

Danvers Council on Aging
Board of Directors Meeting
January 19, 2017

Present: Bob King, Bob Sosnowski, Kathy Sheridan, Geri Cosgrove, Marge Leonard, Joe Palmer and Pam Parkinson.

Excused: John Keohane, Larry Chisholm & Don Gates

Minutes of December 15, 2016 were reviewed. Joe Palmer moved to accept the minutes. Geri Cosgrove seconded the motion. All were in favor and the motion passed.

Fiscal Update:

Pam reviewed September, October, November and December fiscal updates with board members.

The transportation revolving account is decreasing every month. When we were looking to hire a part time receptionist for 19 ½ hours, the only way to accomplish this was to take money from another employee who was being paid under the town account. A large portion of Lorene's position involves transportation which allowed us to move 18.5 of her hours from the town account over to the transportation revolving account. Another expense was \$12,000 in van maintenance and we also lost the Spectrum account. All of these expenses have contributed to the decrease in revenue for the transportation revolving account.

Pam and board members discussed ride payments being changed from a donation to a fee. Pam said PCOA changed from donation to a required fee.

Marge Leonard suggested giving a special rate to people who are going to radiation, chemo or dialysis a few times per week.

Joe Palmer motioned to change from \$2 round trip in town donation to \$3 fee round trip and from \$4 round trip out of town donation to \$5 fee round trip. Clients who are going to radiation, chemo or dialysis would pay a fee of \$1 per ride (in town) and \$2 per ride (out of town) and will be effective as of 4/1/17. Kathy Sheridan seconded the motion. Bob King said no. The rest of the members agreed and the motion carried.

Joe Palmer motioned to change Boston transportation \$28 first hour, \$10 each additional hour to \$12 each additional hour and changing Lahey Burlington \$18 first hour, \$10 each additional hour to \$12 each additional hour, Assisted Living from \$10 per ride to \$12 per ride, Gordon College from \$10 round trip to \$12 round trip effective 4/1/17. Bob Sosnowski seconded the motion. All were in favor and the motion carried.

We will have drivers give all riders fee changes as well as put into the newsletter.

Pam updated the board on a meeting held between the Finance Director, Travis, the FDCOA board and herself.

Old Business:

Supportive Day update – we have 21 individuals enrolled. 10 women and 11 men. 3 days we have 10 attendees and 2 days we have 13 attendees. We have people attending from Danvers, Marblehead, Lynnfield, Lynn and Rowley. The current fee is \$40 per day. The staff ratio is 1:4 for 6 hours. They receive breakfast, lunch and a snack. Transportation is free for Danvers residents. Pam asked if we should increase program by \$5 per day. Joe motioned to increase the fee from \$40 per day to \$45 per day for the Social Day program. Gerri Cosgrove seconded the motion. All were in favor and the motion carried.

Henry's Evening Dinner – The dinner is going well. We had 45 people last month. It was discussed that a lot of people did not like the meal being offered and that was the reason for the low signups.

New Business:

Volunteer Driver Program – We currently have 2 drivers. Pam asked the board if they would put information about this new program in their church bulletins.

Accreditation – We held an accreditation kick off meeting and only had 3 attendees. Pam is sending out letters for the next meeting which will be held on February 15th.

Directors Report:

We have 2 new interns. Carly Shatto from Salem State University will be coming in on Wednesdays and Fridays for the semester. Cheryl Demirdogen is from Merrimac College and will be coming 5 hrs every Monday for the semester. We will also be having a student from North Eastern who will be helping out with the Social Day Program.

Friends of the DCOA Report:

No report available

Participant's Committee Report:

Geri said the committee is very happy with the new bathroom doors. The other topic at the meeting was who would be coming onto the committee.

North Shore Elder Services:

Marge said she has a meeting at NSES next week.

The meeting adjourned at 4:05pm.

Joe Palmer motioned to adjourn the meeting, Geri Cosgrove seconded the motion. All were in favor and the meeting was adjourned. The next meeting is scheduled for Thursday, February 16th at 3pm.

Submitted by:

Geri Cosgrove, Secretary