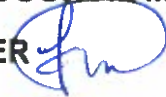
Description of Work to be Performed: _____

**ITEM NO.: J-15
APPROVE AGREEMENT BETWEEN
THE CITY OF CORNING AND
TEHAMA COUNTY FOR ANIMAL
SHELTER SERVICES**

April 11, 2023

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM: KRISTINA MILLER, CITY MANAGER
LISA M. LINNET, CITY CLERK**



SUMMARY:

The County of Tehama entered into a multi-year agreement with the County of Glenn for animal shelter services through June 30, 2027. The County requests we amend the formula in the 2019 agreement to include the County of Glenn. This will reduce City expenditures. While there is a minor possibility the County could find the shelter full, the County increased their hours to include Sundays that will reduce the holding period of impounded dogs and increase adoption hours for the public. The City transports less than one dog per day on average. Glenn County transports less than one dog per day as well resulting in a minimal impact to the shelter's capacity. With the minimal amount of animals being transported and the mitigation measures provided, Staff supports the proposed amendment as a cost savings to the City.

BACKGROUND:

In 2019 the City entered into an Agreement with Tehama County for Animal Shelter Services at a cost based upon a formula utilizing the County's average annual net expenses for the animal shelter for the three preceding fiscal years divided by the combined human population of the unincorporated area of Tehama County and the Cities of Corning, Red Bluff, and Tehama as reported by the California Department of Finance multiplied by the population of the City of Corning less \$5,000. The term of the Agreement is from October 1, 2019 through June 30, 2024. Under the terms of the proposed Agreement:

- The City will be responsible for transport of animals to the County;
- County is only obligated to accept animals within the structural/humane operating capacity of the shelter, should Shelter be at full capacity the City will be responsible to make alternate arrangements for animal housing. The County will make reasonable and good faith efforts to notify City should the Shelter be at capacity;
- County can limit acceptance of animals from City residents (confirmed by photo identification showing a City address) to hours the Animal Shelter is open to the public, County determines those hours;
- County will accept dead dogs and small animals not weighing more than 60 pounds from City officers/employees;
- County shall not accept cats from City at this time (there is an option to do so should the City so desire);

- County shall provide shelter, food, water; and have discretion to determine need and obtain Veterinary care for City animals at the Shelter at City expense. County will make reasonable effort to contact City in advance of providing emergency veterinary care.
- In accordance with Food & Agricultural Code Section 17006, County can immediately euthanize animals received from City that are, in County's sole judgement, irremediably suffering from a serious illness or severe injury, or are newborn without their mothers.
- The County will perform all pet licensing for the City. Residents will be able to receive their license via the mail.

FINANCIAL:

The savings will depend on the three-year average net income. The City will save an estimated \$15,000-\$17,000 annually.

RECOMMENDATION:

MAYOR AND CITY COUNCIL:

1. **APPROVE PROPOSED AMENDMENT #2 TO THE AGREEMENT BETWEEN THE CITY OF CORNING AND TEHAMA COUNTY FOR ANIMAL SHELTER SERVICES; AND**
2. **AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT ON BEHALF OF THE CITY.**

AMENDMENT NO. 2 TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND THE CITY OF CORNING

Agreement Number 2019-156, dated June 4, 2019, was entered into between the County of Tehama ("COUNTY") and the City of Corning ("CORNING") for the purpose of the COUNTY providing CORNING with animal shelter services, which was amended with Amendment No. 1, dated September 30, 2019, (Agreement No. 2019-296) (together referred to as the "AGREEMENT") shall be amended as set forth herein:

Per Section 15 Entire Agreement/Modification, the agreement is hereby amended as follows:

3. Compensation

- A. Compensation for Shelter Services. CORNING shall pay to COUNTY an annual amount each fiscal year (July 1 – June 30) determined using the following formula:

COUNTY's average annual net expenses for the animal shelter for the three preceding fiscal years divided by the combined population of the unincorporated area of Tehama County and the Cities of Corning, Red Bluff, and Tehama, and the entire County of Glenn as reported by the California Department of Finance equals the "per capita" cost; the "per capita" cost multiplied by the population of the City of Corning, as reported by the California Department of Finance equals the annual compensation amount payable by the CORNING to the COUNTY.

The following criteria shall apply for purposes of this formula:

- (1) "COUNTY's average annual net expenses for the animal shelter for the three preceding fiscal years" shall consist of the average actual expenditures for each of the preceding three fiscal years for all expense line items in Tehama County Budget Unit 2078. This amount shall be offset by the average actual receipts for each of the preceding three fiscal years for the following revenue line items in Tehama County Budget Unit 2078:
- "Humane Services" excluding that portion attributable to COUNTY impoundment and boarding fees.
 - "Other Fees"
 - "Miscellaneous Revenue"
 - "Spay & Neuter Revenue"
 - "Medical Donations"
 - "Donations Revenue"
 - "Microchipping"
 - "Miscellaneous Grants"
 - "Sale of Fixed Assets"

For purposes of this calculation, the "three preceding fiscal years" shall lag one year. (For example, when calculating the payment for Fiscal Year 2019/20, the actual revenues and expenses from Fiscal Years 2015/16, 2016/17, and 2017/18 shall be used.)

- (2) The population figures shall be the most current available from the Department of Finance website on January 1st immediately preceding the start of the fiscal year

All other terms, conditions, and provisions of the AGREEMENT shall remain unchanged.

This Amendment No. 2, together with AGREEMENT (together referred to as the "Modified Agreement"), constitutes the entire agreement of the parties and supersedes all previous agreements, writings, and oral statements. In the event of any inconsistency or conflict between this Amendment and the AGREEMENT, the provisions of this Amendment shall prevail over those of the Original Agreement and all Attachments to the AGREEMENT. The Modified Agreement may not be further modified except in writing signed by both parties pursuant to Section 15.

IN WITNESS WHEREOF, COUNTY and CORNING have executed this agreement on the day and year set forth below.

<<Signatures on the following page>>

Date: CITY OF CORNING

By _____
Robert Snow, Mayor, City of Corning

Date: COUNTY OF TEHAMA

By _____
Candy Carlson, Chairperson, Tehama County Board of Supervisors

APPROVED AS TO FORM:

Margaret Long
County Counsel
BY: Daniel Klausner
County of Tehama

Collin Bogener
City Attorney
City of Corning

**ITEM NO.: J-16
AUTHORIZE THE ISSUANCE OF A
REQUEST FOR PROPOSALS FOR A
LIBRARY DESIGN AND SPACE
PLANNING CONSULTANT**

April 11, 2023

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: LISA LINNET, ADMINISTRATIVE SERVICES MANAGER
KRISTINA MILLER, CITY MANAGER 

SUMMARY:

Attached is a Request for Proposal (RFP) for a Library Design and Space Planning Consultant for the Corning Library's "Your Library Reimagined" project. At the April 5, 2023 Library Commission meeting the Library Commission reviewed and provided edits regarding the Proposed RFP. The proposed edits have been incorporated into the document. The Library Commission made a recommendation for the City Council to approve the proposed RFP for a Library Design and Space Planning Consultant and direct staff to seek proposals.

BACKGROUND:

Library Staff and the Friends of the Library are planning to have some type of celebration/open house in July of 2024 to mark the 50th anniversary of the Corning Library at it's current location. In preparation for this, as well as to better serve Library customers, a list of improvements were presented to the Commission for consideration such as, but not limited to:

- Removal of wallpaper on interior south, east and west walls behind circulation desk and cover with paint;
- Restroom renovations;
- Interior painting of all trim and color blocks under windows;
- New ceiling; and
- New flooring.

Following discussion, the statement was made that it would be beneficial to seek a professional Design Consultant to advise on a cohesive design for the interior of the Corning Library. By a unanimous vote of the Library Commission, the Commission approved a recommendation to the City Council to seek Bids/RFP's for the services of a Professional Design Consultant to provide design proposals for the interior of the Corning Library, and to fund these services using the City's Ridell Trust Funds. At the February 14, 2023 City Council meeting the City Council directed staff to prepare Request for Proposals (RFP) documents

FINANCIAL:

As of March 31, 2023, the Ridell Trust has \$221,865.86 remaining. Ridell Trust funds can only be used at the Corning Library for major library expenditures, not operating expenditures. There will be no impact to the General Fund for issuance of the

RFP. Ridell Trust Funds are proposed to be used for the design services and improvements.

RECOMMENDATION:

MAYOR AND CITY COUNCIL:

- **AUTHORIZE THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR A LIBRARY DESIGN AND SPACE PLANNING CONSULTANT; AND**
- **DIRECT STAFF TO SEEK PROPOSALS.**

**Request for Proposal
Library Design and Space Planning
Consultant**

**Corning Library's
"Your Library Reimagined"**

(Insert Picture)

**Issued by: City of Corning, Library Design & Space Planning
Consultant RFP No. 2023-4-1.**

Proposals accepted until: 5:00 p.m. PST, Tuesday, May 16, 2023

An electronic version of this RFP is available at: www.corning.org

INTRODUCTION:

The Corning Library (**Library**), constructed in 1973, is in the early stages of the “**Your Library Reimagined**”, with this process, the City of Corning (**City**) is seeking proposals from Consultants specializing in Library Interior Design and Space Planning to develop conceptual design(s) and provide cost estimates for interior remodeling of the approximately 6,026 square foot Corning Library.

The Corning Library is located in the City of Corning, a small community with a population of approximately 8,418 and located in California's Sacramento Valley. The Library provides library services not only to City residents, but also to residents in the unincorporated areas surrounding the City. In addition to the standard library uses, Corning Library provides community access to computers and Wi-Fi, photocopy machine, and a story time Program utilized by local Preschools. The remodel will serve to support the following:

- Current and future needs in service delivery;
- Focus on attracting and engaging Library use;
- Provide a safe and comfortable environment for reading, research, and enrichment by individuals/groups;
- Provide an engaging children's area;
- Offer access to computer technology/Wi-Fi; and
- Inspire lifelong learning for all our users.

The Corning Library is owned by the City of Corning. The County of Tehama, by Agreement, provides staffing services under the leadership of the County Librarian. The local “Friends of the Library” Organization works closely with the County Librarian and provides invaluable financial and daily operational support to the City's Library. The City has a 5-member volunteer Library Commission which serves as a recommending body to the Corning City Council. Currently the Commission consists of members from the local Friends of the Library Organization. The Library Commission works closely with the County Librarian and the Friends of the Library members to provide insight and recommendations to City Staff and the City Council on Library needs.

CONSTRUCTION:

Timetable:

- **RFP Release: April 12, 2023**
- **RFP Responses Due: May 16, 2023 at 5 p.m. PST**

Proposed Timetable:

- **May 17, 2023:** Review of Proposals Submitted.
- **May 19, 2023:** Notification of short list of selected firms.
- **May 29, 2023:** Mandatory Library site visit and interview:
- **June 13, 2023:** Firm selected and presented to City Council for award.
- **June 16, 2023:** City Council/Library Commission Meeting to discuss plans/ideas and receive input from selected Firm.
- **July 14, 2023:** Initial design plans and cost estimates due.
- **July 25, 2023:** City Council/Library Commission Special Meeting to receive all public comments, and review/provide final design plans/cost estimates direction.
- **August 29, 2023:** Final design plans and cost estimates due.
- **September 12, 2023:** Present final design plans/cost estimate for City Council review and approval.

PROJECT CHARACTERISTICS

This interior remodel project is primarily expected to encompass the seating and collection areas in the public spaces of the Library including Adult, Teen, Youth, Reference, Archives, Computer Labs, and Lobby, as well as address the staff workspace and offices, totaling approximately 6,026 square feet. The Library generally has 1 full-time staff member and occasional additional support by the County Librarian and Corning Friends of the Library Volunteers. The design should be cost-effective, incorporate sustainable and green remodeling practices, and make use of existing features, shelving, and furniture whenever feasible and desirable.

Elements of the design should incorporate portability to allow for multi-use spaces to accommodate "Childrens Storytime Programs", and other educational and cultural activities.

Elements of the remodel with high priority may include but are not limited to:

- A centrally located information desk with a self-check machine visible to customers when they enter the main area of the library that is in sight of children, youth, and Computer Lab areas.
- ADA compliant restrooms.
- A floor plan allowing for quiet reading area(s) insulated somewhat by layout.
- Oversize books reading area allowing for easy access to large art and photography books, and atlases, for example.
- Public computer lab(s) allowing for express use and for extended quiet research use.
- Copy machines, fax machines and other equipment are to be located behind the circulation desk.
- Easily accessible high-use collection areas such as New Books, DVDs, CDs, Large Type.
- Fully equipped study/tutoring room for 2-4 people.
- Space for Library portable coffee bar, perhaps in Lobby.
- Public art walls, display areas.
- Makerspace area(s).
- Adequate general storage area for materials and seasonal displays.
- Space and wiring available for digital signage and art displays.
- More efficient use of work room and office space for work desks, and computers.
- Designated Staff breakroom area.

REQUIRED INFORMATION FROM INTERESTED FIRMS:

Include the following information:

- Name and address of firm.
- Principals of firm.
- Resumes or brief background descriptions including relevant experience of the proposed project Staff.
- Description of previous experience with library interior design and space planning.
- A list of at least 3 projects of similar scope and size, preferably libraries, with the following information:
 - Project name, location, date, and RFP No. (2023-4-1).
 - Project type (remodel, expansion) and description, including energy savings and sustainable or creative concepts used.
 - References (name, relationship to project, address, phone number, email address).
 - Square footage involved.
 - Estimated and completed costs.
- Description of how the firm would approach the project and gather information to

- develop the design(s), including soliciting public comment.
- Discussion of whether the firm would oversee the project or would propose hiring a Project Manager.
- Commitment to complete design and space planning, including detailed cost estimates, for initial review by July 24, 2023, and final plans by August 29, 2023.

The City of Corning reserves the right to contact any and all references to obtain, without limitation, ratings for the following performance indicators:

- How would you rate the Firm's efforts in providing the service as requested?
- How would you rate the overall knowledge/skills of the Team in the requirements of the Project?
- How satisfied were you with the service provided by this Company?
- Would you contract with this Company for service again in the future?

Proposer shall provide information that documents its Firm's experience and capacity to produce the required outcomes. Proposer is defined as the Company, Entity, or Partnership that is submitting a Proposal under this RFP, not individual companies in a partnership or joint venture. This information shall include:

- Form of Ownership.
- Number of years the Proposer has been in business under its current name.
- Description of the length and nature of the Proposer's experience in providing the products and services requested in this RFP.
- State if the Proposer is presently negotiating a sale, acquisition or merger that would alter the Proposer's existing structure.
- Disclosure of any pending lawsuits against the Proposer or against others; and if none, state that.
- Any other information that demonstrates the Proposer's experience, ability, and capacity to produce the required outcomes requested in this RFP.

GENERAL INFORMATION:

Questions about the requirements in the RFP should be submitted by email to Robin Kampmann, City Engineer (rkampmann@corning.org). If the questions materially affect the RFP specifications, all Proposers will receive copies of the questions and responses without identification of the source of the questions.

RESPONSES TO THE RFP:

Proposals will only be accepted from a single Firm, not from joint ventures. When two or more Firms desire to submit a single proposal, they shall do so as Prime/Subcontractor(s). All documents, including proposals, submitted to the City of Corning will become the property of the City. They will be received and held in confidence until proposals are opened publicly by the City. All proposals shall be subject to the provisions of the California Public Records Act and subject to disclosure except as may be exempt by State or Federal Law, such as proprietary information, security information, or other information exempted by Law; however, this must be clearly indicated and requested in the proposal submission.

FEES:

The fee structure shall be written in the proposal and also stated in figures. Proposers are requested to indicate on the proposal if they will extend the pricing, terms, and conditions of current contracts with California governmental entities to the City. No proposer will be allowed to withdraw and resubmit its proposal, for any reason whatsoever, after the proposals have been opened, without permission of the City.

TOTAL CONSULTANT COST:

Cost quotes and payment terms should be included for all services. The City will not reimburse proposers for any costs involved in the preparation and submission of responses to this RFP or in the preparation for or participation in any subsequent demonstrations and meetings prior to selection. Furthermore, this RFP does not obligate the City to accept or contract for any expressed or implied services. The City reserves the right to request any proposer to clarify its proposal or to supply any additional material deemed necessary to assist in the evaluation. All proposals and submissions shall become the property of the City upon receipt and may be used by the City in the selection of a proposer and may be incorporated into any final agreement between the City and the proposer submitting same.

SELECTION CRITERIA:

The criteria which will be used in evaluating proposals include:

- Appropriate expertise for this type of project.
- Demonstrated experience of innovative design solutions for projects of this type and past performance of Proposer as per clients.
- Knowledge of the regulations governing the design, construction, and operation of such facilities in the State of California and the City of Corning.
- Compliance with format and contents of proposal.
- Total fees.

NEGOTIATION:

The City of Corning reserves the right to enter into negotiation with one or more proposers. The City of Corning reserves the right to reject all proposals.

AWARD OF CONTRACT:

The City of Corning shall have a period of 120 calendar days after opening of the proposals in which to award the contract.

CONTRACT DOCUMENTS:

The successful Responder will be expected to enter into a contract with the City of Corning pursuant to the documents including the RFP, the proposal, the summary of negotiation, and any and all other additional materials submitted by the Proposer. The only official answer or position of the City of Corning will be the one stated in writing.

PROPOSAL SUBMISSION:

The entire proposal must be delivered in a sealed envelope or package and clearly marked as **"Your Library Reimagined" PROPOSAL** with the RFP number that appears on the cover sheet of the RFP (RFP No. 2023-4-1). One copy shall be marked as "Original" and must contain an original signature. Four additional copies must be included. One electronic copy in PDF format must be included. Proposals may be delivered by hand, mail, or courier service. Proposals received after the deadline will not be considered. Proposals are due **Tuesday, May 16, 2023 at 5 p.m.** local time and shall be delivered in a sealed package to:

City of Corning

"Your Library Reimagined" Proposal RFP No. 2023-4-1

ATTN: City Clerk

794 Third Street

Corning, CA 96021

Your Library

Reimagined

Corning City Library and the Future Executive Summary

The Corning City Library serves as a community resource that encourages discovery, enrichment, and lifelong learning. The Library offers educational and informational materials, print and digital books, independent workstations with computer/internet access, and meeting space.

Libraries can demonstrate their value by providing the following:

- Responding and adapting to current community needs;
- Access to computer/internet technology;
- Local, national, and global information current and historical information;
- Safe and comfortable learning environment; and
- Identifying trends that impact the community.

Great libraries serve local needs. Great libraries are global. Great libraries are both destinations and repositories. Books and digital resources support educational goals from early literacy through lifelong learning. Library programs provide learning opportunities and entertainment for children and adults. Library collections include books and resources that represent the diversity of people, cultures, and experiences that make up the world.

The Corning City Library desires to keep pace with the ever-changing needs of our community while maintaining useful and efficient practices of past years of library service. We strive to prepare for and embrace future technologies, and focus on fresh, new services and/or programs that will benefit and serve the needs of the existing and future generations and community.

PUBLIC PROGRAMS:

The Corning City Library has always strived to be a dynamic institution – serving the Community and improving its resources as new public needs arise. City Library provides programs like Childrens Story Times, fun exhibits, and compelling art displays. It supports the needs of our community through:

- Growth in computer technology by providing computer and Wi-Fi access, downloadable e-books, and audiobooks;
- Providing and supporting programs such as Children's Story Time, and community events;
- Semi-annual Book sales coordinated by the Friends of the Library; and
- Community access to a copy machine, print and digital books, resource materials for school projects, various forms, and legal research guides.

The Library addresses community needs by offering space for patrons, residents, and visitors to discuss issues, conduct tutoring and home-school sessions, collaborate on projects, learn new languages, or take online courses.

ACCESS:

The Library's role in promoting equitable access to information and being a welcoming place to all who enter its doors continues to be critical to the community. Whether using a computer or reading a newspaper, browsing bookshelves, or searching for a movie, meeting with friends, or researching family genealogy, the Corning City Library continues its services to meet the diverse needs of the community. Emergence of wireless printing, downloadable e-books and audiobooks, digitization, electronic document design, streaming media, collaborative learning, and videochatting are options that either are currently supported, or in future could be supported by the Library's Internet and Wi-fi service. Additions including Facebook and Twitter, plus a possible website to address user needs, could potentially further support the varied ways to reach the public.

COLLECTIONS:

The Corning City Library's collection is broad but focuses on current popular fiction and bestsellers; lifestyle and travel; and culture and history. An excellent selection of large print and audiobooks addresses the particular needs of Corning's Library users. The Children's Story Time Program bolsters the Library as your "living room" concept. With numerous checkouts per year, Corning shows it is a real reading community. The Library seeks to support and reinforce that through responsive collection development practices.

CHILDREN'S AND TEEN SERVICES:

Libraries engage our community's youth; from preschool through the teen years, with books, digital resources, and a wide array of programs. Early literacy services at the Corning City Library include books and the very popular Children's Story Time Program. The addition of early literacy computers and software and an early learning corner could further this activity. An addition of Read2Me chairs to involve parents in the learning process could contribute to the success of early literacy.

Diverse literature collections and R.E.A.D. (Reading Is for the Dogs) spark children's imaginations. Recognizing the growing independence of young adults and teens, the Corning City Library could develop a "TeenSpace" as a place for them to hang out, read, and do homework in groups. A mobile "Makerspace" would support Science, Technology, Engineering, and Math (STEM) by providing collaborative space for constructing and taking apart electronics, learning computer programming, and building working robots (Lego League), this could be something to consider as a future addition.

CITY OF CORNING COLLECTIVE MEMORY:

Written records provide essential clues to the past. Through maps, drawings, letters, diaries, and also through the audio and visual records of more recent times, community members have been able to study and understand much about the history of families, communities, businesses, and organizations, the history of specific events and broader societal trends, and the history of Corning in general. These archival materials contribute to the unique historical and cultural heritage of Corning and are part of our community's collective memory. It is the responsibility of the local public Library to preserve and provide access to these unique materials and offer access locally and globally.

THE SPACE:

Emphasis has been on the Corning City Library as "*Place*". It is important to mention the Corning City Library as "*space*", too. Buildings reveal the personalities and priorities of their stewards and show that the City places importance on its cultural institutions. Maintaining the beauty and quality of the Library is vital in any conversations about reimagining the place and the space. The Library "as your living room" theme is

paramount here – focus is on comfortable and useful seating arrangements for socialization and for quiet contemplation and study, maintaining the charm and playfulness of the children’s area, and a “TeenSpace” as something owned by teens and ‘tweens. Due to space constraints, creating a design should incorporate portability to allow for multi-use spaces.

WHAT’S NEXT:

How do we maintain what’s best, and also address the future of expected and unexpected trends, updated service models, and varying library user needs? Several themes emerge:

- No more siloed service desks; rather, user-centered service design.
- Focus on spaces for people, not spaces for things.
- Incorporate recently purchased furniture where appropriate.
- Adapt the existing facility for more flexible use; portability.
- Employ technology more effectively in order to improve internal operating efficiency and better serve Library users; smaller service desks, collaborative spaces, multiple technology access points.
- Focus on what we do, not what we have.

How do we get there? A list of options for reimagining might include:

- A centrally located information desk with self-check machine visible to customers when they enter the main area of the library that is in sight of children, youth, and Computer Lab areas.
- Improved design of information desk: better use of space, lower counter area, more
- A floor plan allowing for “living rooms” to include seating. Also providing for quiet reading area(s) insulated somewhat by layout. Technology and access to OPACs should be more integrated into stacks.
- Public computer lab(s) allowing for express use and for extended quiet research use.
- Self-check machines, copy machines, fax machines and other equipment near/in line of sight of a public desk.
- Easily accessible high-use collection areas such as New Books, DVDs, CDs, Large Type.
- Fully equipped study/tutoring rooms for 2-4 people.
- Space for Library portable coffee bar, perhaps in Lobby.
- Public art walls, display areas.
- Makerspace area(s).
- Pivot focus on the best sightlines – lower shelf heights, highlight windows and views, use floorplan to guide users to seating, quiet areas, technology.
- Uniform use of signage, use art and bold graphics in place of signage.
- Adequate general storage area for materials and seasonal displays.
- Space and wiring available for digital signage.
- More efficient use of work room and office space for work desks, and computers.
- Designated Staff breakroom area.

Let us acknowledge our beginning, build upon our present, and look to our future. Research, public engagement, and anticipation of user needs will guide us toward reimagining the Corning City Library and position it for the next decade of exemplary, innovative, and responsive library service.