



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, JANUARY 9, 2023
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

In compliance with the Americans with Disabilities Act and Title VI. If you need special assistance or translation services to participate in this meeting, please contact the City Clerk's Office at 530/824-7033 or via email at linnet@corning.org. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Government Code § 54956.9.
One Case: Dearing v. City of Corning, et al.**
- 2. Conference with Legal Counsel – Anticipated Litigation (Pursuant to Government Code § 54956.9(c). One Case**
- 3. Conference with Real Property Negotiations (§ 54956.8)
Property : Hangar #2 at Corning Municipal Airport
Agency Negotiator: City Manager Brant Mesker
Negotiating parties: Sidney Loewen
Under Negotiation: Lease**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:



**CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, JANUARY 9, 2023
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 6:30 p.m.

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

B. ROLL CALL:

Council: Dave Demo
Jose “Chuy” Valerio
Shelly Hargens
Lisa Lomeli
Mayor: Robert Snow

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilor Hargens

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: .

1. **Proclamation: January 2023 - National Stalking Awareness Month.** Present to accept the Proclamation will be Enelida Ocampo, Empower Tehama South County Coordinator.
2. **Proclamation: January 2023 - Human Trafficking Prevention and Awareness Month.** Present to accept the Proclamation will be Susan Reyes from Empower Tehama Legal Advocate.
3. **Recognition of new Corning Volunteer Fire Department Officers; presented by Fire Chief Tom Tomlinson.**

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

4. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
5. **Waive the reading and approve the Minutes of the December 12, 2023 City Council Closed Session and Regular meeting with any necessary corrections.**
6. **Claim Warrants:**
 - a) **December 21, 2023 in the amount of \$397,958.69; and**
 - b) **January 3, 2024 in the amount of \$417,403.07.**
7. **Business License Reports:**
 - a) **December 21, 2023; and**
 - b) **January 3, 2024.**
8. **December 2023 Wages & Salaries: \$345,646.68.**
9. **December 2023 Treasurer’s Report.**
10. **December 2023 Building Permit Valuation Report in the amount of \$5,424,420.**
11. **December 2023 City of Corning Wastewater Operations Summary Report.**
12. **Approve proposed update to the 2020 City of Corning Illness and Injury Prevention Program to include SB 553 requirements associated with a Workplace Violence Prevention Plan.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

13. **Discuss, adopt, and approve the following:**
 - a. **Approve General Plan Amendment 2024-01, and Adopt Resolution 01-09-2024-02 to change the land use designation on affected parcels from C-Commercial to PM-Public/Municipal, APN’s: 071-136-001 through 071-136-011, and from MFR-Multi-Family Residential to PM-Public/Municipal for APN: 071-134-008;**
 - b. **Accept for introduction Ordinance 705 to amend Title 17 Zoning of the City of Corning Municipal Code;**
 - c. **Approve Rezone 2024-01 to change zoning on affected parcels from C-2 (Central Business District Commercial) to P-Q (Public or Quasi-Public District), APN’s:**

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

071-136-001 through 071-136-011, and 071-134-008 from R-4- Multiple Family Residential to P-Q;

- d. Resolution 01-09-2024-01 for vacation of alley within City Block 34 of the City of Corning located south of Solano Street and north of Marin Street between Third and Fourth Street; and
- e. Approve Parcel Merger/Parcel Map 2023-01 facilitating the merger of assessor parcel numbers 071-136-001 through 071-136-011 into one parcel; under the address of 1101 Solano St.

14. Public Hearing: Appeal to consider denial of Use Permit 2023-319, Raphiely Anaya pursuant to Section 17.54.050 of the Corning Municipal Code.

J. REGULAR AGENDA:

15. Ratify the Police Chief Employment Agreement between the City of Corning and Craig Bassett.

16. Approve purchase of two (2) F-150 Trucks (Super-crew Interceptors) for the Police Department from Corning Ford in the amount of \$112,795.12.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo:

Lomeli:

Hargens:

Valerio:

Snow:

N. ADJOURNMENT:

POSTED: FRIDAY, JANUARY 5, 2024

PROCLAMATION

January 2024

“Human Trafficking Prevention and Awareness Month”

WHEREAS the United States was founded upon the principle that all people are created with the unalienable right to freedom, and the 13th Amendment to the Constitution makes slavery illegal;

WHEREAS human trafficking is modern-day slavery, claiming nearly 40 million victims worldwide, and found in the United States most often in the form of sexual exploitation, forced labor, involuntary servitude, and debt bondage;

WHEREAS although awareness of this crime is growing, human trafficking continues to go unreported due to its isolating nature, misunderstanding of its definition, and the lack of awareness about its indicators;

WHEREAS increased community education on how to identify victims of human trafficking, as well as knowledge of available resources and services for those affected by this crime can help to restore freedom and dignity to survivors and diminish the number of future victims;

WHEREAS every business, community organization, faith community, family and individual can make a difference by choosing products not made by forced labor; working to protect our young people from sexual exploitation; addressing the problem of internet sex trafficking and pornography; and by acknowledging the problem and working toward solutions; and

WHEREAS the City of Corning joins Empower Tehama in their dedication to providing community outreach and education, legislative advocacy, training, promotion of services to survivors of human trafficking, and collaboration with law enforcement.

NOW, THEREFORE BE IT RESOLVED that I, Robert Snow, as Mayor of the City of Corning, do hereby proclaim January 2024 as Human Trafficking Prevention Month in the City of Corning. I encourage all citizens to become more informed of this growing problem, to be vigilant and report suspicious activity, and to work towards solutions to end trafficking in all its forms in our community. If you observe behavior that indicates possible human trafficking, contact the National Human Trafficking Hotline at 888-373-7888.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 9th day of January 2024.

Robert Snow, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

PROCLAMATION
January 2024
“National Stalking Awareness Month”

WHEREAS, under the laws of all fifty States, the U.E. Territories, the District of Columbia, and the Federal Government, stalking is a crime;

WHEREAS, 6 – 7.5 million people are stalked in a one-year period in the United States, and the majority of victims are stalked by someone they know;

WHEREAS, 3 in 4 women killed by an intimate partner have been stalked by that intimate partner;

WHEREAS, many staking victims lose time from work and experience serious psychological distress and lost productivity at a much higher rate than the general population;

WHEREAS, many stalkers use technology – such as cell phones, global positioning systems (GPS), cameras, and spyware to monitor and track their victims;

WHEREAS, criminal justice systems can enhance their responses to stalking by regular training and assertive investigation and prosecution of the crime;

WHEREAS laws and public policies must be continually adapted to keep pace with new tactics used by stalkers;

WHEREAS, communities can better combat stalking by adopting multidisciplinary responses by teams of local agencies and organizations, and by providing more and better victim services; and

WHEREAS, the Empower Tehama is joining forces with Victim Service providers, Criminal Justice Officials, and concerned Citizens throughout Tehama County and the United States to observe National Stalking Awareness Month.

NOW, THEREFORE BE IT RESOLVED that I, Robert Snow, as Mayor of the City of Corning, do hereby proclaim January 2024 as “**Stalking Awareness Month**” in the City of Corning. I applaud the efforts of the many victim service providers and encourage all citizens to become more informed of this growing problem, to be vigilant and report suspicious activity, and to work towards solutions to end stalking in all its forms in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 9th day of January 2024.

Robert Snow., Mayor

ATTEST:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL
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TUESDAY, DECEMBER 12, 2023
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A. **CALL TO ORDER:** 6:00 p.m.

B. **ROLL CALL:**

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli

Mayor: Robert Snow

All members of the City Council were present.

C. **PUBLIC COMMENTS:**

D. **REGULAR AGENDA:**

1. Public Employment (Pursuant to Government Code § 54957)
Title: City Manager

E. **ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:** 6:30 p.m. Mayor Snow stated that there were no reportable actions.



**CITY OF CORNING
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B. **ROLL CALL:**

Council: Dave Demo
Jose "Chuy" Valerio
Shelly Hargens
Lisa Lomeli

Mayor: Robert Snow

All members of the City Council were present.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Karen Burnett.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS:**

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1. **Employee Service Year Awards for 2023:** The following employees/consultants were recognized on December 1st for their years of faithful and dedicated service to the City of Corning:

Collin Bogener, City Attorney	5 years
Robin Kampmann, City Engineer/Public Works Consultant	5 years
Mary Brimm, Accounting Manager	16 years
Chris Demo, Public Works Mechanic	20 years
Brett White, Public Works Equipment Operator	10 years
Dom Rios, Public Works Maintenance Worker	5 years
Daymon Schlereth, Fire Dispatcher	20 years
Troy Mura, Fire Dispatcher	15 years
Dannette Ross, Police Officer	5 years
Ashley Knight, Police Records/Communications Supervisor	10 years
Paris Fountain, Police Dispatcher	5 years

City Manager Brant Mesker formally presented service year awards to Police Officer Dannette Ross, City Attorney Collin Bogener, and Public Works Consultant/City Engineer Robin Kampmann who were not present at the City's Holiday Luncheon held on Friday, December 1st.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR: None.

- G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Approve the Minutes of the November 28, 2023 City Council Closed Session and Regular Meetings with any necessary corrections.**
4. **December 7, 2023 Claim Warrant in the amount of \$409,938.67.**
5. **December 7, 2023 Business License Report.**
6. **November 2023 Wages & Salaries: \$646,763.78.**
7. **November 2023 Treasurer's Report.**
8. **November 2023 Building Permit Valuation Report in the amount of \$222,857.**
9. **November 2023 City of Corning Wastewater Operations Summary Report.**
10. **Authorize payment of Progress Payment No. 1, to North State Painting in the amount of \$73,350.25 for the City of Corning Awning Grant Program, DIR Project #471993.**
11. **Authorize payment of Invoice #5 to Builder Solutions, Inc. in the amount of \$25,168.71 for the West Street School Connectivity Project.**
12. **Authorize payment of Invoice #5 to Builder Solutions, Inc. in the amount of \$51,698.93 for the Olive View School Connectivity Project.**
13. **Authorize payment of invoice #22022 to COAR Design Group in the amount of \$16,447.20 for the Corning City Plaza and Recreation Center Project.**

City Manager Brant Mesker provided a status update on Consent Items 11 & 12, the West Street and Olive View School Connectivity Projects, and stated that we are more than halfway through both projects and anticipate completion by January 5, 2024.

Councilor Valerio moved to approve Consent Items 2-13; Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS:

14. **Discuss and Adopt proposed the following:**

- a. **General Plan Amendment 2023-01 to change the land use designation on affected parcels from C-Commercial to PM-Public/Municipal, APN's: 071-136-001 through 071-136-011, and 071-134-008;**
 - b. **Rezone 2023-01 to change zoning on affected parcels from C-2 (Central Business District Commercial) to P-Q (Public or Quasi-Public District), APN's: 071-136-001 through 071-136-011, and 071-134-008;**
 - c. **Conditional Use Permit 2023-320 to permit the use of the affected parcels from the purposes of a Recreation Center (APN's: 071-136-001 through 071-136-011) and/or Municipal Parking Lot (APN 071-134-008 only);**
 - d. **Parcel Merger 2023-03 to merge 11 existing lots/parcels into one (1) parcel pursuant to Corning Municipal Code Chapter 16.36 (APN's 071-136-01 through 071-136-011 only).; and**
 - e. **Resolution 12-12-2023-01 to vacate the existing alley located in Block 136 (block between Solano and Marin Street and 3rd and 4th Street) maintaining a perpetual utility easement. (This item was pulled for presentation/action in January.)**
15. **Tentative Parcel May 2023-03 – Margaret Oliveria; to divide an approximately 16.7-acre lot currently separated by Interstate 5 into two (2) separate parcels. The existing parcel is located on the west side of Highway 99W just north of the Highway 99W/Loleta Ave. Intersection. APN: 069-205-015.**

Presented by City Planner II Christina Meeds who stated that Margaret Oliveria proposes to divided her one parcel into two separate parcels, one parcel located in the City Limits at 10.6 acres and zoned C-3 General Business District (CBDZ); the other which lies on the west side of Interstate 5 into 6.1 acres. She explained that when I-5 was developed this lot was never legally divided and currently Interstate 5 lies in the middle of the lot. She stated that this was brought before the City's Planning Commission on November 21, 2023 and they unanimously voted to recommend the approval of the proposed Tentative Map. It was noted that the applicant was present. The Public Hearing was opened at 6:46pm, with no comments the Hearing was closed at 6:46pm.

Councilor Demo moved to adopt the 7 Factual Subfindings and Legal Findings as presented and approve Tentative/Final Map 2023-03; Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a vote of 5-0.**

J. REGULAR AGENDA:

16. **Award Contract to PLACEWORKS to assist with the State required 7th Cycle Housing Element Update, authorize City Manager to sign the Contract, and approve General Fund Appropriation up to \$77,700 to fund contract.**

Presented by City Planner II Christina Meeds who stated that on October 10th the City Council authorized Staff to seek a Consultant via a "Request for Proposals" to assist with the 7th Cycle Housing Element Update that is due on June 30, 2024. Staff received three proposals; and although PLACEWORKS is the second highest of the three, they completed the City's current 6th Cycle Housing Element and Staff are recommending they be awarded the contract.

Ms. Meeds also clarified that costs for this State required update were not budgeted in the 2023/2024 Budget. Staff has contacted the State to confirm whether the City can utilize their remaining LEAP Grant Funds in an amount up to \$32,000 to partially fund the \$77,700 cost of the Housing Element update. Should that not be approved, Staff is requesting approval of an appropriation from General Fund Reserves in an amount up to \$77,700 to complete the required update.

Councilor Hargens moved to:

- Award the 7th Cycle Housing Element Update contract to PLACEWORKS at a cost of \$70,000 plus a 5% - 10% contingency;
- Authorize the City Manager to sign the contract with PLACEWORKS; and
- Approve appropriation of funds in an amount up to \$77,700 from the General Fund Reserves to complete the State required Housing Element Update.

Councilor Demo seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

17. Approve City sponsorship and associated Agreement with employee Sarah Herrera to attend the Law Enforcement Police Academy and to continue her current salary while attending the Academy.

Presented by Interim City Manager Brant Mesker. He stated that in recent past it has been difficult to find suitable Police Officer applicants that successfully complete the selection process and they are now seeking City Council authorization and approval of a sponsorship Agreement for City Community Service Officer Sarah Herrera to attend the P.O.S.T. Law Enforcement Training Academy as a Police Trainee. They are also seeking authorization to continue her current Step B Community Service Officer salary during her training at the academy as stated in the proposed Agreement. The total cost for both is anticipated to be approximately \$46,870 for the 6-month course.

Councilor Demo moved to approve immediate offering and Agreement to Sarah Herrera, a qualified Law Enforcement Basic Academy Recruit, for sponsorship as a Police Trainee attending the P.O.S.T. Law Enforcement Training Academy; and authorize the continuation of her current Community Service Officer, Step B salary during her training at the Academy as stated in the proposed Agreement. Councilor Valerio seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

18. Consideration and adoption of Interim Urgency Ordinance 706, an Ordinance establishing a temporary moratorium on the approval of Permits for Mobile Food Trucks.

Presented by City Manager Brant Mesker and City Attorney Collin Bogener. They stated if approved, the Interim Urgency Ordinance would be immediately effective and establish a 45-day temporary moratorium on the approval of permits for mobile food trucks. They explained that the current Ordinance applies to both modes of sale (mobile food trucks & mobile street vendors). If approved, the temporary moratorium would allow staff to write two Ordinances to separate the two and provide the opportunity for owners and staff to appropriately manage the businesses. If necessary, Staff can seek a continuance from Council in order to complete the two subsequent Ordinances. It was clarified that currently State law regulates mobile street vending.

If the Interim Ordinance is approved it will immediately go into effect, however the moratorium would not prohibit businesses currently permitted from continuing to operate within the current established Ordinance. Upon approval of the new Ordinances, once they become effective, permitted businesses would then have to comply.

Councilor Demo moved to adopt Interim Urgency Ordinance 706, an Ordinance establishing a temporary moratorium on the approval of permits for Mobile Food Trucks. Councilor Hargens seconded the motion. **Ayes: Snow, Demo, Valerio, Hargens, and Lomeli. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Demo: Announced that he attended the Tehama County Transportation Commission Meeting where it was announced that Tehama County was awarded \$4.8 million for replacing TRAX Buses with electric or hydrogen fueled buses. He also stated that he attended the Senior Center Board Meeting.

Valerio: Announced that the Chamber of Commerce Holly Jolly Christmas Parade and the Grocery Outlet Grand Opening/Ribbon Cutting were well attended. He reported on the Chamber of Commerce Mixer and announced the Ribbon cutting for Chata's Brunchies will be held on December 16th.

Hargens: Announced that she also attended the Grocery Outlet Grant Opening/Ribbon Cutting. She also stated that her Cookie Class is Saturday.

Lomeli: Stated that she attended no meetings.

Snow: Stated he attended no meetings and announced the Volunteer Fire Department will be out this Saturday delivering food baskets and gifts.

It was announced that the tree planting will take place tomorrow at Corning Community Park, Yost Park, and Lennox Field.

City Manager Mesker: Announced that he had attended the Chamber of Commerce Mixer and announced that City Staff (Police, Fire, Public Works, Recreation, etc.) were recognized for their support of the various holiday programs.

N. ADJOURNMENT: 7:18pm

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: December 21, 2023

SUBJECT: Cash Disbursement Detail Report for the
Tuesday December 26, 2023 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 12-21-23	\$	327,123.45
B.	Payroll Disbursements	Ending 12-14-23	\$	70,835.24

GRAND TOTAL \$ 397,958.69

REPORT.: Dec 21 23 Thursday
 RUN...: Dec 21 23 Time: 09:52
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 12-23 thru 12-23 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036233	12/08/23	CAL47	CALIFORNIA CONSULTING, IN	9500.00	6446	PROF SVCS-GEN CITY
036234	12/08/23	COR07	CORBIN WILLITS SYSTEMS, I	2040.00	000C31130	PROF SVCS-FINANCE
036235	12/08/23	FIR13	FIRST NATIONAL BANK OMAHA	1466.96	11292023	CREDIT CARD CHARGES-
036236	12/08/23	NOR03	NCCSIF	46555.75	2737	WORKMENS COMP-GEN CITY
036237	12/08/23	NOR52	NORTH STATE PAINTING	73350.25	1097	AWNING/DOWNTOWN ARPA
036238	12/08/23	QUI02	QUILL CORPORATION	407.99	35979063	EQUIP MAINT-FIRE DISPATCH
036239	12/08/23	ROJ00	ROJAS, IVAN	90.00 90.00 90.00	230924 231008 231022	REC INSTRUCTOR-REC REC INSTRUCTOR-REC REC INSTRUCTOR-REC
			Check Total.....:	270.00		
036240	12/11/23	KIN14	KINETICS ACADEMY OF DANCE	368.00 368.00	231126 231210	REC INSTRUCTOR-REC REC INSTRUCTOR-REC
			Check Total.....:	736.00		
036241	12/11/23	PEN01	PENDERGRAFT, JAMES CURTIS	120.00	231211	PANT REIMBURSEMENT-PW ADMIN
036242	12/11/23	QUI02	QUILL CORPORATION	69.61	36026396	COMP/EQUIP/SOFT-CITY ADMIN
036243	12/11/23	ZAG00	ZAGAL, STEPHANIE MARIE	315.00	231209	REC INSTRUCTOR-REC
036244	12/12/23	DEP08	DEPARTMENT OF FISH & GAME	700.75	231212	CLEANING CONTRACTS-STR (LSA EXT JEWETT & BIRCH CRK
036245	12/12/23	DEP08	DEPARTMENT OF FISH & GAME	700.75	231212A	CLEANING CONTRACTS-STR (LSA EXT BLACKBURN MOON DRN
036246	12/12/23	WAR05	WARREN, DANA KARL	197.60	231212	REC INSTRUCTOR-REC
036247	12/13/23	GRO00	GROOTVELD, TROY DARREN	79.72	231213	PANT REIMBURSEMENT-PW ADMIN
036248	12/13/23	KHA00	KHALIL, AYMAN MOHAMAD	56.00	231206	REC INSTRUCTOR-REC
036249	12/13/23	RIO00	RIOS, DOMINGO HENRY	200.00	231213	PANT REIMBURSEMENT-PW ADMIN
036250	12/13/23	HIL19	HILL, MICHAEL E.	64.63	231213	PANT REIMBURSEMENT-PW ADMIN
036251	12/14/23	BAK01	BAKER AND TAYLOR	57.36	203796117	Books/Periodic. Library
036252	12/14/23	BRA03	BRASIER, DELOS V.	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036253	12/14/23	CAM02	FERGUSON ENTERPRISES INC.	3154.17	1823912	MAT & SUPPLIES-WTR
036254	12/14/23	CAR12	CARREL'S OFFICE SOLUTIONS	20.19	AR60113	MAT & SUPPLIES-LIBRARY
036255	12/14/23	CHI06	CHICO POWER EQUIPMENT	129.64	443076	CLEANING CONTRACT-STR
036256	12/14/23	CMC00	CMC ARCHITECTURE	3840.00	23.027-01	LIBRARY REMODEL-LIBRARY
036257	12/14/23	COR05	CORNING AUTO CENTER	51.75 51.75 51.75 51.75 51.75 51.75 51.75	57863 57864 57865 57867 57868 57870 57875	VEH OP/MAINT-WTR VEH OP/MAINT- VEH OP/MAINT-BLD & SAFETY VEH OP/MAINT-POLICE VEH OP/MAINT-PARKS VEH OP/MAINT- VEH OP/MAINT-POLICE
			Check Total.....:	362.25		
036258	12/14/23	COR11	CORNING SAFE & LOCK	14.82	9419	MAT & SUPPLIES-BLD MAINT
036259	12/14/23	CRE03	CREATIVE PRODUCT SOURCE,	567.45	CPI101646	TRAINING/ED-FIRE
036260	12/14/23	CRI01	CRITICAL REACH	250.00	3146	COMMUNICATIONS-DISPATCH
036261	12/14/23	DEM03	DEMO, VERNON C.	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036262	12/14/23	GRO00	GROOTVELD, TROY DARREN	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036263	12/14/23	HIL19	HILL, MICHAEL E.	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036264	12/14/23	HIT01	HI-TECH EMER VEH SERV, INC	2046.32	177462	VEH OP/MAINT-FIRE
036265	12/14/23	HOL04	HOLIDAY MARKET #32	435.12	320451860	MAT & SUPPLIES-
036266	12/14/23	MAY04	MAYWOOD APARTMENTS	961.00	231213	CDBG CV2&3-ASST-EMERGENCY RESP (KATELYN WOODRUFF)
036267	12/14/23	MEN08	MENDES SUPPLY COMPANY	616.93	R067952	MAT & SUPPLIES-PARKS
036268	12/14/23	MOO07	MOORE & BOGENER, INC.	2170.00	14598	CONSULTING SVCS-LGL SVCS
036269	12/14/23	MOS03	MOSHER, JEREMY STEVEN	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036270	12/14/23	MUR02	MURRISON PH.D., KITT	450.00	CPD04	PROF SVCS-POLICE
036271	12/14/23	NOR47	NORTHSTAR	7595.00	81744	PROF SVCS-PW ADMIN

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CITY OF CORNING
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036272	12/14/23	NOR52	NORTH STATE PAINTING	39500.00	1099	AWNING/DOWNTOWN ARPA (GRANT PYMT #2)
036273	12/14/23	OLI06	OLIVE GROVE APARTMENTS	876.94	231213	CDBG CV2&3-ASST-EMERGENCY RESP (LILLIAN PADILLA)
036274	12/14/23	PAC29	PACE ANALYTICAL SERVICES,	220.16	231064328	PROF SVCS-WTR DEPT
036275	12/14/23	PAT02	PATTERSON ELECTRIC, INC.	1062.04	6735	BLD MAINT-POLICE
036276	12/14/23	PEN01	PENDERGRAFT, JAMES CURTIS	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036277	12/14/23	PGE00	PG&E	2000.00	231213	CDBG CV2&3-ASST-EMERGENCY RESP (MARIA SANCHEZ)
036278	12/14/23	PGE01	PG&E	2473.49 100.39	231204 231208	ELECT- ELECT-
			Check Total.....	2573.88		
036279	12/14/23	PGE05	PG&E	1841.81	231204	FIRE-ELECT & GAS
036280	12/14/23	QUI02	QUILL CORPORATION	108.78	35824960	MAT & SUPPLIES-FIRE
036281	12/14/23	RIO00	RIOS, DOMINGO HENRY	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036282	12/14/23	SPE00	SPENCER, WAYNE JOHN	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036283	12/14/23	SWR01	SWRCB	12428.00	WD0233940	ANNUAL PERMIT-WWTP
036284	12/14/23	THE09	THE COPY SHOP	129.27	2978	MAT & SUPPLIES-REC
036285	12/14/23	WAL02	WALKER PRINTING	610.25	43966	PRINT/ADVERT-DISPATCH
036286	12/14/23	WHI06	WHITE, BRETT CLAYTON	250.00	231231	SAFETY ITEMS-PW ADMIN (BOOT ALLOWANCE 2024)
036287	12/14/23	ROD10	RODRIGUEZ, JESENIA	1320.00 300.00	231215 231215A	REC INSTRUCTOR-REC REC INSTRUCTOR-REC
			Check Total.....	1620.00		
036288	12/15/23	PGE00	PG&E	2000.00	231214	CDBG CV2&3-ASST EMRGNCY RESP (SANDRA INGLES)
036289	12/19/23	BEN01	BENBOW, W.B.	645.89	00000559	Well Telemetry-Wtr Cap Improv
036290	12/19/23	BIG02	BIG VALLEY SANITATION, IN	241.00 241.00 125.00 510.00 -20.02	126270 126566 126570 127788 FChargeC	Cleaning Contract-Str Cleaning Contract-Streets Bld Maint-Senior Center Bld Maintenance-Airport Bank Fees/Charge-Finance (Crdt from last month)
			Check Total.....	1096.98		
036291	12/19/23	COM06	COMCAST	13.23	231209	Communications-PW Admin
036292	12/19/23	DEP12	DEPT OF JUSTICE	150.00	698485	Professional Services-Police
036293	12/19/23	EMP04	EMPLOYERS INVESTIGATIVE S	1952.64	5050747	Professional Svcs-Police
036294	12/19/23	HER07	HERRERA, SARAH ELIZABETH	138.36	12182023	Uniforms/Clothing-Police
036295	12/19/23	JEF02	JEFF'S TRUCK SERVICE & PO	95.13	254555	Bldg Maintenance-Police
036296	12/19/23	LAC01	LACY, CLINT	600.00	231215	Rec Instructor-Rec
036297	12/19/23	NOR15	NORTHERN CALIFORNIA GLOVE	133.77 51.65	01563980 01564310	Material/Supplies- Material/Supplies-
			Check Total.....	185.42		
036298	12/19/23	PAC29	PACE ANALYTICAL SERVICES,	92.37 220.16	231084028 231084128	ProfServices Water Dept ProfServices Water Dept
			Check Total.....	312.53		
036299	12/19/23	PAC30	PACIFIC DATA CONNECTION	445.80	23754	Council Chamber-Bldg Maint.
036300	12/19/23	PAT02	PATTERSON ELECTRIC, INC.	17953.63	6751	VFD Well #3-Wtr Cap Improv
036301	12/19/23	PAY01	PAYGOV.US LLC	2835.20	1303	Bank/Fees/Chrg-Finance
036302	12/19/23	PGE09	PG&E	222.89	231214	Elect-Stonefox L&L Z1-D2
036303	12/19/23	PGE2A	PG&E	50.35	231214	Elect-Blue Heron Ct
036304	12/19/23	RED00	RED BLUFF DAILY NEWS	180.00	006790537	Prof Svcs-PW Admin
036305	12/19/23	SCP00	SCP DISTRIBUTORS LLC	2167.96 -340.00	SN110046 SN110233C	Material/Supplies-Pool Material/Supplies-Pool
			Check Total.....	1827.96		
036306	12/19/23	SUN16	SUNBEAM SOLAR OPERATIONS	9345.53	100211503	Elect-
036307	12/19/23	SWR01	SWRCB	1818.00	SW0278951	Annual Permit WWTP

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CITY OF CORNING
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036308	12/19/23	VAL11	VALLEY PACIFIC PETROLEUM	1384.46	23-711929	Veh Op/Maint-
036309	12/20/23	ADV05	ADVANTAGE GEAR, INC.	697.66	69601-1	Uniforms/Clothing-Police
036310	12/20/23	ATT13	AT&T	720.67	231211	COMMUNICATIONS-DISPATCH
036311	12/20/23	BRA03	BRASIER, DELOS V.	96.94 64.63	231201 231218	Pant Reimbursement-PW Admin Pant Reimbursement-PW Admin
			Check Total.....:	161.57		
036312	12/20/23	BUR08	BURNETT, KAREN S.	90.00	231218	Christmas Crafts
036313	12/20/23	COR60	CORNING APARTMENTS	2000.00	231219	CDBG CV2&3-Asst-Emergency Resp (Elia Ocegüera)
036314	12/20/23	DEP03	DEPT OF TRANS/CAL TRANS	3033.50	24003137	Equip.Maint. St&Trf Light
036315	12/20/23	DMV01	DMV RENEWAL	10.00	4NC6583A	Equip Maint-Streets
036316	12/20/23	LEE00	LEE, JACQUELINE PATTON	231.00	231223	Rec Instructor-Rec
036317	12/20/23	MTH00	M.T. HALL & ASSOCIATES, I	2350.00 7860.00	2712 2713	Construction-ATP Olive View Proj. Material testing Construction-ATP West St Project Material Testing
			Check Total.....:	10210.00		
036318	12/20/23	OLI06	OLIVE GROVE APARTMENTS	877.00	231219	CDBG CV2&3-Asst Emergency Response(Marian Griffin)
036319	12/20/23	PGE00	PG&E	100.21	231218	CDBG CV2&3-ASST EMERGENCY RESP (TOMMY COLSON)
036320	12/20/23	PGE01	PG&E	32315.98	231211	Electricity General City-
036321	12/20/23	SAL02	SALADO ORCHARD APARTMENTS	1024.00	231218	CDBG CV2&3-ASST EMERGENCY RESP (ROCHELL SMITH)
036322	12/20/23	SCH01	LES SCHWAB TIRE CENTER	64.63	110043884	MATERIAL/SUPPLIES-PARKS
036323	12/20/23	SON03	SONSRAY MACHINERY, LLC	489.23	W00427681	EQUIP MAINT-
036324	12/20/23	T-M00	T-MOBILE	111.91	231218	CDBG CV2&3-ASST EMERGENCY RESP (ROCHELL SMITH)
036325	12/20/23	VAL11	VALLEY PACIFIC PETROLEUM	2122.22	23-711928	MATERIAL/SUPPLIES-
036326	12/20/23	VAL13	VALLEY TERRACE APARTMENTS	297.00	231218	CDBG CV2&3-ASST-EMERGENCY RESP (TOMMY COLSON)
036327	12/20/23	VER02	VERIZON WIRELESS	228.06	995065227	PROP 30-MDC
036328	12/20/23	WHI06	WHITE, BRETT CLAYTON	96.94 39.86 32.31	231103 231118 231218	PANT REIMBURSEMENT-PW ADMIN PANT REIMBURSEMENT-PW ADMIN PANT REIMB-PW ADMIN
			Check Total.....:	169.11		
036329	12/20/23	OLI06	OLIVE GROVE APARTMENTS	876.94	231219R	CDBG CV2&3-ASST-EMERGENCY RESP (LOREE RAMIREZ)
036330	12/20/23	PGE00	PG&E	50.04	231218R	CDBG CV2&3-ASST EMRGENCY RESP (ROSINA RAMIREZ)
036331	12/20/23	OLI06	OLIVE GROVE APARTMENTS	876.94	231219P	CDBG CV2&3-ASST-EMERGENCY RESP (LILLIAN PADILLA)
036332	12/20/23	PGE00	PG&E	31.13	231218C	CDBG CV2&3-ASST EMERGENCY RESP (TOMMY COLSON)
036333	12/21/23	PGE00	PG&E	1252.58	231220	CDBG CV2&3-ASST-EMERGENCY RESP (ALMA GUTIERREZ)
036334	12/21/23	QUI02	QUILL CORPORATION	17.23 80.98	36106329 36215494	OFFICE SUPPLIES-FINANCE OFFICE SUPPLIES-
			Check Total.....:	98.21		
036335	12/21/23	RED00	RED BLUFF DAILY NEWS	130.98 178.60	6798441 6798469	PRINT/ADVERT-CITY CLERK PRINT/ADVERT-CITY CLERK
			Check Total.....:	309.58		
036336	12/21/23	SMA02	SMART SOURCE OF CALIFORNI	381.87	0027599	OFFICE SUPPLIES-FINANCE
036337	12/21/23	VAL11	VALLEY PACIFIC PETROLEUM	229.49 86.53	23-711930 23-711931	VEH OP/MAINT-FIRE VEH OP/MAINT-BLD & SAFETY
			Check Total.....:	316.02		
			Cash Account Total.....:	327123.45		
			Total Disbursements.....:	327123.45		
			Cash Account Total.....:	.00		

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CITY OF CORNING
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
14170	12/14/23	BAN03	POLICE OFFICER ASSOC.	200.00	C31213	POLICE OFFICER ASSOC
14171	12/14/23	EDD01	EMPLOYMENT DEVELOPMENT	4950.96 1187.10	C31213 1C31213	STATE INCOME TAX SDI
			Check Total.....:	6138.06		
14172	12/14/23	FED00	FEDERAL PAYROLL TAXES (EF	13877.62 16332.70 3819.70	C31213 1C31213 2C31213	FEDERAL INCOME TAX FICA MEDICARE
			Check Total.....:	34030.02		
14173	12/14/23	MIS03	MISSIONSQUARE - PLAN#3020	948.99 122.50	C31213 1C31213	MISSIONSQUARE 457 MISSIONSQUARE 457 ER
			Check Total.....:	1071.49		
14174	12/14/23	PERS1	PUBLIC EMPLOYEES RETIRE	23979.05	C31213	PERS PAYROLL REMITTANCE
14175	12/14/23	PERS4	Cal Pers 457 Def. Comp	2035.08 355.00	C31213 1C31213	PERS DEF. COMP. PERS DEF. COMP. ER P
			Check Total.....:	2390.08		
14176	12/14/23	VAL06	VALIC	2786.54 240.00	C31213 1C31213	AIG VALIC P TAX AIG VALIC P TAX ER P
			Check Total.....:	3026.54		
			Cash Account Total.....:	70835.24		
			Total Disbursements.....:	70835.24		



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: January 3, 2024

SUBJECT: Cash Disbursement Detail Report for the
Tuesday January 9, 2024 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 12-29-23	\$	12,576.93
B.	Payroll Disbursements	Ending 12-29-23	\$	116,637.64
C.	Cash Disbursements	Ending 01-03-24	\$	288,188.50

GRAND TOTAL \$ 417,403.07

REPORT.: Dec 29 23 Friday
 RUN...: Dec 29 23 Time: 12:52
 Run By.: MARY BRIMM

CITY OF CORNING
 Cash Disbursement Detail Report
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036338	12/22/23	OLI06	OLIVE GROVE APARTMENTS	1453.00	231219C	CDBG CV 2&3 ASSIST -EMERGENCY RESP (LOREE RAMIREZ)
036339	12/22/23	SIL03	SILK CONSULT. GRP/PAMELA	6218.75	1922	CDBG UTILITY ASSIST - ADMIN
036340	12/29/23	CAM02	FERGUSON ENTERPRISES INC.	150.85	1833223	MAT & SUPPLIES - WTR
036341	12/29/23	CIV00	CIVICPLUS, LLC	400.00	287567	PROF SRVCS- CITY CLERK
036342	12/29/23	COR08	CORNING LUMBER CO INC	71.15	231225	Mat/Supplies
036343	12/29/23	COR2A	CORNING MINI STORAGE	75.00	36508	MAT & SUPPLIES - REC
036344	12/29/23	HIN01	HINDERLITER, DE LLAMAS &	1310.20	SIN034261	ProfServices General City
				300.00	SIN034298	ProfServices General City
			Check Total.....:	1610.20		
036345	12/29/23	HIT02	HI-TECH DIESEL SPECIALIST	730.89	RO#5334	VEH/OP MAINT -
036346	12/29/23	HOM03	HOME DEPOT	105.65	231221	MAT & SUPPLIES -
036347	12/29/23	INL01	INLAND BUSINESS SYSTEMS	113.30	IN3882267	EQUIP MAINT -
036348	12/29/23	MEN07	MENDOZA, BENTLEY	150.00	231118	REC INSTRUCTOR - REC
				150.00	231202	REC INSTRUCTOR - REC
				150.00	231216	REC INSTRUCOTR - REC
			Check Total.....:	450.00		
036349	12/29/23	PAT02	PATTERSON ELECTRIC, INC.	97.28	6804	BLDG MAINT - DISPATCH
				190.00	6818	VFD WELL #3 - WTR CAP IMPRV
				190.00	6821	VFD WELL#3 - WTR CAP IMPRV
			Check Total.....:	477.28		
036350	12/29/23	RON03	RON DUPRATT FORD	311.22	449936	VEH/OP MAINT -
036351	12/29/23	TEH28	TEHAMA COUNTY HEALTH SERV	44.00	231211	HEALTH DEPT SERV - FIRE
036352	12/29/23	WAL02	WALKER PRINTING	196.27	44046	OFFICE SUPPLIES - FINANCE
036353	12/29/23	ZAG00	ZAGAL, STEPHANIE MARIE	90.00	231223	REC INSTRUCTOR - REC
036354	12/29/23	\D036	DAHA INVESTMENTS	29.37	000C31201	MQ CUSTOMER REFUND FOR DAH0022
036355	12/29/23	\S137	ASHLIE SCHMIDTKE	50.00	000C31201	MQ CUSTOMER REFUND FOR SCH0108
			Cash Account Total.....:	12576.93		
			Total Disbursements.....:	12576.93		
				=====		
			Cash Account Total.....:	.00		

REPORT.: Dec 29 23 Friday
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CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
14190	12/28/23	BAN03	POLICE OFFICER ASSOC.	200.00	C31228	POLICE OFFICER ASSOC
14191	12/28/23	EDD01	EMPLOYMENT DEVELOPMENT	5052.60 1136.73	C31228 1C31228	STATE INCOME TAX SDI
			Check Total.....	6189.33		
14192	12/28/23	FED00	FEDERAL PAYROLL TAXES (EF	13772.31 16156.36 3803.40	C31228 1C31228 2C31228	FEDERAL INCOME TAX FICA MEDICARE
			Check Total.....	33732.07		
14193	12/28/23	MIS03	MISSIONSQUARE - PLAN#3020	948.99 122.50	C31228 1C31228	MISSIONSQUARE 457 MISSIONSQUARE 457 ER
			Check Total.....	1071.49		
14194	12/28/23	PERS1	PUBLIC EMPLOYEES RETIRE	24045.60	C31228	PERS PAYROLL REMITTANCE
14195	12/28/23	PERS4	Cal Pers 457 Def. Comp	2035.08 355.00	C31228 1C31228	PERS DEF. COMP. PERS DEF. COMP. ER P
			Check Total.....	2390.08		
14196	12/28/23	VAL06	VALIC	2786.54 240.00	C31228 1C31228	AIG VALIC P TAX AIG VALIC P TAX ER P
			Check Total.....	3026.54		
14197	12/29/23	AFL01	AFLAC	805.56 96.56	C31231 1C31231	AFLAC INS. PRE TAX AFLAC INS. APTER TAX
			Check Total.....	902.12		
14198	12/29/23	BLU02	BLUE SHIELD OF CALIFORNIA	14357.35	C31231	MEDICAL INSURANCE
14199	12/29/23	OEU01	OPERATING ENGINEERS #3	25790.00	C31231	MEDICAL INSURANCE
14200	12/29/23	OEU02	OPERATING ENG. (DUES)	272.00 612.00 567.00 945.00	C31231 1C31231 2C31231 3C31231	UNION DUES MGMT UNION DUES POLICE UNION DUES DISPATCH UNION DUES-MISC
			Check Total.....	2396.00		
14201	12/29/23	PRI04	PRINCIPAL LIFE INSURANCE	1531.63 215.03 790.40	C31231 1C31231 2C31231	DENTAL INSURANCE VISION INSURANCE LIFE INSURANCE
			Check Total.....	2537.06		
			Cash Account Total.....	116637.64		
			Total Disbursements.....	116637.64		

REPORT.: Jan 03 24 Wednesday
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
036356	01/03/24	COR07	CORBIN WILLITS SYSTEMS, I	793.77	000C401011	EQUIP MAINT-FINANCE
036357	01/03/24	COR09	CORNING CHAMBER OF COMM.	1000.00	000C401011	CngChamberComm. Economic
036358	01/03/24	MOO07	MOORE & BOGENER, INC.	5525.00	000C401031	CONSULTING SVCS-LGL SVCS
036359	01/03/24	NEL00	NELSON, JEFFREY NEIL	54.70	000C401011	PROF SVCS-FIRE DEPT
036360	01/03/24	OCH01	OCHOA CLEANING	4655.00	000C401011	JANITORIAL SERVICES-
036361	01/03/24	PIT01	PITNEY BOWES	183.80	000C401011	Rents/Leases Finance Dept
036362	01/03/24	SCH16	SCHLERETH, DAYMON WAYNE	104.70	000C401011	PROF SVCS-FIRE DEPT
036363	01/03/24	AIR00	AIRGAS USA, LLC	85.08	550503308	MAT & SUPPLIES-FIRE
036364	01/03/24	ARA02	ARAMARK UNIFORM SERVICES	88.05	455486	MAT & SUPPLIES-BLD MAINT
				88.05	460687	MAT & SUPPLIES-BLD MAINT
				88.05	466230	MAT & SUPPLIES-BLD MAINT
				88.05	471708	MAT & SUPPLIES-BLD MAINT
			Check Total.....	352.20		
036365	01/03/24	ATT02	AT&T	523.72	21020370	COMMUNICATIONS-
036366	01/03/24	ATT15	AT&T MOBILITY	692.89	231219	COMMUNICATIONS-
036367	01/03/24	BRO00	BROWN, MALLORY LYNN	240.00	231211	REC INSTRUCTOR-REC
				240.00	231225	REC INSTRUCTOR-REC
				240.00	240108	REC INSTRUCTOR-REC
			Check Total.....	720.00		
036368	01/03/24	BUI01	BUILDER SOLUTIONS, INC.	100281.96	6-O	CONSTRUCTION: ATP-OLIVE VIEW PROJECT
				85793.94	6-W	CONSTRUCTION: ATP-WEST STREET PROJECT
			Check Total.....	186075.90		
036369	01/03/24	BUS01	BUSINESS CONNECTIONS	171.00	84562	PROF SVCS-
036370	01/03/24	CAL35	CALIFORNIA BUILDING STAND	50.40	OCT-DEC23	SB 1473-BLD & SAFETY
036371	01/03/24	COM01	COMPUTER LOGISTICS, INC	3720.00	84731	EQUIP MAINT-
				854.28	00134V1	COUNCIL CHAMBERS-BLD MAINT
			Check Total.....	4574.28		
036372	01/03/24	COR07	CORBIN WILLITS SYSTEMS, I	900.00	240102	PROF SVCS-FINANCE
036373	01/03/24	COR13	CORNING VOLUNTEER FIRE	87.42	231228	VEH OP/MAINT-FIRE
036374	01/03/24	DEP09	DEPT OF CONSERVATION	87.56	2024/0102	StrongMotion Bldg & Safety
036375	01/03/24	DEP12	DEPT OF JUSTICE	35.00	703833	PROF SVCS-POLICE
036376	01/03/24	DM001	DM-TECH	119.90	202401011	COMMUNICATIONS-GEN CITY
036377	01/03/24	GAY02	GAYNOR TELESYSTEMS, INC	1890.00	43667	COMMUNICATIONS-
036378	01/03/24	HUN03	HUNTERS SERVICES INC.	958.33	340478	PEST WEED/TREE SPRAYING- (PEST SVCS)
036379	01/03/24	LAC01	LACY, CLINT	500.00	231230	REC INSTRUCTOR-REC
036380	01/03/24	MIL16	MILLENNIUM HEALTH, LLC	120.00	13084371	PROF SVCS-POLICE (LISA ESTES & JULIE HANSEL)
036381	01/03/24	MUR02	MURRISON PH.D., KITT	450.00	CPD05	PROF SVCS-POLICE
036382	01/03/24	NAP01	NAPA AUTO PARTS	430.86	231224	VEH OP/MAINT-
036383	01/03/24	NOR03	NCCSIF	46555.75	2759	WORKMENS COMP-GEN CITY
036384	01/03/24	PAC29	PACE ANALYTICAL SERVICES,	220.16	231102428	PROF SVCS-WTR DEPT
				220.16	231122928	PROF SVCS-WTR DEPT
			Check Total.....	440.32		
036385	01/03/24	PGE04	PG&E	522.46	231229	TranspFacility-
036386	01/03/24	PGE2A	PG&E	58.08	231226	ELECT-CORNING COMMUNITY PARK
				220.67	231228	ELECT-MCDONALD, CASSANDRA, SALADO L&L & TOOMES AVE
				19.98	231229	ELECT-CLELAND PROP
				113.63	231228A	ELECT-MARTINI PLAZA
			Check Total.....	412.36		
036387	01/03/24	PGE2B	PG&E	645.20	231215	SOLAR-WWTP
				12808.94	231226	ELECT-WWTP
			Check Total.....	13454.14		
036388	01/03/24	ROD10	RODRIGUEZ, JESENIA	1290.00	231230	REC INSTRUCTOR-REC
				150.00	231230A	REC INSTRUCTOR-REC

REPORT.: Jan 03 24 Wednesday
 RUN....: Jan 03 24 Time: 16:49
 Run By.: LORI SIMS

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 01-24 thru 01-24 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
Check Total.....:				1440.00		
036389	01/03/24	SCP00	SCP DISTRIBUTORS LLC	2093.19	SN110377	MAT & SUPPLIES-WTR
				-935.00	SN110477C	MAT & SUPPLIES-WTR
Check Total.....:				1158.19		
036390	01/03/24	SOU06	SOUTH AVENUE ACE	914.32	231227	MAT & SUPPLIES-
036391	01/03/24	SWR01	SWRCB	7909.52	LW1046083	REQ PYMTS STATE-WTR
036392	01/03/24	TEH15	TEHAMA CO SHERIFF'S DEPT	49.00	12242023	PROF SVCS-POLICE
036393	01/03/24	USA01	USA BLUE BOOK	1152.83	227715	MAT & SUPPLIES-WTR
036394	01/03/24	VAL11	VALLEY PACIFIC PETROLEUM	1330.55	23-713208	MAT & SUPPLIES-
				1446.85	23-713209	VEH OP/MAINT-
				233.67	23-713210	VEH OP/MAINT-FIRE
Check Total.....:				3011.07		
036395	01/03/24	XER00	XEROX CORPORATION	27.03	020339992	EQUIP MAINT-DISPATCH
Cash Account Total.....:				288188.50		
Total Disbursements.....:				288188.50		

Date.: Dec 21, 2023
Time.: 10:38 am
Run by: LORI SIMS

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
ABOVE GRADE CONSTRUC	22905 FINELL AVE	CORNING, CA 96021	HANDYMAN (NOT CONTRACTOR)	12/19/23
EL PINCHE TACO	FOURTH ST	CORNING, CA 96021	TACO TRUCK	12/18/23
VALLEY VIEW ROOFING	112 W 13775 S #5	DRAPER, UT 84020	COMMERCIAL AND RESIDENTIAL ROOFING CONTR	12/20/23

Date...: Jan 3, 2024
Time...: 4:38 pm
Run by: LORI SIMS

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page : 1
List : NEWB
Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Date
BROTHER'S ACOUSTIC,	9732 NORTHPORT CT	SACRAMENTO, CA 95827	INSTALLING ACOUSTICAL CEILINGS	01/02/24
CORNING PHYSICAL THE	710 SOLANO ST	CORNING, CA 96021	OUTPATIENT PHYSICAL THERAPY AND GYM	01/01/24
TAQUERIA REYNA	1312 SOLANO ST	CORNING, CA 96021	TACO SHOP	12/28/23

CITY OF CORNING

**TREASURER'S REPORT
DECEMBER 2023**

<u>AGENCY</u>		<u>BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$	9,409,480.91	3.59%

Respectfully submitted:

Laura L. Calkins
City Treasurer



Monthly Permit Report

12/01/2023 - 12/31/2023

Permit #	Permit Date	Main Status	Parcel #	Parcel Address	Owner Name	Owner Address	Owner City	Owner Zip	Permit Type	Project Cost
23440	12/28/2023	approved " FEES DUE "	071-250-018-000	1515 HWY 99W	Humble Estates Corporation TRS Mansour L/TR 05/10/2002	9566 Dunkerrin Way	Elk Grove	95758	Fire Protection	\$2,000
23439	12/28/2023	approved " FEES DUE "	071-310-016-000	1545 Fifth Ave.	Russ, Thomas Lee & Donna	1545 5 th Ave.	Corning	96021	Solar	\$11,060
23438	12/27/2023	ISSUED	071-193-012-000	1136 Houghton Ave.	Moran, Linda D Trustee L Moran Trust 3/30/07	P O Box 585	Corning	96021	Roof	\$14,335
23437	12/21/2023	ISSUED	071-166-003-000	1104 6TH AVE	Ramos, Reynaldo ETAL	3431 N Cherry Land Ave. SPC 65	Stockton	95215	Roof	\$7,700
23436	12/21/2023	ISSUED	071-273-028-000	1431 4 th Ave.	Morales, Omar Arce ETAL	1431 4 th Ave.	Corning	96021	Remodel	\$1,600
23435	12/20/2023	Issued Revision	073-164-014-000	1457 First St.	Duncan, Sally J	1457 First St.	Corning	96021	Solar	\$7,100
23434	12/20/2023	Online Application	073-311-010-000	690 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$256,000
23433	12/20/2023	Online Application	073-311-006-000	650 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23432	12/20/2023	Online Application	073-311-005-000	640 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23431	12/20/2023	Online Application	073-311-014-000	530 Sturrngarten Dr.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$256,000
23430	12/20/2023	Online Application	073-311-004-000	630 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23429	12/20/2023	Online Application	073-312-012-000	510 Sturrngarten Dr.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23428	12/20/2023	Online Application	073-312-013-000	520 Sturrngarten Dr.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23427	12/20/2023	Online Application	073-312-015-000	540 Sturrngarten Dr.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23426	12/20/2023	Online Application	073-311-003-000	620 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23425	12/20/2023	Online Application	073-312-011-000	500 Sturrngarten Dr.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23424	12/20/2023	Online Application	073-312-010-000	490 Sturrngarten Dr.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000

23423	12/20/2023	Online Application	073-311-002-000	610 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23422	12/20/2023	Online Application	073-311-009-000	680 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23421	12/20/2023	Online Application	073-312-009-000	480 Sturrngarten Dr.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23420	12/20/2023	Online Application	073-311-008-000	670 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23419	12/20/2023	Online Application	073-312-016-000	550 Sturrngarten Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23418	12/20/2023	Online Application	073-311-001-000	600 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$256,000
23417	12/20/2023	Online Application	073-312-071-000	560 Sturrngarten Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$272,000
23416	12/20/2023	Online Application	073-311-007-000	660 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$256,000
23415	12/20/2023	Online Application	073-311-011-000	700 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$249,000
23414	12/20/2023	Online Application	073-311-012-000	710 Spruce Ave.	Jason Marr, RME for CHIP	1001 Willow St.	Chico	95928	Building	\$256,000
23413	12/15/2023	ISSUED	071-232-010-000	1443 Center St.	Castillo-Vazquez, Uriel etal	22840 Gallagher Ave	Corning	96021	Remodel	\$1,800
23412	12/13/2023	Finald	071-056-005-000	1107 Tehama St.	Stout, Robt C. ETAL TRS Stout Family Trust	1107 Tehama St.	Corning	96021	Building	\$200
23411	12/11/2023	ISSUED	087-090-062-000	3350 Sunrise Way	Kumar Hospitality Inc. DBA Holiday Inn Express & Suites	199 N Humboldt Ave.	Willows	95988	Remodel	\$60,000
23410	12/6/2023	Waiting for Information-Plans	071-134-002-000	1219 Solano St.	Ortega, Steven	5805 Harmon Ave	Oakland	94621	Building	\$2,000
23409	12/6/2023	approved " FEES DUE "	071-133-017-000	1222 Solano St.	Redding Bank of Commerce c/o David Gonzalez, CPA: DBA Corning Branch	1951 Churn Creek Rd.	Redding	96002	Signs	\$5,000
23408	12/4/2023	ISSUED	073-141-004-000	705 Chestnut St.	PAHUA, UBALDO & MARGARITA	P O Box1247	Corning	96021	Electrical	\$1,500
23407	12/4/2023	Finald	071-020-043-000	1952 North St.	JIMENEZ, CRYSTAL N ETAL	1952 North St.	Corning	96021	Roof	\$20,625
23406	12/1/2023	ISSUED	071-134-004-000	1213 Solana St.	LINCE, MAURO	24201 Loleta Ave	Corning	96021	Tenant Imprvmt.	\$2,500
										\$5,424,420

Total Records: 35



CITY OF CORNIG WASTEWATER OPERATIONS SUMMARY REPORT DECEMBER 2023

Below is a summary of the monthly operations report that will be available for review in January 2024.

- Completed monthly reports
- Held staff meeting to discuss facility operations and issues
- Held daily safety tailgate meetings
- Inspected eyewash stations and emergency showers
- Completed testing of chemical release sensors
- Calibrated SO₃ analyzer
- Inspected all fire extinguishers
- Calibrated gas detector
- Exercised emergency generator
- Submitted ESMR/DMR report to Regional Board



- Completed monthly facility inspection
- Completed pretreatment inspections at several restaurants.
- Completed inspections on collection system trouble spots
- Telstar on site to perform annual maintenance on chemical delivery system
- Dynatech Solutions on site for ELAP TNI inspections for certified laboratory
- Completed pretreatment sampling at truck wash facilities
- Cleared blockage in sewer line between 99 lift station and South Ave.

December 2023

Effluent Flow Monthly Average= 617,129 GPD

ITEM NO: G-12

APPROVE PROPOSED UPDATE TO THE
2020 CITY OF CORNING ILLNESS AND
INJURY PREVENTION PROGRAM TO
INCLUDE SB 553 REQUIRMENTS
ASSOCIATED WITH A WORKPLACE
VIOLENCE PREVENTIOIN PLAN

January 9 2024

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: BRANT MESKER, CITY MANAGER 
LISA M. LINNET, CITY CLERK 

SUMMARY:

Attached for City Council review and approval is the proposed City of Corning Workplace Violence Prevention Plan for addition to the City's existing 2020 updated Illness and Injury Prevention Program (IIPP) which was last reviewed and updated in May of 2023. The Workplace Violence Prevention Plan is mandated by Senate Bill 533 (SB 533) recently passed by the State Legislature and signed by the Governor. As mandated, these plans must become part of the City's IIPP and be communicated to all employees.

Upon approval of the proposed addition to the IIPP, copies of the program will be disseminated to all members of City Management and Department Supervisors. Department Supervisors will then be responsible for ensuring that each employee within their respective departments receive a copy of this addition to the IIPP. They will also be responsible for initiating and maintaining the program procedures and forwarding applicable documentation to the City's Claims Administrator/Administrative Services Manager for filing within the individual employee personnel folders.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE ADDITION OF THE PROPOSED WORKPLACE VIOLENCE PREVENTION PLAN TO THE CITY'S CURRENT IIPP AS REQUIRED BY RECENTLY INACTED SENATE BILL 533.



Workplace Violence Prevention Plan

January 9, 2023

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Appendices:

- A. Workplace Violent Incident Log
- B. Workplace Violence Prevention Environmental Hazard Assessment & Control Checklist

Policy

The City of Corning is committed to providing a work environment that is free of disruptive, threatening, or violent behavior involving any employee, appointed or elected official, volunteer, contractor, client, and/or visitor. This policy is to establish, implement, and maintain an effective plan as required by SB 533. The regulation requires the City of Corning to establish, implement, and maintain, at all times in all City facilities, a workplace violence prevention plan for purposes of protecting employees and other personnel from aggressive and violent behavior at the workplace.

This Workplace Violence Prevention (WVP) plan is available upon request for examination and copying to City employees, their representatives, and the Chief of Cal/OSHA or his or her designee.

Prohibited Acts

The City of Corning will not ignore, condone, or tolerate *threats of violence* or *workplace violence* by any employee, appointed or elected official, volunteer, contractor, client, or visitor.

- *Threats of violence* include both verbal and non-verbal conduct that causes a person to fear for his or her safety because there is a reasonable possibility he or she might be physically injured and that serves no legitimate work-related purpose.
- *Workplace violence* means any act of violence or threat of violence that occurs at the work site. The term workplace violence shall not include lawful acts of self-defense or defense of others. Workplace violence includes the following:
 - The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury;
 - An incident involving the threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether or not the employee sustains an injury.

Workplace violence can be categorized into four types:

Type 1: Workplace violence committed by a person who has no legitimate business at the work site - includes violent acts by anyone who enters the workplace with the intent to commit a crime.

Type 2: Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

Type 3: Workplace violence against an employee by a present or former employee, supervisor, or manager.

Type 4: Workplace violence committed in the workplace by someone who does not work there but has or is known to have had a personal relationship with an employee.

In addition, the City of Corning prohibits all *dangerous weapons* not used for fire suppression, accident and incident response, emergency medical services, the service of law enforcement, or security duties on all City of Corning property. Any employee or appointed or elected official in possession of prohibited dangerous weapons on City of Corning property is in violation of this

policy and may be subject to disciplinary action up to and including dismissal. Any volunteer, contractor, client, or visitor in possession of prohibited dangerous weapons will be banned from the premises. *Dangerous weapons* include any instrument capable of inflicting death or serious bodily injury.

Responsibility and Authority

Workplace Violence Prevention Plan Administrator

The **Administrative Services Manager (ASM)**, or an assigned designee, is the designated WVP Plan Administrator (Administrator) and has the authority and responsibility for developing, implementing, and maintaining this plan and conducting or overseeing any investigations of workplace violence reports. The **ASM** will also be able to answer employee questions concerning this plan.

The **ASM**, or an assigned designee, shall solicit feedback and input from employees and their authorized representatives in developing and implementing the WVP plan. Active involvement of employees could include, but is not limited to, their participation in identifying, evaluating, and correcting workplace violence hazards; in designing and implementing training; and in reporting and investigating workplace violence incidents.

The **ASM**, or an assigned designee, shall coordinate implementation of the workplace violence prevention plan with other employers (ex. contracted security staff and other employers on site), when applicable, to ensure those employers and their employees understand their respective roles as provided in the plan. These other employers and their staff shall be provided with training on the City of Corning WPV plan.

Managers and Supervisors

Responsibilities include:

- Implementing the plan in their work areas;
- Providing input to the Administrator regarding the plan;
- Participating in investigations of workplace violence reports; and
- Answering employee questions concerning this plan.

Employees

Responsibilities include:

- Complying with the plan;
- Maintaining a violence-free work environment;
- Attending all training;
- Following all directives, policies, and procedures; and
- Reporting suspicious persons in the area and alerting the proper authorities when necessary.

Compliance

The Administrator is responsible for ensuring the plan is clearly communicated and understood by all employees. The following techniques are used to ensure all employees understand and comply with the plan:

- Informing all employees of the plan during new employee safety orientation training and ongoing workplace violence prevention training;
- Ensuring *all* employees, including managers, and supervisors receive training on this plan;
- Providing comprehensive workplace violence prevention training to managers and supervisors concerning their roles and responsibilities for plan implementation;
- Evaluating employees to ensure their compliance with the plan;
- Disciplining employees, appointed or elected officials, and volunteers who engage in threats of violence behaviors up to and including dismissal; and
- Ensuring training of this plan is conducted on an **annual** basis.

Communication and Training

Managers and supervisors are responsible for communicating with employees about workplace violence in a form readily understandable by all employees.

Employees are encouraged to inform their supervisors about any threats of violence or workplace violence. Employees may use the Workplace Violent Incident Log (Appendix A) to assist in their reporting of incidents. No employee will be disciplined for reporting any threats of violence or workplace violence.

After the employee has reported their concerns about any threats of violence or workplace violence to their supervisor, the supervisor will report this information to the Administrator who will investigate the incident. The Administrator will then inform the employee of the results of their investigation and any corrective actions to be taken as part of the City of Corning's responsibility in complying with hazard correction measures outlined in the WVP plan.

Any employee who believes he or she has the potential of violent behavior is encouraged to use City of Corning's confidential Employee Assistance Program (EAP):

ACI SPECIALTY BENEFITS, EAP Employee Assistance Program

Main Phone Number: 800-932-0034

Website: <http://myassistanceprogram.com/aci>

Contact: Sasha Abrahms, Account Manager

Employee training on workplace violence will include:

- This plan;
- Workplace violence risks that employees may encounter in their jobs;
- How to recognize the potential for violence and escalating behavior;
- Strategies to de-escalate behaviors and to avoid physical harm;
- The City of Corning's alerts, alarms, or systems that are in place to warn of emergencies;
- How to report incidents to law enforcement; and
- ACI Specialty Benefits, EAP Employee Assistance Program

Employees assigned to respond to alerts, alarms, or systems that are in place to warn others will receive additional training that includes:

- *General and personal safety measures;*

- Aggression and violence predicting factors;
- The assault cycle;
- Characteristics of aggressive and violent persons;
- Verbal intervention and de-escalation techniques and physical maneuvers to defuse and prevent violent behavior;
- Strategies to prevent physical harm;
- Appropriate and inappropriate use of restraining techniques and medications as chemical restraints in accordance with Title 22; and
- An opportunity to practice the taught maneuvers and techniques, including a debriefing session.

Training will occur:

- When the plan is first established;
- At time of hire or transfer;
- Annually for employees performing patient contact activities and their supervisors;
- Annually for employees assigned to respond to internal alerts, alarms, or systems;
- When new equipment or work practices are introduced; and
- When a new or previously unrecognized workplace violence hazard has been identified

Employees who receive training in a form other than live will have the opportunity to meet with a person knowledgeable on the plan within one business day of the training for interactive questions to be answered.

Procedures

Responding to Actual or Potential Workplace Violence Emergencies

In the event of an actual or potential workplace violence emergency, **Administrative Services Manager (AMA)** will alert employees of the presence, location, and nature of the workplace violence through the following methods, but not limited to:

- Intercom;
- Emergency button located in City Hall and/or the Finance Department that directly contacts the Police Dispatch Center;
- Text Message.

When any employee becomes aware of an actual or potential workplace violence emergency, they shall notify the AMA.

Employees shall implement the run, hide, fight protocols where appropriate. Evacuation routes and sheltering locations will be communicated to affected staff. If employees are not able to evacuate or shelter in place, they are authorized to take all reasonable actions necessary to fight or subdue an active shooter or assailant.

Employees can obtain help from staff assigned to respond to workplace violence emergencies, such as security personnel by calling the following number: **530-824-7033**. If no security personnel are located at the worksite, employees shall call 911 to report the incident and request assistance from law enforcement.

Emergencies and Reporting a Crime

For immediate assistance in an emergency that is not associated with a service call, contact emergency services or law enforcement by calling 911. For immediate assistance in an emergency associated with a service call in progress, follow internal procedures for requesting immediate back-up assistance by notifying local law enforcement. Employees should also notify their supervisor, manager, and the Administrator as soon as possible.

Reporting Workplace Violence Concerns

Employees who witness or experience *threats of violence* or *workplace violence* can report the incident through their chain of command or directly to Human Resources. Employees may report anonymously and without fear of reprisal by submitting the incident in writing through interoffice mail.

Restraining Orders

Employees or other personnel affiliated with the City of Corning who have an active restraining order issued against another person that includes the workplace are encouraged to provide a copy of the restraining order to their supervisor and the Administrator. Supervisors who receive notification of a restraining order that includes the workplace will meet with the Administrator to decide what actions, if any, need to be initiated.

Hazard Assessment

Workplace hazard assessments will include:

- An annual review of the past year's workplace violence incidents; and
- Periodic physical security assessments.

The Workplace Violence Prevention Environmental Hazard Assessment & Control Checklist (Appendix B) can be used to assist with the security assessment. Inspections are performed according to the following schedule:

- Once a year;
- When the plan is implemented;
- When new, previously unidentified workplace violence/security hazards are recognized; and
- When workplace violence injuries or threats of injury occur.

Hazard Correction

Work practice controls will be used to correct unsafe work conditions, practices, or procedures that threaten the security of employees.

Work practice controls are defined as procedures, rules, and staffing that are used to effectively reduce workplace violence hazards. Work practice controls may include, but are not limited to:

- Appropriate staffing levels;
- Provision of dedicated safety personnel (i.e. security guards);
- Employee training on workplace violence prevention methods; and
- Employee training on procedures to follow in the event of a workplace violence incident.

Corrective actions will be implemented in a timely manner based on the severity of the hazard, documented, and dated.

Post Incident Response and Investigation

Managers and supervisors will use the Workplace Violent Incident Log (Attachment A) to assist in documenting incidents and investigations.

These procedures will occur following an incident:

- Provide immediate medical care or first aid;
- Identify all employees involved in the incident;
- Offer staff individual trauma counseling resources;
- Conduct a debriefing with all affected staff;
- Determine if corrective measures developed under this plan were effectively implemented; solicit feedback from all personnel involved in the incident as to the cause of this incident and if injuries occurred, how injury could have been prevented; and
- Record the incident in the Workplace Violent Incident Log.

Recordkeeping

- Records of workplace violence hazard identification, evaluation, and correction will be maintained for five years in accordance with the recordkeeping requirements of SB 553.
- Training for each employee, including the employee's name, training dates, type of training, and training provider will be maintained for a minimum of one year.
- Records of violent incidents (Workplace Violent Incident Log) will be maintained for a minimum of five years at City Hall.

Annual Review

The City of Corning's Workplace Violence Prevention Plan will be reviewed annually and updated as needed considering the following criteria:

- Staffing;
- Sufficiency of security systems;
- Job, equipment, and facility design and risks;
- Modifications or additions to tasks and procedures that affect plan implementation;
- Newly identified hazards;
- Prior year incidents;
- Identified deficiencies; and
- Feedback provided by employees and their authorized representatives.

Appendix A

WORKPLACE VIOLENT INCIDENT LOG

This form must be completed for every record of violence in the workplace.

Incident ID #*:	Date and Time of Incident:	Department:
------------------------	-----------------------------------	--------------------

Specific Location of Incident:

** Do not identify employee by name, employee #, or SSI. The Incident ID must not reflect the employee's identity)*

Describe Incident (Include additional pages if needed):

Assailant information:

<input type="checkbox"/> Patient	<input type="checkbox"/> Client	<input type="checkbox"/> Customer
<input type="checkbox"/> Family or Friend of Patient	<input type="checkbox"/> Family or Friend of Client	<input type="checkbox"/> Family or Friend of Customer
<input type="checkbox"/> Partner/Spouse of Victim	<input type="checkbox"/> Parent/Relative of Victim	<input type="checkbox"/> Co-Worker/Supervisor/Manager
<input type="checkbox"/> Former Partner/Spouse of Victim	<input type="checkbox"/> Animal	<input type="checkbox"/> Person In Custody
<input type="checkbox"/> Robber/Burglar	<input type="checkbox"/> Passenger	<input type="checkbox"/> Stranger
<input type="checkbox"/> Student	<input type="checkbox"/> Other:	

Circumstances at time of incident:

<input type="checkbox"/> Employee Performing Normal Duties	<input type="checkbox"/> Poor Lighting	<input type="checkbox"/> Employee Rushed
<input type="checkbox"/> Employee Isolated or Alone	<input type="checkbox"/> High Crime Area	<input type="checkbox"/> Low Staffing Level
<input type="checkbox"/> Unable to Get Help or Assistance	<input type="checkbox"/> Working in a Community Setting	<input type="checkbox"/> Unfamiliar or New Location
<input type="checkbox"/> Other:		

Location of Incident:

<input type="checkbox"/> Patient or Client Room	<input type="checkbox"/> Emergency or Urgent Care	<input type="checkbox"/> Hallway
<input type="checkbox"/> Waiting Room	<input type="checkbox"/> Restroom or Bathroom	<input type="checkbox"/> Parking Lot or Outside Building
<input type="checkbox"/> Personal Residence	<input type="checkbox"/> Breakroom	<input type="checkbox"/> Cafeteria
<input type="checkbox"/> Other:		

Type of Incident (check as many apply):

<input type="checkbox"/> Robbery	<input type="checkbox"/> Grabbed	<input type="checkbox"/> Pushed
<input type="checkbox"/> Verbal Threat or Harassment	<input type="checkbox"/> Kicked	<input type="checkbox"/> Scratched
<input type="checkbox"/> Sexual Threat, Harassment, or Assault	<input type="checkbox"/> Hit with an Object	<input type="checkbox"/> Bitten
<input type="checkbox"/> Animal Attack	<input type="checkbox"/> Shot (or Attempted)	<input type="checkbox"/> Slapped
<input type="checkbox"/> Threat of Physical Force	<input type="checkbox"/> Bomb Threat	<input type="checkbox"/> Hit with Fist
<input type="checkbox"/> Threat of Use of Weapon or Object	<input type="checkbox"/> Vandalism (of Victim's Property)	<input type="checkbox"/> Knifed (or Attempted)
<input type="checkbox"/> Assault With A Weapon or Object	<input type="checkbox"/> Vandalism (of Employer's Property)	<input type="checkbox"/> Arson
<input type="checkbox"/> Robbery	<input type="checkbox"/> Other:	

Consequences of incident:

Medical care provided? Yes No Law enforcement called? Yes No Security contacted? Yes No

Did anyone provide assistance to conclude the event? Yes No Days lost from work (if any) _____

Actions taken by employer to protect employees from a continuing threat? Yes No

Completed by:

Name:	Title:	Date:
Telephone:	Email:	
Signature:	Telephone:	

Appendix B

**WORKPLACE VIOLENCE PREVENTION
ENVIRONMENTAL HAZARD ASSESSMENT & CONTROL CHECKLIST**

Assessed by:	Title:
Location(s) Assessed:	

This checklist is designed to evaluate the workplace and job tasks to help identify situations that may place employees at risk of workplace violence.

Step 1: Identify risk factors that may increase City of Corning's vulnerability to workplace violence events

Step 2: Conduct a workplace assessment to identify physical and process vulnerabilities

Step 3: Develop a corrective action plan with measurable goals and target dates

STEP 1: IDENTIFY RISK FACTORS

Yes	No	Risk Factors	Comments:
		Does staff have contact with the public?	
		Does staff exchange money with the public?	
		Does staff work alone?	
		Is the workplace often understaffed?	
		Is the workplace located in an area with a high crime rate?	
		Does staff enter areas with high crime rates?	
		Does staff have mobile workplaces?	
		Does staff perform public safety functions that might put them in conflict with others?	
		Does staff perform duties that may upset people?	
		Does staff work with people known or suspected to have a history of violence?	
		Do any employees have a history of threats of violence?	

STEP 2: CONDUCT ASSESSMENT

Building Interior

Yes	No	Building Interior	Comments:
		Are employee ID badges required?	
		Are employees notified of past workplace violence events?	
		Are trained security personnel or staff accessible to employees?	
		Are bullet resistant windows or similar barriers used when money is exchanged with the public?	
		Are areas where money is exchanged visible to others?	
		Is a limited amount of cash kept on hand with appropriate signage?	
		Could someone hear an employee who called for help?	
		Do employees have a clear line of sight of visitors in waiting areas?	
		Do areas used for client or visitor interviews allow co-employees to observe problems?	
		Are waiting and work areas free of objects that could be used as weapons?	
		Is furniture in waiting and work areas arranged to prevent employee entrapment?	
		Are clients and visitors clearly informed how to use the department services so they will not become frustrated?	
		Are private, locked restrooms available for employees?	
		Do employees have a secure place to store personal belonging?	

Building Exterior

Yes	No	Building Exterior	Comments:
		Do employees feel safe walking to and from the workplace?	
		Are the entrances to the building clearly visible from the street?	
		Is the area surrounding the building free of bushes or other hiding places?	
		Are security personnel provided outside the building?	
		Is video surveillance provided outside the building?	
		Is there enough lighting to see clearly?	
		Are all exterior walkways visible to security personnel?	

Parking Area


Yes	No	Parking Area	Comments:
		Is there a nearby parking lot reserved for staff?	
		Is the parking lot attended and secure?	
		Is the parking lot free of blind spots and landscape trimmed to prevent hiding places?	
		Is there enough lighting to see clearly?	
		Are security escorts available?	

Security Measures

Yes	No	Security Measures	Comments:
		Is there a response plan for workplace violence emergencies?	
		Are there physical barriers? (between staff and clients)	
		Are there security cameras?	
		Are there panic buttons?	
		Are there alarm systems?	
		Are there metal detectors?	
		Are there X-ray machines?	
		Do doors lock?	
		Does internal telephone system activate emergency assistance?	
		Are telephones with an outside line programmed for 911?	
		Are there two-way radios, pagers, or cell phones?	
		Are there security mirrors?	
		Is there a secured entry?	
		Are there personal alarm devices?	
		Are there "drop safes" to limit available cash?	
		Are pharmaceuticals secured?	
		Is there a system to alert staff of the presence, location, and nature of a security threat?	
		Is there a system in place for testing security measures?	

**ITEM NO: I-13
APPROVE GENERAL PLAN AMENDMENT 2024-01 & ADOPT RESOLUTION 01-09-2024-02;
ACCEPT FOR INTRODUCTION ORDINANCE 705
AMENDING TITLE17 ZONING OF THE CITY OF
CORNING MUNICIPAL CODE; APPROVE USE
PERMIT 2023-320; AND ADOPT RESOLUTION 01-09-2024-01 FOR ALLEY VACATION & PARCEL
MERGER/PARCEL MAP 2023-01; APN'S: 071-136-001 through 071-136-011 and 071-134-008;
ADDRESS: 1101 SOLANO STREET.**

January 9, 2024

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: BRANT MESKER, CITY MANAGER
CHRISSE MEEDS; PLANNER II **

SUMMARY:

The City of Corning is in the development phase to construct a new Recreation Facility/City Plaza in the downtown area of the City located on the full block bounded by Solano Street on the north, Third Street on the east, Marin Street on the south, and Fourth Street on the west. The project site is currently vacant, and the City of Corning owns all of the parcels on/within this block.

The project site is designated with the C- Commercial on the City's Land Use Plan and is zoned with the C-2, Central Business District zoning designation. Various addresses are assigned to the project site to include 811 and 813 Marin Street, and 1101, 1113 and 1121 Solano Street. The project site is currently comprised of eleven (11) different parcels.

PROJECT DESCRIPTION:

The City of Corning, as applicant/owner, is seeking approval for a series of actions to facilitate and guide the development of a new Recreation Center and City Plaza for the City. The proposed actions seek to align the General Plan land use designation, site zoning, and land subdivision status in a manner that best facilitates the development of the center and informs the public of the City's intentions for the use of the site. Specially, the City seeks the following approvals:

- **Resolution 01-09-2024-02 and General Plan Amendment 2024-01:** A request to change the land use designation on the affected parcels from C – Commercial and MFR – Multi Family Residential to PM – Public/Municipal;
- **Rezone 2024-01:** A request to change the zoning on the affected parcels from C-2, Central Business District Commercial and R-4- Multiple Family Residential to P-Q – Public or Quasi-Public District;
- **Parcel Merger 2023-03:** A request to merge 11 existing lots/parcels into one (1) parcel pursuant to Corning Municipal Code Chapter 16.36 (APN's 071-136-001 through 071-136-011 only); and
- **Resolution 01-09-2024-01:** Alley vacation.

The address of the property will be 1101 Solano Street, Corning CA. Pursuant to section 17.54.042 of the City of Corning Municipal Code the proposed use requires the issuance of a Use Permit by the Planning Commission.

On November 21, 2023 the Corning Planning Commission approved the Use Permit 2023-320 allowing the development of the Recreation Center and Plaza with parking and including the public parking lot on parcel #071-134-008, also known as the corner of Fourth and Marin Street. The project site is currently vacant with no physical above-ground structures. The affected Tehama County Assessor's Parcel Numbers are as follows: 071-136-001 through 071-136-011 and 071-134-008.

GENERAL PLAN LAND USE DESIGNATION:

Existing General Plan Land Use Designations:

C – Commercial (APN's: 071-136-001 through 071-136-011), and
MFR – Multiple Family Residential (APN: 071-134-008)

Proposed General Plan Land Use Designations

PM – Public / Municipal

ZONING:

Existing Zoning Designations:

C-2 – Central Business District (APN's: 071-136-001 through 071-136-011), and
R-4 – General Multi-Family Residential (APN: 071-134-008)

Proposed Zoning Designations

PQ – Public / Quasi-Public

PARCEL MERGER:

Parcel Merger Map 2023-03 prepared by North Star will merge all 11 parcels together as one parcel. Tentative and Final map was recommended by the Planning Commission at the November 21, 2023 meeting.

USE PERMIT 2023-320

On November 21, 2023 the City of Corning Planning Commission approved unanimously, Use Permit 2023-320 to allow the development of the Recreation Center and City Plaza including the parking lot on parcel (#071-134-008) with no conditions.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):

CEQA analyzation was completed for this project in 2019 and was filed with the state on June 26 with a clearing house number of SCH# 2019069102, The Notice of Completion that was filed is adequate to support the proposed actions.

STAFF RECOMMENDATION:

Staff recommends the following Factual Subfindings, Legal Finding, and action for consideration by the Corning City Council

Factual Subfinding #1

Ordinance 705 and Rezone 2024-01 will add PQ – Public/Quasi-public to a full City block in the downtown district.

Legal Finding #1

This City block sat in dis repair for many years prior and brought down the value of the downtown area.

Factual Subfinding #2

On September 8, 2015, the Corning City Council adopted the 2014-2034 City of Corning General Plan. The General Plan grouped together resources; each group has associated objectives within it.

Legal Finding #2

Rezoning the parcels to PQ is consistent with the objectives within the Parks & Recreation Facilities & Resources.

Factual Subfinding #3

Ordinance 705, Rezone 2024-1, Parcel Merger 2023-03, General Plan Amendment 2024-01 will ensure the City is following the 2014-2034 general plan.

Legal Finding #3

Approving Ordinance 705 follows the Corning Municipal Code section 17.33.030 and keeps the City in compliance.

ACTION

1. **Move to adopt the 3 Factual Subfindings and Legal Findings as presented in the Staff Report;**
2. **Approve General Plan Amendment 2024-01 and adopt associated Resolution 01-09-2024-02 changing the Land Use Designation of affected parcels from C-Commercial to PM-Public/Municipal on Assessor Parcel Numbers 071-136-001 through 071-136-011, and from MFR-Multi-Family Residential to PM-Public/Municipal for APN: 071-134-008;**
3. **Accept for first reading and introduction Ordinance 705, an Ordinance amending Title 17 Zoning of the City of Corning Municipal Code;**
4. **Approve Rezone 2024-01 to change zoning on affected parcels from C-2 (Central business District Commercial) to P-Q (Public or Quasi-Public District), , APN's: 071-136-001 through 071-136-011, and 071-134-008 from R-4- Multiple Family Residential to P-Q;**
5. **Adopt Resolution 01-09-2024-01 for vacation of alley within City Block 34 of the City of Corning located south of Solano Street and north of Marin Street between Third and Fourth Street; and**
6. **Approve Parcel Merger/Parcel Map 2023-01 facilitating the merger of assessor parcel numbers 071-136-001 through 071-136-011 into one parcel; under the address of 1101 Solano St.**

OR:

Failing to make findings in support of the project recommend findings in denial of the project.

ATTACHMENTS:

Exhibit A: Zoning and General Plan Map

Exhibit B: Tentative Parcel Map

Exhibit C: Use Permit 2023-320

Exhibit D: Resolution 01-09-2024-01 – General Plan Amendment

Exhibit E: Resolution 01-09-2024-02 – Alley Vacation

RESOLUTION NO.: 01-09-2024-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING APPROVING
GENERAL PLAN AMENDMENT NO. 2024-01 TO REVISE THE LAND USE DESIGNATION
OF ASSESSOR PARCEL NUMBERS 071-136-001 THROUGH 071-136-011 AND 071-134-
008 FROM COMMERCIAL AND MULTI-FAMILY RESIDENTIAL TO PUBLIC/QUASI-PUBLIC**

WHEREAS, the City of Corning ("City") seeks a General Plan Amendment and Rezone for eleven (11) different parcels owned by the City, identified as Assessor Parcel Numbers 071-136-001 through 071-136-011 and 071-134-008, from Commercial or Multifamily to Public/Quasi-Public ("PQ") for the purposes of constructing a new recreation facility/City Plaza; and

WHEREAS, a duly notified public hearing was held by the City Planning Commission on November 21, 2023; and

WHEREAS, upon hearing and considering all testimony and arguments, examining, and analyzing the information submitted by staff and considering any written and oral comments received, the Planning Commission considered all facts relating to the proposed General Plan Amendment and recommended approval of the amendment to the City Council; and

WHEREAS, the City Council held a duly noticed public hearing on January 9, 2024, and upon hearing and considering all testimony and arguments, examining and analyzing the information submitted by staff and considering any written and oral comments received, considered all facts related to the proposed General Plan Amendment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corning as follows:

- A)** That the foregoing recitations are true and correct; and
- B)** That based on the evidence presented at the public hearing, the City Council hereby finds as follows:
 - 1. The proposed General Plan Amendment is consistent with the goals, objectives, and policies of the General Plan;
 - 2. The proposed General Plan Amendment is compatible with the surrounding environment;
 - 3. Public facilities and services can be provided to the proposed development without placing undue additional burden on existing residents and businesses; and
- C)** That based on the evidence presented at the Public Hearing, the City Council hereby approves the General Plan Amendment of Assessor Parcel Numbers 071-136-001 through 071-136-011 and 071-134-008, from Commercial or Multifamily to Public/Quasi-Public ("PQ") for the purposes of constructing a new recreation facility/City Plaza.

PASSED, APPROVED, AND ADOPTED by the City Council of Corning at a regular meeting held on January 9, 2024.

Robert Snow, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

ORDINANCE NO. 705
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORNING
AMENDING TITLE 17 ZONING OF THE CITY OF CORNING MUNICIPAL CODE

WHEREAS, the Zoning Ordinance of the City of Corning was adopted in 1959, (Ordinance 153) and subsequently amended; and,

WHEREAS, on September 8, 2015 the Corning City Council certified the EIR prepared for, and adopted, the 2014-2034 Corning General Plan; and,

WHEREAS, the present zoning of the parcels under consideration is, C-2, R-3 and,

WHEREAS, the property owners designed for rezoning have been notified by mail of the proposed action and,

WHEREAS, the parcels 071-136-001 – 071-136-011 proposed for Rezoning pursuant to Rezone 2024-01 are consistent with the Land Use Diagram of the 2014-2034 Corning General Plan,
and,

WHEREAS, the parcel 071-134-008 proposed for Rezoning pursuant to Rezone 2024-01 is not consistent with the Land Use Diagram of the 2014-2034 Corning General Plan, and will require a General Plan Amendment. Resolution 01-09-2024-02.

WHEREAS, the parcels 071-136-005 through 011 and 071-134-008 proposed for rezoning are listed in Appendix A of the 2014-2034 Corning General Plan; and,

WHEREAS, the Planning Commission reviewed the proposed zoning ordinance amendment at their regular meeting of November 21, 2023 and recommended that the City Council amend the Zoning Ordinance to reflect the proposed changes.

NOW, THEREFORE, the City Council of the City of Corning does ordain as follows:

1. This rezone for parcels 071-134-001 – 017-134-011 is consistent with the 2014-2034 Corning General Plan.
2. This rezone for parcel 071-134-008, is not consistent with the 2014-2034 Corning General Plan and will require a General Plan amendment, Resolution 01-09-2024-02.
3. Ordinance 705 has been previously analyzed and adopted June 26, 2019, with a NOC (Notice of Completion) SCH# 2019069102, CEQA pursuant to Section 15332 of CEQA and its Guidelines; and

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Corning held on January 9, 2024, and adopted at a regular meeting of the City Council of the City of Corning held on _____, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert Snow, Mayor

Lisa M. Linnet, City Clerk

City of Corning-Ordinance No. 705

Rezone No. 2024-01; Sectional District Map

Being a Portion of Corning City Code Section 17.080.020 (214)

GENERAL PLAN CIRCULATION

CITY OF CORNING
SEPTEMBER 8, 2016

Map Features

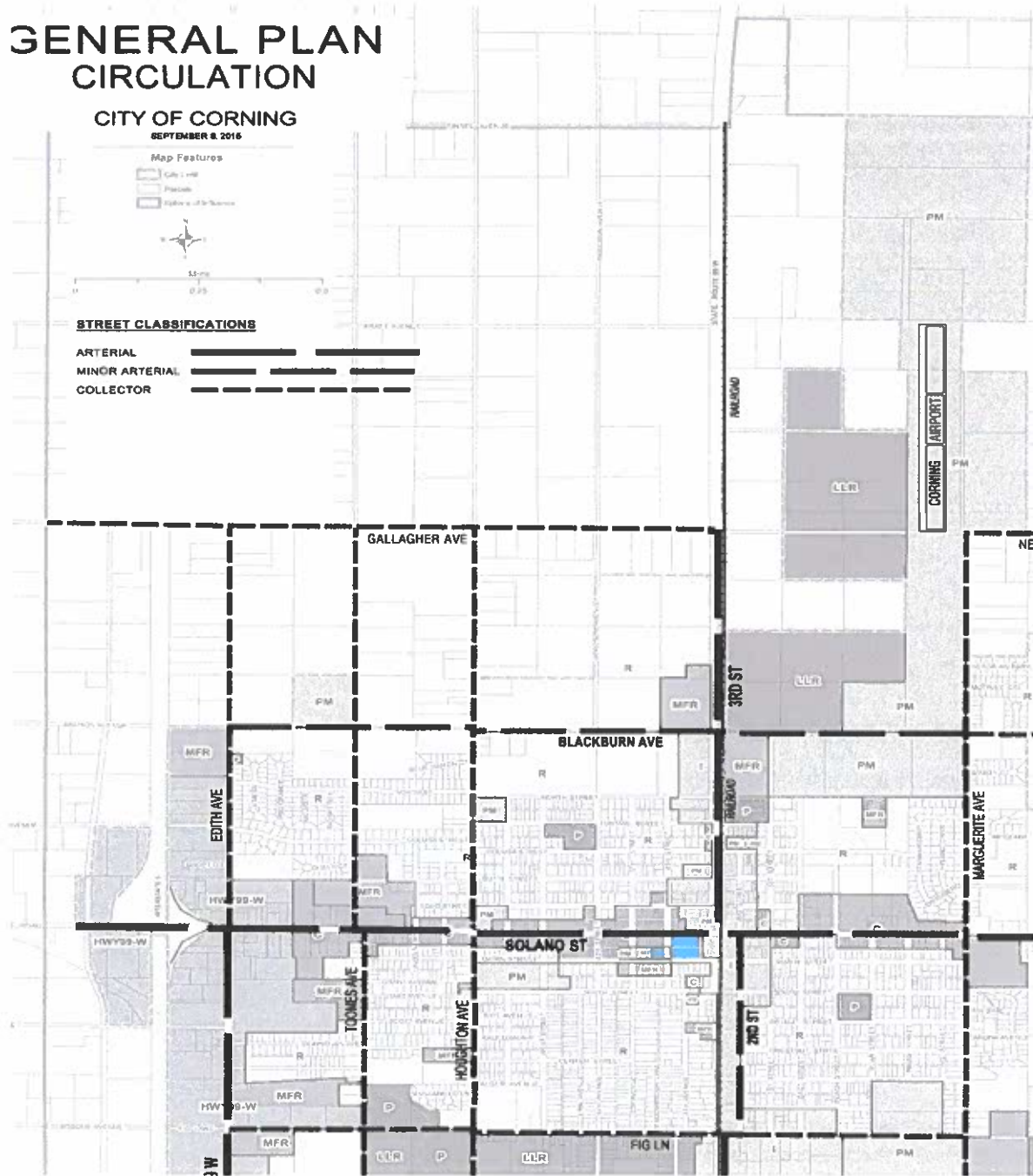
- City Limits
- Parcels
- Station of Reference



Scale

STREET CLASSIFICATIONS

- ARTERIAL
- MINOR ARTERIAL
- COLLECTOR



- C-1 Neighborhood Business District
- R-1 Single Family Residence District
- C-2 Central Business District
- R-3 Neighborhood Apartment District
- C-3 General Commercial District
- R-4 General Apartment District
- PQ Quasi-Public Use District

Introduced on January 9, 2024 and to be adopted by action of the Corning City Council on January 23, 2024.

CITY OF CORNING
Planning Department
794 Third Street
Corning, CA 96021
(530) 824-7036

CONDITIONAL USE PERMIT

Application No: 2023-320

PROJECT APPLICANT: City of Corning

PROJECT DESCRIPTION: Permit to allow the use of a Recreation Center and Plaza with public parking (APN: 071-136-001-011 and Public parking only on APN 071-134-008)

Address: 1101 Solano Street

ACTION:

On November 21, 2023, the City of Corning

Planning Commission

City Council

approved Conditional Use Permit No. 2023-320, subject to:

No Condition of Approval were appended to the project.

the Conditions of Approval on attached sheet(s).

By: _____ Date: _____

Chrissy Meeds
Planner II

APPEAL PERIOD:

Any aggrieved person may appeal a decision of the Planning Commission. Corning Municipal Code Section 17.54.044 provides for an appeal period of not less than 10 days. The appeal period closed on December 1, 2023, at 12:00 p.m.

OWNER/APPLICANT'S ACKNOWLEDGEMENT:

I hereby accept this Use Permit. I understand that this entitlement becomes null and void if not used within one year and may be revoked for violation of any of the conditions of approval.

Applicant's signature: _____ Date: _____

RESOLUTION NO: 01-09-2024-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING SUMMARILY VACATING ALLEY EASEMENT BETWEEN THIRD AND FOURTH STREET ON SOLANO STREET AND ORDERING THE VACATION THEREOF AND RESERVING ALL PUBLIC UTILITY EASEMENTS

WHEREAS, pursuant to Streets & Highways Code Sections 8334 et seq., the City may summarily vacate a street easement if the street easement is not needed for street purposes; and

WHEREAS, the City Council of the City of Corning hereby finds and determines that alley easement generally depicted on the map attached hereto as Exhibit "B" and more particularly described on Exhibit "A" is not needed for any prospective public street purposes; and

WHEREAS, the vacation of the street easements will not cut off access to any person's property, which prior to the adoption of this Resolution, had such access; and

WHEREAS, all existing public utility easements shall be reserved; and

WHEREAS, the City Council finds and determines, based upon the existing uses of the subject real property, that the proposed vacation of the subject real property will not result in any direct or reasonably foreseeable indirect physical change in the environment and is not, therefore, subject to the California Environmental Quality Act ("CEQA") pursuant to Section 105060 of the State CEQA Guidelines; and

WHEREAS, pursuant to Section 65402 of the California Government Code, the City Council finds and determines that the location, purpose, and extent of the proposed vacation of the subject real property conforms with the City's adopted general plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corning the following:

Section 1. The foregoing recitals are true and correct.

Section 2. Pursuant to Division 9, Part 3, Chapter 4 of the Streets & Highways Code (commencing at Section 8334), that alley easement generally depicted on the map attached hereto as Exhibit B and more particularly described on Exhibit "A", is hereby vacated, effective upon recordation of this Resolution in the Official Records of the County of Tehama, State of California (the "Official Records").

Section 3. The reserves and excerpts from such vacation: a perpetual easement and right of way for domestic water and public utility purposes.

Section 4. The City Clerk is hereby authorized and directed to cause a certified copy of this Resolution, attested by the City Clerk under seal, to be recorded, without acknowledgment, certificate of acknowledgement, or further proof in the Official Records.

Section 5. From and after the date a certified copy of this Resolution is recorded in the Official Records, that any and all street and alley easements generally depicted on the map attached hereto as Exhibit B and more particularly described on Exhibit A shall no longer constitute a public street.

APPROVED AND ADOPTED by City Council of the City of Corning this **9th** day of January, 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

ROBERT SNOW, Mayor

ATTEST:

LISA M. LINNET, City Clerk

EXHIBIT A
LEGAL DESCRIPTION
FOR ALLEYWAY ABANDONMENT

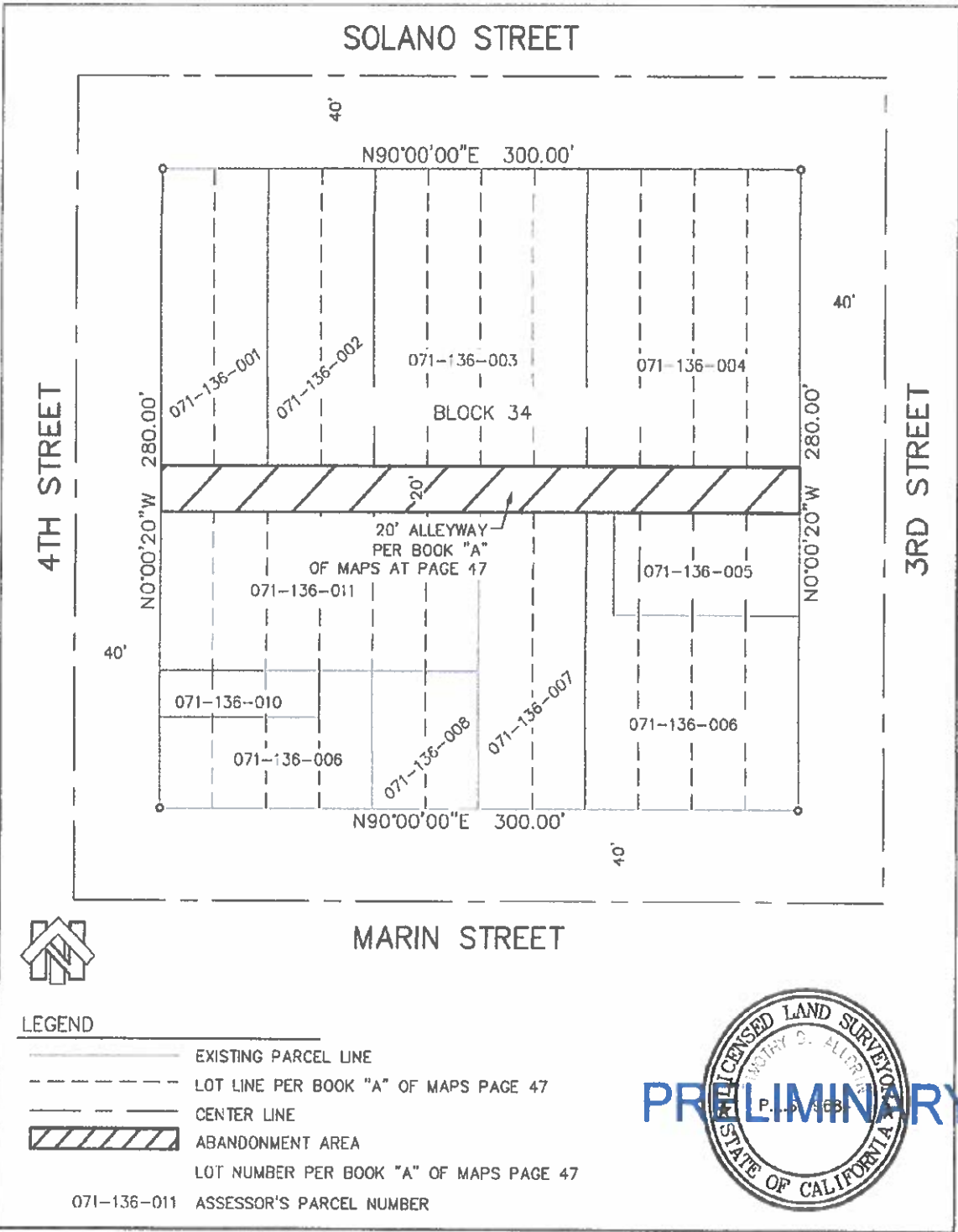
All that certain real property situate in the City of Corning, County of Tehama, State of California being described as follows:

Being that 20' wide Public Alleyway through Block 34 as shown on that certain map entitled, "The Town of Corning on Northern Railway", filed for record in the office of the Tehama County Recorder in Book "A" of Maps at Page 47.



Timothy D. Aldrin, PLS 9684
NorthStar

Date



LEGEND

- EXISTING PARCEL LINE
- - - LOT LINE PER BOOK "A" OF MAPS PAGE 47
- CENTER LINE
- ABANDONMENT AREA
- 071-136-011 LOT NUMBER PER BOOK "A" OF MAPS PAGE 47
- 071-136-011 ASSESSOR'S PARCEL NUMBER



NORTHSTAR

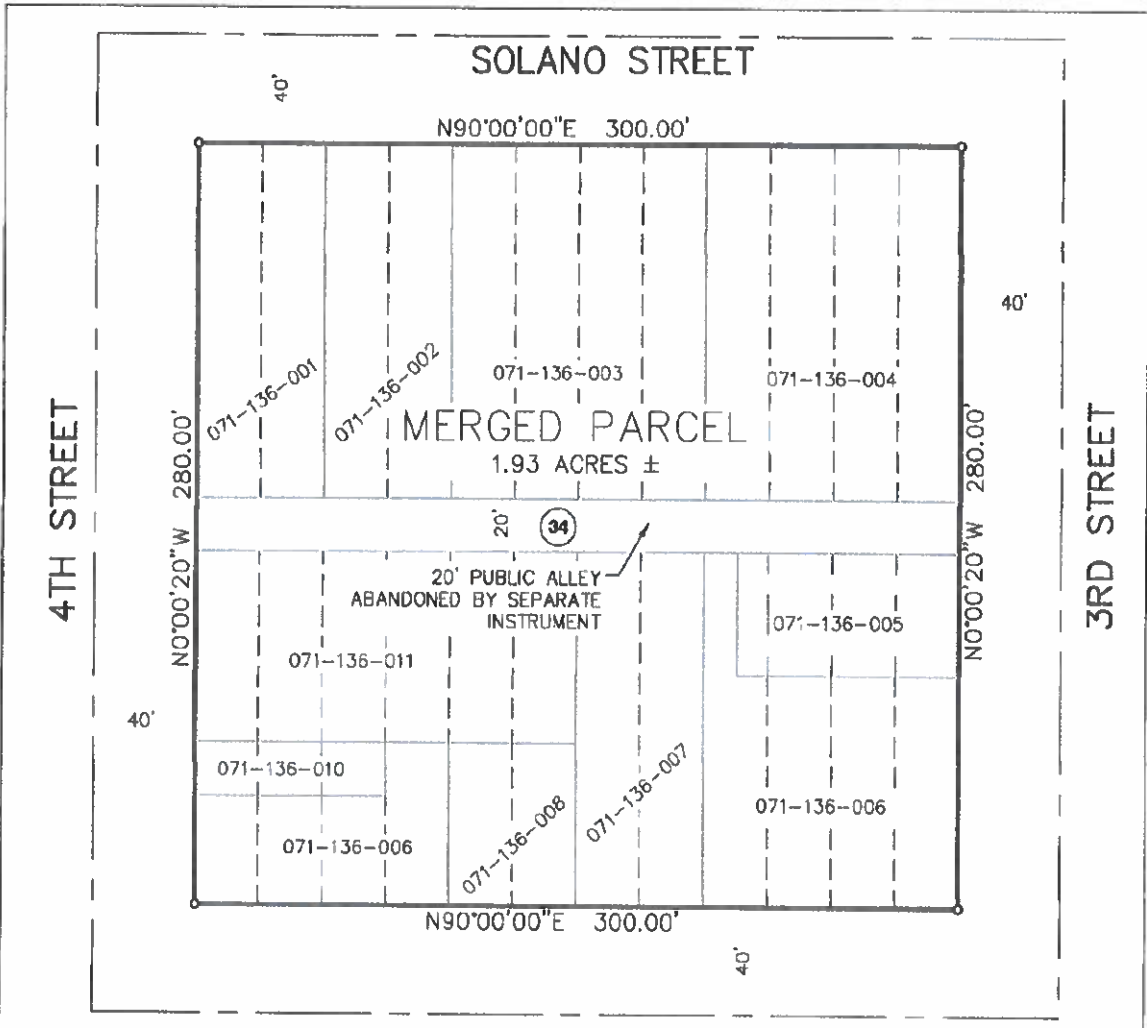
111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95928
PHONE: (530) 895-1600 www.northstarng.com

EXHIBIT "B"

ALLEYWAY ABANDONMENT

PLAT TO ACCOMPANY DESCRIPTION
CITY OF CORNING

SCALE:	1" = 60'
JOB NO.:	18-087
DATE:	JULY 2023
DRAWN BY:	JT
CHECKED BY:	TA
SHEET NO.:	1 OF 1



LEGEND

- EXISTING PARCEL LINE
- - - LOT LINE PER BOOK "A" OF MAPS PAGE 47
- CENTER LINE
- NEW PROPERTY LINE
- 071-136-011 LOT NUMBER PER BOOK "A" OF MAPS PAGE 47
- 071-136-011 ASSESSOR'S PARCEL NUMBER



NORTHSTAR
111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
PHONE: (530) 898-1600 www.northstarreg.com

EXHIBIT "A"
PARCEL MERGER NO. _____
PLAT TO ACCOMPANY MERGER DESCRIPTION
CITY OF CORNING

SCALE	1" = 60'
ISSUED	18-08/
DATE	JULY 2023
DRAWN BY	JJ
CHECKED BY	TA
SHEET NO.	1 OF 1

EXHIBIT B
LEGAL DESCRIPTION
FOR
PARCEL MERGER NO. ___-__

All that certain real property situate in the City of Corning, County of Tehama, State of California being described as follows:

Lots 1 through 24 (inclusive) of Block 34 as shown on that certain map entitled, "The Town of Corning on Northern Railway", filed for record in the office of the Tehama County Recorder in Book "A" of Maps at Page 47.

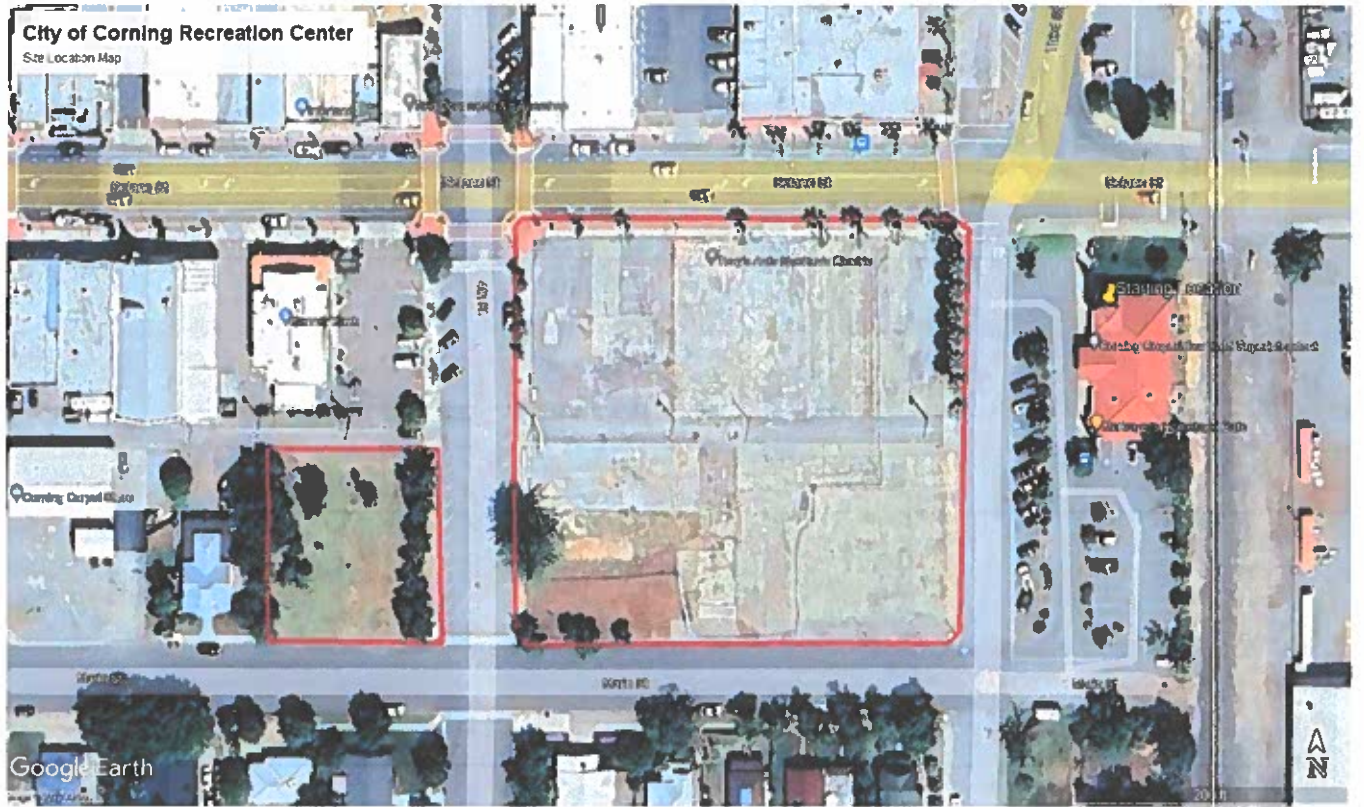
TOGETHER WITH that 20' wide Public Alleyway through Block 34 as shown on said Map.

Containing 1.93 acres, more or less.



Timothy D. Aldrin, PLS 9684
NorthStar

Date



Site Location Map

ITEM NO: I-14
APPEAL TO CONSIDER DENIAL
OF USE PERMIT 2023-319,
RAPHIELY ANAYA PURSUANT TO
SECTION 17.54.050 OF THE
CORNING MUNICIPAL CODE.

January 9, 2024

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: BRANT MESKER, CITY MANAGER *BM*
CHRISSE MEEDS, PLANNER II *CM*

PROJECT DESCRIPTION:

On November 21, 2023, the Corning Planning Commission denied Use Permit 2023-319 permitting the establishment of a Mobile Food Truck in a C-3 Commercial Zone located at 988 HWY 99W (APN: 069-210-015), also known as the 7 Inn Motel. The Zoning District requires the issuance of a Use Permit prior to any type of use.

The Planning Commission denied the Use Permit in a 3-0 vote for the following reasons: Public health, safety, and welfare concerns regarding parking, access, and the removal of landscaping at the existing site.

On November 28 Raphiely Anaya filed an appeal with the City of Corning regarding the denial of the Use Permit and has written a letter explaining the reason for the appeal from the Planning Commission's decision. (Exhibit A).

City staff supports the decision of the Planning Commission on the grounds that this location is not a good fit; the owners of the Mobile Truck plan to park the truck on top of the red landscaped rock. Staff is concerned with customer parking as the placement of the truck could cause potential customers to either stop and park along Highway 99W; park in the adjoining dirt lot that is owned by someone else; or pull in and block the entrance/exit to the Motel causing a safety concern.

If the Corning City Council chooses to overturn the decision of the Planning Commission's and approve Use Permit 2023-319, the three (3) Condition of Approval listed below will need to be adopted.

CONDITION #1 - ANNUAL INSPECTIONS:

The Planning & Building Officials and/or the Fire Chief for the City of Corning has the discretion to set up annual inspections to assure that the mobile vendor follows applicable codes and conditions of the Use Permit.

CONDITION #2 - SIGN REGULATIONS:

The business must comply with the City of Corning sign regulations established by Resolution 10-25-05-01.

CONDITION #3 - WILL NEED TO COMPLY WITH ORDINANCE 699:

The owner must comply with City of Corning Ordinance No. 699.

ENVIRONMENTAL:

Section 21084 of the Public Resources Code requires a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. The Secretary of Resources has classified projects that do not have a significant effect on the environment and are declared to be categorically exempt from the requirement for the preparation of environmental documents.

The California Environmental Quality Act Guidelines provides for the Categorical Exemptions of certain minor projects. Section 15321 Enforcement by Regulatory Agencies Class 21 consists of:

(a) Actions by a regulatory agency to enforce or revoke a Lease, Permit, License, Certificate, or other Entitlement for use issued, adopted, or prescribed by the regulatory agency or enforcement of a law, general rule, standard, or objective, administered, or adopted by the regulatory agency. Such actions include, but are not limited to, the following:

(1) The adoption of an administrative decision or order enforcing or revoking the Lease, Permit, License, Certificate, or Entitlement for use or enforcing the general rule, standard, or objective.

LAND USE & ZONING:

The site is designated as Commercial in the General Plan. With the adoption of the 2014-2034 it was designated with a Commercial Land Use Designation.

RECOMMENDATION:

Staff recommends that the Corning City Council uphold the Corning City Planning Commission decision to adopt the following, or similar, Factual Subfindings and Legal Findings for the denial of Use Permit 2023-319;

Factual Subfinding #1

The California Environmental Quality Act Guidelines provides for the Categorical Exemptions of certain minor projects. Section 15321 Enforcement by Regulatory Agencies Class 21 consists of:

(a) Actions by a regulatory agency to enforce or revoke a Lease, Permit, License, Certificate, or other Entitlement for use issued, adopted, or prescribed by the regulatory agency or enforcement of a law, general rule, standard, or objective, administered, or adopted by the regulatory agency. Such actions include, but are not limited to, the following:

(1) The adoption of an administrative decision or order enforcing or revoking the Lease, Permit, License, Certificate, or Entitlement for use or enforcing the general rule, standard, or objective.

Legal Finding #1

The Denial of Use Permit 2023-319 is an administrative decision by the Corning Planning Commission and categorically exempt from CEQA pursuant to Section 15321, Class 21 (a) (2).

Factual Subfinding #2

Use Permit 2023-319 was applied for to allow a mobile food truck in a commercial Zoning District known as C-3 General Business District.

Legal Finding #2

On November 21, 2023 the Planning Commission denied the Use Permit due to concerns of public health and safety.

Factual Subfinding #3

Section 17.54.030 of the Corning Municipal Code states that Before any Conditional Use Permit is granted, the applicant shall show to the satisfaction of the Commission or the Council, the existence of the following facts:

- A. That the site for the proposed use is adequate in size, shape, topography, and circumstances; and
- B. That the site has sufficient access to streets and highways, adequate in width and pavement type to carry the quantity and quality of traffic generated by the proposed use; and
- C. That the proposed use will not have an adverse effect upon the use, enjoyment, or valuation of adjacent or neighboring properties or upon the public welfare.

Legal Finding #3

The issuance of Use Permit 2023-319 will be detrimental to public health and safety.

ACTION

Staff recommends City Council move to adopt the three (3) Factual Subfindings and Legal Findings and deny Use Permit 2023-319.

OR;

Uphold the appeal for the denial and allow the Use Permit 2023-319.

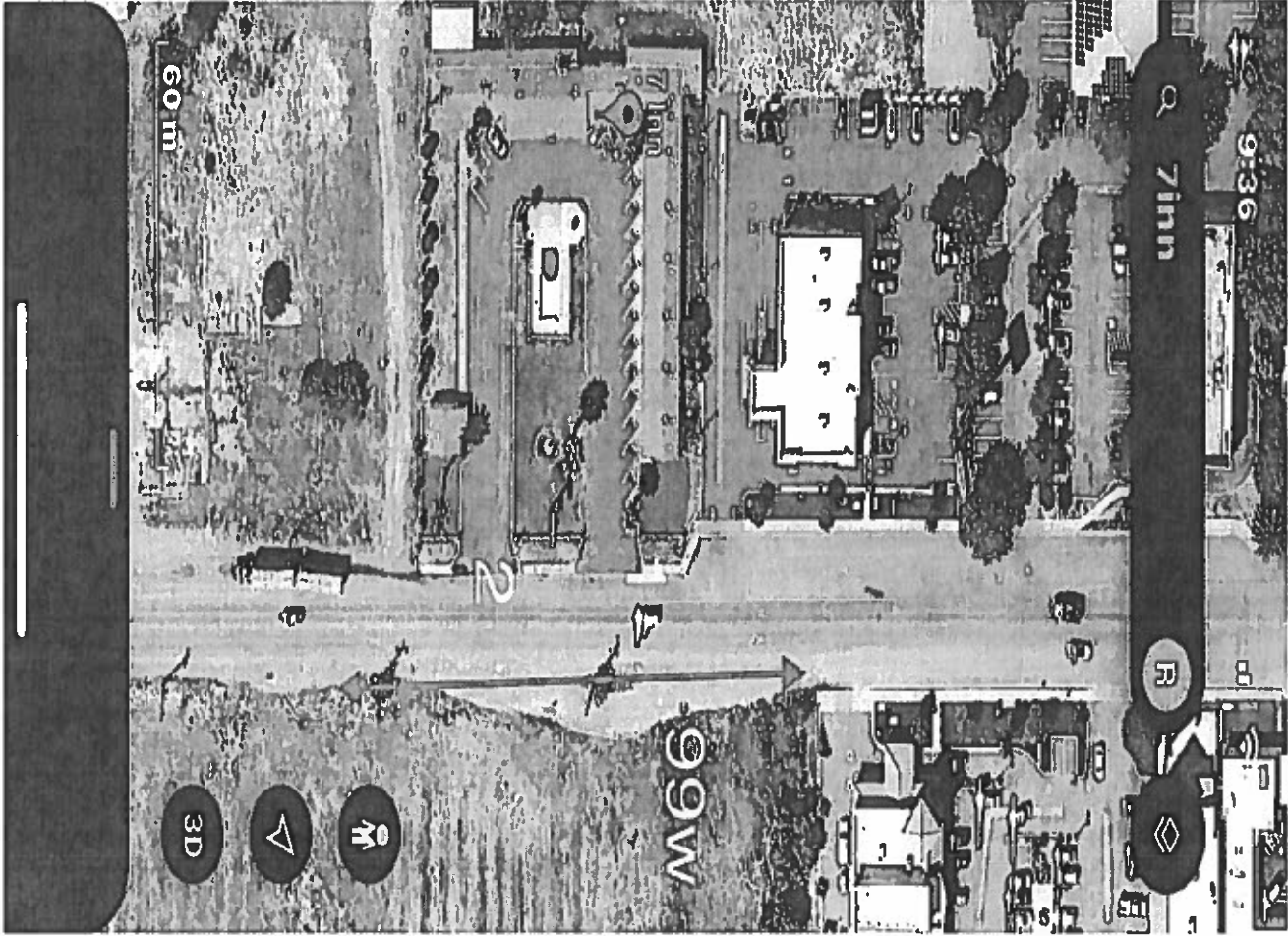
EXHIBITS:

EXHIBIT "A": Letter of appeal from the owners

Hello, good morning, I'm Raphiely Anaya, I received the denial letter regarding the location for my food truck (Taco El Dorado). Attached is part of the denial letter: public health concerns, safety and well-being regarding parking, access and landscaping removal on existing site

Through this letter I will explain why I wish to appeal the denial.

Motel 7 Inn with address: 998 hwy 99w, Corning Ca 96021



- Regarding public health concerns: I attached my health certificate, where I have been inspected and approved to be able to operate my food truck without any problem..

Notify Environmental Health of any change of ownership, type of business activity, business name, or billing address by calling 530-527-8020. Failure to notify Environmental Health may result in late penalties, permit denial or revocation, and business closure. **PERMITS TO OPERATE AND ANNUAL FEE PAYMENTS ARE NOT TRANSFERABLE.** Permits become void on change of ownership. New owners must apply and pay for a new Permit(s) prior to beginning operation or penalties will be assessed at 10% per month or fraction thereof.

RAPHIELY SARAHY ANAYA AGUILAR
TACO EL DORADO
951 HWY 99W STE 105
CORNING, CA 96021

DETACH FORM HERE AND DISPLAY CONSPICUOUSLY ON THE PREMISES

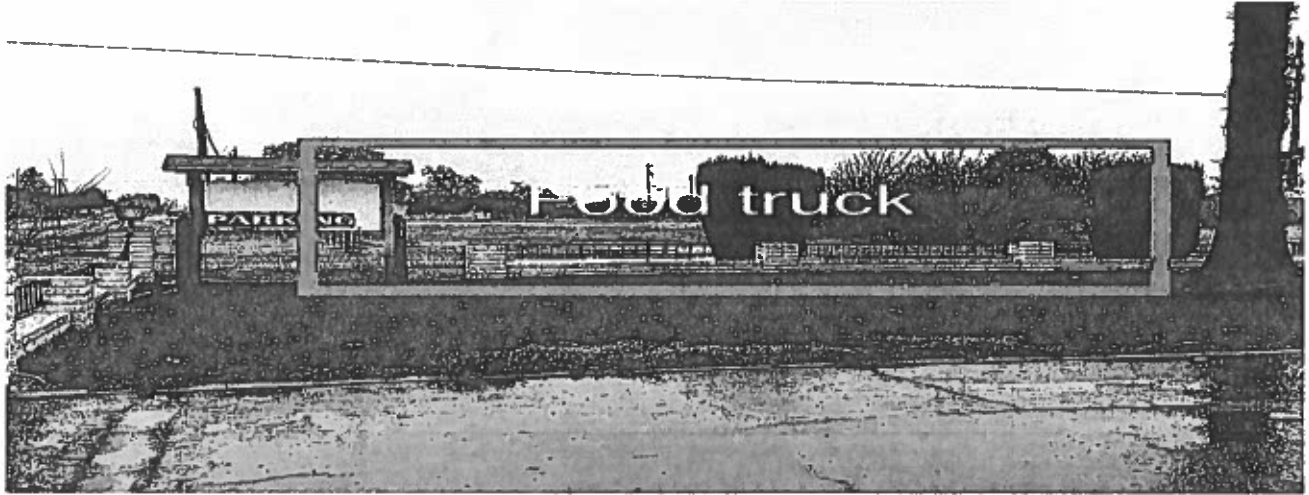
Tohama County Environmental Health Department 633 Washington Street, Room 36 Red Bluff, CA 96080 530-527-8020		
REGULATED FACILITY:	TACO EL DORADO 951 HWY 99W CORNING, CA 96021	Facility ID: FA0001641 Account ID: AR0002831 Issued: 12/13/2022
PT0003412 FOOD VEHICLE PREPARED FOOD Valid From 1/1/2023 To 12/31/2024		
Health Specialist 	Date 12/13/2022	
<small>Permits to operate and Annual Fee Payments are NOT TRANSFERABLE. Those referenced above are valid ONLY for this owner RAPHIELY SARAHY ANAYA AGUILAR. Permits become VOID on change of ownership. New owners must apply and pay for a new Permit(s) PRIOR to beginning operation or penalties will be assessed.</small>		
THIS FORM MUST BE DISPLAYED CONSPICUOUSLY ON THE PREMISES		



Another point I want to make about health, that I potable water, a bathroom, electricity and I will have my own garbage collection service.

- Safety and well-being regarding parking: I attached images where safety is high priority for our clients.

I do not obstruct the 99w or the entrance to the property. I am parked inside the property, nor do I obstruct the hotel rooms or their private parking spaces.



Entrance and exit #1



Entrance and Exit #2

Rooms with their own parking spaces.



The images I attached show that the property has 2 entrances and exits that do not obstruct access.

• Elimination of existing landscaping: through this point I am not eliminating landscaping that the property has. In the image that I attach, you can see that it has red volcanic stone, which we are not going to remove. The food truck will park on top of the stone for greater hygiene



Bathroom

Water

Electricity

ITEM NO: J-15
RATIFY THE POLICE CHIEF EMPLOYMENT
AGREEMENT BETWEEN THE CITY
CORNING AND CRAIG BASSETT
JANUARY 9, 2024

TO: CITY COUNCIL OF THE CITY OF CORNING
FROM: BRANT MESKER, CITY MANAGER 

BACKGROUND:

Following the departure of the former Police Chief, Sergeant Craig Bassett, who had been serving as the acting Chief, was named Interim Police Chief.

After careful consideration, an offer of employment was made to Craig Bassett for the Police Chief position. Mr. Bassett accepted the offer and signed the contract effective January 1, 2024. This is a one (1) year contract with the option to extend the contract for an additional period of one (1) year.

Mr. Bassett is an at-will employee and can be terminated under the terms of the agreement. However, if terminated without cause, he will be provided with six (6) months severance pay as outlined in the agreement and Corning Municipal Code. The annual salary is set at \$132,528. All other benefits will be provided consistent with the Management MOU and/or the City's Personnel Rules and Regulations.

Pursuant to Personnel and Organization per section 2.44.060, the City Manager has the authority to appoint the Police Chief.

Attached to this staff report is an employment agreement between the City of Corning and Mr. Bassett.

RECOMMENDATION:

MAYOR AND COUNCIL:

- **RATIFY THE POLICE CHIEF EMPLOYMENT AGREEMENT BETWEEN THE CITY CORNING AND CRAIG BASSETT.**

EXHIBIT:

- **EXHIBIT "A" – Employment Agreement**

EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is made and entered into on January 1, 2024, by and between the City of Corning (the "City"), and Craig Bassett ("Bassett"). The above-named parties hereby mutually agree and promise as follows:

Section 1: Duties

1.1 City hereby employs Bassett as Police Chief of the City to perform the functions and duties specified the City's Municipal Code, its resolutions and to perform other legally permissible and proper duties and functions as the City Manager from time-to-time assigns, consistent with the City's Municipal Code and other applicable law. The City Manager is authorized to oversee City employees, including the Police Chief, pursuant to section 2.44.060 of the Corning Municipal Code.

Section 2: Term of Agreement – Renewal and Termination

2.1 Term: The City hereby employs Bassett as Police Chief for a term of one (1) year, commencing on January 1, 2024, and continuing through December 31, 2024, subject to renewal and termination as provided in sections 2.2 and 3 below ("the term").

2.2 Renewal: At least 90 days prior to the expiration of the term of the Agreement, either party can provide the other with 90 days advance written notice of non-renewal of the Agreement. This written notice need not specify a reason for non-renewal. In the event either party desires not to renew the Agreement, no reason need be provided. In the event written notice is not given by either party to this Agreement to the other no later than 90 days prior to the termination date (and provided neither party has exercised the right to terminate as provided under Section 3), this Agreement shall be automatically renewed on the same terms and conditions for an additional period of one (1) year. Said Agreement shall continue thereafter for successive one-year periods unless either party gives no less than 90 days advance written notice of non-renewal to the other party.

2.3 At-Will Resignation. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Bassett to resign from his position with City.

2.4 At-Will Termination. Bassett is an at-will employee serving at the pleasure of the City Council and City Manager as provided in Government Code section 36506. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City, through the City Manager, to terminate the services of Bassett at any time, subject only to the provisions set forth in Section 3 of this Agreement.

Section 3: Termination and Severance Pay

3.1 Termination by the City.

3.1.1 At-Will / Without Cause. If Bassett is terminated by the City before expiration of the term of employment and if Bassett is willing and able to perform his duties under this Agreement, then the City will pay Bassett a lump-sum cash payment equal to six (6) months aggregate salary (provided at least six (6) months

are remaining in the term of employment). If less than six (6) months are remaining in the term of employment, then the City will pay Bassett a lump-sum cash payment equal to the number of months remaining in the term. The City will also pay to continue Bassett's health benefits for the number of months paid in severance – either by continuing Bassett's coverage on the City's health plans under the same terms and conditions as if Bassett were actively at work (i.e., subject to any contributions Bassett is required to make for his own or his eligible dependents' coverage) or by paying for COBRA coverage for him and his eligible dependents. In the event this Agreement is terminated under this provision, Bassett shall also be compensated for all earned but unused vacation, holidays, compensatory time (if any), and other accrued benefits to date. In no event will Bassett be paid any severance benefits that exceed those allowed by statute. In order to receive any and all of these severance benefits, Bassett is required to execute a general waiver and release of all claims against the City arising out of his employment relationship.

3.1.2 Termination for Cause. Notwithstanding the foregoing language, this Agreement may be terminated by City due to Bassett's willful misconduct, which the parties agree includes fraud, misuse or misappropriation of the City's assets, embezzlement, and/or any acts of dishonesty or moral turpitude. If the City terminates Bassett for willful misconduct, no severance pay shall be due or owing. Upon termination, Bassett will be paid wages earned to date, including vacation, holidays, and compensatory time (if any).

3.1.3 Process for Termination. If the City terminates this Agreement (whether with or without cause), the City will do so in accordance with the process set forth in the City's Municipal Code and the California Government Code. Bassett will be provided with a written notice stating the Council's intention to remove him and the reason therefore with the opportunity to be heard on the reason provided. This includes compliance with the Police Officer's Bill of Rights and any related state laws.

3.1.4 Statutory Obligations; Abuse of Office or Position. Pursuant to Government Code Section 53243 which became effective on January 2, 2012, if Employee is convicted of a crime involving an abuse of his/her office or position, all of the following shall apply: (1) if Employee is provided with administrative leave pay pending an investigation, Employee shall be required to fully reimburse such amounts paid; (2) if the City pays for the criminal legal defense of Employee (which would be in its sole discretion, as it is generally not obligated to pay for a criminal defense), Employee shall be required to fully reimburse such amounts paid; and (3) if this Agreement is terminated, any cash settlement related to the termination that Employee may receive from the City shall be fully reimbursed to the City. For purposes of this section, "abuse of office or position" means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under color of authority; or (2) a crime against public justice, including a crime described in Title 7 commencing with section 92 of the Penal Code.

3.2 Termination by Bassett – Resignation. Bassett can terminate this Agreement at any time for any reason. Bassett is required to provide the City with sixty (60)

days' advance written notice of termination of the Agreement unless the parties agree otherwise.

Section 4: Compensation

4.1 Salary: Bassett's salary shall be \$132,528 gross per year, which is equivalent to \$11,044 gross per month, subject to all appropriate deductions and withholdings and payable in bi-weekly installments at the same time and by the same methods as other City employees are regularly paid.

Section 5: Performance Evaluation

5.1 On an annual basis, or more frequently if requested by the City Manager or Bassett, the City Manager shall (with Bassett's input) define goals and performance objectives deemed necessary for the proper operation of the City. The City Manager shall review and evaluate the performance of Bassett at least once annually in written form. The content of the review and the criteria used shall be at the sole discretion of the City Manager, provided that Bassett can request that the City Manager provide input on certain areas or aspects of his performance.

Section 6: Benefits

6.1 Bassett shall be entitled to all benefits set forth in the Memorandum of Understanding ("MOU") between the City and the City Management Union for Management Employees. That document is incorporated herein by reference.

Section 7: Indemnification

7.1 City shall defend, hold harmless, and indemnify Bassett against any claim, demand, or other legal action as required by applicable law.

Section 8: Notices

8.1 Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

(1) **CITY:** City Manager, City of Corning, 794 Third Street, Corning, California 96021

(2) **BASSETT:** Craig Bassett, at the permanent address on record with the City of Corning.

Alternatively, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 9: General Provisions


9.1 The text herein shall constitute the entire Agreement between the parties. This

Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Bassett. This Agreement shall become effective commencing January 1, 2024. If any provision, or portion thereof, contained in this Agreement is held unconstitutional, invalid, or otherwise unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.


Section 10: Amendment

10.1 Any amendment of this Agreement must be in writing and signed by both parties.

IN WITNESS WHEREOF, the City Council of the City of Corning has caused this Agreement to be signed and executed in its behalf by its City Manager, and duly attested by its City Council Clerk, and Bassett has signed and executed this Agreement, both in duplicate, the day and year first above written.



Brant Mesker,
City Manager



Craig Bassett,
Employee

ATTEST:

APPROVED AS TO FORM:

Lisa M. Linnet,
City Clerk

Collin Bogener,
City Attorney

**ITEM NO: J-16
APPROVE PURCHASE OF TWO F-150
SUPERCREW POLICE RESPONDER
TRUCKS FROM CORNING FORD AT A
COMBINED COST \$112,795.12**

January 9, 2024

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM: BRANT MESKER, CITY MANAGER 
CRAIG BASSETT, CHIEF OF POLICE**

SUMMARY:

With the recent changes in the economy, along with supply and demand, the Corning Police Department has been unable to purchase two new Ford SUV Police Interceptors. The Corning Police Department, along with other local law enforcement agencies, have been placed on a list to order the SUV Interceptors when they become available, but the availability and delivery of these vehicles is currently unknown.

Staff investigated the possibility of purchasing two new Ford F-150 SuperCrew Truck Police Responders from Corning Ford. The quote, attached, from Corning Ford shows that the purchase price of the F-150's is comparable to the SUV Interceptors, but with very little wait time. Ford is currently in the manufacturing process, and they would be available for near immediate purchase and guaranteed delivery date. It should be noted that the F-150 SuperCrew Truck Police Responders are pursuit rated and built to meet the needs and capacity of law enforcement fleet needs.

With the approval of the recommended action, staff are recommending the waiver of the bid process and to utilize the existing pre-negotiated State of California Contract. By utilizing the State contract the City can utilize a local vendor and receive competitive pricing without the time and resources to conduct the bid.

The total cost of each Ford F-150 SuperCrew Police Responder Truck is \$56,397.56 including all fees. Upon delivery of the vehicle staff will work with an appropriate Contractor to upfit the vehicles with equipment to get them into the fleet for use.

FINANCIAL:

During the budgeting process for fiscal year 2023/2024, staff budgeted \$175,000 for the purchase of two new patrol vehicles and the budget was approved by the Council. The budgeted amount is expected to be sufficient for the purchase and upfitting of the two new vehicles.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE:

- **CITY TO AUTHORIZE THE PURCHASE OF TWO F-150 SUPERCREW POLICE INTERCEPTORS FROM CORNING FORD**

ATTACHED:

- **Corning Ford Quote**
- **Purchase Order for Two (2) Ford F-150 Responder Trucks**

1

CORNING FORD

Source:	
Price	52,219.23
Taxable A.M.O.	0.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	4,053.58
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	56,357.81
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	31.00
Total Insurance	0.00
Total	56,397.56
Amount Financed	56,397.56
Finance Charges	0.00
Total of Payments	56,397.56

Salesperson:	KELLY BREEDLOVE
Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	0.00
Total Down	0.00

APR	0.00
Term	1
Monthly Payment	56,397.56
Final Payment of	

** 56,397.56*

*** BUYER ***

CITY OF CORNING
794 THIRD ST
CORNING, CA 96021

Date of Birth: _____
Home Phone Number: (530) 824-7029
Work Phone Number: (530) 824-5985
County: TEHAMA
Email: jsears@corningpd.org

*** CO-BUYER ***

Date of Birth: _____
Home Phone Number: _____
Work Phone Number: _____
County: _____
Email: _____

*** PURCHASE ***

*** TRADE 1 ***

*** TRADE 2 ***

Stock Number
Year
Make
Model
Body Style
Color
Trim
Key 1 Number
Key 2 Number
Weight
License
Odometer
VIN
Cylinders 0
Vehicle Type USED

*** BANK ***

NONE
CA

*** INSURANCE ***

#2

CORNING FORD

Source:		Salesperson:	KELLY BREEDLOVE
Price	52,219.23	Trade	0.00
Taxable A.M.O.	0.00	Payoff	0.00
Document Processing Charge	85.00	Net Trade	0.00
Emissions Testing Charge	0.00	Cash Down	0.00
Sales Tax	4,053.58	Deferred Down	0.00
Non-Tax A.M.O.	0.00	Rebate	0.00
Service Contract	0.00	Total Down	0.00
Subtotal	56,357.81		
DMV Fees	0.00	APR	0.00
State Emissions Certification or Exemption Fee	0.00	Term	1
California Tire Fee	8.75	Monthly Payment	56,397.56
Electronic Veh Reg or Transfer Charge	31.00	Final Payment of	
Total Insurance	0.00		
Total	56,397.56		
Amount Financed	56,397.56		
Finance Charges	0.00		
Total of Payments	56,397.56		

56,397.56

*** BUYER ***

CITY OF CORNING
794 THIRD ST
CORNING, CA 96021

Date of Birth: _____
Home Phone Number: (530) 824-7029
Work Phone Number: (530) 824-5985
County: TEHAMA
Email: jsears@corningpd.org

*** CO-BUYER ***

Date of Birth: _____
Home Phone Number: _____
Work Phone Number: _____
County: _____
Email: _____

*** PURCHASE ***

*** TRADE 1 ***

*** TRADE 2 ***

Stock Number
Year
Make
Model
Body Style
Color
Trim
Key 1 Number
Key 2 Number
Weight
License
Odometer
VIN
Cylinders 0
Vehicle Type USED

*** BANK ***

NONE
CA

*** INSURANCE ***



Preview Order 1111 - W1P - 4x4 Police SuperCrew: Order Summary Time of Preview: 01/04/2024 15:44:54 Receipt: 1/3/2024

Dealership Name: Corning Ford

Sales Code : F72523

Dealer Rep.	Robert BREEDLOVE	Type	Fleet	Vehicle Line	F-150	Order Code	1111
Customer Name	city corning	Priority Code	C2	Model Year	2024	Price Level	420

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW POLICE- 145	\$51610	FRONT LICENSE PLATE BRACKET	\$0
145 INCH WHEELBASE	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
TOTAL BASE VEHICLE	\$51610	50 STATE EMISSIONS	\$0
AGATE BLACK METALLIC	\$0	SPOT LAMP DRIVER ONLY (WHELEN)	\$430
POLICE 40/BLANK/40	\$0	FOG LAMPS	\$140
BLACK	\$0	PRICE CONCESSION INDICATOR	\$0
EQUIPMENT GROUP 150A	\$0	REMARKS TRAILER	\$0
.XL SERIES	\$0	PRIVACY GLASS W/REAR DEFROSTER	\$100
3.5L V6 ECOBOOST	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.LT265/70R18C BSW ALL-TERRAIN	\$0	FUEL CHARGE	\$0
.3.31 ELECTRONIC LOCK RR AXLE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
7075# GVWR PACKAGE	\$0	PRICED DORA	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0	ADVERTISING ASSESSMENT	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	DESTINATION & DELIVERY	\$1990

TOTAL BASE AND OPTIONS	MSRP	\$54535
DISCOUNTS	NA	
TOTAL		\$54535

ORDERING FIN: QJ354 END USER FIN: QJ354

INCENTIVES

Acc. Code ID :10 Contract/Ref # :17-472R Bid Date :09/18/23State : CA

$$\begin{array}{r}
 \$ 54,535.00 \\
 - 2,600 \text{ GPC} \\
 \hline
 \$ 51,935.00 \\
 \text{1 Plus} \\
 \text{FEES}
 \end{array}$$

DISCOUNTS: \$-2600.00

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This is not an Invoice.



Preview Order 1112 - W1P - 4x4 Police SuperCrew: Order Summary Time of Preview: 01/04/2024 15:45:10 Receipt: NA

Dealership Name: Corning Ford

Sales Code : F72523

Dealer Rep.	Robert BREEDLOVE	Type	Fleet	Vehicle Line	F-150	Order Code	1112
Customer Name	city coming	Priority Code	C2	Model Year	2024	Price Level	420

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW POLICE- 145	\$51610	FRONT LICENSE PLATE BRACKET	\$0
145 INCH WHEELBASE	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
TOTAL BASE VEHICLE	\$51610	50 STATE EMISSIONS	\$0
AGATE BLACK METALLIC	\$0	SPOT LAMP DRIVER ONLY (WHELEN)	\$430
POLICE 40/BLANK/40	\$0	FOG LAMPS	\$140
BLACK	\$0	PRICE CONCESSION INDICATOR	\$0
EQUIPMENT GROUP 150A	\$0	REMARKS TRAILER	\$0
.XL SERIES	\$0	PRIVACY GLASS W/REAR DEFROSTER	\$100
3.5L V6 ECOBOOST	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.LT265/70R18C BSW ALL-TERRAIN	\$0	FUEL CHARGE	\$0
.3.31 ELECTRONIC LOCK RR AXLE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
7075# GVWR PACKAGE	\$0	PRICED DORA	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0	ADVERTISING ASSESSMENT	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	DESTINATION & DELIVERY	\$1990

TOTAL BASE AND OPTIONS	MSRP	\$54535
DISCOUNTS	NA	
TOTAL		\$54535

ORDERING FIN: QJ354 END USER FIN: QJ354

INCENTIVES

Acc. Code ID :10 Contract/Ref # :17-472R Bld Date :09/18/23State : CA

54,535.00
 - *2600 GPC*

51,935.00
 Plus
 FEES

DISCOUNTS: \$-2600.00

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.
This is not an invoice.*

Government Bid Management System (GBMS)

AEEDLOVE (K-BREEDL)

Purpose: New Bid; State: CA-California; FIN: QJ354-CITY OF CORNING; Bid Open Date : 01/03/2024; Vehicle Line: 24 - F-150 ; Model Year: 2024; Body Code & Name: W1P-150 POL RESP ; GPC Type: All

State	Model Year	Vehicle Line	Body Code & Name	Option Discounts	GPC Req #	GPC (\$)	Price Level	Bid Open / Reference # Start Date	Reference # Issue Date	FIN	GPC Type	Reference #	Expiration Date
CA	2024	24 - F-150	W1P - F150 POL RESP			2600	000	09/18/2023	09/20/2023		PIGGYBACK	17472R	
CA	2024	24 - F-150	W1P - F150 POL RESP			2300	000	09/05/2023	06/08/2023		LOCAL	Reveal	

PURCHASE ORDER

This Purchase Order number must appear on all Packages, Invoices and Shipping papers	
No. 211640003	01/05/24
Not Valid Without Number	

VENDOR NO: COR12

V CORNING FORD MERCURY, INC
E 2280 SHORT DRIVE
N CORNING, CA 96021 3142
D
O
R ATTN:
 Phone: (530)824-5434

S CITY OF CORNING
H 794 THIRD STREET
I CORNING, CA 96021
P
T
O ATTN: RANDALL C BASSETT
 Phone: (530)824-7020

Ship Via:	F.O.B:
Req'd By: //	Terms: NET 30 FROM INVOICE

ITEM	DESCRIPTION	UNIT PRICE	TOTAL
0001	2 - F-150 4X4 POLICE SUPERCREW (\$52,219.23 EACH) Acct. 071 9500 2116 104438.46		104438.46
0002	2 - MISC FEES (\$124.75 EACH) Acct. 071 9500 2116 249.50		249.50
0003	SALES TAX Acct. 071 9500 2116 8107.16		8107.16

Approved

 BRANT MESKER, CITY MGR.

Approved

 DEPARTMENT HEAD

PAGE TOTAL	\$ 112795.12
P.O. TOTAL	\$ 112795.12