

Danvers Council on Aging
Board of Directors Meeting

June 15, 2017

Present: Bob King, Kathy Sheridan, Larry Chisholm, Marge Leonard, Bob Sosnowski, Gerri Cosgrove, Joe Palmer, John Keohane and Pam Parkinson.

Excused: Don Gates

Minutes of May 18, 2017 were reviewed. Gerri Cosgrove moved to accept the minutes. John Keohane seconded the motion. All were in favor and the motion passed.

Fiscal Update:

Pam reviewed the May fiscal update with board members.

Old Business:

Bob King wanted to give his gratitude to the staff for the Men's Club and to Larry Crowley & John Keohane for putting the program together.

Men's Group – We had about 20 in attendance at our last meeting. We had a few new men who attended. The next meeting will be in September.

Supportive Day- The program is up to capacity at thirteen clients per day. Judith is researching if people are unable to attend the program if we can substitute a fill in from our wait list.

Henry's Dinner – Tonight is the last Henry's dinner of the season. We are expecting 66 seniors for dinner.

The café ends on June 30th. We will then begin the patio parties starting Wednesday July 12th. The cost will remain “a dollar a burger or \$1 buck a dog”. Aberdeen Health Care will be sponsoring our first party and Brentwood will be sponsoring the entertainment for the entire summer.

The Senior Picnic will be on Tuesday, June 27th. We have 126 people signed up. There are 30 Kiwanians who are volunteering. The Town Manager and Assistant Town Manager will also be coming.

New Business:

We are being reimbursed money for grab handles that were supposed to be installed on the new van when it arrived a few weeks ago. When we receive the money, it will go back into the transportation revolving account. The eight passenger van that went back for the installation of grab bars and the new 10 passenger van will both be arriving on June 21st. Once we receive the two new vans, 401 & 402 will be taken off the road. The floor is going in both vans and we are unable to put wheelchairs in either van.

Pam said we are looking to bring in another part time driver. This driver would do out of town rides. We are also thinking about having vendors advertise on our vans to help increase revenue.

Pam applied for a FY18 grant. It is for a smaller five passenger van plus one driver. It is handicap accessible. When there are two wheelchair passengers we can have one ambulatory passenger and when we have one wheelchair passenger we will be able to have three ambulatory passengers. We are planning on using this new van for Boston runs. It will be more convenient than our larger vans. We will not know until next fall if we are approved.

The town has agreed to pay \$7,000 towards this next purchase and the FDCOA board has also voted to approve \$7,000 towards this next purchase.

Bob King said the punch card idea is working well.

We increased the Social Day Program fee from \$40 to \$45 per day in April 2017. Three dollars of this increase for each participant is going to go back into the transportation revolving account.

New Officers: The new officers were as follows: Joe Palmer motioned that Dan Gates be President of the DCOA board. Larry Chisholm seconded the motion. All were in favor and the motion passed. Joe Palmer motioned that Gerri Cosgrove be Vice President. John Keohane seconded the motion. All were in favor and the motion passed. John Keohane motioned that Larry Chisholm be nominated as Secretary and that John would back up Larry when he was away. Kathy Sheridan seconded the motion. All were in favor and the motion passed.

Directors Report:

Our nurse, Judith Ryan, is doing a training on June 21st on Dementia Behaviors and How to Manage Them. The program runs from 3:30-5pm. It is open to Social Day Program clients and their families. Our van drivers will also be attending this program.

We have a volunteer who is cooking for the day program and building a garden. The town is donating a loom. The senior center investment is less than \$200.

Friends of the DCOA Report:

The board reviewed the FDCOA Annual Meeting report.

Participant's Committee Report:

There was not a meeting so no report is available.

North Shore Elder Services:

Marge reported that their last meeting was a planning session.

The meeting adjourned at 3:50pm.

Larry Chisholm motioned to adjourn the meeting, Joe Palmer seconded the motion. All were in favor and the meeting was adjourned. There will be no meeting in July and August. The next meeting is scheduled for Thursday, September 21st at 3pm.

Submitted by:

Larry Chisholm, Secretary