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**Danvers Cable Television Advisory Committee**  
**Meeting Minutes**

**Date:** 6/13/2017

**Location:** Town managers conference room

**Time:** 7:00 pm

**Attendees:**

Robin Stein, Assistant Town Manager

Stephen Prodanas, Committee

David Tapparo, Committee

Paul Beaulieu, Committee

Jonathan Bingham, Committee

Lester LeBlanc, Committee Secretary

**Guests:** Dana Healy & other DCAT board members

- Accepted minutes from last meeting,
- Paul Beaulieu and Jonathan Bingham are leaving the board effective now. They are both moving out of state.
- License renewal update: no new information at this time
- Cable fees 4<sup>th</sup> qtr 2016. Comcast \$59,234.02; Verizon \$46,508.62. YTD 2016 total \$411,785.83.
- Cable fees 1<sup>st</sup> qtr 2017. Comcast \$60,295.81; Verizon \$45,831.59
- Compliance issue: the Verizon store is not providing to customer needed items, i.e. cable box replacement, remote replacement, etc. This is in violation of the contract and will need to be addressed at contract negotiation time.
- Dana Healy gave update on the Needs Assessment survey. More details to follow. Other DCAT issue is, there are nodes that need to be fixed but Comcast is not responding to repair requests. Dana wanted to request from the board as to how to proceed. The board recommends she send a letter once per quarter about the problem so it remains documented.
- The town is looking to install its own fiber optic “ I LOOP”
- Next meeting is scheduled for October 10, 2017 in the manager conference room. 2017 meeting schedule March 14, June 13, October 10 and December 12. These dates are for planning purposes and may change as needed.