



# Minutes

## Danvers Rail Trail Advisory Committee

August 17, 2017

6:00 pm: Toomey Room, Danvers Town Hall

### Attendees:

RTAC Members: Matthew Duggan, Paul McNulty, Nancy McNulty, Scott Bornstein, Larry Perreault, Charley Lincicum. Quorum was established

Other Attendees: Andrea Sears, Tabitha Sears, Aaron Horwitz, Bob Brown, Peg Brown, Sarah Bornstein.

### New Public Business:

- Matt D. discussed topics from a recent Planning Board meeting that involved the McDonalds near the trail. A provision was placed in the Planning Boards Certificate of Action for McDonalds that McDonalds will work in partnership with the Town and the Rail Trail Committee toward improving access to the area between the property and the trail. This could include clean-up/beautification or assistance with possible future ADA compliance access.  
**Action:** Georgia to send Planning Board minutes to RTAC.
- Larry P. brought up the topic of making hats with the Rail Trail logo and buying a new banner. Committee liked the idea and would like to get more details on cost, etc.  
**Action:** Larry to get a formal proposal for the hats and more examples of banner sizes and costs.
- **Tabitha Sears Girl Scout Project:** Tabitha Sears presented her project proposal for the Bronze Award. Tabitha and her partner Riley Vogel would like to clean up the area near the Charter St. entrance to the Cherry St. fish market at approximately MM 2. Her ideas include: building a raised garden bed from railroad timbers, adding mulch beds to the "Railroad in Danvers" historical sign and bike racks, and adding a rock red/weed mat around the "Danvers Plains Station" historical sign. These projects will help to beautify the area while also eliminating the need to mow and weed in hard to reach areas. The



committee agreed with Tabitha's ideas and thought it was a great project proposal. The committee asked to be informed before work starts, and will provide the weed mat and extra timbers for the project.

### Current/Recent Business

- Follow up on **Hobart St. seasonal toilet**: The committee agreed to table and postpone ordering the seasonal toilet until next season. Cost for the enclosure is estimated to be 218.93.
- **JC Grounds Community Service Day**: The date for the JC Grounds day is confirmed for 9/15/17. Clean-up will involve trash removal and vegetation clearing. Georgia met with Forestry to tag trees (trees with pink tape should not be removed). Diane L. reminded the committee that there should be no on-street parking of trucks during school hours (morning and afternoon). The committee will inform JC Grounds to park on the grass.  
**Action:** Georgia to send out neighbor letters, confirm with DPW and Endicott about dumping. Paul to confirm final details with JC Grounds and send schedule to RTAC/volunteers.
- **DTAC Crossing update**: Traffic consultant, BETA, reviewed the RTAC crossing concerns and has issued a list of recommendations. Committee would like to discuss with BETA to receive more in-depth detail.  
**Action:** Georgia to discuss with BETA in more detail about recommendations.
- Approve cost for **surface repair** at key crossings: The Town Manager has reviewed the construction cost estimate and has agreed to split the \$4,000 cost. He would like DPW to review the proposal beforehand as well. Paul M. made a motion to spend up to \$2,000 for surface repairs from K&R Construction in partnership with the Town. Charley Seconded – all in favor.  
**Action:** Georgia to have DPW review proposal and figure out how costs will be split and who will contact contractor.
- **Maintenance List** Status on Open Items: Additional list items include: Removing metal stakes from Putnamville and installing at Maple St. along edge of parking lot to prevent snow storage.



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- Status on **mile markers renewals**: The topic of improving social media pushes for MM sponsorship was discussed. The committee agreed to allow a second sticker on non-mile markers.

**Action:** Laura to reach out to potential new sponsors and check in with non-renewals.

- **Eagle Scout project** for Thomas Dillon: Georgia and Thomas met to discuss the bridge crossing project at Danvers HS. Overall, it is agreed that the crossing needs repair and the project is a great idea. Thomas will compile more needed information for the Conservation Commission before moving forward.

- **Finances**: Georgia informed the Committee that there have been issues with the PayPal system. Funds are not showing as available in the account. An updated finance statement was not available for discussion.

**Action:** Georgia to reach out to PayPal to resolve account issue.

- **Approval of minutes**: Nancy M. made a motion to approve the minutes from July 20<sup>th</sup>, Charley seconded- all in favor.
- **Next meeting date** will be September 14 at 5:30 PM.

The Danvers Rail Trail Advisory Committee is a Town Manager appointed committee of nine volunteers with broad representation from the community. Work done by this committee and other volunteer enthusiasts is funded through donations and sponsorships. RTAC focus is to provide residents a safe and pleasant recreational environment well suited for non-motorized activities such as walking, jogging, and biking.