



TAPPÉ ASSOCIATES, INC.

Feasibility / Schematic Design
Ivan G. Smith Elementary School
Danvers MA.

Meeting Agenda
Educational Planning Meeting No. 2
Monday December 4, 2017
10:00 AM Danvers High School

UPCOMING VISIONING WORKSHOPS

- Follow-up from Friday conference call
- Questions/comments/action items

EDUCATIONAL PROGRAM

- Discuss any questions or outstanding issues with process so far
- Discuss design assumptions that might inform program

DISTRICT ANALYSIS

- Review draft progress district mapping

ELEMENTARY SCHOOLS CAPACITY ANALYSIS

- Review draft capacity analysis of all elementary schools

SPACE TEMPLATE

- Review a draft space template
- Possible topics for review:
 - Special Education – small group spaces vs. full size classrooms
 - Dedicated ELL space requirements
 - Administrative and guidance requirements
 - Teacher planning requirements