

# Meeting Minutes

February 16<sup>th</sup>, 2017

Present Members: *Judi Lincicum, Tony Brooks, John Jaworski, Fred Lebel, Judy Lebel, Tom Delaney, David McKenna*

Present Staff: *Karen Nelson, Georgia Wilson*

Next Meeting:

March 2<sup>nd</sup>, 2017

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## 1. Minutes

Committee will review minutes from February 2<sup>nd</sup>, 2017 for approval at the next meeting.

## 2. Discussion of Management Plan

Staff will set up an appointment with Emanuel Owusu (Forest and Land Regional Conservation Planner with the State) to discuss steps the committee should take in terms of amending the current Land Management Plan. The committee's hopes to receive answers to the following questions:

- Is there a format to the amendment?
- Can the plan only be amended once?
- What would the State like to see in the amendment package?
- Should we phase out potential projects?
- Can the amendment be partially approved?
- Would the State like to see a "master plan" or design rendering?
- What is the turnaround time after the amendment is submitted?
- Have any other municipalities amended before?

Tony will join Karen and Georgia at the meeting with the State on March 1<sup>st</sup>.

## 3. Design Services and Consultation

Karen received estimates from three consultants for potential design services and map renderings. Consultants could also provide help with amending the Management Plan. A Warrant Article has been submitted to cover these cost. Staff will inform the committee of the Warrant Article number when it is assigned. Discussion of what should be included in a design map was discussed as well as how much the committee can complete in house. Staff will bring the current Site Plan to the next meet for committee to draft design components.

#### **4. Donation Fund/Volunteer Collaboration**

The idea of setting up a 501C3 was discussed. Members expressed that it will be a difficult process to start but will be easy to maintain once it's established. Will discuss further at the next meeting.

Judi brought up the idea of a volunteer cleanup day or having companies complete a community service day by cleaning up brush and clearing trails at the site. Georgia will keep it on her radar for a job for the Open Space summer interns.

Committee could reach out to Essex Tech to collaborate with tree clearing and cleanup.

#### **5. Additional Updates and Discussions:**

- Dave McKenna has discussed with neighboring properties Temple Sinai and Sons of Jacobs Cemetery about potential easements and access donations. Committee raised the question if acquired land would be regulated as well. These easements would create a link between Lebel's and the Town Forest.
- Georgia will reach out to Town of Middleton Planner to discuss neighboring community's potential use of Lebel's Grove.
- Karen handed out designs of outdoor ping pong tables as a potential use.
- Dave announced there may be a product for Tick removal allowed in a Zone 2 area. He will follow up with more detail.
- Member brought up the concern of metal detector use at the site. Town bylaw requires Town Manager approval. We could post signs at the entrance of the site that prohibits use.
- Board of Selectmen Update on Lebel's Grove will be on March 7<sup>th</sup>.