

**APPLICATION for RELEASE OF PERFORMANCE  
GUARANTEE FOR COMPLETED SITE IMPROVEMENTS**

Subdivision = 1-10 lots = \$300.00      More than 10 lots = \$500.00

**APPLICANT / CONTACT:**      Name: \_\_\_\_\_  
   Address: \_\_\_\_\_  
   Telephone Number: \_\_\_\_\_  
   Email: \_\_\_\_\_

**PROJECT LOCATION:**      Street Address: \_\_\_\_\_  
   Assessors' Map: \_\_\_\_\_ Lot(s): \_\_\_\_\_

**DATE OF PLAN APPROVAL:** \_\_\_\_\_

**DATE OF LAST REVISION:** \_\_\_\_\_

**HISTORY OF PERFORMANCE GUARANTEE:**

Date of Establishment: \_\_\_\_\_ Original Amount: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
1st date of Reduction: \_\_\_\_\_ Reduced Amount: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
2nd date of Reduction: \_\_\_\_\_ Reduced Amount: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
3rd date of Reduction: \_\_\_\_\_ Reduced Amount: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**SUBMITTAL REQUIREMENTS:** *Please complete all appropriate checklists below.*

- 1 Application fee made payable by check to the Town of Danvers.
- 1 Completed application and any supporting documents.

**COMPLETE SITE IMPROVEMENTS:**

A letter from a professional land surveyor certifying that all bounds have been properly installed as shown on the plan. The professional land surveyor shall affix his stamp to this letter.

A letter from a professional civil engineer certifying the required improvements have been constructed and meet the requirements of the Planning Board. The professional civil engineer shall affix his stamp to this letter.

An as-built plan showing the required improvements, said improvements including, at a minimum, the street lines, bounds, utility lines, hydrants, curb lines, sidewalks, trees, signs, retaining walls, drainage structures, and finish grading. The elevation of the rim and invert of any drainage or sewer structure shall also be shown on this plan. A professional land surveyor shall certify the accuracy of this plan and shall affix his stamp to the plan.

An as-built Plan showing the service connections for water, sewer, and drainage service. A professional engineer shall certify the accuracy of these plans and shall affix his stamp to these plans.

An as-built plan showing the profile of the road. A professional land surveyor shall certify the accuracy of this plan and shall affix is stamp to the plan.

A street layout and acceptance plan suitable for recording at the Registry of Deeds in a digital format compatible with the Town of Danvers CAD and GIS systems.

A completed Form L – Grant o Easement.

Signature of Applicant / Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**For Department Use Only:**  
Date of Planning Board Hearing: \_\_\_\_\_