



**Town of Danvers**  
Department of Public Works  
Engineering Division  
1 Burroughs Street, Danvers, MA 01923  
978-774-0005

**APPLICATION FOR A STORMWATER MANAGEMENT PERMIT**

This application must be completed, signed and submitted by the Applicant or their representative in accordance with the Department of Public Work's jurisdiction as the Stormwater Authority. Permit approval is required prior to any land disturbance. Submitted applications are deemed approved after 30 days unless notified otherwise.

**APPLICANT INFORMATION**

Applicant Name: \_\_\_\_\_ Applicant Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**OWNER INFORMATION**

Owner Name: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\*If applicant is different than owner(s), a letter of authorization from the owner must accompany this form.

**PROJECT LOCATION**

Street Address: \_\_\_\_\_

Assessors Map: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Registry of Deeds Book: \_\_\_\_\_ Page: \_\_\_\_\_

Zoning District (s): \_\_\_\_\_

Total Land Area: \_\_\_\_\_ # of Lots: \_\_\_\_\_

**PERMITS / APPROVALS**

Attach any previous or pending decision documentation regarding this site (such as special permit, variance, finding, etc.) received from the Planning Board, Zoning Board of Appeals, Conservation Commission, Preservation Commission, and/or Historic District Commission.

**STORMWATER MANAGEMENT WAIVER REQUESTS**

- Stormwater Management Permit Waiver Request and Supporting Documentation
- Stormwater Management Fee Waiver Request **[REASON: \_\_\_\_\_]**

**FEE SCHEDULE**

Up to two (2) acres = \$200

Each additional acre = \$100

See Regulations Governing Stormwater Management Section 5D regarding fee waivers

**APPLICATION PACKAGE CHECKLIST (2 copies of the following)**

- 1 Application fee made payable by check to the Town of Danvers. (see fee schedule)
- 1 Completed application with all owner signatures
- 1 Letter providing owner(s) authorization (if owner is not the applicant)
- 1 Copy of maintenance agreement
- 1 List of abutters, certified by the Assessors Office
- 1 Surety bond, if applicable
- 1 List of waivers and explanation, if applicable
- 1 Stormwater Management Plan (Stormwater Report, Erosion and Sediment Control Plan, Operation and Maintenance Plan, Cost Estimate and Timeline)
- 1 Electronic PDF format of all plans, elevations, and applicable reports/studies (Submit on CD or email to both sking@danversma.gov and erichard@danversma.gov)

**REGULATORY AUTHORITY**

"Regulatory Authority" for this permit is required under Sections XXXIX and XL of the Town of Danvers Bylaws and under the Federal Clean Water Act Law and Phase II Stormwater Regulations.

**DUTIES OF THE RESPONSIBLE PARTY**

In accordance with the Stormwater Management and Land Disturbance Bylaw, maintenance inspections shall be submitted to the Stormwater Authority for all stormwater management systems. Some BMPs may require more frequent inspections as specified in the Stormwater Management Plan. At a minimum, all inspections and maintenance logs shall be provided to the Danvers Engineering Division. Inspections of Stormwater BMP's shall occur during the first year of operations and at least once every three years thereafter.

**ENFORCEMENT**

The Stormwater Authority or an authorized agent of the Stormwater Authority shall perform annual inspections to confirm maintenance arrangements are exercised as required by this permit. Nonconformance of the conditions set forth in this permit are subject to the enforcement penalties in accordance with Section 11 of the Stormwater Management and Land Disturbance bylaw.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature #2: \_\_\_\_\_

Date: \_\_\_\_\_

(If applicable)

<b><u>For Town Use Only</u></b>	
Date of Submission _____	
Date of Completed Application _____	
*Completed Application as defined in Regulations Governing Stormwater Management	
Date Comments Due _____	
Application Approved	
<input type="checkbox"/>	Yes (Amount Approved _____)
<input type="checkbox"/>	No (reason _____)
Approved by: _____	Date: _____