



May 17, 2018

## Agenda

**Danvers Rail Trail Advisory Committee**  
May 17, 2018  
6:00 pm: Senior Center, Stone St Danvers

POSTED

MAY 14 2018

TOWN CLERK DANVERS

1125

- New Business
  - Comments from public
  - Addressing waste on the trail (DHS students)
- Current/Recent Business
  - RTAC 501c3 bank account, software, and secretary (Paul and Larry)
  - Update on DPW support, Prince St, McDonalds CY 2018 (Karen and Diane)
  - Recap Earth Day Cleanup (Scott)
  - Updates on June 2 Family bike ride event. (Joe)
  - More detail recommendations on improvements at DHS and Coolidge Entrance (will cover in June with Charley and Joe)
  - Maintenance List Status with focus on Spring projects (Attached All)
  - Finances (standing topic)
- Approval of minutes from April 19, 2017 meeting.
- Set next meeting date – June 21?



Open and Recently Completed Maintenance Items

2018 Danvers Rail Trail Maintenance Task List

Updated 5/4/2018

Date Added	Task #	Status	Task	Approx MM	Type	Work Party/Plan	Date Complete
5/5/15	46	Assigned	Improve drainage north of Wenham St(S of the Cut)	3.5 - 3.6	Maintenance	Georgia to get info volume of stone needed	
11/17/16	219	Assigned	Asphalt or stone dust at Oak St N, Collins St N, Dentist, Holten S	0.9 & 2.2	Maintenance	DPW okay with proposal. GW will check contract.	
11/17/16	221	Assigned	Follow up on Maple St crossing improvements with abutters	All	Improvement	Paul to review with Church and Western Cycle	
3/23/17	256	Assigned	Prepare for portapotty at Hobart Lot (Parker suggestion)	2.0	Improvement	Spring 2018 project	
10/19/17	334	Assigned	Develop detailed plan for Coolidge entrance (B-Ped donation)	0.0-4.3	Maintenance	Joe and Charley for January meeting	
11/1/17	339	Assigned	Repair/straighten sign post and add stop sign at Prince St	0.7	Maintenance	Paul will install when signs come in	
11/15/17	341	Assigned	Letter to business at Prince Stre. plowing and driving on trail	0.7	Communication	Paul has drafted letter. With Planning for review	
11/15/17	342	Assigned	Remove the old phone poles at north and south of Oak St.	2.2	Maintenance	With Danvers Electric	
11/15/17	344	Done	Work with Peabody Rail Trail on spring fun bike ride	All	Communication	Ride cancelled by Peabody	
11/15/17	340	Done	Address erosion at MM 2.8 and MM 3.0.	3.0	Maintenance	Area seems better. Watch this spring	
12/5/17	346	Assigned	Status of pedestrian lights at Pine St. (DPW to install)	1.2	Improvement	Town looking at new vendor due to copyright issues	
12/20/17	347	Assigned	Contact American Training for spring help	0.0-1.2	Maintenance	Paul to contact them in about March	
1/4/18	348	Done	Chocolate walk in February?	All	Communication	Agreed at RTAC	1/15/18
1/15/18	349	Done	Prepare for Chocolate walk (baking, snow clearing, etc)	All	Communication	Thanks DHS for baking, Nancy & Charley for organizing	2/10/18
1/15/18	350	Done	Communicate Chocolate Walk	All	Communication	Posted - thanks Mark	1/18/18
1/15/18	351	Done	Develop S013 application	All	Finance	Application submitted and approved by IRSI	4/18/18
1/15/18	352	Done	Develop BOS presentation, includin Western Ext info	All	Communication	Paul presented on 2/20	2/20/18
1/25/18	353	Done	With the snow gone, clean up what we can	All	Maintenance	Nancy and DHS students 0.8-2.2	1/27/18
2/15/18	354	Done	Cattle gate at Wenham St - Pin damaged	3.5	Maintenance	Paul addressed	2/17/18
2/15/18	355	Done	Flower pot Poplar north broken. Should be removed	2.3	Maintenance	Paul addressed	2/17/18
2/15/18	356	Done	Accident debris at Poplar south. Should be removed	All	Communication	Paul added	2/17/18
2/15/18	357	Done	Note agreed spring events on ORT website	All	Communication	Paul added	2/17/18
2/15/18	358	Done	Cleanup while weather is nice. Pine St to Oak, then to 3.5	1.3 - 3.5	Maintenance	10 bags. Thank you DHS students and Nancy M.	2/21/18
2/15/18	359	Done	Plan for Earth Day	All	Maintenance	Scott mgd. Tyler Berry/Endicott Pk) with truck. Great Day	4/21/18
3/15/18	360	Assigned	Plan for Summer Bike Ride June 2	All	Communication	Joe will work on bike ride	
3/15/18	361	Done	Remove tree across trail siding south of Holten St	1.5	Maintenance	Thank you John!	3/20/18
3/15/18	362	Done	Remove tree across trail at MM 4.2	4.2	Maintenance	Thank you Danvers Forestry!	3/29/18
3/15/18	363	Done	Remove tree across trail at MM 3.2	3.2	Maintenance	Thank you Danvers Forestry!	3/29/18
3/19/18	364	Assigned	Address parking situation at Agway	3.5	Maintenance	Georgia and Paul to check	
3/19/18	365	Assigned	Address damaged to fence due to plowing at Agway	3.5	Maintenance	Georgia and Paul to check	
3/25/18	366	Done	Cleanup major dog droppings between Oak and Poplar	2.2	Maintenance	Nancy and DHS students	3/28/18
4/9/18	367	Done	Clean out drain pipe at dentist office	2.3	Maintenance	Nancy and Paul cleaned and added grate. We'll see!	4/14/18
4/9/18	368	Done	Remove snow stakes from dentist office (need vise-grips)	2.3	Maintenance	Thank you Charley!	4/30/18
4/15/18	369	Open	Clean/clear sidings at the Cut. Place pipe in trench	3.7	Maintenance		
4/15/18	370	Done	Prep southern section of trail for Earth Day	0.0-2.2	Maintenance	Nancy, DHS, Paul gathered debris into piles	4/17/18
4/15/18	371	Done	Prep northern section of trail for Earth Day	2.2-3.4	Maintenance	Nancy, Paul, Matt, DHS	4/20/18
4/15/18	372	Done	Fill chipmunk holes as needed	All	Maintenance	Bob and crew on north, Paul on south	4/17/18
4/19/18	373	Done	Fill chipmunk holes as needed	3.9-4.3	Maintenance	Thank you Bill Graham	4/20/18
4/19/18	374	Assigned	Plans for S013 checking acct and software	All	Finance	Larry for 5/17 meeting	
4/20/18	375	Done	General clean up south end	0.0-2.0	Maintenance	Nancy, Paul, DHS	5/3/18
4/20/18	376	Done	General clean up north end	2.0-3.4	Maintenance	Nancy, Paul, DHS	5/2/18
4/20/18	377	Done	Metal debris to DPW yard, including sign posts at dentist office	0.8-2.9	Maintenance	Paul	5/4/18

27 Projects completed in 2018  
120 Projects completed in 2017

The Danvers Rail Trail Advisory Committee is a Town Manager appointed committee of nine volunteers with broad representation from the community. Work done by this committee and other volunteer enthusiasts is funded through donations and sponsorships. RTAC focus is to provide residents a safe and pleasant recreational environment well suited for non-motorized activities such as walking, jogging, and biking.