

Town of Danvers
Electric Division



1 Burroughs Street
Danvers, MA 01923
978-777-2668

**TOWN OF DANVERS
Municipal Light Board
March 21, 2017**

Attendees:

Light Board Members: Stan Svensson and Jim Evans

Town of Danvers: David Lane, Mark Piccarini, Chuck Underhill and Peter Korpusik

Others: Mark Zuberek

Scribe: Stephanie Doherty

The meeting was called to order at 8:30 A.M.

1. Accept Minutes

A motion was made to approve the February 28, 2017 meeting minutes by Stan Svensson and was seconded by Jim Evans. The motion passed unanimously.

2. Financials

Peter Korpusik reviewed the draft financials through January 31, 2017. Peter did state the cash balance has improved and that we are still moving in the right direction. Stan Svensson made a motion to accept and Jim Evans seconded. The motion passed unanimously.

3. PP&FA

Chuck Underhill presented the PP&FA for March 2017, followed by a discussion with the Board. He discussed the recommendation to maintain the PP&FA charges for residential at \$0.06261 and for all others at \$0.06580. Stan Svensson made a motion to accept and Jim Evans seconded. The motion passed unanimously.

4. Net Metering Options

- Chuck Underhill presented the Board with a handout highlighting what other municipalities are doing. Based on this information, presented two approaches for consideration:
 - Approach 1 - Under the existing structure we could calculate the fee of kW for solar installed capacity billed at a stand by charge. This approach could be done without too much change to our system.
 - Approach 2 – We could develop a net metering credit based on the wholesale power cost.
- Stan Svensson would like to wait for Peter Lovell before making any decisions.

5. The Utility Director Will Provide an Update to the Board on Various Items of Interest

- Personnel Updates
 - Health Safety and Environmental Manager – the job description is with Human Resources and the Town Manager.
- 6th Feeder
 - Project is moving along.
- Street Light/ Mass DOER Grant
 - Contract has been signed.
 - Sharon Clement is working with AECOM to set up the pole inspections.
- Station 42
 - Mark Piccarini showed pictures on the progress being made on the transformer windings.
 - Still anticipating end of April early May for delivery.
- Electric Vehicle Program
 - We are working with Sagewell to assist us with kicking-off the program this Spring.
- Canal Street Property / Burroughs Street Building Addition
 - We are regrouping to see exactly what offices can fit in the Canal Street location.
 - David Lane will then work with Mark Piccarini to develop a plan for 1 Burroughs Street.
- Middleton ROW
 - A draft Purchase and Sale was sent to Middleton Electric.
 - It would be a one-time lump payment.

5. The Utility Director Will Provide an Update to the Board on Various Items of Interest (continued)

- Efficiency Audit
 - David Lane handed out an outline of the areas we would like to review.
 - Once this is finalized it would be advertised in the central register.
 - An RFP will be developed for this work and a selection process will be used based on professional performance, not lowest cost.
- David complimented the staff on how they handled last week's storm.
 - We worked hard on the customer service piece getting information out to the customers.
 - Gail Bernard assisted with this thru social media.

Stan Svensson motioned to adjourn the meeting at 9:58 am and Jim Evans seconded. The next meeting is scheduled for April 25, 2017 at 8:30am.

cc: Peter Lovell
Stan Svensson
Jim Evans

David Lane
Peter Korpusik
Mark Piccarini
Chuck Underhill