



Minutes

Danvers Rail Trail Advisory Committee

February 15, 2018

6:00 pm: Toomey Room, Danvers Town Hall

Attendees

Members Present: Joe Anthony, Paul McNulty, Nancy McNulty, Charley Lincicum, Lori Dupont, Matthew Duggan, Larry Perreault, Laura Cilley. A Quorum was established.

Other Attendees: Bill Graham, Johanna Geary, Emma Quigley, Bob Brown, Andrea Sears, Dan Ouellette, Anthony Messana, Tristan Molinaro.

New Business

Update on RTAC as its own 501c3: Paul met with Mike Grandmaison to discuss next steps for the 501c3 application and submittal. So far we have received a P.O. Box and EIN Number. Next steps are nominating a president, treasurer, and secretary - this is a requirement of the 501c3 application.

Charley made a motion to nominate Paul M. as President, Larry P. seconded. All were in favor.

Charley made a motion to nominate Larry P. as Treasurer, Laura C. seconded. All were in favor.

Nancy made a motion to nominate Georgia W. as Secretary, Charley seconded. All were in favor.

- **Action:** Paul to work with Mike G. on submitting application.

Board of Selectman Update: RTAC will be doing their annual update to the BOS on 2/20/18. Paul has created a presentation that includes updates of the past year (survey, westward extension, maintenance needs, etc.). All are welcome to attend and support.

DPW & RTAC Partnership: Paul, Charley and Georgia met with David L. and Brett G. to discuss areas for DPW partnership. DPW is willing and happy to help with various maintenance needs. A list of projects for DPW-RTAC partnership is attached.

Meade Design invoice for 2018/19 website hosting and domain names was approved. Paul made a motion to pay \$462.90, Charley seconded. All were in favor.



Girl Scout Project Recap & Event: Tabitha Sears, Riley Vogel and Kenzie Rourke from Scout Troop 68183 presented their completed project to the Committee. The scouts cleared two weeded areas, installed anti-weed matting, and beautified the kiosks near the Hobart St. parking lot and the Cherry Street Fish Market by planting bulbs and adding stone. The scouts will also be holding a “Girl Scout Rail Trail Education and Cleanup Day” on 4/7 from 9am-12pm for their Bronze Award. This event is open to everyone, and the main focus will be around trail etiquette, dog safety, and helping the environment. Thank you to the Scouts of Troop 68183!

- **Action:** Mark to post event date and time on the DRT website.

Grants: Charley provided a follow up on the two grants that were applied for (Doppelt and Essex National Heritage). The Doppelt grant would provide potential funding (up to \$50K) for the bridge over Beaver Brook as part of the westward extension. Grant recipients are expected to be announced May 19th. The Essex National Heritage grant (\$2k) would provide potential funding for interpretive signage near Putnamville Park. This would be in partnership with DHS Biology teacher, Cheryl George and her students. Grant recipients are expected to be announced mid-March.

Chocolate Walk Recap: RTAC had 75 people come out for the Chocolate Walk. Charley organized to have dog walkers start 10 minutes behind, which worked out great and should be a standard for other walks. DHS students brought baked goods and volunteered on the day of – it was a great turnout!

Spring events on the trail: RTAC will be holding a Mother's Day Walk again this year with a tentative date and time of Saturday, May 12 at 11:00 AM. Charley has volunteered to organize. Joe A. introduced the idea of organizing and running a RTAC bike-ride sometime in July. RTN Federal Credit Union is planning on holding their annual Walk Home event on June 10th.

- **Action:** Joe A. to provide more details and ideas for bike ride at next meeting.

Hobart Porta-Potty: In preparation for summer events, RTAC discussed the installation of a potty at the Hobart street lot. The committee has designated a location, but would like to install a type of temporary screening. Joe A. has volunteered to come up with ideas for screening. Nancy M. made a



motion to approve spending up to \$900 to rent a porta-potty for the Hobart st. lot. Larry P. seconded, all were in favor.

- **Action:** Joe to provide ideas at next meeting. Laura to contact sign vendor for a porta-potty sign similar to the one at Putnamville. Georgia to contact United Site Services to see if they rent out screening/fencing.

Maintenance List: New spring items were discussed. DPW will be taking the mower in for service.

Approval of minutes from January 18, 2018 meeting. Nancy made a motion to approve the minutes from 1/18/18 with Joes edits. Paul seconded. All were in favor.

Next meeting will be March 15, 2018.



2018 DPW & RTAC Maintenance List:

1. Collins St, north side (near 20 Collins St. Danvers). About 10 feet wide by 75 feet long. An asphalt apron about 20 feet long would help reduce future erosion. Balance requires fresh stone dust.

2. Mile Marker 3.6, a few hundred feet north of Wenham St. About 200 feet is depressed and floods making the trail impassable after a large storm.

3. Oak St, north side (near 8 Oak St, Danvers). About 10 feet wide by 50 feet long. An asphalt apron about 15 feet long would help reduce future erosion. Balance requires fresh stone dust.

4. Poplar St, north side (near 40 Poplar St). About 10 feet wide by 45 feet long.

5. Holten St, south side (near Danvers Electric at 1 Burroughs St). About 10 feet wide by 45 feet long. An asphalt apron about 20 feet long would help reduce future erosion. Balance requires fresh stone dust.

6. Poplar St, south side (near 37 Poplar St). About 10 feet wide and 50 feet long. Increased flooding recently as stone dust has settled or eroded. Needs fresh stone dust.

7. Route 114 bridge, siding washing out.

8. New bridge at DHS. Washout (southeast corner of the bridge).

9. Annual DRT mower maintenance at the DPW garage.