



January 15, 2018

Agenda

Danvers Rail Trail Advisory Committee

February 15, 2018

6:00 pm: Toomey Room, Danvers Town Hall

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TOWN CLERK DANVERS

- New Business
 - Comments from public
 - RTAC as its own 501c3 - Update (Paul)
 - Board of Selectman RTAC presentation in February (Paul)
 - Meeting with DPW on support CY 2018 (Paul and Georgia)
 - Approve Meade Design invoice for 2018/19 website and mobile app hosting/domain.
 - Girl Scout Project Recap and suggestion for trail event (Tabitha Sears, Riley Vogel and Kenzie Rourke)
- Current/Recent Business
 - Grants (Charley)
 - Chocolate Recap (All)
 - Spring events on the trail – any remaining comments? (All)
 - More detail recommendations on improvements at DHS and Coolidge Entrance (will cover in March with Charley and Joe)
 - Maintenance List Status with focus on Spring projects (Attached All)
 - Finances (standing topic)
- Approval of minutes from January 18, 2017 meeting.
- Set next meeting date – March 15?



Open and Recently Completed Maintenance Items

120 projects completed in 2017! List bellows is beginning of 2018 activities

2018 Danvers Rail Trail Maintenance Task List							Updated 2/9/2018	
Date	Task	Status	Task	Approx MM	Type	Work Party/Plan	Date Complete	
5/5/15	46	Assigned	Improve drainage north of Wehham St. (S of the Cut)	3.5 - 3.6	Maintenance	Georgia to get info volumm of stone needed		
11/17/16	219	Assigned	Asphalt or stone dust at Oak St N, Collins St N, Dentist, Holten S	0.9 & 2.2	Maintenance	DPW okay with proposal. GW will check contract.		
11/17/16	221	Assigned	Follow up on Maple St crossing improvements with abutters	All	Improvement	Paul to review with Church and Western Cycle		
3/23/17	256	Assigned	Prepare for portapotty at Hobart Lot (Parker suggestion)	2.0	Improvement	Spring 2018 project		
10/19/17	334	Assigned	Develop detailed plan for Coolidge entrance (Bi-Ped donation)	0.0-4.3	Maintenance	Joe and Charley for January meeting		
11/1/17	339	Assigned	Add stop sign at Prince St	0.7	Maintenance	Paul will install when signs come in		
11/15/17	341	Assigned	Letter to business at Prince St re: plowing and driving on trail	0.7	Communication	Paul has drafted letter. With Planning for review		
11/15/17	342	Assigned	Remove the old phone poles at north and south of Oak St.	2.2	Maintenance	With Danvers Electric		
11/15/17	344	Assigned	Work with Peabody Rail Trail on spring Tun bike ride	All	Communication	Paul will bring info to January meeting		
11/15/17	340	Open	Address erosion at MM 2.8 and MM 3.0.	3.0	Maintenance	Spring 2018 project?		
12/5/17	346	Assigned	Status of pedestrian lights at Pine St (DPW to install)	1.2	Improvement	Georgia checking		
12/20/17	347	Assigned	Contact American Training for spring help	0.0-1.2	Maintenance	Paul to contact them in about March		
1/4/18	348	Done	Chocolate walk in February?		Communication	Agreed at RTAC	1/15/18	
1/15/18	349	Assigned	Prepare for Chocolate walk (baking, snow clearing, etc)		Communication			
1/15/18	350	Done	Communicate Chocolate Walk	All	Communication	Posted - thanks Mark	1/18/18	
1/15/18	351	Assigned	Develop 501c3 application	All	Finance	Paul with Mike G by March		
1/15/18	352	Assigned	Develop BOS presentation, includin Western Ext info	All	Communication	Paul will draft for RTAC review		
1/25/18	353	Done	With the snow gone, clean up what we can	All	Maintenance	Nancy and DHS students 0.8-2.2	1/27/18	
3 Projects completed in 2018 120 Projects completed in 2017 = suggested projects for DPW support								

The Danvers Rail Trail Advisory Committee is a Town Manager appointed committee of nine volunteers with broad representation from the community. Work done by this committee and other volunteer enthusiasts is funded through donations and sponsorships. RTAC focus is to provide residents a safe and pleasant recreational environment well suited for non-motorized activities such as walking, jogging, and biking.