



TAPPÉ ARCHITECTS, INC.

Feasibility / Schematic Design
Ivan G. Smith Elementary School
Danvers MA

MEETING AGENDA
Educational Planning Meeting No. 4
Monday January 22, 2018
10:00 am Danvers High School

RECENT VISIONING WORKSHOP

- Follow-up from 1-10-18 – questions / comments
- Upcoming District visioning meeting 1-30-18 – review questions / goals / expectations

EDUCATIONAL PROGRAM

- Architect Comments forwarded to District
- Number of servings for cafeteria?
- Plan for moving document forward to completion prior to PDP Submission on 2-16

DISTRICT CAPACITY ANALYSIS

- Review capacity diagrams for other elementary schools
- Discuss District mapping and future approach to creating elementary districts

SPACE TEMPLATE

- Updates based on visioning and preliminary options

PRELIMINARY CONCEPT DIAGRAMS

- Renovation
- Renovation / Addition
- Replacement

UPCOMING MEETINGS – ACTIVITIES

- 1-29-18 9:00 Follow up
- 1-30-18 9:00 District Discussion with Frank Locker
- Week of February 5-9 – Finalize all required materials for PDP submission
- Thursday/Friday 2-8/2-9 Building Committee Meeting to present options, approve PDP
- February 16, 2018 PDP submission