

TOWN OF DANVERS, MASSACHUSETTS

Department of Public Works

TO: Water & Sewer Commissioners

FROM: David B. Lane, Director of Public Works *DBL*

DATE: **March 1, 2018**

SUBJECT: **COMMISSIONERS MEETING January 25, 2017**

The meeting was held on Thursday, January 25, 2018 at 5:30 PM in the DPW Business Division Conference Room at 2 Burroughs Street. New Board member, Justin Theriault was introduced. John Mroszczyk called the meeting to order. Present at the meeting were Board members John Mroszczyk and Justin Theriault, from staff: Aaron Cilluffo, Rick Rodgers, Peter Korpusik and this writer David Lane. The meeting was called to order at 5:30 PM.

Item 1: **Minutes of the Previous Meeting:**

Peter Korpusik noted water receipts were at 47% not 43%. A Motion was made by Mr. Mroszczyk to approve the minutes of the December 7, 2017 meeting. The minutes were approved unanimously.

Board/Organizational Discussion

Justin Theriault made a motion for John Mroszczyk to become Chairman. The motion was 2nd by Mr. Mroszczyk. The motion was approved unanimously.

Item 2: **Financial Report:**

Water cash receipts needs to make \$8.3M in FY18, 53.7% towards goal compared to last year's 59%. We are behind \$492,000 from last fiscal year on a percentage basis.

Sewer cash receipts are behind \$450,000 from last year based on percentages. There are other factors such as the lien list which could help improve the revenue.

We set the rate for building money towards a capital plan. This year we may not achieve that level of revenue.

Block 3 rates are down 19% from last year. The represents the large decrease in revenues. This was due to a cool wet summer.

Peter Korpusik noted when we set the rates this year, we should look hard at building more revenues through the flat rate and the lower tiers.

Retained Earnings: \$3.9M in Water
\$3.3M in Sewer, certified as of June 30, 2017

Peter Korpusik is cautiously optimistic we can break even for fiscal year 2018.

FY 2019 Budget

David Lane passed out the FY2019 Water and Sewer Operating Budgets for the Board to review.

A summary of the Middleton Refund was given to the Board.

72.4 million cubic feet were sold on average over the last 5 years.

Retained earnings from water is healthy at \$3,900,000 and certified retained earnings for sewer are \$3,300,000

Item 3:

Updates:

Richard Rodgers:

- Emerson Brook pump station complete
- Green Street booster station ready for bidding
- Corrosion Control study underway
- Chlorine modeling report has been received
- Sewer lining project is on hold until spring
- Endicott sewer station pumps arriving in March

7 Canal Street

Staff reviewed the plan to bid the administrative building in February.

Meeting was adjourned at 6:30 PM.